



Tue 1/5/2021 4:50 PM

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Application question

To Markee, Kimberly



Phish Alert

Action Items

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If I found a typo on one page I submitted with my application, may I bring the corrected page into the clerks office to be switched out? If not, when can I correct this and/or who may I speak to about this?

Sheldon

Email secured by Check Point

TOWNSHIP RESPONSE

A typographical error in an Application document may be reported by the Named Applicant to the Township Board at its first meeting to consider the Application under Ordinance Section 10-303(b).

If the correction is strictly limited to a typographical error and does not supplement or amend the substance of the Application, the error may also be reported to the Township Clerk's office by the Named Applicant identifying and providing a copy of the page containing the error and showing how it should have read. That corrected page will not be switched out (substituted) for the original page of the Application document. However, it will be filed and distributed with the Application to Township personnel and the Township Board under Sections 10-302(b) and (e) of the Ordinance.

For substantive supplements or amendments of an Application, please refer to the Township Response to Stein 1-4-21.