

# Candidates for the Library Advisory Committee

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## *Member Appointment*

The Library Advisory Committee members are appointed by the Township Board of Trustees. The term of an appointment is 3 years, limited to 2 consecutive terms. Committee members are not paid to serve. A member of the Township Board of Trustees serves as liaison to the Library Advisory Committee. The Advisory Committee meets on the fourth Wednesday of the month at 6:00pm in the Library's Conference Room, January through May and August through October. Beginning in 2025, a meeting will be added in December and will be held on the 1<sup>st</sup> Wednesday of the month at 6:00pm.

## *Responsibilities*

The goal of the Library Advisory Committee is to provide the best possible library service to the citizens of the community. The Advisory Committee does this through review, with the Library Director, of current library operations and proposed service development as well as through advocacy support with state and federal legislators. The Advisory Committee may also make policy recommendations to the Township Board of Trustees.

The Waterford Township Public Library has a service population of approximately 70,565. The Library, located in the Waterford Civic Center, provides 58 service hours weekly. There are also 8 mini-branch collections managed by the Library's Outreach Services staff in the senior housing complexes in the community.

## *Waterford Library Service*

Library service in Waterford includes traditional print collections of fiction and non-fiction titles, materials in large print, audio-visual formats that include audio books and feature films on DVD in traditional as well as downloadable formats, and computers for public use. These computers provide access to the Internet, database searching, word processing applications and educational software for children. The library has a staff of full-time master-prepared librarians providing reference and reader's advisory service and support staff who excel at customer service. The library maintains a website offering remote access to our online catalog of holdings, information databases that include full-text of magazine articles, downloadable content, and a full calendar of programs offered at the Library. The Library also has a social media presence via Facebook and Instagram.

## *Resident Appointments*

Waterford residents interested in being considered for appointment should follow the procedure for application below. For more details about the work of the Library Advisory Committee, contact Julie Schaefer, Library Director, at 248-618-7691 during business hours, or by email: [jschaefer@waterfordmi.gov](mailto:jschaefer@waterfordmi.gov).

# Library Advisory Committee Application process

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Applicants interested in serving on Boards, Committees and Commissions should complete the application on the Township's website: <https://www.waterfordmi.gov/257/Boards-Commissions> and submit it along with a letter of interest and a resume to Township Supervisor, Anthony Bartolotta, at [abartolotta@waterfordmi.gov](mailto:abartolotta@waterfordmi.gov).

If there is a current opening, the Township Supervisor will arrange an interview with the candidate and then let the Library Director and Library Advisory Committee know if he is prepared to recommend their appointment to the Township Board for a vote.

Applications received between openings on the Library Advisory Committee will be placed on file for consideration when an opening occurs.

Sometimes current committee members are approached by candidates or know someone who is qualified to serve, which is fine too! They need to submit the paperwork noted above to the Township Supervisor who will interview them and let the Library Director and Library Advisory Committee know that consideration of the candidate is in process.

Ultimately, the recommendation for appointment to the Library Advisory Committee comes from the Township Supervisor to the Board of Trustees for a vote.