



CHARTER TOWNSHIP OF WATERFORD

5200 Civic Center Dr. • Waterford, MI 48329

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www.waterfordmi.gov

Email permitting@waterfordmi.gov

Permit # PM26-_____

APPLICATION FOR MECHANICAL PERMIT

1. JOB LOCATION

Address of Job Location:		
Name of Owner	Owner Phone	Has Building Permit been issued for this project? Yes No Not Required

2. APPLICANT INFORMATION

Contractor Homeowner	Name		License Number		Expiration Date
	Address		City	State	Zip
Telephone		Email			
Federal Employer ID Number		MESC Number		Workers Comp Insurance Carrier	

3. TYPE OF JOB

Residential:	New	Addition	Alteration	Pre-Manufactured Home Setup
Commercial:	New	Addition	Alteration	Special Inspection

4. MECHANICAL PERMIT INFORMATION

Mechanical Permit fees for new residential single-family homes and condominium units shall be at a flat fee based on the total area of the structure. This fee shall cover all mechanical installations within the structure. Fees for additions, alterations, accessory structures and all commercial construction have a base fee plus itemized charges for specific work being performed. A Mechanical Permit is valid for a period of one year from the date of issuance. Applicant may request one six-month extension upon payment of the Mechanical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any re-inspection fees assessed against a Mechanical Permit must be paid prior to scheduling subsequent inspections.

Cancellations and Refunds:

Base permit fees are non-refundable.

Permits cancelled within 3 months of issue with no work or inspections performed	80%
Permits cancelled within 6 months of issue with no work or inspections performed	50%
Permits cancelled within 1 year of issue with no work or inspections performed	25%
Permits cancelled after 1 year of issue with no work or inspections performed	0%
Permits cancelled after work has commenced or inspections performed	0%

5. APPLICANT SIGNATURE: _____

Section 23a of the State Construction Code Act of 1972, 1972PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.	
By signing this application: (1) The person filing this application is the actual applicant. (2) The person filing this application understands and agrees to the above provisions.	Date

6. HOMEOWNER AFFIDAVIT: _____

By signing this document, I hereby certify that I am the homeowner and occupant of, or will, upon completion of the work and issuance of a Certificate of Occupancy, become the homeowner and occupancy of this residence and that I will personally install all piping, fittings and fixtures and perform all work required to comply with the applicable codes and ordinances as adopted by Waterford Township relative to this permit	Date
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New Single Family Residential:

Qty.	Description	Unit Price	Extension
	Less than 2000 sq. ft.		
	2000 sq. ft. – 2499 sq. ft.		
	2500 sq. ft. – 2999 sq. ft.		
	3000 sq. ft. – 3499 sq. ft.		
	3500 sq. ft. and up		
	Apartments units, each		

Includes air conditioning?	Yes	No	Includes fireplace?	Yes	No
Includes gas piping?	Yes	No			

Alterations, Additions and all Commercial Projects:

Quantity	Description	Unit Price	Extension
	Base Permit fee – required for all itemized permits		
	Boiler, each		
	Central air conditioning, each New Install Yes No <i>(site plan and screening required for new install)</i>		
	Chimney or chimney liner, each		
	Duct system (bid price under \$3000.00)		
	Duct system (\$3001.00-\$7999.00)		
	Duct system (\$8000.00 -\$10,999.00)		
	Duct system (\$11,000-\$15,000.00)		
	Duct system (each add'l. \$3000.00 over \$15,000.00)		
	Duct system or hot water heat piping		
	Evaporating coil or Chilling tower <i>(commercial only)</i>		
	Exhaust fan (under 1500 CFM)		
	Exhaust fan (1500 to 10,000 CFM)		
	Exhaust fan (over 10,000CFM)		
	Fire Hydrant		
	Fire suppression system		
	Fireplace, wood stove, each		
	Furnace, each		
	Gas piping outlet, each		
	Heat pump, pool heater or unit heater, each		
	Hood suppression system, Type I or II (w/ Fire Review)		
	Humidifier or Air Cleaner, each		
	HVAC unit (under 15 HP) <i>(commercial only)</i>		
	HVAC unit (15 to 50HP) <i>(commercial only)</i>		
	HVAC unit (over 50 HP) <i>(commercial only)</i>		
	Incinerators, crematories, each <i>(commercial only)</i>		
	Kitchen Hood Installation, Type I or II <i>(commercial only)</i>		
	Mini-Split		
	Outside wood burning unit <i>(approved site plan and installation instruction required)</i>		
	Water heater <i>(Electric water heater requires an Electrical Permit)</i>		

Miscellaneous Fees

	After Hours / Weekend inspection		
	Fire Review Fees – Commercial Cooking Suppression		
	Fire Review Fees – Sprinkler System		
	Mechanical Permit extension fee		
	Registration of Mechanical Contractor's License		
	Reinspection fees or partial inspection fees		
	Special inspections		

Permit Fee Total \$ _____