Online Payments

Once your application has been processed, you can pay your invoice using the "Online Payments: Building Department Payments"

When you have chosen the invoice(s) to pay, you will be redirected to the municipality's third party payment website

Once completed, you can then print the confirmation, exit the webpage, or apply for another permit

Charter Township of WATERFORD MICHIGAN

Development Services Department
5200 CIVIC CENTER DRIVE
WATERFORD, MI 48329

FOR MORE INFORMATION CALL:
248-674-6238

OR VISIT THE TOWNSHIP WEBSITE AT:
www.waterfordmi.gov

Developed by

Solutions, Support...Satisfaction

TAKE NOTICE!

WATERFORD TOWNSHIP IS UPDATING ITS PERMITTING AND INSPECTION SOFTWARE AND CHANGES ARE COMING...

Applying for Permits Online

FOR HOMEOWNERS

STEP 1: Select a Property

You can search by Address, Parcel Number, or Owner Name

Apply for a Permit
Submit a permit application online.

Select a Property	Enter Permit Details	Enter Applicant Information	Estimate Fees

Step 1: Select a Property

Property Search

Search By: Address
Search For: 100

Search

Owner Name	Address	Parcel Number
Oakland County	100 Conversion Property, Novi, MI 48375	00-00-00-000-000
KLAPHAKE, ERIK & BAGNASCO, JENNIFER	100 PENHILL ST, NOVI, MI 48377	50-22-03-151-008
SCHLESSMAN, RODNEY W	100 PLEASANT COVE DR, NOVI, MI 48377	50-22-10-277-018

STEP 2: Enter Permit Details

Choose the permit type, input the work description and pick the Basic Usage (if applicable)

Apply for a Permit
Submit a permit application online.

Select a Property 100 PLEASANT COVE DR	Enter Permit Details	Enter Applicant Information	Estimate Fees

Step 2: Enter Permit Details

Enter the type of permit for which you wish to apply:

Building Residential

Please describe the work to be done in detail:

Enter Work Description Here...

Back   Next

STEP 3: Enter Applicant Info

Verify your contact information and choose the parties to receive e-mail notifications when the permit's status changes

Homeowner Application for Permit
Submit a permit application online.

Select a Property 111 Fake	Enter Permit Details Electrical: Test	Enter Applicant Information	Estimate Fees	Add Attachments

Step 3: Enter Applicant Information

To apply for a permit as a homeowner, you must verify that you are the owner the building department has on record. If the name or address do not match, please contact the building department to correct the issue.

Property Owner: TEST PROPERTY

Phone Number:
Email Address:
            Used to send updates regarding the status of your application.
Confirm Email:

☐ I certify that I am the owner of the property listed above.

Back   Next

STEP 4: Estimate Fees

Locate the fees needed for the permit and enter the quantity

Apply for a Permit
Submit a permit application online.

Select a Property 100 PLEASANT COVE DR	Enter Permit Details Building Residential: Enter...	Enter Applicant Information	Estimate Fees

Step 4: Estimate Fees

Estimate your permit fees by filling out the below information as accurately as possible. Note that the fees will be reviewed by department personnel, and appropriate adjustments may be made.

Fee Description	Details	Quantity	Total Fee
Application Fee	Enter quantity:	1	$30.00
BOCA Review	Enter quantity:	0	$0.00
Contractor Registration	Enter quantity:	1	$15.00
Inspection - Final	Enter quantity:	0	$0.00

No additional fees found.

Total Estimated Fees:	**$45.00**

Back   Finish

STEP 5: Attachments

Some permit types may allow, or even require an attachment

While not applicable for all applications, this can be used to submit any relevant plans or images for the permit.

Contractor Application for Permit
Submit a permit application online.

Select a Property 1 Conversion Property	Enter Permit Details Electrical: Work Description	Enter Applicant Information	Estimate Fees Estimated Amount: $2.00	Add Attachments

Step 5: Add Attachments

If you have any files or attachments that will be required for the approval of your Permit (required plan documents or other relevant materials) click the button below to browse your computer and attach them to your application. Please note: If you fail to submit required plan documents, your application may be delayed or denied.

Select...

Back   Finish

Successful Permit Application

You will receive a summary confirmation screen at the end of the permit application indicating a successful application