

5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329
TELEPHONE: 248-674-6270

CHARTER TOWNSHIP OF WATERFORD
ACREAGE AND/OR PLATTED LOT
SPLIT APPLICATION

RETURN FOUR COPIES: PLEASE PRINT OR TYPE

Type of Split

Acreage Lot

Zoning of property: _____

Phone No. _____

E-Mail Address
(I), (WE), do hereby apply to divide lot/parcel(s) _____

(All Parcel Identification Number(s))

Reason for requested lot split or division _____

Has the Applicant provided four (4) copies of an 8 1/2" x 14" (legal size) drawing and legal descriptions of the requested split(s) prepared by a registered land surveyor or professional engineer to scale (not less than 1' = 100') which comply with the following: Drawings shall **show all property irons, monuments, existing structures, roadways, bodies of water, floodplains, and easements on the parcels which are within fifty (50) feet of the boundary lines** of the parcel to be split. Distances from existing structures to proposed parcel lines shall be shown. Survey shall **include accurate legal descriptions of the existing and proposed parcels and the legal descriptions shall show the number of acres to the 100th and small parcels (less than one acre) shall show square footage amounts.** YES NO

Has this parcel or lot been previously requested for a split? YES NO

If yes, when and what action was taken? _____

Is a copy of paid current year's tax statement attached? YES NO

Complete name and address of party to whom the new tax bill is to be sent: _____

Will a transfer of ownership occur in conjunction with this division? YES NO

If yes, please state the name and mailing address of the purchaser. _____

NOTICE: Every party having any ownership interest in the above-described property must sign this application. Failure to comply will negate this application.

Legal Signature: _____ Printed Name: _____

**If there are additional parties with ownership interest, they must attach a Supplemental Signature Page
DO NOT WRITE BELOW THIS LINE**

Date completed application received in Assessing Department with fee paid: _____

Action taken by Lot Split Review Board APPROVED DENIED TABLED DATE _____

ACREAGE PARCEL SPLITS

If split is denied or creates a private roadway, referred to Township Board via written request to Clerk (date): _____

Action by Township Board----- APPROVED DENIED DATE _____

Acreage Split Fees – Effective Date August 4, 1989

First Split (two resultant lots).....\$75.00
Additional resultant lots (each).....\$25.00
Recording fee if split is approved.....\$200.00

PLATTED LOT SPLITS

If split is denied by Lot Split Review Board, referred to Township Board via written request to Clerk (date): _____

Action by Township Board----- APPROVED DENIED DATE _____

Lot Split Fees – Effective Date August 1, 1989

First Split (two resultant lots).....\$50.00
Additional resultant lots (each).....\$25.00
Recording fee if split is approved.....\$200.00

Fee Paid: _____ Received by: _____

APPROVED:

Township Assessing _____

Date _____

Township Engineer _____

Date _____

Township Planning _____

Date _____

ON APPEAL:

Township Board.....APPROVED DENIED Date: _____

Submitted to Equalization Department.....Date: _____

(rev. 03/14/2024)