

BOARD OF TRUSTEES

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**DEVELOPMENT SERVICES
DEPARTMENT**

Jeffrey M. Polkowski, AICP
Director

Rick Hutchinson
Superintendent of Building
Division

Scott Alef
CDBG Coordinator

Waterford Township Contractor Registration Form

(In absence of Contractor)

In order to register your Contractor's license, the following information is required:

1. Copy of Contractor's License
2. Copy of Driver's License for the Contractor
3. **Notarized** copy of this form, signed by the Contractor.
4. \$15.00 registration fee.

To submit by email, forward this notarized form, Contractor's License & Driver's License to **permitting@waterfordmi.gov**. The \$15 fee will be added to the next permit that is applied for on BSA Online. Or, submit by mail with your permit application to the address listed above.

Electrical, Mechanical and Plumbing permits can be applied for on BSA Online, please provide the email address to be linked with your BSA Web Username.

Company Name	Contractor's Name
Address 1	License #
Address 2	Expiration Date
City, State & Zip	Telephone #
E-Mail Address	Fax #

Copy of Contractor's Driver's License
Copy of Contractor's License
Notarized Form

By signing this form, I am giving Waterford Township permission to register my Contractor's license in my absence.

NOTE: Contractor whose name appears on the license MUST sign this application in the presence of a notary.

Contractor Signature

June 5, 2025

Subscribed and sworn to before me this _____
day of _____, 20_____
Notary Public: _____
My commission expires: _____
State of Michigan, County of _____