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# Executive Summary

## ES-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The Charter Township of Waterford, comprising approximately 35 square miles, is located in the geographic center of Oakland County. As shown in Map 1, the general location of the Township is in the northwestern portion of the greater Detroit metropolitan area. Waterford borders the Cities of Lake Angelus, Pontiac and Auburn Hills on the east; the Townships of Springfield, Independence and Orion on the north; the Township of White Lake on the west; the cities of Sylvan Lake and Keego Harbor and the Townships of Commerce and West Bloomfield on the south. Waterford is 30 miles northwest of downtown Detroit, 25 miles southeast of Flint, 55 miles east of Lansing and 35 miles northeast of Ann Arbor.

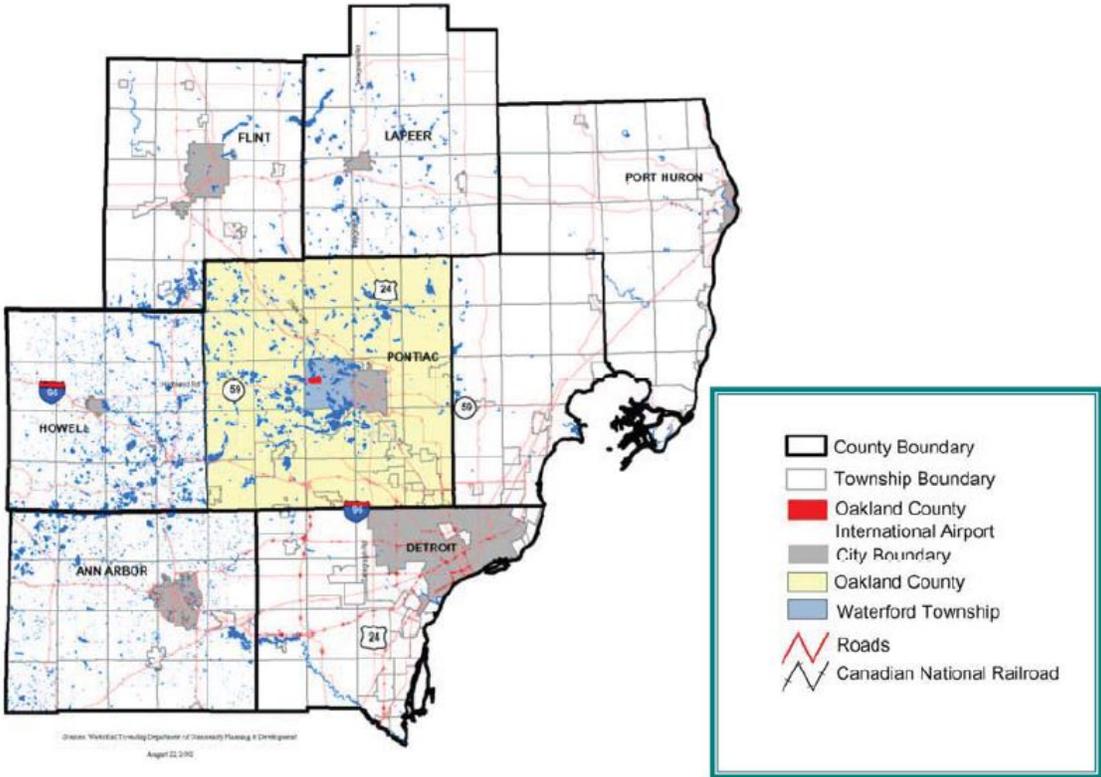
Waterford Township is a U. S. Department of Housing and Urban Development (HUD) identified entitlement community. As such, the Township has been the recipient of Community Development Block Grant (CDBG) funds since 1974. Beginning in 1995, HUD required entitlement communities, such as Waterford Township, to develop a Consolidated Plan (Con Plan) to receive federal funding for the purpose of meeting housing, community development and economic development needs.

Waterford Township's CDBG objective is to achieve the goals identified within Waterford's 2003-2023 Master Plan that pertains to the development of a viable community by supporting projects that provide decent housing, suitable living environments and expand economic opportunities primarily for low- and moderate-income (LMI) persons. The Con Plan provides a course of action in carrying out activities over the next five years that meet this objective. The key elements of the Con Plan include the needs assessment, priority needs, specific objectives and the activities which will assist in addressing identified needs and objectives.

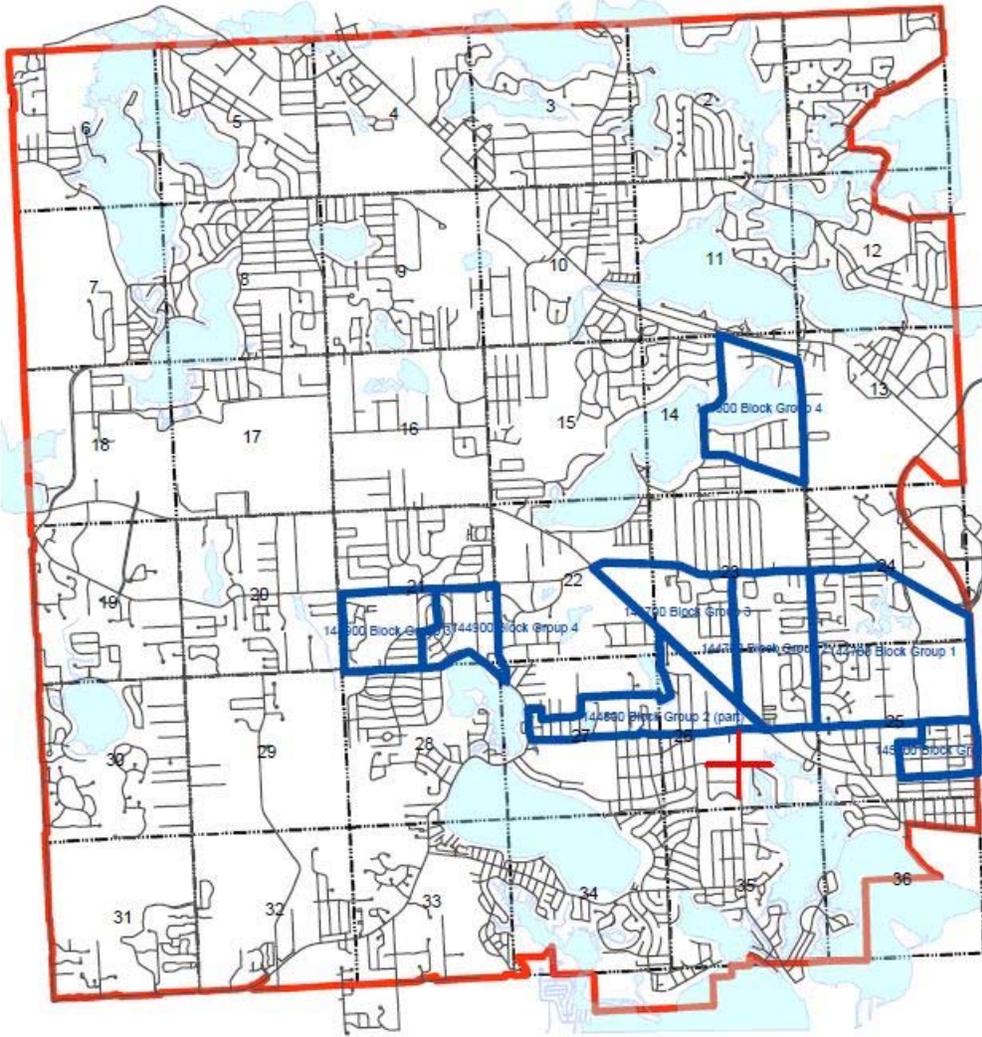
This 5-year Con Plan will cover the time period of July 1, 2016 through June 30, 2021, which is also referred to as Program Years 2016 to 2020. In addition to the Con Plan, Waterford Township must also complete and submit an Annual Action Plan (AAP) and Consolidated Annual Performance and Evaluation Report (CAPER) annually. The basis for allocating investments within Waterford Township is established annually by the Township Board. In general, the Township's funded activities will focus on the Township as a geographic whole. There are no significant areas of minority concentration. Where necessary, the Township will direct assistance to those areas designated as CDBG Target Areas through 2010 census data, as shown in Map 2, which are the Township's areas of highest concentration of LMI citizens.

# Map 1

## Location of the Charter Township of Waterford



Waterford township Location Map



March, 2014

  
 CDBG  
 TARGET AREAS



**Map 2: Waterford Township CDBG Target Areas**

## 2. Summary of the objectives and outcomes identified in the Plan

Based on analysis conducted as part of its' Con Plan process and information collected through citizen participation and consultation, the objectives of Waterford Township's Con Plan were determined to be the following:

**Housing** - The improvement and preservation of existing neighborhoods along with housing for all residents particularly affordable housing for low income (LI) owners and renters, is a priority.

**Economic Development** - Public engagement noted the need to eliminate blight in LI areas and related corridors to foster economic development activities.

**Public Facilities and Infrastructure** - Community feedback indicated a need for public improvements throughout Waterford Township. The Con Plan will focus on improving current existing service levels and creating new public facilities and improvements that primarily serve LI persons or improvements that are located in an eligible LI area.

**Further Fair Housing** - For more than forty years, HUD funding recipients have been obligated by law to reduce barriers to fair housing. Reducing housing discrimination, promoting diverse inclusive communities and affirmatively furthering fair housing (AFFH) and equal opportunity remain an ongoing priority.

**Public Services** - Even though there have been limited or no funds available to support public services under the previous Con Plan, feedback indicated a need for greater access to essential human services such as food and emergency assistance within the community. Waterford Township recognizes that a compelling need exists despite overextended municipal budgets and pressure on existing local private resources and will seek to partner with local service providers, if and when, financial resources become available under this Con Plan.

**Administration and Planning** - Consortium members recognize that implementing the Con Plan is one of many efforts being undertaken to improve quality of life in member communities. Activities that align with other local, regional and state programming opportunities, plans and policies are a priority.

### Summarize the objectives and outcomes identified in the plan (cont)

Further, Waterford Township developed the following seven Con Plan goals to achieve these objectives:

**Housing Rehabilitation** - Provide assistance to LMI residents in the form of Deferred Payment Loans (DPL) to income eligible Township residents of owner-occupied, single-family residential households in an effort to bring sub-standard housing up to current federal housing quality standards and meet local housing codes. **Code Enforcement** - Support efforts to enforce code compliance to ensure decent, safe and sanitary living conditions, as well as blight ordinance enforcement in the CDBG target areas. **Public facilities and infrastructure improvements** - Create suitable living environments through public facilities and infrastructure improvements. **Clearance and Removal of Unsafe Structures** - Provide funding to support the demolition of blighted and condemned properties and structures which pose health and safety hazards in CDBG eligible areas. **Fair Housing** - Administrative funding to affirmatively further fair housing in the Township. **Public Services** - Support human service programs/providers and opportunities for LI and special needs populations. **Administration** - Staff and related costs required for overall program management, planning, coordination, monitoring, reporting and evaluation.

### 3. Evaluation of past performance

The Waterford Township Development Services Department is responsible for ensuring that the performance of CDBG program funding meets the national objectives established by Congress and the programmatic requirements established by HUD. In summary, each activity that is funded through the Township's CDBG Program is monitored annually to make sure that the outcome established in the Con Plan to meet a specific need is met. If not, then that activity will be evaluated to determine if the need for that activity is still a priority, or if that need is being met elsewhere, or if the community dynamics have changed and the demand for a specific need has decreased. Every year, there are public input sessions to gather input on funded activities and to evaluate if they should still be funded to meet a Con Plan goal going forward. A description of the goals and the public input process are provided in the AAP, which is submitted to HUD for review and approval. Further, Waterford Township maintains a continual performance monitoring system through the annual single audit at the end of each calendar year and the CAPER at the end of each CDBG program year which includes HUD's performance measurement reviews.

Under the previous 2011-2015 Con Plan, priority was placed on initiatives that would benefit low-and moderate income persons, help improve the Township's housing stock, and eliminate blight within its lower income neighborhoods. So, a majority of the Township's HUD funding was directed towards Housing Rehabilitation and Code Enforcement activities. This practice has proven that many of the unexpected expenses that otherwise would burden its low to moderate income homeowners can be

resolved or lessened. Further, when coupled with the benefits achieved through Code Enforcement efforts within those areas designated as CDBG Target Areas these two have helped to promote health and safety, improve property values, and prevent further deterioration. Specifically, Waterford Township was able to provide rehabilitation assistance to over 60 low income homeowners throughout the community and perform over 3,000 inspections within areas designated as CDBG Target Areas.

Waterford Township acknowledges that despite any success under the previous Con Plan, the limited amount of federal resources cannot address all the community's needs. Therefore, the Township will continue to prioritize activities that provide decent housing, promote suitable living environments, and that help remove blight and look to leverage resources to address the growing demand for public services and improve infrastructure.

#### **4. Summary of citizen participation process and consultation process**

Waterford Township worked cooperatively with other HOME Consortium members including Oakland County, the Cities of Farmington Hills, Royal Oak and Southfield. A timeline was established by the members that allowed each the opportunity to follow their own Citizen Participation Plan (CPP) but still complete phases of their Con Plan on a common schedule. A kick off meeting at the City of Farmington Hills on March 20, 2015 started the planning process.

Waterford Township adopted its current CPP in October 2012, and since 2005, the Township Planning Commission has been advising the Township Board on all community development needs and priorities in order to provide an effective coordination between the Township's Master Plan and the HUD Con Plan. The CPP provides an opportunity for public input throughout the development of the Con Plan. The following consultations were conducted in accordance with the Township's current CPP.

On April 28, 2015, the Charter Township of Waterford Planning Commission decided to commence the process for reviewing/amending Chapter 9 – Implementation of the Township's Master Plan; which highlights the goals, objectives and strategies of the Master Plan. In short, the objectives establish the route to accomplishing the goal and each set of strategies are action items intended to achieve the objectives. All interested parties were encouraged to make comment and at the September 22, 2015 Planning Commission meeting held at Town Hall, Main Auditorium, 5200 Civic Center Drive, Waterford, MI 48329. At the meeting, staff discussed the 2015 Master Plan update process to date. The Township had received three responses on the notice that was sent out announcing the planning process from Karl Randall, Oakland International Airport; Jim Nash, Water Resource Commission; and Gino Sanita, Chairman of Planning Commission in Keego Harbor. About 26 people from the general public were in attendance. Notice of all Planning Commission meeting agendas are published within The Oakland Press and agendas are also posted at Town Hall, the Public Library and Township's senior/community centers and electronically posted to the Township's website([www.waterfordmi.gov](http://www.waterfordmi.gov)). The comments received

and the subsequent amendments to the goals, objectives and strategies of the Master Plan were critical in the development of the ConPlan.

The Planning Commission held a public meeting on October, 27 2015, at 4:30 p.m. at Township Hall in part to discuss the CDBG ConPlan development process and offer opportunities for public input into formulation of the Con Plan. Staff provided an overview of the Con Plan including the purpose, process overview, citizen participation, consultation and the development of its goals. About 21 people from the general public were in attendance and there were no comments received after the Con Plan presentation. All Planning Commission meetings are posted on the Township's website ([www.waterfordmi.gov](http://www.waterfordmi.gov)), on the Township's cable station and at Township Hall. Further, the Planning Commission meeting was broadcast on the Township's cable station.

Further, Waterford Township launched a new website on September 22, 2015. The new website has a comprehensive CDBG program page including standard documents as identified in the CPP as well as notice of all related meetings.

#### **Summary of Citizen Participation Process and consultation process (cont)**

On February 9, 2016 at the Waterford Township Library from 5:00 p.m. until 9:00 p.m., the Waterford Township Board of Trustees together with members of the community met for the purpose of developing a strategic plan for the Township. In short, the purpose of a strategic plan is to formally identify current and future needs of the Township and provide a framework to address those needs. The initial meeting was a roundtable format in which participants brainstormed on various concerns throughout the community. Fifteen participants helped develop a list of focus points to solicit feedback from through the website to help prioritize issues/concerns. A total of 42 respondents provided feedback through the website solicitation. Subsequent meetings were scheduled to establish goals and strategies to address those issues with the highest priorities. Notices for these meetings were published in The Oakland Press and at Town Hall, the Public Library, and Township's senior/community centers and electronically posted to the Township's website. All meetings were open to the public. Information attained from these sessions was used to help reinforce the prioritized needs identified in the Con Plan.

On March 24, 2016 the DRAFT Con Plan was made available for a thirty day comment period. On April 25, 2016 a public hearing was held at the Township Board meeting to hear public comments on the final Con Plan. On May 9, 2016, the Township approved the submission of the FINAL PY 2016-2020 Con Plan and FINAL PY 2016 AAP to HUD. All board meetings provide for public comment.

An online needs survey was made available from July 17, 2015 through October 30, 2015. A paper copy of the survey was made available if requested. A total of 158 respondents completed the survey and survey results were discussed at the Planning Commission meeting held on December 8, 2015 at 6:00 p.m. at Township Hall. Five people from the general public were in attendance and there were no comments generated after staff's presentation of the results.

The Con Plan process also included inter-departmental coordination and targeted outreach to community organizations and service providers with knowledge of community assets and needs. Waterford Township sought input on housing and community development needs via written solicitations, e-mails, phone conversations, meetings and a priority needs survey. The Con Plan PR-10 includes a description of the Township's outreach efforts.

## **5. Summary of public comments**

In general, it was determined that the needs of the community are great. However, a consensus was formed after analyzing consultation received. Concentrating efforts on maintaining infrastructure, decent housing, suitable living environments and removing blight will have the strongest impact in keeping Waterford Township as a viable and desirable place for its citizens to live, work and play.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Comments and views are accepted on an ongoing basis. All comments received were accepted.

## **7. Summary**

Waterford Township's Con Plan was prepared to guide the development of a viable urban community by providing decent housing, a suitable living environment and expanded economic opportunities principally for LMI persons. An approved CPP was used to gather public comments through public meetings and the consultation process provided additional input. Information gathered from the public and data provided by HUD was used to identify goals, objectives and the activities of this Con Plan.

## The Process

### PR-05 Lead & Responsible Agencies - 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name               | Department/Agency               |
|--------------------|--------------------|---------------------------------|
| CDBG Administrator | WATERFORD TOWNSHIP | Development Services Department |

**Table 1– Responsible Agencies**

### Narrative

Waterford Township receives an annual allocation of Community Development Block Grant (CDBG) funding. The funds will total approximately \$400,000 a year, for a total of \$2 million over the five year period covered by this consolidated plan. Waterford's Development Services Department serves as the lead agency in coordinating the preparation of the Five Year Consolidated Plan, each Annual Action Plan, and the program year-end Consolidated Annual Performance and Evaluation Report. Further, the Development Services Department is responsible for administering all facets of the Township's CDBG funds.

### Consolidated Plan Public Contact Information

Rob Merinsky, Director-Development Services

5200 Civic Center Dr

Waterford, MI 48329

rmerinsky@waterfordmi.gov

248-674-6247

## **PR-10 Consultation - 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Waterford Township receives an annual allocation of Community Development Block Grant (CDBG) funding. The funds will total approximately \$400,000 a year, for a total of \$2 million over the five year period covered by this consolidated plan. Waterford's Development Services Department serves as the lead agency in coordinating the preparation of the Five Year Consolidated Plan, each Annual Action Plan, and the program year-end Consolidated Annual Performance and Evaluation Report. Further, the Development Services Department is responsible for administering all facets of the Township's CDBG funds.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

Staff provided a direct mailer and survey to many local assisted housing providers and supportive service agencies. Staff will continue to communicate with local CoC, HMIS administrator, housing and supportive services providers to become better informed of their efforts and the needs of their clients. Further, the Township will continue to participate in various meetings or events hosted by organizations like the Alliance for Housing, Oakland County's CoC, to help end homelessness and increase affordable housing opportunities.

Waterford Township is often asked to share information and support public and assisted housing provider projects, but due to limited resources, it is not possible to address specific public housing needs with the limited CDBG funds received. A strong and collaborative working relationship with these public and assisted housing providers, private and governmental health, mental health and service agencies proposing projects will be a priority manifested in the Township signing Certifications of Consistency with the Consolidated Plan so that these service organizations can obtain funding to address these needs and their efforts ultimately reach Waterford's population.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

In Waterford Township, there are no facilities for the homeless or persons threatened with homelessness. However, Waterford recognizes homelessness as a social issue that is not easily contained within municipal boundaries. Waterford has concluded that the primary means to combat homelessness is to support Oakland County's efforts to fight the problems. Responsibility for coordinating the overall Continuum of Care (CoC) and organizing the County's response to HUD's annual

CoC application resides with the Alliance for Housing of Oakland County, formerly the Oakland County Taskforce on Homelessness and Affordable Housing.

The Alliance is a 501(c)(3), non-profit organization that works to end homelessness and increase affordable housing opportunities. The Alliance is comprised of approximately 100 organizations including emergency shelters, warming centers, providers of health services including mental health services, providers of services to people with developmental disabilities, for-profit and nonprofit developers of affordable housing, administrators of supportive housing programs, municipalities, governmental agencies and faith-based service providers. The Alliance general membership meets on the second Tuesday of the month six times a year at the Oakland County Conference Center in Waterford. The Alliance board of directors meets on the third Wednesday of the month six times a year at the Oakland County Community Mental Health Authority in Auburn Hills.

Information regarding upcoming events and/or services provided through other agencies that participate in the CoC are posted at Town Hall when made available. The Township maintains a strong and close collaborative working relationship with the Oakland County Taskforce on Homelessness and Affordable Housing (OCTH). The Township has consistently assisted, and will continue to do so throughout the next five years, in signing Certifications of Consistency with the Consolidated Plan for those organizations working through the County to address housing for special needs populations.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

Waterford Township does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 2– Agencies, groups, organizations who participated**

|   |  |   |
|---|--|---|
| 1 | <b>Agency/Group/Organization</b>   | Open Door Outreach Center   |
|   | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services-Health<br>Services-Education<br>Services-Employment<br>Services - Victims |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs  |
|   | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                   |
| 2 | <b>Agency/Group/Organization</b>   | VOLUNTEERS OF AMERICA OF MICHIGAN   |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services - Housing   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Homelessness Needs - Veterans   |
|   | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                   |

|   |  |  |
|---|--|--|
| 3 | <b>Agency/Group/Organization</b>   | Community Housing Network, Inc.  |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services - Housing<br>Services-Children<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services-Health<br>Services-Education<br>Services-Employment<br>Service-Fair Housing<br>Services - Victims<br>Civic Leaders<br>Business and Civic Leaders  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>HOPWA Strategy<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy |
|   | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.  |
| 4 | <b>Agency/Group/Organization</b>   | Habitat For Humanity of Oakland County   |
|   | <b>Agency/Group/Organization Type</b>  | Housing  |

|   |  |  |
|---|--|--|
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>HOPWA Strategy<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy |
|   | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.  |
| 5 | <b>Agency/Group/Organization</b>   | HAVEN  |
|   | <b>Agency/Group/Organization Type</b>  | Services-Victims of Domestic Violence  |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>HOPWA Strategy<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy |
|   | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.  |

|   |  |  |
|---|--|--|
| 6 | <b>Agency/Group/Organization</b>   | Lighthouse of oakland Co., Inc.  |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services - Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services-Health<br>Services-Education<br>Services-Employment<br>Service-Fair Housing<br>Services - Victims   |
|   | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>HOPWA Strategy<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy |
|   | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.  |
| 7 | <b>Agency/Group/Organization</b>   | Common Ground  |
|   | <b>Agency/Group/Organization Type</b>  | Housing<br>Services - Housing<br>Services-Children<br>Services-homeless  |

|    |  |   |
|----|--|---|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                 |
| 8  | <b>Agency/Group/Organization</b>   | Alliance for Housing Oakland County Continuum of Care   |
|    | <b>Agency/Group/Organization Type</b>  | Housing   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth                               |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                 |
| 10 | <b>Agency/Group/Organization</b>   | OAKLAND FAMILY SERVICES   |
|    | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Victims of Domestic Violence<br>Services-Health<br>Services-Education<br>Services - Victims   |

|    |  |   |
|----|--|---|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>Economic Development<br>Public services                          |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.         |
| 11 | <b>Agency/Group/Organization</b>   | Catholic Charities of Souteast Michigan   |
|    | <b>Agency/Group/Organization Type</b>  | Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Victims of Domestic Violence<br>Services-homeless<br>Services-Health<br>Services-Education<br>Services-Employment<br>Service-Fair Housing<br>Services - Victims |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth   |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.         |
| 12 | <b>Agency/Group/Organization</b>   | TWP OF WEST BLOOMFIELD  |
|    | <b>Agency/Group/Organization Type</b>  | Government - Local  |

|    |  |  |
|----|--|--|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development<br>Public Service  |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                              |
| 13 | <b>Agency/Group/Organization</b>   | TWP OF WHITE LAKE  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development<br>Public Services |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                              |
| 14 | <b>Agency/Group/Organization</b>   | TWP OF COMMERCE  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local   |

|    |  |  |
|----|--|--|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development<br>Public Services |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                              |
| 15 | <b>Agency/Group/Organization</b>   | TWP OF INDEPENDENCE  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development                    |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                              |
| 16 | <b>Agency/Group/Organization</b>   | CITY OF THE VILLAGE OF CLARKSTON   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local   |

|    |  |   |
|----|--|---|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.           |
| 17 | <b>Agency/Group/Organization</b>   | TWP OF SPRINGFIELD  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.           |
| 18 | <b>Agency/Group/Organization</b>   | TWP OF ORION  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development |

|    |  |   |
|----|--|---|
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.           |
| 19 | <b>Agency/Group/Organization</b>   | CITY OF PONTIAC   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.           |
| 20 | <b>Agency/Group/Organization</b>   | City of Auburn Hills  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.           |
| 21 | <b>Agency/Group/Organization</b>   | CITY OF SYLVAN LAKE   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |

|    |  |  |
|----|--|--|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development                    |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                              |
| 22 | <b>Agency/Group/Organization</b>   | CITY OF KEEGO HARBOR   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development<br>Public Services |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.                              |
| 23 | <b>Agency/Group/Organization</b>   | FARMINGTON HILLS   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local   |

|    |  |   |
|----|--|---|
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy<br>Public Services                               |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.   |
| 24 | <b>Agency/Group/Organization</b>   | ROYAL OAK   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy<br>Public Services |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.   |

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| 25 | <b>Agency/Group/Organization</b>   | SOUTHFIELD  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Lead-based Paint Strategy<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy<br>Public services |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP.   |
| 26 | <b>Agency/Group/Organization</b>   | Oakland County Community & Home Improvement   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - County   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Housing Need Assessment<br>Public Housing Needs<br>Homelessness Strategy<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Non-Homeless Special Needs<br>Economic Development<br>Market Analysis<br>Anti-poverty Strategy<br>Public services                              |

|    |  |   |
|----|--|---|
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP. |
| 27 | <b>Agency/Group/Organization</b>   | Oakland County Community Mental Health Authority  |
|    | <b>Agency/Group/Organization Type</b>  | Services - Housing<br>Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Health<br>Services - Victims  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Public Housing Needs<br>Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Public services  |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP. |
| 28 | <b>Agency/Group/Organization</b>   | MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - State  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Economic Development<br>Public Services  |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP. |

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|----|--|---|
| 29 | <b>Agency/Group/Organization</b>   | WATERFORD SCHOOL DISTRICT   |
|    | <b>Agency/Group/Organization Type</b>  | Other government - Local  |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Economic Development<br>Public Services   |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP. |
| 30 | <b>Agency/Group/Organization</b>   | Road Commission For Oakland County  |
|    | <b>Agency/Group/Organization Type</b>  | Other government - County   |
|    | <b>What section of the Plan was addressed by Consultation?</b>   | Economic Development<br>Infrastructure  |
|    | <b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Formal and informal consultation occurred with various agency/group/organization types during the development of the CP. This includes the meetings and needs survey mentioned in the CP. Valuable insights were obtained and incorporated into the CP. |

**Identify any Agency Types not consulted and provide rationale for not consulting**

A variety of agency types were encouraged to participate and no agencies were intentionally excluded from the process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| <b>Name of Plan</b>                            | <b>Lead Organization</b>                                       | <b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>                               |
|--|--|---|
| Continuum of Care                              | Alliance of Housing  | Overlapping goals to end/prevent homelessness.  |
| Analysis of Impediments to Fair Housing Choice | Farmington Hills, Royal Oak, Southfield and Waterford Township | Overlapping goals to Reduce and/or eliminate barriers that prevent methods to affirmatively further fair housing. |

| Name of Plan                                       | Lead Organization  | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|--|--------------------|--|
| Waterford Township 2003-2023 Master Plan           | Waterford Township | Overlapping housing and community development goals                          |
| HUD Strategic Plan 2014-2018                       | HUD                | Overlapping goals to maintain strong resilient neighborhoods.                |
| Regional Housing Needs and Neighborhood Resiliency | SEMCOG             | Overlapping goals of promoting housing consultation                          |

**Table 3– Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

Waterford Township actively engages in informal contacts with surrounding communities, other entitlement communities, and Oakland County. The plan development process included efforts to consult with a variety of housing and social service agencies and other entities to enable coordination and collaboration of efforts to achieve the Township's housing and community development goals within the current funding restrictions. The following agencies were provided with the opportunity to participate in the process:

Charter Township of West Bloomfield

Charter Township of White Lake

Charter Township of Commerce

Charter Township of Independence

City of the Village of Clarkston

Charter Township of Springfield

Charter Township of Orion

City of Lake Angelus

City of Pontiac

City of Auburn Hills

City of Sylvan Lake

City of Keego Harbor

Michigan Department of Natural Resources

Michigan Department of Environmental Quality

Michigan State Housing Development Authority

Michigan State Department of Transportation

Oakland County Children's Village

Oakland County Planning and Economic Development Services

Oakland County Community and Home Improvement Division

Oakland County Taskforce on Homelessness

Oakland County Community Mental Health Authority

Oakland Livingston Human Service Agency

Oakland Intermediate School District

Road Commission for Oakland County

Further, Waterford Township is a member of the Oakland County HOME Consortium. Members of the Consortium met on a regular basis throughout the consolidated planning process to share data and discuss ideas.

## **Narrative**

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**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Citizens have always been encouraged to participate with local governance through public comments at meetings, public hearings, or through discussions with the Elected Officials or staff. While HUD regulates specific instances of obtaining citizen comment for the Consolidated Plan, Annual Plan, Citizen Participation Plan, and year-end report, staff accepts and considers oral or written comments throughout the year and incorporates them into plans and activities when feasible. As mentioned above, Waterford Township adopted its current Citizen Participation Plan (CPP) October 2012 and it was integral in goal-setting and developing strategies in the consolidated plan. Further, the CPP describes the public process that the Development Services Department utilizes throughout the year.

Under the CPP, Waterford Township used a combination of public meetings and an online survey to solicit participation in the planning process. It was determined that the needs of the community are great. However, as a result of the CPP process concentrating efforts on infrastructure needs, maintaining decent housing, sustaining suitable living environments, and blight removal will have the strongest impact in keeping Waterford Township as a viable and desirable place for its citizens to live, work, and play. The following is a summary of the Township's citizen participation efforts.

## Citizen Participation Outreach

| Sort Order | Mode of Outreach              | Target of Outreach   | Summary of response/attendance   | Summary of comments received  | Summary of comments not accepted and reasons  | URL (If applicable) |
|------------|-------------------------------|--|--|---|---|---------------------|
| 1          | HOME Consortium Team Meetings | <p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Homeless persons</p> | <p>The Oakland county Home Consortium Team met fourteen times between 3/20/15-4/21/16. Each Consortium member community typically attended. There was an average of 11 people in attendance at each monthly meeting. At the kick-off meeting held on March 20, 2015 representatives from each community along with HUD met. During the planning process three Home team meetings had a special focus. On June 25th the Team met with HUD CPD representative Steve Spencer and Stephanie Burgess from Macomb County to discuss specific CP requirements for a Consortium. On July 16th the Team met with Leah McCall from the Alliance of Housing, Oakland County's CoC to discuss the needs of homeless individuals and families. On August 20th the Team met with Armad Taylor from Pontiac Housing Commission to discuss public housing needs.</p> | <p>Comments from the monthly HOME Consortium Meetings focused on the collaboration efforts to develop the CP, gathering and recording expert input and completing the HUD required process within expected timeframes. Comments from the 3/20/15 meeting addressed the status of existing CPs, citizen participation plan requirements, various elements of the eCon Planning Suite, and access to technical assistance. On 6/25/15, Macomb County shared their experiences as a Home Consortium Lead Agency and HUD staff answered questions. Comments from the 7/16/15 meeting included questions on the PIT Count, status of Annual Report data and the HMIS process. At the 8/20/15 meeting comments from the Pontiac PHA focused on the needs of the rehabilitation of public housing units and the public service needs of residents. Efforts to affirmatively Furthering Fair Housing and the status of various citizen participation efforts of Team members.</p> | <p>All comments were considered. In the end, the Township Board emphasized with those comments related to providing direct assistance with disadvantage citizens, however, limited resources, including stagnant annual CDBG allocations, over the the years has left very little discretionary funds to address all concerns. Therefore, direct assistance to individuals and families did not weigh as heavy and received a lower status than other priorities including improving housing stock, code enforcement, infrastructure improvement and economic needs of the community.</p> |                     |

| Sort Order | Mode of Outreach | Target of Outreach  | Summary of response/attendance   | Summary of comments received      | Summary of comments not accepted and reasons | URL (If applicable) |
|------------|------------------|---|--|-----------------------------------|--|---------------------|
| 2          | Public Hearing   | Minorities<br><br>Persons with disabilities<br><br>Non-targeted/broad community<br><br>Residents of Public and Assisted Housing<br><br>Homeless persons | <p>The Waterford Township Board of Trustees, in its authoritative role for the CDBG Program, held a public hearing at Town Hall, Main Auditorium, 5200 Civic Center Drive, Waterford, MI 48329, on April 25, 2016 at 6:00 pm to hear public comment pertaining to the Townships PYS 16/21 Consolidated Plan and PY 16/17 Annual Action Plan prior to considering approval of these documents. Interested parties were invited to attend the public hearing/meetings or provide written comments to the Development Services Department. Notice was published in The Oakland Press for the 30 day public comment period on the draft plan on March 24, 2016. Notice was also posted at Town Hall, the Public Library, &amp; Townships Senior/community centers and electronically posted to the Townships website. All hearings/meetings include a public comment period.</p> | No public comments were received. | No public comments were received             |                     |

| Sort Order | Mode of Outreach | Target of Outreach   | Summary of response/attendance   | Summary of comments received  | Summary of comments not accepted and reasons  | URL (If applicable) |
|------------|------------------|--|--|---|---|---------------------|
| 3          | Public Meeting   | <p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Homeless</p> | <p>For the PY 2016-2020 Consolidated Plan, Waterford Township worked cooperatively with other Consortium members including Oakland County, the Cities of Farmington Hills, Royal Oak, and Southfield. A timeline was established by the members that allowed each the opportunity to follow their own Citizen Participation Plan (CPP) but still complete phases of their Consolidated Plan on a common schedule. A kick off meeting at the City of Farmington Hills on March 20, 2015 started the planning process. On April 28, 2015, the Charter Township of Waterford Planning Commission decided to commence the process for reviewing/amending Chapter 9 Implementation of the Townships Master Plan; which highlights the goals, objectives, and strategies of the Master Plan. In short, the objectives establish the route to accomplishing the goal, and each set of strategies are action items intended to achieve the objectives. As mentioned within the Executive Summary, Waterford Townships CDBG objective is to achieve the goals and objectives identified within Waterfords 2003-2023 Master Plan that pertain to the development of a viable community by supporting projects that provide decent housing, sustain suitable living environments, and expand economic opportunities primarily for low- and moderate-income persons. All interested parties were encouraged to make comment and at the September 22, 2015 Planning Commission meeting held at Town Hall, Main Auditorium, 5200 Civic Center Drive, Waterford, MI 48329. At the meeting, staff discussed the 2015 master plan update process to date and explained that the Township had received three responses on the Notice of Master Plan Update that was sent out announcing the planning process. These were received from Karl Randall, Oakland International Airport, Jim Nash, Water Resource Commission and Gino Sanita, Chairman of Planning Commission in Keego Harbor. About 26 people from the general public were in attendance. The Planning Commission held a public meeting on October, 27 2015, at 4:30 p.m. at Township Hall in part to discuss the CDBG Consolidated Plan development process and offer opportunities for public input into formulation of the plan. Staff provided an overview of the CP including the purpose, process overview, citizen participation, consultation, and the development of its goals. About 21 people from the general public were in attendance and there were no comments received after the CP presentation.</p> | <p>Housing comments focused on affordable housing, funds for rehabilitation, housing counseling, and homeless prevention. Community Development comments focused on blight elimination (both commercial and residential), code enforcement, road and walkway improvements, infrastructure improvements, funds to support parks and recreation. Public service comments focused on transportation needs, health care services, senior and child care services, and job placement and training services. Homeless comments focused on job and skills training, housing counseling, emergency shelter referral, and homeless veterans.</p> | <p>All comments were considered. In the end, the Township Board emphasized with those comments related to providing direct assistance with disadvantage citizens, however, limited resources, including stagnant annual CDBG allocations, over the years has left very little discretionary funds to address these concerns. Therefore, direct assistance to individuals and families did not weigh as heavy and received a lower status than other priorities including improving housing stock, code enforcement, infrastructure improvement and economic needs of the community.</p> |                     |

| Sort Order | Mode of Outreach  | Target of Outreach           | Summary of response/attendance  | Summary of comments received   | Summary of comments not accepted and reasons   | URL (If applicable) |
|------------|-------------------|------------------------------|---|--|--|---------------------|
| 4          | Internet Outreach | Non-targeted/broad community | <p>CDBG staff developed an online survey to solicit housing and community needs as a convenient method for individuals and agencies to respond. The online survey was made available from July 17, 2015 until October 30, 2015. Notice of the survey was provided on the Townships website, the Townships quarterly e-newsletter, the Townships FaceBook page, and in an informational e-mail. Agencies without a known e-mail were provided with a hard copy of the survey upon request. Hard copies of the survey were made available at Town Hall, the Public Library, and Townships Senior/community centers during the same time period.</p> | <p>In total, 158 responses were received. The Appendix includes a copy of the survey instrument and results.</p> | <p>All comments were considered. In the end, the Township Board emphasized with those comments related to providing direct assistance with disadvantaged citizens, however, limited resources, including stagnant annual CDBG allocations, over the years has left very little discretionary funds to address these concerns. Therefore, direct assistance to individuals and families did not weigh as heavy and received a lower status than other priorities including improving housing stock, code enforcement, infrastructure improvement and economic needs of the community.</p> |                     |

| Sort Order | Mode of Outreach              | Target of Outreach           | Summary of response/attendance  | Summary of comments received   | Summary of comments not accepted and reasons  | URL (If applicable) |
|------------|-------------------------------|------------------------------|---|--|---|---------------------|
| 5          | HOME Consortium Team Meetings | Non-targeted/broad community | <p>On February 9, 2016 at the Waterford Township Library from 5:00 P.M. until 9:00 P.M., the Waterford Township Board of Trustees together with members of the community met for the purpose of developing a Strategic plan for the Township. In short, the purpose of a Strategic Plan is to formally identify current and future needs of the Township and provide a framework to address those needs. The initial meeting was a roundtable format in which participants brainstormed on various concerns throughout the community. Fifteen (15) participants provided feedback in which a list of focus points was developed to solicit residents through the website to help prioritize issues/concerns. Subsequent meetings were scheduled to establish goals and strategies to address those issues with the highest priorities. Information attained from these sessions was used to help reinforce the prioritized needs identified in the Consolidated Plan.</p> | <p>Community Development comments focused on blight elimination (both commercial and residential), code enforcement, police patrols, road and walkway improvements, infrastructure improvements, funds to support parks and recreation. Public service comments focused on transportation needs.</p> | <p>All comments were considered. In the end, the Township Board emphasized with those comments related to providing direct assistance with disadvantage citizens, however, limited resources, including stagnant annual CDBG allocations, over the years has left very little discretionary funds to address these concerns. Therefore, direct assistance to individuals and families did not weigh as heavy and received a lower status than other priorities including improving housing stock, code enforcement, infrastructure improvement and economic needs of the community.</p> |                     |

**Table 4– Citizen Participation Outreach**

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

The Housing Needs Assessment analyzes housing assistance needed for very low-income (0-30% AMI), low income (30-50% AMI), & moderate income (50-80% AMI) households. Area Median income is based on the 2015 HUD Income Limits Documentation System which became effective on March 6, 2015. The HUD 2015 Income Limits for Waterford Township are outlined in the following table.

| # of persons in household | Very low income 0-30% AMI | Low-income 30-50% AMI | Moderate-income 50-80% AMI |
|---------------------------|---------------------------|-----------------------|----------------------------|
| 1                         | \$14,250                  | \$23,700              | \$37,950                   |
| 2                         | \$16,250                  | \$27,100              | \$43,350                   |
| 3                         | \$20,090                  | \$30,500              | \$48,750                   |
| 4                         | \$24,250                  | \$33,850              | \$54,150                   |
| 5                         | \$28,410                  | \$36,600              | \$58,500                   |
| 6                         | \$32,570                  | \$39,300              | \$62,850                   |
| 7                         | \$36,730                  | \$42,000              | \$67,150                   |
| 8                         | \$40,890                  | \$44,700              | \$71,500                   |

Income Limits 2015

**Describe the jurisdiction's need for Public Facilities:**

The acquisition, construction, reconstruction, rehabilitation or installation of public facilities such as facilities for persons with special needs, recreational facilities, parks and playgrounds is an eligible activity under CDBG. Public facilities in Waterford Township include improvements to buildings, parks and recreational facilities, senior centers, handicapped centers, homeless facilities, youth centers, childcare centers, neighborhood facilities, fire stations and equipment, health facilities and facilities for special needs populations. CDBG funds may be used for such facilities when they are used for eligible populations or neighborhoods.

**How were these needs determined?**

The information obtained through the Citizen Participation process cited in this document was used as a basis to determine these needs. In addition, input from Waterford Township staff in the Development Services, Department of Public Works, and Parks and Recreation divisions as well as through the Comprehensive Master Plan and Comprehensive Recreation Plan was used. Further, the Township currently has a five-year parks and recreation plan in place. This plan outlines in detail all existing park and recreational facilities, both public and private, in the Township. The plan then goes on to describe the park and recreation needs/deficiencies of the Township. The plan identifies 8 actions necessary to accomplish the goals of the plan. The plan, in particular, stresses the significant development of a full-scale community recreation/senior center in one central location, expand and promote diverse recreation opportunities for Waterford citizens, expand and improve non-motorized paths, provide and maintain playground areas in neighborhoods, promote increased access and use of existing parks, develop and promote a Waterford Riverwalk pedestrian pathway, and promote recreational utilization of the Clinton River. The plan shows that the Township will need a new community recreation/senior center, additional parkland, ball fields, outdoor basketball courts, a golf course, indoor and outdoor ice rinks, neighborhood playgrounds, sledding hills, outdoor swimming pools, outdoor tennis courts, public boat launches, public campgrounds, cross-country ski trails, fishing piers, hiking and horseback riding trails, and swimming beaches to meet the Michigan Recreation Opportunity Standards and effectively meet the needs of the Township's citizens. These needs are also identified as part of Waterford's Master Plan through the following goals, objectives, and strategies.

**Describe the jurisdiction's need for Public Improvements:**

Waterford Township has a great need for infrastructure improvements throughout its jurisdiction and especially within several low-income block groups located within targeted areas in the Township. There are five public improvement areas that the Township has determined are community needs: streets, sidewalks, storm drainage, public utilities, and public facilities. It has been found that maintenance and improvement of these five infrastructure components is crucial to creating an environment that is conducive to quality living for all of Waterford's citizens, including those of low- and moderate-income.

The Township is a large geographic area, with a substantial percentage of that area covered with lakes, streams, wetlands, and rivers. The Township also is one of the large population centers of Oakland County. All of these factors place a significant impact on the Township's transportation and drainage networks, as well as on its public facilities. The Township developed a list of the most immediate and shovel-ready public improvement needs of the Township, totaling seven million dollars. However, the Township does not anticipate any funding to be able to address these needs during the next five years.

### **How were these needs determined?**

The information obtained through the Citizen Participation process cited in this document was used as a basis to determine these needs. In addition, public improvement needs were determined through the online survey, water main and sanitary sewer assessment through the Department of Public Works, agency and stakeholder consultation, and staff consultation. The general public improvement needs are also identified as part of Waterford's Master Plan through the following goals, objectives, and strategies: GOAL ONE: TO MAINTAIN, IMPROVE, AND ENHANCE CAPITAL INFRASTRUCTURE AND PUBLIC SAFETY FOR THE HEALTH, SAFETY, AND WELFARE OF WATERFORD CITIZENS

### **Describe the jurisdiction's need for Public Services:**

Public Services needs in Waterford Township include senior services, transportation services, services for battered and abused spouses, health services, services for neglected and abused children, substance abuse services, employment training, fair housing counseling, child care, legal services, and mental health services. Other public services that are needed in the community include; crime awareness and prevention, tenant/landlord mediation, and youth development programs.

The Township's goal for this priority is to promote participation of grassroots community-based and faith based organizations and intends to realize an outcome of improved quality of life for program participants by addressing this priority. Waterford Township has many different not-for-profit entities that provide many of these needed public services to the citizens of the Township. Service providers such as the Waterford Senior Center, HAVEN, the Women's Survival Center, Clarkston Lighthouse, eBlind!, the Open Door of Union Lake, Waterford Youth Assistance, Families for the Future, Catholic Charities of Southeast Michigan, Grace Centers of Hope, Bryan's Hope, the Waterford Library, Waterford Schools, Golden Age Club, and the Waterford Parks and Recreation Department, possess the dedication, organizational capacity, and commitment to provide needed public services to Waterford's low- and moderate-income citizens in need of such services.

The Township recognizes that funding resources are not currently available to fully assist such organizations in meeting these needs. Citizens would be severely adversely affected if public services were not available to prevent homelessness, provide shelter when homeless, provide services to youth to continue and improve their education and to prevent abuse and neglect. The Township will continue to seek opportunities to support public service providers to low-income individuals over the life of the five-year Consolidated Planning period in order to help alleviate issues and concerns for disadvantaged and low-income households.

### **How were these needs determined?**

The information obtained through the Citizen Participation process cited in this document was used as a basis to determine these needs. In addition, Public Service needs were determined through the online survey, agency and stakeholder consultation, the public input session, and staff consultation.

Being part of the Oakland County HOME Consortium team, staff met with this group fourteen times between 3/20/15-4/21/16. There was an average of 11 people in attendance of each monthly meeting. At the kick off meeting held on March 20th representatives from each community along with HUD staff met. During the planning process three HOME team meetings had a special focus. On June 25th the Team met with HUD CPD representative Steve Spencer and Stephanie Burgess from Macomb County to discuss the specific Consolidated Plan requirements for HOME consortium Consolidated Plans. On June 16th the team met with Leah McCall from the Alliance for Housing, Oakland County's Continuum of Care to discuss the needs of homeless individuals and families. On August 20th the team met with Ahmad Taylor from the Pontiac Housing Commission to discuss public housing needs.

### **Based on the needs analysis above, describe the State's needs in Colonias**

# Housing Market Analysis

## MA-05 Overview

### Housing Market Analysis Overview:

Due to the high degree of developed land in Waterford, as well as the housing market collapse, growth in additional single family and rental housing units will be small in actual numbers. However, Waterford offers a diversity of housing which reflects a wide variety of styles and housing opportunities. A continuous trend towards larger home sizes over the years has brought increased demands on the electrical, plumbing, energy efficiency and storage space needs.

Waterford Township shows signs of the lingering effects of the Great Recession. As provided in the table below, Waterford's median housing values between 2000 and 2010 (in 2010 dollars) decreased by \$25,944, or 13.7 percent. Further, the percentage of owner occupied units decreased by 5 percent in 2010, while the percent share of renter occupied housing units increased from 23 to 24 percent over the same period. Plus, the overall percentage of vacant units has remained stagnant at around 8% since 2010.

The condition of occupied housing within Waterford Township remains stable in part because income eligible owner occupied homes are obtaining crucial assistance through the Township's CDBG-funded housing rehabilitation efforts, and rental-occupied units are seeing improvements through the enforcement of the Township's Rental Certification Ordinance. However, per the 2007-2011 ACS, a high percentage of Waterford Township's owner-occupied housing and roughly half of the renter-occupied housing units have at least one selected substandard condition. Further, the challenge of addressing LBP throughout the Township remains high as 67% of owner occupied and 64% of renter occupied homes were built prior to 1980.

The Township does not own or maintain public housing nor administer a public housing voucher program. However, staff is aware of four assisted housing complexes within the Township (Lakeland Place, Waterford Meadows, Riverside Gardens, and Whispering Woods). All of these complexes are project-based Section 8 developments. There are a total of 579 units and there are no vacancies in any of the complexes; in fact there are reported one- to three- year waiting lists of prospective occupants. There are no unused vouchers and no expected unit losses in this category.

In Waterford Township, there are no facilities for the homeless or persons threatened with homelessness. There are three supportive housing facilities available for the frail elderly (Lourdes Nursing Home, Regency at Waterford, and Canterbury on the Lake). Lourdes is an 80-bed complex which is full to capacity, Regency is a 120-bed complex and is near capacity, and Canterbury is a 215-bed complex which is also full to capacity

## MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

### Introduction

This section identifies economic sectors in Waterford Township, where job opportunities exist, and identifies reasons why some employment sector positions are not being filled. The main employment challenges revolve around education, training, and certification deficiencies. Waterford Township's annual unemployment rate in 2014 was 7.4%, a decrease of 1.3 percentage points from 2013. However, when compared to the 2014 annual rate in Oakland County (7.5%), the State of Michigan (7.1%), and the United States (6.2%), unemployment is still a barrier to economic recovery. Middle-skill jobs, which require education beyond high school but not a 4-year degree, make up a large part of the local and state labor market.

### Economic Development Market Analysis

#### Business Activity

| Business by Sector                            | Number of Workers | Number of Jobs | Share of Workers % | Share of Jobs % | Jobs less workers % |
|---|-------------------|----------------|--------------------|-----------------|---------------------|
| Agriculture, Mining, Oil & Gas Extraction     | 50                | 1              | 0                  | 0               | 0                   |
| Arts, Entertainment, Accommodations           | 3,412             | 2,674          | 13                 | 17              | 4                   |
| Construction                                  | 1,079             | 465            | 4                  | 3               | -1                  |
| Education and Health Care Services            | 4,879             | 2,641          | 19                 | 17              | -2                  |
| Finance, Insurance, and Real Estate           | 1,998             | 825            | 8                  | 5               | -3                  |
| Information                                   | 590               | 1,292          | 2                  | 8               | 6                   |
| Manufacturing                                 | 3,061             | 723            | 12                 | 5               | -7                  |
| Other Services                                | 1,101             | 893            | 4                  | 6               | 2                   |
| Professional, Scientific, Management Services | 2,977             | 779            | 12                 | 5               | -7                  |
| Public Administration                         | 0                 | 0              | 0                  | 0               | 0                   |
| Retail Trade                                  | 4,306             | 3,885          | 17                 | 24              | 7                   |
| Transportation and Warehousing                | 648               | 623            | 3                  | 4               | 1                   |

| Business by Sector | Number of Workers | Number of Jobs | Share of Workers % | Share of Jobs % | Jobs less workers % |
|--------------------|-------------------|----------------|--------------------|-----------------|---------------------|
| Wholesale Trade    | 1,608             | 1,076          | 6                  | 7               | 1                   |
| Total              | 25,709            | 15,877         | --                 | --              | --                  |

**Table 5 - Business Activity**

Data Source: 2007-2011 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

### Labor Force

|  |        |
|--|--------|
| Total Population in the Civilian Labor Force   | 38,790 |
| Civilian Employed Population 16 years and over | 34,578 |
| Unemployment Rate                              | 10.86  |
| Unemployment Rate for Ages 16-24               | 27.21  |
| Unemployment Rate for Ages 25-65               | 7.84   |

**Table 6 - Labor Force**

Data Source: 2007-2011 ACS

| Occupations by Sector                            | Number of People |
|--|------------------|
| Management, business and financial               | 7,770            |
| Farming, fisheries and forestry occupations      | 1,391            |
| Service  | 3,517            |
| Sales and office                                 | 9,985            |
| Construction, extraction, maintenance and repair | 3,107            |
| Production, transportation and material moving   | 2,283            |

**Table 7 – Occupations by Sector**

Data Source: 2007-2011 ACS

## Travel Time

| Travel Time        | Number        | Percentage  |
|--------------------|---------------|-------------|
| < 30 Minutes       | 18,469        | 57%         |
| 30-59 Minutes      | 11,527        | 36%         |
| 60 or More Minutes | 2,462         | 8%          |
| <b>Total</b>       | <b>32,458</b> | <b>100%</b> |

Table 8 - Travel Time

Data Source: 2007-2011 ACS

## Education:

### Educational Attainment by Employment Status (Population 16 and Older)

| Educational Attainment                      | In Labor Force    |            | Not in Labor Force |
|---|-------------------|------------|--------------------|
|   | Civilian Employed | Unemployed |                    |
| Less than high school graduate              | 1,615             | 335        | 878                |
| High school graduate (includes equivalency) | 7,338             | 1,207      | 2,903              |
| Some college or Associate's degree          | 11,006            | 1,180      | 2,663              |
| Bachelor's degree or higher                 | 9,289             | 427        | 1,294              |

Table 9 - Educational Attainment by Employment Status

Data Source: 2007-2011 ACS

### Educational Attainment by Age

|   | Age       |           |           |           |         |
|---|-----------|-----------|-----------|-----------|---------|
|   | 18-24 yrs | 25-34 yrs | 35-44 yrs | 45-65 yrs | 65+ yrs |
| Less than 9th grade                       | 52        | 173       | 99        | 286       | 513     |
| 9th to 12th grade, no diploma             | 844       | 518       | 410       | 1,342     | 1,374   |
| High school graduate, GED, or alternative | 1,722     | 2,425     | 2,846     | 6,177     | 3,692   |

|                                 | Age       |           |           |           |         |
|---------------------------------|-----------|-----------|-----------|-----------|---------|
|                                 | 18-24 yrs | 25-34 yrs | 35-44 yrs | 45-65 yrs | 65+ yrs |
| Some college, no degree         | 2,602     | 2,842     | 2,905     | 5,221     | 1,544   |
| Associate's degree              | 287       | 749       | 1,266     | 1,878     | 326     |
| Bachelor's degree               | 418       | 1,847     | 2,274     | 3,421     | 669     |
| Graduate or professional degree | 0         | 665       | 968       | 1,835     | 722     |

**Table 10 - Educational Attainment by Age**

Data Source: 2007-2011 ACS

**Educational Attainment – Median Earnings in the Past 12 Months**

| Educational Attainment                      | Median Earnings in the Past 12 Months |
|---|---------------------------------------|
| Less than high school graduate              | 0                                     |
| High school graduate (includes equivalency) | 0                                     |
| Some college or Associate's degree          | 0                                     |
| Bachelor's degree                           | 0                                     |
| Graduate or professional degree             | 0                                     |

**Table 11 – Median Earnings in the Past 12 Months**

Data Source: 2007-2011 ACS

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

The major employment sectors within Waterford Township are: Education and Health Care Services; Retail Trade; Arts, Entertainment, Accommodations; Manufacturing; Professional, Scientific, Management Services; Finance, Insurance, and Real Estate; and Wholesale Trade.

**Describe the workforce and infrastructure needs of the business community:**

The workforce is overwhelmingly educated beyond high school and there are a significant number of workers who have advanced degrees. However, when looking at the education attainment by age persons 45 years and older hold a majority of the advanced degrees. When coupled with the State’s “brain drain”; i.e. the trend where young adults that obtain college degrees move to other state/metropolitan regions for employment and desired life styles; the business community is suffering from a lack of qualified workers to fill lower to mid level positions when experienced individuals advance or replace those retiring from the workforce. In order to meet the demand of employers, not only is additional education and training required, but the community/region needs to focus its efforts towards fostering a physical setting and kinetic appeal that young, educated individuals persons seek.

In order for the business community to succeed, a major portion of the community infrastructure needs to be addressed. Poor road conditions, aging public infrastructure, and misaligned business space threaten to add costs to products and services which are eventually passed onto consumers. 44% of the workforce is noted to have travel times of 30 minutes or greater and poor road conditions hamper commutes as well as manifest itself by way of extra delivery time and increased costs as the equipment used to deliver goods and services are in need of extensive repairs. Additionally, reliable and age-appropriate public services like water and sewer are necessary for business growth as are gas and electric utilities which are delivered by private institutions via public assets. Lastly, as all organizations cope with changing demands, antiquated or obsolete building stock needs to be transformed. Outdated buildings with outmoded infrastructure limits the ability of the business community to grow in place thus increasing the likelihood businesses will seek opportunities to expand elsewhere. Therefore, the Township’s business community's infrastructure needs are an efficient, safe, and reliable transportation system, including street, rail and airport facilities, access to water and sewer services, internet service; complimented with recreational facilities, entertainment venues and cultural attractions as well as improvements of hospitality services such as hotels and fine dining establishments, good schools, affordable housing and access to post secondary colleges and universities for their workforce and families.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect**

**job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

Corridor Improvement Authority (CIA) - Initially constructed in the early 1960's and then known as the Pontiac Mall, Summit Place Mall located at the corner of Telegraph and Elizabeth Lake Roads was a retail hub. It served as a regional draw through its peak in the 1980's growing to over 1.4 million square feet of retail space. However, in the early 1990's a number of stores closed due to bankruptcy and/or disinvestment within their parent companies helping initiate the demise of the enclosed mall as economic driver for the area. In all fairness, no single factor or event can be held accountable for its decline. Rather, industry analysts have acknowledged that a combination of market factors all contributed including the closure of various anchor stores, the opening of Great Lakes Crossing – a regional outlet mall, its insufficient layout and configuration, an over-estimation of opportunity for new retail space leading to saturation, a slump in the state and local economy impacting consumer confidence levels, and inadequate freeway access compared to competing regional retail destinations. Today the Summit Place Mall is completely vacant and all but abandoned severely impacting this area for redevelopment.

In an attempt to attract new commercial development to the area, Waterford Township has set-up the framework to establish a Corridor Improvement Authority (CIA) by passing an ordinance and designating the boundaries of the corridor improvement authority district (see exhibit). Once established, the CIA enables the Township to focus planning and economic development efforts on a specific commercial corridor, fund public improvement projects that can act as a catalysts for economic growth within the corridor improvement authority district, encourage redevelopment of deteriorated properties within the district, and enables the Township to consider utilizing tax increment financing. Tax Increment Financing (TIF) is a funding method that allows the CIA to negotiate with existing taxing authorities to capture a portion of the regular tax revenue and dedicate it to funding planning and public improvements within the boundaries of the corridor improvement authority district.

One Stop Ready® - Waterford Township currently participates in Oakland County's One Stop Ready Program. This program, which was established in 2012, encourages communities to capitalize on their strengths and refine their economic development processes to implement their community vision. Being ready for economic and community development is not simply approving projects. It means understanding the effects of leadership, process and time, and implementing a culture of collaboration with community stakeholders, businesses, developers, residents, and resources. One Stop Ready encourages communities to think of themselves in the context of the developer, a business or a resident making a decision to locate or invest in their community. How do they perceive the community? Why have they chosen this location? What are their deadlines? Elected and appointed officials and staff are trained at the One Stop Ready Academy. Fourteen of the county's 61 cities, villages, and townships currently participate.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

For the most part, the skills and education corresponds quite closely with the employment opportunities in the area except for three employment sectors. Retail, Information, and Art, Entertainment, Accommodations have gaps of 8%, 6%, and 4%, respectively, of oversupply of workers to available jobs.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

Many institutions of higher education have training and career support services available within the region. These include Oakland University, Wayne State University, University of Michigan, and Michigan State University. Locally, Oakland Community College has its Highland Lakes campus in Waterford Township. There are also state wide organizations with services: State of Michigan, Workforce Development Agency that offers education, training, programs and services. Skilled Trades Training Program also makes state funding available to companies to train employees for specific skilled trade jobs.

Oakland County Michigan Works! offers free workforce services to businesses and talent in eight locations throughout the County including one in Waterford Township. Services geared towards the workforce include career management, training programs, education resources, and veteran services. Priority is given to veterans and eligible spouses in need of additional help in securing appropriate employment.

Public Service agencies such as Easter Seals Disability Services have workforce programs dedicated to training and finding employment for individuals with disabilities. These organizations offer the opportunity for residents to pursue a career path and find a job that fits their skills.

These programs and training support the Consolidated Plan by providing the education and training needs for many current jobs.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

No

## **Discussion**

Intentionally left blank

## **MA-50 Needs and Market Analysis Discussion**

### **Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

Waterford Township does not have areas where households with multiple problems are concentrated.

### **Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

Areas where racial or ethnic minorities or low-income families are concentrated are defined as census tracts where at least 40% of the population are racial or ethnic minorities. Areas where low-income families are concentrated is defined as census tracts where at least 51% of the households have incomes less than 80% AMI.

Waterford Township does not have any significant areas of racial or ethnic minority concentrations.

Census Tract 1441/Block Group 4, Census Tract 1446/Block Group 4, Census Tract 1447/Block Group 1, Census Tract 1447/Block Group 2, Census Tract 1447/Block Group, Census Tract 1448/Block Group 2, Census Tract 1449/Block Group 2, Census Tract 1449/Block Group 3, Census Tract 1449/Block Group 4, Census Tract 1451/Block Group 2, Census Tract 1453/Block Group 1, Census Tract 1454/Block Group 1, Census Tract 1454/Block Group 4, and Census Tract 1455/Block Group 2 have the greatest concentration of low-income families, where 51% or more of families are low-income.

### **What are the characteristics of the market in these areas/neighborhoods?**

The Census tracts identified in this section are considered the more distressed areas of the Township due to concentrations of poverty, older housing which has not been properly maintained, higher rates of vacancy, higher crime rates and code violations, and a lower quality of life. Property values are typically lower in these areas than in other parts of the Township and have generally experienced higher foreclosure rates. These neighborhoods have difficulty drawing retail and commercial industry as they are less likely to be able to afford products. Instead of supermarkets and grocery stores, these neighborhoods generally rely on fast food restaurants or convenience stores that offer few healthy, affordable food options.

### **Are there any community assets in these areas/neighborhoods?**

All of the listed areas have various schools, churches, parks, and public transportation routes available within the Census Tract or very close by.

**Are there other strategic opportunities in any of these areas?**

Quality of place is an important consideration in deciding where to locate a business or take up residence. Studies have shown that areas that provide diverse cultural, entertainment, natural, and recreational resources cultivate economic growth. All strategic opportunities that recognize this approach are encouraged in these areas. Further, Waterford Township has a broad range of amenities from its natural resources, entertainment venues, and historic districts to higher education, business, and recreational opportunities that are used to foster development throughout the community.

# Strategic Plan

## SP-05 Overview

### Strategic Plan Overview

The Strategic Plan presents the priority needs and goals that will guide Waterford Township's allocation of CDBG funds during the 2016-2020 planning period. A number of priority needs have been identified including infrastructure needs, maintaining decent housing, sustaining suitable living environments, and blight removal to achieve the greatest possible return to the community. The Strategic Plan also provides comprehensive procedures for how Waterford Township will continue to maintain compliance in managing its federal funds, the resources expected to be available, the structure in place for delivering services, and how to overcome various barriers. Also included are discussions on the Township's anti-poverty strategy and lead-based paint initiatives.

## SP-10 Geographic Priorities - 91.415, 91.215(a)(1)

### Geographic Area

Table 12 - Geographic Priority Areas

|   |   |                       |
|---|---|-----------------------|
| 1   | <b>Area Name:</b>   | Waterford Township    |
|   | <b>Area Type:</b>   | Entitlement Community |
|   | <b>Other Target Area Description:</b>   | Entitlement Community |
|   | <b>HUD Approval Date:</b>   |                       |
|   | <b>% of Low/ Mod:</b>   |                       |
|   | <b>Revital Type:</b>  |                       |
|   | <b>Other Revital Description:</b>   |                       |
|   | <b>Identify the neighborhood boundaries for this target area.</b>   |                       |
|   | <b>Include specific housing and commercial characteristics of this target area.</b>   |                       |
|   | <b>How did your consultation and citizen participation process help you to identify this neighborhood as a target area?</b> |                       |
|   | <b>Identify the needs in this target area.</b>  |                       |
|   | <b>What are the opportunities for improvement in this target area?</b>  |                       |
| <b>Are there barriers to improvement in this target area?</b> |   |                       |

### General Allocation Priorities

Describe the basis for allocating investments geographically within the state

Waterford Township does not plan to identify any Neighborhood Revitalization Strategy Areas. Activities will be selected for the ability to meet the CDBG program National Objectives and Goals of the Consolidated Plan. All activities will benefit low and moderate income individuals and families. The Township will work with service agencies to monitor populations. If this population increases significantly, Waterford Township may chose to direct CDBG funds to implement activities in low to moderate income areas (see map of CDBG Target Areas in Executive Summary). The Township will consider activities designed to improve the physical condition of the neighborhood to benefit all residents.

## SP-25 Priority Needs - 91.415, 91.215(a)(2)

### Priority Needs

Table 13 – Priority Needs Summary

|   |                                    |   |
|---|------------------------------------|---|
| 1 | <b>Priority Need Name</b>          | Housing   |
|   | <b>Priority Level</b>              | High  |
|   | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Large Families<br>Families with Children<br>Elderly   |
|   | <b>Geographic Areas Affected</b>   | Entitlement Community   |
|   | <b>Associated Goals</b>            | Housing Rehabilitation  |
|   | <b>Description</b>                 | Maintain, preserve, and/or develop quality of affordable housing for low income households.   |
|   | <b>Basis for Relative Priority</b> | 67% of the Waterford Township's housing stock was built prior to 1980. Housing programs are designed to rehabilitate aging housing stock, allow elderly and low income homeowners affordability, retain existing residents, eliminate mobility/accessibility concerns and develop affordable housing. |
| 2 | <b>Priority Need Name</b>          | Code Enforcement  |
|   | <b>Priority Level</b>              | High  |
|   | <b>Population</b>                  | Non-housing Community Development   |
|   | <b>Geographic Areas Affected</b>   | Entitlement Community   |
|   | <b>Associated Goals</b>            | Code Enforcement  |
|   | <b>Description</b>                 | Support efforts to enforce code compliance to ensure decent, safe and sanitary living conditions, as well as blight ordinance enforcement.  |

|          |                                    |   |
|----------|------------------------------------|---|
|          | <b>Basis for Relative Priority</b> | Code enforcement, which includes housing code and blight enforcement, within LMA areas of the Township is a high priority for improving the local economy and making Waterford attractive to residents and businesses as a place to live work and play  |
| <b>3</b> | <b>Priority Need Name</b>          | Public facilities and infrastructure improvements   |
|          | <b>Priority Level</b>              | High  |
|          | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Middle<br>Large Families<br>Families with Children<br>Elderly<br>Elderly<br>Frail Elderly<br>Persons with Physical Disabilities<br>Non-housing Community Development  |
|          | <b>Geographic Areas Affected</b>   | Entitlement Community   |
|          | <b>Associated Goals</b>            | Public facilities and infrastructure improvements   |
|          | <b>Description</b>                 | Create suitable living environments through public facilities and infrastructure improvements.  |
|          | <b>Basis for Relative Priority</b> | Improvements in low-income census tract/block groups help provide identity to neighborhoods and benefits to residents. There are plenty of non-compliant, dangerous, outdated or deteriorated public facilities/improvements. These need to be addressed to reduce liability and improve opportunities. |
|          |                                    |   |
| <b>4</b> | <b>Priority Need Name</b>          | Fair Housing  |
|          | <b>Priority Level</b>              | High  |

|   |                                    |   |
|---|------------------------------------|---|
|   | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Large Families<br>Families with Children<br>Elderly<br>Public Housing Residents   |
|   | <b>Geographic Areas Affected</b>   | Entitlement Community   |
|   | <b>Associated Goals</b>            | Fair Housing  |
|   | <b>Description</b>                 | reduce housing descrimination, promote a diverse inclusive community and affimatively further fair housing and equal opportunity.   |
|   | <b>Basis for Relative Priority</b> | This is required by Federal law   |
| 5 | <b>Priority Need Name</b>          | Clearance and removal of unsafe structures  |
|   | <b>Priority Level</b>              | Low   |
|   | <b>Population</b>                  | Non-housing Community Development   |
|   | <b>Geographic Areas Affected</b>   | Entitlement Community   |
|   | <b>Associated Goals</b>            | Clearance and Removal of Unsafe Structures  |
|   | <b>Description</b>                 | support the demolition of blighted and condemned properties and structures which pose a health and safety hazards in CDBG eligible areas of the Township.   |
|   | <b>Basis for Relative Priority</b> | Demolition of blighted residential structures within CDBG eligible areas is seen as a priotity to improve local economy and making Waterford Township attractive for residents and businesses as a place to live, work, and play. |
| 6 | <b>Priority Need Name</b>          | Public Services   |
|   | <b>Priority Level</b>              | Low   |

|                                  |  |
|----------------------------------|--|
| <b>Population</b>                | Extremely Low<br>Low<br>Moderate<br>Middle<br>Large Families<br>Families with Children<br>Elderly<br>Rural<br>Chronic Homelessness<br>Individuals<br>Families with Children<br>Mentally Ill<br>Chronic Substance Abuse<br>veterans<br>Persons with HIV/AIDS<br>Victims of Domestic Violence<br>Unaccompanied Youth<br>Elderly<br>Frail Elderly<br>Persons with Mental Disabilities<br>Persons with Physical Disabilities<br>Persons with Developmental Disabilities<br>Persons with Alcohol or Other Addictions<br>Persons with HIV/AIDS and their Families<br>Victims of Domestic Violence<br>Non-housing Community Development |
| <b>Geographic Areas Affected</b> | Entitlement Community  |
| <b>Associated Goals</b>          | Public Services  |
| <b>Description</b>               | Support human service programs/providers and opportunities for LI and special needs populations.   |

|   |                                    |  |
|---|------------------------------------|--|
|   | <b>Basis for Relative Priority</b> | Even though there have been limited to no funds available to support them in the under the previous CP, feedback indicated a need for greater access to essential human services such as food and emergency assistance within the community. Waterford Township recognizes that compelling needs exist despite overextended municipal resources and pressure on existing local private resources and will seek to partner with local service providers if, and when, financial resources become available under this CP. |
| 7 | <b>Priority Need Name</b>          | Administration   |
|   | <b>Priority Level</b>              | High   |
|   | <b>Population</b>                  | Extremely Low<br>Low<br>Moderate<br>Middle<br>Large Families<br>Families with Children<br>Elderly  |
|   | <b>Geographic Areas Affected</b>   | Entitlement Community  |
|   | <b>Associated Goals</b>            | Administration/Planning  |
|   | <b>Description</b>                 | Staff and related costs required for overall program management, planning, coordination, monitoring, reporting and evaluation.   |
|   | <b>Basis for Relative Priority</b> | The Waterford Township Board of Trustees designated the Developmnet Services Department as the entitiy for administering the CDBG program. Administration is a high priority for the proper oversight of grant funds.  |

**Narrative (Optional)**

Intentionally left blank.

**SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)**

**Introduction**

As a CDBG entitlement community, it is anticipated Waterford Township will continue to receive annual formula allocations under each grant for the duration of the Five-Year Consolidated Plan. These expected federal resources will be combined with other federal, state and local funding opportunities that may become available to further the goals and strategies of the Consolidated Plan.

**Anticipated Resources**

| Program | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Reminder of ConPlan \$ | Narrative Description   |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|--|---|
|         |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |  |   |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 390,496                          | 20,000             | 80,000                   | 490,496   | 1,640,000  | Approximately \$390,000 in CDBG entitlement grant funds each program year plus approximately \$20,000 in program income generated each program year |

Table 14 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG funds may be utilized in capital projects to leverage local funds, if they become available, to complete important projects within low/moderate income areas for necessary physical improvements. CDBG funds considered to support public services will be leveraged with other funding sources by the organizations receiving them to leverage private contributions. The Township does not have matching requirements for organizations/agencies to provide “matching” of non-CDBG funds.

**If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan**

Waterford Township will not utilize publicly owned land to address the needs in the plan. However, Waterford Township regularly considers using tax forfeited properties that Oakland County manages. These lands range from homes that are in need of rehab, to severely damaged/condemned buildings, to open parcels. Often the Township looks to remove the blighted structures and encourage redevelopment. Often said parcels contain regulated wetlands or are otherwise undevelopable tracts of land that the Township looks to combine with adjacent park property increasing the overall area preserved for passive recreation activities.

**Discussion**

Intentionally left blank

## SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

| Responsible Entity                                    | Responsible Entity Type            | Role   | Geographic Area Served |
|---|------------------------------------|--|------------------------|
| Open Door Outreach Center                             | Non-profit organizations           | Homelessness<br>Non-homeless special needs<br>public services                        | Region                 |
| HAVEN   | Non-profit organizations           | Homelessness<br>Non-homeless special needs<br>public services                        | Region                 |
| OAKLAND FAMILY SERVICES                               | Non-profit organizations           | Non-homeless special needs<br>public services  | Region                 |
| Lighthouse of oakland Co., Inc.                       | Non-profit organizations           | Homelessness<br>Non-homeless special needs<br>Ownership<br>Rental<br>public services | Region                 |
| Catholic Charities of Southeast Michigan              | Community/Faith-based organization | Non-homeless special needs<br>public services  | Region                 |
| Oakland County Veteran's Services                     | Government                         | Non-homeless special needs<br>public services  | Region                 |
| Oakland County Community Mental Health Authority      | Non-profit organizations           | Non-homeless special needs<br>public services  |                        |
| Oakland County Community & Home Improvement           | Government                         | Non-homeless special needs   | Region                 |
| Alliance for Housing Oakland County Continuum of Care | Continuum of care                  | Homelessness   | Region                 |

| Responsible Entity                           | Responsible Entity Type | Role                                | Geographic Area Served |
|--|-------------------------|-------------------------------------|------------------------|
| MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY | Government              | Public Housing                      | State                  |
| WATERFORD TOWNSHIP                           | Government              | Non-homeless special needs Planning | Jurisdiction           |

**Table 15- Institutional Delivery Structure**

**Assess of Strengths and Gaps in the Institutional Delivery System**

The institutional delivery system continues to change. There are a number of public service organizations/agencies that coordinate to serve people in need. This coordination is a great strength in the delivery system of services. Improved communication and leverage of funding, where possible, may help close gaps in the delivery system. Even though organizations/agencies may not receive CDBG funding, they will coordinate with the Township to provide services and other programs to the Township’s residents.

**Availability of services targeted to homeless persons and persons with HIV and mainstream services**

| Homelessness Prevention Services        | Available in the Community | Targeted to Homeless | Targeted to People with HIV |
|---|----------------------------|----------------------|-----------------------------|
| <b>Homelessness Prevention Services</b> |                            |                      |                             |
| Counseling/Advocacy                     | X                          | X                    |                             |
| Legal Assistance                        | X                          | X                    | X                           |
| Mortgage Assistance                     | X                          |                      |                             |
| Rental Assistance                       | X                          | X                    |                             |
| Utilities Assistance                    | X                          |                      |                             |
| <b>Street Outreach Services</b>         |                            |                      |                             |
| Law Enforcement                         | X                          | X                    |                             |
| Mobile Clinics                          |                            |                      | X                           |
| Other Street Outreach Services          | X                          | X                    | X                           |
| <b>Supportive Services</b>              |                            |                      |                             |
| Alcohol & Drug Abuse                    | X                          |                      |                             |
| Child Care                              | X                          |                      |                             |
| Education                               | X                          | X                    |                             |
| Employment and Employment Training      | X                          | X                    |                             |
| Healthcare                              | X                          | X                    | X                           |

| Supportive Services      |   |   |   |
|--------------------------|---|---|---|
| HIV/AIDS                 | X | X | X |
| Life Skills              | X | X |   |
| Mental Health Counseling | X | X |   |
| Transportation           |   |   |   |
| Other                    |   |   |   |
|                          |   |   |   |

**Table 16- Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

It is Waterford Township’s understanding that Homeless individuals and families are assisted by gaining access to existing public service organizations via a tailored plan for their specific needs. Public service organizations are designed to meet the client’s immediate and long term housing and non-housing needs. Each client is assigned a case manager. Case managers utilize the regional homeless management information system (HMIS) software to create and implement a step-by-step managed care plan for each client. HMIS tracks a client’s history and progress with public services. The case manager coordinates access to individual public services needed by each client.

**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

Strength: HMIS is an excellent service delivery system that tracks progress on an individual basis. Gap: The rotating shelter program does not require daily clients utilize HMIS to receive assistance. Their participation is voluntary. While it provides immediate shelter, it does not help the client with long term issues causing homelessness.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

In order to close the gap identified above, the rotating shelter organizations should be encouraged to connect clients with HMIS organizations.

**SP-45 Goals - 91.415, 91.215(a)(4)**

**Goals Summary Information**

| Sort Order | Goal Name   | Start Year | End Year | Category                          | Geographic Area    | Needs Addressed                                   | Funding                                     | Goal Outcome Indicator   |
|------------|---|------------|----------|-----------------------------------|--------------------|---|---|--|
| 1          | Housing Rehabilitation                            | 2016       | 2020     | Affordable Housing                | Waterford Township | Housing   | Yr 1:<br>\$176,296<br>Yrs 2-5:<br>\$650,000 | Homeowner Housing Rehabilitated:<br>12 Housing units per year; 60 Household Housing Unit total   |
| 2          | Code Enforcement                                  | 2016       | 2020     | Non-Housing Community Development | Waterford Township | Code Enforcement                                  | Yr 1:<br>\$157,150<br>Yrs 2-5:<br>\$570,000 | Housing Code Enforcement/Foreclosed Property Care:<br>400 household Housing unit inspections per year; 2000 Household Housing Unit total                 |
| 3          | Public facilities and infrastructure improvements | 2016       | 2020     | Non-Housing Community Development | Waterford Township | Public facilities and infrastructure improvements | Yr 1:<br>\$0<br>Yrs 2-5:<br>\$123,600       | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit:<br>50 Persons Assisted per year; 250 Persons Assisted Total |
| 4          | Clearance and Removal of Unsafe Structures        | 2016       | 2020     | Non-Housing Community Development | Waterford Township | Clearance and removal of unsafe structures        | Yr 1:<br>\$0<br>Yrs 2-5:<br>\$10,000        | Buildings Demolished:<br>1 Building Total  |
| 5          | Fair Housing                                      | 2016       | 2020     |                                   | Waterford Township | Fair Housing                                      | Yr 1:<br>\$4,000<br>Yrs 2-5:<br>\$16,000    | Other:<br>1 Other  |

| Sort Order | Goal Name               | Start Year | End Year | Category                                  | Geographic Area    | Needs Addressed | Funding                                    | Goal Outcome Indicator  |
|------------|-------------------------|------------|----------|---|--------------------|-----------------|--|---|
| 6          | Administration/Planning | 2016       | 2020     |   | Waterford Township | Administration  | Yr 1:<br>\$73,050<br>Yrs 2-5:<br>\$250,000 | Other:<br>1 Other   |
| 7          | Public Services         | 2016       | 2020     | Homeless<br>Non-Homeless<br>Special Needs | Waterford Township | Public Services | Yr 1:<br>\$0<br>Yrs 2-5:<br>\$20,400       | Public service activities other than Low/Moderate Income Housing Benefit:<br>10 Persons Assisted per year;<br>50 Persons Assisted Total |

Table 17 – Goals Summary

### Goal Descriptions

|   |                         |   |
|---|-------------------------|---|
| 1 | <b>Goal Name</b>        | Housing Rehabilitation  |
|   | <b>Goal Description</b> | Provide assistance to low and moderate income residents in the form of Deferred Payment Loans (D.P.L.) to income eligible Township residents of owner-occupied, single-family residential households in an effort to bring sub-standard housing up to current federal housing quality standards and meet local housing codes. |
| 2 | <b>Goal Name</b>        | Code Enforcement  |
|   | <b>Goal Description</b> | Support efforts to enforce code compliance to ensure decent, safe and sanitary living conditions, as well as blight ordinance enforcement.  |
| 3 | <b>Goal Name</b>        | Public facilities and infrastructure improvements   |
|   | <b>Goal Description</b> | Create suitable living environments through public facilities and infrastructure improvements.  |

|   |                         |   |
|---|-------------------------|---|
| 4 | <b>Goal Name</b>        | Clearance and Removal of Unsafe Structures  |
|   | <b>Goal Description</b> | Provide funding to support the demolition of blighted and condemned properties and structures which pose a health and safety hazards in LMA eligible areas of the Township. |
| 5 | <b>Goal Name</b>        | Fair Housing  |
|   | <b>Goal Description</b> | Administrative funding to further fair housing in the Township.   |
| 6 | <b>Goal Name</b>        | Administration/Planning   |
|   | <b>Goal Description</b> | overall program management, planning, coordination, monitoring, reporting and evaluation.   |
| 7 | <b>Goal Name</b>        | Public Services   |
|   | <b>Goal Description</b> | Support human service programs/providers and opportunities for low income and special needs populations.  |

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

Waterford Township will assist approximately 12 families through its CDBG Housing Rehabilitation program annually for a total of 60 families under this 5 year Consolidated Plan.

Further, Waterford Township participates with the Oakland County HOME Consortium and it is understood that the County anticipates to assist 10 families in Waterford Township through the HOME program annually for a total of 50 under this 5 year Consolidated Plan.

## **SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

Housing units funded with CDBG funds must meet Federal Lead-Based Paint (LBP) regulations. The Township operates a CDBG funded housing rehabilitation program on single family, owner occupied dwellings. The program has specific procedures which outline the steps to educate, test, contain and/or remediate LBP. Rehabilitation projects in which the structure was constructed before 1978 fall under the Federal LBP regulations. A lead hazard information pamphlet is provided to all perspective participants in the housing rehabilitation program. If the structure was built prior to 1978 and the project requested warrants it, a LBP risk assessment is conducted. The finds are incorporated into the specifications for the rehabilitation work. Contractors participating in the housing rehabilitation program doing work involving lead based paint must present documentation certifying them as a LBP certified contractor. Occupancy plan is developed to ensure occupants will not be exposed during site work. Results of clearance tests are provided to the homeowner.

These actions educate the public of the danger of LBP and provide a LBP free living environment for the occupants upon completion of site work.

### **How are the actions listed above integrated into housing policies and procedures?**

Again, applicants are provided with informational packets. Evaluation and testing is conducted before and after site work improvements, when appropriate. All contractors are required to meet certification requirements, when appropriate.

The Township CDBG program also cooperates with the State of Michigan Department of Community Health on lead hazard education and abatement by providing a certificate of consistency with the Consolidated Plan, when funding is available for the state program.

## **SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

Waterford Township has neither the resources nor facilities to carry out programs directly targeted at reducing the number of households at or below the poverty level. Through the use of CDBG funds, the Township offers services and programs to assist its low- and moderate-income residents to ensure they have decent, safe and sanitary housing to reside in and safe, clean neighborhoods. These services and programs include, but are not limited to, code inspections and homeowner rehabilitation loans.

Waterford Township will also refer persons in need of social services to agencies with programs that assist with a variety of services for independent living.

### **How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

To the extent funding is available for the above described activities, Township staff will continue its efforts to ensure decent, safe and sanitary housing for income-qualified homeowners who may lack the skills or financial resources to fix and maintain their homes. This and code compliance of dilapidated housing will continue to allow neighbors the opportunity to enjoy the outdoors, for children to safely play and walk to school, increase property values and restore the beauty and charm the homes once had.

Waterford Township will coordinate with social service agencies, other government and local agencies to help provide affordable housing and assistance to persons living in poverty. The Township may work with the social service agencies, government and local agencies to further identify the needs of those threatened with poverty to find resources to meet their needs. Grant application proposals by service organizations for programs that would assist poverty level persons will be supported with Certificate of Consistency with the Consolidated Plan.

## **SP-80 Monitoring - 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Development Service Department monitors the Township's performance in meeting goals and objectives set forth in the 5-Year Consolidated Plan. Results are reported in the Consolidated Annual Performance and Evaluation Report (CAPER), which is submitted to HUD each year.

CDBG funded activities are monitored on an as needed basis dependent upon the nature of the project. Staff understands there are several types of monitoring: administrative, financial, program, project and sub recipient monitoring. Monitoring may be done using a variety of techniques including: telephone, email, in-person communication, on-site visits, photographs, review of sub recipient project files, approval of invoices, local reporting forms, and required HUD forms.

Staff monitors projects to ensure program compliance with Federal regulations. Interdepartmental staff will be utilized to monitor improvement projects with random on-site monitoring and financial reviews. Further, internal fiscal controls are in place and generate accounting system reports that are regularly reviewed by staff

When necessary, staff will conduct sub-recipient monitoring during the program year for outside agencies. The results of the monitoring will be provided to the sub-recipient and placed in the project file.

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

As a CDBG entitlement community, it is anticipated Waterford Township will continue to receive annual formula allocations under each grant for the duration of the Five-Year Consolidated Plan. These expected federal resources will be combined with other federal, state and local funding opportunities that may become available to further the goals and strategies of the Consolidated Plan.

#### Anticipated Resources

| Program | Source of Funds  | Uses of Funds  | Expected Amount Available Year 1 |                    |                          |           | Expected Amount Available Reminder of ConPlan \$ | Narrative Description   |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|--|---|
|         |                  |  | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$ |  |   |
| CDBG    | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | 390,496                          | 20,000             | 80,000                   | 490,496   | 1,640,000  | Approximately \$390,000 in CDBG entitlement grant funds each program year plus approximately \$20,000 in program income generated each program year |

**Table 18 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG funds may be utilized in capital projects to leverage local funds, if they become available, to complete important projects within low/moderate income areas for necessary physical improvements. CDBG funds considered to support public services will be leveraged with other funding sources by the organizations receiving them to leverage private contributions. The Township does not have matching requirements for organizations/agencies to provide “matching” of non-CDBG funds.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Waterford Township will not utilize publicly owned land to address the needs in the plan. However, Waterford Township regularly considers using tax forfeited properties that Oakland County manages. These lands range from homes that are in need of rehab, to severely damaged/condemned buildings, to open parcels. Often the Township looks to remove the blighted structures and encourage redevelopment. Often said parcels contain regulated wetlands or are otherwise undevelopable tracts of land that the Township looks to combine with adjacent park property increasing the overall area preserved for passive recreation activities.

**Discussion**

Intentionally left blank

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

| Sort Order | Goal Name               | Start Year | End Year | Category                          | Geographic Area    | Needs Addressed  | Funding         | Goal Outcome Indicator  |
|------------|-------------------------|------------|----------|-----------------------------------|--------------------|------------------|-----------------|---|
| 1          | Housing Rehabilitation  | 2016       | 2020     | Affordable Housing                | Waterford Township | Housing          | CDBG: \$176,296 | Homeowner Housing Rehabilitated: 12 Household Housing Unit                    |
| 2          | Code Enforcement        | 2016       | 2020     | Non-Housing Community Development | Waterford Township | Code Enforcement | CDBG: \$157,150 | Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit |
| 3          | Fair Housing            | 2016       | 2020     |                                   | Waterford Township | Fair Housing     | CDBG: \$4,000   | Other: 1 Other  |
| 4          | Administration/Planning | 2016       | 2020     |                                   | Waterford Township | Administration   | CDBG: \$73,050  | Other: 1 Other  |

**Table 19 – Goals Summary**

## Goal Descriptions

|   |                         |   |
|---|-------------------------|---|
| 1 | <b>Goal Name</b>        | Housing Rehabilitation  |
|   | <b>Goal Description</b> | Provide assistance to low and moderate income residents in the form of Deferred Payment Loans (D.P.L.) to income eligible Township residents of owner-occupied, single-family residential households in an effort to bring sub-standard housing up to current federal housing quality standards and meet local housing codes. |
| 2 | <b>Goal Name</b>        | Code Enforcement  |
|   | <b>Goal Description</b> | Support efforts to enforce code compliance to ensure decent, safe and sanitary living conditions, as well as blight ordinance enforcement in LMA areas.   |
| 3 | <b>Goal Name</b>        | Fair Housing  |
|   | <b>Goal Description</b> | Administrative funding to further fair housing in the Township.   |
| 4 | <b>Goal Name</b>        | Administration/Planning   |
|   | <b>Goal Description</b> | Staff and related costs required for overall program management, planning, coordination, monitoring, reporting and evaluation.  |

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

Program Year 2016 remains challenging for Waterford Township the stagnant CDBG allocation received from HUD. HUD has allocated \$390,496 in CDBG funds to the Township; coupled with \$20,000 in anticipated program income, the 2016-2017 budget is established at \$410,496.

| # | Project Name           |
|---|------------------------|
| 1 | 42nd Year CDBG Program |

Table 20 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Waterford Township allocated funding as described above to align with its adopted program, goals, visions and strategies. Unfortunately, there are insufficient federal, state and local financial resources to address all the identified needs within the community. However, by concentrating the annual CDBG allocation to improve residential living conditions, revitalize neighborhoods, administer fair housing efforts, and oversee the planning activities as described above the greatest possible return on investment will be realized

## AP-38 Project Summary

### Project Summary Information

|          |  |  |
|----------|--|--|
| <b>1</b> | <b>Project Name</b>  | 42nd Year CDBG Program   |
|          | <b>Target Area</b>   | Waterford Township   |
|          | <b>Goals Supported</b>   | Housing Rehabilitation<br>Code Enforcement<br>Fair Housing<br>Administration/Planning  |
|          | <b>Needs Addressed</b>   | Housing<br>Code Enforcement<br>Fair Housing<br>Administration  |
|          | <b>Funding</b>   | CDBG: \$390,496  |
|          | <b>Description</b>   | Charter Township of Waterford, Michigan Community Development efforts funded through the 2016-2017 CDBG program funding.   |
|          | <b>Target Date</b>   | 6/30/2017  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Activities were selected in part for their ability to meet the CDBG program's National Objectives and Goals of the Consolidated Plan. All activities are intended to benefit low and moderate income individuals and families. Specifically, it is esimated that the proposed Housing Rehabilitation Program will benefit 12 income eligible families. |
|          | <b>Location Description</b>  | Most activities are intended to be implemented Township wide. The exemption is the Code Enforcement activity. For this activity, CDBG funds will be used to offset a portion of the costs necessary to enforce the Townships codes specifically within the areas in the Township where 51% of the population is made up of low-mod individuals.        |

|                                  |  |
|----------------------------------|--|
| <p><b>Planned Activities</b></p> | <p>The 42nd Year CDBG Program includes the following activities.</p> <p><b>Housing Rehabilitation</b>-This is a multi-year activity involving the provision of funds in the form of Deferred Payment Loans (D.P.L.) to income eligible Township residents of owner-occupied, single-family residential households in an effort to bring sub-standard housing up to current federal housing quality standards and meet local housing codes. This program is eligible in accordance with 24CFR570.202(b) and meets the national objective as described in 24CFR570.208(a)(3). Projects funded include rehabilitation of furnaces, water heaters, roofs, new insulation, barrier free access, water/sewer connections, and minor electrical and plumbing repairs. D.P.L.s are zero percent (0%), no monthly payment deferred loans recorded as a mortgage on the home for the amount of the repair which are repaid ONLY when the home is sold, there is a transfer of title, or it is rented out. It is estimated that approximately 15 single family properties will be rehabilitated in the upcoming program year. Again, the program is administered Township-wide, and is available to low- to moderate-income households. No dislocation of residents is anticipated for any of the eligible housing rehabilitation activities. Typically, funded projects WILL NOT involve new siding, windows, and painting – unless these activities are associated with LBP abatement. Further, funded projects WILL NOT involve increasing a buildings footprint and the program DOES NOT provide assistance for additions, purchase or repair of furnishings, new construction, carports or garages, or reimbursements on improvements already in process or already completed. Finally, funded rehabilitation activities WILL NOT increase unit density or result in a change of land use.</p> <p><b>Code Enforcement</b>-This activity includes covering the costs of conducting code enforcement inspections and enforcement of the Townships codes in the CDBG Target Areas; those areas where a minimum of 51 percent of the residents are low-and moderate-income. When considered in conjunction with the benefits residents can receive through the assistance offered to income qualified homeowners through the Township’s Housing Rehabilitation Program activity, Code Enforcement is looked upon as an integral component in the Township’s efforts to help arrest further decline in its low-and moderate-income areas. Said costs include, but are not limited to, inspector’s salaries and related expenses as well as the costs associated with the legal proceedings resulting from inspections in the CDBG Target Areas. This project is eligible in accordance with 24CFR570.202(c) and meets the national objective as described in 24CFR570.208(a)(1).</p> <p><b>Program Administration</b>-Providing for administrative, management, and fair housing costs necessary for CDBG program operation. These funds will be implemented through the Township. These funds are eligible in accordance with 24CFR570.206. Also under the Administration activity is the NON-MOTORIZED PATHWAY SURVEY which is the provision of funds for the data gathering, study, analysis, development, and implementation of a condition survey of all the non-motorized pathways, safety paths, and sidewalks in the Charter Township of Waterford. The activity will be implemented through the Township's Development Services Department. This activity is eligible in accordance with 24CFR570.205.</p> |
|----------------------------------|--|

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

In general, the Township's projects will focus on the Township as a geographic whole. There are no significant areas of minority concentration. Where necessary, the Township will direct assistance to those areas designated as CDBG Target Areas, as shown in the CDBG Target Area Map included in appendix of this document, which are the Township's areas of highest concentration of low- and moderate-income citizens.

### **Geographic Distribution**

| <b>Target Area</b> | <b>Percentage of Funds</b> |
|--------------------|----------------------------|
|                    |                            |

**Table 21 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

In recognition of the many needs of the Township and its limited resources, the primary mission of the Township's CDBG funds shall be to act as a catalyst for change by providing seed funding for eligible projects that may attract other resources, especially those of the private sector. The basis for allocating investments geographically within Waterford is through approval by the Township Board.

### **Discussion**

Intentionally left blank

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

#### **Actions planned to address obstacles to meeting underserved needs**

With limited CDBG funds, Waterford Township is unable to provide funding assistance to public and private service providers or faith-based ministries that help alleviate underserved needs within the community on an individualized basis. The service infrastructure is in place, but with little funding, only a small fraction of the overall needs are able to be met in a timely manner. The Township and its service partners will continue to strive to meet these needs as best as possible until funding levels are restored to reasonable levels. Until then, the Township will carefully focus its allocation toward investments and improvements to uplift the economic conditions of the community as a whole.

#### **Actions planned to foster and maintain affordable housing**

Those public policy barriers that pose a threat to the affordability component to Waterford's Housing Stock are still those barriers that are beyond the control of the municipal government of the Charter Township of Waterford. The Township is still dependent upon the outcome of revisions and improvements in the federal tax system so that tax benefits in which developers previously were able to earn for creating and constructing affordable housing units will once again be offered. Again, this policy, pursued innovatively, while avoiding past pitfalls, will do more for creating affordable housing throughout the nation, including the Charter Township of Waterford, than any changes in local policies.

According to the Township Master Plan, with the exception of 1,100 acres, all land zoned for housing units has been developed. Of the remaining 1,100 acres, the majority is located in areas determined to be wetlands. Past development policies have resulted in enabling over 71,000 persons the ability to reside within Waterford Township. Affordability has not been a victim of these development policies; instead, they have encouraged over the past decades one of the strongest affordable housing stocks within the Detroit-Metro area.

That said, Waterford Township will continue to administer a housing rehabilitation program that provides assistance in the form of Deferred Payment Loans (D.P.L.) to income eligible Township residents of owner-occupied, single-family residential households in an effort to bring sub-standard housing up to current federal housing quality standards and meet local housing codes. These efforts assist in the long term maintenance and livability of a residential property. Further, continued and consistent code enforcement efforts focused within CDBG target areas will help ensure decent, safe and sanitary living conditions.

## **Actions planned to reduce lead-based paint hazards**

The challenge of addressing LBP throughout the Township remains high as 67% of owner occupied homes were built prior to 1980 (2007-2011 ACS). With that, Waterford has rarely experienced occurrences of lead-based paint problems due to property maintenance failure. In fact, previous individualized notifications to low- and moderate-income homeowners produced no evidence of lead-based paint hazards resulting from the owner's failure to maintain their property. Waterford Township shall continue to monitor and inspect for lead-based poisonings within its jurisdiction in accordance with the federal government's current regulations.

Specifically, Waterford shall address what lead-based paint problems that might exist through the following actions:

Housing units funded with CDBG funds must meet Federal Lead-Based Paint (LBP) regulations. The Township operates a CDBG funded housing rehabilitation program on single family, owner occupied dwellings. The program has specific procedures which outline the steps to educate, test, contain and/or remediate LBP. Rehabilitation projects in which the structure was constructed before 1978 fall under the Federal LBP regulations. A lead hazard information pamphlet is provided to all perspective participants in the housing rehabilitation program. If the structure was built prior to 1978 and the project requested warrants it, a LBP risk assessment is conducted. The finds are incorporated into the specifications for the rehabilitation work. Contractors participating in the housing rehabilitation program doing work involving lead based paint must present documentation certifying them as a LBP certified contractor. Occupancy plan is developed to ensure occupants will not be exposed during site work. Results of clearance tests are provided to the homeowner.

These actions educate the public of the danger of LBP and provide a LBP free living environment for the occupants upon completion of site work.

## **Actions planned to reduce the number of poverty-level families**

The Township currently possesses no control over any anti-poverty resources save its annual CDBG funds. These funds have been utilized primarily for housing preservation through rehabilitation and for public improvements; all of which have been implemented to assist the Township's low- and moderate-income citizens. These projects undoubtedly do have an indirect anti-poverty effect by ensuring that the low-moderate income housing stock and neighborhood public facilities are kept in such condition as to prevent families and individuals from becoming impoverished attempting to maintain the structural

upkeep of their homes and neighborhood facilities with scarce or nonexistent financial resources. Furthermore, the assistance provided to rehabilitate homes and neighborhoods enables families and individuals to escape the dangers of becoming entrapped in the psychological poverty triggered by a surrounding environment that is deteriorating at a pace over which individuals believe they have no control.

In the past, the Township has utilized its CDBG funds for projects that can fight poverty when funding is at a viable level. For instance, when funding was at a viable level, the Township had helped to maintain a food bank for needy citizens, assisted with the provision of domestic abuse prevention and care services, and expanded services for developmentally disabled citizens. The Township had also utilized its CDBG funds to expand the Township's Senior Center kitchen so that the Senior Center could cook and deliver meals to homebound senior citizens.

The Township's future desire is to continue funding such projects to do all it can to fight poverty. The Township stands ready to continue its responsibility of ensuring that all of its citizens have an opportunity to participate in an economic structure that transcends the boundaries of this community and which now has expanded beyond the shores of this nation.

### **Actions planned to develop institutional structure**

The Charter Township of Waterford will carry out its housing and community development strategy through an institutional structure with its Development Services Department at the center. The Township's Parks and Recreation Department, and Public Works Department will be instrumental in achieving the goals and objectives of this plan as well. Overall, staff will continue to participate in developing institutional relationships through direct contact with other public and private agencies, and participating in community-based boards and commissions to remain cognizant of the area's needs. Specifically, continued coordination between public, private, and faith based entities will be encouraged to increase institutional structure to provide the greatest benefit to the community and constituents.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Waterford Township will actively engage with surrounding communities, other entitlement communities, and Oakland County and coordinate with housing and social service agencies and other entities to enhance collective efforts to achieve the Township's housing and community development goals within the current funding restrictions.

Waterford Township is a member of the Oakland County HOME Consortium. Members of the Consortium met on a regular basis throughout the consolidated planning process to share data and discuss ideas.

Waterford Township will cooperate with social service agencies, other government and local agencies to help provide affordable housing and assistance to persons living in poverty. The Township will work with social service agencies, government and local agencies to further identify the needs of those threatened with poverty and to find resources to meet their needs. Grant application proposals by service organizations for programs that would assist poverty level persons will be supported with Certificate of Consistency with the Consolidated Plan.

**Discussion**

Intentionally left blank.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|   |          |
|---|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed   | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0        |
| 3. The amount of surplus funds from urban renewal settlements   | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.   | 0        |
| 5. The amount of income from float-funded activities  | 0        |
| Total Program Income  | \$20,000 |

#### Other CDBG Requirements

|   |   |
|---|---|
| 1. The amount of urgent need activities | 0 |
|---|---|

#### Discussion

Intentionally left blank

## Appendix - Alternate/Local Data Sources

|          |   |
|----------|---|
| <b>1</b> | <p><b>Data Source Name</b></p> <p>Waterford Township Needs Assessment Survey</p>  |
|          | <p><b>List the name of the organization or individual who originated the data set.</b></p> <p>Waterford Township Development Services Department</p>  |
|          | <p><b>Provide a brief summary of the data set.</b></p> <p>The Waterford Township Needs Survey consisted of 10 questions including location, community development needs, public service needs, housing needs, and funding priorities for PY 2016-2020.</p>  |
|          | <p><b>What was the purpose for developing this data set?</b></p> <p>Waterford Township receives approximately \$400,000 annually in Community Development Block Grant funds. These funds help create a viable community by providing decent housing, a suitable living environment and expanded economic opportunities for low income residents. Waterford Township Develops a Consolidated Plan every five years to reset priorities in housing, community development and public service needs. The purpose of the survey is to invite public input on how these funds are spent.</p>                       |
|          | <p><b>Provide the year (and optionally month, or month and day) for when the data was collected.</b></p> <p>The online survey was made available from July 17, 2015 until October 30, 2015. Notice of the survey was provided on the Townships website, the Townships quarterly e-newsletter, the Townships FaceBook page, and in an informational e-mail. Agencies without a known e-mail were provided with a hard copy of the survey upon request. Hard copies of the survey were made available at Town Hall, the Public Library, and Townships Senior/community centers during the same time period.</p> |
|          | <p><b>Briefly describe the methodology for the data collection.</b></p> <p>Survey Monkey was used to create the needs survey. The survey was made available online and at various public locations.</p>   |
|          | <p><b>Describe the total population from which the sample was taken.</b></p> <p>There were 158 participants in the needs survey with 100% from inside Waterford Township.</p>   |
|          | <p><b>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</b></p> <p>Survey Participants:</p> <p>Homeowner - 89%</p> <p>Renter - 11%</p>   |

|          |  |
|----------|--|
| <b>2</b> | <p><b>Data Source Name</b></p> <p>Needs Assessment</p>   |
|          | <p><b>List the name of the organization or individual who originated the data set.</b></p> <p>Waterford Township</p> <p>Alliance for Housing Oakland County's Continium of Care (CoC)</p> <p>American Community Survey (ACS)</p> <p>City of Farminton Hills</p> <p>City of Royal Oak</p> <p>HAVEN</p> <p>Michigan Department of Community Health (MDCH)</p> <p>Michigan State Housing Development Authority(MSHDA)</p> <p>Oakland County</p> <p>Pontiac Housing Commission</p> <p>Southeast Michigan Council of Governments (SEMCOG)</p> <p>U.S. Census Bureau</p> <p>U.S. Department of Housing and Urban Development</p> |
|          | <p><b>Provide a brief summary of the data set.</b></p> <p>ata was collected and used in the Needs Assessment from a variety of administrative sources including local, state, regional, and federal level sources.</p>   |
|          | <p><b>What was the purpose for developing this data set?</b></p> <p>To support existing HUD pre-populated data and narative questions.</p>   |
|          | <p><b>How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population?</b></p> <p>The data sets are comprehensive and address needs through out the Oakland County HOME Consortium.</p>  |
|          | <p><b>What time period (provide the year, and optionally month, or month and day) is covered by this data set?</b></p> <p>Specific information is provided in Needs Assessment</p>   |
|          | <p><b>What is the status of the data set (complete, in progress, or planned)?</b></p> <p>Complete</p>  |

**Citizen Participation Comments**

**Attachment 2:  
Participation Outreach Information**

HOME Consortium Meeting Agendas:

| Home Consortium Meeting<br>Agenda<br>March 2016   | Home Consortium Meeting<br>Agenda<br>April 2016   | Home Consortium Meeting<br>Agenda<br>May 2016  |
|---|---|--|
| <p><b>Home Consortium Meeting Agenda</b><br/>March 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>     | <p><b>Home Consortium Meeting Agenda</b><br/>April 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>   | <p><b>Home Consortium Meeting Agenda</b><br/>May 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>      |
| <p><b>Home Consortium Meeting Agenda</b><br/>June 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>      | <p><b>Home Consortium Meeting Agenda</b><br/>July 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>    | <p><b>Home Consortium Meeting Agenda</b><br/>August 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>   |
| <p><b>Home Consortium Meeting Agenda</b><br/>September 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul> | <p><b>Home Consortium Meeting Agenda</b><br/>October 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul> | <p><b>Home Consortium Meeting Agenda</b><br/>November 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul> |
| <p><b>Home Consortium Meeting Agenda</b><br/>December 2016</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul>  | <p><b>Home Consortium Meeting Agenda</b><br/>January 2017</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul> | <p><b>Home Consortium Meeting Agenda</b><br/>February 2017</p> <p>Agenda:</p> <ul style="list-style-type: none"> <li>1. Welcome</li> <li>2. Approval of Minutes</li> <li>3. Presentation of the 2016-2020 Consolidated Plan</li> <li>4. Public Comment</li> <li>5. Meeting Adjourns</li> </ul> |

PLANNING COMMISSION MEETING MINUTES  
CHARTER TOWNSHIP OF WATERFORD TOWNSHIP HALL AUDITORIUM  
TUESDAY, SEPTEMBER 22, 2015 4:30 P.M.

**MOTION AND VOTE**

**MOVED BY RENO**

**SUPPORTED BY BARTOLOTTA, Move to table Case # 15-08-04 to the October 27, 2015 meeting due to the need for more investigation on the legal issues involved in the case as recommended by the Township Attorney.**

Kelly Lockitski responded to the concerns raised by the public and further explained her business plan for the daycare. She also presented reference maps of neighborhood to the Planning Commission. She added that the number of children cared for should not reach the maximum of twelve (12) and stated that it is her intention to keep the daycare as small as possible. She went on to state that the rear yard is fenced and screened.

**MOTION CARRIED UNANIMOUSLY with Sintkowski & Allen absent. (5-0)**

**IV. Discussion**

Discussion of Master Plan Update schedule:

Mr. Lockwood discussed the 2015 master plan update process to date and explained that the Township had received three (3) responses on the Notice of Master Plan Update that was sent out announcing the planning process. He went on to read the responses that were received from Karl Randall, Oakland International Airport, Jim Nash, Water Resource Commission and Gino Sanita, Chairman of Planning Commission in Keego Harbor. Mr. Lockwood stated that staff along with Township legal counsel will be finalizing the comments and suggested changes proposed by the Planning Commission for Chapter 9 – Implementation, of the master plan document and present this to the Planning Commission at their October 27, 2015 meeting.

**V. All Else**

**VI. Adjourn at 6:24 p.m.**

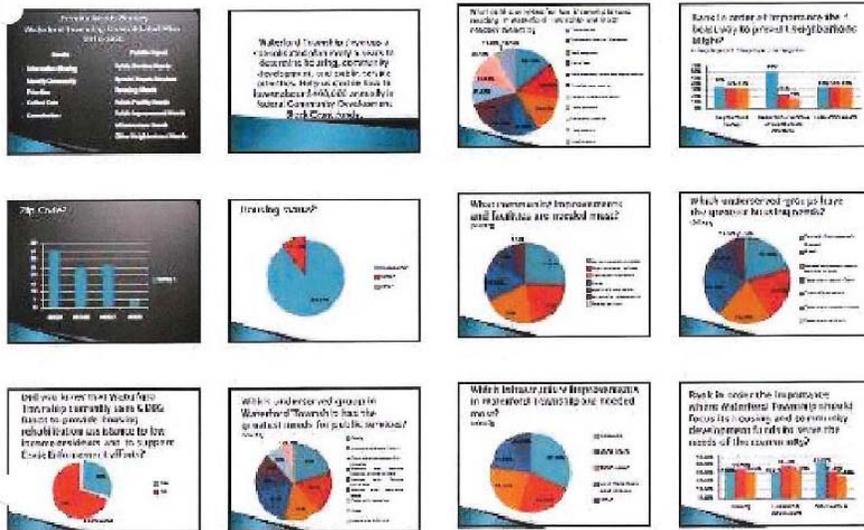


December 28, 2015 PC Meeting &  
Consolidated Plan – Needs Survey Results PowerPoint Presentation

PLANNING COMMISSION MEETING  
CHARTER TOWNSHIP OF WATERFORD  
TUESDAY, DECEMBER 8, 2015

AGENDA  
MAIN FLOOR AUDITORIUM  
6:00 P.M.

- 6:00 P.M. – Call the Meeting to Order
- I. Roll Call
  - II. Approval of October 27, 2015 Planning Commission meeting minutes as printed.
  - III. Development Reviews
    - 1.) Site Plan No. 935-A, Canterbury on the Lake – Memory Care Center Addition (Staff Reviewer – Larry Lockwood)
  - IV. Discussion
    - 1.) ODBO 5 Year Consolidated Plan – Needs Analysis Survey Results (Staff Prosecutor – Rob Matlisky)
  - V. All Else
  - VI. Adjourn





**Grantee Unique Appendices**

Attachment 1:  
Notice of Public Comment

BOARD OF TRUSTEES  
Gary Wall, Supervisor  
Sue Camilleri, Clerk  
Margaret Birch, Treasurer  
Anthony M. Bartolotta, Trustee  
Julie Brown, Trustee  
Karen Joliat, Trustee  
Donna F. Kelley, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6238 Fax: (248) 674-4097  
www.twp.waterfordmi.gov

DEVELOPMENT SERVICES  
DEPARTMENT  
Rob Merinsky, P.E.  
Director  
Brent A. Gibson  
Superintendent of Building  
Division  
Larry Lockwood  
Superintendent of Planning &  
Zoning Division

March 23, 2016

**Interested Parties:**

The following notification invites you to provide public comment on the Waterford Township 2016-2020 Consolidated Plan and DRAFT 2016 Action Plan.

**NOTICE OF PUBLIC COMMENT PERIOD  
WATERFORD TOWNSHIP  
DRAFT 2016-2020 CONSOLIDATED PLAN  
Community Development Block Grant (CDBG)  
DRAFT 2016 ACTION PLAN FOR CDBG**

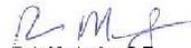
Waterford Township is a Community Development Block Grant (CDBG) entitlement community and this notice invites public comment on Waterford Township's 5 Year (2016-2020) Consolidated Plan and first year Action Plan (2016) for the use of allocated funds from the U.S. Department of Housing and Urban Development (HUD).

The CDBG grant can be used to support a variety of programs to assist low-income persons. The Consolidated Plan is a 5-year comprehensive planning document that identifies Waterford Township's overall housing and community development needs. It also outlines a strategy that establishes priorities for meeting those needs, identifies resources anticipated to be available, reports on the local housing market, population profile and other information to assist in making informed decisions. The Consolidated Plan includes the first year (2016) Action Plan. The Action Plan discusses how Waterford Township will implement the Consolidated Plan during the first year and includes a list of eligible programs and projects to be funded with CDBG resources.

The DRAFT Consolidated Plan and DRAFT Action Plan will be available for a 30 day public review and comment period from Thursday, March 24, 2016 through Monday, April 25, 2016 at Waterford Township Development Services Department, 5200 Civic Center Drive, Waterford, MI 48329. They can also be viewed via the following link:  
<http://www.waterfordmi.gov/287/Community-Development>.

**Public Comments:** Written comments will be accepted by mail to the attention of Rob Merinsky, Director, Development Services Department, 5200 Civic Center Drive, Waterford, MI 48329 or electronically via: [merinsky@waterfordmi.gov](mailto:merinsky@waterfordmi.gov)

Sincerely,

  
Rob Merinsky, P.E.  
Development Services

**With us there are no boundaries**

**NOTICE OF PUBLIC COMMENT PERIOD**

WATERFORD TOWNSHIP

**DRAFT 2016-2020 CONSOLIDATED PLAN**  
Community Development Block Grant (CDBG)

**DRAFT 2016 ACTION PLAN FOR CDBG**

Waterford Township is a Community Development Block Grant (CDBG) entitlement community and this notice invites public comment on Waterford Township's 5 Year (2016-2020) Consolidated Plan and first year Action Plan (2016) for the use of allocated funds from the U.S. Department of Housing and Urban Development (HUD).

The CDBG grant can be used to support a variety of programs to assist low-income persons. The Consolidated Plan is a 5-year comprehensive planning document that identifies Waterford Township's overall housing and community development needs. It also outlines a strategy that establishes priorities for meeting those needs, identifies resources anticipated to be available, reports on the local housing market, population profile and other information to assist in making informed decisions. The Consolidated Plan includes the first year (2016) Action Plan. The Action Plan discusses how Waterford Township will implement the Consolidated Plan during the first year and includes a list of eligible programs and projects to be funded with CDBG resources.

**The DRAFT Consolidated Plan and DRAFT Action Plan will be available for a 30 day public review and comment period from Thursday, March 24, 2016 through Monday, April 25, 2016 at Waterford Township Development Services Department, 5200 Civic Center Drive, Waterford, MI 48329**



**AFFIDAVIT OF PUBLICATION**  
48 West Huron Street • Pontiac, MI 48342

**WATERFORD TOWNSHIP**  
5200 CIVIC CENTER DR

**WATERFORD, MI 48329**  
Attention: KARI VLAEMINCK

STATE OF MICHIGAN,  
COUNTY OF OAKLAND

The undersigned Lynn Dropping, being duly sworn the he/she is the principal clerk of Oakland Press, theoaklandpress.com, theoaklandpress.com2, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

**WATERFORD TOWNSHIP**

Published in the following edition(s):

|                      |          |
|----------------------|----------|
| Oakland Press        | 03/24/16 |
| theoaklandpress.com  | 03/24/16 |
| theoaklandpress.com2 | 03/24/16 |



Sworn to the subscribed before me this 28<sup>th</sup> March 2016

Tina M. Crown

Notary Public, State of Michigan  
Acting in County of Oakland

**Advertisement Information**

Client Id: 640819

Ad Id: 950321

PO:

Sales Person: 200307



# Grantee SF-424's and Certification(s)

OMB Number: 4040-0034  
Expiration Date: 8/31/2015

| Application for Federal Assistance SF-424  |                      |  |
|--|----------------------|--|
| * 1. Type of Submission:<br><input type="checkbox"/> Preapplication<br><input checked="" type="checkbox"/> Application<br><input type="checkbox"/> Changed/Corrected Application |                      | * 2. Type of Application:<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Continuation<br><input type="checkbox"/> Revision |
|  |                      | * If Revision, select appropriate letter(s):<br><input type="text"/><br>* Other (Specify):<br><input type="text"/>                                 |
| * 3. Date Received:<br>03/10/2016  |                      | 4. Applicant Identifier:<br>3-14-MI-26-0030  |
| 5a. Federal Entity Identifier:<br><input type="text"/>   |                      | 5b. Federal Award Identifier:<br><input type="text"/>  |
| <b>State Use Only:</b>   |                      |  |
| 6. Date Received by State: <input type="text"/>  |                      | 7. State Application Identifier: <input type="text"/>  |
| <b>8. APPLICANT INFORMATION:</b>   |                      |  |
| * a. Legal Name: Waterford Township  |                      |  |
| * b. Employer/Taxpayer Identification Number (EIN/TIN):<br>38-607299   |                      | * c. Organizational DUNS:<br>07244286000   |
| <b>d. Address:</b>   |                      |  |
| * Street1: 5200 Civic Center Drive   |                      |  |
| Street2: <input type="text"/>  |                      |  |
| * City: Waterford  |                      |  |
| County/Parish: <input type="text"/>  |                      |  |
| * State: MI: Michigan  |                      |  |
| Province: <input type="text"/>   |                      |  |
| * Country: USA: UNITED STATES  |                      |  |
| * Zip / Postal Code: 48329 3773  |                      |  |
| <b>c. Organizational Unit:</b>   |                      |  |
| Department Name: Development Services  |                      | Division Name: <input type="text"/>  |
| <b>f. Name and contact information of person to be contacted on matters involving this application:</b>  |                      |  |
| Prefix: Mr.  | * First Name: Robert |  |
| Middle Name: R.  | <input type="text"/> |  |
| * Last Name: Merinsky  | <input type="text"/> |  |
| Suffix: <input type="text"/>   | <input type="text"/> |  |
| Title: Director - Development Services   |                      |  |
| Organizational Affiliation: <input type="text"/>   |                      |  |
| * Telephone Number: 248-674-6247   |                      | Fax Number: 248-674-4097   |
| * Email: rmerinsky@waterfordmi.gov   |                      |  |

| Application for Federal Assistance SF-424  |  |
|--|--|
| <b>* 9. Type of Applicant 1: Select Applicant Type:</b><br><input type="text" value="C: City or Township Government"/><br>Type of Applicant 2: Select Applicant Type:<br><input type="text"/><br>Type of Applicant 3: Select Applicant Type:<br><input type="text"/><br>* Other (specify):<br><input type="text"/> |  |
| <b>* 10. Name of Federal Agency:</b><br><input type="text" value="U.S. Department of Housing &amp; Urban Development"/>  |  |
| <b>11. Catalog of Federal Domestic Assistance Number:</b><br><input type="text"/><br>CFDA Title:<br><input type="text"/>   |  |
| <b>* 12. Funding Opportunity Number:</b><br><input type="text" value="14.218 Entitlement Grant"/><br>* Title:<br><input type="text" value="Community Development Block Grant"/>  |  |
| <b>13. Competition Identification Number:</b><br><input type="text"/><br>Title:<br><input type="text"/>  |  |
| <b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b><br><input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>   |  |
| <b>* 15. Descriptive Title of Applicant's Project:</b><br><input type="text" value="Waterford Township's 42nd FY CORC Program"/>   |  |
| Attach supporting documents as specified in agency instructions.<br><input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>   |  |

| Application for Federal Assistance SF-424   |   |
|---|---|
| <b>16. Congressional Districts Of:</b>  |   |
| * a. Applicant  | 11th  |
| * b. Program/Project  | 11th  |
| Attach an additional list of Program/Project Congressional Districts if needed.   |   |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>  |   |
| <b>17. Proposed Project:</b>  |   |
| * a. Start Date:  | 07/01/2016  |
| * b. End Date:  | 06/30/2017  |
| <b>18. Estimated Funding (\$):</b>  |   |
| * a. Federal  | 390,496.00  |
| * b. Applicant  | 0.00  |
| * c. State  | 0.00  |
| * d. Local  | 0.00  |
| * e. Other  | 0.00  |
| * f. Program Income   | 20,000.00   |
| * g. TOTAL  | 410,496.00  |
| <b>* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?</b>   |   |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .   |   |
| <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.   |   |
| <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.  |   |
| <b>* 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)</b>  |   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |   |
| If "Yes", provide explanation and attach  |   |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>  |   |
| <b>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</b> |   |
| <input checked="" type="checkbox"/> ** I AGREE  |   |
| <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>  |   |
| <b>Authorized Representative:</b>   |   |
| Prefix:   | Mr. * First Name: Gary  |
| Middle Name:  |   |
| * Last Name:  | Walt  |
| Suffix:   |   |
| * Title:  | Township Supervisor   |
| * Telephonic Number:  | 248-874-8701 Fax Number:  |
| * Email:  | gwalton@waterfordmi.gov   |
| * Signature of Authorized Representative:   |  * Date Signed: 5/11/16 |

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

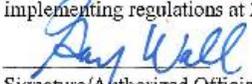
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

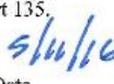
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

  
Date

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) \_\_\_\_\_, \_\_\_\_\_ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

Gay Wall      5/11/16  
Signature/Authorized Official      Date

Supervisor  
Title

**OPTIONAL CERTIFICATION  
CDBG**

N/A

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Specific HOME Certifications

N/A

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

ESG Certifications

N/A

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**HOPWA Certifications**

N/A

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**APPENDIX TO CERTIFICATIONS**

**INSTRUCTIONS CONCERNING LOBBYING:**

**A. Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.