

WATERFORD TOWNSHIP PUBLIC LIBRARY

Request for Reconsideration of Library Materials

The individual submitting this request must be a resident of Waterford Township/Lake Angelus and hold a valid Waterford Township Public Library card. The Library Director will review the request and make the decision to keep the material in the collection, transfer to another area of the collection, or remove the item entirely. The requestor will be notified of the decision within 30 days, whenever feasible. If the decision cannot be determined within 30 days, the requestor will be notified of the new date of decision. If the requestor is not satisfied with the decision, they may appeal the decision to the Library Advisory Committee (LAC) in writing within 10 working days of the receipt of the Director's decision. The Director will present the Reconsideration appeal to the LAC at the next regularly scheduled meeting. The LAC will make a final determination within 30 days and inform the requestor via a written response. Until a final decision is reached, the item(s) will remain in the collection and will be available for browsing and/or circulation. Decisions regarding reconsideration requests remain in effect for 5 years.

Waterford Township Public Library Material Selection Policy is [here](#).

Date _____

Title _____

Author _____

Your name _____

Library card barcode number _____

Address _____

City _____ Zip code _____

Phone _____ Email _____

Do you represent Yourself or a Group/Organization?

Name of Organization or Group: _____

Format of material (Example – book, audiobook, magazine, Video Game, Newspaper):

1. To what in the item do you object? (Please be specific; cite pages, scenes, etc.)

2. What brought this title to your attention? _____

3. Did you read/view/listen to the entire item? _____

4. For what age groups would you recommend this item? _____

5. Please list and summarize any professional reviews and sources for this material that you have read or heard.

6. What do you think the purpose or intent was of the person who created this material?

7. What action would you like your public library to consider taking with regard to this item?

8. Are there resources or an alternative title that the library should have in the collection to provide balance in place of this one or in addition to this title?

Additional Comments – Please add here:

Revised: May 2025

Approved: June 9, 2025

