



# Charter Township of Waterford

5200 Civic Center Dr, Waterford, MI 48329  
248-674-6266, Fax 248-674-5455  
[www.waterfordmi.gov](http://www.waterfordmi.gov)

## RIGHT-OF-WAY USE PERMIT APPLICATION

### CLERK'S USE ONLY

Date Received: \_\_\_\_\_ Non-Refundable \$100.00 Application Fee Paid \_\_\_\_\_

Date Sent to Depts. \_\_\_\_\_ Response from Police: \_\_\_\_\_ Response from Fire: \_\_\_\_\_

Response from Zoning \_\_\_\_\_ Response from Treasurer \_\_\_\_\_ Response from DPW \_\_\_\_\_

Response from Building \_\_\_\_\_ Date of Township Board Action: \_\_\_\_\_ Final Action: \_\_\_\_\_

Applicant name, address and contact information:

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The information and documents listed on page 2 must be submitted for this Application to be complete.

In making this Application for issuance of a Right-of-Way Use Permit under Chapter 14.5 of the Waterford Charter Township Code, Applicant:

1. Represents that it has read and understands that Ordinance.
2. Acknowledges and agrees that the Permit applied for will include by reference and require compliance with all Terms and Conditions in Article VI of Chapter 14.5.
3. Represents to the Township that all statements, information, and documents in or submitted with and as part of this Application are true, accurate, and complete, and acknowledges that any Permit issued on the basis of false, inaccurate, or incomplete statements, information, or documents may be revoked.

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Date

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Applicant Name  
By  
Its:

- A. Applicant age if an individual, and if applicant is not an individual, the date of formation, state, and form of business organization.
- B. Character of applicant business, lengths of time and locations where that business has been conducted, and written documentation of the lawful existence, authorization and good standing to conduct business in Michigan.
- C. The names, phone numbers, fax numbers, addresses, e-mail addresses if applicable, and position, relationship or affiliation with applicant for the following persons:
  - (1) Applicant's contact person(s).
  - (2) The person(s) that is authorized to and will sign and agree to permits that are issued on behalf of applicant.
  - (3) Applicant's resident agent for service of process.
  - (4) The person(s) responsible for preparation and revisions of applicant's maps and plans.
  - (5) All contractors that will be performing any work in Township right-of-way for the applicant under the permit(s) requested.
  - (6) The construction and engineering personnel that will be responsible for supervision of disruption, maintenance and repair work in Township right-of-way and for communication with the Township regarding such work.
- D. Identification of all other permits the applicant has been issued by the Township and proof of full compliance with them.
- E. For proposed aboveground improvements, demonstration that they cannot be placed underground or that the applicant is exempted by law from the Ordinance requirement that all new improvements be placed underground.
- F. Textual description and scaled drawing or map that shows or contains the following:
  - (1) The general route and horizontal and vertical (above or below ground) location within the right-of-way of improvements to be installed and/or used;
  - (2) The relationship of the improvements to existing and proposed improvements in adjoining municipalities;
  - (3) The length, area or other applicable measurement of Township right-of-way that will be used by applicant, expressed in lineal feet of aerial and underground portions of proposed and existing improvements, and for improvements that are not measurable in lineal feet, the number of square feet of right-of-way that will be used;
  - (4) If the applicant is proposing to construct new aerial poles or new underground conduit or pipe improvements, a description of why it is not physically and financially feasible for applicant to utilize existing poles, pipes, conduits and improvements;
  - (5) A detailed description of the services to be provided by applicant's improvements, which shall include a description of the system those improvements will be a part of and the categories or classifications and locations of existing, intended and potential customers or persons that are or may be served by the improvements; and
  - (6) A copy of a current financial statement for the applicant.