

Background Checks

Each ***head coach and assistant coach*** is required to submit a background check every year now. If you are unaware if you need a background check, please email me and I can inform you if your last one has expired or not (Jokaiye@waterfordmi.gov). This is a new company that we are working with and eliminates the form that has been filled out in the past. We will not be able to see your Social Security number anymore and there will be no more paper trail, so this is much more secure! Here is the link (this will only take two minutes):

<https://waterfordparksandrecreation.quickapp.pro/>

Concussion Training

Under state law, each ***coach and assistant coach*** is required to go through concussion training one time in their life. The link provided will bring you to the training video. This training will last about 45 minutes (again, you only have to do this once!). Once you have completed the training please take a screen shot of the certificate or save it as an Image/PDF and email it back to me. We keep all certificates on record. If you are unsure if you have completed this training please email me and I can let you know if you have completed it or not.

<https://www.cdc.gov/headsup/youthsports/coach.html>

Volunteer Agreement Form

Each ***head coach and assistant coach*** is required to submit a volunteer agreement form. The agreement form is included in this packet. The agreement must be signed and returned before any practices start. I'll attach a copy of this form to this email, if you'd like to get it to me before the meeting.

All other information, I will hand out at the coaches meeting. If you can't attend, just let me know and I will make sure I send the information over to you.

Thank you!

VOLUNTEER COACHES AGREEMENT FOR YOUTH SPORTS

All coaches affiliated with Waterford Township Parks and Recreation Department programs must be familiar with and adhere to the rules, regulations and philosophy established in each individual sports manager manual.

As a volunteer coach, **I AGREE TO:**

- Treat each player, opposing coach, official, parent and league administrator with respect and dignity.
- Do my best to learn the fundamental skills, teaching and evaluation techniques, and strategies of my sport.
- Become thoroughly familiar with the rules of my sport.
- Become familiar with the objectives of the youth sports program with which I coach, and I will assist them in every way to conduct fair and impartial competitive contests.
- Uphold the authority of officials who are assigned to the contests in which I coach, and I will assist them in every way to conduct fair and impartial competitive contests.
- Learn the strengths and weaknesses of my players so that I might place them into situations where they have a maximum opportunity to achieve success.
- Conduct my practices and games so that all players have an opportunity to safely improve their skill level through active participation.
- Communicate to my players and their parents the right and responsibilities of individuals on my team.
- Cooperate with the administrators of our organization in the enforcement of rules, regulations and program philosophy, and I will report any irregularities that violated sound competitive or ethical practices or situations which may be deemed questionable or not in the best interest of the participants.
- Protect the health and safety of my players by insisting that all of the activities under my control are conducted for their psychological and physiological welfare, rather than for the vicarious interests of adults. I will report all injuries to parents and administrators as required.
- Have two adults present at all practice sessions.
- To complete all forms required.
- Return all equipment provided at the end of the season and report any defective equipment immediately.

Name _____
First Middle Last
(Please print name as it appears on Driver's License)

I have read the rules and regulations and understand my responsibilities as a volunteer coach. I understand that my volunteer services as coach may be terminated by the Waterford Township Parks and Recreation Department for any violation of the Recreation Department's rules and regulations or for any conduct which violated the spirit of those rules and regulations and the philosophy contained in the sports manager manual. I also understand that my volunteer services may be terminated at any time by the Recreation Department without cause and without notice.

I have read all of the material contained on this page, and I understand, and I am in agreement with all that I have read. I further understand that a background check may be completed.

Signature