

SAMPLE LETTER OF INTEREST

(DATE)

Waterford Township Board of Trustees
5200 Civic Center Drive
Waterford, MI 48329

RE: (Road/Street Name)

Honorable Waterford Township Board of Trustees:

We are residents of (Road/Street Name). (Street/road Name) is in poor condition and requires improvement. We understand the Waterford Township Board has authorized a limited amount funds to support local and subdivision road improvements that successfully go through the establishment a special assessment district (SAD) to cover road improvement projects.

To that end, we submit our interest form with signatures, preliminary construction plans and cost estimates provided by the Road Commission for Oakland County (RCOC), and the Township Funding Participation Request Form, and request that the Township Board consider contributing funds towards the total cost of said improvement.

Sincerely,

(Record Owner(s) signature)
(Record Owner(s) printed name)
(Record Owner(s) address)