

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Steven Thomas, Trustee

BOARD MEMBERS ABSENT

Karen Joliat, Trustee

OTHERS PRESENT via GoToMeeting 506-527-509

| | | |
|-------------------|-----------------|----------------------|
| Gary Allison | Russ Williams | Gary Dovre |
| Matt Covey | Boomer Dale | Caller 1 |
| Josh Bowren | Derek Diederich | Melody Sugden-Colgan |
| Jeffrey Polkowski | Shelly Schloss | |

Supervisor Gary Wall called the meeting to order at 6:01 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call vote was taken. All Board members were present except Trustee Joliat.

1. **APPROVE AGENDA**

1.1 July 13, 2020

Moved by Birch,

Seconded by Markee; RESOLVED, to approve the July 13, 2020 agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

2. **ANNOUNCEMENT**

2.1 Absent Voter Ballots have mailed to residents that have requested an absent voter's ballot. You may return your ballot via U.S. Mail, or the Election Drop Box located in the rear parking lot between the Police Department and the 2nd floor entrance to Town Hall. If you have any concerns, please contact the Clerk's Office on 248-674-6266 or email elections@waterfordmi.gov.

2.2 Due to summer construction, at three (3) polling locations, the following are temporary polling locations for the August 4, 2020, Primary Election Only.

- Precinct 1 – Schoolcraft Elementary voters will vote at the Recreation Center.
- Precinct 4 – Grayson Elementary voters will vote at Mason Middle School.
- Precinct 16 – Beaumont Elementary voters will vote at Knudsen Elementary School.

Keep in mind this change is only for the August 4, 2020, Election. If you have any questions, please contact the Clerk's Office on 248-674-6266 or email elections@waterfordmi.gov

- 2.3 Summer is here and it's time to spruce up our yards, homes, and outside structures. The Township would like to recognize homeowners, neighborhoods, condominiums, apartment complexes, schools, churches, and businesses that take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a before picture (optional) by Friday, July 17, 2020. The form can be found on the Township's website at waterfordmi.gov/clerk; the Clerk's Office; or by emailing kmarkee@waterfordmi.gov. Award signs will be placed on the winners' property from August 15, 2020 to August 31, 2020. Call Clerk Kim Markee on 248-674-6211 with any questions.
- 2.4 Curbside Holds Pick-up Service is now available from the Library. Place holds on titles you want to borrow. When they are available you can pick them up curbside at the Library. Hours: Monday – Thursday, 1:00 p.m. - 6:00 p.m. and Saturday, 1:00 p.m. - 5:00 p.m.
- 2.5 Have you responded to the 2020 Census yet? By this time, all Waterford residents should have received multiple communications from the U.S. Census Bureau inviting you to complete the Census questionnaire online, by phone, or mail. If you haven't responded yet, please visit the official Census website at www.2020census.gov or call 800-923-8282 to respond by phone. There are only 9 questions and responding takes less than 10 minutes for most. Did you know the census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, planning, and support for you and our community? Every year, \$675 billion in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Waterford's goal for 2020 Census response is at least 90%. Your action today helps shape Waterford's future for the next 10 years. Visit Waterford Township's Census information page at www.waterfordmi.gov/census for details, resources, videos and more! And remember our Waterford 2020 Census Slogan – I count, You count, We count, Everyone counts. Get counted, It counts!
- 2.6 Online Summer Reading Programs from June 1, 2020, through August 1, 2020. Children's (ages 3-12), Teens (6th through 12th grades) and Adults programs have separate registrations. Visit our website at www.waterfordmi.gov/Library and check the listings under Library News on the homepage.
- 2.7 Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at Michigan.gov/REALID. Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. Michigan.gov/SOSAppointments.
- 2.8 Like so many events in 2020, Waterford Township's 5th Annual Earth Day Township Cleanup Event had to be cancelled due to the COVID-19 pandemic limiting our ability to conduct gatherings. But that's won't stop our community from our dedication to the annual cleanup efforts! We've regrouped, made some changes, and we're taking this event virtual for 2020!
- 2.9 Join us for 5th Annual Township Cleanup event July 15 & July 26th. You choose the date, time and location. As long as it's on public property in Waterford Township, it's your choice where you would like to clean up. For a list of suggested areas that need a little TLC, please visit www.waterfordmi.gov/earthday. Supplies are available during regular business hours at the front entrance of Township Hall through Friday, July 17th. Don't forget to email your cleanup photos to supervisor@waterfordmi.gov or post them to the Facebook event page so we can share our collective efforts with each other.

3. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 3.1 June 22, 2020, Special Meeting Minutes
- 3.2 June 22, 2020, Regular Meeting Minutes
- 3.3 July 2, 2020, Special Meeting Minutes
- 3.4 July 13, 2020, Bill Payment
- 3.5 Receive the Clerk's Office May 2020 Report
- 3.6 Receive the Library's May 2020 Report
- 3.7 Banner Request – Waterford School District

Moved by Markee,

Seconded by Thomas; RESOLVED, to approve Consent Agenda items 3.1 through 3.7. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

4. Board Liaison Reports (Verbal)

Trustee Bartolotta

VanNorman Lake will have a treatment on July 16th. The Planning Commission tabled the site plan for Redwood Residential until July 28th allowing residents to attend a public hearing. A Mud Slingers conceptual plan was approved.

Supervisor Wall

Supervisor Wall provided a COVID-19 update: At the June 22, 2020, Board meeting there were 365 total cases and 27 deaths. As of July 13, 2020, there are 391 total cases and 29 deaths. There has been a small spike. Please wear your mask when going out, stay well and stay safe.

Clerk Markee,

Parks and Recreation is now having soccer events. Please visit their web-page at waterfordmi.gov/parks.

Please return your absent voter ballot application as soon as possible. Postage requirement is one (1) \$0.55 (one forever) stamp.

Trustee Frasca

Hess-Hathaway Advisory Committee Meeting

There are currently 104 total animals at the park. The following events are scheduled to take place: 50+ Fitness in the Park, Movies in the Park are scheduled to be held on August 1st and August 22nd. There are 400+ bales of hay to feed the animals and Harvest Happening has been canceled. All events are available on the parks and recreation web-site.

5. Introduction**5.1 Zoning Ordinance Amendment 2020-Z-002 - Single Family Attached (R-M1, R-M2)**

The following memo was received from Jeffrey Polkowski, Superintendent of Planning and Zoning.

The following memo was received by Jeffrey Polkowski, Superintendent of Planning and Zoning. Attached for your review and consideration, please find two (2) proposed Zoning Ordinance Text Amendments.

The evaluation of the most recent site plan for the proposed Redwood Living residential development at 2455 Richardson Court revealed inconsistencies in the Zoning Ordinance with respect to levels of intensity for Multiple Family Residential Districts.

The proposed ordinance amendment would allow for lower density multiple family options to be developed in both the R-M1 Low Density Multiple Family Residential District and the R-M2 Multiple Family Residential District. I have attached a map highlighting the affected parcels within the Township.

Currently, attached single-family dwellings are allowed in the R-1E, Single-Family Attached Residential District. The R-1E Zoning District is a significantly less intense Zoning District than either the R-M1 or R-M2 Zoning District.

Section 1-007 of the Zoning Ordinance defines single family attached dwelling units as “a single-family dwelling unit constructed as part of a series of single-family dwelling units, all of which are attached by common walls, and where each dwelling unit possesses an independent entrance directly to the exterior.”

Motion

If the Township Board concurs with the Planning Commission’s favorable recommendation for this, a motion to “introduce” the case should be made which would then provide for consideration of “final adoption” of the Ordinance Amendment at your July 27, 2020 meeting.

Upon your review, if you have any questions or require further information, please contact this office.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2020-Z-002
TEXT AMENDMENT TO ZONING ORDINANCE

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A (“Zoning Ordinance”) R-M1, Low Density Multiple-Family Residential District and R-M2, Multiple-Family Residential District text to allow attached single-family dwellings.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 3-403.3 of the Waterford Township Zoning Ordinance that lists permitted principal uses in the R-M1, Low Density Multiple-Family Residential District, is amended to read as follows:

3. Permitted Principal Uses. The following uses shall be permitted as principal permitted uses in the R-M1 district:

A. Multiple-family dwellings (*See Dwelling, Multiple-Family in Section 1-007*).

Zoning Ordinance Amendment 2020-Z-002 - Single Family Attached (R-M1, R-M2) Continued.

- B. Attached single-family dwellings containing no more than four (4) dwelling units (*See Dwelling, Single-Family Attached in Section 1-007*).
- C. Single-family duplex dwellings (*See Dwelling, Single-Family Duplex in Section 1-007*) and single-family flat dwellings (*See Dwelling, Single-Family Flat in Section 1-007*) developed and arranged with two or more buildings on a single zoning lot.
- D. Adult day care homes (*See Adult Day Care Facilities in Section 1-007*).
- E. Child family day care homes (*See Child Day Care Facilities in Section 1-007*).
- F. Child foster family homes (*See Foster Care Facilities in Section 1-007*).
- G. Neighborhood public utility facilities (*See Public Utility in Section 1-007*) and public utility hardware (*See Public Utility in Section 1-007*).
- H. Area public utility facilities (*See Public Utility in Section 1-007*), provided that any installations located closer than fifty (50) lineal feet from any adjacent residential dwelling shall be screened with landscaping materials as provided for in the SPL Manual and identified in a landscape plan reviewed and approved by the Zoning Official and Township Engineer, and such landscaping shall not negatively impact accessibility by utility maintenance crews.

Section 2 of Ordinance

Section 3-403.4 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval in the R-M1, Low Density Multiple-Family Residential District, is amended to read as follows:

- 4. Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in the R-M1 district, subject to the review and approval of the use in accordance with **Section 4-006** and any conditions hereinafter imposed for each such use:
- A. Attached single-family dwellings containing more than four (4) dwelling units (*See Dwelling, Single-Family Attached in Section 1-007*).
 - B. Child group day care (*See Child Day Care Facilities in Section 1-007*), when meeting the statutory standards of Public Act 110 of 2006, Michigan Zoning Enabling Act, as amended.
 - C. Elder care facilities (*See Elder Care Facilities in Section 1-007*).
 - D. Regional public utility facilities (*See Public Utility in Section 1-007*), provided that the Planning Commission determines that no other location is available for the efficient and effective provision of utility services to Township residents, and that reasonable measures are stipulated and implemented to mitigate the impact of such installations on the adjacent properties.

Section 3 of Ordinance

Section 3-404.3 of the Waterford Township Zoning Ordinance that lists permitted principal uses in the R-M2, Multiple-Family Residential District, is amended to read as follows:

- 3. Permitted Principal Uses.** The following uses shall be permitted as principal permitted uses in the R-M2 district:
- A. Multiple-family dwellings (*See Dwelling, Multiple-Family in Section 1-007*).
 - B. Attached single-family dwellings (*See Dwelling, Single-Family Attached in Section 1-007*).
 - C. Single-family duplex dwellings (*See Dwelling, Single-Family Duplex in Section 1-007*) and single-family flat dwellings (*See Dwelling, Single-Family Flat in Section 1-007*) developed and arranged with two or more buildings on a single zoning lot.
 - D. Adult day care homes (*See Adult Day Care Facilities in Section 1-007*).

Zoning Ordinance Amendment 2020-Z-002 - Single Family Attached (R-M1, R-M2) Continued.

- E. Child family day care homes (See **Child Day Care Facilities** in **Section 1-007**).
- F. Child foster family homes (See **Foster Care Facilities** in **Section 1-007**).
- G. Neighborhood public utility facilities (See Public Utility in Section 1-007) and public utility hardware (See Public Utility in Section 1-007).
- H. Area public utility facilities (See Public Utility in Section 1-007), provided that any installations located closer than fifty (50) lineal feet from any adjacent residential dwelling shall be screened with landscaping materials as provided for in the SPL Manual and identified in a landscape plan reviewed and approved by the Zoning Official and Township Engineer, and such landscaping shall not negatively impact accessibility by utility maintenance crews.

Section 4 of Ordinance

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on _____, 2020.

Date

Kimberly Markee, Township Clerk

Mr. Polkowski addressed the Board regarding Zoning Ordinance Text Amendment 2020-Z-002.

Moved by Bartolotta,
Seconded by Frasca; RESOLVED, to introduce Zoning Ordinance Text Amendment 2020-Z-002, and place on the July 27, 2020, regular Board of Trustee meeting for possible adoption. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas
Nays: None
Absent: Joliat

Motion carried unanimously.

5.2 **Ord. No. 2020-Z-003 - Zoning Ordinance Amendment – Commercial Outdoor Storage (M-1)**

The following memo was received by Jeffrey Polkowski, Superintendent of Planning and Zoning.

Attached for your review and consideration, please find a proposed Zoning Ordinance Text Amendment. This proposed Zoning Ordinance Text Amendment removes commercial outdoor storage establishments as a Permitted Principal Use and adds it to the list of Permitted Uses after Special Approval within the M-1 Light Industrial District. This would establish the Planning Commission as the review and approval authority for commercial outdoor storage establishments within the M-1 Light Industrial District in accordance with Section 4-006 of the Zoning Ordinance.

Ord. No. 2020-Z-003 - Zoning Ordinance Amendment – Commercial Outdoor Storage (M-1) Continued.

After due consideration, Planning Staff has recognized an abundance of commercial outdoor storage establishments. Although necessary, these uses are considered unattractive and undesirable to the community when developed in large concentrations.

In an effort to incentivize more desirable industrial developments, this ordinance amendment upholds the intent of the 2003-2023 Master Plan vision for Industrial Districts in order to *“create an economic climate conducive to the attraction, retention, and expansion of business within Waterford,”* and *“improve the physical appearance and functional character of the commercial corridors.”*

Modifying commercial outdoor storage establishments to be a Permitted Uses after Special Approval within the M-1 zoning district also ensures that the public be notified and that effective site development practices are established so that the quality of life in adjacent residential areas are not adversely affected.

Motion

If the Township Board concurs with the Planning Commission’s favorable recommendation for this, a motion to “introduce” the case should be made which would then provide for consideration of “final adoption” of the Ordinance Amendment at your July 27, 2020 meeting.

Upon your review, if you have any questions or require further information, please contact this office.

Mr. Polkowski addressed the Board regarding Zoning Ordinance Text Amendment 2020-Z-003.

Moved by Frasca,

Seconded by Bartolotta, RESOLVED, to introduce Zoning Ordinance Text Amendment 2020-Z-003, and place on the July 27, 2020, regular Board of Trustee meeting for possible adoption. A roll call vote was taken. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

5.3 Ord. No. 2020-Z-004 - Zoning Ordinance Amendment – Banquet Halls (C-1, C-UB)

The following memo was received by Jeffrey Polkowski, Superintendent of Planning and Zoning.

Attached for your review and consideration, please find a proposed Zoning Ordinance Text Amendment. This proposed Zoning Ordinance Text Amendment allows Banquet halls within the C-2 Small Business Zoning District to operate with a Special Use Approval granted by the Planning Commission.

Township Staff has recently identified small banquet halls to be in demand within the community. Although banquet halls are available in larger, more intense, lots that are zoned C-3 General Business Zoning District and C-4 Extensive Business Zoning District. There are few options for smaller banquet halls that would be rented out for bridal showers, parties, small weddings, religious gatherings, etc.

Ord. No. 2020-Z-004 - Zoning Ordinance Amendment – Banquet Halls (C-1, C-UB) Continued.

Due to the nature of this development, Township Staff feels that it would be appropriate to establish this use as a Special Use, where a proposed development would be reviewed by the Township Planning Commission to ensure the development is appropriately sized and will operate harmoniously with all adjacent land uses.

The C-2 Small Business Zoning District is the only district within the Township that does not offer any Special Use approvals and is generally considered to be an underutilized district that offers limited development options when compared to the other commercial Zoning Districts that are designed to increase with incremental intensity ranging from C-1 Neighborhood Business to C-4 Extensive Business District.

Additionally, this Zoning Ordinance Text Amendment clarifies a discrepancy within Section 3-707.3 and Section 3-707.5 of the Zoning Ordinance. Within the C-UB Urban Business District, 'banquet and food preparation establishments' are listed as both a Permitted Principal Uses and a Permitted Uses after Special Approval.

Township Staff recommends maintaining 'banquet and food preparation establishments' as a Permitted Principal Use within the Urban Business District due to the intention of the Waterford Township Master Plan 2023 to utilize this Zoning District to "reflect and promote the urban neighborhood area" and to "create an economic climate conducive to the attraction, retention, and expansion of business within Waterford."

Section 1-007 of the Zoning Ordinance defines a Banquet And Food Preparation Establishment as "*A commercial service establishment in which food and beverages are prepared for catered consumption off the zoning lot on which preparation occurs, and for the purposes of on-premise catering to large groups of people for special occasions such as banquets, weddings, receptions or similar functions when the zoning lot possesses the capacity for a banquet facility.*"

Motion

If the Township Board concurs with the Planning Commission's favorable recommendation for this, a motion to "introduce" the case should be made which would then provide for consideration of "final adoption" of the Ordinance Amendment at your July 27, 2020 meeting.

Upon your review, if you have any questions or require further information, please contact this office.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD

ORDINANCE NO. 2020-Z-004

TEXT AMENDMENT TO ZONING ORDINANCE

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") C-2, Small Business District text to allow banquet and food preparation establishments as a permitted use after special approval, and to correct the C-UB, Urban Business District text by removing banquet and food preparation establishments from the list of permitted uses after special approval because they are also listed as a permitted principal use.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Ord. No. 2020-Z-004 - Zoning Ordinance Amendment – Banquet Halls (C-1, C-UB) Continued.

Section 3-704 of the Waterford Township Zoning Ordinance for the C-2, Small Business District, is amended to add a new subsection 5 to read as follows:

- 5. **Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in the C-2 District, subject to review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:
 - A. Banquet and food preparation establishments (See **Commercial Service Establishments** in **Section 1-007**).

Section 2 of Ordinance

Section 3-707.5 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval in the C-UB, Urban Business District, is amended to delete banquet and food preparation establishments that was subsection B, and now read as follows:

- 5. **Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in the C-UB District, subject to the review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:
 - A. The uses permitted under Section 3-707.3.l with outdoor dining patios (See **Structure** in **Section 1-007**)conducted in areas structurally attached to and/or located directly adjacent to or upon the principal building used for restaurant establishments. The Planning Commission shall review and may stipulate requirements for reasonable restrictions on the hours of operations, additional screening and fencing, service area accessibility, waste material containers and disposal of waste materials, effective pedestrian circulation, seating capacity, additional required parking, and future review to ensure conformance with such stipulations and the performance standards established in this Zoning Ordinance.
 - B. Veterinary clinics (See Veterinary Establishments in Section 1-007). A veterinary clinic may include customary pens or cages which are permitted only within the clinic building and limited to overnight observation, and shall only be incidental to such clinic use.
 - C. Funeral home establishments (See Funeral Home Establishments in Section 1-007).
 - D. Precious metal and gem dealers (See Section 1-006) in conformance with Section 2-602.

Section 3 of Ordinance

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on _____, 2020.

Date

Kimberly Markee, Township Clerk

Ord. No. 2020-Z-004 - Zoning Ordinance Amendment – Banquet Halls (C-1, C-UB) Continued.

Mr. Polkowski addressed the Board regarding Zoning Ordinance Text Amendment 2020-Z-004.

Moved by Frasca,

Seconded by Markee; RESOLVED, to introduce Zoning Ordinance Text Amendment 2020-Z-004, and place on the July 27, 2020, regular Board of Trustee meeting for possible adoption. A roll call vote was taken. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

5.4 Zoning Ordinance 2020-Z-005; Proposed Map Adoption for the July 27, 2020, Planning Commission Meeting Case No. 20-06-01 Re-Adoption of the Official Zoning Map

The following memo was received by Jeffrey Polkowski, Superintendent of Planning and Zoning.

The Official Zoning Map adopted March 10, 2010, as amended, has generally been considered difficult to read and not user friendly by those who chose to live or invest in the Township. As a response to this, Township Staff has been circulating an unofficial map that uses a different organizational structure and color scheme in an attempt to provide more clarity.

Planning Staff is comfortable with proposing that this map be established as the Official Zoning Map for Zoning Ordinance No. 135-A. Attached with this memo, for your review, is both the existing Official Zoning Map and the Proposed Zoning Map. Both of which, include the following amendments (rezonings) as per Section 4-009.2.J of the Zoning Ordinance:

| Case No. | Date | Parcel ID | Address | Previous Zoning | Changed Zoning |
|------------|----------|----------------------------|----------------------------|-----------------|----------------|
| 2012-02-02 | 12-02-02 | 13-18-353-019, through 022 | 7720 & 7732 HIGHLAND RD. | C-2 | C-3 |
| 2012-04-01 | 12-04-01 | 13-35-179-028 through 032 | 90 S. CASS LAKE RD. | O-1 | C-2 |
| 2012-04-02 | 12-04-02 | 13-35-179-039 | 3532 CASS ELIZABETH RD. | O-1 | HT-1 |
| 2012-04-03 | 12-04-03 | 13-35-179-036 | 960 S. CASS LAKE RD. | R-1C | C-2 |
| 2012-04-04 | 12-04-04 | 13-04-151-013 | 4269 STEFFENS RD. | R-1B | C-1 |
| 2012-04-06 | 12-04-06 | 13-13-300-201 | 1580 SCOTT LAKE RD | R-1A | PL |
| 2013-03-02 | 13-03-02 | 13-33-180-001 | VACANT PARCEL | R-1E | R-1A |
| 2013-05-02 | 13-05-02 | 13-23-353-002 | 592 SHARON STREET | O-1 | R-1A |
| 2014-02-01 | 14-02-01 | 13-13-426-034 | VACANT PARCEL | C-4 | R-M2 |
| 2014-09-02 | 14-09-02 | 13-14-227-027 | VACANT PARCEL | R-1A | O-1 |
| 2015-02-01 | 15-02-01 | 13-10-402-006,010,009 | 4265 DIXIE HIGHWAY | C-2 | C-3 |
| 2015-03-01 | 15-03-01 | 13-16-451-023,027 | BALIAN DRIVE | C-3 | C-4 |
| 2015-08-03 | 15-08-03 | 13-22-227-013 | 4212 HIGHLAND SUITE 100 | C-4 | C-3 |
| 2016-03-01 | 16-03-01 | 13-18-451-023 | 7313 HIGHLAND ROAD | C-4 | C-3 |
| 2016-04-02 | 16-04-02 | 13-21-101-021 | VACANT PARCEL | PL | R-1B |
| 2017-03-01 | 17-03-01 | 13-20-101-001 | VACANT-PROPERTY ASSEMBLAGE | R-1A, C-2, C-3 | C-4 |
| 2017-05-01 | 17-05-01 | 13-13-426-032 | 2100 DIXIE HIGHWAY | C-4 | C-3 |
| 2017-05-02 | 17-05-02 | 13-34-427-003 | VACANT PROPERTY | C-1 | R-1C |
| 2017-06-01 | 17-06-01 | 13-20-101-007 | 6929 HIGHLAND RD. | C-2 | C-4 |
| 2017-06-03 | 17-06-03 | 13-21-202-001 | 5385 HIGHLAND RD. - VACANT | O-1 | C-1 |
| 2017-10-01 | 17-10-01 | 13-12-105-005 | 2946 WALTON BLVD. | O-1 | R-1A |
| 2017-11-03 | 17-11-03 | 13-35-301-001 | 3965 CASS ELIZABETH RD. | C-2 | CR |
| 2017-11-04 | 17-11-04 | 13-04-253-013,014 | VACANT PROPERTY | R-1 | R-1B |
| 2018-03-03 | 18-03-03 | 13-24-176-009 through 024 | VACANT PROPERTY | C-1 | R-1C |
| 2018-04-01 | 18-04-01 | 13-16-401-023 | 5341 TUBBS RD. | PL | R-1A |
| 2018-10-01 | 18-10-01 | 13-19-200-004 | 7488 PONTIAC LAKE RD. | R-1A | R-M2 |

Zoning Ordinance 2020-Z-005; Proposed Map Adoption for the July 27, 2020, Planning Commission Meeting Case No. 20-06-01 Re-Adoption of the Official Zoning Map Continued.

Although there is no national standard for a color scheme adopted by the American Planning Association, the proposed color scheme used to represent the Township Zoning Districts is more typically seen in zoning maps used by municipalities nation-wide. After circulating this map for over a year, making minor adjustments as they have been identified.

Motion

If the Township Board concurs with the Planning Commission’s favorable recommendation for this, a motion to “introduce” the case should be made which would then provide for consideration of “final adoption” of the Amendment at your July 27, 2020 meeting.

Upon your review, if you have any questions or require further information, please contact this office.

Mr. Polkowski addressed the Board regarding Zoning Ordinance Text Amendment 2020-Z-005.

Moved by Markee,
Seconded by Frasca; RESOLVED, to introduce Zoning Ordinance 2020-Z-005; Proposed Map Adoption for the July 27, 2020, Planning Commission Meeting Case No. 20-06-01 Re-Adoption of the Official Zoning Map, and place on the July 27, 2020, regular Board of Trustee meeting for possible adoption. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

5.5 Zoning Ordinance 2020-Z-006; Rezoning Case No. 20-02-02, Southeast Corner of Dixie Highway and Waterford Road, Accessible From Rockcroft Blvd, From R1-A, PL to C-3

The following memo was received by Jeffrey Polkowski, Superintendent of Planning and Zoning.

Current Zoning: R-1A, Single Family Residential and PL, Public Land District
Proposed Zoning: C-3 General Business District

Master Plan: Public and Open Space: Public Lands

Prior to acquisition by the applicant, the property was utilized as vehicle storage area for the volunteer fire department and has currently been operating as a minor vehicle service facility. The current owner is seeking to rezone the property to C-3, General Business, to bring the use into conformity and the zoned in conformance with the surrounding area. Upon approval, of rezoning, the applicant will petition for a special approval use for an outdoor storage establishment in a C-3, General Business District.

The Master Plan indicates that these parcels are designated as Public and Open Space: Public Lands. This is due to its previously functioning use as vehicle storage for the Volunteer Fire Department. The Master Plan designation of all surrounding parcels are listed as Commercial

Zoning Ordinance 2020-Z-006; Rezoning Case No. 20-02-02, Southeast Corner of Dixie Highway and Waterford Road, Accessible From Rockcroft Blvd, From R1-A, PL to C-3 Continued.

Office: Community Business. Therefore, Township Staff recommends analyzing this parcel through the lens of the Commercial Office: Community Business Master Plan designation.

Motions

Based upon the Planning Commission’s favorable recommendation at the June 23, 2020 regular meeting for this rezoning case, should the Board want to consider adopting the requested rezoning to C-3 General Business District, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the July 27, 2020 meeting.

However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the rezoning.

Staff will be available at Monday’s meeting for any questions on this case. However, if you have any questions in advance of the meeting, please contact this office.

STATE OF MICHIGAN
COUNTY OF OAKLAND
ORDINANCE NO. 2020-Z-006

ZONING ORDINANCE MAP AMENDMENT

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The parcels of property that are assigned tax parcel numbers 13-04-126-008, and 13-04-126-009, legally described below, with current addresses of 4525 Rockcroft Blvd. are rezoned from **Rezone from R-1A, Single-Family Residential and PL, Public Land District to C-3, General Business District**, with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

Section 2 of Ordinance

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the charter Township of Waterford at a meeting duly called and held on _____.

CHARTER TOWNSHIP OF WATERFORD

Date

Kimberly F. Markee, Township Clerk

Mr. Polkowski addressed the Board regarding Zoning Ordinance Text Amendment 2020-Z-006.

Trustee Bartolotta stated that this is located on a dead-end street. Boomer does excellent work at his facilities.

Zoning Ordinance 2020-Z-006; Rezoning Case No. 20-02-02, Southeast Corner of Dixie Highway and Waterford Road, Accessible From Rockcroft Blvd, From R1-A, PL to C-3 Continued.

Moved by Bartolotta,
 Seconded by Thomas, RESOLVED, to introduce Zoning Ordinance 2020-Z-006; Rezoning Case No. 20-02-02, Southeast Corner of Dixie Highway and Waterford Road, Accessible From Rockcroft Blvd, from R1-A, PL to C-3, and place on the July 27, 2020, regular Board of Trustee meeting for possible adoption. A roll call vote was taken. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas
 Nays: None
 Absent: Joliat

Motion carried unanimously.

6. New Business
6.1 Approval of Rental Agreement 2303 Crescent Lake Road

The following agreement was received by Supervisor Wall.

PROPERTY RENTAL AGREEMENT

(1) This Property Rental Agreement (“Agreement”) shall be effective as of the date of the last signature and is by and between the Charter Township of Waterford, a Municipal Corporation, whose address is 5200 Civic Center Drive, Waterford, Michigan 48329, hereinafter designated as the “**Landlord**”, and R&L Produce by Van Houtte Farms, LLC, a Michigan limited liability company whose address is 11360 35 Mile Road, Romeo, Michigan 48065, hereinafter designated as the Tenant.

(2) Description of Rental Area and Purpose: The Landlord, in consideration of the rents to be paid and the covenants and agreements to be performed by the Tenant, does hereby rent to the Tenant the portion of the premises situated at the Parking Lot on the property known as 2303 Crescent Lake Road, Waterford Township, MI 48329 as depicted on that attached plot plan (“Premises”) for the purpose of seasonal retail sales of fresh produce as a transient merchant.

(3) Term and Rent: This Agreement shall be for up to four (4) months per year (July, August, September, and October) beginning in calendar year 2020 and continuing through calendar year 2024, with the Tenant’s rent payments to Landlord to be in the amounts listed below. The payments for August, September, and October shall be made by the first day of those months. If Tenant commences use of the Premises in July, the payment shall be made on the date of that commencement, with the amount to be based on the number of use days in the month at the daily rate.

| | YEAR | MONTHLY RATE | DAILY RATE |
|----|-------|--------------|------------|
| a) | 2020 | \$1,290.00 | \$42.00 |
| b) | 2021 | \$1,330.00 | \$43.00 |
| c) | 2022 | \$1,370.00 | \$44.00 |
| d) | 2023* | \$1,410.00 | \$45.00 |
| e) | 2024* | \$1,450.00 | \$46.00 |

(*) In calendar years 2023 and 2024 the Landlord has the option to discontinue this rental agreement for any reason. The Landlord agrees to exercise this option and notify the Tenant by

Approval of Rental Agreement 2303 Crescent Lake Road Continued.

March 1st in each of those years. Failure to provide notice to the Tenant by March 1st shall be considered a forfeiture of the Landlords right to discontinue this rental agreement in that given calendar year.

Electricity: Tenant is responsible for any and all cost including all metered electrical billings.

Water: Tenant is responsible for an initial \$400.00 pre-paid temporary water source as well as all subsequent metered billings.

(4) Insurance: Although the Landlord may insure the Premises on its general liability insurance coverage, Tenant shall have no right to or expectation of coverage under any insurance policies of the Township. During periods of occupancy the Tenant shall be required to provide commercial general liability insurance covering all operations including occupancy and/or use of the property with a minimum liability limit of one million dollars per occurrence. It is understood and agreed that the following shall be Additional Insured: The Landlord, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees and volunteers. It is understood and agreed by naming the Landlord as additional insured, coverage afforded is considered to be primary and any other insurance the Landlord may have in effect shall be considered secondary and/or excess.

(5) Assignment: The Tenant covenants not to assign or transfer this rental agreement or sublet said premises or any part thereof without the written consent of the Landlord. Any assignment, transfer, hypothecation, mortgage or subletting without said written consent shall give the Landlord the right to terminate this rental agreement and to reenter and repossess rented premises.

(6) Use and Occupancy: It is understood and agreed between parties hereto that said premises during the continuance of this rental agreement shall be used and occupied by Tenant only for the retail sale of fresh produce and purposes incidental thereto. The Tenant will not use the premises for any purpose in violation of any law, municipal ordinance or regulation, or its Transient Merchant License from the Township, and that on any breach of this agreement the Landlord may at its option terminate this rental agreement forthwith and reenter and repossess the rented premises.

(7) Tenant to Indemnify: The Tenant agrees to indemnify and hold harmless the Landlord from any liability for damages to any person or property in, on or about said rented premises due to negligence or other actions or omissions of Tenant or its employees, agents, and vendors.

(8) Repairs: The Tenant further covenants and agrees that it will, at its own expense, during the continuation of this agreement, keep the said premises clean and every part thereof in as good repair and at the expiration of the term yield and deliver up the same in like condition as when taken, reasonable use and wear thereof and damage by the elements excepted. The tenant shall not make any alterations, additions or improvements to said premises without the Landlord's written consent. The Tenant agrees to remove all market related items at the end of each use period in a calendar year, as well as, repair or fill in all holes in dirt and/or asphalt from market tent stakes or other market related use.

(9) Reservation: The Landlord shall have the right of inspection of the rented premises and a right of entry onto said rented property when such entry is necessary and incidental to the operation of the Township of Waterford.

(10) The Tenant further acknowledges that it has examined the said rented property prior to signing this rental agreement, and knows the condition thereof, and that no representations as to the condition or state of repairs thereof have been made by the Landlord which are not herein

Approval of Rental Agreement 2303 Crescent Lake Road Continued.

expressed, and the Tenant hereby accepts the rented property in its present condition at the date of the execution of this agreement.

(11) It is further agreed that the Tenant may seek a temporary sign permit from the Waterford Township Development Services Department for all signage used on the property for the duration of this rental agreement.

(12) In case any rent shall be due and unpaid or if default be made in any of the covenants herein contained, or if said rented premises shall be deserted or vacated, then it shall be lawful for the Landlord to reenter and repossess the said premises and to remove and dispose of any property of the Tenant that remains on the premises.

(13) One or more waivers of any covenant or condition by the Landlord shall not be construed as a waiver of a further breach of the same covenant or condition.

(14) Whenever under this agreement, a provision is made for notice of any kind it shall be deemed sufficient notice and service thereof if such notice to the Tenant is in writing addressed to the Tenant at the address in this Agreement or at the rented premises and deposited in the mail with postage prepaid and if such notice to the Landlord is in writing addressed to the address of the Landlord to the Attention of the Township Supervisor and deposited in the mail with postage prepaid.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates indicated next to their signatures.

CHARTER TOWNSHIP OF WATERFORD

Gary Wall, Township Supervisor Date

Kimberly F. Markee, Township Clerk Date

R&L PRODUCE BY VAN HOUTTE FARMS, LLC

Rene Van Houtte, Manager/Member Date

Larry Van Houtte, Manager/Member Date

Attached Plot Plan is part of this Agreement

Approval of Rental Agreement 2303 Crescent Lake Road Continued.

Moved by Bartolotta,

Seconded by Markee; RESOLVED, to approve the Rental Agreement 2303 Crescent Lake Road. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

6.2 Recommendation to Partially Pre-Pay OMI Series 2020-A

The following memo was received by Derek Diederich, Budget Director and DPW Administrative Superintendent, Russell Williams, DPW Director, Barb Miller, Assistant Budget Director and Accounting Manager.

Waterford Township was recently notified by the Oakland County Water Resource Commissioner's (WRC) Office that Series 2020-A of the Oakland Macomb Interceptor (OMI) Drainage District Assessment Roll was certified in June-2020.

Waterford Township is a member community of the Oakland Macomb Interceptor (OMI) Drainage District. The attached memo from OMI details the sewer project not to exceed \$84-million. Waterford's share of this public improvement is estimated at: 7.6159%, or \$6,397,356. The memo from OMI, attached here for your convenience, outlines the large rehabilitation of the Northeast Pumping Station (constructed in the 1970's) and 7-miles of 8' to 13' diameter sewer main that will be repaired as well. These assets are considered 'common to all' and Waterford, like the other Oakland and Macomb County Communities outlined in the memo, have been apportioned their respective share. As you know, Waterford does not have a sewer treatment plant so that is why the community belongs to OMI and is financially involved with paying for identified 'downstream' repairs, maintenance and construction.

The recommendation from the authors of this memo is to partially prepay \$2-million of the apportioned \$6,397,356 dollars. This will help reduce the amount of debt being placed on Waterford's Long Term Debt Schedule, as well as save the Waterford Sewer Rate Payer an estimated ~ \$515,768 in interest over the 20-year life of this public debt. We recommend the board authorize the attached resolution approving the recommended \$2-million partial prepayment. This resolution needs to be delivered to OMI by July 22, 2020. The funds would need to be transferred to OMI prior to September 1, 2020.

Another item to keep in mind is that since the public debt in this case involves multiple communities, there is only one chance to prepay, unlike a debt that Waterford would exclusively undertake for its own capital item. The Water-Sewer Enterprise Fund ended 2019 at \$18,997,640 in cash and equivalents. 2019 also saw \$24,220,161 in annual expenses for the same fund. This equates to a 78% cash and equivalents to annual expenses ratio. Paying down \$2-million would bring this same metric to an estimated 70%. An Enterprise Fund similar to Waterford's Water-Sewer Fund having a 75 to 100% Cash to Annual Operating Expenses is considered healthy. As you can see as outlined above, the cash balance has to be tempered with the cost of public infrastructure improvements which are frequently measured in hundred thousand and million dollar increments.

Recommendation to Partially Pre-Pay OMI Series 2020-A Continued.

If the Board elects to move forward with this course of action the attached resolution must be approved, certified and sent back to the County no later than July 22, 2020.

Should you have any questions or comments please do not hesitate to contact our offices. Thank you for your time and attention to this matter.

Recommended Board Action(s)

1. **Approve the attached resolution approving the partial prepayment of \$2-million towards Waterford Township's apportioned share of the OMI Series 2020-A Debt.**
2. **Forward a copy of the approved Resolution to Waterford's contact at WRC prior to July 22, 2020.**
3. **Release and Transfer the \$2-million prepayment to OMI from the (590) Water-Sewer Enterprise Fund prior to September 1, 2020.**

CHARTER TOWNSHIP OF WATERFORD
COUNTY OF OAKLAND, MICHIGAN
RESOLUTION

Action at a regular meeting of the Board of Trustees of the Charter Township of Waterford, County of Oakland, State of Michigan, ("Township" in this Resolution) held in said Township on July 13, 2020, at 6:00 p.m., Eastern Daylight Savings Time.

PRESENT:

ABSENT:

WHEREAS, pursuant to the petitions received by the Charter Township of Waterford, Oakland County, and the City of Sterling Heights, Macomb County (collectively, the "Petitions") requesting the Maintenance, Extension and Improvement of the Oakland-Macomb Interceptor Drain (the "Drain") pursuant to Section 535 of Michigan Public Act 40 of the Public Acts of 1956 ("Drain Code" or Act 40), as amended, MCL §280.535 and filed with the Director of the Michigan Department of Agriculture, proceedings have been carried out by the Augmented Drainage Board and Drainage Board for the Oakland-Macomb Interceptor Drain Drainage District (the "Drainage District") to acquire, finance, construct, improve, and replace certain wastewater facilities (the "Project") as set forth in Attachment A, and said Project having been determined to be necessary for the public health; and,

WHEREAS, on August 21, 2019, the Drainage Board for the Drainage District confirmed and adopted a Final Order of Apportionment and cost of the Project has been apportioned against the following public corporations in the counties of Oakland and Macomb as follows: (in Oakland County) City of Auburn Hills (4.9705%), Independence Township (includes City of Clarkston) (2.4213%), City of Lake Angelus (0.0185%), City of Rochester (1.9526%), City of Rochester Hills (8.1106%), Oakland Township (1.0393%), Orion Township (3.1494%), Oxford Township (1.2468%), Village of Lake Orion (0.3409%), Village of Oxford (0.5928%), Waterford Township (7.6159%), West Bloomfield Township (1.6414%); (in Macomb County) Chesterfield Township (4.7983%), City of Fraser (2.7237%), City of Sterling Heights (20.8080%), City of Utica (1.1036%), Clinton Township (14.1538%), Harrison Township (4.1556%), Lenox Township (0.6353%), Macomb Township (9.4344%), Shelby Township (6.6490%), Village of New Haven (0.5475%), and Washington Township (1.8907%) (the "Public Corporations"); and,

Recommendation to Partially Pre-Pay OMI Series 2020-A Continued.

WHEREAS, on June 17, 2020, the Drainage Board approved and adopted Oakland-Macomb Interceptor Drain 2020 Special Assessment Roll No. 1 Relating to Series 2020A Bonds with respect to the costs of the second segment of the Project not to exceed \$84,000,000, for the improvements to the Northeast Sewage Pumping Station and North Interceptor East-Arm in accordance with the Final Order of Apportionment; and,

WHEREAS, pursuant to the authorization provided in Section 528 of Chapter 21 of the Drain Code (MCL §280.528), the Drainage Board of the Drainage District expects to provide for the issuance of one or more series of bonds to finance the costs of the Project, and the costs of issuance of such bonds, in anticipation of the collection of assessments to be made pursuant to the Drain Code, and to pledge the full faith and credit of the Drainage District for the prompt payment of the principal thereof and the interest thereon; and

WHEREAS, such bonds will be payable from the collection of special assessments against the Public Corporations, said special assessments to be duly confirmed as provided in the Drain Code; and

WHEREAS, prior to the issuance of said bonds for the second segment, the Drainage Board has notified the Township, to permit, should the Township determine expedient, to prepay the assessment and avoid interest and finance charges associated with the anticipated Series 2020A Bond issue for this Project segment; and,

WHEREAS, the Drainage Board has requested that the Township adopt a resolution and affirming its intention regarding prepayment of its Series 2020A drain special assessment for this Project segment, and forward same by July 22, 2020, and make that payment of the assessment by September 1, 2020.

WHEREAS, with those time constraints and the understanding that it is permissible, the Township has determined to partially prepay its Series 2020A drain special assessment for this Project segment as provided in this Resolution.

IT IS THEREFORE RESOLVED that the Charter Township of Waterford hereby confirms that it will partially pay \$2,000,000.00 of its drain assessment on the Oakland-Macomb Interceptor Drain 2020 Special Assessment Roll No. 1.

IT IS FURTHER RESOLVED that the Township DPW Director is directed to notify the Drainage Board for the Oakland-Macomb Interceptor Drain Drainage District by July 22, 2020, of this Resolution and of the Township's intention to submit the partial payment no later than September 1, 2020.

CERTIFICATION

I hereby certify that this Resolution with its Attachment A on the next page was adopted by the Board of Trustees of the Charter Township of Waterford, County of Oakland, State of Michigan, at a regular meeting held on July 13, 2020.

Date

Kimberly Markee, Township Clerk

ATTACHMENT A

Oakland-Macomb Interceptor Drain

North Interceptor East Arm

Recommendation to Partially Pre-Pay OMI Series 2020-A Continued.

The proposed project includes design and rehabilitation of approximately 1600 lineal feet of lining of the existing 17.5-foot diameter PCI-4 interceptor, lining of approximately 800 lineal feet of the existing 12-foot diameter PCI-19 interceptor.

The project also consists of construction earth retention systems, shafts, gates, manholes, new piping, electrical, control and communication systems. It also consists of related modifications to gain access to the interceptor in the North Interceptor East-Arm and GLWA systems as well as upstream OMID flow control system operations and modifications to facilitate the downstream work. Contracted work also includes various spot repairs and other ancillary work in the North Interceptor East-Arm including the transition point of the and OMID and GLWA systems. Related surface repairs of existing infrastructure to access the underground interceptor will also be needed along with various agreements with other government and private corporations for permitting, access and managing the flow in order to commence the work.
Estimated Project Cost: \$28,310,000

Northeast Sewage Pump Station (NESPS) Repairs

The purpose of the Northeast Sewage Pumping Station (NESPS) Pumping and Electrical Upgrades Project is to improve redundancy and efficiency to the pumping operations at the pump station. This will be achieved through the replacement of the existing pumps, motors, process piping, plumbing, electrical service, transformers, gear, starters, controls, communications, computer, software and all appurtenances to completely rehabilitate the pump station process from service power into the facility to wastewater leaving the facility. Five new pumps that will be approximately 1000 horsepower each will be installed with new discharge piping, controls, valves, actuators and other appurtenances. The station will utilize best management practices with pumping units that are better sized to match the expected flow along with some alternative energy features. Demolition of the old pumps and related piping and electrical gear and service will also be required.

Civil/ Site Work for new drainage, concrete access drive, earthwork, landscaping, lighting, fencing and security features are also included in the project. A new roof for the existing pump station will be required to protect the new equipment inside the facility along with a new electrical building which will allow concurrent operations of the pump station while phasing over to the new system. The new building will include restroom, storage, cleaning and control rooms and office facilities for staff to properly maintain the new assets.

Estimated Project Cost: \$55,690,000

The estimated total project cost is: \$84,000,000.

Mr. Williams addressed the Board of Trustees regarding the project. Treasurer Birch stated the total savings will be approximately \$515,000.00.

Moved by Frasca,

Seconded by Bartolotta; RESOLVED, to approve the attached resolution approving the partial prepayment of \$2-million towards Waterford Township's apportioned share of the OMI Series 2020-A Debt, forward a copy of the approved Resolution to Waterford's contact at WRC prior to July 22, 2020, and release and transfer the \$2-million prepayment to OMI from the (590) Water-Sewer Enterprise Fund prior to September 1, 2020. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

6.3 Neptune 360

The following memo was received by Russell Williams, Director of the Department of Public Works.

The purpose of this memo is to seek board approval of an upgrade to the DPW’s fixed Advanced Metering Infrastructure (AMI) meter reading system. Neptune is the manufacturer of all Waterford Township water service meters (residential and commercial), a township wide fixed radio network for remotely reading individual service meters and the software that conveys that meter data to the utility billing program.

The software that communicates data from customer meters to the utility billing program is the current topic of concern. Neptune Technology Group informed Waterford Township DPW Monday, May 11, 2020 that the existing NSIGHT PLUS server based software and support will be ending December 31, 2020. The next generation of technology is Neptune 360, this Software-as-a-Service (SaaS) solution provides the highest level of security from a 24/7 monitored world-class data center, redundancy and disaster recovery service. With present functionality maintained, additional advantages include: immediate software updates, seamless data sharing across multiple platforms, and remote support staff to interact with township personnel and vendors. Additionally a customer (end users) app for phone or PC is in development to provide additional service to customers in the future.

After reading the information from Neptune, the bottom line is the “End of Life” for support of Waterford Township’s current N-Sight program. Waterford Township DPW is at risk of not being able to run utility billing without the continuity of the meter readings to the utility billing system. The NSIGHT PLUS program was a one-time purchase, which required purchasing additional upgrades as they become available. The new Neptune 360 SaaS software has an annual subscription fee based on the quantity of meters in any given system, which includes any upgrades that become available.

Steve Berra, of Ferguson Waterworks, a Board Approved 2020 Single Source Vendor, presented Waterford Township DPW a three-year proposal for Neptune 360, setup and training at a total cost of \$114,153.70. This quote includes a 30% discount for year one, and a 15% discount for year two with an approved three year contract.

This purchase will not require a budget amendment as other software upgrades in the 59044-86800 Computer Licensing & Consulting line item have been less than budgeted. Continued subscription fees will be presented in line item 59044-86800 for approval in annual budget review process.

| |
|---|
| Requested Board Action |
| Approve Ferguson Waterworks Purchase of Neptune 360, a three-year service, from Account 59044-86800 for a not to exceed value of \$114,153.70. |
| Approve 2020 First Year Subscription Expenditure from Account 59044-86800 to Ferguson Waterworks for Neptune 360, Installation and Training for a not to exceed value of \$36,995.13 |

Mr. Williams addressed the Board of Trustees regarding the Neptune 360 purchase and subscription.

Moved by Frasca,

Seconded by Bartolotta; RESOLVED, to approve the Ferguson Waterworks purchase of Neptune 360, a three-year service, from Account 59044-86800 for a not to exceed value of \$114,153.70; furthermore, to approve the 2020 first year subscription expenditure from account 59044-86800 to Ferguson Waterworks for Neptune 360. Installation and training not to exceed value of \$36,995.13. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

7.4 Great Lakes Water Authority Water Residential Assistance Program

The following memo was received by Russell Williams, Director of Department of Public Works.

Waterford Township DPW as a Wholesale Customer of the Great Lakes Water Authority (GLWA) is eligible to participate in the Water Residential Assistance Program (WRAP).

After several months of correspondence and comprehensive consideration, the Waterford Township DPW, working directly with Mr. Gary Dove, Waterford Township Attorney, and GLWA have come to an agreement that will allow our residents to participate in WRAP Option 2.

This program will help residents who have limited resources with their water/sewer bill and some minor plumbing repairs. Participation in WRAP will require additional administrative responsibilities for the DPW staff, but will ultimately provide assistance for Waterford Township residents in need.

| Requested Board Action |
|---|
| Approve the Community Action Alliance WRAP Memorandum of Agreement Between Charter Township of Waterford and Community Action Alliance Member: Oakland Livingston Human Services Agency (OLHSA) and Community Action Alliance Project Administrator: Wayne Metropolitan Community Action Agency (Wayne Metro). |

Mr. Williams addressed the Board of Trustees.

Moved by Bartolotta,

Seconded by Markee; RESOLVED, to approve the Community Action Alliance WRAP Memorandum of Agreement between Charter Township of Waterford and Community Action Alliance Member: Oakland Livingston Human Services Agency (OLHSA) and Community Action Alliance Project Administrator: Wayne Metropolitan Community Action Agency (Wayne Metro). A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

6.5 Public Comments Limited to Three (3) Minutes per Speaker

No one addressed the Board.

ADJOURNMENT

Moved by Birch,
Seconded by Frasca; RESOLVED, to adjourn the meeting at 6:50 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, and Thomas

Nays: None

Absent: Joliat

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor