

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Sue Camilleri, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

OTHERS PRESENT:

Arlene Ward
Mark Simlar
Vaughn Wagner
Ruth Wagner
Shelly Schloss
Teri Sutton
Ron Sutton
C.M. Daily
Eileen Kowall
Kari Vlaeminck
Elizabeth Vlaeminck

Katerina Vlaeminck
Jessicia Smith-Venutre
Kathy Lindsey
Crystal McCready
Steve McCready
Matt Covey
Daryl Reppuhn
John Lyman
Dan Stickel
Derek Diederich
Nicolas Skrzypczak

Jared Black
Mary Stegner
Charles Polk
Jean Polk
Barb Miller
Dawn Cito
Grant Smith
Alison Swanson
Scott Good
Mark Herne, DVM

Supervisor Gary Wall called the meeting to order at 6:01 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

1. APPROVE AGENDA

1.1 January 14, 2019

Moved by Camilleri;

Seconded by Bartolotta, RESOLVED, to amend the January 14, 2019, agenda by adding item 4.11 Clerk's Report – November 2018 and removing items 4.8, Hess Hathaway Park Advisory Committee – Reappointment of Greg Ford and 7.1 Introduction of Ordinance No. 2019-001 Offenses Involving Minors.

Motion carried unanimously.

Moved by Bartolotta;

Seconded by Thomas, RESOLVED, to approve the January 14, 2019 agenda, as amended.

Motion carried unanimously.

2. ANNOUNCEMENTS

- 2.1 Waterford Township administrative offices and the Waterford Township Public Library will be closed Monday, January 21, 2019 in observance of Martin Luther King, Jr. Day. Emergency services remain available during this administrative closure.
- 2.2 The Parks and Recreation Board will conduct a public hearing on the proposed Parks & Recreation Plan at 6:30 p.m. on January 22, 2019, in the gymnasium at the Waterford Recreation Center, 5640 Williams Lake Road, Waterford, MI, 48329. Copies of the draft Parks & Recreation Plan will be available for review at the following locations: • Waterford Parks & Recreation Department, 5200 Civic Center Drive, Waterford • Waterford Recreation Center, 5640 Williams Lake Road, Waterford • Electronic PDF version available online at <http://bit.ly/waterfordrec>. Written comments may be submitted by January 22, 2019. For more information, please contact 248-674-5441 or e-mail aswanson@waterfordmi.gov.
- 2.3 The Waterford Area Chamber of Commerce invites you to the 20th Annual Meeting & Awards Dinner. Spend an incredible evening For Your Eyes Only at the Fountains Golf & Banquet Casino Royale playing Blackjack, Craps, Roulette, and More! Join them for the fun evening as they recognize the accomplishments of peers and celebrate the abundant relationships built throughout the year. Thursday January 24, 2018 at 5:00 p.m. – 9:30 p.m. Fountains Golf & Banquet in Clarkston. Tickets are \$48 per person and can be purchased on the Chamber's website at www.waterfordchamber.org
- 2.4 Ahoy matey and princesses of the seas, let's hoist the sails! Friday, January 25, 2019, from 6:00 p.m. – 7:30 p.m. at the Waterford Recreation Center dress up for the high season or under the sea and join us for dinner, games and a craft. Plan on bringing your cameras – there will be an opportunity to get a picture of your children with a special guest. Children must be accompanied by an adult. Pre-registration is required. \$12.00/person (\$14.00/non-resident). For more information please contact Parks and Recreation at 248-674-5441 or visit waterfordmi.gov/parks.
- 2.5 Oakland County Parks & Recreation offers Christmas tree recycling at 11 of its parks. Every day from 9:00 a.m. to 4:00 p.m. until January 27, 2019, stop by one of the sites with your tree. www.oakgov.com/parks for more information.
- 2.6 The Waterford Police Department is inviting all Waterford Residents, and/or Waterford business owners to join their team for one night a week, for eight weeks, from 6:00 p.m. to 9:00 p.m. beginning Monday, February 4, 2019. We offer an educational and hands-on forum for learning the components that make up your police force. Go for a ride-a-long with an officer, test your skills on the gun range, learn precision driving in a patrol vehicle, experience first-hand what an officer sees, hears and what they are trained to do under a variety of circumstances. Applications are available at the Police station or online at www.waterfordmi.gov/police
- 2.7 Join us Saturday, February 9, 2019, at the Waterford Recreation Center for the annual Valentine's Daddy Daughter Dance. Bring your special date to the event of the season and dance to the sounds of DJ Markey Mark. Each couple will take a professional 4x6 photograph home with them. Refreshments are included. Pre-registration is required early to secure a spot, this event sells out - \$12 per person (\$14.00 per non-resident). Contact Parks and Recreation for more information at 248-674-5441 or visit waterfordmi.gov/parks.
- 2.8 Winter 2018 taxes are payable without penalty through February 14, 2019. See the tax bill, front and back, for more information. To review tax information and/or to pay taxes online, please visit www.waterfordmi.gov/taxes
- 2.9 Mark your calendars now and secure your tickets for the annual State of the Township breakfast event Wednesday, February 20th at 7:30am at the Overtyme Fireside Lounge. Hear firsthand from Township Supervisor Gary Wall & Waterford School District Superintendent Dr. Keith Wunderlich about what's being accomplished now and what's in store for the community in 2019. This event always sells out, so be sure to secure your reserved ticket early. Visit the Waterford Area Chamber of Commerce website www.waterfordchamber.org for more information and to purchase tickets at \$20 per person – advance registration only.
- 2.10 Every year the University of Michigan/Dearborn conducts a trend analysis of Waterford Township and surrounding communities that examines entrepreneurship, economic development and job growth. The study includes our businesses, property values, property taxes and governmental assets. They then compare our growth rate, as established by these values, to the other surrounding communities. Top performers are considered 5 star communities. We are proud to announce that in 2017 Waterford Township was rated a 5 star community! The 2018 study is underway and Waterford Township is included among the honored 5 star communities.

- 2.11 Supervisor Wall read the following letter from Teri Sutton, Secretary for Waterford Goodfellows
Here is a recap of the Goodfellow Christmas Baskets for 2018
1. Donation sites were Town Hall, Library, DPW, Lunghammer Buick GMC, Waterford schools. A few special events were held by Coco Grand Boutique and the Milner Sate Farm agency as well.
 2. For the first time in many years ALL of the schools in Waterford made some type of donation. I believe that Cooley and Schoolcraft were the top donations from elementary schools. Mason held a Penny war for the benefit of the Goodfellows. Kettering's Music department made its largest donation in the amount of \$7000.00 in addition to all the can goods. Genisys Credit Union supported us the sponsorship of a contest between each graduating class. The class collecting the most can goods received a \$500.00 donation to the all-night party fund.
 3. Our Lady of the Lakes came thru with 5 vehicles full of items for the baskets. Their biggest donation to date as well.
 4. We were able to give out 125 baskets, including a family recently burned out.
 5. All left items were donated to Waterford Meals on Wheels, Blessings in a back pack and Haven.
 6. We were again blessed a donation from The Italian American Club, General Towing, Police and fire dispatchers and Riverstone properties as well. Toys and cash came from the North Oak Corvette Club. Pizza was from Jets on Dixie Hwy.
 7. Tenuta's was a big supporter all year long with allowing us to have change collection at each register. They also donated for our volunteers.
 8. Donations were also received form Waterford historical Society. We were helped out with boxes from Oakland Hope and O'Reillys
 9. The Waterford U-Haul donated a truck.

Without all the support of township members we would not be successful. We want to thank the countless volunteers (including you and your family) who came forward and gave time to make this a successful year. We can proudly say that many families had a great Christmas.

- 2.12 Unfortunately, over the holidays, our Media Network family lost a longtime volunteer and board member, David Weyhing. Dave was a volunteer with Waterford Public Access television since the 80s. He served on the Media Network Board of Directors for many years and was a dedicated viewer of all channels. Dave volunteered on countless video shoots and was an award winning producer in public access. A long time Waterford resident, Dave's caring demeanor was a pleasure to have on set, at meetings, and wherever Waterford was concerned. His distinctive greeting of "Hi, my friend" will be missed.
- 2.13 Congratulations to Waterford Regional Fire Department Firefighter, Chris Webster, for being in the November 2018 issue of Firehouse Magazine.

3. AWARDS AND PRESENTATIONS

- 3.1 Present Certificate of Achievement in Financial Reporting to Barb Miller

Clerk Camilleri presented Barb Miller, Accounting Manager / Assistant Budget Director with the 2017 Certificate of Achievement for Excellence in Financial Reporting.

4. CONSENT AGENDA

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1 December 12, 2018, Meeting Minutes
- 4.2 January 14, 2019, Bill Payment
- 4.3 Receive the Development Services' September and October 2018 Reports

Consent Agenda Continued.

- 4.4 Receive the Fire Department's November 2018 Report
- 4.5 Receive the Department of Public Works December 2018 Report
- 4.6 Receive the Parks and Recreation November and December 2018 Reports
- 4.7 Receive the Treasurer's Office November 2018 Report
- 4.8 Hess Hathaway Advisory Committee – Reappointment of Andrea Miller

I respectfully request the Township Board's approval for the reappointment of Waterford Township resident Andrea Miller to the Hess Hathaway Park Advisory Committee for three-year terms to expire February 1, 2022.

Andrea has served on this Advisory Committee for a number of years and can continue to offer experience, knowledge and dedication for both Waterford Township and the Hess Hathaway Park. I feel confident in her abilities to be effective in performing the duties required by members of this Board.

Thank you for your consideration.

- 4.9 Parks & Recreation Board Reappointments of Jerry Beseau, Darin Chidester, JR Olerich, Jr.
I respectfully request the Township Board's approval for the reappointment of Waterford residents Jerry Beseau, Darin Chidester & JR Olerich, Jr. to the Parks and Recreation Board for 3-year terms to expire December 31, 2021.

Mr. Beseau's reappointment will also include a three-year reappointment to the Hess-Hathaway Advisory Committee as the Parks and Recreation Board's liaison to that committee for the concurrent term to expire December 31, 2021.

The Waterford Township Parks and Recreation Department as directed by its Board serves a critical role in providing programs and services related to enhancing the quality of life for Waterford residents, as well as conserving and protecting the Township's natural resources.

Jerry, Darin, and JR have served on the Board for varying lengths of time, each contributing unique insight and making valuable contributions to the Board for the betterment of the Parks and Recreation program. All three gentlemen have agreed to continue serving the Township in this capacity, their fellow Parks & Recreation Board have approved their reappointment, and I concur.

Thank you for your consideration.

- 4.10 Appointment of Treasurer Margaret Birch and Trustee Karen Joliat to the Lake Improvement Board for Schoolhouse Lake

I respectfully request the Township Board's approval for the appointment of Waterford Township Treasurer Margaret Birch and Trustee Karen Joliat to the Schoolhouse Lake Improvement Board for a term concurrent with their terms of office to expire November 20, 2020.

The last meeting of the Schoolhouse Lake Improvement Board was held in July 1994 and it has come to our attention that Board Liaisons haven't been appointed to the Schoolhouse Lake Board since that date.

Lake Improvement Boards are authorized under the Lake Improvement Act (Part 309 of Act 451 of 1994) and consist of: residents of property on the lake governed by the lake board, local community members, a representative from the Township Board, a representative from the Oakland County Drain Commissioner's Office, and the County Commissioner representing the county commission district in which the lake is located. The function of the lake board is to address relevant lake improvement issues, including the oversight of aquatic weed control programs, nuisance control, and other educational activities.

Thank you for your consideration.

- 4.11 Clerk's Office November 2018 Report

Moved by Birch;

Seconded by Joliat; RESOLVED, to approve Consent Agenda Items 4.1 through 4.11. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

5. BOARD LIASON REPORTS (VERBAL)

Clerk Camilleri advised that Poetry Leaves is now accepting applications for new/original poetry. There will be a new component in 2019 with published poets reading their poetry and streaming on the poetry-leaves.com website.

6. OLD BUSINESS

6.1 Possible Adoption of Ordinance No. 2018-005, Peddler Licensing Ordinance Amendment

CHARTER TOWNSHIP OF WATERFORD

ORDINANCE NO. 2018-005

PEDDLER LICENSING ORDINANCE AMENDMENT

An Ordinance to amend the Township Peddler Licensing Ordinance to change the license requirements.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Sections 10-530(b)(12) Division 4 of Article VII in Chapter 10 of the Waterford Charter Township Code is amended to read as follows:

Sec. 10-530 Peddler Licensing.

(b) unchanged

(1)-(11) [Unchanged]

(12) If the applicant will be engaging in peddling using, from, or out of a motor vehicle on the streets of the Township, the applicant must provide information to verify that the applicant has a valid driver's license, has not been convicted of a misdemeanor or felony moving violation within the last three (3) years, and has not been found responsible for three (3) or more motor vehicle moving violations under the Michigan Motor Vehicle Code or local ordinances within the last three (3) years. Any such motor vehicle shall comply with all requirements of the Michigan Motor Vehicle Code. The applicant must show valid registration and proof of insurance at the time of application.

(13) [Unchanged]

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2019.

CHARTER TOWNSHIP OF WATERFORD

By: _____
Sue Camilleri, Township Clerk

Date

Possible Adoption of Ordinance No. 2018-005, Peddler Licensing Ordinance Amendment Continued.

Moved by Joliat,

Seconded by Birch, RESOLVED, to adopt the 2018-005 Peddler Licensing Ordinance Amendment. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8. NEW BUSINESS

8.1 Bid Award for VoIP Telephony System and Master Agreement RFP

The following memo was received from Jared Black, IT Director.

The phones in the Civic Center are part of a Nortel Option 11C system that was originally installed in 2000. This system routes calls to and from about 350 phones in all Township departments throughout six buildings in the complex. Internal calls between phone sets, as well as inbound and outbound calls with the outside world are handled through this system, allowing hundreds of phones to share a small number of outside lines. This system also handles voicemail, auto-attendants (voice menus), informational hotlines, conference calling, access to overhead paging systems, and other common office telephony features. The Civic Center phone system is a very critical piece of infrastructure used by the Township offices for every type of voice-based communication both internally and with the outside world.

Having been installed in 2000, this system is now 19 years old, and has fallen behind current standards and expectations and is becoming increasingly expensive and difficult to support. We recognized this situation several years ago and began to make plans to replace the system with more up-to-date equipment. Because the cost of this project is well above the procurement policy's requirement to seek proposals through an RFP bidding process, in 2018, we set about creating and publishing an RFP. Also, because of the complexity of the project, we also felt it necessary to engage with an experienced telecommunications consultant to conduct a needs analysis and write an RFP. Early in 2018, we engaged the services of RMS Associates of Clinton Township, MI to provide these services, and these efforts have taken the better part of a year to complete.

The RFP that was released provided the options for potential vendors to propose either a "Premise-Based" or a "Cloud-Based" solution. The idea was to present the Township's needs within the RFP and let the vendors propose whatever type of system best fulfills the stated needs. A "Premise-Based" solution is one that consists of equipment owned and operated within Township facilities. A "Cloud-Based" system is one in which the individual phones connect to vendor-owned equipment in their facilities, through the Internet. All of the responses we received, however, were for Premise-Based systems, and we take this as an indication that the complexities of our needs are beyond what can be handled by a simple cloud-based Internet phone service.

Bid Award for VoIP Telephony System and Master Agreement RFP Continued.

In addition to the Civic Center phone system, we have also recognized a need to implement an overhead paging system in Township Hall, as none exists currently. With recent attention to emergency preparedness, the need for a voice-based audible announcement system for this building has become apparent (all other Civic Center buildings already have an overhead paging system). Because overhead paging is closely tied with in-house phone systems, implementing a paging system in Township Hall has also been included within the scope of the project. An overhaul of the existing paging system in Fire Station 1 has also been included within the scope. The Fire Station 1 paging system was disconnected from the campus phone system many years ago when some components were damaged by a lightning strike. It currently operates independently of the phone system and is now used primarily for playing audio from the radio communications system through the loudspeakers; the efforts within this project will restore its connection to the campus phone system.

In addition to VoIP telephony and overhead paging, we also identified a need for more network cabling within Township Hall. This building was one of the first buildings in the complex to be cabled for Ethernet, and it was done at a time long before anyone imagined we would be using the computer network for phone service. Therefore, a number of locations with phone service only have inferior, land-line grade phone wiring instead of the Category 5E or 6 cabling necessary for network phones.

The overhead paging and Town Hall cabling aspects were presented in the RFP as separate-but-related projects. Bidding on these two aspects was optional, although we asked for a discount from any vendor who ends up doing all three. Although we did not require vendors to bid on all three projects, there would be a distinct advantage in having the same vendor do all three.

Once the needs analysis was completed and an RFP issued, in order to review and select a winning RFP response, we assembled a committee consisting of our consultant and several internal staff members who play key roles in the telecommunications infrastructure here at the Township. The team consisted of the following personnel:

- Mary Stegner, consultant with RMS Associates
- Jared Black, IT Director
- Mike Sieja, IT Network Administrator
- Arlene Ward, HR Administrative Assistant
- Lt. Scott Good, Police Department Administrative Lieutenant

Mike Sieja has been the one to handle most of the back-end troubleshooting, modifications and maintenance of our current system. Arlene Ward has for many years handled moves, adds and changes (new phones, changes to existing phones, etc.), voicemail setup, auto-attendant design, recording of greeting messages, and general phone system troubleshooting and internal support. As the Administrative Lieutenant, Scott Good is responsible for overseeing the E911 dispatch center as well as all radio and telephony communications and IT operations for the Police Department.

Ultimately, five proposals were received from vendors. Attached is a letter from our telecommunications consultant, Mary Stegner of RMS Associates, which details the process we went through in creating the requirements and RFP, as well as the solicitation and selection process.

It is the opinion of the RFP review & selection committee that the award should go to BSB Communications of Sterling Heights, MI. BSB's is the best proposal of those we received, and will work very well for the Township. The system they have proposed will provide all of the functionality we need, appears to be very adaptable to future requirements and will work well with our existing systems.

Bid Award for VoIP Telephony System and Master Agreement RFP Continued.

The manufacturer of the equipment in BSB's proposal, Mitel, has historically demonstrated very good responsiveness to customer needs and desires by listening to feedback and rapidly developing very useful features and design characteristics. The proposed equipment will also integrate well with current networking systems such as Active Directory and Microsoft Exchange. Also, BSB has demonstrated a very thorough knowledge of the Mitel system, a very good understanding of our needs, and an organizational infrastructure capable of responding well to our support needs in the future.

BSB's proposal includes all three aspects of the project: VoIP Telephony System, Category 5E Network Cabling for Township Hall, and Overhead Paging in Township Hall and Fire Station 1.

BSB is a Michigan-based company with offices in Sterling Heights, Port Huron, Midland, Grand Rapids and Toledo. From the information they provided to us, as well as some research we conducted independent of the reference list they provided, we see that they have provided very similar systems and services to a number of local government clients throughout the state, and appear to have a great deal of experience working with organizations similar to Waterford Township. The Mitel equipment they have proposed is priced based on the Sourcewell (formerly NJPA) pre-bid government contract.

In their effort to make the proposal as complete as possible, BSB included some items that are necessary but were not included with other vendors' proposals. One of these items was a server that the RFP left unclear as to whether the vendor or the Township would provide. Also, there were some software items that we asked for that other vendors left out, but BSB included. Therefore, their initial phone system price was one of the higher bids. After a series of RFP addendums which clarified our requirements and added or subtracted items from different proposals in order to make an apples-to-apples comparison, the complete proposal package from BSB ends up being one of the lowest cost alternatives.

The total for BSB's proposal, including phone system, Township Hall cabling, and overhead paging is: \$208,153. This falls well within the amount budgeted for this project in the 2019 Improvement & Revolving fund, 24690-97139.

At this time I would like to request that the Township Board approve the selection of BSB Communications, Inc. as the vendor for the "VoIP Telephony System and Master Agreement" RFP.

Moved by Camilleri

Seconded by Joliat; RESOLVED, to approve the contract with BSB Communications, Inc. as the vendor for the VoIP Telephony System and Master Agreement RFP in the amount of \$208,153 from line item 24690-97139; furthermore, approving the Optional Maintenance Years 3 through 5 with an annual cost of \$9,011. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.2 Promotion - Alison Swanson to Parks & Recreation Director

The following memo was received from Supervisor Wall.

I respectfully request the Township Board's approval for the promotion of Alison Swanson from Parks & Recreation Superintendent to Parks & Recreation Director.

Alison has been with Waterford Township and the Parks & Recreation Department for nearly 18 years progressively earning promotions. In January 2015, Alison was appointed as the Parks & Recreation Superintendent – the most senior position of that department at the time. In the years since assuming that role, Alison has been diligent in the betterment of the Parks & Recreation Department and its programs and facilities. In 2018, Alison also earned prestigious industry certification demonstrating her continued commitment to her career in the Parks & Recreation field.

In addition to management of the department and its parks and programming, Alison regularly accepts additional responsibilities that benefit the Township as a whole including assisting with grants, and serving as the Township liaison in the efforts to establish a long-term solution for senior and disabled transportation.

The Parks & Recreation Director position is within the Management & Administrative group. Alison's promotion would be retroactive to January 1, 2019 and pay would begin at Grade 9, Step 2. Alison would also receive benefits as outlined in the Management & Administrative group policy.

Funding for this promotion already exists within the Parks & Recreation Department's FY-2019 budget and can be accommodated with line item adjustments within the budget as follows:
Decrease line item 28090-88200 (Printing & Publishing) by \$2,944.44.
Increase line item 28090-70200 (Salaries) by \$2,735.20
Increase line item 28090-71000 (FICA) by \$209.24

Thank you for your consideration.

Moved by Birch,

Seconded by Frasca; RESOLVED, to approve the promotion of Alison Swanson to the position of Parks and Recreation Director in the Management & Administrative at a Grade 9, Step 2 furthermore, a budget amendment decreasing line item 28090-88200 by \$2,944.44, increasing line item 28090-70200 by \$2,735.20 and increase line item 28090-7100. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.3 Appointment of Deputy Treasurer - Mrs. Brenda Arnold

The following memo was received from Treasurer Birch.

I am confident that Brenda Arnold, currently my Accounts Receivable Clerk, can do the job of Deputy Treasurer. She has been training with my current deputy treasurer, Sandy Pulk. While no one can replace Sandy as my deputy, Sandy is scheduled to retire; her last day being February 1, 2019 and Brenda will take over by appointment from me. Brenda is familiar with various parts of the Deputy Treasurer's job. She currently does those parts when Sandy is gone.

Brenda currently manages the office and is over the employees under her. She is familiar with our office and its operation. She is a problem solver.

She is an excellent employee and "catches" on very quickly.

We are coming into the busiest time of year and I understand she will have to learn parts of my job as well.

I plan on starting her at Grade 6, Step 3. She will progress every 6 months until a Grade 6 Step 5 is met.

If anyone has any questions, please free to contact me.

My understanding is the board has to approve this.

If all goes well, Brenda Arnold will be sworn in as my Deputy Treasurer and take that position on February 4, 2019.

Moved by Camilleri,

Seconded by Thomas; RESOLVED, to appoint Ms. Brenda Arnold to the position of Deputy Treasurer in the Management & Administrative Group at a Grade 6, Step 3 receiving an increase every 6 months until a Grade 5 has been achieved.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.4 Appointment of Human Resource Director/Risk Manager - Mr. Mark Simlar

The following memo was received from Supervisor Wall.

I respectfully request the Township Board's approval to hire Mr. Mark Simlar to the position of Human Resources Director and Risk Manager for Waterford Township.

Mr. Simlar has extensive experience and success in the Human Resources Director role, and he possesses all of the required and necessary skills for this position with Waterford Township.

I am confident that Mr. Simlar's experience, knowledge, and approach to Human Resources and Risk Management issues will be valuable, and that Mr. Simlar will be a valuable asset to the Waterford Township team in this capacity.

Appointment of Human Resource Director/Risk Manager - Mr. Mark Simlar Continued.

The Human Resources Director/Risk Manager position is within the Management & Administrative group. Mr. Simlar would hire in at a Grade 9, Step 5 and receive benefits as outlined in the Management & Administrative group policy.

Thank you for your consideration.

Moved by .Bartolotta,
Seconded by Frasca; RESOLVED, to appoint Mr. Mark Simlar to the position of Human Resources and Risk Management Director in the Management and Administrative Group at a Grade 9, Step 6. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.5 Authorization of Tri-Party Road Improvement Projects

The following memo was received from Rob Merinsky, Development Services Director.

The Tri-Party Program is cooperative funding partnership between Oakland County, the Road Commission for Oakland County (RCOC) and Waterford Township which allows the Township to effectively designate funds towards improvement projects located within RCOC rights-of-ways. Specifically, through the Tri-Party Program each of the agencies named above provides 1/3 of the total cost of a designated improvement. As it currently stands, Waterford Township has an allocated balance of just over \$1.6 million available for qualifying projects.

Waterford has a long history of participation in the Tri-Party Program and each year during the budgeting process the Board has designated funds in advance to cover the Township's share if asked to participate in improvement projects with the County and the RCOC. That said, the RCOC recently reached out to our office regarding two projects that are candidates for Tri-Party funding. Specifically, the two projects involve the pulverizing and resurfacing of **Maceday Road** from Lotus to Williams Lake Road and **Midland Avenue** from Dixie Highway to Oakland Avenue with a total cost of **\$190,000** (see photos generated from Google Earth).

As with all Tri-Party projects Waterford Township will be responsible for 1/3 of the total project cost, or **\$63,333** in this instance. Per project, our local share would be **\$33,333** for **Maceday Road** and **\$30,000** for **Midland Avenue**.

Authorization of Tri-Party Road Improvement Projects Continued.

Maceday Rd.
(looking westerly from Williams Lake Rd.)



Midland Ave. (looking
northerly from Rossiter Ave.)

We have reviewed their request and believe that the improvements are desperately needed. Therefore, it is my recommendation that the Waterford Township Board of Trustees authorize the expenditure per the attached agreements.

Assuming the Board concurs with this recommendation then I am requesting the Board to:

- 1) Pass a motion authorizing the Township Supervisor to sign the Cost Participation Agreements prepared by the RCOC for this project.
- 2) Amend the Improvement & Revolving – Road Match line item of the 2019 budget (24690-96730) to provide for expenditure of **\$63,333** for the 2019 Pulverizing and Resurfacing projects cited in the agreements.

Copies of the Cost Participation Agreements, prepared by the Road Commission for Oakland County, are attached for your reference.

If you have any questions or require additional information please contact me via telephone at (248) 674-6247 or via e-mail at rmerinsky@waterfordmi.gov.

Moved by Camilleri,

Seconded by Joliat; **RESOLVED**, to authorize the Township Supervisor to sign the Cost Participation Agreements prepared by the RCOC for the Maceday Road Project and Midland Ave project. In addition, to amend the improvement & Revolving Road match line item of the 2019 budget (24690-96730) to provide for expenditure of \$190,000 for the 2019 Pulverizing and Resurfacing projects cited in the agreements. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.6 2019 North Oakland Hazardous Waste Consortium Resolution and Agreement

The following memo was received from Stacy St. James, Environmental Coordinator.

In 2003, Waterford Township joined several northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NO HAZ). Through this cooperative effort, NO HAZ was able to provide residents of the participating communities a safe, reliable, environmentally responsible way to dispose of their household hazardous waste (HHW). As a pioneer member, Waterford Township remained in the program until the General Fund Revenues declined and the Board decided they could no longer help fund the program for the 2010-2011 seasons.

We consistently receive calls and emails from residents wanting to know where to dispose of their HHW. There are no convenient, local locations which provide the same level of service that can be found at a NO HAZ organized collection event. Therefore, in 2012, Waterford Township rejoined NO HAZ after changes were made by the group to help decrease costs to the participating communities without reducing any of the services provided by the program.

Partnering with our neighboring communities to hold various HHW collection events throughout northern Oakland County is a great service to offer our residents. In addition, the goals of this program strongly correlate with other ongoing efforts we have in the Township like the Wellhead Protection program.

For 2019, our estimated obligation is \$16,809.61. It is proposed to have the program costs funded through the following accounts:

59044-84500 - DPW Professional Services (\$8,404.80)

17470-96410 - Environmental Projects (\$8,404.81)

Attached you will find the 2019 Interlocal Agreement and associated Resolution.

**THE NORTH OAKLAND
HOUSEHOLD HAZARDOUS WASTE CONSORTIUM**

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

WHEREAS, Oakland County, through its Waste Resource Management Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NO HAZ), and

WHEREAS, the NO HAZ Consortium has developed a household hazardous waste collection program, and

2019 North Oakland Hazardous Waste Consortium Resolution and Agreement Continued.

WHEREAS, a NO HAZ Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NO HAZ program, and,

WHEREAS, the NO HAZ Interlocal agreement establishes a NO HAZ advisory board to assist and advise Oakland County in the development of the NO HAZ program.

Now Therefore be it Resolved: That our community, Waterford Township, hereby approves the attached NO HAZ Interlocal Agreement and authorizes its signature, and

Be it Further Resolved: That we will charge residents \$15 to participate in NO HAZ events in 2019, and

Be it Further Resolved: That we hereby appoint Stacy St. James as our official representative to the NO HAZ Advisory Board, to work with the Oakland County Waste Resource Management Division as needed to plan the NO HAZ program for 2019.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Waterford Township Board, at a regular meeting held on January 14th, 2019.

Sue Camilleri, Clerk
The Charter Township of Waterford

Moved by Camilleri,
Seconded by Frasca; RESOLVED, to approve the 2019 The North Oakland Household Hazardous Waste Consortium Interlocal Agreement and Associated Resolution and authorize the Township Supervisor to sign the Agreement. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

8.7 2019 Water Supply Well & Pump Maintenance

The following memo was received from Daniel Stickel, DPW:

I have attached a proposal from Peerless Midwest to perform maintenance and rehabilitative services on Waterford’s production wells and pumps.

A brief description of each task is given in the table below:

Task	Description	Estimated Cost
1	Annual Testing and Maintenance (All Well Installations	\$ 14,000
2	Cleaning of well 5-1A and overhauling of the pump and motor	\$ 61,000
3	Overhauling of well 31-5 pump and motor	\$ 59,000
4	Overhauling of well 12-1 pump and motor	\$ 31,000
5	Overhauling of well 19-1 pump and motor	\$ 36,000

Not-To-Exceed-Total \$ 201,000

Peerless Midwest has been Waterford’s sole provider of well consulting/contracting services since 2009. They have completed dozens of inspections and reports and have annually provided services on Waterford’s production wells. The scope of their work has included drilling, testing, inspection and making repairs.

Please note that these are all not-to-exceed estimates, and that Waterford will only be invoiced for the actual work completed. Peerless Midwest is Waterford Township’s Single Source vendor for water well services.

Recommended Board Action
Approve a contract with Peerless-Midwest for 2019 Water Well testing & maintenance for a not-to-exceed contract price of \$201,000. This is a budgeted expense and there are adequate funds to complete this work.

Moved by Birch,
 Seconded by Bartolotta; RESOLVED, to approve a contract with Peerless-Midwest for 2019 Water Well testing & maintenance for a not-to-exceed contract price of \$201,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.8 Proposed Supplemental Actuarial Services Re: Retiree Health Care

The following memo was received from Supervisor Wall.

I respectfully request the Township Board's approval of the attached proposal for supplemental actuarial services related to Waterford Township retiree health care.

GRS Retirement Consulting will provide initial baseline funding projection to aid in planning for Public Act 202 mandates. The proposed study and analytical tool is needed to help study and gauge impacts of changes to the Township's retiree health care system, and is also needed for development of the corrective action plan the Township Board is required to submit to the State of Michigan in March 2019.

Fees for actuarial services for this project range from \$8,000 to maximum \$15,000 based on the number of time and expenses required to develop the baseline tool.

Thank you for your consideration.

Moved by Camilleri,
Seconded by Joliat; RESOLVED, to authorize the Township Supervisor to sign an agreement with GRS Retirement Consulting for actuarial services not-to-exceed \$15,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

8.9 Public Comments limited to three (3) minutes per topic.

Supervisor Wall announced this was Clerk Camilleri's last Township Board Meeting as she will be retiring at the end of the month. The Board of Trustees thanked her for her 6 years as Clerk and 16 years of service in the building department.

Nick Skrzypczak addressed the Board regarding the subdivision and safe bus routes to school. Also, regarding the pool and fitness centers new hours hoping that they will be changed back. He was advised that the Waterford School District sets the hours and the pool and fitness centers fall under their jurisdiction.

Chief Lyman advised the on January 22, 2018, the WRFD responded to a call of an overturned tanker on Dixie Hwy. and Telegraph Rd. The thanked all who assisted in this emergency.

9.0 Closed Session

9.1 Possible Closed Session to discuss confidential township Attorney Client privileged communication regarding transportation authority status and issues.

Moved by Joliat,

Seconded by Thomas, to enter into closed session to discuss confidential township Attorney Client privileged communication regarding transportation authority status and issues including Parks and Recreation Director Alison Swanson. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

The Board entered into Closed Session at 7:00 p.m. and Supervisor Wall advised that the board will return only to adjourn the meeting. No vote will take place.

The Board returned at 7:52 p.m.

ADJOURNMENT

Moved by Frasca;

Seconded by Birch, RESOLVED, to adjourn the meeting at 7:52 p.m.

Motion carried unanimously.

Sue Camilleri, Clerk

Gary Wall, Supervisor

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

281598	01/14/2019	PRINTED	011029 AWE ACQUISITION, INC	1,250.00			
281599	01/14/2019	PRINTED	013198 ADVANCED DISPOSAL	1,730.27			
281600	01/14/2019	PRINTED	023068 K & Q LAW, PC	350.00			
281601	01/14/2019	PRINTED	033725 JOHN RUNYON	400.00			
281602	01/14/2019	PRINTED	039446 CEDAR WORKS INC	200.00			
281603	01/14/2019	PRINTED	043139 JAKE CARD	50.00			
281604	01/14/2019	PRINTED	053389 LUNGHAMER GMC INC	46.95			
281605	01/14/2019	PRINTED	053612 DOVER & COMPANY, LLC	1,155.02			
281606	01/14/2019	PRINTED	073317 SCOTT GOOD	8.75			
281607	01/14/2019	PRINTED	073825 JACK SUTHERLAND	8.75			
281608	01/14/2019	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	2,680.48			
281609	01/14/2019	PRINTED	111112 IBM CORP	870.45			
281610	01/14/2019	PRINTED	113591 INNOVYZE INCORPORATED	21,900.00			
281611	01/14/2019	PRINTED	121135 JC WATER TREATMENT INC	595.00			
281612	01/14/2019	PRINTED	143542 KNOWBE4, INC	6,560.00			
281613	01/14/2019	PRINTED	153601 LOCKSMITH AROUND THE CLOC	95.00			
281614	01/14/2019	PRINTED	163270 METCOM	136.06			
281615	01/14/2019	PRINTED	174721 STATE OF MICHIGAN	60.00			
281616	01/14/2019	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	505.75			
281617	01/14/2019	PRINTED	183952 NYE UNIFORM COMPANY	59.00			
281618	01/14/2019	PRINTED	213211 PERCEPTIVE CONTROLS INC	2,100.00			
281619	01/14/2019	PRINTED	213454 NANCY PLASTERER	350.00			
281620	01/14/2019	PRINTED	243254 REGIONAL ALLIANCE	1,400.00			
281621	01/14/2019	PRINTED	271016 US BANK EQUIPMENT FINANCE	132.11			
281622	01/14/2019	PRINTED	273533 UNIFIRST CORP	481.13			
281623	01/14/2019	PRINTED	273542 UNIQUE MGMT SERVICES INC	152.15			
281624	01/14/2019	PRINTED	283243 AMERICAN MESSAGING	138.36			
281625	01/14/2019	PRINTED	304678 MARGARET BIRCH TREASURER	4,610.00			
281626	01/14/2019	PRINTED	500149 CENTURY FLORAL GARDENS	500.00			
281627	01/14/2019	PRINTED	500247 MICHIGAN ASSOCIATION FIRE	250.00			

30 CHECKS

CASH ACCOUNT TOTAL

48,775.23

.00

2019
Board
Checks

Advance Checks

12/11/2018 12:45 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281169	12/11/2018	PRINTED	013685 APPLIED IMAGING	776.56			
281170	12/11/2018	PRINTED	021510 BLUE CROSS BLUE SHIELD	182,049.45			
281171	12/11/2018	PRINTED	023623 TODD BONNIVIER	420.00			
281172	12/11/2018	PRINTED	043134 CAMBRIDGE CONSULTING GROU	688.00			
281173	12/11/2018	PRINTED	043626 CONSUMERS ENERGY	1,809.23			
281174	12/11/2018	PRINTED	043710 GARRY CRAKE	120.00			
281175	12/11/2018	PRINTED	044092 CD COLE	2,000.00			
281176	12/11/2018	PRINTED	051231 RUTH DEJONGE	20.00			
281177	12/11/2018	PRINTED	053848 MARC DUTTON IRRIGATION IN	236.50			
281178	12/11/2018	PRINTED	063951 KATHRYN R EYMAN	100.00			
281179	12/11/2018	PRINTED	083466 FLEX ADMINISTRATORS INC	1,941.50			
281180	12/11/2018	PRINTED	083630 FOSTER, SWIFT, COLLINS &	650.00			
281181	12/11/2018	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	346.80			
281182	12/11/2018	PRINTED	103150 DAVE HARDIN	300.00			
281183	12/11/2018	PRINTED	103640 TODD HOFFMAN	600.00			
281184	12/11/2018	PRINTED	113491 IMPRESSIVE PRINTING & PRO	60.00			
281185	12/11/2018	PRINTED	121016 JB CONTRACTORS, INC	111,854.30			
281186	12/11/2018	PRINTED	143719 DAVID J KRAMER	300.00			
281187	12/11/2018	PRINTED	163204 MEDIA NETWORK OF WATERFOR	43,500.00			
281188	12/11/2018	PRINTED	163493 MICHIGAN RECREATIONAL CON	7,926.00			
281189	12/11/2018	PRINTED	163608 STAN MOORE	600.00			
281190	12/11/2018	PRINTED	163851 COLLEEN MURPHY	600.00			
281191	12/11/2018	PRINTED	163863 STEPHEN MULLER	311.54			
281192	12/11/2018	PRINTED	164254 MAXIMUS, INC	12,250.00			
281193	12/11/2018	PRINTED	174456 STATE OF MICHIGAN	300.00			
281194	12/11/2018	PRINTED	174870 STATE OF MICHIGAN	31,721.08			
281195	12/11/2018	PRINTED	183021 NATIONAL TRAILS	1,885.00			
281196	12/11/2018	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	103.55			
281197	12/11/2018	PRINTED	193273 OFFICE DEPOT	96.24			
281198	12/11/2018	PRINTED	204040 OAKLAND COUNTY TREASURER	1,538.00			
281199	12/11/2018	PRINTED	204910 OAKLAND CNTY TREASURERS O	525.91			
281200	12/11/2018	PRINTED	213052 MOVEMENT BY MARI ANN	744.20			
281201	12/11/2018	PRINTED	213326 CECILIA PROULX PHIPPS	450.00			
281202	12/11/2018	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	1,207.26			
281203	12/11/2018	PRINTED	241968 R.C. SYSTEMS INC	4,000.00			
281204	12/11/2018	PRINTED	243017 MATT RAY	300.00			
281205	12/11/2018	PRINTED	243041 THOMAS RAYNER	2,550.00			
281206	12/11/2018	PRINTED	243224 STEVEN E RENO	600.00			
281207	12/11/2018	PRINTED	251160 RICHARD SCHNEIDER	360.00			
281208	12/11/2018	PRINTED	251369 SCOTT SINTKOWSKI	300.00			
281209	12/11/2018	PRINTED	253188 JO SCHIRTZINGER	561.60			
281210	12/11/2018	PRINTED	273533 UNIFIRST CORP	49.25			
281211	12/11/2018	PRINTED	283242 VERIZON WIRELESS	904.37			
281212	12/11/2018	PRINTED	283245 VERIZON WIRELESS MESSAGIN	103.98			
281213	12/11/2018	PRINTED	293223 SANDRA WERTH	240.00			
281214	12/11/2018	PRINTED	304778 WATERFORD SCHOOL DISTRICT	228.00			
281215	12/11/2018	PRINTED	315141 MICHELLE MARTIN	7.60			
281216	12/11/2018	PRINTED	315152 LILLIE LUMPKIN	6.40			
281217	12/11/2018	PRINTED	343835 DAVID ZUEHLKE	480.00			
			49 CHECKS	CASH ACCOUNT TOTAL	418,722.32		

K. K. K.
 12-11-18

Advance Checks

12/12/2018 10:13 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281218	12/12/2018	PRINTED	073007 GREGG ALLEN	500.00			
281219	12/12/2018	PRINTED	073105 TERRI BRACALI	750.00			
281220	12/12/2018	PRINTED	073171 MATTHEW COVEY	750.00			
281221	12/12/2018	PRINTED	073203 GILBERT DECKER JR	500.00			
281222	12/12/2018	PRINTED	073325 DAVID GULDA	500.00			
281223	12/12/2018	PRINTED	073377 DAN HUDSON	500.00			
281224	12/12/2018	PRINTED	073431 KEVIN KAZYAK	750.00			
281225	12/12/2018	PRINTED	073441 ALAN KNAPP	500.00			
281226	12/12/2018	PRINTED	073515 JOHN LYMAN	750.00			
281227	12/12/2018	PRINTED	073602 JERRY NIEDJELSKI	200.00			
281228	12/12/2018	PRINTED	073619 LAWRENCE D NOVAK JR	500.00			
281229	12/12/2018	PRINTED	073668 MIKE POST	200.00			
281230	12/12/2018	PRINTED	073718 MATT REID	500.00			
281231	12/12/2018	PRINTED	073836 ANDREW TARAJOS	500.00			
281232	12/12/2018	PRINTED	073861 SCOTT UNDERWOOD	750.00			
281233	12/12/2018	PRINTED	073998 KEITH E ZOLTOWSKI	500.00			
			16 CHECKS	CASH ACCOUNT TOTAL	8,650.00		.00

Advance Checks

12/21/2018 15:02 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281398	12/20/2018	PRINTED	011730 ARROW PRINTING	822.85			
281399	12/20/2018	PRINTED	021079 BAKER & TAYLOR BOOKS	2,166.04			
281400	12/20/2018	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	235,605.15			
281401	12/20/2018	PRINTED	023603 BOB BARKER CO INC	262.62			
281402	12/20/2018	PRINTED	023732 BRENDDEL'S SEPTIC TANK SER	1,345.00			
281403	12/20/2018	PRINTED	031635 PMG BUILDING	400.00			
281404	12/20/2018	PRINTED	031781 WENDY PARKER	100.00			
281405	12/20/2018	PRINTED	032288 TEMPLETON BUILDING CO	100.00			
281406	12/20/2018	PRINTED	032298 PROSSER CONSTRUCTION	100.00			
281407	12/20/2018	PRINTED	032492 POWER HOME SOLAR	100.00			
281408	12/20/2018	PRINTED	032624 DAYNA CARPINELLI	100.00			
281409	12/20/2018	PRINTED	032625 ARCADIA HOMES INC	400.00			
281410	12/20/2018	PRINTED	032627 GRANT MCDANIEL	100.00			
281411	12/20/2018	PRINTED	032628 RIASHI CONTRACTING INC	100.00			
281412	12/20/2018	PRINTED	032629 RAY D BUILDERS INC	100.00			
281413	12/20/2018	PRINTED	032631 PALMER CRAFT	100.00			
281414	12/20/2018	PRINTED	032632 PETE MIRK	100.00			
281415	12/20/2018	PRINTED	038103 NATIONAL ILLUMINATION	100.00			
281416	12/20/2018	PRINTED	041192 CDW GOVERNMENT INC	143.07			
281417	12/20/2018	PRINTED	043335 CHEMSEARCH	895.30			
281418	12/20/2018	PRINTED	043626 CONSUMERS ENERGY	1,223.72			
281419	12/20/2018	PRINTED	043836 CUMMINS BRIDGEWAY LLC	8,760.85			
281420	12/20/2018	PRINTED	043952 CYNERGY PRODUCTS	595.00			
281421	12/20/2018	PRINTED	044051 CONSUMERS LIFE INSURANCE	4,464.36			
281422	12/20/2018	PRINTED	053215 DELTA DENTAL	48,123.56			
281423	12/20/2018	PRINTED	053389 LUNGHAMER GMC INC	242.71			
281424	12/20/2018	PRINTED	053562 JACK DOHENY COMPANIES INC	10,500.00			
281425	12/20/2018	PRINTED	073131 RUSSELL CARSON	100.00			
281426	12/20/2018	PRINTED	083580 FORSTER BROTHERS	93.00			
281427	12/20/2018	PRINTED	093025 GALE/CENGAGE LEARNING	70.47			
281428	12/20/2018	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	1,492.06			
281429	12/20/2018	PRINTED	093705 GRAINGER	2,396.26			
281430	12/20/2018	PRINTED	093840 LOOMIS FARGO & CO	854.59			
281431	12/20/2018	PRINTED	101835 HUBBELL ROTH & CLARK INC	652.59			
281432	12/20/2018	PRINTED	103119 JULIE HAULER	55.00			
281433	12/20/2018	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	1,565.36			
281434	12/20/2018	PRINTED	121011 J&B MEDICAL SUPPLY	3.40			
281435	12/20/2018	PRINTED	121571 JONES & BARTLET LEARNING,	3,615.24			
281436	12/20/2018	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	457.04			
281437	12/20/2018	PRINTED	143541 KNOX COMPANY	23.22			
281438	12/20/2018	PRINTED	153240 LESLIE TIRE	853.00			
281439	12/20/2018	PRINTED	161055 M TECH COMPANY	15,381.24			
281440	12/20/2018	PRINTED	161065 MILFORD CONTRACTING LLC	11,938.00			
281441	12/20/2018	PRINTED	163139 DEBORAH H MCKELVY	340.00			
281442	12/20/2018	PRINTED	163489 DAVE MILLER LLC	120.00			
281443	12/20/2018	PRINTED	163508 FERGUSON WATERWORKS #3386	56,122.56			
281444	12/20/2018	PRINTED	163864 MULLIGAN HEATING INC	120.00			
281445	12/20/2018	PRINTED	183952 NYE UNIFORM COMPANY	394.65			
281446	12/20/2018	PRINTED	233839 QUALITY FIRST AID AND SAF	339.32			
281447	12/20/2018	PRINTED	241008 RKA PETROLEUM COMPANIES,	11,623.23			
281448	12/20/2018	PRINTED	243041 THOMAS RAYNER	1,821.40			
281449	12/20/2018	PRINTED	243206 RECORDED BOOKS LLC	28.99			

12/21/2018 15:02 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281450	12/20/2018	PRINTED	243289 LYNN ANNE REISS	90.00			
281451	12/20/2018	PRINTED	253160 SCRAMLIN FEEDS	334.00			
281452	12/20/2018	PRINTED	253841 SUNSHINE MEDICAL SUPPLY	533.95			
281453	12/20/2018	PRINTED	254703 BRENTON SPIKER	10.50			
281454	12/20/2018	PRINTED	271016 US BANK EQUIPMENT FINANCE	153.16			
281455	12/20/2018	PRINTED	273533 UNIFIRST CORP	563.72			
281456	12/20/2018	PRINTED	291013 WAREHOUSE TIRE & SERV CTR	80.00			
281457	12/20/2018	PRINTED	304360 WATERFORD TOWNSHIP	15,000.00			
281458	12/20/2018	PRINTED	304790 WATERFORD SCHOOL/VIDEO SE	21,500.00			
281459	12/20/2018	PRINTED	304880 WATERFORD TWP TREASURER	1,198.98			
			62 CHECKS	CASH ACCOUNT TOTAL	466,975.16	.00	

ok to release funds 

2018 Checks posted in Jan 2019.

01/03/2019 14:04 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281460	01/04/2019	PRINTED	011016 GREAT LAKES ACE HARDWARE	4.74			
281461	01/04/2019	PRINTED	011022 AIS CONSTRUCTION EQUIPMEN	7,259.78			
281462	01/04/2019	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	522.81			
281463	01/04/2019	PRINTED	013685 APPLIED IMAGING	825.91			
281464	01/04/2019	PRINTED	013764 SANDRA ASPINALL	1,171.35			
281465	01/04/2019	PRINTED	014519 AMERICAN WATER	5,810.00			
281466	01/04/2019	PRINTED	021079 BAKER & TAYLOR BOOKS	80.26			
281467	01/04/2019	PRINTED	023068 K & Q LAW, PC	350.00			
281468	01/04/2019	PRINTED	023587 HILLARIE F BOETTGER PLLC	300.00			
281469	01/04/2019	PRINTED	023603 BOB BARKER CO INC	395.26			
281470	01/04/2019	PRINTED	032633 AFFORDABLE EXCAVATING & L	100.00			
281471	01/04/2019	PRINTED	041192 CDW GOVERNMENT INC	37,624.62			
281472	01/04/2019	PRINTED	043626 CONSUMERS ENERGY	20,339.15			
281473	01/04/2019	PRINTED	043674 CHARLES E COMSTOCK	63.00			
281474	01/04/2019	PRINTED	044220 CHASE CARD SERVICES	257.00			
281475	01/04/2019	PRINTED	053406 DIXON ENGINEERING INC	687.50			
281476	01/04/2019	PRINTED	053862 DU-ALL CLEANING, INC.	7,499.66			
281477	01/04/2019	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	325.00			
281478	01/04/2019	PRINTED	063546 ENABLE POINT INC	1,507.00			
281479	01/04/2019	PRINTED	073243 CLAIRE EMMONS	55.00			
281480	01/04/2019	PRINTED	083466 FLEX ADMINISTRATORS INC	645.50			
281481	01/04/2019	PRINTED	093565 GOODYEAR AUTO SERV CTR	399.06			
281482	01/04/2019	PRINTED	093565 GOODYEAR AUTO SERV CTR	532.08			
281483	01/04/2019	PRINTED	093705 GRAINGER	457.90			
281484	01/04/2019	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	735.00			
281485	01/04/2019	PRINTED	103626 CAROL HOLLIS	54.37			
281486	01/04/2019	PRINTED	113488 IMPERIAL AUTO WASH	113.00			
281487	01/04/2019	PRINTED	121567 JOHNNY III TRUCKING	2,306.14			
281488	01/04/2019	PRINTED	121570 JOHNSON & ANDERSON INC	8,781.00			
281489	01/04/2019	PRINTED	123585 CHARESA JOHNSON	125.00			
281490	01/04/2019	PRINTED	143456 KLEAVER KREATIONS	364.65			
281491	01/04/2019	PRINTED	143600 SCOTT C KOZAK	1,650.00			
281492	01/04/2019	PRINTED	153367 LIBRARY NETWORK, THE	13.50			
281493	01/04/2019	PRINTED	161014 MI MUNICIPAL RISK MGMNT	20,574.79			
281494	01/04/2019	PRINTED	161048 GREGORY M MORGAN	540.00			
281495	01/04/2019	PRINTED	163423 MACALLISTER RENTALS	1,300.15			
281496	01/04/2019	PRINTED	183286 NEOFUNDS	67.67			
281497	01/04/2019	PRINTED	183286 NEOFUNDS	153.57			
281498	01/04/2019	PRINTED	183952 NYE UNIFORM COMPANY	3,148.50			
281499	01/04/2019	PRINTED	204040 OAKLAND COUNTY TREASURER	744.00			
281500	01/04/2019	PRINTED	213454 NANCY PLASTERER	350.00			
281501	01/04/2019	PRINTED	213584 PONTIAC MAILING SERVICE L	264.76			
281502	01/04/2019	PRINTED	213608 SCOTT POWERS	300.00			
281503	01/04/2019	PRINTED	213619 PHOTOGRAPHY BY MARI	50.00			
281504	01/04/2019	PRINTED	226018 ANTHONY LOMBARDO	121.00			
281505	01/04/2019	PRINTED	226768 NINA POBLETE	75.00			
281506	01/04/2019	PRINTED	226859 GREG HOLLAND	60.00			
281507	01/04/2019	PRINTED	227112 JOHN MERLE	99.00			
281508	01/04/2019	PRINTED	227458 JACOB WANDREI	60.00			
281509	01/04/2019	PRINTED	227459 ROBERT BOGERT	74.00			
281510	01/04/2019	PRINTED	227460 KATRINA NAVARRO-SWARTZ	55.00			
281511	01/04/2019	PRINTED	227461 SUSAN TACKETT	69.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

281512	01/04/2019	PRINTED	243206	RECORDED BOOKS LLC	64.99			
281513	01/04/2019	PRINTED	243228	STELLA REYES	90.00			
281514	01/04/2019	PRINTED	243645	LISA ROCHFORD	250.00			
281515	01/04/2019	PRINTED	243662	ROOF ONE, LLC	21,964.00			
281516	01/04/2019	PRINTED	251451	SLC METER SERVICE INC	22.24			
281517	01/04/2019	PRINTED	253521	GRANT SMITH	300.00			
281518	01/04/2019	PRINTED	253913	TYCO INTEGRATED SECURITY	465.36			
281519	01/04/2019	PRINTED	254826	STARR AUTO GLASS	350.00			
281520	01/04/2019	PRINTED	262017	TD ROBINSON CONSTRUCTION	2,400.00			
281521	01/04/2019	PRINTED	273533	UNIFIRST CORP	508.66			
281522	01/04/2019	PRINTED	274551	UNIVERSAL LIFT PARTS, INC	535.13			
281523	01/04/2019	PRINTED	293016	WATERFORD AREA CHAMBER OF	195.00			
281524	01/04/2019	PRINTED	293123	WATERFORD CATHOLIC CHARIT	500.00			
281525	01/04/2019	PRINTED	304880	WATERFORD TWP TREASURER	501.17			
281526	01/04/2019	PRINTED	321253	XYLEM DEWATERING SOLUTION	6,239.74			

67 CHECKS

CASH ACCOUNT TOTAL

163,847.97

.00

OK to release funds 

Advance 2019 Checks

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FOR CASH ACCOUNT: 70000 01000

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CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

281527	01/03/2019	PRINTED	013728 GLEN F. ARMSTRONG	25.00			
281528	01/03/2019	PRINTED	043582 COMPREHENSIVE RISK SERV I	61,690.10			
281529	01/03/2019	PRINTED	161050 MARSHALL & SWIFT/ BOECKH,	649.20			
281530	01/03/2019	PRINTED	174070 MAMC	60.00			
281531	01/03/2019	PRINTED	254851 STANDARD INSURANCE COMPAN	7,026.18			
281532	01/03/2019	PRINTED	304360 WATERFORD TOWNSHIP	15,000.00			
			6 CHECKS				
			CASH ACCOUNT TOTAL	84,450.48			.00



2018 Invoices

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FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281533	01/08/2019	PRINTED	011198 ALADTEC INC	8,040.00			
281534	01/08/2019	PRINTED	011292 AIRGAS USA, LLC	92.35			
281535	01/08/2019	PRINTED	011730 ARROW PRINTING	219.93			
281536	01/08/2019	PRINTED	013198 ADVANCED DISPOSAL	25.00			
281537	01/08/2019	PRINTED	013685 APPLIED IMAGING	2,580.04			
281538	01/08/2019	PRINTED	021079 BAKER & TAYLOR BOOKS	556.04			
281539	01/08/2019	PRINTED	043364 AT&T MOBILITY	68.98			
281540	01/08/2019	PRINTED	043626 CONSUMERS ENERGY	4,558.28			
281541	01/08/2019	PRINTED	043904 COMERICA COMMERCIAL CARD	4,200.86			
281542	01/08/2019	PRINTED	044084 COMPLETE FENCE CO	1,650.00			
281543	01/08/2019	PRINTED	053230 DEMCO SOFTWARE	1,733.00			
281544	01/08/2019	PRINTED	053389 LUNGHAMER GMC INC	599.02			
281545	01/08/2019	PRINTED	073611 DANIEL MATA	25.38			
281546	01/08/2019	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	130.40			
281547	01/08/2019	PRINTED	101950 HYDRO CORP	7,132.00			
281548	01/08/2019	PRINTED	103584 JOHN H HOLMES	700.00			
281549	01/08/2019	PRINTED	113542 INGRAM LIBRARY SERVICES	48.63			
281550	01/08/2019	PRINTED	121003 POWER PLAN	143.96			
281551	01/08/2019	PRINTED	121570 JOHNSON & ANDERSON INC	2,695.00			
281552	01/08/2019	PRINTED	137620 CHRISTOPHER CRAFT	46.60			
281553	01/08/2019	PRINTED	139808 KELLY HARWELL	46.60			
281554	01/08/2019	PRINTED	139809 IAN TERRY	46.60			
281555	01/08/2019	PRINTED	139810 JENNIFER BRAMLETT	46.60			
281556	01/08/2019	PRINTED	139811 JOYCE HINGST	46.60			
281557	01/08/2019	PRINTED	139812 ANDREW MONGER	46.60			
281558	01/08/2019	PRINTED	139813 JUDY LARSEN	46.60			
281559	01/08/2019	PRINTED	139814 PATRICK FAIRBROTHER	46.60			
281560	01/08/2019	PRINTED	139815 GAIL MCCLELLIAN	46.60			
281561	01/08/2019	PRINTED	139816 KARLA BARNES	46.60			
281562	01/08/2019	PRINTED	139817 THERESA HALPIN	46.60			
281563	01/08/2019	PRINTED	139818 CLYDE MIZE	46.60			
281564	01/08/2019	PRINTED	139819 DANIEL JASZKOWSKI	46.60			
281565	01/08/2019	PRINTED	139820 HALEY REGINEK	46.60			
281566	01/08/2019	PRINTED	161014 MI MUNICIPAL RISK MGMNT	25,394.06			
281567	01/08/2019	PRINTED	161029 ELECTIONSOURCE	215.00			
281568	01/08/2019	PRINTED	163437 MICHIGAN LIBRARY ASSOCIAT	85.00			
281569	01/08/2019	PRINTED	163508 FERGUSON WATERWORKS #3386	16,279.60			
281570	01/08/2019	PRINTED	164262 MAPLE GROVE CENTER	200.00			
281571	01/08/2019	PRINTED	174870 STATE OF MICHIGAN	33,429.70			
281572	01/08/2019	PRINTED	183269 SPRINT SOLUTIONS	5.81			
281573	01/08/2019	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	1,585.12			
281574	01/08/2019	PRINTED	183952 NYE UNIFORM COMPANY	300.00			
281575	01/08/2019	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	190.28			
281576	01/08/2019	PRINTED	193663 OPTO SOLUTIONS	40.20			
281577	01/08/2019	PRINTED	193706 ORKIN COMMERCIAL SERVICES	45.00			
281578	01/08/2019	PRINTED	204040 OAKLAND COUNTY TREASURER	1,446.00			
281579	01/08/2019	PRINTED	204910 OAKLAND CNTY TREASURERS O	11,048.65			
281580	01/08/2019	PRINTED	213366 PITNEY BOWES RESERVE ACCO	1,500.00			
281581	01/08/2019	PRINTED	251035 SAMS CLUB DIRECT	734.73			
281582	01/08/2019	PRINTED	251238 SERVICE HEATING & PLUMBIN	683.70			
281583	01/08/2019	PRINTED	253688 SQUARE FIT LLC	47,600.00			
281584	01/08/2019	PRINTED	283242 VERIZON WIRELESS	103.98			

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

281585	01/08/2019	PRINTED	283242 VERIZON WIRELESS	904.85			
281586	01/08/2019	PRINTED	291365 PRAXAIR DISTRIBUTION INC	81.68			
281587	01/08/2019	PRINTED	291365 PRAXAIR DISTRIBUTION INC	101.10			
281588	01/08/2019	PRINTED	293042 WAYNE PUBLIC LIBRARY	19.95			
281589	01/08/2019	PRINTED	304880 WATERFORD TWP TREASURER	193.59			

57 CHECKS

CASH ACCOUNT TOTAL

178,039.27

.00

ok to release funds 

Advance 2019 Checks

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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281590	01/09/2019	PRINTED	013801 AT&T	221.46			
281591	01/09/2019	PRINTED	043134 CAMBRIDGE CONSULTING GROU	682.00			
281592	01/09/2019	PRINTED	043386 CITI ROOFING	16,277.00			
281593	01/09/2019	PRINTED	044051 CONSUMERS LIFE INSURANCE	4,502.61			
281594	01/09/2019	PRINTED	073097 LOREN BROWN	115.00			
281595	01/09/2019	PRINTED	074963 ALLISON GEARY	50.00			
281596	01/09/2019	PRINTED	174280 MICHIGAN FIRE INSP SOCIET	350.00			
281597	01/09/2019	PRINTED	204150 OCAAO	80.00			

8 CHECKS

CASH ACCOUNT TOTAL

22,278.07

.00

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