

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Margaret Birch, Treasurer
Sue Camilleri, Clerk
Anthony Bartolotta, Trustee
Karen Joliat, Trustee
Art Frasca, Trustee
Steven Thomas, Trustee

OTHERS PRESENT:

Louis W. Feurino
Arlene Ward
Daryl Reppuhn
Sara Crue
Sara Paredes
Shelly Schloss
Joan Rogers
Paula Moore
Dan Stickel

CM Daily
Derek Diederich
Barb Miller
David Plunkett
Donna Wall
Sharon Thomas
Dawn Cito
Jean Polk
Rich Kuhn

Mark Herne DVM
Grant Smith
Alison Swanson
Jen Thom
John Lyman
Steven McCready
Jim Zampbol

Supervisor Gary Wall called the meeting to order at 6:02 p.m. and asked for a moment of silence for the brave men and women that defend our Country and then led the Pledge of Allegiance.

Roll call was taken and all Board Members were present.

1. APPROVE AGENDA

1.1 December 12, 2018, Agenda

Moved by Camilleri;
Seconded by Joliat, RESOLVED, to remove Old Business Item 7.2 Rezoning Case 18-11-01 from the December 12, 2018, agenda.

Motion carried unanimously.

Moved by Birch;
Seconded by Frasca, RESOLVED, to approve the December 12, 2018, agenda as amended.

Motion carried unanimously.

ANNOUNCEMENTS

- 2.1 Join the Waterford Area Chamber of Commerce tomorrow, Thursday, December 13th from 5-7pm at The Fountains for this popular after-hours mixer event for great networking and good cheer! Ugly Christmas Sweaters not required, but prizes awarded in multiple categories for those who want to participate. Contact the Waterford Area Chamber of Commerce at 248-666-8600 or visit www.waterfordchamber.org for ticket information.
- 2.2 Waterford Township administrative offices and the Library will be closed for the upcoming holidays Christmas Eve & Christmas Day (December 24th & 25th), and New Year's Eve and New Year's Day (December 31st & January 1st). Emergency services remain available during this administrative closure. On behalf of the Board of Trustees and the Waterford Township staff, we wish you a healthy, happy and safe holiday season.
- 2.3 The Waterford Township Board of Trustees is now accepting resumes and letters of interest from individuals interested in appointment to the Board of Trustees to fill the position of Township Clerk. If interested, please email your resume and letter of interest to Waterford Township Supervisor Gary Wall at gwall@waterfordmi.gov no later than January 4, 2019 at 4:30 p.m. EST.
- 2.4 Check out the Waterford School District's Kindergarten Orientation and Expo on January 8, 2019 at 6pm at Waterford Kettering High School Performing Arts Center. Parents are invited to attend this important event where administrators will provide an overview of the quality Kindergarten curriculum offered and take parents on a journey through a typical day in the life of a Kindergarten student. Visit www.wsdmi.org for more information.
- 2.5 Check your Winter 2018 tax bill for a copy of the 2019 Township Calendar where you'll find highlights for 2019's major events and meetings. This quick-view calendar is also available on the Township website at <https://www.waterfordmi.gov/1079/2019-Community-Calendar>.
- 2.6 Winter tax bills were mailed December 1, 2018, and are now available for viewing and payment on the Waterford Township website at: www.waterfordmi.gov/taxes. Winter taxes are payable without penalty through Feb. 14, 2019.

3. AWARDS & PRESENTATIONS**3.1 Award the Fran Anderson "Making a Difference Scholarship" to Rebecca Smith**

Ms. Smith was awarded the Fran Anderson Making a Difference Scholarship". Ms. Smith was not in attendance.

Ms. Smith is a student at Notre Dame Preparatory School. Her top three colleges are University of Notre Dame, University of Michigan – Ann Arbor and Case Western Reserve University. Ms. Smith has been recognized as a 2018 AP Scholar with Distinction, has received multiple "Highest Honor" academic achievement recognition and departmental honors.

Ms. Smith is the Head Drum Major, First Chair Trumpet – Symphony Band, Lead Trumpet and Jazz Band soloist, lead trumpet in the pit orchestra, a member of the National Honors Society, a Peer Leader, a member of the Winter Guard, and a member of the newspaper club, champions for life club, polyglot club, cooking club, and anime club.

In Ms. Smith's spare time she enjoys composing and listening to music, writing, reading, and drawing. In the past, she's volunteered at the Taste of Clarkston festival, Cooley Elementary School, Long Meadow Elementary School, St. Benedict parish, and the Waterford Senior Center in the Adult Day Care program.

3.3 2018 Year in Review

A 2018, year in review, video was presented.

3.4 2019 Township Budget Presentation

Derek Diederich made the 2019 Township Budget Presentation.

4. CONSENT AGENDA

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

4.1 November 26, 2018, Meeting Minutes

4.2 December 5, 2018, Special Meeting Minutes

4.3 December 12, 2018, Bill Payment

4.4 Receive the Clerk's Office October 2018 Report

4.5 Receive the Department of Public Works November 2018 Report

4.6 Receive the 51st District Court's November 2018 Report

4.7 Receive the Library's October 2018

4.8 Board of Review – Appointment of C. Leonard and Reappointments of S. Alef & R. Guiseppe

I respectfully request the reappointment of Waterford residents Scot Alef and Ron Guiseppe to the Board of Review for two-year terms January 1, 2019 – December 31, 2020. Mr. Alef joined the Board of Review last year to fill a vacancy and he brings a strong background and important insight to his role on the Board. Mr. Guiseppe has faithfully served as a Board of Review member for a number of years and his experience and leadership are valuable assets to this important position.

I also request the appointment of Ms. Carolyn Leonard as a new member of the Board of Review for a term January 1, 2019 – December 31, 2020. Current Board member Sara Nolte's term expires December 31, 2018 and she will not be returning for another term.

Ms. Leonard has 25 years of experience in the real estate field, as well as a background in commercial lending and legal experience that lend themselves well to serving Waterford Township in this key role. She is familiar with the process required of Board of Review members and is eager to serve the Township in this capacity. I personally met with Carolyn on two occasions and I'm confident she will be an asset to the Board of Review.

The Township's three member Board of Review meets to review property assessments, hear assessment appeals, and make any needed corrections to the assessment roll. In addition, they may meet to be advised on assessments, assessment appeals and to sign documents, certificates, affidavits, etc. The Board is also responsible, at its July and December sessions, to hear local appeals on approvals and denials of homestead exemption issues. The Board members participate in at least one training session each year.

Thank you for your consideration.

4.9 Cable Commission – Reappointment of Petrusha and Heitzeg

I respectfully request the Township Board's approval for the reappointment of Waterford residents Howard Heitzeg and Laura Petrusha to the Cable Commission for three-year terms January 1, 2019 through December 31, 2021.

Howard and Laura have both served numerous terms serving the Township as Cable Commissioners and have expressed interest in continuing. Their contributions are valuable and an asset to the Cable Commission and Township as a whole.

The Cable Commission monitors franchise compliance with the cable company, resolves disputes arising between subscribers and the cable company, encourages the use and viewing of the community channels, and evaluates the cable system and makes recommendations to the Township Board.

Consent Agenda Continued.

Thank you for your consideration.

4.10 Library Advisory Board – Appointment of J. Berger and G. Caldwell

On December 31, 2018, Library Advisory Board members David Kramer and Bill Lambert's second terms serving on the Library Advisory Board will expire. Library Advisory Board members are limited to serving two consecutive terms, therefore David and Bill's positions will need to be filled by new candidates. Both David and Bill served the Waterford community diligently as members of the Library Advisory Board and we appreciate their time and efforts in this capacity.

At this time, I respectfully request the Township Board's approval for the appointment of Waterford residents John Berger and Gretchen Caldwell to the Library Advisory Board for three-year terms January 1, 2019 – December 31, 2021. As you are aware, the Library Advisory Board is responsible for working with the Director to establish long-range planning and goal setting for the Township library operations.

Mr. Berger has experience in libraries ranging from high school, to college, and into his adult life as a volunteer and organizing committee member with Harrison Township where he helped create the Township's first library. I am confident his experience will be a valuable addition to the Waterford Library Advisory Board in many ways.

Ms. Caldwell has been working with the Library Advisory Board for several months as an alternate Board member, and brings with her experience from both the White Lake and Waterford School Districts in their library systems. Gretchen expresses a strong interest in promotion of the Waterford Township Public Library and I believe her contributions will continue to be an asset to the Advisory Board.

Joan Rogers, Library Director also supports these recommendations.

Thank you for your consideration.

Trustee Frasca requested to remove consent agenda item 4.2.

Moved by Birch;

Seconded by Thomas, RESOLVED, to approve Consent Agenda Item 4.1, and items 4.3 through 4.9; a roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Frasca;

Seconded by Camilleri, RESOLVED, to remove item 4.2, December 5, 2018, Special Meeting Minutes from the Consent Agenda correcting all motions to include Frasca in the "ayes".

Motion carried unanimously.

Clerk Camilleri swore in the members of the Library Board.

5. BOARD LIASON REPORTS (VERBAL)

Trustee Bartolotta

Trustee Bartolotta discussed the rezoning cases presented to the Zoning Board of Appeals on November 29, 2018.

Trustee Frasca

Trustee Frasca attended the annually joint meeting with Hess Hathaway and Drayton Plains Nature Center final meetings of the year.

6. OLD BUSINESS**6.1 Possible Adoption of Riverside Gardens Tax Exemption Repeal Ordinance****CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2018-004****RIVERSIDE GARDENS TAX EXEMPTION REPEAL ORDINANCE**

An Ordinance to repeal Sections 15.5-031 through 15.5-037 and Article II within which they are codified, of Chapter 15.5 of the Waterford Charter Township Code.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The Ordinance adopted June 26, 2000, that exempted the housing development identified as Riverside Gardens from property taxes as provided in the Michigan State Housing Development Authority Act, MCL 125.1415a, that is now codified as Article II, Tax Exemption - Riverside Gardens, in Sections 15.5-031 through 15.5-037 of that Article in Chapter 15.5 of the Waterford Charter Township Code, is hereby entirely repealed as provided in Section 2 of this Ordinance.

Section 2 of Ordinance

For purposes of the exemption from property taxes, this repeal shall be effective on December 31, 2018, meaning that for the 2019 and subsequent tax years, the property shall be subject to assessment and collection of property taxes, with the values for purposes of the 2019 taxes that will be billed on July 1 and December 1, 2019, to be determined as of December 31, 2018.

For purposes of the annual service charge for the 2018 tax year that will be due on or before June 1, 2019, this repeal shall be effective upon that payment plus interest and administrative charges for late payment, if any, being received and accepted by the Township Treasurer, with the required payment to be the lesser of the amount specified in Section 15.5-034 of the Ordinance, or the real property taxes that would be payable for the 2018 tax year based on a taxable value of the property of \$3,681,400.00.

Section 3 of Ordinance

This repeal, which is at the request and with the consent of Riverside Gardens Limited Dividend Housing Association Limited Partnership, the sponsor of the Riverside Gardens housing development, and after notice to and no objections from the Michigan State Housing Development Authority, is adopted notwithstanding the contractual effect and duration provisions in Sections 15.5-035 and 15.5-037 of the Ordinance.

Possible Adoption of Riverside Gardens Tax Exemption Repeal Ordinance Continued.

Section 4 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 4 of Ordinance

Subject to the provisions of Section 2, this Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on December 12, 2018.

CHARTER TOWNSHIP OF WATERFORD

By: _____
Sue Camilleri, Township Clerk

Introduced: November, 2018
Adopted: December, 2018
Published: December, 2018

Moved by Joliat;
Seconded by Bartolotta, RESOLVED, to adopt the Riverside Gardens Tax Exemption Repeal Ordinance.
A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.2 Possible Adoption of the Text Amendment to the Zoning Ordinance

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2018-ZT-006

TEXT AMENDMENT TO ZONING ORDINANCE

An Ordinance to amend Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") to amend the Public Utility Building definition, and permit Public Utility Building principal and accessory uses in the C-4, Extensive Business District.

Possible Adoption of the Text Amendment to the Zoning Ordinance Continued.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The definition of Public Utility Building under the definition of Public Utility in Section 1-007 of the Zoning Ordinance is amended to read as follows:

Public Utility Building: A building used for customer and administrative services related to the supply of a public utility, including office space for engineering and design services, space for repair crew operations and dispatch services, warehouse space for material and equipment storage, and space for other related uses as approved by the Planning Commission.

Section 2 of Ordinance

Section 3-706.3 of the Zoning Ordinance that lists permitted principal uses in the C-4, Extensive Business District is amended by amending subsection V to read as follows:

V. Public utility facilities, public utility building, and public utility hardware (See Public Utility Section 1-007).

Section 3 of Ordinance

Section 3-706.5 of the Zoning Ordinance that lists permitted uses after special approval in the C-4, Extensive Business District is amended by adding a new subsection J(5) to read as follows:

(5) Major vehicle repair facilities and outdoor storage of materials and equipment as accessory uses to a public utility building, provided that all outdoor storage areas are located in a rear yard, which may include yard area that may also be a side yard of a corner lot. The Planning Commission may stipulate a reasonable increase of setback requirements to that of a higher intensity use zoning district under Division 3-8 as well as additional screening and barriers.

Section 4 of Ordinance

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that the foregoing Waterford Township Zoning Ordinance Text Amendment was adopted by a majority vote of the Charter Township of Waterford Board of Trustees at a meeting duly called and held on _____.

CHARTER TOWNSHIP OF WATERFORD

BY: _____

Date

SUE CAMILLERI, CLERK

Moved by Camilleri;
Seconded by Bartolotta, RESOLVED, to adoption of Text Amendment 2018-ZT-006 of the Zoning Ordinance. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

- 7.0 INTRODUCTION
- 7.1 Introduction of Ordinance No. 2018-005, Peddler Licensing Ordinance Amendment

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2018-005
PEDDLER LICENSING ORDINANCE AMENDMENT**

An Ordinance to amend the Township Peddler Licensing Ordinance to change the license application requirements for motor vehicles proposed for use in peddling.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 10-530(b)(12) in Division 4 of Article VII in Chapter 10 of the Waterford Charter Township Code is amended to read as follows:

Sec. 10-530 Peddler Licensing.

(b) unchanged

(1)-(11) [Unchanged]

(12) If the applicant will be engaging in peddling using, from, or out of a motor vehicle on the streets of the Township, the applicant must provide information to verify that the applicant has a valid driver's license, has not been convicted of a misdemeanor or felony moving violation within the last three (3) years, and has not been found responsible for three (3) or more motor vehicle moving violations under the Michigan Motor Vehicle Code or local ordinances within the last three (3) years. Any such motor vehicle shall comply with all requirements of the Michigan Motor Vehicle Code. The applicant must show valid registration and proof of insurance at the time of application for each motor vehicle that may be used.

(13) [Unchanged]

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2019.

CHARTER TOWNSHIP OF WATERFORD

By: _____
Sue Camilleri, Township Clerk

Date

Moved by Camilleri;
Seconded by Frasca, RESOLVED, to introduce Ordinance No. 2018-005, Peddler Licensing Ordinance Amendment and to place on the January 14, 2019, regular board agenda for possible adoption. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

8.0 NEW BUSINESS
8.1 2019 Budget Public Hearing

Supervisor Wall opened the public hearing at 6:58 p.m.

Clerk Camilleri questioned expense over revenue in the appropriations act but not the presentation.

No one from the public spoke.

Supervisor Wall closed the public hearing at 7:01 p.m.

8.2 Adoption of 2019 Budget and Appropriations Act

Supervisor Wall opened the public hearing for the 2019 Budget and Appropriations Act at 6:58 p.m.

Clerk Camilleri questioned the revenues over expenses regarding the appropriations act vs. their presentation.

No one from the public spoke.

Supervisor Wall closed the public hearing at 7:01 p.m.

**Charter Township of Waterford
Oakland County, Michigan**

2019 General Appropriations Act

Whereas, according to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968 as amended, the Waterford Township Supervisor is Chief Administrative Officer with the authority to prepare the budget and control expenditures there under; and

Whereas, the Notice of Public Hearing of the Townships proposed budget was published in the Oakland Press on November 29, 2018; and

Whereas, the Waterford Township Board of Trustees held a Public Hearing on its budget on December 12, 2018; and

Whereas, the proposed 2019 tax rate to be levied by the Charter Township of Waterford is 13.5791 mills; and

Whereas, the estimated 2019 revenues and expenses for the Charter Township of Waterford are as follows:

	<i>2019 REVENUES</i>	<i>2019 EXPENSES</i>
GENERAL FUND	19,995,610	19,962,281**
POLICE FUND	14,636,733	14,632,850
FIRE FUND	23,030,501	23,024,218
LIBRARY FUND	2,141,247	2,288,209
<u>PARKS & REC. FUND</u>	<u>1,901,936</u>	<u>2,039,729</u>
TOTAL REVENUES & OPERATING EXPENSES	61,706,027	61,947,287

NOT INCLUDING THE WATER AND SEWER FUND

OTHER FUNDS	2019 REVENUES	2019 EXPENSES
POLICE RESTRICTED	65,550	112,052
CEMETERY CARE	24,938	0
CABLE FUND	421,718	402,447
IMPROVEMENT & REVOLVING	744,163	1,105,400
LIBRARY DONATIONS	16,500	31,000
<u>WORKER'S COMPENSATION</u>	<u>16,643</u>	<u>500</u>
TOTAL OTHER FUNDS	1,289,512	1,651,399
TOTAL ALL FUNDS	TOTAL REVENUE	TOTAL EXPENSES
	62,995,539	63,598,686

****GENERAL FUND EXPENDITURES**

TOWNSHIP BOARD	54,627
DISTRICT COURT	2,721,345
SUPERVISOR & ASSESSING	895,450
ELECTIONS	132,445
CLERK	709,333
FISCAL & HUMAN RESOURCES	259,974
GENERAL SERVICES	1,980,350
RETIREE BENEFITS	1,291,802
TREASURER	682,258
INFORMATION SYSTEMS	461,508
FACILITIES & OPERATIONS	1,309,772
DEVELOPMENT SERVICES	1,156,066
COMMUNITY PROMOTIONS	87,650
SCHOOL CROSSING GUARDS	46,699
TRANSFERS TO OTHER FUNDS- POLICE, FIRE, ETC.	8,173,002

Now, therefore be it resolved, that the 2019 Budget of the Charter Township of Waterford is hereby adopted by reference

Be it further resolved, that the Board of Trustees of the Charter Township of Waterford adopts the 2019 fiscal year budget by cost center, except for the District Court which is by line item, and that the Township officials responsible for the expenditures authorized in the budget, with the exception of the District Court, may expend township funds up to the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriation.

Adoption of 2019 Budget and Appropriations Act Continued.

Be it further resolved, that appropriations will be deemed maximum authorizations to incur expenditures. The supervisor shall exercise oversight and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Ayes: _____

Nays: _____

Absent: _____

Certification

I hereby certify that this resolution was adopted by the Charter Township of Waterford Board of Trustees by the roll call vote indicated at a regular meeting of the Board on December 12, 2018

Charter Township of Waterford

Sue Camilleri, Township Clerk
December 12, 2018

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN**

**2019 WATER AND SEWER FUND SPECIAL APPROPRIATIONS ACT AND BUDGET
APPROVAL RESOLUTION**

WHEREAS, the Township's proposed budget for the 2019 fiscal year that begins January 1, 2019, includes the Township's Water and Sewer Fund, which is an enterprise fund; and

WHEREAS, under the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, although budgets for enterprise funds are not part of the budget that is approved by a general appropriations act, they may be approved by a special appropriations act; and

WHEREAS, on December 12, 2018, the Township Board of Trustees held a public hearing on its proposed budget for the 2019 fiscal year, notice of which was published in the Oakland Press on November 29, 2018; and

WHEREAS, the proposed 2019 Water and Sewer Fund Budget, which does not require or provide for money to be raised by taxation or new bond issues to meet proposed expenditures, and necessary supporting schedules provides for:

1. Expenditures of \$21,587,637 that include \$749,340 of debt interest expenses.
2. Debt principal payments of \$2,222,502 not included in the \$21,587,637 of expenditures.
3. Anticipated income (revenue) of \$23,607,092
4. An estimated (1-1-19) beginning fund balance of \$17,510,191 and estimated end of year (12-31-19) fund balance of \$17,307,144; and

WHEREAS, the proposed 2019 Water and Sewer Fund Budget includes supporting schedules for the information in the Budget.

Adoption of 2019 Budget and Appropriations Act Continued.

IT IS THEREFORE RESOLVED that the proposed 2019 Water and Sewer Fund Budget as described in this Resolution is approved and adopted.

IT IS FURTHER RESOLVED that appropriations are hereby made for the expenditures in the approved Budget, which are maximum authorizations for responsible and authorized Township officials to incur expenditures within each of the cost centers.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on December 12, 2018.

Charter Township of Waterford

Date

Sue Camilleri, Township Clerk

Moved by Bartolotta;
Seconded by Joliat, RESOLVED, to adopt the 2019 Fiscal Year Budget and Appropriations Act. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Moved by Joliat;
Seconded By Frasca, RESOLVED, to adopt the 2019 Water and Sewer Fund Special Appropriations Act and Budget Approval Resolution. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

8.3 2018 Year End Budget Adjustments and Amendments

The following memo was received from Derek Diederich, Twp. Budget Director and DPW Admin. Superintendent and Barb Miller, Assit. Twp. Budget Director and Twp. Accounting Manager.

After review of Township operational budget accounts and the need to post some one time revenues and accrual adjustments, we recommend the following twelve (2018) year-end adjustments and amendments for the Township Board's review and action.

2018 Year End Budget Adjustments and Amendments Continued.**One-Time Revenue Receipts for 2018 Budget Year:**

Waterford Township received a few 'one-time' revenues that need to be incorporated into the 2018 Budget. Waterford received a rebate from its General Liability Carrier – Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$534,394 in 2018. While this is good news, this revenue source is a one-time adjustment made by our carrier to account for loss experience and required assets on hand compared against the insurance carrier's exposure as derived by their accountants and actuaries. In short, this is the type of revenue that cannot be considered permanent. As we have discussed previously, we do not believe in attaching reoccurring annual expenses to one-time revenue events which is a conservative budgetary practice.

Township Board Budget Adjustment #1 Motion Requested:

General Fund Line Item (10101-68700) was originally budgeted at \$200,000. At this time, we would ask the Township Board to approve a budget adjustment to the Township's General Fund Revenue Line Item: (10101-68700) 'Refunds and Rebates' of \$350,488 to recognize the General Fund portion of the refund and to adjust for some differences between budget vs. actual for smaller expected refund sources. Additionally, we would recommend a Budget Amendment of \$147,151 to Water-Sewer Refunds and Rebates (59003-68700) to approximate Water-Sewer's share of this rebate.

State Shared Revenue Amendment #2 Motion Requested:

As you know, this category has been significantly diminished when looking at long-term trending. This is why we attempt to budget conservatively in this category because of the uncertainty involved in this revenue category. We originally budgeted \$5,692,292 in revenue line item: (10101-57401). We expect year-end to be closer to \$5,942,292. Therefore, we recommend the Board approve a budget adjustment of \$250,000 to line item: (10101-57400) at this time.

**Commitment of Township Resources on Financial Statements –
Board Resolution (Adjustment #3):**

In light of the 'one-time' revenues outlined above, as well as analyzing year-end projected results we believe, that the Township has an opportunity to commit some of the one-time resources above to Waterford's 'Budget Stabilization Fund.' You will remember that the Township Board created this Fund in 2013. The bond rating agencies (Standard and Poors, Moody's and Fitch) as well as our auditors like to see such allocations made. During our last Bond Rating Exercise in March of 2014 Standard and Poor's did take note of the Budget Stabilization Fund that was created by Waterford Township in the fall of 2013. We feel that a further contribution is in Waterford's best interest.

Bond Ratings are a good measurement of a municipality's financial health and also are very important when issuing debt to receive the most favorable interest rates and financing available.

The commitment of the funds takes a board action (resolution) to commit the funds. Also, if the funds were to ever be used in the future, a subsequent board action (resolution) would be required to utilize the funds. We have checked with our auditors and this action is permitted and in the spirit and accordance with the Governmental Accounting Standards Board (GASB-54) rule. We believe that this move would be a sound and conservative action to take with one-time non-reoccurring revenues. We recommend that the Board allocate \$250,811 to the Committed

2018 Year End Budget Adjustments and Amendments Continued.

Budget Stabilization Fund at this time. While not a large allocation considering the magnitude of the operations we believe this is a prudent and conservative action that merits consideration. Please see the attached **Appendix A** for the resolution that we ask the Board to consider regarding this recommendation at this time.

Township Board Budget Adjustment #4 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Improvement and Revolving Fund, Fund # (246). As a reminder, the (246) Improvement Revolving Fund is where the Township budgets and pays for many capital improvements. This fund does not have a reoccurring or dedicated revenue stream, so it is essential that whenever possible this fund be given an opportunity to help the community address its capital infrastructure and deferred maintenance needs. Historically, the Improvement Revolving Fund has allowed the Township to participate in the Tri-Party (Oakland County, Oakland County Road Commission and Twp.) road projects, Township Drainage issues, Streetlights, Sidewalk and other needed capital upgrades and repairs. The needs for capital improvements are vast and virtually without end and such items have been deferred; especially during the most recent recession. At this time, we recommend that the Township Board authorize an increased \$600,000 transfer from General Fund Expense line Item 19650-99911 to Improvement Revolving Fund Revenue Line Item 24601-67402. While this is a positive item we should keep in mind that public infrastructure projects can be very costly indeed and that the Township has deferred many projects over the past number of years. Also, please keep in mind that the 2019 Budget has expenses over revenues for this fund of approximately \$350,000. These capital projects are mainly one-time in nature and related to repair, maintenance and technology needs.

Township Board Budget Adjustment #5 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Cemetery Care Fund, Fund # (209). The Township's five municipal cemeteries at some point will have ongoing maintenance and upkeep needs and no dedicated revenue stream to help meet these needs. At the end of 12-31-17 there was \$250,386 in this fund. We recommend an increased transfer of \$15,000 from General Fund Line Item 19650-99908 to Cemetery Care Fund Line Item 20901-67402 at this time.

Township Board Budget Adjustment #6 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Worker's Compensation Fund, Fund # (215). The Township conducts Public Safety (Police and Fire), as well as other services at the DPW in particular that can be considered hazardous. Having the proper set asides to address deductibles and self-insurance limits when/if these events happen is essential. Currently, our self-insurance/deductible is set at \$450,000 to \$500,000 per occurrence dependent upon employee classification. At the end of 12-31-17 there was \$745,216 in this fund. We recommend an increased transfer of \$15,000 from General Fund Line Item 19650-99918 to Worker's Comp Fund Line Item 21501-67421 at this time.

2018 Year End Budget Adjustments and Amendments Continued.**Township Board Budget Adjustment #7 Motion Requested:**

We would recommend that the Township Board authorize an increased transfer from the General Fund Line Item #12480-99901 to the (330) fund, line item #33001-67410 in the amount of \$120,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs. The General Fund transfer to the 330 Fund is for future building, grounds or vehicle repairs, maintenance or acquisition in the General Fund category.

Township Board Budget Adjustment #8 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the Fire Fund Line Item # (20630-99901) to the (330) fund, designated to the fire capital line item in the amount of \$150,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs including vehicles and equipment.

Township Board Budget Adjustment #9 Motion Requested:

The Township Building Permits revenue line item was originally budgeted at \$260,000. We project the Year-End total to be closer to \$660,000 based on an uptick in related activities in 2018. Therefore, we request a budget amendment to increase and adjust the original budgeted amount by \$400,000 to recognize the additional revenue. This corresponds to line item #10101-46300.

Township Board Budget Adjustment #10 Motion Requested:

Water and Sewer New Connection Revenue 59002-65011 was budgeted at \$130,000 and we project the year-end total to be closer to \$275,000. This is a product of an uptick in development throughout the Township in 2018. Therefore, we recommend a budget adjustment of \$145,000 to recognize the additional revenue.

Township Board Budget Adjustment #11 Motion Requested:

Sewer usage revenue was originally budgeted at \$16,300,000. We project year end revenues in this category to be closer to \$16,900,000. Therefore, we recommend a budget adjustment of \$600,000 to recognize the additional revenue.

Township Board Budget Adjustment #12 Motion Requested:

Sewer disposal/treatment expenses 59054-81000 was originally budgeted at \$9,250,000. We project year end expenses in this category to be closer to \$9,650,000. Therefore, we recommend a budget adjustment of \$ to recognize the additional expenses. As the Board will remember every summer Oakland County/GLWA raises their rates for sewer disposal. This expense category needs to be adjusted to reflect the increased costs. All of the funds in this category are sent to other agencies for sewer conveyance and disposal services because the Township does not have its own sewer treatment plant.

Thank you for your attention and careful consideration on these matters. Should you have any questions please feel free to contact our office at your convenience.

cc. 2018 Budget Amendment File

2018 Year End Budget Adjustments and Amendments Continued.**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN****Budget Stabilization Fund Resolution**

A Resolution to approve commitment of Fund Balance in Accordance with GASB Statement No. 54.

Whereas, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – Fund Balance Reporting and Governmental Fund Type Definitions, which redefines fund types and changes the terminology used for fund balance reporting on balance sheets of Governmental Funds, AND;

Whereas, the Charter Township of Waterford's Township Board has reviewed the new terminology, AND;

Whereas, the Charter Township of Waterford Budget and Assistant Budget Directors recommend that a portion of the General Fund Refunds and Rebates Revenues for Budget Year 2018 be received and committed by this resolution in the amount of \$250,811 to the 'Budget Stabilization Fund.'

Whereas, the purpose of these committed funds would be to balance a subsequent budget in future years, or to meet the needs of a large unforeseen event.

Now, Therefore, Be It Resolved, that the Charter Township of Waterford Township Board accepts the aforementioned recommendation.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a special meeting of the Board held on December 12, 2018.

Date

Sue Camilleri, Township Clerk
Charter Township of Waterford

Moved by Joliat,

Seconded by Bartolotta, RESOLVED, to adjust line item #10101-68700 to reflect MMRMA rebate in the amount of \$534,390. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

2018 Year End Budget Adjustments and Amendments Continued.

Moved Joliat,
Seconded by Bartolotta, RESOLVED, to adjust the transfer \$147,151 of the MMRMA rebate from the General Fund, line item 10101-68700 to 59003-68700 to approximate W & S share of rebate. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Birch,
Seconded by Bartolotta, RESOLVED, to approve the increase state shared revenue, line item 10101-57400, by \$250,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to adopt the Budget Stabilization Fund Resolution committing \$250,811 to the Budget Stabilization Fund. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Joliat;
Seconded by Birch, RESOLVED, to transfer \$600,000 from the General Fund, line item 19650-99911 to the Improvement Revolving Fund Line Item 24601-67402. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Joliat;
Seconded by Birch, RESOLVED, to transfer \$15,000 from the General Fund, line item 19650-99908, to the Cemetery Care Fund, line item 20901-67402. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

2018 Year End Budget Adjustments and Amendments Continued.

Moved by Frasca,

Seconded by Birch, RESOLVED, to transfer \$15,000 from the General Fund, line item 19650-99918 to Workers Comp Lund Line Item 21501-67421. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Frasca;

Seconded by Bartolotta, RESOLVED, to transfer \$120,000 from the General Fund, line item 12480-99901, to line item 33001-67410 for future capital needs. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Joliat;

Seconded by Frasca, RESOLVED, to transfer \$150,000 from Fire Fund Line Item 20630-99901 to the 330 fund for future capital needs. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Bartolotta;

Seconded by Thomas, RESOLVED, to adjust Building Permits revenue line item 10101-46300 to show additional revenue of \$400,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Moved by Birch;

Seconded by Frasca, RESOLVED, to adjust Water & Sewer New Connection Revenue Line Item 59002-65011 to show additional revenue of \$145,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

2018 Year End Budget Adjustments and Amendments Continued.

Moved by Birch;
Seconded by Bartolotta, RESOVLED, to adjust Sewer Usage Revenue Line Item 59002-65012 to show additional revenue of \$600,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Moved by Birch;
Seconded by Frasca, RESOLVED, to adjust Sewer disposal/treatment expenses line item 59054-81000 to show increased expenses of \$400,000. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

8.4 Classification Changes

The following memo was received from Louis W. Feurino, Human Resources Director.

During the 2019 budget meetings, the Township Board agreed to the reclassification of the following individuals with regard to their Management and Administration Grades and/or Steps. These reclassifications are dependent upon the acceptance of the Township Budget for the year 2019.

Kris Bly	Grade 2	Step 4
Mike Kazyak	Grade 2	Step 4
Arlene Ward	Grade 6	Step 5
Barb Miller	Grade 8	Step 5
Bonnie Verbos	Grade 8	Step 5

Moved by Bartolotta;
Seconded by Thomas, RESOLVED, to approve the classification changes for 2019 Management and Administration grades and/or steps. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

8.5 Approval of Emergency Management Coordinator – B. Brosnan

The following memo was received from Louis W. Feurino.

During the 2019 budget meetings, the Township Board agreed to the creation of the position of Emergency Management Coordinator. Mr. Brendan Brosnan has been given conditional offer to the position, the conditions being that he 1) successfully passes the background requirements for the position; and 2) the acceptance of the Township Budget for the year 2019.

This position starts and ends at a Grade 6 Step 6 and is a part of the M&A Group.

Police Chief Underwood addressed the Board regarding the Emergency Management Coordinators responsibilities.

Moved by Bartolotta;

Seconded by Camilleri, RESOLVED, to appoint Mr. Brendan Brosnan to the position of Emergency Management Coordinator at a grade 6 step 5. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.6 2019 Single Source List

The following memo was received from Dawn Cito, Purchase Coordinator.

I have attached a list of Single Source Vendors from all Departments within the Township for your approval.

This list follows the Township Procurement Policy for Single Source Vendors – Section 3 Procurement Methods - 1.3 Single Source Purchase.

The list is alphabetized by Vendor, listing the Department(s), type of product or service and explanation code(s) for each.

Thank you.

Moved by Camilleri;

Seconded by Frasca, RESOLVED, to approve 2019 Single Source Vendors List as presented. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.7 Water Rate Study & Recommendation, with presentation

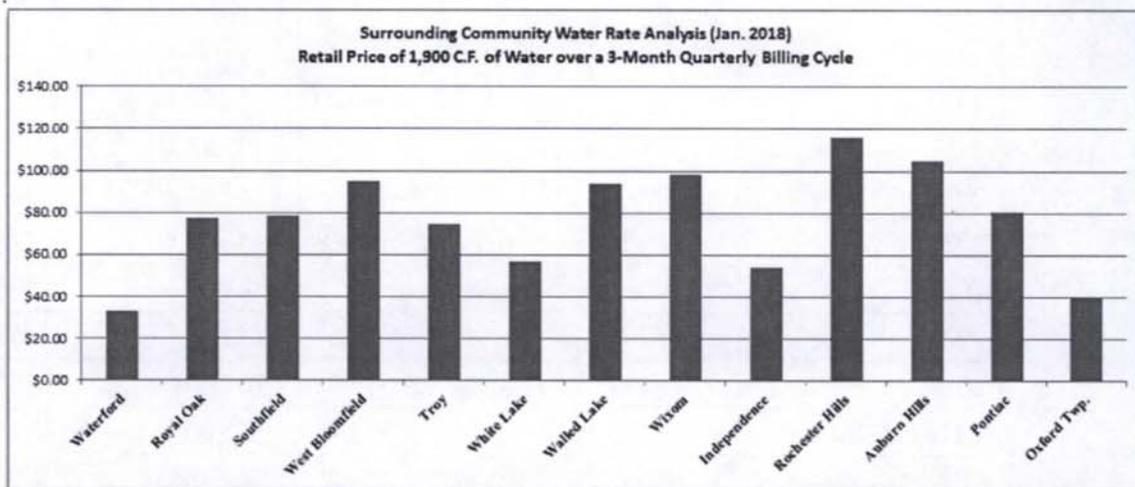
Russell Williams, DPW Director made a Water Rate Study and recommendation presentation to the Board of Trustees.

The following memo was received from Russell Williams, DPW Director.

Please see the attached detailed report from Andy Campbell, Manager at H. J. Umbaugh & Associates, contracted by Waterford Township DPW for a water and sewer rate study. H. J. Umbaugh has been working with Waterford Township DPW for several decades. In October, Tom Traciak, of Umbaugh was appointed to Michigan Drinking Water Advisory Council. Waterford Township DPW is honored to have such a strong history with Mr. Traciak, Mr. Campbell and the team of the H. J. Umbaugh & Associates.

The Michigan Department of Environmental Quality (MDEQ) Asset Management Plan (AMP) requires that customer rates are periodically reviewed to ensure proper funding is in place to maintain all assets of a public drinking water system. This rate study not only helps Waterford Township DPW stay economically viable but also assures compliance with new (January 2018) MDEQ AMP requirements.

A review of surrounding community water rates has revealed a telling story of Waterford Township DPW's constant commitment to provide quality services at the best value for our water customers. With Waterford providing all water services, cost controls are all in-house. Operation, maintenance and capital improvements of the system have been ongoing and typically completed before the most expensive failures occur. This information is based on Waterford's average customer quarterly bill usage, 1,900 C.F



Both bonding and pay as you go have advantages and disadvantages, both are effective tools that require careful consideration before committing to a funding method for any project.

Currently, Waterford Township DPW is entering a pay as you go philosophy of water main capital improvements. This will allow smaller more manageable projects that will have less administrative cost allowing more capital dollars to be dedicated to actual drinking water system improvements. Pay as you go offers the flexibility of annual evaluations, reactions to system demands in future water main replacement program.

Water Rate Study & Recommendation Continued.

Waterford Township's water rates have not been reviewed since 2014. The rate increase of 2014 was needed to cover State of Michigan Drinking Water Revolving Fund (DWRF) bond debt related to the meter change out program and water main relining at various locations throughout the township.

Water rates are enterprise funds, not tax based. The water system is self-funded exclusively through rate structure.

Consideration of Board Member concerns have been implemented in the recent study to offer an avenue to raise rates while being sensitive to water customer economic position. After careful consideration Waterford Township DPW is confident this structure will meet the system's capital needs and offer the customer a softened impact on their quarterly bill. The Umbaugh report of additional rate support recommended for 2019 is 16% (\$4.94 per quarter) based on operating expenses, capital improvement projections and current debt service. In addition, the recommendation is to increase rates by 4.5% (average \$1.76 per quarter) every year thereafter. Rates should be reassessed in 3-5 years to make sure the projections are playing out as expected.

All values reflected in the following table are estimates, this data is accurate to the "Average Customer" individual customers may see very different results. Revenues are based on expected average water sales, sales will vary with weather, ongoing customer conservation efforts and many other factors:

Year	Quarterly Water Bill	% Increase	Quarterly Increase	Annual Increase	Estimate Annual Water Revenues Increase
2018	\$30.87	0%	\$0.00	\$0.00	\$0.00
2019	\$35.81	16%	\$4.94	\$19.76	\$846,260.00
2020	\$37.42	4.5%	\$1.61	\$6.44	\$276,092.00
2021	\$39.10	4.5%	\$1.68	\$6.72	\$288,516.00
2022	\$40.86	4.5%	\$1.76	\$7.04	\$301,500.00
2023	\$42.70	4.5%	\$1.84	\$7.36	\$315,067.00
2024	\$44.62	4.5%	\$1.92	\$7.68	\$329,245.00
TOTAL INCREASE		34%	\$13.75	\$55.00	\$2,356,680.00

With the proposed rate increase Waterford Township's water rates in 2024 would be the second lowest rates in the comparative chart above at 2018 rates. It is not likely that neighboring community's rates will be static moving into 2024 as they face similar challenges maintaining their systems. The proposed rates will be evaluated every year by DPW staff and a formal rate evaluation after 3-5 years to confirm financial, capital and operational goals are being met. Waterford proudly boasts some of the lowest water rates in Oakland County, even in 2024 after implementing the rate adjustments requested.

Water Rate Study & Recommendation Continued.

Requested Board Action	
Approve Umbaugh Recommendations	Water Rate Increase effective January 1st of each year
2019	16.0%
2020	4.5%
2021	4.5%
2022	4.5%
2023	4.5%
2024	4.5%

Moved by Camilleri;

Seconded by Birch, RESOLVED, to approve the 16.0% water rate increase to be effective January 1, 2019; furthermore 4.5% water rates increase, to be effective January 1st years 2020 through 2024. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.8 Request to Amend 2018 Budget, Subject to Final MIDC Contract Execution

The following memo was received from Jennifer Thom, Court Administrator.

Public Act 93 of 2013, the Michigan Indigent Defense Act, took effect October 1st, 2018, the first day of the 2019 fiscal year for the state of Michigan. We are currently in the home stretch of contract negotiations and are slated to receive \$243,496 of grant funding in incremental disbursements, upon final execution. To date the Court has contributed \$35,200 towards implementation. Since the effective date of the grant was October 1st, 2018, we received confirmation from MIDC authorities funds utilized to cover costs reflected in our compliance plan budget will be reimbursed.

With the end of the Township's fiscal year upon us, Barb Miller from the Budget Department thought it would be wise to request the Board to approve the Court's amendment of the 2018 Budget, subject to final MIDC contract authorization.

The Court respectfully submits its intention of transferring \$7,781 from 11360-84500 Services-Other Professional to 11360-84350 Services-MIDC/Indigent Defense, and further expensing \$7,781 of "first quarter" local spending to 11360-84350 Services-MIDC/Indigent Defense.

Transfer/Revenue in the amount of \$7,781 will also be posted to the MIDC Fund 26701-67402 Contribution for the purpose of documenting local share.

Request to Amend 2018 Budget, Subject to Final MIDC Contract Execution Continued.

Moved by Camilleri;

Seconded by Thomas, RESOLVED, to approve the transfer of \$7,781.00 from account 11360-84500, Services-Other Professional to 11360-84350, Services-MIDC/Indigent Defense; furthermore expensing \$7,781.00 of first quarter local spending to 11360-84350, Services-MIDC/Indigent Defense. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.9 Public Comments - Public comments will be limited to three (3) minutes per topic.

Alison Swanson, Parks and Recreation

She advised that the Parks and Recreation department was implementing new registration software at the end of 2018. Registration will begin on January 2, 2019. In addition, she thanked the 400 plus volunteers that help keep their programs and parks amazing.

Trustee Bartolotta

Trustee Bartolotta thanked Lou Feurino for his 17 years of service and congratulated him on his retirement.

Trustee Joliat

Addressed the gentlemen, from a November Board Meeting, regarding mailing notices to residents regarding the S.A.D. Proposal. Trustee Joliat stated that residents were mailed a Special Assessment District notice in their tax bills. In addition, a separate mailing was sent to residents that do not receive a tax bill. Clerk Camilleri added that the mailings were not required but wanted the residents to be well informed.

Supervisor Wall

Wished everyone a safe and Merry Christmas, Happy Holidays and Happy New Year.

ADJOURNMENT

Moved by Joliat;

Seconded by Frasca, RESOLVED, to adjourn the meeting at 8:00 p.m.

Motion carried unanimously.



Sue Camilleri, Clerk



Gary Wall, Supervisor

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

280957	12/12/2018	PRINTED	011021 ADI	494.57			
280958	12/12/2018	PRINTED	011199 ALL OUT FITNESS	210.00			
280959	12/12/2018	PRINTED	011730 ARROW PRINTING	79.95			
280960	12/12/2018	PRINTED	013198 ADVANCED DISPOSAL	7.82			
280961	12/12/2018	PRINTED	013418 AJAX MATERIALS CORP	2,235.60			
280962	12/12/2018	PRINTED	013666 APOLLO FIRE APPARATUS	1,701.20			
280963	12/12/2018	PRINTED	013684 AQUATIC SERVICES INC	800.00			
280964	12/12/2018	PRINTED	013685 APPLIED IMAGING	1,687.92			
280965	12/12/2018	PRINTED	013690 AQUASIGHT	1,338.00			
280966	12/12/2018	PRINTED	014472 ALPHA DIRECTIONAL BORING	1,000.00			
280967	12/12/2018	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	1,463.00			
280968	12/12/2018	PRINTED	014500 AMERICAN SOCIETY OF COMPO	706.83			
280969	12/12/2018	PRINTED	021079 BAKER & TAYLOR BOOKS	5,725.53			
280970	12/12/2018	PRINTED	021380 BILLS PLBG & SEWER SERV I	638.00			
280971	12/12/2018	PRINTED	023016 BATTERIES PLUS	182.15			
280972	12/12/2018	PRINTED	023072 JUSTIN BARNETT	350.00			
280973	12/12/2018	PRINTED	023073 ANDREA BADALUCCO	350.00			
280974	12/12/2018	PRINTED	023112 BALANCED LIFESTYLE COUNSE	100.00			
280975	12/12/2018	PRINTED	023374 BILL PARSONS HORSESHOE &	335.00			
280976	12/12/2018	PRINTED	023587 HILLARIE F BOETTGER PLLC	300.00			
280977	12/12/2018	PRINTED	023592 BOSTICK TRUCK CENTER LLC	248.29			
280978	12/12/2018	PRINTED	023732 BRENDLE'S SEPTIC TANK SER	290.00			
280979	12/12/2018	PRINTED	041460 CLYDES FRAME & WHEEL SERV	745.75			
280980	12/12/2018	PRINTED	043331 CHEMCO PRODUCTS INC	13,808.19			
280981	12/12/2018	PRINTED	043381 CITY OF PONTIAC	1,633.74			
280982	12/12/2018	PRINTED	043386 CITI ROOFING	9,159.00			
280983	12/12/2018	PRINTED	043501 CLARKSTON AUTOBODY II	5,972.19			
280984	12/12/2018	PRINTED	043836 CUMMINS BRIDGEWAY LLC	3,725.00			
280985	12/12/2018	PRINTED	043952 CYNERGY PRODUCTS	682.33			
280986	12/12/2018	PRINTED	044074 COUNTRY WATER TREATMENT I	66.74			
280987	12/12/2018	PRINTED	053067 CLARENCE DASS	150.00			
280988	12/12/2018	PRINTED	053224 DELL COMPTER CORP	10,791.45			
280989	12/12/2018	PRINTED	053237 DETROIT ELEVATOR CO	1,037.64			
280990	12/12/2018	PRINTED	053389 LUNGHAMER GMC INC	89.00			
280991	12/12/2018	PRINTED	053420 DINGES FIRE COMPANY	692.69			
280992	12/12/2018	PRINTED	053562 JACK DOHENY COMPANIES INC	4,055.28			
280993	12/12/2018	PRINTED	053580 DOORS OF PONTIAC	3,785.95			
280994	12/12/2018	PRINTED	053843 MARY DUMM	236.50			
280995	12/12/2018	PRINTED	053862 DU-ALL CLEANING, INC.	7,499.66			
280996	12/12/2018	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	145.00			
280997	12/12/2018	PRINTED	063021 EASTERN OIL CO	1,376.43			
280998	12/12/2018	PRINTED	063181 MICHAEL J EBERLE	900.00			
280999	12/12/2018	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	120.00			
281000	12/12/2018	PRINTED	063546 ENABLE POINT INC	759.00			
281001	12/12/2018	PRINTED	064008 ELECTRONIC MONITORING SYS	244.13			
281002	12/12/2018	PRINTED	083051 TAREK FAKHOURI	300.00			
281003	12/12/2018	PRINTED	083217 FEDERAL RESOURCES SUPPLY	1,342.52			
281004	12/12/2018	PRINTED	083478 THE FLYING LOCKSMITHS	894.70			
281005	12/12/2018	PRINTED	083623 FORTE ACADEMY OF DANCE	612.00			
281006	12/12/2018	PRINTED	091835 GUNNERS METERS & PARTS IN	325.00			
281007	12/12/2018	PRINTED	093025 GALE/CENGAGE LEARNING	366.79			
281008	12/12/2018	PRINTED	093026 RICHARD GALAT	300.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
281009	12/12/2018	PRINTED	093039 THE GREAT COURSES	11.95			
281010	12/12/2018	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	3,846.06			
281011	12/12/2018	PRINTED	093565 GOODYEAR AUTO SERV CTR	72.99			
281012	12/12/2018	PRINTED	093705 GRAINGER	4,379.05			
281013	12/12/2018	PRINTED	093713 GRAYBAR ELECTRIC CO INC	1,004.25			
281014	12/12/2018	PRINTED	101835 HUBBELL ROTH & CLARK INC	3,088.52			
281015	12/12/2018	PRINTED	101950 HYDRO CORP	7,132.00			
281016	12/12/2018	PRINTED	103015 HAGOPIAN CLEANING SERVICE	60.00			
281017	12/12/2018	PRINTED	103018 DERWOOD HAINES JR	175.00			
281018	12/12/2018	PRINTED	103031 HALT FIRE INC	2,665.56			
281019	12/12/2018	PRINTED	103584 JOHN H HOLMES	1,000.00			
281020	12/12/2018	PRINTED	103641 HOME CONFINEMENT	596.00			
281021	12/12/2018	PRINTED	111112 IBM CORP	870.45			
281022	12/12/2018	PRINTED	113488 IMPERIAL AUTO WASH	236.00			
281023	12/12/2018	PRINTED	113491 IMPRESSIVE PRINTING & PRO	429.00			
281024	12/12/2018	PRINTED	113542 INGRAM LIBRARY SERVICES	19.56			
281025	12/12/2018	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	421.82			
281026	12/12/2018	PRINTED	121011 J&B MEDICAL SUPPLY	324.40			
281027	12/12/2018	PRINTED	121012 J&M WINDOW CLEANING	5,205.00			
281028	12/12/2018	PRINTED	121135 JC WATER TREATMENT INC	552.50			
281029	12/12/2018	PRINTED	121240 JETT PUMP & VALVE LLC	19,990.03			
281030	12/12/2018	PRINTED	121570 JOHNSON & ANDERSON INC	34,467.50			
281031	12/12/2018	PRINTED	123585 CHARESA JOHNSON	300.00			
281032	12/12/2018	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	12,850.00			
281033	12/12/2018	PRINTED	141440 K&K MAINTENANCE	121.00			
281034	12/12/2018	PRINTED	143242 DIANE KERTON	87.00			
281035	12/12/2018	PRINTED	143600 SCOTT C KOZAK	200.00			
281036	12/12/2018	PRINTED	143837 JASON KUCMIERZ	300.00			
281037	12/12/2018	PRINTED	143844 KULLY SUPPLY INC	38.83			
281038	12/12/2018	PRINTED	153240 LESLIE TIRE	79.00			
281039	12/12/2018	PRINTED	153367 LIBRARY NETWORK, THE	9,752.01			
281040	12/12/2018	PRINTED	153400 LIQUI-FORCE SERVICES INC	40,246.00			
281041	12/12/2018	PRINTED	153402 LIBRARY COMPUTER TUTOR	120.00			
281042	12/12/2018	PRINTED	161200 PHYSIO-CONTROL INC	2,039.00			
281043	12/12/2018	PRINTED	163107 MADISON GENERATOR SERVICE	69.85			
281044	12/12/2018	PRINTED	163476 MIDWEST TAPE	1,108.54			
281045	12/12/2018	PRINTED	163480 MILFORD COUNSELING	102.00			
281046	12/12/2018	PRINTED	163484 MICHIGAN COMMERCIAL DOOR	816.80			
281047	12/12/2018	PRINTED	163508 FERGUSON ENTERPRISES, INC	3,943.27			
281048	12/12/2018	PRINTED	174721 STATE OF MICHIGAN	180.00			
281049	12/12/2018	PRINTED	183295 NEW CREATION HOMES, INC	450.00			
281050	12/12/2018	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	718.20			
281051	12/12/2018	PRINTED	183952 NYE UNIFORM COMPANY	4,346.70			
281052	12/12/2018	PRINTED	193293 OGLETREE, DEAKINS, NASH, SMO	88.50			
281053	12/12/2018	PRINTED	193882 OVERDRIVE, INC.	1,456.31			
281054	12/12/2018	PRINTED	204040 OAKLAND COUNTY TREASURER	384.00			
281055	12/12/2018	PRINTED	204040 OAKLAND COUNTY TREASURER	756.00			
281056	12/12/2018	PRINTED	204665 OAKLAND COUNTY TREASURER	12,428.50			
281057	12/12/2018	PRINTED	204665 OAKLAND COUNTY TREASURER	797,171.23			
281058	12/12/2018	PRINTED	204860 ROAD COMMISSION FOR	1,178.22			
281059	12/12/2018	PRINTED	211220 MCLAREN OAKLAND	717.50			
281060	12/12/2018	PRINTED	213566 COFFEE BREAK INC	102.50			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

281061	12/12/2018	PRINTED	213584 PONTIAC MAILING SERVICE L	374.36			
281062	12/12/2018	PRINTED	213716 PROQUEST	11,299.50			
281063	12/12/2018	PRINTED	233839 QUALITY FIRST AID AND SAF	1,840.68			
281064	12/12/2018	PRINTED	241008 RKA PETROLEUM COMPANIES,	16,659.20			
281065	12/12/2018	PRINTED	243040 PENGUIN RANDOM HOUSE LLC	229.12			
281066	12/12/2018	PRINTED	243206 RECORDED BOOKS LLC	462.29			
281067	12/12/2018	PRINTED	243228 STELLA REYES	180.00			
281068	12/12/2018	PRINTED	243257 RECOVERY CONSULTANTS INC	180.00			
281069	12/12/2018	PRINTED	243289 LYNN ANNE REISS	147.00			
281070	12/12/2018	PRINTED	243645 LISA ROCHFORD	270.00			
281071	12/12/2018	PRINTED	251110 S&B PLEB & SEWER SERV INC	3,758.20			
281072	12/12/2018	PRINTED	251238 SERVICE HEATING & PLUMBIN	2,208.85			
281073	12/12/2018	PRINTED	253023 ST JOSEPH HOSPITAL-PONTIA	29.25			
281074	12/12/2018	PRINTED	253160 SCRAMLIN FEEDS	312.00			
281075	12/12/2018	PRINTED	253293 HOWARD L SHIFMAN, P.C.	10,000.00			
281076	12/12/2018	PRINTED	253512 SMART START MICHIGAN	1,040.50			
281077	12/12/2018	PRINTED	254826 STARR AUTO GLASS	245.00			
281078	12/12/2018	PRINTED	254845 BRADLEY STOUT	300.00			
281079	12/12/2018	PRINTED	261106 T&M ASPHALT PAVING INC	100,426.41			
281080	12/12/2018	PRINTED	263227 TELEVEND SERVICES, INC	168.09			
281081	12/12/2018	PRINTED	263749 TRANSACT TECHNOLOGIES INC	95.19			
281082	12/12/2018	PRINTED	263780 TRANSNATION TITLE AGENCY	250.00			
281083	12/12/2018	PRINTED	273533 UNIFIRST CORP	1,452.06			
281084	12/12/2018	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	883.73			
281085	12/12/2018	PRINTED	283243 AMERICAN MESSAGING	138.37			
281086	12/12/2018	PRINTED	283247 VESCO OIL CORP	45.00			
281087	12/12/2018	PRINTED	291365 PRAXAIR DISTRIBUTION INC	81.91			
281088	12/12/2018	PRINTED	291365 PRAXAIR DISTRIBUTION INC	99.50			
281089	12/12/2018	PRINTED	291365 PRAXAIR DISTRIBUTION INC	273.86			
281090	12/12/2018	PRINTED	304930 WATERFORD TOWNSHIP DPW	926.66			

134 CHECKS

CASH ACCOUNT TOTAL

1,225,135.87

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ok to release funds

Advance Checks Already Mailed

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
280893	11/27/2018	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	255,570.90			
280894	11/27/2018	PRINTED	043495 LAWRENCE M. CLARKE, INC	87,000.00			
280895	11/27/2018	PRINTED	043626 CONSUMERS ENERGY	4,890.01			
280896	11/27/2018	PRINTED	053389 LUNGHAMER GMC INC	135.43			
280897	11/27/2018	PRINTED	083056 FAMILY HEATING AND COOLIN	80.00			
280898	11/27/2018	PRINTED	083422 FILETECH SYSTEMS, INC	2,520.00			
280899	11/27/2018	PRINTED	083580 FORSTER BROTHERS	118.00			
280900	11/27/2018	PRINTED	083836 KENNETH E FUERST	60.00			
280901	11/27/2018	PRINTED	103252 KATHY HEPLER	120.00			
280902	11/27/2018	PRINTED	111020 IAAO	190.00			
280903	11/27/2018	PRINTED	113595 IDS	800.00			
280904	11/27/2018	PRINTED	135402 AMELIA VERNON	46.60			
280905	11/27/2018	PRINTED	139802 APRIL GIBSON	46.60			
280906	11/27/2018	PRINTED	139803 SUNDA CATO	46.60			
280907	11/27/2018	PRINTED	139804 RICHARD DAVY	46.60			
280908	11/27/2018	PRINTED	139805 ANTHONY LENNON	46.60			
280909	11/27/2018	PRINTED	139806 MICHAEL RUNYAN	46.60			
280910	11/27/2018	PRINTED	139807 JOEY TURK	46.60			
280911	11/27/2018	PRINTED	163489 DAVE MILLER LLC	25.00			
280912	11/27/2018	PRINTED	183286 NEOFUNDS	1,168.81			
280913	11/27/2018	PRINTED	213094 AL PAVLISH	60.00			
280914	11/27/2018	PRINTED	213251 LAURA PETRUSHA	60.00			
280915	11/27/2018	PRINTED	213290 MIKE PEARSON	98.03			
280916	11/27/2018	PRINTED	213395 BOB PIGGOT	60.00			
280917	11/27/2018	PRINTED	213723 PROGRESSIVE AE	6,125.00			
280918	11/27/2018	PRINTED	251035 SAMS CLUB DIRECT	1,506.10			
280919	11/27/2018	PRINTED	254851 STANDARD INSURANCE COMPAN	7,107.14			
280920	11/27/2018	PRINTED	283242 VERIZON WIRELESS	225.42			
280921	11/30/2018	PRINTED	355128 LINDA MOIR	160.00			
280922	12/04/2018	PRINTED	023486 BLESSING'S IN A BACKPACK-	250.00			
280923	12/04/2018	PRINTED	041192 CDW GOVERNMENT INC	92,953.99			
280924	12/04/2018	PRINTED	043364 AT&T MOBILITY	68.98			
280925	12/04/2018	PRINTED	043626 CONSUMERS ENERGY	12,052.53			
280926	12/04/2018	PRINTED	043904 COMERICA COMMERCIAL CARD	603.08			
280927	12/04/2018	PRINTED	044089 CONVERGEONE INC	6,018.08			
280928	12/04/2018	PRINTED	044220 CHASE CARD SERVICES	62.42			
280929	12/04/2018	PRINTED	073789 KEITH A SOVA	100.00			
280930	12/04/2018	PRINTED	093594 GOOSE BUSTERS	510.00			
280931	12/04/2018	PRINTED	103249 HEWLETT-PACKARD FINANCIAL	975.88			
280932	12/04/2018	PRINTED	113485 IMLAY CITY FISH FARM INC	1,600.00			
280933	12/04/2018	PRINTED	113701 IRON MOUNTAIN	366.58			
280934	12/04/2018	PRINTED	161140 MCNABS HARDWARE	26.15			
280935	12/04/2018	PRINTED	163095 MAZZA AUTO PARTS INC	120.42			
280936	12/04/2018	PRINTED	163243 MEALS ON WHEELS	250.00			
280937	12/04/2018	PRINTED	163447 STATE OF MICHIGAN	5,703.53			
280938	12/04/2018	PRINTED	174453 STATE OF MICHIGAN	1,000.00			
280939	12/04/2018	PRINTED	183269 SPRINT SOLUTIONS	5.81			
280940	12/04/2018	PRINTED	183295 NEW CREATION HOMES, INC	31,725.40			
280941	12/04/2018	PRINTED	183374 JOY NICK	5,000.00			
280942	12/04/2018	PRINTED	211016 PLM LAKE & LAND MANAGEMEN	3,617.91			
280943	12/04/2018	PRINTED	213053 BARB PASHAK	3,578.98			
280944	12/04/2018	PRINTED	221212 ILENE WALDRON	40.00			

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CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

280945	12/04/2018	PRINTED	222920 CLAUDIA GOODEN	132.00			
280946	12/04/2018	PRINTED	227456 JANE CERANO	85.00			
280947	12/04/2018	PRINTED	227457 AMY NICHOLS	50.00			
280948	12/04/2018	PRINTED	243670 THE ROSSOW GROUP	1,125.00			
280949	12/04/2018	PRINTED	251230 SEMCAA	75.00			
280950	12/04/2018	PRINTED	253153 SCOTT LAKE IMPROVEMENT AS	1,289.99			
280951	12/04/2018	PRINTED	254829 PEG STEEH	2,510.00			
280952	12/04/2018	PRINTED	261109 EMILIE TARSIN	500.00			
280953	12/04/2018	PRINTED	271016 US BANK EQUIPMENT FINANCE	125.82			
280954	12/04/2018	PRINTED	271762 U.S. POSTMASTER (POSTAGE-	5,000.00			
280955	12/04/2018	PRINTED	304880 WATERFORD TWP TREASURER	940.59			
280956	12/04/2018	PRINTED	304930 WATERFORD TOWNSHIP DPW	480.79			

64 CHECKS

CASH ACCOUNT TOTAL

547,349.97

.00

ok to release funds *SP*

