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**BOARD MEMBERS PRESENT:**

Gary Wall, Supervisor  
Kim Markee, Clerk  
Margaret Birch, Treasurer  
Anthony Bartolotta, Trustee  
Art Frasca, Trustee  
Karen Joliat, Trustee

**BOARD MEMBERS ABSENT:**

Steven Thomas, Trustee

**OTHERS PRESENT:**

Shelly Schloss  
Chief Underwood

Chief Covey  
Josh Bowren

Brendan Brosnan  
Russ Williams

Supervisor Gary Wall called the meeting to order at 6:06 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call vote was taken. All Board members were present except Trustee Thomas.

**1. APPROVE AGENDA**

**1.1 March 23, 2020**

Moved by Joliat;

Seconded by Birch, RESOLVED, to approve the March 23, 2020 agenda, as printed.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

**2. ANNOUNCEMENTS**

**2.1** For the latest information related to Waterford Township and the Coronavirus, please visit our website dedicated to this topic at [www.waterfordmi.gov/coronavirus](http://www.waterfordmi.gov/coronavirus). Information changes rapidly and updates are frequent. Our postings will be related specifically to Waterford Township.

At the time of this posting, these are the Waterford Township related cancellations and closures:

- All Waterford Township offices are closed to the public
- The Waterford Township Public Library is closed to the public
- The Waterford Recreation Center is closed to the public
- All Parks and Recreation programs have been cancelled through April 5th
- All Library programs and events have been cancelled until further notice

Please visit the Township website for notices regarding cancellations of Township public meetings. Waterford Township staff members are still working and the public may conduct business remotely by phone, fax, email, drop boxes, and online forms. If you have specific questions, please directly contact the Department you wish to speak with during regular business hours for remote access options or check the website. All department contact information is available on the Township website [www.waterfordmi.gov](http://www.waterfordmi.gov). If you do not have internet access, please call our main switchboard at 248-674-3111. Emergency services remain available. Please direct emergency related calls to 9-1-1 as usual. Other Township closures and cancellations include:

- All Waterford School District schools and all activities, events and athletics are cancelled through April 12, 2020.
- The Waterford Area Chamber of Commerce has postponed the annual Live, Work, Play Expo to a future date to be determined.
- The annual Business Recognition Breakfast scheduled for May 8th has been postponed to a future date to be determined.
- The Waterford Senior Center is closed, however Meals on Wheels remains operational at this time.
- The NoHaz Collection Event scheduled for April 18th has been cancelled.

- 2.2 Census Day 2020 is observed nationwide on April 1, 2020. By this date, every home will receive an invitation to participate in the 2020 Census. Everyone living in the 50 states, District of Columbia, and five U.S. territories (Puerto Rico, American Samoa, the Commonwealth of Northern Mariana Islands, Guam, and the U.S. Virgin Islands) is required by law to be counted in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Residents questions or concerns can be addressed by calling 800-923-8282 or go to [www.2020census.gov](http://www.2020census.gov).
- 2.3 Township Offices will be closed on Friday, April 10, 2020. Emergency services will be available.
- 2.4 A free shredding day will be held on April 22, 2020, from 9:30 a.m. - 11:30 a.m., in the front parking lot of Town Hall for Waterford Residents. This event is sponsored by Treasurer Birch.
- 2.5 Join us for the 5th Annual Earth Day Township Cleanup event Saturday, April 25, 2020 from 8:00 a.m. to 2:00 p.m. Volunteers will be out in the community doing our part to collect and clean up rubbish along roadways in some of the most visible areas of the Township. Sign up in advance by emailing [supervisor@waterfordmi.gov](mailto:supervisor@waterfordmi.gov), calling 248-674-6201, or online at [www.waterfordmi.gov/earthday](http://www.waterfordmi.gov/earthday). Community service hours are available!
- 2.6 Due to COVID-19, the May 5<sup>th</sup> 2020 election for the Waterford School District Bond Proposition question has been moved to August 4<sup>th</sup> 2020. For those of you that already submitted your red, white and green application for the May 5<sup>th</sup> election, you will not be receiving a ballot. Our next election for Waterford Residents will be August 4<sup>th</sup> 2020. If you are an absentee voter, you should receive another ballot application the last week of April. If you have any questions please call 248-674-6266 or email; [elections@waterfordmi.gov](mailto:elections@waterfordmi.gov) or visit our website at [www.waterfordmi.gov](http://www.waterfordmi.gov)
- 2.7 Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at [Michigan.gov/REALID](http://Michigan.gov/REALID). Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. [Michigan.gov/SOSAppointments](http://Michigan.gov/SOSAppointments).

**3. Awards & Presentations****3.1 Department of Public Works / Water System Response to COVID-19**

Russell Williams, Director of the Department of Public Works presented the following information regarding the Water System Response to COVID-19.

This announcement is in response to an abundance of calls to the Waterford Township Department of Public Works (DPW) after the Township made the decision to close public access in this COVID-19 state of emergency.

The DPW would like to share a few bullet points of current procedures to insure safe drinking water.

- The Waterford Township DPW is open and operating.
- 24 Hour Emergency services continue. Please call (248) 618-7550.
- Waterford Township DPW is asking all lobby operations be conducted via phone (248) 674-2278, US Mail service or on line at [www.waterfordmi.gov/199/Public-Works](http://www.waterfordmi.gov/199/Public-Works).
- Please mail or utilize the drop box near the main DPW entrance for water bill payments. No cash please.
- In home services (meter repairs) have been suspended until further notice.
- Waterford Township DPW would remind all residents, ONLY flush the 3 P's. (Pee, Poo & (toilet) Paper).
- Waterford Township DPW is collaborating with surrounding communities to provide back-up operations and personnel as needed to keep the water and wastewater systems functioning.
- Waterford Township DPW will be in close contact with the State of Michigan Department of Environment, Great Lakes and Energy to remain informed of developing procedures and reporting requirements pertaining to the COVID-19 pandemic.
- Waterford Township DPW will also be collaboratively working MiWARN, a statewide Water/Wastewater Agency Response Network (WARN) of "members helping members". MIWARN provides utilities and public works agencies with a Mutual Aid Agreement for sharing resources in an emergency.

As a reminder, Waterford Township has a robust and resilient drinking water / wastewater system. This system includes dedicated professional personnel, back-up generator power, advanced security and available full manual operations if necessary.

- <https://www.glwater.org/update-feeds/glwa-reminds-public-to-avoid-flushing-products-down-the-toilet-as-increased-amount-of-people-stay-home/>
- [https://www.youtube.com/watch?v=5u-KGEH75\\_E](https://www.youtube.com/watch?v=5u-KGEH75_E)
- <https://www.cdc.gov/coronavirus/2019-ncov/php/water.html>

**4. Consent Agenda**

*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

- 4.1 March 9, 2020, Meeting Minutes
- 4.2 March 23, 2020, Bill Payment
- 4.3 Receive the Treasurer's Office February 2020 Report
- 4.4 Parade/Walk Permit - VFW Post 1008 Memorial Day Parade
- 4.5 Banner Permit - Hot Works / Orchard Lake Fine Arts Fair

Moved by Frasca,

Seconded by Bartolotta, RESOLVED, to approve Consent Agenda items 4.1 through 4.5. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

**5. Board Liaison Reports (Verbal)**

Trustee Joliat

The Watkins Lake Board approved a three (3) year budget and addressed the Water Quality the recent renovations to Cooley Elementary's retention pond helped resolve run-off issues. There were two ZBA items and Trustee Joliat will be viewing a couple SEMCOG webinars

Clerk Markee, Library

Need a Library Card? You can get one remotely. Between the hours of 9:00am and 5:00pm, Monday through Friday, residents of Waterford or Lake Angelus without a library card can call or email and have one issued to them. Although the library's physical materials are currently inaccessible, your library card gives you access to eBooks, eAudiobooks, eMagazines, research databases and more – 24/7. All from the comfort of your home. To register, call 248-674-4831 and press 2 for account information or email [jdeahl@waterfordmi.gov](mailto:jdeahl@waterfordmi.gov).

The deadline to submit a poem for Poetry Leaves is Friday, March 27, 2020. You may submit poems at [www.poetryleaves.submittable.com/submit](http://www.poetryleaves.submittable.com/submit)

Trustee Bartolotta

The March 24, 2020, Planning Commission Meeting has been cancelled due to COVID-19. The meeting, and all items on the agenda, will be moved to April 28, 2020, meeting.

**6. Introduction****6.1 Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004**

The following Ordinance was received from the Township Attorney.

**CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2020-004**

**EMERGENCY AMENDMENTS TO EMERGENCY PREPAREDNESS ORDINANCE**

An Emergency Ordinance to amend the Emergency Preparedness Ordinance to require and provide for appointment of a Township Emergency Management Coordinator, provide for the full and independent exercise by the Township of its separate powers and authority under the Emergency Management Act, Public Act No. 390 of 1990, as amended, remove any required participation in Oakland County's emergency operations plan, and to make other changes related to that Act and those purposes.

**THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:**

**Section 1 of Ordinance**

Sections 6-002, 6-003, 6-004, 6-005, 6-006, 6-007, 6-008, 6-009, 6-010, and 6-011 in Chapter 6, Emergency Preparedness, of the Waterford Charter Township Code are amended to read as follows:

**Sec. 6-002. Purpose; intent.**

The purpose and intent of this chapter is to:

- (a) Ensure the complete and efficient utilization of all Township resources during periods of emergency and disaster.
- (b) Define the powers, authority, duties, and responsibilities of Township officials and personnel, including the Supervisor, Township Board, and Emergency Management Coordinator in a disaster or emergency situation.
- (c) Authorize the use of the material resources and manpower of the Township in emergency operations.
- (d) Serve to prepare for, prevent, minimize, mitigate, respond to, and relieve and recover from damage to persons and property resulting from any form of disaster or emergency.

**Sec. 6-003. Definitions.**

In addition to those rules of construction and definitions contained in Section 1-002, the following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

**Act** means the Emergency Management Act, Public Act No. 390 of 1976, as amended, MCL 30.401 to MCL 30.421.

**Coordinator** or Emergency Management Coordinator means the Emergency Management Coordinator appointed as provided in Section 6-005 to coordinate emergency planning and services within the Township. In the absence of an appointed Emergency Management Coordinator, "coordinator" shall mean the Township Supervisor.

**Disaster** means an occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or manmade cause, including but not limited to fire, flood, snow, ice or wind storm, wave action, oil spills, water contamination requiring emergency action to avert danger or damage, utility failure, hazardous peacetime radiological incident, major transportation accident, epidemic, air contamination, blight, drought, infestation, explosion, riot or hostile military or

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

paramilitary action. Riots and other civil disorders are not within the meaning of this term unless they directly result from and are an aggravating element of the disaster.

**District coordinator** means the state police emergency management division district coordinator or that district coordinator's authorized representative. The District coordinator serves as a liaison between local emergency management programs and the Michigan State Police, Emergency Management and Homeland Security Division in all matters pertaining to mitigation, preparedness, response, and recovery in emergency and disaster situations.

**Emergency operations plan** means the emergency operations plan for the Township which has been prepared under Section 6-011 to coordinate disaster response and recovery within the Township.

**Emergency services** has a broad meaning to include preparations for and relief from the effects of natural and manmade disasters and emergencies as defined herein, and includes civil defense.

**Emergency services forces** means all disaster relief forces; all agencies of the Township government, private and volunteer personnel, public officers and employees; and all other persons or groups of persons having duties or responsibilities under this chapter or pursuant to a lawful order or directive authorized by this chapter.

**Emergency services volunteer** means any person duly registered and appointed by the coordinator and assigned to participate in the emergency services activity.

**Emergency** means any situation of a lesser nature than a disaster but still requiring emergency actions to protect persons and/or property and the public health and safety, such as but not limited to, civil disturbances, labor strikes, visits by national or international dignitaries, and build-up activities prior to an actual disaster.

**State of disaster or emergency** means a declaration by executive order or proclamation by the governor under the provisions of the Act of a state of disaster or state of emergency, which activates the disaster response and recovery aspects of state, local and inter jurisdictional disaster emergency plans and authorizes the deployment and use of any forces to which the plan or plans apply as provided in the Act.

**Local state of emergency** means a declaration by the Township Supervisor pursuant to this chapter which activates the disaster response and recovery aspects of the Township's emergency operations plan and authorizes the deployment and use of any forces to which the plan applies.

**Sec. 6-004. Organization, personnel, and resources for emergency services forces.**

- (a) The Township Supervisor, Emergency Management Coordinator, Department Heads, Township Board, Township employees, and appointed or authorized volunteers as described in this Chapter shall the emergency services forces organization to prepare for and respond to disasters and emergencies utilizing to the fullest extent existing agencies within the Township. The Township Supervisor shall be the director of the emergency services forces of the Township and shall be responsible for their organization, administration and operation, working through the coordinator.
- (b) The employees, equipment, and facilities of all Township departments, boards, institutions and commissions suitable for, or adaptable to emergency services activities may be designated as part of the total emergency services forces. Such designations shall be by the Township Supervisor with the approval of the Township Board.

**Sec. 6-005. Emergency Management Coordinator.**

- (a) The position of emergency management coordinator is established within the police department of the Township. The emergency management coordinator shall be appointed by the Township Supervisor with the approval of the Township Board and shall have the powers and duties specified in this chapter.
- (b) All officers and employees of departments, commissions, boards, institutions and other agencies of the Township government designated by the Township Supervisor, with

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

the approval of the Township Board, as emergency services forces shall cooperate with the emergency management coordinator in the formulation of the emergency operations plan, and they shall assist the coordinator in all matters pursuant to the provisions of this chapter.

**Sec. 6-006. Township Department Heads.**

The director or head of each township department shall work with the coordinator on emergency planning matters, either directly or through a designated representative.

- (a) The designation by a department head or director of a representative to work with the coordinator is subject to the approval of the Township Supervisor.
- (b) Department heads, directors, or designated representatives shall assume the coordinator duties if the coordinator is unavailable during disasters or emergency situations in accordance with the hierarchy designation by the Township Supervisor in the emergency operations plan.

**Sec. 6-007. Township officers; powers and duties.**

- (a) The Township Supervisor may exercise the emergency power and authority as specified herein. Whenever a situation requires, or is likely to require, the invocation of such power and authority, the Supervisor shall, as soon as reasonably expedient, convene the Township Board to perform its legislative and administrative duties as the situation demands and shall report to that body relative to emergency activities. Nothing in this chapter shall be construed as abridging or curtailing the powers of the Township Board unless specifically provided herein.
- (b) This chapter will not relieve any elected officials or Township departments of the normal responsibilities or authority given by general law or local ordinance, nor will it affect the work of the American Red Cross or other volunteer agencies organized for relief in a natural disaster.

**Sec. 6-008. Conditions for local state of emergency and requests for governor declarations.**

Under the following circumstances, the Township Supervisor may declare a local state of emergency exists in the Township, may assemble and utilize the emergency services forces in accordance with the emergency operations plan, and may prescribe the manner and conditions of the use of such emergency services forces:

- (a) Whenever, on the basis of information received from the coordinator or other authoritative sources, a large-scale disaster or emergency situation in the Township or state is imminent.
- (b) During any period of disaster in the Township or state and thereafter for as long as deemed necessary.
- (c) If any disaster or emergency situation in the Township is beyond the control of local public or private agencies or has attained or threatens to attain the proportions of a major disaster, in addition to declaring a local state of emergency, the Supervisor may request the governor to declare a state of disaster or emergency, which shall be implemented by the coordinator immediately contacting and cooperating with the district coordinator in assessing the nature and scope of the disaster or emergency and recommending the personnel, services, and equipment that will be required for its prevention, mitigation, or relief as provided in Section 14 of the Act.
- (d) A local state of emergency declared by the Supervisor shall not be continued or renewed for more than seven (7) days without the consent of the Township Board.

**Sec. 6-009. Township Supervisor and Township Board powers.**

- (a) The Township Supervisor, with the approval of the Township Board, is hereby empowered and has the authority:

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

- (1) To appropriate and expend funds, make contracts, obtain and distribute equipment, materials and supplies for disaster purposes.
  - (2) To provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.
  - (3) To assign and make equipment available for duty, the employees, property or equipment of the Township relating to firefighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the Township.
  - (4) In the event of a foreign attack upon this state, to waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials and facilities, and the appropriation and expenditure of public funds.
- (b) The Township Supervisor, with the approval of the Township Board, shall establish procedures for the succession of government during emergencies where officials are unavailable for exercising the powers and discharging the duties of their respective offices.
  - (c) The Township Supervisor, with the approval of the Township Board, may make regulations permitting the coordinator to assemble and utilize the emergency services forces and provide disaster relief aid as prescribed in Section 6-008 and this section.
  - (d) When obtaining formal approvals would result in delay of relief activity, the Township Supervisor may, until the Township Board convenes, waive procedures and formalities otherwise required pertaining to the performance of public works, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase and distribution of supplies, materials and facilities and expenditure of existing funds. The Township Board is also empowered to waive any such procedures and formalities.
  - (e) Subject to any required budget and audit amendments and requirements, the funds that may be appropriated and spent under subsection (a) may include the Township's budget stabilization fund and portions of the workers compensation, cemetery care, and capital improvement fund balances that are designated for prefunding future budgetary events.

**Sec. 6-010. Township relationship to county emergency operations plan.**

- (a) As a community with a population of 25,000 or more, that has appointed its own emergency management coordinator, the Township's rights, powers and authority under the Act, this chapter, and any other emergency or disaster grants, funding, relief, or benefits are separate and independent from and not dependent on Oakland County or its emergency operations plan, rights, powers, and authority under the Act.
- (b) The participation of the Township in the county emergency operations plan prior to the amendment of this section by Ordinance No. 2020-004 shall be and is hereby terminated. This termination shall in no way limit or restrict the Township from continuing or entering into cooperative, reciprocal, or mutual aid agreements or compacts with Oakland County and authorities of adjacent or nearby political subdivisions.

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.**Sec. 6-011. Coordinator's powers and duties.**

- (a) The coordinator shall be responsible for the administration, planning, coordination and operation of all emergency preparedness activities in the Township and shall maintain a relationship with county, state and federal authorities, and the authorities of adjacent and nearby political subdivisions so as to insure the most effective emergency operations.
- (b) The duties of the office shall include, but not be limited to, the following:
  - (1) Development of the Township's emergency operations plan, and any other appropriate disaster plans, for the immediate use of all of the facilities, equipment, manpower and other resources of the Township for the purpose of minimizing or preventing damage to persons or property; and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety and general welfare.
  - (2) Coordinating the recruitment and training of volunteer personnel and agencies to augment the personnel and facilities of the Township for emergency purposes.
  - (3) Through public information programs, educating the population as to actions necessary and required for the protection of persons and property in case of a disaster.
  - (4) Conducting practice alerts and exercises to ensure the efficient operation of the Township's emergency organization and to familiarize residents of the Township with emergency regulations, procedures and operations.
  - (5) Coordinating the activity of all other public and private agencies engaged in any emergency or disaster relief programs.
  - (6) Negotiating with the owners or persons in control of buildings or other property for the use of such buildings or property for emergency or disaster relief purposes and designating suitable buildings as public shelters.
  - (7) Identifying departments and agencies to be included in the emergency operations plan as a disaster relief force.
  - (8) Coordinating Township emergency preparedness activities with those at the county level and adjacent Townships.
  - (9) Overseeing the implementation of all functions necessary during an emergency or disaster in accordance with the emergency operations plan, ensure that plan and Township actions under this chapter meet eligibility requirements for state and federal aid, assist in the development of mutual aid agreements, and develop and maintain a Township inventory of resources.

**Section 2 of Ordinance**

This Ordinance is adopted as an Emergency Ordinance in response to the coronavirus State of Emergency declared by the President of the United States, Governor of the State of Michigan, Oakland County Executive, and Township Supervisor and Board of Trustees so as to immediately implement and provide for the full and independent exercise by the Township of its separate powers and authority under the Emergency Management Act.

**Section 3 of Ordinance.**

This Ordinance shall not be construed to impair or affect any existing right, remedy, or proceeding pending at the time this Ordinance takes effect.

**Section 4 of Ordinance**

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.**Section 5 of Ordinance**

This Ordinance shall take effect immediately upon publication.

**CERTIFICATION**

I certify that this Ordinance was introduced and adopted as an Emergency Ordinance by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on March 23, 2020.

CHARTER TOWNSHIP OF WATERFORD

Date \_\_\_\_\_

By: \_\_\_\_\_  
Kimberly F. Markee, Township Clerk

Introduced and Adopted: March 23, 2020

Moved by Bartolotta,

Seconded by Markee; RESOLVED, to introduce and adopt the Emergency Amendments to Emergency Preparedness Ordinance No. 2020-004 as allowed by MCL 42.20(2) based on the Emergency identified in Section 2 of the Ordinance. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

**7. New Business****7.1 Consider Resolution Declaring Coronavirus Local State of Emergency**

The following Resolution was submitted by Township Attorney Dovre and Supervisor Wall.

Treasurer Birch read the Resolution Declaring Coronavirus Local State of Emergency.

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION DECLARING CORONAVIRUS LOCAL STATE OF EMERGENCY**

**RECITALS:**

A. The President of the United States, the Governor of the State of Michigan, and the Oakland County Executive have each declared a State of Emergency, and federal, state, and county orders, directives, guidelines, and recommendations, including from the Centers for Disease Control ("CDC"), have been issued in an effort to control the COVID-19 Coronavirus pandemic declared by the World Health Organization.

Consider Resolution Declaring Coronavirus Local State of Emergency Continued.

B. The federal, state, and county orders, directives, guidelines, and recommendations have included the closing of business establishments, cancelling, postponing, and limiting the numbers at gatherings of people, for postponing or limiting the number of persons required to physically attend public meetings, and appropriate steps by local governments in an effort to control the spread of COVID-19.

C. On March 18, 2020, the Governor issued Executive Order 2020-15, temporarily authorizing remote participation in public meetings and hearings as a suspension of the rules and procedures for physical presence at meetings and hearings of public bodies under the Open Meetings Act.

D. Most recently, on March 23, 2020, the Governor issued Executive Order 2020-21, temporarily ordering the suspension of all activities that are not necessary to sustain or protect life.

E. The Federal, State, and County Orders, Directives, Guidelines, and Recommendations have been changed or updated on a frequent basis and further changes or updates are expected.

F. COVID-19 and possible exposure to persons with it is a clear and present danger to the health, safety and welfare of Township personnel, and persons doing business with or residing in the Township that should be avoided.

G. Under the authority and responsibilities provided in the Charter Township Act, MCL 42.10, the Emergency Management Act, MCL 30.410, and Sections 6-007 and 6-008 of the Township's Emergency Preparedness Ordinance, the Township Supervisor has declared a local state of emergency due to the coronavirus, provided notice to the State Emergency Management and Homeland Security Division of the Michigan State Police that local resources are being utilized to the fullest extent possible and that the response and recovery elements of the Township's emergency operations plan have been activated, and ordered the closure of Township buildings to the public.

H. Under the Emergency Management Act, the Supervisor's Declaration of Emergency is limited to seven (7) days without Township Board consent.

H. The Township Board agrees with the Supervisor's Declaration of Emergency, and in addition to the closure of Township buildings to the public, believes the Supervisor should be authorized to make all determinations required of the Township under the Governor's COVID-19 State of Emergency Declaration and existing and future Executive Orders, specifically including 2020-21, that to the extent a public meeting must and may be held under that Executive Order, that all participation be remote as authorized by Executive Order 2020-15, and that additional emergency measures and actions should be taken or authorized.

**IT IS THEREFORE DECLARED** by the Board of Trustees of the Charter Township of Waterford, Oakland County, Michigan, that there is a Local State of Emergency in the Township due to the coronavirus, COVID-19 State of Emergency already declared by the President of the United States, Governor of the State of Michigan, Oakland County Executive, and Township Supervisor.

**IT IS FURTHER DECLARED THAT:**

1. Except for legally required meetings and necessary exceptions that absolutely require physical presence and subject to restrictions approved by the Supervisor, Township owned or occupied buildings are closed to the public, with the Supervisor authorized and directed to determine and provide public notice of this closure and the manner in which the public may communicate with Township offices, which shall continue to be staffed by Township personnel in a manner and at a level determined by the Supervisor.

Consider Resolution Declaring Coronavirus Local State of Emergency Continued.

2. The Township Board authorizes the Township Supervisor to take appropriate measures, in his discretion, to respond to or protect Township citizens, businesses, and personnel from the declared State of Emergency by adopting and enforcing measures, including but not limited to:

- a. Making determinations and taking actions necessary to comply with a Federal, State, or County Order or Directive that is binding on the Township.
- b. Limiting Township meetings and functions to those required by law.
- c. Extending deadlines for Township responses to submissions and applications for Township approvals, permits, and inspections.
- d. Temporarily releasing all non-essential Township personnel from reporting to the Township offices for work.
- e. Approve the payment of bills after additional approval of the Township Clerk or Treasurer as necessary to avoid interest, penalties, or delinquency.
- f. Authorize temporary employees or contractors, equipment rental, supply and material purchases, and necessary contracts.
- g. Canceling, postponing, or establishing emergency rules for, any public meeting of a Township Board, Commission, or Committee.

3. That for public meetings of Township Boards, Commissions, or Committees that are subject to the Open Meetings Act that must and may be held, that all participation be remote as authorized by Executive Order 2020-15, and that only if the requirements of that Order cannot be complied with and a meeting with persons in physical attendance is allowed by a Governor Executive Order, that the number of persons physically attending should be documented, and limited to the extent possible and legal, in an effort to protect the health and safety of persons that do attend by the following measures:

- a. Persons that do physically attend a meeting be required to provide their name, address, and an email address or phone number for follow-up contact in the event someone at that meeting tests positive for COVID-19.
- b. Encouraging members of the public desiring to attend a meeting to refrain from doing so in- person in favor of attending remotely by viewing and participating in one of the ways provided in the Governor's Emergency Executive Order 2020-15, as approved by the Supervisor and described on the Township website and in the Notice of the meeting.
- c. Members of the public that attend a meeting in person, refrain from all physical contact with and maintain a minimum distance of six (6') feet from other persons in attendance at the meeting or in the building in which it is held.
- d. Members of the public that attend and speak at a meeting, refrain from touching the microphones, podium, and tables and from approaching the members or support staff for the Board/Commission/Committee.
- e. To provide the time for public comment as required by the Open Meetings Act at the beginning of the Agenda.
- f. Measures as necessary to complying with the maximum number of persons at a gathering as ordered, directed, or recommended by the President, CDC, Governor, or County Executive.

4. This Declaration shall remain in effect until the Governor's declared State of Emergency is terminated or the Supervisor determines that the coronavirus emergency upon which this Declaration is based no longer exists in the Township.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on March 23, 2020.

Consider Resolution Declaring Coronavirus Local State of Emergency Continued.

Charter Township of Waterford

\_\_\_\_\_  
Date\_\_\_\_\_  
Kimberly F. Markee, Township Clerk

Moved by Joliat,

Seconded by Frasca; RESOLVED, to Motion to adopt the Resolution Declaring Coronavirus Local State of Emergency as revised and presented by the Township Attorney on March 23, 2020, to include the Governor's Executive Order 2020-21 issued earlier today.. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

**7.2 Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding COVID-19**

The following Resolution was received from Mark Similar, Human Resources Director.

Trustee Bartolotta Read the Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding Covid-19.

**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD**

**RESOLUTION OF WATERFORD TOWNSHIP EMERGENCY RESPONDERS  
EMERGENCY FAMILY MEDICAL LEAVE EXPANSION ACT REGARDING COVID-19**

**Whereas**, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death that can easily spread from person to person; and

**Whereas**, in response to the outbreak on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a Public health emergency; and

**Whereas**, on March 10, 2020, Governor Gretchen Whitmer declared a state of emergency across the State of Michigan pursuant to Executive Order No. 2020-4; and

**Whereas**, on March 13, 2020, President Donald Trump declared a national state of emergency due to the outbreak; and

**Whereas**, in response to the present public health crisis, the House of Representatives adopted House Resolution 6201 establishing the Emergency Family Medical Leave Expansion Act; and

Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding COVID-19 Continued.

**Whereas**, pursuant to the language in the statute which goes into effect on April 2, 2020, Section 3105, special rule for health care providers and emergency responders provides that employer of an employee who is a health care provider or an emergency responder may elect to exclude such employees from the application of this provision and the amendments made under Section 3102 of this Act; and

**Whereas**, additional protections have also been afforded to first responders because of the important and critical nature of their continued working and responding to duty during this emergency; and

**Whereas**, the public safety of the residents of Waterford Township remains the critical concern at present and the necessity of acting in accordance with this special rule is in the best interests of the residents of Waterford Township.

**NOW THEREFORE BE IT RESOLVED:**

1. That the Township Board of Trustees of the Charter Township of Waterford has as determined effective, Monday, March 23, 2020 exempt all emergency responders from the provisions of Emergency Medical and Family Leave Expansion Act

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Waterford, County of Oakland, State of Michigan, at a regular meeting held on the 23 day of March, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will or have been made available as required by said Act.

---

Kim Markee, Clerk

Dated: March 23, 2020

Moved by Joliat,

Seconded by Frasca; Resolved, to approve the Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding Covid-19. A Roll Call Vote Was Taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

7.3 **Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19**

The following Resolution was received from Mark Similar, Human Resources Director.

Clerk Markee read the Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19.

**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD**

**RESOLUTION OF WATERFORD TOWNSHIP EMERGENCY  
RESPONDERS EMERGENCY PAID SICK LEAVE ACT REGARDING COVID-19**

**Whereas**, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death that can easily spread from person to person; and

**Whereas**, in response to the outbreak on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a Public health emergency; and

**Whereas**, on March 10, 2020, Governor Gretchen Whitmer declared a state of emergency across the State of Michigan pursuant to Executive Order No. 2020-4; and

**Whereas**, on March 13, 2020, President Donald Trump declared a national state of emergency due to the outbreak; and

**Whereas**, in response to the present public health crisis, the House of Representatives adopted House Resolution 6201 establishing the Emergency Family Medical Leave Expansion Act; and

**Whereas**, pursuant to the language in the statute which goes into effect on April 2, 2020, Section 3105, special rule for health care providers and emergency responders provides that employer of an employee who is a health care provider or an emergency responder may elect to exclude such employees from the application of this provision and the amendments made under Section 3102 of this Act; and

**Whereas**, additional protections have also been afforded to first responders because of the important and critical nature of their continued working and responding to duty during this emergency; and

**Whereas**, the public safety of the residents of Waterford Township remains the critical concern at present and the necessity of acting in accordance with this special rule is in the best interests of the residents of WATERFORD Township.

**NOW THEREFORE BE IT RESOLVED:**

1. That the Township Board of Trustees of the Charter Township of Waterford has as determined effective, Monday, March 23, 2020 exempt all emergency responders from the provisions of Emergency Paid Sick Leave Act

Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19 Continued.**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Waterford, County of Oakland, State of Michigan, at a regular meeting held on the 23rd day of March, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will or have been made available as required by said Act.

---

Kim Markee, Clerk

Dated: March 23, 2020

Supervisor Wall discussed the Emergency Declarations made by Governor Whitmer, the importance of social distancing and abiding by the Shelter in Place Order.

Police Chief Underwood addressed the Board of Trustees regarding the Resolution.

Moved by Joliat,

Seconded by Markee; RESOLVED, to approve the Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

**7.4 HIDTA Sub- Recipient Agreement between the County of Oakland and the Township of Waterford**

Please find the above described agreement and resolution for your review and approval. As a result of cooperation and membership with the Oakland County Narcotics Enforcement Team (NET), we are fortunate to participate in this grant opportunity.

As a sub-recipient of this federal grant we will recover up to \$4,875.00 in qualifying overtime costs for the detective we have assigned to NET.

We have participated in this grant opportunity each year that our personnel have been assigned to NET. We respectfully request this honorable body approve this agreement by resolution as requested.

If you have any questions, please don't hesitate to contact me.

Clerk Markee Read the High Intensity Drug Trafficking Area (Hidta) Subrecipient Agreement Between the County of Oakland and Township of Waterford.

**RESOLUTION**

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN**

**PROGRAM YEAR 2020  
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)  
SUBRECIPIENT AGREEMENT BETWEEN  
THE COUNTY OF OAKLAND AND TOWNSHIP OF WATERFORD**

**RESOLUTION**

**WHEREAS**, the Charter Township of Waterford and the County of Oakland will enter into an Agreement for the purpose of delineating their relations and responsibilities regarding the County's use of Grant Funds to reimburse the Township for overtime expenses incurred related to its participation in the County's Narcotic Enforcement Team (N.E.T.); and

**WHEREAS**, the N.E.T. is a multi-jurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office; and.

**WHEREAS**, Oakland County submitted an Initiative Description and Budget Proposal to the Executive Board for Michigan High Intensity Drug Trafficking Area (HIDTA) to grant N.E.T. an award of \$140,000 for program year 2020; and

**WHEREAS**, Oakland County, as the legal entity that administers N.E.T., has the authority to allocate a portion of the Grant funds for N.E.T. to reimburse Waterford Township for qualifying overtime costs subject to the terms and conditions of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Waterford Board of Trustees approves the Subrecipient Agreement between the County of Oakland and the Charter Township of Waterford, for the High Intensity Drug Trafficking Area (HIDTA), subject to all the terms and conditions, January 1, 2020 through December 31, 2020.

**BE IT FUTHER RESOLVED**, that the Charter Township of Waterford Board of Trustees authorizes Supervisor Gary Wall to sign all documents necessary in finalizing Agreement.

AYES:

NAYES:

ABSENT:

**CERTIFICATION**

I, Kim Markee, Township Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify the foregoing is a true and correct copy of a resolution adopted by the Board at their regular meeting held on the 23<sup>rd</sup> day of March, 2020.

---

Kim Markee, Township Clerk

High Intensity Drug Trafficking Area (Hidta) Subrecipient Agreement Between the County of Oakland and Township of Waterford.

Moved by Joliat,

Seconded by Markee; RESOLVED, to Trustees approves the Subrecipient Agreement between the County of Oakland and the Charter Township of Waterford, for the High Intensity Drug Trafficking Area (HIDTA), subject to all the terms and conditions, January 1, 2020 through December 31, 2020.. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

## 7.5 Resolution to Re-Establish the Waterford Township Public Library

The following memo was received from Joan Rogers, Library Director.

The Library Advisory Board requests consideration of adopting the attached resolution to re-establish the Waterford Township Public Library under the recently amended Charter Township Act, which makes provision for re-establishing the library under this amendment. Since 2019 PA 24 was signed into law the Library Advisory Board has considered this matter, reviewing the options available to the Township, including making no change, and have concluded that the best course of action is to request the Township Board to take this action. The rationale for this includes

- Now that 2019 PA 24 has been enacted it allows us to reestablish with the same principles in place as in 1963 when the Township Board first established the Library.
- Our library has resisted encouragement from the Library of Michigan to reestablish when our options were limited to either PA 164 or District Library status as either of these options includes governance by an elected Library Board.
- Our library's role as a Township Department has been one of mutual benefit to both local government and the library's ability to provide service to our community
- The newly amended law now offers the option to continue this successful relationship seamlessly, without the need for any change in our current policies and procedures or the range of services we offer now or will develop in the future.

In reviewing these options on behalf of the Library Advisory Board, Kimberly Markee, Township Board liaison to the Library Advisory Board and Joan Rogers, Library Director, have discussed this matter with the Township attorney as well as consulted with Clare Membiela, MLS, J.C, Library Law Consultant at the Library of Michigan and Catherine A. Mullhaupt, Staff Attorney, Michigan Township Association. The Library Advisory Board believes that as state law now makes provision for our library to re-establish under current law in a manner that preserves our current mode of operation it is best to take full advantage of it.

In addition, Ms. Membiela noted that, as part of this re-establishment, the Library Advisory Board/Committee members would have to be reappointed. The packet also includes two attachments, first revised Bylaws for the Library Advisory Committee and second updated Rules of Conduct, revised per recommendations by Attorney Dovre, with changes to numbers 2, 9 and 10 (on firearms) based on court cases or decisions.

Clerk Markee read the Resolution to Continue, Reestablish, and Maintain Free Public Library.

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION TO CONTINUE, REESTABLISH, AND MAINTAIN FREE PUBLIC LIBRARY**

**RECITALS:**

1. The Waterford Library ("Library") was established as a public library by Resolution of the Township Board of Trustees (Township Board) on July 22, 1963, under the provisions of Public Act No. 269 of 1955, and since that time has been under the control of the Township Board that has been the governing board of the Library.
2. Effective January 1, 1977, Public Act No.269 of 1955 was repealed and replaced by the Revised School Code, which did not include the provisions under which the Library was established, operating, and being maintained, MCL 340.901 - MCL 340.905.
3. As the governing board of the library and as had been allowed by Public Act No. 269 of 1955, on April 27, 2012, the Township Board approved establishing the Library as a free public library under Section 10 of Public Act No. 164 of 1877, MCL 397.210, by approving ballot language for the proposed levy of a dedicated library millage for 1 of the 2 mills allowed by that statute for a period of 10 years.
4. At the August 1992 primary election, the majority of voters approved establishing the Library as a free public library under MCL 397.210, by approving the dedicated library millage of 1 mill for 10 years.
5. Renewal of the dedicated library millage approved in 1992 was approved by the voters in 2002 for 10 years, and again in 2012 for 10 years through 2022.
6. Relying on MCL 397.210, as amended in 1994, the Township has treated the dedicated library millage as an authority millage that is not included in the charter township tax limitations under MCL 42.27.
7. Effective June 18, 2019, Public Act No. 24 of 2019 amended Section 13a of the Charter Township Act, MCL 42.13a, to allow a charter township to reestablish and maintain a free public library that was established as a township library under a repealed act, such as Public Act No. 269 of 1955.
8. Although notwithstanding the repeal of Public Act No. 269 of 1955, the Library of Michigan has considered the Library to be legally established for purposes of State Aid and Penal Fines distribution, with the new authorization option for free public libraries in charter townships under the amended MCL 42.13a, it has encouraged the Township to take formal action necessary to establish or reestablish the Library under an existing Michigan statute
9. At the request of the Library Advisory Board, and without acknowledging the necessity of taking such action, or prejudice to the Township's ability to collect and allow the voters to renew the dedicated library millage under MCL 397.210, the Township Board has determined to continue its free public library and reestablish and maintain it as now allowed by MCL 42.13a.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

**IT IS THEREFORE RESOLVED** that the Library shall continue as a free public library and is hereby reestablished and shall be maintained as a free public library as authorized by MCL 42.13a.

**IT IS FURTHER RESOLVED** that the Township Board shall continue to serve as the Board of Directors for the Library with final authority over all Library matters.

**IT IS FURTHER RESOLVED** that the Township Board hereby appoints the following current Library Advisory Board members to serve as the seven (7) member Library Advisory Committee required by MCL 42.13a for the remainder of their Library Advisory Board terms as indicated, with all subsequent terms to be for three (3) years. The Township Board may fill vacancies on the Library Advisory Commission and may remove a member with or without cause.

|                   |                                        |
|-------------------|----------------------------------------|
| Kim Markee        | November 2020 (Township Board Liaison) |
| Nicole Alef       | December 2020                          |
| Keith Maisner     | December 2020                          |
| John Berger       | December 2021                          |
| Gretchen Caldwell | December 2021                          |
| JoAnn Kohler      | December 2022                          |
| Tracie McDonnell  | December 2022                          |

**IT IS FURTHER RESOLVED** that the Library Advisory Committee shall advise the Township Board with regard to development, operation, and maintenance of the Library.

**IT IS FURTHER RESOLVED** that the attached Bylaws of the Library Advisory Committee, which are based on the Bylaws of the Waterford Township Public Library Advisory Board approved by the Township Board in 2006 are approved and established for the matters contained in those Bylaws.

**IT IS FURTHER RESOLVED** that the attached Rules of Conduct approved by the Township Board in 2005 are established as rules and regulations for the operation of the reestablished Library.

**IT IS FURTHER RESOLVED** that policies and procedures currently followed in the operation of the Library are established as rules and regulations for the reestablished Library, including but not limited to the following:

1. All persons who are residents of the Township shall be entitled to the privileges of the Library.
2. The Library is a department of Waterford Township government, and as such, all actions relating to the Library for recovery of any penalties shall be brought in the name of the Township.
3. Wherever any legal action is taken or becomes necessary concerning the Library, the Township Clerk shall be the representative of the Library to work with the Township's Attorney.
4. The existing library fund shall continue as the separate and dedicated library fund required by MCL 42.13a, and the Township Treasurer shall apply for and receive from the proper authorities all moneys appropriated for the Library, maintain the separate and dedicated library fund, and pay out such library moneys on the order of the Township Board.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

5. The librarian appointed by the Township Board to serve as Director of the Library shall be responsible to the Township Board for the impartial enforcement of all rules and regulations lawfully established in relation to the Library.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees by the roll call vote indicated at a regular meeting of the Board on March 23, 2020, at which a quorum was present.

Charter Township of Waterford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

**Bylaws of the Waterford Township  
Free Public Library Advisory Committee**

**Article I. Name**

As provided in the Township Board's March 23, 2020, Resolution to Continue, Reestablish, and Maintain Free Public Library ("Resolution"), this organization, previously known as the Waterford Township Public Library Advisory Board, is now named the Waterford Township Free Public Library Advisory Committee, may be referred to as the Library Advisory Committee, and is referred to in these Bylaws as the "Committee."

**Article II. Purposes**

As provided in the Resolution, the purpose of the Committee shall be to advise the Township Board with regard to the development, operation, and maintenance of the Township's free public library ("Library.") As part of or in addition to that purpose, the Committee is authorized and expected:

1. To consider and study the reasonable needs of the Library and to formulate and report the findings from time to time to the Supervisor and Township Board.
2. To create and maintain public interest and conduct related activities in the Township Library system of the community.
3. To review and provide recommendations on the proposed Library Budget as prepared by the Librarian prior to its submittal to the Township Supervisor.
4. To review established library policies annually and make recommendations.
5. To encourage and maintain liaison with the regional library system.

**Article III. Membership, Terms and Appointment****Section 1.**

As provided in the Resolution, the Committee shall consist of seven (7) members, of whom not more than one shall be a member of the Township Board, or a full time employee of the Township. The President of the "Waterford Friends of the Library" may sit as an additional, ex-officio member — without vote.

**Section 2.**

The Township Supervisor shall recommend proposed members of the Committee to the Township Board for appointment. After the initial appointments provided in the Resolution, appointed members shall serve for terms of three years each. Except as necessary to maintaining a seven (7) member Committee, members should not be appointed so serve more than two (2) consecutive terms, excluding the initial terms provided in the Resolution.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

## Section 3.

Each Committee vacancy shall be reported to the Supervisor and Township Board and shall be filled by appointment as provided in Article III, Section 2, for the unexpired term.

## Section 4.

Committee members shall serve without compensation.

## Section 5.

As provided in the Resolution, Committee members may be removed by the Township Board with or without cause. By majority vote, the Committee may request that the Township Board remove a Committee member for one or more specified reasons, which may include two (2) consecutive absences without prior notification.

**Article IV. Officers**

## Section 1.

The Committee shall elect from its members a Chairperson, a Vice Chairperson, a Secretary and such other officers as they shall deem necessary.

## Section 2.

Officers shall be elected by ballot for a one-year term beginning in January.

## Section 3.

An officer vacancy shall be filled at the next regular meeting of the Committee after the vacancy occurs.

## Section 4.

The Chairperson shall preside at all regular and special meetings of the Committee and serve as the official spokesperson to the Township Board for the affairs of the Committee.

## Section 5.

The Vice Chairperson shall perform the duties of the Chairperson if the Chairperson is unable to do so due to absence or other reason.

## Section 6.

The Secretary shall be responsible for the preparation of minutes of all Committee meetings, providing a copy following the meeting to each Committee member and to the Township Board, and for keeping a true and accurate file of all records. "Resolve to recommend" shall be used in the minutes to indicate items to be included on the Township Board agenda with a request that the Township Clerk send to the Committee Secretary the true and certified copy of the Township Board action on each recommendation.

**Article V. Meetings**

The Committee shall meet monthly. Special meetings may be called by the Chairperson.

**Article VI. Subcommittees**

The Chairperson of the Committee shall appoint Subcommittees as needed.

Resolution to Continue, Reestablish, and Maintain Free Public Library.**Article VII. Librarian**

The Librarian shall be responsible for the administration of the Library under the supervision of the Township Supervisor and review by the Township Board. Subject to and as provided by that supervision, the Librarian responsibilities include the care of the equipment; for the employment and direction of the staff; for the efficiency of the library's service to the public; and for the operation of the library under the financial conditions set forth in the annual budget. The fiscal year shall be consistent with the fiscal year of the Township. The Librarian shall attend all Committee meetings, without vote.

**Article VIII. Parliamentary Authority**

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Committee in all cases to the extent necessary, applicable, and not inconsistent with these Bylaws and any special rules of order the Committee may adopt.

**Article IX. Amendment**

These Bylaws may be amended with the concurrence of four (4) members of the Committee and with approval of the Township Board.

**Rules of Conduct for Library Use**

The Waterford Township Public Library's purpose is to welcome and serve all individuals and groups who wish to use appropriately its materials and facilities. The Rules of Conduct are not meant to restrict library use or to deny library services and facilities to people who need them. Instead, the Rules are meant to promote a quiet, safe, attractive, sanitary, and orderly atmosphere and to ensure every person's constitutional right to use Library materials and to have reasonable access to Library facilities without unreasonable interference from any other person. Anyone violating any of these Rules may be asked to leave the Library for the remainder of the day, or for a longer period of time under the circumstances described below. Any person who refuses to leave the Library after being requested to do so for violating these Rules or returns to the Library prior to the authorized time will be subject to arrest and prosecution for trespass. These Rules apply to all Library facilities, including but not limited to the Main Library.

Persons using Library facilities shall not violate any provision of the Township Code of Ordinances, and shall not:

1. Make loud or unnecessary sounds or noises, which disturb the quiet of the Library, other persons or Library Staff.
2. "Loiter", which is defined as remaining in the Library without reading, studying, or using Library materials or facilities or being engaged in Library-related activities, and being on the Library premises, which includes the parking lot and area surrounding the library building, in a manner that is unlawful under Section 11-175 of the Township Code of Ordinances.
3. Use cell phones in any part of the library other than the entryway.
4. Harass, intimidate, disturb, stalk, or threaten any person by word or act, or interfere with any other person's use of the Library facilities by behaving in any manner which reasonably can be expected to disturb other persons or interfere with their use of the Library. Examples of such behavior include but are not limited to, fighting, use of objectionable language, staring at another person, following another person, and singing or talking to others in monologues.
5. Behave in a way that presents an imminent danger to the life or safety of others, including intentional non-emergency activation of alarmed exits, fire alarms, etc.
6. Engage in excessive displays of affection or sexually inappropriate conduct.
7. Consume food or beverages except in connection with events catered for or sponsored through the Library in approved locations.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

8. Enter the Library barefoot or without wearing a shirt.
9. Sleep, or solicit or beg in a manner that is unlawful under Section 11-003 of the Township Code of Ordinances.
10. Have possession of any of the following in the library building:
  1. Fireworks or explosive device.
  2. Firearms in violation of the laws of the United States or the State of Michigan.
  3. A Knife, Dirk, or Stiletto with a blade longer than three (3) inches or that is mechanically operated.
11. Damage Library property.
12. Be present on the premises while in possession of liquor, non-prescribed controlled substance or alcoholic beverages, or be under the influence of any such substance or beverage.
13. Bring any animal into the facilities except service animals trained to aid the disabled and animals brought into the Library in conjunction with Library programs.
14. Operate any radio, iPod, CD player, phone, any other personal device, or headphones provided by the Library for its computer workstations so that any other person can hear it.
15. Have bodily hygiene so offensive as to constitute a nuisance to other persons.
16. Violate any of these Rules of Conduct or fail to follow posted policies, directives, or procedures.
17. Refuse or fail to leave the Library facilities after having been requested to do so for violating these Rules.
18. Violate any policy or procedure regarding the use of the Library's computers or the Internet. The violation of any such policies or procedures may result in the loss of computer privileges as follows: 1<sup>st</sup> violation – 30 days, 2<sup>nd</sup> violation – 60 days, 3<sup>rd</sup> violation – up to one year.

Any person who violates Rule 4, Rule 10, or Rule 11, or who repeatedly (two or more times) violates any other Rule, may be denied access to the Library by the Director upon notice for a period of up to 90 days. Provided, however, before denying access to any person the Director shall provide the person with a reasonable opportunity to be heard on the matter. Any person denied such access may appeal the denial to the Township Board of Trustees. The Township Board of Trustees shall provide the person with the opportunity to be heard before deciding the appeal.

Moved by Markee,

Seconded by Joliat; RESOLVED, to adopt the Resolution to Continue, Reestablish, and Maintain Free Public Library with its attached Bylaws of the Waterford Township Free Public Library Advisory Committee and Rules of Conduct for Library Use prepared by the Township Attorney and presented by the Library Director. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

### 7.6 Possible Teamsters Local 214 Contract Ratification

The Waterford Township and Teamsters Local 214, Tentative Agreement dated February 24, 2020, was submitted by Mark Similar, Human Resource Director.

Moved by Bartolotta,

Seconded by Frasca; RESOLVED, to approve the Teamsters Local 214 Contact Ratification. A roll call vote was taken. A copy of the Tentative Agreement is attached to these minutes.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

### 7.7 Cerebral Palsy Awareness Resolution

Trustee Bartolotta read the Resolution Designating March 25, 2020, As Cerebral Palsy Awareness Day.

**RESOLUTION  
CHARTER TOWNSHIP OF WATERFORD  
DESIGNATING MARCH 25, 2020  
CEREBRAL PALSY AWARENESS DAY**

- |                 |                                                                                                                                                                                                                      |
|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Whereas,</b> | a group of permanent disorders of the development of movement and posture that are attributed to nonprogressive disturbances that occur in the developing brain is referred to as "cerebral palsy";                  |
| <b>Whereas,</b> | cerebral palsy, the most common motor disability in children, is caused by damage to 1 or more specific areas of the developing brain, which usually occurs during fetal development before, during, or after birth; |
| <b>Whereas,</b> | the majority of children who have cerebral palsy are born with cerebral palsy, but cerebral palsy may be undetected for months or years;                                                                             |
| <b>Whereas,</b> | 75 percent of individuals with cerebral palsy also have 1 or more developmental disabilities, including epilepsy, intellectual disability, autism, visual impairment, or blindness;                                  |
| <b>Whereas,</b> | according to information released by the Centers for Disease Control and Prevention—(1) the prevalence of cerebral palsy is not changing over time; and (2) an estimated 1 in 323 children has cerebral palsy;       |
| <b>Whereas,</b> | approximately 764,000 individuals in the United States are affected by cerebral palsy;                                                                                                                               |
| <b>Whereas,</b> | although there is no cure for cerebral palsy, treatment often improves the capabilities of a child with cerebral palsy;                                                                                              |
| <b>Whereas,</b> | scientists and researchers are hopeful for breakthroughs in cerebral palsy research;                                                                                                                                 |

Cerebral Palsy Awareness Resolution Continued.

**Whereas,** researchers across the United States conduct important research projects involving cerebral palsy; and

**Whereas,** the Charter Township of Waterford, Board of Trustees, can raise awareness of cerebral palsy in the public and the medical community:

**Now, therefore, be it Resolved,** that the Charter Township of Waterford designates March 25, 2020, as “Cerebral Palsy Awareness Day” and encourages each individual in the Charter Township of Waterford to become better informed about and aware of cerebral palsy.

March 25, 2020

\_\_\_\_\_  
Kim Markee, Township Clerk

Moved by Frasca,  
Seconded by Markee; RESOLVED, to approve the Cerebral Palsy Awareness Resolution Designating March 25, 2020, as Cerebral Palsy Awareness Day. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

## 7.8 Child Abuse Prevention and Awareness Month

Trustee Joliat read the Child Abuse Prevention and Awareness Month, April 2020, Proclamation.

### PROCLAMATION CHILD ABUSE PREVENTION AND AWARENESS MONTH

#### APRIL 2020

**WHEREAS,** abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation;

**WHEREAS,** one in ten (10) children will be sexually abused before the age of 18;

**WHEREAS,** this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today’s technology has brought with a new and dangerous form of child endangerment, the online predator;

**WHEREAS,** the devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole;

**WHEREAS,** **CARE House of Oakland County** works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children; and partners with community organizations and agencies to offer programs and services aimed at preventing child abuse.

Child Abuse Prevention and Awareness Month Continued.

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Waterford, County of Oakland, State of Michigan, do hereby proclaim April 2020 as Child Abuse Prevention and Awareness Month in the Township of Waterford, and call on all citizens, community agencies, organizations, and businesses to increase their participation in efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

March 23, 2020

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Kim Markee, Township Clerk

Moved by Joliat,  
Seconded by Bartolotta; RESOLVED, to Proclaim April 2020 Child Abuse Prevention and Awareness Month. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

Clerk Markee discussed donating to Care House of Oakland County in support of Child Abuse Prevention and Awareness Month. Care House of Oakland County will provide blue pinwheels to plant pinwheel gardens throughout Oakland County.

## 7.9 Public Comments Limited to Three (3) Minutes per Topic

Supervisor Wall announced that the public may call in to 248-674-6200 to make public comments.

Supervisor Wall addressed the Public regarding COVID-19 Pandemic. Today the Governor announced Executive Order No. 2020-21, Temporary Requirement to suspend activities that are not necessary to sustain or protect life. The Executive Order takes effect on March 24, 2020, at 12:01 a.m., and continues through April 13, 2020 at 11:59 p.m.

Self-Quarantine, Avoid person-to-person contact, Keep 6ft. apart, and Stay at home when possible.

Grocery stores, banks, and will be open. If you have to go out please keep 6ft away from everyone. The quicker this comes to a peak the better off it will be for everyone.

Fire Chief Covey addressed the Board praising the Firefighters, Dispatchers and Police Officers. They are all doing a thankless job, they are worried but they are tough. They will be there to take care of the community, please keep them in your prayers.

Clerk Markee announced that the Board was seated 6 feet apart and that Trustee Thomas was on vacation and not ill.

**ADJOURNMENT**

Moved by Birch;

Seconded by Joliat, RESOLVED, to adjourn the meeting at 7:20 p.m.

Motion carried unanimously.

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Kimberly F. Markee, Clerk

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Gary Wall, Supervisor

03/19/2020 11:11 | WATERFORD TOWNSHIP  
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| P 1  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

| CHECK # | CHECK DATE | TYPE    | VENDOR NAME                       | UNCLEARED | CLEARED | BATCH | CLEAR DATE |
|---------|------------|---------|-----------------------------------|-----------|---------|-------|------------|
| 288517  | 03/23/2020 | PRINTED | 011021 ADI                        | 1,791.96  |         |       |            |
| 288518  | 03/23/2020 | PRINTED | 011036 A&M PLUMBING               | 385.77    |         |       |            |
| 288519  | 03/23/2020 | PRINTED | 011730 ARROW PRINTING             | 1,352.82  |         |       |            |
| 288520  | 03/23/2020 | PRINTED | 011930 AWWA                       | 6,341.00  |         |       |            |
| 288521  | 03/23/2020 | PRINTED | 013510 SCORE SPORTS               | 2,592.50  |         |       |            |
| 288522  | 03/23/2020 | PRINTED | 013736 ARG PRO LLC                | 437.50    |         |       |            |
| 288523  | 03/23/2020 | PRINTED | 014472 ALPHA DIRECTIONAL BORING   | 4,000.00  |         |       |            |
| 288524  | 03/23/2020 | PRINTED | 014474 ALCOHOL DRUG ADMINISTRATI  | 2,319.00  |         |       |            |
| 288525  | 03/23/2020 | PRINTED | 014479 LB OFFICE PRODUCTS         | 225.00    |         |       |            |
| 288526  | 03/23/2020 | PRINTED | 021079 BAKER & TAYLOR BOOKS       | 5,093.96  |         |       |            |
| 288527  | 03/23/2020 | PRINTED | 021770 BSN SPORTS INC             | 40.00     |         |       |            |
| 288528  | 03/23/2020 | PRINTED | 023016 BATTERIES PLUS             | 103.50    |         |       |            |
| 288529  | 03/23/2020 | PRINTED | 023123 JUDY BALDAK                | 111.00    |         |       |            |
| 288530  | 03/23/2020 | PRINTED | 023281 KEVIN BELLANT              | 697.13    |         |       |            |
| 288531  | 03/23/2020 | PRINTED | 023299 BELL & SONS                | 127.19    |         |       |            |
| 288532  | 03/23/2020 | PRINTED | 023732 BRENDDEL'S SEPTIC TANK SER | 330.00    |         |       |            |
| 288533  | 03/23/2020 | PRINTED | 023799 KATHRYN BROWN              | 33.41     |         |       |            |
| 288534  | 03/23/2020 | PRINTED | 031530 MONTGOMERY & SONS INC      | 100.00    |         |       |            |
| 288535  | 03/23/2020 | PRINTED | 031928 BONGERO CONSTRUCTION, INC  | 100.00    |         |       |            |
| 288536  | 03/23/2020 | PRINTED | 032948 ADRIENNE EARLY             | 100.00    |         |       |            |
| 288537  | 03/23/2020 | PRINTED | 032949 JAMES WILHELM              | 400.00    |         |       |            |
| 288538  | 03/23/2020 | PRINTED | 032950 MELISSA ROSALES            | 100.00    |         |       |            |
| 288539  | 03/23/2020 | PRINTED | 032951 FINISH WORKS CARPENTRY     | 600.00    |         |       |            |
| 288540  | 03/23/2020 | PRINTED | 041192 CDW GOVERNMENT INC         | 15,313.29 |         |       |            |
| 288541  | 03/23/2020 | PRINTED | 041216 CGS SAFETY TRAINING, INC   | 1,920.00  |         |       |            |
| 288542  | 03/23/2020 | PRINTED | 044214 CHARRON SERVICES           | 90.00     |         |       |            |
| 288543  | 03/23/2020 | PRINTED | 051440 DLT SOLUTIONS LLC          | 2,482.00  |         |       |            |
| 288544  | 03/23/2020 | PRINTED | 053580 DOORS OF PONTIAC           | 2,780.56  |         |       |            |
| 288545  | 03/23/2020 | PRINTED | 053612 DOVER & COMPANY, LLC       | 225.00    |         |       |            |
| 288546  | 03/23/2020 | PRINTED | 053867 DUBOIS CHEMICALS INC       | 500.00    |         |       |            |
| 288547  | 03/23/2020 | PRINTED | 061010 EAST COAST FLAG & BANNER   | 409.89    |         |       |            |
| 288548  | 03/23/2020 | PRINTED | 063004 EAGLE GRAPHICS AND DESIGN  | 276.25    |         |       |            |
| 288549  | 03/23/2020 | PRINTED | 063546 ENABLE POINT INC           | 1,089.00  |         |       |            |
| 288550  | 03/23/2020 | PRINTED | 063951 KATHRYN R EYMAN            | 200.00    |         |       |            |
| 288551  | 03/23/2020 | PRINTED | 082298 4IMPRINT                   | 364.57    |         |       |            |
| 288552  | 03/23/2020 | PRINTED | 083452 SUBURBAN FORD OF WATERFOR  | 3,367.78  |         |       |            |
| 288553  | 03/23/2020 | PRINTED | 083580 FORSTER BROTHERS           | 133.00    |         |       |            |
| 288554  | 03/23/2020 | PRINTED | 091835 GUNNERS METERS & PARTS IN  | 1,066.00  |         |       |            |
| 288555  | 03/23/2020 | PRINTED | 093025 GALE/CENGAGE LEARNING      | 231.61    |         |       |            |
| 288556  | 03/23/2020 | PRINTED | 093451 GLOBAL OFFICE SOLUTIONS    | 3,631.99  |         |       |            |
| 288557  | 03/23/2020 | PRINTED | 093608 GOYETTE MECHANICAL CO, IN  | 2,823.48  |         |       |            |
| 288558  | 03/23/2020 | PRINTED | 093705 GRAINGER                   | 188.76    |         |       |            |
| 288559  | 03/23/2020 | PRINTED | 093847 STEVE GUTH                 | 2,310.00  |         |       |            |
| 288560  | 03/23/2020 | PRINTED | 103641 HOME CONFINEMENT           | 290.00    |         |       |            |
| 288561  | 03/23/2020 | PRINTED | 103841 HUTCHINSONS ELECTRIC INC   | 2,030.25  |         |       |            |
| 288562  | 03/23/2020 | PRINTED | 113488 IMPERIAL AUTO WASH         | 258.00    |         |       |            |
| 288563  | 03/23/2020 | PRINTED | 113542 INGRAM LIBRARY SERVICES    | 19.56     |         |       |            |
| 288564  | 03/23/2020 | PRINTED | 113551 NICHOLS PAPER & SUPPLY CO  | 211.15    |         |       |            |
| 288565  | 03/23/2020 | PRINTED | 113595 DOXIM                      | 1,593.78  |         |       |            |
| 288566  | 03/23/2020 | PRINTED | 113701 IRON MOUNTAIN              | 542.37    |         |       |            |
| 288567  | 03/23/2020 | PRINTED | 121003 POWER PLAN                 | 415.68    |         |       |            |
| 288568  | 03/23/2020 | PRINTED | 123023 JAIL ALTERNATIVES FOR MIC  | 168.00    |         |       |            |

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| CHECK # | CHECK DATE | TYPE    | VENDOR NAME                      | UNCLEARED  | CLEARED | BATCH | CLEAR DATE |
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| 288569  | 03/23/2020 | PRINTED | 143601 KONECRANES INC            | 1,331.04   |         |       |            |
| 288570  | 03/23/2020 | PRINTED | 143707 KRONOS SAASHR, INC        | 608.97     |         |       |            |
| 288571  | 03/23/2020 | PRINTED | 143844 KULLY SUPPLY INC          | 243.70     |         |       |            |
| 288572  | 03/23/2020 | PRINTED | 153109 LAKES AREA MARTIAL ARTS   | 472.50     |         |       |            |
| 288573  | 03/23/2020 | PRINTED | 153367 LIBRARY NETWORK, THE      | 2,587.88   |         |       |            |
| 288574  | 03/23/2020 | PRINTED | 163371 MICHIGAN COURT SERV INC   | 50.00      |         |       |            |
| 288575  | 03/23/2020 | PRINTED | 163476 MIDWEST TAPE              | 1,463.97   |         |       |            |
| 288576  | 03/23/2020 | PRINTED | 163489 DAVE MILLER LLC           | 363.00     |         |       |            |
| 288577  | 03/23/2020 | PRINTED | 163508 FERGUSON WATERWORKS #3386 | 5,157.14   |         |       |            |
| 288578  | 03/23/2020 | PRINTED | 174615 MDASA                     | 5,103.00   |         |       |            |
| 288579  | 03/23/2020 | PRINTED | 174721 STATE OF MICHIGAN         | 2,190.00   |         |       |            |
| 288580  | 03/23/2020 | PRINTED | 174870 STATE OF MICHIGAN         | 33,098.21  |         |       |            |
| 288581  | 03/23/2020 | PRINTED | 181068 NADCP                     | 670.00     |         |       |            |
| 288582  | 03/23/2020 | PRINTED | 183289 NETWORKFLEET INC          | 1,333.75   |         |       |            |
| 288583  | 03/23/2020 | PRINTED | 183578 NORTH ELECTRIC SUPPLY CO  | 814.90     |         |       |            |
| 288584  | 03/23/2020 | PRINTED | 183952 NYE UNIFORM COMPANY       | 2,168.06   |         |       |            |
| 288585  | 03/23/2020 | PRINTED | 193007 AUBURN HILLS CAMPUS - OCC | 50.00      |         |       |            |
| 288586  | 03/23/2020 | PRINTED | 193074 MEDIA NEWS-21CM ADVERTISI | 168.05     |         |       |            |
| 288587  | 03/23/2020 | PRINTED | 193277 OFFICIAL PAYMENTS CORP    | 20.50      |         |       |            |
| 288588  | 03/23/2020 | PRINTED | 193882 OVERDRIVE, INC.           | 847.40     |         |       |            |
| 288589  | 03/23/2020 | PRINTED | 204040 OAKLAND COUNTY TREASURER  | 50.00      |         |       |            |
| 288590  | 03/23/2020 | PRINTED | 204040 OAKLAND COUNTY TREASURER  | 768.00     |         |       |            |
| 288591  | 03/23/2020 | PRINTED | 204040 OAKLAND COUNTY TREASURER  | 2,276.00   |         |       |            |
| 288592  | 03/23/2020 | PRINTED | 204040 OAKLAND COUNTY TREASURER  | 175,622.00 |         |       |            |
| 288593  | 03/23/2020 | PRINTED | 204360 OAKLAND COUNTY HEALTH DIV | 402.00     |         |       |            |
| 288594  | 03/23/2020 | PRINTED | 204505 OAKLAND SCHOOLS           | 102.40     |         |       |            |
| 288595  | 03/23/2020 | PRINTED | 204665 OAKLAND COUNTY TREASURER  | 813,958.63 |         |       |            |
| 288596  | 03/23/2020 | PRINTED | 213052 MOVEMENT BY MARI ANN      | 231.00     |         |       |            |
| 288597  | 03/23/2020 | PRINTED | 213274 PEERLESS MIDWEST INC      | 33,273.00  |         |       |            |
| 288598  | 03/23/2020 | PRINTED | 213291 BARBARA PERCOULIS         | 30.00      |         |       |            |
| 288599  | 03/23/2020 | PRINTED | 213566 COFFEE BREAK INC          | 72.40      |         |       |            |
| 288600  | 03/23/2020 | PRINTED | 226836 RON KORTHAUS              | 25.00      |         |       |            |
| 288601  | 03/23/2020 | PRINTED | 227588 OAKLAND COUNTY ROAD COMM  | 75.00      |         |       |            |
| 288602  | 03/23/2020 | PRINTED | 227589 JOAN DOWLING              | 100.00     |         |       |            |
| 288603  | 03/23/2020 | PRINTED | 227590 JOYCE FULLER              | 100.00     |         |       |            |
| 288604  | 03/23/2020 | PRINTED | 233839 QUALITY FIRST AID AND SAF | 895.11     |         |       |            |
| 288605  | 03/23/2020 | PRINTED | 233852 QUALITY FIRE SERVICES     | 1,590.87   |         |       |            |
| 288606  | 03/23/2020 | PRINTED | 241008 RKA PETROLEUM COMPANIES,  | 9,209.46   |         |       |            |
| 288607  | 03/23/2020 | PRINTED | 243040 PENGUIN RANDOM HOUSE LLC  | 21.75      |         |       |            |
| 288608  | 03/23/2020 | PRINTED | 243206 RECORDED BOOKS LLC        | 187.90     |         |       |            |
| 288609  | 03/23/2020 | PRINTED | 243289 LYNN ANNE REISS           | 36.00      |         |       |            |
| 288610  | 03/23/2020 | PRINTED | 243662 ROOF ONE, LLC             | 10,255.00  |         |       |            |
| 288611  | 03/23/2020 | PRINTED | 251110 S&B PLBG & SEWER SERV INC | 4,356.00   |         |       |            |
| 288612  | 03/23/2020 | PRINTED | 251238 SERVICE HEATING & PLUMBIN | 235.00     |         |       |            |
| 288613  | 03/23/2020 | PRINTED | 251323 SHERWIN-WILLIAMS CO, THE  | 3,364.80   |         |       |            |
| 288614  | 03/23/2020 | PRINTED | 253160 SCRAMLIN FEEDS            | 333.00     |         |       |            |
| 288615  | 03/23/2020 | PRINTED | 253453 SLICK SHIRTS SCREEN PRINT | 635.00     |         |       |            |
| 288616  | 03/23/2020 | PRINTED | 253521 GRANT SMITH               | 125.91     |         |       |            |
| 288617  | 03/23/2020 | PRINTED | 253954 SYMBOL ARTS               | 125.00     |         |       |            |
| 288618  | 03/23/2020 | PRINTED | 263255 TESTAMERICA LABORATORIES  | 313.80     |         |       |            |
| 288619  | 03/23/2020 | PRINTED | 263582 THOMSON REUTERS-WEST      | 427.81     |         |       |            |
| 288620  | 03/23/2020 | PRINTED | 271016 US BANK EQUIPMENT FINANCE | 153.16     |         |       |            |

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| CHECK #                            | CHECK DATE | TYPE    | VENDOR NAME                      | UNCLEARED    | CLEARED | BATCH | CLEAR DATE |
|------------------------------------|------------|---------|----------------------------------|--------------|---------|-------|------------|
| -----                              |            |         |                                  |              |         |       |            |
| 288621                             | 03/23/2020 | PRINTED | 273533 UNIFIRST CORP             | 957.43       |         |       |            |
| 288622                             | 03/23/2020 | PRINTED | 273542 UNIQUE MGMT SERVICES INC  | 35.80        |         |       |            |
| 288623                             | 03/23/2020 | PRINTED | 273763 US BANK                   | 22,350.00    |         |       |            |
| 288624                             | 03/23/2020 | PRINTED | 283242 VERIZON WIRELESS          | 225.40       |         |       |            |
| 288625                             | 03/23/2020 | PRINTED | 283242 VERIZON WIRELESS          | 877.84       |         |       |            |
| 288626                             | 03/23/2020 | PRINTED | 283242 VERIZON WIRELESS          | 1,174.70     |         |       |            |
| 288627                             | 03/23/2020 | PRINTED | 283242 VERIZON WIRELESS          | 1,824.41     |         |       |            |
| 288628                             | 03/23/2020 | PRINTED | 293016 WATERFORD AREA CHAMBER OF | 370.00       |         |       |            |
| 288629                             | 03/23/2020 | PRINTED | 293051 WCA BASEBALL              | 75.00        |         |       |            |
| 288630                             | 03/23/2020 | PRINTED | 293206 WEINGARTZ                 | 1,720.86     |         |       |            |
| 288631                             | 03/23/2020 | PRINTED | 304778 WATERFORD SCHOOL DISTRICT | 45.00        |         |       |            |
| 288632                             | 03/23/2020 | PRINTED | 304778 WATERFORD SCHOOL DISTRICT | 158.15       |         |       |            |
| 288633                             | 03/23/2020 | PRINTED | 304930 WATERFORD TOWNSHIP DPW    | 576.06       |         |       |            |
| 288634                             | 03/23/2020 | PRINTED | 333054 JEREMY YOUNG              | 200.00       |         |       |            |
| 288635                             | 03/23/2020 | PRINTED | 500483 CSG FORTE PAYMENTS        | 65.00        |         |       |            |
| 119 CHECKS      CASH ACCOUNT TOTAL |            |         |                                  | 1,221,062.43 | .00     |       |            |

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03/19/2020 11:14 | WATERFORD TOWNSHIP  
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| CHECK # | CHECK DATE | TYPE | VENDOR NAME | UNCLEARED | CLEARED | BATCH | CLEAR DATE |
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|--------|------------|---------|----------------------------------|------------|--|--|--|
| 288425 | 03/10/2020 | PRINTED | 023068 K & Q LAW, PC             | 800.00     |  |  |  |
| 288426 | 03/10/2020 | PRINTED | 043626 CONSUMERS ENERGY          | 3,012.52   |  |  |  |
| 288427 | 03/10/2020 | PRINTED | 053201 DE LA FERRIERE CENTER INC | 252.00     |  |  |  |
| 288428 | 03/10/2020 | PRINTED | 053253 DTE ENERGY                | 18,235.61  |  |  |  |
| 288429 | 03/10/2020 | PRINTED | 083466 FLEX ADMINISTRATORS INC   | 644.00     |  |  |  |
| 288430 | 03/10/2020 | PRINTED | 093026 RICHARD GALAT             | 625.00     |  |  |  |
| 288431 | 03/10/2020 | PRINTED | 093473 GLASCO CORPORATION        | 8,800.00   |  |  |  |
| 288432 | 03/10/2020 | PRINTED | 103018 DERWOOD HAINES JR         | 100.00     |  |  |  |
| 288433 | 03/10/2020 | PRINTED | 103584 JOHN H HOLMES             | 200.00     |  |  |  |
| 288434 | 03/10/2020 | PRINTED | 123042 KEVIN JANULIS             | 350.00     |  |  |  |
| 288435 | 03/10/2020 | PRINTED | 143600 SCOTT C KOZAK             | 500.00     |  |  |  |
| 288436 | 03/10/2020 | PRINTED | 143837 JASON KUCMIERZ            | 325.00     |  |  |  |
| 288437 | 03/10/2020 | PRINTED | 143848 DOUGLAS E KUTHY           | 405.00     |  |  |  |
| 288438 | 03/10/2020 | PRINTED | 163485 PAULETTE MICHEL LOFTIN    | 300.00     |  |  |  |
| 288439 | 03/10/2020 | PRINTED | 204060 OAKLAND COUNTY ANIMAL CON | 4,422.25   |  |  |  |
| 288440 | 03/10/2020 | PRINTED | 213454 NANCY PLASTERER           | 200.00     |  |  |  |
| 288441 | 03/10/2020 | PRINTED | 213584 PONTIAC MAILING SERVICE L | 317.30     |  |  |  |
| 288442 | 03/10/2020 | PRINTED | 243228 STELLA REYES              | 90.00      |  |  |  |
| 288443 | 03/10/2020 | PRINTED | 253400 KATHRYN SIMMONS           | 300.00     |  |  |  |
| 288444 | 03/10/2020 | PRINTED | 254845 BRADLEY STOUT             | 300.00     |  |  |  |
| 288445 | 03/10/2020 | PRINTED | 263019 CAROL TACKETT             | 444.46     |  |  |  |
| 288446 | 03/10/2020 | PRINTED | 293605 WORLDWIDE INTERPRETERS IN | 579.40     |  |  |  |
| 288447 | 03/17/2020 | PRINTED | 011042 ATA NATIONAL TITLE GROUP  | 28.23      |  |  |  |
| 288448 | 03/17/2020 | PRINTED | 013198 ADVANCED DISPOSAL         | 2,232.42   |  |  |  |
| 288449 | 03/17/2020 | PRINTED | 013801 AT&T                      | 221.46     |  |  |  |
| 288450 | 03/17/2020 | PRINTED | 021510 BLUE CROSS BLUE SHIELD    | 186,255.05 |  |  |  |
| 288451 | 03/17/2020 | PRINTED | 023488 BLUE CROSS BLUE SHIELD OF | 250,923.48 |  |  |  |
| 288452 | 03/17/2020 | PRINTED | 043134 CAMBRIDGE CONSULTING GROU | 628.00     |  |  |  |
| 288453 | 03/17/2020 | PRINTED | 043144 HELEN JEAN CARAWAY        | 450.00     |  |  |  |
| 288454 | 03/17/2020 | PRINTED | 043364 AT&T MOBILITY             | 68.98      |  |  |  |
| 288455 | 03/17/2020 | PRINTED | 043626 CONSUMERS ENERGY          | 3,315.47   |  |  |  |
| 288456 | 03/17/2020 | PRINTED | 053253 DTE ENERGY                | 18,180.53  |  |  |  |
| 288457 | 03/17/2020 | PRINTED | 053253 DTE ENERGY                | 53.41      |  |  |  |
| 288458 | 03/17/2020 | PRINTED | 073101 KAREN M BASIRICO          | 10.25      |  |  |  |
| 288459 | 03/17/2020 | PRINTED | 073221 TARRENCE DAUGHERTY        | 195.00     |  |  |  |
| 288460 | 03/17/2020 | PRINTED | 093026 RICHARD GALAT             | 340.00     |  |  |  |
| 288461 | 03/17/2020 | PRINTED | 093060 ERIK & JULIE GASCHO       | 161.41     |  |  |  |
| 288462 | 03/17/2020 | PRINTED | 093702 JUDITH GRACEY             | 100.00     |  |  |  |
| 288463 | 03/17/2020 | PRINTED | 093842 RON GUISEPPE              | 840.00     |  |  |  |
| 288464 | 03/17/2020 | PRINTED | 093863 GREAT LAKES WATER AUTHORI | 2,961.90   |  |  |  |
| 288465 | 03/17/2020 | PRINTED | 103561 RANDY HODGES              | 150.00     |  |  |  |
| 288466 | 03/17/2020 | PRINTED | 103584 JOHN H HOLMES             | 450.00     |  |  |  |
| 288467 | 03/17/2020 | PRINTED | 123044 PAMELA JASLOVE            | 350.00     |  |  |  |
| 288468 | 03/17/2020 | PRINTED | 123049 SHATHA JAZRAWI            | 393.55     |  |  |  |
| 288469 | 03/17/2020 | PRINTED | 143600 SCOTT C KOZAK             | 300.00     |  |  |  |
| 288470 | 03/17/2020 | PRINTED | 153274 CAROLYN S LEONARD         | 840.00     |  |  |  |
| 288471 | 03/17/2020 | PRINTED | 161069 MR ROOTER PLUMBING        | 24.00      |  |  |  |
| 288472 | 03/17/2020 | PRINTED | 161140 MCNABS HARDWARE           | 98.92      |  |  |  |
| 288473 | 03/17/2020 | PRINTED | 163139 DEBORAH H MCKELVY         | 300.00     |  |  |  |
| 288474 | 03/17/2020 | PRINTED | 163282 MEDMUTUAL LIFE            | 4,527.89   |  |  |  |
| 288475 | 03/17/2020 | PRINTED | 204040 OAKLAND COUNTY TREASURER  | 985.69     |  |  |  |
| 288476 | 03/17/2020 | PRINTED | 213367 PITNEY BOWES              | 590.00     |  |  |  |

03/19/2020 11:14 |WATERFORD TOWNSHIP  
llievois |AP CHECK RECONCILIATION REGISTER

|P 2  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

| CHECK #   | CHECK DATE | TYPE    | VENDOR NAME                      | UNCLEARED          | CLEARED    | BATCH | CLEAR DATE |
|-----------|------------|---------|----------------------------------|--------------------|------------|-------|------------|
| 288477    | 03/17/2020 | PRINTED | 213454 NANCY PLASTERER           | 500.00             |            |       |            |
| 288478    | 03/17/2020 | PRINTED | 213849 SANDRA PULK               | 840.00             |            |       |            |
| 288479    | 03/17/2020 | PRINTED | 253400 KATHRYN SIMMONS           | 625.00             |            |       |            |
| 288480    | 03/17/2020 | PRINTED | 254862 LAW OFFICE OF STEPHEN STE | 300.00             |            |       |            |
| 288481    | 03/17/2020 | PRINTED | 254867 LESLIE STRANG             | 156.92             |            |       |            |
| 288482    | 03/17/2020 | PRINTED | 271016 US BANK EQUIPMENT FINANCE | 97.66              |            |       |            |
| 288483    | 03/17/2020 | PRINTED | 283242 VERIZON WIRELESS          | 1,104.29           |            |       |            |
| 288484    | 03/17/2020 | PRINTED | 293355 WILBUR WHITE JR           | 2,550.00           |            |       |            |
| 288485    | 03/17/2020 | PRINTED | 304678 MARGARET BIRCH TREASURER  | 1,500.00           |            |       |            |
| 288486    | 03/18/2020 | PRINTED | 073003 RONALD R ARNOLD           | 150.00             |            |       |            |
| 288487    | 03/18/2020 | PRINTED | 073040 JODI BURCHETT             | 150.00             |            |       |            |
| 288488    | 03/18/2020 | PRINTED | 073104 RANDALL EUGENE BUNCE      | 150.00             |            |       |            |
| 288489    | 03/18/2020 | PRINTED | 073121 NOAH BIGELOW              | 150.00             |            |       |            |
| 288490    | 03/18/2020 | PRINTED | 073141 JAMES CASSIDY             | 150.00             |            |       |            |
| 288491    | 03/18/2020 | PRINTED | 073190 RAYMOND COLGAN            | 150.00             |            |       |            |
| 288492    | 03/18/2020 | PRINTED | 073216 ANDREW DILLARD            | 150.00             |            |       |            |
| 288493    | 03/18/2020 | PRINTED | 073227 TERRANCE DAUGHTERY        | 150.00             |            |       |            |
| 288494    | 03/18/2020 | PRINTED | 073314 ALLEN GILL                | 150.00             |            |       |            |
| 288495    | 03/18/2020 | PRINTED | 073374 PENNYE HOLDEN             | 150.00             |            |       |            |
| 288496    | 03/18/2020 | PRINTED | 073403 KEVIN HACK                | 150.00             |            |       |            |
| 288497    | 03/18/2020 | PRINTED | 073429 MITCH HADLEY              | 150.00             |            |       |            |
| 288498    | 03/18/2020 | PRINTED | 073442 MICHAEL R KORTEKAAS II    | 150.00             |            |       |            |
| 288499    | 03/18/2020 | PRINTED | 073460 CHRIS KOTOWICZ            | 150.00             |            |       |            |
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| 288501    | 03/18/2020 | PRINTED | 073489 KAREN LEE                 | 150.00             |            |       |            |
| 288502    | 03/18/2020 | PRINTED | 073539 SCOTT D MCGRADY           | 150.00             |            |       |            |
| 288503    | 03/18/2020 | PRINTED | 073568 JEFFREY S MOHR            | 150.00             |            |       |            |
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| 288507    | 03/18/2020 | PRINTED | 073644 JAMES MARKOS              | 150.00             |            |       |            |
| 288508    | 03/18/2020 | PRINTED | 073760 DAVID SMITH               | 150.00             |            |       |            |
| 288509    | 03/18/2020 | PRINTED | 073811 TIMOTHY SIMMONS           | 150.00             |            |       |            |
| 288510    | 03/18/2020 | PRINTED | 073812 ARON STUCK                | 150.00             |            |       |            |
| 288511    | 03/18/2020 | PRINTED | 073814 KEN SCHILLER              | 150.00             |            |       |            |
| 288512    | 03/18/2020 | PRINTED | 073859 BRETT THOMPSON            | 150.00             |            |       |            |
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| 288514    | 03/18/2020 | PRINTED | 073925 DAN WATSON                | 150.00             |            |       |            |
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| 288516    | 03/18/2020 | PRINTED | 075008 DEREK VANDAM              | 150.00             |            |       |            |
| 92 CHECKS |            |         |                                  | CASH ACCOUNT TOTAL | 529,502.05 | .00   |            |

**WATERFORD TOWNSHIP  
AND  
TEAMSTERS LOCAL 214**

**TENTATIVE AGREEMENT  
February 24, 2020**

**WATERFORD TOWNSHIP  
AND  
TEAMSTERS LOCAL 214  
TENTATIVE AGREEMENT  
February 24, 2020**

1. Duration – 2 years.

2. Wages:

A. 1/1/2020: 2.0%

B. 1/1/2021: 2.0%

Since PA 54 does not allow retroactivity, the parties have agreed to pay full time bargaining unit members as of January 1, 2020, two hundred and fifty dollars (\$250) should this agreement be ratified and Teamster's part time employees as of January 1, 2020 one hundred and twenty five dollars (\$125) should this agreement be ratified.

3. Article 12 – Probation

Section 12.3 – Modify to read:

The employee shall not earn sick time during **the first 90 days of the** probationary period.

Should a part-time employee be hired to a full-time position, they will serve a probationary period provided, however, they will continue to be eligible for leave time including holiday's vacation, sick and personal at the rate for which they are promoted to.

Should an employee not satisfactorily complete their probationary period, any leave time amounts not earned shall be deducted on a pro-rata basis from the employees last pay.

(Balance of Article to remain the same).

4. Health Insurance

In accordance with PA 152 of 2011, the Township will pay the premium (or indicated rate). The annual costs are subject to any statutory increase in the "hard cap" with any excess to be paid by the employee through payroll deductions: The three insurance categories are: Single, Two-person and Family. Employees shall make insurance selections during the Township open enrollment period on the [www.hrconnection.com](http://www.hrconnection.com) website. If an employee fails to timely make a selection, the plan provided will default to "BCN" until the next open enrollment period.

Employees who have health insurance provided to them through a spouse or by other means may elect to waive coverage and receive a payment of \$80.00 for each pay period they waive coverage. Should the employee lose the alternative coverage, he/she may rejoin the Township plan at any time.

5. Article 29 – Funeral Leave

Part-time Employees shall be permitted to take up to three (3) paid leave days day to attend the funeral or to make funeral arrangements of an immediate family member or one (1) paid leave day for a family member as proscribed under Article 29.3. Leave granted under this Article shall be taken in accordance with the date of event and shall be subject to the Department Manager.

6. Article 36 - Vacation

36.11 – Separation – immediate payout. Eliminate all contrary language. The Parties agree that upon resignation or retirement of a bargaining unit employee, that employee shall be eligible to receive payment for up to a maximum of three hundred and sixty (360) hours of accrued vacation. This payment shall be made payable in a lump sum under this provision after the employees last day worked. This payment shall not be used in the calculation of final average compensation for pension purposes.

7. Incorporate the part-time Employees within the Bargaining Unit Letter dated 1/10/2017 into the CBA.

8. Article 50 – Classification Change Requests

i. Delete: Section D: “but may be submitted to an Advisory MERC Mediator.”

9. Article 33 Overtime and/or Premium Pay

i. Standby pay shall be increased to \$210.00. Members shall be permitted to trade on-call assignments. Provided, however, each member shall be required to work at least three (3) standby weeks per year and no more than eighteen (18) standby weeks per year.

10. Article 46 Tuition Reimbursement

Shall be capped at \$2,000.00 per employee per year.

11. Article 30 Longevity Pay

i. Delete

12. Article 47 Temporary and/or Part-Time Employees

i. Election workers shall be exempt from the Collective Bargaining Agreement.

13. Retirement Health Care

A. Employees who retire after January 1, 2020 who are eligible for health insurance, shall mirror active health care plan including any employer contributions to HSA, HRA or other employer contributions made to active employees. Should health insurance be eliminated in a subsequent collective bargaining, the retiree shall retain the healthcare coverage he/she was enrolled in at the time of elimination.

B. The Township’s payments for retiree health insurance will not exceed annual maximums established by the Department of Treasury under PA 152 for either single,

two-person coverage or family depending upon the status of the retiree. All amounts in excess of the statutory amount will be paid for by the retiree.

14. Article 13 Seniority

Insert: Effective 1.1.2020 part-time employees hired to a full-time position shall retain seniority earned for vacation benefits at a rate of one (1) month for each 174 hours paid. Existing full-time employees shall begin earning vacation as set forth herein on their anniversary date occurring in 2020.

15. Article 27 Sick Leave

Section 27.5: The use of sick leave for personal leave time shall be capped at four (4) days.

16. The Parties agree that should an eligible part time holiday occur on a weekend part time employees shall receive holiday pay for days that the holiday was scheduled to occur and the day the Township observes the holiday.

17. The Parties agree to delete obsolete language in the contract. Any such revisions shall be mutually agreed by the Union and the Township.

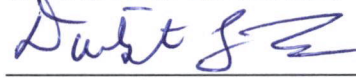
WATERFORD TOWNSHIP

 2-25-2020

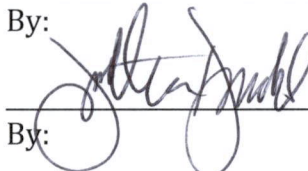
By: \_\_\_\_\_ Date

By: \_\_\_\_\_ Date

TEAMSTERS LOCAL 214

 2/25/2020

By: \_\_\_\_\_ Date

By:  2/25/2020 Date