

BOARD OF TRUSTEES

Gary Wall, Supervisor
Sue Camilleri, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Michael Healy, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee



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SYNOPSIS

**PROCEEDINGS OF THE
CHARTER TOWNSHIP OF WATERFORD
BOARD OF TRUSTEES
REGULAR MEETING
MONDAY, JULY 24, 2017**

Approved
Approved

Agenda – July 24, 2017

Consent Agenda

- July 10, 2017, Meeting Minutes
- July 24, 2017, Bill Payment
- Receive the Cable Department's June 2017 Report
- Receive the Fire Department's June 2017 Report
- Receive the IT Department's 2017 Report
- Receive the Police Department's April 2017 First Quarter Report
- Receive the Treasurer's Office June 2017 Report

Adopted

Cemetery Ordinance; Ordinance Number 2017-004

Approved
Approved

Introduction of Rezoning Case No. 17-06-01, 6929 Highland Rd
Introduction of Rezoning Case No. 17-05-02; SW Corner of Cass Elizabeth and
Nokomis Way

Approved

Introduction of Rezoning Case No. 17-06-03, Vacant Parcel formerly known as
5385 Highland Rd

Approved

Appointment of Joe Ashley to Position of Water and Sewer Superintendent

Approved

Variance to Allow the Lot Split for 2981 Stephanie Ct.

Approved

Resolution of Intent to Participate in the Redevelopment Ready Communities Program

Approved

2017 Employee Handbook

Approved

Award of Contract for Cass Lake Road Water Storage Tank Rehabilitation

Sue Camilleri, Township Clerk

Gary Wall, Township Supervisor

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Sue Camilleri, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Michael Healy, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

OTHERS PRESENT:

Alan Hall, API	Pam Hill	Keith Szymanski
Marty Kuhn	Dawn Cito	Barb Miller
Larry Speace	Tim LeRoy	Heather Colman
Barb Speace	Elizabeth Peery	Vanessa Roach
Margie England	John Lyman	Brad Rice
Dan Stickel	Greg Need	Joan Rogers
Joe Ashley	Sharon Thomas	Sally Hart
Don Osborne	Dave Roberts	Brian Roberts
Mary Lou Osborne	Louis W Feurino	Jeff Ukrainec
Tom Middleton	Bob Mackenzie	Grant Smith
Crystal McCreary	Derek Diederich	Karen Little
Steve McCreary	Carl Little	Joe Latozas
Bruce Heckman	John Paul Torres	Adam Duberstein
Bea Stephenson	Ethyl Rivera	Jim Zampol
Don Ukaineck	Annie Chachich	Fidel Colman
Mike Norman	Darwin Spaysky	Ken VanHorn
Edna Gartee	Rev. John Negele	Frank Surhigh

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then led the Pledge of Allegiance.

Roll call was taken and all Board Members were present.

1. APPROVE AGENDA

1.1. July 24, 2017, Agenda

Moved by Birch;
Seconded by Bartolotta, RESOLVED, to approve the agenda for July 24, 2017, agenda as printed.

Motion carried unanimously.

2. ANNOUNCEMENTS

- 2.1. Waterford Parks and Recreation will hold their annual Park It Family Fun Nights 2017 on Tuesday, July 18th, and Thursday, August 24th, at Hess-Hathaway Park, 825 S. Williams Lake Road. On July 18th, the event starts at 6:00 p.m., live music by Chautauqua Express begins at 6:30 p.m. and the Secret Life of Pets will begin at 8:20 p.m. This is a free event.
- 2.2. Gear up for the Waterford Township Public Library's Car Show Fundraiser! Join us Saturday, August 5, 2017, from 6:00 p.m. until 8:00 p.m. for an evening of fabulous cars, delightful tunes and exciting raffles. A suggested donation of \$10 to enter your car in the show will be collected at the event. Trophies will be awarded for 1st, 2nd and 3rd place based on your votes! For more information, please call 248-618-7678 or visit the library's website.

3. AWARDS AND PRESENTATIONS

- 3.1. 2016 FY Audit Presentation by Pam Hill and Keith Syzmanski of Plante and Moran

4. CONSENT AGENDA

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1. July 10, 2017, Meeting Minutes
- 4.2. July 24, 2017, Bill Payment
- 4.3. Receive the Cable Department's June 2017 Report
- 4.4. Receive the Fire Department's June 2017 Report
- 4.5. Receive the IT Department's May 2017 Report
- 4.6. Receive the Police Department's 2017 First Quarter Report
- 4.7. Receive the Treasurer's Office June 2017 Report

Moved by Birch;

Seconded by Joliat, RESOLVED, to approve Consent Agenda Items 4.1 through 4.7; a roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

5. BOARD LIASON REPORTS (VERBAL)

Trustee Bartolotta, VanNorman Lake Board, Planning Commission

- The VanNorman Lake Survey will take place on July 26, 2017, at 12:30 p.m. at the boat ramp.
- All cases on the July 11, 2017, Planning Commission's agenda requiring hearings before the Township Board were given favorable recommendations for approval.

Trustee Thomas, Cable Commission

- Josh Bowren of the Media Network facilitated a "Kids Video Camp". Attendance tripled the expected number of participants and the camp program was considered a great success.
- AmVet documentary "Under a Checkered Flag" is up for a Philo Award.
- The documentary "75" celebrating the 75th anniversary of the Waterford Fire Department is the top scoring documentary entered in the National Association of Telecommunication Officers and Administrators (NATOA) and is on track to take top honors at their annual convention during the week of September 11-17th, 2017.

Supervisor Wall, Historical Society

- The lumber and trusses have been ordered for the Volunteer Fire Station to be built in the Historic Village. Anyone wishing to be a rough carpenter can help construct the building on Saturday, August 26 and Sunday, August 27, 2017.

Clerk Camilleri, Library Board

- On Tuesday, August 8, 2017, at 7:00 p.m., the Library will host a program on solar eclipses. Past and future eclipses will be discussed. Instruction will be provided on how to safely watch the upcoming August 21, 2017, solar eclipse and the sponsor of the event will be providing free eclipse viewing glasses.

Trustee Joliat, Zoning Board of Appeals, Watkins and Williams Lake Boards

- At the last ZBA meeting, a few variances for decks on nonconforming lots were approved as well as a sign variance for new apartment building owners.
- The Williams Lake Board has settled all bills for 2017.
- The Watkins Lake Board has prepared their budget for the next three years and it is set to go to a public hearing in the near future.

Trustee Healy, Parks and Recreation Board

- Work is ready to begin on the restoration of The Hess Hathaway Farm's Historic Barn. This work is being funded by a grant from the Hess Hathaway Trust that was established at the time the farm was conveyed to the Township for park purposes.

6. OLD BUSINESS**6.1. Possible Adoption of Ordinance 2017-004 Cemetery Ordinance****CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2017-004****TOWNSHIP CEMETERIES ORDINANCE**

An Ordinance to adopt and codify as an Ordinance, the Township's Cemetery Rules and Regulations in the Waterford Charter Township Code, with reformatting and amendments appropriate to that purpose.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

That the Waterford Charter Township Code is hereby amended by adding a new Chapter 19, to be titled and read as follows.

CHAPTER 19 – TOWNSHIP CEMETERIES**ARTICLE I GENERAL****Sec. 19-001. Title.**

This Ordinance shall be known and may be cited as the Township Cemetery Ordinance.

Sec. 19-002. Intent and Purpose.

The intent and purpose of this Ordinance is to adopt, with amendments and reformatting, the Township's Cemetery Rules and Regulations as previously adopted and amended by Resolutions of the Township Board of Trustees.

Sec. 19-003. Definitions.

In addition to those rules of construction and definitions contained in Section 1-002, the following definitions shall apply to this Chapter:

Board means the Township Board of Trustees, which shall serve as the Cemetery Board for Township Cemeteries.

Cemetery or Township Cemetery means any public cemetery owned, managed, or controlled by the Township.

Certificate means a written certificate of interest of interment rights in a plot or grave issued by the Township.

Cremains means the ashes of a deceased person after cremation.

Cremation means the incineration of the body of the deceased person.

Disinterment means the removal of remains or cremains from a grave.

Grave means a defined space in a cemetery intended and to be used for the interment of remains or cremains subject to the limitations in Section 19-042.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Interment means the burial in a grave of remains or cremains.

Memorial means a monument, marker, tablet, headstone, tombstone, crypt, niche, or nameplate on a grave or plot.

Monument means a memorial of granite, marble, or other Township approved stone material that extends above the lawn surface grade of the grave or plot upon which it is placed, as determined by the Township.

Owner means the person or persons that purchase a plot or grave from the Township as evidenced in a written certificate of interest issued by the Township granting the right of interment in that plot or grave.

Plot means an area in a Township cemetery comprised of a specified number, generally six (6), of adjoining graves.

Remains means the un-cremated body of a deceased person.

Township, when used in this Chapter and unless otherwise indicated, means authorized personnel in the Facilities and Operations Division within the Township Department of Public Work or the Township Clerk's office.

Township Resident means a person who has permanently resided in the Charter Township of Waterford for a minimum of one (1) consecutive year that provides the Township with supporting documentation of that fact.

Sec. 19-004. Jurisdiction, supervision, and control.

Township cemeteries shall be under the jurisdiction, supervision, and control of the Board and shall be managed, maintained, and operated by the Township Facilities and Operations Division within the Township Department of Public Works, or other designee recommended by the Public Works Official and approved by the Board.

Sec. 19-005 Rules and regulations.

In addition to the provisions in this Ordinance, the Board reserves the right by Resolution, to adopt rules or regulations for the maintenance and operation of, and conduct or activities in, cemeteries. A violation of any such rule or regulation that is not corrected by a person that had prior written notice of the rule or regulation shall be a violation of this Ordinance.

Sec. 19-006. Fees and charges.

Fees and other charges for the purchase and transfer of plots and graves, and interment, disinterment, and other services provided by the Township related to the cemeteries shall be established and may be amended by Board Resolution, and may be different for Township and non-Township residents.

Sec. 19-007. Records.

Cemetery records are public records of the Township that are maintained by the Facilities and Operations Division within the Township Department of Public Works or Township Clerk's office, and by Appointment, are open to inspection by a member of the public for up to four (4) hours per day during regular business hours of that division and office.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-008. Interpretations, enforcement, variances, and appeals.

- (a) Interpretation, decisions, and enforcement of this Ordinance and any rules and regulations adopted by the Board shall be the responsibility of the Public Works Official.
- (b) Requests for a variance from a provision of this Ordinance or rule or regulation adopted by the Board, and appeals from a final Public Works Official interpretation or decision under this Ordinance shall be made in the time and manner specified in, and be governed by Section 1-015 of this Code.

Sec. 19-009. Violations and sanctions.

Violations of this chapter are civil infractions punishable as provided in Section 1-010(b) of this Code.

Sections 19-010. Reserved.

ARTICLE II TOWNSHIP CEMETERIES, RIGHTS, AND AUTHORITY

Sec. 19-011. Existing township cemeteries.

The five (5) Township cemeteries at the time this Ordinance was adopted are:

- (a) Crescent Hills at 5170 Civic Center Drive.
- (b) Waterford Center at the corner of Airport and Pontiac Lake Roads.
- (c) Four Towns on Cooley Lake Road.
- (d) Drayton Plains at Dixie Highway and Williams Lake Road.
- (e) Waterford Village on Rockcroft off Dixie Highway.

Sec. 19-012. Expanding existing and establishing new township cemeteries.

- (a) When it considers it desirable and necessary, by Resolution the Board may provide for enlargement of an existing cemetery or establish of one (1) or more new cemeteries.
- (b) A Board Resolution to enlarge or establish a cemetery shall be subject to:
 - (1) Providing the County health department with a land description and two (2) copies of a plat for the division of the enlarged or new cemetery; and,
 - (2) County health department approval of a plat for the enlarged or new cemetery.

Sec. 19-013. Right to re-plat, revise, and improve cemeteries.

- (a) The Board shall have the right to resurvey, enlarge, diminish, re-plat, alter in shape or size, or otherwise change all or any part, portion or subdivision of a Township cemetery, including the right to lay out, establish, close, eliminate, or otherwise modify or change the location of roads, walks, or drives, and to file amended maps or plats thereof.
- (b) The Township shall have the right to construct or install, maintain, and operate buildings, shelters, roads, paths, pipelines, conduits or drains for sprinkler, drainage, electric or communications lines, and other improvements in a Township cemetery, and if the cemetery is not owned by the Township, shall have easements and rights of any way over the cemetery property for those purposes.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-014. Township supervision and authority at cemeteries.

The Township reserves the following rights in its management, supervision, control, and operation of the Township cemeteries and any funeral, interment, disinterment, or other activity at the cemeteries, all of which shall be under and subject to the Township's supervision and control:

- (a) To require all persons entering a cemetery to demonstrate by proper identification or otherwise, a legitimate purpose for being at the cemetery.
- (b) To require vehicles and machines to be brought to a full stop at cemetery entrances and other locations and to direct and control traffic on all cemetery roads.
- (c) The Township shall have the right to refuse the opening of a casket without the written consent of the legal representative of the deceased or a court order.
- (d) The Township shall have the right to refuse interment of improperly prepared or poorly preserved remains or improperly prepared cremains, and upon doing so, may notify the persons responsible and owner of the grave in which interment was refused of the corrective actions necessary to allow interment, or may with notice to those persons, secure the necessary corrective actions, the cost of which shall be paid by those persons.
- (e) The Township shall have the right to refuse interments in vaults of unapproved materials.

Sec. 19-015. Work and improvements in cemeteries.

- (a) All opening and closing of graves, interments, disinterments, removals, grading, tree and shrub trimming, and lawn maintenance in cemeteries shall be performed by the Township.
- (b) Except as allowed and in conformity with Article VI, all improvements including, but not limited to landscaping, planting, and any care of graves or plots shall be performed by or with the prior written authorization of the Township. Improvements not performed by the Township shall be subject to Township supervision, inspection, and approval after completion.
- (c) Improvements or alterations made without Township authorization shall be removed, altered, or changed at the expense of the person that performed the unauthorized work and owner.

Sec. 19-016. Condition, damages, and repair of plots and graves.

- (a) Memorials, decorations, and other allowed improvements or plantings on any plot, grave shall be maintained in good condition, and shall be promptly repaired or removed when damaged.
- (b) Except for damages directly caused by the Township in its maintenance of the cemeteries for which it is responsible, the owner is responsible for necessary repairs or reconstruction of damaged memorials, decorations, or other improvements or plantings on a plot or grave.
- (c) If the owner is responsible for repairs on a plot or grave, the Township will provide written notice by first class mail to all owners or legal representatives of owners according to Township records, of the necessary repairs, when they must be completed, and that if the owner fails to do so, the Township may perform the repairs or remove the item in need of repair and charge the owner for the Township's actual and administrative's cost and expenses incurred in doing so.

Cemetery Ordinance; Ordinance Number 2017-004, continued

- (d) The time allowed by the Township for the owner to complete repairs shall be at least 30 days and no more than 120 days from the date of the notice. Less than 20 days shall only be specified if necessary to avoid unnecessary disruption to the cemetery and/or increased costs as a result of likely adverse weather conditions if the full 120 days is allowed.
- (e) If the owner fails to complete required repairs within the required time, the Township may perform or secure the performance of the repairs, or remove the item in need of repair, and charge the actual cost in doing so and an administrative fee equal to 25% of the actual cost to owner.

Sec. 19-017. Correction of Errors.

Township shall have the right to correct any errors made in executing interments or disinterments, or in the description, sale, or transfer of any grave or plot.

- (a) Errors shall be corrected by either substituting and conveying an alternate grave or plot of equal value and similar location or by refunding the purchase price paid for the grave or plot.
- (b) The Township shall also have the right to correct errors made by placement of an improper inscription.

Sections 19-018 -- 19-020. Reserved.

ARTICLE III PLOT/GRAVE PURCHASES, TRANSFERS, AND RIGHTS

Sec. 19-021. Plot and grave purchases.

- (a) Available plots and individual graves in cemeteries, as identified by the Township, may be purchased by and sold to one or more individuals that are at least 18 years of age, to be used for the interment of the remains or cremains of the person or persons identified by the purchaser(s) at the time of purchase. Except for funeral homes/directors or other business entities acting as an agent for an identified eligible purchaser, no sales shall be made to persons that are not individuals.
- (b) Purchase of interment rights in a plot or grave shall require the payment in full of the purchase price established by Resolution of the Board, with written proof of all owners' residency at the time of purchase required.
- (c) All purchases shall be evidenced by a certificate of interest issued to the purchaser as owner, in a form approved, dated, and signed by the Township. Sales of plots or graves grant interment rights only and do not convey title to the plot or grave, which is retained at all times by the Township.
- (d) Except for owners, or owner's spouses as provided in Section 19-023, persons identified for interment in a grave shall not have any vested right of interment based on such identification having been made by the owners, which may be changed at any time by the Township issuing a revised certificate upon receiving a signed written application by all owners and payment of any required fee.

Sec. 19-022. Plot and grave transfers.

- (a) Plots and individual graves may be transferred or assigned by the owner to one or more individuals that are at least 18 years of age with the Township's prior written authorization and payment of the transfer fee established by Resolution of the Board, with written proof of each new owner's residency at the time of the transfer or assignment required.

Cemetery Ordinance; Ordinance Number 2017-004, continued

- (b) The Township shall only authorize a transfer or assignment if it is requested by each owner and the identified proposed transferee or assignee in a written application that also identifies the person or persons whose remains or cremains are to be interred, and there are no outstanding debts, fees, or charges owed to the Township by the owner or for the plot or grave being transferred or assigned.
- (c) Township authorization of a transfer or assignment shall be evidenced by a written cancellation of the certificate of interest issued to the owner and issuance of a new certificate of interment rights to the transferee or assignee, that for each grave transferred or assigned, identifies the person or persons whose remains or cremains are to be interred in that grave.

Sec. 19-023. Interment rights.

- (a) All rights of interment in graves and plots shall be presumed to be the personal property of the owners named in the most current certificate of interest issued by the Township for that grave or plot. The ownership interests of multiple owners in a plot or grave shall be joint and undivided and may not be separately transferred or assigned.
- (b) The remains or cremains of the spouse of an owner may be interred in a grave in the owner's plot that has not been identified as being for interment of a named individual.
- (c) The joint, undivided ownership interest of multiple owners in a plot shall, unless otherwise indicated in the certificate, provide each owner with a vested right of interment in the plot, and upon the death of an owner, that owner's ownership interest shall immediately vests in the remaining owners, subject to the vested right of interment of the deceased owner.
- (d) An affidavit by any person having knowledge of the facts, confirming the death of a joint owner and establishing the identity of the surviving joint owners named in the certificate for any plot, when filed with the Township is complete authorization to the Township to permit the use of the unoccupied portion of the plot in accordance with the directions of the surviving joint owners or their successors in interest.
- (e) When there are multiple owners of a plot or graves within it, they may designate one or more persons to represent their interests in the plot and file that designation in writing with the Township. In the absence of such notice or of written objections to its doing so, the Township shall not be liable to any grave or plot owner for the Township interring or permitting an interment in the plot upon the request or direction of any owner of the plot or grave in the plot.
- (f) The right of interment granted by a certificate does not include the right to have remains or cremains interred in any grave in which the remains of any deceased person were previously interred, and does not allow the interment of more remains or cremains than specified in the definition of Grave in Section 19-003.

Sec. 19-025. Disposition of deceased owner interment rights.

Ownership of any interment rights in a plot that will be unused after the deaths and interment of all owners and surviving spouses of owners in the plot, shall be determined as provided by law for personal property, and upon receiving proper written documentation of that determination, shall be recognized by the Township issuing a new certificate to the new owners.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-026. Township notification.

Owners shall be responsible for promptly providing written notice to the Township of any changes in their mailing or residence addresses and other contact information. Township transmittal of notices and other correspondence to the last known address on record shall constitute sufficient and proper notice.

Sec. 19-027. Abandonment and forfeiture of interment rights.

(a) As provided in section 17 of the Cemetery Regulations Act, MCL 456.537, which is adopted as an Ordinance of the Township as part of this section, owners and other persons with a vested or non-vested interment right in a grave are presumed to have abandoned that right if all of the following apply:

- (1) No remains have been interred in the grave under that interment right.
- (2) No memorial has been placed on the grave under that interment right.
- (3) During the past 60 years, no owner or authorized representative of an owner has provided the Township with an updated address for contact purposes.
- (4) During the past 60 years, no owner or authorized representative of an owner has contacted the Township and affirmed possession of the interment right in any of the following ways:
 - a. Requesting or notifying the Township of an interment under that interment right.
 - b. Requesting or notifying the Township of a memorial installation under that interment right.
 - c. Requesting or advising the Township of a transfer of the interment right.
 - d. Making a payment to the Township related to the interment right.
 - e. Affirming in writing possession of the interment right.

(b) If an interment right is presumed abandoned under subsection (a), subject to the procedures, notice, and record requirements of, and exceptions in, MCL 456.537, the Township may certify the interment right as abandoned.

(c) An interment right certified as abandoned shall be forfeited and revert to, and may be resold by the Township subject to the remedies of the person whose interment right was certified as abandoned under MCL 456.537.

(d) Certificates of interest issued by the Township after the effective date of the Ordinance that adopted this section shall provide written notice of the presumption of abandonment described in subsection (a) that will be applied by the Township to the interment right purchases.

Sections 19-028 -- 19-030. Reserved.

ARTICLE IV ENDOWMENT AND SPECIAL CARE FUNDS

Sec. 19-031. Endowment care.

Endowment care is that care and maintenance necessitated by natural growth and ordinary wear which can be provided at reasonable intervals and includes such activities as planting, cutting, watering, care of lawns, trees and shrubs, cleaning and upkeep of buildings, and the necessary maintenance, repair, and reconstruction of buildings, utilities, walls, roadways, walks, and structures located within cemeteries.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-032. Special care.

Special Care is specific services set forth in a special care agreement between the Township and owners of a plot or grave for the improvement or embellishment of all or any part thereof, the filling and care of vases, special care of flower beds, the placing of floral decorations at holidays or other days agreed to, other special care or ornamenting of any plot, section, building, or portion thereof, or any other purpose or use not inconsistent with the purpose for which a cemetery was established or is maintained.

Sec. 19-033. Investment of endowment and special care funds.

- (a) Money received for endowment care and special care shall be held in trust and invested as provided by law. The Township reserves the right to either handle all investments itself, or to deposit said funds with any person, company or corporation qualified to act as trustee for such funds.
- (b) It is understood and agreed between owners and the Township that endowment care funds and special care funds may be deposited with other funds of like character and intent, provided that the income from such accumulated funds is used for the specified purposes. However, in no case shall the deposit of such funds be construed as a contract by the Township to care for any individual plot or grave in any way other than as provided in this Ordinance or a special care agreement.
- (c) The income earned on the investments of the endowment care fund shall only be used for endowment care and interest earned on a deposit to the special care fund shall be used as provided in the special care agreement.

Sec. 19-034. Expenditures from endowment and special care funds.

- (a) Without Board approval by amendment of this Ordinance, expenditures from the endowment care fund shall be limited to the net interest income earned on that fund, the principal of which shall not be spent or encumbered.
- (b) Expenditures of special care funds for a plot or graves shall be consistent with the special care agreement under which those funds were deposited, which may but is not required to limit expenditures to the net interest income earned on the deposited funds.

Sec. 19-035. Expenditures for endowment care.

- (a) Endowment care fund expenditures shall be made by Township in such manner as will, in its judgment, be most advantageous to the grave and plot owners as a whole, and in accordance with the purposes and provisions of the laws of the State of Michigan applicable to the expenditure of such funds.
- (b) The Township has the full power and authority to determine, in its sole judgment, upon what property, for what purpose, and in what manner the net income from the endowment care fund shall be expended to provide endowment care as described in Section 19-031.
- (c) Township may also expend the net income from the endowment care fund for attorney's fees and other costs necessary for the preservation of the legal rights of the Township.
- (d) Nothing in this Ordinance prevents the Township from funding endowment care from sources other than the endowment care fund.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-036. Deposit to endowment care fund.

The purchase price for each plot or grave that is sold by the Township shall include an amount that is designated by Resolution of the Board for deposit in the endowment care fund, which shall be at least 15% of the purchase price. Upon receipt of the purchase price, the Township shall deposit that designated amount in the endowment care fund.

Sec. 19-037. Record of Deposits.

A record book, electronic or otherwise, shall be kept by the Township showing the name of each grave or plot owner and the amount the purchase price for the grave or plot that has been deposited in the endowment care fund.

Sec. 19-038. Cemetery Regulation Act.

The Township's creation and maintenance of the endowment and special care funds, and the deposit, investment, use, and reporting of those funds under this article shall be in compliance with the applicable provisions of section 16 of the Cemetery Regulations Act, MCL 456.536, as amended.

Sections 19-039 -- 19-040. Reserved.

ARTICLE V INTERMENTS AND DISINTERMENTS

Sec. 19-041. General.

- (a) All interments and disinterments are subject to the laws of the Township, County of Oakland and State of Michigan.
- (b) Tents, artificial grass, lowering devices and other equipment owned by the Township shall be used exclusively in making interments and disinterments.
- (c) The Township will exercise all due care and diligence in making interments and disinterments but shall have no liability in any situation where a failure to do so is claimed.

Sec. 19-042. Interment regulations.

- (a) Unless otherwise indicated or restricted in the certificate, a grave may be used for interment of any of the following:
 - (1) The remains of one (1) person and the cremains of a second person.
 - (2) The cremains of up to four (4) persons.
 - (3) For children no older than two (2) years of age at the time of death, a specially designated area of the cemetery is available for interment as an alternative location for interment.The use of a grave for interment of multiple persons does not alter the memorial regulations in article VI.
- (b) All casket interments shall be within a standard concrete or steel vault installed or constructed in each grave before interment. All cremains must be in an urn and buried. Scattering of ashes in a cemetery is not allowed.
- (c) The remains of any person who has died of an infectious or contagious disease shall not be interred unless applicable professional certification by a state or county health agency indicates the remains do not pose a potential adverse public health problem.

Cemetery Ordinance; Ordinance Number 2017-004, continued

- (d) The appropriate permit for the grave involved, together with appropriate identification of the person to be interred therein, where necessary, shall be presented to either the sexton or the Township Clerk prior to interment. Where such permit has been lost or destroyed, the Township Clerk shall be satisfied, from his or her records, that interment of that person in that grave is authorized and appropriate before any interment is commenced or completed.
- (e) All actual interment spaces shall be located in an orderly and neat appearing manner within the confines of the grave and plot involved.
- (f) When weather conditions prevent an immediate interment, the Township may delay the interment and temporarily store or arrange for storage of the remains or cremains. In that situation, the Township shall provide the agent and/or responsible member of the deceased person's family with a written notice that specifies the approximate hour and date of interment and place of temporary storage. Such temporary storage is not considered interment and a dis-interment and re-interment permit is not required.

Sec. 19-043. Disinterment regulations.

- (a) No disinterment or digging up of an occupied grave shall occur until and unless any and all permits, licenses and written authorizations required by law for such dis-interment or digging up of an occupied grave have been obtained from any applicable state or county agency, governmental unit or official, and a copy of the same has been filed with the Township.
- (b) The Township Board shall have the authority to refuse to allow a disinterment or the digging up of an occupied grave (and to refuse to issue a Township Disinterment Permit for the same) if the disinterment or digging up of an occupied grave is not done pursuant to a court order (issued by a court of competent jurisdiction) or does not have a reasonable basis.
- (c) Removal of remains or cremains for the intention of grave or plot resale by an interred person's family is prohibited.

Sec. 19-044. Scheduling of interments and disinterments.

- (a) Tuesday through Friday interments shall be confirmed with Township at least 24 hours in advance.
- (b) Saturday through Monday interments shall be confirmed with Township prior to 11:00 AM on the preceding Friday.
- (c) Interments shall commence a minimum of two hours apart.
- (d) Interments shall commence no later than 3:00 PM.
- (e) Disinterments shall be scheduled at least five (5) working days in advance.
- (f) Holiday interments and disinterments are subject to additional scheduling considerations, fees, charges, and conditions, with holidays meaning those observed by the Township and any days Township offices are closed in such observance. The Township's Cemetery web page contains a list of holidays.
- (g) The Township shall not be liable for delays and may postpone an interments or disinterment necessitated by a lawful protest the Township has received prior written notice of, or where the requirements of this Ordinance or adopted rules and regulations have not been complied with. The delay shall be until the protest is resolved or the noncompliance is corrected, pending which the Township will not accept remains or cremains for interment.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-045. Authorizations.

- (a) Township shall inter or disinter a grave or plot only upon receipt of written authorization of the owners or, if deceased, their legal representative of record.
- (b) Authorization to inter and/or disinter a grave or plot shall be recorded on documentation approved and retained by the Township.
- (c) Telephone authorizations shall not be allowed or recognized.
- (d) The Township reserves the right to open a grave or plot in advance of interments.
- (e) State of Michigan Statutes shall prevail pertaining to the right to remove a body from a grave or plot. The directives and wishes of the deceased shall be respected.

Sec. 19-046. Relocations, reassignments, and corrections.

- (a) Relocation of remains or cremains to a different grave or plot within the same cemetery shall be allowed when there has been an exchange or purchase for that purpose and written authorization by all owners has been properly documented.
- (b) The Township shall have the right to reassign designated interment locations upon discovery of interment assignment conflicts and shall coordinate such reassignment with affected owners or, if deceased, their legal representatives.
- (c) The Township shall have the right to correct any errors made in executing interments or disinterments as provided in Section 19-017.

Sections 19-047 -- 19-050. Reserved.

ARTICLE VI DECORATIONS AND MEMORIALS

Division 1 Decorations

Sec. 19-051. Floral Decorations.

- (a) Glass flower receptacles, glass vases, or any other glass decoration shall not be placed at any grave or plot without prior approval by the Township. The Township shall not be liable for discarded, lost, misplaced or broken receptacles, vases, or decorations.
- (b) The Township shall have the right to remove or provide for removal of all floral designs, flowers, weeds, trees, shrubs, plants or vegetation of any kind that becomes unsightly, dangerous, detrimental, or diseased, or that does not conform to the standard maintained in the cemetery.
- (c) The Township shall have the right to remove floral pieces, baskets or frames in or to which floral pieces are attached and shall not be liable for said discarded, lost, misplaced or broken items.
- (d) Floral frames shall be removed from the grave site within five (5) days of placement by those lawfully entitled to them.

Sec. 19-052. Floral Standards.

- (a) Shall be located twelve (12) inches or less from the front of the monument.
- (b) Shall be located four (4) inches or less from either side or the rear of the grave.
- (c) This standard shall not apply to Section A of Crescent Hills Cemetery where memorials are back to back and no rear of memorial plantings shall be allowed.

Sec. 19-053. Plantings.

- (a) Plantings shall be allowed only with prior authorization by the Township.
- (b) Plantings bearing thorns or needles are prohibited.

Sec. 19-054. Ornaments.

- (a) Placing of ornaments at graves shall be prohibited.
- (b) Township shall not be liable for damage or loss of items placed at a grave, or plot.
- (c) Placing of shepherd hooks and solar lights shall be permitted at monuments, and shall be placed within twelve (12) inches in front of and four (4) inches to the side of said monument.

Sec. 19-055. Township removal and lack of liability.

- (a) The Township shall have the right, without liability to any person, to remove and dispose of decorations from a grave, plot, or other location in a cemetery that are not in compliance with the regulations in this Division, and shall have no obligation to store removed materials for any period of time.
- (b) The Township shall not be liable for damages to trees due to the elements, thieves, vandals, or other causes beyond its control.

Sections 19-056 -- 19-060. Reserved.**Division 2 Memorials****Sec. 19-061. General.**

- (a) Memorials shall be proportionally sized to the size of the grave or plot upon which they are located and shall never extend beyond the grave(s) for which they are placed.
- (b) Memorial width shall be determined by number of single graves owned in a plot.
 - (1) Single grave monument maximum width shall be thirty (30) inches.
 - (2) Two to three (2-3) grave monument maximum width shall be forty-eight (48) inches.
 - (3) Four to five (4-5) grave monument maximum width shall be seventy-two (72) inches.
 - (4) No Memorial shall exceed seventy-two (72) inches in width.
- (c) Memorial height shall not exceed forty-eight (48) inches.
- (d) Memorial thickness shall not exceed sixteen (16) inches.
- (e) Memorial shall be centered on individual graves or centered on the combined space, and located one (1) foot into the plot at the common plot line.
- (f) Orientation of memorial located in Crescent Hills Cemetery - Section A shall be back-to-back. Township shall identify such graves at time of sale.

Sec. 19-062. Memorial material.

- (a) Memorials shall be constructed of granite, marble, or with prior Township approval, other stone or other material.
- (b) If approved by the Township, bronze memorials shall be mounted on a granite or concrete base. Alternate metal shall be permitted upon prior approval of the Township.

Cemetery Ordinance; Ordinance Number 2017-004, continued

Sec. 19-063. Foundations.

- (a) Foundations for Memorials shall conform to specifications established by the Township.
- (b) The Township shall perform all foundation work.

Sec. 19-064. Memorial damages.

- (a) The Township shall be responsible for damages to memorials caused by its maintenance activities and shall either replace or repair said damages at its discretion.
- (b) Repair of damages to memorials caused by owners, thieves, vandals, inclement weather, or other causes beyond Township's control shall be borne by the owners or, if deceased, their legal representative.

Sec. 19-065. Memorial repair or removal.

Memorials that are not maintained in good condition shall be repaired by the owners of the grave or plot upon which they are located, and upon a failure to do so and subject to the procedures in Section 19-016, may be removed or repaired by the Township.

Sections 19-066 -- 19-070. Reserved.

ARTICLE VII VISITOR CONDUCT

Sec. 19-071. Use of Walks, Roads, Alleys.

- (a) Visitors shall use the avenues, walks, alleys and roadways provided. Lawn areas, plots, and graves shall only be used when that is the only way to reach the grave being visited.
- (b) Unless otherwise provided by law, the Township shall not be liable for injuries sustained by a person while in a cemetery.

Sec. 19-072. Prohibitions on and regulation of activities.

- (a) Children under fifteen (15) years of age shall be accompanied by an adult or legal guardian.
- (b) The gathering of flowers, either wild or cultivated, or the breaking of trees, shrubbery or plants, is prohibited.
- (c) Loitering within a cemetery is prohibited.
- (d) There shall be no gathering of persons in excess of 75 people without prior Township approval (except during or incidental to a funeral occurring concurrent with burial)
- (e) Loud, boisterous or unseemly conduct in a cemetery is prohibited.
- (f) No person shall destroy, efface, apply graffiti to, or otherwise injure any monument, sign, tree or other lawful item located within a cemetery.
- (g) Smoking is prohibited within a cemetery.
- (h) There shall be no use, possession, or consumption of any alcoholic beverage in a cemetery.
- (i) Leaving rubbish, trash, or any other discarded items within a cemetery, except for those items properly placed within waste receptacles, is prohibited.
- (j) There shall be no picnicking or consumption of food in a cemetery without prior Township approval.

Cemetery Ordinance; Ordinance Number 2017-004, continued

- (k) Motor vehicles and vehicles:
 - (1) Speed – Motor vehicles shall not exceed five (5) miles per hour and shall remain on the right-hand side of cemetery roadways.
 - (2) Parking - Motor vehicles and vehicles shall not be parked or left at a full stop in front of an open grave unless participating in an interment service.
- (l) The operation of snowmobiles and off-road vehicles is prohibited in a cemetery.
- (m) Peddling or soliciting sales of flowers, plants, or other materials or services is prohibited within a cemetery.
- (n) The use of firearms or other weapons within a cemetery is prohibited, except as authorized by the Township or governmental authority.
- (o) Signs, notices, or advertisements of any kind are prohibited in a cemetery, unless authorized by the Township.
- (p) Except for service dogs or with prior approval of the Township, pets shall be prohibited from being in a cemetery.

Sec. 19-073. Township Code of Ordinances compliance.

In addition to the prohibitions on and regulations of activities in Section 19-072, compliance with other applicable provisions of the Waterford Charter Township Code is required by persons in a cemetery.

Sections 19-074 -- 19-079. Reserved.

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2017.

CHARTER TOWNSHIP OF WATERFORD

Date

By: _____
Sue Camilleri, Township Clerk

Moved by Camilleri;

Seconded by Joliat, RESOLVED, to adopt Ordinance Number 2017-004; Cemetery Ordinance, a roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7. INTRODUCTION**7.1. Rezoning Case No 17-06-01; 6929 Highland Road**

The following memo was received from Larry Lockwood, Superintendent of Planning and Zoning.

Background Analysis

This rezoning application is by Nowak & Fraus Engineers on behalf of the Suburban Highland Rd., LLC group. As you are aware, the Suburban Ford team has been in the process of assembling land at the S.E. corner of Highland Rd. and Hospital Rd. for the development of a new automobile dealership. To date, the Ford group has assembled fourteen (14) parcels for this project and completed the necessary rezoning to the C-4, Extensive Business District on April 24, 2017. The subject property located at 6929 Highland Rd. was recently acquired in order to be added into this parcel assemblage providing for a total land area of 19.2 acres.

Zoning History: 1950 – 1960: Residential 1
 1960 – 1963: Commercial 1
 1963 – 2010: C-2, General Business District
 2010 – Present: C-2, Small Business District

The Planning Commission reviewed this case at their July 11, 2017 meeting and resolved 6-0 (with Commissioner Reno absent) to forward a favorable recommendation on to the Township Board (see attached draft meeting minutes).

Staff will be in attendance at Monday's meeting for any questions on this case. However, if you have any questions in advance of the meeting, please contact this office.

Moved by Camilleri,

Seconded by Joliat; **RESOLVED**, to accept for Introduction Rezoning Case No 17-06-01 and to place this case on the August 14, 2017, agenda for possible approval. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7.2. Rezoning Case No. 17-05-02; SW Corner of Cass Elizabeth Road

The following memo was received from Larry Lockwood, Superintendent of Planning and Zoning.

Zoning History and Analysis

This case is a request by Don Ukrainec to rezone the subject parcel which is described as Lot 168 of the Meniwaters Subdivision. This lot has been zoned for local business use since 1950. Similarly, the parcels west and adjacent to the subject lot have had the same zoning classification.

Mr. Ukrainec came before the Planning Commission on December 13, 2016 to discuss this request (see attached meeting minutes). The subject property, along with the two neighboring parcels to the west are located between Nokomis Way and Henricks Way, which are considered residential streets that provide access to the Meniwaters subdivision.

Rezoning Case No 17-05-02 memo, continued

When reviewing the current zoning, land use patterns in the area, there are two small areas of C-1 zoning on the south side of Elizabeth Lake Rd. between Hendricks Way and Parkway. The lone viable neighborhood business is the Grapes and Hops party store/market located at 4177 Cass Elizabeth Rd. There is a former ice cream stand at 4145 Cass Elizabeth Rd. that has been closed for many years. The other developed C-1 parcels located at 4235 and 4255 Cass Elizabeth have been primarily used for residential purposes.

Zoning History: 1950 – 1963: Commercial 1
 1963 – 2010: C-1, Local Business
 2010 – Present: C-1, Neighborhood Business

The Planning Commission reviewed this case at their July 11, 2017, meeting and resolved 6-0 (with Commissioner Reno Absent) to forward a favorable recommendation in this case on to the Township Board (see attached draft meeting minutes).

Staff will be present at Monday's meeting to address any questions that may come up. However, if you have any questions or require additional information in advance of the meeting, please contact this office.

Moved by Bartolotta,

Seconded by Camilleri; RESOLVED, to accept for Introduction Rezoning Case No 17-05-02 and to place this case on the August 14, 2017, agenda for possible approval. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7.3 Rezoning Case No. 17-06-03; Vacant Parcel (Formerly 5385 Highland Road)

The following memo was received from Larry Lockwood, Superintendent of Planning and Zoning.

Zoning History and Analysis

This rezoning application is by API Architectural Planners, Inc. and is a request to rezone the subject property (formerly 5385 Highland Rd.) from the O-1, Local Office District to the C-1, Neighborhood Business District.

The property was initially developed as a gas station site in 1961. The property became vacant and in disrepair around 1993 and was finally demolished in 2009. Since then, the property has remained vacant.

In reviewing the zoning history, the property became viable for commercial business opportunities in the 1960's when this area along Highland Rd. was rezoned from Agriculture to Commercial. In 1963, the property was rezoned to C-2, General Business and remained under that classification until 2010.

In 2010, the Township updated the Master Plan and land use maps for the community. During that review, it became evident that some of the existing single family homes that are part of the Highland Estates and Holiday Farms subdivisions on the south side of Highland Rd. (between Jeffwood and Dundee), had been converted to local office uses. It was determined that the O-1, Local Office would be the best zoning classification for those properties.

Rezoning Case No. 17-06-03 memo, continued

Zoning History: 1950 – 1960: Agricultural 1
 1960 – 1963: Commercial 1
 1963 – 2010: C-2, General Business
 2010 – Present: O-1, Local Office

Master Plan

The Master Plan for the subject property shows Central Community Business. This designation is intended for property in the geographic center of the Township, along the Highland Road corridor. The Central Community Business designation allows for a mixture of land uses including office, commercial and residential. Just west of the subject property at Irwin Dr. and Harger St., the Master Plan's Central Community Business designation merges with the Regional Commerce designation.

The Planning Commission reviewed this case at their July 11, 2017 meeting and resolved 5-1 (with Commissioner Reno absent) to forward a favorable recommendation on to the Township Board (see attached meeting minutes).

Staff will be present at Monday's meeting to address any questions that may come up. However, if you have any questions, or require additional information in advance of the meeting, please contact this office.

Moved by Bartolotta,

Seconded by Joliat; **RESOLVED**, to accept for Introduction Rezoning Case No 17-06-03 and to place this case on the August 14, 2017, agenda for possible approval. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8. NEW BUSINESS

8.1 Appointment of Joe Ashley to the Position of Water and Sewer Superintendent

The following memo was received from Louis W. Feurino, Human Resources Director.

With the promotion of Mr. Russell Williams to the position of DPW Director, the Township formed a committee to fill the vacated position of Water & Sewer Superintendent. After reviewing applications and interviewing candidates, the committee selected Mr. Joseph Ashley.

The position of Water & Sewer Superintendent is Management and Administrative, at a Grade 8 level. Mr. Ashley would begin at Grade 8, Step 1, with a step increase every 6 months until Grade 8, Step 5 is attained.

As a representative of the hiring committee, I recommend this promotion.

Moved by Joliat;

Seconded by Birch; **RESOLVED**, to appoint Joe Ashley to the position of Water and Sewer Superintendent, effective July 25, 2017. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.2 Appeal of Administrative Denial of Lot Split Application; 2981 Stephanie Ct

The following memo was received from Rob Merinsky, Township Engineer

It is our understanding that the property owners of the three aforementioned parcels are all engaged in litigation in the Oakland County Circuit Court (Case No. 2016-154931-CH). The request itself involves adding approximately 5.16' from parcel 13-12-303-016 to 13-12-303-015 and also adding approximately 5.5' from parcel 13-12-303-015 to 13-12-303-013 (see drawing prepared by Kieft Engineering, Inc. dated 5-22-17); which is an attempt to settle said litigation.

However, based on the analysis provided by Kieft Engineering, Inc., the resultant Parcel 13-12-303-015 fails to meet the maximum depth to width ratio per Township Ordinance. Per **Sec. 15-082(c)(3)** of the ordinance, the depth to width ratio of any parcel created by the proposed division(s) shall not exceed three (3) to one (1). Per the analysis, the resultant parcel's width exceeds this requirement by 1.11' or the length exceeds it by 3.38'. Even though the Land Division Act allows each resulting parcel to have a depth of not more than 4 times its width, the request cannot be administratively approved as presented because it doesn't meet the local ordinance requirement.

Per **Section 15-006** of the ordinance, the Township Board shall have the power to fully or conditionally vary or modify one or more regulations in this Chapter upon finding practical difficulties or unnecessary hardships in the way of carrying out the strict letter of this Chapter, such as topographical and other physical characteristics of a parcel or other difficulties which are not self-created or financial in nature, and:

- (a) The granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated.
- (b) Such variance will not violate the provisions of the Act.
- (c) Such variance will not have the effect of nullifying the interest and purpose of this Chapter, the Master Plan, or the Zoning Ordinance.

To that end, Development Services would have no objection to the Board finding favor with this request and granting the necessary variance.

Moved by Camilleri;

Seconded by Healy, **RESOLVED**; to grant a variance to allow the lot split request for Parcels 13-12-303-013, 13-12-303-015 and 13-12-303-016 with the following stipulations; the granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated. Such variance will not violate the provisions of the Land Division Act and such variance will not have the effect of nullifying the interest and purpose of Chapter 15, Section 15-082 of the Township Ordinance, the Master Plan, or the Zoning Ordinance. A roll call vote was taken

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.3 Resolution of Intent to Participate in the Redevelopment Ready Communities Program

The following resolution was presented for consideration.

**RESOLUTION OF INTENT TO PARTICIPATE IN THE
REDEVELOPEMENT READY COMMUNITIES PROGRAM**

Whereas the Michigan Economic Development Corporation has created the Redevelopment Ready Communities initiative (RRC) to encourage municipalities to measure and improve local development processes;

Whereas the RRC offers assistance to municipalities that go through the process of self-evaluation and work to improve their development review processes;

Whereas the RCC offers grant money to certified municipalities to assist with redevelopment projects; and

Now therefore be it resolved that the Charter Township of Waterford supports the RRC initiative and will work towards completing the evaluation process and improving our procedures in order to gain RCC certification.

AYES: _____

NAYES: _____

ABSENT: _____

CERTIFICATION

I, Sue Camilleri, Township Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify the foregoing is a true and correct copy of a resolution adopted by the Board of Trustees at their regular meeting held on the 24th day of July, 2017.

Sue Camilleri, Township Clerk

Moved by Camilleri;

Seconded by Joliat, RESOLVED, to approve the Resolution of Intent to Participate in the Redevelopment Ready Communities Program, as presented. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.4 Approval of the 2017 Employee Handbook

[See attached addenda for Handbook]

Moved by Joliat;

Seconded by Birch, RESOLVED, to approve the 2017 Charter Township of Waterford Employee Handbook of Policies and Procedures, as amended.

Motion carried unanimously.

8.5 Approval of Cass Lake Road Water Storage Tank Rehabilitation

The following memo was received from Russell Williams, DPW Director

On June 11, 2017 bids were opened for the Exterior Overcoat, Wet Interior Repaint, Dry Interior Repaint, and other miscellaneous repairs to the 1,500,000 gallon elevated water storage tank located at 684 N. Cass Lake Rd. The bids included two key bid alternates: Dry interior Full Repaint (as opposed to a partial repaint) and a lettering alternate. This second alternate was discussed during the Township Board Work Session on April 24, 2017.

The bid results, including both bid alternates, were as follows:

Company Name	Bid Total
Kountoupes Painting	\$501,500.00
Fedewa, Inc.	\$554,900.00
LC United	\$606,000.00
Seven Brothers	\$688,000.00

After reviewing the bids, Dixon Engineering has formally recommended that the project be awarded to the low bidder, Kountoupes Painting (See Attached Letter from Dixon Engineering). There are adequate FY2017 funds to pay for this project in the 59045-97010 Capital – Infrastructure preservation line item.

This project is the result of a Maintenance Inspection and report completed by Dixon Engineering in 2014. A copy of the inspection report, dated August 12, 2014, is included for reference. Also included is a visual rendering of the lettering alternate and the base bid.

Recommended Board Action

Award contract to Kountoupes Painting in the amount of \$501,500.00, to perform the specified painting & rehabilitation work at the Cass Lake Road water storage tank.

Moved by Camilleri;

Seconded by Birch, RESOLVED; to award a contract to Kountoupes Painting, in the amount of \$501,500.00 (Five hundred and one thousand five hundred dollars), to perform the specified painting and rehabilitation work on the Cass Lake Road water storage tank. A roll call vote was taken.

Ayes: Wall, Camilleri, Birch, Bartolotta, Healy, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

8.6 Citizen to Address the Board – Sally Hart

The following was read into the record.

Good evening, my name is Sally Hart, 2284 Oakdale Drive, Waterford. I am here tonight to read a resolution adopted unanimously by the Waterford Democratic Club which condemns the resolution passed by this board concerning resettlement of Syrian Refugees.

WATERFORD DEMOCRATIC CLUB RESOLUTION TO CONDEMN THE WATERFORD TOWNSHIP BOARD OF TRUSTEES' RESOLUTION TO REFUSE PARTICIPATION IN THE U.S. REFUGEE RESETTLEMENT PROGRAM

Whereas on October 24, 2016, a resolution specifically citing Syrian refugees was unanimously passed by the Waterford Township Board of Trustees to refuse participation in the legal, U.S. Refugee Resettlement Program.

Whereas Waterford Township Board members cited as reasons for the resolution their fears of refugees being improperly vetted and of terrorists using the program to enter the United States.

Whereas Waterford Township Board members also cited their fears that refugees would place a financial "burden" on our communities' resources.

Whereas Waterford Township Board members misrepresented the attitude and public climate of the community of Waterford as racist and unwelcoming which has gained international attention by media such as the New York Daily News, Washington Post, the (British) Daily Mail, publications in Asia, the Americas, the Middle East and Syria, as well as countless local and national television programs.

Whereas the Waterford Democratic Club and many Waterford residents are dismayed that the Waterford Township Board passed this resolution, based on fear, with insufficient information, and a startling lack of compassion for the most desperate and vulnerable people in the world.

Resolved, that the Waterford Democratic Club affirms that:

1. Refugee resettlement is a tradition in our country and is important to U.S. diplomacy and foreign policy. Refugees admitted to the U.S. come here as part of a secure and well-managed program. The United States Refugee Act of 1980 "was created to provide a permanent and systematic procedure for the admission to the United States of refugees of special humanitarian concern," and Syrian refugees are fleeing the worst humanitarian crisis in recent memory.
2. Refugees go through the most intense, thorough, and lengthy process of vetting of any class of immigrant, and they cannot choose, but are referred, to be resettled in the U.S. The 12,587 Syrian refugees resettled in the U.S. in 2016 (1,374 in Michigan) are among the nearly 5 million forced to flee Syria because of the civil war. Nearly three quarters of Syrian refugees are women and children.
3. Although refugees receive assistance for up to 6 months from the U.S. Refugee Resettlement Program because they are here for humanitarian reasons, most "transition to self-sufficiency within a short time." They statistically create jobs because they are likely to create their own businesses, pay taxes, and help revitalize declining cities.
4. The Waterford Township Board's Syrian refugee resolution does not reflect the attitude of the entire Waterford community which is increasingly diverse, safe and welcoming.
5. The Waterford Democratic Club condemns the Waterford Township Board of Trustees' anti Syrian refugee resolution and urges the board and community members to become more educated on the refugee resettlement process, affirm the values of our country which is a nation of "displaced persons," and show wisdom and compassion by welcoming refugees to our community and our state

Citizen's Address to the Board, continued

REFERENCES

1. "Ecumenical Declaration: Protecting Welcome, Restoring Hope", Church World Service: National Council of Churches, 03-03-2017.
www.nationalcouncilofchurches.us
2. "Refugee Act." Wikipedia contributors. *Wikipedia, The Free Encyclopedia*. Wikipedia, The Free Encyclopedia, 05-17-2017. Web. 17 May 2017.
3. "Church World Service Statement to the House Committee on Homeland Security's Subcommittee Hearing on Syrian Refugees", 06-24-2015.
www.cwsglobal.org
4. "U.S. Dept. of State: Diplomacy in Action: Refugee Admissions, Reception and Placement Program Fact Sheet". Bureau of Population, Refugees and Migration, Washington, D.C., 05-23-2014. www.state.gov/i/prm/releases/factsheets
5. "Just 10 States Settled More Than Half of Recent Refugees to U.S." Facttank: News in the Numbers. Jynnah Radford and Phillip Conner. Pew Research Center. www.pewresearch.org/fact-tank/12-06-16
6. "Refugee and Immigrant Services: FAQs", Ascentria Care Alliance, 2016.
www.ascentria.org
7. "Immigration Myths Busted." Lutheran Immigration and Refugee Service, 2016. www.lirs.org/mythbuster

The WDC realizes that rescinding the board resolution is unlikely but we want you to know there are residents of Waterford who do not agree with the resolution passed by this board. In addition to WDC members here tonight there are: members of SARN- Syria America Resettlement Network, people from faith houses of worship represented by the Waterford Ministerial Association, SAMARITAS formerly Lutheran Social Services, and Catholic Charities of Michigan. I would now ask that these Waterford residents who support this resolution stand with me so you may see that the view of the Waterford Township Board does not reflect the views of all the residents of Waterford.

Thank you.

8.7 Public Comments

The following individuals expressed their opinions on the refugee issue and requested that the Township Board reconsider their Refugee Resettlement Resolution of October 24, 2016: Ethyl Rivera, Darwin Spaysky, Ken VanHorn, Margie England, Edna Gartee, Rev. John Negele, Frank Surhigh, Mike Norman, Judy Surhigh, Annie Chachich, Robert Hagen and Barb Speace.

Joe Latozas stated that he believed we should welcome refugees but asked that we not forget the senior citizens of our community that need our help and support.

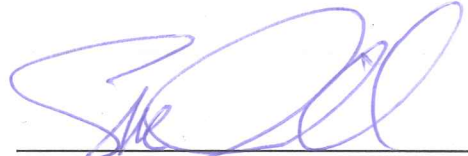
County Commissioner Tom Middleton announced that he had placed copies of Oakland County's 2017 directory at the back of the auditorium for anyone who is interested.

ADJOURNMENT

Moved by Camilleri;

Seconded by Joliat, RESOLVED, to adjourn the meeting at 7:29 p.m.

Motion carried unanimously.



Sue Camilleri, Clerk



Gary Wall, Supervisor



07/20/2017 11:32 |WATERFORD TOWNSHIP
llievois |AP CHECK RECONCILIATION REGISTER

|P 1
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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273007	07/20/2017	PRINTED	011188 ALL STAR OFFICIALS ASSOC	474.00			
273008	07/20/2017	PRINTED	011292 AIRGAS USA, LLC	78.90			
273009	07/20/2017	PRINTED	011730 ARROW PRINTING	630.76			
273010	07/20/2017	PRINTED	013181 ADLERS TOWING	250.00			
273011	07/20/2017	PRINTED	013764 SANDRA ASPINALL	60.00			
273012	07/20/2017	PRINTED	014472 ALPHA DIRECTIONAL BORING	2,000.00			
273013	07/20/2017	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	841.00			
273014	07/20/2017	PRINTED	021079 BAKER & TAYLOR BOOKS	1,148.83			
273015	07/20/2017	PRINTED	021380 BILLS PLBG & SEWER SERV I	288.00			
273016	07/20/2017	PRINTED	021770 BSN SPORTS INC	4,110.00			
273017	07/20/2017	PRINTED	023068 K & Q LAW, PC	650.00			
273018	07/20/2017	PRINTED	023072 JUSTIN BARNETT	350.00			
273019	07/20/2017	PRINTED	023265 CHANNING BETE CO INC	1,478.90			
273020	07/20/2017	PRINTED	023374 BILL PARSONS HORSESHOE &	160.00			
273021	07/20/2017	PRINTED	023383 BIBLIOTHECA, LLC	867.00			
273022	07/20/2017	PRINTED	023592 BOSTICK TRUCK CENTER LLC	510.45			
273023	07/20/2017	PRINTED	023835 BUGS BEE GONE LLC PEST CO	140.00			
273024	07/20/2017	PRINTED	023902 TODD WENZEL BUICK GMC	45,478.00			
273025	07/20/2017	PRINTED	031446 KEARNS BROTHERS	200.00			
273026	07/20/2017	PRINTED	031458 FUN SPACE DIRECT LLC	100.00			
273027	07/20/2017	PRINTED	031468 LAWRENCE L PORTER JR	100.00			
273028	07/20/2017	PRINTED	031547 MGE CARPENTRY	100.00			
273029	07/20/2017	PRINTED	031631 PHILLIPS SIGN & DESIGN	200.00			
273030	07/20/2017	PRINTED	031714 JOHN PRZYSTUP	100.00			
273031	07/20/2017	PRINTED	031801 LARRY DRESSELL	100.00			
273032	07/20/2017	PRINTED	031883 SAN JUAN POOLS OF MICHIGA	100.00			
273033	07/20/2017	PRINTED	032019 CAMBRIDGE PARK DEVELOPMEN	500.00			
273034	07/20/2017	PRINTED	032121 TOWNSEND HOMES LLC	1,200.00			
273035	07/20/2017	PRINTED	032169 THE KROGER COMPANY	600.00			
273036	07/20/2017	PRINTED	032212 RL SLADE CUSTOM HOMES	400.00			
273037	07/20/2017	PRINTED	032334 MANSFIELD CONSTRUCTION GR	100.00			
273038	07/20/2017	PRINTED	032355 SIGN EMPORIUM	100.00			
273039	07/20/2017	PRINTED	032356 NADICA & BOSKO JOVANOVI	100.00			
273040	07/20/2017	PRINTED	032375 JASON ROMANACK	100.00			
273041	07/20/2017	PRINTED	032376 MICHAEL LAWRENCE KELLY	400.00			
273042	07/20/2017	PRINTED	032377 JOHN & KATHY SHAFFER	100.00			
273043	07/20/2017	PRINTED	032378 RONALD VEDDER	100.00			
273044	07/20/2017	PRINTED	032379 GREEK JALAPENO RESTAURANT	600.00			
273045	07/20/2017	PRINTED	032380 MICHELLE STRADER	100.00			
273046	07/20/2017	PRINTED	032382 DAR ARCHITECTURE	100.00			
273047	07/20/2017	PRINTED	032383 JADINA CROW	100.00			
273048	07/20/2017	PRINTED	032384 MASSAGE OASIS	600.00			
273049	07/20/2017	PRINTED	032385 BUCK BASS	100.00			
273050	07/20/2017	PRINTED	032386 C A E CONSTRUCTION	100.00			
273051	07/20/2017	PRINTED	032387 RICK LEROY FEEHAN	600.00			
273052	07/20/2017	PRINTED	032388 MARKS SIGN SERVICE	100.00			
273053	07/20/2017	PRINTED	032389 JOSEPH D KLOCK	600.00			
273054	07/20/2017	PRINTED	032390 EMERGENCY EGRESS, LLC	100.00			
273055	07/20/2017	PRINTED	032391 AL DORAN EXCAVATING	100.00			
273056	07/20/2017	PRINTED	032392 LEOBARDO HUANTES JR	600.00			
273057	07/20/2017	PRINTED	032393 PISCES BASEMENT	108.00			
273058	07/20/2017	PRINTED	032835 21ST CENTURY BUILDING CO	100.00			

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FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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273059	07/20/2017	PRINTED	034358 JEFFREY G HARRELL BLDR IN	400.00			
273060	07/20/2017	PRINTED	034403 INSIGHT BUILDERS LTD	400.00			
273061	07/20/2017	PRINTED	035033 ANDREW ALESSI	100.00			
273062	07/20/2017	PRINTED	035893 WOLGAST CORP	600.00			
273063	07/20/2017	PRINTED	038402 MICHAEL UNDERWOOD	400.00			
273064	07/20/2017	PRINTED	038439 JOHN A KORESKY	100.00			
273065	07/20/2017	PRINTED	039230 UNIQUE DESIGNED HOMES, LL	400.00			
273066	07/20/2017	PRINTED	039757 TIMOTHY WATTS	100.00			
273067	07/20/2017	PRINTED	039951 FOUNDATION SYSTEMS OF MIC	200.00			
273068	07/20/2017	PRINTED	041192 CDW GOVERNMENT INC	2,075.73			
273069	07/20/2017	PRINTED	043331 CHEMCO PRODUCTS INC	14,190.74			
273070	07/20/2017	PRINTED	043381 CITY OF PONTIAC	1,717.10			
273071	07/20/2017	PRINTED	043604 CONTRACTORS CONNECTION	475.20			
273072	07/20/2017	PRINTED	043622 COMSOURCE INC	1,928.00			
273073	07/20/2017	PRINTED	043952 CYNERGY WIRELESS	4,225.24			
273074	07/20/2017	PRINTED	051201 DEAF CAN!	135.00			
273075	07/20/2017	PRINTED	053215 DELTA DENTAL	36,907.59			
273076	07/20/2017	PRINTED	053389 LUNGHAMER GMC INC	76.60			
273077	07/20/2017	PRINTED	053389 LUNGHAMER GMC INC	82.80			
273078	07/20/2017	PRINTED	063021 EASTERN OIL CO	1,319.39			
273079	07/20/2017	PRINTED	063025 EAST JORDAN USA, INC	4,025.52			
273080	07/20/2017	PRINTED	063490 EMPCO INC	1,650.00			
273081	07/20/2017	PRINTED	063951 KATHRYN R EYMAN	55.00			
273082	07/20/2017	PRINTED	064008 ELECTRONIC MONITORING SYS	693.50			
273083	07/20/2017	PRINTED	083047 DOLORES FARRELL	184.50			
273084	07/20/2017	PRINTED	083580 FORSTER BROTHERS	254.00			
273085	07/20/2017	PRINTED	083836 KENNETH E FUERST	60.00			
273086	07/20/2017	PRINTED	093026 RICHARD GALAT	725.00			
273087	07/20/2017	PRINTED	093044 GARRETT DOOR CO	75.00			
273088	07/20/2017	PRINTED	093384 GIVE'EM A BREAK SAFETY	1,012.50			
273089	07/20/2017	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	2,499.11			
273090	07/20/2017	PRINTED	093580 GORDON FOOD SERVICE INC	66.64			
273091	07/20/2017	PRINTED	093840 LOOMIS FARGO & CO	733.59			
273092	07/20/2017	PRINTED	101201 H.J. UMBGAUGH & ASSOCIATES	250.00			
273093	07/20/2017	PRINTED	103023 HESCO	24,999.88			
273094	07/20/2017	PRINTED	103059 HARTWELL CEMENT CO	10,451.50			
273095	07/20/2017	PRINTED	103139 HARMON METAL WORKS	715.00			
273096	07/20/2017	PRINTED	103213 HOWARD HEITZEG	60.00			
273097	07/20/2017	PRINTED	103249 HEWLETT-PACKARD FINANCIAL	965.26			
273098	07/20/2017	PRINTED	103252 KATHY HEPLER	60.00			
273099	07/20/2017	PRINTED	103584 JOHN H HOLMES	300.00			
273100	07/20/2017	PRINTED	103639 HOLMES CUSTOM	61.85			
273101	07/20/2017	PRINTED	111112 IBM CORP	870.45			
273102	07/20/2017	PRINTED	113491 IMPRESSIVE PRINTING & PRO	1,810.00			
273103	07/20/2017	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	757.53			
273104	07/20/2017	PRINTED	113701 IRON MOUNTAIN	383.18			
273105	07/20/2017	PRINTED	121011 J&B MEDICAL SUPPLY	2,055.55			
273106	07/20/2017	PRINTED	121240 JETT PUMP & VALVE LLC	9,290.86			
273107	07/20/2017	PRINTED	121570 JOHNSON & ANDERSON INC	4,895.00			
273108	07/20/2017	PRINTED	123023 JAIL ALTERNATIVES FOR MIC	158.00			
273109	07/20/2017	PRINTED	123585 CHARESA JOHNSON	300.00			
273110	07/20/2017	PRINTED	123606 JOHNSON, ROSATI, SCHULTZ	8,346.10			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
273111	07/20/2017	PRINTED	143233 KENNEDY INDUSTRIES INC	8,247.50			
273112	07/20/2017	PRINTED	143586 KONE INC	41,637.45			
273113	07/20/2017	PRINTED	143832 ERIC KUTINSKY	300.00			
273114	07/20/2017	PRINTED	143844 KULLY SUPPLY INC	38.83			
273115	07/20/2017	PRINTED	153043 LANGUAGE LINE SERVICES	99.89			
273116	07/20/2017	PRINTED	153109 LAKES AREA MARTIAL ARTS	280.00			
273117	07/20/2017	PRINTED	153240 LESLIE TIRE	594.50			
273118	07/20/2017	PRINTED	153367 THE LIBRARY NETWORK	18,389.31			
273119	07/20/2017	PRINTED	163082 HYLAND SOFTWARE	1,330.00			
273120	07/20/2017	PRINTED	163270 METCOM	134.32			
273121	07/20/2017	PRINTED	163368 MIDWEST COLLABORATIVE FOR	250.00			
273122	07/20/2017	PRINTED	163371 MICHIGAN COURT SERV INC	50.00			
273123	07/20/2017	PRINTED	163480 MILFORD COUNSELING	440.00			
273124	07/20/2017	PRINTED	163489 DAVE MILLER LLC	501.00			
273125	07/20/2017	PRINTED	163491 MIDWEST GRAPHICS & AWARDS	1,140.85			
273126	07/20/2017	PRINTED	163508 FERGUSON ENTERPRISES, INC	572.31			
273127	07/20/2017	PRINTED	163858 MUNIS DIVISION	6,375.00			
273128	07/20/2017	PRINTED	174478 STATE OF MICHIGAN	84.00			
273129	07/20/2017	PRINTED	174478 STATE OF MICHIGAN	510.00			
273130	07/20/2017	PRINTED	174620 MPARKS	253.00			
273131	07/20/2017	PRINTED	183021 NATIONAL TRAILS	1,900.00			
273132	07/20/2017	PRINTED	183289 NETWORKFLEET INC	1,333.75			
273133	07/20/2017	PRINTED	183295 NEW CREATION HOMES, INC	220.00			
273134	07/20/2017	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	17.32			
273135	07/20/2017	PRINTED	183952 NYE UNIFORM COMPANY	506.01			
273136	07/20/2017	PRINTED	193273 OFFICE DEPOT	129.99			
273137	07/20/2017	PRINTED	204040 OAKLAND COUNTY	85.00			
273138	07/20/2017	PRINTED	204040 OAKLAND COUNTY	135.00			
273139	07/20/2017	PRINTED	204040 OAKLAND COUNTY	156.00			
273140	07/20/2017	PRINTED	204040 OAKLAND COUNTY	17,031.00			
273141	07/20/2017	PRINTED	204465 OAKLAND COUNTY PROSECUTOR	875.00			
273142	07/20/2017	PRINTED	204665 OAKLAND COUNTY	19,604.87			
273143	07/20/2017	PRINTED	204665 OAKLAND COUNTY	736,277.63			
273144	07/20/2017	PRINTED	204860 ROAD COMMISSION FOR	2,299.36			
273145	07/20/2017	PRINTED	211220 MCLAREN OAKLAND	336.00			
273146	07/20/2017	PRINTED	213094 AL PAVLISH	60.00			
273147	07/20/2017	PRINTED	213251 LAURA PETRUSHA	60.00			
273148	07/20/2017	PRINTED	213395 BOB PIGGOT	60.00			
273149	07/20/2017	PRINTED	213566 COFFEE BREAK INC	102.00			
273150	07/20/2017	PRINTED	213837 PUBLIC SAFETY RESOURCES L	1,215.00			
273151	07/20/2017	PRINTED	220804 INDEPENDENCE TOWNSHIP	259.00			
273152	07/20/2017	PRINTED	233839 QUALITY FIRST AID AND SAF	680.93			
273153	07/20/2017	PRINTED	241008 RKA PETROLEUM COMPANIES,	5,352.87			
273154	07/20/2017	PRINTED	241960 DON RYKER DVM & ASSOC	655.00			
273155	07/20/2017	PRINTED	243040 PENGUIN RANDOM HOUSE LLC	93.75			
273156	07/20/2017	PRINTED	243206 RECORDED BOOKS LLC	209.97			
273157	07/20/2017	PRINTED	243289 LYNN ANNE REISS	291.00			
273158	07/20/2017	PRINTED	243595 SUEANNE ROTH	274.00			
273159	07/20/2017	PRINTED	243645 LISA ROCHFORD	175.00			
273160	07/20/2017	PRINTED	251238 SERVICE HEATING & PLUMBING	5,609.89			
273161	07/20/2017	PRINTED	253512 SMART START MICHIGAN	244.40			
273162	07/20/2017	PRINTED	254825 SJMH URGENT CARE	411.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
273163	07/20/2017	PRINTED	254843 STAR EMS	4,367.63			
273164	07/20/2017	PRINTED	261102 TT TECHNOLOGIES INC	681.34			
273165	07/20/2017	PRINTED	263582 THOMSON REUTERS - WEST	284.07			
273166	07/20/2017	PRINTED	263737 TRUGREEN	1,599.46			
273167	07/20/2017	PRINTED	263772 TRENDSET COMMUNICATIONS G	4,583.33			
273168	07/20/2017	PRINTED	271536 UPS STORE	132.40			
273169	07/20/2017	PRINTED	273533 UNIFIRST CORP	977.13			
273170	07/20/2017	PRINTED	273542 UNIQUE MGMT SERVICES INC	53.70			
273171	07/20/2017	PRINTED	291365 PRAXAIR DISTRIBUTION INC	283.77			
273172	07/20/2017	PRINTED	293402 WW WILLIAMS	175.91			
273173	07/20/2017	PRINTED	304930 WATERFORD TOWNSHIP DPW	1,133.75			
			167 CHECKS	CASH ACCOUNT TOTAL	1,104,982.94	.00	

Advance Checks Already Mailed
July 11 -> July 19

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FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
272929	07/11/2017	PRINTED	011016 GREAT LAKES ACE HARDWARE	121.93			
272930	07/11/2017	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSO	683.76			
272931	07/11/2017	PRINTED	013764 SANDRA ASPINALL	250.00			
272932	07/11/2017	PRINTED	021510 BLUE CROSS & BLUE SHIELD	183,555.83			
272933	07/11/2017	PRINTED	043626 CONSUMERS ENERGY	215.67			
272934	07/11/2017	PRINTED	043904 COMERICA COMMERCIAL CARD	1,609.41			
272935	07/11/2017	PRINTED	044051 CONSUMERS LIFE INSURANCE	4,425.41			
272936	07/11/2017	PRINTED	051007 DTE ENERGY	53,756.41			
272937	07/11/2017	PRINTED	053253 DTE ENERGY	25.93			
272938	07/11/2017	PRINTED	063896 GEORGE B EWING	624.25			
272939	07/11/2017	PRINTED	073007 GREGG ALLEN	945.00			
272940	07/11/2017	PRINTED	073038 THOMAS BOWEN	6,081.50			
272941	07/11/2017	PRINTED	082270 51ST DISTRICT COURT	288.69			
272942	07/11/2017	PRINTED	130408 CRAIG TIEPPO	40.80			
272943	07/11/2017	PRINTED	139763 KRISTIN WELCH	40.80			
272944	07/11/2017	PRINTED	139764 CATHY WILLIAMS	40.80			
272945	07/11/2017	PRINTED	139765 DONNA OPHOFF	40.80			
272946	07/11/2017	PRINTED	139766 JERRILYN PAHSSEN	40.80			
272947	07/11/2017	PRINTED	139767 TIMOTHY WINGERT	40.80			
272948	07/11/2017	PRINTED	139768 TIMOTHY NELDRETT	40.80			
272949	07/11/2017	PRINTED	143707 KRONOS INC	9,343.12			
272950	07/11/2017	PRINTED	164387 MIKES CLEARWATER HARVESTI	6,637.50			
272951	07/11/2017	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	1,326.15			
272952	07/11/2017	PRINTED	213723 PROGRESSIVE AE	2,625.00			
272953	07/11/2017	PRINTED	223916 JOAN BURTON	30.00			
272954	07/11/2017	PRINTED	225883 RUTH MAKER	64.00			
272955	07/11/2017	PRINTED	226020 ROSA BANUELOS-BONILLA	50.00			
272956	07/11/2017	PRINTED	227143 LINDA MCALLISTER	64.00			
272957	07/11/2017	PRINTED	227195 GAIL CYCCONE	254.00			
272958	07/11/2017	PRINTED	227199 MARY LAMPARSKI	110.00			
272959	07/11/2017	PRINTED	227301 CAROL MAROTTA	50.00			
272960	07/11/2017	PRINTED	227302 MICHELLE MUSIENKO	75.00			
272961	07/11/2017	PRINTED	227303 KAREN KOCH	55.00			
272962	07/11/2017	PRINTED	227304 MELISSA WHITING	50.00			
272963	07/11/2017	PRINTED	227305 JENNIFER LEFLER	65.00			
272964	07/11/2017	PRINTED	227306 THOMAS SPALDING	70.00			
272965	07/11/2017	PRINTED	253303 SHRED LEGAL, LLC	500.00			
272966	07/11/2017	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	487.50			
272967	07/11/2017	PRINTED	293069 WATERFORD TOWING	100.00			
272968	07/18/2017	PRINTED	013198 ADVANCED DISPOSAL	1,955.37			
272969	07/18/2017	PRINTED	013685 APPLIED IMAGING	109.97			
272970	07/18/2017	PRINTED	013728 GLEN F. ARMSTRONG	25.00			
272971	07/18/2017	PRINTED	013801 AT&T	222.49			
272972	07/18/2017	PRINTED	032374 KATHRYN MCGETTRICK	100.00			
272973	07/18/2017	PRINTED	032381 LESLIE STACHELEK	100.00			
272974	07/18/2017	PRINTED	033609 NEW CREATION HOMES INC	400.00			
272975	07/18/2017	PRINTED	043364 AT&T MOBILITY	66.52			
272976	07/18/2017	PRINTED	051016 DETROIT ASA	300.00			
272977	07/18/2017	PRINTED	053215 DELTA DENTAL	11,954.03			
272978	07/18/2017	PRINTED	063932 EXXON MOBIL	73.56			
272979	07/18/2017	PRINTED	073096 TODD BUTLER	43.61			
272980	07/18/2017	PRINTED	073201 JOSHUA DORMAN	1,722.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
272981	07/18/2017	PRINTED	073825 JACK SUTHERLAND	130.50			
272982	07/18/2017	PRINTED	083452 SUBURBAN FORD OF WATERFOR	1,704.76			
272983	07/18/2017	PRINTED	164387 MIKES CLEARWATER HARVESTI	13,006.33			
272984	07/18/2017	PRINTED	174870 STATE OF MICHIGAN	36,370.54			
272985	07/18/2017	PRINTED	204040 OAKLAND COUNTY	2,543.00			
272986	07/18/2017	PRINTED	204150 OCAAO	50.00			
272987	07/18/2017	PRINTED	204910 OAKLAND CNTY TREASURERS O	352.50			
272988	07/18/2017	PRINTED	213330 PHANTOM FIREWORKS EASTERN	500.00			
272989	07/18/2017	PRINTED	213366 PITNEY BOWES RESERVE ACCO	1,500.00			
272990	07/18/2017	PRINTED	213723 PROGRESSIVE AE	3,500.00			
272991	07/18/2017	PRINTED	243270 REDIGAN OUTDOOR SERVICES	7,938.00			
272992	07/18/2017	PRINTED	253293 HOWARD L SHIFMAN, P.C.	33,527.00			
272993	07/18/2017	PRINTED	263749 TRANSACT TECHNOLOGIES	184.14			
272994	07/18/2017	PRINTED	271016 US BANK EQUIPMENT FINANCE	704.16			
272995	07/18/2017	PRINTED	283242 VERIZON WIRELESS	225.30			
272996	07/18/2017	PRINTED	283242 VERIZON WIRELESS	855.68			
272997	07/18/2017	PRINTED	283242 VERIZON WIRELESS	1,749.00			
272998	07/18/2017	PRINTED	304860 WATERFORD TOWNSHIP TREASU	600.13			
272999	07/18/2017	PRINTED	315086 KATELYN WALLACE	7.00			
273000	07/18/2017	PRINTED	315087 MACKENZIEY BERNIER	7.00			
273001	07/18/2017	PRINTED	315088 ROSETTA FULTZ	9.40			
273002	07/18/2017	PRINTED	315089 MARY IMBERUNONE	6.70			
273003	07/18/2017	PRINTED	315090 ANGELA NIEUWKOOP	6.60			
273004	07/18/2017	PRINTED	315091 ALEXANDRA PHILLIPS	7.00			
273005	07/18/2017	PRINTED	315092 CHADD RASAS	7.20			
273006	07/18/2017	PRINTED	315093 JEREMY STONE	7.00			
78 CHECKS CASH ACCOUNT TOTAL				397,397.15	.00		