

**BOARD MEMBERS PRESENT:**

Anthony Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee

**OTHERS PRESENT:**

Anne Mobley	Detective Moll	Lila Ball
Julie Schaffer	Dispatcher Hillier	Terry Ball
Jenna Felice	Luis Caraballo	Lt. Haefner
Officer Mamola	Terry Wilton	Deputy Police Chief
Officer Moss	Betty Wilton	Sutherland
Dispatcher Vickery	Derek Diderich	Police Chief Underwood

1. **Supervisor Bartolotta called the meeting to order at 6:00 p.m.**
2. **Supervisor Bartolotta asked for a moment of silence and led the Pledge of Allegiance.**
3. **A roll call vote was taken.** All board members were present.
4. **APPROVE AGENDA**  
**November 10, 2025**  
  
Moved by Wall,  
Seconded by Thomas, RESOLVED, to approve the November 10, 2025, agenda as printed. A roll call vote was taken.  
  
Motion carried unanimously.
5. **Announcements**  
5.1 Township Offices and the Library will be closed on Tuesday, November 11, 2025, in observance of Veterans Day. Emergency services will be available.  
5.2 Attend the Community Forum on Thursday, November 20, 2025, from 6:00 p.m. to 7:30 p.m., at the Highland Lakes Student Center. Join Oakland Community College for an opportunity to receive an update, join discussion groups, and learn more about the planned sale of the northern portion of the Highland Lakes campus. The forum is open to all community members, employees and students. Registration is REQUIRED. Save your seat and RSVP to attend the forum at [community-forum-HL-campus-update.eventbrite.com](http://community-forum-HL-campus-update.eventbrite.com) or use the QR code on the flyer.

- 5.3 Join us for the Holiday Hoopla & Tree Lighting ceremony at Waterford Township Hall, 5200 Civic Center Drive, on Saturday, November 22, 2025, from 3:00 p.m. to 6:00 p.m., the Tree Lighting will take place at 5:40 p.m. Celebrate the season with various FREE holiday activities including a visit and photo opportunity with Santa, a reindeer visit, crafts, cookie decorating, and more! This free event is held outdoors, please dress for the weather.
- 5.4 Dash through the snow! Or at least run the parade route on Saturday, December 6th at 8 a.m.! Get your elf shoes ready, your cocoa mugs polished, and your holiday spirit on high. Bring your family, and your festive cheer — and Jingle all the way to the Holiday Extravaganza! Registration Information can be found at: [holidayextravaganza.org](http://holidayextravaganza.org)
- 5.5 The 44th Annual Holiday Extravaganza Holiday Parade and Winter Fun Festival will take place on Saturday, December 6, 2025, at 11:00 a.m. The parade route will begin on Cesar E. Chavez Ave. at Montcalm Street, continue down Saginaw Street, and end at the Pontiac City Square. Immediately following the PARADE will be a Winter FUN Festival that will take place on Saginaw Street (between Huron - M59 and Water Street) in downtown Pontiac. Winter FUN Festival include the following: Santa and Mrs. Claus Afterglow, Grinch and Whoville Friends, Horse Drawn Wagon Rides, Ice Carving Demonstration, Face Painting, Petting Farm, Pony Rides, S'mores, Holiday Crafts, and much more!
- 5.6 Township Offices will be closed on Thursday, November 27th and Friday, November 28th in observance of the Thanksgiving Holiday. Emergency services will be available.
- 5.7 The Waterford Township Public Library will be closing at 5:00 p.m. on Wednesday, November 26th in preparation for the Thanksgiving holiday. The Library will remain closed Thursday, November 27 and Friday, November 28.
- 5.8 The Library will re-open at its regular time at 10:00 a.m. on Saturday, November 29th and will also be open as usual for Sunday hours on November 30th from 1:00 p.m. - 5:00 p.m. Stop by and visit over the weekend – we have many new items in the Children's area to keep the little ones engaged and happy.

## **6. Awards and Presentations**

### **6.1 Police Awards and Presentations**

Chief Underwood, Deputy Chief Sutherland, and Lt. Haefner presented the following awards.

Civilian Citations were presented to Luis Caraballo and Terry Wilton for their life saving efforts.

Merit Awards were presented to Officer Mamola, Officer Moll, and Dispatcher Vickery.

Life Saving Awards were presented to Detective Moll and Dispatcher Hillier.

## **7. Public Comments – Agenda Items Only, Limited to Three (3) Minutes Per Person**

*After being recognized by the Supervisor, individuals in the audience may address the Township Board. Please go to the podium and provide name and address. This is a public comment period, not a question-and-answer period.*

No one addressed the Board of Trustees.

**8. Consent Agenda**

- 8.1 October 27, 2025, Meeting Minutes
- 8.2 October 27, 2025, Work Session Minutes
- 8.3 November 10, 2025, Bill Payment
- 8.4 Receive the Library's September 2025 Report
- 8.5 Approval of the 2026 Township Board Meetings, Workshop Sessions, and Holidays Observed with Office Closings

Moved by Markee,  
Seconded by Wall, RESOLVED, to approve consent agenda items 8.1 through 8.5 as presented. A roll call vote was taken.

Motion carried unanimously.

**9. Board Liaison Reports (Verbal)**

## Trustee Hauswirth

Trustee Hauswirth shared a Greenways Committee update.

The Riverwalk is now fully complete. The connector by the red phone booth was completed in late October. DPW is putting in concrete pads along the Riverwalk, where they will install benches and trash cans. The DPW has agreed to monitor Riverwalk trash cans to keep them from overflowing. The Friends of the Greenways group is being reconstituted and reactivated starting with our bimonthly meeting November 25, 2025. They have worked out the technical challenges regarding the pathways mapping we have been working on, and expect to have a full bike/walk pathways layer available on the Waterford GIS maps site by the end of January 2026. The Greenways Committee participated as an exhibitor at the Library's Fall Into Wellness event in late September. A resident contacted us through our QR code on our Riverwalk sign regarding ugly graffiti on one of the wooden Riverwalk bridges, and we were able to remove it within a few days

She Thanked DPW for their help.

## Trustee Wall

There is a Parks and Recreation meeting on Wednesday, November 12, 2025, due to Tuesday being Veterans Day.

Jerry's Coney Island, on M-59, is providing a free meal for Veterans.

**10. Open Business****10.1 METRO Act Permit – Ezee Fiber Texas, LLC**

The following memo was received by Kari Vlaeminck, Deputy Clerk.

The Township received an application for a METRO Permit from Ezee Fiber Texas, LLC., with the \$500.00 application fee received on October 10, 2025. The METRO Act falls under the Charter Township Code of Ordinance, Chapter 14.5 Right-of-Way Management, Article IV, Telecommunications Permits. Township Attorney, Joellen Shortly, and Rob Merinsky, DPW Engineer, reviewed the attached METRO Permit and worked with Ezee Fiber Texas, LLC. Attached are the agreed-upon terms. A bond will be collected with each disruption permit submitted under this use request.

The METRO Act was created to streamline the process for telecommunications providers to install and maintain facilities within public rights-of-way across Michigan. The key aspects of the METRO Act are to prevent excessive fees and unnecessary delays, requires municipalities to utilize a standardized permit application, and the Municipality must approve or deny a permit application within 45 days.

**Requested Motion:**

To approve the METRO Act Permit for Ezee Fiber Texax, LLC., and to authorize Supervisor Bartolotta to sign the METRO Act Permit.

Should you have any questions, please get in touch with me before Monday's meeting.

Moved by Hauswirth,

Seconded by Markee, RESOLVED, to approve the METRO Act Permit for Ezee Fiber Texas, LLC as presented and to authorize Supervisor Bartolotta to sign the agreement. A roll call vote was taken.

Motion carried unanimously.

**11. New Business****11.1 Library Security Camera Policy**

The following memo was received by Julie Schaffer, Library Director.

Please see the attached Library Security Camera Policy. This policy is a new Library Policy approved by the Library Advisory Committee at the October 22, 2025 meeting.

The Library is working their way through the front-facing policies – a full review has been started so that eventually all policies are reviewed, revised, updated and re-organized for ease of reading. The attached policy is a new one however, because of new Cameras installed in Summer 2025 with more planned for outside the library in the next months.

This policy is based on a review of other area libraries policies as well as the American Library Association guidance called Video Surveillance in the Library Guidelines which clearly states that libraries with cameras installed should develop policies for their use in the library spaces.

**Requested Board Action**

**Approve the new policy – it will be posted on the policy page on the Library's website and utilized as needed.**

Library Security Camera Policy Continued.

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve the new Library Security Camera Policy as presented.  
A roll call vote was taken.

Motion carried unanimously.

**11.2 Public Comment is limited to three (3) minutes per person.**

Anne Mobley, 3959 Coventry Valley Drive, spoke on behalf of the Waterford Senior Center, the Comfort Makers, and Friends of the Library, and other various groups. She shared concerns with the Library closing their community room from February 2026 to September 2026, for renovation which coincides with the closing of the Recreation Center.

**12 Adjournment**

Moved by Wall,  
Seconded by Thomas, RESOLVED, to adjourn the meeting at 6:22 p.m. A roll call vote was taken.

Motion carried unanimously.

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Kimberly Markee, Clerk

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Anthony Bartolotta, Supervisor

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FOR: Uncleared

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2967762	11/10/2025	PRINTED	251308 SHI INTERNATIONAL CORP	65,582.87			
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2967769	11/10/2025	PRINTED	253893 STONY CREEK SERVICES INC	400.00			
2967770	11/10/2025	PRINTED	254796 STONECO INC	1,032.79			
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2967781	11/10/2025	PRINTED	291208 CORY WESTMORELAND	1,408.00			
2967782	11/10/2025	PRINTED	291361 WINNING IMPRINTS & CUSTOM	471.50			
2967783	11/10/2025	PRINTED	291365 LINDE GAS & EQUIPMENT INC	758.94			
2967784	11/10/2025	PRINTED	293079 WATER LANDSCAPES LLC	1,682.46			
2967785	11/10/2025	PRINTED	293605 WORLDWIDE INTERPRETERS IN	818.38			
2967786	11/10/2025	PRINTED	500633 AT&T MOBILITY	1,999.89			
2967787	11/10/2025	PRINTED	500804 J.B. DLCO & MULTISTATE	803.40			

168 CHECKS

CASH ACCOUNT TOTAL

445,290.22

.00

Advance Checks Already Mailed.  
Oct 28 → Nov 5

11/04/2025 19:01 | WATERFORD TOWNSHIP  
llievois | AP CHECK RECONCILIATION REGISTER

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| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2967419	10/28/2025	PRINTED	011369 ROB ALLEMAN	212.80			
2967420	10/28/2025	PRINTED	011485 BARNEY ARENDSEN	107.80			
2967421	10/28/2025	PRINTED	011487 CHARLIE ALLEN	61.60			
2967422	10/28/2025	PRINTED	011834 CAROLYN AXFORD	67.20			
2967423	10/28/2025	PRINTED	013685 APPLIED INNOVATION	2,645.99			
2967424	10/28/2025	PRINTED	020002 BARBARA BARRETT	20.00			
2967425	10/28/2025	PRINTED	020004 TERRY W BALL	54.60			
2967426	10/28/2025	PRINTED	020005 LINDSAY BARRETT	15.40			
2967427	10/28/2025	PRINTED	020007 ROBERTO A BIHAR	55.00			
2967428	10/28/2025	PRINTED	021838 LESLIE BRADFORD	144.20			
2967429	10/28/2025	PRINTED	021839 JAMES BARRETT	33.60			
2967430	10/28/2025	PRINTED	021841 MICHAEL BENEDICT	27.30			
2967431	10/28/2025	PRINTED	021863 RICHARD BRUCE	50.40			
2967432	10/28/2025	PRINTED	023863 JERI BURGER	49.00			
2967433	10/28/2025	PRINTED	023869 CHARLES BRANDON	14.00			
2967434	10/28/2025	PRINTED	041198 URSULA CECILE	20.50			
2967435	10/28/2025	PRINTED	041459 GARY CLARK	8.40			
2967436	10/28/2025	PRINTED	041576 SHELLA COMAS	32.25			
2967437	10/28/2025	PRINTED	043364 AT&T MOBILITY	444.54			
2967438	10/28/2025	PRINTED	043877 RAY CRUSE	86.80			
2967439	10/28/2025	PRINTED	051573 DEBBIE DOWNS	113.40			
2967440	10/28/2025	PRINTED	051832 PEGGY DUPUIS	71.40			
2967441	10/28/2025	PRINTED	053731 MICHAEL DUFF	27.30			
2967442	10/28/2025	PRINTED	063950 MARGARET EVANS	41.75			
2967443	10/28/2025	PRINTED	073594 CARRIE MOBEY	35.96			
2967444	10/28/2025	PRINTED	073684 ALISON SWANSON	65.00			
2967445	10/28/2025	PRINTED	073952 CHRISTINE WHITE	89.88			
2967446	10/28/2025	PRINTED	081088 JOEY GAUTHIER	33.60			
2967447	10/28/2025	PRINTED	081366 FLORENCE FRICK	31.50			
2967448	10/28/2025	PRINTED	081469 MICHAEL FITZGERALD	114.80			
2967449	10/28/2025	PRINTED	081661 ELIZABETH FOX	120.00			
2967450	10/28/2025	PRINTED	082270 51ST DISTRICT COURT	646.00			
2967451	10/28/2025	PRINTED	083715 FROHM & WIDMER, INC	6,000.00			
2967452	10/28/2025	PRINTED	093361 MARIA GIALDI	140.00			
2967453	10/28/2025	PRINTED	100047 SANDRA HELNER	63.00			
2967454	10/28/2025	PRINTED	100048 GRETCHEN HURLBERT	126.00			
2967455	10/28/2025	PRINTED	100057 CYNTHIA HAMMER	1,048.52			
2967456	10/28/2025	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	2,502.00			
2967457	10/28/2025	PRINTED	111122 CIVICPLUS	1,250.00			
2967458	10/28/2025	PRINTED	153952 DAN LOMBARDO	132.60			
2967459	10/28/2025	PRINTED	153957 ROBERT LEE	50.40			
2967460	10/28/2025	PRINTED	161432 RYAN MILLER	14.00			
2967461	10/28/2025	PRINTED	161495 JOHN MOLITAR	9.10			
2967462	10/28/2025	PRINTED	161593 DANIEL MALLOY	109.20			
2967463	10/28/2025	PRINTED	161594 PAMELA MANEL	43.50			
2967464	10/28/2025	PRINTED	162006 MACOMB COUNTY CIRCUIT COU	50.00			
2967465	10/28/2025	PRINTED	162007 EMILY MEINTJES	88.00			
2967466	10/28/2025	PRINTED	164218 MARLA MCKEE	94.00			
2967467	10/28/2025	PRINTED	193293 OGLETREE, DEAKINS, NASH, SMO	1,200.00			
2967468	10/28/2025	PRINTED	204420 OAKLAND COUNTY DISTRICT J	250.00			
2967469	10/28/2025	PRINTED	204420 OAKLAND COUNTY DISTRICT J	250.00			
2967470	10/28/2025	PRINTED	204507 OAKLAND COUNTY CIRCUIT CO	50.00			

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llievois |AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2967471	10/28/2025	PRINTED	213059 BETSY PATTERSON	77.00			
2967472	10/28/2025	PRINTED	213366 PITNEY BOWES BANK INC RES	1,500.00			
2967473	10/28/2025	PRINTED	233854 ROB QUIGG	33.60			
2967474	10/28/2025	PRINTED	241053 DAVID RAUP	113.40			
2967475	10/28/2025	PRINTED	241214 DAVID RODEGEB	58.80			
2967476	10/28/2025	PRINTED	241337 SUE RICE	36.40			
2967477	10/28/2025	PRINTED	251234 SECREST WARDLE LYNCH HAMP	13,722.80			
2967478	10/28/2025	PRINTED	251245 DEBORAH SEELHOFF	200.00			
2967479	10/28/2025	PRINTED	251846 GREGORY STERNS	89.60			
2967480	10/28/2025	PRINTED	253260 BOB SHEWALTER	57.60			
2967481	10/28/2025	PRINTED	253293 SHIFMAN FOURNIER, PLC	19,000.00			
2967482	10/28/2025	PRINTED	261362 DENISE THIENEL	43.12			
2967483	10/28/2025	PRINTED	263842 PAUL TREMBLAY	114.80			
2967484	10/28/2025	PRINTED	271483 WANDA UHL	20.50			
2967485	10/28/2025	PRINTED	283242 VERIZON WIRELESS	2,076.78			
2967486	10/28/2025	PRINTED	283242 VERIZON WIRELESS	113.19			
2967487	10/28/2025	PRINTED	291314 PAUL WENDRICK	28.00			
2967488	10/28/2025	PRINTED	293097 WAYNE COUNTY CIRCUIT COUR	50.00			
2967489	10/28/2025	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	6,300.00			
2967490	11/04/2025	PRINTED	023854 BUSY BODIES	378.00			
2967491	11/04/2025	PRINTED	043122 CAROUSEL ACRES	700.00			
2967492	11/04/2025	PRINTED	073384 RICK HUTCHINSON	90.00			
2967493	11/04/2025	PRINTED	075032 SHERYL FREDERICK	48.30			
2967494	11/04/2025	PRINTED	091066 ROBERT GARRISON	720.00			
2967495	11/04/2025	PRINTED	103050 THE HARTFORD	6,316.37			
2967496	11/04/2025	PRINTED	111765 ISCG	6,016.96			
2967497	11/04/2025	PRINTED	143402 ERICA KIZER	60.00			
2967498	11/04/2025	PRINTED	161116 SHARON MCCOY	189.45			
2967499	11/04/2025	PRINTED	163522 MID VALLEY STRUCTURES	1,175.15			
2967500	11/04/2025	PRINTED	204910 OAKLAND CNTY TREASURERS O	357.50			
2967501	11/04/2025	PRINTED	213565 OCWRC	971.00			
2967502	11/04/2025	PRINTED	223066 PAULETTE WALLACE	35.00			
2967503	11/04/2025	PRINTED	251234 SECREST WARDLE LYNCH HAMP	13,125.00			
2967504	11/04/2025	PRINTED	271762 U.S. POSTMASTER (POSTAGE-	5,000.00			
2967505	11/04/2025	PRINTED	273570 UNITED HEALTH CARE	102.80			
2967506	11/04/2025	PRINTED	293355 WILBUR WHITE JR	2,670.00			
88 CHECKS			CASH ACCOUNT TOTAL	100,603.41			.00