

**BOARD MEMBERS PRESENT:**

Anthony Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee

**BOARD MEMBERS ABSENT:**

Sam Harris, Trustee

**OTHERS PRESENT:**

Justin Bentley  
Crystal McCready  
Brendan Brosnan  
Jake Helgemo  
Scott Sisk  
Shelly Schloss  
Justin Daymon  
Carl Wallace  
Lila Ball  
Derek Diederich  
Karen Krupa  
Jeffrey Polkowski

Gary Biron  
Steve McCready  
Scott Good  
Jim Cooper  
Eric Kudla  
Grant Smith  
Brenda Ressler  
Julie Schaefer  
Pete Ogg  
Justin Westlake  
John Durnbaugh  
Tyoma Zisser

Sally Hart  
Michael Smith  
Maria Strom  
Larry Spears  
Donna Wall  
Russ Gerke  
John Gumma  
Terry Ball  
Mike S. (unreadable)  
Steve Chisnell  
Art Frasca  
Joseph Williams

1. **Supervisor Bartolotta called the meeting to order at 6:00 p.m.**
2. **Supervisor Bartolotta asked for a moment of silence and led the Pledge of Allegiance.**
3. **A roll call vote was taken.** All board members were present except for Trustee Harris.
4. **APPROVE AGENDA**
  - 4.1 **July 28, 2025**

Moved by Markee,  
Seconded by Thomas, RESOLVED, to approve July 28, 2025, agenda as printed. A roll call vote was taken.

Motion carried unanimously.

**5. Announcements**

- 5.1 It's time to improve our yards, homes, and outside areas. The Waterford Township Clerk's Office would like to recognize homeowners and HOAs who take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a picture (optional) by July 31, 2025. The form can be found on the Township's website @ [www.waterfordmi.gov/clerk](http://www.waterfordmi.gov/clerk), the Clerk's Office, or by emailing [kmarkee@waterfordmi.gov](mailto:kmarkee@waterfordmi.gov). Award signs will be placed on the winners' property during the last two weeks of August. Call Clerk Kim Markee at 248-674-6266 with any questions.
- 5.2 Join us on Friday, August 1, from 11:30 a.m. to 1:30 p.m. for a FARMTASTIC day of fun and friendship at our Teddy Bear Picnic—a delightful outdoor event where kids bring their favorite stuffed teddy bears along for a day filled with joy and adventure. A box lunch will be provided along with a guided animal tour and hayride. Lunch will include a sandwich, chips, fruit, and a beverage. Meet at the Hilltop Pavilion, Hess-Hathaway Park, 825 S. Williams Lake Rd. The cost is \$8.00 per resident and \$12.00 per non-resident, and pre-registration is required. Register by phone at 248-674-5441 or online at [waterfordmi.gov/parks](http://waterfordmi.gov/parks)
- 5.3 Waterford Parks & Recreation, Waterford Department of Public Works, Waterford Police Department, and Waterford Regional Fire Department come together to bring you this fun-filled Touch-A-Truck event! On Saturday, August 2, 2025, from 10:00 a.m. to 1:00 p.m., with a no horn zone 10:00 a.m. - 11:00 a.m., at the Waterford Town Hall Parking lot, 5200 Civic Center Drive you can get a firsthand look at the police, fire, and construction vehicles, and meet the fantastic professionals who work behind the scenes offering these services. Talk to your first responders, Grand Prix professionals, Hess-Hathaway Farmers, and so many others. Food trucks will be on-site selling concessions.

**6 Awards and Presentations****6.1 Police Department Awards Presentation**

Lieutenant Good and Emergency Manager Brendan Brosnan presented the following awards.

25-14088

Josh Adams, Sergeant	Merit
Dan Barczewski, Officer	Merit
Tony IP, Officer	Merit
Brandon Moss, Officer	Merit
Craig Plesscher, Detective	Merit
Phillip Skrobowski, Detective	Merit

CERT

Larry Spears	Civilian Commendation
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25-20295

Luis Caraballo	Civilian Citation
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**6.2 Captain Helgemo's Recommendation Letter**

Captain Helgemo and Deputy Fire Chief Wallace presented the following awards.

Mike Shoha	Citizen Award
Mike Barlow	Citizen Award
Blake Schuster	Citizen Award
Defolia Scott	Citizen Award

**6.3 Proclamation Honoring Wall Family 100 Years****CHARTER TOWNSHIP OF WATERFORD PROCLAMATION  
HONORING THE WALL FAMILY ON 100 YEARS OF COMMUNITY LEGACY**

**WHEREAS**, the Wall family-- including parents Mike and Helen Wall, and their three children Alma, Pat, and Don -- first laid down roots in our beloved community in June 1925 beginning a legacy that has since spanned a full century of deep family roots, dedication, hard work, and commitment to the betterment of the community; and

**WHEREAS**, their first home in Waterford/Drayton Plains was located on Dixie Hwy., which is now a car wash within the proposed Drayton Plains Business District, before moving to a home on Farner St. where Helen would live until she passed away in 1987. In 1934, a fourth child Dona was born into the Wall family and Mike, Helen, Alma, Pat, and Don all lived the rest of their lives in Waterford Township; and

**WHEREAS**, through generations, the Wall family has not only called this community home, but has also helped shape its character through civic leadership, volunteerism, entrepreneurship, and steadfast support of local institutions. Pat Wall was a local plumbing contractor with his business at 5268 Dixie Hwy. Don Wall was an Oakland County Sheriff's Deputy from 1948 to 1954 who served Waterford Township until Waterford formed their own Police Department in 1953. Gary Wall, who is Don Wall's son, was a carpenter contractor for 40 years in Waterford, and has served on the Waterford Township Board of Trustees since November 2012-- first as the Township Supervisor, and currently as a Township Trustee; and

**WHEREAS**, the Wall family's rich history is interwoven with the growth and development of our town, with each generation building upon the values of integrity, service, and neighborly compassion passed down by their ancestors; and

**WHEREAS**, members of the Wall family have distinguished themselves through decades of public service, attending public schools within the community, involvement in local business and charities, and a spirit of generosity that has uplifted the Waterford community; and

**WHEREAS**, the remarkable milestone of 100 years in one community is not only a celebration of time, but of deep roots, lasting impact, and the enduring bonds that make our Township stronger, more vibrant, and more united.

**NOW, THEREFORE**, on behalf of the Waterford Township Board of Trustees and the citizens of Waterford Township, we honor this 100-year milestone anniversary of the Wall family in Waterford Township, in recognition of a century of legacy, service, and community pride. May the story of the Wall family continue to inspire present and future generations to lay down roots, serve the community, and create lifelong impact and connections.

I hereby certify that this Proclamation was made by the Charter Township of Waterford Board of Trustees at a regular meeting on July 28, 2025.

Charter Township of Waterford

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Date

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Kim Markee, Township Clerk

Proclamation Honoring Wall Family 100 Years Continued

Trustee Gary Wall was presented with a Proclamation Honoring the Wall Family on 100 Years of Community Legacy by Supervisor Bartolotta. Supervisor Bartolotta congratulated the family on years of service to the community. Trustee Wall thanked the Board and expressed pride in the community.

**7 Public Comments – Agenda Items Only, Limited to Three (3) Minutes Per Person**

*After being recognized by the Supervisor, individuals in the audience may address the Township Board. Please go to the podium and provide name and address.*

No one addressed the Board.

**8 Consent Agenda**

- 8.1 July 10, 2025, Special Meeting Minutes
- 8.2 July 14, 2025, Meeting Minutes
- 8.3 July 28, 2025, Bill Payment
- 8.4 Receive the Clerk's Office June 2025 Report
- 8.5 Receive the Treasurer's Office June 2025 Report
- 8.6 Banner Permit—Waterford Township District

Moved by Thomas,

Seconded by Wall, RESOLVED, to approve consent agenda items 8.1 through 8.6 as presented. A roll call vote was taken.

Motion carried unanimously.

**9 Board Liaison Reports (Verbal)**

Trustee Gilbert informed the Board that the July Nature Center meeting was cancelled and rescheduled to August.

Trustee Hauswirth informed the Board that the Hess-Hathaway meeting was rescheduled to August 14.

The Community Greenways Advisory Committee, which meets bi-monthly, is working on its top priorities this summer: walking trails within Township parks with the goal of updating online trail maps, and working toward developing a Township Non-Motorized Transportation Plan which will incorporate public input for the prioritization of trail connection projects.

By walking each of the trails in each of our parks while leveraging various geographic information system apps, like Runkeeper or Alltrails, we generate files which will be uploaded and compared to existing online maps. This facilitates map database adjustments to reflect currently available trails, for example, adding the new Riverwalk Extension to the Drayton Plains Nature Center.

We have created a preliminary Non-Motorized Transportation Plan which we call "Connecting Where the Pathways End." As we enhance this plan, it will form the basis for a community workshop we plan to hold in the Fall, where residents will be able to supplement our list, and then help us prioritize these small missing trail connections, for example, Hospital Road pathway gaps for access to the new Community Center.

In addition to continuing collaboration with COWL on Township-wide invasive species removal projects, we are considering having a Fall Riverwalk Cleanup Saturday October 4, 2025, to keep the centerpiece of our non-motorized trails an inviting cross-township greenway.

Trustee Wall reminded everyone of the Planning Commission meeting on July 29, 2025. He also discussed the completion of the final punch list walk on the River Walk. They met with the contractors, engineer, and the staff. Trustee Wall and Sue Camilleri will be walking the path again to make sure everything on the list was finished. They will also be hanging more signage along the path. Trustee Wall encouraged everyone to go to the River Walk to see how beautiful it is.

**10 Open Business**  
**10.1 Possible Adoption of Zoning Ordinance 2025-Z-009; Drayton Plains Central Business District Text Amendments to Zoning Ordinance**

**The following memo was received from Jeffrey M. Polkowski, Director of Development Services.**

In April of 2022 the Board of Trustees adopted the attached resolution formally recognizing the Township-wide desire for a "Central Business District" within our community. In July of 2024 both the Planning Commission and the Board of Trustees adopted a Master Plan that included the attached economic development strategy for the Drayton Plains Central Business District.

Following this was a need to modify the Township Zoning Ordinance in order to begin realizing the goals of the economic development strategy for the Drayton Plains Central Business District. After more than a year of diligent work, collaboration, and community engagement, we are pleased to present the final draft of the zoning ordinance establishing the Drayton Plains Central Business District for your formal consideration and adoption.

Over the past twelve months, this proposed ordinance has undergone extensive drafting, redrafting, and refinement. Planning staff, in partnership with the Planning Commission, our zoning consultants, legal counsel, and members of the public have worked to ensure that the ordinance reflects both the community's vision and sound planning principles. The ordinance is designed to guide future development in Drayton Plains with an emphasis on mixed-use, walkability, architectural cohesion, and economic revitalization.

Throughout the process, the Planning Commission played a vital role by holding multiple study sessions that allowed for in-depth discussion and examination of the ordinance's framework, design standards, permitted uses, and long-term implications. During these discussions, several public comment sessions were held to ensure transparency and provide residents, property owners, and stakeholders with meaningful opportunities to share feedback. Public input led to a number of substantive improvements in the ordinance. The resulting ordinance is a product of careful consideration, professional planning, and community collaboration.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Zoning Ordinance Amendment at the regularly scheduled meeting on June 24, 2025 and resolved unanimously to forward a favorable recommendation to the Township Board. In addition to the Planning Commission's

Possible Adoption of Zoning Ordinance 2025-Z-009; Drayton Plains Central Business District Text Amendments to Zoning Ordinance Continued.

recommendation for approval, the proposed amendment received substantial public support. This support was expressed through numerous letters submitted to the Development Services Office, as well as through public comments made during the Planning Commission meeting. Both the letters and the relevant excerpts from the Planning Commission Minutes have been included for your review along with this proposed amendment.

**Motions**

Based upon the Planning Commission's favorable recommendation at the June 24, 2025 regular meeting of the Planning Commission, should the Board want to consider adopting the requested Zoning Ordinance Amendments, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the July 28, 2025 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Staff will be at the upcoming Board of Trustee meeting, should you have any questions prior, please do not hesitate to reach out to me. However please do not hesitate to reach out with any final questions or concerns ahead of the upcoming meeting. We thank you for your continued commitment to thoughtful land use planning in our community.

Jeffrey M. Polkowski, Director of Development Services addressed the Board of Trustees.

Moved by Markee,

Seconded by Thomas, RESOLVED, to adopt Zoning Ordinance 2025-Z-009; Drayton Plains Central Business District Text Amendments to Zoning Ordinance per the Planning Commission's favorable recommendation adoption. A roll call vote was taken.

Motion carried unanimously.

**11 New Business**  
**11.1 Pontiac Fire Contract Budget Adjustments**

**The following memo was received from Supervisor Anthony M. Bartolotta.**

I respectfully request the Township Board's approval of the following budget and staffing adjustments related to the recent contract revisions and renewal to provide fire protection services to the City of Pontiac. Below are a series of requested action items to adjust the 2025 budget for revenues and expenses, and to add four (4) new staff positions as reflected in the contract. All adjustments will be made to the 2025 Fiscal Year budget. These changes reflect one half of a budget year because the contract was approved on 7-1-2025.

**Revenues**

- 1) Adjust the 206 Fire Fund 20601-62704 to accommodate Pontiac Fire Protection Services **revenue** for the balance of fiscal year 2025 in the amount of \$769,455  
Adjust General Fund 10101-84800 to receive **revenue** for general administrative services related specifically to Pontiac Fire Protection Services in the amount of \$324,983. Create a new **revenue** line item 20701-62801 in the 207 Police Fund for Police Dispatch Services related to Pontiac Fire Protection in the amount of \$98,888.

Pontiac Fire Contract Budget Adjustments Continued.**Expenses**

- 1) Adjust the 206 Fire Fund salary and benefits **expense** line items to add two new Fire Inspectors in the amount of \$146,000.
- 2) Adjust the 206 Fire Fund vehicles **expense** line 20630-97136 to purchase two new vehicles for the new Fire Inspectors in the amount of \$140,000.
- 3) Adjust the 206 Fire Fund equipment **expense** line 20630-97138 to purchase equipment for the new Fire Inspectors in the amount of \$24,000.
- 4) Adjust the 206 Fire Fund services **expense** line item 20630-84802-F3000 for general administrative services related to Pontiac Fire Protection Services in the amount of \$324,983.
- 5) Create a new **expense** line item 20630-84803-F3000 in the 206 Fire Fund under Services for Police Dispatch Services related to Pontiac Fire Protection in the amount of \$98,888.
- 6) Adjust the 207 Police Fund salary and benefits **expense** line items to add two new Dispatchers in the amount of \$98,888.

**Staffing Level Adjustments**

Direct Township staff to take the necessary actions required to add new staff positions for two (2) new Fire Inspectors and two (2) new Police Dispatchers provided by the budget adjustments made above.

**Recommended action:** Motion to approve adjustments to 2025 Fiscal Year budget revenue and expenses line items as detailed in this memo, and to approve Township staff taking the necessary steps to create the four new staff positions as detailed in this memo.

Thank you for your consideration.

Chief Nye addressed the Board of Trustees.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approve the adjustments to the 2025 fiscal year budget revenue and expenses line items as detailed in the memo presented and to approve Township staff to take the steps to create the four new staff positions: 2 new Police Dispatchers and 2 new Fire Inspectors, as presented. A roll call vote was taken.

Motion carried unanimously.

**11.2 Library Exterior Maintenance Project**

The following memo was received by Julie Schaefer, Library Director.

Please see the attached proposal from National Restoration, Inc. The Library budgeted for this project work during the 2025 Budget process and it was approved and allocated.

The Library's exterior is in need of repair and maintenance so that the exterior is as water-tight as possible. In addition, the cleaning of the masonry will improve the look of the over-all building and the sealant to be applied will be preventative.

Library Exterior Maintenance Project Continued.

National Restoration, Inc. has a contract administered through the Oakland County Cooperative Purchasing Program in effect until 11-25-25 and has done work on other buildings in the Township campus under this same contract. Waterford Township can piggyback on this competitively bid contract.

The Library would like to schedule this work to be completed late summer/early fall. The estimated cost is \$86,800 and we are requesting that the Township issue a PO in an amount not to exceed \$91,140, which allows for a 5% possible overage.

Requested Board Action

Move for the Board to approve the exterior library maintenance work to be completed as presented by National Restoration, Inc. in an amount not to exceed \$91,140 and issue a PO for this work to be coded to account 27790-97107.

The following proposal was received from National Restoration Inc. for the exterior maintenance of the library.

**NATIONAL RESTORATION INC**  
**RECIPIENT OF THE GOVERNOR'S AWARD FOR HISTORIC PRESERVATION!**

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2165 Fyke DR  
Milford, MI. 48381  
PH.248-802-8052 Fax 248-714-6323  
**Joshf@nationalrestoration.net**  
July 10, 2025

Preserving America's Landmarks!  
Licensed Builder

Mr. Mike Kortekaas  
Foreman of Facilities and Operations  
Waterford Township  
5240 Civic Center Drive  
Waterford, MI 48329-3773  
Ph.248-618-7451 Fax 248-674-8658  
mhorteakas@waterfordmi.gov

RE: Library Exterior Maintenance

Mr. Kortekaas,

Per your request, we propose to provide all the equipment, material, and labor needed to complete the following scope of work:

- Mobilize
- Remove and replace up to 120 cracked or broken bricks in various locations.
- Cut out and tuck point approximately 200 l.f. of cracked or open mortar joints.
- Remove and replace the existing sealant and backer rod at the perimeter of the windows and doors (Bronze and Grey/ Anodized Aluminum to match frames).
- At Aluminum Colored window frames the window gaskets are failing, we will cut gaskets flush and install Dowsil 795 (black in color)
- Remove and replace the existing sealant and backer rod in all the expansion joints (color to be Natural Stone/ Natural Clay).
- With the use of detergents, and high-pressure water, clean the masonry on all sides of the library.
- Remove and replace up to 15 damaged blue bricks and we will match brick as close as possible.
- Apply a flood coat of sealer to the blue brick areas masonry.
- Jobsite cleanup.
- We recommend completing this work on a time and material basis using the rates under our publicly bid contract with Oakland County MI. The NTE cost for this project is \$86,800.00



Library Exterior Maintenance Project Continued.

Note: I do not have replacement of glazed block in columns that are crack, we will epoxy inject them and do Akemi crack repair on them, (those are a special order and will take time to get and have to order a specific quantity)

We appreciate the opportunity to provide you with the highest quality craftsmanship and materials available.

If you have any questions, or concerns, please feel free to contact me.

Sincerely,

Joshua Fletcher, Superintendent

Julie Schaefer, Library Director, addressed the Board of Trustees and answered questions.

Moved by Hauswirth,

Seconded by Gilbert, RESOLVED, to approve the Library exterior maintenance work to be completed as presented by National Restoration, not to exceed \$91,140.00 and coded to account 27790-97107. A roll call vote was taken.

Motion carried unanimously.

### 11.3 **Annual Clinton-Oakland Wastewater Treatment Charges Pass-Through**

The following memo was received from Justin Westlake, DPW Director.

Please see attached memo from Derek Diederich, DPW Administrative Superintendent and Township Budget Director, referring to the wastewater treatment charge increase from the Clinton-Oakland Sewer Disposal System (COSDS). This is the annual rate increase from the COSDS.

This rate increase originates with the Great Lakes Water Authority (GLWA) that operates the southernmost portion of the collection system and Water Resource Recovery Facility in Detroit. The Oakland-Macomb Interceptor Drain Drainage District (OMIDDD) operates the combined Oakland and Macomb County's sewer interceptor system that eventually drains to GLWA. Waterford Township Wastewater flows first to the COSDS system directly before flowing to the OMIDDD system then to the GLWA. Waterford residents and businesses rely upon these organizations to treat our wastewater, and their rate increases make it necessary for us to raise our sewer rates accordingly. This cost represents the single largest cost of operating our sewer system and is our only viable option for sewage disposal for treatment. This rate increase will represent an estimated annual increase to the average Waterford Township sewer customer (1,200 CF per Quarter) of \$33.28 per year (\$8.32 per quarter) or (\$2.77 per month).

This is a direct pass-through charge from COSDS, Waterford Township's contracted treatment provider, to the Township's sewer customers. Waterford Township DPW does not benefit from this rate increase.

Annual Clinton-Oakland Wastewater Treatment Charges Pass-Through Continued.**Two Requested Board Actions:**

<b>Requested Board Action # 1</b>		
<b>Approve the proposed sewer rates as outlined, Effective August 1, 2025</b>		
<b>Customer</b>	<b>Charge</b>	<b>Per Quarter Charge</b>
<b>Sewer &amp; Water</b>	Ready to Serve	From \$78.93 to \$84.25
<b>Sewer Usage</b>	Use	From \$4.28 to \$4.53 per 100 Cubic Feet/per quarter
<b>Sewer Only</b>	Flat Ready to Serve	From \$142.53 to \$148.00
<b>Industrial Waste Control (IWC)</b>		Adjust rates as outlined in WRC 2025/2026 Rate Change Letter

**Requested Board Action #2**

**Amend Sewer Usage Revenue Line 59002-65012 by \$539,515.00 and Sewer Treatment Expense line: 59054-81000 by the same amount of \$539,515.00 to reflect the 3<sup>rd</sup> party Sewer Conveyance Authorities cost increase for the 2025-26 operational year. This reflects 5- months at the new rate structure (roughly 42%) for the remainder of 2025. As a reminder, the Twp. Uses a calendar year, and the County uses a June year-end. There is a 1-month offset built in due to this change being implemented in August and not July.**

Justin Westlake, DPW Director, and Derek Diederich Twp. Budget Director and DPW Administrative Superintendent, addressed the Board of Trustees and answered questions.

**11.3.1 Request to Approve the Proposed Sewer Rates as Outlined**

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to approve the proposed sewer rates as outlined, effective August 1, 2025. A roll call vote was taken.

Motion carried unanimously.

**11.3.2 Request to Amend Sewer Usage Revenue Line 59002-65012 by \$539,515.00 and Sewer Treatment Expense Line 59054-81000 by the same amount of \$539,515.00 to Reflect the 3<sup>rd</sup> Party Sewer Conveyance Authorities Cost Increase for the 2025-26 Operational Year**

Moved by Gilbert,

Seconded by Thomas, RESOLVED, to approve amending Sewer Usage Revenue Line 59002-65012 by \$539,515.00 and Sewer Treatment Expense Line 59054-81000 by the same amount of \$539,515.00 to reflect the 3<sup>rd</sup> party Sewer Conveyance Authorities cost increase for the 2025-26 operational year. A roll call vote was taken.

Motion carried unanimously.

**11.4 Mohegan Lane Road Vacation—Set Public Hearing Date for August 25, 2025 to Allow for All Residents to Receive a Notice Who Are Within 300 Feet of the Requested Vacation**

The following letter was received from Clerk Kim Markee.

Dear Township Board Members:

On July 15, 2025, the Township Clerk's office received documents to vacate part of Mohegan Lane. This request is placed on your Agenda for the first of two (2) required proceedings before you under Ordinance Section 15-113.

At the first meeting on July 28, 2025, you are to analyze the Petition reports and recommendations by the various Township Departments and provide the Petitioner with the opportunity to be heard. Once that proceeding is concluded, the Board has two options.

The first option is to deny the Petition by an adopted Resolution that states the reasons for denial, which must be based on something presented by the Petitioner or in the Department reports and recommendations.

If the Petition is not denied, the second option is to tentatively determine that the Petition may be granted and set a date for a public hearing. Upon that option, the Board may require the Petitioner to submit additional information and documentation by a specified date for consideration at the public hearing. If you choose the second option, the suggested meeting for the second meeting would be August 25, 2025, to allow time to mail a notice of the public hearing to the Petitioners, the County Water Resources Commissioner and the owners of the lots within 300 feet of the street proposed to vacate, as required under Ordinance Section 15-113 (d).

The Department reviews provided with this letter require a 12-foot easement centered on the existing water main.

The motion to allow a public hearing for the vacation request is:

Motion to approve a public hearing regarding the vacation of Mohegan Lane to be held on August 25, 2025.

Moved by Markee,

Seconded by Gilbert, RESOLVED, to set a public hearing date for August 25, 2025 to allow all residents to receive a notice who are within 300 feet of the requested vacation. A roll call vote was taken.

Motion carried unanimously.

**11.5 Citizen to Address the Board—John Durnbaugh; Deer Management**

Mr. John Durnbaugh, 4045 Lanette Drive, addressed the Board of Trustees and discussed the need for deer management. He listed the increase in deer herds, the increase in ticks, and the increase in destruction of landscaping for reasons to manage the herds. He asks that the Board of Trustees consider joining the Southeast Michigan Urban Deer Management Coalition.

**11.6 Citizen to Address the Board—John Gumma; Change of Ownership of Existing Tobacco Shop**

Mr. John Gumma, 3424 Highland Road, addressed the Board of Trustees and requested that the Board of Trustees approve the change of ownership of an existing tobacco shop at the Highland Road address. He explained the intended products to be sold and the intent to keep the building occupied. The Board asked several clarification questions. Jeffrey M. Polkowski, Development Services Director, assisted in clarifying the situation.

**11.7 Citizen to Address the Board—Sally Hart; Monthly Cardboard Recycling**

Mrs. Sally Hart, 2284 Oakdale Drive, addressed the Board of Trustees and discussed the monthly cardboard recycling. She requested that citizens be notified when Priority Waste was not going to be present for the recycling.

**11.8 Public Comment: Non-Agenda Items limited to three (3) minutes per person.**

Ms. Kathy Loftus, 2554 Silverside, sent a letter to the Board of Trustees. She was not present at the meeting. Clerk Markee read the letter. Ms. Loftus expressed concern about two proposals in front of the Planning Commission: Case No. PRSA 25-06-03 (PCR 25-010) and PRSA 25-06-04 (PCR 25-011). These proposals are in reference to Short Term Rentals, and Ms. Loftus is not in favor.

Justin Westlake, DPW Director, addressed Mrs. Hart's concerns regarding the recycling. He explained that recycling is DPW's responsibility, not the responsibility of the Supervisor's Office. Any issues should be addressed to DPW. He explained that his staff already confirms the recycling appointments a week in advance, but sometimes the truck still does not show up.

**12 Adjournment**

Moved by Wall,  
Seconded by Thomas, RESOLVED, to adjourn the meeting at 7:18 p.m. A roll call vote was taken.

Motion carried unanimously.

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Kimberly Markee, Clerk

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Anthony Bartolotta, Supervisor

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
319448	07/28/2025	PRINTED	011015 TRACTION	218.06			
319449	07/28/2025	PRINTED	011016 GREAT LAKES ACE HARDWARE	194.33			
319450	07/28/2025	PRINTED	011021 ADI	159.17			
319451	07/28/2025	PRINTED	011121 AC TIRE & SERV CTR	374.79			
319452	07/28/2025	PRINTED	011188 ALL STAR OFFICIALS ASSOC	237.00			
319453	07/28/2025	PRINTED	011484 ARAMARK REFRESHMENT SERVI	48.43			
319454	07/28/2025	PRINTED	011528 ANGLIN CIVIL LLC	319,004.16			
319455	07/28/2025	PRINTED	011700 AQUA-WEED CONTROL INC	36,381.25			
319456	07/28/2025	PRINTED	011730 ARROW PRINTING	620.60			
319457	07/28/2025	PRINTED	013666 APOLLO FIRE APPARATUS SAL	10,564.27			
319458	07/28/2025	PRINTED	021079 BAKER & TAYLOR BOOKS	1,510.38			
319459	07/28/2025	PRINTED	021380 BILLS PLBG & SEWER SERV I	892.33			
319460	07/28/2025	PRINTED	021383 CHERYL BLADES	60.00			
319461	07/28/2025	PRINTED	023602 BOUND TREE MEDICAL LLC	1,609.18			
319462	07/28/2025	PRINTED	023732 BRENDDEL'S SEPTIC TANK SER	1,470.00			
319463	07/28/2025	PRINTED	023733 BREATHING AIR SYSTEMS	164.00			
319464	07/28/2025	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	200.00			
319465	07/28/2025	PRINTED	030851 VDG HIGHLANDER LLC	600.00			
319466	07/28/2025	PRINTED	030876 GREEN ELECTRIC	100.00			
319467	07/28/2025	PRINTED	030902 KELLY BETH NITZ	100.00			
319468	07/28/2025	PRINTED	030903 FORBES TRAILERS LLC	600.00			
319469	07/28/2025	PRINTED	030904 THOMAS BARBER	100.00			
319470	07/28/2025	PRINTED	030905 ALEXANDER GJEKA	100.00			
319471	07/28/2025	PRINTED	030906 AFTERMATH HOME SOLUTINS L	100.00			
319472	07/28/2025	PRINTED	030907 GIROUX ENTERPRISE LLC	800.00			
319473	07/28/2025	PRINTED	030908 TIM SCHLINK	100.00			
319474	07/28/2025	PRINTED	030909 MICHAEL BERNAL	100.00			
319475	07/28/2025	PRINTED	030910 WHIP'N DECKS	100.00			
319476	07/28/2025	PRINTED	031631 PHILLIPS SIGN & DESIGN	100.00			
319477	07/28/2025	PRINTED	041006 CARRS MOTORCOACH LLC	1,255.55			
319478	07/28/2025	PRINTED	041192 CDW GOVERNMENT INC	208.82			
319479	07/28/2025	PRINTED	041218 C GREEN'S TREE SERVICE	4,995.00			
319480	07/28/2025	PRINTED	041460 CLYDES FRAME & WHEEL SERV	191.16			
319481	07/28/2025	PRINTED	041495 CMP DISTRIBUTORS INC	14,297.00			
319482	07/28/2025	PRINTED	043376 CINTAS CORP	1,122.87			
319483	07/28/2025	PRINTED	044214 CHARRON SERVICES	345.00			
319484	07/28/2025	PRINTED	044236 CHAD'S LANDSCAPING	1,010.00			
319485	07/28/2025	PRINTED	051445 DLZ MICHIGAN, INC	4,746.13			
319486	07/28/2025	PRINTED	053389 LUNGHAMER GMC INC	419.94			
319487	07/28/2025	PRINTED	053562 JACK DOHENY COMPANIES INC	2,068.43			
319488	07/28/2025	PRINTED	053580 DOORS OF PONTIAC	987.98			
319489	07/28/2025	PRINTED	054416 D&R INVESTMENTS	10,000.00			
319490	07/28/2025	PRINTED	061005 ELITE TRAUMA CLEAN-UP INC	25.00			
319491	07/28/2025	PRINTED	063368 EMS MANAGEMENT & CONSULTA	11,780.04			
319492	07/28/2025	PRINTED	063546 ENABLE POINT INC	553.63			
319493	07/28/2025	PRINTED	063805 ETNA SUPPLY CO	460.00			
319494	07/28/2025	PRINTED	081463 FORSTER & SONS AUTO WASH	225.00			
319495	07/28/2025	PRINTED	083373 FIRESTONE TIRE & SERV CTR	314.64			
319496	07/28/2025	PRINTED	091086 GFL ENVIRONMENTAL	2,643.89			
319497	07/28/2025	PRINTED	093391 HERB GILBERT	1,275.75			
319498	07/28/2025	PRINTED	093608 GOYETTE MECHANICAL CO, IN	1,799.00			
319499	07/28/2025	PRINTED	093705 GRAINGER	476.06			

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
319500	07/28/2025	PRINTED	093847 STEVE GUTH	605.00			
319501	07/28/2025	PRINTED	103641 HOME CONFINEMENT	1,305.00			
319502	07/28/2025	PRINTED	103841 HUTCHINSONS ELECTRIC INC	688.75			
319503	07/28/2025	PRINTED	111539 INFRATECH SOLUTIONS	8,500.00			
319504	07/28/2025	PRINTED	113485 IMLAY CITY FISH FARM INC	220.00			
319505	07/28/2025	PRINTED	113542 INGRAM LIBRARY SERVICES	794.26			
319506	07/28/2025	PRINTED	143394 KIMBALL MIDWEST	579.34			
319507	07/28/2025	PRINTED	143707 KRONOS SAASHR, INC	1,283.15			
319508	07/28/2025	PRINTED	153601 LOCKSMITH AROUND THE CLOC	180.00			
319509	07/28/2025	PRINTED	153602 FOUNDERS SERIES OF LOCKTO	1,236.00			
319510	07/28/2025	PRINTED	161123 MAGNET FORENSICS, LLC	6,720.00			
319511	07/28/2025	PRINTED	161140 MCNAB HARDWARE	143.80			
319512	07/28/2025	PRINTED	161378 KATY MILLER	240.00			
319513	07/28/2025	PRINTED	161497 MOTOR CITY INDUSTRIAL ELE	10,877.60			
319514	07/28/2025	PRINTED	161570 MONTGOMERY & SONS INC	592.14			
319515	07/28/2025	PRINTED	163371 MICHIGAN COURT SERV INC	2,097.00			
319516	07/28/2025	PRINTED	163508 FERGUSON WATERWORKS #3386	1,616.05			
319517	07/28/2025	PRINTED	163617 JANEY MOSAKOSKI	60.00			
319518	07/28/2025	PRINTED	163866 MUNICIPAL EMERGENCY SERVI	2,125.86			
319519	07/28/2025	PRINTED	183011 NATIONAL TEST SYSTEMS	1,042.98			
319520	07/28/2025	PRINTED	183021 NATIONAL TRAILS	3,023.00			
319521	07/28/2025	PRINTED	183052 NAPA AUTO PARTS	47.49			
319522	07/28/2025	PRINTED	183952 NYE UNIFORM COMPANY	464.86			
319523	07/28/2025	PRINTED	193074 21C ADVERTISING	1,165.73			
319524	07/28/2025	PRINTED	193277 ACI PAYMENTS, INC	277.02			
319525	07/28/2025	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	224.00			
319526	07/28/2025	PRINTED	193713 ORKIN, LLC	688.00			
319527	07/28/2025	PRINTED	204040 OAKLAND COUNTY TREASURER	1,164.00			
319528	07/28/2025	PRINTED	204040 OAKLAND COUNTY TREASURER	2,035.25			
319529	07/28/2025	PRINTED	204040 OAKLAND COUNTY TREASURER	348.00			
319530	07/28/2025	PRINTED	204040 OAKLAND COUNTY TREASURER	13,084.00			
319531	07/28/2025	PRINTED	204860 ROAD COMMISSION FOR	1,982.40			
319532	07/28/2025	PRINTED	211016 PLM LAKE & LAND MANAGEMEN	3,812.97			
319533	07/28/2025	PRINTED	213251 LAURA PETRUSHA	60.00			
319534	07/28/2025	PRINTED	213288 PERSONNEL EVALUATION INC	50.00			
319535	07/28/2025	PRINTED	213326 CECILIA PROULX PHIPPS	612.00			
319536	07/28/2025	PRINTED	213723 PROGRESSIVE AE	2,875.00			
319537	07/28/2025	PRINTED	233855 QUALITY ROOTS INC	10,000.00			
319538	07/28/2025	PRINTED	241008 RKA PETROLEUM COMPANIES,	6,911.91			
319539	07/28/2025	PRINTED	241216 ERIC ROUSE	50.00			
319540	07/28/2025	PRINTED	241969 R AND D DRYWALL INC	14,195.00			
319541	07/28/2025	PRINTED	243656 ROOF MANAGEMENT CO, INC	2,090.00			
319542	07/28/2025	PRINTED	243664 ROSE PEST SOLUTIONS	64.00			
319543	07/28/2025	PRINTED	251006 SHRADER TIRE & OIL OF MIC	3,032.66			
319544	07/28/2025	PRINTED	251020 S&L AUTOBODY & FRAME LLC	3,740.27			
319545	07/28/2025	PRINTED	251110 S&B PLBG & SEWER SERV INC	869.16			
319546	07/28/2025	PRINTED	253160 SCRAMLIN FEEDS	56.00			
319547	07/28/2025	PRINTED	253512 SMART START MICHIGAN	3,366.00			
319548	07/28/2025	PRINTED	253533 SMART BUSINESS SOURCE	2,290.75			
319549	07/28/2025	PRINTED	253574 TYLER SONCRAINTE	60.00			
319550	07/28/2025	PRINTED	254843 STAR EMS	623.54			
319551	07/28/2025	PRINTED	254865 STATE CRUSHING INC	627.48			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
319552	07/28/2025	PRINTED	263372 JAMES D TIPPIN	4,950.00			
319553	07/28/2025	PRINTED	271536 UPS STORE	37.75			
319554	07/28/2025	PRINTED	271765 USA BLUEBOOK	96.00			
319555	07/28/2025	PRINTED	273533 UNIFIRST CORP	793.75			
319556	07/28/2025	PRINTED	273542 UNIQUE MGMT SERVICES INC	174.75			
319557	07/28/2025	PRINTED	274551 ROWERDINK INC	626.08			
319558	07/28/2025	PRINTED	281260 VERMEER OF MICHIGAN, INC	1,239.34			
319559	07/28/2025	PRINTED	291361 WINNING IMPRINTS & CUSTOM	215.10			
319560	07/28/2025	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	7,048.73			
319561	07/28/2025	PRINTED	293605 WORLDWIDE INTERPRETERS IN	1,457.70			
319562	07/28/2025	PRINTED	500308 RC FLUID POWER INC	2,031.68			
319563	07/28/2025	PRINTED	500483 CSG FORTE PAYMENTS INC	1,051.00			
319564	07/28/2025	PRINTED	500484 SYN-TECH SYSTEMS	550.00			
319565	07/28/2025	PRINTED	500942 COVERT TRACK GROUP INC	1,200.00			
118 CHECKS CASH ACCOUNT TOTAL				580,078.14	.00		

Advance Checks Already Mailed

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FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
319403	07/15/2025	PRINTED	011484 ARAMARK REFRESHMENT SERVI	99.36			
319404	07/15/2025	PRINTED	021510 BLUE CROSS BLUE SHIELD	117,100.90			
319405	07/15/2025	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	321,777.11			
319406	07/15/2025	PRINTED	023883 BUSINESS INFORMATION SYST	4,885.81			
319407	07/15/2025	PRINTED	041414 LEAHANN CLARKE	224.11			
319408	07/15/2025	PRINTED	043364 AT&T MOBILITY	444.41			
319409	07/15/2025	PRINTED	044085 COMIC CITY	141.20			
319410	07/15/2025	PRINTED	044093 CONWAY SHIELD	1,484.90			
319411	07/15/2025	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	1,125.00			
319412	07/15/2025	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	1,795.00			
319413	07/15/2025	PRINTED	093840 LOOMIS FARGO & CO	1,403.32			
319414	07/15/2025	PRINTED	113489 IMPERIAL DADE	1,737.01			
319415	07/15/2025	PRINTED	153068 OSCAR W LARSON CO	312.50			
319416	07/15/2025	PRINTED	153604 HAROLD J LOVE, PLLC	6,250.00			
319417	07/15/2025	PRINTED	183952 NYE UNIFORM COMPANY	101.00			
319418	07/15/2025	PRINTED	241008 RKA PETROLEUM COMPANIES,	962.61			
319419	07/15/2025	PRINTED	251020 S&L AUTOBODY & FRAME LLC	623.90			
319420	07/15/2025	PRINTED	251361 SIGNS NOW	2,361.40			
319421	07/15/2025	PRINTED	283242 VERIZON WIRELESS	73.13			
319422	07/15/2025	PRINTED	291008 WATERFORD COMMUNITY COALI	1,800.00			
319423	07/15/2025	PRINTED	293355 WILBUR WHITE JR	2,670.00			
319424	07/15/2025	PRINTED	500633 AT&T MOBILITY	598.18			
319425	07/22/2025	PRINTED	011790 AT&T	1,919.20			
319426	07/22/2025	PRINTED	011790 AT&T	1,384.47			
319427	07/22/2025	PRINTED	013685 APPLIED INNOVATION	2,552.43			
319428	07/22/2025	PRINTED	043364 AT&T MOBILITY	3,925.68			
319429	07/22/2025	PRINTED	053215 DELTA DENTAL	57,467.47			
319430	07/22/2025	PRINTED	073136 SUSAN CAMILLERI	729.11			
319431	07/22/2025	PRINTED	073317 SCOTT GOOD	225.00			
319432	07/22/2025	PRINTED	073825 JACK SUTHERLAND	225.00			
319433	07/22/2025	PRINTED	073861 SCOTT UNDERWOOD	225.00			
319434	07/22/2025	PRINTED	073865 CANDACE TUCKER	800.00			
319435	07/22/2025	PRINTED	073969 ALENA ZORA	3,600.00			
319436	07/22/2025	PRINTED	083466 FLEX ADMINISTRATORS INC	1,139.00			
319437	07/22/2025	PRINTED	161570 MONTGOMERY & SONS INC	11,379.77			
319438	07/22/2025	PRINTED	191172 OAKLAND HARVESTERS LLC	6,900.00			
319439	07/22/2025	PRINTED	193074 21C ADVERTISING	2,209.63			
319440	07/22/2025	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	974.22			
319441	07/22/2025	PRINTED	213457 PLANTE MORAN REALPOINT LL	26,565.52			
319442	07/22/2025	PRINTED	213565 OCWRC	1,934.12			
319443	07/22/2025	PRINTED	213785 PRECISION LANDSCAPING	7,550.00			
319444	07/22/2025	PRINTED	251205 SECMAA	110.00			
319445	07/22/2025	PRINTED	263737 TRUGREEN	415.24			
319446	07/22/2025	PRINTED	283242 VERIZON WIRELESS	2,077.04			
319447	07/22/2025	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	5,711.68			
45 CHECKS				CASH ACCOUNT TOTAL	607,990.43	.00	