

BOARD MEMBERS PRESENT:

Anthony Bartolotta, Supervisor
Steve Thomas, Treasurer
Sam Harris, Trustee
Marie E. Hauswirth, Trustee
Gary Wall, Trustee

BOARD MEMBERS ABSENT:

Kim Markee, Clerk
Jeff Gilbert, Trustee

OTHERS PRESENT:

Russ Gerke	Crystal McCready	Joellen Shortley
Grant Smith	Steve McCready	Art Frasca
Donna Wall	Lila Ball	John Gillooly
Bea Stephenson	Jeffrey Polkowski	

1. **Supervisor Bartolotta called the meeting to order at 6:07 p.m.**
2. **Supervisor Bartolotta asked for a moment of silence and led the Pledge of Allegiance.**

Moved by Harris,
Seconded by Wall, RESOLVED, to appoint Trustee Hauswirth as Acting Secretary in Clerk Markee's absence.

3. **Roll call vote was taken.** All board members were present except for Clerk Markee and Trustee Gilbert.

**4. APPROVE AGENDA
4.1 May 27, 2025**

Moved by Hauswirth,
Seconded by Thomas, RESOLVED, to amend the May 27, 2025, agenda by adding new business item No 10.4 – Assignment Contracts – Halt Fire/Reliant Fire Sale Related to the Purchase of Two (2) Pierce Fire Engine Orders. A roll call vote was taken.

Motion carried unanimously.

Moved by Wall,
Seconded by Thomas, RESOLVED, to approve the May 27, 2025, agenda as amended. A roll call vote was taken.

Motion carried unanimously.

5. ANNOUNCEMENTS

5.1 Heads up, pet parents! Oakland County Animal Control will not be mailing out dog license reminders this year—a big change that could catch many off guard. Dog licenses will be considered delinquent after June 1, 2025, so now is the time to renew and avoid late fees! Here's a quick breakdown of current license fees: Standard Fees (before June 1): • Spayed/Neutered: \$15.00 (3-year: \$40.00) • Male/Female: \$25.00 (3-year: \$70.00) • Senior Discount Available! - Spayed/Neutered: \$14.00 (3-year: \$37.00) - Male/Female: \$23.00 (3-year: \$64.00) After June 1 (Delinquent Rates): • 1-year license: \$40.00 (applies to all dogs, regardless of spay/neuter or age) • 3-year Male/Female: \$85.00 • 3-year Male/Female (Senior): \$79.00 • 3-year Spayed/Neutered: \$55.00 • 3-year Spayed/Neutered (Senior): \$52.00 Learn more or renew online at oakgov.com

5.2 The Waterford Area Chamber of Commerce and Waterford Parks and Recreation Present the 2025 Summer Concerts in the Park series! Join them every Thursday in June for live music, local food vendors, and community fun at Hess-Hathaway Park! Grab your lawn chairs, blankets, and your favorite people for a night of unforgettable tunes under the stars. Each week features a new band with live music starting at 6:00 p.m., delicious food and drinks for sale, and a lot of dancing on the grass! It's family-friendly, free to attend, and the perfect way to kick off your summer weekends early! Hope to see you every Thursday in June!

5.3 The Waterford Optimist Club is joining forces with the Huron Valley Optimist Club to host their annual Fishing Derby on June 7, 2025. This annual event is scheduled during free fishing weekend in Michigan, so no licenses are required to participate. The event will take place at the Pontiac Lake Recreation Area at the Fishing Pier. There will be three age groups: 6 and Under (9:00 a.m.), 7 to 9 (10:00 a.m.), and 10 to 12 (11:00 a.m.). Pre-registration is encouraged by scanning the QR code on the flyer or by emailing Huronvalleyoptimist@gmail.com. The Bait Shop will provide poles, bait, and fishing tips! Please arrive at least 15 minutes before your age group's check-in time and receive your free t-shirt.

5.4 Join the community at the annual Peacefest event featuring art, music, weirdos, and fun at L.A. Cafe at Dixie and Andersonville Rd. in Waterford on June 7th and 8th from 9:00 a.m. to 4:00 p.m. each day. More than 120 artists showcasing and selling their unique creations are joined by 12 local bands playing live music all weekend. Stop in the cafe for great food and drinks, and check out the visiting food trucks, too!

5.5 The Waterford Area Chamber of Commerce and Waterford Parks and Recreation present Moviepalooza! Join us at a new location this year in the parking lot of Mott's Pool and Fitness Center on June 13th. Gates open at 6:30 p.m. for activities, inflatables, live wrestling, and concessions for sale – the movie starts at dusk. This year we are showing a family favorite The Garfield Movie. It's just \$5 per person to attend. Hope to see you there!

5.6 Join us at the Ribbon Cutting for the completion of the Riverwalk on the Clinton River in the center of Waterford Township on Saturday, June 28, 2025, at 11:00 AM in the parking lot of Community of Christ Church, 1990 Crescent Lake Rd at Tubbs Rd. There will be Music, Information Tables, the Detroit Institute of Arts Inside Out artwork on the Riverwalk, and the opening of the outdoor art exhibition Blowin' in the Wind. You will enjoy strolling on the new boardwalk over wetlands and the new 100' bridge over the river. We will also celebrate the America in Bloom/CN Railways grant for tree planting. This is a family-friendly activity; bring the kids.

5.7 It's time to improve our yards, homes, and outside areas. The Waterford Township Clerk's Office would like to recognize homeowners and HOAs who take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a picture (optional) by July 31, 2025. The form can be found on the Township's website @ www.waterfordmi.gov/clerk, the Clerk's Office, or by emailing kmarkee@waterfordmi.gov. Award signs will be placed on the winners' property during the last two weeks of August. Call Clerk Kim Markee at 248-674-6266 with any questions.

5.8 Waterford residents interested in taking on a subdivision road repaving project through a Special Assessment District may apply for up to 10% project funding contribution from the Township. To get started, visit www.waterfordmi.gov/roads for more information, including videos, brochures, and details about the process. There is still \$1 million available for subdivision road repaving contributions.

5.9 Are you traveling soon? Do you need a passport? Get your passport before you book international travel. Many countries require six months of passport validity to enter, so we recommend applying six to nine months before the expiration date or travel. Book your passport appointment now with the Waterford Township Clerk's Office by going to www.waterfordmi.gov/passports or calling 248-674-6266. The current processing time is six to eight weeks. If you need it sooner, it will cost an additional \$60.00. Passport Photos are also available at the Township Clerk's Office. If you are traveling soon, don't delay, book your appointment today with the Waterford Township Clerk's Office. For more information, visit www.waterfordmi.gov/passports or call 248-674-6266.

6. Public Comments

After being recognized by the Supervisor, individuals in the audience may address the Township Board. Please go to the podium and provide name and address.

No one addressed the Board of Trustees.

7. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

7.1 May 12, 2025, Meeting Minutes
7.2 May 27, 2025, Bill Payment
7.3 Receive the Treasurer's Office March 2025 Report

Moved by Thomas,
Seconded by Wall, RESOLVED, to approve consent agenda items 7.1 through 7.3. A roll call vote was taken.

Motion carried unanimously.

8. Board Liaison Reports (Verbal)

Supervisor Bartolotta

Trustee Bartolotta read the May 21, 2025, Plante Moran Realpoint meeting minutes.

1. The Rewold contract has been signed. There has been two (2) discussions / meetings with Neumann Smith about contract adjustments. Joellen was present at each meeting. Some adds and deletions were made and accepted by both parties. N/S requested adjustment to an article related to risk management which Joellen deferred to the Twp Risk Manager. Joellen provided her final comments on May 15, 2025. Plante Moran Realpoint has sent her comments to Neumann Smith.
2. The Waterford Township Board of Trustees meeting to approve the OCC land sale is June 9, 2025.

Board Liaison Reports (Verbal) Continued.

3. Ken Reynolds reach out to Plant Moran Realpoint to ask when the High Oaks construction would be demolished for heating purposes. Plant Moran Realpoint stated that construction would tentatively start the first or second quarter of 2026 so the building would need to be conditioned for the winter of 2025-2026.
4. The land sale cost is expected to be \$2.8M exclusive of closing costs. Plant Moran Realpoint requested Waterford Township to set up a meeting with Baker Tilly to discuss the advantages and disadvantages of having a one series or two series bond issue relative to current market conditions and potential earned interest. Plante Moran Realpoint provided a draft cash flow during the meeting. It appears that if a two service bond is issued for \$10M, a second series issue would need to be scheduled for July 2026.
5. Plante Moran Realpoint provided (3) scenarios for building/site development Neumann Smith are exploring. It was stated numerous times to the team that the design-to-to build budget is \$22M. The site budget allocation would be more flexible to offset potential cost needs for the community center build.
6. Some discussions occurred regarding the site amenities such as pickleball and tennis courts. There is a need for separate restrooms near the fields. The softball press box would be demolished and not rebuilt. The amphitheater should be a simple post and beam structure and mindful of handicap accessibility.
7. The governance procedures draft has been reviewed and adjusted by the Community Center team. Board approval will be scheduled for June 23rd. Plante Moran Realpoint will issue a meeting invite.
8. E-builder training will be scheduled for June 23rd at 10:00 a.m.
9. The next owners meeting will be June 3rd at 3:30 p.m.

Trustee Wall

Trustee Wall provided a Riverwalk construction update. On Friday, May 23rd he met with the DIA Art Exhibits and half of the exhibits were in. The Riverwalk ribbon cutting will take place on June 28th at 11:00 a.m.

Trustee Harris

Trustee Harris reviewed the Waterford Youth Assistance meeting. It was questioned if there will be space for the Waterford Youth Assistance at the new Community Center. He also inquired when the public can get involved with determining programs and services for the community center.

Supervisor Bartolotta stated he recently attended a meeting with Grant Smith, Waterford Youth Assistance, Alison and Megan to see where they will go. Youth Assistance is currently speaking with the Waterford School District to see if they have space. It's unclear if there will be room at the new Community Center.

Neumann Smith has not provided any design yet. There will be community input in the future. Currently, they are working with Alison to determine the needs.

9. Introduction**Possible Introduction of Ordinance 2025-001 – Administrative Amendment – Retirement**

The following memo was received by Cynthia Billings Dunn, AsherKelly Law Firm.

This Amendment revises the employee committee member position so that it may be filled by either an employee or a retiree of the Retirement System.

Originally the Ordinance provided for 5 committee members: the Treasurer, 2 citizens and 2 employee members of the System. However, the pool of employee members eligible to be elected to the committee is very small. When committee member Barbara Miller resigned from the committee, the committee was unable to fill this vacant position with an active employee. In November 2022, the Township Board amended the Ordinance to provide that one of the employee positions could be held by either an employee or a retiree.

Recently, committee member Andrew Mutch retired and is no longer eligible to keep his position as the employee member on the committee. This has placed the retirement committee in a similar position of having a vacant position on the committee. The proposed Amendment would allow both employee positions to be held by either an employee or a retiree.

If the Township attorney has any questions with respect to this amendment, please have them give me a call so that we may discuss this matter.

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2025-001**

ADMINISTRATION ORDINANCE AMENDMENT - RETIREMENT

An Ordinance to amend the Administration Ordinance codified in Division 1 Retirement in Chapter 2 of the Waterford Charter Township Code to revise the Committee Member election process.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 2-091 of the Waterford Charter Township Code is amended as follows:

Section 2-091. Committee over pension plan.

There is hereby created a pension committee which is vested with the power and authority to administer, manage and operate and to interpret and implement the provision of this article pertaining to the pension plan. The pension committee shall consist of five (5) committee persons as follows:

- (a) The Township Treasurer
- (b) Two (2) citizens who are electors of the Township and who are neither a member, retiree, nor beneficiary of the retirement system, to be appointed by the Township Board.
- (c) Two (2) members or retirees of the retirement system ~~(or one (1) member of the retirement system and one (1) member of the retirement system, who may be retired)~~ to be elected by the members and retirees of the system in accordance with such rules and regulations as the committee shall from time to time adopt to govern such elections. No more than one (1) such committee person shall be from the same Township Department. Members of the police and fire pension system who are participants in the defined contribution plan are not eligible to serve on the pension committee.

Possible Introduction of Ordinance 2025-001 – Administrative Amendment – Retirement.**Section 2 of Ordinance**

Should any part of this ordinance be declared invalid by a Court, it shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on June 9, 2025.

CHARTER TOWNSHIP OF WATERFORD

By: _____
Kimberly F. Markee, Township Clerk

Moved by Thomas,
Seconded by Wall, RESOVLED, to introduce Ordinance 2025-001 – Administrative Amendment – Retirement; furthermore, to place on the June 9, 2025 regular board agenda for possible adoption. A roll call vote was taken.

Motion carried unanimously.

10. New Business**10.1 2025-2027 Oakland Sheriff's Office Marine Patrol Services Agreement**

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY SHERIFF'S OFFICE
2025-2027 MARINE PATROL SERVICES RESOLUTION**

RECITALS:

- A. The Oakland County Sheriff's Office is authorized to enforce Marine Law, but absent an agreement such as the one attached to this resolution, has only limited responsibility to do so within Waterford Township.
- B. The Oakland County Sheriff's Office and Waterford Township may enter into an agreement under which the OCSO would enforce Marine Law in Waterford Township.
- C. Waterford Township desires to continue contracting services from the Oakland County Sheriff's Office for the enforcement of Marine Law in Waterford Township in accordance with the attached three-year agreement for 2025, 2026, and 2027.
- D. Services will be contracted for Lotus Lake, Maceday Lake, Williams Lake and Elizabeth Lake per the fee schedule detailed in Schedule A in the attached agreement.

2025-2027 Oakland Sheriff's Office Marine Patrol Services Agreement Continued.

Administration of fee collection and invoice payment shall be coordinated through the Waterford Township Treasurer's Office.

E. The Waterford Township Board of Trustees does authorize the Township Supervisor and Township Clerk to sign this agreement on behalf of Waterford Township.

IT IS THEREFORE RESOLVED THAT:

The Supervisor and Clerk are authorized to execute the 2025-2027 Oakland County Sheriff's Office Marine Patrol Services Agreement with the Charter Township of Waterford and to sign all documents necessary to executing the agreement.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on May 27, 2025.

Charter Township of Waterford

Date

Kim Markee, Township Clerk

Moved by Thomas,
Seconded by Wall, RESOLVED, to approve the 2025-2027 Oakland Sheriff's Office Marine Patrol Services Resolution. A roll call vote was taken.

Motion carried unanimously.

10.2 2025 Concerts in the Park Alcohol Sales License AgreementPARK ALCOHOL SALES LICENSE AGREEMENT

This License Agreement ("License"), made and entered into on the date it has been fully signed, is between the Charter Township of Waterford ("Township"), whose address is 5200 Civic Center Drive, Waterford, MI 48329, and the Waterford Area Chamber of Commerce ("Licensee"), whose address is 2309 Airport Road, Waterford, MI 48327, for the use by Licensee of the portion of the Township's Hess-Hathaway Park with an address of 825 S. Williams Lake Road, Waterford, MI 48327, as shown on the attached plan and referred to as the "Premises".

RECITALS:

A. Licensee requested Township Board approval to allow use of the Premises for the sale, service and consumption of alcohol at the Concert-in-the-Park scheduled to be held on June 5, 2025, June 12, 2025, June 19, 2025, and June 26, 2024 (the "Events"):

2025 Concerts in the Park Alcohol Sales License Agreement Continued.

B. Section 12-002 of the Township Code of Ordinances provides an exception from the prohibition on possessing, dispensing and use of alcoholic beverages in Township parks, for specially approved events in conjunction with a service club or other established entity or group that will supervise the possession, dispensing and consumption of alcoholic beverages in compliance with a Michigan Liquor Control Commission ("MLCC") liquor license.

C. On May 27, 2025, the Township Board approved Licensee's request subject to this License being signed and complied with.

IT IS THEREFORE AGREED AS FOLLOWS:

1. Grant of License. For and in consideration of the benefits to the Township of the Events, the Township grants permission by this revocable license for Licensee to use the Premises for alcohol sales, service and consumption at the Events, subject to and in accordance with all of the terms and conditions of this License.

2. Alcohol Use Location, Costs and Expenses. The licensed use shall be limited to the Premises, with Licensee solely responsible for all costs and expenses incurred in the licensed use and in complying with terms and conditions of this License.

3. Use of Premises. The use rights granted in this License are subject to the Township's rights to protect the public health, safety and welfare, and may be suspended or terminated at any time by the Township Parks Superintendent, Police Department, or Fire Department for those purposes, or if the use is creating a nuisance or threatening condition. Licensee assumes all risk of damages from any such suspension or termination and waives and releases the Township from any claims for such damages.

4. Maintenance. Licensee agrees to use and maintain the Premises in a clean, safe and good condition and as required by the Township Parks Superintendent, Police Department, or Fire Department, and to promptly clean up and restore the Premises to the pre-Event conditions after the Events.

5. MLCC License. Licensee's rights to use the Premises for alcohol sales at the Events are conditioned on Licensee obtaining and providing a copy of the required MLCC license and all related MLCC documents to the Township Park Director no later than the day before the Event. The sale of alcohol by Licensee at the Premises shall be in strict compliance with the required MLLC license, with a violation of any condition or requirement of the MLCC license being grounds for the immediate revocation of this License by the Township Park Superintendent or Police Department. Licensee shall provide copies of the MLLC license, bond and other documents related to such alcohol sales to the Township Parks Superintendent.

6. Indemnification. Licensee shall defend, pay on behalf of, indemnify, and hold harmless the Township, its elected and appointed officials, employees, volunteers, and other persons working on behalf of the Township, from and against any and all claims, demands, suits, or loss, including all costs and attorney's fees connected therewith, and from any and all damages which may be asserted, claimed, or recovered for personal injury, including bodily injury or death and/or property damage, including loss of use thereof, arising out of or in any way connected or associated with this License and the use of the Premises for the Events. The Township shall provide notice to Licensee within a reasonable time of the receipt of any claim arising under this License.

2025 Concerts in the Park Alcohol Sales License Agreement Continued.

7. Insurance. Licensee shall secure and maintain general liability and liquor liability insurance for the Premises in the minimum amount of \$1,000,000.00 and naming the Township and its officials and employees as an additional insured and certificate holder on those policies with proof of such insurance being provided to the Township prior to the Events.

CHARTER TOWNSHIP OF WATERFORD

Date

Anthony Bartolotta, Supervisor

Date

Kimberly Markee, Clerk

WATERFORD AREA CHAMBER OF COMMERCE

Date Nikki Tippett, Executive Director

Moved by Thomas,
Seconded by Harris, RESOLVED, to approve the 2025 Concerts in the Park Alcohol Sales License Agreement. A roll call vote was taken.

Motion carried unanimously.

10.3 Consider Report and Recommendation Regarding Encore Adult Day Services Program

Attorney John Gillooly, Senior Partner; Garan Lucow Miller addressed the Board of Trustees. Attorney Gillooly was retained by the Supervisors office to draft a report and recommendation regarding the Encore Day Care Program. Attorney Gillooly clarified that no one has attempted to influence the conclusions/opinions presented.

Attorney Gillooly stated that Adult Daycare Centers play a crucial role in our societies. It's critical to support the needs of our older adults in a positive manner. These programs serve a lifeline for the attendees and caregivers. The program of Encore is approximately 34/35 people, 14 of whom are Waterford residents. It is operated 5 days a week, 8 hours a day, from 8:00 a.m. to 4:00 p.m. It is the longest hourly operating program in the area. Ms. Asdell, Senior Coordinator for the Encore Program, and her team have their best interest at heart for the individuals that they serve.

Consider Report and Recommendation Regarding Encore Adult Day Services Program Continued.

The Encore Program was a program operated by the Waterford School District and took over on January 1, 2025. The operation of Encore Adult Day Services is not appropriate for the Waterford Township to continue to be involved in moving forward. It can result in significant legal liability and significant economic expenses going forward.

There have been interesting and alarming trends and Attorney Gillooly stated the following reasons for discontinuing the Adult Day Services Program.

1. The Adult Day Services Program is not specifically certified to operate in Waterford Township. While it's not operating illegally, as a recipient of Federal Funds, it's critical that all federal mandates be complied with.
2. The Program's staffing ratio is minimally staffed according to required State standards with a 5-1 Ratio (one employee to 5 patients); it is critical that staffing be beyond minimum standards.
3. The hours of operation.
4. The building was not designed to provide services Adult Day Care. The parking lot and sidewalks need real work, when the program opened in January, the Fire Marshal found over 40 violations, and the building needs to be brought into compliance with the American with Disabilities Act, and limited camera system.
5. We are not authorized to dispense medication. We can only give reminders and there is a very fine line whether it's a reminder or dispensing a medication.
6. Financial constraints; Federal funding could be pulled at any time, without any notice.
7. Clients have gotten out (Elopement) of a building unbeknown to Staff. There has to be more significant safeguards to these people. This has happened twice since May 9th.

Staff suggested that the program needs to be redesigned and reimagined. While the WSD had it there was little or no oversight and some of the bad habits have continued. It takes significant oversight from Human Resources, Parks and Recreation and therefore; Attorney Gillooly recommends advance notice of 90 days cease to operate the Adult Day Services Program. It's in the best interest of the Township, the residents, clients and families that the Township ceases the program.

Trustee Harris stated Attorney Gillooly did a thorough report and that we are barely meeting the minimum staffing and it's not sufficient. We need to be better than that.

Supervisor Bartolotta stated that there were 5 different times people who have gotten out of the building since April. The Fire Marshall had 45 violations. If we cannot do it right, we shouldn't be doing it. He appreciated the meeting with the staff all the time Attorney Gillooly took meeting with the staff. We have to do it for the right reasons, and the participants deserve it.

Trustee Harris stated that if we stop the program, everything else will continue at the Leggett Center. Even if we end the program it's only one "slice" of what we do over there and everything else will continue.

Supervisor Bartolotta stated that five (5) people have got out since January and it's very concerning. When the Fire Marshall inspected he found 45 violations. We are continuing to update the building, and sidewalks. This is a hard decision and we need to do it for the right reasons; we have given our all. He thanked Attorney Gillooly for his report. He wants the best treatment and facility for his family members.

Consider Report and Recommendation Regarding Encore Adult Day Services Program Continued.

Trustee Hauswirth stated that she finds it concerning for wellbeing of the seniors; but, when looking at the care and what's best for them we're doing a disservice not being certified, professional, having the right ratios, and buildings. To be responsible to our township for the liability, safety and wellbeing of the participants. OCP in Auburn Hills has a program. Attorney Gillooly stated there are resources through the county and state will find other, more suitable places, to get what they need.

Trustee Wall thanked Attorney Gillooy for the unbiased, factual, breakdown that showed the deficiencies. If there were an emergency it could be a disaster as we don't have the staffing to get those with assistance out of the building. While appreciates what this program does the Township isn't trained to properly provide these services. There is nothing more important than the safety, health, and welfare of our senior citizens. We are not staffed or trained to provide these services.

Moved by Harris,

Seconded by Wall, RESOLVED, to end the Encore Program previously provided by Waterford Schools and now provided by Waterford Township, since January 2025, for the reasons explained by Attorney Gillooly. The program will be shut down by August 27, 2025 unless additional time is needed to accommodate any contractual requirements. However, the program may end sooner if there is inadequate staffing to operate the program. A roll call vote was taken.

Motion carried unanimously.

10.4 Assignment of Contracts- Halt Fire/Reliant Fire Sale Related to the Purchase of Two (2) Pierce Fire Trucks

The following memo was received by Fire Chief Nye.

The purpose of this memo is to request approval from the Waterford Township Board of Trustees to authorize Supervisor Anthony Bartolotta and Fire Chief Matthew Nye to sign the Assignment Contracts related to the March 2025 purchase of two Pierce Fire Engines from Halt Fire, Inc.

Background:

In March 2025, the Township Board approved the purchase of two new Pierce Fire Engines through Halt Fire, Inc., the nation's oldest Pierce Manufacturing dealer. Halt Fire has since been sold to Reliant Fire Apparatus, a highly regarded Pierce dealer serving Wisconsin and Iowa for over 30 years and named Pierce's Dealer of the Year in 2024.

To facilitate this transition, Pierce Manufacturing requires signed Assignment Contracts that formally transfer our existing agreements from Halt Fire, Inc. to Reliant Fire Apparatus, Inc. There are no changes to the vehicle specifications, pricing, delivery timeline, or sales representative.

The only contractual change is the substitution of the responsible dealer.

Reliant Fire will be occupying the current Halt Fire facility in Wixom, Michigan and retaining all existing Halt Fire employees at that location, ensuring continuity of operations and service. These contracts have been reviewed and approved by Township Attorney Joellen Shortley.

Requested Board Action:

Approve and authorize Supervisor Anthony Bartolotta and Fire Chief Matthew Nye to execute the Assignment Contracts, officially transferring responsibility from Halt Fire, Inc. to Reliant Fire Apparatus, Inc., for the fire engines currently on order.

Assignment of Contracts- Halt Fire/Reliant Fire Sale Related to the Purchase of Two (2) Pierce Fire Trucks Continued.

For the Board's reference, I have attached the following documents:

- The email from Todd Lincoln, owner of Halt Fire, Inc.
- The two Assignment Contracts prepared for execution.

Our goal is to return the completed contracts by Thursday, May 29, 2025. Thank you for your time and consideration. Please feel free to contact me with any questions.

Fire Chief Nye addressed the Board of Trustee and answered their questions.

Moved by Harris,

Seconded by Wall, RESOLVED, to approve and authorize Supervisor Anthony Bartolotta and Fire Chief Matthew Nye to execute the Assignment Contracts, officially transferring responsibility from Halt Fire, Inc. to Reliant Fire Apparatus, Inc., for the fire engines currently on order. A roll call vote was taken.

Motion carried unanimously.

10.5 Public Comment: Non Agenda Items limited to three (3) minutes per person.

No one addressed the Board of Trustees.

Supervisor Bartolotta thanked Mr. Grant Smith for the wonderful job holding the Memorial Day Parade.

11. Closed Session

11.1 Possible Closed Session, Pursuant to MCL 15.268(1)(e), to Consult with the Township's Attorney Regarding Litigation and/or Settlement Strategy in ALC Leasing LLC et. al. v. Charter Township of Waterford

Moved by Wall,

Seconded by Harris, RESOLVED, to enter into closed session, Pursuant to MCL 15.268(1)(e), to Consult with the Township's Attorney Regarding Litigation and/or Settlement Strategy in ALC Leasing LLC et. al. v. Charter Township of Waterford. A roll call vote was taken.

Motion carried unanimously.

The Board of Trustees entered into Closed Session at 7:03 p.m.

Moved by Wall,
Seconded by Thomas, RESOLVED, to return to open session. A roll call vote was taken.

Motion carried unanimously.

The Board returned to open session at 7:48 p.m.

12. Adjournment

Moved by Harris,
Seconded by Wall, RESOLVED, to adjourn the meeting at 7:49 p.m. A roll call vote was taken.

Motion carried unanimously.

Kim Markee, Clerk

Anthony Bartolotta, Supervisor

05/21/2025 10:44 |WATERFORD TOWNSHIP
llievois |AP CHECK RECONCILIATION REGISTER

|P 1
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
318609	05/27/2025	PRINTED	011528 ANGLIN CIVIL LLC	409,416.18			
318610	05/27/2025	PRINTED	013685 APPLIED INNOVATION	1,661.74			
318611	05/27/2025	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	665.00			
318612	05/27/2025	PRINTED	023602 BOUND TREE MEDICAL LLC	1,745.53			
318613	05/27/2025	PRINTED	023618 DAVID BORNEMAN LLC	5,600.00			
318614	05/27/2025	PRINTED	023797 BERGER CHEVROLET	39,663.00			
318615	05/27/2025	PRINTED	041218 C GREEN'S TREE SERVICE	7,645.00			
318616	05/27/2025	PRINTED	044093 CONWAY SHIELD	2,757.02			
318617	05/27/2025	PRINTED	051445 DLZ MICHIGAN, INC	10,316.28			
318618	05/27/2025	PRINTED	053045 D'ANGELO BROS. INC	31,202.97			
318619	05/27/2025	PRINTED	053580 DOORS OF PONTIAC	1,617.00			
318620	05/27/2025	PRINTED	063188 MICHAEL EBERLE	825.00			
318621	05/27/2025	PRINTED	063368 EMS MANAGEMENT & CONSULTA	11,558.23			
318622	05/27/2025	PRINTED	063949 EVERON LLC	628.50			
318623	05/27/2025	PRINTED	091086 GFL ENVIRONMENTAL	2,643.89			
318624	05/27/2025	PRINTED	091086 GFL ENVIRONMENTAL	415.00			
318625	05/27/2025	PRINTED	093608 GOYETTE MECHANICAL CO, IN	6,438.76			
318626	05/27/2025	PRINTED	103841 HUTCHINSONS ELECTRIC INC	2,399.63			
318627	05/27/2025	PRINTED	121300 JGM VALVE CORP	51,369.00			
318628	05/27/2025	PRINTED	153367 LIBRARY NETWORK, THE	2,915.00			
318629	05/27/2025	PRINTED	153373 LITCHFIELD FIELD MOWING B	1,900.00			
318630	05/27/2025	PRINTED	153417 LIBRARY DESIGN ASSOCIATES	3,165.00			
318631	05/27/2025	PRINTED	153604 HAROLD J LOVE, PLLC	1,500.00			
318632	05/27/2025	PRINTED	161055 M TECH COMPANY	1,263.27			
318633	05/27/2025	PRINTED	161086 MACQUEEN EMERGENCY GROUP	6,036.84			
318634	05/27/2025	PRINTED	163270 METCOM	1,017.60			
318635	05/27/2025	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	4,925.38			
318636	05/27/2025	PRINTED	213457 PLANTE MORAN REALPOINT LL	26,543.68			
318637	05/27/2025	PRINTED	241008 RKA PETROLEUM COMPANIES,	13,374.90			
318638	05/27/2025	PRINTED	243662 ROOF ONE, LLC	15,600.00			
318639	05/27/2025	PRINTED	251232 SEMCOG	10,061.00			
318640	05/27/2025	PRINTED	253263 SHIELD LEADERSHIP INSTITU	1,395.00			
318641	05/27/2025	PRINTED	254825 SJMH MEDICAL PRACTICE	4,405.00			
318642	05/27/2025	PRINTED	261480 T-MOBILE USA	9,475.00			
318643	05/27/2025	PRINTED	261602 TOTAL PERFORMANCE GFX	1,600.00			
318644	05/27/2025	PRINTED	263255 EUROFINS ENVIRONMENT TEST	6,970.30			
318645	05/27/2025	PRINTED	263372 JAMES D TIPPIN	2,850.00			
318646	05/27/2025	PRINTED	263582 THOMSON REUTERS-WEST	1,622.00			
318647	05/27/2025	PRINTED	283247 VESCO OIL CORP	45.00			
318648	05/27/2025	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	10,676.48			
318649	05/27/2025	PRINTED	304778 WATERFORD SCHOOL DISTRICT	32,743.88			

41 CHECKS

CASH ACCOUNT TOTAL

748,653.06

.00

Advance Checks Already Mailed May 13-May 21

05/21/2025 10:45 | WATERFORD TOWNSHIP
llievois | AP CHECK RECONCILIATION REGISTER

| P 1
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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318529	05/13/2025	PRINTED	011484 ARAMARK REFRESHMENT SERVI	28.48			
318530	05/13/2025	PRINTED	013685 APPLIED INNOVATION	2,647.36			
318531	05/13/2025	PRINTED	021510 BLUE CROSS BLUE SHIELD	114,489.20			
318532	05/13/2025	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	256,674.14			
318533	05/13/2025	PRINTED	051007 DTE ENERGY	75,888.86			
318534	05/13/2025	PRINTED	053389 LUNGHAMER GMC INC	179.96			
318535	05/13/2025	PRINTED	063488 EMERGENCY VEHICLES PLUS	370.09			
318536	05/13/2025	PRINTED	073315 TODD FOX	101.64			
318537	05/13/2025	PRINTED	073923 JUSTIN WESTLAKE	225.00			
318538	05/13/2025	PRINTED	075016 DONIELLE FIDLER	78.40			
318539	05/13/2025	PRINTED	075020 BRIAN BAXA	637.55			
318540	05/13/2025	PRINTED	075022 JOSHUA LUMSDEN	500.00			
318541	05/13/2025	PRINTED	083867 FULL UPHOLSTERY LLC	1,400.00			
318542	05/13/2025	PRINTED	093863 GREAT LAKES WATER AUTHORITY	1,139.56			
318543	05/13/2025	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	7,516.00			
318544	05/13/2025	PRINTED	163282 MEDMUTUAL LIFE	5,689.23			
318545	05/13/2025	PRINTED	163437 MICHIGAN LIBRARY ASSOCIAT	2,573.00			
318546	05/13/2025	PRINTED	163476 MIDWEST TAPE	4,647.83			
318547	05/13/2025	PRINTED	193277 ACI PAYMENTS, INC	163.97			
318548	05/13/2025	PRINTED	204150 OCAAO	80.00			
318549	05/13/2025	PRINTED	204150 OCAAO	60.00			
318550	05/13/2025	PRINTED	213565 OCWRC	1,341.61			
318551	05/13/2025	PRINTED	253406 LUNGHAMER FORD OF OWOSSO	30,812.00			
318552	05/13/2025	PRINTED	283242 VERIZON WIRELESS	1,364.96			
318553	05/13/2025	PRINTED	293425 BRIAN WITHUN	32.84			

25 CHECKS	CASH ACCOUNT TOTAL	508,641.68	.00
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