
BOARD MEMBERS PRESENT:

Anthony Bartolotta, Supervisor
Kim Markee, Clerk
Steve Thomas, Treasurer
Jeff Gilbert, Trustee
Sam Harris, Trustee
Marie E. Hauswirth, Trustee
Gary Wall, Trustee

OTHERS PRESENT:

Tyler Soncrainte	Lila Ball	Art Frasca
Donna Wall	Jennifer Thom	Karen Krupa
Paula Moore	Candance Tucker	Gary Biron
Terry Ball	Wes Evans	Grant Smith

1. **Supervisor Bartolotta called the meeting to order at 6:02 p.m.**
2. **Supervisor Bartolotta asked for a moment of silence and lead the Pledge of Allegiance.**
3. **Roll call vote was taken. All board members were present except Trustee Harris.**
4. **APPROVE AGENDA**
 - 4.1 **January 13, 2025**

Moved by Markee,
Seconded by Wall, RESOLVED, to amend the January 13, 2025, agenda by removing new business item 10.1 – Possible Approval of Resolution Supporting Plante Moran Realpoint as Owner Representatives, and postpone to the January 27, 2026 meeting. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall
Nays: None
Absent: None

Motion carried unanimously.

Trustee Harris entered the meeting at 6:05 p.m.

Moved by Markee,
Seconded by Harris, RESOLVED, to approve the January 13, 2025, agenda as amended.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall
Nays: None
Absent: None

Motion carried unanimously.

5. ANNOUNCEMENTS

- 5.1 Township Offices and the Waterford Township Library will be closed on Monday, January 20, 2025, in observance of Martin Luther King, Jr. Day. Emergency services will be available.
- 5.2 Join the Waterford Area Chamber of Commerce on Thursday, January 26, 2025, at 5:30 p.m. at the Fountains Golf and Banquet Center for a fun evening recognizing the business community's accomplishments at the 26th Annual Dinner & Awards Banquet "80's Prom Murder Mystery! Be sure to wear your best 80's prom attire. It's sure to be a totally-tubular event. Tickets are \$50 and are available for advance purchase from the chamber website at www.waterfordchamber.org or by calling 248-666-8600.
- 5.3 Winter property taxes are payable without penalty through February 14, 2025. Tax bills were mailed on December 1st. For more information or to pay your taxes online, please visit www.waterfordmi.gov/taxes.
- 5.4 The annual State of the Township Breakfast will be held on Wednesday, February 19, 2025, at 7:30 a.m. at Overtyme Grill & Taproom, 4724 Dixie Hwy. Tickets will be available for purchase from the Waterford Area Chamber of Commerce website, www.waterfordchamber.org.

6. Public Comments – Agenda Items Only

Mark Monohon, addressed the Board of Trustees regarding new business item 10.4 – CDBG Public Service Contract - Oakland HOPE. Mr. Monohon stated that there are other food pantries in the area including, but not limited to Open Door, and Lighthouse, and asked that they consider other organizations in the future.

7. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 7.1 December 11, 2024, Meeting Minutes
- 7.2 December 11, 2024, Work Session Meeting Minutes
- 7.3 January 13, 2024, Bill Payment
- 7.4 Receive the Clerk's Office November 2024 Report
- 7.5 51st District Court 2024 4th Quarter Caseload and Trend Report
- 7.6 Receive the Treasurer's Office November 2024 Report
- 7.7 Fireworks Display - Waterford Oaks
- 7.8 Appointment of Clerk Markee, Treasurer Thomas and Trustee Wall to the Personnel Board

I respectfully request the Township Board's approval for the appointment of Waterford Township Clerk Kim Markee, Township Treasurer Steve Thomas, and Township Trustee Gary Wall to the Personnel Board for a term concurrent with their current Board term to expire November 20, 2028.

The Personnel Board was established by the Township Code of Ordinances Sec. 2-046 and shall consist of three members who shall be sitting members of the Township Board of Trustees and appointed by the Township Board. Among other functions as specified by the ordinance, the Personnel Board hears appeals of Township managerial and administrative employees.

Thank you for your consideration.

- 7.9 Zoning Board of Appeals - Appointment of Tyler Soncrainte as Alternate Member

Recently, Sue Camilleri was appointed to the Zoning Board of Appeals as a full-time member leaving a vacancy in the alternate position on this Board.

To fill this vacancy for an alternate member on the Zoning Board of Appeals, I respectfully request the Township Board's approval for the appointment of Waterford resident and business owner Ronald Ressler to complete Ms. Camilleri's term through March 31, 2025.

Ronald is a residential home designer with 35 years of experience in the building industry. Ronald's extensive knowledge and experience, along with his desire to serve the community make him a good candidate to serve in this capacity.

Consent Agenda Continued.

The Zoning Board of Appeals is responsible for:

- Hearing requests for variances from the non-use requirements of the Zoning Ordinance, and granting such variances where practical difficulties exist.
- Conducting appeals of administrative actions made in carrying out or enforcing any Ordinance provisions.
- Hearing and deciding requests for interpretation of the Ordinance.
- Hearing and deciding appeals from the decision of the Planning Commission regarding special approval uses.

Thank you for your consideration.

7.10 Walk Permit – Friends of the Waterford Township Library

Moved by Markee,

Seconded by Thomas, RESOLVED, to approve consent agenda items 7.1 through 7.10. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Clerk Markee gave the Oath of Office to Tyler Soncrainte.

8. Board Liaison Reports (Verbal)

Treasurer Thomas

Property Taxes are due February 14, 2025.

Clerk Markee

The Friends of the Library had a great sale and donated \$1,000.00 to the Library.

9. Open Business**9.1 Possible Adoption of Zoning Ordinance 2025-Z-001 - Zoning Ordinance Map Amendment, Parcel No. 13-13-256-021, 2300 Dixie Hwy from O-1, Local Office to C-4, Extensive Business**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

The property owner is proposing to rezone the subject property from O-1, Local Office to C-4, Extensive Business to expand the amount of uses that could be potential tenants of the property.

The O-1, Local Office zoning district has a relatively small list of permitted uses which the applicant feels has limited their ability to find tenants for the property. The list of decreasingly appealing uses in the O-1 Local Office zoning district has become increasingly exacerbated after the pandemic of 2020, causing developers to pivot in their strategies when marketing office properties.

Possible Adoption of Zoning Ordinance 2025-Z-001 - Zoning Ordinance Map Amendment, Parcel No. 13-13-256-021, 2300 Dixie Hwy from O-1, Local Office to C-4, Extensive Business Continued.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 26, 2024 and resolved unanimously to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 26, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 13, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2025-Z-001**

ZONING ORDINANCE MAP AMENDMENT

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The portion of the parcels of property that are assigned tax parcel number 13-13-256-021, legally described below, with current address of 2300 Dixie Hwy, are rezoned from O-1, Local Office to C-4, Extensive Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

Section 2 of Ordinance

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 13, 2025.

CHARTER TOWNSHIP OF WATERFORD

Date

Kimberly Markee, Township Clerk

LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2025-Z-001

T3N, R9E, SEC 13 OAKWOOD MANOR NO 1 NWLY 103.38 FT OF LOT 99, ALSO ALL OF LOTS 100, 101 & 102 11-6-24 FR 005 & 006

Possible Adoption of Zoning Ordinance 2025-Z-001 - Zoning Ordinance Map Amendment, Parcel No. 13-13-256-021, 2300 Dixie Hwy from O-1, Local Office to C-4, Extensive Business Continued.

Moved by Markee,
Seconded by Harris, RESOLVED, to adopt Zoning Ordinance 2025-Z-001 - Zoning Ordinance Map Amendment, Parcel No. 13-13-256-021, 2300 Dixie Hwy from O-1, Local Office to C-4, Extensive Business. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

9.2 Possible Adoption of Zoning Ordinance 2025-Z-002 - Zoning Ordinance Map Amendment Parcel No. 13-13-401-032, 1711 N Telegraph Rd from HT-2, High Tech Industrial and Office to M-1, Light Industrial

The following memo was received by Jeffrey Polkowski, Director of Development Services.

The subject property was zoned M-2 from 1950 until 2011 when it was rezoned to HT-2, High Tech Industrial & Office. The applicant is seeking to rezone the property to M-1, Light Industrial since the property is not large enough to meet the Zoning Ordinance's requirements for M-2, General Industrial that went into effect in 2010.

Historically, the HT-1 and HT-2 zoning districts have been underperforming zoning districts due to the incompatible nature of office and industrial uses. Because of this, it has become common practice in recent years to allow these HT properties to be absorbed by the adjacent zoning districts surrounding them on a case-by-case basis.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 26, 2024 and resolved unanimously to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 26, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 13, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2025-Z-002**

ZONING ORDINANCE MAP AMENDMENT

Possible Adoption of Zoning Ordinance 2025-Z-002 - Zoning Ordinance Map Amendment Parcel No. 13-13-401-032, 1711 N Telegraph Rd from HT-2, High Tech Industrial and Office to M-1, Light Industrial Continued.

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The portion of the parcel of property that is assigned tax parcel number 13-13-401-032, legally described below, with current address of 1711 N Telegraph Rd, is rezoned from HT-2, High Tech Industrial & Office to M-2, Light Industrial with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

Section 2 of Ordinance

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 13, 2025.

CHARTER TOWNSHIP OF WATERFORD

Date

Kimberly Markee, Township Clerk

LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2025-Z-002

T3N, R9E, SEC 13 PART OF SE 1/4 BEG AT PT DIST S 89-35-00 W 1328.10 FT & S 00-18-00 W 945.35 FT FROM E 1/4 COR, TH S 00-18-00 W 559.40 FT, TH N 43-34-00 W 400.03 FT, TH N 45-57-00 E 387.67 FT TO BEG 1.78 A 5/18/87 FR 019

Moved by Markee,

Seconded by Gilbert, RESOLVED, to adopt Zoning Ordinance 2025-Z-002 - Zoning Ordinance Map Amendment Parcel No. 13-13-401-032, 1711 N Telegraph Rd from HT-2, High Tech Industrial and Office to M-1, Light Industrial. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

9.3 Possible Adoption of Zoning Ordinance 2025-Z-003 - Parcel No. 13-14-227-027, from O-1, Local Office to C-2, Small Business

The following memo was received by Jeffrey Polkowski, Director of Development Services.

The applicant is seeking to rezone the subject property from O-1, Local Office to C-2, Small Business. If their proposed rezoning is successful, they intend to develop a commercial space to house a law office and specialty retail store to sell hand-crafted wooden goods made on site.

The proposed zoning district would expand the number of potential uses allowed on the subject property but is of a similar intensity to what is currently allowed under the O-1, Local Office zoning. With property zoned M-2, General Industrial just across Scott Lake Rd a low-intensity, non-residential zoning is appropriate for the subject property to allow it to be a buffer the residentially zoned properties to the west from the industrial uses to the east.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 26, 2024 and resolved unanimously to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 26, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 13, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2025-Z-003**

ZONING ORDINANCE MAP AMENDMENT

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The portion of the parcel of property that is assigned tax parcel number 13-14-227-027, legally described below, with no current address, is rezoned from O-1, Local Office to C-2, Small Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

Section 2 of Ordinance

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Possible Adoption of Zoning Ordinance 2025-Z-003 - Parcel No. 13-14-227-027, from O-1, Local Office to C-2, Small Business

CERTIFICATION

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 13, 2025.

CHARTER TOWNSHIP OF WATERFORD

Date

Kimberly Markee, Township Clerk

LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2025-Z-003

T3N, R9E, SEC 14 LAKES VIEW SUB LOT 34 EXC E 10 FT TAKEN FOR HWY, ALSO ALL OF LOT 35

Moved by Markee,
Seconded by Thomas, RESOLVED, to adopt Zoning 2025-Z-003 - Parcel No. 13-14-227-027, from O-1, Local Office to C-2, Small Business. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

9.4 Possible Adoption of Zoning Ordinance 2025-Z-004; Vape and Smoking Store Moratorium

The following memo was received by Jeffrey Polkowski, Director of Development Services.

The applicant is seeking to rezone the subject property from O-1, Local Office to C-2, Small Business. If their proposed rezoning is successful, they intend to develop a commercial space to house a law office and specialty retail store to sell hand-crafted wooden goods made on site.

The proposed zoning district would expand the number of potential uses allowed on the subject property but is of a similar intensity to what is currently allowed under the O-1, Local Office zoning. With property zoned M-2, General Industrial just across Scott Lake Rd a low-intensity, non-residential zoning is appropriate for the subject property to allow it to be a buffer the residentially zoned properties to the west from the industrial uses to the east.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 26, 2024 and resolved unanimously to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 26, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 13, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Possible Adoption of Zoning Ordinance 2025-Z-004; Vape and Smoking Store Moratorium Continued.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.

Over the course of several weeks during 2024, the Waterford Township Police Department has identified nineteen of the sixty three vape and smoke shops that violated State law by selling vape products to a person under the age of twenty-one.

In addition to federal and state regulations governing the sale and advertising of tobacco products, the Township has the authority to impose certain local regulations related to the time, place, and manner of such businesses. The Centers for Disease Control (CDC) has raised concerns about the health impacts of tobacco and e-cigarette use, particularly among youth and young adults. In response to these concerns, the Township Board seeks to establish regulations that prioritize public health and safety while addressing the growing presence of vape and smoking stores within the Township.

This proposed moratorium would impose a temporary suspension on the acceptance of applications for site plan approval and business registration for new vape and smoking stores in Waterford Township. This moratorium will allow Township Staff and the Township Attorney ample time to draft potential amendments to the Township's Zoning Ordinance and Code of Ordinances regarding the location and regulation of such establishments.

The proposed definition of vape and smoking shops to be considered for this moratorium is as follows:

VAPE AND SMOKING STORE. A retail establishment in which articles for sale are primarily limited to a range of tobacco or other nicotine related products and/or paraphernalia for the administration of tobacco or other nicotine related products. To complement such items these establishments may also include the limited retail sale of food and drink items.

By imposing this moratorium, Waterford Township will be able to take the necessary time to make informed decisions regarding regulations that are in the best interest of the community.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed zoning ordinance amendment and resolution at the regularly scheduled meeting on November 27, 2024, and resolved unanimously to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 27, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the zoning ordinance amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 13, 2025 meeting. However, if the Board does not want to adopt the zoning ordinance amendment, the appropriate motion would be to not introduce the ordinance and deny the zoning amendment.

In addition to the proposed zoning ordinance amendment, it is recommended that the Board of Trustees adopt a resolution imposing a six-month moratorium on accepting applications for site plan approval and business registration for new vape and smoking stores within the Township. This moratorium will end either after six months or when repealed by the Board, whichever occurs first. During this period, the Board, Planning Commission, and relevant staff will review and recommend potential zoning and ordinance amendments to address public health, safety, and welfare concerns. Property or business owners affected by the moratorium may request a hearing within 45 days to demonstrate that it prevents viable economic use of their property or violates state or federal law. If the Board determines the request is valid, relief from the moratorium may be granted.

Possible Adoption of Zoning Ordinance 2025-Z-004; Vape and Smoking Store Moratorium Continued.

Please let me know if you have any questions prior to the meeting.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD

ORDINANCE NO. 2024-Z-004

TEXT AMENDMENT TO ZONING ORDINANCE

An Ordinance to amend Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") for the purpose of adding a definition and to impose a temporary moratorium on applications.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The definition of Vape Shop shall be added to Section 1-007 of the Zoning Ordinance to read as follows:

VAPE AND SMOKING STORE. A retail establishment in which articles for sale are primarily limited to a range of tobacco or other nicotine related products and/or paraphernalia for the administration of tobacco or other nicotine related products. To complement such items these establishments may also include the limited retail sale of food and drink items.

Section 2 of Ordinance

The Board of Trustees has imposed a temporary moratorium on applications under Section 4-004 of the Zoning Ordinance for site plan review of Vape and Smoking Shops for a period of six (6) months, or as may be extended, in order to review and consider possible necessary regulations.

Section 3 of Ordinance

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the Waterford Township Code of Ordinances shall remain in full force and effect, amended only as specified above.

Section 4 of Ordinance

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 5 of Ordinance

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Section 6 of Ordinance

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Possible Adoption of Zoning Ordinance 2025-Z-004; Vape and Smoking Store Moratorium Continued.**CERTIFICATION**

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on _____, 2024.

Date

Kimberly Markee, Township Clerk

Trustee Hauswirth read the following Resolution at the December 11, 2024, meeting.

CHARTER TOWNSHIP**RESOLUTION ESTABLISHING A MORATORIUM ON
THE APPROVAL OF NEW VAPE AND SMOKING STORES WITHIN
WATERFORD TOWNSHIP**

WHEREAS, the Charter Township Act, Public Act 359 of 1947, MCL 42.15 authorizes a township board to enact ordinances necessary to provide for the health and safety of people within the Township.

WHEREAS, the Township currently has approximately nineteen retail establishments that primarily sell only a limited range of tobacco or other nicotine related products and/or paraphernalia for the administration of tobacco or other nicotine related products.

WHEREAS, the Center for Disease Control, ("CDC") states on its website www.cdc.gov that no tobacco products, including e-cigarettes are safe and that e-cigarettes should not be used by youth, young adults, or women who are pregnant. The CDC also states that in 2021, 61.4% of adults 18-24 years of age reported they have vaped.

WHEREAS, there are several federal and state laws, which regulate the sale and advertising of tobacco products, however, there are certain time, place, and manner regulations a municipality may put in place.

WHEREAS, the Board of Trustees finds that it is beneficial to the health and safety of its residents to consider standards to regulate the location of and advertising by new vape and smoking stores as well as determine if there are other appropriate legally permissible regulations for new vape and smoking stores that wish to locate within the Township.

WHEREAS, the Board of Trustees finds that it is in the public interest to impose a temporary moratorium on applications for site plan approval under the Zoning Ordinance for vape and smoking stores in order to review and consider necessary regulations.

BE IS RESOLVED, by the Waterford Township Board of Trustees that a moratorium be imposed barring the acceptance of applications for site plan approval and business registration for new vape and smoking stores to locate within the Township for a period of six (6) months, or the date that the Board of Trustees repeals this Resolution, whichever occurs first.

Possible Adoption of Zoning Ordinance 2025-Z-004; Vape and Smoking Store Moratorium Continued.

BE IT FURTHER RESOLVED, that during the 6-month moratorium, or any extension thereof, the Board of Trustees, along with the Planning Commission and appropriate staff and consultants, shall attend to reviewing and making recommendations on amendments to the Zoning Ordinance and Code of Ordinances, considering the public health, safety, and welfare of its residents, and if amendments are determined to be necessary, preparing and recommending such amendments for consideration by the Board of Trustees.

BE IT FURTHER RESOLVED that an aggrieved property owner or business owner may request and be entitled to a hearing by the Board of Trustees for the purpose of attempting to demonstrate that the moratorium will preclude all viable economic use of their property or otherwise violate applicable provisions of state or federal law. Said petitioner shall, in writing and directed to the Township Clerk, request a hearing that describes the grounds of the request. The hearing shall be held during a Board of Trustee meeting within forty-five (45) days of receipt of the request. Upon concluding the hearing, the Board of Trustees shall determine whether the petitioner has made the required demonstration and if so, shall grant relief from the moratorium.

BE IT FURTHER RESOLVED, that notice of this Resolution shall be posted at the Township Hall and on the Township website throughout the moratorium period, or any extension granted herein.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on _____.

Charter Township of Waterford

Date

Kimberly Markee, Township Clerk

Moved by Markee,
Seconded by Wall, RESOLVED, to adopt Zoning Ordinance 2025-Z-004; Vape and Smoking Store Moratorium. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall
Nays: None
Absent: None

Motion carried unanimously.

10. New Business**10.1 Possible Approval of Resolution Supporting Plante Moran Realpoint as Owner Representative**

Removed from the agenda.

10.2 Senior Chore Program – Lakeview Lawn Service and Landscape

The following memo was received by Scott Alef, Community Block Grant Coordinator.

The Oakland County Executive and Board of Commissioners have allocated \$3 million in American Rescue Plan Act Funds to fund senior chore services. Waterford Township received an allocation of \$130,000 in grant funds to support this program and entered into a contract with the managing agency, the Oakland Livingston Human Services Agency (OLHSA) to provide services that include lawncare, snow removal, seasonal yard cleanup, tree and bush trimming, and gutter cleaning.

The Township issued a request for proposals (RFP) through October 17, 2024. While no formal bids were received during the RFP process, Lakeview Lawn Service and Landscaping approached the Township to provide these services as they were an existing contractor through another community through this program. They have been the sole contractor to express interest and their fees have been confirmed to be inline with other similar service providers.

The attached contract allows for a maximum of \$110,000 in service costs between January 1, 2025 and June 30, 2026. Staff requests that the Board of Trustees authorize the Supervisor to sign the contract with Lakeview Lawn Service and Landscaping.

As such, the following resolution is respectfully recommended for the Township's consideration:

***CHARTER TOWNSHIP OF WATERFORD
RESOLUTION OF AUTHORITY***

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

WHEREAS, The Oakland County Executive and Board of Commissioners have allocated \$3 million in American Rescue Plan Act Funds to fund senior chore services.

WHEREAS, On October 22, 2024, the Township finalized a contract with the Oakland Livingston Human Services Agency to utilize \$130,000 on allocated funds to provide a senior chore assistance program

NOW, THEREFORE, BE IT RESOLVED, The Township of Waterford authorizes the Township Supervisor to enter into a contract with Lakeview Lawn Service and Landscaping for an amount not to exceed \$110,000 for senior chore services for eligible Waterford residents.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND)

Senior Chore Program – Lakeview Lawn Service and Landscape Continued.

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Waterford, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Township Board, held on the 13th day of January, 2025, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 13th day of January 2025.

Kimberly F. Markee, Clerk
Charter Township of Waterford

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to adopt the Resolution of Authority authorizing the Township Supervisor to enter into a contract with Lakeview Lawn Service and Landscaping for an amount not to exceed \$110,000 for senior chore services for eligible Waterford residents. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Clerk Markee read the Senior Chore Service – Lakeview Lawn Service and Landscape Resolution.

10.3 Senior Chore Service Contract – Waterford Community Coalition

The following memo was received by Scott Alef, Community Block Grant Coordinator.

The Oakland County Executive and Board of Commissioners have allocated \$3 million in American Rescue Plan Act Funds to fund senior chore services. Waterford Township received an allocation of \$130,000 in grant funds to support this program and entered into a contract with the managing agency, the Oakland Livingston Human Services Agency (OLHSA) to provide services that include lawncare, snow removal, seasonal yard cleanup, tree and bush trimming, and gutter cleaning.

The Township was approached in April 2024 by the Waterford Community Coalition which had introduced the Senior Chore Program to Township staff. The Organization had preemptively designed much of the program prior to approaching the Township and requested to be contracted to provide administrative oversight, monitoring, and community outreach for the program.

The attached contract allows for a maximum of \$10,800 to provide outreach and program oversight between January 1, 2025 and June 30, 2026. Staff requests that the Board of Trustees authorize the Supervisor to sign the contract with the Waterford Community Coalition.

As such, the following resolution is respectfully recommended for the Township's consideration:

Senior Chore Service Contract – Waterford Community Coalition Continued.

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION OF AUTHORITY**

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

WHEREAS, The Oakland County Executive and Board of Commissioners have allocated \$3 million in American Rescue Plan Act Funds to fund senior chore services.

WHEREAS, On October 22, 2024, the Township finalized a contract with the Oakland Livingston Human Services Agency to utilize \$130,000 on allocated funds to provide a senior chore assistance program

NOW, THEREFORE,
BE IT RESOLVED, The Township of Waterford authorizes the Township Supervisor to enter into a contract with the Waterford Community Coalition for an amount not to exceed \$10,800 to provide administrative oversight, monitoring, and public outreach for the Township's Senior Chore program.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

ABSENT: _____

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Waterford, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Township Board, held on the 13th day of January, 2025, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 13th day of January 2025.

Kimberly Markee, Township Clerk

Moved by Markee,

Seconded by Thomas, RESOLVED, to adopt the Resolution of Authority authorizing the Township Supervisor to enter into a contract with Waterford Community Coalition for an amount not to exceed \$10,800 to provide administrative oversight, monitoring, and public outreach for the Township's Senior Chore program. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

10.4 CDBG Public Service Contract – Oakland HOPE

The following memo was received by Scott Alef, Community Block Grant Coordinator.

On July 8, 2024, the Township Board of Trustees approved the new CDBG 2024-2025 Annual Action Plan. The annual allowance for PY2024, which runs between July 1, 2024 and June 30, 2025, was \$354,512 and allows for a total of up to \$53,176 for Public Services expenditures. HUD has given final approval for the funding allocations which allows the Township to contract with public service organizations for services.

The Oakland HOPE Food Pantry has made a request for funding assistance to support Waterford Township residents by providing residents and families in need with food assistance.

The current request for support is set at \$9,000. The current year Annual Action Plan originally allocated \$6,000 toward Public Service programs to be supported through the Township's CDBG program. This was increased by authorization from the Supervisor to a total of \$15,000 to account for this new request.

As such, the following resolution is respectfully recommended for the Township's consideration:

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION OF AUTHORITY
THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:**

WHEREAS, On September 24, 2022, the U.S. Department of Housing and Urban Development accepted the Waterford Township, MI submitted Consolidated Plan for 2022 to 2026.

WHEREAS, On July 24, 2024, the U.S. Department of Housing and Urban Development has allocated \$354,512 in Community Development Block Grant funding to Waterford Township for Program Year 2024 which runs between July 1, 2024 and June 30, 2025.

WHEREAS, Waterford Township has authorized up to \$9,000 of the allocated CDBG PY2024 funds to be reprogrammed to Oakland HOPE for Food Pantry Public Services.

NOW, THEREFORE, BE IT RESOLVED; The Township of Waterford approves the CDBG PY 2024 Oakland HOPE grant contract with an authorized budget of \$9,000.

RESOLUTION DECLARED ADOPTED.

YEAS: _____
NAYS: _____

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting Clerk of the Charter Township of Waterford, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Township Board, held on the 13th day of January, 2025, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this _____ day of January 2025.

Kimberly Markee, Township Clerk

No Motion was made.

10.5 2025 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program

The following memo was received by Stacy St. James, Environmental Coordinator.

In 2003, Waterford Township joined several northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NO HAZ). Through this cooperative effort, NO HAZ was able to provide residents of the participating communities a safe, reliable, environmentally responsible way to dispose of their household hazardous waste (HHW). We consistently receive calls and emails from residents wanting to know where to dispose of their HHW. There are no convenient, local locations which provide the same level of service that can be found at a NO HAZ organized collection event. Partnering with our neighboring communities to hold various HHW collection events throughout northern Oakland County is a great service to offer our residents. In addition, the goals of this program strongly correlate with other ongoing efforts we have in the Township, which include the Wellhead Protection program.

For 2025, our estimated obligation is \$65,083.63. As in previous years, it is being proposed to have the program costs funded through the following accounts:

59044-84500 - DPW Professional Services (\$32,541.81)

17470-96410 - Environmental Projects (\$32,541.82)

**THE NORTH OAKLAND
HOUSEHOLD HAZARDOUS WASTE CONSORTIUM**

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

WHEREAS, Oakland County, through its Planning and Local Business Development Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

WHEREAS, the NoHaz Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

WHEREAS, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program.

Now Therefore be it Resolved: That our community, Charter Township of Waterford, hereby approves the attached NoHaz Interlocal Agreement and authorizes its signature, and

2025 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program Continued.

Be it Further Resolved: That we will charge residents \$15 to participate in NoHaz events in 2025, and

Be it Further Resolved: That we hereby appoint Stacy St. James as our official representative to the NoHaz Advisory Board, to work with the Oakland County Planning and Local Business Development Division as needed to plan the NoHaz program for 2025.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Waterford Township Board, at a regular meeting held on January 13th, 2025.

Kimberly Markee, Clerk
The Charter Township of Waterford

Moved by Markee,
Seconded by Hauswirth, RESOLVED, to adopt the North Oakland Household Consortium Waste Resolution and authorize the estimated obligation of \$65,083.63 utilizing funds from 59044-84500 - DPW Professional Services (\$32,541.81), and 17470-96410 - Environmental Projects (\$32,541.82). A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall
Nays: None
Absent: None

Motion carried unanimously.

Clerk Markee read The Household Hazardous Waste Consortium Resolution.

10.6 Request for Release of Funds Approved in the 2025 Budget for Ambulance Power - LOAD Systems

The following memo was received by Fire Chief Nye.

The Waterford Regional Fire Department (WRFD) respectfully requests the release of funds previously approved in the 2025 budget for the purchase of eight (8) Ambulance Power-LOAD systems. These systems are essential for ensuring the safety and efficiency of firefighter paramedics in Waterford Township.

Importance of the Power-LOAD System

The Power-LOAD system significantly reduces the physical strain of lifting heavy cots into ambulances, which is the leading cause of back injuries in emergency medical services (EMS). Statistics show that 1 in 4 EMS workers experience career-ending injuries within their first four years. This system eliminates manual lifting, minimizing spinal load and preventing musculoskeletal injuries, thereby safeguarding the health and well-being of our personnel.

Financial and Operational Benefits

Investing in the Power-LOAD system provides several critical benefits:

- **Reduction in Workplace Injuries:** Lowering injuries decreases lost workdays and modified duty needs.

Request for Release of Funds Approved in the 2025 Budget for Ambulance Power - LOAD Systems Continued.

- **Lower Workers' Compensation Costs:** Fewer injuries reduce related compensation claims and expenses.
- **Improved Recruitment and Retention:** A safer work environment enhances job satisfaction and retention, reducing rehiring and training costs.
- **Long-Term Savings:** Preventing injuries protects both personnel and the township's budget.

Current Equipment Status

Seven (7) of the eight (8) existing Power-LOAD systems are at the end of their expected service life and urgently require replacement.

Cost Breakdown and Quote from Stryker

- **Equipment Total:** \$273,775.20 (\$34,221.90 per unit)
- **ProCare 5-Year Warranty:** \$109,104.00 (\$13,638.00 per unit)
- **Freight/Shipping:** \$3,412.40
- **Trade-in of 8 Old Power-LOAD Systems:** \$32,000 credit (\$4,000 per unit)
- **Grand Total:** \$354,291.60

For budgetary purposes, the funds were previously approved and allocated in the 2025 budget.

- **Expenditure Line:** 20630-97138

Requested Board Action:

Approve the release of the previously approved 2025 budget funds to be expended from the designated 20630-97138 expenditure lines to facilitate the purchase of eight (8) Ambulance Power-LOAD systems, including the ProCare 5-Year Warranty and shipping costs, for a total of \$354,291.60.

I appreciate the Board's attention to this matter and your continued support of initiatives that enhance the safety and operational capabilities of our department. Thank you for your commitment to the health and wellbeing of Waterford Township and its first responders.

Moved by Wall,

Seconded by Thomas, RESOLVED, to approve the release of the previously approved 2025 budget funds to be expended from the designated 20630-97138 expenditure lines to facilitate the purchase of eight (8) Ambulance Power-LOAD systems, including the ProCare 5-Year Warranty and shipping costs, for a total of \$354,291.60. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

10.7 Request for Budget Adjustment for EMS Transport Billing Services

The following memo was received by Fire Chief Nye.

The Waterford Regional Fire Department (WRFD) respectfully seeks approval for a budget increase of \$150,000 to the newly established expense account number 20630-84320 (Services - Billing/EMS Transport). This funding is essential to cover the account management fees charged by our new EMS Transport Billing provider, EMS/MC.

Request for Budget Adjustment for EMS Transport Billing Services Continued.

Rationale for the Budget Adjustment - Previously, our former vendor, STAR EMS BILLING, deducted account management fees directly from transport billing revenues. However, with our agreement with EMS/MC, these fees will be billed separately. The requested \$150,000 allocation is projected to cover the 5.25% management fee based on anticipated Transport Billing revenue of approximately \$2.5 million in 2025.

Financial Overview and Justification - In 2024, the Fire Department incurred roughly \$144,000 in account management fees under STAR EMS BILLING, calculated at a 6% rate on \$2.4 million in revenue. With EMS/MC offering a lower rate of 5.25%, along with an expected increase in revenue, the proposed allocation is appropriate and in line with anticipated needs.

Securing these funds is critical to ensuring a seamless transition and continued billing operations, which are vital for sustaining the department's essential services.

Requested Board Action: Authorize a \$150,000 allocation to the newly established expense account 20630-84320 (Services - Billing/EMS Transport).

Thank you for considering this request and for the support of initiatives that enhance the effectiveness of our department. Your commitment to the safety and well-being of Waterford Township and its first responders is deeply appreciated.

Moved by Hauswirth,

Seconded by Thomas, RESOLVED, to authorize a \$150,000 allocation to the newly established expense account 20630-84320 (Services - Billing/EMS Transport). A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Fire Chief Nye addressed the Board of Trustees.

10.8 Approve DLZ as vendor for Waterford Trail Connector Project Planning Grant

The following memo was received by Jeffrey Polkowski, Development Services Director.

In early 2024, Waterford Township submitted an application for the Trails and Greenways Planning Grant to the Southeast Michigan Council of Governments (SEMCOG) to design sidewalks in missing sections along Cass Lake Road connecting to Keego Harbor. In July 2024, the Township was informed that its application had been partially successful in securing the grant.

With this grant the Township would be able to develop plans for a pedestrian and possible multi-use pathway connecting several communities to major existing trail systems throughout Waterford. Several issues will be addressed including safety, equity planning, and improving trails and greenways access to multiple communities.

The Township was awarded \$28,647.50 in federal funds with a local match from the Township of \$6,352.50 for a total of \$35,000. While this funding is short of the estimated \$74,300 needed to design these site plans, DLZ has proposed the attached scope to perform design engineering

Approve DLZ as vendor for Waterford Trail Connector Project Planning Grant Continued.

services until the \$35,000 SEMCOG grant funding is exhausted. This preliminary effort will result in the completion of the topographic survey and conceptual plan for the sidewalk connection. Further design engineering effort will commence upon the Township funding the remainder of the proposed project.

While this grant is not enough to complete the designs for the project, SEMCOG is allowing the Township to utilize this money for the initial designing efforts. It is possible to seek additional grants or underutilized sidewalk ARPA monies should they be made available after the completion of the Phase 3 Sidewalk Project or other ARPA related projects. It is also possible to reallocate money using Community Development Block Grant (CDBG) funding, while this project is not in a CDBG area, other sidewalk projects currently in process are and this money can be reallocated.

Although SEMCOG has stated that they would not be able to contribute any additional funds to the designs of the Sidewalk Project, they have expressed interest in this project and stated that it is highly eligible for a Transportation Alternatives Program (TAP) grant for the construction of this project once the designs are completed. SEMCOG's TAP is a competitive program that distributes approximately \$10 million in federal funding to local transportation projects each Fiscal Year.

Many of Waterford's residents have expressed interest in non-motorized recreation as well as improved walkability throughout the Township. During the Development Services Department's community outreach efforts while drafting the Township's 2044 Master Plan, several reoccurring themes emerged with respect to transportation infrastructure where there was a large emphasis on sidewalks being added to connect residential neighborhoods to commercial districts, as well as other large-scale recreation opportunities beyond the Township's boundaries. Participants also noted a need to improve travel safety for pedestrians and bicyclists.

The Trails and Greenways Planning Grant award through SEMCOG is of great benefit that will certainly help expedite the ultimate goal of providing safe, enjoyable walkability and its associated economic benefits to Waterford and the surrounding communities.

After reviewing the proposal by DLZ, I would like to recommend that the Board approve DLZ as the vendor for this sidewalk planning and design project as they responded with a quote that both meets our limited budget to addresses some goals and objectives until further funding is made available.

Please let me know if you have any questions prior to Monday night's meeting.

Township Board Requested Action:

- 1. Approve DLZ, as the vendor for the Waterford Trail Connector Project for the amount of \$35,000.**

Moved by Thomas,

Seconded by Markee, RESOLVED, to approve DLZ, as the vendor for the Waterford Trail Connector Project for the amount of \$35,000. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Jeffrey Polkowski addressed the Board of Trustees.

10.9 Lot Split Request 13-02-477-046 / 3701 Clintonville Rd (M B Wardia)

The following memo was received by Justin Daymon, Planning & Zoning Administrator.

Due to the following comments, this office was unable to administratively approve the split request as presented.

Per the survey provided with the application and prepared by Haris Hakim for the applicant, M B Wardia Inc, the request involves splitting the parent parcel (13-02-477-046); located at 3701 Clintonville Rd, in an R1-A, Single-Family Residential district, into two (2) resultant parcels; Parcel 1 and Parcel 2. Parcel 2 is proposed to be accessible from Clintonville Rd via a 16' wide stretch of property along the northern boundary of the property where a driveway could be established.

Secs. 15-081(f) and 15-082(c)(4) of the ordinance state that the depth to width ratio of any resultant parcel shall not exceed three (3) to one (1).

While the proposed Parcel 2 would exceed the allowable 3:1 depth to width ratio, it is worth noting that the current depth to width ratio of the parent parcel is legal non-conforming and the proposed resultant parcels would be closer to conforming with the requirements of the Code of Ordinances. Currently, the existing parcel has an average depth of 885' and an average width of 115' (7.7:1 ratio). The proposed resultant Parcel 1 would have an average depth of 152' and an average width of 99' (1.52:1 ratio). The proposed resultant Parcel 2 would have an average depth of 733' and an average width of 115' (6.4:1). Further, if only the upland portion of Parcel 2 were to be considered, the ratio would be approximately 3.9:1.

Since the proposed Parcel 1 would be brought into conformance with the requirements of the Code of Ordinances and the proposed Parcel 2 would be closer to conforming with the requirements of the Code of Ordinances than the existing parent parcel currently is, this office is not opposed to the applicant's request for a variance.

An administrative denial of a land division request can be appealed to the Township Board. Per **Section 15-006** of the ordinance, the Township Board shall have the power to fully or conditionally vary or modify one or more regulations in this Chapter upon finding practical difficulties or unnecessary hardships in the way of carrying out the strict letter of this Chapter, such as topographical and other physical characteristics of a parcel or other difficulties which are not self-created or financial in nature, and:

- (a) The granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated.
- (b) Such variance will not violate the provisions of the Act.
- (c) Such variance will not have the effect of nullifying the interest and purpose of this Chapter, the Master Plan, or the Zoning Ordinance.

If the Township Board agrees that there is merit in this application, it is recommended that the applicant's request for a variance per Section 15-006 be granted.

If the Board does not agree with this option, the administrative denial of the split would be upheld and the applicant's only remaining option would be to seek relief through Circuit Court action.

Therefore, the following draft motion of approval has been prepared for your consideration:

Draft Motion of Approval

To grant the request for a variance for the lot split for 13-02-477-046 (3701 Clintonville Rd) to permit a total of two (2) resulting parcels per the application and survey prepared by Haris Hakim, for M B Wardia Inc, with the findings that:

Lot Split Request 13-02-477-046 / 3701 Clintonville Rd (M B Wardia) Continued.

- (a) The granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated.***
(b) Such variance will not violate the provisions of the Act.
(c) Such variance will not have the effect of nullifying the interest and purpose of this Chapter, the Master Plan, or the Zoning Ordinance.

Moved by Hauswirth,

Seconded by Harris, RESOLVED, to grant the request for a variance for the lot split for 13-02-477-046 (3701 Clintonville Rd) to permit a total of two (2) resulting parcels per the application and survey prepared by Haris Hakim, for M B Wardia Inc, with the findings that: (a) The granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated. (b) Such variance will not violate the provisions of the Act. (c) Such variance will not have the effect of nullifying the interest and purpose of this Chapter, the Master Plan, or the Zoning Ordinance. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Jeffrey Polkowski addressed the Board of Trustees.

10.10 Purchase of Unmarked Police Vehicles

The following memo was received by Police Chief Underwood.

The police department participates in investigative, administrative and covert activities on a regular basis. Officers assigned in such a capacity are deployed in unmarked police vehicles.

We currently have at least five unmarked vehicles that have exceeded or are about to exceed 100,000 miles. As we prepare to transition those vehicles out of our fleet, we will replace them with new and sell the old.

With the current state of the vehicle market, it has become more difficult to locate fleet vehicles at government pricing. Dealers that participate in government fleet sales are now quoting most models upon request, to keep up with quickly changing manufacturer pricing and availability.

We have identified two models and received quotes from Lunghamer Ford. Pricing is provided in conjunction with the State of Michigan MIDeal contract (contract# MA 240000001208) as a result of a competitive bidding process.

All proposed purchases are as follows:

<i>Vehicle</i>	<i>Model</i>	<i>Unit Price</i>	<i>Total Cost</i>
(2) 2025	Base Model Small SUV	\$30,857.00	\$61,714.00
(3) 2025	Base Model SUV	\$44,615.00	\$133,845.00

Purchase of Unmarked Police Vehicles Continued.

Funds to purchase the above listed vehicles are available in the Police Departments Restricted Use-Federal Drug Forfeiture Account.

We respectfully request this honorable body approve these purchases, totaling \$195,559.00, based on the information set forth above.

Thank you in advance for your consideration. If you have any questions, please do not hesitate to contact me.

Moved by Markee,
Seconded by Harris, RESOLVED, to authorize the purchase of five unmarked police vehicles in the amount of \$195,559.00 utilizing the Police Departments Restricted Use Federal Drug Forfeiture account . A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

10.11 2025 Poverty Exemption

The following memo was received by

Attached you will find the information for your approval for the 2025 Poverty Exemption Guidelines based upon the requirements sited under PA 253 of 2020 that amended MCL 211.7u. Since the Board of Review no longer can approve an exemption under extraordinary circumstances, the Board has increased the federal poverty income levels to include up to 175% of the federal amounts. This will allow the Board of Review to assist additional citizens of Waterford that are going through a difficult financial time. The law only allows a 100%, 75%, 50% or 25% reduction in the Taxable Value.

The Resolution and the Guidelines show the exact income levels relating to the reduction in Taxable Value for those that qualify. Also included is the asset test. These are very clear and if someone does not qualify there isn't a reason to appeal unless they errored in providing the correct information to the Board or Review.

The Federal Poverty Guidelines change every year, therefore a new resolution approving the income and guidelines are required. I respectfully request that you approve the resolution for Poverty Exemption for the 2025 tax year.

**RESOLUTION TO ADOPT POVERTY EXEMPTION
POLICY AND GUIDELINES FOR 2025**

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Township Board of Trustees; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (MCL 211.7u); and

2025 Poverty Exemption Continued.

WHEREAS, pursuant to PA 253 of 2020, the Township of Waterford, Oakland County, adopts the following guidelines and those on the attached Policy and Guidelines for Poverty Exemptions for the Board of Review to implement. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; and

WHEREAS, in order to qualify for a poverty exemption, property owners must submit an application using the State of Michigan Form 5737, Application for MCL 211.7u Poverty Exemption. The Board of Review shall consider the income and asset guidelines listed below along with the attached Policy and Guidelines for Poverty Exemptions for Waterford Township.

Income: The income guidelines shall be no more than 175% of the Federal Poverty Guidelines as follows:

For 100% Poverty Exemption:

<u>Size of Family Unit</u>	<u>2025 Poverty Income Guidelines**</u>
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720
Each additional person	Add \$5,380/person

For 75% Poverty Exemption:

<u>Size of Family Unit</u>	<u>2025 Poverty Income Guidelines**</u>
1	\$18,825
2	\$25,550
3	\$32,275
4	\$39,000
5	\$45,725
6	\$52,450
7	\$59,175
8	\$65,900
Each additional person	Add \$6,725/person

2025 Poverty Exemption Continued.***For 50% Poverty Exemption:***

<u>Size of Family Unit</u>	<u>2025 Poverty Income Guidelines**</u>
1	\$22,590
2	\$30,660
3	\$38,730
4	\$46,800
5	\$54,870
6	\$62,940
7	\$71,010
8	\$79,080
Each additional person	Add \$8,070/person

For 25% Poverty Exemption:

<u>Size of Family Unit</u>	<u>2025 Poverty Income Guidelines**</u>
1	\$26,355
2	\$35,770
3	\$45,185
4	\$54,600
5	\$64,015
6	\$73,430
7	\$82,845
8	\$92,260
Each additional person	Add \$9,415/person

Asset Test: To be eligible for a poverty exemption for 2025, assets (excluding the principal residence and one vehicle) shall not exceed \$25,000 for one person and \$35,000 for two or more people living in the household.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above-stated policies and federal guidelines (and the Policy and Guidelines attached hereto) in granting or denying an exemption.

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 13, 2025.

Date

Kimberly Markee, Township Clerk

Moved by Markee,
Seconded by Wall, RESOLVED, to approve Resolution To Adopt Poverty Exemption Policy and Guidelines for 2025. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall
Nays: None
Absent: None

Motion carried unanimously.

Paula Moore, Chief Assessor, addressed the Board of Trustees.

10.12 Resolution to Allow Residents to Protest by Letter to the Board of Review

The following memo was received by Paula Moore, Chief Assessor.

Enclosed you will find the resolution for your approval to allow local residents the opportunity to appeal by letter to the Board of Review. Residents are often away in the winter and are unable to appeal their assessment. The approval of the resolution will provide a local resident to appeal by mail, fax or email while away from Waterford or if they are unable to attend the in-person meeting.

Having a resolution on file is required by the Township. However, a resolution, which may have been done in the past, was not located. Despite this the Board of Review has accepted letter appeals for residents in the past.

Providing the resolution is often a part of an audit by the State of Michigan. I respectfully request that you approve the resolution to allow local residents of Waterford to protest by letter to the Board of Review.

**RESOLUTION TO ALLOW LOCAL RESIDENTS
TO PROTEST TO BOARD OF REVIEW IN WRITING**

WHEREAS, the General Property Tax Act, MCL 211.30(4) states that, when appealing to the Board of Review, “a nonresident taxpayer may file his or her appearance, protest, and papers in support of the protest by letter, and his or her personal appearance is not required”; and

WHEREAS, MCL 211.30(8) states that “The governing body of the township or city may authorize, by adoption of an ordinance or resolution, a resident taxpayer to file his or her protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent. If that ordinance or resolution is adopted, the township or city shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review”;

THEREFORE BE IT RESOLVED that, in order to ease the burden on taxpayers, the assessor and the Board of Review, and to ensure that all taxpayers have an equal opportunity to be heard by the Board of Review, the Waterford Township Board hereby resolves, according to provisions of MCL 211.30(8) of the General Property Tax Act, that the Board of Review shall receive letters of protest regarding assessments from resident taxpayers from the first Tuesday in March until it adjourns from the public hearings for which it meets to hear such protests.

Letters from both residents and nonresidents may include those submitted by: handwriting, typewriting, fax, or emailed with a signature.

All notices of assessment change and all advertisements of board of review meetings must include a statement that the resident taxpayers may protest by letter to the board.

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 13, 2025.

Waterford Township Clerk

Date

Resolution to Allow Residents to Protest by Letter to the Board of Review Continued.

Moved by Wall,

Seconded by Markee, RESOLVED, to adopt the Resolution to Allow Local Residents to Protest to Board of Review in Writing. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Clerk Markee read the Resolution to Allow Local Residents to Protest to Board of Review in Writing.

10.13 Water Treatment Plan 14-1 Filter Media Replacement (Saginaw Trail)

The following memo was received by Justin Westlake, Department of Public Works Director.

Waterford Township utilizes multiple water treatment facilities to provide safe drinking water for our customers. Water treatment plant 14-1 is due to have the filter media replaced. The filter media is layered in the filtration tanks and filters iron and other undesirable substances such as arsenic from the well water. This project will also involve inspecting the tanks interior coating.

Replacing the filter media and the rehabilitation of the filtration tanks are important to maintaining a Safe Drinking Water Act compliant water supply. Much like changing the oil in a car, this is part of the general maintenance that goes into the water treatment process, and treatment facility 14-1 is next on our list. This plant is unique insofar as it utilizes two iron filtration tanks. Our plants typically only have one. This facility is one of our strongest producers of water and it is therefore important to keep maintained.

Waterford will be contracting with Elenis Contracting LLC to perform the construction work for us, they are a single source vendor for Waterford Township and specialize in this type of work. They have completed the filter media replacement projects for us in the past and have done excellent work. This work is estimated to cost \$453,933.94. Their project cost sheet is attached for the Board to review.

We are also recommending we contract with Dixon Engineering, a Waterford single-source vendor, to complete the inspections for this project. Their proposals are attached for both iron filtration tanks at this site for the Board to review. The estimated total cost for this will be \$31,000.

I'd like to add an 7% contingency in the amount of \$33,945 for unforeseen issues that arise. This will bring the total estimated cost of this project to \$518,878.94. Please see the work cost estimates table below. If it is discovered additional work is needed beyond the allotted contingency budget, I will submit an amendment to the Board for approval.

This work was approved in the 2025 budget hearings for \$522,000. The projected project total will come in under budget and will be coded to account number 59041-92230.

Water Treatment Plan 14-1 Filter Media Replacement (Saginaw Trail) Continued.**Requested Board Action:**

1. **Authorize Elenis Contracting and Dixon Engineering to complete the filter media replacement project at Water Treatment Facility 14-1 for a total amount not to exceed \$518,878.94.**
2. **Authorize Supervisor Bartolotta to sign any pay applications, invoices, and change orders associated with this project.**

Moved by Wall,

Seconded by Harris, RESOLVED, to authorize Elenis Contracting and Dixon Engineering to complete the filter media replacement project at Water Treatment Facility 14-1 for a total amount not to exceed \$518,878.94; furthermore, to authorize Supervisor Bartolotta to sign any pay applications, invoices, and change orders associated with this project. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

10.14 Public Comment: Non Agenda Items limited to three (3) minutes per person.

After being recognized by the Supervisor, individuals in the audience may address the Township Board. The speaker must go to the podium and identify themselves with name and address.

No one addressed the Board of Trustees.

11. Adjournment

Moved by Wall,

Seconded by Harris, RESOLVED, to adjourn the meeting at 6:49 p.m. A roll call vote was taken.

Ayes: Bartolotta, Markee, Thomas, Gilbert, Harris, Hauswirth, and Wall

Nays: None

Absent: None

Motion carried unanimously.

Kim Markee, Clerk

Anthony Bartolotta, Supervisor

01/08/2025 10:09 |WATERFORD TOWNSHIP
llievois |AP CHECK RECONCILIATION REGISTER

|P 1
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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316751	01/13/2025	PRINTED	011700 AQUA-WEED CONTROL INC	86.70			
316752	01/13/2025	PRINTED	030142 BAZZI SIGNS LLC	100.00			
316753	01/13/2025	PRINTED	030406 CUSTOM DECK CREATIONS	100.00			
316754	01/13/2025	PRINTED	030544 BLAKELY BUILDING SERVICES	100.00			
316755	01/13/2025	PRINTED	030758 ALLEN EDWIN HOMES	400.00			
316756	01/13/2025	PRINTED	030771 BSR DECK CONSTRUCTION	100.00			
316757	01/13/2025	PRINTED	030806 PROPERTY SOLUTIONS PLUS	1,200.00			
316758	01/13/2025	PRINTED	031547 MGE CARPENTRY	100.00			
316759	01/13/2025	PRINTED	031635 PMG BUILDING INC	400.00			
316760	01/13/2025	PRINTED	032009 OLSON CEMENT	100.00			
316761	01/13/2025	PRINTED	033582 RICHARD P MOSCOVIC	500.00			
316762	01/13/2025	PRINTED	034087 BLOOMFIELD CONSTRUCTION C	100.00			
316763	01/13/2025	PRINTED	035400 INCOME POWER LLC	600.00			
316764	01/13/2025	PRINTED	036068 BLOOM GENERAL CONTRACTING	600.00			
316765	01/13/2025	PRINTED	038063 SIGNS BY CRANNIE	100.00			
316766	01/13/2025	PRINTED	041458 TIFFANY CLESTER (POWER OF	15,009.00			
316767	01/13/2025	PRINTED	043582 COMPREHENSIVE RISK SERV I	83,429.25			
316768	01/13/2025	PRINTED	044220 CHASE CARD SERVICES	143.83			
316769	01/13/2025	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
316770	01/13/2025	PRINTED	091574 G&L PROPERTIES INC	461.00			
316771	01/13/2025	PRINTED	093705 GRAINGER	11.80			
316772	01/13/2025	PRINTED	111122 CIVICPLUS	26,106.65			
316773	01/13/2025	PRINTED	163082 HYLAND SOFTWARE, INC	65,079.98			
316774	01/13/2025	PRINTED	204910 OAKLAND CNTY TREASURERS O	367.50			
316775	01/13/2025	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	953.55			
316776	01/13/2025	PRINTED	233852 QUALITY FIRE SERVICES	2,407.95			
316777	01/13/2025	PRINTED	253293 SHIFMAN FOURNIER, PLC	9,500.00			
316778	01/13/2025	PRINTED	253533 SMART BUSINESS SOURCE	455.85			
316779	01/13/2025	PRINTED	253913 JOHNSON CONTROLS SECURITY	718.19			
316780	01/13/2025	PRINTED	263360 THOMPSON CREATIVE PRODUCT	565.00			

30 CHECKS	CASH ACCOUNT TOTAL	209,926.25	.00
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All 2024 Already mailed.
Dec 14 -> Jan 8.

01/08/2025 10:10 | WATERFORD TOWNSHIP
llievois | AP CHECK RECONCILIATION REGISTER

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| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

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316484	12/17/2024	PRINTED	011021 ADI	3,939.41			
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316486	12/17/2024	PRINTED	011298 AIRWAY SOLUTIONS	28.80			
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316488	12/17/2024	PRINTED	013685 APPLIED INNOVATION	2,647.36			
316489	12/17/2024	PRINTED	013685 APPLIED INNOVATION	2,085.03			
316490	12/17/2024	PRINTED	013764 SANDRA ASPINALL	1,458.46			
316491	12/17/2024	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	2,160.00			
316492	12/17/2024	PRINTED	021079 BAKER & TAYLOR BOOKS	179.44			
316493	12/17/2024	PRINTED	021380 BILLS PLBG & SEWER SERV I	278.00			
316494	12/17/2024	PRINTED	023068 K & Q LAW, PC	812.50			
316495	12/17/2024	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	250,561.60			
316496	12/17/2024	PRINTED	023602 BOUND TREE MEDICAL LLC	1,269.64			
316497	12/17/2024	PRINTED	030028 GREAT DAY IMPROVEMENTS	100.00			
316498	12/17/2024	PRINTED	030200 180 CONTRACTORS	100.00			
316499	12/17/2024	PRINTED	030604 M/I HOMES OF MICHIGAN LLC	400.00			
316500	12/17/2024	PRINTED	030697 KHANSA GROUP	100.00			
316501	12/17/2024	PRINTED	030818 MATTHEW DAVIDSON	100.00			
316502	12/17/2024	PRINTED	030819 SILVERADO CUSTOM HOMES IN	800.00			
316503	12/17/2024	PRINTED	030820 SCOJO CONSTRUCTION	100.00			
316504	12/17/2024	PRINTED	032174 KULLA CONSTRUCTION INC	100.00			
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316506	12/17/2024	PRINTED	038748 FOX MANOR INC	600.00			
316507	12/17/2024	PRINTED	041495 CMP DISTRIBUTORS INC	3,879.80			
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316514	12/17/2024	PRINTED	053592 STANLEY T DOBRY ARBITRAT	1,800.00			
316515	12/17/2024	PRINTED	053712 STACY DROUILLARD	700.00			
316516	12/17/2024	PRINTED	053732 MICHAEL DICK	455.00			
316517	12/17/2024	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
316518	12/17/2024	PRINTED	073388 BRADLEY HAMMOND	133.44			
316519	12/17/2024	PRINTED	074906 DANIEL RAYNER	91.61			
316520	12/17/2024	PRINTED	081014 1ST HEATING & COOLING CO.	11,543.00			
316521	12/17/2024	PRINTED	081365 FRESH AIRE MECHANICAL	155.00			
316522	12/17/2024	PRINTED	081466 FLOCK GROUP INC	22,876.00			
316523	12/17/2024	PRINTED	081468 JEANNA FOX	900.00			
316524	12/17/2024	PRINTED	083744 ART FRASCA	360.00			
316525	12/17/2024	PRINTED	083865 FUN TIME SPORTS	495.00			
316526	12/17/2024	PRINTED	091086 GFL ENVIRONMENTAL	2,161.94			
316527	12/17/2024	PRINTED	091572 BRIAN GOODALE	24.29			
316528	12/17/2024	PRINTED	093702 JUDITH GRACEY	1,256.25			
316529	12/17/2024	PRINTED	093705 GRAINGER	659.45			
316530	12/17/2024	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	14,916.00			
316531	12/17/2024	PRINTED	093824 SHANE GRUBER	300.00			
316532	12/17/2024	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	2,034.39			
316533	12/17/2024	PRINTED	093840 LOOMIS FARGO & CO	1,368.73			
316534	12/17/2024	PRINTED	100026 HOUSEAL LAVIGNE ASSOCIATE	3,760.00			
316535	12/17/2024	PRINTED	103015 HAGOPIAN CLEANING SERVICE	6,815.00			

FOR CASH ACCOUNT: 70000 01000

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316537	12/17/2024	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	1,330.00			
316538	12/17/2024	PRINTED	103841 HUTCHINSONS ELECTRIC INC	2,163.91			
316539	12/17/2024	PRINTED	111020 IAAO	720.00			
316540	12/17/2024	PRINTED	111113 IDUMESARO LAW FIRM, PLLC	496.25			
316541	12/17/2024	PRINTED	113177 IDEAS FOR YOU	229.72			
316542	12/17/2024	PRINTED	113542 INGRAM LIBRARY SERVICES	615.15			
316543	12/17/2024	PRINTED	121003 POWER PLAN	198.09			
316544	12/17/2024	PRINTED	121011 J&B MEDICAL SUPPLY	1,020.47			
316545	12/17/2024	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	7,545.00			
316546	12/17/2024	PRINTED	143250 KELLER CUSTOM PAINTING LL	1,650.00			
316547	12/17/2024	PRINTED	143586 KONE INC	713.04			
316548	12/17/2024	PRINTED	143719 DAVID J KRAMER	360.00			
316549	12/17/2024	PRINTED	153068 OSCAR W LARSON CO	280.00			
316550	12/17/2024	PRINTED	153274 CAROLYN S LEONARD	120.00			
316551	12/17/2024	PRINTED	153601 LOCKSMITH AROUND THE CLOC	325.00			
316552	12/17/2024	PRINTED	153602 FOUNDERS SERIES OF LOCKTO	1,208.00			
316553	12/17/2024	PRINTED	161055 M TECH COMPANY	15,007.50			
316554	12/17/2024	PRINTED	161086 MACQUEEN EMERGENCY GROUP	1,452.81			
316555	12/17/2024	PRINTED	161137 MCLAUGHLIN LAW PLLC	1,125.00			
316556	12/17/2024	PRINTED	161373 MICHIGAN WASH CO LLC	80.00			
316557	12/17/2024	PRINTED	161720 MOTOROLA SOLUTIONS INC	6,608.28			
316558	12/17/2024	PRINTED	163282 MEDMUTUAL LIFE	5,555.19			
316559	12/17/2024	PRINTED	163435 MICHIGAN ASSOCIATION OF P	200.00			
316560	12/17/2024	PRINTED	163508 FERGUSON WATERWORKS #3386	1,047.55			
316561	12/17/2024	PRINTED	164235 MACOMB ASSESSOR'S ORGANIZ	100.00			
316562	12/17/2024	PRINTED	174010 MICHIGAN ASSESSORS ASSOC	570.00			
316563	12/17/2024	PRINTED	174453 STATE OF MICHIGAN	1,000.00			
316564	12/17/2024	PRINTED	174636 STATE OF MICHIGAN	4,687.69			
316565	12/17/2024	PRINTED	174721 STATE OF MICHIGAN	700.00			
316566	12/17/2024	PRINTED	183952 NYE UNIFORM COMPANY	141.50			
316567	12/17/2024	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	6,500.00			
316568	12/17/2024	PRINTED	193456 DOUGLAS K OLIVER	356.25			
316569	12/17/2024	PRINTED	193713 ORKIN, LLC	416.95			
316570	12/17/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	492.00			
316571	12/17/2024	PRINTED	204507 OAKLAND COUNTY CIRCUIT CO	50.00			
316572	12/17/2024	PRINTED	204665 OAKLAND COUNTY TREASURER	792,039.45			
316573	12/17/2024	PRINTED	204910 OAKLAND CNTY TREASURERS O	367.50			
316574	12/17/2024	PRINTED	211706 STEVE PRINTZ	240.00			
316575	12/17/2024	PRINTED	213287 MES LIFE SAFETY LLC	886.89			
316576	12/17/2024	PRINTED	213403 PIPELINE MANAGEMENT COMPA	143,408.21			
316577	12/17/2024	PRINTED	213411 PITNEY BOWES INC	370.00			
316578	12/17/2024	PRINTED	213565 OCWRC	1,757.89			
316579	12/17/2024	PRINTED	241008 RKA PETROLEUM COMPANIES,	3,339.28			
316580	12/17/2024	PRINTED	243017 MATT RAY	360.00			
316581	12/17/2024	PRINTED	251020 S&L AUTOBODY & FRAME LLC	1,709.72			
316582	12/17/2024	PRINTED	251205 SECMAA	160.00			
316583	12/17/2024	PRINTED	251307 CHRISTOPHER SHEMKE	2,190.00			
316584	12/17/2024	PRINTED	251369 SCOTT SINTKOWSKI	240.00			
316585	12/17/2024	PRINTED	251790 STATE WIRE & TERMINAL INC	552.43			
316586	12/17/2024	PRINTED	251834 THOMAS STRAT	360.00			
316587	12/17/2024	PRINTED	251836 STAMELL LAW PLLC	1,281.25			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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316590	12/17/2024	PRINTED	253459 STONERIDGE HOMES INC	2,000.00			
316591	12/17/2024	PRINTED	253533 SMART BUSINESS SOURCE	4,497.66			
316592	12/17/2024	PRINTED	253571 MARIE ANNE SOMA	1,212.50			
316593	12/17/2024	PRINTED	254695 SPRINGFIELD TOWNSHIP LIBR	32.00			
316594	12/17/2024	PRINTED	263243 TELEFLEX LLC	550.00			
316595	12/17/2024	PRINTED	263255 EUROFINS ENVIRONMENT TEST	298.80			
316596	12/17/2024	PRINTED	263584 CHARLES TORNOW	120.00			
316597	12/17/2024	PRINTED	271016 US BANK EQUIPMENT FINANCE	1,741.11			
316598	12/17/2024	PRINTED	273565 UNIQUE STILE CABINETRY LL	9,600.00			
316599	12/17/2024	PRINTED	274551 ROWERDINK INC	529.52			
316600	12/17/2024	PRINTED	281013 MELISSA VAINIK	1,536.25			
316601	12/17/2024	PRINTED	283242 VERIZON WIRELESS	1,536.01			
316602	12/17/2024	PRINTED	283242 VERIZON WIRELESS	1,976.94			
316603	12/17/2024	PRINTED	283247 VESCO OIL CORP	45.00			
316604	12/17/2024	PRINTED	291099 STEPHANIE WHALEN	249.57			
316605	12/17/2024	PRINTED	291206 JOSHUA WEST	31.25			
316606	12/17/2024	PRINTED	291208 CORY WESTMORELAND	1,797.50			
316607	12/17/2024	PRINTED	293023 GARY WALL	1,490.00			
316608	12/17/2024	PRINTED	293044 WATERFORD YOUTH ASSISTANC	6,000.00			
316609	12/17/2024	PRINTED	293206 WEINGARTZ	1,501.77			
316610	12/17/2024	PRINTED	293355 WILBUR WHITE JR	2,670.00			
316611	12/17/2024	PRINTED	293605 WORLDWIDE INTERPRETERS IN	2,374.25			
316612	12/17/2024	PRINTED	321253 XYLEM DEWATERING SOLUTION	12,100.00			
316613	12/17/2024	PRINTED	343204 JUSTIN ESSA ZAYID	375.00			
316614	12/17/2024	PRINTED	500518 CUMMINS INC	5,792.80			
316615	01/02/2025	PRINTED	073539 SCOTT D MCGRADY	87.00			
316616	01/02/2025	PRINTED	073923 JUSTIN WESTLAKE	87.00			
316617	01/02/2025	PRINTED	163408 MISS DIG SYSTEM INC	7,747.64			
316618	01/02/2025	PRINTED	204515 OCATS	200.00			
316619	01/02/2025	PRINTED	293355 WILBUR WHITE JR	2,670.00			
316620	01/07/2025	PRINTED	011016 GREAT LAKES ACE HARDWARE	142.44			
316621	01/07/2025	PRINTED	011021 ADI	446.21			
316622	01/07/2025	PRINTED	011484 ARAMARK REFRESHMENT SERVI	116.50			
316623	01/07/2025	PRINTED	011730 ARROW PRINTING	804.75			
316624	01/07/2025	PRINTED	011790 AT&T	1,919.20			
316625	01/07/2025	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSO	611.82			
316626	01/07/2025	PRINTED	013685 APPLIED INNOVATION	1,249.90			
316627	01/07/2025	PRINTED	013764 SANDRA ASPINALL	1,365.76			
316628	01/07/2025	PRINTED	014472 ALPHA DIRECTIONAL BORING	1,100.00			
316629	01/07/2025	PRINTED	021079 BAKER & TAYLOR BOOKS	3,709.29			
316630	01/07/2025	PRINTED	021510 BLUE CROSS BLUE SHIELD	115,953.80			
316631	01/07/2025	PRINTED	023068 K & Q LAW, PC	1,875.00			
316632	01/07/2025	PRINTED	023124 JIM BARRETT	239.54			
316633	01/07/2025	PRINTED	023460 BLACKSTONE PUBLISHING	282.93			
316634	01/07/2025	PRINTED	023576 BOOKPAGE	341.00			
316635	01/07/2025	PRINTED	023883 BUSINESS INFORMATION SYST	475.00			
316636	01/07/2025	PRINTED	041026 CSM MECHANICAL, LLC	1,987.50			
316637	01/07/2025	PRINTED	041055 SUSAN CAMILLERI	540.00			
316638	01/07/2025	PRINTED	041182 CSI PLUMBING	490.00			
316639	01/07/2025	PRINTED	041192 CDW GOVERNMENT INC	5,879.17			

FOR CASH ACCOUNT: 70000 01000

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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316643	01/07/2025	PRINTED	043364 AT&T MOBILITY	42.61			
316644	01/07/2025	PRINTED	043376 CINTAS CORP	2,147.56			
316645	01/07/2025	PRINTED	043386 CITI ROOFING	15,235.00			
316646	01/07/2025	PRINTED	043626 CONSUMERS ENERGY	21,497.73			
316647	01/07/2025	PRINTED	043751 CROWN LIFT TRUCKS	144.00			
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316649	01/07/2025	PRINTED	051445 DLZ MICHIGAN, INC	12,299.75			
316650	01/07/2025	PRINTED	053215 DELTA DENTAL	53,784.93			
316651	01/07/2025	PRINTED	053406 DIXON ENGINEERING INC	15,007.50			
316652	01/07/2025	PRINTED	053580 DOORS OF PONTIAC	381.95			
316653	01/07/2025	PRINTED	053712 STACY DROUILLARD	975.00			
316654	01/07/2025	PRINTED	063181 MICHAEL J EBERLE	594.00			
316655	01/07/2025	PRINTED	064008 ELECTRONIC MONITORING SYS	978.00			
316656	01/07/2025	PRINTED	073388 BRADLEY HAMMOND	66.72			
316657	01/07/2025	PRINTED	073952 CHRISTINE WHITE	34.79			
316658	01/07/2025	PRINTED	074905 ROCHELLE SCHLOSS	5.00			
316659	01/07/2025	PRINTED	081463 FORSTER & SONS AUTO WASH	265.00			
316660	01/07/2025	PRINTED	083373 FIRESTONE TIRE & SERV CTR	730.84			
316661	01/07/2025	PRINTED	083406 FIRST AMERICAN TITLE INS	6,538.00			
316662	01/07/2025	PRINTED	083744 ART FRASCA	540.00			
316663	01/07/2025	PRINTED	091575 JEFF GILBERT	480.00			
316664	01/07/2025	PRINTED	093025 CENGAGE LEARNING INC/GALE	268.41			
316665	01/07/2025	PRINTED	093594 GOOSE BUSTERS	455.00			
316666	01/07/2025	PRINTED	093608 GOYETTE MECHANICAL CO, IN	11,164.97			
316667	01/07/2025	PRINTED	093702 JUDITH GRACEY	1,203.75			
316668	01/07/2025	PRINTED	093705 GRAINGER	864.64			
316669	01/07/2025	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	4,923.00			
316670	01/07/2025	PRINTED	093863 GREAT LAKES WATER AUTHORI	3,334.92			
316671	01/07/2025	PRINTED	103018 DERWOOD HAINES JR	750.00			
316672	01/07/2025	PRINTED	103050 THE HARTFORD	6,179.75			
316673	01/07/2025	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	2,099.00			
316674	01/07/2025	PRINTED	103640 TODD HOFFMAN	540.00			
316675	01/07/2025	PRINTED	103641 HOME CONFINEMENT	1,848.25			
316676	01/07/2025	PRINTED	103841 HUTCHINSONS ELECTRIC INC	9,476.71			
316677	01/07/2025	PRINTED	111113 IDUMESARO LAW FIRM, PLLC	3,488.75			
316678	01/07/2025	PRINTED	113542 INGRAM LIBRARY SERVICES	1,069.81			
316679	01/07/2025	PRINTED	113587 INDUSTRIAL CHEM LABS AND	641.48			
316680	01/07/2025	PRINTED	121135 JC WATER TREATMENT INC	504.70			
316681	01/07/2025	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	7,518.20			
316682	01/07/2025	PRINTED	143218 KEEP MICHIGAN BEAUTIFUL I	40.00			
316683	01/07/2025	PRINTED	143233 KENNEDY INDUSTRIES INC	12,203.00			
316684	01/07/2025	PRINTED	143542 KNOWBE4, INC	12,398.40			
316685	01/07/2025	PRINTED	143707 KRONOS SAASHR, INC	1,594.19			
316686	01/07/2025	PRINTED	143837 JASON KUCMIERZ	3,281.25			
316687	01/07/2025	PRINTED	153068 OSCAR W LARSON CO	1,056.00			
316688	01/07/2025	PRINTED	153604 HAROLD J LOVE, PLLC	700.00			
316689	01/07/2025	PRINTED	153858 CHRISTINE LUSTIG	263.75			
316690	01/07/2025	PRINTED	161116 SHARON MCCOY	254.07			
316691	01/07/2025	PRINTED	161135 MEGAN MCCOY	500.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
316692	01/07/2025	PRINTED	161137 MCLAUGHLIN LAW PLLC	750.00			
316693	01/07/2025	PRINTED	162008 MERLO CONSTRUCTION	602,447.97			
316694	01/07/2025	PRINTED	163270 METCOM	237.65			
316695	01/07/2025	PRINTED	163371 MICHIGAN COURT SERV INC	2,158.00			
316696	01/07/2025	PRINTED	163476 MIDWEST TAPE	3,664.38			
316697	01/07/2025	PRINTED	163608 STAN MOORE	540.00			
316698	01/07/2025	PRINTED	163858 TYLER BUSINESS FORMS	368.16			
316699	01/07/2025	PRINTED	174870 STATE OF MICHIGAN	36,085.70			
316700	01/07/2025	PRINTED	183021 NATIONAL TRAILS	1,295.00			
316701	01/07/2025	PRINTED	183611 NOVA TESTING, LLC	1,164.00			
316702	01/07/2025	PRINTED	183952 NYE UNIFORM COMPANY	1,502.46			
316703	01/07/2025	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	3,990.00			
316704	01/07/2025	PRINTED	193456 DOUGLAS K OLIVER	212.50			
316705	01/07/2025	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	196.00			
316706	01/07/2025	PRINTED	193882 OVERDRIVE, INC.	732.55			
316707	01/07/2025	PRINTED	204040 OAKLAND COUNTY TREASURER	3,210.00			
316708	01/07/2025	PRINTED	204319 OAKLAND COUNTY SPORTSMEN'	1,260.00			
316709	01/07/2025	PRINTED	204860 ROAD COMMISSION FOR	2,769.15			
316710	01/07/2025	PRINTED	213211 PERCEPTIVE CONTROLS INC	814.00			
316711	01/07/2025	PRINTED	213454 NANCY PLASTERER	1,267.50			
316712	01/07/2025	PRINTED	213619 MARI LATOZAS	365.00			
316713	01/07/2025	PRINTED	213737 PRIORITY ONE EMERGENCY	40,740.01			
316714	01/07/2025	PRINTED	222505 JESSICA KAY OOSTERHOUSE	20.00			
316715	01/07/2025	PRINTED	222506 JENNIFER PINTEK	20.00			
316716	01/07/2025	PRINTED	226861 TIM NOWICKI	75.00			
316717	01/07/2025	PRINTED	241008 RKA PETROLEUM COMPANIES,	13,364.78			
316718	01/07/2025	PRINTED	241203 RON RESSLER	300.00			
316719	01/07/2025	PRINTED	243656 ROOF MANAGEMENT CO, INC	500.00			
316720	01/07/2025	PRINTED	243664 ROSE PEST SOLUTIONS	62.00			
316721	01/07/2025	PRINTED	251035 SAMS CLUB DIRECT	332.95			
316722	01/07/2025	PRINTED	251160 RICHARD SCHNEIDER	540.00			
316723	01/07/2025	PRINTED	251307 CHRISTOPHER SHEMKE	125.00			
316724	01/07/2025	PRINTED	251836 STAMELL LAW PLLC	750.00			
316725	01/07/2025	PRINTED	251842 STEVENSON STUMP GRINDING	5,000.00			
316726	01/07/2025	PRINTED	253263 SHIELD LEADERSHIP INSTITU	1,395.00			
316727	01/07/2025	PRINTED	253512 SMART START MICHIGAN	1,446.00			
316728	01/07/2025	PRINTED	253521 GRANT SMITH	37.98			
316729	01/07/2025	PRINTED	253533 SMART BUSINESS SOURCE	1,706.76			
316730	01/07/2025	PRINTED	261206 TERRY TAMM	120.00			
316731	01/07/2025	PRINTED	263255 EUROFINS ENVIRONMENT TEST	2,577.60			
316732	01/07/2025	PRINTED	263841 TURNER SANITATION PORTABL	241.11			
316733	01/07/2025	PRINTED	271765 USA BLUEBOOK	3,730.35			
316734	01/07/2025	PRINTED	273533 UNIFIRST CORP	242.79			
316735	01/07/2025	PRINTED	273542 UNIQUE MGMT SERVICES INC	128.15			
316736	01/07/2025	PRINTED	274551 ROWERDINK INC	226.29			
316737	01/07/2025	PRINTED	281013 MELISSA VAINIK	587.50			
316738	01/07/2025	PRINTED	283007 VANCES OUTDOORS, INC	10,956.40			
316739	01/07/2025	PRINTED	283215 VENDTEK WHOLESALE EQUIPTM	255.00			
316740	01/07/2025	PRINTED	291206 JOSHUA WEST	781.25			
316741	01/07/2025	PRINTED	291208 CORY WESTMORELAND	862.50			
316742	01/07/2025	PRINTED	291365 LINDE GAS & EQUIPMENT INC	38.19			
316743	01/07/2025	PRINTED	291365 LINDE GAS & EQUIPMENT INC	180.13			

FOR CASH ACCOUNT: 70000 01000

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
316744	01/07/2025	PRINTED	293079 WATER LANDSCAPES LLC	385.00			
316745	01/07/2025	PRINTED	293270 JOYCE WEFEL	81.83			
316746	01/07/2025	PRINTED	293599 WORLD BOOK SCHOOL AND LIB	1,548.00			
316747	01/07/2025	PRINTED	293605 WORLDWIDE INTERPRETERS IN	2,496.58			
316748	01/07/2025	PRINTED	343835 DAVID ZUEHLKE	60.00			
316749	01/07/2025	PRINTED	500483 CSG FORTE PAYMENTS INC	160.00			
316750	01/07/2025	PRINTED	500502 ASSURED TRUCK REPAIR INC	3,868.08			
267 CHECKS CASH ACCOUNT TOTAL				2,953,163.73	.00		