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**BOARD MEMBERS PRESENT:**

Gary Wall, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Anthony Bartolotta, Trustee  
Marie E. Hauswirth, Trustee  
Mark Monohon, Trustee  
Janet Matsura, Trustee

**OTHERS PRESENT:**

Robin McGregor	Michael Bullotta	Joellen Shortley
Robert Matsura	Art Frasca	Karen Krupa
Vaughn Wagner	Craig Gebo	Russell Q. Gerke
Ruth Wagner	Barb Miller	Jeffrey Polkowski
Tyler Soncrainte	Derek Diederich	Jan Feldmann
Grant Smith	Ed McArdle	Mehang Patel
Donna Wall	Bill Grubb	
Sharon Thomas	Steven McCready	

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for Dennis Ritter and all those who have served our country and led the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

**1. APPROVE AGENDA**  
**June 24, 2024**

Moved by Markee,  
Seconded by Thomas, RESOLVED, to approve the June 24, 2024, agenda as printed. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**2. ANNOUNCEMENTS**

2.1 Concerts in the Park has one more show on Thursday, June 27th, at Hess-Hathaway Park! Join the Waterford Area Chamber of Commerce and Waterford Parks and Recreation for the final FREE Concerts in the Park. Local talent at 6:00 p.m. and Dave Bennet at 7:00 p.m. Food, ice cream, and drinks from various restaurants and food trucks are available at each event. Bring your chairs, blankets, and dancing shoes, and get ready to have fun! For more information and the full lineup, visit [www.waterfordchamber.org](http://www.waterfordchamber.org) or [www.waterfordmi.gov/parksandrec](http://www.waterfordmi.gov/parksandrec)

2.2 Township Offices will be closed on Thursday, July 4, 2024, in observance of Independence Day. Emergency services will be available.

2.3 With the warmer weather, it's time to improve our yards, homes, and outside areas. The Waterford Township Clerk's Office would like to recognize homeowners who take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a picture (optional) by July 31, 2024. The form can be found on the Township's website @ [www.waterfordmi.gov/clerk](http://www.waterfordmi.gov/clerk), the Clerk's Office, or by emailing [kmarkee@waterfordmi.gov](mailto:kmarkee@waterfordmi.gov). Award signs will be placed on the winners' property during the last two weeks of August. Call Clerk Kim Markee at 248-674-6266 with any questions.

2.4 The following are fireworks displays that will take place around the Charter Township of Waterford. These are private displays of the lake associations. Please be respectful of private property.

- June 29th - Lake Oakland
- July 3rd - Loon Lake
- July 6th - Maceaday/Lotus Lakes
- July 12th - Elizabeth Lake
- July 20th - Williams Lake

**3. Consent Agenda**

*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

3.1 June 10, 2024, Meeting Minutes  
3.2 June 10, 2024, Work Session Minutes  
3.3 June 24, 2024, Bill Payment  
3.4 Receive the Treasurer's Office May 2024 Report  
3.5 Fireworks Display Permit – Elizabeth Lake  
3.6 Fireworks Display Permit – Williams Lake

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve consent agenda items 3.1 through 3.6. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**4 Board Liaison Reports (Verbal)**

Treasurer Thomas,

The Treasurer's Office has implemented a G2G, a new credit payment service. You may make a payment on-line or in-person utilizing this service. Please contact the Treasurer's office for more information.

Clerk Markee

Clerk Markee is looking for Election Inspectors to work on Friday, August 2, 2024, for working the Absent Voter's Counting Board at 5640 Williams Lake Road.

Trustee Hauswirth

The Greenways Advisory Committee now has a Contact Us section for questions, inquiries, etc. The email is [waterfordmigreenways@gmail.com](mailto:waterfordmigreenways@gmail.com). In 2023, we were awarded a CN EcoConnexions From the Ground Up grant for \$15,400 to complete the project "Waterford Township Green Barrier on the Riverwalk." The CN-America in Bloom advisors will be in town to view and provide recommendations to improve our township relative to beautification, flowers, plants, trees, etc. The Center for Creative Studies backed out of the "The Riverwalk Mural Project" volunteer efforts and has been put on hold for new ideas.

A grant has been awarded to remove the invasive species Phragmites by the Clinton River, including a small portion along the Riverwalk. Committee member Jacqueline Brown has been working with the Waterford Parks & Recreation Department and a local non-profit – COWL, to obtain this grant. There are 4 managing Units, estimating a total treatment of 6.73 acres.

Managing Unit #4 Riverwalk North is .36 acres along the Riverwalk, North of Planet Fitness. Our thanks to Jacqueline for obtaining this grant!

Trustee Monohon

The Waterford Youth Assistance annual "Shoe Drive" will be starting soon.

**5 Open Business****5.1 Possible Adoption of Zoning Ordinance 2024-Z-009; 2469 Airport Rd Rezoning, C-1, Neighborhood Business to C-2, Small Business**

The following memo was received by Mr. Jeffrey Polkowski, Director of Development Services.

The applicant is proposing to rezone the subject property from C-1, Neighborhood Business to C-2, Small Business. The applicant is seeking to open a minor vehicle service facility that offers detailing and applies window tints, vinyl wraps, and ceramic coatings. This proposed rezoning is a necessary step in getting approval to open said business since minor vehicle service facilities are not permitted uses within the C-1 district.

As part of this project the property owner combined the two parcels with the Assessing Department, and by doing so removed an existing non-conformity where the existing building had been built to the southern property line. The property is now in compliance with the zoning district regulations for the current and proposed zoning district.

Possible Adoption of Zoning Ordinance 2024-Z-009; 2469 Airport Rd Rezoning, C-1, Neighborhood Business to C-2, Small Business Continued.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on May 29, 2024, and resolved unanimously to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the May 29, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the June 25, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to Monday's meeting please do not hesitate to reach out to me.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2024-Z-009

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that are assigned tax parcel number 13-17-227-034 legally described below, with current address of 2469 Airport Rd, is rezoned from C-1, Neighborhood Business to C-2, Small Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on June 24, 2024.

CHARTER TOWNSHIP OF WATERFORD

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Date

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Kimberly Markee, Township Clerk

Possible Adoption of Zoning Ordinance 2024-Z-009; 2469 Airport Rd Rezoning, C-1, Neighborhood Business to C-2, Small Business Continued.

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2024-Z-009**

T3N, R9E, SEC 17 JONES' AIRPORT SUB NO 1 LOTS 27, 28 & 29

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to adopt Zoning Ordinance 2024-Z-009; 2469 Airport Rd Rezoning, C-1, Neighborhood Business to C-2, Small Business. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

## 5.2 EMS Billing Company for Waterford Regional Fire Department

The following memo was presented by Fire Chief Nye.

Waterford Regional Fire Department has utilized STAR EMS Billing to collect fees for Basic and Advanced life support transport of patients to hospitals since 2009. While STAR EMS Billing has performed well since that time, it is imperative that we look at every option to improve our system regarding ensured compliance, transparency, technology, liability and cost. It is with these categories in mind that the Waterford Regional Fire Department posted an RFP (Request for Proposal) for EMS billing services and performed due diligence to gather information on potential improvements to our current system.

The main goal of a department that provides its community with prehospital medical care and transport services should be to build and maintain a system that's capable of delivering high levels of life-saving critical care service in a prompt, competent and professional manner. To achieve this, departments require a significant amount of annual budget funding from the community that they serve. However, obtaining this financial support through conventional budget means can be costly to the Township. To overcome these budgetary obstacles, many departments that provide EMS initiate billing programs that generate operating revenue by charging fees for patient care and transport services. Charging these fees allows departments to take advantage of a supplemental revenue source that has been built into the health insurance system for years. If used constructively, the income can lead to a reduced reliance on local taxes, improved service levels and fewer complications during the annual request for municipal budget funds.

I am writing to advocate for the use of a professional EMS billing company for our fire department's emergency medical services. The implementation of a specialized billing service can significantly enhance our operations and provide numerous benefits to our township. I would like to highlight several key advantages:

1. Better Ensured Compliance: EMS billing is governed by a complex web of federal and state regulations, including HIPAA, Medicare, and Medicaid requirements. A professional EMS billing company specializes in staying current with these regulations and ensuring that all billing practices are fully compliant. This reduces the risk of costly fines and penalties associated with noncompliance.

EMS Billing Company for Waterford Regional Fire Department Continued.

2. More Transparency: Transparency in billing processes is essential for maintaining the trust and confidence of our community. Professional EMS billing companies provide detailed reports and analytics that offer clear insights into billing activities, revenue streams, and areas for improvement. This transparency allows for better oversight and informed decision-making by the township board and fire department leadership.
3. Improved Technology: EMS billing companies invest in the latest technology to streamline the billing process, reduce errors, and enhance efficiency. By utilizing advanced software and systems, these companies can expedite claim submissions, track payments, and handle denials or appeals more effectively. This ensures that our fire department receives payments in a timely manner, which is crucial for maintaining operational stability.
4. Reduction in Liability: Handling EMS billing internally can expose the township to significant legal and financial liabilities. Billing errors, data breaches, and non-compliance issues can lead to lawsuits and other legal challenges. A professional billing company assumes much of this liability, as they have the expertise and insurance coverage to manage these risks. This shift in responsibility can protect the township from potential financial losses.
5. Cost Reduction: While there is a cost associated with hiring a professional EMS billing company, the investment often leads to significant savings in the long run. These companies typically operate more efficiently than in-house billing teams, leading to higher collection rates and reduced administrative costs. Additionally, by avoiding fines, penalties, and legal fees associated with billing errors and non-compliance, the township can achieve greater financial stability.

EMS/MC offers the following improvements to our current system:

Compliance - National standard in coding excellence. EMSmart intelligent billing workflow platform.

Transparency - 24 hr. online access dashboard. Live revenue projections. Monthly reports.

Technology - Real-time patient search collaboration/workflow and payment posting module.

Reduced liability - Reports are properly documented for liability and insurance audits.

Cost Reduction — 5.25% of collected funds with no other fees (Down from current 6%)

In conclusion, partnering with a professional EMS billing company is a strategic move that can enhance compliance, transparency, technological capabilities, liability management, and cost-effectiveness for our fire department. I urge the board to consider this proposal seriously and take the necessary steps to implement this beneficial change.

Requested Board Action:

Approve the request by Waterford Regional Fire Department to transition from STAR EMS Billing to EMS/MC Billing.

Fire Chief Nye addressed the Board of Trustees regarding the EMS Billing RFP and request.

If approved, he would work with Township Attorney Shortley to negotiate a contract. Typically, jurisdictions do a 10-year contract.

Clerk Markee stated she went and looked at the system and it was very impressive.

EMS Billing Company for Waterford Regional Fire Department Continued.

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to Approve the request by Waterford Regional Fire Department to transition from STAR EMS Billing to EMS/MC Billing. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**6 Introduction****Possible Introduction of Zoning Ordinance 2024-Z-010; Zoning Ordinance Text Amendment, Substance Abuse Care Centers as Special Approval.**

The following memo was received by Mr. Jeffrey Polkowski, Director of Development Services.

This proposed Zoning Ordinance Text Amendment removes Substance Abuse Care Centers from the Permitted Principal Use list and places it under the Permitted Use under Special Approval from the Planning Commission list within the PL, Public Lands, C-4, Extensive Business, and HT-2 High Tech Industrial and Office Districts.

After due consideration, Development Services Staff has recognized this use as a potential land use that may impose an unreasonable burden upon public services and utilities. Specifically, police and fire services. Because of this, Township staff recommends listing this use as a Special Approval to establish the Planning Commission as the review and approval authority for all proposed new and expansions to existing Substance Abuse Care Centers. This gives the Planning Commission the authority to determine whether such use shall operate within the capacity limitations of the existing or proposed public services and facilities which serve its location.

Section 1-007 of the Zoning Ordinance defines lists Substance Abuse Care Centers under the broader category of Medical Establishments and defines both of these terms as:

**MEDICAL ESTABLISHMENTS.** An establishment engaged in furnishing medical, surgical, health, psychological, or related services to individuals. Medical establishments shall be classified based upon the intensity and scope of the medical services provided and shall be defined as follows, including but not limited to:

**Substance Abuse Care Center.** A medical establishment providing rehabilitation care and counseling services on either an in-patient or out-patient basis, to persons suffering from problems related to substance abuse.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed zoning ordinance amendment at the regularly scheduled meeting on May 29, 2024, and resolved unanimously to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the May 29, 2024 regular meeting of the Planning Commission, should the Board want to consider adopting the requested zoning ordinance amendment, the appropriate motion would be to introduce the attached

Possible Introduction of Zoning Ordinance 2024-Z-010; Zoning Ordinance Text Amendment, Substance Abuse Care Centers as Special Approval Continued.

Ordinance and schedule it for possible adoption at the July 8, 2024 meeting. However, if the Board does not want to adopt the requested zoning ordinance amendment, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Please let me know if you have any questions prior to Monday night's meeting.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2023-Z-010  
**TEXT AMENDMENT TO ZONING ORDINANCE**

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") PL Public Lands District, C-4 Extensive Business, HT-2 High Tech Industrial and Office District, to provide for substance abuse care centers to be permitted uses after special approval.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Section 3-503.3 of the Waterford Township Zoning Ordinance that lists permitted principal uses in the PL Public Lands District, is amended to clarify that substance abuse care centers are not permitted principal uses to read as follows:

**3-503.3. Permitted Principal Uses.** The following uses shall be permitted as principal permitted uses in the PL district:

**A-G (unchanged)**

**H. Medical establishments (See Medical Establishments in Section 1-007) with the exception of substance abuse care centers and shall be owned and operated by governmental agencies, non-profit institutions, or religious organizations.**

**I-M (unchanged)**

**Section 2 of Ordinance**

Section 3-503.4 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval shall be amended to add substance abuse care centers as a new section C to read as follows:

**3-503.4. Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in the PL district when the building(s) in which the use shall be located is more than one thousand (1,000) feet from any zoning lot containing an educational, religious, recreational, child care, or residential use, subject to the review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:

- A. **Correctional group homes (See Correctional Group Home in Section 1-007).**
- B. Halfway houses (See Halfway House in Section 1-007).
- C. **Substance abuse care centers (See Medical Establishments in Section 1-007) owned and operated by governmental agencies, nonprofit institutions, or religious organizations.**

Possible Introduction of Zoning Ordinance 2024-Z-010; Zoning Ordinance Text Amendment, Substance Abuse Care Centers as Special Approval Continued.

**Section 3 of Ordinance**

Section 3-706.3 of the Waterford Township Zoning Ordinance that lists permitted principle uses in the C-4 Extensive Business District, is amended to clarify that substance abuse care centers are not permitted principal uses to read as follows:

**3-706.3. Permitted Principal Uses.** The following uses shall be permitted as principal permitted uses in the C-4 district:

A- J (unchanged)

K. ***Medical establishments (See Medical Establishments in Section 1-007) with the exception of substance abuse care centers.***

**L-Z (unchanged)**

**Section 4 of Ordinance**

Section 3-706.5 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval shall be amended to add substance abuse care centers as a new section O to read as follows:

**3-706.5. Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in the C-4 subject to the review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:

**A-N (unchanged)**

**O Substance abuse care centers (See Medical Establishments in Section 1-007)**

**Section 5 of Ordinance**

Section 3-805.3 of the Waterford Township Zoning Ordinance that lists permitted principle uses in the HT-2 High Tech Industrial and Office District, is amended to clarify that substance abuse care centers are not permitted principal uses to read as follows:

**3-805.3. Permitted Principal Uses.** The following uses shall be permitted as principal permitted uses in the HT-2 district:

A- B (unchanged)

C. ***Medical establishments (See Medical Establishments in Section 1-007) with the exception of substance abuse care centers.***

**D-K (unchanged)**

**Section 6 of Ordinance**

Section 3-805.4 of the Waterford Township Zoning Ordinance that lists permitted as special approval uses in the HT-2 High Tech Industrial and Office District, is amended to add substance abuse care centers as a new section E to read as follows:

Possible Introduction of Zoning Ordinance 2024-Z-010; Zoning Ordinance Text Amendment, Substance Abuse Care Centers as Special Approval Continued.

**3-805.4. Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in accordance with *Error! Reference source not found. and any conditions hereinafter imposed for each such use:*

A-D (unchanged)

**E. Substance abuse care centers (See Medical Establishments in Section 1-007).**

**Section 7 of Ordinance**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the Waterford Township Code of Ordinances shall remain in full force and effect, amended only as specified above.

**Section 8 of Ordinance**

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**Section 9 of Ordinance**

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

**Section 10 of Ordinance**

The effective date of this Ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on July 8, 2024.

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Date

Kimberly Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to introduce Zoning Ordinance 2024-Z-010; Zoning Ordinance Text Amendment, Substance Abuse Care Centers as Special Approval; furthermore, to place on the July 08, 2024, regular meeting agenda for possible adoption. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

7 **New Business**7.1 **Possible Approval of Request by GFL to Approve Assignment of GFL Waste Hauler Agreement to Priority Waste LLC.**

Clerk Markee read the following Resolution.

**CHARTER TOWNSHIP OF WATERFORD****RESOLUTION CONSENTING TO THE ASSIGNMENT OF ITS WASTE HAULING SERVICES AGREEMENT FROM GFL ENVIRONMENTAL TO PRIORITY WASTE LLC****RECITALS:**

**WHEREAS**, the Charter Township of Waterford, ("Township") entered into an agreement with GFL Environmental on October 21, 2019 , ("GFL") requiring GFL to pick up residential waste and recycling materials within the Township from March 30, 2020 through March 16, 2025; and

**WHEREAS**, the agreement provides that it may not be assigned to another waste hauler without the Township's consent; and

**WHEREAS**, GFL has announced that it intends to sell its residential solid waste collection business in southeast Michigan to Priority Waste LLC, ("Priority") effective upon finalizing an Agreement Transfer between GFL and Priority scheduled to occur on June 30, 2024; and

**WHEREAS**, GFL has provided a letter to the Township requesting that it sign prior to June 30, 2024, to approve the assignment to Priority; and

**WHEREAS**, the Township Board will consent to the assignment of its waste hauling contract from GFL to Priority contingent upon the conditions in this Resolution. However, if the Agreement Transfer does not take place, the Township's consent shall be null and void.

**BE IT RESOLVED:**

1. The Township Board hereby consents to the assignment of its residential waste hauling agreement from GFL to Priority Waste and authorizes the Township Supervisor to sign the consent letter provided by GFL.
2. The consent of the Township Board to the assignment is contingent upon the closing and execution of the Agreement Transfer between GFL and Priority, which is scheduled to occur on June 30, 2024. In the event that the Agreement Transfer fails to close, this consent shall be null and void and the agreement between the Township and GFL shall not be assigned to Priority.
3. This consent is also conditioned upon Priority: (i) providing a certificate of insurance to the Township in accordance with the terms of the GFL waste hauling agreement: (ii) executing an amendment to the GFL waste hauling agreement to provide its contact and notice information, with all other provisions of the agreement to remain unchanged and in full force and effect. All these conditions must be satisfied prior to July 31, 2024, or this Resolution shall be null and void.

Possible Approval of Request by GFL to Approve Assignment of GFL Waste Hauler Agreement to Priority Waste LLC.

4. The Township Board further resolves to authorize the Township Supervisor to take the necessary actions to finalize the assignment of the waste hauling services to Priority, should the Agreement Transfer take place.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on June 24, 2024.

Charter Township of Waterford

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Date

Kimberly Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to approve the Resolution Consenting to the Assignment of its Waste Hauling Services Agreement from GFL Environmental To Priority Waste LLC. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

## 7.2 Request to Purchase Video Hardware, Software, and Services from CDW-G and Haivison

The following memo was presented by Police Chief Underwood.

As you are aware, the Township Board of Trustees approved a \$444,000.00 plan to upgrade our 911-Dispatch Center at the January 25, 2021 regularly scheduled board meeting. A significant portion of our approved project was technology and services for a new video wall, which has proven to be a valuable asset.

We have since expanded our technological capabilities and now find that we need additional space on that video wall. The original components and services were purchased through CDW-G on Sourcewell government contract number 081419-CDW, and provided by Cinemassive, Inc. which has now become Haivision.

Cinemassive, Inc., now Haivision, through CDW-G provided all components as well as engineering, installation, and set-up. Haivision continues to be our service provider through an annual licensing and maintenance contract.

Request to Purchase Video Hardware, Software, and Services from CDW-G and Haivision Continued.

We have worked with Haivision to develop the attached expansion plan. This plan will add eight screens, giving dispatchers more space to display necessary critical information and have that information available instantly.

The total cost of the proposed expansion plan is quoted at \$85,391.00. However, there is some on-site engineering that needs to be done, to determine a final total cost.

Based on the information set forth above, we respectfully request this honorable body approve the following:

1. The purchase of goods and services from CDW-G and Haivision as listed in the attached quote, in an amount not to exceed \$100,000.00.
2. Approval for Supervisor Gary Wall to sign the final contract between CDW-G/Haivision and the Township, to complete this expansion project.

Funds for this purchase are available in the Police Departments restricted-use federal drug forfeiture fund. This is a permissible use of those funds as outlined in the federal equitable sharing guidelines.

Thank you in advance for your consideration. Please do not hesitate to contact me if you have any questions or need additional information.

Moved by Markee,

Seconded by Bartolotta, RESOLVED, to approve the purchase of goods and services from CDW-G and Haivision as listed in the attached quote, in an amount \$85,391.00 with a not to exceed \$100,000.00; furthermore, to approve Supervisor Gary Wall to sign the final contract between CDW-G/Haivision and the Township, to complete this expansion project utilizing funds from the restricted-use federal drug forfeiture fund. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

### 7.3 Oakland-Macomb Interceptor Drainage District – Bond Prepayment Request

The following memo was received by Mr. Justin Westlake, DPW Director.

Waterford Township is a member community of the Oakland-Macomb Interceptor Drainage District (OMID). As a member of this organization our Township utilizes their drainage system to dispose of wastewater from our community. This bond is for a corrosion control project and odor mitigation system. Sewer gas is very corrosive and can damage infrastructure, including pipes that carry wastewater. This project will help mitigate that. Our office was recently notified that we have an opportunity to pay cash for an OMID capital project bond. Paying cash allows us to avoid interest expense on this bond. This bond carries a higher interest rate (4%) than State funded ones, so addressing it with cash is preferable.

After careful review of the Water & Sewer Enterprise Fund with our Budget Team, I would like to recommend this Board authorize the prepayment of this bond. Some bonds that get passed through to us are too large to prepay and require a sewer rate increase to facilitate; however, this

Oakland-Macomb Interceptor Drainage District – Bond Prepayment Request Continued.

bond is smaller in size and is one we can absorb using fund balance without raising rates for our customers. Waterford's total portion of this OMID bond is \$848,411 if we choose to prepay. If we choose not to prepay, the total cost of the 20-year bond would be \$1,272,464. By making the choice to prepay we can save rate payers \$424,053 in interest expense and bond issuance costs over the life of the 20-year bond. This equates to an estimated \$16.31 per sewer customer of savings.

Requested Board Action:

- 1. Authorize the prepayment of the attached Oakland-Macomb Interceptor Drainage District Bond from the Water & Sewer Enterprise Fund in the amount of \$848,411.**
- 2. Authorize the DPW Director or designee to notify the Water Resource Commission of intent to prepay this bond prior to July 12<sup>th</sup>, 2024.**

The prepayment is \$848,411. The other option if we did not prepay it would be \$1,272,464.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to authorize the prepayment of the attached Oakland-Macomb Interceptor Drainage District Bond from the Water & Sewer Enterprise Fund in the amount of \$848,411; furthermore, to authorize the DPW Director or designee to notify the Water Resource Commission of intent to prepay this bond prior to July 12<sup>th</sup>, 2024. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

#### 7.4 Fee Schedule Update

The following memo was received by Supervisor Wall.

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION APPROVING UPDATED FEE SCHEDULES**

**RECITALS:**

- The Waterford Charter Township Code ("Code") provides that fees, charges, escrows, cash reserves, bonds, and other financial obligations required or authorized to be assessed, collected, held, and paid by that Code shall be established by Resolution of the Township Board.
- On January 26, 2015, the Township Board adopted a Resolution Establishing Fees and Charges, which in addition to approving and establishing fees and charges, in paragraphs 2 - 8, included rules, guidelines, and authorizations regarding fees and charges.
- Attached to this Resolution is an updated Charter Township of Waterford Fee Schedule (23 pages), that the Officials in charge of the identified departments, offices, or operations are recommending be approved and established by the Township Board.

Fee Schedule Update Continued.**IT IS THEREFORE RESOLVED:**

1. The Assessing Department, Waterford Cable Department, Clerk's Office, Development Services, Waterford Regional Fire Department, Library, Parks and Recreation Department, Police Department, Department of Public Works/Water and Sewer, and Treasurer's Office Fee Schedules attached to this Resolution are approved, and the fees and charges in those Schedules are hereby established as the amounts to be assessed, collected, held, and paid in the administration and enforcement of the Code.
2. Paragraphs 2 through 8 of the January 26, 2015, Resolution Establishing Fees and Charges are incorporated by reference in, and shall apply to the fees and charges established by this Resolution

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on June 24, 2024.

Charter Township of Waterford

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Date

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Kim Markee, Township Clerk

Moved by Markee,  
Seconded by Bartolotta, RESOLVED, to approve the Fee Schedule Update as presented. A roll call vote was taken. A copy of the Fee Schedule is attached to these minutes.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**7.5 SEMCOG Planning Grant Resolution**

Trustee Monohon read the following Resolution.

*Charter Township of Waterford  
Oakland County, Michigan*

**Request for SEMCOG Grant Programs  
For Consideration of Planning Assistance Grant**

**RECITALS:**

A. WHEREAS, Waterford Township is the fifth largest Township in the State of Michigan with 70,565 residents, and became a Charter Township in 1961; and

SEMCOG Planning Grant Resolution Continued.

B. WHEREAS, Waterford Township established in December 2022 by resolution a Community Greenways Advisory Committee to aid in providing public input and recommendations for the Township's goals of the 2024 Master Plan and Capital Improvements to non-motorized pathways.

C. WHEREAS, Waterford Township is in a re-development phase, and due to the age of the many sidewalks the Township is undertaking significant investment for sidewalks as key and strategic pathways through and to the many Township amenities on an annual basis.\\

D. WHEREAS, the proposed project planning assistance grant requested meets Waterford's master plan vision, and is a multi-community project, supported by Keego Harbor. This project addresses several of the Planning Assistance Grant key topics including, Trails and Greenway Planning, connecting two major existing trails providing for a regional benefit.

E. WHEREAS, Waterford Township has demonstrated fiscal responsibility for the last 12 years including receiving the Standard and Poor's (S&P) Bond Upgrading score from A+ to Double AA.

F. WHEREAS, Waterford seeks to maximize all available funds and resources to accomplish these goals providing local and regional economic benefits, equity and safety planning.

G. IT IS HEREBY RESOLVED that the Waterford Township Board fully supports and is formally requesting consideration for the SEMCOG Planning Assistance Grant funding of the Waterford/Keego/Pontiac Trail Connector Project and recognizes the commitment of 18.15% match of any funds granted.

**CERTIFICATION**

We hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on June 24<sup>th</sup> 2024.

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Date

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Kim Markee, Clerk

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve the SEMCOG Planning Grant Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

## 7.6 Golden Age Club Temporary Sign Request

The following was received by Mr. Justin Daymon, Development Services Planning & Zoning Administrator.

Due to the following comments, this office cannot administratively approve the applicant's request for temporary signage, unless approval is granted from the Board of Trustees. The Golden Age Club is a longstanding community organization looking to celebrate a momentous milestone, as such staff has no objection to the applicant's request.

Per the information provided by Sue Beseau, the Golden Age Club will be celebrating 65 years in Waterford Township in October 2024. To recognize this milestone and help promote the club, they are requesting to hang a temporary sign on the support poles of the existing post-pylon sign at the Waterford Recreation Center located at 5640 Williams Lake Rd.

The sign would be made of vinyl and measure 10' x 3' (30 sq. ft.). They are requesting to hang it as soon as possible, but no earlier than July 1, 2024, and propose taking it down November 1, 2024.

**Per Section 4-013.3.F.** of the Zoning Ordinance, temporary signs are allowed in conjunction with permitted temporary uses but must meet the regulations of the Zoning District in which the subject lot is located. **Section 2-503** regulates temporary signage for all land uses. The Zoning Ordinance limits the display of temporary signage to the length of the associated event, or up to 64 days, whichever comes first. If the signage in question were to be allowed to be displayed July 1, 2024 through October 31, 2024, that would be a total of 123 days.

**Per 2-503.8.** of the Zoning Ordinance, the Board of Trustees has the authority to allow, by resolution, temporary signage in connection with an event or promotion that is not in compliance with the Zoning Ordinance. As part of the resolution, the Board of Trustees may impose limitations to the size and duration of the sign as deemed appropriate.

If the Board does not see fit to allow this sign to be used in conjunction with the temporary use, staff would be unable to administratively approve the applicant's temporary use/banner permit, and any temporary signage for the event would need to comply with **Section 2-503** of the Zoning Ordinance.

If the Board does see fit to approve the display of the proposed sign, the following draft motion of approval has been prepared for your consideration:

### **Draft Motion of Approval:**

To grant the request for a variance from the regulations put forth in Section 2-503 to allow for the proposed 10' x 3' temporary sign to be displayed at 5640 Williams Lake Rd. from July 1, 2024 until October 31, 2024, with the findings that:

- (a) The granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated.
- (b) Such variance will not have the effect of nullifying the interest and purpose of the Code of Ordinances, the Master Plan, or the Zoning Ordinance.

Trustee Monohon stated that he is a member of the Golden Age Club. The Board did not have any objection to Trustee Monohon voting on this item.

Golden Age Club Temporary Sign Request Continued.

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to grant the request for a variance from the regulations put forth in Section 2-503 to allow for the proposed 10' x 3' temporary sign to be displayed at 5640 Williams Lake Rd. from July 1, 2024 until October 31, 2024, with the findings that:(a) The granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which such property is situated. (b) Such variance will not have the effect of nullifying the interest and purpose of the Code of Ordinances, the Master Plan, or the Zoning Ordinance. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

## 7.7

**DNVK1 Request to Extend Conditional License**

The following memo was received by DNVK1.

We are writing to formally request a twenty-four-month extension of the conditional approval for the Medical Marijuana Provisioning Center License at 2460 Dixie Highway, Waterford Twp, MI 48328, also known as the "Sherwood Motel."

DNVK 1 LLC ("DNVK") appreciates the support from the Township and is committed to establishing a marijuana retailer in Waterford Township. However, we face several challenges that necessitate this extension:

1. Background and Current Status:

- On October 10, 2023, the Township issued an extension with the stipulation that the site be construction-ready by December 31, 2023, with construction to be completed by June 2024.
- At the time of the extension and currently, the Sherwood Motel owner is leasing rooms to tenants, and operating the motel as an apartment building rather than a motel.
- The Sherwood Motel owner has encountered difficulties in lawfully and timely vacating and evicting tenants.
- The time given was insufficient to secure a demolition contractor, obtain the necessary permits, and evict tenants.
- The demolition timeline coincided with the holiday season and winter months, making the process nearly impossible.
- Additionally, the property owner frequently leaves the country, resulting in communication delays and complications.
- Given these factors, the December deadline was unrealistic.

2. Request for Extension:

- DNVK remains fully committed to pursuing the establishment of a marijuana retailer in Waterford Township. We respectfully request a twenty-four-month extension to allow sufficient time for tenant eviction, building demolition, construction completion and State licensing.
- Previous extensions have proven too short to accomplish these tasks.
- The property owner has provided a letter indicating that evictions will require a minimum of four months, as tenants are unwilling to leave voluntarily.
- To demonstrate our commitment to Waterford Township, we are willing to post a \$30,000 performance bond if granted the requested extension.

DNVK1 Request to Extend Conditional License Continued.

- Without the extension, the Sherwood Motel will continue to be a nuisance and a burden to the neighborhood, law enforcement, the Township and its residents.

We kindly ask for your understanding and approval of this twenty-four month extension request. We believe that granting this extension is in the best interest of the community, as it will facilitate the transformation of the Sherwood Motel into a productive and regulated establishment, thereby enhancing the local environment and contributing to the economic growth of Waterford Township. Thank you for considering our application and for your continued support.

Attorney Michael Bullotta addressed the Board requesting a 24-month extension on DNVK's conditional medical marihuana license. The current owner needs four months to evict the squatters and they are unable to close the deal.

Township Attorney Joellen Shortley stated that the extension expires on June 28, 2024. Unless an emergency board meeting was held before June 28<sup>th</sup> this decision needs to be made today. Their application was conditionally approved but a license was never issued.

Attorney Bullotta asked what the drawback was for an extension. Clerk Markee stated there have been extension, after extension and nothing has happened. Clerk Markee requested a larger performance bond and a firm demolition date.

Supervisor Wall stated that this was appealing, as it would take care of one of Waterford's problem properties.

Moved by Bartolotta,  
Seconded by Matsura, RESOLVED, to deny the DNVK1's request to extend their Conditional Medical Marihuana License. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**7.8 Public Comments limited to Three (3) Minutes per Speaker**

Bill Grubb, 2055 Lochaven

Mr. Grubb thanked the Board for all of the past years of having STAR EMS as their billing vendor.

Ed McArdle, 5936 King James

Mr. McArdle spoke in favor of OCC – Highland Lakes Campus opportunity and the room for Energy Efficiencies.

**8 Closed Session****8.1 Closed Session to Discuss Possible Purchase or Lease of Real Estate Under MCL 15.268(D)**

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to move into closed session with Township Attorney Shortley to discuss possible purchase or Lease of Real Estate Under MCL 15.268(D). A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Supervisor Wall stated that the Board would not be voting when they return, only to adjourn.

The Board entered into closed session at 7:01 p.m.

The Board returned from closed session at 7:50 p.m.

**9 Adjournment**

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to adjourn the meeting at 7:52 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

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Kim Markee, Clerk

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Gary Wall, Supervisor

06/19/2024 12:11 | WATERFORD TOWNSHIP  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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313808	06/24/2024	PRINTED	011170 AD STARR	249.00			
313809	06/24/2024	PRINTED	011188 ALL STAR OFFICIALS ASSOC	1,370.00			
313810	06/24/2024	PRINTED	011482 AMAZING ATHLETES	1,516.80			
313811	06/24/2024	PRINTED	011700 AQUA-WEED CONTROL INC	40,679.04			
313812	06/24/2024	PRINTED	011730 ARROW PRINTING	79.95			
313813	06/24/2024	PRINTED	013377 AIR CENTER INC	7,575.95			
313814	06/24/2024	PRINTED	013474 ALL STAR AWARDS	35.00			
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313821	06/24/2024	PRINTED	021380 BILLS PLBG & SEWER SERV I	3,152.25			
313822	06/24/2024	PRINTED	021383 CHERYL BLADES	120.00			
313823	06/24/2024	PRINTED	021770 BSN SPORTS INC	537.00			
313824	06/24/2024	PRINTED	023068 K & Q LAW, PC	1,200.00			
313825	06/24/2024	PRINTED	023124 JIM BARRETT	85.85			
313826	06/24/2024	PRINTED	023174 BILL PARSONS HORSESHOE &	455.00			
313827	06/24/2024	PRINTED	023460 BLACKSTONE PUBLISHING	403.26			
313828	06/24/2024	PRINTED	023602 BOUND TREE MEDICAL LLC	718.93			
313829	06/24/2024	PRINTED	032208 MC REAL ESTATE & CONSTRUC	9,851.20			
313830	06/24/2024	PRINTED	041192 CDW GOVERNMENT INC	622.01			
313831	06/24/2024	PRINTED	041460 CLYDES FRAME & WHEEL SERV	11,903.02			
313832	06/24/2024	PRINTED	041575 JOHN CONNOR	800.00			
313833	06/24/2024	PRINTED	043202 CENTER POINT LARGE PRINT	70.00			
313834	06/24/2024	PRINTED	043376 CINTAS CORP	1,925.88			
313835	06/24/2024	PRINTED	044085 COMIC CITY	128.95			
313836	06/24/2024	PRINTED	044093 CONWAY SHIELD	753.50			
313837	06/24/2024	PRINTED	051572 DON'S ELECTRIC	80.00			
313838	06/24/2024	PRINTED	053224 DELL COMPUTER CORP	7,299.00			
313839	06/24/2024	PRINTED	053389 LUNGHAMER GMC INC	1,330.69			
313840	06/24/2024	PRINTED	053562 JACK DOHENY COMPANIES INC	269.80			
313841	06/24/2024	PRINTED	053612 DOVER & COMPANY, LLC	375.00			
313842	06/24/2024	PRINTED	053712 STACY DROUILLARD	600.00			
313843	06/24/2024	PRINTED	063021 EASTERN OIL CO	328.87			
313844	06/24/2024	PRINTED	063181 MICHAEL J EBERLE	648.00			
313845	06/24/2024	PRINTED	063363 ELENIS CONTRACTING LLC	231,966.97			
313846	06/24/2024	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
313847	06/24/2024	PRINTED	081463 FORSTER & SONS AUTO WASH	210.00			
313848	06/24/2024	PRINTED	081467 FOUR SEASONS CONTRACTORS	3,500.00			
313849	06/24/2024	PRINTED	083056 FAMILY HEATING AND COOLIN	12.00			
313850	06/24/2024	PRINTED	083216 FEET ON THE STREET TOURS	2,280.00			
313851	06/24/2024	PRINTED	083452 LITHIA MOTORS	2,976.33			
313852	06/24/2024	PRINTED	083580 FORSTER BROTHERS	124.00			
313853	06/24/2024	PRINTED	083865 FUN TIME SPORTS	765.00			
313854	06/24/2024	PRINTED	091086 GFL ENVIRONMENTAL	2,331.04			
313855	06/24/2024	PRINTED	093025 CENGAGE LEARNING INC/GALE	117.71			
313856	06/24/2024	PRINTED	093594 GOOSE BUSTERS	747.50			
313857	06/24/2024	PRINTED	093608 GOYTETE MECHANICAL CO, IN	1,988.68			

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FOR: Uncleared

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313862	06/24/2024	PRINTED	101835 HUBBELL ROTH & CLARK INC	17,115.73			
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313864	06/24/2024	PRINTED	103031 HALT FIRE INC	12,441.31			
313865	06/24/2024	PRINTED	103569 R J HOFFMAN MANAGEMENT IN	157.50			
313866	06/24/2024	PRINTED	103641 HOME CONFINEMENT	1,521.75			
313867	06/24/2024	PRINTED	103841 HUTCHINSONS ELECTRIC INC	1,487.39			
313868	06/24/2024	PRINTED	111765 ISCG	764.11			
313869	06/24/2024	PRINTED	113489 IMPERIAL DADE	2,757.27			
313870	06/24/2024	PRINTED	113491 IMPRESSIVE PRINTING & PRO	138.00			
313871	06/24/2024	PRINTED	113542 INGRAM LIBRARY SERVICES	1,715.70			
313872	06/24/2024	PRINTED	121003 POWER PLAN	224.04			
313873	06/24/2024	PRINTED	121011 J&B MEDICAL SUPPLY	1,978.47			
313874	06/24/2024	PRINTED	143586 KONE INC	682.65			
313875	06/24/2024	PRINTED	143707 KRONOS SAASHR, INC	863.19			
313876	06/24/2024	PRINTED	153068 OSCAR W LARSON CO	183.00			
313877	06/24/2024	PRINTED	153109 LAKES AREA MARTIAL ARTS	663.30			
313878	06/24/2024	PRINTED	153367 LIBRARY NETWORK, THE	115.20			
313879	06/24/2024	PRINTED	153840 JOE LUNGHAMER CHEVROLET	33.83			
313880	06/24/2024	PRINTED	161055 M TECH COMPANY	1,166.85			
313881	06/24/2024	PRINTED	161071 M&R PRODUCE LLC	657.86			
313882	06/24/2024	PRINTED	161086 MACQUEEN EMERGENCY GROUP	800.70			
313883	06/24/2024	PRINTED	161121 DIANA MCCRUDDEN	359.02			
313884	06/24/2024	PRINTED	161700 MMRMA UNDERWRITING DEPT	505,962.00			
313885	06/24/2024	PRINTED	161700 MMRMA	25,000.00			
313886	06/24/2024	PRINTED	163139 DEBORAH H MCKELVY	810.00			
313887	06/24/2024	PRINTED	163371 MICHIGAN COURT SERV INC	2,212.00			
313888	06/24/2024	PRINTED	163480 MILFORD COUNSELING	99.73			
313889	06/24/2024	PRINTED	163489 MILLER'S AUTO WASH	194.00			
313890	06/24/2024	PRINTED	163617 JANET MOSAKOSKI	120.00			
313891	06/24/2024	PRINTED	174457 STATE OF MICHIGAN	4,930.00			
313892	06/24/2024	PRINTED	174636 STATE OF MICHIGAN	4,496.11			
313893	06/24/2024	PRINTED	181695 NRPA	700.00			
313894	06/24/2024	PRINTED	183011 NATIONAL TEST SYSTEMS	1,042.98			
313895	06/24/2024	PRINTED	183021 NATIONAL TRAILS	1,387.00			
313896	06/24/2024	PRINTED	183289 VERIZON CONNECT NWF INC	3,000.40			
313897	06/24/2024	PRINTED	183952 NYE UNIFORM COMPANY	1,633.09			
313898	06/24/2024	PRINTED	191884 OVERHEAD DOOR WEST COMMER	1,468.10			
313899	06/24/2024	PRINTED	193074 21C ADVERTISING	296.44			
313900	06/24/2024	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	3,864.53			
313901	06/24/2024	PRINTED	193456 DOUGLAS K OLIVER	1,045.00			
313902	06/24/2024	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	112.00			
313903	06/24/2024	PRINTED	193663 OPTO SOLUTIONS	720.47			
313904	06/24/2024	PRINTED	193713 ORKIN, LLC	6,349.57			
313905	06/24/2024	PRINTED	193882 OVERDRIVE, INC.	9.96			
313906	06/24/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	492.00			
313907	06/24/2024	PRINTED	204665 OAKLAND COUNTY TREASURER	803,213.52			
313908	06/24/2024	PRINTED	211017 PM TECHNOLOGIES	658.00			
313909	06/24/2024	PRINTED	211460 PLANTE & MORAN PLLC	51,300.00			

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313912	06/24/2024	PRINTED	213288 PERSONNEL EVALUATION INC	25.00			
313913	06/24/2024	PRINTED	213291 BARBARA PERCOULIS	10.00			
313914	06/24/2024	PRINTED	213565 OCWRC	392.48			
313915	06/24/2024	PRINTED	213582 JIM POWERS	120.00			
313916	06/24/2024	PRINTED	213714 PRINTING SYSTEMS INC	894.00			
313917	06/24/2024	PRINTED	213723 PROGRESSIVE AE	1,900.00			
313918	06/24/2024	PRINTED	222410 HELENJANE DAWSON	12.00			
313919	06/24/2024	PRINTED	222441 MARY CRAITE	75.00			
313920	06/24/2024	PRINTED	227394 KIMBERLY WILCOX	75.00			
313921	06/24/2024	PRINTED	233839 QUALITY FIRST AID AND SAF	308.49			
313922	06/24/2024	PRINTED	233852 QUALITY FIRE SERVICES	1,329.50			
313923	06/24/2024	PRINTED	241008 RKA PETROLEUM COMPANIES,	31,626.46			
313924	06/24/2024	PRINTED	241968 R.C. SYSTEMS INC	5,150.00			
313925	06/24/2024	PRINTED	241969 R AND D DRYWALL INC	8,053.00			
313926	06/24/2024	PRINTED	243664 ROSE PEST SOLUTIONS	62.00			
313927	06/24/2024	PRINTED	251307 CHRISTOPHER SHEMKE	360.00			
313928	06/24/2024	PRINTED	251761 SPRINGFIELD TOWNSHIP	600.00			
313929	06/24/2024	PRINTED	253160 SCRAMLIN FEEDS	438.00			
313930	06/24/2024	PRINTED	253292 NOVOLEX SHIELDS, LLC	250.00			
313931	06/24/2024	PRINTED	253406 LUNGHAMER FORD OF OWOSSO	49,183.00			
313932	06/24/2024	PRINTED	253512 SMART START MICHIGAN	4,413.00			
313933	06/24/2024	PRINTED	253521 GRANT SMITH	120.00			
313934	06/24/2024	PRINTED	253533 SMART BUSINESS SOURCE	2,712.36			
313935	06/24/2024	PRINTED	253574 TYLER SONCRAINTE	120.00			
313936	06/24/2024	PRINTED	254700 SPICER GROUP INC	194.08			
313937	06/24/2024	PRINTED	254816 RICHARD STRENGER	30.00			
313938	06/24/2024	PRINTED	254826 STARR AUTO GLASS	490.00			
313939	06/24/2024	PRINTED	263255 EUROFINS ENVIRONMENT TEST	1,261.30			
313940	06/24/2024	PRINTED	263372 JAMES D TIPPIN	33,350.00			
313941	06/24/2024	PRINTED	263737 TRUGREEN	166.40			
313942	06/24/2024	PRINTED	263841 TURNER SANITATION PORTABL	2,388.23			
313943	06/24/2024	PRINTED	271016 US BANK EQUIPMENT FINANCE	1,741.11			
313944	06/24/2024	PRINTED	273542 UNIQUE MGMT SERVICES INC	151.45			
313945	06/24/2024	PRINTED	283247 VESCO OIL CORP	407.00			
313946	06/24/2024	PRINTED	291206 JOSHUA WEST	510.00			
313947	06/24/2024	PRINTED	291365 LINDE GAS & EQUIPMENT INC	459.60			
313948	06/24/2024	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	1,319.40			
313949	06/24/2024	PRINTED	293605 WORLDWIDE INTERPRETERS IN	1,681.83			
313950	06/24/2024	PRINTED	304778 WATERFORD SCHOOL DISTRICT	1,776.33			
313951	06/24/2024	PRINTED	304930 WATERFORD TOWNSHIP DPW	1,478.82			
313952	06/24/2024	PRINTED	321253 XYLEM DEWATERING SOLUTION	43,918.00			
313953	06/24/2024	PRINTED	500257 MPLC	361.31			
313954	06/24/2024	PRINTED	500427 TRI-TECH FORENSICS, INC	94.95			
313955	06/24/2024	PRINTED	500483 CSG FORTE PAYMENTS INC	445.00			

150 CHECKS

CASH ACCOUNT TOTAL

2,102,501.78

.00

# Advance Checks Mailed June 11 → June 19

06/19/2024 12:11 | WATERFORD TOWNSHIP  
 llievois | AP CHECK RECONCILIATION REGISTER

| P 1  
 | apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
313734	06/11/2024	PRINTED	021381 HEIDI BARCKHOLTZ	128.82			
313735	06/11/2024	PRINTED	023908 CAROLYN BUCKNER	3,000.00			
313736	06/11/2024	PRINTED	030205 ALL AMERICAN REMOD	100.00			
313737	06/11/2024	PRINTED	030507 FOUNDATION SOLUTIONS	100.00			
313738	06/11/2024	PRINTED	030604 M/I HOMES OF MICHIGAN LLC	800.00			
313739	06/11/2024	PRINTED	030757 ROBERT R BRANDS ENVIRONME	200.00			
313740	06/11/2024	PRINTED	030758 ALLEN EDWIN HOMES	400.00			
313741	06/11/2024	PRINTED	030759 DETROIT SIGN ENTERPRISE L	100.00			
313742	06/11/2024	PRINTED	030760 ELIZABETH WILLIAMS TRUST	100.00			
313743	06/11/2024	PRINTED	031547 MGE CARPENTRY	100.00			
313744	06/11/2024	PRINTED	031635 PMG BUILDING INC	400.00			
313745	06/11/2024	PRINTED	031957 DAGHER SIGNS & GRAPHICS	200.00			
313746	06/11/2024	PRINTED	032350 EASY EXIT EGRESS WINDOWS	100.00			
313747	06/11/2024	PRINTED	032651 DINVERNO REMODELING & CON	100.00			
313748	06/11/2024	PRINTED	043626 CONSUMERS ENERGY	1,360.75			
313749	06/11/2024	PRINTED	044220 CHASE CARD SERVICES	857.58			
313750	06/11/2024	PRINTED	051007 DTE ENERGY	73,126.61			
313751	06/11/2024	PRINTED	051445 DLZ MICHIGAN, INC	690.20			
313752	06/11/2024	PRINTED	053253 DTE ENERGY	25,626.94			
313753	06/11/2024	PRINTED	073010 SCOTT ALEF	191.25			
313754	06/11/2024	PRINTED	073033 RACHELLE BATTICE	50.00			
313755	06/11/2024	PRINTED	073053 BRENDAN BROSnan	86.17			
313756	06/11/2024	PRINTED	073975 TOM CAMERON	150.00			
313757	06/11/2024	PRINTED	073976 ASHLEY POWERS	110.40			
313758	06/11/2024	PRINTED	081467 FOUR SEASONS CONTRACTORS	1,500.00			
313759	06/11/2024	PRINTED	083452 LITHIA MOTORS	1,101.40			
313760	06/11/2024	PRINTED	083466 FLEX ADMINISTRATORS INC	599.50			
313761	06/11/2024	PRINTED	103050 THE HARTFORD	6,086.36			
313762	06/11/2024	PRINTED	103141 HART INTERCIVIC, INC	2,465.00			
313763	06/11/2024	PRINTED	111122 CIVICPLUS	25,937.56			
313764	06/11/2024	PRINTED	113177 IDEAS FOR YOU	4,189.22			
313765	06/11/2024	PRINTED	143707 KRONOS SAASHR, INC	859.79			
313766	06/11/2024	PRINTED	153367 LIBRARY NETWORK, THE	2,987.51			
313767	06/11/2024	PRINTED	163282 MEDMUTUAL LIFE	5,314.29			
313768	06/11/2024	PRINTED	163476 MIDWEST TAPE	3,559.88			
313769	06/11/2024	PRINTED	163858 MUNIS DIVISION	10,500.00			
313770	06/11/2024	PRINTED	183952 NYE UNIFORM COMPANY	99.00			
313771	06/11/2024	PRINTED	191171 OAKLAND ASTRONOMY CLUB	100.00			
313772	06/11/2024	PRINTED	193713 ORKIN, LLC	984.87			
313773	06/11/2024	PRINTED	211016 PLM LAKE & LAND MANAGEMEN	800.00			
313774	06/11/2024	PRINTED	213288 PERSONNEL EVALUATION INC	100.00			
313775	06/11/2024	PRINTED	262002 36TH DISTRICT COURT	50.00			
313776	06/11/2024	PRINTED	263348 ALEX THOMAS	525.00			
313777	06/11/2024	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	2,623.98			
313778	06/11/2024	PRINTED	283242 VERIZON WIRELESS	1,615.17			
313779	06/18/2024	PRINTED	021379 BCM HOME IMPROVEMENT LLC	41,535.00			
313780	06/18/2024	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	288,409.53			
313781	06/18/2024	PRINTED	030482 AYERS BASEMENT SYSTEMS	100.00			
313782	06/18/2024	PRINTED	030558 FORTIFIED CONSTRUCTION	100.00			
313783	06/18/2024	PRINTED	030604 M/I HOMES OF MICHIGAN LLC	400.00			
313784	06/18/2024	PRINTED	030758 ALLEN EDWIN HOMES	800.00			
313785	06/18/2024	PRINTED	031460 KOTZ HEATING & A/C	600.00			

06/19/2024 12:11 |WATERFORD TOWNSHIP  
llievois |AP CHECK RECONCILIATION REGISTER

|P 2  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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313786	06/18/2024	PRINTED	031547 MGE CARPENTRY	100.00			
313787	06/18/2024	PRINTED	032095 ANDREW WADE	100.00			
313788	06/18/2024	PRINTED	032867 ANTO GLASS BLOCK INC	100.00			
313789	06/18/2024	PRINTED	036833 TANNER BUILDING INC	100.00			
313790	06/18/2024	PRINTED	043626 CONSUMERS ENERGY	353.94			
313791	06/18/2024	PRINTED	051445 DLZ MICHIGAN, INC	81,582.90			
313792	06/18/2024	PRINTED	053253 DTE ENERGY	17,433.52			
313793	06/18/2024	PRINTED	073231 JONATHAN DEAHL	9.32			
313794	06/18/2024	PRINTED	073808 KYLE SAFFRON	1,816.25			
313795	06/18/2024	PRINTED	073977 MARIA STROM	28.44			
313796	06/18/2024	PRINTED	093046 KRISTEN GARRETT	350.00			
313797	06/18/2024	PRINTED	101950 HYDRO CORP	8,579.00			
313798	06/18/2024	PRINTED	143019 MARSHA KOSMATKA	575.00			
313799	06/18/2024	PRINTED	153602 FOUNDERS SERIES OF LOCKTO	2,376.00			
313800	06/18/2024	PRINTED	161140 MCNABS HARDWARE	94.58			
313801	06/18/2024	PRINTED	204060 OAKLAND COUNTY ANIMAL CON	7,058.00			
313802	06/18/2024	PRINTED	253533 SMART BUSINESS SOURCE	2,049.85			
313803	06/18/2024	PRINTED	283242 VERIZON WIRELESS	1,976.66			
313804	06/18/2024	PRINTED	293355 WILBUR WHITE JR	2,670.00			
313805	06/18/2024	PRINTED	333056 RAAD YOUSIF	1,461.03			

72 CHECKS

CASH ACCOUNT TOTAL

640,836.27

.00

## CHARTER TOWNSHIP OF WATERFORD FEE SCHEDULE

### ASSESSING DEPARTMENT

#### Copies

\$0.50	8-1/2 x 11 inch black and white copy
\$1.00	8-1/2 x 11 inch color copy
\$1.00	11 x 17 inch black and white copy
\$1.00	Record cards & sketches

#### Lot Splits

\$50.00	Application fee (platted lot split/first split)
\$75.00	Application fee (acreage parcel split/first split)
\$25.00	For each additional resultant split
\$200.00	Recording fee

### WATERFORD CABLE COMMISSION

DVD duplication services for Municipal Channel and/or non-broadcasted programs will require the following fees:

#### **Materials**

\$5 per DVD

#### **Labor**

Labor for search, review, and preparation of records calculated by hourly rate in quarter hour increments of the lowest paid public employee capable of retrieving requested records

### CLERK'S OFFICE

#### Elections

Printed lists of registered voters	\$0.50 per page
CD files (Excel) of registered voters	\$40.00
emailed files of registered voters	\$40.00
Daily emails of daily updates	\$20.00 includes email to 1 address

#### Copies

\$0.50	8-1/2 x 11 inch black and white copy
\$1.00	8-1/2 x 11 inch color copy
\$1.00	11 x 17 inch black and white copy

#### Licenses

##### *Fees are annual unless otherwise noted*

Banner Permit	\$10.00 per Banner
Block Party	\$10.00 per Event
Carnival (less than 2 weeks) -per Event	\$500.00
Charitable Funds Solicitation	
Street Solicitations	\$ 10.00 per Application
Distressed Vehicle and Junk Yard	
Application Fee	\$400.00
License Fee	\$ 25.00
Fireworks Display	\$500.00 per Event
Going out of Business Sale	\$200.00 per Event

Liquor License (All Types)	\$500.00
Massage Establishment License	\$500.00
Massage Establishment Renewal Fee	\$250.00
Medical Marihuana Application Fee	\$5,000.00
Medical Marihuana Annual License Fee	\$5,000.00
Adult Use Marihuana Application Fee	\$5,000.00
Adult Use Marihuana Annual License Fee	\$5,000.00
Marihuana Change in Ownership	\$2,500.00
Pawnbroker	\$300.00
Precious metal add	\$ 50.00
Peddler/Solicitor Registration	
First Person	\$ 50.00
Ea. Add'l. Person	\$ 15.00
Secondhand and Junk Dealer	\$300.00
Precious metal add	\$ 50.00
Teen Club	\$200.00
Transient Merchant	\$250.00/month
<b>Miscellaneous</b>	
Petition to vacate subdivision street	\$500.00
Township Elected Candidates: In lieu of signed petitions candidates may pay a fee	\$100.00

# **DEVELOPMENT SERVICES**

## **DEVELOPMENT SERVICES DEPARTMENT FEE SCHEDULE:**

### **BUILDING RELATED FEES:**

Application fees must be paid when a Building Permit Application is submitted. Bonds, Plan Review and Building Permit Fees must be paid prior to the issuance of a Building Permit. Building Permit Fee includes the following inspections: foundation, backfill, sand floor, rough building, insulation and final building. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Building Permit must be paid prior to scheduling subsequent inspections. A Building Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Building Permit Extension fee. Failure to complete permitted work and obtain Final Certificate of Occupancy will result in forfeiture of bond.

Item	Fee
<b>Application Fees</b>	
Site Evaluation (new house)	\$ 170.00
Site Evaluation (Addition & Accessory Structure)	\$ 100.00
Woodland Inspection (new house)	\$ 100.00
Residential Site Plan Re-submittal	\$ 65.00
Application Fee for Commercial Construction and Alterations	\$ 290.00
<b>Plan Review Fees</b>	
Residential Plan Review	\$ 65.00
Residential Plan Revision Review	\$ 35.00
Commercial Plan Review	\$ Rev. + 10%
Commercial Plan Revision Review	\$ 60.00
<b>Building Permit Fees</b>	
First \$1000.00 of Construction Value	\$ 65.00
Each \$1000.00 Thereafter	\$ 10.00
Building Permit Extension	\$ 45.00
Demolition – Accessory Structure	\$ 65.00
Demolition – Residential Structure up to 3,000 sq. ft., total structure	\$ 90.00
Demolition – Commercial Structure up to 3,000 sq. ft., total structure	\$ 185.00
Demolition – over 3,000 sq. ft., for each additional 1,000 sq. ft. or fraction thereof	\$ 10.00
Temporary Sign	\$ 65.00
Temporary Structure	\$ 135.00
Document Retention (per Plan Sheet)	\$ 3.00
<b>Bonds (Refunded after Completion)</b>	
One & Two Family Residential Home	\$ 400.00
Residential Additions, Alterations & Accessory Buildings	\$ 100.00
Apartment Units	\$ 100.00
Commercial Buildings	\$1000.00
Commercial Additions	\$ 600.00
Demolitions	\$ 100.00
Moved House	\$1200.00
Commercial Sign	\$ 100.00
<b>Miscellaneous</b>	
Business Registration Certificate of Occupancy	\$ 100.00
Re-inspection	\$ 70.00
Special Inspections	\$ 70.00
After hours/weekend Inspection	\$ 150.00
Duplicate Certificate of Occupancy	\$ 15.00

### **UNSECURED PERMITSP**

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

### **Cancellations and Refunds**

Application and Plan Review Fees are non-refundable.

Building Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

## **ELECTRICAL PERMIT FEES**

Electrical Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all electrical installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. An Electrical Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Electrical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against an Electrical Permit must be paid prior to scheduling subsequent inspections.

<u>Item</u>	<u>Fee</u>
<b>Single Family Residential</b>	
New Residential - less than 2000 s.f.	\$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	\$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	\$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	\$ 400.00
New Residential - over 3500 s.f.	\$ 475.00
Apartment Units (ea.)	\$ 100.00
<b>Alterations, Additions &amp; Commercial Projects</b>	
Base Permit	\$ 60.00
Electrical Permit Extension	\$ 45.00
Service (up to 200 amp)	\$ 30.00
Service (200 to 600 amp)	\$ 35.00
Service (600 to 800 amp)	\$ 40.00
Service (over 800 amp)	\$ 45.00
Sub Panel (ea.)	\$ 25.00
Temporary Service	\$ 30.00
120 Volt Circuits (ea.)	\$ 20.00
240 Volt Circuits (ea.)	\$ 25.00
Lighting Fixtures (per 25 or fraction)	\$ 15.00
Furnace/ Unit Heater (ea.)	\$ 15.00
Residential Air Conditioner (ea.)	\$ 30.00
Motors (up to 50 amp)	\$ 25.00
Motors (51 to 150 amp)	\$ 30.00
Motors (over 151 amp)	\$ 35.00
Sign Circuits (ea.)	\$ 30.00
Pole Lights (ea.)	\$ 15.00
Feeders up to 100'	\$ 20.00
Each additional 100' of Feeder	\$ 10.00
Fire Alarms	\$ 95.00
Emergency Generator (up to 10 kw)	\$ 75.00
Emergency Generator (10 kw to 20 kw)	\$ 85.00
Emergency Generator (over 20 kw)	\$ 95.00
Car Charging Station	\$ 110.00
Low Voltage Connection Ports	\$ 3.00
<b>Miscellaneous</b>	
Re-inspection	\$ 70.00
After hours/weekend Inspections	\$ 150.00
Special Inspections	\$ 70.00

### **UNSECURED PERMITS**

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

### **Cancellations and Refunds**

Base Permit Fees are non-refundable.

Electrical Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

## MECHANICAL PERMIT FEES

Mechanical Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all mechanical installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. A Mechanical Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Mechanical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Mechanical Permit must be paid prior to scheduling subsequent inspections.

<u>Item</u>	<u>Fee</u>
<b>Single Family Residential</b>	
New Residential - less than 2000 s.f.	\$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	\$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	\$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	\$ 400.00
New Residential - over 3500 s.f.	\$ 475.00
Apartment Units (ea.)	\$ 100.00
<b>Alterations, Additions &amp; Commercial Projects</b>	
Base Permit	\$ 60.00
Mechanical Permit Extension	\$ 45.00
Furnace (ea.)	\$ 45.00
Boiler (ea.)	\$ 45.00
Fireplace, Wood Stove (ea.)	\$ 35.00
Chimney or Chimney Liner (ea.)	\$ 45.00
Duct System or Hot Water Heat Pipe	\$ 45.00
Gas Piping Outlet (ea.)	\$ 15.00
Central Air Conditioning	\$ 35.00
Heat Pump (ea.)	\$ 35.00
Unit Heater (ea.)	\$ 35.00
HVAC Unit (under 15 HP)	\$ 60.00
HVAC Unit (15 to 50 HP)	\$ 85.00
HVAC Unit (over 50HP)	\$ 100.00
Evaporating Coil or Chilling Tower	\$ 95.00
Exhaust Fans (under 1500 CFM)	\$ 15.00
Exhaust Fans (1500 to 10,000 CFM)	\$ 45.00
Exhaust Fans (over 10,000 CFM)	\$ 85.00
Duct System (< \$3000 cost)	\$ 40.00
Duct System (\$3000 to \$7999 cost)	\$ 60.00
Duct System (\$8000 to \$11,000 cost)	\$ 70.00
Duct System (\$11,001 to \$15,000 cost)	\$ 90.00
Duct System (each \$3000 over \$15,000)	\$ 30.00
Humidifiers (ea.)	\$ 40.00
Incinerators, Crematories (ea.)	\$ 45.00
Type I or Type II Hood System	\$ 40.00
Fire Suppression System	\$ 90.00
Fire Hydrant	\$ 40.00
<b>Miscellaneous</b>	
Re-inspection	\$ 70.00
After hours/weekend Inspections	\$ 150.00
Special Inspections	\$ 70.00

### **UNSECURED PERMITS**

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

### **Cancellations and Refunds**

Base Permit Fees are non-refundable.

Mechanical Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

## PLUMBING PERMIT FEES

Plumbing Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all plumbing installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. A Plumbing Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Plumbing Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Plumbing Permit must be paid prior to scheduling subsequent inspections.

<u>Item</u>	<u>Fee</u>
<b>Single Family Residential</b>	
New Residential - less than 2000 s.f.	\$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	\$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	\$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	\$ 400.00
New Residential - over 3500 s.f.	\$ 475.00
Apartment Units (ea.)	\$ 100.00
<b>Alterations, Additions &amp; Commercial</b>	
Base Permit	\$ 60.00
Plumbing Permit Extension	\$ 45.00
Fixtures (ea.)	\$ 10.00
Stacks, Vents, Connectors (ea.)	\$ 10.00
Water Connected Appliance (ea.)	\$ 10.00
Floor Drains, Traps (ea.)	\$ 10.00
Sill Cocks (ea.)	\$ 10.00
Sub Soil Drains (ea.)	\$ 15.00
Sump Pump (ea.)	\$ 10.00
Sewage Ejector System (ea.)	\$ 20.00
Residential Water Distribution Piping	\$ 30.00
Commercial Water Distribution Piping	\$ 45.00
Sewer Line (ea.)	\$ 30.00
Water Service (ea.)	\$ 30.00
Water Meter (ea.)	\$ 10.00
Sprinkler Meter (ea.)	\$ 10.00
Roof Conductor (ea.)	\$ 10.00
Grease Trap/Interceptor	\$ 40.00
Oil Separator	\$ 40.00
Sand Separator	\$ 40.00
Minimum Alterations	\$ 15.00
<b>Miscellaneous</b>	
Re-inspection	\$ 70.00
After hours/weekend Inspection	\$ 150.00
Special Inspections	\$ 70.00

### **UNSECURED PERMITS**

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

### **Cancellations and Refunds**

Base Permit Fees are non-refundable.

Plumbing Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

## **CONSTRUCTION BOARD OF APPEALS**

Single Family Residential and Non-Profit Organizations	
Application Fee and Hearing	\$250.00
Residential Developments and Non-residential	
Application Fee and Hearing	\$500.00

## **RENTAL PROPERTY FEES**

### Registration Fee

\$ 10.00 per building plus \$ 2.00 for each dwelling unit within the building.

The Registration Fee is to be paid within 30 days of establishment of any new residential rental unit.

### Annual Operating Fee

\$ 50.00 per Rental Unit in Buildings Containing 1 to 4 Rental Units.  
\$ 40.00 per Rental Unit in Buildings Containing 5 to 10 Rental Units.  
\$ 25.00 per Rental Unit in Buildings Containing 11 or more Rental Units.

The maximum annual operating fee for any building, irrespective of the number of residential units contained within the building, shall not exceed \$ 300.00. If the actual cost incurred by Waterford Township in performing the required Rental Certification Inspections for an individual building exceeds the amount generated by the Annual Operating Fee the Township will invoice the property owner of the individual building for those additional costs.

Unless cited otherwise, the Annual Operating Fee is due on April 1 of each year. If the Annual Operating Fee is not paid before July 1 it shall be posted as a lien against the property taxes.

### Inspection Fees

The annual operating fee shall cover a periodic inspection for the issuance or renewal of a certification, except that such fee shall not cover an inspection made pursuant to a final notice of violation issued under Section 4-254(b) of the Rental Certification Ordinance or re-inspections.

Violation Inspection fee	\$70.00
Re-inspection fee	\$70.00

## **VACANT PROPERTY REGISTRATION AND MAINTENANCE**

Registration and affidavit filing fee	\$10.00
Inspection fee	\$70.00
Re-inspection fee	\$70.00
Administrative fee for determining ownership	actual cost + 10%

## **ENGINEERING RELATED FEES:**

### **SITE PLAN REVIEW**

All site plans submitted to the Community Planning and Development Department must be reviewed for compliance with engineering requirements prior to receiving Site Plan Approval. The fees charged for this site plan review are based on the total acreage of the parcel being developed.

<u>Item</u>	<u>Fee</u>
<b>Drainage System</b> (open ditch or enclosed drain)	
Fee per acre of development	\$ 60.00
Minimum Fee	\$300.00
<b>Retention/Detention Facility</b>	
Fee per acre of development	\$ 80.00
Minimum Fee	\$480.00
<b>Site Grading</b>	
Fee per acre of development	\$ 60.00
Minimum Fee	\$360.00

### **PLANNED UNIT DEVELOPMENT ENGINEERING REVIEW**

All preliminary development plans submitted to the Development Services Department in conjunction with the Planned Unit Development Review provisions of the Zoning Ordinance must be reviewed for engineering feasibility. The fee charged for this preliminary development plan review is a lump sum. In the event Planned Unit Development approval is granted by the Township Board and the development proceeds to Site Plan Review, the fee for the Planned Unit Development Review will be credited to the Site Plan Review.

<u>Item</u>	<u>Fee</u>
<b>Engineering PUD Review</b>	\$800.00

### **CONSTRUCTION PLAN REVIEW**

Final construction plans for all developments must be reviewed and approved by Engineering prior to commencement of any construction activities, the fee charged for this review is based on the amount of infrastructure being installed.

<u>Item</u>	<u>Fee</u>
<b>Minimum Fee</b>	\$ 800.00
<b>Storm Sewer</b>	
12" Pipe (per LF)	\$ 0.75
15" Pipe (per LF)	\$ 0.80
18" Pipe (per LF)	\$ 0.75
21" Pipe (per LF)	\$ 0.80
24" Pipe (per LF)	\$ 0.85
27" Pipe (per LF)	\$ 0.90
30" Pipe (per LF)	\$ 0.95
36" Pipe (per LF)	\$ 1.15
42" & Larger Pipe (per LF)	\$ 1.35
MH, CB, LB, Inlet (ea.)	\$ 35.00
Retention/Detention Facility (per Ac.)	\$ 100.00
<b>Sanitary Sewer</b>	
6" Lead (per LF)	\$ 0.50
8" Pipe (per LF)	\$ 0.60
10" Pipe (per LF)	\$ 0.70
12" Pipe (per LF)	\$ 0.80
15" Pipe (per LF)	\$ 0.90
Forcemain (per LF)	\$ 0.75
Std. MH (ea.)	\$ 40.00
Drop MH (ea.)	\$ 60.00
Adjust Ex. MH	\$ 25.00
Bore & Jack (per LF)	\$ 5.00
Pump Station (ea.)	\$ 2100.00
<b>Water Main</b>	
6" Pipe (per LF)	\$ 0.50
8" Pipe (per LF)	\$ 0.60

<u>Item</u>	<u>Fee</u>
<b>Water Main (Cont.)</b>	
10" Pipe (per LF)	\$ 0.70
12" Pipe (per LF)	\$ 0.80
16" Pipe (per LF)	\$ 1.05
6" GV&W (ea.)	\$ 40.00
8" GV&W (ea.)	\$ 45.00
10" GV&W (ea.)	\$ 50.00
12" GV&W (ea.)	\$ 90.00
16" GV&W (ea.)	\$ 105.00
TSV&W	\$ 160.00
Hydrant (ea.)	\$ 45.00
Bore & Jack	\$ 5.00
<b>Streets (per LF)</b>	<b>\$ 0.75</b>

### **CONSTRUCTION INSPECTION**

Full time construction inspection is required for all grading, paving, storm sewer, sanitary sewer and watermain installations. In addition fees will be charged for all time expended for testing, verifying as-built drawings and related paperwork. Monies to cover the cost of construction inspection must be escrowed with the Township prior to commencing any construction in accordance with the following schedule:

<u>Value of Construction</u>	<u>Amount of Escrow Deposit*</u>
0 to \$ 10,000	\$1900
\$ 10,000 to \$ 50,000	18% (not less than \$ 2,850)
\$ 50,000 to \$100,000	15% (not less than \$ 9,520)
\$100,000 to \$200,000	13% (not less than \$ 19,040)
\$200,000 to \$300,000	11% (not less than \$23,800)
\$300,000 to \$500,000	10% (not less than \$28,560)
Over \$500,000	7%

\*The Developer is responsible for any charges that exceed the escrowed amount. Any remaining balance will be refunded.

Fees for construction inspection will be charged against the escrow account at the following crew day rate. Crew Days are calculated as follows:

Up to 4 hours	1/2 Crew Day
4 hours to 8 hours	1 Crew Day
8 hours to 10 hours	1 1/2 Crew Day
10 hours to 12 hours	2 Crew Days

<u>Item</u>	<u>Fee</u>
Construction Inspection (per Crew Day)	\$ 960.00

## RIGHT-OF-WAY MANAGEMENT FEES

These fees are not applicable to Telecommunications Permits.

Disruption Permit Application Fee (nonrefundable)	
Residential	\$50.00
Commercial	\$100.00
Disruption Permit Review and Processing Fee	to be determined and escrowed
Disruption Permit Fee	
Residential	\$50.00
Commercial	\$100.00
Use Permit Application Fee (nonrefundable)	
Residential	\$50.00
Commercial	\$100.00
Use Permit Review and Processing Fee	to be determined and escrowed
Use Permit Fee	
Residential	\$50.00
Commercial	
	Subject to Township Board adjustment, the annual commercial use permit fee for improvements measured by lineal feet of right-of-way used shall be \$.15 per lineal foot for above-ground improvements and \$.30 per lineal foot for underground improvements. The annual fee for improvements that occupy one or more locations or areas of right-of-way that are not measurable in lineal feet, carry a minimum per location fee of \$150.00.
<b>SMALL CELL WIRELESS COMMUNICATION FEES</b>	
New Pole and New Small Wireless Facilities (SWF)	
Review Fee	
Without Zoning Review <sup>1</sup>	\$300.00 per pole
With Zoning Review Required <sup>2</sup>	\$1,000.00 per pole
Multiple collocations of substantially similar SWF or structures by same provider	\$100.00 per collocation up to 20
Annual Fee	
Collocation on structures that did not exist on March 11, 2019 (not exceeding 40 feet)	\$125 per pole
Collocation on structures that did not exist on March 11, 2019 (exceeding 40 feet)	\$270 per pole

New Small Wireless Facilities (SWF) Attached to Existing Structure

Review Fee	
Without Zoning Review <sup>1</sup>	\$200.00 per SWF
With Zoning Review Required <sup>2</sup>	\$500.00 per SWF
Multiple collocations of substantially similar SWF or structures by same provider	\$100.00 per collocation up to 20
Annual Fee	
Collocation on structures that existed on March 11, 2019 (not exceeding 40 feet)	\$20 per SWF
Collocation on structures that did not exist on March 11, 2019 (not exceeding 40 feet)	\$125 per SWF
Collocation on structures that did not exist on March 11, 2019 (exceeding 40 feet)	\$270 per SWF

<sup>1</sup>Collocating Small Cell Wireless Facilities and constructing/maintaining/modifying/operating/replacing Utility Poles in the right-of-way IS NOT subject to zoning review.

<sup>2</sup>Modifying existing Small Cell Wireless Facilities/Wireless Support Structures and installing new Small Cell Wireless Facilities/Wireless Support Structures MAY BE subject to zoning review.

### **LOWLAND FILLING**

Plan review and completed construction inspection is required for movement of or placement of topsoil, subsoil, sand, gravel, earth, rock, stone, concrete or other material on land located within the township. The fee charged for this plan review and inspection is based on the area of the property that the work is being performed on.

<u>Item</u>	<u>Fee</u>
Application/Plan Review Fee (per acre of land)	\$ 100.00
Minimum application fee	\$ 25.00
Permit Fee (per acre of land)	\$ 200.00
Minimum permit fee	\$ 50.00

### **WETLAND PERMITS AND ESCROWS**

Application/Plan Review Fees and Permit Fees payable when work is not covered by a site plan or building permit application.

<u>Item</u>	<u>Fee</u>
Application/Plan Review Fee (per acre of land)	\$ 100.00
Minimum application fee	\$ 25.00
Permit Fee (per acre of land)	\$ 200.00
Minimum application fee	\$ 50.00
Residential lot escrow	\$ 1,000.00*
Commercial lot escrow	\$ 2,000.00*

\*Applicant is responsible for any charges that exceed the escrowed amount. Any remaining balance will be refunded.

### **WOODLAND MANAGEMENT PERMITS AND ESCROWS**

Application/Plan Review Fees, Permit Fees payable when work is not covered by a site plan or building permit application.

<u>Item</u>	<u>Fee</u>
Application/Plan Review Fee (per acre of land)	\$ 100.00
Minimum application fee	\$ 25.00
Permit Fee (per acre of land)	\$ 200.00
Minimum application fee	\$ 50.00
Escrow – to be determined based on estimated time and cost of Township forester	

## **PLANNING RELATED FEES:**

Application fees must be paid when an application is submitted. Bonds must be paid prior to the issuance of an approval letter. Construction must begin within one year of approval. Failure to complete permitted work and obtain Final Certificate of Occupancy will result in forfeiture of bond. The deadline to request a refund for a retracted application is three weeks prior to scheduled meeting date.

### **ZONING BOARD OF APPEALS \*\***

Single Family Residential/Non-Profit Organizations	
Application Fee and First Variance.....	\$250.00
Additional Variances .....	\$100.00 each
Residential Developments & Non-Residential	
Application Fee and First Variance.....	\$600.00
Additional Variances .....	\$100.00 each
Residential Code Violations	
First Variance.....	\$432.00
Additional Variances .....	\$100.00 each
Non-Residential Code Violations	
Application Fee .....	\$882.00
Additional Variances .....	\$100.00 each

\*\* *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

### **SPECIAL MEETINGS**

Planning Commission.....	\$500.00
Zoning Board of Appeals .....	\$420.00

### **SITE PLAN REVIEW**

Concept Plan Review.....	\$550.00
Change of Use Review.....	\$550.00
Minor Site Plan Review.....	\$1250.00***
Major Site Plan Review .....	\$1550.00***
Master Plan Review/amendment.....	\$1,000.00

Engineering Site Plan Review Fees ..... Per Engineering Division

\*\*\* *Initial Fee includes the original site plan review and two subsequent reviews to any revised submissions. Any additional reviews of resubmissions required after three will have a charge of \$500 per review.*

### **REZONING \*\***

Nonresidential Parcel Combination Creating Nonresidential Parcel Eligible for More Intensive Zoning District Within Same Zoning Class .....	No Fee
All Other Rezoning Requests .....	\$1200.00

\*\* *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

### **SPECIAL APPROVAL USE \*\***

Special Approval Use Fee

Special Approval portion .....	\$1,000.00
Site Plan Approval portion .....	\$1,550.00
Base Total of both portions .....	\$2,550.00

Special Approval – Domestic Small Livestock in Single Family Residential ..... \$250.00

Existing Special Approval Renewal Review ..... \$600.00

Engineering Site Plan Review Fees ..... Per Engineering Division

\*\* *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

## PLANNED UNIT DEVELOPMENT

\*\*

Planned Unit Development Review Fee ..... \$2,500.00

Engineering Review Fees ..... Per Engineering Division

\*\* *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

## SPECIAL ACCOMMODATION USE \*\*

Special Accommodation Use Review Fee ..... \$1550.00

Engineering Review Fees ..... Per Engineering Division

\*\* *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

## SUBDIVISION REVIEW

Tentative Preliminary Plat ..... \$1,500.00

Final Preliminary Plat ..... \$500.00

Final Plat ..... \$500.00

## HARDSHIP PLANNED UNIT DEVELOPMENT REVIEW \*\*

Hardship Planned Unit Development Review Fee ..... \$2,500.00

Site Plan Review Fee Legal Consultant Fee ..... \$1,000.00 minimum or \$150/hour whichever is greater

Engineering Review Fees ..... Per Engineering Division

\*\* *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

## TEMPORARY USE REVIEW

Annual Review Fee ..... \$100.00

Single Event Review Fee ..... \$50.00

## TRANSIENT MERCHANT PLAN REVIEW

New Plan Processing Fee ..... \$55.00

Existing Plan Processing Fee ..... Included with license fee

## TEXT AMENDMENT REVIEW

Review Fee ..... \$1,000.00

Legal Consultant Fee ..... \$1,000.00 minimum; or \$150/hour whichever is greater

## RESOURCE MATERIALS

Zoning Ordinance (Paper Copy) includes Zoning Map ..... \$25.00

Complete Master Plan (Paper Copy) ..... \$55.00

Master Plan (Paper Copy) ..... \$25.00

Master Plan Appendices (Paper Copy) ..... \$35.00

Zoning Ordinance & Master Plan (CD) includes Zoning Map ..... \$5.00

Zoning Certification Letter ..... \$80.00

## SIGN REMOVAL

Signs removed from public road right-of-way ..... \$40.00 per sign

## NOXIOUS WEEDS AND VEGETATION REMOVAL

Administrative fee for noxious weed /vegetation removal ..... 10% of actual cost

# WATERFORD REGIONAL FIRE DEPARTMENT

## **Fire Alarm Systems**

*New- includes Permit fee, plan review, inspection and acceptance test if applicable.*

1-10 Devices \$200  
11-25 Devices \$250  
26-50 Devices \$350  
51-75 Devices \$450  
76-100 Devices \$450  
101-125 Devices \$450  
Over 125 Devices \$450 plus \$7 per device over 125

## **Device Modifications**

*Includes permit fee, plan review, inspection and acceptance test if applicable.*

1-10 Devices \$125  
11-25 Devices \$150  
26-50 Devices \$200  
51-75 Devices \$250  
76-100 Devices \$250  
101-125 Devices \$250  
Over 125 Devices \$450 plus \$7 per device

## **Sprinkler System**

*New- includes a permit fee, plan review, inspection and acceptance test if applicable.*

1-20 Heads \$300  
21-100 Heads \$400  
101-200 Heads \$625  
201-300 Heads \$650  
301-500 Heads \$650  
Over 500 Heads \$750

## **Modification**

*Includes permit fee, plan review, inspection and acceptance test if applicable.*

1-20 Heads \$135  
21-100 \$200  
101-200 \$335  
201-300 \$350  
301-500 \$350  
Over 500 \$400

## **Kitchen Suppression Including Hood System**

*Includes permit fee, inspection, plan review and acceptance test.*

\$200

## **Fire Pump Fee**

\$200

## **Site Plan Review**

\*First Review \$150  
\*2nd review \$50  
\*3rd Review \$50  
\*4th Review and all other \$100

## **Building/Life Safety Plan Review**

0-12,000 Sq ft \$125  
12001-50,000 Sq ft \$175  
50,001-100,000 Sq ft \$225  
100,001-250,000 Sq Ft \$375  
250,000 Sq ft and larger \$500

## **WATERFORD REGIONAL FIRE DEPARTMENT (CONTINUED)**

### **Inspections**

Fire Department Inspections \$100

Tent inspection \$100

Firework Sales Tent / Stand \$100

Firework Display Permitting and Inspection fee \$375

### **Investigations**

*Fire Investigation in a fixed structure:*

A fee of \$750 for the investigation of a fire at a fixed structure.

The above fee is payable to the Fire Department

The above fee is fixed to the above amount unless the property insurance carrier has a cap on the fees. In which case the accepted fee is whichever is less

Failure to pay the above fees will incur penalties listed in the Code of Ordnances

*Fire Investigation of a fire in a marine vessel, vehicle or a non-fixed structure*

A fee of \$500 for the investigation of a fire in a marine vessel, vehicle or non-fixed structure

The above fee is payable to the Fire Department

The above fee is fixed to the above amount unless property insurance carrier has a cap on the fees. In which case the accepted fee is whichever is less.

Failure to pay the above fees will incur penalties listed in the Code of Ordnances

### **Reinspection Fee**

1st Reinspection \$75

2nd Reinspection \$75

### **Address Assignment**

Per Address \$75

### **Prescribed Burn / Controlled Burn**

\$150

### **After Hours Inspections**

\$100 per hour – per inspector

## WATERFORD TOWNSHIP PUBLIC LIBRARY FEES

CATEGORY	FEE	NOTES
<b><i>Service Fees</i></b>		
Photocopier Services	\$.25/page	
<b><i>Circulating Materials</i></b>		
Replacement cost for materials lost or damaged	Purchase price of item lost or damaged	
Referral fee- collection agency	\$12.00	Charge for referring delinquent account to Unique Management Services, INC for collection. Criteria for referral: <ul style="list-style-type: none"> <li>• Balance over \$50</li> <li>• Materials overdue more than 30 days with an assumed lost status</li> </ul>
<b><i>Printing Fees</i></b>		
Public computers & user devices	\$.25/page	First 5 pages – no charge
<b><i>Meeting Room Bookings</i></b>		
<i>Conference Room</i>		
Non-profit organizations	\$10.00/first 2 hours \$5.00/each additional hour	
For-profit organizations	\$20.00/first 2 hours \$10.00/each additional hour	
<i>Community Rooms</i>		Includes use of kitchen facilities
Non-profit organizations	\$45.00/first 2 hours \$15.00/each additional hour	
For-profit organizations	\$65.00/first 2 hours \$15.00/each additional hour	

Note: Library staff have the authority to adjust or forgive the amount assessed for replacement costs for lost materials when negotiating payment plans with patrons whose accounts are not in good standing. Referral fees to Unique Management Services, Inc. (UMS), the Library's collection agency, are not a negotiable element on any patron's outstanding balance.

## **PARKS & RECREATION FACILITY FEES**

<b>Parks &amp; Recreation Facility Fee Schedule</b>			
<b>Rental Facility</b>	<b>Resident Fee</b>	<b>Non-Resident Fee</b>	<b>Rental Period</b>
<b>Building and Pavilion Rental</b>			
Pavilion I - Hess	\$250.00	\$280.00	daily
Pavilion 2 - Hess	\$175.00	\$205.00	daily
Gazebo - Hess	\$150.00	\$180.00	3 hours
Community Building - Hess	\$400.00	\$430.00	6 hours
Birthday Party Package – Standard	\$175.00	\$205.00	3 hours
Birthday Party Package – Upgraded	\$300.00	\$330.00	3 hours
Warming House – Friday – Sunday	\$180.00	\$210.00	6 hours
Warming House - Monday – Thursday	\$95.00	\$125.00	6 hours
Recreation Center – Gym	\$75.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
Recreation Center - Meeting Room	\$40.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
Recreation Center – Fitness Room	\$55.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
Recreation Center - Dining Room	\$600.00	\$630.00	6 hours
Recreation Center – Pavilion	\$55.00	\$85.00	8 hours
DP Nature Center - Meeting Room	\$40.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
DP Nature Center – Pavilion	\$140.00	\$170.00	8 hours
Fish Hatchery Large Pavilion	\$140.00	\$170.00	8 hours
Fish Hatchery Small Pavilion	\$85.00	\$115.00	8 hours
Clinton River Canoe Site – Pavilion	\$55.00	\$85.00	8 hours
Lions Park – Pavilion	\$55.00	\$85.00	8 hours
Optimist Park – Pavilion	\$55.00	\$85.00	8 hours
Rotary Park – Pavilion	\$55.00	\$85.00	8 hours
Shell Park – Pavilion	\$55.00	\$85.00	8 hours
<b>Soccer Field Rental</b>			
Blue Field (110 x 60 yds.)	\$110.00	\$140.00	per game
White Field (100 x 50 yds.)	\$100.00	\$130.00	per game
Green Field (70 x 50 yds.)	\$90.00	\$120.00	per game
Red Field (70 x 50 yds.)	\$90.00	\$120.00	per game
Orange Field (50 x 30 yds.)	\$85.00	\$115.00	per game
Yellow Field (50 x 30 yds.)	\$85.00	\$115.00	per game
<b>(CONTINUED ON NEXT PAGE)</b>			

**Parks & Recreation Facility Fee Schedule  
(CONTINUED)**

<b>Rental Facility</b>	<b>Resident Fee</b>	<b>Non-Resident Fee</b>	<b>Rental Period</b>
<b><u>Softball/Baseball Field Rental</u></b>			
Shell Park (Monday - Friday)	\$140.00 per field	\$240.00 per field	per game
Shell Park (Saturday - Sunday)	\$165.00 per field	\$265.00 per field	per game
Optimist Park (Monday - Friday)	\$140.00 per field	\$240.00 per field	per game
Optimist Park (Saturday - Sunday)	\$165.00 per field	\$265.00 per field	per game
Rotary Park (Monday - Friday)	\$145.00 per field	\$245.00 per field	per game
Rotary Park (Saturday - Sunday)	\$170.00 per field	\$270.00 per field	per game
Herrington Park (Monday - Friday)	\$145.00 per field	\$245.00 per field	per game
Herrington Park (Saturday - Sunday)	\$170.00 per field	\$270.00 per field	per game
Hess-Hathaway Park (Monday - Friday)	\$120.00 per field	\$220.00 per field	per game
Hess-Hathaway Park (Saturday - Sunday)	\$140.00 per field	\$240.00 per field	per game
Recreation Center (Monday - Friday)	\$145.00 per field	\$245.00 per field	per game
Recreation Center (Saturday - Sunday)	\$170.00 per field	\$270.00 per field	per game
Lions Park (Monday - Friday)	\$170.00 per field	\$270.00 per field	per game
Lions Park (Saturday - Sunday)	\$195.00 per field	\$295.00 per field	per game
Practice Field	\$50.00 per field	\$95.00 per field	1.5 hours
Field Light Usage	\$50.00	\$50.00	hourly
Tournament Field Preparation	\$120.00 per field	\$120.00 per field	per game
Tournament Team Fee	\$45.00	\$45.00	per team
<b><u>Cross Country Meet Rentals at Hess-Hathaway Park</u></b>			
Monday – Thursday Rental	\$35.00	\$175.00	per meet
Friday-Sunday Rental	\$175.00	\$205.00	per meet
<b><u>Copies</u></b>			
\$ .50 8 1/2" x 11" black and white copy			
\$ 1.00 8 1/2" x 11" color copy			

# **POLICE DEPARTMENT**

## **Waterford Police Department Fee Schedule**

ITEM	CHARGE	ITEM	CHARGE
ALARM REGISTRATION	\$25.00	WARRANTS	\$10.00
ALARM - FALSE - FIRST AND SECOND	NO CHARGE	GEM/PRECIOUS METALS	\$50.00
ALARM - FALSE - THIRD	\$25.00	NOTARY PURCHASE PERMITS	\$10.00
ALARM - FALSE - FOURTH	\$50.00	HOLD TAGS - ALL OFFENSES	\$100.00
ALARM - FALSE - FIFTH & ABOVE	\$75.00	HOLD TAGS, PRIVATE & ABANDON	\$25.00
BACKGROUND CHECK	\$25.00	IMPOUND LOT - DAY	\$20.00
BICYCLE LICENSE	\$3.00	NOTARIES	\$10.00
BOW AND ARROW PERMIT	\$50.00	SEX OFFENDER REGISTRATION	\$50.00

<b>COPIES – PAPER (NO CHARGE FOR ANY RECORDS UNDER \$1.00)</b>	
8 1/2 x 11 black and white	\$.10 per page
8 1/2 x 11 color	\$1.00 per page
<b>Non-paper media</b>	
CDR 700MB with jewel case	\$5.00
DVDR 4.76GB with jewel case	\$5.00
USB Flash Drive 8GB	\$5.00
USB Flash Drive 16GB	\$5.00

# **DEPARTMENT OF PUBLIC WORKS / WATER AND SEWER**

## **Waterford Township Water-Sewer Quarterly (3-Month) Billing Charges**

*(Customers Outside of the Township Geographic Boundary pay 1.5 times normal Township usage rates)*

### **Water Usage Rates by Meter Size:**

**(Adjusted 1-1-2024)**

1 C.F. (Cubic Foot) = 7.48 U.S. Gallons

<b>Rate Tiers:</b>	<b>Tier 1: (Minimum)</b>	<b>Tier 2: (Over Minimum):</b> <b>Charge per 100 C.F.</b>
<b>Meter Size:</b>	<b>Minimum Charge:</b>	<b>Cubic Feet Allowed-Minimum:</b>
5/8"	\$22.30	1,000
1"	\$33.46	2,000
1 1/2"	\$59.48	2,000
2"	\$92.95	2,000
3"	\$148.71	2,000
4"	\$217.51	2,000
6"	\$329.05	4,000
8"	\$449.87	6,000
		<b>Domestic: Sprinkler:</b>
		\$2.80      \$3.32
		\$2.80      \$3.32
		\$2.80      \$3.32
		\$2.80      \$3.32
		\$2.80      \$3.32
		\$2.80      N/A
		\$2.80      N/A

### **Sewer Usage Rates:**

**(Adjusted 7-1-2024)**

(Sewer Charges based off of Water Meter Reading, or a Flat charge if Customer does not have Public Water):

<b>Rate Tiers:</b>	<b>Tier 1: (Minimum)</b>	<b>Tier 2: (Over Minimum):</b> <b>Charge per 100 C.F.</b>
<b>Meter Size:</b>	<b>Ready to Serve:</b>	<b>Cubic Feet Allowed-Minimum:</b>
All Sizes	\$77.00	N/A
Flat Sewer No Water	\$139.05	-----

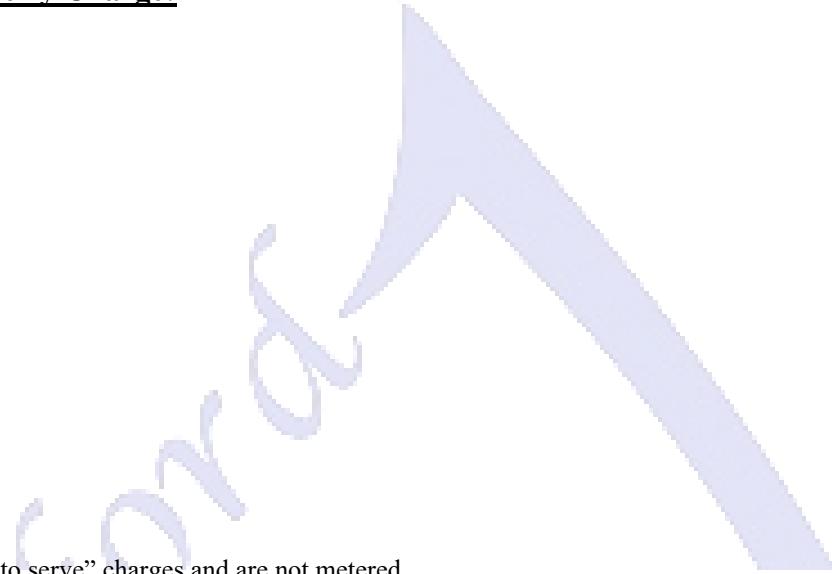
Flat Sewer is \$63.60 higher than water/sewer ready to serve because it is not metered, therefore 2<sup>nd</sup> rate tier does not apply, and a statistical average is uniformly used for this customer class.

**Water Fireline Services**  
(Adjusted 2-28-2011)  
(Applies to Commercial Buildings with Fire Sprinkling Systems)

**Service Size: Flat Quarterly Charge:**

2"	\$60.00
3"	\$85.00
4"	\$110.00
6"	\$185.00
8"	\$215.00
10"	\$245.00
12"	\$275.00

Fireline charges are flat “ready to serve” charges and are not metered.



**Quarterly Commercial Surcharges (Charges per I.W.C – Industrial Waste Control)**

(Adjusted 7-1-2024)

(Applies to Commercial & Industrial Accounts with Sewer)

**Service Size: Flat Quarterly Charge:**

5/8"	\$2.79
1"	\$6.99
1 1/2"	\$15.36
2"	\$22.32
3"	\$40.47
4"	\$55.80
6"	\$83.70
8"	\$139.50

\* The Commercial Surcharges are set by the I.W.C. (Industrial Waste Control) Division of the G.L.W.A. (Great Lakes Water Authority). Waterford simply collects the Commercial Surcharge Fees and passes them on directly to the Great Lakes Water Authority. Waterford is obligated to charge all Commercial & Industrial Customers these flat quarterly fees because Waterford is part of the “Clinton-Oakland” sewer system, and relies on the G.L.W.A. for some of its Waste Water Treatment and disposal. Waterford does not retain or realize any revenue from these charges.

## **Water Meters** (Adjusted 1-1-2023)

<u>Meter Size:</u>	<u>Meter Price:</u>	<u>AMR Unit(s):</u>	<u>Couplings:</u>	<u>Meter Fee (New Service):</u>
5/8"	\$120.00	\$96.00	\$29.00	\$245.00
1"	\$230.00	\$96.00	\$45.00	\$371.00
1 1/2"	\$575.00	\$96.00	\$131.00	\$802.00
2"	\$765.00	\$96.00	\$171.00	\$1,032.00
2" Compound	\$1,750.00	\$192.00	\$171.00	\$2,113.00
3" (Sprinkler Only)	\$1,575.00	\$96.00	\$540.00	\$2,211.00
3" Compound	\$2,700.00	\$192.00	\$540.00	\$3,432.00
4" (Sprinkler Only)	\$1,850.00	\$96.00	\$700.00	\$2,646.00
4" Compound	\$3,450.00	\$192.00	\$700.00	\$4,342.00
6" Compound	\$5,450.00	\$192.00	\$1,200.00	\$6,842.00
8" Compound	Quote	\$192.00	TBD	TBD

AMR = Automatic Meter Read. These units send their meter reads via radio signal to a fixed network collector. Meter prices are tied to metal prices.

Meter Fee for New Service includes the coupling/flanges needed to connect water meter to interior plumbing; new service is classified as new construction as well as adding an additional meter to an existing property ie Sprinkler/Irrigation meters.

## **Meter Testing Fees:** (Adjusted 3-9-2020)

When a customer disputes a meter's accuracy as outlined in Chapter 17 of the Township's Water/Sewer Ordinances, they may elect as part of the dispute resolution process to have the meter tested by a 3<sup>rd</sup> party. If the independent meter test results indicate that the meter is operating normally, the customer is responsible to pay for the meter testing fees. If the meter has a defect, the cost is paid by the DPW, and a new meter is installed. Traditionally, the DPW passed along current testing rates that were established with testing vendors. The current fees are outlined below:

5/8" positive displacement meter bench test at the 3<sup>rd</sup> party facility \$40.00 each

1" positive displacement meter bench test at the 3<sup>rd</sup> party facility \$73.00 each

1 1/2" positive displacement meter bench test at the 3<sup>rd</sup> party facility \$200.00 each

2" positive displacement meter bench test at the 3<sup>rd</sup> party facility \$245.00 each

\*\* All other meters per 3<sup>rd</sup> party pricing/quote. \*\*

## **Hydrant Use Fees** (Adjusted 1-10-2022)

### Hydrant Rental Fee:

\$150.00 for 30 days

### Hydrant Water Usage Fee:

\$3.04 per 100 C.F.

Customer/Contractor needs to contact the DPW for this temporary water service. A Hydrant Meter with proper backflow device is mandatory for these applications and must be set and administered by the DPW.

## **Hydrant Flow Testing Fees** (Adjusted 1-10-2022)

### Hydrant Flow Testing Fee:

\$175.00

Hydrant flow tests are done for contractors designing fire suppression systems and for contractors applying for Michigan Department of Energy, Great Lakes and Environment (EGLE) water system extension permits.

## **Turn Water On/Off Fees** (Adjusted 2-28-2011)

### Water Turn On Fee:

\$30.00

### Water Turn Off Fee:

\$30.00

Flat fee charged when Customer requests the water to be turned on or off at the curb box located at the property line by the public water main. Fee includes DPW field time to locate, expose and complete the service, as well as administrative time. This water shut down method is suggested whenever customers are going to be away from their home/business for an extended period of time.

## **Cut and Cap Abandoned Service Line Fees** (Adjusted 3-9-2020)

### Cut and Cap Fee:

\$70.00

Fee charged when homes and businesses demolish their facilities and terminate sewer services with the DPW.

## **Automatic Meter Read (AMR) 'Opt Out' Fee** (Adjusted 3-9-2020)

\$10.30 - Quarterly

Fee to be assessed when customer has been offered and has declined to receive an Automatic Meter Reading (AMR) Unit to be installed at their home or business. The fee is to cover the additional cost of manually obtaining the read, vehicle gas/wear and tear and manual administrative time spent processing such meter reads.

## **TREASURER'S OFFICE**

Copies	\$ .50
Tax Bills/Duplicates	\$1.00
Estimate Letter	\$1.00
NSF charge	\$30.00
Discharge of Liens	\$5.00

All Fee Schedules revised June 2024 for July 1, 2024 effective date, and presented to the Waterford Township Board of Trustees for adoption at the regularly scheduled Board of Trustees meeting June 24, 2024.