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**BOARD MEMBERS PRESENT:**

Gary Wall, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Anthony Bartolotta, Trustee  
Marie E. Hauswirth, Trustee  
Mark Monohon, Trustee  
Janet Matsura, Trustee

**OTHERS PRESENT:**

Vaughn Wagner  
Ruth Wagner  
Robin McGregor  
Mary Craite  
Robert Matsura  
Sam Harris

Grant Smith  
Michael Stein  
Crystal McCready  
Steve McCready  
Steve Meyer  
Lila Ball

Terry Ball  
Jen Thom  
Gregg Marinelli  
Alison Swanson  
Joellen Shortley

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence and led the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

**1. APPROVE AGENDA**

**1.1 January 22, 2024**

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to approve the January 22, 2024, agenda. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**2. ANNOUNCEMENTS**

- 2.1 2024 dog licenses are available at the Treasurer's Office. To obtain a license, proof of a current rabies vaccination certificate is needed. The Township sells only the 1-year license. 3-year licenses are available at Oakland County Animal Control. Please call Animal Control at (248) 858-1090 for more information. The license fees are \$15.00 if the dog is spayed or neutered and \$25.00 if the dog is not spayed or neutered. If the pet owner is a senior citizen (65 years or older) the license fees are \$14.00 if the dog is spayed or neutered and \$23.00 if the dog is not spayed or neutered.
- 2.2 Winter 2023 property taxes are payable without penalty through February 14, 2024. Tax bills were mailed on December 1st. For more information or to pay your taxes online, please visit [www.waterfordmi.gov/taxes](http://www.waterfordmi.gov/taxes).

- 2.3 Waterford Township offers recycling to Waterford residents on the 2nd Saturday of each month from 9 a.m. to 1 p.m. A truck is located in front of Township Hall for the collection of corrugated cardboard, magazines, and paper board. Waterford Residents only. No commercial haulers are allowed.
- 2.4 The Waterford Township Neighborhood Preservation Corps is seeking volunteers for the 2024 season beginning April 1st to help identify and report basic nuisance violations and blight conditions in the Township. For more information or to volunteer, please visit the NPC website at [www.waterfordmi.gov/npc](http://www.waterfordmi.gov/npc) or contact the Supervisor's office at 248-674-6201.
- 2.5 This is your last chance to get your tickets for the annual dinner with the Waterford Area Chamber of Commerce this Thursday. Join the Chamber on January 25th, 2024, for a fun evening recognizing the business community's accomplishments at the 25th annual meeting and awards dinner. Enjoy dinner, the awards ceremony, and a game-show-themed activity. Tickets are \$50 and are available for advance purchase from the chamber website at [www.waterfordchamber.org](http://www.waterfordchamber.org) or by calling 248-666-8600.
- 2.6 Save the date for Waterford's annual State of the Township Breakfast on Wednesday, February 21, 2024, at 7:30 a.m. at Overtime. Tickets will be available for purchase from the Waterford Area Chamber of Commerce website, [www.waterfordchamber.org](http://www.waterfordchamber.org), soon, so stay tuned.

### 3. Consent Agenda

*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

- 3.1 January 08, 2024, Meeting Minutes
- 3.2 January 22, 2024, Bill Payment
- 3.3 Receive The DPW's December 2023 Report
- 3.4 Receive The 51st District Courts 2023 4th Quarter Report
- 3.5 Drayton Plains Nature Center Advisory Committee - Appointment of Trustee Bartolotta
- The current Board of Trustees liaison to the Drayton Plains Nature Center Advisory Committee is Marie Hauswirth. Marie also serves on the Planning Commission. The new meeting times for the Planning Commission conflict with the Drayton Plains Nature Center Advisory Committee meetings, so we need to replace Marie on this committee.
- I respectfully request the Township Board's approval for the appointment of Waterford Township Trustee Tony Bartolotta to the Drayton Plains Nature Center Advisory Committee. Tony will serve as the Township Board Liaison for a term concurrent with his Board of Trustees term to expire November 20, 2024.
- Tony is familiar with the goals and activities of the Nature Center Advisory Committee, and he has agreed to serve as the liaison for the Board of Trustees.
- 3.6 Banner Permit - Waterford Chamber of Commerce
- 3.7 Zoning Board of Appeals - Appointment of Sue Camilleri
- Recently, ZBA member Todd Bonnavier notified me that due to a change in his availability, he would no longer be able to serve on the ZBA as a full-time member. Todd served on the ZBA since 2017 and we thank him for his time and valuable contributions.

I respectfully request the Township Board's approval for the appointment of Waterford Township resident and former Township Clerk Sue Camilleri to the Zoning Board of Appeals through March 31, 2023 to complete Mr. Bonnavier's term. The statute requires that we appoint only through the end of the current term, so we'll bring this back to the board next month for an additional full term beyond this. Sue currently serves as an alternate member of the ZBA and brings years of experience as a Board member, small business owner, and employee in the Building Department.

Consent Agenda Continued.

The Zoning Board of Appeals is responsible for:

- Hearing requests for variances from the non-use requirements of the Zoning Ordinance and granting such variances where practical difficulties exist.
- Conducting appeals of administrative actions made in carrying out or enforcing any Ordinance provisions.
- Hearing and deciding requests for interpretation of the Ordinance.
- Hearing and deciding appeals from the decision of the Planning Commission regarding special approval uses.

Thank you for your consideration.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approve consent agenda items 3.1 through 3.7. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

#### **4. Board Liaison Reports (Verbal)**

Clerk Markee

If you submitted an absentee ballot request or ballot selection form your ballot mailed on Friday. If you need an absentee ballot, please contact the Clerk's Office. Ballot Application Forms- Please read it. Make sure to mark all the boxes that pertain to you. If you do not select a box for either a Republican ballot or a Democratic Ballot, you will not receive a ballot. Waterford does not have a ballot without Presidential Primary. If you select this box, you will not receive a ballot because no ballot is available for Waterford Residents without a Presidential Primary.

Please call the Clerk's office if you do not receive your ballot by February 9<sup>th</sup>.

Trustee Hauswirth

Greenways Advisory Committee met on January 18th. The Riverwalk Clean-up day will be held on May 4, 2024 from 9:00 a.m. to 12:00 p.m. We need help so please consider gathering groups, family members, organizations and friends to help clear the path for continued walk ability. We will also be updating our website to provide ongoing information regarding updates, events and progress with the ARPA funding plans.

Trustee Monohon

Waterford Youth Assistance is looking for an Administrative Assistant. It is part time work, and it is posted on Indeed. They discussed future plans; they received a couple generous donations. They discussed where they will be located and what services they will provide.

**5. Open Business****5.1 Possible Adoption of Introduction of Zoning Ordinance 2024-Z-001; Text Amendment - Exterior Appliances**

The following memo was received by Mr. Jeffrey Polkowski, Development Services Director.

This proposed Zoning Ordinance Text Amendment clarifies screening and distance requirements for Exterior appliances.

Section 1-007 of the Zoning Ordinance defines Exterior Appliances as:

**Exterior Appliance.** A mechanical/electronic device located on the exterior of a building that is instrumental in providing utility service to the building to which it is connected (i.e. air conditioning units, generators, irrigation pumps, gas meters, and electrical boxes).

Currently Exterior Appliances are allowed anywhere on a property provided that they meet the manufacturer's requirements, comply with the Michigan State Building Code, and required yard setbacks. The ordinance is deaf to placement requirements of Exterior Appliances with respect to the subject building. This has caused many neighborhood disputes regarding unsightly Exterior Appliances being built too close to a neighboring property.

The proposed ordinance has been drafted in response to many requests from property owners, developers, and Township Staff to clarify where Exterior Appliances may be placed in a matter that is harmonious with the surrounding environment and mitigates any future residential disputes that may arise.

Additionally, as the ordinance is currently written, there are requirements for Exterior Appliances to be screened. However, this requirement has not historically been enforced. The screening requirements for Exterior Appliances was originally written in the Interim Site Planning and

Landscape Design Standards Manual was adopted in 2010 and was then carried into the Zoning Ordinance in 2022 when the Interim Site Planning and Landscape Design Standards Manual was dissolved. This proposed ordinance amendment also seeks to clarify the screening requirements so that they may now be enforced and will ensure placement in locations with less impact on neighboring properties.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Zoning Ordinance amendment at the regularly scheduled meeting on December 12, 2023 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the December 12, 2023 regular meeting for this Zoning Ordinance amendment, should the Board want to consider adopting the requested Zoning Ordinance amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 22, 2023 meeting. However, if the Board does not want to adopt the requested Zoning Ordinance amendment, the appropriate motion would be to not introduce the Ordinance and deny the amendment.

Should you have any questions prior to Monday's meeting please do not hesitate to reach out to me.

Possible Adoption of Zoning Ordinance 2024-Z-001; Text Amendment - Exterior Appliances Continued.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2024-Z-001

**TEXT AMENDMENT TO ZONING ORDINANCE**

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") to clarify the Building Structure Standards for Exterior Appliances.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Section 2-305 of the Waterford Township Zoning Ordinance that lists Building Structure Standards for Exterior Appliances, is amended to clarify the requirements for Single-Family Residential Zoning districts and for all other Zoning Districts, to read as follows:

**2-305 EXTERIOR APPLIANCES:**

Exterior appliances are allowed, provided that they shall be located in accordance with the manufacturer's requirements for clearance.

A. For exterior appliances placed on the ground, the following shall apply:

1) For Single-Family Residential Zoning Districts:

- i. Exterior appliances may be located in a rear yard or lakefront yard when placed immediately adjacent to the principle building or any attached structure thereof.
- ii. Exterior appliances may be located in a front yard, side yard and lake rear yard when placed immediately adjacent to the principle building or any attached structure thereof, with the following conditions:
  1. Such units shall maintain a minimum front yard setback or lake rear yard setback of thirty-five (35) feet.
  2. Such units shall maintain a minimum side yard setback of five (5) feet.
  3. Such units shall be screened from view from adjacent dwelling units and streets, through the use of evergreen plant material or screen wall, at least the height of the unit. Other screening options may be utilized after review and approval from the Zoning Official.

2) For all other Zoning Districts, such units shall conform to the minimum setback requirements of the zoning district in which it is located. Units shall be screened through the use of evergreen plant material or screen wall, at least the height of the unit. Other screening options may be utilized after review and approval from the Zoning Official.

B. Exterior appliances placed upon the roof of a building shall be screened from the view of those traveling along adjacent streets and from the view of zoning lots in adjacent residential zoning districts.

Possible Adoption of Zoning Ordinance 2024-Z-001; Text Amendment - Exterior Appliances Continued.**Section 2 of Ordinance**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the Waterford Township Code of Ordinances shall remain in full force and effect, amended only as specified above.

**Section 3 of Ordinance**

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

**Section 4 of Ordinance**

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

**Section 5 of Ordinance**

The effective date of this Ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 22, 2024.

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Date

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Kimberly Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to adopt Zoning Ordinance 2024-Z-001; Text Amendment - Exterior Appliances. A Roll Call Vote Was Taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**5.2 Possible Adoption of Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay**

The following memo was received by Mr. Jeffrey Polkowski, Development Services Director.

This proposed Zoning Ordinance Text Amendment adds Nursery Establishments as a Permitted use after receiving Special Approval from the Planning Commission and a determination of compliance with the wellhead protection ordinance from the Public Works Official in the C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; and C-UL, Union Lake Business District. This ordinance amendment also subsequently applies to the OV-SP, Summit Place Overlay as these underlying districts are within the overlay.

This would allow for Nursery Establishments to be permitted within the primary commercial districts of the Township and allow the Planning Commission as the review and approval authority for such Nursery Establishments in accordance with Section 4-006 of the Zoning Ordinance. This ensures that the public be notified, effective site development practices are established, and allows for the Planning Commission to work with an applicant should any site plan move forward for a Nursery Establishment in these commercial districts. Placing this use as a Special Approval ensures that the quality of life in adjacent residential areas are not adversely affected as well as the business practices of adjacent commercial operations.

Section 1-007 of the Zoning Ordinance defines Nursery Establishments as:

**Nursery Establishment.** A commercial bulk vegetation and soil resource establishment that provides for the growing and wholesale and/or retail sale of live trees, shrubs, sod, flowers, and plants on the same zoning lot, and including as incidental sales, the sale of products used for gardening or landscaping.

Currently, Nursery Establishments are only allowed within some residential districts in the Township. Given the inherent retail nature of these facilities, Planning Staff has made the decision to recommend this ordinance amendment due to the retail-oriented nature of these uses.

That being said, while outdoor storage of plants and plant material is often a component of a Nursery Establishment, Township Staff is only recommending outdoor storage as an accessory to this land use in the C-3, General Business District and the C-4, Extensive Business District due to the intensive nature that outdoor storage may impose on neighboring properties and conflicting land uses.

Additionally, requiring a determination of compliance with the wellhead protection ordinance from the Public Works Official and additional approval authority for such Nursery Establishments in accordance with Chapter 8 Section Article V of the Code of Ordinances. This additional measure is to safeguard the health, safety, and welfare of persons served by the Township's Public Water Supply System to protect designated groundwater supplies from contamination resulting from the improper storage, handling, use, production, or discharge of Regulated Substances within areas surrounding existing and proposed municipal drinking water wells and wellfields.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Zoning Ordinance amendment at the regularly scheduled meeting on December 12, 2023 and resolved unanimously, to forward a favorable recommendation to the Township Board.

Possible Adoption of Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay Continued.

### **Motions**

Based upon the Planning Commission's favorable recommendation at the December 12, 2023 regular meeting for this Zoning Ordinance amendment, should the Board want to consider adopting the requested Zoning Ordinance amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 22, 2023 meeting. However, if the Board does not want to adopt the requested Zoning Ordinance amendment, the appropriate motion would be to not introduce the Ordinance and deny the amendment.

Should you have any questions prior to Monday's meeting please do not hesitate to reach out to me.

**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD**

**ORDINANCE NO. 2024-Z-002**

**TEXT AMENDMENT TO ZONING ORDINANCE**

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") Business Zoning Districts C-1, C-2, C-3, C-4, C-UB, C-UL to add nursery establishments as permitted uses either after special approval or after wellhead compliance.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Section 3-703.4 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval in the C-1 Neighborhood Business Zoning District, is amended to add a new section F for nursery establishment to read as follows:

**3-703.4. Permitted Uses after Special Approval.** The following uses shall be permitted as special approval uses in the C-1 district, subject to the review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:

A-E (unchanged)

F. The following uses shall be considered for special approval, provided that the proposed use and site plan receives a Determination of Compliance with Wellhead Protection from the Public Works Official as defined and regulated by the Waterford Code of Ordinances prior to consideration by the Planning Commission under this Section.

(1) Nursery Establishments (See Commercial Bulk Vegetation and Soil Resource Establishments in Section 1-007).

**Section 2 of Ordinance**

Section 3-704.5 of the Waterford Township Zoning Ordinance that lists permitted uses as special approval uses in the C-2, Small Business District, is amended to revise subsection F to add a new subsection F(2) to read as follows:



Possible Adoption of Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay Continued.

3-704.5. Permitted Uses after Special Approval. The following uses shall be permitted as special approval uses in the C-2 district subject to the review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:

A-E (unchanged)

F. The following uses shall be considered for special approval, provided that the proposed use and site plan receives a Determination of Compliance with Wellhead Protection from the Public Works Official as defined and regulated by the Waterford Code of Ordinances prior to consideration by the Planning Commission under this Section.

(1) Minor vehicle service facilities (See **Vehicle Repair Facilities** in *Error! Reference source not found.*).

(1) Nursery Establishments (See **Commercial Bulk Vegetation and Soil Resource Establishments** in *Error! Reference source not found.*).

### **Section 3 of Ordinance**

Section 3-705.5 of the Waterford Township Zoning Ordinance that lists permitted uses as special approval uses in the C-3 General Business District, is amended to in subsection S to add a new subsection S(5) to read as follows:

**3-705.5. Permitted Uses After Special Approval.** The following uses shall be permitted as special approval uses in the C-3 district subject to the review and approval of the use in accordance with *Error! Reference source not found.* and any conditions hereinafter imposed for each such use:

A-R (unchanged)

S. The following uses shall be considered for special approval, provided that the proposed use and site plan receives a Determination of Compliance with Wellhead Protection from the Public Works Official as defined and regulated by the Waterford Code of Ordinances prior to consideration by the Planning Commission under this Section.

(1) On zoning lots with a net lot area exceeding one (1) acre, light equipment rental establishments (See Rental Establishments in Section 1-007) **and new vehicle dealer, used vehicle dealer, and vehicle broker dealer establishments (See Vehicle Dealer Establishments in Section 1-007) with outdoor display or storage.**

(2) **Commercial fueling establishments (See Commercial Fueling Establishments in Section 1-007).**

(3) **Propane fueling establishments (See Uses in Section 1-007) for permitted uses identified in Sections 3-705.3.A and 3-705.3.B.**

(4) **Minor vehicle service facilities, general vehicle service facilities, and major vehicle service facilities (See Commercial Bulk Vegetation And Soil Resource Establishments in Section 1-007).**

(5) Nursery Establishments (See Commercial Bulk Vegetation and Soil Resource Establishments in Section 1-007).

(6) T. Unchanged

Possible Adoption of Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay Continued.

#### **Section 4 of Ordinance**

Section 3-706.5 of the Waterford Township Zoning Ordinance that lists permitted uses as special approval uses in the C-4 Extensive Business District, is amended to revise subsection K to add a new subsection K(8) to read as follows:

3-706.5. Permitted Principal Uses after Special Approval. The following uses shall be permitted as special approval uses in the C-4 district subject to the review and approval of the use in accordance with Section 4-006 and any conditions hereinafter imposed for each such use:

A-J (unchanged)

K. The following uses shall be considered for special approval, provided that the proposed use and site plan receives a Determination of Compliance with Wellhead Protection from the Public Works Official as defined and regulated by the Waterford Code of Ordinances prior to consideration by the Planning Commission under this Section:

(1) **Commercial fueling establishment s (See Commercial Fueling Establishments in Section 1-007).**

(2) **Propane fueling establishments (See Uses in Section 1-007) for permitted uses identified in Sections 3-706.3.A, 3-706.3., 3-706.3.B, and 3-706.3.V.**

(3) Major vehicel repair facilities (See Vehicle Repair Facilities in Section 1-007).

(4) Fueling facilities as an ancillary use (See Use in Section 1-007) for permitted **uses identified in Sections 3-706.3.Q, 3-706.3.T, and 3-706.3.V.**

(5) Major vehicle repair facilities and outdoor storage of materials and equipment as accessory uses to a public tulty building, providing that all outdoor storage areas are located in a rear yard, which may inlcude yard area that may also be a side yard or a corner lot. The Planning Commission may stipulate a reasonable increase of setback requirements to that of a higher intesity use zoning district **under Division 3-8** as well as additional screening and barriers.

(6) Light equipment rental establishments (See Rental Establishments in Section 1-007), with outdoor display and storage.

(7) **New vehicle dealer, used vehicle dealer, and vehicle broker dealer establishments (See Vehicle Dealer Establishments in Section 1-007) with outdoor display or storage.**

(8) Nursery Establishments (See Commercial Bulk Vegetation and Soil Resource Establishments in Section 1-007).

L-N ( unchanged)

#### **Section 5 of Ordinance**

Section 3-707.5 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval in the C-UB Business District, is amended to add a new section F for nursery establishments to read as follows:

#### **3-707.5. Permitted Principal Uses after Special Approval.**

The following uses shall be permitted as special approval uses in accordance with Section 4-006 and any conditions hereinafter imposes for each such use:

Possible Adoption of Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay Continued.

A- E (unchanged)

F. The following uses shall be considered for special approval, provided that the proposed use and site plan receives a determination of Wellhead Compliance from the Public Works Official as defined and regulated by the Waterford Code of Ordinances prior to consideration by the Planning Commission under this Section.

- (1) Nursery Establishments ( See Commercial Bulk Vegetation and Soil Resource Establishments in Section 1-007).

#### **Section 6 of Ordinance**

Section 3-708.5 of the Waterford Township Zoning Ordinance that lists permitted uses after special approval in the C-UL Union Lake Business District, is amended to add a new Section I for nursery establishments, to read as follows:

#### **3-708.5. Permitted Uses after Special Approval.**

The following uses shall be permitted as special approval uses in accordance with Section 4-006 and any conditions hereinafter imposes for each such use:

A- H (unchanged)

I. The following uses shall be considered for special approval, provided that the proposed use and site plan receives a determination of Wellhead Compliance from the Public Works Official as defined and regulated by the Waterford Code of Ordinances prior to consideration by the Planning Commission under this Section.

- (1) Nursery Establishments (See Commercial Bulk Vegetation and Soil Resource Establishments in Section 1-007).

#### **Section 7 of Ordinance**

All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect, and the Waterford Township Code of Ordinances shall remain in full force and effect, amended only as specified above.

#### **Section 8 of Ordinance**

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, such section, clause or provision declared to be unconstitutional, void or illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

#### **Section 9 of Ordinance**

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law in force when they were commenced.

Possible Adoption of Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay Continued.

**Section 10 of Ordinance**

The effective date of this Ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 22, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to adopt Zoning Ordinance 2024-Z-002; Text Amendment - Nursery Establishments, C-1, Neighborhood Business District; C-2, Small Business District; C-3, General Business District; C-4, Extensive Business District; C-UL, Union Lake Business District; C-UB, Commercial Urban Business District; and OV-SP, Summit Place Overlay. A Roll Call Vote Was Taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**5.3 Possible Adoption of Zoning Ordinance 2024-Z-003; 4565 And 4575 Dixie Hwy, SW Side of Dixie Hwy, NW of Frembes Rd**

The following memo was received by Mr. Jeffrey Polkowski, Development Services Director.

The applicant is proposing to rezone two parcels along Dixie Hwy from HT-2, High Tech Industrial and Office to C-4, Extensive Business. The northwestern 2.2 acres parcel is currently vacant and unimproved. The southeastern 2.9 acres parcel has an existing landscaping maintenance establishment operating on it. Both parcels individually meet all of the Zoning Ordinance's requirements for C-4 properties Landscaping Maintenance Establishments are a permitted use in C-4 districts.

The applicant's proposed rezoning is harmonious with the surrounding area and supported by the current and future (drafted) Master Plan. Further, the current zoning of the property does not meet the goals of the current Master Plan, and is especially in conflict with the drafted, future Master Plan's goals for the area as the future downtown of Waterford Township. The drafted Master Plan is expected to be adopted in the coming months and highlights this area as being an ideal location for Drayton Plains. During the public outreach portion of the Master Plan process, the public, along with Waterford's elected and appointed officials, all expressed a desire to see a

Possible Adoption of Zoning Ordinance 2024-Z-003; 4565 And 4575 Dixie Hwy, SW Side of Dixie Hwy, NW of Frembes Rd

downtown area established. The proposed rezoning would see over five acres of land rezoned to a zoning district that is congruous with helping see the goals of the Township become realized.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on December 12, 2023 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the December 12, 2023 regular meeting for this rezoning, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 22, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to Monday's meeting please do not hesitate to reach out to me.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2024-Z-003

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The parcels of property that are assigned tax parcel numbers 13-10-176-058 & 13-10-176-093, legally described below, with current address of 4565 & 4575 Dixie Hwy, are rezoned from **HT-2, High Tech Industrial & Office to C-4, Extensive Business** with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 22, 2024.

Possible Adoption of Zoning Ordinance 2024-Z-003; 4565 And 4575 Dixie Hwy, SW Side of Dixie Hwy, NW of Frembes Rd Continued.

## CHARTER TOWNSHIP OF WATERFORD

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Date

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Kimberly Markee, Township Clerk**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2024-Z-003**

(13-10-176-058)

**T3N, R9E, SEC 10 FAIRPLAINS SUB LOTS 22, 23 & 24 EXC THAT PART IN RD**

(13-10-176-093)

**T3N, R9E, SEC 10 FAIRPLAINS SUB LOTS 18 TO 21 INCL EXC THAT PART TAKEN FOR  
DIXIE HWY 4/17/84 FR 079**

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to adopt Zoning Ordinance 2024-Z-003; 4565 and 4575 Dixie Hwy, SW side of Dixie Hwy, NW of Frembes Rd rezoned from HT-2, High Tech Industrial & Office to C-4, Extensive Business. A Roll Call Vote Was Taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**5.4 Possible Adoption of Zoning Ordinance 2024-Z-004; 327 N Telegraph Rd, Rezoning From C-4, Extensive Business with an OV-SP, Summit Place Overlay To M-2, General Industrial**

The following memo was received by Mr. Jeffrey Polkowski, Development Services Director.

The applicant is proposing to rezone a 55.7 acres portion of a 70 acres parcel from C-4, Extensive Business with an OV-SP, Summit Place Overlay to M-2, General Industrial. The applicant intends to re-market the internal sections of the former Summit Place Mall site for future businesses after obtaining this rezoning.

A 250 ft wide strip of the parcel along the property's N Telegraph Rd and Elizabeth Lake Rd frontages is excluded from the proposed rezoning which would allow for out-lots to be developed along both roads for the more commercial and service uses allowed in the OV-SP district.

The current 2023 Master Plan's designation for the property is Planned Destination. The proposed rezoning is supported by the upcoming drafted 2043 Master Plan's Future Land Use Map. Said Future Land Use Map designates the property as industrial which is congruous with the proposed rezoning.

Possible Adoption of Zoning Ordinance 2024-Z-004; 327 N Telegraph Rd, Rezoning From C-4, Extensive Business with an OV-SP, Summit Place Overlay To M-2, General Industrial Continued.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on December 12, 2023 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the December 12, 2023 regular meeting for this rezoning, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 22, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to Monday's meeting please do not hesitate to reach out to me.

**COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2024-Z-004**

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that is assigned tax parcel number 13-25-200-038, legally described below, with current address of 327 N Telegraph Rd, is rezoned from **C-4, Extensive Business with an OV-SP, Summit Place Overlay to M-2, General Industrial** with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 22, 2024.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Possible Adoption of Zoning Ordinance 2024-Z-004; 327 N Telegraph Rd, Rezoning From C-4, Extensive Business with an OV-SP, Summit Place Overlay To M-2, General Industrial Continued.

Moved by Markee,  
Seconded by Bartolotta, RESOLVED, to adopt Zoning Ordinance 2024-Z-004; 327 N Telegraph Rd, Rezoning from C-4, Extensive Business with an OV-SP, Summit Place Overlay to M-2, General Industrial. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

## **6. New Business**

### **6.1 Resolution to Approve the Parks and Recreation Five (5) Year Master Plan**

The following memo was received by Ms. Alison Swanson.

Attached for your review and consideration, please find a proposed Resolution for Adoption of the 2024-2028 Charter Township of Waterford Parks and Recreation Master Plan.

In the summer of 2023, we began the process of updating the 5-Year Master Plan to serve as a guideline to improve recreation facilities and develop new recreational opportunities. The Plan was developed in accordance with the *Guidelines for the Development of Community Parks and Recreation Plans* published by the Michigan Department of Natural Resources (MDNR) and describes the physical features, existing recreation facilities, goals, objectives, and desired actions to be taken to improve and maintain recreation facilities during this 5-year period. This is a strategic document that articulates specific goals to various agencies and organizations that fund recreational and park improvement projects. Specifically, this plan is necessary in order to pursue MDNR administered grants.

At a January 9, 2024, Public Hearing for review of the Plan, the Waterford Township Parks and Recreation Board recommended the Plan for approval and adoption by the Waterford Board of Trustees.

At this time, I am respectfully asking that the Waterford Township Board of Trustees adopt the 2024-2028 Charter Township of Waterford Parks and Recreation Master Plan that will subsequently be filed with the Michigan Department of Natural Resources.

Thank you for your time and attention to this matter. Please feel free to contact me if you have any questions 248-618-7549.

Trustee Hauswirth read the following resolution.



Resolution to Approve the Parks and Recreation Five (5) Year Master Plan Continued.**2024-2028 PARKS AND RECREATION MASTER PLAN RESOLUTION  
For the Charter Township of Waterford**

**WHEREAS**, the Charter Township of Waterford began the process of developing a parks and recreation master plan in accordance with the most recent guidelines developed by the Michigan Department of Natural Resources and made available to local communities, and

**WHEREAS**, residents of the Charter Township of Waterford were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan via a public input survey, and

**WHEREAS**, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

**WHEREAS**, a public hearing with the Parks and Recreation Board was held on January 9, 2024 at the Township Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the 2024-2028 Charter Township of Waterford Parks and Recreation Master Plan, and

**WHEREAS**, after the public hearing the Parks and Recreation Board recommended approval and adoption of the 2024 – 2028 Parks and Recreation Master Plan to the Charter Township of Waterford Board of Trustees,

**WHEREAS**, the Charter Township of Waterford has developed the plan as a guide to improve recreation opportunities within the Township, and

**WHEREAS**, having reviewed the plan, the Charter Township of Waterford Board of Trustees has determined that the plan will address the recreation needs of the community.

**NOW, THEREFORE BE IT RESOLVED** the Charter Township of Waterford Board of Trustees hereby adopts the 2024-2028 Charter Township of Waterford Parks and Recreation Master Plan.

A vote on the foregoing resolution was taken and was as follows:

Yeas:

Nays:

Absent:

Resolution Declared Adopted.

Ms. Swanson addressed the Board of Trustees

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to adopt the Resolution to Approve the Parks and Recreation Five (5) Year Master Plan for years 2024-2028. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.2 **2024 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program Inter Local Agreement and Resolution**

The following memo was received by Ms. Stacy St. James, Environmental & Housing Rehab Coordinator.

In 2003, Waterford Township joined several northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NO HAZ). Through this cooperative effort, NO HAZ was able to provide residents of the participating communities a safe, reliable, environmentally responsible way to dispose of their household hazardous waste (HHW). We consistently receive calls and emails from residents wanting to know where to dispose of their HHW. There are no convenient, local locations which provide the same level of service that can be found at a NO HAZ organized collection event. Partnering with our neighboring communities to hold various HHW collection events throughout northern Oakland County is a great service to offer our residents. In addition, the goals of this program strongly correlate with other ongoing efforts we have in the Township, which include the Wellhead Protection program.

For 2024, our estimated obligation is \$53,908.81. As in previous years, it is being proposed to have the program costs funded through the following accounts:

59044-84500 - DPW Professional Services (\$26,954.40)  
17470-96410 - Environmental Projects (\$26,954.41)

Attached you will find the 2024 Interlocal Agreement and associated Resolution.

**THE NORTH OAKLAND  
HOUSEHOLD HAZARDOUS WASTE CONSORTIUM**

*WHEREAS*, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

*WHEREAS*, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

*WHEREAS*, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

*WHEREAS*, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

*WHEREAS*, Oakland County, through its Planning and Local Business Development Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

*WHEREAS*, the NoHaz Consortium has developed a household hazardous waste collection program, and

*WHEREAS*, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

*WHEREAS*, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program.

2024 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program Inter Local Agreement and Resolution Continued.

*Now Therefore be it Resolved:* That our community, Charter Township of Waterford, hereby approves the attached NoHaz Interlocal Agreement and authorizes its signature, and

*Be it Further Resolved:* That we will charge residents \$15 to participate in NoHaz events in 2024, and

*Be it Further Resolved:* That we hereby appoint Stacy St. James as our official representative to the NoHaz Advisory Board, to work with the Oakland County Planning and Local Business Development Division as needed to plan the NoHaz program for 2024.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Waterford Township Board, at a regular meeting held on January 22<sup>nd</sup>, 2024.

---

Kim Markee, Clerk  
The Charter Township of Waterford

Treasurer Thomas read the Resolution.

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve the 2024 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program Inter Local Agreement and adopt the Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.3 Approval of Co-Responder Inter-Local Agreement Between Oakland County Health Network (OCHN) And Waterford Township**

The following memo was received by Police Chief Underwood.

As you are aware, the below proposal was put before the Board during both preliminary and final 2024 budget discussions. The board saw fit to approve funding for a contracted mental health clinician through the Oakland County Health Network (OCHN). That person will work alongside Waterford Police Officers, providing support and follow-up in cases where individuals are experiencing mental health issues or are in crisis.

We have finalized terms of the inter-local agreement with OCHN (attached) and it has been reviewed by Township Attorney Joellen Shortley.

We respectfully request this honorable body approve the agreement as written and authorize Township Supervisor Gary Wall and Police Chief Scott Underwood to sign the agreement.

As always, if you have any questions or need further information, do not hesitate to contact me.

Approval of Co-Responder Inter-Local Agreement Between Oakland County Health Network (OCHN) And Waterford Township Continued.

**PROPOSAL - Co-Response (CORE) Mental Health Clinician:**

It is estimated that one in five people in the United States are living with a mental illness. A significant number of all police calls for service in the United States involve a person living with a serious mental illness, including substance use disorder. These calls involve a person in a mental health crisis in need of immediate professional help aimed at preventing harm or injury to that individual or others. Often, these calls are unpredictable for responding officers and for those in need of help. The response to social service calls of this nature is far from “routine”, with elevated emotions and other dynamic circumstances at play.

There has been a push across the country to improve mental health awareness training for police officers so they are better equipped to handle the increased number of mental health related calls and better able to direct those in need to appropriate mental health resources. The Police Department is proud to report we have provided some mental health training during each of our annual training blocks as well as on our digital training platform. We have also established relationships with mental health resources in the community. This type of training along with building these relationships is important because overwhelmingly police officers are the sole first responders sent to assist those in mental health crisis in our community. However, there is a lack of follow-up with people and families, which leads to repetitive calls involving the same person(s).

Recently, three local law enforcement agencies including Auburn Hills PD, Birmingham PD, and Bloomfield Township PD, partnered with the Oakland Community Health Network (OCHN, formerly the Oakland County Community Mental Health Authority), to discuss ideas and come up with solutions to address this issue. They researched frequency of mental health related calls, how they are handled, utilization of resources, and how other police departments in Michigan and across country are addressing the need for improvement. Following their research and discussions, the group made these recommendations:

1. *Establish a partnership through an inter-local agreement with OCHN.*
2. *Hire a full-time mental health clinician to work within police departments.*
  - a. *Clinician will be contracted directly from OCHN and funded by the police departments.*
3. *Provide the clinician a vehicle, workspace, and communication devices.*
4. *Train staff at each Police Department in Mental Health First Aid and Crisis Intervention.*
5. *Establish a community based mental health team of law enforcement and mental health professionals to meet monthly, to work toward improving service delivery to those in the community and educate staff on available resources.*
6. *Improve mental health call for service tracking and annual evaluation of the program.*

The proposal was for the mental health clinician to work in these communities by co-responding with police to calls for service, proactively following up with people/families, establishing improved communication lines with the hospitals, courts, and jail, and providing proactive education to community members. It is important to note that this partnership is one of a kind in the state, in that these communities are partnering together with community mental health to enhance service delivery, improve training, and establish a mental health community network team. The initial cost of starting this program was estimated at \$133,000, with an annual recurring cost of \$103,000, to become part of the agencies annual budget.

The Co-Response (CORE) Crisis Outreach Program was in fact adopted and funded by all three agencies in the second half of 2022 as a partnership between law enforcement and mental health professionals to better serve their communities. The three agencies came to a mutual agreement with Oakland Community Health Network (OCHN) to contract a full –time clinician. While police officers are trained to de-escalate many situations, they were not trained to identify specific needs

Approval of Co-Responder Inter-Local Agreement Between Oakland County Health Network (OCHN) And Waterford Township Continued.

of individuals in crisis. Having a licensed social worker qualified in mental health response on staff provides officers with valuable additional resources.

As the program began to gain momentum and the success of the Co-Responder became apparent, other Oakland County law enforcement agencies have expressed interest in starting similar programs; at least two more are up and running. The CORE team meets monthly to communicate the needs and concerns of all organizations. This allows participating members to examine what can be done to improve their response as professionals, what has been successful thus far, and to review any program adjustments that may be necessary.

The primary agencies of CORE began incorporating these other departments into their meetings, allowing for more diverse discussions. Since the co-responders are affiliated with OCHN, this has allowed all of the OCHN clinicians to work together on cases and also respond to, in the moment crisis events much quicker.

CORE is a leading example of how collaboration between mental health professionals and law enforcement can be a successful partnership. We began participating in CORE meetings and discussions in early 2023 and found the information to be valuable. The mental health crisis in Michigan touches all communities, including Waterford Township. A significant portion of our officer's time and resources are spent on calls with some type of mental health component. We have researched our entire call volume for 2020, 2021, and 2022, and found that 15% of officers weekly call volume is related to some type of mental health issue.

In its most basic form, the CORE program aims to tackle three issues; proper handling of those with mental health issues and/or those in crisis, use of police time and resources, and liability. With a full-time clinician on-board to assist our first responders with initial response and follow-up, we believe our Officers will be in a much better position to help our entire community.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to approve the Co-Responder Inter-Local Agreement Between Oakland County Health Network (OCHN) And Waterford Township; furthermore, to authorize Supervisor Wall and Police Chief Underwood to sign the agreement. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

#### 6.4 **ASA Project Extension and Addition Award Memo**

The following memo was received by Ms. Jennifer Thom, Court Administrator.

The Court was awarded an additional \$7,500 by the State Court Administrative Office for the purpose of record review and correction related to the Automatic Clean Slate implementation. The project has also been extended through Q1 of 2024.

In July 2023, the Board was kind enough to authorize a budget amendment in the amount of \$12,862, for pass-through money, to take advantage of this reimbursement opportunity.

ASA Project Extension and Addition Award Memo Continued.

The Court respectfully requests an increase to its 2024 budget in the amount of \$7,500 on the revenue side 10101-57601, and an expense of \$7,500 posted to 11360-70900 in order to complete the project and be reimbursed by the state.

Moved by Markee,

Seconded by Bartolotta, RESOLVED, to approve the ASA Project extension and addition award to increase the 2024 budget in the amount of \$7,500 on the revenue side 10101-57601, and an expense of \$7,500 posted to 11360-70900 to be reimbursed by the State of Michigan. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.5 Probation Reorganization - Budget Amendment Request**

As the Board is aware, the Court was interviewing for a part-time Probation Officer position. We were incredibly fortunate to have some very talented internal applicants. To better fit the needs of the department and offer opportunities to our most talented people, the Court re-organized the structure of its probation department.

Alise Manatine, who served as our full-time Specialty Program Coordinator (SPC), was selected as our part-time Probation Officer. Recent fluctuation in our Treatment Court numbers led to the decision to freeze the full-time SPC position and fill a full-time Deputy Clerk (DC) vacancy, generating a line savings of 10,785.

Part-timer Alena Zora accepted the full-time DC role.

The Court is seeking a budget amendment to move 10,000 of the money from its Salary line 11360-70200 to its Wages PT/Temp line 11360-70300 to fill the SPC vacancy in a part-time capacity.

Ashley Powers, who served as a part-time Deputy Clerk, has accepted the position.

Moved by Markee,

Seconded by Thomas, RESOLVED, to approve the Probation Reorganization and a Budget Amendment Request of \$10,000.00 from line item 11360-70200 to line item 11360-70300. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.6 **Resolution Adopting Oakland County Water Resources Commissioner's Office New Stormwater Engineering Design Standards**

Please review the attached Resolution to adopt the Oakland County Water Resources Commissioner's (OCWRC) Office new Stormwater Engineering Design Standards.

In May 2021, the OCWRC office adopted new stormwater design standards. The Township's draft 2024 National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permit requires that the Township adopt new stormwater engineering design standards to meet water quality requirements. By adopting the OCWRC state-approved standards the Township meets the NPDES MS4 Permit requirement and is not required to develop its own standards.

The draft NPDES MS4 Permit will be finalized and issued later this year.

**Requested Board Action**

**Approve the 2024 Resolution adopting Oakland County Water Resources Commissioner's Office 2021 Stormwater Engineering Design Standards.**

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to approve the 2024 Resolution adopting Oakland County Water Resources Commissioner's Office 2021 Stormwater Engineering Design Standards. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.7 **Purchase of New 2023 Sewer Camera Truck**

The following memo was received by Mr. Justin Westlake, DPW Director.

Please authorize the Waterford Township DPW to purchase 1 new 2023 Sewer Camera Truck from Jack Doheny Company for \$289,678.72. The spec sheet for this vehicle and quote are attached to this memo for the Board to review. Jack Doheny Company is a single source vendor for Waterford Township. They have always provided quality products and service for the needs of our water and sewer maintenance vehicles and equipment.

Our department has managed to secure 2023 pricing on this vehicle that will be built in 2024 and will therefore be able to come in under budget on this build. This vehicle was approved during the 2024 budget hearings, so no budget adjustment is required.

This vehicle will replace a 1998 GM truck manufactured by Grumman Olson with 32,016 miles. This vehicle is utilized by our Sewer Department to inspect sewer pipe infrastructure. Whenever we have a sewer backup, we camera our sewer pipe around where the incident took place to try and figure out why the backup occurred. Sometimes we discover the pipe has a break in it or has been compromised by tree roots, other times the pipe was simply clogged by debris, grease, or flushable wipes and just needed to be cleared. This truck is also utilized to do general inspections

Purchase of New 2023 Sewer Camera Truck Continued.

of other sewer pipes in our system to look for problems before they occur. Once they video the pipe the staff prepares reports with recommendations for which sewer pipes in our system should be rehabilitated either by lining or replacing the pipe. This area of our operation has improved greatly over the past year, and we look forward to obtaining this new vehicle so that we can continue to try and stay ahead of problems before they occur. One of the problems we have had is our old camera truck, equipment, and software are prone to breaking down, keeping it off the road. We think this purchase will help remedy that.

I am asking for a 7% contingency on this purchase in case we discover there is additional software or equipment we need to purchase for the vehicle while it is being built, although I do not anticipate that being the case. The total amount I am asking the Board to approve with the \$20,277 contingency added is \$309,955.72.

**Requested Board Action:**

- 1. Authorize the purchase of the attached 2023 Sewer Camera Truck from Jack Doheny Company for an amount not to exceed \$309,955.72.**

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to authorize the purchase of the attached 2023 Sewer Camera Truck from Jack Doheny Company for an amount not to exceed \$309,955.72. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

## 6.8 LED Light Replacement Work – Campus Boulevard and Auditorium

The following memo was received by Mr. Justin Westlake, DPW Director.

Please authorize the Waterford Township DPW to contract with Hutchinson's Electric, a single source vendor for Waterford, to replace 32 LED light fixtures on our main boulevards going from Crescent Lake Road and Tubbs Road connecting to Civic Center Drive. We are also seeking the Board's authorization to have Hutchinson's Electric replace and update the lighting in the Town Hall Auditorium. The scope of work for these projects is in the attached proposals. The price breakdown for these projects is in the table below.

<b><u>Project</u></b>	<b><u>Cost</u></b>
Civic Center Drive - LED Lights - 18 Fixtures	\$ 31,370.00
Boulevard Lights to Tubbs Road - 14 Fixtures	\$ 16,747.00
Auditorium Lighting Updates	\$ 29,870.00
<b>Total</b>	<b>\$ 77,987.00</b>
10% Contingency	\$ 7,798.70
<b><u>Grand Total</u></b>	<b><u>\$ 85,785.70</u></b>



LED Light Replacement Work – Campus Boulevard and Auditorium Continued.

The existing boulevard light fixtures are failing regularly, and the replacement parts for the existing fixtures are getting to be more expensive than replacement fixtures. The new replacement fixtures will help mitigate maintenance and repair costs as well as provide better lighting for our campus to be a safer place to visit for residents. These new fixtures will also be LED so we will continue to realize the energy savings moving forward.

The auditorium has been updated recently with new seating, carpet, and the new lighting would help illuminate dark areas in this room, the back portion in particular while also making it more aesthetically pleasing.

I was able to obtain grant funding for similar LED light projects at the library last year, which paid for half the cost of those projects. I am optimistic I will be able to obtain similar grants for these attached projects, especially the boulevard lights.

These lighting projects were approved during the 2024 Budget Hearings; therefore, no budget adjustments are necessary to make these updates. The amount budgeted for these three projects was \$90,000, so we will be coming in under budget, even considering the contingency, which will likely not be needed. We are systematically continuing to work through replacing sections of our campus' exterior light fixtures over the next few years until they are all updated. We will still have the lighting at DPW, Town Hall and Court Parking lots, and the Police Department to update in the coming years with the completion of these requested projects.

**Requested Board Action:**

- 1. Authorize Hutchinson's Electric to perform the attached work to update the boulevard and auditorium lighting for an amount not to exceed \$85,785.70 from account number 24690-97107.**

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to authorize Hutchinson's Electric to perform the attached work to update the boulevard and auditorium lighting for an amount not to exceed \$85,785.70 from account number 24690-97107. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.9 Annual Well Maintenance Work Authorization – Peerless Midwest**

The following memo was received by Mr. Justin Westlake, DPW Director.

Please see the attached proposal from Peerless Midwest to perform maintenance and rehabilitative services on Waterford's production wells and pumps. A brief description of each task and the associated cost is given in the attached proposal.

Annual Well Maintenance Work Authorization – Peerless Midwest Continued.

<b><u>Project</u></b>	<b><u>Cost</u></b>
16-5 Well Pump Work (Ridgetop)	\$ 62,740.00
31-4 Well Pump Work (Hess Farm)	\$ 118,030.00
<b>Total</b>	<b>\$ 180,770.00</b>
5% Contingency	\$ 9,038.50
<b><u>Grand Total</u></b>	<b><u>\$ 189,808.50</u></b>

Peerless Midwest has been Waterford's single source provider of well consulting/contracting services since 2009. They have completed countless inspections, reports, and services for Waterford's wells. The work they perform keeps the pumps and motors that provide Waterford's water supply in good working order. Waterford's well system is a cornerstone of our water distribution system. This work will help ensure our community's water system is viable into the foreseeable future.

The work we are looking to accomplish this year on our wells was approved in the 2024 budget hearings. These projects should be coded to account # 59041-92230.

**Requested Board Action:**

**Authorize Peerless Midwest to complete the proposed work for Waterford Township not to exceed the amount of \$189,808.50 from account number 59041-92230.**

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to authorize Peerless Midwest to complete the proposed work for Waterford Township not to exceed the amount of \$189,808.50 from account number 59041-92230. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.10 Purchase of New 2023 GMC Canyon**

The following memo was received by Mr. Justin Westlake, DPW Director.

Please authorize the Waterford Township DPW to purchase 1 new 2023 GMC Canyon from Lafontaine Automotive Group for \$42,050.00. The spec sheet and quote are attached to this memo for the Board to review.

Our department has managed to secure a municipal discount for this vehicle. LaFontaine has been a reliable dealership for us to obtain vehicles from over the past couple of years when obtaining any trucks was difficult, and they have also always extended government/municipal discounts to us, when other dealerships would not. For this reason, I would like to recommend we

Purchase of New 2023 GMC Canyon Continued.

purchase this vehicle through them. This vehicle is on their lot and ready to pick up pending Board approval.

This vehicle will replace a 2009 GMC with 86,669 miles. This vehicle is utilized by our Engineering Department for utility staking and is utilized in our efforts to locate and stake our underground infrastructure daily. There is a strong possibility this 2009 GMC will be sold to the Parks and Recreation Department for their part time staff to utilize while maintaining their parks.

This vehicle was approved during the 2024 budget hearings for a half ton pickup truck for \$55,000, so we will be able to make this purchase and come in under budget. After discussing this vehicle with staff members that will utilize it, they requested something smaller like the Canyon so they can more easily navigate and park on neighborhood roads in Waterford that tend to be narrower. We thought this was a reasonable request that will benefit both our staff and Waterford residents alike.

**Requested Board Action:**

- 1. Authorize the purchase of the attached 2023 Canyon from Lafontaine Automotive Group in the amount of \$42,050.**

Moved by Markee,  
Seconded by Bartolotta, RESOLVED, to authorize the purchase of the attached 2023 Canyon from Lafontaine Automotive Group in the amount of \$42,050. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.11 Professional Architectural Services for Phase 1 of Fire Station 2 Replacement**

The following memo was received by Fire Chief Covey.

The Fire Department is requesting Township Board approval to move forward with the Phase 1 "Building Concept Design" for Fire Station 2 which was approved in the 2024 budget.

Currently Fire Station 2 is located at the corner of Meinrad and Walton Blvd (4596 W. Walton Blvd). Station 2 serves as the primary responding station for the Township's northeast sector. Station 2 is also the oldest fire station in the Township built in 1952. In the 5+ decades fire department needs and requirements have changed significantly. Station 2 was built to meet the community's needs in 1952. The station was built to house the Fire Department fire chief's office and one firefighter. Including fire vehicles that were slightly larger than a modern crew cab pickup truck. Since 1952, the Charter Township of Waterford has grown in population, and emergency run volume has exceeded 10,000 incidents in the Waterford district. The fire department has shifted from an all-volunteer fire service (members did not reside in the station) to a career department with 24-hour shifts requiring kitchen and sleeping accommodations. Due to the age of

Professional Architectural Services for Phase 1 of Fire Station 2 Replacement Continued.

Station 2 the infrastructure is failing and has reached the end of its useful service life. Today's modern fire stations are designed to meet current NFPA safety standards, employees of various genders, future growth, and longevity of 50 to 100 years. Fire vehicles have gotten larger and are now making it difficult to operate out of our garage due to limited space. Station 2 is currently staffed with 4 personnel and houses Engine 2 and Rescue 2. This building needs replacement and based on a current evaluation will require large sums of monies to upkeep. The property is landlocked due to a large sewer main that sits directly behind the station and doesn't allow the township the ability to build a new modern fire station on the property. The current property would be sold, and the future fire station would be built and located on the township owned property directly to the west side of Mason Middle School.

DLZ is a current single source vender for engineering services for the Township, which allows us to contract with them and not go through the bid process. Additionally, DLZ assisted our neighbors West Bloomfield Township with designing and building of a new fire station.

**Board Action:**

1. Approve \$30,000 for this contract to be used from Fire Department account number 20630-84500 Services other Professional.
2. Award the contract to DLZ for the Phase 1 preliminary planning stages of developing a new fire station 2.

The Fire Department would like to thank you in advance for your consideration in this matter.

Chief Covey addressed the Board of Trustees.

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to approve \$30,000 for this contract to be used from Fire Department account number 20630-84500 Services other Professional; furthermore, to award the contract to DLZ for the Phase 1 preliminary planning stages of developing a new fire station 2. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.12 Fire Department Annual Fire Gear Purchase 2024**

The following memo was received by Fire Chief Covey.

**Purchase of our annual 10 sets of fire gear coats and pants**

Supervisor Wall, as you are aware, several years ago Captain Eric Steinhebel came to the Chief with a way to save money and change the way we inspect and have our fire gear serviced. Traditionally we would pay personnel overtime to travel to all 9 fire stations, collect fire gear and then deliver the gear to an outside company in Detroit. This company would inspect the gear per NFPA 1851 requirements, wash the fire gear and make repairs if needed. This process without accounting for overtime for transport would cost the fire department \$20,000 annually. Captain

Fire Department Annual Fire Gear Purchase 2024 Continued.

Steinhebel made significant changes to this process. He is now certified to inspect fire gear onsite per the NFPA standard and has purchased a cleaning product that meets the NFPA standard and cleans the gear in house. If or when a repair is needed, then it is taken to a repair facility. This change has greatly reduced the cost of our fire gear cleaning and inspection process. The goal of this change was to help us purchase more new sets of fire gear annually (bunker pants and coats).

**10 additional sets of gear needed for 2024.**

We are asking that 10 additional sets of gear be added to the order of the 10 new sets for replacement of upcoming retirements/ new hirers due to projected 2024 retirements (fire gear is specifically fitted for each firefighter).

The cost before any possible additional charges (sizes) per set is estimated at \$ 2,543.67 (depending on sizes) with estimated shipping of \$150.00 for an estimated total of \$ 51,023.40 for 20 sets. We are asking for the approval of 20 sets of fire gear to be purchased from account 20630-97131 capital Fire Gear for the 2024 budget year from Conway Shield, Lakeland Fire which has agreed to hold the price to the same as our 2023 purchase price.

Thank you for your consideration in this matter,

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to Fire Department Annual Fire Gear Purchase 2024 in the estimated amount of \$51,023.40. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.13 2024 Budget Approved Request to Purchase 2024 Rescue Remount**

Waterford Regional Fire Department is requesting Township Board approval for the Rescue/Ambulance Remount project for the 2024 budget.

The previous Fire Chief John Lyman and I started this project 6 years ago with great success. This is a partnership with EV+ in Holland, MI... EV+ is the State of Michigan Wheeled Coach dealer that we use for our current ambulances and have for many years. They will take our ambulance box (patient care area) off our current ambulance and re-mount it on a new chassis. We currently have six ambulances that have been through this process, and we are very happy with the outcome. This has saved the Township taxpayers an average of \$150,000 per unit. The cost of a new ambulance ranges from \$350,000 to \$400,000 depending on options.

What does this accomplish; this new unit will replace a 2015 Ambulance that has over 122,000 miles and needs replacement.

Remount with new chassis \$215,088.00

Lettering and required reflective striping: yet to be determined.

2024 Budget Approved Request to Purchase 2024 Rescue Remount Continued.

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to 2024 Budget Approved Request to Purchase 2024 Rescue Remount in the amount of \$215,088.00. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.14 2024 Budget Approved Request to Purchase Custom Fire Engine Through Sutphen Corporation**

The following memo was received by Fire Chief Covey.

Waterford Regional Fire Department is requesting Township Board approval of the purchase of a custom pumper (fire engine) that was approved in the 2024 budget.

With the successful passing of the 2018 SAD and the creation of the 330 fund we have started to make huge improvements in our current fleet. This is extremely positive for the residents we serve and our ability to provide our firefighters with the tools to safely complete their job. With this purchase, we will be replacing a 23-year-old fire engine that has over 110,000 miles. This is extremely important, as the life expectancy of a fire engine is 10 years front line and 5 years backup. Not only does this eliminate a 23-year-old engine, it provides updated features like air bags, a better braking system, (mandated in 2024 Stability Trac Controls), and Updated Motor to a Cummins X10 (to meet new EPA requirements), cuts down on the large repair and maintenance costs.

This request comes very early after passing the budget because there is a projected 40 to 42 months build time for a fire engine. This is mostly due to the US supply chain issues and the rapidly increasing cost of materials per the manufacturer. We are receiving discounted pricing by using the HGAC Buy Program that guarantees government pricing on the fire engine. This program has given us a great advantage as we want to continue moving towards a fleet of engines that closely match each other and are similar for our mechanic division to work on.

**Fire Engine 1 + performance bond**

- Total Fire Engine cost                      \$947,000
- HGAC pricing
- Total    \$947,000

This new fire engine will be identical to the previous engines from Sutphen Corporation. This engine will replace E213, a reserve 2003 Pierce Enforcer with high mileage and hours and APAW score of 52 (needing immediate replacement).

**Board Action:**

1. Approve the purchase of a Custom Pumper/Fire Engine through Sutphen Corporation for the total cost of \$947,000.
2. Approve \$900,000 of the purchase to be paid for by the Capital Vehicle account number 20630-97136
3. Approve \$47,000 of the purchase to be paid out of the Fire Department Fund Balance.

2024 Budget Approved Request to Purchase Custom Fire Engine Through Sutphen Corporation  
Continued

Thankfully in August 2018, Waterford voters passed the Public Safety SAD, which keeps us on the path to continue following our truck replacement plan on schedule. This plan includes the 330-Capital Fund put together by Derek Diederich, Barb Miller and Supervisor Wall. This 330-Fund puts monies away annually to save for large future purchases.

The Fire Department would like to thank you in advance for your consideration in this matter.

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to approve the purchase of a Custom Pumper/Fire Engine through Sutphen Corporation for the total cost of \$947,000, to approve \$900,000 of the purchase to be paid for by the Capital Vehicle account number 20630-97136; and to approve \$47,000 of the purchase to be paid out of the Fire Department Fund Balance. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.15 Resolution to Adopt Poverty Exemption Policy and Guidelines for 2024**

The following memo was received by Ms. Paula Moore, Chief Assessor.

Attached you will find the information for your approval for the 2024 Poverty Exemption Guidelines based upon the requirements sited under PA 253 of 2020 that amended MCL 211.7u. Since the Board of Review no longer can approve an exemption under extraordinary circumstances, the Board has increased the federal poverty income levels to include up to 200% of the federal amounts. This will allow the Board of Review to assist additional citizens of Waterford that are going through a difficult financial time. The law only allows a 100%, 75%, 50% or 25% reduction in the Taxable Value.

The 75% reduction was just included in the law by the legislators this past year. This has not been included in our Taxable Value reductions for 2024 due to the number of appeals. For example, if an applicant does not receive a 100% exemption, and they receive a 25% reduction, then they are appealing the decision made by the Board of Review to the Michigan Tax Tribunal. This costs the Township time and money to defend. Therefore, 75% has not been included in the reductions to be approved for 2024.

The Resolution and the Guidelines show the exact income levels relating to the reduction in Taxable Value for those that qualify. Also included is the asset test. These are very clear and if someone does not qualify there isn't a reason to appeal unless they errored in providing the correct information to the Board or Review.

The Federal Poverty Guidelines change every year, therefore a new resolution approving the income and guidelines are required. I respectfully request that you approve the resolution for Poverty Exemption for the 2024 tax year.

**Poverty Exemption Asset Questionnaire**

Please complete the following asset questionnaire in addition to the Application for Poverty Exemption to help us determine your eligibility. If answering "yes" to any of the following questions, please provide further explanation as well as any additional documentation.

Resolution to Adopt Poverty Exemption Policy and Guidelines for 2024 Continued.

1. Do you own a second home, land or vehicles?
2. Do you own any recreational vehicles such as campers, motor-homes, boats or ATV's?
3. Do you own any buildings other than your primary residence?
4. Do you own any jewelry, antiques or artwork?
5. Do you own any equipment or other personal property of value?
6. Do you have any bank accounts or stocks?
7. Do you have any money that was received from the sale of property, such as stocks, bonds, a house or a car (unless you are in the specific business of selling such property)?
8. Do you have any withdrawals of bank deposits and/or borrowed money?
9. Do you have any monetary gifts, loans, lump-sum inheritances or one-time insurance payments?
10. Do you receive food or housing in lieu of wages? If so, what is the value?
11. Do you receive any Federal non-cash benefit programs such as Medicare, Medicaid, food stamps and school lunches?

**RESOLUTION TO ADOPT POVERTY EXEMPTION  
POLICY AND GUIDELINES FOR 2024**

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the Township Board of Trustees; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 253 of 2020, the Township of Waterford, Oakland County, adopts the following guidelines and those on the attached Policy and Guidelines for Poverty Exemptions for the Board of Review to implement. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; and

**WHEREAS**, in order to qualify for a poverty exemption, property owners must submit an application using the State of Michigan Form 5737, Application for MCL 211.7u Poverty Exemption. The Board of Review shall consider the income and asset guidelines listed below along with the attached Policy and Guidelines for Poverty Exemptions for Waterford Township.

**Income:** The income guidelines shall be no more than 200% of the Federal Poverty Guidelines as follows:



Resolution to Adopt Poverty Exemption Policy and Guidelines for 2024 Continued.***For 100% Poverty Exemption:***

<b><u>Size of Family Unit</u></b>	<b><u>2024 Poverty Income Guidelines</u></b>
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
Each additional person	Add \$5,140/person

***For 50% Poverty Exemption:***

<b><u>Size of Family Unit</u></b>	<b><u>2024 Poverty Income Guidelines</u></b>
1	\$21,870
2	\$29,580
3	\$37,290
4	\$45,000
5	\$52,710
6	\$60,420
7	\$68,130
8	\$75,840
Each additional person	Add \$7,710/person

***For 25% Poverty Exemption:***

<b><u>Size of Family Unit</u></b>	<b><u>2024 Poverty Income Guidelines</u></b>
1	\$29,160
2	\$39,440
3	\$49,720
4	\$60,000
5	\$70,280
6	\$80,560
7	\$90,840
8	\$101,120
Each additional person	Add \$10,280/person

**Asset Test:** To be eligible for a poverty exemption for 2024, assets (excluding the principal residence and one vehicle) shall not exceed \$25,000 for one person and \$35,000 for two or more people living in the household.

***NOW, THEREFORE, BE IT HEREBY RESOLVED*** that the Assessor and Board of Review shall follow the above-stated policies and federal guidelines (and the Policy and Guidelines attached hereto) in granting or denying an exemption.

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 22, 2024.

Resolution to Adopt Poverty Exemption Policy and Guidelines for 2024 Continued.

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Waterford Township Clerk

Date

Clerk Markee read the Resolution.

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to adopt the Resolution to Adopt Poverty Exemption Policy and Guidelines for 2024. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.16 **Resolution to Support a Special Assessment District Road Improvement Project for Windcroft Rd. & Bow Ln., and Authorizing Contribution of Funds**

The Waterford Township Board of Trustees has committed \$2 million from American Rescue Plan Act (ARPA) funding for up to 10% contributions to improvements to subdivision roads through a Special Assessment District (SAD) with the Road Commission for Oakland County. As you know, all public subdivision roads in Waterford Township are under the jurisdiction of the RCOC for maintenance, but repaving is accomplished through the SAD process.

Property owners in the Otter Hills subdivision with frontage on Windcroft Rd. and Bow Ln. have successfully circulated their first petition, received preliminary construction plans and cost estimates, and had a hearing on objections to improve their roads through an SAD. Steve Meyer, a resident within the proposed SAD district, has submitted the attached letter of interest to request the Township's funding support.

As allowed by Public Act 246 of 1931, and in accordance with the Township's adopted procedures for considering potential participation in a road commission SAD, we are being asked to consider Mr. Meyer's request for a contribution to the proposed road improvement project for Windcroft Rd. & Bow Ln. at 10% of estimated construction costs in the amount of \$77,489.82.

Per the adopted procedure, I have confirmed with the budget director that sufficient funds exist in the ARPA funds allocated by the Township Board to allow this contribution.

**Windcroft Rd. & Bow Ln.**

Total estimated project cost	\$774,898.22
Base lot assessment	\$19,659.98
Max individual assessment	\$23,395.37
10% contribution	\$77,489.82

Additionally, the Oakland County Board of Commissioners has authorized funding for this project in the amount of \$50,000 provided construction is complete in 2024; and RCOC will match that amount with in-kind services such as engineering. This will further reduce the cost of repaving these two roads through the SAD process.

Resolution to Support a Special Assessment District Road Improvement Project for Windcroft Rd. & Bow Ln., and Authorizing Contribution of Funds Continued.

Attached to this memo are the resolution for consideration, Mr. Meyer's letter of interest, and a copy of the RCOC Notice to Property Owners Administrative Meeting for this project showing details of preliminary construction plans and cost estimates for this project.

**Recommended motion:**

- (1) Motion to adopt the Resolution Supporting a Road Commission Project for the Improvement of Windcroft Rd. & Bow Ln., and to authorize contribution of funding in an amount not to exceed 10% of the final cost of the project as determined by the RCOC; and directing the Township Clerk to provide the signed resolution to the RCOC and to Mr. Meyer.

**CHARTER TOWNSHIP OF WATERFORD**

**RESOLUTION SUPPORTING A ROAD COMMISSION PROJECT FOR THE IMPROVEMENT OF COUNTY ROADS WINDCROFT RD. & BOW LN. IN THE OTTER HILLS SECTION 35 SUBDIVISION, AND AUTHORIZING CONTRIBUTION OF FUNDING SHOULD A SPECIAL ASSESSMENT DISTRICT BE ESTABLISHED**

**WHEREAS**, Windcroft Rd. and Bow Ln. ("Roads") in the Otter Hills Section 35 Subdivision in Waterford Township are county roads under the jurisdiction of the Road Commission for Oakland County ("RCOC").

**WHEREAS**, Public Act No 246 of 1931, as amended, MCL 41.271 et.seq. ("Act 246") provides a procedure for the improvement of county roads when initiated by property owner petitions representing more than 51% of lineal frontage on each road proposed for improvement.

**WHEREAS**, property owners have provided the RCOC with petitions of interest for improving Windcroft Rd. and Bown Ln. by creating a special assessment district ("SAD") for funding the project, and the RCOC has provided preliminary construction plans and cost estimates for such a road improvement project in the amount of \$774,898.22.

**WHEREAS**, the property owners who submitted a petition to the RCOC for a road improvement project have also provided a request to the Township to participate in an SAD, if one is established by the RCOC.

**WHEREAS**, Act 246 allows the township to contribute to an SAD, thereby lowering the cost to the property owners in the assessment district, if the Board of Trustees approves the Township to be assessed a percentage of the total cost of a road improvement project.

**WHEREAS**, the Board of Trustees has determined that the proposed improvements for Windcroft Rd. and Bow Ln. will create a benefit to the public welfare and convenience of Township residents, and create safer driving conditions for police, fire, and EMS personnel.

**IT IS THEREFORE RESOLVED**, that in the event the Board of the RCOC approves an SAD for the improvement of Windcroft Rd. and Bow Ln. in the Otter Hills Section 35 Subdivision, it is the intent of the Township Board to accept an assessment at large levied against the Township in an amount not to exceed 10% of the final cost of the project as determined by the RCOC.

Resolution to Support a Special Assessment District Road Improvement Project for Windcroft Rd. & Bow Ln., and Authorizing Contribution of Funds Continued.

**IT IS FURTHER RESOLVED** that in adopting this Resolution, the Township Board is not agreeing to or approving the Township paying any additional costs or expenses related to the SAD. If an SAD is established, a Resolution adopted by the Township Board will be required to establish the exact amount the Township will contribute to the project.

**IT IS FURTHER RESOLVED** that the Township Clerk is directed to provide this Resolution to the RCOC for receipt and acceptance, and to the property owners who initiated the request for funding.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 22, 2024.

Charter Township of Waterford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Markee, Township Clerk

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to adopt the Resolution to Support a Special Assessment District Road Improvement Project for Windcroft Rd. & Bow Ln., and Authorizing Contribution of Funds. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.17 Formal Request For Deadline Extension - Medical Marihuana Provisioning Facility**

The following memo was received by Mr. Arie Leibovitz, President, Ari-El Enterprises, Inc.

I trust this letter finds you well. I am writing to formally request inclusion in the January 8, 2024, Township Board of Trustees meeting agenda to discuss the extension of the Medical Marihuana license deadline for provisioning facility, for which a license was granted on March 14, 2022.

The current license deadline is June 28, 2024. However, due to environmental remediation and the EGLE permit delay encountered during the approval and construction process of the facility, I am seeking the Board's consideration for an extension of this deadline until October 31, 2024.

The construction project pertains to the approved 4,000-square-foot dispensary building located at the northwest corner of Telegraph and Elizabeth Lake Road, with the specific address being 440 Elizabeth Lake Road.

The site and building construction equipment have been delivered to the site.

Formal Request For Deadline Extension - Medical Marihuana Provisioning Facility Continued.

I kindly request the opportunity to present more details and address any concerns during the upcoming Township Board meeting. Your consideration of this matter is greatly appreciated.

Thankyou for your attention to this request, and I look forward to the opportunity to discuss it further with the Township Board.

Mr. Arie Leibovitz, President, Ari-El Enterprises, Inc. and Mr. Michael Stein on behalf of Michigan Community Collective addressed the Board of Trustees and answered their questions.

Township Attorney Shortley addressed the Board of Trustees and Attorney Shortley asked Mr. Stein if there may be a transfer of ownership or members. Mr. Stein stated that he didn't understand what this had to do with an extension.

Clerk Markee inquired if the extension should have come from the applicant. Ms. Shortley stated that Mr. Stein's confirmation email was sufficient.

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to table the request for a deadline extension to the February 12, 2024, regular board meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.18 FOIA Appeal - Mark Hall**

The following memo was received by Township Attorney Joellen Shortley.

Under the Freedom of Information Act (FOIA), a person whose FOIA request is denied has a right to appeal that denial to the Township Board. The Board is allowed ten (10) business days after it is considered to have received an appeal to act on it by : (1) reversing the disclosure denial, (2) issuing a written notice upholding the disclosure denial, or (3) reversing the disclosure denial in part and issuing a written notice upholding the disclosure denial in part.

Under FOIA, Mr. Hall's Appeal received by the Township Clerk's office on 1/4/2024, was considered received by the Board on the date of your first regular meeting after that 1/8/2024. That makes your 1/22/2024 meeting the last day for a timely decision unless you wish to extend your decision for another ten business days which is permitted under MCL 15.240 (1)(d). Your FOIA Coordinator has sent a letter to Mr. Hall that provides notice of the hearing date and the process. His attendance is not required.

The documents related to this FOIA appeal are also attachments to this letter:

12/13/2023 FOIA request received by the Police Department

12/14/2024 Police Department FOIA Coordinator response letter

1/4/2024 Appeal letter received

FOIA Appeal - Mark Hall Continued.

The question presented for the Township Board's decision on this appeal is whether the exemption from disclosure of identifying information concerning a victim of criminal sexual conduct, who was less than 18-years of age at the time the crime was committed, should be upheld, reversed, or upheld in part and reversed in part. That decision should be based on the Board's consideration of the provisions of FOIA upon which the Police Department exempted the records from disclosure and whether a proper exemption still applies. The reasons for the redactions stated in their denial was that the information was of a personal nature, constituted an unwarranted invasion of personal privacy, information subject to physician-patient privilege and medical, counseling facts of protected health information. Additionally cited were exemptions from disclosure by other statutes, which are the Crime Victim's Rights Act and, Child Protection laws.

The William Van Regenmorter Crime Victim's Right's Act is the statute specifically exempts these records from disclosure under FOIA. This exemption is found in MCL 780.758(3)(c), which read as follows:

- (3) [A] ll of the following information and visual representations of a victim are exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

\* \* \*

(c) The following information concerning a victim of child abuse, criminal sexual conduct, assault with intent to commit criminal sexual conduct, or a similar crime who was less than 18 year of age when the crime was committed:

- (i) The victim's name and address.
- (ii) The name and address of an immediate family member or relative of the victim, who has the same surname as the victim, other than the name and address of the accused.
- (iii) Any other information that would tend to reveal the identity of the victim, including a reference to the victim's family or other relationship to the accused

Additionally, the Child Protection Law specifically requires these records to be confidential in MCL 722.625 and MCL 722.627.

The FOIA does not specify a standard of review for the Board to apply in reaching its decision and does not require you to make findings or explain the reasons for the decision you make. In that context, my recommendation is that you simply base your decision on the language of the FOIA exemptions and whether you agree with the Police Department's determination that those exemptions were properly applied in exempting the records in question from disclosure.

For your use in deciding this Appeal, the final attachments to this letter are three (3) alternate Resolutions, one of which should be adopted to make the decision called for under FOIA. While you are certainly free to modify whichever Resolution reflects your decision, I would recommend that your motion be by reference to the applicable Resolution (Upholding, Reversing, or Upholding in Part and Reversing in Part), which will facilitate promptly providing written notice of your decision to Mr. Hall.

I expect to be present at your meeting to provide any assistance you may request.

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN  
RESOLUTION UPHOLDING FOIA DISCLOSURE DENIAL**

FOIA Appeal - Mark Hall Continued.

At its regular meeting on January 22, 2024, the Township Board of Trustees having reviewed and considered the January 4, 2024 Appeal by Mark Hall of the denial by the Township Police Department FOIA Coordinator on December 14, 2023, that identifying information concerning a victim of criminal sexual conduct, who was under 18-years of age at the time the crime was committed, under the following FOIA exemptions:

1. MCL 15.243(1)(a) information personal in nature
2. MCL 15.243(1)(b)(iii) constitute an unwarranted invasion of personal privacy
3. MCL 15.243(1)(h) physician-patient privilege
4. MCL 15.243(1)(l) medical, counseling facts protected health information
5. MCL 15.243(1)(d) records or information specifically exempted from disclosure by statute:
  - a. Child Protection Law, MCL 722.625 identity of reporting person
  - b. Child Protection Law, MCL 722.627 information as a confidential record
  - c. Van Regenmorter Crime Victim's Rights Act, MCL 780.758(3)(c), information concerning the victim of criminal sexual conduct, or similar crime who was less than 18 years of age when the crime was committed.

**IT IS HEREBY RESOLVED** that the Board of Trustees upholds the disclosure denial under MCL 15.243(1)(a) because the information was personal in nature, would constitute an unwarranted invasion of personal privacy under MCL 15.243 (1)(b)(iii), is protected by MCL 15.243(1)(h) physician-patient privilege, MCL 15.243(l)(1) medical, counseling facts protected health information and under MCL 15.243(d) exempted because it is exempt from disclosure by another statute. The other statutes which exempts this information are the Child Protection Law, 1975 PA 238, MCL 722.625 identity of reporting person, MCL 722.627 information is a confidential record and William Van Regenmorter Crime Victim's Right's Act, 1985 PA 87, MCL 789.758(3)(c) information concerning a victim of sexual conduct or similar crime who was less than 18 years of age when the crime was committed.

**IT IS FURTHER RESOLVED** that this Resolution shall serve as the written notice of this decision which shall be considered as issued immediately upon adoption, a copy of which shall be mailed by the Township Clerk to Mr. Hall.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 22, 2024.

Charter Township of Waterford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Police Chief Underwood addressed the Board of Trustees.

Clerk Markee read the Resolution.

FOIA Appeal - Mark Hall Continued.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to uphold the FOIA Disclosure Denial. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Hauswirth, Bartolotta, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.19 Public Comments limited to Three (3) Minutes per Speaker**

No one addressed the Board of Trustees.

**7. Adjournment**

Moved by Bartolotta

Seconded by Thomas, RESOLVED, to adjourn the meeting at 7:21 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

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Kim Markee, Clerk

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Gary Wall, Supervisor



01/17/2024 11:03 | WATERFORD TOWNSHIP  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
311663	01/22/2024	PRINTED	011730 ARROW PRINTING	455.85			
311664	01/22/2024	PRINTED	013685 APPLIED INNOVATION	1,948.45			
311665	01/22/2024	PRINTED	021079 BAKER & TAYLOR BOOKS	58.61			
311666	01/22/2024	PRINTED	023883 BUSINESS INFORMATION SYST	425.00			
311667	01/22/2024	PRINTED	041192 CDW GOVERNMENT INC	179.20			
311668	01/22/2024	PRINTED	043376 CINTAS CORP	1,219.11			
311669	01/22/2024	PRINTED	044022 COUGAR SALES & RENTAL	80.99			
311670	01/22/2024	PRINTED	053389 LUNGHAMER GMC INC	1,127.05			
311671	01/22/2024	PRINTED	053580 DOORS OF PONTIAC	2,575.00			
311672	01/22/2024	PRINTED	053712 STACY DROUILLARD	690.00			
311673	01/22/2024	PRINTED	053867 DUBOIS CHEMICALS INC	16,047.60			
311674	01/22/2024	PRINTED	063488 EMERGENCY VEHICLES PLUS	1,497.97			
311675	01/22/2024	PRINTED	083373 FIRESTONE TIRE & SERV CTR	355.88			
311676	01/22/2024	PRINTED	093025 CENGAGE LEARNING INC/GALE	252.76			
311677	01/22/2024	PRINTED	093594 GOOSE BUSTERS	455.00			
311678	01/22/2024	PRINTED	093702 JUDITH GRACEY	1,525.00			
311679	01/22/2024	PRINTED	103018 DERWOOD HAINES JR	1,320.00			
311680	01/22/2024	PRINTED	103841 HUTCHINSONS ELECTRIC INC	3,994.21			
311681	01/22/2024	PRINTED	111765 ISCG	393.30			
311682	01/22/2024	PRINTED	123585 CHARESA JOHNSON	600.00			
311683	01/22/2024	PRINTED	153367 LIBRARY NETWORK, THE	2,595.00			
311684	01/22/2024	PRINTED	153840 JOE LUNGHAMER CHEVROLET	39.20			
311685	01/22/2024	PRINTED	161050 MARSHALL & SWIFT/ BOECKH,	681.20			
311686	01/22/2024	PRINTED	163082 HYLAND SOFTWARE, INC	60,539.53			
311687	01/22/2024	PRINTED	163095 MAZZA AUTO PARTS INC	143.80			
311688	01/22/2024	PRINTED	163139 DEBORAH H MCKELVY	90.00			
311689	01/22/2024	PRINTED	163270 METCOM	200.80			
311690	01/22/2024	PRINTED	163368 MIDWEST COLLABORATIVE FOR	4,477.36			
311691	01/22/2024	PRINTED	164228 MACK INDUSTRIES INC	6,282.00			
311692	01/22/2024	PRINTED	183289 VERIZON CONNECT NWF INC	1,383.35			
311693	01/22/2024	PRINTED	183952 NYE UNIFORM COMPANY	1,743.65			
311694	01/22/2024	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	7,617.55			
311695	01/22/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	4,343.70			
311696	01/22/2024	PRINTED	211579 POWERDMS INC	3,773.60			
311697	01/22/2024	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	953.55			
311698	01/22/2024	PRINTED	233839 QUALITY FIRST AID AND SAF	192.53			
311699	01/22/2024	PRINTED	251110 S&B PLBG & SEWER SERV INC	35.00			
311700	01/22/2024	PRINTED	253293 SHIFMAN FOURNIER, PLC	9,500.00			
311701	01/22/2024	PRINTED	253533 SMART BUSINESS SOURCE	3,122.50			
311702	01/22/2024	PRINTED	254816 RICHARD STRENGER	420.00			
311703	01/22/2024	PRINTED	261330 THORNTON & GROOMS INC	12.00			
311704	01/22/2024	PRINTED	261360 TIA	3,000.00			
311705	01/22/2024	PRINTED	263255 EUROFINS ENVIRONMENT TEST	298.80			
311706	01/22/2024	PRINTED	291208 CORY WESTMORELAND	1,725.00			
311707	01/22/2024	PRINTED	291365 LINDE GAS & EQUIPMENT INC	395.75			
311708	01/22/2024	PRINTED	500502 ASSURED TRUCK REPAIR INC	145.00			
311709	01/22/2024	PRINTED	500919 SZOTT M59 DODGE	1,172.30			
47 CHECKS CASH ACCOUNT TOTAL				150,084.15	.00		

Advance Checks mailed  
Jan 9 -> Jan 17.

01/17/2024 11:03 | WATERFORD TOWNSHIP  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
311591	01/09/2024	PRINTED	011526 ANDCO CONSULTING	10,000.00			
311592	01/09/2024	PRINTED	011730 ARROW PRINTING	239.95			
311593	01/09/2024	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	797.72			
311594	01/09/2024	PRINTED	013764 SANDRA ASPINALL	1,298.29			
311595	01/09/2024	PRINTED	041192 CDW GOVERNMENT INC	236.25			
311596	01/09/2024	PRINTED	043626 CONSUMERS ENERGY	10,129.46			
311597	01/09/2024	PRINTED	043904 COMERICA COMMERCIAL CARD	1,782.50			
311598	01/09/2024	PRINTED	044220 CHASE CARD SERVICES	2,616.70			
311599	01/09/2024	PRINTED	053253 DTE ENERGY	15.61			
311600	01/09/2024	PRINTED	053389 LUNGHAMER GMC INC	886.79			
311601	01/09/2024	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
311602	01/09/2024	PRINTED	063535 ENERGY SHIELD INC	2,857.00			
311603	01/09/2024	PRINTED	073067 SHELLY BOOTH	18.75			
311604	01/09/2024	PRINTED	083466 FLEX ADMINISTRATORS INC	570.00			
311605	01/09/2024	PRINTED	083580 FORSTER BROTHERS	62.00			
311606	01/09/2024	PRINTED	093705 GRAINGER	228.82			
311607	01/09/2024	PRINTED	093873 GUIDEHOUSE, INC	112.50			
311608	01/09/2024	PRINTED	113542 INGRAM LIBRARY SERVICES	133.98			
311609	01/09/2024	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	5,220.00			
311610	01/09/2024	PRINTED	143246 KENT COMMUNICATIONS, INC	555.61			
311611	01/09/2024	PRINTED	153043 LANGUAGE LINE SERVICES	50.00			
311612	01/09/2024	PRINTED	161088 THE MACOMB GROUP INC	3,551.26			
311613	01/09/2024	PRINTED	163489 MILLER'S AUTO WASH	198.00			
311614	01/09/2024	PRINTED	163508 FERGUSON WATERWORKS #3386	199.25			
311615	01/09/2024	PRINTED	174870 STATE OF MICHIGAN	29,183.27			
311616	01/09/2024	PRINTED	183952 NYE UNIFORM COMPANY	2,780.91			
311617	01/09/2024	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	3,758.44			
311618	01/09/2024	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	72.00			
311619	01/09/2024	PRINTED	204040 OAKLAND COUNTY TREASURER	2,839.00			
311620	01/09/2024	PRINTED	233852 QUALITY FIRE SERVICES	3,750.00			
311621	01/09/2024	PRINTED	241008 RKA PETROLEUM COMPANIES,	10,788.53			
311622	01/09/2024	PRINTED	253533 SMART BUSINESS SOURCE	974.83			
311623	01/09/2024	PRINTED	263756 TRICON SERVICES LLC	1,350.00			
311624	01/09/2024	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	159.42			
311625	01/09/2024	PRINTED	283242 VERIZON WIRELESS	1,425.35			
311626	01/11/2024	PRINTED	011198 ALADTEC INC	11,049.00			
311627	01/11/2024	PRINTED	011700 AQUA-WEED CONTROL INC	76.50			
311628	01/11/2024	PRINTED	013685 APPLIED INNOVATION	2,406.69			
311629	01/11/2024	PRINTED	023402 BENALI HOLDINGS LLC	1,000.00			
311630	01/11/2024	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	1,232.03			
311631	01/11/2024	PRINTED	030475 MICHIGAN CONSTRUCTION & R	100.00			
311632	01/11/2024	PRINTED	030536 SUNNY HOMES	600.00			
311633	01/11/2024	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	200.00			
311634	01/11/2024	PRINTED	030604 M/I HOMES OF MICHIGAN LLC	400.00			
311635	01/11/2024	PRINTED	031344 HARDY & SONS SIGN SERVICE	100.00			
311636	01/11/2024	PRINTED	031512 VINYL SASH OF FLINT	100.00			
311637	01/11/2024	PRINTED	031523 METRO DETROIT SIGNS	100.00			
311638	01/11/2024	PRINTED	032729 DRYMEDIC RESTORATION	100.00			
311639	01/11/2024	PRINTED	032933 SPRAY BOOTH PRODUCTS	100.00			
311640	01/11/2024	PRINTED	041372 CITY OF ROCHESTER HILLS	230.00			
311641	01/11/2024	PRINTED	041844 CRANBROOK CUSTOM HOMES	10,000.00			
311642	01/11/2024	PRINTED	043582 COMPREHENSIVE RISK SERV I	83,260.50			

FOR CASH ACCOUNT: 70000      01000

FOR:   Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
311643	01/11/2024	PRINTED	043626 CONSUMERS ENERGY	242.43			
311644	01/11/2024	PRINTED	053253 DTE ENERGY	1,646.72			
311645	01/11/2024	PRINTED	073171 MATTHEW COVEY	29.94			
311646	01/11/2024	PRINTED	073305 ROBERT M GAYNETT	100.00			
311647	01/11/2024	PRINTED	073326 JANETTE N GURSKI	100.00			
311648	01/11/2024	PRINTED	073384 RICK HUTCHINSON	50.00			
311649	01/11/2024	PRINTED	073417 MARLENE JEHL	99.00			
311650	01/11/2024	PRINTED	073675 SANDRA PULK	100.00			
311651	01/11/2024	PRINTED	073962 JOHN MACKLIN	718.75			
311652	01/11/2024	PRINTED	093251 GENISYS CREDIT UNION	82,172.00			
311653	01/11/2024	PRINTED	113558 MICHIGAN CHAPTER IAEI	120.00			
311654	01/11/2024	PRINTED	123042 KEVIN JANULIS	750.00			
311655	01/11/2024	PRINTED	143246 KENT COMMUNICATIONS, INC	15,962.39			
311656	01/11/2024	PRINTED	161113 MIMG CXI WATERFORD WEST L	3,639.00			
311657	01/11/2024	PRINTED	193936 OXFORD PUBLIC LIBRARY	6.95			
311658	01/11/2024	PRINTED	204910 OAKLAND CNTY TREASURERS O	372.50			
311659	01/11/2024	PRINTED	213714 PRINTING SYSTEMS INC	1,554.64			
311660	01/11/2024	PRINTED	241553 KATHERINE SARA ROTHLEY	150.00			
311661	01/11/2024	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
311662	01/11/2024	PRINTED	293355 WILBUR WHITE JR	2,652.94			
72 CHECKS                      CASH ACCOUNT TOTAL				320,591.83	.00		