
BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Steve Thomas, Treasurer
Anthony Bartolotta, Trustee
Mark Monohon, Trustee
Janet Matsura, Trustee

BOARD MEMBERS ABSENT:

Marie E. Hauswirth, Trustee

OTHERS PRESENT:

Vaughn Wagner	Shelly Schloss	Lila Ball
Ruth Wagner	Frank Fisher	Jen Thom
Robert Matsura	Derek Diederich	Allison Swanson
Donna Wall	Art Frasca	
Barb Miller	Terry Ball	

Supervisor Gary Wall called the meeting to order at 6:02 p.m. and asked for a moment of silence and led the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

1. APPROVE AGENDA

1.1 December 13, 2023

Moved by Markee,
Seconded by Bartolotta, RESOLVED, to amend the December 13, 2023, agenda, by removing New Business Item No. 7.6, On Base Upgrade (Professional Services). A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

Moved by Markee,
Seconded by Monohon, RESOLVED, to approve the December 13, 2023, amended agenda. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

2.

2.1 Attention all "Snowbirds"! Don't forget to do a few important items before you leave town for your seasonal home away from Waterford. **Assessing:** Please get in touch with the Waterford Assessing Department with your forwarding address if you are leaving town for the Winter. Even though you may have your mail forwarded by the U.S. Post Office, property tax bills and assessment notices are not forwarded and are returned to the Township. Please call 248-674-6270 to let us know your Winter address. In the alternative, you may submit an Address Change online at the following link in the on-line agenda packet. **Department of Public Works:** Please contact Waterford DPW at 248-674-2278 to schedule to have the water turned off to your home before you leave for the winter. Appointments for turn-off are scheduled for an exact date and time for a technician to come out. Turning the water off at the road safeguards against frozen pipes and will save you money as billing is suspended while the water is off. A \$30 turn-off and a \$30 turn-on charge will be assessed when the water is turned back on in the spring. **GFL Curbside Collection:** Waterford's designated residential curbside waste hauler program with GFL Environmental includes an option for residents to suspend service for one consecutive period each 12 months for up to three consecutive months for an invoice credit. To utilize this option for three months while you're at your seasonal residence away from Waterford, don't hesitate to contact GFL at the phone number designated for Waterford customers 248-204-6762. **Election Mail:** If you will be at another address for the Presidential Primary, please contact us during the first week of January by calling 248-674-6266 and let us know where you will want your ballot mailed. Absentee ballots will be mailed around January 18, 2024, and cannot be forwarded by the USPS. They will be returned to the Township Clerk's Office.

2.2 GFL will continue to collect yard waste through the 2nd full week in December. All waste must be at the curb in approved containers by 7 a.m. on your collection day. GFL observes **Christmas Day** and is closed on Monday, December 25, 2023. All collections that week will be delayed by one day from the usual schedule, including Saturday pickup for Friday customers. GFL observes **New Year's Day** as well on January 1, 2024. All collections that week will be delayed by one day from the usual schedule, including Saturday pickup for Friday customers.

2.3 Waterford Township administrative offices will be closed Monday, December 25th, and Tuesday, December 26th, for the Christmas Holiday and Monday, January 1st, and Tuesday, January 2nd in observance of the New Year's Holiday. In addition, the Waterford Township Public Library will also be closed on Sunday, December 24th, and Sunday, December 31st. Emergency services remain available during these administrative closures. On behalf of all of us here on Team Waterford, we wish you a safe, happy, and healthy holiday season.

2.4 The Daddy-Daughter Dance will be held on January 13th! Calling all dads, father figures, and daughters! Dance the night away and make cherished memories! The event includes light refreshments, a craft, music, dancing, and a photo booth photo. Register now through January 7th, or until the event reaches capacity. To register or for more information please call 248-674-5441 or visit www.waterfordmi.gov/parks.

2.5 View and Pay your Winter 2023 Taxes online at www.waterfordmi.gov/treasurer using our secure payment system for electronic checking, and credit or debit card payment. Special assessments are included where applicable.

3. **Awards and Presentations**

3.1 Recognizing Dan Taylor, Waterford Mott Senior, Recipient of the Fran Anderson Making a Difference Scholarship

Mr. Taylor was not in attendance. Supervisor Wall stated he was very impressed with his essay. Mr. Taylor's essay stated "one of the most significant differences I have made is by saving a friend's life. I had just learned how to perform the Heimlich maneuver, at boy scout camp, when one of the other scouts in my troop began choking. I recognized he was choking, unable to breath, and needed help. I quickly responded by jumping up and successfully performed the maneuver.

3.2 2023 Year in Review

The 2023 Year in Review video was presented.

4. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1 November 27, 2023, Meeting Minutes
- 4.2 November 27, 2023, Work Session
- 4.3 December 13, 2023, Bill Payment
- 4.4 Receive the Clerk's Office October 2023 Report
- 4.5 Receive the Fire Department's November 2023 Report
- 4.6 Election Commission Appointment – Appointment of Marie Hauswirth

The following memo was received by Supervisor Wall.

The Election Commission performs tasks related to conducting elections within the Township including meeting several times before each election to test ballots and approve the election inspectors. In a Charter Township, the Election Commission consists of the Clerk and two Trustees appointed by the Township Board. Recently, it was clarified and confirmed by Township General Counsel that all members of the Election Commission must be current members of the Board of Trustees.

At this time prior to the 2024 elections, members of the Election Commission are Clerk Kim Markee, Treasurer Steve Thomas, and Waterford resident Donna Kelley. Because Donna is not a current member of the Board of Trustees, we must replace her on the Election Commission.

We would like to thank Donna for her many years of service to the Election Commission and our community. She has been an active member of the community in many areas including organizing and running the annual Memorial Day Parade with VFW Post 1008, serving as a past member of the Board of Trustees, and serving on the Waterford Parks and Recreation Board.

I respectfully request the Township Board's approval for the appointment of Waterford Township Trustee Marie Hauswirth to the Election Commission for a term to expire November 20, 2024. Marie has said she would be interested in further serving the Township in this capacity and I believe she is able to successfully perform the duties of the Election Commission and represent the Township to the best of her ability.

Thank you for your consideration.

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to approve consent agenda items 4.1 through 4.6. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

5. Board Liaison Reports (Verbal)**Trustee Bartolotta**

The Crescent Lake Board met on December 4th and finally were able to set up weed control for the spring.

The Planning Commission has been very busy this year.

Treasurer Thomas

Winter Taxes are due February 14, 2024.

Supervisor Wall

Supervisor Wall stated that the year in review was just the highlights. He can't say enough good things about the Waterford Community. It's remarkable what they all do day to day.

Clerk Markee

Library Director, Joan Rogers, is retiring. We wish her a wonderful retirement and she will be missed.

Please be aware of things coming in the mail from the Clerk's office. If you've signed up for the Permanent Ballot list, the Presidential Primary will be a little different. You will receive a card in the mail to select a Democratic Ballot or a Republican Ballot. You must return the card before we can mail you ballot.

Your return ballot envelopes will be purple and white vs. green and white. This is at the request of the U.S. Postmaster.

6. Introduction**Possible Introduction of Zoning Ordinance 2023-Z-021 – 130 S Telegraph Rd, from C-2, Local Business / C-3, General Business to C-3, General Business**

The following memo was received by Mr. Jeffrey Polkowski, Development Services Director. Until recently this property was made up of five separate parcels that were being used together as a single-tenant commercial property. The eastern half was one large parcel zoned C-3, General Business, and the western half was made up of four small parcels zoned C-2, General Business. The applicant has combined the five parcels that previously made up the subject property to allow the western half to qualify for a rezoning to C-3, General Business. The applicant intends to apply for a special approval to operate a light equipment rental establishment on the property if the rezoning request is approved.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 28, 2023 and resolved unanimously, to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 28, 2023 regular meeting for this rezoning, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 8, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Possible Introduction of Zoning Ordinance 2023-Z-021 – 130 S Telegraph Rd, from C-2, Local Business / C-3, General Business to C-3, General Business Continued.

Should you have any questions prior to Wednesday's meeting please do not hesitate to reach out to me.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2023-Z-021

ZONING ORDINANCE MAP AMENDMENT

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The portion of the parcel of property that is assigned tax parcel number 13-36-233-012, legally described below, with current address of 130 S Telegraph Rd, is rezoned from **C-2, Local Business / C-3, General Business to C-3, General Business** with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

Section 2 of Ordinance

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 8, 2024.

CHARTER TOWNSHIP OF WATERFORD

Date

Kimberly Markee, Township Clerk

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to introduce Zoning Ordinance 2023-Z-021 - 130 S Telegraph Rd, from C-2, Local Business / C-3, General Business to C-3, General Business; furthermore to place on the January 8, 2024, regular Board of Trustees meeting agenda for possible adoption. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon

Nays: None

Absent: Hauswirth

Motion carried unanimously.

6.2 **Possible Introduction of Zoning Ordinance 2023-Z-022 - 1400 Scott Lake Road, Parcel 13-24-101-005, from O-2, General Office To C-1, Neighborhood Business Stores**

The following memo was received by Mr. Jeffrey Polkowski, Development Services Director.

The property was originally developed, and continues to operate, as a multi-tenant commercial property. In order to broaden the potential permitted uses of the property, the applicant is proposing for the subject property to be rezoned from O-2, General Office to C-1, Neighborhood Business.

Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 28, 2023 and resolved unanimously, to forward a favorable recommendation to the Township Board.

Motions

Based upon the Planning Commission's favorable recommendation at the November 28, 2023 regular meeting for this rezoning, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 8, 2024 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to Wednesday's meeting please do not hesitate to reach out to me.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2023-Z-022

ZONING ORDINANCE MAP AMENDMENT

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The portion of the parcel of property that is assigned tax parcel number 13-24-101-005, legally described below, with current address of 1400 Scott Lake Rd, is rezoned from **O-2, General Office to C-1, Neighborhood Business** with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

Section 2 of Ordinance

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

Possible Introduction of Zoning Ordinance 2023-Z-022 - 1400 Scott Lake Road, Parcel 13-24-101-005, from O-2, General Office To C-1, Neighborhood Business Stores Continued.

CERTIFICATION

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 8, 2024.

CHARTER TOWNSHIP OF WATERFORD

Date

Kimberly Markee, Township Clerk

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, introduce Zoning Ordinance 2023-Z-022 - 1400 Scott Lake Road, Parcel 13-24-101-005, from O-2, General Office To C-1, Neighborhood Business Stores; furthermore to place on the January 8, 2024, regular Board of Trustees meeting agenda for possible adoption. A Roll Call Vote Was Taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

7. New Business

2024 Waterford Township Budget Presentation and Public Hearing

Supervisor Wall opened the Public Hearing at 6:32 p.m.

Mr. Derek Diederich, Budget Director and Ms. Barb Miller, Assistant Budget Director presented the 2024 Waterford Township Budget.

Supervisor Wall thanked Mr. Diederich and Ms. Miller for the work they do for the Township. The projection for the 2013 budget was a \$2.3 million dollar deficit. The new board met 2 days after the election and they worked together over the next 3 weeks and when they adopted the budget, they were \$5,755.00 to the black. Our budget people continue to do a phenomenal job. In 2012 the fund balance was 5.8% and has increased to 33%.

Supervisor Wall closed the Public Hearing at 6:58 p.m.

7.2 **2024 General Appropriations Act**

Clerk Markee read the following Resolution.

**Charter Township of Waterford
Oakland County, Michigan**

2024 General Appropriations Act

Whereas, according to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968 as amended, the Waterford Township Supervisor is Chief Administrative Officer with the authority to prepare the budget and control expenditures there under; and

Whereas, the Notice of Public Hearing of the Townships proposed budget was published in the Oakland Press on November 19, 2023; and

Whereas, the Waterford Township Board of Trustees held a Public Hearing on its budget on December 13, 2023; and

Whereas, the proposed 2024 tax rate to be levied by the Charter Township of Waterford is 13.0115 mills; and

Whereas, the estimated 2024 revenues and expenses for the Charter Township of Waterford are as follows:

	2024 REVENUES	2024 EXPENSES
GENERAL FUND	23,478,094	23,463,851**
POLICE FUND	16,977,333	16,971,597
FIRE FUND	23,881,556	23,850,218
LIBRARY FUND	3,022,633	3,056,183
<u>PARKS & REC. FUND</u>	<u>2,101,951</u>	<u>2,166,872</u>
TOTAL REVENUES & OPERATING EXPENSES	69,461,567	69,508,721
NOT INCLUDING THE WATER AND SEWER FUND		
 OTHER FUNDS	 2024 REVENUES	 2024 EXPENSES
POLICE RESTRICTED	68,000	207,906
CEMETERY CARE	42,150	0
CABLE FUND	342,281	398,148
IMPROVEMENT & REVOLVING	1,752,337	1,648,100
LIBRARY DONATIONS	20,000	53,830
<u>WORKER'S COMPENSATION</u>	<u>6,500</u>	<u>200</u>
TOTAL OTHER FUNDS	2,231,268	2,308,214
 TOTAL ALL FUNDS	 TOTAL REVENUE	 TOTAL EXPENSES

****GENERAL FUND EXPENDITURES**

TOWNSHIP BOARD	64,567
DISTRICT COURT	3,191,267
SUPERVISOR & ASSESSING	1,312,321

ELECTIONS	595,868
CLERK	1,018,978
FISCAL & HUMAN RESOURCES	411,749
GENERAL SERVICES	2,903,810
RETIREE BENEFITS	872,463
TREASURER	1,005,656
INFORMATION SYSTEMS	627,275
FACILITIES & OPERATIONS	1,674,252
DEVELOPMENT SERVICES	1,659,022
COMMUNITY PROMOTIONS	52,350
SCHOOL CROSSING GUARDS	64,705
TRANSFERS TO OTHER FUNDS- POLICE, FIRE, ETC.	8,009,568

Now, therefore be it resolved, that the 2024 Budget of the Charter Township of Waterford is hereby adopted by reference.

Be it further resolved, that the Board of Trustees of the Charter Township of Waterford adopts the 2024 fiscal year budget by cost center, except for the District Court which is by line item, and that the Township officials responsible for the expenditures authorized in the budget, with the exception of the District Court, may expend township funds up to the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriation.

Be it further resolved, that appropriations will be deemed maximum authorizations to incur expenditures. The supervisor shall exercise oversight and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Ayes: _____
 Nays: _____
 Absent: _____

Certification

I hereby certify that this resolution was adopted by the Charter Township of Waterford Board of Trustees by the roll call vote indicated at a regular meeting of the Board on December 13, 2023.

Charter Township of Waterford

Kim Markee, Township Clerk
 December 13, 2023

Moved by Markee,
 Seconded by Bartolotta, RESOLVED, to adopt the 2024 General Appropriations Act Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
 Nays: None
 Absent: Hauswirth

Motion carried unanimously.

7.3 **2024 Water-Sewer Special Appropriations Act and Budget Approval Resolution**

Trustee Monohon read the following Resolution.

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN**

**2024 WATER AND SEWER FUND SPECIAL APPROPRIATIONS ACT AND BUDGET
APPROVAL RESOLUTION**

WHEREAS, the Township's proposed budget for the 2024 fiscal year that begins January 1, 2024, includes the Township's Water and Sewer Fund, which is an enterprise fund; and

WHEREAS, under the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, although budgets for enterprise funds are not part of the budget that is approved by a general appropriations act, they may be approved by a special appropriations act; and

WHEREAS, on December 13, 2023, the Township Board of Trustees held a public hearing on its proposed budget for the 2024 fiscal year, notice of which was published in the Oakland Press on November 19, 2023, and

WHEREAS, the proposed 2024 Water and Sewer Fund Budget, which does not require or provide for money to be raised by taxation or new bond issues to meet proposed expenditures, and necessary supporting schedules provides for:

1. Expenditures of \$26,280,188 that include \$425,796 of debt interest expenses.
2. Debt principal payments of \$2,355,145 included in the \$26,280,188 of expenditures.
3. Anticipated income (revenue) of \$26,436,592
4. An estimated (1-1-2024) beginning fund balance of \$24,319,060 and estimated end of year (12-31-2024) fund balance of \$23,775,667; and

WHEREAS, the proposed 2024 Water and Sewer Fund Budget includes supporting schedules for the information in the Budget.

IT IS THEREFORE RESOLVED that the proposed 2024 Water and Sewer Fund Budget as described in this Resolution is approved and adopted.

IT IS FURTHER RESOLVED that appropriations are hereby made for the expenditures in the approved Budget, which are maximum authorizations for responsible and authorized Township officials to incur expenditures within each of the cost centers.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on December 13, 2023.

Charter Township of Waterford

Date

Kim Markee, Township Clerk

2024 Water-Sewer Special Appropriations Act and Budget Approval Resolution Continued.

Moved by Markee,
Seconded by Bartolotta, RESOLVED, to adopt the 2024 Water-Sewer Special Appropriations Act and Budget Approval Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

7.4 **2023 Recommended Year-End Budget Amendments**

The following memo was received by Derek Diederich, Twp. Budget Director and DPW Admin. Superintendent and Barb Miller, Assist. Twp. Budget Director and Twp. Accounting Manager.

After review of the Township operational budget accounts and the need to post some one-time revenue and accrual adjustments, we recommend the following (2023) year-end adjustments and amendments for the Township Board's review and action.

One-Time Revenue Receipts for 2023 Budget Year:

Waterford Township received a few 'one-time' revenues that need to be incorporated into the 2023 Budget. Waterford received a rebate from its General Liability Carrier – Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$679,306 in 2023. While this is good news, this revenue source is a one-time adjustment made by our carrier to account for loss experience and required assets on hand compared against the insurance carrier's exposure as derived by their accountants and actuaries. In short, this is the type of revenue that cannot be considered permanent. As we have discussed previously, we do not believe in attaching reoccurring annual expenses to one-time revenue events, which is a conservative budgetary practice.

Township Board Budget Adjustment #1 Motion Requested:

General Fund Line Item (10101-68700) was originally budgeted at \$150,000. At this time, we would ask the Township Board to approve a budget adjustment to the Township's General Fund Revenue Line Item: (10101-68700) 'Refunds and Rebates' of \$476,500 to recognize the General Fund portion of the refund and to adjust for some differences between budget vs. actual for smaller expected refund sources. The allocation to the Water-Sewer Fund is \$102,816 to account Refunds and Rebates (59003-68700) to approximate Water-Sewer's share of this rebate.

State Shared Revenue Amendment #2 Motion Requested

We originally budgeted \$7,127,911 in revenue line item: (10101-57401). We expect year-end to be closer to \$7,517,605. Therefore, we recommend the Board approve a budget increase adjustment of \$389,694 to line item: (10101-57401). The State's consumer spending model ended up different than originally estimated.

2023 Recommended Year-End Budget Amendments Continued.**Township Board Budget Adjustment #3 Motion Requested:**

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Improvement and Revolving Fund, Fund # (246). As a reminder, the (246) Improvement Revolving Fund is where the Township budgets and pays for its general government capital improvements. This fund does not have a reoccurring or dedicated revenue stream, so it is essential that whenever possible this fund be given an opportunity to help the community address its capital infrastructure and deferred maintenance needs. Historically, the Improvement Revolving Fund has allowed the Township to participate in the Tri-Party (Oakland County, Oakland County Road Commission and Twp.) road projects, Township drainage issues, streetlights, sidewalks and other needed capital upgrades and repairs. The needs for capital improvements are vast and virtually without end and such items have been deferred, especially during past recessions. At this time, we recommend that the Township Board authorize an increased transfer of \$600,000 from General Fund expense line item 19650-99911 to Improvement Revolving Fund Revenue line item 24601-67402. While this is a positive item, we should keep in mind that public infrastructure projects can be very costly, and that the Township has deferred many projects over the past number of years. These capital projects are mainly one-time in nature and related to repair, maintenance, and technology needs.

Township Board Budget Adjustment #4 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Cemetery Care Fund, Fund # (209). The Township's five municipal cemeteries at some point will have ongoing maintenance and upkeep needs and have no dedicated revenue stream to help meet these needs. At the end of 12-31-22 there was \$883,484 in this fund. We recommend an increased transfer of \$100,000 from General Fund Line Item 19650-99908 to Cemetery Care Fund Line Item 20901-67402 at this time.

Township Board Budget Adjustment #5 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the General Fund Line Item #12480-99901 to the (330) fund, line item #33001-67410 using project code GENFD in the amount of \$1,550,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs. The General Fund transfer to the 330 Fund is for future building, grounds or vehicle repairs, maintenance, or acquisition in the General Fund category.

Township Board Budget Adjustment #6 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the Fire Fund Line Item # 20630-99901 to the (330) fund, designated to the fire capital line item #33001-67410-FIRE in the amount of \$800,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs including vehicles and equipment. As you are aware, public safety vehicles in this category are very important, as well as very expensive and setting aside dollars when possible is financially prudent. This is the type of move that also would permit paying cash rather than financing such vehicles in the future.

Township Board Budget Adjustment #7 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the Police Fund Line Item # (20730-99901) to the (330) fund, designated to the police capital line item 33001-67410-POLIC in the amount of \$800,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs including vehicles and equipment. As you are aware, vehicles, technology (911 Systems etc.) and deferred building maintenance in this category are very important, as well as very expensive and setting aside dollars when possible is financially prudent.

2023 Recommended Year-End Budget Amendments Continued.**Township Board Budget Adjustment #8 Motion Requested:**

The Township Building Permits revenue line item was originally budgeted at \$360,000. We project the Year-End total to be closer to \$855,000 based on an increase related to activities in 2023. Therefore, we request a budget amendment to increase and adjust the original budgeted amount by \$495,000 to recognize the increased revenue. This corresponds to line item #10101-46300.

Township Board Budget Adjustment #9 Motion Requested:

The Township Building Permits-Electrical revenue line item was originally budgeted at \$110,000. We project the Year-End total to be closer to \$205,000 based on an increase related to activities in 2023. Therefore, we request a budget amendment to increase and adjust the original budgeted amount by \$95,000 to recognize the increased revenue. This corresponds to line item #10101-46400.

Township Board Budget Adjustment #10 Motion Requested:

The Township Site Plan Reviews revenue line item was originally budgeted at \$75,000. We project the Year-End total to be closer to \$100,000 based on an increase related to activities in 2023. Therefore, we request a budget amendment to increase and adjust the original budgeted amount by \$25,000 to recognize the increased revenue. This corresponds to line item #10101-60110.

Township Board Budget Adjustment #11 Motion Requested:

As the Board is aware, the Township is under a Corrective Action Plan (CAP) with the State of Michigan with respect to its closed Retiree Health Care System. Public Act 202 of 2017 requires Municipalities to be at least 40% funded in this benefit category. The most recent actuarial study (12-31-2022) had the Township listed at 32.81% funded with a **<\$120,339,872> Actuarial Assumed Liability (AAL)**. The Township has taken many steps in recent years to help address this category like closing the system to new hires, starting a trust to invest assets and receive some compound interest to help leverage against future costs and most recently completing a dependent audit among other steps. In 2021, the Township Board implemented retiree health care plan reforms. These measures helped reduce some of the unfunded liabilities by an estimated **<\$40,000,000>**. At this time, we are recommending an additional contribution to the health care trust in the amount of \$2,525,000 broken up from different funding sources listed below. While this alone does not solve this issue, it will be yet another step in the right direction. The breakdown of the 2023 proposed year-end supplemental retiree health care trust funding is as follows:

<u>Fund:</u>	<u>Object #:</u>	<u>Amount:</u>
General Fund	71350	\$613,070
Police Fund	71350	\$685,285
Fire Fund	71350	\$577,215
Water-Sewer	71350	\$378,750
Parks & Rec.	71350	\$ 72,215
Library	71350	<u>\$198,465</u>
Total:		<u>\$2,525,000</u>

2023 Recommended Year-End Budget Amendments Continued.**Township Board Budget Adjustment #12 Motion Requested:**

The General Fund transfers portions of the general fund millage as laid out during the budget process. Due to the items listed above we are recommending some changes to the original transfers in the 2023 budget as follows:

Transfer Line:	Name:	Rev. Budget:	Est. Y.E.:	Req. Amd:
19650-99912	G.F. Trans. Library Fund	\$0.00	\$198,500	\$198,500
19650-99914	G.F. Trans. P&R Fund	\$250,000	\$322,250	\$ 72,250

Township Board Budget Adjustment #13 Motion Requested:

The EMS fee-based revenue needs to be adjusted to more accurately reflect year-end expected totals.

Revenue Line:	Name:	Rev. Budget:	Est. Y.E.:	Req. Amd:
20601-62710	Charge – EMS Fees	\$2,100,000	\$2,557,042	\$457,042

Township Board Budget Adjustment #14 Motion Requested:

The following budget amendments are needed in the (590) Fund Water-Sewer to more adequately reflect expected year end collections.

Revenue Line:	Name:	Rev. Budget:	Est. Y.E.:	Req. Amd:
59001-64500	Sales-Water Metered	\$5,950,000	\$7,017,128	\$1,067,128
59001-65010	Charge Cap. Equalization	\$ 69,000	\$ 161,000	\$ 92,000
59002-65012	Chare Sewer Usage	\$18,377,399	\$18,500,000	\$ 122,601

Township Board Budget Adjustment #15 Motion Requested:

The following budget amendments are requested in the interest revenue category to more adequately reflect expected year-end actual earnings.

Revenue Line:	Name:	Rev. Budget:	Est. Y.E.:	Req. Amd:
10101-66401	Inter Rev. Gen. Fund	\$102,499	\$285,000	\$182,501
20601-66400	Interest Rev. Fire	\$ 65,201	\$156,000	\$ 90,799
20701-66400	Interest Rev. Police	\$ 66,966	\$131,509	\$ 65,543
24601-66400	Interest Imp. Revolving	\$ 27,398	\$ 75,378	\$ 47,980
27001-66400	Interest Library Fund	\$ 17,733	\$ 43,877	\$ 26,144
28001-66400	Interest Parks & Rec.	\$ 11,730	\$ 32,177	\$ 20,447
28201-66400	Interest Fed. Grant	\$ 0	\$104,165	\$104,165
59003-66400	Interest Water-Sewer	\$186,174	\$270,000	\$ 83,826

Township Board Budget Adjustment #16 Motion Requested:

In operational year 2023, the Water and Sewer Fund (590) did not spend all of its allocated resources for operational line (Sewer Treatment).

W&S Line:	Revised Budget:	Projected Y.E.:	Requested Amd:
59054-81000	\$10,156,726	\$9,567,794	<\$ 588,932>

Township Board Budget Adjustment #17 Motion Requested:

The Township's Retiree Health and current employee health lines are in need of adjusting. There are factors that influenced this need including the Township going to a self-insured model, not quite as many employees retiring than originally planned and some timing delays with hiring in the public safety departments. The breakdown of recommended budget amendments are as follows:

2023 Recommended Year-End Budget Amendments Continued.**2023 Projected Current Employee Health Care Expenses:**

<u>Health Care Line:</u>	<u>Revised Budget:</u>	<u>Projected Y.E.: Req. Amd:</u>
12530-71100	\$108,960	\$ 74,000 <\$34,960>
12550-71100	\$ 56,020	\$ 91,000 \$34,980
12650-71100	\$129,092	\$113,150 <\$15,942>
14100-71100	\$168,111	\$113,000 <\$55,111>
20630-71100	\$1,712,612	\$1,665,000 <\$47,612>
20730-71100	\$1,023,724	\$713,000 <\$310,724>
27790-71100	\$170,559	\$128,000 <\$42,559>
28090-71100	\$55,372	\$47,000 <\$8,372>
59044-71100	\$599,432	\$574,000 <\$25,432>

2023 Projected Retiree Health Care Expenses:

<u>Ret. Health Care Line:</u>	<u>Revised Budget:</u>	<u>Projected Y.E.: Req. Amd:</u>
11360-71150	\$261,086	\$185,000 <\$76,086>
12490-71150	\$875,153	\$740,000 <135,153>
20730-71150	\$2,081,399	\$1,915,753 <\$165,646>
20630-71150	\$1,146,532	\$987,000 <\$159,532>
27790-71150	\$64,433	\$28,384 <\$36,049>
59044-71150	\$407,299	\$312,000 <\$95,299>

Township Board Budget Adjustment #18 Motion Requested:

Review of the Township's Worker's Compensation Line Items has revealed the need for some year-end adjustment. The breakdown of recommended budget amendments are as follows:

<u>W.C. Lines:</u>	<u>Revised Budget:</u>	<u>Projected Y.E. : Req. Amd:</u>
12480-71600	\$50,000	\$10,000 <\$40,000>
20730-71600	\$195,000	\$55,670 <\$139,330>
20630-71600	\$140,000	\$98,520 <\$41,480>

Township Board Budget Adjustment #19 Motion Requested:

A few of the Township Salary Lines require adjustment prior to year-end. Budgeted positions not immediately filled and other items caused the need for adjustment.

<u>Salary/FICA & Ben. Lines:</u>	<u>Revised Budget:</u>	<u>Projected Y.E.: Req. Amd:</u>
20730-70200	\$6,555,844	\$5,600,000 <\$955,844>
20730-71000	\$555,111	\$455,000 <\$100,111>
20630-70200	\$9,457,467	\$9,150,000 <\$307,467>
12650-70200	\$538,375	\$490,000 <\$48,375>
59041-70200	\$366,840	\$309,000 <\$57,840>
59044-70200	\$846,992	\$894,000 \$47,008
28090-70200	\$524,952	\$490,000 <\$34,952>
28090-70325	\$102,350	\$ 24,940 <\$77,410>
27790-70200	\$879,300	\$828,571 <\$50,729>

Township Board Budget Adjustment #20 Motion Requested:

The Budget for 2023 included the purchase of one Fire truck for the Fire Department. This truck has been ordered but due to the long manufacturing lead-time involved in building it, it will not be delivered until 2024. For accounting purposes, it is therefore recommended to reduce 20630-97136 by \$691,000 and make a corresponding increase to 20630-99901 – Capital Project Allocation. An increase is also needed for Capital Project 33001-67410-Fire for \$691,000, so that the purchase of this truck can be made using account 33090-97136-Fire.

2023 Recommended Year-End Budget Amendments Continued.**Township Board Budget Adjustment #21 Motion Requested:**

The 2023 Budget for account 10101-69200 Legal Settlements for the General Fund needs to be adjusted as follows:

<u>Revised Budget:</u>	<u>Projected Y.E. :</u>	<u>Req. Amd:</u>
\$0.00	\$41,203	\$41,203

Township Board Budget Adjustment #22 Motion Requested:

The 2023 Budget for account 12480-72050 DC-Committee for the General Fund needs to be adjusted as follows:

<u>Revised Budget:</u>	<u>Projected Y.E. :</u>	<u>Req. Amd:</u>
\$15,000	\$40,000	\$25,000

Township Board Budget Adjustment #23 Motion Requested:

The 2023 Budget for account 17470-87501 WOTA for the General Fund needs to be adjusted as follows:

<u>Revised Budget:</u>	<u>Projected Y.E. :</u>	<u>Req. Amd:</u>
\$270,000	\$0.00	<\$270,000>

Township Board Budget Adjustment #24 Motion Requested:

The 2023 Budget for account 20730-71600 Workmen's Compensation for the Police Fund needs to be adjusted as follows:

<u>Revised Budget:</u>	<u>Projected Y.E. :</u>	<u>Req. Amd:</u>
\$195,000	\$55,670	<\$139,330>

Township Board Budget Adjustment #25 Motion Requested:

The 2023 Budget for account 20630-84100 Legal for the Fire Fund needs to be adjusted as follows:

<u>Revised Budget:</u>	<u>Projected Y.E. :</u>	<u>Req. Amd:</u>
\$64,500	\$10,000	<\$54,500>

Township Board Budget Adjustment #26 Motion Requested:

The 2023 Budget for Parks & Rec. account 28090-97107-M001 for Hess Capital Facility Projects needs to be adjusted as indicated below. The revenue was received in the prior year.

<u>Revised Budget:</u>	<u>Projected Y.E.:</u>	<u>Req. Amd:</u>
\$0.00	\$185,152	\$185,152

Township Board Budget Adjustment #27 Motion Requested:

The American Rescue Plan Act (ARPA) has \$4,086.00 left to allocate by 12-31-2024. If the Board elects to commit these funds by the end of 2023 Waterford is eligible for a State of Michigan Incentive. The incentive is not that large (1% of CVTRS or \$4,499.13) but every dollar counts. Therefore, we recommend committing \$4,086.00 to account 28290-97005-ARPA1 for Capital – Pedestrian Pathways. This is a transfer from ARPA account 28290-95400.

2023 Recommended Year-End Budget Amendments Continued.**Township Board Budget Adjustment #28 Motion Requested:**

The Developmental Services Department utilizes DLZ Engineering Firm for Site Plan Reviews and other functions. DLZ's invoices are coded to 14100-84500. The original FY 2023 Budget for this line was \$98,500.00 we believe Year-End will be closer to \$148,500. This would require an additional appropriation of \$50,000 for a year-end total of \$148,500.00.

Thank you for your attention and careful consideration to these matters. Should you have any questions please feel free to contact our office at your convenience.

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to approve the 2023 Recommended Year End Budget Amendments as presented. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon

Nays: None

Absent: Hauswirth

Motion carried unanimously.

7.5 Oakland County IT Contract Renewal

The following memo was received by Mr. Frank Fisher, Assistant Director of Information Technology/DPW SCADA & GIS Manager.

Waterford Township currently utilizes a series of shared IT services with Oakland County for the specific items listed below. These items include such services as shared GIS data and aerial photography that is used by multiple departments in the organizations. In addition, there are specific public safety services such as CLEMIS that are used by Police, Fire, and District Court. This agreement has been reviewed by the various departments that use these services and have all agreed that the agreement meets their requirements. The specific services that are provided by Oakland County and used by Waterford Township are:

- Oaknet connection
- Internet
- CLEMIS
- ArcGIS
- DataShare
- Pictometry

These services are an example of sharing of resources with Oakland County which allows for access to critical applications needed by Waterford Township departments, while saving on costs that would be incurred if Waterford purchased the services on its own.

Waterford signed a 5-year agreement with Oakland County in 2018 for these services with Oakland County, and this is a 5-year renewal of the same services.

Requested Board Action:

Approve the attached agreement with Oakland County for IT Services and authorize Supervisor Wall to sign the agreement.

Oakland County IT Contract Renewal Continued.

Moved by Bartolotta,
Seconded by Markee, RESOLVED, to approve the agreement with Oakland County for IT Services and authorize Supervisor Wall to sign the agreement. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

7.6 OnBase Upgrade Professional Services

The agenda was amended to remove this item.

7.7 Waterford Recreation Center Microbial Remediation and Post Remediation Verification

The following memo was received by Ms. Alison Swanson, Parks and Recreation Director.

I am respectfully requesting your approval for the following item:

Approve Microbial Remediation & Post Remediation Verification at the Waterford Recreation Center be completed by Performance Environmental Services, Inc., 28054 Center Oaks Court, Suite B, Wixom, MI 48393, for \$60,920.00 from the 280-Fund.

Microbial remediation and post remediation verification needs to be completed at the Waterford Recreation Center based on the findings of the Limited Microbial and Indoor Air Quality Assessment performed in October 2023. I have attached the proposal submitted on November 30, 2023, by Performance Environmental Services, Inc. for your review.

Thank you for your attention to this matter. Please feel free to contact me if you have any questions 248-618-7549.

Recommended Board Action

Approve Microbial Remediation & Post Remediation Verification at the Waterford Recreation Center be completed by completed by Performance Environmental Services, Inc., 28054 Center Oaks Court, Suite B, Wixom, MI 48393, for \$60,920.00 from the 280-Fund.

Moved by Markee,
Seconded by Thomas, RESOLVED, to approve Microbial Remediation & Post Remediation Verification at the Waterford Recreation Center be completed by Performance Environmental Services, Inc., 28054 Center Oaks Court, Suite B, Wixom, MI 48393, for \$60,920.00 from the 280-Fund. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

7.8 Change Order for Additional Costs Associated with Previously Approved Gun Range Repairs

The following memo was received by Police Chief Underwood.

The Waterford Police Department, in cooperation with the Department of Public Works (DPW), previously requested and received approval to engage Clement Construction to address the ongoing problem of water leaks in the police department's gun range. This problem started over twenty years ago with several slow leaks causing puddling during heavy rains and progressed into a worse problem, causing leaks in other portions of the range as well. The original quote from Clement was for \$79,922.40.

As you are aware, over the past several years the problem has been addressed by several outside companies, employing at least three different tactics. While the leaks may have been reduced temporarily, none of these solutions solved the problem.

Clement Construction Company, LLC outlined a nine point plan to address our problem, including partial brick wall removal, excavation and removal of saturated soil, installation of a rubber barrier, and over three-thousand square feet of concrete, 5" thick, that slopes away from the building for proper drainage. The Department of Public Works agreed this was our best course of action based on our previous efforts to address the problem.

Once excavation began and the partial brick wall was removed, it became apparent that more work would need to be done than was included in the original scope of work. In fact, the entire length of that wall needed to be excavated, all the brick that was under grade had to be removed and replaced by solid block, and additional drainage installed. In addition, the entire area had to be waterproofed, backfilled, and the exposed wall re-bricked.

This additional work was necessary not only to properly address a problem that has existed for over twenty years, but also to remove and repair unforeseen damage left from several previous failed attempts to resolve this issue.

As a result, we have incurred additional costs in the amount of \$46,700.00. Based on the information set forth above, we respectfully request this honorable body approve additional payment to Clement Construction in that amount, as a change order to the original purchase order, #134584, issued June 13, 2023.

The funds for these additional costs are available in the Police Department's restricted-use drug forfeiture account. As always, if you have any questions or need further information, please do not hesitate to contact me.

Police Chief addressed the Board of Trustees. Once they started the project, they found there was much more work was needed in order to make the repair.

Moved by Bartolotta,
Seconded by Thomas, RESOLVED , to approve the Change Order for Purchase Order 134584, in the amount \$46,700.00 payable to Clement Construction for the additional costs associated with the previously approved gun range repairs; furthermore, utilizing funds from the Police Department's restricted use drug forfeiture account. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon
Nays: None
Absent: Hauswirth

Motion carried unanimously.

7.9 Approval 2024 Single Source Vendors

The following memo was received by Ms. Pamela Lyman, Staff Accountant and Purchasing Agent.

Attached is the list of Single Source Vendors for 2024 for your approval. The list is broken down by vendor name, department(s), type of product or service and explanation codes for each. Items listed in red are items to be deleted from the Single Source Vendor List 2023, and items in yellow are being added or information is being edited.

This list follows the Township Procurement Policy for Single Source Vendors – Section 3 Procurement Methods - 1.3 Single Source Purchase.

Please contact me if you have any questions.

Moved by Markee,
Seconded by Bartolotta, RESOLVED, to approve the 2024 Single Source Vendors list. A copy of the single source vendors is attached to these minutes. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Matsura and Monohon

Nays: None

Absent: Hauswirth

Motion carried unanimously.

7.10 Citizen to Address the Board – Mr. Joe Odiel

Mr. Odiel was not in attendance.

7.11 Citizen to Address the Board – Mr. Andy Meisner

Mr. Meisner addressed the Board of Trustees. He thanked the Board of Trustees for their partnership while he was Oakland County Treasurer.

Since leaving the Oakland County Treasurer's office he started the 2nd new bank in the State of Michigan in the last 12 years, Community Unity Bank. After years working with local institutions, he found there are fewer locally owned banks.

He shared the following:

1. Use a bank with FDIC Insurance
2. Check Fraud Ring currently going on in Oakland County; use a gel pen
3. Use a Multi-Part Authentication
4. Passwords should be upper case, lower case, numbers and symbols
5. Don't open an email from someone that you don't know.
6. Don't click on any links

7.12 Public Comments limited to Three (3) Minutes per Speaker

Alison Swanson, Parks and Recreation Director.

The Charter Township of Waterford has developed an update to its 5-Year Parks and Recreation Master Plan. The Plan evaluates existing recreation opportunities, reviews public opinion regarding recreation, establishes recreational goals, and proposes a five-year schedule of improvements and other related items that the Township wishes to pursue.

A copy of the Draft Plan is available for review December 9, 2023 through January 9, 2024 online at www.waterfordmi.gov/parks and can also be reviewed at Waterford Township Hall, 5200 Civic Center Drive, Waterford, MI 48329 and the Waterford Recreation Center, 5640 Williams Lake Road, Waterford, MI 48329, during regular business hours. If you are interested in submitting comments regarding the Draft Plan, please send written comments to Alison Swanson, Waterford Parks & Recreation Director, 5200 Civic Center Dr., Waterford, MI, 48329 or aswanson@waterfordmi.gov by January 9, 2024. For additional information, please contact the Waterford Parks and Recreation Department at 248-674-5441.

They will hold a public meeting on Tuesday, January 9th at 6:30 p.m. in the Town Hall Auditorium to review the draft plan and all of the comments will be on record in the plan. It will then be recommended to the Board for approval and then filed with the State of Michigan DNR. The plan allows us to be eligible for various grants through the State of Michigan and other foundations.

8. Adjournment

Moved by Markee

Seconded by Thomas, RESOLVED, to adjourn the meeting at 7:40 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Matsura and Monohon

Nays: Bartolotta

Absent: Hauswirth

Motion carried.

Kim Markee, Clerk

Gary Wall, Supervisor

12/06/2023 10:37 |WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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310988	12/13/2023	PRINTED	011121 AC TIRE & SERV CTR	976.67			
310989	12/13/2023	PRINTED	011292 AIRGAS USA, LLC	96.82			
310990	12/13/2023	PRINTED	011482 AMAZING ATHLETES	1,536.00			
310991	12/13/2023	PRINTED	011484 ARAMARK REFRESHMENT SERVI	120.39			
310992	12/13/2023	PRINTED	011730 ARROW PRINTING	571.85			
310993	12/13/2023	PRINTED	013474 ALL STAR AWARDS	225.00			
310994	12/13/2023	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	797.72			
310995	12/13/2023	PRINTED	013666 APOLLO FIRE APPARATUS SAL	1,358.28			
310996	12/13/2023	PRINTED	013685 APPLIED INNOVATION	1,000.63			
310997	12/13/2023	PRINTED	013764 SANDRA ASPINALL	600.00			
310998	12/13/2023	PRINTED	021079 BAKER & TAYLOR BOOKS	4,005.36			
310999	12/13/2023	PRINTED	021093 BSB COMMUNICATIONS, INC	175.00			
311000	12/13/2023	PRINTED	021380 BILLS PLBG & SEWER SERV I	537.32			
311001	12/13/2023	PRINTED	023068 K & Q LAW, PC	2,430.00			
311002	12/13/2023	PRINTED	023222 BELFOR USA GROUP, INC	7,133.28			
311003	12/13/2023	PRINTED	023374 BILL PARSONS HORSESHOE &	180.00			
311004	12/13/2023	PRINTED	023460 BLACKSTONE PUBLISHING	297.42			
311005	12/13/2023	PRINTED	023602 BOUND TREE MEDICAL LLC	2,253.05			
311006	12/13/2023	PRINTED	023854 BUSY BODIES	1,206.00			
311007	12/13/2023	PRINTED	031733 S&B PLUMBING	2,422.68			
311008	12/13/2023	PRINTED	041006 CARRS MOTORCOACH LLC	1,080.00			
311009	12/13/2023	PRINTED	041192 CDW GOVERNMENT INC	486.74			
311010	12/13/2023	PRINTED	041456 BREONA CLAWSON	270.00			
311011	12/13/2023	PRINTED	041460 CLYDES FRAME & WHEEL SERV	163.09			
311012	12/13/2023	PRINTED	043376 CINTAS CORP	2,623.10			
311013	12/13/2023	PRINTED	043381 CITY OF PONTIAC	2,334.12			
311014	12/13/2023	PRINTED	043604 CONTRACTORS CONNECTION	1,041.00			
311015	12/13/2023	PRINTED	044093 CONWAY SHIELD	1,113.25			
311016	12/13/2023	PRINTED	051007 DTE ENERGY	69,545.37			
311017	12/13/2023	PRINTED	051445 DLZ MICHIGAN, INC	3,391.75			
311018	12/13/2023	PRINTED	051847 DABERKO, LLC	1,250.20			
311019	12/13/2023	PRINTED	053224 DELL COMPUTER CORP	7,166.32			
311020	12/13/2023	PRINTED	053376 DISCOVER PLUMBING	120.00			
311021	12/13/2023	PRINTED	053389 LUNGHAMER GMC INC	3,798.86			
311022	12/13/2023	PRINTED	053406 DIXON ENGINEERING INC	12,458.50			
311023	12/13/2023	PRINTED	053580 DOORS OF PONTIAC	357.00			
311024	12/13/2023	PRINTED	053712 STACY DROUILLARD	1,770.00			
311025	12/13/2023	PRINTED	061005 ELITE TRAUMA CLEAN-UP INC	65.00			
311026	12/13/2023	PRINTED	063021 EASTERN OIL CO	3,320.87			
311027	12/13/2023	PRINTED	063188 MICHAEL EBERLE	390.00			
311028	12/13/2023	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
311029	12/13/2023	PRINTED	063488 EMERGENCY VEHICLES PLUS	2,208.60			
311030	12/13/2023	PRINTED	063546 ENABLE POINT INC	77.00			
311031	12/13/2023	PRINTED	083373 FIRESTONE TIRE & SERV CTR	373.00			
311032	12/13/2023	PRINTED	083624 FOUR SEASONS PAINTING AND	6,873.00			
311033	12/13/2023	PRINTED	093025 CENGAGE LEARNING INC/GALE	484.08			
311034	12/13/2023	PRINTED	093391 HERB GILBERT	1,625.00			
311035	12/13/2023	PRINTED	093566 GOLDEN AGE CLUB	930.00			
311036	12/13/2023	PRINTED	093594 GOOSE BUSTERS	455.00			
311037	12/13/2023	PRINTED	093702 JUDITH GRACEY	870.00			
311038	12/13/2023	PRINTED	093705 GRAINGER	178.47			
311039	12/13/2023	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	14,770.00			

12/06/2023 10:37 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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311040	12/13/2023	PRINTED	093824 SHANE GRUBER	460.00			
311041	12/13/2023	PRINTED	093863 GREAT LAKES WATER AUTHORITY	3,281.01			
311042	12/13/2023	PRINTED	100029 HYDRAFLO, INC	896.42			
311043	12/13/2023	PRINTED	100034 DANIEL HAGEMEISTER	60.00			
311044	12/13/2023	PRINTED	101835 HUBBELL ROTH & CLARK INC	4,179.62			
311045	12/13/2023	PRINTED	101950 HYDRO CORP	8,579.00			
311046	12/13/2023	PRINTED	103018 DERWOOD HAINES JR	360.00			
311047	12/13/2023	PRINTED	103031 HALT FIRE INC	1,310.19			
311048	12/13/2023	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	2,074.00			
311049	12/13/2023	PRINTED	103841 HUTCHINSONS ELECTRIC INC	4,495.33			
311050	12/13/2023	PRINTED	111765 ISCG	8,334.00			
311051	12/13/2023	PRINTED	113485 IMLAY CITY FISH FARM INC	800.00			
311052	12/13/2023	PRINTED	113489 IMPERIAL DADE	3,220.85			
311053	12/13/2023	PRINTED	113542 INGRAM LIBRARY SERVICES	616.96			
311054	12/13/2023	PRINTED	121011 J&B MEDICAL SUPPLY	1,561.95			
311055	12/13/2023	PRINTED	123585 CHARESA JOHNSON	690.00			
311056	12/13/2023	PRINTED	141006 KSM SOLUTIONS, LLC	630.50			
311057	12/13/2023	PRINTED	141174 KIRK'S AUTOMOTIVE INC	245.00			
311058	12/13/2023	PRINTED	143707 KRONOS SAASHR, INC	803.70			
311059	12/13/2023	PRINTED	153043 LANGUAGE LINE SERVICES	50.00			
311060	12/13/2023	PRINTED	153068 OSCAR W LARSON CO	795.00			
311061	12/13/2023	PRINTED	153109 LAKES AREA MARTIAL ARTS	462.30			
311062	12/13/2023	PRINTED	153111 LAW ENFORCEMENT OFFICERS	125.00			
311063	12/13/2023	PRINTED	153417 LIBRARY DESIGN ASSOCIATES	20,925.00			
311064	12/13/2023	PRINTED	153604 HAROLD J LOVE, PLLC	3,000.00			
311065	12/13/2023	PRINTED	161831 MULTIDYNE ELECTRONICS INC	159.43			
311066	12/13/2023	PRINTED	163082 HYLAND SOFTWARE, INC	1,160.71			
311067	12/13/2023	PRINTED	163095 MAZZA AUTO PARTS INC	276.67			
311068	12/13/2023	PRINTED	163423 MACALLISTER RENTALS	13,440.85			
311069	12/13/2023	PRINTED	163489 MILLER'S AUTO WASH	146.00			
311070	12/13/2023	PRINTED	163508 FERGUSON WATERWORKS #3386	4,821.60			
311071	12/13/2023	PRINTED	163617 JANET MOSAKOSKI	60.00			
311072	12/13/2023	PRINTED	163858 MUNIS DIVISION	700.00			
311073	12/13/2023	PRINTED	163858 TYLER BUSINESS FORMS	101.38			
311074	12/13/2023	PRINTED	183092 NATURE'S BRUSH STUDIO LLC	240.00			
311075	12/13/2023	PRINTED	183093 NATIONAL FOOD EQUIPMENT &	10,418.02			
311076	12/13/2023	PRINTED	183295 NEW CREATION HOMES, INC	10,260.00			
311077	12/13/2023	PRINTED	183952 NYE UNIFORM COMPANY	2,468.84			
311078	12/13/2023	PRINTED	191884 OVERHEAD DOOR WEST COMMERCIAL	1,136.14			
311079	12/13/2023	PRINTED	193280 OFFICE PRIDE COMMERCIAL C	3,859.11			
311080	12/13/2023	PRINTED	193713 ORKIN, LLC	1,160.94			
311081	12/13/2023	PRINTED	193882 OVERDRIVE, INC.	527.35			
311082	12/13/2023	PRINTED	204040 OAKLAND COUNTY TREASURER	2,844.00			
311083	12/13/2023	PRINTED	204319 OAKLAND COUNTY SPORTSMEN'	1,827.00			
311084	12/13/2023	PRINTED	204860 ROAD COMMISSION FOR	332.24			
311085	12/13/2023	PRINTED	211017 PM TECHNOLOGIES	494.00			
311086	12/13/2023	PRINTED	211220 MCLAREN OAKLAND	1,600.00			
311087	12/13/2023	PRINTED	213052 MOVEMENT BY MARI ANN	435.50			
311088	12/13/2023	PRINTED	213251 LAURA PETRUSHA	60.00			
311089	12/13/2023	PRINTED	213326 CECILIA PROULX PHIPPS	1,100.00			
311090	12/13/2023	PRINTED	213401 PITNEY BOWES GLOBAL FINANCIAL	935.88			
311091	12/13/2023	PRINTED	213565 OCWRC	445.43			

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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311092	12/13/2023	PRINTED	213714 PRINTING SYSTEMS INC	612.72			
311093	12/13/2023	PRINTED	222274 VICKIE CARR	75.00			
311094	12/13/2023	PRINTED	226584 FRANK FENSLER	160.00			
311095	12/13/2023	PRINTED	241008 RKA PETROLEUM COMPANIES,	1,459.83			
311096	12/13/2023	PRINTED	241969 R & D DRYWALL INC	1,736.00			
311097	12/13/2023	PRINTED	251234 SECREST WARDLE LYNCH HAMP	26,299.80			
311098	12/13/2023	PRINTED	251238 SERVICE HEATING & PLUMBIN	392.50			
311099	12/13/2023	PRINTED	251790 STATE WIRE & TERMINAL INC	187.95			
311100	12/13/2023	PRINTED	253293 SHIFMAN FOURNIER, PLC	9,500.00			
311101	12/13/2023	PRINTED	253512 SMART START MICHIGAN	2,426.50			
311102	12/13/2023	PRINTED	253533 SMART BUSINESS SOURCE	3,247.91			
311103	12/13/2023	PRINTED	253574 TYLER SONCRAINTE	60.00			
311104	12/13/2023	PRINTED	254700 SPICER GROUP INC	2,118.00			
311105	12/13/2023	PRINTED	254845 BRADLEY STOUT	570.00			
311106	12/13/2023	PRINTED	263255 EUROFINS ENVIRONMENT TEST	597.60			
311107	12/13/2023	PRINTED	263360 THOMPSON CREATIVE PRODUCT	276.48			
311108	12/13/2023	PRINTED	263737 TRUGREEN	2,623.32			
311109	12/13/2023	PRINTED	283247 VESCO OIL CORP	2,366.96			
311110	12/13/2023	PRINTED	291208 CORY WESTMORELAND	120.00			
311111	12/13/2023	PRINTED	291365 LINDE GAS & EQUIPMENT INC	53.38			
311112	12/13/2023	PRINTED	291365 LINDE GAS & EQUIPMENT INC	236.19			
311113	12/13/2023	PRINTED	291365 LINDE GAS & EQUIPMENT INC	103.53			
311114	12/13/2023	PRINTED	291365 LINDE GAS & EQUIPMENT INC	442.46			
311115	12/13/2023	PRINTED	293079 WATER LANDSCAPES LLC	550.00			
311116	12/13/2023	PRINTED	293402 WW WILLIAMS	2,469.49			
311117	12/13/2023	PRINTED	293453 WIERS FLEET PARTNERS-PONT	1,432.50			
311118	12/13/2023	PRINTED	293605 WORLDWIDE INTERPRETERS IN	561.20			
311119	12/13/2023	PRINTED	304802 WATERFORD SENIOR CENTER	85.00			
311120	12/13/2023	PRINTED	304930 WATERFORD TOWNSHIP DPW	1,158.71			
311121	12/13/2023	PRINTED	343012 ZAX AUTO WASH	328.00			
311122	12/13/2023	PRINTED	343204 JUSTIN ESSA ZAYID	660.00			
311123	12/13/2023	PRINTED	500498 ENVISION WARE	1,057.55			
311124	12/13/2023	PRINTED	500502 ASSURED TRUCK REPAIR INC	801.49			

137 CHECKS	CASH ACCOUNT TOTAL	363,379.78	.00
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Advance Runs Nov 28 → Dec 10

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FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
310908	11/28/2023	PRINTED	011790 AT&T	1,921.21			
310909	11/28/2023	PRINTED	011790 AT&T	1,286.84			
310910	11/28/2023	PRINTED	023623 TODD BONNIVIER	600.00			
310911	11/28/2023	PRINTED	030528 BRS FIELD OPS LLC	100.00			
310912	11/28/2023	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	288.00			
310913	11/28/2023	PRINTED	030597 GREENFIELD ELECTRIC	100.00			
310914	11/28/2023	PRINTED	030665 BACKYARD LIVING CO	600.00			
310915	11/28/2023	PRINTED	030666 CNO POLE BARNS	100.00			
310916	11/28/2023	PRINTED	030667 RWL SIGN CO	100.00			
310917	11/28/2023	PRINTED	030668 JCB INVESTMENT PROPERTY L	100.00			
310918	11/28/2023	PRINTED	030669 STUART KOTOWSKY	100.00			
310919	11/28/2023	PRINTED	030670 ARMOR ROOFING	100.00			
310920	11/28/2023	PRINTED	031631 PHILLIPS SIGN & DESIGN	100.00			
310921	11/28/2023	PRINTED	031997 SIGNS & ENGRAVING II INC	100.00			
310922	11/28/2023	PRINTED	032295 TUFF SHED INC	100.00			
310923	11/28/2023	PRINTED	032438 BELLA DECKS LLC	100.00			
310924	11/28/2023	PRINTED	032439 MATTHEW FOLLIS	100.00			
310925	11/28/2023	PRINTED	033181 CREST HOMES	400.00			
310926	11/28/2023	PRINTED	034751 TIMOTEO SERNA	100.00			
310927	11/28/2023	PRINTED	036763 MARK SWIASTYN	100.00			
310928	11/28/2023	PRINTED	038768 MARY ELLEN REDDING	100.00			
310929	11/28/2023	PRINTED	038931 NORTHERN SIGN CO	100.00			
310930	11/28/2023	PRINTED	038942 EGRESS SOLUTIONS INC	100.00			
310931	11/28/2023	PRINTED	039514 FORTUNA CONSTRUCTION	100.00			
310932	11/28/2023	PRINTED	039926 BRENT GIBSON	400.00			
310933	11/28/2023	PRINTED	039951 FOUNDATION SYSTEMS OF MIC	100.00			
310934	11/28/2023	PRINTED	039969 DETROIT BUILD	100.00			
310935	11/28/2023	PRINTED	041055 SUSAN CAMILLERI	120.00			
310936	11/28/2023	PRINTED	043122 CAROUSEL ACRES	975.00			
310937	11/28/2023	PRINTED	053253 DTE ENERGY	8,435.55			
310938	11/28/2023	PRINTED	073237 KATHLEEN HILTNER	79.39			
310939	11/28/2023	PRINTED	073961 CHASE BROSNAH	150.00			
310940	11/28/2023	PRINTED	083744 ART FRASCA	660.00			
310941	11/28/2023	PRINTED	083747 GERALD G FRERICKS	2,000.00			
310942	11/28/2023	PRINTED	100026 HOUSEAL LAVIGNE ASSOCIATE	3,460.00			
310943	11/28/2023	PRINTED	103640 TODD HOFFMAN	600.00			
310944	11/28/2023	PRINTED	161570 MONTGOMERY & SONS INC	3,683.04			
310945	11/28/2023	PRINTED	163608 STAN MOORE	600.00			
310946	11/28/2023	PRINTED	193277 ACI PAYMENTS, INC	732.79			
310947	11/28/2023	PRINTED	213625 POWER TECHNIQUES INC	5,861.33			
310948	11/28/2023	PRINTED	251020 S&L AUTOBODY & FRAME LLC	9,032.12			
310949	11/28/2023	PRINTED	251035 SAMS CLUB DIRECT	281.09			
310950	11/28/2023	PRINTED	251160 RICHARD SCHNEIDER	660.00			
310951	11/28/2023	PRINTED	251230 SEMCAA	150.00			
310952	11/28/2023	PRINTED	251307 CHRISTOPHER SHEMKE	1,045.00			
310953	11/28/2023	PRINTED	253293 SHIFMAN FOURNIER, PLC	9,500.00			
310954	11/28/2023	PRINTED	291208 CORY WESTMORELAND	485.00			
310955	11/28/2023	PRINTED	343835 DAVID ZUEHLKE	660.00			
310956	12/05/2023	PRINTED	013685 APPLIED INNOVATION	2,406.69			
310957	12/05/2023	PRINTED	013685 APPLIED INNOVATION	2,406.69			
310958	12/05/2023	PRINTED	021509 KEN BORYCZ	2,295.00			
310959	12/05/2023	PRINTED	041055 SUSAN CAMILLERI	900.00			

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
310960	12/05/2023	PRINTED	043364 AT&T MOBILITY	42.58			
310961	12/05/2023	PRINTED	043364 AT&T MOBILITY	444.26			
310962	12/05/2023	PRINTED	043626 CONSUMERS ENERGY	9,196.62			
310963	12/05/2023	PRINTED	043904 COMERICA COMMERCIAL CARD	3,173.93			
310964	12/05/2023	PRINTED	044220 CHASE CARD SERVICES	125.31			
310965	12/05/2023	PRINTED	051007 DTE ENERGY	64,872.30			
310966	12/05/2023	PRINTED	053253 DTE ENERGY	812.73			
310967	12/05/2023	PRINTED	073814 KEN SCHILLER	150.00			
310968	12/05/2023	PRINTED	073826 JEFF POLKOWSKI	84.25			
310969	12/05/2023	PRINTED	081462 FORMAX	2,275.00			
310970	12/05/2023	PRINTED	100035 ROBERT AND BETSEY HOUGHTO	105.18			
310971	12/05/2023	PRINTED	103050 THE HARTFORD	5,567.47			
310972	12/05/2023	PRINTED	111020 IAAO	720.00			
310973	12/05/2023	PRINTED	151206 LIVONIA CIVIC CENTER LIBR	35.00			
310974	12/05/2023	PRINTED	161371 VICKI MITCHELL	13,835.00			
310975	12/05/2023	PRINTED	161831 MULTIDYNE ELECTRONICS INC	10,400.00			
310976	12/05/2023	PRINTED	163204 MEDIA NETWORK OF WATERFOR	48,750.00			
310977	12/05/2023	PRINTED	174010 MICHIGAN ASSESSORS ASSOC	380.00			
310978	12/05/2023	PRINTED	193074 21C ADVERTISING	719.10			
310979	12/05/2023	PRINTED	193277 ACI PAYMENTS, INC	81.00			
310980	12/05/2023	PRINTED	204420 OAKLAND COUNTY DISTRICT J	300.00			
310981	12/05/2023	PRINTED	204910 OAKLAND CNTY TREASURERS O	8,421.84			
310982	12/05/2023	PRINTED	213565 OCWRC	5,707.79			
310983	12/05/2023	PRINTED	271764 U S POSTMASTER	1,693.57			
310984	12/05/2023	PRINTED	293355 WILBUR WHITE JR	2,550.00			
310985	12/05/2023	PRINTED	304360 WATERFORD TOWNSHIP	12,500.00			
310986	12/05/2023	PRINTED	304880 WATERFORD TOWNSHIP TREASU	279.88			
310987	12/05/2023	PRINTED	500483 CSG FORTE PAYMENTS INC	245.00			
80 CHECKS				CASH ACCOUNT TOTAL	258,142.55	.00	

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	UNCLEARED	CLEARED
80 CHECKS	FINAL TOTAL	258,142.55 .00

** END OF REPORT - Generated by Lisa Lievois **