

---

**BOARD MEMBERS PRESENT:**

Gary Wall, Supervisor  
Marie E. Hauswirth, Trustee  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Anthony Bartolotta, Trustee  
Janet Matsura, Trustee  
Mark Monohon, Trustee

**OTHERS PRESENT:**

Sue Camilleri	Shelly Schloss	Robert Zora
Crystal McCready	Grant Smith	Tim Snyder
Robert Matsura	Matt Covey	Karen Joliat
Joseph Aiello	Jared Black	David Greg
Donna Wall	Joellen Shortley	Nick Eizmendi

Supervisor Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then led the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

**1. APPROVE AGENDA**

**October 24, 2022**

Moved by Markee,  
Seconded by Bartolotta, RESOLVED, to approve the October 24, 2022, agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**2. ANNOUNCEMENTS**

2.1 November 8, 2022, General Election, Absentee ballots were mailed. Mark your ballot, place it in the gold envelope, then place the gold envelope in the green and white envelope and be sure to sign and date the outside of the green and white envelope and return it to the Clerk's office. Don't delay; return your ballot today! Any registered voter in the State of Michigan can vote absentee.

2.2 Come out & join us for our 2nd annual Howl-O-Ween Dog Costume Parade & Contest on Saturday, October 29th! More event details are: The price is \$10 per entry, non-residents add \$5, and pre-registration is required! The event will be held at the Warming House, 5050 Civic Center Drive, Waterford, MI 48329. Check-in starts at 9:30 a.m., and the parade will be 10:00 a.m.-1:00 p.m. Every registrant will receive a goodie bag filled with a variety of treats! There will be prizes for each category winner and the categories will be Most Creative, Best Dressed, and Best Dog/Owner Combo. Call (248) 674-5441, or visit [waterfordmi.gov/parks](http://waterfordmi.gov/parks) to register.

- 2.3 Happy Halloween from all of us here at Waterford Township! We wish you a safe and healthy Halloween. Suggested trick-or-treat hours for Halloween on Monday, October 31, 2022, in Waterford are 6:00 p.m. - 7:00 p.m. Some neighborhoods choose to extend that time by leaving porch lights on as an indication they are distributing treats. Here are a few tips to help our community stay safe this Halloween:  
**Motorists** - please exercise extra caution this evening. Obey posted speed limits, avoid distractions while driving, and watch for pedestrian traffic. Allow extra travel time as rush-hour traffic is usually heavier on Halloween. **Trick-or-Treaters** - please look both ways before entering a roadway, utilize reflective items on dark clothing and carry a flashlight, and go out in groups and/or with an adult chaperone. The Waterford Police Dept. will scan candy until 8:30 pm at the Waterford Police Station, 5150 Civic Center Drive, Waterford, Michigan 48329.
- 2.4 Beginning May 3, 2023, every traveler must present a REAL ID-compliant driver's license, state-issued enhanced driver's license, or other acceptable forms of identification, such as a valid passport or U.S. military ID, to fly within the U.S. Review the complete list of acceptable identification. Visit [www.michigan.gov/realid](http://www.michigan.gov/realid) for more information.

### 3. Consent Agenda

*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

- 3.1 October 11, 2022, Meeting Minutes  
3.2 October 24, 2022, Bill Payment  
3.3 Receive the Treasurer's Office September 2022 Report

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to approve the October 24, 2022, consent agenda items 3.1 through 3.3. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

### 4. Board Liaison Reports (Verbal)

Trustee Bartolotta

The Cable Commission met 10/18. They should receive the generator in November, a few months ahead of schedule. They also discussed HB 6449.

Clerk Markee

The Lake Oakland Lake Board met today. Next year there will be a new harvester; purple loosestrife is up this year and is considered an evasive species. If you have any, you should pull it, as that is the best way to get rid of it. Visit [www.lakeoaklandboard.org](http://www.lakeoaklandboard.org) for more information.

Trustee Monohon

The Waterford Youth Association held their annual meeting and awarded the Betty Fortino Phonex Scholarship, and recognized the Volunteer of the Year.

**5. Open Business****5.1 Possible Adoption of Ordinance 2022-002; Rental Certification Ordinance Amendment**

The following memo was received by Mr. Jeffrey Polkowski, Planning and Zoning Superintendent.

This proposed Code of Ordinance Text Amendment expands the list of Residential Rental Unit types that are a part of the Rental Certification requirements for all rentals within Waterford Township by expanding the definition of Residential Rental Units.

The Proposed ordinance amendment includes owner-occupied single family homes where the owner, through a vacation home exchange program, vacates the home entirely and permits an exchange or seasonal renter to occupy the premises on a short-term stay, this is commonly referred to as a short-term rental.

Currently, the owner of a residential rental is required to register that building and each unit contained within that building with the Township Building Official and subject these registered units to various safety inspections in order to obtain a rental certification. A Certification shall not be issued unless an applicant complies with the registration provisions of the Township Ordinance.

However, currently these short-term rentals have been specifically called out as a rental type that is not included in this process. This proposed ordinance amendment includes these rentals in the "Residential Rental Unit" definition, and therefore subjects these types to the Township's Rental Certification requirements.

The Rental Certification program is designed to promote the continued maintenance of quality and safe rental properties and to enhance and maintain property value of all properties, and to reduce the causes of blight and other deleterious factors affecting neighborhoods. Township Staff feel that including short-term rental properties into this program would better achieve this goal.

**Motions**

Should the Board want to consider adopting the proposed Code of Ordinance Text Amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the October 24, 2022 meeting.

Should you have any questions please do not hesitate to reach out to this office.

**CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2022-002**

**RENTAL CERTIFICATION ORDINANCE AMENDMENT**

An Ordinance to amend the Rental Certification Ordinance in Article IX, Chapter 4 of the Waterford Charter Township Code, to provide the ability to govern the registration of short-term rentals, consistent with how the Township regulates long-term residential rental units.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

That Section 4-242 of the Waterford Charter Township Code, which defines the words used within the Article is amended to read as follows:

Introduction of Ordinance 2022-002; Rental Certification Ordinance Amendment Continued.**Sec. 4-242. Definitions**

**Residential rental unit.** Any apartment, room, dwelling unit, house, condominium unit, or portion thereof that is used, offered, or made available for use and for which there is rent or a lease. This definition includes one and two-family dwellings, multiple and multi-family dwellings, apartment units, flats, and owner-occupied single-family homes where the owner, through a vacation home exchange program, or an occasional seasonal rental, permits an exchange or seasonal rental to a family or one or more individuals, to occupy the premises or portion thereof, on a short-term stay. This definition does not include hotels and motels as defined by the Township Zoning Ordinance and licensed and inspected by the State of Michigan.

All other definitions are unchanged

**Section 2 of Ordinance**

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Section 4 of Ordinance**

This Ordinance shall take effect immediately upon publication.

**CERTIFICATION**

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on October 24, 2022.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date \_\_\_\_\_  
By: \_\_\_\_\_  
Kim Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to adopt Ordinance 2022-002 Rental Certification Ordinance Amendment. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**6. Introduction****6.1 Introduction of Ordinance 2022-003; Retirement System Ordinance Amendment**

The following Ordinance was submitted by Township Attorney Joellen Shortley.

**CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2022-003**

**RETIREMENT SYSTEM ORDINANCE AMENDMENT**

An Ordinance to update, amend, and add definitions to provide for a defined contribution plan committee in the Retirement System provisions of Article III, Chapter 2 of the Waterford Township Code of Ordinances.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Section 2-072 of the Waterford Charter Township Code is amended to add section e for providing a retiree health care plan to read as follows:

The purpose of this article is:

Sections (a) - (d) unchanged

(e) To provide a retiree health saving plan to help pay for qualified medical expenses upon retirement.

**Section 2 of Ordinance**

Section 2-073 of the Waterford Charter Township Code is amended to clarify the definition of defined contribution plan and to add definitions for defined contribution committee, deferred compensation plan and retiree health care plan to read as follows:

**Sec. 2-073. Definitions.**

**Deferred compensation plan** means the plan adopted by the Township Board for employees to place their income into a retirement account where it remains untaxed until the funds are withdrawn.

**Defined contribution committee** means the defined contribution committee provided for in this article.

**Defined contribution plan** means the current Governmental Money Purchase Plan and Trust adopted by the Township Board. Members must refer to the plan and trust for a description of the eligibility requirements and benefits thereunder.

**Retiree health savings program (RHS) means** a tax-advantaged savings program that qualified employees may use upon retirement to pay for qualifying medical expenses.

**Section 3 of Ordinance**

Section 2-091 of the Waterford Charter Township Code is amended to provide for a defined compensation plan committee and is amended to read as follows:

**Division 2 Pension Committee and Defined Contribution Committee**

Introduction of Ordinance 2022-003; Retirement System Ordinance Amendment Continued.**Section 2-091. Committee over pension plan.**

There is hereby created a pension committee which is vested with the power and authority to administer, manage and operate and to interpret and implement the provisions of this article pertaining to the pension plan. The pension committee shall consist of five (5) committeepersons as follows:

- (a) The Township Treasurer.
- (b) Two (2) citizens who are electors of the Township and who are neither a member, retirant, nor beneficiary of the retirement system, to be appointed by the Township Board.
- (c) Two (2) members of the retirement system (one (1) member of the retirement system and one (1) member of the defined benefit plan, who may be retired ) to be elected by the members of the system in accordance with such rules and regulations as the committee shall from time to time adopt to govern such elections. No more than one (1) such member committeeperson shall be from the same Township department. Members of the police and fire pension system who are participants in the defined contribution plan are not eligible to serve on the pension committee.

**Section 4 of Ordinance**

Section 2-098 of the Waterford Charter Township Code is added to provide for a defined contribution plan committee to read as follows:

**Section 2-098. Committee over defined contribution plan, deferred compensation plan and retiree health savings program**

There is hereby created a defined contribution plan committee, which is vested with the power and authority to administer, manage and operate the defined contribution plan, the deferred compensation plan and the health savings program and interpret and implement the provisions of this article relating to these plans. The committee shall consist of five (5) committee persons as follows:

- (a) The Township Treasurer.
- (b) One (1) citizen member who is an elector of the Township and is neither a member, retirant, nor beneficiary of any Township benefit plan, to be appointed by the Township Board.
- (c) One member of the defined contribution plan who is an employee of the fire department, to be elected as provided below.
- (d) One member of the defined contribution plan who is an employee of the police department, to be elected as provided below.
- (e) One member of the defined contribution plan who is an employee of Township who works in any Township department other than the fire or police departments, to be elected as provided below.

The three employee members of the defined contribution plan board shall be elected members of the system in accordance with such rules and regulations as the committee shall adopt to govern elections.

**Section 5 of Ordinance**

Section 2-099 of the Waterford Charter Township Code is added to provide for the term of office for the defined compensation plan committee to read as follows:

**Section 2-099. Term of office defined contribution committee**

Introduction of Ordinance 2022-003; Retirement System Ordinance Amendment Continued.

The regular term of office for all defined contribution committeepersons, except the Treasurer, shall be for three (3) years. Each committeeperson shall continue to serve as a committeeperson until their successor has qualified for the office of committeeperson. For the first defined contribution committee, the term of office shall be three (3) years for the appointed citizen committeeperson, two (2) years for the committeepersons from the fire and police department and one (1) year for the remaining Township employee committeeperson.

**Section 6 of Ordinance**

Section 2-110 of the Waterford Charter Township Code is added to provide for the oath of office requirement, how a vacancy is filled, quorum and meeting proceedings, roles of the defined contribution plan committee Chairperson and Treasurer and the requirements for records and annual reports to read as follows:

**Section 2-110. Defined contribution plan committee oath of office, filling of vacancies, quorum and meeting procedures, roles of committee Chairperson and Treasurer and requirement for records and annual reports.**

The defined contribution plan committee shall follow the requirements of Sections 2-903 through Section 2-907 for oath of office, filling of vacancies, quorum and meeting procedures, roles of committee Chairperson and Treasurer and requirement for records and annual reports.

**Section 7 of Ordinance**

Should the Courts declare any section, subdivision, sentence, clause or phrase of this ordinance to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Section 8 of Ordinance**

This Ordinance shall take effect immediately upon publication.

**CERTIFICATION**

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on November 14, 2022.

CHARTER TOWNSHIP OF WATERFORD

By: \_\_\_\_\_  
Date \_\_\_\_\_ Kim Markee, Township Clerk

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to introduce Ordinance 2022-003; Retirement System Ordinance Amendment; furthermore, to place on the November 14, 2022, regular board for possible adoption. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**7. New Business****7.1 Accept Terms of the Oakland County Trailways Development Agreement, Waterford Riverwalk Trail Extension**

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN**

**RIVERWALK CONSTRUCTION  
RESOLUTION**

WHEREAS, In 2000, Waterford Township began construction of a Riverwalk along the Clinton River in the center of the Township, beginning at Riverside Elementary School with the eventual goal of terminating in the Drayton Plains Nature Center.

WHEREAS, this project has moved forward over the years in phases. Currently there is a section under construction at Crescent Lake Road as part of a senior, residential development, and a newly secured easement was granted by River Crest Condominiums to take the pathway to its end point in the Drayton Plains Nature Center

WHEREAS, the construction plans for the final section, which, crosses wetlands and the river itself, are estimated to cost \$173,000

WHEREAS, the Oakland County Commissioners and Oakland County Parks and Recreation agree that this is an important project to bring to completion in Waterford Township and have agreed to share in the costs of preparing the construction plans

THEREFORE, BE IT RESOLVED, that Waterford Township accept the terms of the "County of Oakland-Trailways Development Agreement Waterford Riverwalk Trail Extension" and agree to the required Match Amount of \$58,000.

**Certification**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on October 24, 2022.

Charter Township of Waterford

---

Date

---

Kim Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to accept the terms of the Oakland County Trailways Development Agreement, Waterford Riverwalk Trail Extension. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

Moved by Bartolotta, Seconded by Hauswirth, RESOLVED, to approve a budget amendment in the amount of \$58,000 to the improvement revolving fund, budget line item 24690-84500 "other professional services" for the purpose of: Required match funding for construction plans in accordance with the "County of Oakland-Trailways Development Agreement, Waterford Riverwalk Trail Extension" in which the Oakland County Board of Commissioners and Oakland County Parks and Recreation will also contribute a total of \$115,000 in grant funds. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Trustee Bartolotta thanked Sue Camilleri and County Commissioner Joliat for the work they did to secure the funding.

## 7.2 Award Contract to DLZ Engineering

The following memo was received from Terry Biederman, P.E., DLZ.

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to Waterford Township (TOWNSHIP) to perform consulting engineering services for the Clinton River Trail, including the preparation of project documents and to provide contract administration and construction engineering services. The following is DLZ's understanding, scope of services and proposed fee.

### BACKGROUND

Per discussion with TOWNSHIP staff, it is DLZ's understanding that a section of the Clinton River Trail is desired between Crescent Lake Rd., near the Tubbs Rd. intersection and the existing aggregate trail in the Drayton Plains Nature Center (Nature Center). The desired trail will include a pedestrian crossing of Crescent Lake Rd. at the Tubbs Rd. intersection, a segment of Hot Mix Asphalt (HMA) pathway, a segment of wooden boardwalk, and a pedestrian bridge over the river in the Nature Center. As a result, the TOWNSHIP has requested DLZ to provide a proposal to prepare bid documents for the identified trail segment for bidding in Winter 2022 and construction in Spring/Summer 2023. Attached to this proposal is an estimated construction cost for the project. The following agreement between DLZ and the TOWNSHIP is separate and distinct from any other agreement between DLZ and TOWNSHIP.

### SCOPE OF SERVICES

#### Field Data Collection

- DLZ will perform a topographical survey of the project area.
- DLZ will coordinate with a subcontractor to perform geotechnical investigation. A few soil boring locations may not be accessible due to swamp conditions. If approved, a revised proposal based on accessible boring after reviewing the site will be provided.
- DLZ will collect bridge data in detail at the upstream and downstream bridge locations, including geometries and dimensions.

#### Engineering Plan and Permitting

- DLZ will analyze the data collected from the field and from the record drawings.
- DLZ will prepare engineering plans, quantities, and specifications for the proposed HMA pathway and timber boardwalk.

Award Contract to DLZ Engineering Continued.

- DLZ will provide the necessary engineering design information and resources to complete design plans and contract documents for a new pedestrian bridge over the Clinton River. The new pedestrian bridge will be designed as single span pre-engineered steel truss structure supported by end bents founded on piles. The bridge will be designed for pedestrian live load and light maintenance vehicle, AASHTO H5. The new bridge will have a clear width of 12'0" and will be designed in accordance with the AASHTO LRFD Guide Specifications for Design of Pedestrian Bridges, 2<sup>nd</sup> Edition, 2009. The bridge deck will consist of timber decking. Pedestrians will be protected with a rub rail provided at 3'6" above the bridge deck and horizontal guardrails mounted to the structure at the required spacing to meet code requirements. The span crossing the Clinton River is anticipated to be 80 to 100 feet in length with the final span length dictated by the required waterway opening calculated from the hydraulic analysis required for the Michigan Department of Environment, Great Lakes, and Energy (EGLE) permit.
- DLZ will perform a hydraulic analysis of the Clinton River to understand the impact the new bridge and trail will have on the flow of the Clinton River and quantify any increase in backwater resulting from the structure. The hydraulic analysis will evaluate the existing and proposed conditions. The results of the analysis and the assumptions made will be documented in a hydraulic report meeting the requirements of the EGLE permit. DLZ will evaluate other hydraulic parameters such as scour potential, potential for debris blockage, etc.
- DLZ will perform shop drawing review of the pre-engineered truss. The review shall consist of reviewing the design calculations and the fabrication drawings provided by the fabricator for conformance with the design specifications and plans.
- DLZ will assist with Road Commission for Oakland County (RCOC) permit applications(s). Note that the TOWNSHIP is responsible for permit fees. DLZ will address any comments from RCOC.
- DLZ will assist with EGLE permit application(s). Note that the TOWNSHIP is responsible for permit fees. DLZ will address any comments from EGLE.
- DLZ will prepare specifications for the work proposed to be completed.
- DLZ will attend design/progress meetings to review project progress.

**Bidding and Construction Administration**

- DLZ will utilize Michigan Department of Transportation (MDOT) Standard Specifications for Construction, pay items and other information as much as possible to prepare bidding documents.
- DLZ will prepare construction cost estimates for proposed work.
- DLZ will assist the TOWNSHIP in bidding the project, answer questions during bidding, conduct a pre-bid meeting, prepare addenda as may be required, review the bids, and make a recommendation upon receipt and review of the bids.
- DLZ will attend and conduct a pre-construction meeting. Periodic progress meetings will follow throughout the course of the project.
- DLZ will review the contractor's breakdown of cost, material quantities and scheduling.
- DLZ will review and clarify any RFI's submitted.
- DLZ will review submittals and shop drawings from contractors.
- DLZ will provide a representative(s) to observe the construction of the project on an as-needed basis when work is in progress.
- DLZ will review final pay application after preparation of final punch list and contractor compliance and make recommendation to TOWNSHIP for final payment.
- DLZ will arrange and conduct a final walk-through with the contractor and the TOWNSHIP.

- DLZ will prepare a punch list of items remaining to be performed or repaired and adjusted as necessary and will verify correction of final disposition of all punch list items.

Award Contract to DLZ Engineering Continued.

- DLZ will prepare certification of contract completion with recommendation for contract close-out when all work is satisfactorily completed.

**SCOPE OF SERVICES – ADDITIONAL SERVICES**

The following services, when requested and authorized by the TOWNSHIP, will be provided by DLZ:

- Tree cutting/brush clearing to access soil borings if needed.
- Trail approaches to the bridge are anticipated to be supported on embankment fill or boardwalk. No retaining walls are anticipated. If retaining walls are determined to be required, they shall be considered additional services.
- Services due to changes in the scope and complexity of the project(s) or their design, including, but not limited to, changes in size or character of construction.
- Services due to unforeseen underground conditions such as, but not limited to, the presence of petroleum products in the soil or groundwater of the site as may be encountered by excavation, geotechnical explorations, or dewatering activities.
- Services related to dewatering activities and laboratory services that may be required for the project.

**PROPOSED SCHEDULED**

Survey – Completed July

Preliminary Design – Completed November

Bid – December/January

Construction Start – Spring

**RESPONSIBILITIES OF THE TOWNSHIP**

- The TOWNSHIP will designate an individual(s) to be the primary contact person for the project.
- The TOWNSHIP, or designee(s), will attend all necessary meetings for the completion of the project.
- The TOWNSHIP will provide access to the site.

**TERMS AND CONDITIONS**

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Proposal. The Client referred to in the Standard Terms and Conditions means the Charter Township of Waterford.

**SERVICE FEES**

For services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and Township agrees to pay a total Not to Exceed Lump Sum amount of \$172,000.00 without prior approval of the TOWNSHIP. Invoices will be rendered monthly.

• <b>Design Engineering Services</b>	<b>\$86,000.00</b>
• <b>Geotechnical Engineering Services</b>	<b>\$18,000.00</b>
• <b>Construction Engineering Services</b>	<b><u>\$68,000.00</u></b>
<b>TOTAL</b>	<b>\$172,000.00</b>

Fees are based on an estimated construction cost of \$970,000.

DLZ and its employees comply with all coronavirus protocols and guidelines, including all updates and revisions thereto, issued by the States in which DLZ provides services and the U.S. Centers for Disease Control and Prevention (CDC). DLZ time and expense for additional safety protocols

or training required by the Charter Township of Waterford or its representatives are not included in this proposal and will be invoiced at DLZ's standard rates.

Award Contract to DLZ Engineering Continued.

Neither Party will be responsible or liable for delays caused by persons, events, or circumstances for which the Party, its employees, subcontractors, and sub consultants are not responsible including, but not limited to, Acts of God including delays attributable to the coronavirus pandemic.

DLZ appreciates the opportunity to submit this Proposal for Professional Services. This offer will remain open for acceptance for 60 days. If you approve and accept this Proposal, please sign, date, and return one copy of this Proposal for our records. If for any reason you should have questions or need anything-additional information, please do not hesitate to contact Leigh Merrill at (248) 836-4060.

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to award the Clinton River Trail contract to DLZ in the amount \$172,000.00. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

### 7.3 Firewall Upgrade

The following memo was received from Jared Black, IT Director.

The network firewall system that protects the Township computer network from intrusions and other cybersecurity threats needs to be upgraded. With the increasing use of technology and demands on cybersecurity readiness, we have outgrown the capacity of the firewall units in the Township Hall server room. We are unable to take advantage of some of the available features because they can't handle the network load. This upgrade will greatly enhance our security posture and improve network performance.

This budget for this project was approved by the Township Board as part of the 2022 budget. The budgeted amount was \$100,000 in the 12480-97133-ISERV budget line item. The attached two quotes fall within this budget, coming in at just over \$91,000.

The vendor providing these quotes is on the Township's Board-approved single-source vendor list for firewall products. Note, however, that the company has changed its name from "Sequris" to "Cyberforce Q" since the single-source vendor list was created. This is the same company, with the same vendor number in our system: just a different name.

The Township procurement policy allows purchases to be made from vendors on the single-source vendor list without competing quotes or sealed bids. However, if the purchase is to be above \$25,000, the purchase must still be approved by the Township Board. Therefore, I am requesting at this time that the Board approve the purchase of the firewall and related support services as stated in the attached two quotes totaling \$91,136.43.

Feel free to contact me with any questions.

Firewall Upgrade Continued.

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED to approve the firewall upgrade in the amount of \$91,136.43 utilizing funds from 12480-97133-ISERV. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

#### 7.4 Purchase of Five (5) Marked Police-Patrol Vehicles

The following memo was received from Police Chief Underwood.

We have identified five marked patrol fleet vehicles that need to be replaced due to age and mileage. These vehicles are at or approaching one hundred thousand miles. As these vehicles have aged, mechanical failure and maintenance costs have increased.

We closely monitor the age and condition of our entire fleet and replaced three (3) marked police vehicles in the 2022 budget year. Once again, our intention is to purchase several new patrol vehicles and sell the same number from our current patrol fleet at auction. We will sell the highest mileage/oldest vehicles and rotate the new vehicles into the patrol fleet.

Our patrol vehicles are used by uniformed Officers for daily patrol, traffic details, school liaison activities, and all other uniformed special assignments. These vehicles are assigned as needed and routinely rotated throughout the fleet as necessary.

The vehicles for this proposed purchase are listed below:

<u>Vehicle</u>	<u>Model</u>	<u>Unit Price</u>	<u>Total</u>
2023 Utility (5) Police Package		43,470.00	217,350.00
	Lighting/accessories/build out (3)	17,000.00	51,000.00
		Total Cost	268,350.00

The vehicles listed above are being purchased through the 2023 Macomb County cooperative bid contract. Due to the state of the auto industry it is imperative that we place this order as soon as possible to ensure timely delivery in 2023. To place this order now, we will designate Police restricted-use federal drug forfeiture funds.

With continued funding for marked police vehicles in the 2023 Police budget, we will use those funds to pay for three (3) of the five (5) vehicles when we actually take delivery in 2023. The other two (2) vehicles will be paid for with a portion of the designated federal drug forfeiture funds.

Based on the information set forth above, we are requesting this honorable body approve the above described expenditure in the amount of \$268,350.00. Thank you in advance for your consideration. If you have any questions, please don't hesitate to contact me.

Chief Underwood addressed the Board of Trustees.

Purchase of Five (5) Marked Police-Patrol Vehicles Continued.

Moved by Markee,

Supported by Hauswirth, RESOLVED, to approve the purchase of five (5) 2023 marked Police vehicles in the amount of \$268,350.00. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

#### 7.5 Resolution Opposing HB 6449

Clerk Markee read Resolution Opposing HB 6449.

**CHARTER TOWNSHIP OF WATERFORD RESOLUTION  
OPPOSING HOUSE BILL 6449 TO AMEND 2006 PA 480  
"UNIFORM VIDEO SERVICES LOCAL FRANCHISE ACT"**

**WHEREAS**, 2006 Public Act 480, entitled "Uniform Video Services Local Franchise Act" ; is "AN ACT to provide for uniform video service local franchises; to promote competition in providing video services in this state; to ensure local control of rights-of-way; to provide for fees payable to local units of government; to provide for local programming; to prescribe the powers and duties of certain state and local agencies and officials; and to provide for penalties; and

**WHEREAS**, Section 1 of 2006 Public Act 480 defines the types of entities considered providers of video service through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology; and

**WHEREAS**, House Bill 6449 was introduced by State Representatives Calley and Coleman on October 11, 2022, had its first reading, then was referred to the Committee on Communications and Technology; and

**WHEREAS**, amendments to 2006 Public Act 480 proposed by HB 6449 would exclude satellite and streaming services from the definition of "video service"; and

**WHEREAS**, 2006 Public Act 48, provides for local governments to negotiate franchise fees in exchange for use of public rights-of-way, and provides for local control to manage rights-of-way; and

**WHEREAS** excluding satellite and streaming providers who use the right-of-way is removing local control to manage rights-of-way efficiently and appropriately; and

**WHEREAS**, it is the opinion of the Waterford Township Cable Coordinator and the Waterford Township Board of Trustees that local control of rights-of-way should remain under the jurisdiction of local government as intended by the current provisions of 2006 Public Act 480.

**NOW THEREFORE BE IT RESOLVED**, The Township Board of the Charter Township of Waterford opposes the changes to 2006 Public Act 480 proposed by House Bill 6449, supports local control of public rights-of-way, and directs the Waterford Township Clerk to provide signed copies of this resolution to our State Representatives, the State Representatives who sponsored HB 6449, and members of the Committee on Communications and Technology.

Resolution Opposing HB 6449 Continued.

YEAS:

NAYS:

ABSENT:

STATE OF MICHIGAN)  
) ss  
COUNTY OF OAKLAND)

I, the undersigned, the Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Waterford Township Board of Trustees held on the 24th day of October, 2022, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act, MCL 15.261 et.seq.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_ day of October, 2022.

---

Kim Markee, Clerk,  
Charter Township of Waterford

Mr. Gary Allison, Cable Coordinator, addressed the Board of Trustees.

Thank you, Waterford Board of Trustees, for allowing me to speak before your vote on this resolution regarding HB 6449.

As Mark Twain said, many years ago, "We have the best government that money can buy." I can think of no other reason for State Representatives Julie Calley and Kevin Coleman, representatives from both sides of the aisle in Lansing, to introduce House Bill 6449, a bill that cuts local governmental bodies off at the knees when it comes to managing our rights-of-way. Whom are they protecting from the extremely low franchise fees our state has set forth in PA 480, the 2006 Video Service Act? Is it Netflix, a \$30 billion a year industry and a company that is currently involved in a class action suit in the state of Missouri regarding rights-of-way usage? Or is it the many other billion dollar streaming services currently sending their signals through our easements and rights-of-way? The answer is, yes and yes. For Netflix and the alike are the only ones to gain from this bill. This bill does not protect the people of Michigan. It doesn't even protect Michigan companies. And it certainly does not protect the communities that make up this great state. This bill is a preemptive strike in a silent, land grabbing, greedy war no one knows we're fighting.

PEG: public, education, government. Those three things are what makes up public access television in Waterford Township, and we are in the midst of a PEG crisis. To some people, that may not seem like such a big deal. It certainly isn't a big a deal to the fat cats in Lansing. After all, public access television is low budget, non-profit, volunteered produced, and all over the place when it comes to content. But public access television is one of the last bastions of freedom of speech and transparent governmental and educational information, specific to this municipality, dedicated to the community, and free to use by all residents of Waterford. The internet and social media now resort to censorship. Commercial television controls narratives, programs according to consumer dollars spent. But not public access television. PEG is our Alamo in the age of

Resolution Opposing HB 6449 Continued.

information, in this silent war. I can think of a no more purer aspect of governmental services than PEG. But PEG is in danger of going away.

Completely supported through PEG and franchise fees paid for by video service providers (i.e., cable television companies), Waterford has seen a dramatic decrease in those fees as more customers cut the cord from video providers. In 2022, this township saw a loss of more than 25% in PEG and franchise fees, because of cord cutting. It was bound to happen. Technological advancements always bring on change, for better or worse. But as those advancements become more common, we adapt, just as municipalities, states, and the nation did when cable television first arrived on scene. Gone were the days of free television, and because of that, communities saw fit to charge cable companies for the privilege—let me say that again—the privilege of using public land to bring their services to residents. And PEG was born.

Now here we are at the crossroads of a technological change in our time. A good moment in history, an exciting moment. And the companies that provide these new services wish to use our rights-of-way free of charge, land owned by you and me, by the people of Waterford. If HB 6449 is successful, a slippery slope will have been created. One where current companies paying for the privilege—there's that word again. As it is a privilege and not a right—companies paying for the privilege to use our rights-of-way will begin questioning the validity of their agreements with Waterford. Who's next, Comcast, AT&T, DTE, Consumers Energy? Once a snowball forms, it can only roll, and it will roll downhill taking everything with it in its path. And, again, to what end? I have often asked myself that very question as I watched and listened to Lansing consistently tout the great work which they do for this state. From balancing the budget—their job by the way—to bragging about surpluses and programs, all built on the broken backs of local governments and communities.

It angers me. Infuriates me. But most of all, disappoints me.

The politicians in Lansing love to talk about everything Michigan has to offer, but fail to realize or appreciate that which attracts people to Michigan is built by the many small communities, cities, villages and townships spread across this great state. And, because of this failure on their part, Lansing consistently holds back on support and funds. Always withholding, withholding, withholding, and never giving. Whether it's the Flint water crisis or state revenue sharing, always withholding. Now, to make matters worse, Lansing wants to cut us off at the knees when it comes to our rights-of-way.

So, send a message. Sign this resolution then call our representatives and let them know how enraged you are by this blatant disregard to our rights. I also ask that the residents of our Township contact our state representatives and voice your displeasure, demand they do a better job. At some point, this has to stop. At some point, those we elect have to think beyond the next election, beyond their bottom line, beyond themselves and truly represent the people, the people, the people.

Thank you.

Moved by Bartolotta,  
Supported by Markee, RESOLVED, to approve the Resolution opposing House Bill 6449. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

## 7.6 Request from MJ Highland, LLC for One Year Extension

The following memo was received from Robert P. Zora, Esq. and Michael Acho, Wild Bills Tobacco.

I represent Michael Acho and MJ Highland, LLC, which received conditional approval on July 12, 2021, for a Medical Marijuana Provisioning Center License at the site located at 2060 Dixie Highway, Waterford Twp., MI 48328. Pursuant to Section 10-303(i) of the Township's Medical Marijuana Facility Licensing Ordinance, the conditional approval is valid for "a period of one (1) year after the Township Board's final decision [to conditionally approve an applicant], or such later date as allowed by the Township Board. . . ." As a result, MJ Highland's conditional approval was originally set to expire on July 11, 2022. The conditional approvals for those applicants that were approved on July 12, 2021, including MJ Highland, were later extended to December 31, 2022, following the Township Board's adoption of its "Resolution Extending Medical Marijuana Facility License Issuance Period." In advance of the December 31, 2022 deadline for the July 12<sup>th</sup> approvals, **I write this letter as a formal request for the Township Board to extend MJ Highland's conditional approval for one year following the resolution of the MPH Ventures, LLC's lawsuit against the Township, or alternatively, until December 31, 2023.** To that end, we are asking for our extension request to be placed on the Township Board's October 24<sup>th</sup> agenda and are happy to discuss the below developments with the Board at that time.

From the outset, MJ Highland and its principal, Michael Acho, have been committed to completing the project at 2060 Dixie Highway and to operating a successful and flourishing provisioning center at that location. MJ Highland initially partnered with 3Fifteen Cannabis, which became 51% owner of MJ Highland, in order to build out and beautify the property. And on September 29, 2021, the Township approved MJ Highland's site plan. Unfortunately, 3Fifteen Cannabis shortly thereafter sold its stake in MJ Highland to Skymint—a partner that MJ Highland did not choose.

Following the Township Board's July 11<sup>th</sup> resolution extending the conditional approvals to December 31<sup>st</sup>, it became clear to MJ Highland and Mr. Acho that Skymint—now controlling 51% of MJ Highland—was not going to move forward with development of the project. While construction on the site had not commenced for various reasons, including supply chain and construction labor issues, Skymint's extended delay went largely unexplained to Mr. Acho and handcuffed MJ Highland from continuing with construction.

The changing landscape for marijuana businesses in Michigan and the lawsuit *MPH Ventures, LLC v Charter Township of Waterford, et al.* (Oakland County Circuit Court Case Number 2022-194311-CZ), filed on May 27, 2022, likely contributed to Skymint's construction delay. As the Township Board is aware, MPH Venture's lawsuit alleges that the Township's application process was flawed, among other alleged improprieties. MPH Venture's complaint also requests that the court enter an order declaring that all six marijuana facility licenses issued by the Township, including the conditional approval issued to MJ Highland, are null and void. There is therefore some uncertainty surrounding the conditional approval awarded to MJ Highland and other approved applicants. Nonetheless, as a result of Skymint's extended delay and in an effort to move forward with the project at 2060 Dixie Highway, Mr. Acho reached out to Skymint to buy back its 51% interest in MJ Highland. Skymint agreed to sell its majority stake back to Mr. Acho, and that ownership transfer is currently pending CRA approval.

MJ Highland appreciates the Township's urgency to revitalize the property at issue and understands the policy behind the one-year window for conditional approvals. MJ Highland, however, is determined to complete construction and obtain state licensing for its provisioning center. MJ Highland has come to terms with the owners and founders of the Wild Bill's Tobacco retail chain and Green Buddha Cannabis Co., a provisioning center and adult-use retailer located in Ferndale, MI. We are confident that MJ Highland, with the financial backing and cannabis retail expertise of its new prospective partners, will be able to efficiently complete the project at 2060 Dixie Highway and reinvent that corner of the township.

Request from MJ Highland, LLC for One Year Extension Continued.

The Township Board has the authority to extend the expiration dates for conditional approvals under Sec. 10-303(i) of the Township's ordinance. With the above as context, and with the uncertainty of the MPH Ventures lawsuit, MJ Highland requests that the Township Board grant it a 12-month extension of its conditional approval from the date the MPH Ventures lawsuit is resolved, assuming the court does not nullify the existing licenses. Indeed, MJ Highland and its new prospective partners would otherwise have to immediately begin expending significant resources on the 2060 Dixie Highway property while its conditional approval is tied up by the court. If the Township Board prefers a date certain for any proposed extension, then MJ Highland alternatively requests a 12-month extension until December 31, 2023. Although MJ Highland expects to complete construction and become fully-licensed under the MMFLA well before that date, this extension would provide ample opportunity for MJ Highland to submit a revised site plan that is tailored to the design preferences of the prospective partners and the current climate of the marijuana industry in Michigan, obtain building permits, and begin construction on the property.<sup>1</sup>

Although it has faced some obstacles since obtaining its conditional approval in July of 2021, MJ Highland—now with a partner it has chosen and vetted—is committed to moving forward with the project at 2060 Dixie Highway and has the financial backing and expertise to do so. At the same time, MJ Highland does not want to rush into construction facing a December 31<sup>st</sup> deadline; it would instead prefer to develop the property at a careful but efficient pace so that it can properly beautify this important traffic corner of the Township. MJ Highland will put forth best efforts and expend significant resources to revitalizing the corner of Dixie Highway and Telegraph Rd. In order to do so, we ask that the Township Board place MJ Highland's condition approval extension request on the Board agenda for October 24, 2022.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact me.

Attorney Rob Zora addressed the Board of Trustees.

No motion was made.

**7.7 Family Court Awareness Month Proclamation**

Clerk Markee read the following Proclamation.

**CHARTER TOWNSHIP OF WATERFORD PROCLAMATION**  
**Family Court Awareness Month – November 2022**

**WHEREAS**, the mission of the Family Court Awareness Month Committee (FCAMC) is to increase awareness of the importance of a family court system that prioritizes child safety and acts in the best interest of children; and

**WHEREAS**, the mission at the FCAMC is fueled by the desire to create awareness and change in the family court system for the conservatively estimated 58,000 children a year ordered into unsupervised contact with abusive parents (Leadership Council on Child Abuse and Interpersonal Violence), while honoring the hundreds of children who have been reported as murdered during visitation with a dangerous parent; and

Family Court Awareness Month Proclamation Continued.

**WHEREAS**, the mission of the FCAMC is to increase awareness on the importance of empirically-based education and training on domestic violence and child abuse, including emotional, psychological, physical, and sexual abuse, as well as childhood trauma, coercive control, and post separation abuse for judges and all professionals working on cases within the family court system; and

**WHEREAS**, the mission of FCAMC is to increase awareness of the importance of using scientifically valid, evidence-based treatment programs and services in terms of safety, effectiveness, and therapeutic value; and

**WHEREAS**, the mission at FCAMC is to educate judges and other family court professionals on evidence-based, peer-reviewed research. Such research is a critical component to making decisions that are truly in the best interest of children.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Waterford Township Board of Trustees hereby declares the month of November to be Family Court Awareness Month and we encourage all residents to support efforts to prevent the harm of children in the hands of family members, and to honor and value the lives of children.

I hereby certify that this Proclamation was made by the Charter Township of Waterford Board of Trustees at a regular meeting on October 24, 2022.

Charter Township of Waterford

---

Date

---

Kim Markee, Township Clerk

Moved by Markee,

Supported by Bartolotta, RESOLVED, to adopt the Charter Township of Waterford Proclamation Family Court Awareness Month - November 2022. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Supervisor Wall stated that he was thankful that he had a dad that thought him there is nothing more valuable than children. There is not tolerance for harming children, and thanked law enforcement for the job they perform.

## 7.8 FOIA Appeal – T. Snyder

The following memo was received from Ms. Shelly Schloss, FOIA Coordinator.

- 1) On August 26, 2022, Timothy Snyder submitted a request for public records under the Freedom of Information Act (**Attachment A**).
- 2) On August 31, 2022, Allison Peters, Clerical Specialist for the Waterford Police Department responded to Mr. Snyder's request with a letter and detailed fee estimate in the amount of \$61.18 with a request for good faith deposit in the amount of \$31.59. Under the Freedom of Information Act, any fees incurred in response to a FOIA request over \$50 may require a deposit of 50%. (**Attachment B**)
- 3) Upon review of the body cam video requested, it was discovered that excessive visual redactions were required to visually obscure records exempt from disclosure under MCL 15.243 Sec. 13. (1) (b) (i) release of which would interfere with law enforcement proceedings -- specifically, video from private security camera footage which is evidence in the case and is exempt from disclosure. The additional time necessary to perform these excessive redactions increased the cost of labor incurred to \$121.48. (**Attachment C**)
- 4) On September 15, 2022, Mr. Snyder received requested documents and video less redactions to remove information exempt from public disclosure, details of which were included in the response letter (**Attachment D**) and are further clarified below:
  - MCL 15.243, Sec. 13 (1) (a) information personal in nature. In this case, details including personal address, cell phone number, date of birth, and driver's license number.
  - MCL 15.243, Sec. 13 (1) (b) (i) interfere with law enforcement proceedings. In this case, video security/surveillance video that was provided to the Waterford Police Department by the establishment at which the incident occurred is evidence in the case. The Police Department does not release evidence in an active investigation.
  - MCL 15.243, Sec. 13 (1) (d) records or information specifically described and exempted from disclosure by statute. In this case, MCL 28.214 C.J.I.S. Policed Council Act (LEIN information) must be removed from the police report.
- 5) On September 30, 2022, Mr. Snyder submitted an appeal to the Township Board of Trustees, as head of the public body, through the Township Clerk with a copy to the Township's FOIA Coordinator as specified in Waterford Township's FOIA Procedures and Guidelines. Mr. Snyder is appealing the fees, and denial of records as detailed in his appeal. (**Attachment E**)
- 6) Between September 30 and October 14, 2022, Will Dolehanty, Administrative Manager and FOIA Coordinator for the Waterford Police Department reviewed the appeal and contacted Mr. Snyder on multiple occasions by phone. On Friday, October 14, 2022, Mr. Dolehanty emailed Mr. Snyder with a modified response to his FOIA in response to the appeal offering the following to address the items in Mr. Snyder's appeal: (**Attachment F**)
  - a. Updated body camera footage CD with redactions of personal information, and video redaction footage of security video that is considered evidence at this time in an open investigation.
  - b. Modification to the overall fees charged, reducing the fee to the original good faith estimate of \$61.18.

As the head of the public body in receipt of the appeal and the information provided in this memo and attached, the Board of Trustees may take action by making a motion to do one of the following in response to the appeal:

FOIA Appeal – T. Snyder

- a. Reverse the disclosure denial.
- b. Issue a written notice to the requesting person upholding the disclosure denial.
- c. Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.
- d. Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal.

If you agree with what Mr. Dolehanty has offered in item 6 listed above and on attachment F, the corresponding language from option C above is “a motion to reverse the disclosure denial of Timothy Snyder’s FOIA request received by the Waterford Township Police Department August 26, 2022 in part, and issue a written notice to Mr. Snyder upholding the disclosure denial in part, and to reduce the fees to the original estimate of \$61.18”.

Mr. Snyder addressed the Board of Trustees regarding the general FOIA process, including but not limited to the costs. In addition, he does not feel that he received what he was requesting as the video was blurred.

Chief Underwood addressed the Board of Trustees and Mr. Snyder regarding the FOIA process and requirements. The Police Department is unable to release pieces of evidence under FOIA, It is an open case and unable to release the evidence. The body camera is video viewing evidence.

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to deny the final appeal from T. Snyder. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**7.9 Public Comments Limited to Three (3) Minutes Per Speaker**

David George of D&R Investment Group provided an update for their MMFA opening.

O.C. Commissioner Karen Joliat thanked the Board for accepting the Oakland County Trailways Agreement.

Grant Smith, Waterford Youth Assistance reported on the third Annual Battle of the Badges Shoe Drive held last Saturday. 450 pairs of shoes was collected this year – WRFD 319 v. 131 WTPD. They will have a final drive on Saturday, November 5<sup>th</sup>. Also, the Oakland county Youth Assistance annual breakfast meeting will take place in December.

**ADJOURNMENT**

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to adjourn the meeting at 7:13 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

---

Kim Markee, Clerk

---

Gary Wall, Supervisor

10/19/2022 11:29 |WATERFORD TOWNSHIP  
llievois |AP CHECK RECONCILIATION REGISTER

|P 1  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
305070	10/24/2022	PRINTED	011015 TRACTION	99.07			
305071	10/24/2022	PRINTED	011019 ARM PROGRAM	650.00			
305072	10/24/2022	PRINTED	011113 ASSA ABLOY ENTRANCE SYSTE	720.00			
305073	10/24/2022	PRINTED	011121 AC TIRE & SERV CTR	109.95			
305074	10/24/2022	PRINTED	011188 ALL STAR OFFICIALS ASSOC	246.00			
305075	10/24/2022	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	757.96			
305076	10/24/2022	PRINTED	013665 APOLLO FIRE EQUIPMENT CO	4,313.68			
305077	10/24/2022	PRINTED	013685 APPLIED INNOVATION	971.65			
305078	10/24/2022	PRINTED	013764 SANDRA ASPINALL	350.00			
305079	10/24/2022	PRINTED	014472 ALPHA DIRECTIONAL BORING	1,000.00			
305080	10/24/2022	PRINTED	021079 BAKER & TAYLOR BOOKS	2,848.76			
305081	10/24/2022	PRINTED	021092 BS&A SOFTWARE	754.00			
305082	10/24/2022	PRINTED	023016 BATTERIES PLUS	113.58			
305083	10/24/2022	PRINTED	023231 BEDROCK EXPRESS LTD	275.00			
305084	10/24/2022	PRINTED	023460 BLACKSTONE PUBLISHING	717.70			
305085	10/24/2022	PRINTED	023602 BOUND TREE MEDICAL LLC	765.75			
305086	10/24/2022	PRINTED	023741 BROOKWOOD FRUIT FARM	575.00			
305087	10/24/2022	PRINTED	023835 BUGS BEE GONE LLC	800.00			
305088	10/24/2022	PRINTED	023854 BUSY BODIES	1,047.00			
305089	10/24/2022	PRINTED	041006 CARRS MOTORCOACH LLC	400.00			
305090	10/24/2022	PRINTED	041192 CDW GOVERNMENT INC	198.80			
305091	10/24/2022	PRINTED	041495 CMP DISTRIBUTORS INC	1,219.80			
305092	10/24/2022	PRINTED	043952 CYNERGY PRODUCTS	13,666.11			
305093	10/24/2022	PRINTED	044062 CONTROLNET, LLC	5,090.00			
305094	10/24/2022	PRINTED	051017 EQUATURE	8,986.00			
305095	10/24/2022	PRINTED	051239 DELTA NETWORK SERVICES LLC	1,331.44			
305096	10/24/2022	PRINTED	051445 DLZ MICHIGAN, INC	13,213.50			
305097	10/24/2022	PRINTED	053389 LUNGHAMER GMC INC	2,806.50			
305098	10/24/2022	PRINTED	053580 DOORS OF PONTIAC	395.05			
305099	10/24/2022	PRINTED	053867 DUBOIS CHEMICALS INC	11,514.30			
305100	10/24/2022	PRINTED	053963 INACOMP	680.00			
305101	10/24/2022	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	750.00			
305102	10/24/2022	PRINTED	063025 EJ USA, INC	2,922.39			
305103	10/24/2022	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
305104	10/24/2022	PRINTED	083373 FIRESTONE TIRE & SERV CTR	423.18			
305105	10/24/2022	PRINTED	083580 FORSTER BROTHERS	124.00			
305106	10/24/2022	PRINTED	091086 GFL ENVIRONMENTAL	2,426.97			
305107	10/24/2022	PRINTED	093025 CENGAGE LEARNING INC/GALE	266.65			
305108	10/24/2022	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	1,533.66			
305109	10/24/2022	PRINTED	093565 GOODYEAR AUTO SERV CTR	308.62			
305110	10/24/2022	PRINTED	093565 GOODYEAR AUTO SERV CTR	321.24			
305111	10/24/2022	PRINTED	093594 GOOSE BUSTERS	227.50			
305112	10/24/2022	PRINTED	093705 GRAINGER	1,199.43			
305113	10/24/2022	PRINTED	093862 INLINER SOLUTIONS LLC	51,500.00			
305114	10/24/2022	PRINTED	093873 GUIDEHOUSE, INC	1,360.00			
305115	10/24/2022	PRINTED	103031 HALT FIRE INC	331.07			
305116	10/24/2022	PRINTED	103639 HOLMES CUSTOM	42.76			
305117	10/24/2022	PRINTED	103641 HOME CONFINEMENT	181.50			
305118	10/24/2022	PRINTED	113488 IMPERIAL AUTO WASH	381.00			
305119	10/24/2022	PRINTED	113491 IMPRESSIVE PRINTING & PRO	1,108.72			
305120	10/24/2022	PRINTED	113542 INGRAM LIBRARY SERVICES	877.12			
305121	10/24/2022	PRINTED	113701 IRON MOUNTAIN	629.80			

10/19/2022 11:29 |WATERFORD TOWNSHIP  
llievois |AP CHECK RECONCILIATION REGISTER

|P 2  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
305122	10/24/2022	PRINTED	121011 J&B MEDICAL SUPPLY	921.75			
305123	10/24/2022	PRINTED	123216 JET SEALCOATING	3,750.00			
305124	10/24/2022	PRINTED	153043 LANGUAGE LINE SERVICES	50.00			
305125	10/24/2022	PRINTED	153367 LIBRARY NETWORK, THE	2,328.54			
305126	10/24/2022	PRINTED	153410 LIFELOCK TECHNOLOGIES, IN	1,100.00			
305127	10/24/2022	PRINTED	153601 LOCKSMITH AROUND THE CLOC	1,230.00			
305128	10/24/2022	PRINTED	161058 MDE INC	985.00			
305129	10/24/2022	PRINTED	163095 MAZZA AUTO PARTS INC	1,697.55			
305130	10/24/2022	PRINTED	163140 MANAGERPLUS SOLUTIONS, LP	357.00			
305131	10/24/2022	PRINTED	163371 MICHIGAN COURT SERV INC	352.00			
305132	10/24/2022	PRINTED	163476 MIDWEST TAPE	5,172.95			
305133	10/24/2022	PRINTED	163489 MILLER'S AUTO WASH	182.00			
305134	10/24/2022	PRINTED	163508 FERGUSON WATERWORKS #3386	46,589.44			
305135	10/24/2022	PRINTED	163858 MUNIS DIVISION	700.00			
305136	10/24/2022	PRINTED	163858 TYLER BUSINESS FORMS	193.08			
305137	10/24/2022	PRINTED	183611 NOVA TESTING, LLC	71.00			
305138	10/24/2022	PRINTED	183952 NYE UNIFORM COMPANY	4,081.96			
305139	10/24/2022	PRINTED	191884 OVERHEAD DOOR WEST COMMER	1,033.06			
305140	10/24/2022	PRINTED	193074 21C ADVERTISING	250.00			
305141	10/24/2022	PRINTED	193277 ACI PAYMENTS, INC	193.90			
305142	10/24/2022	PRINTED	193713 ORKIN, LLC	284.00			
305143	10/24/2022	PRINTED	193883 OVERTYME GRILL & TAPROOM	200.00			
305144	10/24/2022	PRINTED	204040 OAKLAND COUNTY TREASURER	516.00			
305145	10/24/2022	PRINTED	204040 OAKLAND COUNTY TREASURER	1,917.75			
305146	10/24/2022	PRINTED	204665 OAKLAND COUNTY TREASURER	785,450.56			
305147	10/24/2022	PRINTED	204860 ROAD COMMISSION FOR	710.27			
305148	10/24/2022	PRINTED	213274 PEERLESS MIDWEST INC	54,981.80			
305149	10/24/2022	PRINTED	213287 PREMIER SAFETY	310.35			
305150	10/24/2022	PRINTED	213288 PERSONNEL EVALUATION INC	25.00			
305151	10/24/2022	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	953.55			
305152	10/24/2022	PRINTED	213403 PIPELINE MANAGEMENT COMPA	60,417.00			
305153	10/24/2022	PRINTED	213566 COFFEE BREAK INC	163.25			
305154	10/24/2022	PRINTED	213716 PROQUEST	8,529.16			
305155	10/24/2022	PRINTED	213723 PROGRESSIVE AE	1,750.00			
305156	10/24/2022	PRINTED	221771 EAGLE LAKE IMPROVEMENT BO	339.95			
305157	10/24/2022	PRINTED	233852 QUALITY FIRE SERVICES	165.20			
305158	10/24/2022	PRINTED	241008 RKA PETROLEUM COMPANIES,	25,099.52			
305159	10/24/2022	PRINTED	251238 SERVICE HEATING & PLUMBIN	1,865.94			
305160	10/24/2022	PRINTED	251838 SUPERIOR EXCAVATING INC	2,800.00			
305161	10/24/2022	PRINTED	253160 SCRAMLIN FEEDS	466.00			
305162	10/24/2022	PRINTED	253440 SIGNAL RESTORATION SERVIC	3,384.00			
305163	10/24/2022	PRINTED	253512 SMART START MICHIGAN	660.00			
305164	10/24/2022	PRINTED	253533 SMART BUSINESS SOURCE	2,906.94			
305165	10/24/2022	PRINTED	254826 STARR AUTO GLASS	965.00			
305166	10/24/2022	PRINTED	261106 T&M ASPHALT PAVING INC	21,512.00			
305167	10/24/2022	PRINTED	263255 EUROFINS ENVIRONMENT TEST	547.80			
305168	10/24/2022	PRINTED	263372 JAMES D TIPPIN	10,300.00			
305169	10/24/2022	PRINTED	263582 THOMSON REUTERS-WEST	520.80			
305170	10/24/2022	PRINTED	263841 TURNER SANITATION PORTABL	1,080.00			
305171	10/24/2022	PRINTED	271016 US BANK EQUIPMENT FINANCE	1,741.11			
305172	10/24/2022	PRINTED	271536 UPS STORE	26.08			
305173	10/24/2022	PRINTED	273454 ULINE	15,316.73			

10/19/2022 11:29 | WATERFORD TOWNSHIP  
llievois | AP CHECK RECONCILIATION REGISTER

| P 3  
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
305174	10/24/2022	PRINTED	273533 UNIFIRST CORP	1,493.56			
305175	10/24/2022	PRINTED	273535 UNDERGROUND INFRASTRUCTUR	155,532.60			
305176	10/24/2022	PRINTED	273542 UNIQUE MGMT SERVICES INC	69.90			
305177	10/24/2022	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	139.99			
305178	10/24/2022	PRINTED	283242 VERIZON WIRELESS	450.60			
305179	10/24/2022	PRINTED	283242 VERIZON WIRELESS	1,826.80			
305180	10/24/2022	PRINTED	283247 VESCO OIL CORP	961.95			
305181	10/24/2022	PRINTED	283384 VISUAL IMAGING RESOURCES	310.50			
305182	10/24/2022	PRINTED	291365 LINDE GAS & EQUIPMENT INC	321.68			
305183	10/24/2022	PRINTED	293016 WATERFORD AREA CHAMBER OF	50.00			
305184	10/24/2022	PRINTED	293605 WORLDWIDE INTERPRETERS IN	215.00			
305185	10/24/2022	PRINTED	304930 WATERFORD TOWNSHIP DPW	338.49			
116	CHECKS		CASH ACCOUNT TOTAL	1,382,518.27			.00

116 CHECKS

CASH ACCOUNT TOTAL

1,382,518.27

.00

# Advance Run Mailed

Oct 13 → Oct 14

10/19/2022 11:32 | WATERFORD TOWNSHIP  
 llievois | AP CHECK RECONCILIATION REGISTER

| P 1  
 | apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
305030	10/18/2022	PRINTED	013801 AT&T	220.33			
305031	10/18/2022	PRINTED	021510 BLUE CROSS BLUE SHIELD	98,121.30			
305032	10/18/2022	PRINTED	023068 K & Q LAW, PC	225.00			
305033	10/18/2022	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	222,195.06			
305034	10/18/2022	PRINTED	030323 OPEN DOOR OUTREACH CENTER	600.00			
305035	10/18/2022	PRINTED	030410 GEORGE MANN	100.00			
305036	10/18/2022	PRINTED	030411 COLLIN KELLAR	100.00			
305037	10/18/2022	PRINTED	030412 PALMETTO SOLAR LLC	100.00			
305038	10/18/2022	PRINTED	030413 CONNERS WELDING	600.00			
305039	10/18/2022	PRINTED	032493 SPBL INVESTMENTS LLC	400.00			
305040	10/18/2022	PRINTED	032864 VIP RESTORATION LLC	400.00			
305041	10/18/2022	PRINTED	032867 ANTO GLASS BLOCK INC	100.00			
305042	10/18/2022	PRINTED	039673 ARCHER SIGN COMPANY LLC	100.00			
305043	10/18/2022	PRINTED	043626 CONSUMERS ENERGY	1,190.10			
305044	10/18/2022	PRINTED	053253 DTE ENERGY	8,737.32			
305045	10/18/2022	PRINTED	073597 JACOB MOORE	151.00			
305046	10/18/2022	PRINTED	073822 JASON RANDOLPH	240.75			
305047	10/18/2022	PRINTED	073855 JENNIFER THOM	255.00			
305048	10/18/2022	PRINTED	083021 FAIR HOUSING CENTER OF	4,000.00			
305049	10/18/2022	PRINTED	083452 SUBURBAN FORD OF WATERFOR	4,803.06			
305050	10/18/2022	PRINTED	093702 JUDITH GRACEY	300.00			
305051	10/18/2022	PRINTED	103018 DERWOOD HAINES JR	1,100.00			
305052	10/18/2022	PRINTED	143246 KENT COMMUNICATIONS, INC	281.20			
305053	10/18/2022	PRINTED	143837 JASON KUCMIERZ	125.00			
305054	10/18/2022	PRINTED	161014 MI MUNICIPAL RISK MGMNT	21,803.34			
305055	10/18/2022	PRINTED	163139 DEBORAH H MCKELVY	675.00			
305056	10/18/2022	PRINTED	183289 VERIZON CONNECT NWF INC	1,149.49			
305057	10/18/2022	PRINTED	193456 DOUGLAS K OLIVER	50.00			
305058	10/18/2022	PRINTED	227476 CAROL PELKEY	134.00			
305059	10/18/2022	PRINTED	241008 RKA PETROLEUM COMPANIES,	14,832.90			
305060	10/18/2022	PRINTED	251234 SECREST WARDLE LYNCH HAMP	13,162.20			
305061	10/18/2022	PRINTED	253521 GRANT SMITH	200.85			
305062	10/18/2022	PRINTED	254816 RICHARD STRENGER	300.00			
305063	10/18/2022	PRINTED	263372 JAMES D TIPPIN	57,400.00			
305064	10/18/2022	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
305065	10/18/2022	PRINTED	283242 VERIZON WIRELESS	1,060.31			
305066	10/18/2022	PRINTED	283242 VERIZON WIRELESS	2,505.40			
305067	10/18/2022	PRINTED	283242 VERIZON WIRELESS	2,774.50			
305068	10/18/2022	PRINTED	304778 WATERFORD SCHOOL DISTRICT	1,664.85			
305069	10/18/2022	PRINTED	304778 WATERFORD SCHOOL DISTRICT	1,572.50			

40 CHECKS

CASH ACCOUNT TOTAL

463,828.12

.00