

---

**BOARD MEMBERS PRESENT:**

Gary Wall, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Anthony Bartolotta, Trustee  
Marie E. Hauswirth, Trustee  
Janet Matsura, Trustee  
Mark Monohon, Trustee

**OTHERS PRESENT:**

Robert Matsura  
Donna Wall  
Grant Smith  
Andrea Roye

Frank Roye  
Carl Wallace  
Matt Covey  
Joe Frase

Joan Rogers  
Mary Humphries  
Phil Karmo  
David George

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for the brave men and women who have served our Country and lead the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

**1. APPROVE AGENDA**

**1.1 March 14, 2022**

Moved by Markee,  
Seconded by Thomas, RESOLVED, to approve the March 14, 2022, agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**2. ANNOUNCEMENTS**

- 2.1 Polling Locations will be open from 7:00 a.m. to 8:00 p.m. on Tuesday, March 1, 2022, for the State House District 43, Special Primary Election. Please visit [michigan.gov/vote](http://michigan.gov/vote) to determine if you are participating in the Special Primary Election. Polling Locations Haviland, Beaumont, and Hess Hathaway will not be participating in this election because they are in State House District 44.
- 2.2 Stop by the Library between March 7th and March 13th, to pick up a take-&-make craft kit. The paper hyacinth flowers are available at the Adults Services Desk. First come – first served, while supplies last. No registration is required. One kit per person, please.

- 2.3 The Miracle of a Plant-Based Diet will be presented on Wednesday, March 16 at 7:00 pm on Zoom, by Dr. Joel Kahn, Clinical Professor of Medicine/Cardiology at Wayne State University School of Medicine and author of *The Plant-Based Solution*. Register through the Library's Calendar of Events, including your email address to receive the link to the Zoom meeting.
- 2.4 Check out a Michigan Activity Pass for discounts at one of Michigan's cultural destinations or state parks and recreation areas including Michigan Philharmonic (Plymouth), Maybury Farm (Northville), Arts & Scraps (Detroit), Marshall M. Fredericks Sculpture Museum (Saginaw), and the MSU Tollgate Farm & Education Center (Novi). For more information visit [michiganactivitypass.info](http://michiganactivitypass.info).
- 2.5 Stop by the Library for the weekly Knitting Group meeting on Wednesdays from 10:00 am – 12:00 pm. Share patterns, exchange ideas, show off your projects, and socialize while you knit! No registration is required. Email Liz with questions: [ewaun@waterfordmi.gov](mailto:ewaun@waterfordmi.gov).
- 2.6 It's time to vote again! If you want to promote democracy, sign up to work these Elections. We are always looking for excellent Election Workers. For more information go to [www.waterfordmi.gov/clerk](http://www.waterfordmi.gov/clerk) and look for "Election Information".
- 2.7 Come work with the best team around, Team Waterford! Now hiring for multiple positions. Visit [www.waterfordmi.gov/jobs](http://www.waterfordmi.gov/jobs) or scan the QR code on the screen for a list of full and part-time openings in various departments. Waterford Township offers great benefits (full-time) including health, dental and optical; tuition reimbursement, paid vacation, ICMA retirement account, and more.

### **3. Awards & Presentations**

#### **3.1 Planning Commission Annual Report presented by Mr. Jeffrey Polkowski, Superintendent of Planning and Zoning.**

Mr. Polkowski presented the 2021 Annual Planning Commission Annual Report to the Board of Trustees as required by the Michigan Planning Enabling Act.

#### **3.2 Oakland County Treasurer – Avoiding Tax Foreclosure and Prevention**

Deputy Treasurer Ross Gavin discussed how to avoid tax foreclosure and prevention.

### **4. Consent Agenda**

*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

- 4.1 February 25, 2022, Meeting Minutes
- 4.2 February 28, 2022, Meeting Minutes
- 4.3 March 14, 2022, Bill Payments
- 4.4 Receive the Fire Department's January 2022 Report
- 4.5 Receive the Planning Commission's 2021 Annual Report
- 4.6 Parade/Walk Permit - Waterford Friends of the Library
- 4.7 Parade/Walk Permit - VFW Post 1008

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to approve consent agenda items 4.1 through 4.7. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**5. Board Liaison Reports (Verbal)**

## Trustee Matsura

The Hess-Hathaway Park Advisory Committee meeting was held on Thursday, March 10, 2022.

Staff is organizing preparations for Sheep Shearing and Pancake Breakfast being held Saturday April 23<sup>rd</sup> from 9 A.M. to 11 A.M.

For the fencing project, an engineering firm has been contacted to develop plans to accommodate the pond overflow area. This must be addressed before the fence is installed along the Williams Lake Road portion of the property.

Plans are being made for a new event, Boots and Bows Dance and Game Day. It would be a family party with line dancing and games. Tentative date is a Thursday in July at the Overtyme Grill and Tap.

## Trustee Bartolotta

Trustee Bartolotta will be attending the Cable Commission meeting, a Planning and Zoning training class, The Van Norman Lake Board, and Eagle Lake Board meetings. The Planning Commission cancelled the March 22, 2022, meeting due to no items for the agenda.

## Clerk Markee

The Friends of the Library is holding a 5K Fun Run on May 21, 2022. It will be for fun and you will not be timed. The 5K will start at the warming house.

## Trustee Hauswirth

Trustee Hauswirth will attend the Zoning Board of Appeals and the Drayton Plains Nature Center meetings.

## Supervisor Wall

This past Saturday held the 3<sup>rd</sup> annual Waterford Regional Fire Department and the West Bloomfield Fire Department basketball game. The Waterford Regional Fire Department won 40-37. All proceeds from the Charity Game were donated to the Great Lakes Burn Camp.

Fire Chief Covey addressed the Board about the Great Lakes Burn Camp. \$6,000 was raised this year and will send ten kids to camp.

**6. Introduction****6.1 Rezoning Case No. 2022-Z-001; Rezone 3130 Dixie Hwy from O-1 to R-1A**

The following memo was received from Mr. Jeffrey Polkowski, Superintendent of Planning and Zoning.

The applicant is seeking to rezone the property to residential in order to occupy it as a principle residence and operate a medical office Home Occupation out of it. The subject parcel is defined as Single Family within the Master Plan. The proposed zoning is in-line with the objectives of the Master Plan. Registered home occupancies are permitted in the R-1A Single Family Residential zoning district provided that they do not occupy more than 20% of the dwelling.

Rezoning Case No. 2022-Z-001; Rezone 3130 Dixie Hwy from O-1 to R-1A Continued.

The subject property exceeds the minimum requirements for an R-1A zoning lot. Additionally, this lot and the adjacent property to the west are zoned for office in the midst of several residential lots. Converting this to residential would reduce the inconsistent spot zoning of the area.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Rezoning at the regularly scheduled meeting on February 22, 2022 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the February 22, 2022 regular meeting for this rezoning case, should the Board want to consider adopting the requested rezoning to R-1A Single Family Residential, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the March 28, 2022 meeting.

However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the rezoning.

Staff will be available at Monday's meeting for any questions on this case. However, if you have any questions in advance of the meeting, please contact this office.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2022-Z-001  
**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that is assigned tax parcel number 13-34-427-030, legally described below, with current address of 3130 Dixie Highway, is rezoned from **O-1, Local Office District, to R-1A, Single-Family Residential District** with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on\_\_\_\_\_.

Rezoning Case No. 2022-Z-001, Rezone 3130 Dixie Hwy from O-1 to R-1A Continued.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2022-Z-001**

T3N, R9E, SEC 11 LAKES VIEW SUB SLY 222 FT OF LOT 10 EXC THAT  
PART TAKEN FOR DIXIE HWY 3-2-95 FR 007

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to introduce Zoning Ordinance 2022-Z-001 and schedule it for possible adoption at the March 28, 2022, meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**6.2 Rezoning Case No. 2022-Z-002; Rezone 4667 Dixie Hwy from HT-1 to C-3**

The following memo was received from Mr. Jeffrey Polkowski, Superintendent of Planning and Zoning.

The applicant is seeking to rezone the property from HT-2, High Tech Industrial and Office to C-3, General Business. No specifics were given as to the reason for the request though the C-3 district generally has a substantially more inclusive use list and Staff speculates that the rezoning was requested to make the property more marketable. A proposed use is not required to be declared when seeking a rezoning. The subject parcel is defined as Community Business within the Master Plan. The proposed zoning is in-line with the objectives of the Master Plan.

Staff is supportive of this zoning change as it moves the trend for this region from an industrial to commercial focus. Those undesirable uses that are allowed within the C-3 zoning district typically require Special Approval and may be further reviewed by the Planning Commission.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Rezoning at the regularly scheduled meeting on February 22, 2022 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the February 22, 2022 regular meeting for this rezoning case, should the Board want to consider adopting the requested rezoning to C-3 General Business, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the March 28, 2022 meeting.

However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the rezoning.

Rezoning Case No. 2022-Z-002, Rezone 4667 Dixie Hwy from HT-1 to C-3 Continued.

Staff will be available at Monday's meeting for any questions on this case. However, if you have any questions in advance of the meeting, please contact this office.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2022-Z-002

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that is assigned tax parcel number 13-34-427-030, legally described below, with current address of 3130 Dixie Highway, is rezoned from **HT-2, High Tech Industrial and Office District**, to **C-3, General Business District** with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on \_\_\_\_\_.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2022-Z-002**

T3N, R9E, SEC 10 FAIRPLAINS SUB LOTS 25 & 26 EXC THAT PART TAKEN  
FOR RD 9-28-11 FR 073 & 074

Moved by Hauswirth,  
Seconded by Markee, RESOLVED, to introduce Zoning Ordinance 2022-Z-002 and schedule it for possible adoption at the March 28, 2022, meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

6.3 **Introduction of Text Amendment 2022-Z-003; Commercial Storage Establishments as Special Use Approval in M-1 and M-2**

The following memo was received from Mr. Jeffrey Polkowski, Superintendent of Planning and Zoning.

Attached for your review and consideration, please find a proposed Zoning Ordinance Text Amendment. This proposed Zoning Ordinance Text Amendment removes all Commercial Storage Establishments as a Permitted Principal Use and adds it to the list of Permitted Uses after Special Approval within the M-1 Light Industrial District and the M-2 General Industrial District. This would establish the Planning Commission as the review and approval authority for all commercial storage establishments within the M-1 Light Industrial District and the M-2, General Industrial District in accordance with Section 4-006 of the Zoning Ordinance.

After due consideration, Planning Staff has recognized an abundance of commercial storage establishments due to their higher than average ROI when compared to office, industrial, retail, residential, or other real estate investments. Although necessary, these uses are considered unattractive and undesirable to a community when developed in large concentrations.

In an effort to incentivize more desirable industrial developments, this ordinance amendment upholds the intent of the 2003-2023 Master Plan vision for Industrial Districts in order to “create an economic climate conducive to the attraction, retention, and expansion of business within Waterford,” and “improve the physical appearance and functional character of the commercial corridors.”

Modifying commercial storage establishments to be a Permitted Uses after Special Approval within the M-1 and M-2 zoning districts also ensures that the public be notified and that effective site development practices are established so that the quality of life in adjacent residential areas are not adversely affected.

Section 1-007 of the Zoning Ordinance defines Commercial Storage Establishments as:

**COMMERCIAL STORAGE ESTABLISHMENTS.** A commercial establishment engaged in the indoor or outdoor storage of vehicles in good repair, equipment, materials, goods, products, or machinery. Commercial storage establishments shall be classified based upon the intensity and scope of the items to be stored and shall be defined as follows, including but not limited to:

**Cold Storage Warehouse Establishment.** A commercial storage establishment engaged in the storage of frozen products.

**Commercial Storage Garage Establishment.** A commercial storage establishment engaged in the indoor storage of motor vehicles in good repair.

**Commercial Outdoor Storage Establishment.** A commercial storage establishment engaged in the outdoor storage of supplies, equipment, vehicles in good repair, or the seasonal outdoor storage of recreational vehicles.

**Self-Service Storage Establishment.** A commercial storage establishment that provides indoor rental space in a building or group of buildings divided into individual, small, self-contained units that are leased or owned for the storage of business and household goods or contractors supplies on a self-service basis.

**Warehouse Establishment.** A commercial storage establishment engaged in the wholesale storage and distribution of goods, wares, merchandise, substances or articles as a principal use where the warehousing use by nature requires greater frequency of deliveries to and from the storage location.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Zoning Ordinance amendment at the regularly scheduled meeting on February 22, 2022 and resolved unanimously, to forward a favorable recommendation to the Township Board.

Introduction of Text Amendment 2022-Z-003; Commercial Storage Establishments as Special Use Approval in M-1 and M-2

**Motions**

Based upon the Planning Commission's favorable recommendation at the February 22, 2022 regular meeting for this rezoning case, should the Board want to consider adopting the requested Zoning Ordinance amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the March 28, 2022 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the rezoning.

I have attached a map identifying all affected properties. Staff will be available at Monday's meeting for any questions on this case. However, if you have any questions in advance of the meeting, please contact this office.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to introduce Zoning Ordinance Amendment 2022-Z-003 and schedule it for possible adoption at the March 28, 2022, meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.4 Introduction of Zoning Ordinance Text Amendment 2022-Z-004; Lots as Permitted Use in C-UB and C-UL**

The following memo was received from Mr. Jeffrey Polkowski, Superintendent of Planning and Zoning.

This proposed Zoning Ordinance Text Amendment allows for the establishment of 'Lofts,' which are mixed-use residential developments in the C-UB and C-UL zoning districts. Please note that this only allows for the establishment of residential on the second floor of the C-UB and C-UL zoning districts as to not disrupt the precious resource that is commercial space with immediate pedestrian and automobile accessibility.

With the adoption of the Waterford Township 135-A Zoning Ordinance in February of 2010, these two zoning districts were established with the intention of creating an economic climate conducive to the attraction, retention, and expansion of business within Waterford, improve the physical appearance and functional character of the commercial corridors, and to retain, enhance, and promote Waterford's unique character, sense of community, and identity, by permitting a mixture of commercial, office, and residential land uses on zoning lots properly scaled and designed to enhance and improve the traditional urban neighborhood characteristics contained within these zoning districts. Ultimately, these goals have not yet been realized due to a lack of regular zoning ordinance amendments to allow for such uses that have been described in both the Zoning Ordinance and the Master Plan. This amendment seeks to correct this by, for the first time, allowing mixed-use residential uses in two commercially zoned districts within the Township.

This ordinance also seeks to reduce the spread of multi-family developments within historically single-family residential zoning districts by making these highly sought after developments easier to build where they are more desired by those who wish to rent in Waterford Township, allowing for rentals that enabling pedestrian mobility, providing a sense of place



Introduction of Zoning Ordinance Text Amendment 2022-Z-004; Lots as Permitted Use in C-UB and C-UL

Additionally, this ordinance amendments also satisfies two Redevelopment Ready Communities RRC certification Best Practices

1. Concentrated Development

Allowing for areas of context-sensitive concentrated development provides myriad benefits including enabling pedestrian mobility, providing a sense of place, generating fiscal stability for communities, and leveraging existing infrastructure. The ordinance allows mixed-use buildings by-right in designated areas of concentrated development.

2. Housing Diversity

Having an ordinance, which clearly allows for diverse housing types creates unique neighborhoods, provides lifestyle options for residents of all ages and income levels, helps attract talent, and provides flexibility for meeting market demand.

The proposed definition for a Loft is:

**DWELLING, LOFT.** A dwelling containing one (1) or more dwelling units on the second floor of buildings in which the first floor is occupied by commercial uses that are permitted principal uses, permitted uses after wellhead protection compliance, or permitted uses after special approval.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Zoning Ordinance amendment at the regularly scheduled meeting on February 22, 2022 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the February 22, 2022 regular meeting for this Zoning Ordinance amendment, should the Board want to consider adopting the requested Zoning Ordinance amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the March 28, 2022 meeting. However, if the Board does not want to adopt the requested Zoning Ordinance amendment, the appropriate motion would be to not introduce the Ordinance and deny the amendment.

I have attached a map identifying all affected properties. Staff will be available at Monday's meeting for any questions on this case. However, if you have any questions in advance of the meeting, please contact this office.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2022-Z-004

**TEXT AMENDMENT TO ZONING ORDINANCE**

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") Definitions, C-UB and C-UL Districts, Section 3-900 Table of Zoning Lot and Section 3-901 Footnotes Governing Zoning Lot, Area, and Bulk Regulations to allow Loft Dwellings on the second floor of buildings where the first floor is occupied for commercial purposes.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Introduction of Zoning Ordinance Text Amendment 2022-Z-004; Lots as Permitted Use in C-UB and C-UL

The definition of Dwelling, Loft shall be added to Section 1-007 of the Zoning Ordinance to read as follows:

**DWELLING, LOFT.** A dwelling containing one (1) or more dwelling units on the second floor of buildings in which the first floor is occupied by commercial uses that are permitted principal uses after wellhead protection compliance, of permitted used after special approval.

**Section 2 of Ordinance**

Section 3-707.3 of the Waterford Township Zoning Ordinance that lists permitted principal uses in the C-UB, Urban Business District, is amended to add a new subsection Q to read as follows:

**3-707.3. Permitted Principal Uses.** The following uses shall be permitted as principal uses in the C-UB district:

Q. Lofts on the second floor of buildings in which the first floor is occupied by commercial uses that are permitted principal uses, permitted uses after wellhead protection compliance, or permitted uses after special approval in the C-UB, Urban Business zoning district (See **Dwelling, Loft** in [Section 1-007](#)).

**Section 3 of Ordinance**

Section 3-708.3 of the Waterford Township Zoning Ordinance that lists permitted principal uses in the C-UL, Union Lake District, is amended to add a new subsection S to read as follows:

**3-708.3. Permitted Principal Uses.** The following uses shall be permitted as principal uses in the C-UL district:

S. Lofts on the second floor of buildings in which the first floor is occupied by commercial uses that are permitted principal uses, permitted uses after wellhead protection compliance, or permitted uses after special approval in the C-UB, Urban Business zoning district (See **Dwelling, Loft** in [Section 1-007](#)).

**Section 4 of Ordinance**

Section 3-900 Table of Zoning Lot, Area, and Bulk Regulations of the Waterford Township Zoning Ordinance is amended to add a Maximum Dwelling Units Per Buildable Acres in the C-UB Urban Business and C-UL Union Lake Business:

DIVISION 3-9 SCHEDULE OF REGULATIONS  
SECTION 3-900. TABLE OF ZONING LOT, AREA, AND BULK REGULATIONS  
(Amended effective 04/03/2019)

## Introduction of Zoning Ordinance Text Amendment 2022-Z-004; Lots as Permitted Use in C-UB and C-UL

ZONING DISTRICT (Refer to <i>Footnote 1</i> )	MAXIMUM DWELLING UNITS PER BUILDABLE ACRES	MAXIMUM IMPERVIOUS SURFACE (In Percent) (Refer to <i>Footnote 2</i> )	MINIMUM LOT AREA AND WIDTH	
			Area (in Sq. Ft.) (Refer to <i>Footnotes 5.6 and 8</i> )	Width (In Ft.) (Refer to <i>Footnotes 8</i> where noted below)
R-1 Single-	1	30	43,560	120
R-1A Single-	4	30	9,800 <sup>8</sup>	70 <sup>8</sup>
R-1B Single-	5	30	Refer to <i>Footnote 3</i>	
R-1C Single-	5	30	Refer to <i>Footnote 3</i>	
R-1D Duplex (Two	5	30	15,000	90
R-1E Single-	5.4	30	43,560 <sup>6</sup>	150
R-M1 Low Density	8	50	43,560 <sup>6</sup>	150
R-M2 Multiple-Family (Refer	10	50	43,560 <sup>6</sup>	150
R-MH Mobile Home Park	6	n/a	435,600 (per park) 5,500	500 (per park) 50 (per unit)
O-1 Local Office	n/a	40	15,000	70
O-2 General	n/a	40	43,560 <sup>5</sup>	100
C-1	n/a	50	7,500	60
C-2 Small	n/a	50	9,000	70
C-3 General	n/a	50	24,000	90
C-4 Extensive	n/a	50	87,120 <sup>5</sup>	150
C-UB Urban	15	50	43,560 <sup>5</sup>	100
C-UL Union Lake	15	50	21,780	90
PL Public Lands	n/a	50	n/a	
CR Commercial	n/a	50	43,560	150
A-1 Airport	Shall conform to the Airport Master Plan, all federal and state aviation regulations, and all Township Engineering Standards regulating			
HT-1 High Tech	n/a	50	21,780	100
HT-2 High Tech	n/a	50	43,560 <sup>5</sup>	120
M-1 Light	n/a	50	43,560 <sup>5</sup>	150
M-2 General	n/a	50	130,680 <sup>5 &amp; 6</sup>	150

**Section 5 of Ordinance**

Section 3-901 of the Waterford Township Zoning Ordinance that lists Footnotes Governing Zoning Lot, Area, and Bulk Regulations, is amended in Footnote 9 to replace subsection B with a new subsection B and make the prior subsection B as a new subsection C with changes to read as follows:

**Footnote 9**

- A. unchanged
- B. Dwelling until within developments in the C-UB, Urban Business and C-UL, Union Lake Business zoning districts shall possess the following minimum floor area requirements:

Introduction of Zoning Ordinance Text Amendment 2022-Z-004; Lots as Permitted Use in C-UB and C-UL

<b>Dwelling Unit Type</b>	<b><u>Total Floor Area (sq. ft.)</u></b>
Efficiency unit	<u>Two-hundred fifty (250)</u>
One bedroom unit	<u>Four-hundred-fifty (450)</u>
Two-bedroom unit	<u>Six-hundred (600)</u>
Three bedroom or more unit	<u>Seven-hundred-fifty (750)</u>
Four or more bedroom unit	Seven-hundred-fifty (750) plus one-hundred-twenty
	(120) per bedroom above three (3)

- C. The length of each individual building within developments in the C-UB, Urban Business, C-UL, Union Lake Business, R-M1, Low Density Multiple Family and R-M2, Multiple Family zoning districts shall not exceed the maximum length established by the Fire Chief and Building Official for purposes of fire safety.

**Section 6 of Ordinance**

The effective date of this Ordinance shall be on the 8<sup>th</sup> day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Moved by Monohon,

Seconded by Thomas, RESOLVED, to of Zoning Ordinance Text Amendment 2022-Z-004, Lots as Permitted Use in C-UB and C-UL and schedule it for possible adoption at the March 28, 2022, meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**6.5 Introduction of Zoning Ordinance Text Amendment 2022-Z-005; Applications and Procedures**

The following memo was received from Mr. Jeffrey Polkowski, Superintendent of Planning and Zoning.

This proposed Zoning Ordinance Text Amendment significantly modifies the Major Site Plan review process by removing the Conceptual Plan Review step and brings the applicant right to the Preliminary Plan Review step that is administratively reviewed by planning, fire, engineering, and DPW staff.

This ordinance amendment has been proposed in order to streamline development, reduce wait time for building permits, and draw less resources on Township staff and appointed officials by reducing the need for a Planning Commission hearing on any use that is considered a Principal Permitted Use in their respective zoning districts.

The purpose of a Permitted Principal Uses is to establish uses in each zoning district that are not considered sensitive in that Zoning District. This will allow the Planning Commission to focus its resources on proposed developments that may significantly impact the quality and harmony of a community (i.e. Permitted Uses After Special Approval, Rezoning, and Zoning Ordinance Text Amendments).

Please note that this ordinance amendment does still list Major Site Plan review applications as Consent Agenda Items for the Planning Commission's review, as well as give the Zoning Official authority to bring forward a Major Site Plan Review application to the Planning Commission for review and approval.

Additionally, this ordinance amendment works to address a Redevelopment Ready Communities (RRC) certification Best Practice:

**Development Review**

*Evaluates the community's development review policies and procedures to ensure they integrate predictability throughout. Unnecessary steps or unclear instructions increase time and expenses associated with development. Community leaders should look to simplify and clarify policies and increase efficiency to create an inviting development climate that is vital to attracting investment. To do this, sound internal procedures need to be in place and followed. Making information on the development review process and resources readily available assists developers of all sizes and experience levels in understanding what they'll need to know as they invest in the community.*

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed Zoning Ordinance amendment at the regularly scheduled meeting on February 22, 2022 and resolved unanimously, to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the February 22, 2022 regular meeting for this Zoning Ordinance amendment, should the Board want to consider adopting the requested Zoning Ordinance amendment, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the March 28, 2022 meeting. However, if the Board does not want to adopt the requested Zoning Ordinance amendment, the appropriate motion would be to not introduce the Ordinance and deny the amendment.

Introduction of Zoning Ordinance Text Amendment 2022-Z-005, Applications and Procedures Continued.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2022-Z-005

**TEXT AMENDMENT TO ZONING ORDINANCE**

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") to have major site plan review conducted by the Zoning Official instead of the Planning Commission, which will still be responsible for initial site plan review.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Article IV- Application and Procedures of Section 4-002- Development Review Procedures of the Zoning Ordinance shall be modified to remove Conceptual Site Plan Review as a component of Major Site Plan Review and shall read as follows:

**Article IV - Applications and Procedures Section 4-002 - Development Review Procedures**

DEVELOPMENT REVIEW PROCEDURE		REQUIRED REVIEW COMPONENTS	SECTION	PAGE LOCATION
Site Plan Review	Change of Use Review	<ul style="list-style-type: none"> <li>Change of Use Review</li> </ul>	Section 4-004.1	Page IV-5
	Minor Site Plan Review	<ul style="list-style-type: none"> <li>Preliminary Plan Review</li> <li>Final Site Plan Review</li> <li>Construction Review</li> </ul>	Section 4-004.2	Pages IV-6
	Major Site Plan Review	<ul style="list-style-type: none"> <li>Preliminary Plan Review</li> <li>Final Site Plan Review</li> <li>Construction Review</li> </ul>	Section 4-004.3	Pages IV-7

The Rest of the table remains unchanged.

**Section 2 of Ordinance**

Section 4-004.3 of the Waterford Township Zoning Ordinance that lists Major Site Plan Review, Submission and Review Process shall be modified to change a concept plan to a preliminary plan and to modify the process for the review of site plans and shall read as follows:

**4-004.3. B. Submission and Review Process.**

(1)-(3) Unchanged.

(4) The applicant submits completed application forms, preliminary plan, the preliminary review fee, and related documentation in the quantity specified by the Zoning Official.

(5) Unchanged

Introduction of Zoning Ordinance Text Amendment 2022-Z-005; Applications and Procedures Continued.

- (6) Once the preliminary review fee is paid and a complete set of application materials are received, the Zoning Official shall review the preliminary plan for compliance with the goal and objectives of the Master Plan, and prepare an analysis of how the preliminary plan meets the Master Plan goals and objectives for use by the Planning Commission in making its determination of compliance.
- (7) Once a complete set of application materials are received, the Zoning Official and Township Engineer shall calculate the review fees for the submitted application.
- (8) The applicant(s) will be notified in writing of the required fee total. It shall be the responsibility of the applicant(s) to ensure that the required fees are paid in full. No progress beyond this step will occur until the applicant(s) pays the fees in full. The application process will also be stopped if the fee payment is rejected for such a reason as insufficient funds, and will not be restarted until all fees and insufficient funds penalties are paid in full by secured funds.
- (9) All major site plan reviews shall be placed on the Planning Commission consent agenda. The Planning Commission may, at its discretion, request to review and comment on any major site plan request prior to the issuance of approval by the Zoning Official.
- (10) The Zoning Official shall be responsible for reviewing the preliminary plan to determine the plan's compliance with the Master Plan and make any other determinations allowed or required by this Zoning Ordinance. If the Zoning Official finds that the preliminary plan complies with the Master Plan, it shall approve the preliminary plan without modifications. If the Zoning Official finds that the preliminary plan does not comply with the Master Plan in full or in part, it shall specifically identify where the preliminary plan is deficient in achieving the Master Plan goals and objectives. In those cases where the Zoning Official finds that the preliminary plan does not comply with the Master Plan, it may require the applicant(s) to prepare and submit one (1) or more components of a development impact analysis report along with a revised preliminary plan for Planning Commission review and consideration before a final decision is made. Nothing in this subsection shall prevent the Zoning Official from approving a preliminary plan that does not comply with the Master Plan.
- (11) The Zoning Official, Township Engineer, Public Works Official, Fire Chief, and all other required government agencies identified by the Zoning Official shall conduct a preliminary plan review; the Zoning Official may require Planning Commission review of a preliminary plan to complete this step of the process.
- (12) The Zoning Official shall collect and transmit to the applicant(s) all revisions and comments recommended and received from the Township and other governmental agencies. The applicant(s) shall be responsible for ensuring that the revised preliminary plan contains all required revisions. This step shall be repeated until the Zoning Official confirms that the preliminary plan is in such form as to undergo final site plan review.
- (13) Zoning Official approval of a preliminary plan shall be valid for a period of one (1) year, within which final site plan approval must be obtained.
- (14) The Zoning Official and Township Engineer shall conduct a final site plan review.
- (15) The applicant(s) may obtain construction plan review application and fee requirements from the office of the Building Official and submit for construction plan review by the Building Official at this step or any step hereafter. However, final approval of a construction plan cannot be given or building permits issued until after the Zoning Official issues the approved final site plan.

Introduction of Zoning Ordinance Text Amendment 2022-Z-005, Applications and Procedures Continued.

- (16) The Zoning Official and Township Engineer verify that the final site plan complies with all Zoning Ordinance requirements.
- (17) The Zoning Official approves the final site plan, stamps it approved, shall keep one copy for the record, and provide one copy to the applicant(s).
- (18) Upon receipt of the approved final site plan, the applicant(s) shall complete all construction plan approvals and obtain all required building permits in accordance with **Section 4-017**.

**Section 3 of Ordinance**

Section 4-004.5 Open Space Preservation of the Waterford Township Zoning Ordinance that provides for the Open Space Preservation option shall be modified to change a concept plan to a preliminary plan and shall replace the Planning Commission with the Zoning Official as part of the Open Space Preservation review process Density Calculation in Section D, Design Requirements and Restrictions in Section E, Open Space Maintenance and Preservation requirements in Section F shall be modified to read as follows

**4-004.5. Open Space Preservation.**

A-C. Unchanged.

*D. Density Calculation.* The density of dwelling units shall not exceed the density customarily developable in the R-1A Single Family Residential zoning district when developed with a conventional layout and with all applicable laws and ordinances being observed.

- (1) A proposed open space preservation preliminary plan and a parallel preliminary plan shall be submitted in order to establish the maximum permitted density. The parallel preliminary plan shall depict development of the R-1 zoning lot under the conventional standards of the R-1A zoning district and the requirements of all other applicable state and municipal regulations and standards. The proposed open space preservation preliminary plan shall depict the proposed arrangement of dwelling units on the R-1 zoning lot with building envelopes of sufficient size, taking into consideration sanitary sewage disposal capacity (*only on property where there is a question of soil capacity will it be necessary to undertake actual soil analysis or County review*), topography, easements or encumbrances, drainage retention/detention areas, along with all necessary streets and street access ways, without impacting natural areas and features required to be preserved under applicable law and ordinance. All unbuildable areas and areas with limitations to development must be accurately identified on both the parallel preliminary plan and the proposed open space preservation preliminary plan, including, but not limited to, wetlands, watercourses, drains, floodplains, steep slopes, woodlands and similar features. It is not the intent of this provision to generally require detailed engineering in the preparation of this plan, however, it must be a realistic plan of development, taking into consideration the actual assets and constraints of the property.



Introduction of Zoning Ordinance Text Amendment 2022-Z-005, Applications and Procedures Continued.

(2) The Zoning Official shall make the determination that a proposed open space preservation preliminary plan is acceptable once it meets all applicable Township ordinance requirements and, based on the comparative review of the parallel preliminary plan and proposed open space preservation preliminary plan, determine the number of units permitted under the open space preservation option provided in this subsection.

*E. Design Requirements and Restrictions.* The following design and application requirements shall apply to a proposed open space preservation development under this subsection. The design requirements shall be incorporated into a preliminary plat, if the land is proposed to be developed in accordance with the procedures established in the **Waterford Code of Ordinances, Subdivision and Land Management Regulations**, and otherwise incorporated into a site plan in accordance with the requirements of *Section 4-004.3*.

(1)- (2) Unchanged.

(3) The applicant(s) for an open space preservation development shall be entitled to an approval under this subsection; provided, the following aspects of the proposed development plan shall be reviewed for approval by the Planning Commission:  
The bulk regulations established by the Zoning Official for the dwellings in an open space preservation development shall be reasonable and rationally related to the standards, requirements and intent of single-family residential development permitted under this Zoning Ordinance to the maximum extent feasible. Factors to be considered in determining the reasonableness of the area, width and setback

Moved by Hauswirth,  
Seconded by Markee, RESOLVED, to introduce Zoning Ordinance Text Amendment 2022-Z-005, Applications and Procedures, and schedule it for possible adoption at the March 28, 2022, meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

## 7. Open Business

### 7.1 Consider Application by Misty Mee LLC, for Medical Marihuana Processor License at 5325 Dixie Hwy

Ms. Roma Thurma and Mr. Frank Roye addressed the Board of Trustees regarding paperwork from the State of Michigan. Trustee Monohon was questioned the ownership. Township Attorney Shortley addressed the Board of Trustees and inquired with Ms. Thurma if there is separate approval for the current owner. She stated that the State of Michigan would not provide that, as it is not a pre-qualification but an amendment.

Attorney Shortley clarified that per 10-306 P, any changes shall be given to Township within 10 business days. She feels that they've explained the information and it would have been a lot clearer if they would have advised they were waiting on the approval at the time of submittal.

Consider Application by Misty Mee, LLC, for Medical Marihuana Processor License at 5325 Dixie Hwy.

Clerk Markee clarified that Misty Mee, LLC, is the applicant.

Moved by Monohon,

Seconded by Bartolotta, RESOLVED, to remove from the table application by Misty Mee, LLC, for Medical Marihuana Processor License at 5325 Dixie Hwy and to place on the agenda for consideration. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Moved by Monohon,

Seconded by Bartolotta, RESOLVED, to consider the application of Misty Mee, LLC, for a Medical Marihuana Processor License at 5325 Dixie Hwy for possible adoption at the March 28, 2022, regular board meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Move by Monohon,

Seconded by Bartolotta, RESOLVED, to withdraw the previous motion. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Moved by Monohon,

Seconded by Bartolotta, RESOLVED, based on the findings based on the findings under the review criteria under sections 10-304 of the ordinance that I will identify in this motion I move to approve the application by the named applicant, Misty Mee, LLC, for a Medical Marihuana Processor License at 5325 Dixie Hwy with the following conditions which must be accepted in writing by the named applicant as provided and with time specified in section 10-303 of the ordinance.

1. The site and building plans submitted for zoning and construction code approvals being modified from what was submitted in the application to fully comply with all ordinance and code requirements without any variances.
2. Compliance with all standards, terms, and Conditions in Section 10-306 of the Ordinance without modifications.

This motion is based on the applicant meeting the license application review criteria in section 10-304 of the ordinance and the following findings under the identified license review criteria in section 10-304 of the ordinance, the legislative intent stated in section 10-293 of the ordinance, and the evidence presented.

Consider Application by Misty Mee LLC, for Medical Marihuana Processor License at 5325 Dixie Hwy.

1. Design, construction, operation, supervision, monitoring, and testing that eliminates or otherwise limits and controls all nuisance and public safety concerns with the facility, including regarding odors, hazardous materials, waste disposal, traffic, parking, security, crowd control, and hours.
2. The skills, experience, and qualifications of the Named Applicant and its personnel to construct, operate, and maintain the proposed facility.
3. The number of, and wages, benefits and training for, full and part-time employees and extent of any commitment to employ Township residents.
4. The Named Applicant's and Applicant's past compliance with governmental permits, licenses, franchises, contracts, other approvals, and criminal or civil laws.
5. Use of existing vacant building for facility will be a favorable consideration. The current building would be demolished and creating a new stand-alone building. If the Applicant is building a new building, you need to site other factors that make this Applicant worthy of a license when they are not using a new building such as a facility in a stand-alone building will be a favorable consideration.

Furthermore, to consider the application at the March 28, 2022, regular board meeting. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

7.2 **Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 2460 Dixie Hwy, Application No. 5**

**CHARTER TOWNSHIP OF WATERFORD**  
**FINAL DECISION RESOLUTION CONDITIONALLY APPROVING**  
**MEDICAL MARIHUANA FACILITY LICENSE APPLICATION**

**RECITALS:**

- A.** This Resolution is adopted as a Final Decision by the Charter Township of Waterford ("Township") Board of Trustees ("Board") on an application for a Township Medical Marihuana Facility License ("License") under the Township Medical Marihuana Facility Licensing Ordinance codified as Sections 10-291 through 10-309 in Division 12 of Article III in Chapter 10 of the Waterford Charter Township Code, with all references to Sections in this Resolution being to Sections of that Code.
- B.** This Final Decision is for the following Medical Marihuana Facility License Application ("Application"):

License Applied For:	Provisioning Center
Named Applicant:	DNVK 1, LLC
Facility Location:	2460 Dixie Hwy
Application Filing Date:	01/04/2021
Supplemental Filing Date:	10/18/2021
Application Number:	5

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 2460 Dixie Hwy, Application No. 5 Continued.

- C. The Application was reviewed by Township personnel as provided in Section 10-302 and by the Township Attorney as directed by the Board on May 24, 2021 ("Reviews").
- D. Based on the Reviews and determinations made by the Board on June 14, 2021, the Application was substantively complete.
- E. The Application was denied by the Township Board on July 26, 2021, pursuant to Sections 10-303(c) and 10-303 (d)(3) because there were no additional available licenses remaining for that type of license.
- F. On October 12, 2021, the Township Board amended the MMFL Ordinance to increase the number of provisioning center licenses by four (4) and to allow for the acceptance of Supplemental Applications to update and rely on a previously denied Application. The Applicant filed a timely Supplemental Application by the due date, which was reviewed as required under Section 10-302 and was determined to be administratively complete.
- G. By a motion passed by the Board on March 14, 2022, the Application and Supplemental Application were approved with one (1) condition in addition to those in Section 10-306 that are part of every approved License.
- H. A copy of this Resolution was emailed by the Township Clerk to the Named Applicant's representative with notice that it would be considered for adoption by the Board as its final decision at its March 14, 2022, 6:00 PM meeting.
- I. At its meeting on March 14, 2022, the Board adopted this Resolution as its written Final Decision on the Application.

**IT IS THEREFORE RESOLVED** that the Application with its Supplemental Application is approved with all standards, terms, and conditions in Section 10-306 to be incorporated by reference in and requirements of the License that is issued based on this approval.

**IT IS FURTHER RESOLVED** that this approval is with the following additional condition that must be accepted in writing by the Named Applicant within 10 business days of the Township Clerk sending this certified Resolution to the Named Applicant:

The Site and Building Plans submitted for Zoning and Construction Code approvals being modified from what was submitted with the Application as necessary to fully comply with all Ordinance and Code requirements without variances.

**IT IS FURTHER RESOLVED** that the following requirements and guidelines shall apply in determining compliance with the times to start and complete construction in the Application:

1. The periods of time before, between, and after any actual dates used in the Application shall be controlling over those dates.
2. If a time in the Application is stated by reference to the date of a Township approval or permit, that shall be the date this Resolution is adopted or the date of Township Planning Commission conceptual site plan approval if that approval is applied for within 60 days of the date of this Resolution and thereafter diligently pursued by the Named Applicant.

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 2460 Dixie Hwy, Application No. 5 Continued.

**IT IS FURTHER RESOLVED** that after certifying the adoption of this Final Decision Resolution including the vote on the Board's motion to do so, the Township Clerk shall email a copy to the Named Applicant's representative as provided in Section 10-303(f).

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of that Board on March 14, 2022.

\_\_\_\_\_  
Date  
Township Clerk

\_\_\_\_\_  
Kimberly Markee,

Moved by Bartolotta

Seconded by Thomas, **RESOLVED**, to approve the Final Decision Resolution Conditionally Approving the Medical Marihuana Facility License Application at 2460 Dixie Hwy, Application Number 5. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**7.3 Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 4641 Highland Rd, Application No. 9**

**CHARTER TOWNSHIP OF WATERFORD**  
**FINAL DECISION RESOLUTION CONDITIONALLY APPROVING**  
**MEDICAL MARIHUANA FACILITY LICENSE APPLICATION**

**RECITALS:**

**A.** This Resolution is adopted as a Final Decision by the Charter Township of Waterford ("Township") Board of Trustees ("Board") under the Township Medical Marihuana Facility Licensing Ordinance codified as Sections 10-291 through 10-309 in Division 12 of Article III in Chapter 10 of the Waterford Charter Township Code ("Ordinance"), with all references to Sections in this Resolution being to Sections of that Code.

**B.** This Final Decision is for the following Medical Marihuana Facility License Application ("Application"):

License Applied For:	Provisioning Center
Named Applicant:	D & R Investment Group, LLC
Facility Location:	4641 Highland
Initial Filing Date:	01/04/2021
Supplemental Filing Date:	11/12/2022
Application Number:	9

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 4641 Highland Rd, Application No. 9 Continued.

**C.** The Application was reviewed by Township personnel as provided in Section 10-302 and by the Township Attorney as directed by the Board on May 24, 2021 ("Reviews").

**D.** Based on the Reviews and determinations made by the Board on June 14, 2021, the Application was substantively complete.

**E.** The Application was denied by the Township Board on July 26, 2021, pursuant to Sections 10-303(c) and 10-303 (d)(3) because there were no additional available licenses remaining for that type of license.

**F.** On October 12, 2021, the Township Board amended the MMFL Ordinance to increase the number of provisioning center licenses by four (4) and to allow for the acceptance of Supplemental Applications to update and rely on a previously denied Application. The Applicant filed a timely Supplemental Application by the due date, which was reviewed as required under Section 10-302 and was determined to be administratively complete.

**G.** By a motion passed by the Board on March 14, 2022, the Application and Supplemental Application were approved with one (1) condition in addition to those in Section 10-306 that are part of every approved License.

**H.** A copy of this Resolution was emailed by the Township Clerk to the Named Applicant's representative with notice that it would be considered for adoption by the Board as its final decision at its March 14, 2022, 6:00 PM meeting.

**I.** At its meeting on March 14, 2022, the Board adopted this Resolution as its written Final Decision on the Application.

**IT IS THEREFORE RESOLVED** that the Application with its Supplemental Application is approved with all standards, terms, and conditions in Section 10-306 to be incorporated by reference in and requirements of the License that is issued based on this approval.

**IT IS FURTHER RESOLVED** that this approval is with the following additional condition that must be accepted in writing by the Named Applicant within 10 business days of the Township Clerk sending this certified Resolution to the Named Applicant:

The Site and Building Plans submitted for Zoning and Construction Code approvals being modified from what was submitted with the Application as necessary to fully comply with all Ordinance and Code requirements without variances.

**IT IS FURTHER RESOLVED** that the following requirements and guidelines shall apply in determining compliance with the times to start and complete construction in the Application:

1. The periods of time before, between, and after any actual dates used in the Application shall be controlling over those dates.
2. If a time in the Application is stated by reference to the date of a Township approval or permit, that shall be the date this Resolution is adopted or the date of Township Planning Commission conceptual site plan approval if that approval is applied for within 60 days of the date of this Resolution and thereafter diligently pursued by the Named Applicant.

**IT IS FURTHER RESOLVED** that after certifying the adoption of this Final Decision Resolution including the vote on the Board's motion to do so, the Township Clerk shall email a copy to the Named Applicant's representative as provided in Section 10-303(f).

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 4641 Highland Rd, Application No. 9 Continued.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of that Board on March 14, 2022.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Moved by Thomas,  
Seconded by Bartolotta, RESOLVED, to Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application at 4641 Highland Rd, Application No. 9. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**7.4 Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 5770 & 5806 Dixie Hwy, Application No. 11**

**CHARTER TOWNSHIP OF WATERFORD**  
**FINAL DECISION RESOLUTION CONDITIONALLY APPROVING**  
**MEDICAL MARIHUANA FACILITY LICENSE APPLICATION**

**RECITALS:**

**A.** This Resolution is adopted as a Final Decision by the Charter Township of Waterford ("Township") Board of Trustees ("Board") under the Township Medical Marihuana Facility Licensing Ordinance codified as Sections 10-291 through 10-309 in Division 12 of Article III in Chapter 10 of the Waterford Charter Township Code ("Ordinance"), with all references to Sections in this Resolution being to Sections of that Code.

**B.** This Final Decision is for the following Medical Marihuana Facility License Application ("Application"):

License Applied For:	Provisioning Center
Named Applicant:	Golden Rockies, Inc.
Facility Location:	5770 & 5806 Dixie
Initial Filing Date:	01/04/2021
Supplemental Filing Date:	11/17/2022
Application Number	11

**C.** The Application was reviewed by Township personnel as provided in Section 10-302 and by the Township Attorney as directed by the Board on May 24, 2021 ("Reviews").

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 5770 & 5806 Dixie Hwy, Application No. 11 Continued.

D. Based on the Reviews and determinations made by the Board on June 14, 2021, the Application was substantively complete.

E. The Application was denied by the Township Board on July 26, 2021, pursuant to Sections 10-303(c) and 10-303 (d)(3) because there were no additional available licenses remaining for that type of license.

F. On October 12, 2021, the Township Board amended the MMFL Ordinance to increase the number of provisioning center licenses by four (4) and to allow for the acceptance of Supplemental Applications to update and rely on a previously denied Application. The Applicant filed a timely Supplemental Application by the due date, which was reviewed as required under Section 10-302 and was determined to be administratively complete.

G. By a motion passed by the Board on March 14, 2022, the Application with its Supplemental Application were approved with one (1) condition in addition to those in Section 10-306 that are part of every approved License.

H. A copy of this Resolution was emailed by the Township Clerk to the Named Applicant's representative with notice that it would be considered for adoption by the Board as its final decision at its March 14, 2022, 6:00 PM meeting.

I. At its meeting on March 14, 2022, the Board adopted this Resolution as its written Final Decision on the Application.

**IT IS THEREFORE RESOLVED** that the Application with its Supplemental Application is approved with all standards, terms, and conditions in Section 10-306 to be incorporated by reference in and requirements of the License that is issued based on this approval.

**IT IS FURTHER RESOLVED** that this approval is with the following additional condition that must be accepted in writing by the Named Applicant within 10 business days of the Township Clerk sending this certified Resolution to the Named Applicant:

The Site and Building Plans submitted for Zoning and Construction Code approvals being modified from what was submitted with the Application as necessary to fully comply with all Ordinance and Code requirements without variances.

**IT IS FURTHER RESOLVED** that the following requirements and guidelines shall apply in determining compliance with the times to start and complete construction in the Application:

1. The periods of time before, between, and after any actual dates used in the Application shall be controlling over those dates.

2. If a time in the Application is stated by reference to the date of a Township approval or permit, that shall be the date this Resolution is adopted or the date of Township Planning Commission conceptual site plan approval if that approval is applied for within 60 days of the date of this Resolution and thereafter diligently pursued by the Named Applicant.

**IT IS FURTHER RESOLVED** that after certifying the adoption of this Final Decision Resolution including the vote on the Board's motion to do so, the Township Clerk shall email a copy to the Named Applicant's representative as provided in Section 10-303(f).



Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 5770 & 5806 Dixie Hwy, Application No. 11 Continued.

### **CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of that Board on March 14, 2022.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application at 5770 & 5806 Dixie Hwy, Application No. 11. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

7.5 **Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 205 N Telegraph Rd, Application No. 15**

**CHARTER TOWNSHIP OF WATERFORD**  
**FINAL DECISION RESOLUTION CONDITIONALLY APPROVING**  
**MEDICAL MARIHUANA FACILITY LICENSE APPLICATION**

**RECITALS:**

**A.** This Resolution is adopted as a Final Decision by the Charter Township of Waterford ("Township") Board of Trustees ("Board") under the Township Medical Marihuana Facility Licensing Ordinance codified as Sections 10-291 through 10-309 in Division 12 of Article III in Chapter 10 of the Waterford Charter Township Code ("Ordinance"), with all references to Sections in this Resolution being to Sections of that Code.

**B.** This Final Decision is for the following Medical Marihuana Facility License Application ("Application"):

License Applied For:	Provisioning Center
Named Applicant:	Michigan Community Collective, LLC
Facility Location:	205 N. Telegraph
Initial Filing Date:	01/04/2021
Supplemental Filing Date:	11/05/2022
Application Number:	15

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 205 N Telegraph Rd, Application No. 15 Continued.

**C.** The Application was reviewed by Township personnel as provided in Section 10-302 and by the Township Attorney as directed by the Board on May 24, 2021 ("Reviews").

**D.** Based on the Reviews and determinations made by the Board on June 14, 2021, the Application was substantively complete.

**E.** The Application was denied by the Township Board on July 26, 2021, pursuant to Sections 10-303(c) and 10-303 (d)(3) because there were no additional available licenses remaining for that type of license.

**F.** On October 12, 2021, the Township Board amended the MMFL Ordinance to increase the number of provisioning center licenses by four (4) and to allow for the acceptance of Supplemental Applications to update and rely on a previously denied Application. The Applicant filed a timely Supplemental Application by the due date, which was reviewed as required under Section 10-302 and was determined to be administratively complete.

**G.** By a motion passed by the Board on March 14, 2022, the Application and Supplemental Application were approved with one (1) condition in addition to those in Section 10-306 that are part of every approved License.

**H.** A copy of this Resolution was emailed by the Township Clerk to the Named Applicant's representative with notice that it would be considered for adoption by the Board as its final decision at its March 14, 2022, 6:00 PM meeting.

**I.** At its meeting on March 14, 2022, the Board adopted this Resolution as its written Final Decision on the Application.

**IT IS THEREFORE RESOLVED** that the Application with its Supplemental Application is approved with all standards, terms, and conditions in Section 10-306 to be incorporated by reference in and requirements of the License that is issued based on this approval.

**IT IS FURTHER RESOLVED** that this approval is with the following additional condition that must be accepted in writing by the Named Applicant within 10 business days of the Township Clerk sending this certified Resolution to the Named Applicant:

The Site and Building Plans submitted for Zoning and Construction Code approvals being modified from what was submitted with the Application as necessary to fully comply with all Ordinance and Code requirements without variances.

**IT IS FURTHER RESOLVED** that the following requirements and guidelines shall apply in determining compliance with the times to start and complete construction in the Application:

1. The periods of time before, between, and after any actual dates used in the Application shall be controlling over those dates.
2. If a time in the Application is stated by reference to the date of a Township approval or permit, that shall be the date this Resolution is adopted or the date of Township Planning Commission conceptual site plan approval if that approval is applied for within 60 days of the date of this Resolution and thereafter diligently pursued by the Named Applicant.

**IT IS FURTHER RESOLVED** that after certifying the adoption of this Final Decision Resolution including the vote on the Board's motion to do so, the Township Clerk shall email a copy to the Named Applicant's representative as provided in Section 10-303(f).

Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application - 205 N Telegraph Rd, Application No. 15 Continued.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of that Board on March 14, 2022.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Moved by Bartolotta,  
Seconded by Thomas, RESOLVED, to Final Decision Resolution Conditionally Approving Medical Marihuana Facility License Application at 205 N. Telegraph Rd, Application No. 15. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

**8. New Business**

**8.1 Assignment of Easement – Cass Lake Road**

The following memo was received from Ms. Joellen Shortley, Township Attorney.

In 2018, Thomas Oliver granted an easement to Waterford Township to install, operate, maintain and repair storm sewer lines and appurtenances on property that is located off Cass Lake Road near Otter Lake canal. The Township, however, does not operate a sewer system and does not have a need for the easement. Mr. Oliver no longer owns the property. It is part of several parcels for a planned condominium development. Sewer lines need to be installed for the development.

Burt Development LLC (part of Townsend Homes) asked the Township to grant it an easement to allow the company to install the sewer lines. I have drafted an easement assignment for your consideration. The easement assignment provides the rights received by Waterford Township to Burt Development.

Please let me know if you have any questions or concerns.

**ASSIGNMENT OF EASEMENT**

The Easement for installing, constructing, maintaining and repairing storm sewer lines and appurtenances, and corresponding ingress and egress easement granted to the Charter Township of Waterford (the "Township") whose address is 5200 Civic Center Dr. Waterford, MI 48329, which easement is located on Parcel 13-26-451-023, the subject matter of this Assignment, and shall be referred to herein as the "Easement".

Assignment of Easement – Cass Lake Road Continued.

WHEREAS, the former owner of the property, upon which the Easement is located as described in the attached Exhibit A (the "Property"), granted the Township a 12 feet wide, being 6 feet on either side of centerline Easement to install, construct, operate, maintain, and repair, a storm sewer, including appurtenances, and ingress and egress to the storm sewer, in an Easement signed by the Property Owner on December 3, 2018, which was never recorded in the Oakland County Land Records. The Easement did not grant the right to build a building or other permanent structure in the easement area.

WHEREAS, the Township does not own or operate a storm sewer system within the easement granted, and has investigated and confirmed it does not intend to construct, operate or maintain a storm sewer system within that location. The sewer system that currently exists is under the jurisdiction of the Oakland County Water Resources Commissioners Office (WRC).

WHEREAS, Burt Development LLC, a Michigan Corporation located at 5119 Highland Road #215, Waterford, Michigan 48327 has plans to install and construct storm sewer lines and appurtenances within the Easement and seeks an assignment for this purpose.

WHEREAS, the Township has no need for the Easement, and seeks to assign it as requested.

***NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:***

- I. That the following Easement, located on Parcel 13-26-451-023, Waterford Township, for installing, constructing, maintaining and repairing storm sewer lines including appurtenance and ingress and egress 12 feet wide, being 6 feet on either side of centerline, be assigned to Burt Development LLC, its successors and assigns, for the installation, operation, repair and maintenance of storm sewer lines and appurtenances.
2. This Assignment shall be recorded with the Oakland County Register of Deeds.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

GRANTOR:

The Township of Waterford

\_\_\_\_\_  
Gary Wall, Township Supervisor

COUNTY OF OAKLAND        )  
  ) SS  
STATE OF MICHIGAN    )

On this \_\_\_\_\_ day of \_\_\_\_\_ 2022, Gary Wall, Township Supervisor, executed the foregoing document before me and, being duly sworn, on behalf of the Township of Waterford.

\_\_\_\_\_  
Notary Public

Assignment of Easement – Cass Lake Road Continued.

My commission expires: \_\_\_\_\_  
Oakland County, Michigan  
Acting in the County of \_\_\_\_\_

Burt Development LLC

\_\_\_\_\_  
Shauna Korn, Member

**COUNTY OF OAKLAND        )**  
   **) SS**  
**STATE OF MICHIGAN )**

On this \_\_\_\_\_ day of \_\_\_\_\_ 2022, Shauna Korn executed the foregoing document before me and, being duly sworn, stated that he/she is a Member of Burt Development LLC, a Michigan Corporation with its full authority and as its free act and deed.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_  
Oakland County, Michigan  
Acting in the County of \_\_\_\_\_

Drafted by:  
Joellen Shortley, Esquire  
Rosati, Schultz, Joppich & Amtsbuechler, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331

When recorded return to:  
Kim Markee, Township Clerk  
5200 Civic Center Drive  
Waterford, MI 48329

Moved by Bartolotta,  
Seconded by Markee, RESOLVED, to approve the Assignment of Easement Cass Lake Road. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon  
Nays: None  
Absent: None

Motion carried unanimously.

**8.2 2022 Water System Reliability Study / Budget Amendment Request**

The following memo was received from Mr. Justin Westlake, DPW Director.

Please see the attached proposal from DLZ to complete the 2022 Water System Reliability Study for Waterford Township. The Water Reliability study is required to be updated every 5 years to be in compliance with the *Michigan Safe Drinking Water Act 11976 PA 399*. The proposal has DLZ working in conjunction with Waterford DPW staff to get this completed in 2022.

Waterford Township was notified by EGLE in our recent Sanitary Survey that this report needs to be updated. In my reply to EGLE we requested the remainder of 2022 to complete and submit the report. I have not received a response from EGLE yet; however, this needs to be completed, so the sooner we can get it done the better.

DLZ is a single source contractor for Waterford Township and assists our Township with most of our engineering needs. We recommend we utilize their services for updating this study on our behalf due to their track record of good service being provided in a timely fashion.

This project was not budgeted for in 2022; therefore, we are also requesting a budget amendment in the amount of \$32,000 from the Water & Sewer Enterprise fund to account number 59044-84500.

**Requested Board Action:**

**Authorize the budget transfer of \$32,000 from the Water & Sewer Enterprise Fund to account number: 59044-84500, and authorize Supervisor Wall to sign the proposal with DLZ to complete the 2022 Water System Reliability Study in the amount of \$32,000.**

Moved by Thomas,

Seconded by Bartolotta, RESOLVED, to authorize the budget transfer of \$32,000 from the Water & Sewer Enterprise Fund to account number: 59044-84500, and authorize Supervisor Wall to sign the proposal with DLZ to complete the 2022 Water System Reliability Study in the amount of \$32,000. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Mr. Westlake addressed the Board of Trustees.

**8.3 Clerk's Office Budget Amendment Request**

The following memo was received from Clerk Markee.

I respectfully request your approval to purchase new office furniture for the Clerk's Office. The current furniture is about 32 years old and was brought down from upstairs about 11 years ago. The increased size of the Clerk's work room is outstanding and we are using every inch of the new space. However, when the wall was built out, the current furniture was moved, resulting in it becoming unsteady and needing a different configuration to comply with ADA requirements.

I am requesting an additional \$15,200, which includes a 10% contingency for a total not to exceed \$35,200. There was \$20,000 included in the 2022 Budget, which was based on a verbal estimate from Global Office Solutions of \$3,500 per cubicle. The drawers which are estimated to be about \$5,000 were recently requested to provide additional floor space by eliminating the file cabinets. Having the master cards stored under the counter, frees up needed floor space for ballot processing and the Receiving Board on Election nights.

This request is \$15,200 more than what was budgeted, however it is a lot less than a new addition to our building which would have cost about \$300,000 or more. This request includes two larger cubicles for our two full time employees and four smaller cubicles for our part time election employees. Each cubicle will have height adjustable desks. Attached are three quotes for your review. The lowest quote is based on purchasing "Used" office furniture. If you are in agreement, the motion would be:

Motion to approve an additional \$15,200 for the Clerk's Office Furniture and Master Card Drawers to be charged to the Improvement Revolving Fund, account number 24690 – 97132 Furnishings and Equipment.

Thank you for your consideration. If you have any questions or concerns, please call me.

Moved by Bartolotta,

Seconded by Markee, RESOLVED, to approve an additional \$15,200 for the Clerk's Office Furniture and Master Card Drawers to be charged to the Improvement Revolving Fund, account number 24690 – 97132 Furnishings and Equipment. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Clerk Markee stated that the cubicles will be 2 large and 4 smaller ones.

**8.4 2022 Emergency Response Fire Staff Vehicle Replacement**

The following memo was received from Fire Chief Covey and Deputy Fire Chief Wallace.

To continue with our replacement/rotation plan of our emergency staff vehicle fleet we are asking for the purchase of two staff vehicles in the 2022 budget year. Most of our staff vehicles are capable of and do respond to emergency calls in all weather conditions. With our replacement plan we can insure the utmost safety for our employees and the public. The fire department's staff vehicle fleet must meet all safety standards required by the State of Michigan and the National Fire Protection Association (NFPA) for such operation.

We are asking for the replacement of two 2009 Tahoe's (old Pontiac police vehicles) currently assigned to the Fire Marshal's Division and Fire Training and EMS Divisions (one shared vehicle) with more usable pickup trucks for our staff vehicle fleet.

The funds needed for this project are \$99,740.00 which we have budgeted \$100,000 for this purchase in the 2022 budget line-item *Capital Vehicle- 20630 97136*. With the increase in vehicle cost this model year and the difficulty in ordering "government" vehicles we were lucky to find two matching vehicles about to be built within our fleet's specs. If we wait until the 2023 budget year, we take the chance of a larger increase in pricing again (following trends) and they may still not be readily available. We have fallen one year behind our replacement plan cycle and without this purchase we would obviously be even farther behind our plan.

The vendor for the Vehicles is Berger Chevrolet of Grand Rapids, MI (County bid pricing).

Two: 2022, 1500 Chevrolet 4WD, short crew cabs, color is Summer White.

Cost per vehicle \$ 49,720.00 with a delivery cost of \$ 300.00 for both trucks.

Total cost for this project is **\$ 99,740.00** from ***Capital Vehicle account #20630-97136***.

Moved by Hauswirth,

Seconded by Markee, RESOLVED, to the two 2022 1500 Chevrolet 4WD, short crew cabs with the costs per vehicle \$ 49,720.00 with a delivery cost of \$ 300.00 for both trucks. With a total cost for this project is \$ 99,740.00 from Capital Vehicle account #20630-97136. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Chief Covey addressed the Board regarding the purchase of the vehicles.

**8.5 Fire Department Request to Purchase 12 Sets of Fire Gear**

The following memo was received from Fire Chief Covey and Deputy Fire Chief Wallace.

**Purchase of 10 sets of fire gear coat and pants**

Supervisor Wall as you are aware several years ago Lt. Eric Steinhebel came to the Chief with a way to save money and change the way we inspect and have our fire gear serviced. Traditionally we would pay personnel overtime to travel to all 9 fire stations, collect fire gear and then deliver the gear to an outside company in Detroit. This company would inspect the gear per NFPA 1851 requirements, wash the fire gear and make repairs if needed. This process without accounting for overtime for transport would cost the fire department \$20,000 annually.



Fire Department Request to Purchase 12 Sets of Fire Gear Continued.

Lt. Steinhebel made significant changes to this process. He is now certified to inspect fire gear onsite per the NFPA standard and has purchased a cleaning product that meets the NFPA standard and cleans the gear in house. If or when a repair is needed, then it is taken to a repair facility. This change has greatly reduced the cost of our fire gear cleaning and inspection process. The goal of this change was to help us purchase 10 new sets of fire gear annually (bunker pants and coat).

**Two additional sets of gear needed for replacement of damage gear:**

We are asking that 2 additional sets of gear be added to the order of the 10 new sets that have been approved for this year's order. Fire gear was damaged at the Magic Motorsports fire (1/4/22) with 2 sets that could not be cleaned or repaired after inspection. Adding 2 sets to a bulk order will save on the cost per set. The cost per set has seen a 10% increase from last year. The cost for the order doesn't reflect possible fees of an addition of 5% - 10% for extra large sizes (per item) and delivery fee which cannot be determined until gear is ordered and ready for shipment.

The cost before shipping and possible additional charges (sizes) per set is **\$2455.83** for a total of **\$ 24,558.30** for 10 sets or **\$ 29,469.96** for 12 sets. From line-item *Capital Fire Gear Equipment 20630-97131*.

The budgeted amount approved for this project was \$26,500. The funds are available in our line-item ***Capital fire gear equipment*** 20630-97131 for additional gear as needed plus helmets boots gloves, etc...

We are asking for the approval of 12 sets of fire gear from Lakeland Fire Equipment be purchased from account 20630-97131 at a base cost total of **\$29,469.96** with the addition of shipping (TBD) and possible size increases (TBD). Thank you for your consideration in this matter

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approval purchasing twelve (12) sets of fire gear from Lakeland Fire Equipment be purchased from account 20630-97131 at a base cost total of \$29,469.96 with the addition of shipping and possible size increases. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Chief Covey addressed the Board of Trustees.

8.6 **Resolution – High Intensity Drug Trafficking Area (HIDTA) Sub Recipient Agreement between the County of Oakland and the Township of Waterford**

The following memo was received by Police Chief Underwood.

Please find the above described agreement and resolution for your review and approval. As a result of cooperation and membership with the Oakland County Narcotics Enforcement Team (NET), we are fortunate to participate in this grant opportunity.

As a sub-recipient of this federal grant we will recover up to \$5,000.00 in qualifying overtime costs for the detective we have assigned to NET.

We have participated in this grant opportunity each year that our personnel have been assigned to NET. We respectfully request this honorable body approve this agreement by resolution as requested.

If you have any questions, please don't hesitate to contact me.

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN**

**PROGRAM YEAR 2022  
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)  
SUBRECIPIENT AGREEMENT BETWEEN  
THE COUNTY OF OAKLAND AND TOWNSHIP OF WATERFORD**

**RESOLUTION**

**WHEREAS**, the Charter Township of Waterford and the County of Oakland will enter into an Agreement for the purpose of delineating their relations and responsibilities regarding the County's use of Grant Funds to reimburse the Township for overtime expenses incurred related to its participation in the County's Narcotic Enforcement Team (N.E.T.); and

**WHEREAS**, the N.E.T. is a multi-jurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff's Office; and.

**WHEREAS**, Oakland County submitted an Initiative Description and Budget Proposal to the Executive Board for Michigan High Intensity Drug Trafficking Area (HIDTA) to grant N.E.T. an award of \$135,000 for program year 2022; and

**WHEREAS**, Oakland County, as the legal entity that administers N.E.T., has the authority to allocate a portion of the Grant funds for N.E.T. to reimburse Waterford Township for qualifying overtime costs subject to the terms and conditions of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Charter Township of Waterford Board of Trustees approves the Sub recipient Agreement between the County of Oakland and the Charter Township of Waterford, for the High Intensity Drug Trafficking Area (HIDTA), subject to all the terms and conditions, January 1, 2022 through December 31, 2022.

**BE IT FUTHER RESOLVED**, that the Charter Township of Waterford Board of Trustees authorizes Supervisor Gary Wall to sign all documents necessary in finalizing Agreement.

Resolution – High Intensity Drug Trafficking Area (HIDTA) Sub Recipient Agreement between the County of Oakland and the Township of Waterford

AYES:

NAYES:

ABSENT:

**CERTIFICATION**

I, Kim Markee, Township Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify the foregoing is a true and correct copy of a resolution adopted by the Board at their regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 2022.

---

Kim Markee, Township Clerk

Moved by Bartolotta

Seconded by Markee, RESOLVED, to adopt the High Intensity Drug Trafficking Area (HIDTA Sub-Recipient Agreement between the County of Oakland and the Charter Township of Waterford. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Chief Underwood addressed the Board of Trustees regarding the HIDTA Agreement.

**8.7 Public Comments limited to Three (3) Minutes per Speaker**

Mr. Grant Smith, Waterford Youth Assistance

Waterford Youth Assistance has been serving the community for 34 years. There will be a 35<sup>th</sup> year celebration planned for June 22, 2022. The location is not secured yet whether it is at Kettering High School or will be Clap Out.

Nominate someone- go to Waterford Youth Assistance website for the Exceptional Service and Community Service Award.

**ADJOURNMENT**

Moved by Markee,  
Seconded by Bartolotta, RESOLVED, to adjourn the meeting at 7:32 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

---

Kim Markee, Clerk

---

Gary Wall, Supervisor

03/09/2022 11:30 | WATERFORD TOWNSHIP  
Illinois | AP CHECK RECONCILIATION REGISTER

| P 1  
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
---------	------------	------	-------------	-----------	---------	-------	------------

299135	03/14/2022	PRINTED	011022 AIS CONSTRUCTION EQUIPMEN	3,257.77			
299136	03/14/2022	PRINTED	011170 AD STARR	699.00			
299137	03/14/2022	PRINTED	011730 ARROW PRINTING	1,085.75			
299138	03/14/2022	PRINTED	013455 ALERT-ALL CORP	1,998.00			
299139	03/14/2022	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	544.02			
299140	03/14/2022	PRINTED	013666 APOLO FIRE APPARATUS	156.60			
299141	03/14/2022	PRINTED	013685 APPLIED IMAGING	961.23			
299142	03/14/2022	PRINTED	013701 ARGO INTERNATIONAL CORP	2,291.26			
299143	03/14/2022	PRINTED	013733 ARCHIVE SOCIAL	4,788.00			
299144	03/14/2022	PRINTED	013764 SANDRA ASPINALL	200.00			
299145	03/14/2022	PRINTED	014472 ALPHA DIRECTIONAL BORING	1,200.00			
299146	03/14/2022	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	1,128.00			
299147	03/14/2022	PRINTED	021079 BAKER & TAYLOR BOOKS	4,377.09			
299148	03/14/2022	PRINTED	023460 BLACKSTONE PUBLISHING	382.04			
299149	03/14/2022	PRINTED	023592 BOSTICK TRUCK CENTER LLC	466.78			
299150	03/14/2022	PRINTED	041192 CDW GOVERNMENT INC	1,279.60			
299151	03/14/2022	PRINTED	041218 C GREEN'S TREE SERVICE	2,950.00			
299152	03/14/2022	PRINTED	043375 CITY GLASS COMPANY INC.	235.00			
299153	03/14/2022	PRINTED	043952 CYNERGY PRODUCTS	127.50			
299154	03/14/2022	PRINTED	044093 CONWAY SHIELD	60.50			
299155	03/14/2022	PRINTED	051445 DLZ MICHIGAN, INC	1,442.50			
299156	03/14/2022	PRINTED	053389 LUNGHAMER GMC INC	433.47			
299157	03/14/2022	PRINTED	053592 STANLEY T DOBRY ARBITRAT	1,075.00			
299158	03/14/2022	PRINTED	053756 DRUG SCREENS PLUS	159.00			
299159	03/14/2022	PRINTED	053867 DUBOIS CHEMICALS INC	14,557.20			
299160	03/14/2022	PRINTED	061010 EAST COAST FLAG & BANNER	1,152.87			
299161	03/14/2022	PRINTED	063021 EASTERN OIL CO	1,369.01			
299162	03/14/2022	PRINTED	063025 EJ USA, INC	956.25			
299163	03/14/2022	PRINTED	063546 ENABLE POINT INC	1,412.40			
299164	03/14/2022	PRINTED	083056 FAMILY HEATING AND COOLIN	60.00			
299165	03/14/2022	PRINTED	083407 TURNOUT MANAGEMENT	265.70			
299166	03/14/2022	PRINTED	091086 GFL ENVIRONMENTAL	2,338.72			
299167	03/14/2022	PRINTED	093025 CENGAGE LEARNING INC/GALE	194.93			
299168	03/14/2022	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	897.94			
299169	03/14/2022	PRINTED	093565 GOODYEAR AUTO SERV CTR	292.00			
299170	03/14/2022	PRINTED	093565 GOODYEAR AUTO SERV CTR	292.00			
299171	03/14/2022	PRINTED	093594 GOOSE BUSTERS	455.00			
299172	03/14/2022	PRINTED	093608 COYETTE MECHANICAL CO, IN	1,543.24			
299173	03/14/2022	PRINTED	093705 GRAINGER	6,706.76			
299174	03/14/2022	PRINTED	101950 HYDRO CORP	7,132.00			
299175	03/14/2022	PRINTED	103031 HALT FIRE INC	119.64			
299176	03/14/2022	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	4,207.50			
299177	03/14/2022	PRINTED	103841 HUTCHINSONS ELECTRIC INC	438.91			
299178	03/14/2022	PRINTED	111171 IDEMIA IDENTITY & SECURIT	16,712.00			
299179	03/14/2022	PRINTED	113177 IDEAS FOR YOU	212.42			
299180	03/14/2022	PRINTED	113488 IMPERIAL AUTO WASH	89.00			
299181	03/14/2022	PRINTED	113491 IMPRESSIVE PRINTING & PRO	260.00			
299182	03/14/2022	PRINTED	113542 INGRAM LIBRARY SERVICES	143.78			
299183	03/14/2022	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	1,344.16			
299184	03/14/2022	PRINTED	113591 INNOVYZE INCORPORATED	10,798.00			
299185	03/14/2022	PRINTED	113701 IRON MOUNTAIN	619.48			
299186	03/14/2022	PRINTED	121003 POWER PLAN	4,320.98			

03/09/2022 11:30 | WATERFORD TOWNSHIP  
llievois | AP CHECK RECONCILIATION REGISTER

| P 2  
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
---------	------------	------	-------------	-----------	---------	-------	------------

299187	03/14/2022	PRINTED	121011 J&B MEDICAL SUPPLY	4,316.93			
299188	03/14/2022	PRINTED	121571 JONES & BARTLET LEARNING,	652.98			
299189	03/14/2022	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	10,871.80			
299190	03/14/2022	PRINTED	141006 KSM SOLUTIONS, LLC	827.50			
299191	03/14/2022	PRINTED	143233 KENNEDY INDUSTRIES INC	5,940.00			
299192	03/14/2022	PRINTED	143246 KENT COMMUNICATIONS, INC	3,103.00			
299193	03/14/2022	PRINTED	153109 LAKES AREA MARTIAL ARTS	450.00			
299194	03/14/2022	PRINTED	153367 LIBRARY NETWORK, THE	540.10			
299195	03/14/2022	PRINTED	153604 HAROLD J LOVE, PLLC	750.00			
299196	03/14/2022	PRINTED	153840 JOE LUNGHAMER CHEVROLET	66.24			
299197	03/14/2022	PRINTED	161700 MMRMA UNDERWRITING DEPT	255,050.00			
299198	03/14/2022	PRINTED	163140 MANAGERPLUS SOLUTIONS, LP	357.00			
299199	03/14/2022	PRINTED	163476 MIDWEST TAPE	2,557.55			
299200	03/14/2022	PRINTED	163508 FERGUSON WATERWORKS #3386	3,504.15			
299201	03/14/2022	PRINTED	163514 MAMC	40.00			
299202	03/14/2022	PRINTED	163617 JANEY MOSAKOSKI	60.00			
299203	03/14/2022	PRINTED	174721 STATE OF MICHIGAN	1,110.00			
299204	03/14/2022	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	64.29			
299205	03/14/2022	PRINTED	183952 NYE UNIFORM COMPANY	3,800.25			
299206	03/14/2022	PRINTED	191884 OVERHEAD DOOR WEST COMMER	232.50			
299207	03/14/2022	PRINTED	193007 AUBURN HILLS CAMPUS - OCC	400.00			
299208	03/14/2022	PRINTED	193074 21C ADVERTISING	51.07			
299209	03/14/2022	PRINTED	193293 OGLETHREE, DEAKINS, NASH, SMO	65.00			
299210	03/14/2022	PRINTED	193713 ORKIN, LLC	581.50			
299211	03/14/2022	PRINTED	193882 OVERDRIVE, INC.	903.95			
299212	03/14/2022	PRINTED	204040 OAKLAND COUNTY TREASURER	1,152.00			
299213	03/14/2022	PRINTED	204040 OAKLAND COUNTY TREASURER	5,176.34			
299214	03/14/2022	PRINTED	204860 ROAD COMMISSION FOR	2,421.38			
299215	03/14/2022	PRINTED	211460 PLANTE & MORAN PLLC	14,550.00			
299216	03/14/2022	PRINTED	213094 AL PAVILISH	60.00			
299217	03/14/2022	PRINTED	213251 LAURA PETRUSHA	60.00			
299218	03/14/2022	PRINTED	213287 PREMIER SAFETY	3,139.93			
299219	03/14/2022	PRINTED	213395 BOB PIGGOT	60.00			
299220	03/14/2022	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	935.88			
299221	03/14/2022	PRINTED	213566 COFFEE BREAK INC	85.69			
299222	03/14/2022	PRINTED	213582 JIM POWERS	60.00			
299223	03/14/2022	PRINTED	213771 PRONUNCIATOR	1,800.00			
299224	03/14/2022	PRINTED	233839 QUALITY FIRST AID AND SAF	43.25			
299225	03/14/2022	PRINTED	243664 ROSE PEST SOLUTIONS	48.00			
299226	03/14/2022	PRINTED	251964 RS TECHNICAL SERVICES INC	11,385.68			
299227	03/14/2022	PRINTED	253293 HOWARD L SHIFMAN, P.C.	9,500.00			
299228	03/14/2022	PRINTED	253512 SMART START MICHIGAN	1,276.50			
299229	03/14/2022	PRINTED	253791 CIT OF STERLING HEIGHTS	506.01			
299230	03/14/2022	PRINTED	253954 SYMBOL ARTS	250.00			
299231	03/14/2022	PRINTED	254826 STARR AUTO GLASS	530.00			
299232	03/14/2022	PRINTED	261330 THORNTON & GROOMS INC	24.00			
299233	03/14/2022	PRINTED	263749 TRANSACT TECHNOLOGIES INC	155.72			
299234	03/14/2022	PRINTED	263756 TRICON SERVICES LLC	2,882.00			
299235	03/14/2022	PRINTED	273533 UNIFIRST CORP	1,673.74			
299236	03/14/2022	PRINTED	283243 AMERICAN MESSAGING	306.64			
299237	03/14/2022	PRINTED	283247 VESCO OIL CORP	2,708.80			
299238	03/14/2022	PRINTED	291365 LINDE GAS & EQUIPMENT INC	194.09			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
299239	03/14/2022	PRINTED	291365 LINDE GAS & EQUIPMENT INC	45.38			
299240	03/14/2022	PRINTED	291365 LINDE GAS & EQUIPMENT INC	318.63			
299241	03/14/2022	PRINTED	293206 WEINGARTZ	107.97			
299242	03/14/2022	PRINTED	293272 WESTERN OAKLAND TRANSPORT	281,077.50			
299243	03/14/2022	PRINTED	293605 WORLDWIDE INTERPRETERS IN	565.85			
299244	03/14/2022	PRINTED	310827 JENNY LUMLEY	9.50			
299245	03/14/2022	PRINTED	310896 SUSAN LYONS	9.66			
299246	03/14/2022	PRINTED	500327 SNAP-ON INDUSTRIAL	13.40			
299247	03/14/2022	PRINTED	500498 ENVISION WARE	1,000.00			
113 CHECKS CASH ACCOUNT TOTAL				750,619.35	.00		

Advance Checks Mailed.  
Mar 1 → Mar 9.

03/09/2022 11:30 | WATERFORD TOWNSHIP  
llievois | AP CHECK RECONCILIATION REGISTER

| P 1  
| apchkrcn

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

299064	03/01/2022	PRINTED	043582	COMPREHENSIVE RISK SERV I	71,172.00
299065	03/01/2022	PRINTED	051445	DLZ MICHIGAN, INC	18,148.50
299066	03/01/2022	PRINTED	163858	MUNIS DIVISION	83,417.98
299067	03/01/2022	PRINTED	211460	PLANTE & MORAN PLLC	950.00
299069	03/08/2022	PRINTED	011016	GREAT LAKES ACE HARDWARE	36.66
299070	03/08/2022	PRINTED	023068	K & Q LAW, PC	900.00
299071	03/08/2022	PRINTED	023243	BETHEL UNITED CHURCH OF C	75.00
299072	03/08/2022	PRINTED	030288	PETER BERCI	100.00
299073	03/08/2022	PRINTED	030320	HURON CENTER, LLC	600.00
299074	03/08/2022	PRINTED	030321	MATTHEW CURTIN	100.00
299075	03/08/2022	PRINTED	030322	I SIGNS & DESIGNS	100.00
299076	03/08/2022	PRINTED	030323	OPEN DOOR OUTREACH CENTER	600.00
299077	03/08/2022	PRINTED	030324	DONALD M WHALEN	100.00
299078	03/08/2022	PRINTED	030325	NATIONAL SOLAR SERVICE	100.00
299079	03/08/2022	PRINTED	031233	ROBERT DENTON	100.00
299080	03/08/2022	PRINTED	031530	MONTGOMERY & SONS INC	100.00
299081	03/08/2022	PRINTED	032142	WOODCRAFT DESIGN	100.00
299082	03/08/2022	PRINTED	032310	4 TECH SIGNS	100.00
299083	03/08/2022	PRINTED	032843	JCC DESIGNS	100.00
299084	03/08/2022	PRINTED	032867	ANTO GLASS BLOCK INC	100.00
299085	03/08/2022	PRINTED	033020	ALLIED SIGNS INC	100.00
299086	03/08/2022	PRINTED	038931	NORTHERN SIGN CO	100.00
299087	03/08/2022	PRINTED	041006	CARRS MOTORCOACH LLC	575.00
299088	03/08/2022	PRINTED	043229	CENTRAL UNITED METHODIST	150.00
299089	03/08/2022	PRINTED	043364	AT&T MOBILITY	457.94
299090	03/08/2022	PRINTED	043626	CONSUMERS ENERGY	23,840.50
299091	03/08/2022	PRINTED	043904	COMERICA COMMERCIAL CARD	1,924.75
299092	03/08/2022	PRINTED	043952	CYNERGY PRODUCTS	31,092.25
299093	03/08/2022	PRINTED	051007	DTE ENERGY	72,342.85
299094	03/08/2022	PRINTED	053253	DTE ENERGY	24,396.03
299095	03/08/2022	PRINTED	063362	ELIZABETH LAKE ESTATES, L	300.00
299096	03/08/2022	PRINTED	073411	JEFFREY H JAMES	100.00
299097	03/08/2022	PRINTED	083213	DENNIS FIEMS	50.00
299098	03/08/2022	PRINTED	083836	KENNETH E FUERST	60.00
299099	03/08/2022	PRINTED	103018	DERWOOD HAINES JR	50.00
299100	03/08/2022	PRINTED	103584	JOHN H HOLMES	575.00
299101	03/08/2022	PRINTED	103603	CONSTANCE HYNES	10,056.00
299102	03/08/2022	PRINTED	103841	HUTCHINSONS ELECTRIC INC	1,150.23
299103	03/08/2022	PRINTED	111113	IDUMESARO LAW FIRM, PLLC	625.00
299104	03/08/2022	PRINTED	111761	IRISH TAVERN	6,362.00
299105	03/08/2022	PRINTED	123585	CHARESA JOHNSON	150.00
299106	03/08/2022	PRINTED	143022	TODD KALUZNY	150.00
299107	03/08/2022	PRINTED	143600	SCOTT C KOZAK	50.00
299108	03/08/2022	PRINTED	161082	MLLA	681.91
299109	03/08/2022	PRINTED	163139	DEBORAH H MCKELVY	300.00
299110	03/08/2022	PRINTED	163204	MEDIA NETWORK OF WATERFOR	48,750.00
299111	03/08/2022	PRINTED	163282	MEDMUTUAL LIFE	4,817.18
299112	03/08/2022	PRINTED	174510	MICHIGAN MUNICIPAL LEAGUE	153.84
299113	03/08/2022	PRINTED	183269	SPRINT SOLUTIONS	9.30
299114	03/08/2022	PRINTED	183295	NEW CREATION HOMES, INC	25,000.00
299115	03/08/2022	PRINTED	193883	OVERTYPE GRILL & TAPROOM	830.00
299116	03/08/2022	PRINTED	193884	OUR LADY OF THE LAKES	150.00



FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
299117	03/08/2022	PRINTED	204040 OAKLAND COUNTY TREASURER	4,245.78			
299118	03/08/2022	PRINTED	204860 ROAD COMMISSION FOR	7,437.78			
299119	03/08/2022	PRINTED	204910 OAKLAND CNTY TREASURERS O	14,844.83			
299120	03/08/2022	PRINTED	204910 OAKLAND CNTY TREASURERS O	765.00			
299121	03/08/2022	PRINTED	213251 LAURA PETRUSHA	60.00			
299122	03/08/2022	PRINTED	213395 BOB PIGGOT	60.00			
299123	03/08/2022	PRINTED	213454 NANCY PLASTERER	1,375.00			
299124	03/08/2022	PRINTED	213582 JIM POWERS	60.00			
299125	03/08/2022	PRINTED	213778 PRIORITY HEALTH	314.26			
299126	03/08/2022	PRINTED	220818 LARRY WESTPHAL	260.00			
299127	03/08/2022	PRINTED	253160 SCRAMLIN FEEDS	316.00			
299128	03/08/2022	PRINTED	254816 RICHARD STRENGER	350.00			
299129	03/08/2022	PRINTED	254862 LAW OFFICE OF STEPHEN STE	300.00			
299130	03/08/2022	PRINTED	261330 THORNTON & GROOMS INC	24.00			
299131	03/08/2022	PRINTED	271016 US BANK EQUIPMENT FINANCE	125.82			
299132	03/08/2022	PRINTED	281261 VEGMICHIGAN	100.00			
299133	03/08/2022	PRINTED	293079 WATER LANDSCAPES LLC	1,250.00			
299134	03/08/2022	PRINTED	293355 WILBUR WHITE JR	2,550.00			
70 CHECKS CASH ACCOUNT TOTAL				466,788.39	.00		