

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Steve Thomas, Treasurer
Anthony Bartolotta, Trustee
Marie E. Hauswirth, Trustee
Janet Matsura, Trustee
Mark Monohon, Trustee

OTHERS PRESENT:

Robert Matsura	Mya Topinda	Judy Kulinski
Pat Donohue	Grant Smith	Mick Kulinski
Trevor Donohue	Crystal McCready	Sharon Thomas
Cindy Monohon	Steve McCready	
Karyn Donohue	Joan Rogers	

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for the brave men and women who have served our Country and lead the Pledge of Allegiance.

Roll call vote was taken. All board members were present.

1. APPROVE AGENDA

1.1 February 28, 2022

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to approve the February 28, 2022, agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

2. ANNOUNCEMENTS

2.1 Polling Locations will be open from 7:00 a.m. to 8:00 p.m. on Tuesday, March 1, 2022, for the State House District 43, Special Primary Election. Please visit michigan.gov/vote to determine if you are participating in the Special Primary Election. Polling Locations Haviland, Beaumont, and Hess Hathaway will not be participating in this election because they are in State House District 44.

2.2 Stop by the Library between March 7th and March 13th, to pick up a take-&-make craft kit. The paper hyacinth flowers are available at the Adults Services Desk. First come – first served, while supplies last. No registration is required. One kit per person, please.

- 2.3 The Miracle of a Plant-Based Diet will be presented on Wednesday, March 16 at 7:00 pm on Zoom, by Dr. Joel Kahn, Clinical Professor of Medicine/Cardiology at Wayne State University School of Medicine and author of *The Plant-Based Solution*. Register through the Library's Calendar of Events, including your email address to receive the link to the Zoom meeting.
- 2.4 Check out a Michigan Activity Pass for discounts at one of Michigan's cultural destinations or state parks and recreation areas including Michigan Philharmonic (Plymouth), Maybury Farm (Northville), Arts & Scraps (Detroit), Marshall M. Fredericks Sculpture Museum (Saginaw), and the MSU Tollgate Farm & Education Center (Novi). For more information visit michiganactivitypass.info.
- 2.5 Stop by the Library for the weekly Knitting Group meeting on Wednesdays from 10:00 am – 12:00 pm. Share patterns, exchange ideas, show off your projects, and socialize while you knit! No registration is required. Email Liz with questions: ewaun@waterfordmi.gov.
- 2.6 It's time to vote again! If you want to promote democracy, sign up to work these Elections. We are always looking for excellent Election Workers. For more information go to www.waterfordmi.gov/clerk and look for "Election Information".
- 2.7 Come work with the best team around, Team Waterford! Now hiring for multiple positions. Visit www.waterfordmi.gov/jobs or scan the QR code on the screen for a list of full and part-time openings in various departments. Waterford Township offers great benefits (full-time) including health, dental and optical; tuition reimbursement, paid vacation, ICMA retirement account, and more.

3. Awards & Presentations

Good Samaritan Recognition Trevor Donohue

Supervisor Wall presented Mr. Donohue a certificate on behalf of the Waterford Township Board of Trustees and the citizens of Waterford Township.

We take this opportunity to publicly recognize your act of bravery and citizenship on January 19, 2022, when you assisted a motorist who was unresponsive following a motor vehicle accident.

Your quick thinking and willingness to offer help are an excellent testament to your character. It is an honor to recognize you as one of Waterford's Truly Outstanding Citizens!

4. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1 February 11, 2022, Special Meeting Minutes
- 4.2 February 28, 2022, Bill Payment
- 4.3 Receive The Treasurer's Office January 2022 Report
- 4.4 Planning Commission - Appoint Thomas Strat

Moved by Monohon,
Seconded by Markee, RESOLVED, to approve consent agenda items 4.1 through 4.4. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura and Monohon

Nays: None

Absent: None

Motion carried unanimously.

5. Board Liaison Reports (Verbal)

Treasurer Thomas stated that tax season has ended. Please go to oakgov.com by March 14, 2022, for paying property taxes.

Clerk Markee announced that Election Inspectors are needed for the 2022 Election Season.

6. New Business**6.1 Town Hall Auditorium Carpet & Seating Replacement**

The following memo was received from Mr. Justin Westlake, DPW Director.

The current carpeting and seating at the Town Hall Auditorium are outdated, worn, and due to be replaced. The attached contracts are to replace the carpet as well as the seating. The project will involve improvements such as small tables for tablets on the front row seating along with arm rests between the seats that can be raised or lowered. The amount of seating will be reduced to add some space between the rows. It should be noted that this project will reduce the number of seats in the auditorium. There are currently 192 seats, and this proposal would bring the seat total to 154.

This work will be completed by Global Office Solutions, the same company that installed the new carpet at the library, and Town Hall. They are providing us government pricing on the labor and materials for this project through Sourcewell. The project involves removing all the old carpet, removing, all the old seats, installing the new carpet, and finally putting the new seats in place. Some of this work may need to happen on the weekends and/or holidays as to keep interruptions to Township business to a minimum. We estimate the work would begin sometime in the Spring of 2022. Global Office Solutions has done excellent work on previous projects, and we look forward to working with them again.

This project was a Board approved budget expense for 2022 and will be coded to account number: 24690-97106.

Auditorium Seating Replacement	\$81,048.84
Auditorium Carpet Replacement	\$17,411.30
Total:	\$98,460.14
10% Contingency	\$9,846.02
Grand Total:	<u>\$108,306.16</u>

Township Board Requested Action:

Authorize Supervisor Wall to sign the contracts with Global Office Solutions to replace the carpet and seating in the Town Hall Auditorium for a total of \$98,460.14 with a 10% contingency not to exceed \$108,306.16, coded to account number: 24690-97106.

Moved by Markee,

Seconded by Thomas, RESOLVED, to authorize Supervisor Wall to sign the contracts with Global Office Solutions to replace the carpet and seating in the Town Hall Auditorium for a total of \$98,460.14 with a 10% contingency not to exceed \$108,306.16, utilizing account number: 24690-97106. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.2 Promotion of Mr. Scott Alef to the Position of Community Development Block Grant Coordinator

The following memo was received from Mr. Mark Simlar, Human Resources Director.

The Board approved the newly developed position of Community Development Block Grant Coordinator in the 2022 Budget. The position was posted and interviews were conducted by myself, Gary Wall, Township Supervisor and Jeff Polkowski, Superintendent of Planning and Zoning.

Scott Alef was selected to be promoted to this position. Scott has been with the Township since 2019 in the capacity of Planner II. (see attached resume)

It is my recommendation that the Board approve promoting Scott Alef to the position of Community Development Block Grant Coordinator. This position is a Grade 6, Step 2, \$67,004 progressing in 6 months to a Step 3, \$69,436.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to promote Mr. Scott Alef to the position of Community Development Block Grant Coordinator at a Grade 6, Step 2, progressing in 6 months to a Step 3. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.3 **Media Network of Waterford – Annual PEG Payment**

The following memo was received from

Per discussions during the public budget meetings at Waterford Township for 2022, the Waterford Township Cable Commission respectfully requests that the Township Board of Trustees approve the annual payment of \$193,000, paid quarterly in 2022, from the Cable Fund to Media Network of Waterford for PEG operations and management.

The approval of the Township Board of Trustees will satisfy any and all accounting audit requirements for 2022.

If you have any questions, please contact my office.

Moved by Bartolotta,

Seconded by Thomas, RESOLVED, to authorize the annual payment of \$193,000, paid quarterly, from the Cable Fund account to Media Network for PEG operations and management. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

6.4 Public Comments limited to Three (3) Minutes per Speaker

Mr. Grant Smith, Waterford Youth Assistance

Stacey Williams had a baby boy on February 3, 2022.

Waterford Youth Assistance is accepting nominations for Youth Recognition Night that will be held in June.

ADJOURNMENT

Moved by Markee,

Seconded by Bartolotta, RESOLVED, to adjourn the meeting at 6:31 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Thomas, Bartolotta, Hauswirth, Matsura, and Monohon

Nays: None

Absent: None

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor

02/22/2022 12:24 |WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

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298963	02/28/2022	PRINTED	163617 JANET MOSAKOSKI	60.00			
298964	02/28/2022	PRINTED	163851 COLLEEN MURPHY	60.00			
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298972	02/28/2022	PRINTED	204547 OAKLAND COUNTY CLERK ASSO	75.00			
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298975	02/28/2022	PRINTED	211220 MCLAREN OAKLAND	2,700.00			
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298977	02/28/2022	PRINTED	213251 LAURA PETRUSHA	60.00			
298978	02/28/2022	PRINTED	213582 JIM POWERS	60.00			
298979	02/28/2022	PRINTED	220817 JERRY CHAMBERLAIN	3,798.00			
298980	02/28/2022	PRINTED	227642 DEB HARRISON	30.00			
298981	02/28/2022	PRINTED	233852 QUALITY FIRE SERVICES	585.00			
298982	02/28/2022	PRINTED	243017 MATT RAY	60.00			
298983	02/28/2022	PRINTED	251020 S&I, AUTOBODY & FRAME LLC	3,834.65			
298984	02/28/2022	PRINTED	251369 SCOTT SINTKOWSKI	60.00			
298985	02/28/2022	PRINTED	253512 SMART START MICHIGAN	825.00			
298986	02/28/2022	PRINTED	253954 SYMBOL ARTS	352.50			
298987	02/28/2022	PRINTED	254826 STARR AUTO GLASS	405.00			
298988	02/28/2022	PRINTED	254839 STRYKER SALES CORP	2,389.25			
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298996	02/28/2022	PRINTED	283384 VISUAL IMAGING RESOURCES	511.00			
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298998	02/28/2022	PRINTED	293015 COVITUS DOCUMENT SERVICES	680.92			
298999	02/28/2022	PRINTED	293070 WATERFORD UMPIRES ASSOCIA	450.00			
299000	02/28/2022	PRINTED	293223 SANDRA WERTH	60.00			
299001	02/28/2022	PRINTED	293338 WHISPERING WOODS APTS	3,387.00			
299002	02/28/2022	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	4,502.83			
299003	02/28/2022	PRINTED	293459 WOODSIDE ENVIRONMENTAL, SE	2,150.00			
299004	02/28/2022	PRINTED	293605 WORLDWIDE INTERPRETERS IN	335.85			
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98 CHECKS CASH ACCOUNT TOTAL 229,443.96 .00

02/22/2022 12:24 | WATERFORD TOWNSHIP
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

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298924	02/28/2022	PRINTED	041495 CMP DISTRIBUTORS INC	3,049.55			
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298926	02/28/2022	PRINTED	044062 CONTROLNET, LLC	250.00			
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298933	02/28/2022	PRINTED	064008 ELECTRONIC MONITORING SYS	210.25			
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298954	02/28/2022	PRINTED	143586 KONE INC	153.15			
298955	02/28/2022	PRINTED	143601 KONECRANES INC	1,200.00			
298956	02/28/2022	PRINTED	143719 DAVID J KRAMER	60.00			
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298958	02/28/2022	PRINTED	153601 LOCKSMITH AROUND THE CLOCK	230.00			
298959	02/28/2022	PRINTED	161027 VELOCITYEHS	5,217.75			

Advanced Checks Already Mailed.
2-15 -> 2-22

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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

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298877	02/15/2022	PRINTED	036131 BILL CARR SIGNS	100.00			
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298887	02/15/2022	PRINTED	073861 SCOTT UNDERWOOD	90.00			
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298891	02/15/2022	PRINTED	143707 KRONOS SAASHR, INC	633.32			
298892	02/15/2022	PRINTED	153251 BARRY LEVINE	75.00			
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35 CHECKS				CASH ACCOUNT TOTAL	93,444.48	.00	

02/22/2022 12:24 |WATERFORD TOWNSHIP
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298988	02/28/2022	PRINTED	254839 STRYKER SALES CORP	2,389.25			
298989	02/28/2022	PRINTED	263255 EUROFINS ENVIRONMENT TEST	597.60			
298990	02/28/2022	PRINTED	263582 THOMSON REUTERS-WEST	496.00			
298991	02/28/2022	PRINTED	263756 TRICON SERVICES LLC	3,260.00			
298992	02/28/2022	PRINTED	271765 USA BLUEBOOK	379.04			
298993	02/28/2022	PRINTED	273533 UNIFIRST CORP	530.46			
298994	02/28/2022	PRINTED	273542 UNIQUE MGMT SERVICES INC	662.30			
298995	02/28/2022	PRINTED	283215 VENDTEK WHOLESALE EQUIPM	255.00			
298996	02/28/2022	PRINTED	283384 VISUAL IMAGING RESOURCES	511.00			
298997	02/28/2022	PRINTED	291365 LINDE GAS & EQUIPMENT INC	290.03			
298998	02/28/2022	PRINTED	293015 COVITUS DOCUMENT SERVICES	680.92			
298999	02/28/2022	PRINTED	293070 WATERFORD UMPIRES ASSOCIA	450.00			
299000	02/28/2022	PRINTED	293223 SANDRA WERTH	60.00			
299001	02/28/2022	PRINTED	293338 WHISPERING WOODS APTS	3,387.00			
299002	02/28/2022	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	4,502.83			
299003	02/28/2022	PRINTED	293459 WOODSIDE ENVIRONMENTAL, SE	2,150.00			
299004	02/28/2022	PRINTED	293605 WORLDWIDE INTERPRETERS IN	335.85			
299005	02/28/2022	PRINTED	304930 WATERFORD TOWNSHIP DPW	2,622.09			

98 CHECKS CASH ACCOUNT TOTAL 229,443.96 .00

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CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

298908	02/28/2022	PRINTED	011021 ADI	236.30
298909	02/28/2022	PRINTED	011292 AIRGAS USA, LLC	745.03
298910	02/28/2022	PRINTED	011730 ARROW PRINTING	498.85
298911	02/28/2022	PRINTED	013377 AIR CRNTER INC	1,025.84
298912	02/28/2022	PRINTED	013452 ALEXANDER CHEMICAL CORP	10,267.10
298913	02/28/2022	PRINTED	013666 APOLLO FIRE APPARATUS	57.98
298914	02/28/2022	PRINTED	013685 APPLIED IMAGING	677.24
298915	02/28/2022	PRINTED	021079 BAKER & TAYLOR BOOKS	1,677.72
298916	02/28/2022	PRINTED	021079 BAKER & TAYLOR BOOKS	21.58
298917	02/28/2022	PRINTED	023203 BEAUTIFICATION COUNCIL OF	20.00
298918	02/28/2022	PRINTED	023292 BERKLEY APPLIANCE	331.74
298919	02/28/2022	PRINTED	023460 BLACKSTONE PUBLISHING	191.51
298920	02/28/2022	PRINTED	023592 BOSTICK TRUCK CENTER LLC	33.68
298921	02/28/2022	PRINTED	023854 BUSY BODIES	855.00
298922	02/28/2022	PRINTED	041192 CDW GOVERNMENT INC	31.08
298923	02/28/2022	PRINTED	041460 CLYDES FRAME & WHEEL SERV	2,635.87
298924	02/28/2022	PRINTED	041495 CMP DISTRIBUTORS INC	3,049.55
298925	02/28/2022	PRINTED	043381 CITY OF PONTIAC	1,559.52
298926	02/28/2022	PRINTED	044062 CONTROLNET, LLC	250.00
298927	02/28/2022	PRINTED	044214 CHARRON SERVICES	120.00
298928	02/28/2022	PRINTED	051007 DTB ENERGY	74,137.07
298929	02/28/2022	PRINTED	053389 LUNGHAMER GMC INC	58.80
298930	02/28/2022	PRINTED	053612 DOVER & COMPANY, LLC	1,289.00
298931	02/28/2022	PRINTED	063021 EASTERN OIL CO	2,039.87
298932	02/28/2022	PRINTED	063941 EXCEL INDUSTRIAL ELECTRON	428.00
298933	02/28/2022	PRINTED	064008 ELECTRONIC MONITORING SYS	210.25
298934	02/28/2022	PRINTED	083580 FORSTER BROTHERS	126.00
298935	02/28/2022	PRINTED	083744 ART FRASCA	60.00
298936	02/28/2022	PRINTED	091086 GFI ENVIRONMENTAL	2,223.72
298937	02/28/2022	PRINTED	093025 CENGAGE LEARNING INC/GALE	167.19
298938	02/28/2022	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	2,528.28
298939	02/28/2022	PRINTED	093565 GOODYEAR AUTO SERV CTR	730.00
298940	02/28/2022	PRINTED	093594 GOOSE BUSTERS	227.50
298941	02/28/2022	PRINTED	093608 GOYTETE MECHANICAL CO, IN	1,754.70
298942	02/28/2022	PRINTED	093705 GRAINGER	108.12
298943	02/28/2022	PRINTED	093863 GREAT LAKES WATER AUTHORITY	3,115.28
298944	02/28/2022	PRINTED	101835 HUBBELL ROTH & CLARK INC	2,182.71
298945	02/28/2022	PRINTED	103562 HODGES SUPPLY CO	1,549.92
298946	02/28/2022	PRINTED	103639 HOLMES CUSTOM	77.11
298947	02/28/2022	PRINTED	103641 HOME CONFINEMENT	374.00
298948	02/28/2022	PRINTED	111122 CIVICPLUS	8,292.37
298949	02/28/2022	PRINTED	113542 INGRAM LIBRARY SERVICES	28.84
298950	02/28/2022	PRINTED	121011 J&B MEDICAL SUPPLY	1,208.57
298951	02/28/2022	PRINTED	121135 JC WATER TREATMENT INC	186.00
298952	02/28/2022	PRINTED	123023 JAMS	618.00
298953	02/28/2022	PRINTED	143233 KENNEDY INDUSTRIES INC	1,470.00
298954	02/28/2022	PRINTED	143586 KONE INC	153.15
298955	02/28/2022	PRINTED	143601 KONECRANES INC	1,200.00
298956	02/28/2022	PRINTED	143719 DAVID J KRAMER	60.00
298957	02/28/2022	PRINTED	153109 LAKES AREA MARTIAL ARTS	576.00
298958	02/28/2022	PRINTED	153601 LOCKSMITH AROUND THE CLOCK	230.00
298959	02/28/2022	PRINTED	161027 VELOCITYEHS	5,217.75

Advanced Checks Already Mailed.
2-15 -> 2-22

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
298873	02/15/2022	PRINTED	013685 APPLIED IMAGING	1,989.00			
298874	02/15/2022	PRINTED	013801 AT&T	223.48			
298875	02/15/2022	PRINTED	030056 ALBERT GILAJ	400.00			
298876	02/15/2022	PRINTED	030316 D&D PROPERTIES OF DIXIE H	1,000.00			
298877	02/15/2022	PRINTED	036131 BILL CARR SIGNS	100.00			
298878	02/15/2022	PRINTED	036763 MARK SWIASTYN	100.00			
298879	02/15/2022	PRINTED	039446 CEDAR WORKS INC	100.00			
298880	02/15/2022	PRINTED	041192 CDW GOVERNMENT INC	181.89			
298881	02/15/2022	PRINTED	043134 CAMBRIDGE CONSULTING GROU	1,346.00			
298882	02/15/2022	PRINTED	043626 CONSUMERS ENERGY	3,384.22			
298883	02/15/2022	PRINTED	051572 DON'S ELECTRIC	50.00			
298884	02/15/2022	PRINTED	053253 DTE ENERGY	10,315.52			
298885	02/15/2022	PRINTED	063028 EASTERN MICHIGAN UNIVERSIT	3,250.00			
298886	02/15/2022	PRINTED	063737 LOREN ERB/MAMMOTH CONSTRU	13,058.00			
298887	02/15/2022	PRINTED	073861 SCOTT UNDERWOOD	90.00			
298888	02/15/2022	PRINTED	081118 FH MARTIN CONSTRUCTION CO	26,666.46			
298889	02/15/2022	PRINTED	083452 SUBURBAN FORD OF WATERFOR	13,194.89			
298890	02/15/2022	PRINTED	083633 MARIYA FOGARASI	120.00			
298891	02/15/2022	PRINTED	143707 KRONOS SAASHR, INC	633.32			
298892	02/15/2022	PRINTED	153251 BARRY LEVINE	75.00			
298893	02/15/2022	PRINTED	163095 MAZZA AUTO PARTS INC	44.95			
298894	02/15/2022	PRINTED	163282 MEDMUTUAL LIFE	5,015.39			
298895	02/15/2022	PRINTED	183052 NAPA AUTO PARTS	51.52			
298896	02/15/2022	PRINTED	193074 21C ADVERTISING	799.74			
298897	02/15/2022	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
298898	02/15/2022	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	924.29			
298899	02/15/2022	PRINTED	283242 VERIZON WIRELESS	1,826.54			
298900	02/15/2022	PRINTED	283242 VERIZON WIRELESS	225.30			
298901	02/15/2022	PRINTED	283242 VERIZON WIRELESS	1,032.54			
298902	02/15/2022	PRINTED	283242 VERIZON WIRELESS	1,873.58			
298903	02/15/2022	PRINTED	283242 VERIZON WIRELESS	1,845.34			
298904	02/15/2022	PRINTED	293355 WILBUR WHITE JR	2,550.00			
298905	02/15/2022	PRINTED	304456 WATERFORD TOWNSHIP DEVELO	100.00			
298906	02/15/2022	PRINTED	304880 WATERFORD TOWNSHIP TREASU	164.55			
298907	02/15/2022	PRINTED	304930 WATERFORD TOWNSHIP DPW	615.30			
35 CHECKS				CASH ACCOUNT TOTAL	93,444.48	.00	