

BOARD OF TRUSTEES

Gary Wall, Supervisor
Kim Markee, Clerk
Steven Thomas, Treasurer
Anthony M. Bartolotta, Trustee
Marie Hauswirth, Trustee
Janet Matsura, Trustee
Mark Monohon, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-5441 Fax: (248) 618-7674
waterfordmi.gov/parks

Department of Parks & Recreation

Allison Swanson, Director
Recreation Board Members
Donna Kelley, Chairperson
Jerry Beseau
Allison Buczek
Dan Ludwig
Kim Markee
J.R. Olerich
Rob Petrusha
Roman Wasylkevych
Linda Zabik

HESS-HATHAWAY PARK COMMITTEE
Thursday, November 10, 2021, 6:00pm
MINUTES

Meeting Location: Waterford Recreation Center

I. CALL MEETING TO ORDER: 6:02 pm, J. Himmelspach

II. INTRODUCTION OF MEMBERS, STAFF AND GUESTS

Members present: K. Callahan, J. Barker, S. McCready, J. Himmelspach, J. Matsura, K. Gertsen and A. Frasca

Others present: T. Heglin, A. Swanson

Members excused: L. Hardacre and M. Carlock

Guests: Ryan, Robert and Karen Hill: Eagle Scout (and parents), Robert Matsura, Vickie Morgan, Jessie Cobb

Eagle Scout Project Review - Ryan Hill, Rabbit Run: Discussion included: 2 runs, 7' long x 32" wide x 32" high each pen, our preference using cedar (possible assistance with expense on this item), 1/2" hardware cloth (K. Callahan) instead of 1" x 2" welded wire mesh squares proposed, pull-up top, both doors open at front and will be hinged and include handles and latches for security. Motion to approve Ryan Hill's project for a rabbit run with adjustments as discussed and pending approval on material list, A. Frasca. Second, K. Callahan. Motion approves.

III. REVIEW AND APPROVE AGENDA: Motion to approve, A. Frasca. Second, J. Matsura. Motion approved.

IV. REVIEW AND APPROVE MINUTES: Motion to approve October minutes, A. Frasca, second, J. Matsura. Motion approve.

V. CORRESPONDENCE: none

VI. REPORTS:

a. Director's Report: Tori Heglin reporting for Alison Swanson

- i. Upcoming plans for a tree to be planted by Jerry (past employee) and Barbara Flatt as a 60th Wedding anniversary celebration. The family has made arrangements for the tree (on approved list, Autumn Blaze Maple) and contractor.
- ii. Caretaker house update: Painted, carpet pulled out, deck porch remediated. The caretaker position will be posted when house is ready.
- iii. There are plans to relocate the department's Town Hall staff over to the Recreation Center in 2022.
- iv. Budget: Township Board to approve in December. Parks and Recreation Department is requesting three additional part-time, permanent positions. The schedule for the one pending position designated for Hess Park will

With us there are no boundaries

be determined by our current needs. We hope to be able to staff two farmers at our busiest times when patrons are many and the staff is attending to animal tours and hayrides.

- v. Wish List is being requested from Hess Staff: discussion included skid steer, warming buckets and rabbit toys. Grant may be available for security cameras.

b. Parks and Recreation Programs: Tori Heglin

- i. **Holiday Hoopla:** Program has been adjusted for COVID concerns for the second year in a row. All activities are outdoors on Saturday, December 11 from 3:30-5:30pm with the Tree Lighting at 5:40pm. Hess rabbits may be included as an attraction.
- ii. **Sheep Shearing:** April 23, 9-11am. We plan to include pancake fundraiser in 2022, and may use the Hilltop Pavilion for seating for the families and friends enjoying the pancakes.
- iii. **Hess Grant:** Hopefully fencing project funding will be announced by November 19. Hess Trust JP Morgan Chase contact has most recently indicated that we should hear by that date.

c. **Caretaker Report:** No report, see above.

d. **Animal Report: John Barker:** Animals are well. We have expanded the calves' area and will continue to adjust for more area and convenience to barn as we enter winter weather. Sheep location was discussed.

e. **Hay Fields & Equipment: Steve McCready:** Hay baler and cutter secured indoors for the winter season.

f. **Community Garden: Kelie Callahan:** Season winding down, but harvesting continues.

g. **51st District Court Garden:** Finished for 2022.

h. Cross Country: Tori Heglin

Season finished off with Regionals on Saturday, October 30. Coaches believe this has been the wettest season ever. Concerns with parking for large crowds was minimized by schools' efforts due to our alerts and communication through coaches. No tow trucks called during this last big day, and park was able to close on time.

VII. Old Business:

a. **Harvest Happening:** Harvest Happening financial update: final summary balance (not including employee expense) indicates a loss of \$1,235.38 (which is an improvement over initial report). Attendance was impacted by a very rainy couple days (and season) leading into the event and a very rainy morning.

b. **Funtober:** Saturday, October 16 was well-received. One hundred and sixty-seven registrants came out to the park. Attendance was impacted by the rainy weather as well, thankfully the skies did clear in the afternoon.

VIII. New Business

a. **Re-appointment of Kelie Callahan to Hess Committee:** Motion to re-appoint Kelie Callahan to another 3-year term by Art Frasca. Second by John Barker. Motion approved.

b. **Re-appointment of Art Frasca to Hess Committee:** Motion to re-appoint Art Frasca to another 3-year term by Kelie Callahan. Second by Janet Matsura. Motion approved.

IX. Round Table Discussion – none

X. Public Comments – none

XI. ADJOURNMENT: Adjourned at 7:16pm

**Next meeting will be on Thursday, December 9 at 6pm at the
Waterford Recreation Center, 5640 Williams Lake Road**