

BOARD OF TRUSTEES

Gary Wall, Supervisor
Kim Markee, Clerk
Steven Thomas, Treasurer
Anthony M. Bartolotta, Trustee
Marie Hauswirth, Trustee
Janet Matsura, Trustee
Mark Monohon, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-5441 Fax: (248) 618-7674
waterfordmi.gov/parks

Department of Parks & Recreation
Alison Swanson, Director
Recreation Board Members
Donna Kelley, Chairperson
Gordon Briggs
Matthew Lawton
Mark Monohon
Rob Petrusha
Jim Powers
Roman Wasylkevych
Kellianne Yarnall
Linda Zabik

Waterford Parks and Recreation Board
Meeting Minutes
Tuesday, September 12, 2023
Location: Shell Park, 4373 Dixie Hwy.

I. **Meeting: Alison Swanson called meeting to order, 6:54pm**

Members Present: Matthew Lawton, Mark Monohon, Jim Powers, Roman Wasylkevych, and Linda Zabik

Excused Members: Gordon Briggs, Rob Petrusha, and Kellianne Yarnall

Also Present: John Kyle Shaw, Alison Swanson, and Chrissy White

II. **Receive and Approve Agenda:** Motion made by Jim Powers to approve the agenda, support Linda Zabik. Motion approved.

III. **Receive and Approve Minutes:** Motion made by Jim Powers to accept the June 13, 2023 minutes as printed, support Matthew Lawton. Motion approved.

IV. **Reports**

a) **Director's Report: Alison Swanson**

- i. Written report submitted and attached.
- ii. Working on updating the 5-Year Park Plan. Updating the Park Plan gives us eligibility for Grants. You can share your opinion by taking a survey at www.waterfordparksurvey.com until September 30.
- iii. Water damage due to storms at the Recreation Center and Drayton Plains Nature Center.
- iv. Air Conditioning has been fixed on the second floor of the Recreation Center.
- v. New Program – Hayrides at Hess-Hathaway Park on Sundays from noon-1:00pm. Kat Hiltner who works park-time for us is volunteering her time on Sundays.
- vi. October Recreation Board meeting has been moved to the Warming House due to water damage at the Drayton Plains Nature Center.

b) **Hess-Hathaway Park: Alison Swanson**

- i. National Council of Jewish Women will reimburse us for the repairs that were completed on the playground last week.
- ii. Things are going really well with Evan Herdman as the new caretaker.
- iii. We have two new animals at the farm; Cedar a mini horse and Winnie a donkey.

c) **Golden Age Club: Gordon Briggs**

- i. No report.

d) **Township Government: Mark Monohon**

- i. Discussion regarding tour of the Oakland Community College Highland Lakes Campus.

e) **Waterford School District: Rob Petrusha**

- i. No report.

- f) **Drayton Plains Nature Center: Matthew Lawton/Alison Swanson**
 - i. Building is closed due to storm damage.
 - ii. Board tour of trails is scheduled for Tuesday, September 19.
 - iii. New gazebo was donated by Burke Lumber and has been installed.
 - iv. Halloween Hayrides has been cancelled.
 - v. Contracted trail trimming was completed August 29.

VI. **Old Business**

- a.) Parks and Recreation Operating Millage – 2024 Ballot
 - i. Discussion regarding ballot language.

VII. **New Business**

- a.) Air Quality Policy
 - i. Waterford Parks and Recreation staff will review and monitor the EPA's Air Quality Index and current air quality numbers posted on <https://www.airnow.gov/> when searching for Waterford Township to determine the cancellation of programs.
 - ii. Motion to approve the proposed Air Quality Policy made by Matthew Lawton, support Roman Wasylkevych. Motion approved.
- b.) Skate Park
 - i. Presentation made by John Kyle Shaw regarding possibly Skate Park.
 - ii. Board members had questions regarding the average lifespan of a skate park and maintenance cost. A future meeting will be set up to discuss these concerns.

VII. **Roundtable**

- a.) Jim Powers expressed concern with only having two full-time employees to run the parks crew. Alison Swanson will share this concern at the preliminary budget meeting next week.
- b.) Next Community Greenways Advisory Committee meeting will be September 21.

VIII. **Public Comments**

- a.) None

- IX. Motion to adjourn, Linda Zabik, support Roman Wasylkevych. Motion approved. Adjournment at 7:55 pm.