
BOARD MEMBERS PRESENT via GoTo Meeting 602-570-213:

Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

OTHERS PRESENT via GoToMeeting 602-570-213

Gary Allison	Julia Fegan	Caller 01
Josh Bowren	Rep. Haley Stevens	Caller 02
Russ Williams	Jeff Polkowski	Caller 03
Andrea Taylor	Gary Dovre	
Jared Black	Kathy Schemers	

Supervisor Gary Wall called the meeting to order at 6:00 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call vote was taken. All Board members were present.

1. **APPROVE AGENDA**

1.1 August 24, 2020

Moved by Markee,
Seconded by Joliat; RESOLVED, to amend the August 24, 2020, agenda to remove New Business item No. 7. 2, Corrective Action Plan Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Moved by Joliat,
Seconded by Bartolotta; RESOLVED, to approve the August 24, 2020, agenda as amended. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2. ANNOUNCEMENTS

- 2.1 Waterford Township offices will be closed on Monday, September 7, 2020, in observance of Labor Day. All Emergency services will be available.
- 2.2 Beginning Tuesday, September 8, 2020, general administrative office hours return to regular operating hours of 8:00 p.m. to 5:00 p.m. Monday through Friday. All operating hours can be found on the Township website on each department's page at www.waterfordmi.gov
- 2.3 Life Point Church, Waterford Police, and the Waterford Regional Fire Department deeply regret to announce the 16th Annual Longest Breakfast Table has been CANCELLED due to the COVID-19 Pandemic. We'll see everyone in 2021. Please watch for other opportunities to support the Police and Fire Benevolent Funds.
- 2.4 Waterford Township residents impacted by COVID-19 may be eligible for rental payment assistance. This program provides rental payment assistance to Waterford Township residents who have lost their job, been furloughed, or had their hours reduced because of the economic impact of COVID-19. Assistance can be provided one-time or short-term for up to three consecutive months. Assistance will be provided to qualified rental households on a first come, first serve basis until the allocated funds are exhausted or the assistance program is no longer found to be necessary. Visit the Waterford Township www.waterfordmi.gov for more information and to fill out an application if you qualify.
- 2.5 It's not too late to respond to the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide services, products, planning, and support for you and our community. Every year, \$675 billion in federal funding goes to hospitals, fire departments, schools, roads, and other resources based on census data. It is estimated that each Census response impacts local funding by approximately \$18,000 over the course of 10 years. Take 10 minutes today to complete the Census online at www.2020census.gov or by phone 800-923-8282. Your action today helps shape Waterford's future for the next 10 years. Visit Waterford Township's Census information page at www.waterfordmi.gov/census for details, resources, videos and more! And remember our Waterford 2020 Census Slogan – I count, You count, We count, Everyone counts. Get counted, It counts!

3. Awards & Presentations

- 3.1 Congresswoman Haley Stevens
The Honorable Congresswoman Stevens addressed the Board of Trustees. Congresswoman Stevens presented a United State Flag that has flown over the United States Capital on behalf of Supervisor Wall and the Township as a whole. Her office provides case management services, assistance to Veterans, and passion for innovation and our industrial automotive industry. She advised she is working to resolve the trade deal between the United States, Mexico, and Canada complete.

4. **Consent Agenda**

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1 August 10, 2020, Meeting Minutes
- 4.2 August 24, 2020, Bill Payment
- 4.3 Receive the Library' June and July 2020 Reports
- 4.4 Receive the Treasurer's Office July 2020 Report

Moved by Bartolotta,
Seconded by Markee; RESOLVED, to approve Consent Agenda items 4.1 and 4.4. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

5. **Board Liaison Reports (Verbal)**

Trustee Bartolotta

Van Norman Lake treatments will be completed on Wednesday, August 26, 2020.

Supervisor Wall

Supervisor Wall provided an update on COVID-19 cases.

August 10, 2020	August 24, 2020
48327 – 144 cases, 4 deaths	48327 – 170 cases, 4 deaths
48328 – 206 cases, 14 deaths	48328 – 235 cases, 14 deaths
48329 – 173 cases, 11 deaths	48329 – 199 cases, 12 deaths

Clerk Markee

Hess Hathaway Park – Parks and Recreation will be holding a hot dog lunch on Tuesday, August 25th, the cost is \$6.00.

Trustee Joliat

The Zoning Board of Appeals Meeting on Tuesday, August 18, 2020 at Town Hall. Applicants were brought in individually to adhere to Social Distancing guidelines. A Watkins Lake Board meeting will be held on September 9th via Zoom.

6. **Open Business**6.1 **Waterford Township Master Plan Update Amendment**

The following memo was received from Jeffrey Polkowski, Superintendent of Planning and Zoning.

Attached for your review and consideration, please find a proposed 2020 Master Plan Update Amendment.

The Township's current Master Plan was adopted by the Planning Commission on January 2, 2003, when the Township Planning Act was in effect. That Plan was developed over the course of three (3) years (2000 – 2002) with significant citizen involvement, research, analysis, and subcommittee work on nine (9) areas which were transportation and commercial corridors; environment; recreation and open space; historic district and neighborhood nodes; capital improvements and municipal services; economic development; education and public services; housing and demographics; and zoning ordinance and landscape aesthetics. The result was a Master Plan to guide Waterford's future land use and development patterns during the next 20 years, titled "*Waterford Township Master Plan 2003 – 2023.*"

The Township Planning Act was replaced by the Michigan Planning Enabling Act (Public Act 33 of 2008) that took effect September 1, 2008. Under that Act, a more detailed process was provided for master plan adoptions, extensions, additions, revisions, and amendments. That Act also added a new requirement that planning commissions periodically review their master plan to determine if the procedure for amending it or adopting a new plan should be commenced.

Although the Master Plan had been adopted before the new Planning Enabling Act and runs through 2023, the Planning Commission reviewed and decided to go through the process to update it. In doing that, the Commission focused on Chapter 9, Implementation, which addresses the Master Plan Goals and their associated objectives and strategies for implementation. The Commission determined that some of those objectives had been realized and others were in need of refinement based upon the changes in the community since 2003.

For this Master Plan Update, there were no new background studies and no subcommittees were appointed. The Commission's review did confirm that some Appendices listed in the Master Plan should be deleted because they identify items that have not been completed or that are no longer necessary or appropriate for inclusion. Finally, for this Master Plan Update, the Commission did not review the current master plans incorporated by reference in the Master Plan as the following Appendices:

- R. Waterford Recreation Plan
- T. Wellhead Protection Plan [now Article V of Chapter 8 of Township Ordinance Code]
- U. Oakland County International Airport Master Plan
- V. Waterford School District Master Plan
- W. Oakland County Service Center Complex Master Plan

The format of this Master Plan Update does not involve editing or amending language in the 2003 - 2023 Master Plan. Rather, it is to supplement that existing language as appropriate to reflect changed conditions or information by reference to the Chapters and Appendices of the Master Plan.

Planning Commission

At the regularly scheduled Planning Commission meeting on July 28, 2020 a motion was made by Commissioner Ray, supported by Commissioner Murphy, to:

Waterford Township Master Plan Update Amendment

1. Submit the proposed Update Amendment to the Master Plan as presented at this meeting to the Township Board for review, comment, and to approval of distribution for review and comment by the entities specified in the Michigan Planning Enabling Act.
2. Request that the Township Board approve the distribution at one of its August 2020 regular meetings.
3. Schedule a public hearing on the Update Amendment for the Commission’s regular meeting on November 24, 2020 and include notice of that hearing to the neighboring municipalities when they are provided with the Update Amendment for review and comment.

Upon roll call the following vote was taken: Ayes: (6) (Commissioners Bartolotta, Kramer, Murphy, Ray, and Sintkowski). Absent: (1) (Commissioner Reno). The motion was adopted.

Board of Trustees

Township staff recommends a motion in response to the Planning Commission’s request of July 27, 2020, to approve the Planning Commission Secretary distributing the proposed Master Plan 2003 – 2023 Update Amendment for review and comment by the entities specified in MCL 125.3841(2) of the Michigan Planning Enabling Act.

Upon your review, if you have any questions or require further information, please contact this office.

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN
MASTER PLAN 2003 – 2023
UPDATE AMENDMENT**

Planning Commission approval for submission to Township Board: July 28, 2020

Township Board approval of distribution: _____, 2020

Commission Secretary distribution: _____, 2020

With notice that review comments due by: _____, 2020

With notice of public hearing for _____, 2020

Newspaper publication of Notice of Public Hearing: _____, 2020

Planning Commission Public Hearing held on: _____, 2020

Approved by Planning Commission: _____, 2020

Executive Summary of 2020 Master Plan Update Amendment

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Waterford Township Master Plan Update Amendment

The Township Planning Act was replaced by the Michigan Planning Enabling Act (Public Act 33 of 2008) that took effect September 1, 2008. Under that Act, a more detailed process was provided for master plan adoptions, extensions, additions, revisions, and amendments. That Act also added a new requirement that planning commissions periodically review their master plan to determine if the procedure for amending it or adopting a new plan should be commenced.

Although the Master Plan had been adopted before the new Planning Enabling Act and runs through 2023, the Planning Commission reviewed and decided to go through the process to update it. In doing that, the Commission focused on Chapter 9, Implementation, which addresses the Master Plan Goals and their associated objectives and strategies for implementation. The Commission determined that some of those objectives had been realized and others were in need of refinement based upon the changes in the community since 2003.

For this Master Plan Update, there were no new background studies and no subcommittees were appointed. The Commission's review did confirm that some Appendices listed in the Master Plan should be deleted because they identify items that have not been completed or that are no longer necessary or appropriate for inclusion. Finally, for this Master Plan Update, the Commission did not review the current master plans incorporated by reference in the Master Plan as the following Appendices:

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Chapter 2 - Introduction.

Is updated and amended to delete the reference to and quote from the Township Planning Act, P.A. 168 of 1959, which is no longer in effect, and to include the following in its place.

As of September 1, 2008, the Township Planning Commission's authority and procedures for master plans has been provided by the Michigan Planning Enabling Act, Public Act 33 of 2008.

Chapter 3 - Geography and Brief History of Waterford Township.

Is updated to amend and add to the language at the end of the Chapter so it reads as follows:

The year 2000 saw the population of the Township increase by 9.7 percent, to 73,150 persons. The average household size declined again, this time to 2.42 persons per household.

A slowdown in the American economy began in late 2007 and ended in the summer of 2009. The 2010 Census showed that the Township's population dropped to 71,707 persons. The average household size dropped to 2.40 persons per household. The median value of all owner-occupied homes in the State fell by nearly 20 percent, to \$123,000. The number of people employed in Michigan declined by 440,000.

In 2014, the Waterford Board of Education closed four (4) elementary schools. Adams, Burt, Sandburg and Waterford Village elementary schools will be closed permanently due to out-migration and the aging of Michigan's population. The number of K-12 students has since declined by 8.98 percent. Since 2010, the Waterford School District has seen a decline of 1,000 students.

Waterford Township Master Plan Update Amendment

On November 13, 2017, with the adoption of Ordinance 2017-006, the Historic District Commission Ordinance was repealed and the Historic District that had been created by the Ordinance was repealed for purposes of the need to comply with any restrictions, limitations, or certificate, approval or other requirements under the State Local Historic Districts Act, Public Act No. 169 of 1970.

After years of decline and all businesses eventually closing, the Summit Place Mall fell into serious disrepair to the point where it had to be demolished. That demolition was substantially completed in 2019. In anticipation of that demolition and recognition of the reduced demand for brick and mortar retail stores, in 2019, the Township adopted a Summit Place Overlay District Zoning Ordinance Amendment to provide more flexibility with respect to uses and approval procedures to encourage redevelopment of the site.

On March 23, 2020, Emergency Amendments to the Township Emergency Preparedness Ordinance were adopted, which among other things, provided for the Township to fully and independently exercise its separate powers and authority under the Emergency Management Act and terminated the Township's participation in Oakland County's emergency management plan without limiting or restricting the Township's ability to cooperate with the County and other political subdivisions in emergency situations.

The development phase of the Township is nearing its end, with over 92 percent of the land being developed. As it looks to its future, the Township must now face the challenges of redevelopment, economic development, and quality of life issues. The Planning Commission began the current Master Plan process to guide Waterford to successfully meet these new challenges and continue the progress that has guided Waterford throughout its history.

Chapter 4 - Organization of Waterford Planning and Zoning.

Is updated and amended to change the number of Planning Commission members from nine (9) to seven (7), change the number of Zoning Board of Appeals members from five (5) to seven (7), delete the CDBG Citizen Advisory Committee, and make the following changes in job titles and descriptions:

Community Planning and Development Director changed to Development Services Director

Responsible for the implementation and daily administration of all planning, zoning, community development, economic development and code enforcement activities. Acts as the liaison between the Township, citizens, news media, other governmental agencies, developers, and municipal professionals regarding Development Services Department issues. Prepares and presents annual budget requests, administers departmental budget, and ensures that the authorized budgetary procedure is properly used. Responds to development related violation inquiries from residents, contractors and other parties. Keeps abreast of modern engineering practices and changes in regulations through continued education and professional growth. Reviews plans and blueprints for new commercial, residential, and municipal developments. Ensures compliance with Township codes, and professional engineering standards relating to water, sewer, grading, drainage, public safety and other issues. Approves permits as warranted. Administers the Community Development Block Grant Program. Oversees staff processing of site plans, rezoning and plan approval use applications, subdivisions, site condominiums, and special land use applications. Responds to questions from applicants and the public regarding the Township's planning and development processes.

Waterford Township Master Plan Update Amendment Continued.

Building and Engineering Director changed to Superintendent of Building Division

Manages and directs the activities of the Building Division to ensure projects are constructed in accordance with applicable laws, codes, ordinances, and accepted practices. Responds to building related violation inquiries from residents, contractors and other parties. Reviews residential and commercial building plans and blueprints. Ensures compliance with Township codes and professional building standards relating to framing, footings, electrical, plumbing, fire protection, accessibility and other related issues. Oversees the building construction and inspection process of new and existing buildings, and other construction projects. Oversees the registration process and license approval for contractors interested in working within the Township. Oversees the Dangerous Building processes and hearings. Keeps abreast of changing regulations and policies through continued education and professional growth.

Superintendent of Planning and Zoning Division

Manages and directs the activities of the Planning and Zoning division to ensure projects within the Township are constructed in accordance with applicable laws, codes, ordinances and accepted practices. Administers the Township’s site plan review process, the Township’s lot/acreage land division review process and the Township’s subdivision and condominium review process. Coordinates development projects with consulting engineers, developers, architects, builders and regulatory agencies. Oversees preparation of agendas and minutes of Planning Commission meetings and Economic Development Corporation (EDC) meetings along with reviewing materials to be included in the public record. Responds to zoning related violation inquiries from residents, contractors, and other parties. Coordinates work activities with other departments and outside agencies when projects require joint efforts. Oversees and directs the Township’s code enforcement activities.

The Township also employs engineering, planning, and legal services on a consulting basis to achieve its planning and development goals.

Chapter 9 - Implementation.

The objectives and strategies to achieve them for the seven (7) implementation goals in the Master Plan, and the Fiscal Tools, Legislative Policy Making, Administration and Enforcement, Citizen Education and Promotion, and Evaluation Sections of Chapter 9 are updated and amended to read as indicated on the following pages:

GOAL ONE
TO MAINTAIN, IMPROVE, AND ENHANCE CAPITAL
INFRASTRUCTURE AND PUBLIC SAFETY FOR THE HEALTH,
SAFETY, AND WELFARE OF WATERFORD CITIZENS

Objective 1-1
Maintain and Enhance Existing Level of Fire Protection
and Emergency Medical Services

Waterford Township Master Plan Update Amendment Continued.**Strategies to Achieve Objective 1-1**

- a. Continue the maintenance, update, and effective fire-fighting coverage of Township fire hydrants.
- b. Ensure sufficient facilities, staffing, equipment, and training levels for effective and prompt fire-fighting and EMS coverage of all areas in and served by the Township.
- c. Investigate and adopt, when economically feasible, new technologies which enhance and expand fire-fighting, prevention, detection, and emergency medical response capabilities.
- d. Maintain and enhance the use of the Township GIS for analysis of fire prevention, fire-fighting, and EMS capabilities.
- e. Provide continuing education and training in fire safety and prevention, first aid, and CPR to all citizens.
- f. Advocate the installation of affordable medical and fire safety technologies in all homes and workplaces.
- g. Implementation of the Township's full and independent exercise of its separate powers and authority under the Emergency Management Act, discontinuing its direct participation in the Oakland County disaster and emergency operations plans but without limiting or restricting cooperation with the County and other political subdivisions as necessary for effective handling of and coordinated responses to potential natural and man-made disasters as provided in Ordinance 2020-004.
- h. Require effective fire safety and prevention systems in all development and redevelopment efforts.

Objective 1-2

Maintain and Enhance Existing Level of Water and Sewer Services
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Strategies to Achieve Objective 1-2

- a. Ensure sufficient facilities, staffing, equipment, and training levels for the safe and effective operation and maintenance of the Township's water and sewer systems.
- b. Utilize the Township capital improvement planning process to plan for necessary water and sewer system capacity improvements.
- c. Utilize the Township capital improvement planning process to plan for necessary preventative water and sewer line maintenance and replacement.
- d. Maintain and enhance the use of the Township GIS and other appropriate electronic information systems for the effective operation, analysis, and capital maintenance tracking of the Township water and sewer systems.
- e. Identify and implement economically feasible new technologies which enhance and expand efficient, effective, safe, and healthy water and sewer systems.
- f. Promote and enforce the installation of water line loop systems.
- g. Implement and enforce ordinances and policy measures to protect and enhance the environmental quality of the Township's water supply.

Objective 1-3

Review the Storm Drainage System

Strategies to Achieve Objective 1-3

- a. Develop a master storm water management plan in accordance with State of Michigan and U.S. Environmental Protection Agency guidelines and the existing facilities and future storm drainage capacity needs of the Township.

Waterford Township Master Plan Update Amendment Continued.

- b. Consider, as necessary to compliance with State of Michigan and U.S. Environmental Protection Agency requirements, the feasibility of creating and implementing an administrative structure and funding authority which provides an effective unified approach to managing, maintaining, and improving the storm drainage system within the Township.
- c. Maintain and enhance the use of the Township GIS and other appropriate electronic information systems to map and analyze all storm drainage systems within the Township.
- d. Enforce effective policies and best management practices wherever applicable to ensure the maintenance, capacity, and quality of the storm drainage system with the assistance and support of all governmental agencies responsible for stormwater management in the Township.
- e. Ensure that all new development and redevelopment projects are thoroughly evaluated and constructed to accommodate and not overburden the storm drainage system capacity within the Township along with encouraging improvements to the system capacity.
- f. Investigate and adopt the most effective means of enforcing updated engineering storm water discharge standards.
- g. Require the utilization of best management practices, including requirements for detention/retention, for new development and redevelopment projects within Waterford.

Objective 1-4
Support the Enhancement of the Power and Communication
Utilities Infrastructure within the Township

Strategies to Achieve Objective 1-4

- a. *Promote the conversion of overhead utility wires to underground lines.*
- b. Require that utility and communication companies demonstrate the capacity to provide modernized, full and uninterrupted service for proposed land uses.
- c. Map in GIS the location and capacity of all utility lines.
- d. Develop a map of prioritized areas where existing overhead utilities should be installed underground.
- e. Develop a map of all communication lines.

Objective 1-5
Maintain and Enhance Existing Level of Police Protection

Strategies to Achieve Objective 1-5

- a. Ensure sufficient facilities, staffing, equipment, and training levels for effective and prompt police protection and safety coverage of all areas of the Township.
- b. Investigate and adopt, when economically feasible, new technologies that enhance and expand crime prevention, detection, and public safety.
- c. Maintain and enhance the use of the Township GIS for analysis of crime prevention, detection, and solution.
- d. Make education and training in public safety available to Township residents.

Objective 1-6
Improve and Enhance the Township’s Capital Facilities and Infrastructure Planning

Strategies to Achieve Objective 1-6

Waterford Township Master Plan Update Amendment Continued.

- a. Establish an annual capital improvement planning process to implement the requirements of the Michigan Planning Enabling Act for a capital improvements program to be prepared, showing the priority of public structures and improvements that will be needed or desirable and can be undertaken in a 6-year period and which is based on lists, plans, and cost estimates obtained from Township Departments for such capital improvements and the time frame within which those improvements should be made.
- b. Develop capital improvement planning strategies to provide guidance to the Township Board on accomplishing Master Plan Goals.
- c. Establish and maintain a database containing information on the available public infrastructure (water, sanitary sewer, storm sewer, etc.) capacities within the Township to assist Township staff in making decisions on proposed land uses.

GOAL TWO
TO IMPROVE AND ENHANCE THE TRANSPORTATION
NETWORK WITHIN WATERFORD

Objective 2-1

Maintain and Encourage Road Improvements Within Waterford Township

Strategies to Achieve Objective 2-1

- a. Continue to improve and expand the proactive and effective partnership between the Township and the public road agencies to achieve quality public road improvements, maintenance, traffic flow, and safety in Waterford Township.
- b. Develop a Waterford Township Transportation Plan to identify road maintenance and improvement priorities to be considered in Township decisions necessary to achieve the Master Plan Goals.
- c. Develop and maintain a road needs review process as part of the Waterford Township Transportation Plan.
- d. Incorporate priority road maintenance and improvements into the capital improvements program in accordance with Objective 1-6.
- e. Require dedication of road right-of-way in connection as a condition of approval for development and redevelopment projects as necessary to provide a right-of-way width consistent with the Road Commission of Oakland County Master Right-of-Way Plan.

Objective 2-2

Encourage North-South Mobility in Waterford Township

Strategies to Achieve Objective 2-2

- a. Explore, facilitate, and encourage feasible realignment, extensions, widening, and other improvements of existing roads to eliminate or reduce safety hazards and improve traffic flow.
- b. Identify and incorporate in the Transportation Plan, unimproved sections of the primary road network where traffic safety or flow could be improved by paving or other improvements.
- c. Identify and pursue non-Township funding sources for primary road network improvements.

Waterford Township Master Plan Update Amendment Continued.

**Objective 2-3
Diversify Transportation Options**

Strategies to Achieve Objective 2-3

- a. Encourage and facilitate dependable and safe transportation options for prospective users who are housebound, such as senior and disabled citizens.
- b. Assess public transportation needs for Waterford Township.
- c. Develop and implement policies and programs to allow residents and visitors to travel freely in Waterford without unnecessary delays by both motorized and non-motorized modes of transportation.
- d. Promote an advisory committee consisting of local business owners, transportation officials, and residents, to review and recommend public transportation options for Waterford residents.

**Objective 2-4
Improve Traffic Safety**

Strategies to Achieve Objective 2-4

- a. Assist road agencies through the use of GIS and other analytical tools to prioritize, develop, and fund plans and programs to eliminate existing traffic hazards and conflicts between different modes of transportation.
- b. Identify key intersections for design improvements to increase transportation efficiency within the Township.
- c. Develop and implement traffic impact and access management standards in ordinance requirements and policies for new development and redevelopment projects.
- d. Promote efforts to partner with traffic safety organizations and utilize all Township communication resources to educate citizens on traffic safety.
- e. Actively enforce traffic safety laws.

**Objective 2-5
Enhance the Safety of the Waterford Village Historic District**

Strategies to Achieve Objective 2-5

- a. Research, develop, and implement traffic calming and walkability measures in and adjacent to the District (*Please refer to Map 10 on Page 7-47 in Chapter 7 for the location of the District*).
- b. Evaluate, promote, and implement methods that slow down and discourage through traffic while maintaining continuous access for residents and public safety personnel.

**GOAL THREE
TO ENHANCE THE WALKABILITY OF WATERFORD**

Waterford Township Master Plan Update Amendment Continued.

Objective 3-1
Maintain, Expand and Improve Safety Paths

Strategies to Achieve Objective 3-1

- a. Develop, identify and pursue sources of funding and implement a master safety path construction and maintenance plan, incorporating priority projects into the Township's Capital Improvements Plan.
- b. Construct connections between existing segments of safety paths.
- c. Facilitate and encourage connection of all Waterford parks and schools to the safety path system.
- d. Install and maintain safety path links between neighborhood nodes *(Please refer to Figure 8-10 on Page 8-22 in Chapter 8 for the location of the nodes).*
- e. Maintain existing segments of safety paths.
- f. Inventory existing safety paths to determine Americans with Disabilities Act (ADA) compliance and provide for required ADA compliance in any upgrades or repairs.
- g. Establish and utilize a GIS database for evaluating the condition of the existing safety path system components in Waterford Township based on an objective scoring criteria.
- h. Promote efforts to utilize all Township communication resources to educate citizens on the benefits of walking using non-motorized paths.

Objective 3-2
Develop and Promote a Waterford Riverwalk Pedestrian Pathway

Strategies to Achieve Objective 3-2

- a. Complete and promote implementation of a Riverwalk Master Plan for safety paths and other improvements for the area from the Waterford Towne Center area to the Drayton Plains Nature Center, to provide access to and encourage enjoyment of the Clinton River.
- b. Pursue and apply for alternative funding sources, whenever possible, to complete the remaining segments of the Riverwalk Master Plan.
- c. Explore opportunities to link the Waterford Riverwalk system to safety path systems in adjacent communities.
- d. Incorporate Riverwalk project components in the Capital Improvements Plan.

GOAL FOUR
TO CREATE AN ECONOMIC CLIMATE CONDUCIVE TO THE
ATTRACTION, RETENTION, AND EXPANSION OF BUSINESS
WITHIN WATERFORD

Objective 4-1
Develop and Utilize Township Capacity for Proactive Economic Development

Waterford Township Master Plan Update Amendment Continued.

Strategies to Achieve Objective 4-1

- a. Township staff to undertake and facilitate economic development activities and programs.
- b. Develop and utilize printed and electronic information to guide citizens and businesses through the Township’s development processes.
- c. Encourage Township staff to analyze, and revise when necessary, the current procedures and policies involving services to the Waterford business and development community for effectiveness, efficiency, and consistency with the Master Plan goals and objectives.
- d. Develop, promote, and implement conceptual plans for areas within the Township to focus redevelopment efforts.
- e. Explore and aggressively utilize all available economic development, planning, and analysis tools to actively promote business retention and the relocation of new businesses and technology-based companies to Waterford.
- f. Develop cooperative partnerships, use flexible planning and zoning tools, and actively utilize economic development tools to ensure the continued redevelopment and economic viability of the regional destinations located in the Township.
- g. Encourage and promote the provision of safe, high-speed, and cost-effective modern communication and information systems for use by Waterford businesses.
- h. Establish a rational tax abatement incentive policy.

Objective 4-2
Market Waterford Township as a Destination for Business Activities

Strategies to Achieve Objective 4-2

- a. Identify and establish partnerships with other governmental agencies and business organizations to actively promote and market Waterford as a prime business location.
- b. Develop and disseminate marketing materials promoting Waterford Township utilizing all available media.
- c. Promote Waterford as a “One Stop Ready” community, a member of Automation Alley, home of the Oakland County International Airport, and other notable points of interest.

Objective 4-3
Educate and Inform All Township Boards, Commissions, Committees, and Authorities on Economic Development Tools and Efforts

Strategies to Achieve Objective 4-3

- a. Research, develop, and implement ongoing processes to keep the Township Board and all appointed committees involved with economic development fully informed on the various economic tools and funding resources available to Waterford Township.
- b. Provide staff training and development to gain knowledge and awareness of current economic development tools, funding sources, best practices, and innovative techniques and programs.

Objective 4-4
Promote furthering the Physical Appearance and Functional Character of the Township’s Commercial Corridors

Waterford Township Master Plan Update Amendment Continued.

Strategies to Achieve Objective 4-4

- a. Develop and implement ordinances, policies, and planning tools to assist with the aesthetic, social and functional improvement of the Township’s commercial corridors.
- b. Investigate and, if appropriate, create a Downtown Development Authority to assist in the redevelopment and improvement of the commercial corridors.
- c. Develop, implement, and promote traffic calming and access management regulations and policies as a means of enhancing the commercial corridors.
- d. Pursue and maintain cooperative relationships with the public road agencies to investigate, plan, and construct aesthetic and functional improvements of the Township’s commercial corridors.
- e. Promote commercial corridor infrastructure for both motorized and non-motorized transportation.
- f. Develop partnerships with governmental agencies, business organizations, and business owners to improve the aesthetic, social and functional qualities of the Township gateways and commercial corridors.
- g. Establish and support the Corridor Improvement Authority created by Township Ordinance in the exercise of its powers to correct and prevent deterioration, promote economic growth, development and redevelopment, and enhance the commercial corridor development areas described in the Ordinance.
- h. Identify priority corridor and gateway improvements for possible incorporation into the Capital Improvements Plan.

GOAL FIVE
TO INCREASE AND IMPROVE RECREATIONAL OPPORTUNITIES
FOR WATERFORD CITIZENS

Objective 5-1
Develop, Construct, and Maintain in One Central Location

Strategies to Achieve Objective 5-1

- a. Propose and promote a phased plan of development and funding to create a dynamic recreation center that will be supported by the citizens and serve the community for the foreseeable future.
- b. Provide indoor/outdoor swimming facilities to meet the community’s recreation, fitness, therapeutic, and scholastic swim needs.
- c. Provide a playground area for younger children.
- d. Secure public input on all other recreational, fitness, and service facilities that would be supported by Township residents as part of a new community center.
- e. Research and analyze all potential funding sources and options.

Objective 5-2
Promote Recreational Utilization of the Clinton River

Waterford Township Master Plan Update Amendment Continued.**Strategies to Achieve Objective 5-2**

- a. Educate the community about the presence, importance, and threats to the Clinton River.
- b. Sponsor and promote projects, programs, and annual events to clean up, restore, preserve, and protect the Township's river resources.
- c. Sponsor and promote Clinton River educational and recreational projects, and programs such as canoeing, kayaking, and fishing.
- d. Work with the Clinton River Watershed Council to sponsor an adopt-a-river program by businesses and service organizations for different segments of the river.
- e. Identify and recognize the importance and potential uses of or related to the Clinton River in the Riverwalk Master Plan described in Objective 3-2.
- f. Partner with the local schools in developing curriculum centered on the importance and ecological fragility of the Clinton River.

Objective 5-3

Promote Increased Access and Use of Existing Parks

Strategies to Achieve Objective 5-3

- a. Provide and maintain effective safety path access to all Township parks.
- b. Develop and implement a playground equipment maintenance and improvement schedule to ensure child safety and modernized facilities.
- c. Explore opportunities for creating dog parks, or using a portion of an existing park for the purpose of developing and maintaining pet run areas.
- d. Conduct periodic studies and analyses of existing parks' utilization to assess use patterns and evaluate implementation of other recreational uses.
- e. Create better access to, and promote utilization of, Elizabeth Lake Woods, including trails and interpretive observation areas.
- f. Develop and maintain directional signage to the parks and identification signage for natural features, river and stream crossings, and watershed boundaries.
- g. Ensure that the area currently occupied by the Drayton Plains Nature Center is linked to the Waterford Riverwalk system.
- h. Preserve and protect the area currently occupied by the Drayton Plains Nature Center as a nature center.
- i. Include passive recreation areas and activities in the Recreation Plan.
- j. Develop and disseminate marketing materials promoting Waterford Township Parks utilizing all appropriate media.

Objective 5-4

Encourage Playground Areas in Neighborhoods
--

Strategies to Achieve Objective 5-4

- a. Investigate opportunities for establishing and maintaining small playground or picnic areas within, or adjacent to, neighborhoods.
- b. As necessary, revise and strengthen Zoning Ordinance requirements for the establishment and maintenance of neighborhood park areas within new developments.
- c. Investigate the development of a neighborhood enhancement grant program that utilizes state and federal funding sources to enable neighborhood associations to create neighborhood parks.

Objective 5-5

Encourage Diverse Recreation Opportunities for Waterford Citizens
--

Waterford Township Master Plan Update Amendment Continued.**Strategies to Achieve Objective 5-5**

- a. Provide for staff training and development to gain knowledge and awareness of innovative recreational facilities and programs.
- b. Research and analyze deficiencies in the provision of recreation services within the Township to assess the feasibility of establishing and funding new facilities and programs.
- c. Promote establishment of innovative and diverse recreational facilities and programs.

GOAL SIX**TO ENSURE AND ENFORCE LAND USE DEVELOPMENT PRACTICES THAT ARE SENSITIVE TO WATERFORD'S NATURAL ENVIRONMENT****Objective 6-1****Promote Open Space Developments****Strategies to Achieve Objective 6-1**

- a. Research and identify possible revisions to the Township ordinances which provide tools for housing developments that preserve substantial areas of open space and reasonable and flexible requirements, such as measured adjustments in zoning bulk regulations.
- b. Encourage and promote the preservation of some uplands for common use as a requirement in open space and cluster developments.
- c. Encourage and promote private preservation of open space through conservation easements, dedications, and stewardship programs.
- d. Encourage and preserve natural resource corridor links between natural areas, recreation areas, parklands, and schools.
- e. Research, evaluate, implement, and enforce revisions to the Zoning Ordinance to require that within new housing developments, a sufficient amount of property be dedicated for quality of life features such as parks, open space, natural areas, and native landscaping.

Objective 6-2**Ensure All Development Efforts Respect, Preserve, and Protect Waterford's Natural Characteristics and Constraints****Strategies to Achieve Objective 6-3**

- a. Continue the enforcement of rational wetland protection to preserve wetlands in their natural state as a high priority, protect water quality, stabilize stormwater runoff, recharge groundwater, and provide fish and wildlife habitat.
- b. Enforce ordinance requirements for practical woodlands conservation to protect water and soil quality, improve air quality, buffer noise, moderate climate hazards, preserve wildlife diversity and habitats, and enhance community aesthetics.
- c. Promote, inform, and encourage citizens on the use of native plant material to minimize the hazardous effects of invasive species.
- d. Encourage preservation of natural contours and minimize mass grading alterations.
- e. Require the preservation and protection of groundwater recharge areas as open space or low density uses to retain as much permeable surface and water holding characteristics as possible.

Waterford Township Master Plan Update Amendment Continued.

- f. Promote and enforce the protection of groundwater recharge areas from pollution through the regulation of land uses which may discharge wastes into the hydrological cycle.
- g. Promote the preservation of natural vegetation and topographical features along stream corridors and waterways by restricting these areas to uses offering little danger of topographical disturbance, water quality degradation, stream channel alteration, runoff or sedimentation increase.
- h. Utilize appropriate communication methods to educate the community on the care and use of herbicide and fertilizer sprays to preserve and protect stream corridors, waterways, and the natural drainage and runoff pattern associated with them.
- i. Develop and maintain natural area inventories that include assessments for quality, location, health, and species provided by other governmental agencies.
- j. Preserve, and protect the natural areas essential to maintaining Waterford's unique heritage and character, which provide a diverse high-quality wildlife habitat.
- k. Advocate the establishment of a prohibited planting materials list based upon invasiveness and ecological impacts.
- l. Maintain strict enforcement of requirements for soil and sedimentation control during development.
- m. Actively work with responsible agencies to maintain an accurate list of leaking underground storage sites.
- n. Develop and utilize a Township Open Space and Natural Area Management Plan to assist in evaluating future rezoning and site plan approvals as well as potential open space acquisition.

GOAL SEVEN
TO RETAIN, ENHANCE, AND PROMOTE WATERFORD'S
UNIQUE CHARACTER, SENSE OF COMMUNITY, AND IDENTITY

Objective 7-1
Enhance and Improve the Aesthetics and Historic Preservation
of the Waterford Village Historic District

Strategies to Achieve Objective 7-1

- a. Research and plan for the installation of decorative lighting, signage, and barrier-free safety paths along District streets (*Please refer to Map 10 on Page 7-47 in Chapter 7 for the location of the District*).
- b. Inventory and evaluate existing vacant land in the District and evaluate and recommend adaptive reuse of existing structures that will enhance the District as a community destination.
- c. Explore, develop, and utilize stable funding sources and financing tools for restoration, improvement, and small business development in the District.
- d. Develop, promote, and implement a conceptual Historic District area plan to focus and guide redevelopment efforts.

Objective 7-2
Plan and Encourage Development of Neighborhood Nodes

Waterford Township Master Plan Update Amendment Continued.

Strategies to Achieve Objective 7-2

- a. Develop, promote, and implement a conceptual plan for each area identified in the Master Plan as a neighborhood node to focus and guide development and redevelopment efforts.
- b. Develop, promote, and maintain the Township Civic Center area as a community gathering place.

Objective 7-3
Establish and Enforce a High Standard for the Physical Condition of the Township Housing Stock

Strategies to Achieve Objective 7-3

- a. Revise and enforce Township ordinances as necessary to require inspections of rental housing, property maintenance code enforcement, and elimination of blighting effects and influences.
- b. Research, evaluate, and revise the Zoning Ordinance to include flexible planning and zoning tools, and requirements which encourage and promote quality redevelopment of the Township's existing housing stock.

Objective 7-4
Assist Service Organizations to Expand and Market Programs and Services

Strategies to Achieve Objective 7-4

- a. Develop and implement an information gathering and dissemination process using appropriate media to inform new and current Waterford residents of area community services.
- b. Advocate the elimination of public service duplications of effort, promote consolidated and partnering public service efforts, and work to eliminate service gaps.
- c. Develop and maintain a current database of community service organizations and the services they offer within Waterford Township.
- d. Publicize and promote volunteer opportunities and efforts using appropriate media.

Objective 7-5
Strengthen Communication Partnerships between the Township and Governmental Agencies, the Waterford School District, Oakland Community College, Private

Strategies to Achieve Objective 7-5

- a. Implement dedication of Township staff, website, and cable resources to the expansion of community communication efforts.
- b. Develop and maintain partnerships between the Township, Waterford School District, Oakland Community College, the business community, and community agencies to promote the Waterford community and the quality of life for citizens and visitors, utilizing appropriate media.

Waterford Township Master Plan Update Amendment Continued.

- c. Develop and maintain partnerships between the Township, Waterford School District, Oakland Community College, the business community, and community agencies to implement cooperative cultural planning efforts that will encourage and expand cultural programs and services in Waterford.
- d. Continue and expand proactive communication and information exchange between the Township, Waterford School District, and Oakland Community College to facilitate and achieve common goals.
- e. Continue and expand proactive communication and information exchange between the Township and Oakland County International Airport to facilitate airport land use issues and noise study implementation.
- f. Research, develop, and implement partnership programs between the Township, Waterford School District and/or Oakland Community College to educate students about importance of local government.

FISCAL TOOLS

Waterford Township can increase the effectiveness of its Master Plan implementation efforts by reasonable utilization of available financing tools. The financing of all Township activities is determined through the annual budget process based on available revenues from property taxes, state revenue sharing, fees, the annual federal Community Development Block Grant program, federal, state, county, or foundation grants, and other sources. Providing for a prioritized implementation of the Master Plan goals and objectives as part of the annual budget process will be a key to realizing those goals and objectives over time.

The Township has also established an Economic Development Corporation and Brownfield Redevelopment Authority, has provided for a Corridor Improvement Authority, and has established Commercial Rehabilitation and Industrial Development Districts for parts of the Township, to assist with economic development policy and to finance projects which meet the established criteria. There may be other existing or future legislation that provides the Township with similar tools, all of which should be reviewed and considered as related to furthering the goals and objectives of this Master Plan. The adoption of a rational tax abatement policy, use of the Township's special assessment authority, and the selling of municipal bonds are additional tools that could be used to facilitate or fund activities consistent with Master Plan Goals and objectives in appropriate situations.

The Township can also increase the fiscal effectiveness of the Master Plan implementation through strategic planning and the active participation by the Township Board and Departments in the annual capital improvements planning process the Planning Commission is responsible for under the Michigan Planning Enabling Act as described in Objective 1-6, the results of which could be considered in determining expenditures as part of the annual budget process

LEGISLATIVE POLICY-MAKING

The Township Board will play a critical role in the implementation of the Master Plan. It is recommended that the Township Board actively promote the Master Plan by public communications, working with the Planning Commission, and providing the funding necessary to implement the Master Plan goals, objectives, and strategy items.

ADMINISTRATION AND ENFORCEMENT

In addition to following all Master Plan implementation policies established by the Township Board, the Development Services Department staff should facilitate Master Plan implementation by educating all Township personnel about the Master Plan as a Township-wide policy document that needs to be actively implemented and promoted. The Development Services staff should also actively involve other departments in Master Plan implementation efforts, including program and project development. Township departments should also focus on reviewing and revising department procedures and actions to ensure Master Plan implementation. The review and development of proposed ordinances necessary to implement the Master Plan is another important task that the Township administrative departments need to pursue. Finally, each

Waterford Township Master Plan Update Amendment Continued.

department should actively enforce the laws, policies, and procedures established to accomplish Master Plan goals and objectives.

CITIZEN EDUCATION AND PROMOTION

It is essential that ongoing education efforts be undertaken to ensure that citizens are aware of and support Master Plan implementation, to educate citizens on the Master Plan, and promote Master Plan goals and objectives. An active planning education program should be promoted and established as part of the public school curriculum.

The Development Services Department should take an active role in utilizing appropriate media, such as the Township website, cable, printed brochures, community calendars, and new resident packets.

EVALUATION

Although the Michigan Planning Enabling Act calls for a Planning Commission review at least every five (5) years to determine whether to commence the procedure to amend this Master Plan or adopt a new master plan, on at least an annual basis, the Planning Commission will review the progress toward implementation of the Master Plan and evaluate whether any adjustments to the implementation process or amendments of the Master Plan are or may be appropriate under an evaluation process that may include an ongoing strategic planning process, progress reports, proposed or desired timelines for accomplishing the strategy items, and staff reports on areas of concern identified by the Planning Commission.

APPENDICES

The following Appendices described in the 2003 - 2023 Master Plan are no longer considered part of the Master Plan because they were not completed as contemplated, or are no longer necessary or appropriate for inclusion:

- J. Zoning Ordinance and Landscape Aesthetics Subcommittee Minutes
- L. Traffic Analysis
- M. Transportation Plan
- O. Capital Improvements Plan
- P. Neighborhood Node and Area Concept Plans
- Q. Zoning Ordinance and Landscape Aesthetics Subcommittee Final Report

CHAIRPERSON CERTIFICATION STATEMENT

As the Chairperson of the Charter Township of Waterford Planning Commission, I hereby certify that this Master Plan 2003 – 2023 Update Amendment was approved by the Planning Commission on _____, 2020.

Date

Sandra Werth, Chairperson

SECRETARY CERTIFICATION STATEMENT

As the Secretary of the Charter Township of Waterford Planning Commission, I hereby certify that a copy of this approved Master Plan 2003 – 2023 Update Amendment was submitted to the Township Board of Trustees by delivery to the Township Clerk on _____, 2020.

Date

Matt Ray, Secretary

Waterford Township Master Plan Update Amendment Continued.

Attorney Dovre advised the action before the Board is to authorize the Planning Commission Secretary to distribute the Master Plan for review and comment as provided in the Planning Enabling Act.

Moved by Bartolotta

Seconded by Thomas, RESOLVED, to approve Planning Commission's request of July 28, 2020, to approve the Planning Commission Secretary distributing the proposed Master Plan 2003 – 2023 Update Amendment for review and comment by the entities specified in MCL 125.3841(2) of the Michigan Planning Enabling Act. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7. New Business

7.1 Waterford Professional Firefighter Association Local 1335 One-Year Extension

The following was received from Mark Similar, Director of Human Resources.

Collective Bargaining Agreement One-Year Extension

Waterford Township (hereinafter, "Township") and the Waterford Professional Firefighter Association, Local 1335, (hereinafter, "Union") are parties to a Collective Bargaining Agreement which expired December 31, 2019;

WHEREAS, Presently the Township and the Union are parties to a Collective Bargaining Agreement for the period of January 1, 2018 – December 31, 2019;

WHEREAS; The Parties wish to extend the terms and conditions of the Collective Bargaining Agreement for an additional one year period;

WHEREAS; The provisions of the Collective Bargaining Agreement shall remain unchanged except for as specified below.

NOW THEREFORE, the Parties agree as follows:

1. Current Collective Bargaining Agreement shall be extended for a period of one (1) year, which shall now expire on December 31, 2020.
2. All members of the Union shall receive a 2% pay raise effective January 1, 2020. The 2% raise shall be applied retroactively to January 1, 2020 for all Union members hired prior to that date. All other members shall receive the 2% raise retroactive to their hire date.
3. The Parties acknowledge that all other provisions of the Collective Bargaining Agreement shall remain in force and carry over until the expiration date contained in this Extension Agreement and this Extension Agreement is conditioned upon the acceptance of the Waterford Township Board and the Waterford Professional Firefighters Association, Local 1335.

Waterford Professional Firefighter Association Local 1335 One-Year Extension

Waterford Township

WPFA, Local 1335

Moved by Birch,

Seconded by Markee, RESOLVED, to approve the one-year contract extension reached between the Charter Township of Waterford and the Waterford Professional Firefighters Association, Local 1335; in addition to approve the proper economic component to this agreement by transferring \$178,634 from the 207 contingency fund to the proper salary and benefits line items. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7.2 Corrective Action Plan Resolution – REMOVED

7.3 20 Additional Sewer Supervisory Control and Data Acquisition SCADA System Updates

The following memo was received from Russ Williams, DPW Director.

Please review the attached quote from Perceptive Controls, and DH Wireless Solution, both Waterford Township 2020 approved single source provider for DPW SCADA services.

This is a continuation of the SCADA improvements of the sewer system including hardware, programming and development of 20 additional remote sites to be added to the new SCADA system. The total cost for these 20 sites will be \$86,667.03. This is a value at less than \$4,350.00 per site.

The first 20 sights approved at the April 13, 2020 meeting of the Honorable Waterford Township Board of Trustees will be completed ahead of schedule. Rather than lose the momentum, an additional 20 sites would position the DPW to complete the sewer side SCADA upgrades by mid-2021. It is important that Waterford Township DPW also capitalize on the availability of Perceptive Controls while possible.

DH Wireless Solutions provides Waterford Township with the Cellular Wireless Modems utilized in the new SCADA system.

This additional work is not a budgeted expense. This work will require a transfer of funds from 590 Water / Sewer enterprise fund 59055-97000 Sewer Infrastructure to the Water / Sewer 590 enterprise fund, account number 59055-97125 Sewer Capital Personal Property account.

20 Additional Sewer Supervisory Control and Data Acquisition SCADA System Updates Continued.

Requested Board Action
Approve a line-to-line budget amendment of \$87,000.00 from 59055-97000 Sewer Capital, Infrastructure to 59055-97125 Sewer Capital, Personal Property.
Approve the purchase of Hardware and Programming Services from Perceptive Controls for the Not to Exceed cost of \$75,622.03 from 59055-97125 Sewer Capital, Personal Property
Approve DH Wireless quote of Cellular Modems for the Not to exceed price of \$11,045.00 from 59055-97125 Sewer Capital, Personal Property

Moved by Joliat,
 Seconded by Markee, RESOLVED, to approve a line-to-line budget amendment of \$87,000.00 from 59055-97000 Sewer Capital, Infrastructure to 59055-97125 Sewer Capital, Personal Property. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
 Nays: None
 Absent: None

Motion carried unanimously.

Moved by Joliat,
 Seconded by Markee, RESOLVED, to approve the purchase of Hardware and Programming Services from Perceptive Controls for the not-to-exceed cost of \$75,622.03 from 59055-97125 Sewer Capital, Personal Property. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
 Nays: None
 Absent: None

Motion carried unanimously.

Moved by Joliat,
 Seconded by Bartolotta, RESOLVED, to approve DH Wireless quote of Cellular Modems for the Not to exceed price of \$11,045.00 from 59055-97125 Sewer Capital, Personal Property. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
 Nays: None
 Absent: None

Motion carried unanimously.

7.4 Purchase of Storage Area Network Equipment

The following memo was received from Jared Black, IT Director.

Data on our network servers is one of the most valuable assets we have. We have a number of servers that provide services for various functions, including financial records and transactions, payroll, document archival, day-to-day office document sharing, GIS data, email, and specific, departmental applications for things such as building permits, site plans, Assessing data, recreation programs, election information, the phone system, etc. Most of our servers share a high-performance data storage system known as a SAN ("Storage Area Network"). This SAN system is extremely critical to the integrity of our data and the functioning of the Township's IT systems. The health and stability of our SAN system is probably the most important concern in our IT infrastructure.

The SAN we have in place now has been running for approximately six years. We have known that the day would come when it would need to be upgraded, and we had devised an upgrade road map that involved two steps: 1) upgrade the infrastructure that connects the SAN to the server equipment in 2020, and 2) upgrade the actual SAN hardware in 2021. We purchased the equipment necessary to do step #1 earlier this year, but when we attempted to install it, we ran into some unforeseen problems which made it clear that we really need to do step #2 as soon as possible. Due to these issues, we have not been able to make full use of the equipment purchased for step #1 because we really need to complete both steps at the same time. In addition to these implementation concerns, the SAN that is currently in use has shown itself to be inadequate for the current usage scenario, which has jeopardized the stability and reliability of our mission-critical server systems and data. At least twice this year we have experienced extended down time episodes most notably affecting the email system due to performance issues on the current SAN (basically, the system isn't able to store and retrieve data fast enough to meet the demand placed on it by our servers).

Although we hadn't specifically budgeted for this purchase in 2020, there is money in the General Services Capital Computer special projects budget line item (12480-97133-ISERV) if we change some priorities.

Although the current SAN system is inadequate for the current usage, it would be perfectly fine for storing backups of our data, which is a use that is much less demanding in terms of reading and writing data. It happens to be the case that one of the items we *have* budgeted for in 2020 is \$20,000 for a data backup system, which is something for which the current SAN can be repurposed. If we repurpose the current SAN for data backups, then we won't need to spend that \$20k on a backup system. There is also an additional \$20,000 that was budgeted in 2020 for unrelated projects we have opted not to pursue this year. So there will be \$40,000 worth of budget dollars available in this budget line item. This should cover the needs of this SAN project, therefore a budget amendment will not be required.

We asked our established systems vendor, Inacomp, for a quote on a new higher performance SAN system. The price for the new system being recommended is \$35,165.10, as shown on the attached quote. The pricing is based on the REMC pre-bid government contract, and, as such, according to the Township procurement policy does not require sealed bids or competitive quotes. Additionally, Inacomp is on the 2020 Single Source Vendor list for server equipment due to "Compatibility with current equipment or system for maintenance, support, replacement, auxiliary system and/or upgrade."

I have discussed this with the Township's budget and finance team, and they are in agreement that this is something we will be able to do within budget.

At this time, I would like to request approval of the purchase of Storage Area Networking hardware from sole-source vendor Inacomp for \$35,165.10 per the attached quote.

Purchase of Storage Area Network Equipment

Moved by Birch,

Seconded by Bartolotta, RESOLVED, to approval of the purchase of Storage Area Networking hardware from sole-source vendor Inacomp for \$35,165.10 per the attached quote; furthermore utilizing funds from account 12480-97133-ISERV. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7.5 Resolution to Recognize September 2020 as National Recovery Month

Trustee Bartolotta read the following Resolution.

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION TO RECOGNIZE SEPTEMBER 2020
AS NATIONAL RECOVERY MONTH**

WHEREAS, substance use recovery is important for individual well-being and vitality, as well as for families, communities and businesses; and

WHEREAS, according to Substance Abuse and Mental Health Services Administration (SAMHSA) in 2018, approximately 20.3 million people aged 12 or older had a substance use disorder; and

WHEREAS, continued education and raising awareness of the risks of potential harm associated with prescription drug misuse is vital; and

WHEREAS, we believe everyone facing substance use disorders deserve the benefit of recovery; and

WHEREAS, stigma and stereotypes associated with substance use disorders often keep people from seeking treatment that could improve their quality of life; and

WHEREAS, substance use disorders occur then the recurrent use of alcohol and/or drugs causes clinically or functionally significant impairment such as health problems, disability, and failure to meet major responsibilities at work, school, or home; and

WHEREAS, substance use disorder recovery is a journey of healing and transformation, enabling people to live in a community of their choice while striving to achieve their full potential; and

WHEREAS, recovery benefits individuals with substance use disorders by focusing on their abilities to live, work, learn and fully participate and contribute to our society, and also enriches the culture of community.

NOW THEREFORE BE IT RESOLVED, The Township Board of the Charter Township of Waterford hereby recognizes September 2020 as National Recovery Month. We call upon our citizens, government agencies, public and private institutions, businesses and schools to commit our State to increasing awareness and understanding of substance use and the need for

7.7 Public Comments Limited to Three (3) Minutes per Speaker

No one addressed the Board of Trustees.

ADJOURNMENT

Moved by Joliat,
Seconded by Thomas; RESOLVED, to adjourn the meeting at 6:41 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor

Checks Mailed Aug 11 → Aug 20

08/20/2020 11:57 | WATERFORD TOWNSHIP
 llievouis | AP CHECK RECONCILIATION REGISTER

| P 1
 | apchkrnc

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
290591	08/11/2020	PRINTED	011015 TRACTION	351.45			
290592	08/11/2020	PRINTED	013452 ALEXANDER CHEMICAL CORP	6,914.60			
290593	08/11/2020	PRINTED	013665 APOLLO FIRE EQUIPMENT CO	668.15			
290594	08/11/2020	PRINTED	013666 APOLLO FIRE APPARATUS	116.65			
290595	08/11/2020	PRINTED	013772 ASHERKELLY	1,120.00			
290596	08/11/2020	PRINTED	013801 AT&T	222.05			
290597	08/11/2020	PRINTED	014472 ALPHA DIRECTIONAL BORING	1,000.00			
290598	08/11/2020	PRINTED	021380 BILLS PLBG & SEWER SERV I	1,166.25			
290599	08/11/2020	PRINTED	023225 EDWARD BRETZLOFF	110.58			
290600	08/11/2020	PRINTED	023374 BILL PARSONS HORSESHOE &	150.00			
290601	08/11/2020	PRINTED	023587 HILLARIE F BOETTGER PLLC	10.00			
290602	08/11/2020	PRINTED	023732 BRENDDEL'S SEPTIC TANK SER	2,113.94			
290603	08/11/2020	PRINTED	030047 CRANBROOK CUSTOM HOMES	400.00			
290604	08/11/2020	PRINTED	030048 DAWN RAGNOLI	100.00			
290605	08/11/2020	PRINTED	030049 KHAI DO	100.00			
290606	08/11/2020	PRINTED	030050 JULLIE NAIMI	100.00			
290607	08/11/2020	PRINTED	030051 MICHAEL BECK	100.00			
290608	08/11/2020	PRINTED	030052 ESTEFANY SAAVEDRA	100.00			
290609	08/11/2020	PRINTED	030053 NORTH SHORE CONSTRUCTION	100.00			
290610	08/11/2020	PRINTED	030054 CARL GILL	100.00			
290611	08/11/2020	PRINTED	030055 JOSEPH ATTISHA	100.00			
290612	08/11/2020	PRINTED	030056 ALBERT GILAJ	800.00			
290613	08/11/2020	PRINTED	030057 STEIN'S HOME IMPROVMENT	100.00			
290614	08/11/2020	PRINTED	030058 JONATHON BAZNER	100.00			
290615	08/11/2020	PRINTED	030059 SPS GLASS BLOCK	100.00			
290616	08/11/2020	PRINTED	030060 TSW HOMES LLC	240.00			
290617	08/11/2020	PRINTED	031387 MICHIGAN'S BEST DECK BUIL	100.00			
290618	08/11/2020	PRINTED	031395 HUTCHINSONS BLDG & DEVLPM	100.00			
290619	08/11/2020	PRINTED	031547 MGE CARPENTRY	100.00			
290620	08/11/2020	PRINTED	032702 CREATIVE DECKS & FINISHED	100.00			
290621	08/11/2020	PRINTED	032726 POWER HOME SOLAR	300.00			
290622	08/11/2020	PRINTED	032799 ABOVE BOARD CONSTRUCTION	100.00			
290623	08/11/2020	PRINTED	032848 DUANE IAN MCCLELLAND	100.00			
290624	08/11/2020	PRINTED	033884 WALLSIDE INC	100.00			
290625	08/11/2020	PRINTED	036175 JOSEPH CATANZARITE	400.00			
290626	08/11/2020	PRINTED	038942 EGRESS SOLUTIONS INC	100.00			
290627	08/11/2020	PRINTED	039159 PRO BUILT CUSTOM BUILDING	100.00			
290628	08/11/2020	PRINTED	039677 NEW GENERATION SIGNS	100.00			
290629	08/11/2020	PRINTED	039897 NATURE CRAFT CUSTOM BUILD	100.00			
290630	08/11/2020	PRINTED	039944 HOME INSPECTION PLUS	100.00			
290631	08/11/2020	PRINTED	041222 CCLS INC	100.00			
290632	08/11/2020	PRINTED	041460 CLYDES FRAME & WHEEL SERV	1,985.16			
290633	08/11/2020	PRINTED	043134 CAMBRIDGE CONSULTING GROU	700.00			
290634	08/11/2020	PRINTED	043626 CONSUMERS ENERGY	640.62			
290635	08/11/2020	PRINTED	043952 CYNERGY PRODUCTS	14,209.31			
290636	08/11/2020	PRINTED	051445 DLZ MICHIGAN, INC	16,048.85			
290637	08/11/2020	PRINTED	053216 ROXANNE DELLY	28.00			
290638	08/11/2020	PRINTED	053237 DETROIT ELEVATOR CO	145.00			
290639	08/11/2020	PRINTED	053253 DTE ENERGY	38,945.18			
290640	08/11/2020	PRINTED	053389 LUNGHAMER GMC INC	22.76			
290641	08/11/2020	PRINTED	053612 DOVER & COMPANY, LLC	3,794.95			
290642	08/11/2020	PRINTED	063488 EMERGENCY VEHICLES PLUS	2,044.80			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
290643	08/11/2020	PRINTED	073003 RONALD R ARNOLD	150.00			
290644	08/11/2020	PRINTED	073037 JOHN BARKER	16.95			
290645	08/11/2020	PRINTED	073040 JODI BURCHETT	150.00			
290646	08/11/2020	PRINTED	073104 RANDALL EUGENE BUNCE	150.00			
290647	08/11/2020	PRINTED	073314 ALLEN GILL	150.00			
290648	08/11/2020	PRINTED	073374 PENNYE HOLDEN	150.00			
290649	08/11/2020	PRINTED	073403 KEVIN HACK	150.00			
290650	08/11/2020	PRINTED	073461 PAMELA LYMAN	150.00			
290651	08/11/2020	PRINTED	073539 SCOTT D MCGRADY	150.00			
290652	08/11/2020	PRINTED	073617 ISAAC NOTT	150.00			
290653	08/11/2020	PRINTED	073644 JAMES MARKOS	150.00			
290654	08/11/2020	PRINTED	073859 BRETT THOMPSON	150.00			
290655	08/11/2020	PRINTED	073914 GERALD WARD	150.00			
290656	08/11/2020	PRINTED	073925 DAN WATSON	150.00			
290657	08/11/2020	PRINTED	074908 WALTER REED	150.00			
290658	08/11/2020	PRINTED	083452 SUBURBAN FORD OF WATERFOR	5,570.13			
290659	08/11/2020	PRINTED	083466 FLEX ADMINISTRATORS INC	651.00			
290660	08/11/2020	PRINTED	093026 RICHARD GALAT	465.00			
290661	08/11/2020	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	3,865.62			
290662	08/11/2020	PRINTED	103584 JOHN H HOLMES	300.00			
290663	08/11/2020	PRINTED	103641 HOME CONFINEMENT	569.50			
290664	08/11/2020	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	807.68			
290665	08/11/2020	PRINTED	113554 IACP	875.00			
290666	08/11/2020	PRINTED	121011 J&B MEDICAL SUPPLY	1,964.19			
290667	08/11/2020	PRINTED	161014 MI MUNICIPAL RISK MGMNT	20,979.05			
290668	08/11/2020	PRINTED	161058 MDE INC	1,900.00			
290669	08/11/2020	PRINTED	163095 MAZZA AUTO PARTS INC	577.67			
290670	08/11/2020	PRINTED	163508 FERGUSON WATERWORKS #3386	5,631.50			
290671	08/11/2020	PRINTED	174870 STATE OF MICHIGAN	19,311.00			
290672	08/11/2020	PRINTED	193713 ORKIN, LLC	386.80			
290673	08/11/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	1,715.47			
290674	08/11/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	1,978.00			
290675	08/11/2020	PRINTED	204910 OAKLAND CNTY TREASURERS O	815.00			
290676	08/11/2020	PRINTED	213211 PERCEPTIVE CONTROLS INC	54,140.00			
290677	08/11/2020	PRINTED	241960 HADLEY HILL EQUINE CLINIC	470.00			
290678	08/11/2020	PRINTED	253160 SCRAMLIN FEEDS	265.00			
290679	08/11/2020	PRINTED	253512 SMART START MICHIGAN	262.00			
290680	08/11/2020	PRINTED	253881 SUMMERS IRRIGATION, INC	189.00			
290681	08/11/2020	PRINTED	273533 UNIFIRST CORP	557.02			
290682	08/11/2020	PRINTED	283242 VERIZON WIRELESS	985.31			
290683	08/11/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	33.69			
290684	08/11/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	288.65			
290685	08/11/2020	PRINTED	293605 WORLDWIDE INTERPRETERS IN	160.70			
290686	08/11/2020	PRINTED	500246 MI MED INC	335.88			
290687	08/11/2020	PRINTED	500484 SYN-TECH SYSTEMS	550.00			
290688	08/18/2020	PRINTED	011700 AQUA-WEED CONTROL INC	12,187.50			
290689	08/18/2020	PRINTED	013198 ADVANCED DISPOSAL	1,113.17			
290690	08/18/2020	PRINTED	013685 APPLIED IMAGING	1,819.65			
290691	08/18/2020	PRINTED	013685 APPLIED IMAGING	1,989.00			
290692	08/18/2020	PRINTED	023732 BRENDEL'S SEPTIC TANK SER	443.21			
290693	08/18/2020	PRINTED	043364 AT&T MOBILITY	68.98			
290694	08/18/2020	PRINTED	043626 CONSUMERS ENERGY	522.01			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
290695	08/18/2020	PRINTED	043723 CODE OFFICIALS CONFER OF	330.00			
290696	08/18/2020	PRINTED	043723 CODE OFFICIALS CONFER OF	330.00			
290697	08/18/2020	PRINTED	043723 CODE OFFICIALS CONFER OF	330.00			
290698	08/18/2020	PRINTED	053215 DELTA DENTAL	45,683.48			
290699	08/18/2020	PRINTED	053253 DTE ENERGY	5,755.84			
290700	08/18/2020	PRINTED	063021 EASTERN OIL CO	1,741.55			
290701	08/18/2020	PRINTED	063488 EMERGENCY VEHICLES PLUS	62.67			
290702	08/18/2020	PRINTED	073308 BRENT GIBSON	69.75			
290703	08/18/2020	PRINTED	073339 DAVID HILLS	69.75			
290704	08/18/2020	PRINTED	073541 ROBERT A MERINSKY	69.75			
290705	08/18/2020	PRINTED	082271 50TH DISTRICT COURT	110.00			
290706	08/18/2020	PRINTED	083580 FORSTER BROTHERS	61.00			
290707	08/18/2020	PRINTED	093471 GLOBAL INTERPRETING SERVI	375.14			
290708	08/18/2020	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	19,864.80			
290709	08/18/2020	PRINTED	103141 HART INTERCIVIC, INC	325.00			
290710	08/18/2020	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	17.36			
290711	08/18/2020	PRINTED	163158 MCNABB SAW SERVICE INC	56.53			
290712	08/18/2020	PRINTED	174456 STATE OF MICHIGAN	260.00			
290713	08/18/2020	PRINTED	174456 STATE OF MICHIGAN	250.00			
290714	08/18/2020	PRINTED	204665 OAKLAND COUNTY TREASURER	743,858.07			
290715	08/18/2020	PRINTED	211090 PAULS AUTO INTERIORS	845.00			
290716	08/18/2020	PRINTED	234472 BLOOM ROOFING SYSTEMS INC	540.00			
290717	08/18/2020	PRINTED	251006 SHRADER TIRE & OIL OF MIC	4,559.10			
290718	08/18/2020	PRINTED	254869 STARDUST THEATRE RENTALS	612.00			
290719	08/18/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
290720	08/18/2020	PRINTED	283242 VERIZON WIRELESS	225.30			
290721	08/18/2020	PRINTED	283242 VERIZON WIRELESS	857.99			
290722	08/18/2020	PRINTED	283242 VERIZON WIRELESS	1,174.70			
290723	08/18/2020	PRINTED	283242 VERIZON WIRELESS	1,856.20			
290724	08/18/2020	PRINTED	293355 WILBUR WHITE JR	2,550.00			
290725	08/19/2020	PRINTED	352023 ROSE CASOLARI	250.00			
290726	08/19/2020	PRINTED	352024 CYNTHIA ANGRISANI	250.00			
290727	08/19/2020	PRINTED	352028 DONNA WOOD	25.00			
290728	08/19/2020	PRINTED	352036 SARAH SOENTGEN	275.00			
290729	08/19/2020	PRINTED	352037 JOYCE FELICE	275.00			
290730	08/19/2020	PRINTED	352130 JEANNE SANTALA-ROSE	250.00			
290731	08/19/2020	PRINTED	352141 KATHLEEN A CHARBONEAU	275.00			
290732	08/19/2020	PRINTED	352152 SANDRA KAY ISENBERG	300.00			
290733	08/19/2020	PRINTED	353027 JOSEPH BELLIOTTI	250.00			
290734	08/19/2020	PRINTED	353051 PAMELA BOWDEN	250.00			
290735	08/19/2020	PRINTED	353072 ROBERT L CRUMP	250.00			
290736	08/19/2020	PRINTED	353088 MARSHA A LEE	250.00			
290737	08/19/2020	PRINTED	353100 LORIE DIETZ	275.00			
290738	08/19/2020	PRINTED	353109 ALEXANDER BRZEZINSKI	300.00			
290739	08/19/2020	PRINTED	353130 ELIAZBETH DZURKA	275.00			
290740	08/19/2020	PRINTED	353167 PHILIP HADLEY	300.00			
290741	08/19/2020	PRINTED	353172 LEE ANN COLLARD	300.00			
290742	08/19/2020	PRINTED	353185 SHIRLEY D CRUMP	250.00			
290743	08/19/2020	PRINTED	353190 JOSHUA LUMSDEN	275.00			
290744	08/19/2020	PRINTED	353193 CINDY CASEY	250.00			
290745	08/19/2020	PRINTED	353194 JOHN CASEY	300.00			
290746	08/19/2020	PRINTED	353195 SANDRA SNYDER	250.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
290747	08/19/2020	PRINTED	353196 KIMBERLY JOHNSTON	275.00			
290748	08/19/2020	PRINTED	353197 THOMAS QUINN	250.00			
290749	08/19/2020	PRINTED	353198 CYNTHIA BOSCHERT	275.00			
290750	08/19/2020	PRINTED	353199 GAIL DESHA	250.00			
290751	08/19/2020	PRINTED	353211 CHARLES SPEAR	250.00			
290752	08/19/2020	PRINTED	353216 STEPHEN WATKINS	250.00			
290753	08/19/2020	PRINTED	353221 MAUREEN ALEXANDER	250.00			
290754	08/19/2020	PRINTED	353222 ELIZABETH CASOLARI	250.00			
290755	08/19/2020	PRINTED	353223 GRACE CASOLARI	250.00			
290756	08/19/2020	PRINTED	353224 NANCY POCS	275.00			
290757	08/19/2020	PRINTED	353227 CHERYL COYLE	275.00			
290758	08/19/2020	PRINTED	353228 TRACY MCKELLAR--JENISH	300.00			
290759	08/19/2020	PRINTED	353229 LAWRENCE CARTER	250.00			
290760	08/19/2020	PRINTED	353231 JOHN JERGE	275.00			
290761	08/19/2020	PRINTED	353232 MEGAN KIRSTEN	275.00			
290762	08/19/2020	PRINTED	353240 EVAN KRAMER	275.00			
290763	08/19/2020	PRINTED	353249 LORNA TUCCI	250.00			
290764	08/19/2020	PRINTED	353250 ANN BRZEZINSKI	300.00			
290765	08/19/2020	PRINTED	353259 EDWARD KARPINSKI	250.00			
290766	08/19/2020	PRINTED	353260 CYNTHIA KARAGOSIAN	250.00			
290767	08/19/2020	PRINTED	353276 SHERRY ECKER	250.00			
290768	08/19/2020	PRINTED	353277 KONI JOHNSON	250.00			
290769	08/19/2020	PRINTED	353278 KEVIN COLLARD	250.00			
290770	08/19/2020	PRINTED	353279 GAIL JOHNSON	250.00			
290771	08/19/2020	PRINTED	353281 PATRICIA MOORE	225.00			
290772	08/19/2020	PRINTED	353283 LESLIE AHERN	250.00			
290773	08/19/2020	PRINTED	353300 JANIS BRIDGMAN	250.00			
290774	08/19/2020	PRINTED	353307 LARRY C GAVETTE	250.00			
290775	08/19/2020	PRINTED	353330 KEVIN WHITE	175.00			
290776	08/19/2020	PRINTED	353344 VICTORIA HANNAH	175.00			
290777	08/19/2020	PRINTED	353347 FRAN HEIPLE	250.00			
290778	08/19/2020	PRINTED	353352 MARY J HEAD	250.00			
290779	08/19/2020	PRINTED	353373 SALLY HART	300.00			
290780	08/19/2020	PRINTED	353381 MCKENNA PLUNKETT	150.00			
290781	08/19/2020	PRINTED	353411 TAMARA D JACKSON	225.00			
290782	08/19/2020	PRINTED	353482 ROBERT P LUX	250.00			
290783	08/19/2020	PRINTED	353487 LEROY LESLIE	250.00			
290784	08/19/2020	PRINTED	353523 JANE MADSEN	250.00			
290785	08/19/2020	PRINTED	353563 KATHY MCKENNA	250.00			
290786	08/19/2020	PRINTED	353625 LINDA OLEARY	300.00			
290787	08/19/2020	PRINTED	353639 PATRICIA A PECK	250.00			
290788	08/19/2020	PRINTED	353693 GLORIA ROUSH	250.00			
290789	08/19/2020	PRINTED	353765 HE HUI SMITH	250.00			
290790	08/19/2020	PRINTED	353825 LARRY SPIECE	25.00			
290791	08/19/2020	PRINTED	354117 ANNE MOBLEY	300.00			
290792	08/19/2020	PRINTED	354126 JENNIFER BRADY	225.00			
290793	08/19/2020	PRINTED	354129 JILL POCS	250.00			
290794	08/19/2020	PRINTED	354131 KELCEY EVANS	250.00			
290795	08/19/2020	PRINTED	354191 LARIE MIRACLE	25.00			
290796	08/19/2020	PRINTED	354192 CAROLANN BROEKHUIZEN	250.00			
290797	08/19/2020	PRINTED	354199 SUSAN CAMILLERI	150.00			
290798	08/19/2020	PRINTED	354205 BARBARA EDGLEY	250.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
290799	08/19/2020	PRINTED	354738 KIMBERLY GAWRY	250.00			
290800	08/19/2020	PRINTED	354767 RUTH HAYWOOD	250.00			
290801	08/19/2020	PRINTED	354771 TINA SCHAMANTE-HECKERT	275.00			
290802	08/19/2020	PRINTED	354803 JENNIFER PILLSBURY	275.00			
290803	08/19/2020	PRINTED	354804 CAROLYN BUCKNER	250.00			
290804	08/19/2020	PRINTED	354808 CAROL CREW	250.00			
290805	08/19/2020	PRINTED	354818 KATHLEEN DUFF	275.00			
290806	08/19/2020	PRINTED	354822 PAULA HEISLER	275.00			
290807	08/19/2020	PRINTED	354829 MARLENE AUGUST	275.00			
290808	08/19/2020	PRINTED	354834 MARCIA SCHAFFER	250.00			
290809	08/19/2020	PRINTED	354835 LEXI BRADY	275.00			
290810	08/19/2020	PRINTED	354844 CHARLENE CLUCAS	250.00			
290811	08/19/2020	PRINTED	354857 MIA MILLER	150.00			
290812	08/19/2020	PRINTED	354864 BARBARA JENKINS	300.00			
290813	08/19/2020	PRINTED	354868 EMILY OLEARY	300.00			
290814	08/19/2020	PRINTED	354877 MARILYN MACADAEG	250.00			
290815	08/19/2020	PRINTED	354883 KELLIE REED	300.00			
290816	08/19/2020	PRINTED	354884 CATHERINE DETTLOFF	250.00			
290817	08/19/2020	PRINTED	354891 DARLENE SLOAN	250.00			
290818	08/19/2020	PRINTED	354898 MICHELLE WHARTON	250.00			
290819	08/19/2020	PRINTED	354902 MARY LYNN FREEMAN	275.00			
290820	08/19/2020	PRINTED	354903 CHARLES EASTMAN	250.00			
290821	08/19/2020	PRINTED	354905 MATTHEW PILLSBURY	300.00			
290822	08/19/2020	PRINTED	354907 LINDA WALL	250.00			
290823	08/19/2020	PRINTED	354912 LINDA JOLICOEUR	300.00			
290824	08/19/2020	PRINTED	354942 MARGERIE SAGAMANG	250.00			
290825	08/19/2020	PRINTED	354945 LISA KIRBY	150.00			
290826	08/19/2020	PRINTED	354949 DENISE BERTRAM	275.00			
290827	08/19/2020	PRINTED	354950 HOWARD BERTRAM	250.00			
290828	08/19/2020	PRINTED	354953 SHIRLEY BEAM	250.00			
290829	08/19/2020	PRINTED	354955 CHERI EVANS	300.00			
290830	08/19/2020	PRINTED	354958 DANIEL VALENTINI	275.00			
290831	08/19/2020	PRINTED	354961 DIANA HICKMAN	250.00			
290832	08/19/2020	PRINTED	354971 BRUCE WENNER	250.00			
290833	08/19/2020	PRINTED	354976 JOANN KOHLER	250.00			
290834	08/19/2020	PRINTED	354984 MACKENZIE LIEVOIS	150.00			
290835	08/19/2020	PRINTED	354987 MEGAN MILLER	150.00			
290836	08/19/2020	PRINTED	354988 DELANEY PLUNKETT	150.00			
290837	08/19/2020	PRINTED	354989 JUDITH AVERY	250.00			
290838	08/19/2020	PRINTED	354990 RICHARD AVERY	250.00			
290839	08/19/2020	PRINTED	355003 SUSAN LALONE	250.00			
290840	08/19/2020	PRINTED	355012 MICHAEL SWILLUM	250.00			
290841	08/19/2020	PRINTED	355013 DIANE FUNK	250.00			
290842	08/19/2020	PRINTED	355014 MELISSA WILLSON	250.00			
290843	08/19/2020	PRINTED	355016 KATHLEEN BRANT	250.00			
290844	08/19/2020	PRINTED	355030 ETHAN JACKSON	275.00			
290845	08/19/2020	PRINTED	355039 LORI BARNETTE	250.00			
290846	08/19/2020	PRINTED	355041 DEBRA BECK	250.00			
290847	08/19/2020	PRINTED	355044 LISA CZYZ	300.00			
290848	08/19/2020	PRINTED	355047 KYLEE GALLERO	275.00			
290849	08/19/2020	PRINTED	355048 PRISCILLA GONZALEZ	275.00			
290850	08/19/2020	PRINTED	355051 JAMES KOHLER	250.00			

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CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

290851	08/19/2020	PRINTED	355052 LISA KOWALSKI	250.00			
290852	08/19/2020	PRINTED	355058 STEFANIE WILLIAMS	275.00			
290853	08/19/2020	PRINTED	355060 LORI ALLEN	275.00			
290854	08/19/2020	PRINTED	355062 VELVET HALE	25.00			
290855	08/19/2020	PRINTED	355069 JACK SUTHERLAND	250.00			
290856	08/19/2020	PRINTED	355079 JONI PELLAND	150.00			
290857	08/19/2020	PRINTED	355081 MARGIE WAMSLEY	175.00			
290858	08/19/2020	PRINTED	355083 CAROL PLAUTZ	250.00			
290859	08/19/2020	PRINTED	355092 DIANE LINDSAY	275.00			
290860	08/19/2020	PRINTED	355094 DENISE POZNANSKI	250.00			
290861	08/19/2020	PRINTED	355098 DAKOTA LANTZ	300.00			
290862	08/19/2020	PRINTED	355101 KATHLEEN MCINALLY	250.00			
290863	08/19/2020	PRINTED	355104 MICHELE KLETTER	275.00			
290864	08/19/2020	PRINTED	355105 ROBERTA BALLARD	300.00			
290865	08/19/2020	PRINTED	355106 TERESA JERGOVICH	275.00			
290866	08/19/2020	PRINTED	355111 NATALIYA KOSMYNA	225.00			
290867	08/19/2020	PRINTED	355116 MARY ANN ZEDNIK	275.00			
290868	08/19/2020	PRINTED	355117 DONALD J THOMPSON	250.00			
290869	08/19/2020	PRINTED	355119 KIM ROBERTS	275.00			
290870	08/19/2020	PRINTED	355122 JAIME JONES	275.00			
290871	08/19/2020	PRINTED	355123 CHRISTINE SHOEMAKER	300.00			
290872	08/19/2020	PRINTED	355124 CHERYL JONES	250.00			
290873	08/19/2020	PRINTED	355125 BILL NICHOLSON	275.00			
290874	08/19/2020	PRINTED	355127 KARI R BERLINGER	275.00			
290875	08/19/2020	PRINTED	355138 VICTORIA ISENBERG	250.00			
290876	08/19/2020	PRINTED	355139 CATHERINE MCKEOWN	300.00			
290877	08/19/2020	PRINTED	355142 KATHLEEN BURKE	250.00			
290878	08/19/2020	PRINTED	355143 DELLA COHEN	225.00			
290879	08/19/2020	PRINTED	355145 BETH OLESON	225.00			
290880	08/19/2020	PRINTED	355146 MELODY SUGDEN-COLGAN	250.00			
290881	08/19/2020	PRINTED	355149 MARIA STROM	175.00			
290882	08/19/2020	PRINTED	355154 CLAUDIA JANE SWINK	275.00			
290883	08/19/2020	PRINTED	355160 MARY CATHERINE WATKINS	250.00			
290884	08/19/2020	PRINTED	355161 CHARLES BRANDON	250.00			
290885	08/19/2020	PRINTED	355164 CYNTHIA ANN RUMPZ	250.00			
290886	08/19/2020	PRINTED	355165 YVETTE RENEE HODGE	275.00			
290887	08/19/2020	PRINTED	355168 SARANNE SUMPTER	250.00			
290888	08/19/2020	PRINTED	355172 SHANITRA ANTOINETTE POWEL	250.00			
290889	08/19/2020	PRINTED	355173 ROBERT MICHAEL BENTLEY	275.00			
290890	08/19/2020	PRINTED	355178 VICTORIA GETNER	250.00			
290891	08/19/2020	PRINTED	355179 ROY J AKERS	250.00			
290892	08/19/2020	PRINTED	355180 PAUL BARNETTE	250.00			
290893	08/19/2020	PRINTED	355183 CAROL DAUGHERTY	250.00			
290894	08/19/2020	PRINTED	355185 ELTON ALBRIGHT	225.00			

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CASH ACCOUNT TOTAL

1,119,172.27

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