

**LIBRARY ADVISORY BOARD
MINUTES, 3/28/2018, 6:00 PM**

Present: Bill Lambert, John Whitson, Kath Maisner, Sue Camilleri, Nicole Alef, Joan Rogers, Dave Kramer

Absent: Sheila Seaver

Guest: Gretchen Caldwell

- Motion to approve agenda by Maisner, seconded by Kramer
- Motion to approve minutes moved by Alef, Seconded by Whitson, corrected to list Kramer as absent
- Correspondence: bills presented
- Reports
 - Friends of the Library 5K run has 71 participants currently, need volunteers to work the day of the event.
 - Finances on track for 2 months into the budget year
 - Poetry Leaves submittals are up. Mason Middle School language arts staff is handling poetry workshops on their own and making submittals of poems an extra credit item for students. There will be an indoor component to exhibition in Town Hall and the Library
 - Friends of the Library membership at over 80 members, book sale on April 7th & 8th
 - Library Garden Club Plant Sale - proceeds will benefit the library garden, being held first weekend in May
 - Staffing: 1 part time vacancy in Circulation. One clerk in Outreach is on extended leave following the birth of her baby. Will return to work in early May. IT tech currently on short hours for personal reasons
 - Shared Automation System is migrating to a new software system, CARL, from The Library Company. In preparation for this major change library staff have been cleaning up the patron and collection databases in plenty of time prior to the final cutover. The final phase of this process will take place Memorial Day weekend. The Library will close on a Saturday, May 26th (bring total days closed for Memorial Day weekend to 4) and there will be no access to the library's catalog or patron accounts during this time.
- Advisory Board to consider adopting Resolution regarding Headlee Amendment for sending to our legislators
- Unfinished Business: none
- New Business: None
- Other: Smart Money Week sponsored by the Federal Reserve teaches people about savings. Local banks partner in project
- Motion to adjourn at 6:45 by Maisner, Second by Kramer