

**BOARD MEMBERS PRESENT**

Sue Camilleri, Roman Wasylkevych, Jacquelynn Brown, Marie Hauswirth, Amanda Scovel

**BOARD MEMBERS ABSENT**

None

**OTHERS PRESENT**

Gary Wall

**CALL MEETING TO ORDER**

Camilleri called the meeting to order at 7PM

Roll call to confirm who was present

All board members were present

**1. Approve Agenda**

1.1 Agenda for March 16, 2023

Moved by Camilleri

RESOLVED to approve the March 16, 2023 agenda, as printed

Motion carried unanimously

**2. Determine Meetings Schedule**

2.1 Discussion

Camilleri suggested having meetings on the 3<sup>rd</sup> Thursday of each month

Wall suggested having meetings bi-monthly

Brown suggested quarterly “administrative” meetings and special meetings to be held in the field

Frequency of “administrative” meetings to be quarterly with special meetings, as needed

Location to be at the Waterford Township Public Library, Conference Room

2.2 Meeting schedule was determined as follows –

Thursday, May 18<sup>th</sup>, 2023 @ 7PM

Thursday, September 21<sup>st</sup>, 2023 @ 7PM

Thursday, November 16<sup>th</sup>, 2023 @ 7PM

2.3 Forward to Clerk

Meeting Schedule to be posted by the Waterford Township Clerk under the Community Greenways

Advisory Committee section of the township website

Camilleri volunteered to forward

**3. Election of Officers**

3.1 Chairperson

Moved by Wasylkevych to nominate Camilleri as Chairperson

Seconded by Brown

Motion carried unanimously

3.2 Vice Chairperson

Moved by Camilleri to nominate Wasylkevych as Vice Chairperson

Seconded by Hauswirth

- Motion carried unanimously
- 3.3 Secretary  
Moved by Camilleri to nominate Brown as Secretary  
Seconded by Hauswirth  
Motion carried unanimously
- 4. Introductions**
- 4.1 Each Committee Member introduced themselves
- 5. Adopt Bylaws for Township Board Approval**
- 5.1 Discussion  
Wasykewych commented on Article III, Section 2, Terms for Officers  
Wasykewych suggested adding a definition for “greenways spaces”  
Brown suggested adding an article related to fiduciary responsibilities  
Camilleri acknowledged all concerns and will follow up with Township attorney  
Camilleri suggests having an accounting procedure in place at the very least  
Brown volunteered to draft a preliminary accounting procedure
- 5.2 Moved by Camilleri to approve ByLaws as-is with two conditions – definition of terms to be added and fiduciary information to be consulted with the Township attorney  
Seconded by Hauswirth  
Motion carried unanimously
- 6. Mission Statement**
- 6.1 Discussion  
*Oversee* Standard Maintenance of greenways spaces by walking the spaces, making recommendations for annual maintenance and capital expenditures to be included for budget purposes  
DPW Facilities and Operations (F&O) of Grounds and Maintenance will carry-out the maintenance  
Schedule events for *awareness* and *education* of the Riverwalk  
*Collaborate* with the Township, DPW, and other organizations to fulfill our mission  
*Fundraising* efforts to help with costs mentioned above
- 6.2 *Homework* - each member to draft a mission statement to be proposed at next meeting
- 7. Filing with IRS for 501(c)3**
- 7.1 Camilleri submitted the proper form to the IRS to receive tax-exempt status  
Notice for Determination is pending at the IRS at this time  
We expect to receive a determination notice within 30days of filling
- 8. Schedule date for Riverwalk Clean Up**
- 8.1 Saturday, May 6, 2023 9AM-Noon  
Camilleri to prepare a flyer  
Supplies such as garbage bags, gloves, and water to be provided  
Volunteers are needed and asked to bring tools such as prunners, rakes, shovels, etc.
- 8.2 *Homework* – each member to recruit volunteers for clean up
- 9. Riverwalk Grants**
- 9.1 Discussion  
Waterford Township Clerk, Kim Markee, and Waterford Township Board of Trustee, Mark Monohon, would like to attend our next meeting to discuss grant options
- 9.2 Grant Funds in the works  
DLZ, Engineering Firm, has been retained for about \$172k to oversee the “Phase 3” Riverwalk project  
DLZ will draw up plans for phase 3 expansion, receive bids, close permits, oversee construction, etc.  
Soil borings are complete and tree removal along the new easements has begun

Final Phase includes asphalt of about 950 feet, boardwalk of about 650 feet to be built, and a bridge of about 100 feet to be built over the Clinton River leading into the Drayton Plains Nature Center  
Construction project costs have been estimated to be about \$1.9 million in total

**10. Ribbon Cutting for Just Ducky Art Exhibition**

10.1 Event Information

Just Ducky Art Exhibition  
Wednesday, June 14<sup>th</sup>, 2023 @ 6PM  
Location is along the Riverwalk

10.2 How-to Participate

Purchase a Duck to decorate  
Ducks are sold at the Waterford Township Public Library every Saturday 11AM to 1PM for \$30  
Ducks are due June 1<sup>st</sup>, 2023  
Ducks will be hung by the DPW F&O and displayed all summer

10.3 Discussion

Should we have a musician? Members agree we should have a musician  
Various members to follow-up with specific musician recommendations

**11. Public Comment**

11.1 Wall suggested we attend the upcoming Support Local Expo and will pay for our table  
Support Local Expo to be held at Waterford Mott Highschool  
Tuesday, April 25<sup>th</sup>, 2023 @ 5:30PM to 7:30PM

Fliers to be handed out to promote the Riverwalk clean-up event  
Ducks available for sale for the Just Ducky event, if any ducks are still available

11.2 Wasylkevych suggested we invite a representative from F&O to our next meeting

Wasylkevych suggested we analyze other areas for potential connectivity  
Material "2022 Safely Connected Waterford Paths : Major Gaps" available for review

**12. Adjournment**

Moved by Brown to close the meeting  
Seconded by Hauswirth  
RESOLVED, to adjourn the meeting at 8:23 p.m.  
Motion carried unanimously

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