

WATERFORD TOWNSHIP PUBLIC LIBRARY

Director's Report - November 2021

FROM THE DIRECTOR

Waterford Area Chamber of Commerce - I attended the monthly Perking Up networking event held at Central United Methodist Church. The Library also hosted a Member Orientation Luncheon, the first since 2019. Both events were very well attended.

Friends of the Library held a membership meeting at which new officers and committee chairs were introduced. Plans for the next meeting in early January 2022 include a Literary Tea as a kick off for their membership drive.

Library Garden Club met for the final time this year. Work in the gardens included adding cuttings of evergreens for winter interest over the next few months. The seminar following featured a Virtual Tour of Montreal Botanical Garden presented by horticulture photographer Steven Nikkola.

Efforts to fill vacancies on both the Page staff and Circulation staff are moving forward. Plans for start dates were delayed.

The Township Board voted unanimously to eliminate overdue fines at the November 8th meeting of the Board of Trustees. We have notified our patrons and other libraries on our cooperative's shared circulation system. Overall, the response has been positive.

The Library's van, used primarily for delivery to homebound patrons, was upgraded with a decorative wrap. This includes the Library's phone number and URL in legible type so that we can promote this service as staff are visiting our homebound patrons in the Township.

SERVICE UPDATES

The following Service Updates are highlights by our department heads of activities their staff have been involved in this month.

Adults, Outreach, & Teens Services

Submitted by J. Hansen, Head of Adults' & Outreach Services

We had a colorful, cheerful wrap put on our van by Signs Now of Waterford. It makes the van we use for deliveries to our Outreach patrons much more eye-catching and clear that it's a public library vehicle.

Mary R. weeded the Teen fiction. Liz finished weeding the 100s.

Outreach circulation detail		Home or Mini-Branch Visits with Materials	
Materials delivered to homes	225	Homebound Visits	39
Materials used at mini-branches NOTE: No count from Whispering Woods this month because they had some water leakage/damage in the area where the library is located.	124	Senior sites: Lockwood & Mendelson	2
TOTAL	349	TOTAL	41

Children's Services

Submitted by C. Walker, Head of Children's Services

In November, we continued handing out fall craft kits. We gave away about 180 kits this month. The first kit had a handprint turkey card and a paper gourd projects, and the second kit had a colorful turkey and a craft stick puzzle to make. We rotate the kits about every two weeks.

Our outdoor family storytime came to an end with the cold weather settling in. We began offering Ready Reads Storytime via Facebook to our YouTube channel, Monday through Thursday. We are making plans to offer an indoor storytime in the community room two days a week during the weeks between Thanksgiving and Christmas. If all goes well, we'll resume later in January.

We were able to put out our AWE Early Learning stations back out for the kids to use, and they use them every day. Staff wipe down the computers after each use.

United Way of Southeast Michigan donated a large supply of board books to area libraries. The books were meant to be included in gift bags to new moms in area hospitals, but COVID shut down the program. Waterford received about 70 books, and we gave away 30 stories during November. The books are given to families with babies and toddlers.

Our school age patrons have been helping paint rocks for the library's Kindness Rock Garden. A large batch was clear coated and placed into the garden this month.

Circulation Services

Submitted by J. Deahl. Circulation Services Coordinator & Page Supervisor

On Monday, November 8, the Board of Trustees unanimously voted to eliminate overdue fees on library materials. Our cooperative was able to make quick turnaround of this decision, globally waiving past due balances on patron accounts, updating material codes for our holdings, and supplying us with lists of fees and accounts that staff would need to manually review. Our circulation clerks finished going through these accounts and bills in just a few short days.

Ann McElgunn was expected to start her Library Page position on Monday, November 29; however, I unexpectedly had to be away from the library that day, so her start date was moved to Monday, December 6.

DONATIONS THIS MONTH

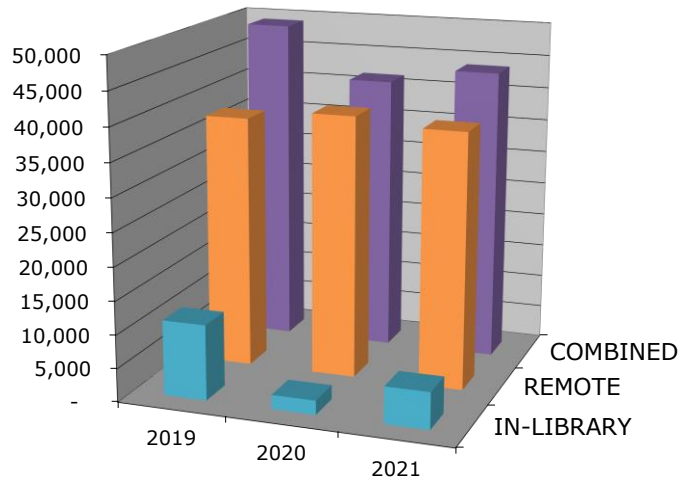
Total \$ 13

- Donations in support of the Library Gardens - \$13

PROGRAMS & FACEBOOK REACH

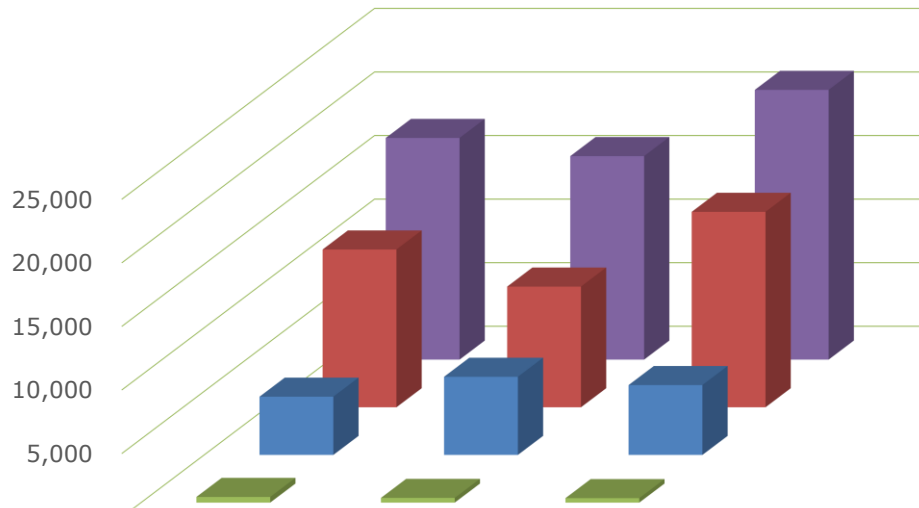
PROGRAM	PARTICIPANTS
ADULTS	
Waterford Genealogy Society - Afternoon meeting	22
Waterford Genealogy Society - Evening meeting via Zoom	11
Evening Book Discussion	6
Afternoon Book Discussion	4
Weekly Knitting Group (4 sessions)	46
Waterford Writers Workshop (2 sessions)	10
Intro to Astrology	21
Get Help with the Library's Downloadables	2
Library Garden Club - Virtual Tour of Montreal Botanical Garden presented by Steven Nikkola	13
TOTAL	135
CHILDREN	
Family Story time - Indoors (1 session) as of 11/30/21	14
TOTAL	14
TOTAL PROGRAM ATTENDANCE	149
FACEBOOK	TOTAL REACH/DAY
People served any activity from our Page	797

LIBRARY VISITS - November 2021



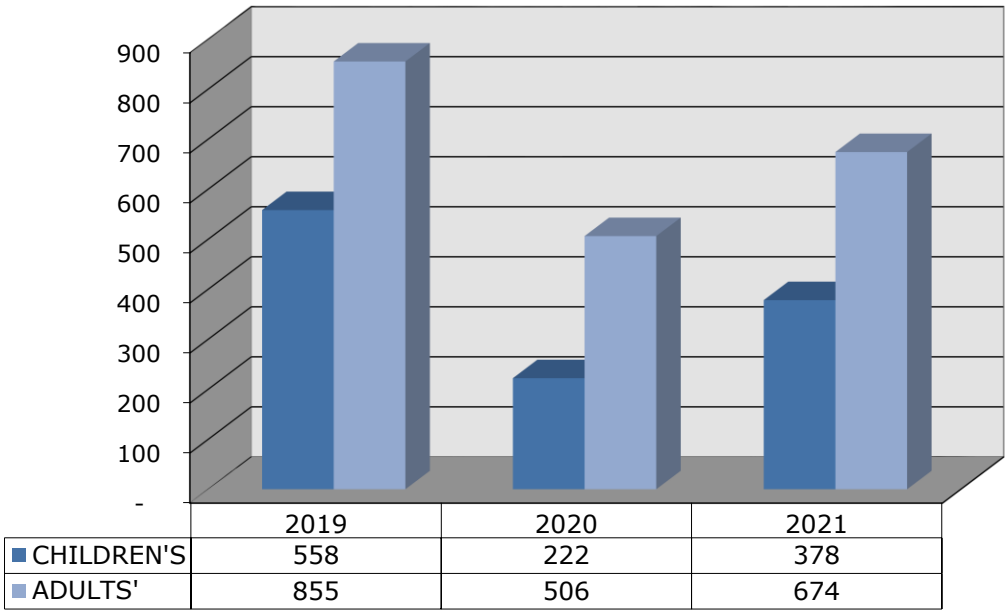
	2019	2020	2021
■ IN-LIBRARY	11,284	2,129	5,510
■ REMOTE	37,858	39,347	38,272
■ COMBINED	49,142	41,476	43,782

CHECKOUTS - November 2021



	2019	2020	2021
■ OUTREACH	444	368	349
■ DOWNLOADS	4,580	6,145	5,494
■ MAIN	12,409	9,491	15,370
■ COMBINED	17,433	16,004	21,213

REFERENCE - November 2021



Collection - November 2021

