CHARTER TOWNSHIP OF WATERFORD
5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

JANUARY 13, 2020
6:00 PM
-AGENDA-

1. Approve Agenda

2. Announcements

2.I. Office Closing - January 20, 2020

Waterford Township administrative offices will be closed on Monday, January 20, 2020, in observance of Martin Luther King, Jr.'s Day. All Emergency services will be available.

2.II. Morning Storytime Sessions

Morning storytime sessions are held Tuesdays and Wednesdays in the Storytime & Craft Room. Session 1 will be held January 14 - February 12, 2020. Sessions are designed for specific ages. Contact the Children's desk, 248-618-7693 to find out which is the right fit for your child. No registration required.

Documents:

20200114 STORYTIME DAYTIME 2020.JPG

2.III. Saturday Storytime: Snow Much Fun!

Storytime: Snow Much Fun! Join us on Saturday, January 18th, 10:30 a.m. – 11:30 a.m. in the Library's Storytime & Craft Room. Recommended for students in preschool through second grade. How about an indoor snow day? Snow in the library! Why, yes, of course. Come and make snowflakes, an edible snowman, and make your very own play snow to take home. It's going to be "snow much fun"!

Documents:

20200118 SNOW MUCH FUN 2020.JPG

2.IV. Enhanced Evening Storytime

Enhanced Evening Storytime will be held Tuesdays and Thursdays, 6:30 p.m. beginning January 21st. Join us for this pilot program created with a grant from the Oakland County Great Start Collaborative. We will be meeting two evenings a week through the winter and spring months. Storytimes last 35-45 minutes and include stories and hands-on activities. Children are welcome to wear jammies and bring blankies and stuffed toys. No registration required.

Documents:

20200121 STORYTIME EVENING 2020.JPG

2.V. The Faygo Book Presented By The Author

The Faygo Book, presented by the author, will be held on Thursday, January 23, 6:30 p.m. The Faygo Book is the social history of a company that has

forged a bond with a city and its residents for more than a century. Author Joe Grimm mixes the ingredients of a successful beverage company confected in dicey times in a boom-and-bust town. These stories and facts will tickle the taste buds and memories of Detroiters and Faygo lovers everywhere. Faygo will be served. Space is limited - Registration required.

Documents:

20200123 FAYGO BOOK PROGRAM FLYER - INFOPANEL.JPG

2.VI. West Oakland Transportation Authority (WOTA)

As previously announced Waterford Township has joined with White Lake, Highland and Walled Lake to form the West Oakland Transportation Authority (WOTA) to provide Smart Bus rides for anyone 55 and older and the disabled age 18 and older. Rides are provided for doctor appointments, hair appointments, work, grocery stores and everyday activities. The cost is $2.50 per ride, so a round trip ride would cost $5.00. You must complete an application before rides will be provided. Applications are on the website and have been distributed at various Waterford Township Facilities. If you know of someone that needs this service, please call 248-887-4979 or visit the website at: info@RideWOTA.org for more information.

Documents:

WOTA.PDF

2.VII. Census Day 2020

Census Day 2020 is observed nationwide on April 1, 2020. By this date, every home will receive an invitation to participate in the 2020 Census. Eveyone living in the 50 states, District of Columbia, and five U.S. territories (Puerto Rico, American Samoa, the Commonwealth of Northern Mariana Islands, Guam, and the U.S. Virgin Islands) is required by law to be counted in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, prodcuts, and support for you and your community. Evey year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Residents questions or concerns can be addressed by calling 800-923-8282 or go to www.2020census.gov.

2.VIII. Monthly Paper Recycling

The monthly paper and cardboard recycling provided free of charge to Waterford residents and business owners moves to the SECOND Saturday of each month. The truck is here from 9:00 a.m. to 1:00 p.m. in the front parking lot of Town Hall near the pond. These dates and details are on the Township website calendar as well. This service will still be provided when the Single Source Trash Hauler takes effect on March 30th.

3. Awards & Presentations

3.I. Oakland County Treasurer Andy Meisner Re: Foreclosure Prevention Efforts

4. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

4.I. December 11, 2019, Meeting Minutes

Documents:

M12-11-19.PDF

4.II. January 13, 2020, Bill Payment

Documents:

BILL PAYMENT JAN 13.PDF

4.III. Receive The Clerk's Office November 2019 Report

Documents:

MONTHLY REPORTS- CLERKS - NOV 2019 .PDF

4.IV. Receive The Department Of Public Work's November 2019 Report

Documents:

DPW MONTHLY UTILITY REPORT FORM - NOVEMBER 2019.PDF

4.V. Receive The Library's November 2019 Report

Documents:

LIBRARY REPORT - NOVEMBER 2019.PDF

4.VI. Receive The Treasurer's Office November 2019 Report

Documents:

TREASURERS REPORT NOV 19.PDF

4.VII. Appoint Colleen Murphy To The Planning Commission

Documents:

PLANNING COMMISSION.PDF
MURPHY LTR.PDF

4.VIII. Appoint Rick Schneider To The Zoning Board Of Appeals

Documents:

ZBA APPOINTMENT.PDF
MURPHY LTR.PDF

5. Board Liaison Reports (Verbal)

6. Introduction

6.I. Flood Damage Prevention And Control Ordinance Amendment 2020-001

Documents:

FLOOD ORDINANCE CODE AMENDMENT MEMO.PDF
FLOOD ORDINANCE CODE AMENDMENT.PDF

7. New Business

7.I. 2020 North Oakland Household Hazardous (NO HAZ) Waste Consortium Program Interlocal Agreement And Resolution

Documents:

BOARD MEMO.PDF

7.II. Engineering Proposal For Civic Center Drive Reconstruction Project

Documents:

CIVIC CENTER DR - NORTH ROAD RECONSTRUCT FY 2020 - ENGINEERING CONTRACT - JAN-13-2020 BD MTG.PDF

7.III. Resolution To Exempt/Opt Out The Charter Township Of Waterford From The Regional Transportation Authority (RTA) County-Wide Millage, Or To Allow Waterford Township Residents The Opportunity To Vote To Opt In Or Opt Out

Documents:

TOWNSHIP BOARD RESOLUTION RTA EXEMPT OR OPT OUT RESOLUTION.PDF

7.IV. Proclamation To Celebrate The 200th Birthday Of Oakland County

Documents:

OAKLAND COUNTY 200TH BIRTHDAY PROCLAMATION.PDF

7.V. Public Comments Limited To Three (3) Minutes Per Topic

In conformance with the Americans with Disabilities Act, large-print agendas and minutes are available upon request. Barrier-free parking and access are also available at town hall. For the hearing impaired, there are four available headsets on a first come basis. Minutes are available upon request at the clerk's department, and on the Township's web site.

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GREAT START COLLABORATIVE
Oakland

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Thursday's durin

- The first storyti

Ages 6 months-

Author Talk: Th

The Faygo Book is a 201

Thursday, January 23 at 6
in the Community Room

The Faygo Book is the social his
forged a bond with a city and its
century. The story of Faygo, Det
over a hundred years ago with t
who were looking to get out of th
Grimm mixes the ingredients of
company confected in dicey time

New Senior (55+) & Disabled Adult Transportation

Beginning January, 2020 Waterford Joined WOTA (Western Oakland Transportation Authority)

From Clarkston to Novi and Hartland to Pontiac

WEST OAKLAND TRANSPORTATION AUTHORITY

For an application and all the details, please visit

www.ridewota.org

Cost per one-way ride: $2.50

Schedule: 48 hours in advance 248-887-4979

TOWNSHIP BOARD MEETING
CHARTER TOWNSHIP OF WATERFORD
TUESDAY, DECEMBER 11, 2019

MINUTES
TOWN HALL AUDITORIUM
6:00 P.M.

BOARD MEMBERS PRESENT:
Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

OTHERS PRESENT:

Shelly Schloss	Heather VanDam	Matt Covey
Crystal McCready	Jason Herr	Carl Wallace
Steve McCready	Sharon Meadows	Nicholas Skrzypczak
Dawn Cito	Justin Westlake	Philip Beaupied
Joe Ashley	Laura Westlake	Jen Thom
Gary Allison	Joan Rogers	Eric Brennecke
Donna Wall	Barb Miller	Mark Herne, DVM
Paula Moore	Jean Polk	Alison Swanson
Derek Diederich	Scott Good	

Supervisor Gary Wall called the meeting to order at 6:02 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call was taken and all Board Members were present except.

1. APPROVE AGENDA

1.1 December 11, 2019

Moved by Birch,
Seconded by Frasca, RESOLVED, to approve the December 11, 2019, agenda as presented.

Motion carried unanimously.

2. ANNOUNCEMENTS

2.1 The Waterford Goodfellows will once again distribute Christmas baskets with food and toys to Waterford Township families in need this year. More than 100 Waterford families will be provided with fresh food items for a holiday meal, non-perishable food items to help stock their pantries, and toys for school-aged children. Donations of non-perishable food items and new, unwrapped toys and are now being accepted through December 19th at the following locations: Waterford Township Hall, Fire Station Headquarters, Waterford Police Department, Milner Insurance Agency on Sashabaw, All Saints Cemetery off Nelsey Rd., and at all Waterford School District school buildings

2.2 Grinch Day! Saturday, December 21st from 10:30 a.m. – 11:15 a.m. in the Library's Storytime & Craft Room. This event is recommended for students in preschool through second grade. It's Grinch Day! Wear green. Hear the classic story of How the Grinch Stole Christmas by Dr. Seuss. Decorate an ornament to keep. Play Pin the Heart on the Grinch and Grinch Heart Hunt games. Enjoy a Grinchy treat and juice. No registration required. (We're showing the movie in the afternoon)!!!

2.3 Dr. Seuss' classic children's book returns to the screen in a new animated feature. The Grinch tries to steal Christmas from Whoville. Feel free to bring pillows, blankets, drinks, and snacks. No peanuts, please. We'll provide the "green" popcorn. Children under 9 need to be accompanied by an adult. No registration required.

2.4 Attend the Library's Lego Club! Students meet one Saturday a month, in the Storytime & Craft Room, to create their own Lego structure. Saturday, December 14, 2019, there will be two sessions: 10:15 a.m. - 11:00 a.m. or 11:30 a.m.-12:15 p.m. Creations are displayed in the library until the next meeting. Then the students can make new structures. No registration required.

2.5 Waterford Township administrative offices and the Library will be closed for the upcoming holidays Christmas Eve & Christmas Day (December 24th & 25th), and New Year's Eve and New Year's Day (December 31st & January 1st). Emergency services remain available during this administrative closure. On behalf of the Board of Trustees and the Waterford Township staff, we wish you a healthy, happy and safe holiday season.

2.6 Waterford Township offers free monthly recycling of magazines, paper, and cardboard (shipping boxes, cereal boxes, toothpaste boxes, etc. clean and free of debris) to Waterford residents in the parking lot of Town Hall located at 5200 Civic Center Dr. Recycling events run 9am to 1pm. Beginning January 11, 2020 monthly recycling will permanently move to the SECOND Saturday of each month.

2.7 Census Day 2020 is observed nationwide on April 1, 2020. By this date, every home will receive an invitation to participate in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Resident questions or concerns can be addressed by calling 800-923-8282 or go to www.2020census.gov.

3. Awards & Presentations

3.1 Recognition Of Mr. Derek VanDam's Promotion To Distribution Foreman

Russell Williams presented the following regarding Mr. VanDam's Promotion.

Mr. Derek Van Dam has been promoted to Distribution Foreperson on November 18, 2019.

Mr. Van Dam started with Waterford Township in 1999 with the Distribution Department as a Distribution Service Worker and worked there until 2013. In 2013, Mr. Van Dam transferred into the Sewer Department as a Collection System Maintenance Tech where he achieved a Collection System Operator 4 (highest) license. In 2017, Mr. Van Dam returned to the Distribution Department as a Crew Leader and has achieved his Water System Operator S2 Certification. In 2018, Mr. Van Dam transferred to Water Treatment Department as a Water Supply Operator and has achieved his Water System Operator D4 Certification.

Please join the DPW in congratulating Mr. Van Dam as the new Distribution Foreperson.

3.2 Recognition of Mr. Allan Gill, State of Michigan Drinking Water S1 Licensed Operator

Russell Williams presented the following regarding Mr. Gill's accomplishments.

Mr. Allen Gill has successfully completed the State of Michigan Department of Environment, Great Lakes and Energy (EGLE) Drinking Water Certification Examination for a S1 license, the highest level of certification for a Drinking Water Distribution System Operator. Mr. Gill now possesses a State of Michigan Water System Operator S1 Certification, a State of Michigan Drinking Water System Operator D3 Certification, and a Collection System Operator 2.

Recognition of Mr. Allan Gill, State of Michigan Drinking Water S1 Licensed Operator Continued.

Mr. Gill started with Waterford Township in 1998 with the Distribution Department as a Distribution Service Worker and worked there until 2010. In 2010, Mr. Gill transferred to the Water Treatment Department as a Water Supply Operator and has achieved his Water System Operator D3 Certification. In 2018 Mr. Gill was in the Sewer Department as a Collection System Maintenance Tech where he achieved a Collection System Operator 2 license in an abbreviated stay in the department. In 2018, Mr. Gill returned to the Distribution Department before joining the Service Department as a Utility Service Worker III. With the latest certification Mr. Gill will be moved to the Utility Service Worker 1 per the Teamsters Local 214 Agreement and the Waterford Township Career Ladder.

Please join the DPW in congratulating Mr. Allen Gill as one of the State of Michigan's newest S1 Drinking Water Certified Operators.

3.3 **Year In Review – Presentation**

A year in review video was presented.

3.4 **2020 FY Budget Presentation**

Derek Diederich, Budget Director and DPW Administrative Superintendent and Barb Miller, Assistant Budget Director and Accounting Manager presented the 2020 Fiscal Year Budget Presentation.

4. CONSENT AGENDA

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removal from the consent agenda may be received in the same manner immediately following the Consent Agenda.

4.1 November 25, 2019, Meeting Minutes
4.2 December 11, 2019, Bill Payment
4.3 Receive The Clerk's Office October 2019 Report
4.4 Receive The 51st District Courts November 2019 Report
4.5 Receive The Library Departments October 2019 Report
4.6 Library Advisory Board - Appointment Of JoAnn Kohler And Tracie McDonnell

I respectfully request the Township Board's approval for the appointment of Waterford residents JoAnn Kohler and Tracie McDonnell to the Library Advisory Board for three-year terms January 1, 2020-December 31, 2022. As you are aware, the Library Advisory Board is responsible for working with the Director to establish long-range planning and goal setting for the Township library operations.

Consent Agenda Continued.

Ms. Kohler has an extensive background in the field of Education and reached out to the Library Director last year to express interest in giving back to the Waterford community by serving on the Advisory Board. Beginning this summer, she attended Library Advisory Board meetings and has made valuable contributions. I recommend Ms. Kohler's appointment to fill the vacancy created when member Sheila Seaver resigned from the Board this summer.

Ms. McDonnell is passionate about reading, literacy, books, and most importantly, the role of public libraries in communities like Waterford Township. She is an active Waterford library patron and has experience serving on other community advisory boards and councils in the past. I recommend Ms. McDonnell's appointment to fill the upcoming vacancy at the end of John Whitson's first year as a Board member.

Both Ms. Kohler and Ms. McDonnell express support, enthusiasm, and a commitment to helping steer the Library in a positive direction to provide a full-range of services to the community. They each bring unique insights and I feel confident their contributions will be to the benefit of the Library and the Waterford community as a whole.

Joan Rogers, Library Director also supports these recommendations.

Thank you for your consideration.

4.7 Reappoint Al Pavlish To Cable Commission

I respectfully request the Township Board's approval for the re-appointment of Waterford Township Resident Al Pavlish to the Cable Commission for a three year term to expire December 31, 2022.

Mr. Pavlish has served Waterford residents on the Cable Commission for a number of years and wishes to continue his service in this capacity. His insight and experience make him a valuable contributor to this Commission. Cable Coordinator Gary Allison has recommended his reappointment and I concur with his recommendation.

Thank you for your consideration.

Moved by Bartolotta,
Seconded by Frasca, RESOLVED, to approve Consent Agenda items 4.1 through 4.7. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

5. BOARD LIAISON REPORTS (VERBAL)

Trustee Bartolotta

At the December 10, 2019, Planning Commission Meeting, Roush Industries Inc. requested to remove their public hearing from the agenda, AT&T's new cellular tower request was postponed until the January 28, 2020, meeting, and Redwood Development presented a concept plan for N. Williams Road.

Clerk Markee

Parks and Recreation held the tree lighting last week. The Board of Trustees sang "We Wish You a Merry Christmas", Santa arrived, and there was a real reindeer. The Mott High School Jazz Band played and were fantastic. The estimated attendance was 825 with 170 bookmarks made, 67 letters written to the Troops, 360 cookies decorated and 275 Santa visits. DTE also completed a lighting project at the entrance of Hess Hathaway Park.

Trustee Frasca

The Hess-Hathaway Advisory committee had a recap at their last meeting.

6. NEW BUSINESS

6.1 2020 FY Budget Public Hearing

Supervisor Wall opened the public hearing at 7:11 p.m. No one addressed the Board. Supervisor Wall closed the public hearing at 7:12 p.m.

6.2 Appropriations Act of 2020

Clerk Markee read the Appropriations Act of 2020.

Charter Township of Waterford
Oakland County, Michigan

2020 General Appropriations Act

Whereas, according to the Uniform Budgeting and Accounting Act, Public Act 2 of 1968 as amended, the Waterford Township Supervisor is Chief Administrative Officer with the authority to prepare the budget and control expenditures there under; and

Whereas, the Notice of Public Hearing of the Townships proposed budget was published in the Oakland Press on November 24, 2019; and

Whereas, the Waterford Township Board of Trustees held a Public Hearing on its budget on December 11, 2019; and

Whereas, the proposed 2020 tax rate to be levied by the Charter Township of Waterford is 13.3056 mills; and

Whereas, the estimated 2020 revenues and expenses for the Charter Township of Waterford are as follows:

	2020 REVENUES	***2020 EXPENSES***
GENERAL FUND	*20,275,231*	*20,235,069***
POLICE FUND	*14,994,712*	*15,116,661*
FIRE FUND	*20,935,481*	*20,720,437*
LIBRARY FUND	*2,233,590*	*2,434,791*
PARKS & REC. FUND	*1,983,416*	*2,053,977*
TOTAL REVENUES & OPERATING EXPENSES		

NOT INCLUDING THE WATER AND SEWER FUND	*60,422,430*	*60,560,935*

Now,

OTHER FUNDS	***2020 REVENUES***	***2020 EXPENSES***
POLICE RESTRICTED	*69,450*	*216,104*
CEMETERY CARE	*25,837*	*0*
CABLE FUND	*395,222*	*421,076*
IMPROVEMENT & REVOLVING	*730,370*	*1,088,750*
LIBRARY DONATIONS	*20,000*	*35,900*
WORKER'S COMPENSATION	*17,500*	*500*
TOTAL OTHER FUNDS	*1,258,379*	*1,762,330*

TOTAL ALL FUNDS	***TOTAL REVENUE***	***TOTAL EXPENSES***
	61,680,809	***62,323,265***

****GENERAL FUND EXPENDITURES**

TOWNSHIP BOARD	*55,636*
DISTRICT COURT	*2,816,630*
SUPERVISOR & ASSESSING	*967,012*
ELECTIONS	*273,249*
CLERK	*718,702*
FISCAL & HUMAN RESOURCES	*251,589*
GENERAL SERVICES	*1,975,066*
RETIREE BENEFITS	*1,055,598*
TREASURER	*692,450*
INFORMATION SYSTEMS	*469,479*
FACILITIES & OPERATIONS	*1,342,811*
DEVELOPMENT SERVICES	*1,303,074*
COMMUNITY PROMOTIONS	*237,750*
SCHOOL CROSSING GUARDS	*46,699*
TRANSFERS TO OTHER FUNDS-POLICE, FIRE, ETC.	*8,029,324*

therefore be it resolved, that the 2020 Budget of the Charter Township of Waterford is hereby adopted by reference

Be it further resolved, that the Board of Trustees of the Charter Township of Waterford adopts the 2020 fiscal year budget by cost center, except for the District Court which is by line item, and that the Township officials responsible for the expenditures authorized in the budget, with the exception of the District Court, may expend township funds up to the total appropriation authorized for each cost center and may make transfers among the various line items contained in the cost center appropriation.

Appropriations Act of 2020 Continued.

Be it further resolved, that appropriations will be deemed maximum authorizations to incur expenditures. The supervisor shall exercise oversight and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations.

Ayes:_____

Nays:_____

Absent:_____

Certification
I hereby certify that this resolution was adopted by the Charter Township of Waterford Board of Trustees by the roll call vote indicated at a regular meeting of the Board on December 11, 2019.

Charter Township of Waterford

_____
Kimberly F. Markee, Township Clerk
December 11, 2019

Moved by Bartolotta,
Seconded by Frasca; RESOLVED, to approve the Appropriations Act of 2020. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN

2020 WATER AND SEWER FUND SPECIAL APPROPRIATIONS ACT AND BUDGET APPROVAL RESOLUTION

WHEREAS, the Township's proposed budget for the 2020 fiscal year that begins January 1, 2020, includes the Township's Water and Sewer Fund, which is an enterprise fund; and

WHEREAS, under the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, although budgets for enterprise funds are not part of the budget that is approved by a general appropriations act, they may be approved by a special appropriations act; and

WHEREAS, on December 11, 2019, the Township Board of Trustees held a public hearing on its proposed budget for the 2020 fiscal year, notice of which was published in the Oakland Press on November 24, 2019; and

Appropriations Act of 2020 Continued.

WHEREAS, the proposed 2020 Water and Sewer Fund Budget, which does not require or provide for money to be raised by taxation or new bond issues to meet proposed expenditures, and necessary supporting schedules provides for:

1. Expenditures of $22,241,394 that include $705,429 of debt interest expenses.
2. Debt principal payments of $2,436,015 not included in the $22,241,394 of expenditures.
3. Anticipated income (revenue) of $24,759,138
4. An estimated (1-1-2020) beginning fund balance of $18,656,998 and estimated end of year (12-31-2020) fund balance of $18,575,269; and

WHEREAS, the proposed 2020 Water and Sewer Fund Budget includes supporting schedules for the information in the Budget.

IT IS THEREFORE RESOLVED that the proposed 2020 Water and Sewer Fund Budget as described in this Resolution is approved and adopted.

IT IS FURTHER RESOLVED that appropriations are hereby made for the expenditures in the approved Budget, which are maximum authorizations for responsible and authorized Township officials to incur expenditures within each of the cost centers.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on December 11, 2019.

Charter Township of Waterford

_____ _____

Date Kim Markee, Township Clerk

Moved by Markee,
Seconded by Joliat; RESOLVED, to adopt the 2020 Water and Sewer Special Appropriations Act and Approve the budget for 2020. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.3 **Capital Projects (330) Fund Allocation Resolutions**

The following memo was received from Derek Diederich, Budget Director and DPW Administrative Superintendent and Barb Miller, Assistant Budget Director and Accounting Manager.

At the end of the 2015 Budget Sessions, the (330) Capital Project Fund concept was brought forward by your Budget Team. The Capital Project Fund can be utilized as a pre-funding instrument for future identified capital project needs. If you remember from the initial set up or in reviewing the 2020 Proposed Budget there are such arrangements for the General, Fire and Parks and Recreation Funds.

At this time, we are recommending the same type of Capital Project Fund be created in the Township's Police Fund; Fund Number (207). Going forward, you will see line item # 20730-99901 in the Police Department's expense list. The amounts designated and budgeted from year to year will flow to the (330) Fund with a Police Designation. Fund Balance Totals for the (330) Fund are available in the Township's (CAFR) – Comprehensive Annual Financial Report.

The concept of prefunding is straight-forward but we feel it is important and fits within our general conservative budgetary strategy. The main concept to keep in mind is to set aside, or prefund resources for future needs. Another concept that we are all too well aware of is that nothing lasts forever and that each year vehicles or facilities are used they diminish in value and will require refurbishing or replacing in the future. In short, it is easier to set aside a few dollars as you go rather than wait until assets are completely unusable. When possible this can also aide in the goal of reducing interest charges and create savings on capital item replacements.

The proposed Police Department Capital Project Fund allocations could be used for vehicles, building and essential systems such as the 911-Call Center or other specialized technology needs. As we know, these items are very costly and attempting to set aside a few dollars for such items can help take pressure off of the financing hardship in coming years. We ask that the board adopt Resolution #1 attached to this document for these purposes. The resolution is labeled as Appendix A and attached to this memo.

We respectfully request that the Township Board adopt the attached the resolution. It should be noted that by approving the funds as committed status via board resolution would take a future resolution to utilize these funds.

Thank you for your time and attention to these matters. Please contact our office should you have any questions.

Appendix A
(Police Department – Capital Project Resolution)

Resolution # 1 (Police Department Capital Facility, Equipment and Vehicle Fund Balance Classification):

A Resolution to approve the transfer and commitment of funds from the Police Fund to the Capital Project Fund in Accordance with GASB Statement No. 54.

Whereas, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – Fund Balance Reporting and Governmental Fund Type Definitions, which redefines fund types and changes the terminology used for fund balance reporting on balance sheets of Governmental Funds, AND;

Whereas, the Charter Township of Waterford's Township Board has reviewed the new terminology, AND;

Capital Projects (330) Fund Allocation Resolutions Continued.

Whereas, the Township Board as part of its 2019 Budget in the Police Department Budget under line item 20730-99901 – Capital Project Allocation shall make the allocation outlined below for future use to benefit the department for the purpose of Police Vehicles, Equipment, Facilities/Grounds Improvements, or new Construction.

Whereas, the 2019 allocation for this purpose is $850,000 to the Capital Projects (330) Fund. Future Budgets could be more, less or not at all as deemed appropriate and possible during the annual budgetary review process.

Whereas, the purpose of the prefunding or commitment of fund balance is to help offset the capital building, equipment and/or vehicle needs of the Police Department which will benefit Township residents and customers. Additionally, in future budgets should the Township Board make such an allocation to the aforementioned line item, those future funds are considered transferred from the Police (207) Fund to the Capital Project (330) Fund and committed for the aforementioned purpose(s) by having the allocation in the respective year's budget.

Now, Therefore, Be It Resolved, that the Charter Township of Waterford Board accepts the aforementioned recommendation.

Moved by Markee,
Seconded by Frasca, RESOLVED, to approve Police Department Capital Project Resolution to establish a 330 Capital Projects Fund and allocate $850,000 for this to offset future capital request such as building, equipment or vehicle needs. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.4 **2019 Recommended Year-End Budget Amendments and Fund Balance Designations**
The following memo was received from Derek Diederich, Budget Director and DPW Administrative Superintendent and Barb Miller, Assistant Budget Director and Accounting Manager.

After review of the Township operational budget accounts and the need to post some one time revenues and accrual adjustments, we recommend the following (2019) year-end adjustments and amendments for the Township Board's review and action.

One-Time Revenue Receipts for 2019 Budget Year:

Waterford Township received a few 'one-time' revenues that need to be incorporated into the 2019 Budget. Waterford received a rebate from its General Liability Carrier – Michigan Municipal Risk Management Authority (MMRMA) in the amount of $612,118 in 2019. While this is good news, this revenue source is a one-time adjustment made by our carrier to account for loss experience and required assets on hand compared against the insurance carrier's exposure as derived by their accountants and actuaries. In short, this is the type of revenue that cannot be considered permanent. As we have discussed previously, we do not believe in attaching reoccurring annual expenses to one-time revenue events, which is a conservative budgetary practice.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Township Board Budget Adjustment #1 Motion Requested:

General Fund Line Item (10101-68700) was originally budgeted at $200,000. At this time, we would ask the Township Board to approve a budget adjustment to the Township's General Fund Revenue Line Item: (10101-68700) 'Refunds and Rebates' of $518,595 to recognize the General Fund portion of the refund and to adjust for some differences between budget vs. actual for smaller expected refund sources. Additionally, we would recommend a Budget Amendment of $101,872 to Water-Sewer Refunds and Rebates (59003-68700) to approximate Water-Sewer's share of this rebate.

State Shared Revenue Amendment #2 Motion Requested:

As you know, this category has been significantly diminished when looking at long-term trending. We originally budgeted $6,364,713 in revenue line item: (10101-57401). We expect year-end to be closer to $6,100,000. Therefore, we recommend the Board approve a budget reduction adjustment of <$264,713> to line item: (10101-57401) at this time.

Commitment of Township Resources on Financial Statements – Board Resolution (Adjustment #3):

In light of the 'one-time' revenues outlined above, as well as analyzing year-end projected results we believe, that the Township has an opportunity to commit some of the one-time resources above to Waterford's 'Budget Stabilization Fund.' The Township Board created this Fund in 2013 as a set aside for large unforeseen events. The bond rating agencies (Standard and Poors, Moody's and Fitch) as well as our auditors like to see such allocations made. During our last Bond Rating review in March of 2014 Standard and Poor's did take note of the Budget Stabilization Fund that was created by Waterford Township in the fall of the prior year. Bond ratings are a good measurement of a municipality's financial health and are very important when issuing debt to receive the most favorable interest rates and financing available. We feel that a further contribution is in Waterford's best interest.
The commitment of the funds takes a board action (resolution) to commit the funds. Also, if the funds are to be used in the future, a subsequent board action (resolution) would be required to utilize the funds. We have checked with our auditors and this action is permitted and in the spirit and accordance with the Governmental Accounting Standards Board (GASB-54) rule. We believe that this move would be a sound and conservative action to take with one-time non-reoccurring revenues. We recommend that the Board allocate $200,000 to the Committed Budget Stabilization Fund at this time. While not a large allocation considering the magnitude of the operations we believe this is a prudent and conservative action that merits consideration. Please see the attached **Appendix A** for the resolution that we ask the Board to consider regarding this recommendation at this time.

Township Board Budget Adjustment #4 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Improvement and Revolving Fund, Fund # (246). As a reminder, the (246) Improvement Revolving Fund is where the Township budgets and pays for its general government capital improvements. This fund does not have a reoccurring or dedicated revenue stream, so it is essential that whenever possible this fund be given an opportunity to help the community address its capital infrastructure and deferred maintenance needs. Historically, the Improvement Revolving Fund has allowed the Township to participate in the Tri-Party (Oakland County, Oakland County Road Commission and Twp.) road projects, Township drainage issues, streetlights, sidewalks and other needed capital upgrades and repairs. The needs for capital improvements are vast and virtually without end and such items have been deferred, especially during the most recent recession. At this time, we recommend that the Township Board authorize

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

an increased $625,000 transfer from General Fund expense line item19650-99911 to Improvement Revolving Fund Revenue line item 24601-67402. While this is a positive item we should keep in mind that public infrastructure projects can be very costly indeed and that the Township has deferred many projects over the past number of years. These capital projects are mainly one-time in nature and related to repair, maintenance and technology needs.

Township Board Budget Adjustment #5 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Cemetery Care Fund, Fund # (209). The Township's five municipal cemeteries at some point will have ongoing maintenance and upkeep needs and have no dedicated revenue stream to help meet these needs. At the end of 12-31-18 there was $292,193 in this fund. We recommend an increased transfer of $150,000 from General Fund Line Item 19650-99908 to Cemetery Care Fund Line Item 20901-67402 at this time.

Township Board Budget Adjustment #6 Motion Requested:

We would also recommend that the Township Board make an increased transfer from its General Fund, Fund # (101) to its Worker's Compensation Fund, Fund # (215). The Township conducts Public Safety (Police and Fire), as well as other services at the DPW that can be considered hazardous. Having the proper set asides to address deductibles and self-insurance limits when/if these events happen is essential. Currently, our self-insurance/deductible is set at $450,000 to $500,000 per occurrence dependent upon employee classification. At the end of 12-31-18 there was $777,041 in this fund. We recommend an increased transfer of $75,000 from General Fund Line Item 19650-99918 to Worker's Comp Fund Line Item 21501-67421 at this time.

Township Board Budget Adjustment #7 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the General Fund Line Item #12480-99901 to the (330) fund, line item #33001-67410 using project code GENFD in the amount of $75,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs. The General Fund transfer to the 330 Fund is for future building, grounds or vehicle repairs, maintenance or acquisition in the General Fund category.

Township Board Budget Adjustment #8 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the Fire Fund Line Item # 20630-99901 to the (330) fund, designated to the fire capital line item #33001-67410-FIRE in the amount of $850,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs including vehicles and equipment. As you are well aware, vehicles in this category are very important, as well as very expensive and setting aside dollars when possible is financially prudent. This is the type of move that also would permit paying cash rather than financing such vehicles in the future.

Township Board Budget Adjustment #9 Motion Requested:

We would recommend that the Township Board authorize an increased transfer from the Police Fund Line Item # (20730-99901) to the (330) fund, designated to the police capital line item 33001-67410-POLIC in the amount of $850,000. If you remember the (330) fund was created to help set aside current dollars for future capital needs including vehicles and equipment. As you are well aware, vehicles, technology (911 Systems etc.) and deferred building maintenance in this category are very important, as well as very expensive and setting aside dollars when possible is financially prudent.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Township Board Budget Adjustment #10 Motion Requested:

The Township Building Permits revenue line item was originally budgeted at $400,000. We project the Year-End total to be closer to $460,000 based on an uptick in related activities in 2019. Therefore, we request a budget amendment to increase and adjust the original budgeted amount by $60,000 to recognize the additional revenue. This corresponds to line item #10101-46300.

Township Board Budget Adjustment #11 Motion Requested:

Water and Sewer Revenue 59001-64500 was budgeted at $6,184,977 and we project the year-end total to be closer to $5,700,000. This is largely due to more rain in the spring and summer. Therefore, we recommend a budget adjustment of <$484,977> to recognize the reduced revenue.

Township Board Budget Adjustment #12 Motion Requested:

Water and Sewer Revenue 59002-65012 (Charge Sewer Usage) was initially budgeted at $16,950,000 and we expect the year-end total to be closer to $17,600,000. This is largely due to this revenue line not being adjusted when the sewer pass-through occurred earlier in the year. Therefore, we recommend a budget adjustment of $650,000 to recognize the projected revenue.

Township Board Budget Adjustment #13 Motion Requested:

As the board is aware, the Township is under a Corrective Action Plan (CAP) with the State of Michigan with respect to its Retiree Health Care System. Public Act 202 requires Municipalities to be at least 40% funded in this benefit category. The most recent actuarial study had the Township listed at 9.10% funded with a <$154,420,183> Actuarial Assumed Liability (AAL). The Township has taken many steps in recent years to help address this category like closing the system to new hires, starting a trust to invest assets and receive some compound interest to help leverage against future costs and most recently completing a dependent audit among other steps. At this time, we are recommending an additional contribution into the health care trust in the amount of $2,450,000, broken up from different funding sources listed below. While this alone does not solve this issue, it will be another step in the right direction. The breakdown of the 2019 proposed year-end supplemental retiree health care trust funding is as follows:

Fund:	Object #:	Amount:
General Fund	71350	$586,124
Police Fund	71350	$797,129
Fire Fund	71350	$445,455
Water-Sewer	71350	$398,565
Parks & Rec.	71350	$ 93,780
Library	71350	$128,947
Total:		$2,450,000

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Township Board Budget Adjustment #14 Motion Requested:

In operational year 2019, the Water and Sewer Fund (590) did not spend all of its resources in some capital lines. For that reason, there are some year-end adjustments on the expense side that need to be adjusted to help draw the initial budget closer to projected year end actual. The breakdown of recommended budget amendments are as follows:

W&S Capital Line:	Revised Budget:	Projected Y.E.:	Requested Amd:
59044-97106	$258,669	$128,000	<130,669>
59045-97000	$908,500	$80,000	<$828,500>
59045-97010	$779,575	$400,000	<$379,575>
59055-97000	$150,000	$230,000	$80,000

Township Board Budget Adjustment #15 Motion Requested:

The Township's Retiree Health and current employee health lines are in need of adjusting. There are factors that influenced this need including the Township going to a self-insured model, not quite as many employees retiring than originally planned and some timing delays with hiring in the public safety departments. The breakdown of recommended budget amendments are as follows:

2019 Projected Current Employee Health Care Expenses:

Health Care Line:	Revised Budget:	Projected Y.E.:	Req. Amd:
11360-71100	$214,055	$175,000	<$39,055>
11710-71100	$108,240	$74,725	<$33,515>
12160-71100	$64,384	$47,750	<$16,634>
12260-71100	$28,083	$10,000	<$18,083>
12530-71100	$34,194	$22,000	<$12,194>
12550-71100	$64,016	$71,000	$6,984
12650-71100	$106,632	$77,000	<$29,632>
14100-71100	$137,008	$99,000	<$38,008>
		General Fund Sub Total:	***<$180,137>***
20730-71100	$1,004,603	$650,000	<$354,603>
		Police Fund Sub Total:	***<$354,603>***
20630-71100	$1,668,113	$1,140,000	<$528,113>
		Fire Fund Sub Total:	***<$528,113>***
59044-71100	$500,462	$370,000	<$130,462>
		Water-Sewer Sub Total:	***<$130,462>***

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

2019 Projected Retiree Health Care Expenses:

Ret. Health Care Line:	Revised Budget:	Projected Y.E.:	Req. Amd:
11360-71150	$355,000	$320,000	<$35,000>
12490-71150	$1,214,577	$850,000	<$364,577>
	General Fund Sub Total:		***<$399,577>***
20730-71150	$2,538,879	$2,175,000	<$363,879>
	Police Fund Sub Total:		***<$363,879>***
20630-71150	$1,390,568	$1,250,000	<$140,568>
	Fire Fund Sub Total:		***<$140,568>***
59044-71150	$553,936	$415,000	<$138,936>
	Water-Sewer Sub Total:		***<$138,936>***

Township Board Budget Adjustment #16 Motion Requested:

Due to the timing with the hiring process with the Police and Fire departments there is a need to adjust the salary lines for 2019. The breakdown of recommended budget amendments are as follows:

Salary/FICA & Ben. Lines:	Revised Budget:	Projected Y.E. :	Req. Amd:
20730-70200	$5,361,210	$4,560,000	<$801,210>
20730-71000	$466,978	$410,000	<$ 56,978>
20730-71780/82	$202,690	$179,000	<$ 23,690>

Police Fund Sub Total: <$881,878>

Salary/FICA & Ben. Lines:	Revised Budget:	Projected Y.E. :	Req. Amd:
20630-70200	$8,474,677	$7,750,000	<$724,677>
20630-71000	$740,012	$685,000	<$55,012>
20630-71782	$699,112	$579,000	<$120,112>

Fire Fund Sub Total: <$899,801>

Township Board Budget Adjustment #17 Motion Requested:

Review of the Township's Worker's Compensation Line Items has revealed the need for some year-end adjustment. The breakdown of recommended budget amendments are as follows:

W.C. Lines:	Revised Budget:	Projected Y.E. :	Req. Amd:
12480-71600	$53,000	$25,000	<$28,000>
20730-71600	$140,000	$275,000	$135,000
20630-71600	$120,000	$159,000	$ 39,000
28090-71600	$0.00	$7,000	$ 7,000

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Township Board Budget Adjustment #18 Motion Requested:

The Budget for 2019 included the purchase of two Fire trucks for the Fire Department. These trucks have been ordered but due to the long manufacturing lead-time involved in building them, they will not be delivered until 2020. For accounting purposes, it is therefore recommended that a transfer of $935,000 be made from account 20630-99901 to Capital Project 33001-67410-Fire so that the purchase of these two trucks can be made using account 33090-97136-Fire.

Thank you for your attention and careful consideration on these matters. Should you have any questions please feel free to contact our office at your convenience.

Appendix A

Budget Stabilization Fund Resolution

Resolution # 1 - Budget Stabilization Fund Committed Designation:

A Resolution to approve commitment of Fund Balance in Accordance with GASB Statement No. 54.

Whereas, the Governmental Accounting Standards Board (GASB) has issued Statement No. 54 – Fund Balance Reporting and Governmental Fund Type Definitions, which redefines fund types and changes the terminology used for fund balance reporting on balance sheets of Governmental Funds, AND;

Whereas, the Charter Township of Waterford's Township Board has reviewed the new terminology, AND;

Whereas, the Charter Township of Waterford Budget and Assistant Budget Directors recommend that a portion of the General Fund Refunds and Rebates Revenues for Budget Year 2019 be received and committed by this resolution in the amount of $200,000 to the 'Budget Stabilization Fund.'

Whereas, the purpose of these committed funds would be to balance a subsequent budget in future years, or to meet the needs of a large unforeseen event.

Now, Therefore, Be It Resolved, that the Charter Township of Waterford Township Board accepts the aforementioned recommendation.

Motion #1:
Moved by Markee,
Seconded by Frasca, RESOLVED, to recognize additional budgeted revenue related to the Refunds and Rebates (10101-68700) account for $518,595 for the General Fund and $101,872 for the Water and Sewer Fund (59003-68700). A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Motion #2:
Moved by Frasca,
Seconded by Bartolotta, RESOVLED, to recognize the reduction in budgeted revenue related to the General Fund account State Revenue Sharing – Sales Tax (10101-57401) in the amount of $264,713. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #3:
Moved by Frasca,
Seconded by Thomas, RESOLVED, to approve the Budget Stabilization Fund Resolution Board Resolution requests approval to commitment funds to the Budget Stabilization Fund in the amount of $200,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Clerk Markee Read the Budget Stabilization Fund Resolution Board Resolution.

Motion #4:
Moved by Joliat,
Seconded by Birch, RESOLVED, to approve a transfer and related budget adjustment from the General Fund (19650-99911) to the Revolving Improvement Fund (24601-67402) in the amount of $625,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #5:
Moved by Bartolotta,
Seconded by Frasca, RESOLVED, to approve a transfer and related budget adjustment from the General Fund (19650-99908) to the Cemetery Care Fund (20901-67402) in the amount of $150,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Motion #6:
Moved by Bartolotta,
Seconded by Frasca, RESOLVED, to approve a transfer and related budget adjustment from the General Fund (19650-99918) to the Worker Comp Fund (21501-67421) in the amount of $75,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #7:
Moved by Joliat,
Seconded by Markee, RESOLVED, to approve a transfer and related budget adjustment from the General Fund (12480-99901) to the Capital Project Fund (33001-67410-GENFD) in the amount of $75,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #8:
Moved by Bartolotta,
Seconded by Frasca, RESOLVED, to approve a transfer and related budget adjustment from the Fire Fund (20630-99901) to the Capital Project Fund (33001-67410) in the amount of $850,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #9:
Moved by Bartolotta,
Seconded by Birch, RESOLVED, to approve a transfer and related budget adjustment from the Police Fund (20730-99901) to the Capital Project Fund (33001-67410-POLIC) in the amount of $850,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Motion #10:
Moved by Markee,
Seconded by Frasca, RESOLVED, to recognize additional budgeted revenue related to the General Fund Building Permits account (10101-46300) in the amount of $60,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #11:
Moved by Joliat,
Seconded by Frasca, RESOLVED, to recognize the reduction in budgeted Metered Water Sales revenue related to the Water and Sewer Fund (59001-64500) in the amount of $484,977. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #12:
Moved by Markee,
Seconded by Thomas, RESOLVED, to recognize the increase in budgeted revenue for Sewer Usage Charges related to the Water and Sewer Fund (59002-65012) in the amount of $650,000. A roll call vote taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #13:
Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to approve keeping with the Corrective Action Plan (CAP) for the underfunded status of Retiree Healthcare, which was approved by the Township Board in March of 2019 and approved by the State of Michigan in May of 2019, the approval of a contribution of $2,450,000 to the Retiree Healthcare Trust Fund is requested. The related budget adjustment is also requested. The expense for this contribution amount is spread across the General Fund, the Police Fund, the Fire Fund, the Library Fund, the Parks and Rec Fund and the Water and Sewer Fund. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Motion #14:
Moved by Markee,
Seconded by Joliat, RESOLVED, to recognize budget increases and decreases for capital project accounts in the Water and Sewer Fund (590) which result in an overall reduction totaling $1,258,744. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #15:
Moved by Markee,
Seconded by Frasca, RESOLVED, to recognize budget increases and decreases for Employee Healthcare and Retire Healthcare expense accounts which results in an overall reduction of expenses by $2,236,275.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #16:
Moved by Joliat,
Seconded by Frasca, RESOLVED, to recognize budget decreases in the salary and benefit accounts for the Police and Fire Department expense accounts which results in an overall reduction of $1,781,679. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Motion #17:
Moved by Markee,
Seconded by Frasca, RESOLVED, to recognize budget adjustments to the Worker Comp expense accounts resulting in an overall increase of $153,000. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2019 Recommended Year-End Budget Amendments and Fund Balance Designations Continued.

Motion #18:
Moved by Joliat,
Seconded by Markee, RESOLVED, to recognize budget adjustments for the pre-paid purchase of two Fire trucks for an estimated $935,000 in the 33001-67410-FIRE - Capital Project Fund rather than the 20630-99901 - Fire Fund. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.5 **Resolution Approving Updated Fee Schedules**

CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN

RESOLUTION APPROVING UPDATED FEE SCHEDULES

RECITALS:

A. The Waterford Charter Township Code ("Code") provides that fees, charges, escrows, cash reserves, bonds, and other financial obligations required or authorized to be assessed, collected, held, and paid by that Code shall be established by Resolution of the Township Board.

B. On January 26, 2015, the Township Board adopted a Resolution Establishing Fees and Charges, which in addition to approving and establishing fees and charges, in paragraphs 2 - 8, included rules, guidelines and authorizations regarding fees and charges.

C. On December 13, 2017, the Township Board adopted a Resolution approving updated fee schedules.

C. Attached to this Resolution is an updated Charter Township of Waterford Fee Schedule (19 pages), that the Officials in charge of the identified departments, offices, or operations are recommending be approved and established by the Township Board.

IT IS THEREFORE RESOLVED:

1. The Assessing Department, Waterford Cable Commission, Clerk's Office, Development Services, Waterford Regional Fire Department, Library, Parks and Recreation Facility, Police Department, Department of Public Works/Water and Sewer, and Treasurer's Office Fee Schedules **attached** to this Resolution are approved and the fees and charges in those Schedules are hereby established as the amounts to be assessed, collected, held, and paid in the administration and enforcement of the Code.

2. Paragraphs 2 through 8 of the January 26, 2015, Resolution Establishing Fees and Charges are incorporated by reference in, and shall apply to the fees and charges established by, this Resolution

Resolution Approving Updated Fee Schedules Continued.

AYES:
NAYES:
ABSENT:
CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on December 11, 2019.

Charter Township of Waterford

_____ _____
Date Kimberly F. Markee, Township Clerk

Moved by Joliat,
Seconded by Markee, RESOLVED, to adopt the resolution approving the Updated Fee Schedules.
A roll call vote was taken. A copy of the fee schedule is attached to these minutes.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Clerk Markee read the Resolution Approving Updated Fee Schedules.

6.6 **2020 Single Source Vendor Approval**
The following memo was received from Dawn Cito, Purchasing & Accounting Coordinator.

I have attached a list of Single Source Vendors from all Departments within the Township for your approval.

This list follows the Township Procurement Policy for Single Source Vendors – Section 3 Procurement Methods – 1.3 Single Source Purchase.

The list is alphabetized by Vendor, listing the Department(s), type of product or service and explanation code(s) for each.

Thank you.

Moved by Bartolotta,
Seconded by Thomas, RESOLVED, to approve the 2020 Single Source Vendors per the Township Procurement Policy for Single Source Vendors, Section 3. Procurement Methods – 1.3 Single Source Purchase. A roll call vote was taken. A copy of the 2020 Single Source list is attached to these minutes.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.7 **Purchase of Uninterruptible Power Supply**
The following memo was received from Police Chief Underwood.

In 2018 we identified the need to replace the Police Department's uninterruptible power supply which has reached the end of its life cycle and is no longer supported by the manufacturer.

Our **uninterruptible power supply** (**UPS**) is an electrical apparatus that conditions power coming into our facility and provides emergency power to a load when the input power source fails. It provides instantaneous protection from input power interruptions, by supplying energy stored in batteries. The on-battery run-time of most uninterruptible power sources is relatively short (only a few minutes) but sufficient to start a standby power source or properly shut down the protected equipment. It is a type of continual power system.

These units are typically used to protect hardware such as computers, data centers, telecommunication equipment or other electrical equipment where an unexpected power disruption could cause injuries, fatalities, serious business disruption or data loss. In our case, the UPS supports our entire IT infrastructure, dispatch center, and a large portion of our facility, all of which are mission critical.

We requested, and received approval from this honorable board in the 2019 budget to replace our existing 40 KW/40 KVA UPS. We reached out to Graybar, a Michigan company that provides such a unit at governmental pricing through the US Communities co-op. They provided a quote for the UPS and additional necessary features totaling $55,306.35, without shipping costs.

We then reached out to Power Technologies, Inc., a local vendor. They have recently provided these types of units to the following local organizations;

Macomb Intermediate School District
Dearborn Schools
City of Farmington Hills
City of Wayne

Power Technologies provided a quote for the same 40 KW/40 KVA UPS and additional necessary features totaling $55,056.00 including shipping, which is at lower cost than even the US Communities co-op pricing. Each of these quotes includes a two year warranty and preventative maintenance contract.

Based on the information set forth above, we respectfully request this honorable body approve the purchase of the above described uninterruptible power supply (UPS), including additional necessary features and two year maintenance and warranty contract from Power Technologies, Inc. in the amount of $55,056.00. Funds for this purchase are available in the Townships improvement revolving fund.

As always, if you have any questions please don't hesitate to contact me.

Moved by Markee,
Seconded by Frasca, RESOLVED, to approve the purchase of the uninterruptible power supply (UPS), including additional necessary features, two year maintenance, and warranty contract from Power Technologies, Inc. in the amount of $55,056.00. Funds for this purchase are available in the Townships improvement revolving fund. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.8 **Resolution Supporting Local Cable Franchising & PEG Channels**

Resolution Supporting Local Cable Franchising Including Public, Educational and Governmental (PEG) Access Channels

WHEREAS, our streets and rights-of-way are public property, obtained and maintained at taxpayer expense; and
WHEREAS, cable companies may use the streets and rights-of-way for their cable systems to provide cable service to customers, but only after obtaining permission to use this public property for this purpose through a cable franchise agreement; and
WHEREAS, the Waterford Township cable franchise agreement includes important provisions to protect the community and its residents, including:

- Managing the cable systems under, over and in the streets to ensure minimal damage and disruption; safety codes are followed; and all types of public users (cars, pedestrians, utilities) can use the streets with the least interference;
- Requiring providers to repair the streets they harm and relocate facilities at their expense, if rights-of-way are rebuilt, straightened, widened, or otherwise improved in the public interest;
- Setting customer service standards, protections, and enforcement mechanisms; and

WHEREAS, the cable franchise agreement requires rental payments in the form of franchise fees to Waterford Township in return for the cable company's use of valuable public property for its cable system; and
WHEREAS, the cable franchise agreement requires that the cable company meet the community needs and interests by including non-financial franchise obligations, protected by Congress in the Cable Act since 1984, for services that include:

- Public Education and Government ("PEG") channels, including high-definition format and Video on Demand;
- Financial support for the capital expenses associated with the PEG channels; and

WHEREAS, on August 2, 2019, the Federal Communications Commission released a Third Report and Order (FCC 19-80) that allows cable companies to establish a market value for non-financial cable franchise obligations, including many of those listed above, and to deduct that amount from the franchise fees owed under the franchise agreement; and
WHEREAS, the Third Report and Order also exempts cable companies from complying with certain local requirements applicable to non-cable services and equipment such as small cells and other wireless facilities, creating a regulatory advantage for cable companies over their competitors; and
WHEREAS, the Third Report and Order undermines the Township's franchise agreements and rights-of-way management policies, proposes to subsidize commercial access to public property for private interests and removes longstanding community benefits, all of which harm our community and impact basic municipal services; and
WHEREAS, the Third Report and Order threatens a future action that would redefine PEG channel capacity as a franchise fee, which will result in a choice between preserving PEG channels or accepting further reductions in franchise fees.
NOW, THEREFORE, BE IT RESOLVED that Waterford Township opposes the findings in the Third Report and Order and opposes any other infringement on cable franchise fees, PEG access channels, or the other provisions of the cable franchise agreement including the Federal Communications Commission's proposal to allow cable companies to deduct the value of PEG channel capacity from their franchise fee payments; and
BE IT FURTHER RESOLVED, that a copy of this resolution be shared with our congressional delegation with a request that they communicate to the Federal Communications Commission their opposition to the proposed re-characterization of PEG channel capacity as a "franchise fee."

Resolution Supporting Local Cable Franchising & PEG Channels Continued.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on December 11, 2019.

Charter Township of Waterford

_____ _____

Date Kimberly F. Markee, Township Clerk

Moved by Joliat,
Seconded by Frasca, RESOLVED, to approve the Resolution Supporting Local Cable Franchising Including Public, Educational and Governmental (PEG) Access Channels. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.9 **Promote Mr. Justin Westlake to Waterford Township DPW F&O Superintendent**
The following memo was received from Russell D. Williams, DPW Director.

The departure of Mr. Hugo Cardenas, Waterford Township DPW Facilities & Operations (F&O) Superintendent, in August of this year created an administration opening in the DPW. Mr. Joseph Ashley, Waterford Township DPW Water & Sewer Superintendent, and Mr. Dan Stickel, Waterford Township DPW Engineering Superintendent, had been covering the position up until Mr. Dan Stickel's departure in October. This additional vacancy has created an immediate need to fill the F&O Superintendent's position.

The recent job posting produced five internal candidates and five external candidates. A decision to interview the internal candidates before going to the outside was made. All five internal candidates did an outstanding job in the interview process, making the task of selecting a candidate difficult.

After careful consideration I feel, Mr. Justin Westlake has the experience, education and attitude to excel as a Waterford Township DPW F&O Superintendent. Mr. Westlake's career started in the Waterford Township DPW F&O as a part time lawn maintenance worker in the cemeteries in the year 2000. Continuing to work his way through the DPW passing several milestones such as the State of Michigan Master Electrician license, State of Michigan Drinking Water S1 license, State of Michigan Drinking Water D1 license and a Baker College Bachelor's Degree in Business Administration and Accounting in 2018. Mr. Westlake has continued to excel through several personal goals and every challenge the DPW has presented, positioning himself for an administrative opportunity.

Mr. Westlake will be appointed at a Management and Administrative Group, Grade 8 Step 1 with a step increase every 6 months until Step 5 is reached.

Promote Mr. Justin Westlake to Waterford Township DPW F&O Superintendent Continued.

It is with great pride Waterford Township DPW can promote an internal employee to the Management and Administrative Group. This will realize a return from the Waterford Township's tuition reimbursement program, and save training dollars while also encouraging other employees to strive to improve with an opportunity to advance in Waterford Township.

	Requested Board Action	
Approve The Appointment of Mr. Justin Westlake to DPW F&O Superintendent.		

Moved by Bartolotta,
Seconded by Frasca, RESOLVED, to appoint Mr. Westlake to the position of DPW F&O Superintendent within the Management and Administrative Group at a Grade 8 Step 2 with a step increase every 6 months until Step 5 is reached. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.10 **Public Comments Limited to Three (3) Minutes Per Topic**
Russell Williams advised that it was Mr. Diederich's birthday. Everyone sang Happy Birthday to Mr. Diederich.

ADJOURNMENT

Moved by Joliat,
Seconded by Bartolotta; RESOLVED, to adjourn the meeting at 7:57 p.m.

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
286826	12/11/2019	PRINTED	011019	ARM PROGRAM	150.00			
286827	12/11/2019	PRINTED	011199	ALL OUT FITNESS	420.00			
286828	12/11/2019	PRINTED	011730	ARROW PRINTING	629.90			
286829	12/11/2019	PRINTED	013202	ADVANTAGE CONSULTING INC	150.00			
286830	12/11/2019	PRINTED	013665	APOLLO FIRE EQUIPMENT CO	295.92			
286831	12/11/2019	PRINTED	013666	APOLLO FIRE APPARATUS	4,720.52			
286832	12/11/2019	PRINTED	013995	AZTECA SYSTEMS INC	26,195.00			
286833	12/11/2019	PRINTED	014472	ALPHA DIRECTIONAL BORING	6,950.00			
286834	12/11/2019	PRINTED	014474	ALCOHOL DRUG ADMINISTRATI	1,892.00			
286835	12/11/2019	PRINTED	014500	AMERICAN SOCIETY OF COMPO	728.50			
286836	12/11/2019	PRINTED	021079	BAKER & TAYLOR BOOKS	2,658.78			
286837	12/11/2019	PRINTED	021092	BS&A SOFTWARE	186.00			
286838	12/11/2019	PRINTED	023123	JUDY BALDAK	118.00			
286839	12/11/2019	PRINTED	023623	TODD BONNIVIER	600.00			
286840	12/11/2019	PRINTED	023629	BOSS CONSTRUCTION & LANDS	3,675.00			
286841	12/11/2019	PRINTED	023711	BRILLIANCE PUBLISHING, IN	41.38			
286842	12/11/2019	PRINTED	025466	SPECCON CONSTRUCTION	450.00			
286843	12/11/2019	PRINTED	041192	CDW GOVERNMENT INC	192.04			
286844	12/11/2019	PRINTED	043202	CENTER POINT LARGE PRINT	60.85			
286845	12/11/2019	PRINTED	043626	CONSUMERS ENERGY	1,258.13			
286846	12/11/2019	PRINTED	043836	CUMMINS BRIDGEWAY LLC	3,126.64			
286847	12/11/2019	PRINTED	044062	CONTROLNET, LLC	6,320.00			
286848	12/11/2019	PRINTED	044214	CHARRON SERVICES	145.00			
286849	12/11/2019	PRINTED	044234	CHAMPAGNE ENGRAVING	40.00			
286850	12/11/2019	PRINTED	051029	D'S TEES INC	2,468.00			
286851	12/11/2019	PRINTED	051445	DLZ MICHIGAN, INC	15,960.00			
286852	12/11/2019	PRINTED	053224	DELL COMPTER CORP	1,045.01			
286853	12/11/2019	PRINTED	053389	LUNGHAMER GMC INC	922.50			
286854	12/11/2019	PRINTED	053562	JACK DOHENY COMPANIES INC	693.44			
286855	12/11/2019	PRINTED	053580	DOORS OF PONTIAC	272.00			
286856	12/11/2019	PRINTED	063941	EXCEL INDUSTRIAL ELECTRON	11,815.39			
286857	12/11/2019	PRINTED	064008	ELECTRONIC MONITORING SYS	476.00			
286858	12/11/2019	PRINTED	083373	FIRESTONE TIRE & SERV CTR	414.20			
286859	12/11/2019	PRINTED	083632	FOUNDATION SYSTEMS OF MIC	16.00			
286860	12/11/2019	PRINTED	091835	GUNNERS METERS & PARTS IN	2,140.00			
286861	12/11/2019	PRINTED	093015	GALCO INDUSTRIAL ELECTRON	119.85			
286862	12/11/2019	PRINTED	093025	GALE/CENGAGE LEARNING	270.08			
286863	12/11/2019	PRINTED	093451	GLOBAL OFFICE SOLUTIONS	845.56			
286864	12/11/2019	PRINTED	093607	GOODBYE GEESE	1,000.00			
286865	12/11/2019	PRINTED	093705	GRAINGER	141.30			
286866	12/11/2019	PRINTED	093823	GREEN MEADOWS LAWNSCAPE,	20,360.00			
286867	12/11/2019	PRINTED	093833	GUARDIAN ENVIRONMENTAL SE	5,000.00			
286868	12/11/2019	PRINTED	101835	HUBBELL ROTH & CLARK INC	363.60			
286869	12/11/2019	PRINTED	101950	HYDRO CORP	7,132.00			
286870	12/11/2019	PRINTED	103640	TODD HOFFMAN	540.00			
286871	12/11/2019	PRINTED	113542	INGRAM LIBRARY SERVICES	55.81			
286872	12/11/2019	PRINTED	113551	NICHOLS PAPER & SUPPLY CO	591.35			
286873	12/11/2019	PRINTED	121003	POWER PLAN	659.93			
286874	12/11/2019	PRINTED	121011	J&B MEDICAL SUPPLY	1,396.31			
286875	12/11/2019	PRINTED	121571	JONES & BARTLET LEARNING,	4,881.97			
286876	12/11/2019	PRINTED	123023	JAIL ALTERNATIVES FOR MIC	138.00			
286877	12/11/2019	PRINTED	141575	KOTZ HEATING, COOLING & P	140.00			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
286878	12/11/2019	PRINTED	143218	KEEP MICHIGAN BEAUTIFUL I	25.00			
286879	12/11/2019	PRINTED	143462	KLEINSTIVER & ASSOCIATES	315.00			
286880	12/11/2019	PRINTED	153109	LAKES AREA MARTIAL ARTS	350.00			
286881	12/11/2019	PRINTED	153240	LESLIE TIRE	25.00			
286882	12/11/2019	PRINTED	153367	LIBRARY NETWORK, THE	9,367.85			
286883	12/11/2019	PRINTED	153604	HAROLD J LOVE, PLLC	2,600.00			
286884	12/11/2019	PRINTED	161058	MDE INC	625.00			
286885	12/11/2019	PRINTED	161200	PHYSIO-CONTROL INC	8,996.40			
286886	12/11/2019	PRINTED	163095	MAZZA AUTO PARTS INC	30.94			
286887	12/11/2019	PRINTED	163163	MCININCH MONUMENT	715.50			
286888	12/11/2019	PRINTED	163371	MICHIGAN COURT SERV INC	82.00			
286889	12/11/2019	PRINTED	163476	MIDWEST TAPE	1,336.48			
286890	12/11/2019	PRINTED	163508	FERGUSON WATERWORKS #3386	9,352.13			
286891	12/11/2019	PRINTED	163608	STAN MOORE	600.00			
286892	12/11/2019	PRINTED	163851	COLLEEN MURPHY	480.00			
286893	12/11/2019	PRINTED	183021	NATIONAL TRAILS	1,790.00			
286894	12/11/2019	PRINTED	183091	WILLIAM NAGY	150.00			
286895	12/11/2019	PRINTED	183269	SPRINT SOLUTIONS	9.30			
286896	12/11/2019	PRINTED	183295	NEW CREATION HOMES, INC	23,101.00			
286897	12/11/2019	PRINTED	183578	NORTH ELECTRIC SUPPLY CO	661.92			
286898	12/11/2019	PRINTED	183952	NYE UNIFORM COMPANY	5,357.79			
286899	12/11/2019	PRINTED	193007	AUBURN HILLS CAMPUS - OCC	200.00			
286900	12/11/2019	PRINTED	193273	OFFICE DEPOT	172.87			
286901	12/11/2019	PRINTED	193706	ORKIN	448.00			
286902	12/11/2019	PRINTED	193882	OVERDRIVE, INC.	1,400.48			
286903	12/11/2019	PRINTED	204040	OAKLAND COUNTY TREASURER	384.00			
286904	12/11/2019	PRINTED	204515	OCATS	125.00			
286905	12/11/2019	PRINTED	204860	ROAD COMMISSION FOR	275.44			
286906	12/11/2019	PRINTED	211004	POWERBRITE OF MICHIGAN IN	127.50			
286907	12/11/2019	PRINTED	213326	CECILIA PROULX PHIPPS	450.00			
286908	12/11/2019	PRINTED	213331	KATHY PHIPPS	224.00			
286909	12/11/2019	PRINTED	213775	PROFESSIONAL BUILDING SER	7,124.58			
286910	12/11/2019	PRINTED	227567	SHAUNA LOCHRIDGE	75.00			
286911	12/11/2019	PRINTED	227568	DAVID DENIKER	50.00			
286912	12/11/2019	PRINTED	227569	LILLIAN GWIZDALA	68.00			
286913	12/11/2019	PRINTED	241008	RKA PETROLEUM COMPANIES,	13,857.08			
286914	12/11/2019	PRINTED	243040	PENGUIN RANDOM HOUSE LLC	244.50			
286915	12/11/2019	PRINTED	243206	RECORDED BOOKS LLC	716.50			
286916	12/11/2019	PRINTED	243224	STEVEN E RENO	540.00			
286917	12/11/2019	PRINTED	243289	LYNN ANNE REISS	375.00			
286918	12/11/2019	PRINTED	243627	ROSS HOMES INC	1,226.00			
286919	12/11/2019	PRINTED	243645	LISA ROCHFORD	300.00			
286920	12/11/2019	PRINTED	243664	ROSE PEST SOLUTIONS	48.00			
286921	12/11/2019	PRINTED	251006	SHRADER TIRE & OIL OF MIC	1,925.85			
286922	12/11/2019	PRINTED	251150	SCOTTS LOCK & KEY SHOP	67.00			
286923	12/11/2019	PRINTED	251160	RICHARD SCHNEIDER	60.00			
286924	12/11/2019	PRINTED	251238	SERVICE HEATING & PLUMBIN	668.93			
286925	12/11/2019	PRINTED	253160	SCRAMLIN FEEDS	275.00			
286926	12/11/2019	PRINTED	253512	SMART START MICHIGAN	1,634.50			
286927	12/11/2019	PRINTED	253954	SYMBOL ARTS	552.75			
286928	12/11/2019	PRINTED	254825	SJMH MEDICAL PRACTICE	512.50			
286929	12/11/2019	PRINTED	263255	TESTAMERICA LABORATORIES	525.80			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
286930	12/11/2019	PRINTED	263785	TROY CLOGG LANDSCAPE ASSO	13,000.00			
286931	12/11/2019	PRINTED	271536	UPS STORE	19.16			
286932	12/11/2019	PRINTED	273533	UNIFIRST CORP	1,063.82			
286933	12/11/2019	PRINTED	283243	AMERICAN MESSAGING	151.88			
286934	12/11/2019	PRINTED	291365	PRAXAIR DISTRIBUTION INC	250.14			
286935	12/11/2019	PRINTED	291365	PRAXAIR DISTRIBUTION INC	270.17			
286936	12/11/2019	PRINTED	293348	WHITLOCK BUSINESS SYSTEMS	3,103.49			
286937	12/11/2019	PRINTED	343835	DAVID ZUEHLKE	540.00			
286938	12/11/2019	PRINTED	500246	MI MED INC	539.58			
286939	12/11/2019	PRINTED	500483	CSG FORTE PAYMENTS	95.00			
		114 CHECKS		CASH ACCOUNT TOTAL	260,520.79	.00		

Kim Markee
12-4-19

Checks Advance Mailed Already
Nov 26 -> Dec 5

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
286770	11/26/2019	PRINTED	011041	ASA DETROIT CHAPTER	240.00			
286771	11/26/2019	PRINTED	013685	APPLIED IMAGING	902.63			
286772	11/26/2019	PRINTED	013685	APPLIED IMAGING	1,037.85			
286773	11/26/2019	PRINTED	013685	APPLIED IMAGING	1,193.01			
286774	11/26/2019	PRINTED	023488	BLUE CROSS BLUE SHIELD OF	231,980.62			
286775	11/26/2019	PRINTED	043626	CONSUMERS ENERGY	3,524.58			
286776	11/26/2019	PRINTED	073340	SUSAN HEFNER	29.10			
286777	11/26/2019	PRINTED	081014	1ST HEATING & COOLING CO.	2,912.00			
286778	11/26/2019	PRINTED	083466	FLEX ADMINISTRATORS INC	1,134.50			
286779	11/26/2019	PRINTED	103254	HEALTH ALLIANCE PLAN	583.98			
286780	11/26/2019	PRINTED	123606	ROSATI, SCHULTZ, JOPPICH	486.00			
286781	11/26/2019	PRINTED	161014	MI MUNICIPAL RISK MGMNT	22,912.39			
286782	11/26/2019	PRINTED	164208	MAMMOTH CONSTRUCTION LLC	11,088.00			
286783	11/26/2019	PRINTED	174012	STATE OF MICHIGAN	4,186.65			
286784	11/26/2019	PRINTED	253139	SCHOOLCRAFT COLLEGE	325.00			
286785	11/26/2019	PRINTED	253456	AMY SKEWES	12.17			
286786	11/26/2019	PRINTED	254851	STANDARD INSURANCE COMPAN	6,687.21			
286787	11/26/2019	PRINTED	271764	U S POSTMASTER	1,660.53			
286788	11/26/2019	PRINTED	283247	VESCO OIL CORP	177.75			
286789	11/26/2019	PRINTED	293355	WILBUR WHITE JR	1,275.00			
286790	12/03/2019	PRINTED	011790	AT&T	1,412.45			
286791	12/03/2019	PRINTED	013537	SCHMIDT, ISGRIGG, ANDERSO	533.31			
286792	12/03/2019	PRINTED	013764	SANDRA ASPINALL	733.31			
286793	12/03/2019	PRINTED	023068	K & Q LAW, PC	450.00			
286794	12/03/2019	PRINTED	043364	AT&T MOBILITY	84.50			
286795	12/03/2019	PRINTED	043626	CONSUMERS ENERGY	11,554.40			
286796	12/03/2019	PRINTED	044220	CHASE CARD SERVICES	1,696.51			
286797	12/03/2019	PRINTED	053253	DTE ENERGY	11,245.19			
286798	12/03/2019	PRINTED	073016	JOSHUA ADAMS	217.50			
286799	12/03/2019	PRINTED	073229	MICHAEL DEBANO	217.50			
286800	12/03/2019	PRINTED	073248	VALERIE FERRERA	217.50			
286801	12/03/2019	PRINTED	073411	JEFFREY H JAMES	100.00			
286802	12/03/2019	PRINTED	073619	LAWRENCE D NOVAK JR	398.98			
286803	12/03/2019	PRINTED	073698	JANICE REYNOLDS	100.00			
286804	12/03/2019	PRINTED	073825	JACK SUTHERLAND	130.50			
286805	12/03/2019	PRINTED	083751	FRAIBERG & PERNIE PLLC	300.00			
286806	12/03/2019	PRINTED	093026	RICHARD GALAT	600.00			
286807	12/03/2019	PRINTED	093702	JUDITH GRACEY	300.00			
286808	12/03/2019	PRINTED	103018	DERWOOD HAINES JR	950.00			
286809	12/03/2019	PRINTED	103584	JOHN H HOLMES	350.00			
286810	12/03/2019	PRINTED	123585	CHARESA JOHNSON	300.00			
286811	12/03/2019	PRINTED	143019	MARSHA KOSMATKA	50.00			
286812	12/03/2019	PRINTED	143022	TODD KALUZNY	375.00			
286813	12/03/2019	PRINTED	143600	SCOTT C KOZAK	400.00			
286814	12/03/2019	PRINTED	143837	JASON KUCMIERZ	450.00			
286815	12/03/2019	PRINTED	143848	DOUGLAS E KUTHY	300.00			
286816	12/03/2019	PRINTED	163204	MEDIA NETWORK OF WATERFOR	5,250.00			
286817	12/03/2019	PRINTED	164208	MAMMOTH CONSTRUCTION LLC	20,505.00			
286818	12/03/2019	PRINTED	164387	MIKES CLEARWATER HARVESTI	954.82			
286819	12/03/2019	PRINTED	213608	SCOTT POWERS	200.00			
286820	12/03/2019	PRINTED	243046	RAINBOW CONNECTION	500.00			
286821	12/03/2019	PRINTED	251035	SAMS CLUB DIRECT	557.78			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
286822	12/03/2019	PRINTED	254816	RICHARD STRENGER	250.00			
286823	12/03/2019	PRINTED	254845	BRADLEY STOUT	300.00			
286824	12/03/2019	PRINTED	293605	WORLDWIDE INTERPRETERS IN	155.08			
286825	12/03/2019	PRINTED	304880	WATERFORD TOWNSHIP TREASU	434.94			
		56 CHECKS		CASH ACCOUNT TOTAL	354,923.24	.00		

CHARTER TOWNSHIP OF WATERFORD

FEE SCHEDULE

ASSESSING DEPARTMENT

Copies

$0.50	8-1/2 x 11 inch black and white copy
$1.00	8-1/2 x 11 inch color copy
$1.00	11 x 17 inch black and white copy

Lot Splits

$50.00	Application fee (platted lot split/first split)
$75.00	Application fee (acreage parcel split/first split)
$25.00	For each additional resultant split
$200.00	Approval fee

WATERFORD CABLE COMMISSION

DVD duplication services for Municipal Channel and/or non-broadcasted programs will require the following fees:

Materials $5 per DVD

Labor Labor for search, review, and preparation of records calculated by hourly rate in quarter hour increments of the lowest paid public employee capable of retrieving requested records

CLERK'S OFFICE

Elections

Printed lists of registered voters	$0.50 per page
CD files (Excel) of registered voters	$40.00
emailed files of registered voters	$40.00
Daily emails of daily updates	$20.00 includes email to 1 address

Copies

$0.50	8-1/2 x 11 inch black and white copy
$1.00	8-1/2 x 11 inch color copy
$1.00	11 x 17 inch black and white copy

Licenses

Fees are annual unless otherwise noted

Banner Permit	$10.00 per Banner
Block Party	$10.00 per Event
Carnival (less than 2 weeks) -per Event	
Amusement Park = 2 weeks or more	Fees are doubled
less than 10 concessions	$110.00 per Event
10-19 concessions	$165.00 per Event
20+ concessions	$220.00 per Event
Business Registration	$ 10.00 one-time fee, until change of ownership

Licenses (cont'd)

Charitable Funds Solicitation	
Street Solicitations	$ 10.00 per Application
Distressed Vehicle and Junk Yard	
Application Fee	$400.00
License Fee	$ 25.00
Fireworks Display	$500.00 per Event
Going out of Business Sale	$200.00 per Event
Liquor License (All Types)	$500.00
Massage Establishment License	$500.00
Massage Establishment Renewal Fee	$250.00
Parade Permit	0
Pawnbroker	$300.00
Peddler/Solicitor Registration	
First Person	$50.00
Ea. Addt'l. Person	$ 10.00
Secondhand and Junk Dealer	$300.00
Teen Club	$200.00
Transient Merchant	$250.00/month

Miscellaneous

Petition to vacate subdivision street	$500.00

DEVELOPMENT SERVICES

DEVELOPMENT SERVICES DEPARTMENT FEE SCHEDULE:

BUILDING RELATED FEES:

Application fees must be paid when a Building Permit Application is submitted. Bonds, Plan Review and Building Permit Fees must be paid prior to the issuance of a Building Permit. Building Permit Fee includes the following inspections: foundation, backfill, sand floor, rough building, insulation and final building. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Building Permit must be paid prior to scheduling subsequent inspections. A Building Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Building Permit Extension fee. Failure to complete permitted work and obtain Final Certificate of Occupancy will result in forfeiture of bond.

Item	Fee
Application Fees	
Site Evaluation (new house)	$ 170.00
Site Evaluation (Addition & Accessory Structure)	$ 100.00
Woodland Inspection (new house)	$ 100.00
Residential Site Plan Re-submittal	$ 65.00
Application Fe for Commercial Construction and Alterations	$ 290.00
Plan Review Fees	
Residential Plan Review	$ 65.00
Residential Plan Revision Review	$ 35.00
Commercial Plan Review	$ Rev. + 10%
Commercial Plan Revision Review	$ 60.00
Building Permit Fees	
First $1000.00 of Construction Value	$ 65.00
Each $1000.00 Thereafter	$ 10.00
Building Permit Extension	$ 45.00
Demolition – Accessory Structure	$ 65.00
Demolition – Residential Structure up to 3,000 sq. ft, total structure	$ 90.00
Demolition – Commercial Structure up to 3,000 sq. ft., total structure	$ 185.00
Demolition – over 3,000 sq. ft, for each additional 1,000 sq. ft. or fraction thereof	$ 10.00
Temporary Sign	$ 65.00
Temporary Structure	$ 135.00
Document Retention (per Plan Sheet)	$ 3.00
Bonds (Refunded after Completion)	
One & Two Family Residential Home	$ 400.00
Residential Additions, Alterations & Accessory Buildings	$ 100.00
Apartment Units	$ 100.00
Commercial Buildings	$1000.00
Commercial Additions	$ 600.00
Demolitions	$ 100.00
Moved House	$1200.00
Commercial Sign	$ 100.00
Miscellaneous	
Re-inspection	$ 70.00
Special Inspections	$ 70.00
After hours/weekend Inspection	$ 150.00
Duplicate Certificate of Occupancy	$ 15.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Application and Plan Review Fees are non-refundable.

Building Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed 80%
* Permit canceled within 6 months of issue with no work or inspections performed 50%
* Permit canceled within 1 year of issue with no work or inspections performed 25%
* Permit canceled after 1 year of issue with no work or inspections performed 0%
* Permit canceled after work has commenced or inspections performed 0%

ELECTRICAL PERMIT FEES

Electrical Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all electrical installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. An Electrical Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Electrical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against an Electrical Permit must be paid prior to scheduling subsequent inspections.

Item	Fee
Single Family Residential	
New Residential - less than 2000 s.f.	$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	$ 400.00
New Residential - over 3500 s.f.	$ 475.00
Apartment Units (ea.)	$ 100.00
Alterations, Additions & Commercial Projects	
Base Permit	$ 60.00
Electrical Permit Extension	$ 45.00
Service (up to 200 amp)	$ 30.00
Service (200 to 600 amp)	$ 35.00
Service (600 to 800 amp)	$ 40.00
Service (over 800 amp)	$ 45.00
Sub Panel (ea.)	$ 25.00
Temporary Service	$ 30.00
120 Volt Circuits (ea.)	$ 20.00
240 Volt Circuits (ea.)	$ 25.00
Lighting Fixtures (per 25 or fraction)	$ 15.00
Furnace/ Unit Heater (ea.)	$ 15.00
Residential Air Conditioner (ea.)	$ 30.00
Motors (up to 50 amp)	$ 25.00
Motors (51 to 150 amp)	$ 30.00
Motors (over 151 amp)	$ 35.00
Sign Circuits (ea.)	$ 30.00
Pole Lights (ea.)	$ 15.00
Feeders up to 100'	$ 20.00
Each additional 100' of Feeder	$ 10.00
Fire Alarms	$ 95.00
Emergency Generator (up to 10 kw)	$ 75.00
Emergency Generator (10 kw to 20 kw)	$ 85.00
Emergency Generator (over 20 kw)	$ 95.00
Car Charging Station	$ 110.00
Low Voltage Connection Ports	$ 3.00
Miscellaneous	
Re-inspection	$ 70.00
After hours/weekend Inspections	$ 150.00
Special Inspections	$ 70.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Base Permit Fees are non-refundable.

Electrical Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed 80%
* Permit canceled within 6 months of issue with no work or inspections performed 50%
* Permit canceled within 1 year of issue with no work or inspections performed 25%
* Permit canceled after 1 year of issue with no work or inspections performed 0%
* Permit canceled after work has commenced or inspections performed 0%

MECHANICAL PERMIT FEES

Mechanical Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all mechanical installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. A Mechanical Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Mechanical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Mechanical Permit must be paid prior to scheduling subsequent inspections.

Item	Fee
Single Family Residential	
New Residential - less than 2000 s.f.	$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	$ 400.00
New Residential - over 3500 s.f.	$ 475.00
Apartment Units (ea.)	$ 100.00
Alterations, Additions & Commercial Projects	
Base Permit	$ 60.00
Mechanical Permit Extension	$ 45.00
Furnace (ea.)	$ 45.00
Boiler (ea.)	$ 45.00
Fireplace, Wood Stove (ea.)	$ 35.00
Chimney or Chimney Liner (ea.)	$ 45.00
Duct System or Hot Water Heat Pipe	$ 45.00
Gas Piping Outlet (ea.)	$ 15.00
Central Air Conditioning	$ 35.00
Heat Pump (ea.)	$ 35.00
Unit Heater (ea.)	$ 35.00
HVAC Unit (under 15 HP)	$ 60.00
HVAC Unit (15 to 50 HP)	$ 85.00
HVAC Unit (over 50HP)	$ 100.00
Evaporating Coil or Chilling Tower	$ 95.00
Exhaust Fans (under 1500 CFM)	$ 15.00
Exhaust Fans (1500 to 10,000 CFM)	$ 45.00
Exhaust Fans (over 10,000 CFM)	$ 85.00
Duct System (< $3000 cost)	$ 40.00
Duct System ($3000 to $7999 cost)	$ 60.00
Duct System ($8000 to $11,000 cost)	$ 70.00
Duct System ($11,001 to $15,000 cost)	$ 90.00
Duct System (each $3000 over $15,000)	$ 30.00
Humidifiers (ea.)	$ 40.00
Incinerators, Crematories (ea.)	$ 45.00
Type I or Type II Hood System	$ 40.00
Fire Suppression System	$ 90.00
Miscellaneous	
Re-inspection	$ 70.00
After hours/weekend Inspections	$ 150.00
Special Inspections	$ 70.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Base Permit Fees are non-refundable.

Mechanical Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed 80%
* Permit canceled within 6 months of issue with no work or inspections performed 50%
* Permit canceled within 1 year of issue with no work or inspections performed 25%
* Permit canceled after 1 year of issue with no work or inspections performed 0%
* Permit canceled after work has commenced or inspections performed 0%

PLUMBING PERMIT FEES

Plumbing Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all plumbing installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. A Plumbing Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Plumbing Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Plumbing Permit must be paid prior to scheduling subsequent inspections.

Item	Fee
Single Family Residential	
New Residential - less than 2000 s.f.	$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	$ 400.00
New Residential - over 3500 s.f.	$ 475.00
Apartment Units (ea.)	$ 100.00
Alterations, Additions & Commercial	
Base Permit	$ 60.00
Plumbing Permit Extension	$ 45.00
Fixtures (ea.)	$ 10.00
Stacks, Vents, Connectors (ea.)	$ 10.00
Water Connected Appliance (ea.)	$ 10.00
Floor Drains, Traps (ea.)	$ 10.00
Sill Cocks (ea.)	$ 10.00
Sub Soil Drains (ea.)	$ 15.00
Sump Pump (ea.)	$ 10.00
Sewage Ejector System (ea.)	$ 20.00
Residential Water Distribution Piping	$ 30.00
Commercial Water Distribution Piping	$ 45.00
Sewer Line (ea.)	$ 30.00
Water Service (ea.)	$ 30.00
Water Meter (ea.)	$ 10.00
Sprinkler Meter (ea.)	$ 10.00
Roof Conductor (ea.)	$ 10.00
Grease Trap/Interceptor	$ 40.00
Oil Separator	$ 40.00
Sand Separator	$ 40.00
Minimum Alterations	$ 15.00
Miscellaneous	
Re-inspection	$ 70.00
After hours/weekend Inspection	$ 150.00
Special Inspections	$ 70.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Base Permit Fees are non-refundable.

Plumbing Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed 80%
* Permit canceled within 6 months of issue with no work or inspections performed 50%
* Permit canceled within 1 year of issue with no work or inspections performed 25%
* Permit canceled after 1 year of issue with no work or inspections performed 0%
* Permit canceled after work has commenced or inspections performed 0%

RENTAL PROPERTY FEES

Registration Fee

$ 10.00 per building plus $ 2.00 for each dwelling unit within the building.

The Registration Fee is to be paid within 30 days of establishment of any new residential rental unit.

Annual Operating Fee

$ 50.00 per Rental Unit in Buildings Containing 1 to 4 Rental Units.
$ 40.00 per Rental Unit in Buildings Containing 5 to 10 Rental Units.
$ 25.00 per Rental Unit in Buildings Containing 11 or more Rental Units.

The maximum annual operating fee for any building, irrespective of the number of residential units contained within the building, shall not exceed $ 300.00. If the actual cost incurred by Waterford Township in performing the required Rental Certification Inspections for an individual building exceeds the amount generated by the Annual Operating Fee the Township will invoice the property owner of the individual building for those additional costs.

Unless cited otherwise, the Annual Operating Fee is due on April 1 of each year. If the Annual Operating Fee is not paid before July 1 it shall be posted as a lien against the property taxes.

Inspection Fees

The annual operating fee shall cover a periodic inspection for the issuance or renewal of a certification, except that such fee shall not cover an inspection made pursuant to a final notice of violation issued under Section 4-254(b) of the Rental Certification Ordinance or re-inspections.

Violation Inspection fee	$70.00
Re-inspection fee	$70.00

VACANT PROPERTY REGISTRATION AND MAINTENANCE

Registration and affidavit filing fee	$10.00
Inspection fee	$70.00
Re-inspection fee	$70.00
Administrative fee for determining ownership	actual cost + 10%

ENGINEERING RELATED FEES:

SITE PLAN REVIEW

All site plans submitted to the Community Planning and Development Department must be reviewed for compliance with engineering requirements prior to receiving Site Plan Approval. The fees charged for this site plan review are based on the total acreage of the parcel being developed.

Item	Fee
Drainage System (open ditch or enclosed drain)	
Fee per acre of development	$ 60.00
Minimum Fee	$300.00
Retention/Detention Facility	
Fee per acre of development	$ 80.00
Minimum Fee	$480.00
Site Grading	
Fee per acre of development	$ 60.00
Minimum Fee	$360.00

PLANNED UNIT DEVELOPMENT ENGINEERING REVIEW

All preliminary development plans submitted to the Development Services Department in conjunction with the Planned Unit Development Review provisions of the Zoning Ordinance must be reviewed for engineering feasibility. The fee charged for this preliminary development plan review is a lump sum. In the event Planned Unit Development approval is granted by the Township Board and the development proceeds to Site Plan Review, the fee for the Planned Unit Development Review will be credited to the Site Plan Review.

Item	Fee
Engineering PUD Review	$800.00

CONSTRUCTION PLAN REVIEW

Final construction plans for all developments must be reviewed and approved by Engineering prior to commencement of any construction activities, the fee charged for this review is based on the amount of infrastructure being installed.

Item	Fee
Minimum Fee	$ 800.00
Storm Sewer	
12" Pipe (per LF)	$ 0.75
15" Pipe (per LF)	$ 0.80
18" Pipe (per LF)	$ 0.75
21" Pipe (per LF)	$ 0.80
24" Pipe (per LF)	$ 0.85
27" Pipe (per LF)	$ 0.90
30" Pipe (per LF)	$ 0.95
36" Pipe (per LF)	$ 1.15
42" & Larger Pipe (per LF)	$ 1.35
MH, CB, LB, Inlet (ea.)	$ 35.00
Retention/Detention Facility (per Ac.)	$ 100.00
Sanitary Sewer	
6" Lead (per LF)	$ 0.50
8" Pipe (per LF)	$ 0.60
10" Pipe (per LF)	$ 0.70
12" Pipe (per LF)	$ 0.80
15" Pipe (per LF)	$ 0.90
Forcemain (per LF)	$ 0.75
Std. MH (ea.)	$ 40.00
Drop MH (ea.)	$ 60.00
Adjust Ex. MH	$ 25.00
Bore & Jack (per LF)	$ 5.00
Pump Station (ea.)	$ 2100.00
Water Main	
6" Pipe (per LF)	$ 0.50
8" Pipe (per LF)	$ 0.60

Item	Fee
Water Main (Cont.)	
10" Pipe (per LF)	$ 0.70
12" Pipe (per LF)	$ 0.80
16" Pipe (per LF)	$ 1.05
6" GV&W (ea.)	$ 40.00
8" GV&W (ea.)	$ 45.00
10" GV&W (ea.)	$ 50.00
12" GV&W (ea.)	$ 90.00
16" GV&W (ea.)	$ 105.00
TSV&W	$ 160.00
Hydrant (ea.)	$ 45.00
Bore & Jack	$ 5.00
Streets (per LF)	$ 0.75

CONSTRUCTION INSPECTION

Full time construction inspection is required for all grading, paving, storm sewer, sanitary sewer and watermain installations. In addition fees will be charged for all time expended for testing, verifying as-built drawings and related paperwork. Monies to cover the cost of construction inspection must be escrowed with the Township prior to commencing any construction in accordance with the following schedule:

Value of Construction	Amount of Escrow Deposit*
0 to $ 10,000	$1360
$ 10,000 to $ 50,000	13% (not less than $ 2040)
$ 50,000 to $100,000	11% (not less than $ 6800)
$100,000 to $200,000	9% (not less than $ 13600)
$200,000 to $300,000	8% (not less than $17000)
$300,000 to $500,000	7% (not less than $20400)
Over $500,000	5 %

*The Developer is responsible for any charges that exceed the escrowed amount. Any remaining balance will be refunded.

Fees for construction inspection will be charged against the escrow account at the following crew day rate. Crew Days are calculated as follows:

Up to 4 hours	½ Crew Day
4 hours to 8 hours	1 Crew Day
8 hours to 10 hours	1 ½ Crew Day
10 hours to 12 hours	2 Crew Days

Item	Fee
Construction Inspection (per Crew Day)	$ 680.00

RIGHT-OF-WAY MANAGEMENT FEES

These fees are not applicable to Telecommunications Permits.

Disruption Permit Application Fee (nonrefundable)	
Residential	$50.00
Commercial	$100.00
Disruption Permit Review and Processing Fee	to be determined and escrowed
Disruption Permit Fee	
Residential	$50.00
Commercial	$100.00
Use Permit Application Fee (nonrefundable)	
Residential	$50.00
Commercial	$100.00
Use Permit Review and Processing Fee	to be determined and escrowed
Use Permit Fee	
Residential	$50.00
Commercial	

Subject to Township Board adjustment, the annual commercial use permit fee for improvements measured by lineal feet of right-of-way used shall be $ .15 per lineal foot for above-ground improvements and $ .30 per lineal foot for underground improvements. The annual fee for improvements that occupy one of more locations or areas of right-of-way that are not measurable in lineal feet, carry a minimum per location fee of $150.00.

LOWLAND FILLING

Plan review and completed construction inspection is required for movement of or placement of topsoil, subsoil, sand, gravel, earth, rock, stone, concrete or other material on land located within the township. The fee charged for this plan review and inspection is based on the area of the property that the work is being performed on.

Item	Fee
Application/Plan Review Fee (per acre of land)	$ 100.00
Minimum application fee	$ 25.00
Permit Fee (per acre of land)	$ 200.00
Minimum permit fee	$ 50.00

WETLAND PERMITS AND ESCROWS

Application/Plan Review Fees and Permit Fees payable when work is not covered by a site plan or building permit application.

Item	Fee
Application/Plan Review Fee (per acre of land)	$ 100.00
Minimum application fee	$ 25.00
Permit Fee (per acre of land)	$ 200.00
Minimum application fee	$ 50.00
Residential lot escrow	$ 1,000.00*
Commercial lot escrow	$ 2,000.00*

*Applicant is responsible for any charges that exceed the escrowed amount. Any remaining balance will be refunded.

WOODLAND MANAGEMENT PERMITS AND ESCROWS

Application/Plan Review Fees, Permit Fees payable when work is not covered by a site plan or building permit application.

Item	Fee
Application/Plan Review Fee (per acre of land)	$ 100.00
Minimum application fee	$ 25.00
Permit Fee (per acre of land)	$ 200.00
Minimum application fee	$ 50.00

Escrow – to be determined based on estimated time and cost of Township forester

PLANNING RELATED FEES:

ZONING BOARD OF APPEALS **

Single Family Residential/Non-Profit Organizations
- First Variance $250.00
- Additional Variances ..... $100.00 each - max. $550.00

Residential Developments & Non-Residential
- Application Fee $700.00

Residential Code Violations
- First Variance $432.00
- Additional Variances ..... $100.00 each

Non-Residential Code Violations
- Application Fee $882.00
- Additional Variances ..... $100.00 each

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

PLANNING COMMISSION

Special meeting $500.00

SITE PLAN REVIEW

Concept Plan Review $550.00
Change of Use Review $550.00
Minor Site Plan Review $1250.00
Major Site Plan Review $1550.00
Master Plan Review/amendment $1,000.00
Engineering Site Plan Review Fees ..... Per Engineering Division

REZONING **

Nonresidential Parcel Combination Creating Nonresidential Parcel Eligible for More Intensive Zoning District Within Same Zoning Class ..... No Fee
All Other Rezoning Requests $1200.00

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SPECIAL APPROVAL USE **

Special Approval Use Fee
- Special Approval portion $1,000.00
- Site Plan Approval portion $1,550.00
- Base Total of both portions $2,550.00

Special Approval – Domestic Small Livestock in Single Family Residential $250.00

Existing Special Approval Renewal Review $600.00
Engineering Site Plan Review Fees ..... Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

PLANNED UNIT DEVELOPMENT **

Planned Unit Development Review Fee ..... ~~$~~$2,500.00
Engineering Review Fees ..... Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SPECIAL ACCOMMODATION USE **

Special Accommodation Use Review Fee $1550.00
Engineering Review Fees ..... Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SUBDIVISION REVIEW

Tentative Preliminary Plat $1,500.00
Final Preliminary Plat $500.00
Final Plat $500.00

HARDSHIP PLANNED UNIT DEVELOPMENT REVIEW **

Hardship Planned Unit Development Review Fee $2,500.00
~~Site Plan Review Fee~~ Legal Consultant Fee.....-$1,000.00 minimum or $150/hour whichever is greater
Engineering Review Fees ..... Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

TEMPORARY USE REVIEW

Annual Review Fee $100.00
Single Event Review Fee $50.00

TRANSIENT MERCHANT PLAN REVIEW

New Plan Processing Fee $55.00
Existing Plan Processing Fee ..... Included with license fee

TEXT AMENDMENT REVIEW

Review Fee $1,000.00
Legal Consultant Fee ..... $1,000.00 minimum; or $150/hour whichever is greater

RESOURCE MATERIALS

Zoning Ordinance (Paper Copy) includes Zoning Map $25.00
Complete Master Plan (Paper Copy) $55.00
Master Plan (Paper Copy) $25.00
Master Plan Appendices (Paper Copy) $35.00
Zoning Ordinance & Master Plan (CD) includes Zoning Map $5.00
Zoning Certification Letter $80.00

SIGN REMOVAL

Signs removed from public road right-of-way ..... $40.00 per sign

NOXIOUS WEEDS AND VEGETATION REMOVAL

Administrative fee for noxious weed /vegetation removal 10% of actual cost

WATERFORD REGIONAL FIRE DEPARTMENT

Fire Systems Plan Review and Inspection Process

- Commercial Cooking Fire Suppression Fee: $100
- Fire Alarm System Fee: $125
- Fire Suppression/Sprinkler System Fee: $200
- Fire Pump Fee: $150
- Fire System Re-inspection Fee: $50
- Address Assignment Fee: $50
- Carnivals Permit Fee: $100
- Firework Display Permitting and Inspection Fee: $300
- Prescribed Burns or Controlled Burns Permit Fee: $100
- After Business Hour Special Inspection Fee: Hourly overtime wage of available Inspector minimum 3 hours
- Third Party Review Fee: 10% handling Fee

LIBRARY FEES SCHEDULE

CATEGORY	FEE	NOTES
Service Fees		
Fax Service	Domestic Faxes $1.75 first page $1.00/ each additional page	International Faxes $3.95 first page $3.45/ each additional page
Photocopier Services	$.25/page	
Circulating Materials		
Overdue fines	$.10/day	Maximum $10.00/item
Rental (high demand titles)	$1.00/first 4 days $.25/each additional day	Default circulation period is 4 days with the initial payment due at the time of checkout. Fee for any additional days are assessed at the time the material is returned.
Replacement cost for materials lost or damaged	Purchase price of item lost or damaged	
Referral fee- collection agency	$10.00	Charge for referring delinquent account to Unique Management Services, INC for collection. Criteria for referral: • Balance over $50 • Materials overdue more than 30 days with an assumed lost status
Printing Fees		
Public computer workstations	$.25/page	First 5 pages – no charge
Meeting Room Bookings		
Conference Room		
Non-profit organizations	$10.00/first 2 hours $5.00/each additional hour	
For-profit organizations	$20.00/first 2 hours $10.00/each additional hour	
Community Room A		
Non-profit organizations	$25.00/first 2 hours $10.00/each additional hour	
For-profit organizations	$45.00/first 2 hours $10.00/each additional hour	
Community Room B		Includes use of kitchen facilities
Non-profit organizations	$35.00/first 2 hours $10.00/each additional hour	
For-profit organizations	$55.00/ first 2 hours $10.00/each additional hour	
Community Rooms A&B		Includes use of kitchen facilities
Non-profit organizations	$45.00/first 2 hours $15.00/ each additional hour	
For-profit organizations	$65.00/first 2 hours $15.00/each additional hour	

Note: Library staff have the authority to adjust or forgive the amount of overdue fines assessed and/or replacement costs for lost materials when negotiating payment plans with patrons whose accounts are not in good standing. Referral fees to Unique Management Services, Inc. (UMS), the Library's collection agency, are not a negotiable element of any patron's outstanding balance.

PARKS & RECREATION FACILITY FEES

Parks & Recreation Facility Fee Schedule			
Rental Facility	**Resident Fee**	**Non-Resident Fee**	**Rental Period**
Building and Pavilion Rental			
Pavilion I - Hess	$220.00	$250.00	daily
Pavilion 2 - Hess	$150.00	$180.00	daily
Gazebo - Hess	$120.00	$150.00	3 hours
Community Building - Hess	$350.00	$380.00	6 hours
Birthday Party Package – Standard	$150.00	$180.00	3 hours
Birthday Party Package – Upgraded	$275.00	$305.00	3 hours
Warming House – Friday – Sunday	$165.00	$195.00	6 hours
Warming House - Monday – Thursday	$85.00	$115.00	6 hours
Recreation Center – Gym	$60.00	Hourly resident fee + $30.00	hourly Min. 2 hrs.
Recreation Center - Meeting Room	$30.00	Hourly resident fee + $30.00	hourly Min. 2 hrs.
Recreation Center – Fitness Room	$45.00	Hourly resident fee + $30.00	hourly Min. 2 hrs.
Recreation Center - Dining Room	$550.00	Hourly resident fee + $30.00	6 hours
Recreation Center – Pavilion	$50.00	$80.00	8 hours
DP Nature Center - Meeting Room	$30.00	Hourly resident fee + $30.00	hourly
DP Nature Center - Pavilion	125.00	$155.00	8 hours
Fish Hatchery Large Pavilion	$125.00	$155.00	8 hours
Fish Hatchery Small Pavilion	$75.00	$105.00	8 hours
Clinton River Canoe Site – Pavilion	$30.00	$60.00	8 hours
Lions Park – Pavilion	$50.00	$80.00	8 hours
Optimist Park – Pavilion	$30.00	$60.00	8 hours
Rotary Park – Pavilion	$50.00	$80.00	8 hours
Shell Park – Pavilion	$30.00	$60.00	8 hours
Soccer Field Rental			
Blue Field (110 x 60 yds.)	$80.00	$95.00	per game
White Field (100 x 50 yds.)	$70.00	$85.00	per game
Green Field (70 x 50 yds.)	$60.00	$70.00	per game
Red Field (70 x 50 yds.)	$60.00	$70.00	per game
Orange Field (50 x 30 yds.)	$55.00	$65.00	per game
Yellow Field (50 x 30 yds.)	$55.00	$65.00	per game
Softball/Baseball Field Rental			
Shell Park (Monday - Friday)	$75.00 per field	$90.00 per field	per game
Shell Park (Saturday - Sunday)	$95.00 per field	$110.00 per field	per game
Optimist Park (Monday - Friday)	$75.00 per field	$90.00 per field	per game
Optimist Park (Saturday - Sunday)	$95.00 per field	$110.00 per field	per game
Rotary Park (Monday - Friday)	$85.00 per field	$100.00 per field	per game
Rotary Park (Saturday - Sunday)	$105.00 per field	$120.00 per field	per game
Herrington Park (Monday - Friday)	$85.00 per field	$100.00 per field	per game
Herrington Park (Saturday - Sunday)	$105.00 per field	$120.00 per field	per game
Hess-Hathaway Park (Monday - Friday)	$55.00 per field	$75.00 per field	per game

Parks & Recreation Facility Fee Schedule (continued)			
Hess-Hathaway Park (Saturday - Sunday)	$70.00 per field	$90.00 per field	per game
Recreation Center (Monday - Friday)	$85.00 per field	$100.00 per field	per game
Recreation Center (Saturday - Sunday)	$105.00 per field	$120.00 per field	per game
Lions Park (Monday - Friday)	$105.00 per field	$120.00 per field	per game
Lions Park (Saturday - Sunday)	$125.00 per field	$140.00 per field	per game
Practice Field	$30.00 per field	$40.00 per field	1.5 hours
Field Light Usage	$35.00	$35.00	hourly
Tournament Field Preparation	$85.00 per field	$85.00 per field	per game
Tournament Team Fee	$30.00	$30.00	per team
Copies $.50 8 1/2” x 11” black and white copy $1.00 8 1/2” x 11” color copy **Laminating** $1.50 8 1/2” x 11” page $2.00 8 1/2" x 14” page $2.50 11” x 17” page $5.00 Poster/Map			

POLICE DEPARTMENT

Waterford Police Department Fee Schedule

ITEM	CHARGE	ITEM	CHARGE
ALARM REGISTRATION	$25.00	WARRANTS	$10.00
ALARM - FALSE - FIRST AND SECOND	NO CHARGE	ACCIDENT/INCIDENT REPORT	$11.00
ALARM - FALSE - THIRD	$25.00	GEM/PRECIOUS METALS LICENSE	$50.00
ALARM - FALSE - FOURTH	$50.00	GUN PURCHASE PERMITS (Notary Fee)	$10.00
ALARM - FALSE - FIFTH & SUBSEQUENT	$75.00	HOLD TAGS - ALL OFFENSES	$100.00
BACKGROUND CHECK	$25.00	HOLD TAGS - PRIVATE TOWS & ABANDON	$25.00
BICYCLE LICENSE	$3.00	IMPOUND LOT STORAGE FEES (Per Day)	$20.00
BOW AND ARROW PERMIT	$50.00	NOTARIES	$10.00
SEX OFFENDER REGISTRATION	$50.00		

Copies - Paper	
8 1/2 x 11 black and white	$.50 per page
8 1/2 x 11 color	$1.00 per page
Non-paper media	
CDR 700MB with jewel case	$20.00
DVDR 4.76GB with jewel case	$20.00
USB Flash Drive 8GB	$25.00

Labor calculated by hourly rate in quarter hour increments of the lowest paid public employee capable of:
1) Search, location and examination of records
2) Redaction of records
3) Duplication, copying and transferring

WTPD Employee Calculations for Record Retrieval Costs (without benefits)
Actual current wage of employee capable of retrieving record

DEPARTMENT OF PUBLIC WORKS / WATER AND SEWER

WATERFORD TOWNSHIP WATER CONNECTION

FEE SCHEDULE

TAP SIZE	METER SIZE	TAP COST	METER COST	CAPITAL CHARGE	TOTAL CHARGE DOWN PAYMENT	CAPITAL DOWN PAYMENT	TOTAL
1”	5/8”	$1,100.00	$195.00	$1,000.00	$2,295.00	$25.00	$1,320.00
1”	1”	$1,100.00	$295.00	$1,700.00	$3,095.00	$42.50	$1,437.50
1 ½”	1”	$1,420.00	$295.00	$1,700.00	$3,415.00	$42.50	$1,757.50
1 ½”	1 ½”	$1,420.00	$470.00	$3,500.00	$5,390.00	$87.50	$1,977.50
2”	1 ½”	$1,550.00	$470.00	$3,500.00	$5,520.00	$87.50	$2,107.50
2”	2”	$1,550.00	$1,095.00	$6,700.00	$9,345.00	$167.50	$2,812.50
3”	2”	(BY CONT)	$1,095.00	$6,700.00	$7,795.00	$167.50	$1,262.50
3”	3”	(BY CONT)	$2,095.00	$15,000.00	$17,095.00	$375.00	$2,470.00
4”	4”	(BY CONT)	$2,695.00	$27,000.00	$29,695.00	$675.00	$3,370.00
6”	6”	(BY CONT)	$4,495.00	$60,000.00	$64,495.00		
8”	8"	(BY CONT)	$13,395.00	$60,000.00	$73,395.00		

***DECEMBER 1ST THRU MARCH 31ST WINTER RATES WILL BE IN EFFECT / ADDITIONAL $50.00.**
***TRAFFIC CONTROL AND ROAD RESTORATION FEE UP TO $400.00. APPLIED ADMINISTRATIVELY ON TAPS THAT REQUIRE INCREASED TRAFFIC CONTROL AND ROAD RESTORATION REPAIRS.**
WATER TAPS 1 ½” AND LARGER AREA ON A COST ESTIMATE BASIS. FINAL CHARGES WILL BE COMPUTED UPON COMPLETION.
CAPITAL CHGS WILL BE REDUCED BY 50% FOR CONNECTIONS MADE TO A DEVELOPER INSTALLED AND FINANCED WATERMAIN.
SEWER CONNECTION FEE FOR A SINGLE FAMILY HOME IS $3605.00 - $1300.00 OF THIS IS THE SEWER CAPITAL CHARGE, $2300.00 IS THE SEWER LATERAL BENEFIT CHARGE AND $5.00 IS THE SEWER PERMIT FEE.

Waterford Township Quarterly (3-Month) Billing Charges

(Customers Outside of the Township Geographic Boundary pay 1.5 times normal Township usage rates)

Water Usage Rates by Meter Size:

(Adjusted 8-1-2014)

1 C.F. (Cubic Foot) = 7.48 U.S. Gallons

Rate Tiers:	***Tier 1: (Minimum)***			***Tier 2: (Over***	
Minimum):				**Charge per 100**	
C.F.					
Meter Size:	**Minimum Charge:**	**Cubic Feet Allowed-Minimum:**	**Sprinkler Meter – Minimum:**	**Over**	
Minimum:				**Domestic:**	
Sprinkler:					
5/8”	$15.43	1,000	$10.29	$1.93	$2.29
1”	$23.15	2,000	$12.86	$1.93	$2.29
1 ½”	$41.15	2,000	$21.86	$1.93	$2.29
2”	$64.30	2,000	$34.72	$1.93	$2.29
3”	$102.88	2,000	$54.01	$1.93	$2.29
4”	$150.46	2,000	$79.73	$1.93	$2.29
6”	$227.62	4,000		$1.93	$2.29
8”	$311.21	6,000		$1.93	$2.29

Sewer Usage Rates:

(Adjusted 9-1-2017)

(Sewer Charges based off of Water Meter Reading, or a Flat charge if Customer does not have Public Water):

Rate Tiers:		***Tier 1: (Minimum)***	***Tier 2: (Over Minimum):*** **Charge per 100 C.F.**
Meter Size:	**Ready to Serve:**	**Cubic Feet Allowed-Minimum:**	**(Starting at 0 to 999,999 C.F.):**
All Sizes	$64.95	N/A	$3.59
Flat Sewer No Water	$113.50	-------	-------

*Flat Sewer is $48.55 higher than water/sewer minimum because it is not metered, therefore 2nd rate tier does not apply and a statistical average is uniformly used for this customer class.

Water Fireline Services

(Adjusted 2-28-2011)

(Applies to Commercial Buildings with Fire Sprinkling Systems)

Service Size:	Flat Quarterly Charge:
2”	$60.00
3”	$85.00
4”	$110.00
6”	$185.00
8”	$215.00
10”	$245.00
12”	$275.00

- Fireline charges are flat “ready to serve” charges and are not metered.

Quarterly Commercial Surcharges (Charges per I.W.C – Industrial Waste Control)

(Adjusted 9-1-2017)

(Applies to Commercial Accounts with Sewer)

Service Size:	Flat Quarterly Charge:
5/8”	$17.04
1”	$42.60
1 ½”	$93.72
2”	$136.32
3”	$247.08
4”	$340.80
6”	$511.20
8”	$852.00

* The Commercial Surcharges are set by the I.W.C. (Industrial Waste Control) Division of the D.W.S.D (Detroit Water and Sewerage Department). Waterford simply collects the Commercial Surcharge Fees and passes them on directly to Oakland County who ultimately passes them on to the Great Lakes Water-Sewer Authority. Waterford is obligated to charge all Commercial Customers these flat quarterly fees because Waterford is part of the “Clinton-Oakland” sewer system, and relies on the Authority for ultimate Waste Water Treatment and disposal. Waterford does not retain or realize any revenue from these charges.

Water Meters

(Adjusted 2-28-2011)

Meter Size:	Meter Price:	AMR/AMI Unit:	Total Meter Fee:
5/8”	$100.00	$95.00	$195.00
1”	$200.00	$95.00	$295.00
1 ½”	$375.00	$95.00	$470.00
2”	$520.00	$95.00	$615.00
2” Compound	$1,400.00	$95.00	$1,095.00
3” Compound	$2,000.00	$95.00	$2,095.00
4” Compound	$2,600.00	$95.00	$2,695.00
6” Compound	$4,400.00	$95.00	$4,495.00
8” Compound	$13,300.00	$95.00	$13,395.00

* AMR = Automatic Meter Read. AMI = Automatic Meter Interface. These units send their meter reads via radio signal to a fixed network collector. Meter prices are tied to metal prices.

Hydrant Use Fees

(Adjusted 2-28-2011)

Hydrant Rental Fee:	Hydrant Water Usage Fee:
$150.00	$2.29 per 100 C.F.

* Customer/Contractor needs to contact the DPW for this temporary water service. A Hydrant Meter with proper backflow device is mandatory for these applications and must be set and administered by the DPW.

Turn Water On/Off Fees

(Adjusted 2-28-2011)

Water Turn On Fee:	Water Turn Off Fee:
$30.00	$30.00

* Flat fee charged when Customer requests the water to be turned on or off at the curb box located at the property line by the public water main. Fee includes DPW time to locate, expose and complete the service. This water shut down method is suggested whenever customers are going to be away from their home/business for an extended period of time.

Cut and Cap Abandoned Service Line Fees

(Adjusted 2-28-2011)

Cut and Cap Fee:

$65.00 * Fee charged when homes and businesses demo their facilities and/or terminate water/sewer services with the DPW.

TREASURER'S OFFICE

Copies	$ .50
Tax Bills/Duplicates	$1.00
Estimate Letter	$1.00
Discharge of Liens	$5.00
NSF charge	$30.00
Re-issue of payroll checks	$10.00

Fee Schedules revised December 2019 and presented to the Waterford Township Board of Trustees for adoption at the regularly scheduled Board of Trustees meeting December 11, 2019.

SINGLE SOURCE VENDOR LIST 2020

DEPARTMENT	VENDOR#	VENDOR	TYPE OF PRODUCT OR SERVICE	SOURCE CODE
POLICE	11026	A.P.C. GLOBAL SERVICES	UPS COMPUTER SYSTEM	4
CABLE	13171	ADVANCED LIGHTING & SOUND	CABLE TRUCK & AUDITORIUM SERVICE	4
DPW / F&O	13377	AIR CENTER	WTP AIR COMPRESSOR SERVICE	2
FIRE	11198	ALADTEC INC	ONLINE EMPLOYEE SCHEDULING & WORKFORCE MANAGEMENT SYSTEM	2
DPW / F&O	13452	ALEXANDER CHEMICAL	CHLORINE FOR WTP'S	2
LIBRARY	14471	ALLDATA	SOURCE PROPRIETARY ELECTRONIC DATABASE. (DISCOUNTED PRICE NEGOTIATED THROUGH-MCLS)	8
DPW / F&O	14472	ALPHA DIRECTIONAL BORING	EMERGENCY SERVICE LINE INSTALL	3 & 6
LIBRARY	11525	ANCESTRY.COM	SOURCE OF PROPRIETARY ELECTRONIC DATABASE FOR GENEALOGY RESEARCH. (DISCOUNTED PRICE NEGOTIATED THROUGH-MCLS)	8
FIRE	13666	APOLLO FIRE APPARATUS	FIRE APPARATUS	2,3,4
FIRE	13365	APOLLO FIRE EQUIPMENT CO	FIRE EQUIPMENT	2,3,4
DPW / F&O	13690	AQUASIGHT	ENERGY CONSUMPTION STUDY (WATER STUDY)	1 & 6
F&O	11700	AQUA-WEED	TOWNSHIP CAMPUS POND	3
LIBRARY	11761	ASI MODULEX	SOURCE OF PROPRIETARY ELECTRONIC DATABASE FOR GENEALOGY RESERCH. (DISCOUNTED PRICE NEGOTIATED THROUGH-MCLS)	4
DPW / F&O	13780	AUTODESK INC	AUTOCAD	4
LIBRARY	11029	AWE INC	SOURCE OF SIGNAGE THROUGHOUT BUIDING WITH SPECS FOR OUR SIGNS ON FILE	4
DPW / F&O	13995	AZTECA SYSTEMS INC	CITYWORKS	4
DPW/GEN SERV	101201	BAKER TILLY (formerly (H.J. Umbaugh)	RATE STUDIES & BOND GUIDANCE	6
PARKS	23367	BIANCO TOURS	TOURS FOR PARKS	3
LIBRARY	23383	BIBLIOTECHA	VENDOR SUPPLIES, E.G. RFID TAGS FOR PROCESSING MATERIALS (DISCOUNTED PRICE NEGOTIATED THROUGH-TLN)	8
LIBRARY	23880	BIFOLKAL PRODUCTIONS, INC.	SOURCE OF PROPRIETARY MATERIALS FOR BIFOLKAL KITS	8
PARKS	23481	BLUE LAKES CHARTERS	TOURS FOR PARKS	3
DPW / F&O	21090	BLR	SAFETY MGMT SOFTWARE	4
FIRE	23592	BOSTICK TRUCK CENTER LLC	REPAIR SERVICE HEAVY DUTY VEHICLES	3 & 6
DEV SERV	21092	BS&A SOFTWARE	SOFTWARE FOR DEVELOPMENT SERVICES	6
GENERAL	21093	BSB COMMUNICATIONS INC	PHONE SYSTEM	4
PAYROLL/BENEFITS	43134	CAMBRIDGE	INSURANCE AGENT/CONSULTANT	4
Police	43215	CELLEBRITE		
LIBRARY		CENGAGE LEARNING	SOURCE OF PROPRIETARY REFERENCE MATERIALS IN BOTH PRINT & ELECTRONIC FORMATS	4 & 8
DPW	43331	CHEMCO PRODUCTS	PHOSPHATE	3

DEPARTMENT	VENDOR#	VENDOR	TYPE OF PRODUCT OR SERVICE	SOURCE CODE
IT	111122	CIVIC PLUS	WEB SITE HOSTING	4
DEVELOPMENT SERVICES	43489	CLARKE MOSQUITO CONTROL	MOSQUITO TABLES	7
FIRE	41460	CLYDE'S FRAME & WHEEL	REPAIR SERVICE HEAVY DUTY VEHICLES	3 & 6
DPW / F&O	41460	CLYDES FRAME AND WHEEL	DOT INSP & BRAKE REPAIR LARGE TRUCKS	3 & 6
PARKS	43565	COLLETTE VACATIONS	SENIOR TRAVEL	3
CABLE	500012	COMCAST BUSINESS (WIRELESS)	BUSINESS WIRELESS REMOTE	3
FIRE	500012	COMCAST BUSINESS (WIRELESS)	BUSINESS WIRELESS REMORE SITES	3
DPW / F&O	500012	COMCAST BUSINESS (WIRELESS)	ISP AT WELL COUSES/REMOTE FACILITIES	3
FIRE/POLICE		COMSOURCE	RADIO INSTALL & SUPPLIES	4
FIRE	44062	CONTROLNET	HEATING & COOLING CONTROLS	4
DPW	43836	CUMMINS BRIDGEWAY	GENERATORS.	3
FIRE/POLICE		CYNERGY	EMERGENCY LIGHTING, RADIO INSTALL & SUPPLIES	4
PARKS	53237	DETROIT ELEVATOR	MAINTENANCE ELEVATOR (REC CENTER)	4 & 6
PARKS		DIAMOND TOURS	SENIOR TRAVEL	3
DPW / F&O	53419	DIGITAL HIGHWAY INC	SCADA COMMUNICATION MODEMS	4
IT	51440	DLT SOLUTIONS	AUTOCAD RELATED SOFTWARE	4
POLICE	51017	DSS CORPORATION	TELEPHONE/RADIO SYSTEM	4 & 6
DPW	63025	EJ USA INC (EAST JORDON)	HATCHES FOR SEWERS STATIONS/COVERS	3
POLICE	63496	EMERGENCY CALLWORKS	ECW PUBLIC SAFETY SYSTEM HARDWARE & SUPPORT	4
FIRE	63488	EMERGENY VEHICLE PLUS	LARGE SPECIALITY VEHICLE PURCHASES, MAINTENANCE & PARTS	4
LIBRARY		ENVISIONWARE	SYSTEM FOR PUBLICE INTERNET ACCESS WORKSTATIONS, BOTH USER-SCHEDULING & PRINT MANAGEMENT (DISCOUNTED	4 & 8
IT	61775	ESRI	GIS SOFTWARE	4
DPW / F&O	61775	ESRI	GIS	4
LIBRARY	63888	EVANCED SOLUTIONS	INTERACTIVE ONLINE CALENDAR EVENTS (DISCOUNTED PRICING THROUGH TLN)	4 & 8
FIRE		FEDERAL SIGNAL	FACTORY REPAIRS FO INFORMERS	4
DPW / F&O	163508	FERGUSON ENTERPRISES INC (MI METER)		4
HR	83432	FIFER INVESTIGATIONS LLC	AGENT FOR TOWNSHIP -FOR NEW HIRES	6
PAYROLL/BENEFITS	83466	FLEX ADMIN	FSA / DPA/ COBRA AGENT/CONSULTING SERVICE	4
Assessing	83838	FULLER APPRAISAL	APPRAISAL FOR ASSESSING DEPT	2
ASSESSING		FULLER APPRAISAL	APPRAISALS	2
CLERK	91010	GABRIEL ROEDER SMITH & CO	ACTUARIAL SERVICES & PROFESSIONAL SERVICES FOR RELATED MATTERS	6
DPW / F&O	93242	GE INTELLIGENT PLATFORMS INC (DIGITAL)	SCADA	4
PARKS	93233	GETAWAY TOURS	SENIOR TRAVEL	3

DEPARTMENT	VENDOR#	VENDOR	TYPE OF PRODUCT OR SERVICE	SOURCE CODE
LIBRARY	93800	GRESSCO LTD	SOURCE OF PROPRIETARY SECURITY CASES & EQUIPMENT FOR AUDIO-VISIAL MATERIALS	4
DPW / F&O	93833	GUARDIAN ENVIRONMENTAL	GAS HEATER REPAIRS - CAMPUS HEAT & COOLING SYSTEMS	3 & 6
DPW	91835	GUNNERS METER & PARTS	TAPPING SUPPLIES	2
DPW / F&O	103005	HACH	WTP INSTRUMENTATION	4
HR	103238	HELPNET EAP	HR - EMPLOYEE SERVICE	4
DPW / F&O	103023	HESCO	WTP CHLORINATOR PARTS (STOCK)	2
DPW / F&O	101950	HYDRO CORP	CROSS CONNECTION INSPECTION CONTRACTOR	6
IT	163082	HYLAND SOFTWARE	DOCUMENT MANAGEMENT SOFTWARE	4
DPW / F&O	163082	HYLAND SOFTWARE	ONBASE	4
ASSESSING	113595	IDS	TAX BILL PRINTING	5
IT	53963	INACOMP	SERVER EQUIP	4
LIBRARY	111002	INFOGROUP	SOURCE OF PROPRIETARY ELECTRONIC DATABASE. (DISCOUNTED THROUGH MCLS)	8
DPW / F&O	113591	INNOVYZE	MODELING WATER	6
LIBRARY	114543	INTERNATIONAL CODE COUNCIL	SOURCE OF PROPRIETARY REFERENCE MATERIALS	6
IT	113701	IRON MOUNTAIN	OFFSITE BACKUP TAPE VAULT	4
DPW	113803	ISLE INC	TAG MEMBERSHIP	4
FIRE	121011	J&B MEDICAL SUPPLY	EMS MEDICAL SUPPLIES	2,3,4
DPW / F&O	533562	JACK DOHENY CO	SEWER JET TRUCK - REPAIRS	3 & 6
DPW / F&O	121240	JETT PUMP & VALVE	SEWER & PUMP STATION - REPAIRS	3 & 6
DPW / F&O	121300	JGM VALVE CORP	PUMPS FOR STATIONS	3 & 6
DPW / F&O	143228	JJ KELLER & ASSOC	SAFTEY MGMT SOFTWARE	4
DEVELOPMENT SERVICES/DPW/F&O	51445	DLZ MICHIGAN, INC.	ENGINEERING CONSTRUCTION INSPECTION SERVICES	6
FIRE	121571	JONES & BARTLETT LEARNING	EMS TRAINING BOOKS	6
DPW/F&O	141440	K&K MAINTENANCE	HOISE SERVICES	6
DPW / F&O	143233	KENNEDY INDUSTRIES	SEWER PUMPS	3 & 6
IT	143542	KNOWBE4, INC	PHISH TESTING & SECURITY TRAINING	4 & 6
LIBRARY	143707	KRONOS	SOURCE OF PROPRIETARY TIME & ATTENDANCE HARDWARE & SOFTWARE	4
IT	143707	KRONOS INC	TIME & ATTENDANCE SOFTWARE	4
DPW / F&O	143707	KRONOS INC	PAYROLL SYSTEM - TIMECLOCK	4
POLICE	151013	SF MOBILE-VISION INC	CAR CAMERAS & MAINTENANCE AGREEMENT	4 & 6
DPW / F&O	153130	LATITUDE GEOGRAPHICS	GEOCORTEX	4
IT	153130	LATITUDE GEOGRAPHICS GROUP LTD	GIS SOFTWARE	4
DPW	153400	LIQUI-FORCE SERVICES	SEWER & LINING CLEANING SERVICE	2
CLERK/COURT	93840	LOOMIS FARGO & CO	SECURITY TRANSPORT	2
FIRE	151001	LTM AUTO TRUCK & TRAILER	AUTO & TRAILER REPAIRS	3 & 6
DPW / F&O	161055	M TECH COMPANY	NEW GAPVAX TRUCK SERVICE	3 & 6

DEPARTMENT	VENDOR#	VENDOR	TYPE OF PRODUCT OR SERVICE	SOURCE CODE
GENERAL SERVICES	164254	MAXIMUS	COST ALLOCATION PLAN	6
PARKS	163493	MICHIGAN RECREATIONAL CONTRUCTION	PLAYGROUND EQUIPMENT (CONSISTANCY & REPLACEMENT)	4
LIBRARY		MIDWEST CONSORTIUM FOR LIBRARY SERVICES (MCLS)	MEMBERSHIP - ELIGIBLE FOR NEGOTIATED DISCOUNTS ON ACCESS TO ELECTRONIC DATABASES	8
DEVELOPMENT SERVICES	161570	MONTGOMERY & SONS, INC	CODE ENFOREMENT COMPLIANCE BOARD-UPS & CLEAN-UPS	3
DPW / F&O	161027	MSDS ONLINE	PRODUCT SAFETY DATA SHEETS	2
DPW / F&O	163858	MUNIS (TYLER TECHNOLOGIES INC)	TOWNSHIP COMPTER SYSTEM	4
IT	163858	MUNIS DIVISION (TYLER)	FINANCIAL SYSTEM SOFTWARE (ERP)	4
PARKS		NATIONAL TRAILS, INC.	SENIOR TRAVEL	3
DPW / F&O	183289	NETWORK FLEET (VERIZON)	FLEET TRACKING	5
PARKS	227178	OAKLAND COUNTY PARKS	TOURS FOR PARKS	3
DPW / F&O	193026	OPTO 22	SCADA SUPPLIES	4
DPW / F&O	193663	OPTO SOLUTIONS	SCADA SUPPLIES	4
DPW / F&O	131085	OSCAR W LARSON CO	FUEL ISLAND & UNDERGROUND TANKS	2
LIBRARY	193882	OVERDRIVE	ONE OF 2 VENDORS CURRENTLY PROVIDING ACCESS TO LIBRARIES FOR DOWNLADABLE ECONTENT TO LEND (DISCOUNTED PRICE THROUGH TLN)	8
DPW / F&O	213274	PEERLESS MIDWEST INC	WELL/PUMP SERVICE	3 & 6
DPW / F&O	213211	PERCEPTIVE CONTROLS INC	SCADA SUPPORT	4
FIRE	161200	PHYSIO CONTROL	EKG, MONITORS, EMS APPRATUS	4
FIRE		PIERCE MANUFACTURING	FIRE TRUCKS, MAINTENANCE & PARTS	4
DPW / F&O	213406	PIPELOGIX INC	CAMERA TRUCK SOFTWARE SERVICE	4
CLERK	211460	PLANTE MORAN	AUDIT & PROFESSIONAL SERVICES FOR FINANCIAL MATTERS	6
DPW / F&O	121003	POWER PLAN (AIS)	BACKHOE REPAIRS & PARTS	4
LIBRARY	213716	PROQUEST	SOURCE OF PROPIETARY ELECTRONIC DATABASE (DISCOUNTED PRICE THROUGH TLN)	8
HR	213787	PSYBUS	AGENT FOR TOWNSHIP -FOR NEW HIRES	6
Parks	241968	R.C. SYSTEMS INC	PARKS SOFTWARE	4
LIBRARY	243206	RECORDED BOOKS	PROPIETARY SOURCE FOR ONECLICK DIGITAL EAUDIOBOOKS & ZINIO ELECTRONIC MAGAZINES (DISCOUNTED PRICE THROUGH TLN)	8
POLICE	253129	SCHINDLER ELEVATOR	ELEVATOR REPAIR & MAINTENANCE	4 & 6
IT	111538	SEQURIS	FIREWALL SYSTEM	4
DPW / F&O	251239	SERVICE HEATING & PLUMBING	MAINTAIN & SERVICE ALL UNITS ON CAMPUS	3 & 6
PARKS	253347	SHORELINE TOURS	SENIOR TRAVEL	3
DPW / F&O	251006	SHRADER TIRE	TIRES & OIL SUPPLIER	2
DPW / F&O	251451	SLC METER SERVICE INC	METER PARTS/DISTRIBUTION SUPPLIES	4
DPW / F&O	253526	SMART UTILITY SYSTEMS	UTILITY BILLING WATER LEAK APP	4
FIRE	254843	STAR EMS	BILLING SERVICE	5

DEPARTMENT	VENDOR#	VENDOR	TYPE OF PRODUCT OR SERVICE	SOURCE CODE
FIRE	254839	STRYKER SALES CORP	FIRE/EMS APPARATUS	4
POLICE	253954	SYMBOL ARTS	UNIFORMS & BADGES FOR OFFICERS	4 & 6
Police	263006	TASER INTERNATIONAL	TASER EQUIPMENT	4
LIBRARY	263227	TELEVEND SERVICES (FAX24)	SOURCE FOR PROPRIETARY SUPPLIES FOR SELF-SERVICE PUBLIC FAX MACHINE	4 & 5
DEVELOPMENT SERVICES	500354	TENDER CORPORATION	INSECT REPELLENT	7
LIBRARY	153367	THE LIBRARY NETWORK (TLN)	LIBRARY COOPERATIVE - STATE AID, NEGOTIATED DISCOUNTS ON MATERIALS, ACCESS TO ELECTRONIC DATABASES & SUPPLIES. COST-SHARING SERVICES	8
DPW / F&O	263735	THE TRAING NETWORK	SAFETY TRAINING	6
PARKS	333570	TRAVEL TREASURES & TOURS	SENIOR TRAVEL	3
DPW / F&O	263779	TRIHEDRAL ENGINEERING LIMITED	SCADA SOFTWARE	4
FIRE	253913	TYCO SECURITY SYSTEM	BUILDING SECURITY - CAMPUS	4
LIBRARY	253913	TYCO SECURITY SYSTEM	BUILDING SECURITY	4
DPW / F&O	253913	TYCO SECURITY SYSTEM	BUILDING SECURITY	4
DPW / F&O		UST TRAINING	UNDERGROUND STORAGE TANK TRAINING	6
DPW / F&O	283384	VISUAL IMAGINE RESOURCES	CAMERA TRUCK SOFTWARE SERVICE	4
Parks	304778	WATERFORD SCHOOL DISTRICT (BUSINESS SERVICES)	PRINTING OF PARKS BROCURES	5
FIRE		WEST SHORE SERVICES	STATION PLECTONS/INFORMER	4
DPW	293348	WHITLOCK BUSINESS SYSTEMS	ENVELOPES/POSTAGE/UTILITY BILLS	3
LIBRARY		WORLD BOOK ENCYCOPEDIA	SOURCE OF PROPRIETARY REFERENCE MATERIALS IN BOTH PRINT & ELECTRONIC FORMATS	6

Explanation codes for single source list:

1) Only source for good or service
2) Regional source for good or service due to geographic boundaries of company
3) Quality, reliability and performance of product or service that is important or critical to Township or department
4) Compatibility with current equipment or system for maintenance, support, replacement, auxiliary system and/or upgrade
5) Cost of changing to new vendor outweighs cost savings
6) Expertise and/or institutional knowledge
7) Vendor on approved list for 3rd party program
8) Discounted or negotiated price through 3rd party program

All 2020 Checks - Board.

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287419	01/13/2020	PRINTED	011730	ARROW PRINTING	18.45			
287420	01/13/2020	PRINTED	013685	APPLIED IMAGING	1,989.00			
287421	01/13/2020	PRINTED	021380	BILLS PLBG & SEWER SERV I	188.00			
287422	01/13/2020	PRINTED	031396	K&K BUILDING	600.00			
287423	01/13/2020	PRINTED	032895	ANTHONY GONZALES	600.00			
287424	01/13/2020	PRINTED	032896	HANDS ON PHYSICAL THERAPY	100.00			
287425	01/13/2020	PRINTED	039230	UNIQUE DESIGN HOMES	600.00			
287426	01/13/2020	PRINTED	043365	CINCINNATI TIME SYSTEMS	190.00			
287427	01/13/2020	PRINTED	053389	LUNGHAMER GMC INC	22.53			
287428	01/13/2020	PRINTED	083437	FIRST DUE FIRE SUPPLY	15,341.10			
287429	01/13/2020	PRINTED	093565	GOODYEAR AUTO SERV CTR	539.96			
287430	01/13/2020	PRINTED	103584	JOHN H HOLMES	300.00			
287431	01/13/2020	PRINTED	121135	JC WATER TREATMENT INC	476.00			
287432	01/13/2020	PRINTED	143600	SCOTT C KOZAK	300.00			
287433	01/13/2020	PRINTED	143837	JASON KUCMIERZ	50.00			
287434	01/13/2020	PRINTED	153240	LESLIE TIRE	1,152.00			
287435	01/13/2020	PRINTED	153367	LIBRARY NETWORK, THE	2,217.74			
287436	01/13/2020	PRINTED	163485	PAULETTE MICHEL LOFTIN	300.00			
287437	01/13/2020	PRINTED	174636	STATE OF MICHIGAN	3,057.71			
287438	01/13/2020	PRINTED	204040	OAKLAND COUNTY TREASURER	4,303.68			
287439	01/13/2020	PRINTED	204040	OAKLAND COUNTY TREASURER	5,114.28			
287440	01/13/2020	PRINTED	213454	NANCY PLASTERER	350.00			
287441	01/13/2020	PRINTED	213566	COFFEE BREAK INC	39.25			
287442	01/13/2020	PRINTED	243228	STELLA REYES	180.00			
287443	01/13/2020	PRINTED	253293	HOWARD L SHIFMAN, P.C.	10,000.00			
287444	01/13/2020	PRINTED	253400	KATHRYN SIMMONS	300.00			
287445	01/13/2020	PRINTED	273533	UNIFIRST CORP	569.14			
287446	01/13/2020	PRINTED	283243	AMERICAN MESSAGING	164.06			
287447	01/13/2020	PRINTED	293206	WEINGARTZ	7.47			
		29 CHECKS		CASH ACCOUNT TOTAL	49,070.37	.00		

Advance Checks Mailed from.
Dec 16 → Jan 8.

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287083	12/16/2019	PRINTED	053253	DTE ENERGY	14,552.85			
287084	12/17/2019	PRINTED	011021	ADI	201.98			
287085	12/17/2019	PRINTED	011700	AQUA-WEED CONTROL INC	1,500.00			
287086	12/17/2019	PRINTED	011730	ARROW PRINTING	555.70			
287087	12/17/2019	PRINTED	013202	ADVANTAGE CONSULTING INC	150.00			
287088	12/17/2019	PRINTED	013665	APOLLO FIRE EQUIPMENT CO	743.55			
287089	12/17/2019	PRINTED	013685	APPLIED IMAGING	1,475.20			
287090	12/17/2019	PRINTED	013728	GLEN F. ARMSTRONG	25.00			
287091	12/17/2019	PRINTED	014472	ALPHA DIRECTIONAL BORING	2,000.00			
287092	12/17/2019	PRINTED	021079	BAKER & TAYLOR BOOKS	1,287.17			
287093	12/17/2019	PRINTED	021380	BILLS PLBG & SEWER SERV I	138.00			
287094	12/17/2019	PRINTED	021510	BLUE CROSS BLUE SHIELD	182,990.33			
287095	12/17/2019	PRINTED	023016	BATTERIES PLUS	373.31			
287096	12/17/2019	PRINTED	023123	JUDY BALDAK	101.00			
287097	12/17/2019	PRINTED	023456	BLACKBURN MFG CO	694.23			
287098	12/17/2019	PRINTED	023488	BLUE CROSS BLUE SHIELD OF	246,563.37			
287099	12/17/2019	PRINTED	031668	GALAXY SIGN & HOISTING	100.00			
287100	12/17/2019	PRINTED	032883	RODRIGO MORALES-DIAZ	100.00			
287101	12/17/2019	PRINTED	032884	PERFORMANCE REMODELING	100.00			
287102	12/17/2019	PRINTED	034076	BAUER CUSTOM HOMES INC	400.00			
287103	12/17/2019	PRINTED	039479	GRENNAN CONSTRUCTION	100.00			
287104	12/17/2019	PRINTED	039871	RENAISSANCE RESTORATIONS	100.00			
287105	12/17/2019	PRINTED	039951	FOUNDATION SYSTEMS OF MIC	400.00			
287106	12/17/2019	PRINTED	041192	CDW GOVERNMENT INC	660.95			
287107	12/17/2019	PRINTED	041460	CLYDES FRAME & WHEEL SERV	1,441.39			
287108	12/17/2019	PRINTED	043134	CAMBRIDGE CONSULTING GROU	620.00			
287109	12/17/2019	PRINTED	043381	CITY OF PONTIAC	1,469.29			
287110	12/17/2019	PRINTED	043626	CONSUMERS ENERGY	2,898.81			
287111	12/17/2019	PRINTED	043836	CUMMINS BRIDGEWAY LLC	4,601.40			
287112	12/17/2019	PRINTED	043952	CYNERGY PRODUCTS	1,873.89			
287113	12/17/2019	PRINTED	051234	MEGAN DENNIS	37.98			
287114	12/17/2019	PRINTED	053253	DTE ENERGY	19,998.08			
287115	12/17/2019	PRINTED	053612	DOVER & COMPANY, LLC	899.36			
287116	12/17/2019	PRINTED	063004	EAGLE GRAPHICS AND DESIGN	960.00			
287117	12/17/2019	PRINTED	063546	ENABLE POINT INC	880.00			
287118	12/17/2019	PRINTED	073268	JEFFREY FINKBEINER	100.00			
287119	12/17/2019	PRINTED	073268	BETH ANN FINKBEINER	100.00			
287120	12/17/2019	PRINTED	083373	FIRESTONE TIRE & SERV CTR	261.68			
287121	12/17/2019	PRINTED	091835	GUNNERS METERS & PARTS IN	3,040.00			
287122	12/17/2019	PRINTED	093026	RICHARD GALAT	300.00			
287123	12/17/2019	PRINTED	093389	ALBERT GILAJ	1,100.00			
287124	12/17/2019	PRINTED	093451	GLOBAL OFFICE SOLUTIONS	538.04			
287125	12/17/2019	PRINTED	093565	GOODYEAR AUTO SERV CTR	1,005.00			
287126	12/17/2019	PRINTED	093607	GOODBYE GEESE	1,200.00			
287127	12/17/2019	PRINTED	093705	GRAINGER	3,320.00			
287128	12/17/2019	PRINTED	093833	GUARDIAN ENVIRONMENTAL SE	2,798.59			
287129	12/17/2019	PRINTED	093842	RON GUISEPPE	120.00			
287130	12/17/2019	PRINTED	103141	HART INTERCIVIC,INC	88,155.00			
287131	12/17/2019	PRINTED	103150	DAVE HARDIN	120.00			
287132	12/17/2019	PRINTED	113179	IDEAL MILLWORK ENTERPRISE	3,220.00			
287133	12/17/2019	PRINTED	113542	INGRAM LIBRARY SERVICES	24.51			
287134	12/17/2019	PRINTED	113595	DOXIM	8,595.73			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287135	12/17/2019	PRINTED	121003	POWER PLAN	326.02			
287136	12/17/2019	PRINTED	121011	J&B MEDICAL SUPPLY	241.40			
287137	12/17/2019	PRINTED	121012	J&M WINDOW CLEANING	5,205.00			
287138	12/17/2019	PRINTED	121300	JGM VALVE CORP	46,562.00			
287139	12/17/2019	PRINTED	143586	KONE INC	567.78			
287140	12/17/2019	PRINTED	143719	DAVID J KRAMER	300.00			
287141	12/17/2019	PRINTED	153044	LAMOTTE CO	982.96			
287142	12/17/2019	PRINTED	153055	LAW OFFICES OF JOSEPH A L	350.00			
287143	12/17/2019	PRINTED	153109	LAKES AREA MARTIAL ARTS	462.50			
287144	12/17/2019	PRINTED	153274	CAROLYN S LEONARD	120.00			
287145	12/17/2019	PRINTED	153277	LINDA LEVASSEUR	152.71			
287146	12/17/2019	PRINTED	153367	LIBRARY NETWORK, THE	451.51			
287147	12/17/2019	PRINTED	163489	DAVE MILLER LLC	263.00			
287148	12/17/2019	PRINTED	163507	BRIAN MIJAL	500.00			
287149	12/17/2019	PRINTED	164208	MAMMOTH CONSTRUCTION LLC	8,564.00			
287150	12/17/2019	PRINTED	174457	STATE OF MICHIGAN	108.00			
287151	12/17/2019	PRINTED	183289	NETWORKFLEET INC	1,333.75			
287152	12/17/2019	PRINTED	183578	NORTH ELECTRIC SUPPLY CO	192.81			
287153	12/17/2019	PRINTED	183952	NYE UNIFORM COMPANY	1,935.62			
287154	12/17/2019	PRINTED	193007	AUBURN HILLS CAMPUS - OCC	700.00			
287155	12/17/2019	PRINTED	193074	MEDIA NEWS-21CM ADVERTISI	162.09			
287156	12/17/2019	PRINTED	213287	PREMIER SAFETY	224.42			
287157	12/17/2019	PRINTED	213401	PITNEY BOWES GLOBAL FINAN	1,207.26			
287158	12/17/2019	PRINTED	213454	NANCY PLASTERER	500.00			
287159	12/17/2019	PRINTED	213566	COFFEE BREAK INC	68.50			
287160	12/17/2019	PRINTED	213608	SCOTT POWERS	675.00			
287161	12/17/2019	PRINTED	213624	POLLARDWATER	774.00			
287162	12/17/2019	PRINTED	213849	SANDRA PULK	120.00			
287163	12/17/2019	PRINTED	223021	JEAN BARTKOWIAK	37.50			
287164	12/17/2019	PRINTED	223975	SANDRA COLEMAN	1,839.00			
287165	12/17/2019	PRINTED	227561	KAREN BROWN	37.50			
287166	12/17/2019	PRINTED	227563	BETH MACVICAR	37.50			
287167	12/17/2019	PRINTED	227564	MARGIE MCQUIGG	37.50			
287168	12/17/2019	PRINTED	227565	JENNIFER POZZI	37.50			
287169	12/17/2019	PRINTED	233852	QUALITY FIRE SERVICES	357.00			
287170	12/17/2019	PRINTED	234472	BLOOM ROOFING SYSTEMS INC	565.40			
287171	12/17/2019	PRINTED	243017	MATT RAY	300.00			
287172	12/17/2019	PRINTED	243206	RECORDED BOOKS LLC	164.97			
287173	12/17/2019	PRINTED	243224	STEVEN E RENO	300.00			
287174	12/17/2019	PRINTED	243228	STELLA REYES	270.00			
287175	12/17/2019	PRINTED	243289	LYNN ANNE REISS	45.00			
287176	12/17/2019	PRINTED	243656	ROOF MANAGEMENT CO, INC	400.00			
287177	12/17/2019	PRINTED	251369	SCOTT SINTKOWSKI	240.00			
287178	12/17/2019	PRINTED	253277	LENAWEE DISTRICT LIBRARY	12.99			
287179	12/17/2019	PRINTED	254704	SPIRAL WISDOM LLC	350.00			
287180	12/17/2019	PRINTED	254839	STRYKER SALES CORP	2,162.48			
287181	12/17/2019	PRINTED	254845	BRADLEY STOUT	500.00			
287182	12/17/2019	PRINTED	254862	LAW OFFICE OF STEPHEN STE	300.00			
287183	12/17/2019	PRINTED	263582	THOMSON REUTERS-WEST	427.81			
287184	12/17/2019	PRINTED	271016	US BANK EQUIPMENT FINANCE	97.66			
287185	12/17/2019	PRINTED	273533	UNIFIRST CORP	537.85			
287186	12/17/2019	PRINTED	273542	UNIQUE MGMT SERVICES INC	134.25			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287187	12/17/2019	PRINTED	283242	VERIZON WIRELESS	1,174.70			
287188	12/17/2019	PRINTED	283242	VERIZON WIRELESS	1,873.77			
287189	12/17/2019	PRINTED	283247	VESCO OIL CORP	45.00			
287190	12/17/2019	PRINTED	293016	WATERFORD AREA CHAMBER OF	195.00			
287191	12/17/2019	PRINTED	293223	SANDRA WERTH	300.00			
287192	12/17/2019	PRINTED	293348	WHITLOCK BUSINESS SYSTEMS	5,444.63			
287193	12/17/2019	PRINTED	304360	WATERFORD TOWNSHIP	75,000.00			
287194	12/17/2019	PRINTED	304930	WATERFORD TOWNSHIP DPW	1,031.33			
287195	12/17/2019	PRINTED	315208	LENA BUTLER	7.22			
287196	12/17/2019	PRINTED	315209	DAVID DUPREY	16.10			
287197	12/17/2019	PRINTED	315210	MICHAEL BLANCHARD	9.05			
287198	12/17/2019	PRINTED	315211	JONATHON GLADSTONE	7.22			
287199	12/17/2019	PRINTED	315212	RAUSHANAH HOCKADAY	10.27			
287200	12/17/2019	PRINTED	315213	JAMES STACHOWSKI	9.05			
287201	12/17/2019	PRINTED	315214	SAUL GARCIA-LEYVA	9.66			
287202	12/17/2019	PRINTED	315215	DEBBIE KENNEDY	7.83			
287203	12/17/2019	PRINTED	500183	ELECTRICAL TERMINAL SE	40.05			
287204	12/17/2019	PRINTED	500483	CSG FORTE PAYMENTS	47.50			
287205	12/19/2019	PRINTED	011021	ADI	83.99			
287206	12/19/2019	PRINTED	021079	BAKER & TAYLOR BOOKS	442.61			
287207	12/19/2019	PRINTED	043364	AT&T MOBILITY	84.50			
287208	12/19/2019	PRINTED	043836	CUMMINS BRIDGEWAY LLC	7,974.27			
287209	12/19/2019	PRINTED	044062	CONTROLNET, LLC	3,270.55			
287210	12/19/2019	PRINTED	063004	EAGLE GRAPHICS AND DESIGN	225.00			
287211	12/19/2019	PRINTED	083217	FEDERAL RESOURCES SUPPLY	2,600.13			
287212	12/19/2019	PRINTED	093025	GALE/CENGAGE LEARNING	169.44			
287213	12/19/2019	PRINTED	093565	GOODYEAR AUTO SERV CTR	584.00			
287214	12/19/2019	PRINTED	093840	LOOMIS FARGO & CO	991.91			
287215	12/19/2019	PRINTED	101835	HUBBELL ROTH & CLARK INC	1,030.20			
287216	12/19/2019	PRINTED	121003	POWER PLAN	292.47			
287217	12/19/2019	PRINTED	183952	NYE UNIFORM COMPANY	258.00			
287218	12/19/2019	PRINTED	193007	AUBURN HILLS CAMPUS - OCC	1,300.00			
287219	12/19/2019	PRINTED	193074	MEDIA NEWS-21CM ADVERTISI	850.20			
287220	12/19/2019	PRINTED	193277	OFFICIAL PAYMENTS CORP	25.00			
287221	12/19/2019	PRINTED	204665	OAKLAND COUNTY TREASURER	435.00			
287222	12/19/2019	PRINTED	243040	PENGUIN RANDOM HOUSE LLC	75.75			
287223	12/19/2019	PRINTED	243206	RECORDED BOOKS LLC	48.02			
287224	12/19/2019	PRINTED	253250	CONSTANCE AND CLARENCE SC	122.33			
287225	12/19/2019	PRINTED	253913	JOHNSON CONTROLS SECURITY	500.26			
287226	12/19/2019	PRINTED	263255	TESTAMERICA LABORATORIES	286.80			
287227	12/19/2019	PRINTED	271016	US BANK EQUIPMENT FINANCE	153.16			
287228	12/19/2019	PRINTED	293355	WILBUR WHITE JR	2,550.00			
287229	12/19/2019	PRINTED	304410	WATERFORD TOWNSHIP LIBRAR	45.00			
287230	12/30/2019	PRINTED	011040	AED SUPERSTORE	1,893.06			
287231	12/30/2019	PRINTED	013685	APPLIED IMAGING	942.50			
287232	12/30/2019	PRINTED	021093	BSB COMMUNICATIONS, INC	1,061.94			
287233	12/30/2019	PRINTED	023068	K & Q LAW, PC	3,025.00			
287234	12/30/2019	PRINTED	023125	BAKER TILLY MUNICIPAL ADV	4,000.00			
287235	12/30/2019	PRINTED	041192	CDW GOVERNMENT INC	6,220.60			
287236	12/30/2019	PRINTED	043626	CONSUMERS ENERGY	3,005.71			
287237	12/30/2019	PRINTED	044062	CONTROLNET, LLC	35,280.00			
287238	12/30/2019	PRINTED	051007	DTE ENERGY	73,859.23			

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CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287239	12/30/2019	PRINTED	051201	DEAF CAN!	166.00			
287240	12/30/2019	PRINTED	051445	DLZ MICHIGAN, INC	23,753.75			
287241	12/30/2019	PRINTED	053215	DELTA DENTAL	44,240.95			
287242	12/30/2019	PRINTED	053253	DTE ENERGY	6,399.69			
287243	12/30/2019	PRINTED	073135	RICHARD W CARTMILL	100.00			
287244	12/30/2019	PRINTED	073135	CYNTHIA CARTMILL	100.00			
287245	12/30/2019	PRINTED	083630	FOSTER, SWIFT, COLLINS &	300.00			
287246	12/30/2019	PRINTED	083717	MATTHEW M FRIEDRICH	425.00			
287247	12/30/2019	PRINTED	093026	RICHARD GALAT	500.00			
287248	12/30/2019	PRINTED	093702	JUDITH GRACEY	300.00			
287249	12/30/2019	PRINTED	103018	DERWOOD HAINES JR	300.00			
287250	12/30/2019	PRINTED	103141	HART INTERCIVIC,INC	1,075.20			
287251	12/30/2019	PRINTED	123606	ROSATI, SCHULTZ, JOPPICH	6,665.33			
287252	12/30/2019	PRINTED	143542	KNOWBE4, INC	6,273.00			
287253	12/30/2019	PRINTED	143707	KRONOS SAASHR, INC	608.97			
287254	12/30/2019	PRINTED	153068	OSCAR W LARSON CO	11,869.00			
287255	12/30/2019	PRINTED	153367	LIBRARY NETWORK, THE	95.45			
287256	12/30/2019	PRINTED	161024	O.C.C.M.T.A.	40.00			
287257	12/30/2019	PRINTED	163139	DEBORAH H MCKELVY	150.00			
287258	12/30/2019	PRINTED	163371	MICHIGAN COURT SERV INC	96.00			
287259	12/30/2019	PRINTED	163613	MODERNISTIC CLEANING SERV	1,040.22			
287260	12/30/2019	PRINTED	183286	NEOFUNDS	78.87			
287261	12/30/2019	PRINTED	204860	ROAD COMMISSION FOR	162.34			
287262	12/30/2019	PRINTED	213454	NANCY PLASTERER	350.00			
287263	12/30/2019	PRINTED	213608	SCOTT POWERS	300.00			
287264	12/30/2019	PRINTED	213714	PRINTING SYSTEMS INC	2,693.16			
287265	12/30/2019	PRINTED	241008	RKA PETROLEUM COMPANIES,	9,961.65			
287266	12/30/2019	PRINTED	243206	RECORDED BOOKS LLC	284.90			
287267	12/30/2019	PRINTED	243228	STELLA REYES	180.00			
287268	12/30/2019	PRINTED	243664	ROSE PEST SOLUTIONS	48.00			
287269	12/30/2019	PRINTED	251110	S&B PLBG & SEWER SERV INC	2,797.50			
287270	12/30/2019	PRINTED	253223	SEHI COMPUTER PRODUCTS IN	1,125.00			
287271	12/30/2019	PRINTED	253400	KATHRYN SIMMONS	300.00			
287272	12/30/2019	PRINTED	254816	RICHARD STRENGER	450.00			
287273	12/30/2019	PRINTED	254845	BRADLEY STOUT	300.00			
287274	12/30/2019	PRINTED	293402	WW WILLIAMS	830.76			
287275	01/02/2020	PRINTED	043582	COMPREHENSIVE RISK SERV I	74,486.00			
287276	01/02/2020	PRINTED	161050	MARSHALL & SWIFT/ BOECKH,	656.20			
287277	01/02/2020	PRINTED	254851	STANDARD INSURANCE COMPAN	6,535.19			
287278	01/02/2020	PRINTED	293017	WAYNE COUNTY ASSOC OF ASS	45.00			
287279	01/02/2020	PRINTED	293272	WESTERN OAKLAND TRANSPORT	185,000.00			
287280	01/07/2020	PRINTED	031080	BKR CONSTRUCTION	100.00			
287281	01/07/2020	PRINTED	031396	K&K BUILDING	600.00			
287282	01/07/2020	PRINTED	031635	PMG CONTRACTING	800.00			
287283	01/07/2020	PRINTED	031827	A-BETTER EXTERIOR, LLC	600.00			
287284	01/07/2020	PRINTED	031840	TGA ASSOCIATES INC	400.00			
287285	01/07/2020	PRINTED	032011	C&L WARD BROS CO	100.00			
287286	01/07/2020	PRINTED	032165	BRENDAN JAMES MOLLOY	100.00			
287287	01/07/2020	PRINTED	032174	KULLA CONSTRUCTION INC	100.00			
287288	01/07/2020	PRINTED	032193	RONCELLI, INC	1,000.00			
287289	01/07/2020	PRINTED	032840	CONTI CORPORATION	600.00			
287290	01/07/2020	PRINTED	032885	GREAT LAKES BAY CONSTRUCT	600.00			

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CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287291	01/07/2020	PRINTED	032886	KEVIN & ROXANNE WESTLAKE	100.00			
287292	01/07/2020	PRINTED	032887	CHRISTOPHER J STARK	100.00			
287293	01/07/2020	PRINTED	032888	EVELYN MICOL	100.00			
287294	01/07/2020	PRINTED	032889	MW BUILDING SOLUTIONS, LL	100.00			
287295	01/07/2020	PRINTED	032890	FLIP STARZ	600.00			
287296	01/07/2020	PRINTED	032891	RELIANT BUILDING CO	100.00			
287297	01/07/2020	PRINTED	032892	CONTRACT DESIGN GROUP	100.00			
287298	01/07/2020	PRINTED	032893	MAXIMUM CONSTRUCTION	100.00			
287299	01/07/2020	PRINTED	032894	TIMOTHY FINAN	100.00			
287300	01/07/2020	PRINTED	033721	ROSS HOMES INC	100.00			
287301	01/07/2020	PRINTED	034297	HAROLD FURLONG	100.00			
287302	01/07/2020	PRINTED	034424	JAN SIGNS	100.00			
287303	01/07/2020	PRINTED	035583	MIDPOINT CONSTRUCTION	100.00			
287304	01/07/2020	PRINTED	036522	MARKS HOMES INC	400.00			
287305	01/07/2020	PRINTED	036618	MNC & ANC PROFESSIONAL SE	100.00			
287306	01/07/2020	PRINTED	038334	WAYNE CRAFT INC	100.00			
287307	01/07/2020	PRINTED	038407	DIAMOND CREEK HOMES	100.00			
287308	01/07/2020	PRINTED	038476	API PLAN DESIGN	1,600.00			
287309	01/07/2020	PRINTED	038931	NORTHERN SIGN CO	100.00			
287310	01/07/2020	PRINTED	039446	CEDAR WORKS INC	300.00			
287311	01/07/2020	PRINTED	039771	EVER-DRY OF SOUTHEASTERN	100.00			
287312	01/07/2020	PRINTED	039951	FOUNDATION SYSTEMS OF MIC	100.00			
287313	01/07/2020	PRINTED	053253	DTE ENERGY	30,711.56			
287314	01/07/2020	PRINTED	053253	DTE ENERGY	40.63			
287315	01/07/2020	PRINTED	251381	SIX RIVERS LAND CONSERVAN	250.00			
287316	01/07/2020	PRINTED	293355	WILBUR WHITE JR	2,550.00			
287317	01/08/2020	PRINTED	011016	GREAT LAKES ACE HARDWARE	34.18			
287318	01/08/2020	PRINTED	011199	ALL OUT FITNESS	360.00			
287319	01/08/2020	PRINTED	011730	ARROW PRINTING	1,139.16			
287320	01/08/2020	PRINTED	011790	AT&T	1,413.45			
287321	01/08/2020	PRINTED	013149	ACCURATE CONSTRUCTION SER	1,560.00			
287322	01/08/2020	PRINTED	013377	AIR CENTER INC	3,864.54			
287323	01/08/2020	PRINTED	013452	ALEXANDER CHEMICAL CORP	7,614.60			
287324	01/08/2020	PRINTED	013665	APOLLO FIRE EQUIPMENT CO	217.42			
287325	01/08/2020	PRINTED	013685	APPLIED IMAGING	1,466.17			
287326	01/08/2020	PRINTED	014474	ALCOHOL DRUG ADMINISTRATI	2,312.00			
287327	01/08/2020	PRINTED	021002	BREENS LANDSCAPE & SUPPLY	396.00			
287328	01/08/2020	PRINTED	021079	BAKER & TAYLOR BOOKS	633.61			
287329	01/08/2020	PRINTED	021380	BILLS PLBG & SEWER SERV I	2,985.50			
287330	01/08/2020	PRINTED	023711	BRILLIANCE PUBLISHING, IN	40.18			
287331	01/08/2020	PRINTED	023725	CITY ELECTRIC SUPPLY CO	225.87			
287332	01/08/2020	PRINTED	023845	BURKE BUILDING CENTERS	482.88			
287333	01/08/2020	PRINTED	032585	VICTOR MOSES HOMES	100.00			
287334	01/08/2020	PRINTED	041192	CDW GOVERNMENT INC	417.76			
287335	01/08/2020	PRINTED	043143	JOE CATANAZRITE	120.00			
287336	01/08/2020	PRINTED	043626	CONSUMERS ENERGY	13,370.39			
287337	01/08/2020	PRINTED	043836	CUMMINS BRIDGEWAY LLC	2,860.00			
287338	01/08/2020	PRINTED	043904	COMERICA COMMERCIAL CARD	3,444.12			
287339	01/08/2020	PRINTED	044074	COUNTRY WATER TREATMENT I	66.74			
287340	01/08/2020	PRINTED	044220	CHASE CARD SERVICES	2,345.53			
287341	01/08/2020	PRINTED	053389	LUNGHAMER GMC INC	61.25			
287342	01/08/2020	PRINTED	053839	DUBOIS-COOPER ASSOC INC	13,937.58			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287343	01/08/2020	PRINTED	063181	MICHAEL J EBERLE	475.00			
287344	01/08/2020	PRINTED	063951	KATHRYN R EYMAN	125.00			
287345	01/08/2020	PRINTED	073088	JAMES D BROWN	100.00			
287346	01/08/2020	PRINTED	083373	FIRESTONE TIRE & SERV CTR	523.36			
287347	01/08/2020	PRINTED	083466	FLEX ADMINISTRATORS INC	2,490.00			
287348	01/08/2020	PRINTED	083734	JEFFREY FRANKLIN	150.00			
287349	01/08/2020	PRINTED	093015	GALCO INDUSTRIAL ELECTRON	676.77			
287350	01/08/2020	PRINTED	093451	GLOBAL OFFICE SOLUTIONS	6,514.36			
287351	01/08/2020	PRINTED	093702	JUDITH GRACEY	300.00			
287352	01/08/2020	PRINTED	093705	GRAINGER	1,119.38			
287353	01/08/2020	PRINTED	093824	SHANE GRUBER	345.60			
287354	01/08/2020	PRINTED	093833	GUARDIAN ENVIRONMENTAL SE	823.67			
287355	01/08/2020	PRINTED	101950	HYDRO CORP	7,132.00			
287356	01/08/2020	PRINTED	103119	JULIE HAULER	427.50			
287357	01/08/2020	PRINTED	103143	HALLAHAN & ASSOCIATES, PC	2,000.00			
287358	01/08/2020	PRINTED	103584	JOHN H HOLMES	700.00			
287359	01/08/2020	PRINTED	113488	IMPERIAL AUTO WASH	184.00			
287360	01/08/2020	PRINTED	113542	INGRAM LIBRARY SERVICES	43.68			
287361	01/08/2020	PRINTED	113595	DOXIM	380.74			
287362	01/08/2020	PRINTED	114557	INTERNATIONAL CONTROLS &	17,025.00			
287363	01/08/2020	PRINTED	121011	J&B MEDICAL SUPPLY	122.40			
287364	01/08/2020	PRINTED	123023	JAIL ALTERNATIVES FOR MIC	86.00			
287365	01/08/2020	PRINTED	123618	ZANE JOHNSON	1,350.00			
287366	01/08/2020	PRINTED	143601	KONECRANES INC	1,090.00			
287367	01/08/2020	PRINTED	143837	JASON KUCMIERZ	150.00			
287368	01/08/2020	PRINTED	153367	LIBRARY NETWORK, THE	2,793.64			
287369	01/08/2020	PRINTED	161014	MI MUNICIPAL RISK MGMNT	16,846.51			
287370	01/08/2020	PRINTED	161140	MCNABS HARDWARE	15.45			
287371	01/08/2020	PRINTED	163095	MAZZA AUTO PARTS INC	47.78			
287372	01/08/2020	PRINTED	163406	MIRACLE RECREATION EQUIPM	990.24			
287373	01/08/2020	PRINTED	163508	FERGUSON WATERWORKS #3386	4,030.00			
287374	01/08/2020	PRINTED	164402	MICHIGAN BEST DECK BUILDE	8,625.00			
287375	01/08/2020	PRINTED	174280	MICHIGAN FIRE INSP SOCIET	350.00			
287376	01/08/2020	PRINTED	174456	STATE OF MICHIGAN	375.00			
287377	01/08/2020	PRINTED	174870	STATE OF MICHIGAN	28,916.52			
287378	01/08/2020	PRINTED	183021	NATIONAL TRAILS	1,550.00			
287379	01/08/2020	PRINTED	183269	SPRINT SOLUTIONS	9.30			
287380	01/08/2020	PRINTED	183952	NYE UNIFORM COMPANY	4,935.75			
287381	01/08/2020	PRINTED	204040	OAKLAND COUNTY TREASURER	744.00			
287382	01/08/2020	PRINTED	204040	OAKLAND COUNTY TREASURER	1,819.57			
287383	01/08/2020	PRINTED	204040	OAKLAND COUNTY TREASURER	12,783.29			
287384	01/08/2020	PRINTED	204910	OAKLAND CNTY TREASURERS O	13,396.90			
287385	01/08/2020	PRINTED	213052	MOVEMENT BY MARI ANN	806.80			
287386	01/08/2020	PRINTED	213584	PONTIAC MAILING SERVICE L	379.56			
287387	01/08/2020	PRINTED	213775	PROFESSIONAL BUILDING SER	7,124.58			
287388	01/08/2020	PRINTED	223975	SANDRA COLEMAN	1,759.00			
287389	01/08/2020	PRINTED	233839	QUALITY FIRST AID AND SAF	81.51			
287390	01/08/2020	PRINTED	241008	RKA PETROLEUM COMPANIES,	1,415.71			
287391	01/08/2020	PRINTED	243206	RECORDED BOOKS LLC	132.46			
287392	01/08/2020	PRINTED	243645	LISA ROCHFORD	280.00			
287393	01/08/2020	PRINTED	251035	SAMS CLUB DIRECT	421.91			
287394	01/08/2020	PRINTED	251234	SECREST WARDLE LYNCH HAMP	12,510.44			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287395	01/08/2020	PRINTED	251238	SERVICE HEATING & PLUMBIN	1,580.23			
287396	01/08/2020	PRINTED	251381	SIX RIVERS LAND CONSERVAN	876.00			
287397	01/08/2020	PRINTED	253160	SCRAMLIN FEEDS	255.00			
287398	01/08/2020	PRINTED	254369	GARY R STEPP	2,376.00			
287399	01/08/2020	PRINTED	254839	STRYKER SALES CORP	1,196.00			
287400	01/08/2020	PRINTED	263255	TESTAMERICA LABORATORIES	367.80			
287401	01/08/2020	PRINTED	271016	US BANK EQUIPMENT FINANCE	125.82			
287402	01/08/2020	PRINTED	271536	UPS STORE	12.33			
287403	01/08/2020	PRINTED	273533	UNIFIRST CORP	1,113.95			
287404	01/08/2020	PRINTED	274551	UNIVERSAL LIFT PARTS, INC	1,206.55			
287405	01/08/2020	PRINTED	283242	VERIZON WIRELESS	225.30			
287406	01/08/2020	PRINTED	283242	VERIZON WIRELESS	887.36			
287407	01/08/2020	PRINTED	283242	VERIZON WIRELESS	926.39			
287408	01/08/2020	PRINTED	283242	VERIZON WIRELESS	1,174.70			
287409	01/08/2020	PRINTED	283242	VERIZON WIRELESS	1,873.77			
287410	01/08/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	30.70			
287411	01/08/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	33.69			
287413	01/08/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	154.57			
287414	01/08/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	188.74			
287415	01/08/2020	PRINTED	304880	WATERFORD TOWNSHIP TREASU	171.92			
287416	01/08/2020	PRINTED	304930	WATERFORD TOWNSHIP DPW	12.44			
287417	01/08/2020	PRINTED	500446	FORD PROPANE	37.73			
287418	01/08/2020	PRINTED	500483	CSG FORTE PAYMENTS	465.00			
		335 CHECKS		CASH ACCOUNT TOTAL	1,604,720.26	.00		

WATERFORD TOWNSHIP - Clerk's Report - November 2019

FUND #	FUND DESCRIPTION	BUDGET (FULL YEAR NET)		ACTUAL (YEAR TO DATE)				Budget Revenue Available For Anticipated Expenses (Total Budget Revenues Minus Actual YTD Expenses & Encumb.)
		ORIGINAL (Overbudget)	REVISED (Overbudget)	REVENUES	EXPENSES	ENCUMBRANCES	NET POSITION (Approximate Operating Cash Position)	
101	GENERAL (Net Fire/Police/Parks Support Transfers)	33,329	139,672	12,649,564	(10,415,187)	(281,006)	1,953,371	2,442,417
206	FIRE	6,283	(19,127)	22,692,737	(18,231,073)	(49,028)	4,412,637	4,810,020
207	POLICE	3,883	10,447	14,735,031	(11,548,980)	(38,422)	3,147,629	3,049,331
270	LIBRARY	(146,962)	(146,932)	2,165,999	(1,895,349)	(17,382)	253,267	228,515
280	PARKS & RECREATION	(137,793)	(224,355)	1,974,908	(1,771,241)	(87,642)	116,025	43,053
Sum Of Major Governmental Operating Funds		(241,260)	(240,295)	54,218,238	(43,861,830)	(473,479)	9,882,928	10,573,336
590	WATER/SEWER Operations	3,822,955	4,390,923	21,048,695	(16,757,710)	(201,749)	4,089,236	7,432,610
590	WATER/SEWER Capital Improve Operating	(1,803,500)	(2,894,575)	n/a	(1,171,823)	(241,375)	(1,413,198)	(1,481,377)
Sum Of Major Enterprise Fund Operations		2,019,455	1,496,348	21,048,695	(17,929,533)	(443,124)	2,676,038	5,951,233
599	WATER/SEWER Capital Improve DWRF/SRF Bond	n/a	Bond Proceeds-->	156,362	(156,362)	n/a	n/a	n/a

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CLERK'S FINANCIAL REPORT

For Period Ending

Nov-19

as of:	December 23, 2019
Prepared By:	Barb Miller, Assistant Budget Director & Accounting Manager
Approved By:	Kim Markee, Township Clerk

WATERFORD TOWNSHIP - Clerk's Report - November 2019

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
101	***GENERAL FUND***							
10101	**GENERAL FUND REVENUES**	19,995,610	20,195,610	19,706,564	433,061	*19,273,503*		**489,046**
	GENERAL FUND EXPENSES:							
11010	TOWNSHIP BOARD	54,627	54,627	49,971	4,164	*45,807*		**4,656**
11360	DISTRICT COURT	2,721,345	2,721,345	2,272,269	187,005	*2,085,264*	40,860	**408,217**
11710	SUPERVISOR/ASSESSING	895,450	895,341	762,907	60,599	*702,309*	1,498	**130,936**
11910	ELECTIONS - CLERK	132,445	222,445	68,892	36,115	*32,777*	127,286	**26,267**
12160	CLERK'S OFFICE	709,333	709,332	619,811	45,350	*574,461*	80	**89,441**
12260	HUMAN & FISCAL RESOURCES	259,974	259,974	237,413	15,606	*221,807*	13	**22,548**
12480	GENERAL SERVICES	1,980,350	1,984,875	1,578,545	96,840	*1,481,704*	59,138	**347,192**
12490	RETIREE BENEFITS	1,291,802	1,291,802	786,341	69,665	*716,676*		**505,461**
12530	TREASURER'S OFFICE	682,258	682,258	591,505	42,048	*549,457*	12,603	**78,150**
12550	INFORMATION SERVICES	461,508	461,508	422,849	33,814	*389,036*		**38,659**
12650	FACILITIES & OPERATIONS	1,309,772	1,309,169	1,058,032	79,281	*978,751*	39,027	**212,110**
14100	DEVELOPMENT SERVICES	1,156,066	1,155,911	964,728	64,666	*900,062*	27	**191,157**
17470	COMMUNITY PROMOTIONS	87,650	87,650	69,962	(8)	*69,970*	475	**17,213**
17480	SCHOOL CROSSING GUARDS	46,699	46,699	35,973	4,612	*31,361*		**10,726**
19650	TRANSFERS TO OTHER FUNDS	8,173,002	8,173,002	7,952,989		*7,952,989*		**220,013**
	TOTAL GENERAL EXPENSES	19,962,281	20,055,938	17,472,187	739,757	16,732,431	281,006	**2,302,745**

WATERFORD TOWNSHIP - Clerk's Report - November 2019

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
590	***WATER/SEWER FUND***							
	WATER/SEWER REVENUES:							
59001	WATER REVENUES	5,755,750	6,540,727	5,121,490	760,972	*4,360,517*		**1,419,237**
59002	SEWER REVENUES	17,130,800	17,130,800	14,947,696	1,675,690	*13,272,006*		**2,183,104**
59003	GENERAL REV. (Inc. 59901/59902 Rev. Offsets)	720,542	720,542	979,509	162,590	*816,919*		**(258,967)**
59901	FUND 599- PROJECT REVENUES SOURCE (Combined With Org. 59003)							
59902	FUND 599- PROJECT REVENUES SOURCE (Combined With Org. 59003)							
	TOTAL WATER/SEWER REVENUES	23,607,092	24,392,069	21,048,695	2,599,253	18,449,442		**3,343,374**
	WATER/SEWER EXPENSES:							
OPERATIONAL ACTIVITY:								
59041	PUMPING & TREATMENT	1,449,925	1,461,925	1,114,377	59,353	*1,055,024*	*13,323*	**334,225**
59042	WATER DISTRIBUTION	597,922	586,885	480,922	58,145	*422,777*	*5,950*	**100,013**
59043	WATER SERVICES	561,021	561,021	493,887	39,020	*454,867*	*4,787*	**62,347**
59044	WATER/SEWER GEN. ADMIN.	5,168,769	5,317,778	4,672,575	261,330	*4,411,245*	*157,509*	**487,694**
59046	WATER DEBT - INTEREST & MISC FEES*	202,963	202,963	202,963		*202,963*		**0**
59048	WATER ELECTRICAL	162,152	162,152	144,458	12,213	*132,245*		**17,694**
59054	SEWER O & M	10,630,993	10,630,993	8,764,631	863,425	*7,901,206*	*20,180*	**1,846,182**
59056	SEWER DEBT - INTEREST & MISC FEES*	500,902	500,902	472,204		*472,204*		**28,698**
59057	HARDSHIP	12,000	12,000					**12,000**
59058	ENGINEERING SERVICES	451,660	518,697	365,867	22,730	*343,136*		**152,830**
59061	2003 BOND DEBT SERVICE	45,830	45,830	45,828		*45,828*		**2**
	Total Water Sewer Operating Activity	19,784,137	20,001,146	16,757,710	1,316,217	15,441,493	201,749	3,041,687
CAPITAL ACTIVITY:								
59045	WATER CAPITAL IMPROVEMENT.	1,018,500	1,649,575	238,152	137,239	*100,913*	*184,852*	**1,226,572**
59055	SEWER CAPITAL IMPROVEMENT.	785,000	1,245,000	933,671	104,136	*829,535*	*178,038*	**133,291**
59991	FUND 599-WATER IMPROVEMENT							
59992	FUND 599-SEWER IMPROVEMENT			156,362	30,351	*126,011*	15,960	**(172,322)**
	Total Water Sewer Capital Improvement Activity	1,803,500	2,894,575	1,328,185	271,725	1,056,459	378,849	1,187,541
	TOTAL WATER/SEWER EXPENSES	21,587,637	22,895,721	18,085,895	1,587,942	16,497,952	580,598	4,229,228
	**INDICATES THAT DEBT/PRINCIPAL PAYMENTS ARE NOT REFLECTED AS EXPENSES*							

WATERFORD TOWNSHIP - Clerk's Report - November 2019

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
206	***FIRE DEPARTMENT FUND***							
20601	**FIRE DEPARTMENT REVENUES**	23,030,501	23,090,120	22,692,737	262,009	*22,430,728*		**397,383**
20630	**FIRE DEPARTMENT EXPENSES**	23,024,218	23,109,247	18,231,073	1,308,732	*16,922,341*	49,028	**4,829,147**
207	***POLICE DEPARTMENT FUND***							
20701	**POLICE DEPARTMENT REVENUES**	14,636,733	14,636,733	14,735,031	55,342	*14,679,689*		**(98,298)**
20730	**POLICE DEPARTMENT EXPENSES**	14,632,850	14,626,286	11,548,980	1,128,599	*10,420,380*	38,422	**3,038,884**
208	***POLICE RESTRICTED USE FUND***							
20801	**POLICE RESTRICTED USE REVENUES**	65,550	65,550	302,224	17,994	*284,230*		**(236,674)**
20830	**POLICE RESTRICTED USE EXPENSES**	112,052	112,052	318,027	13,267	*304,760*	38,046	**(244,021)**
209	***CEMETERY PREP. CARE FUND***							
20901	**CEMETERY REVENUES**	24,938	24,938	26,217	824	*25,394*		**(1,279)**
20927	**CEMETERY EXPENSES**							
210	***POLICE & FIRE SPECIAL ASSESSMENT***							
21001	**P&F SAD REVENUES**	5,994,487	5,994,487	6,019,302	61	*6,019,241*		**(24,815)**
21030	**P&F SAD EXPENSES**	5,994,487	5,994,487	5,994,586		*5,994,586*		**(99)**
215	***WORKERS COMPENSATION FUND***							
21501	**WORKERS COMP. REVENUES**	16,643	16,643	26,830		*26,830*		**(10,187)**
21530	**WORKERS COMP. EXPENSES**	500	500					**500**

WATERFORD TOWNSHIP - Clerk's Report - November 2019

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
243	***ECONOMIC DEVELOPMENT***							
24301	**EDC REVENUES**	1,148	1,148	2,315	349	*1,966*		**(1,167)**
24370	**EDC EXPENSES**	46,260	46,260					**46,260**
246	***IMPROVEMENT REVOLVING FUND***							
24601	**IMPROVEMENT REVL. REVENUES**	728,263	728,263	731,536	8,463	*723,073*		**(3,273)**
24602	**IMPROVEMENT REVL. REVENUES**	15,900	15,900	4,825		*4,825*		**11,075**
24690	**IMPROVEMENT REVL. EXPENSES**	1,089,500	1,480,143	804,202	52,462	*751,740*	275,431	**400,510**
24692	**IMPROVEMENT REVL. EXPENSES**	15,900	15,900	7,659		*7,659*		**8,241**
250	***CABLE COMMISSION FUND***							
25001	**CABLE COMMISSION REVENUES**	421,718	421,718	408,280	69,960	*338,320*		**13,438**
25090	**CABLE COMMISSION EXPENSES**	402,447	473,475	424,518	82,251	*342,267*	5,250	**43,707**

WATERFORD TOWNSHIP - Clerk's Report - November 2019

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
260	***COMM. DEVL. BLOCK GRANT FUND.***							
CDBG ACTIVITY								
26350	**CDBG REVENUES**		267,675	384,031	86,197	*297,834*		**(116,356)**
26351	**CDBG - HOUSING REHAB**		69,080	164,190	27,699	*136,491*	20,505	**(115,615)**
26352	**CDBG - PROG ADMIN**		28,550	56,654	2,661	*53,992*		**(28,104)**
26354	**CDBG - PUBLIC IMPROVEMENTS**		35,500					**35,500**
26355	**CDBG - PUBLIC SERVICES**		45,000	58,804		*58,804*		**(13,804)**
26358	**CDBG - CODE ENFORCEMENT**		89,545	200,997	12,115	*188,882*	33	**(111,485)**
NSP ACTIVITY								
26340	**NSP - REVENUES**			99		*99*		**(99)**
26341	**NSP - EXPENSES**							
267	***MI INDIGENT DEFENSE FUND***							
26701	**MI INDIGENT DEFENSE - REVENUES**	146,040	220,795	221,523	274	*221,249*		**(728)**
26760	**MI INDIGENT DEFENSE - EXPENSES**	181,214	219,845	109,917	6,050	*103,867*	694	**109,235**
270	***LIBRARY FUND***							
27001	**LIBRARY REVENUES**	2,141,247	2,141,247	2,165,999	8,445	*2,157,554*		**(24,752)**
27790	**LIBRARY EXPENSES**	2,288,209	2,288,179	1,895,349	129,430	*1,765,919*	17,382	**375,447**
271	***LIBRARY DONATION FUND***							
27101	**LIBRARY DONATION REVENUES**	16,500	16,500	28,606	2,480	*26,126*		**(12,106)**
27190	**LIBRARY DONATION EXPENSES**	31,000	31,000	42,174	1,379	*40,795*		**(11,174)**
280	***PARKS & RECREATION FUND***							
28001	**PARKS & RECREATION REVENUES**	1,901,936	1,901,936	1,974,908	35,889	*1,939,019*		**(72,972)**
28090	**PARKS & RECREATION EXPENSES**	2,039,729	2,126,291	1,771,241	163,831	*1,607,410*	87,642	**267,408**

WATERFORD TOWNSHIP - Clerk's Report - November 2019

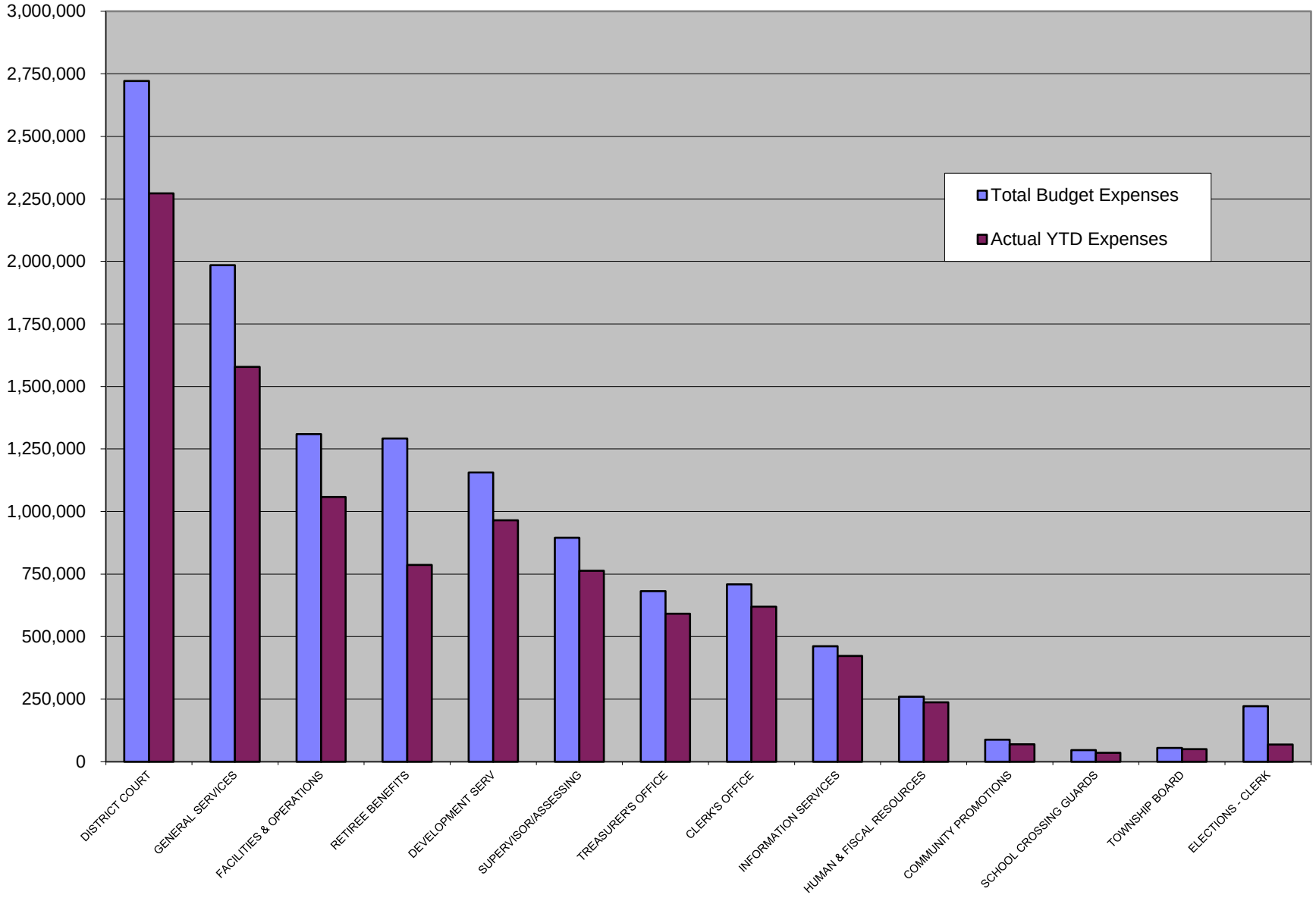
FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
306	***P/F DEBT SERVICE FUND***							
30601	**P/F CAPITAL PROJECTS REVENUES**	100	100	767		*767*		**(667)**
30690	**P/F CAPITAL PROJECTS EXPENSES**	1,000	1,000	136,403		*136,403*		**(135,403)**
316	***UNEMPLOYMENT INS FUND***							
31601	**UNEMPLOYMENT INS SVC. REVENUES**			9,020	108	*8,911*		**(9,020)**
31630	**UNEMPLOYMENT INS SVC. EXPENSES**							
330	***CAPITAL PROJECT FUND***							
33001	**CAPITAL PROJECT REVENUES**	301,481	301,481	315,478	3,358	*312,120*		**(13,997)**
33030	**CAPITAL PROJECT EXPENSES**							
360	***MOTOR POOL FUND***							
36001	**MOTOR POOL FUND REVENUES**	193,123	193,123	185,489	713			**7,634**
36090	**MOTOR POOL FUND EXPENSES**	19,325	31,506	18,905	12,181	*6,724*		**12,601**
680	***WATERFORD VETERANS MEMORIAL***							
68001	**VETERANS MEMORIAL REVENUES**	500	500	1,262	75	*1,187*		**(762)**
68070	**VETERANS MEMORIAL EXPENSES**	450	450	411		*411*		**39**

WATERFORD TOWNSHIP - Clerk's Report - November 2019

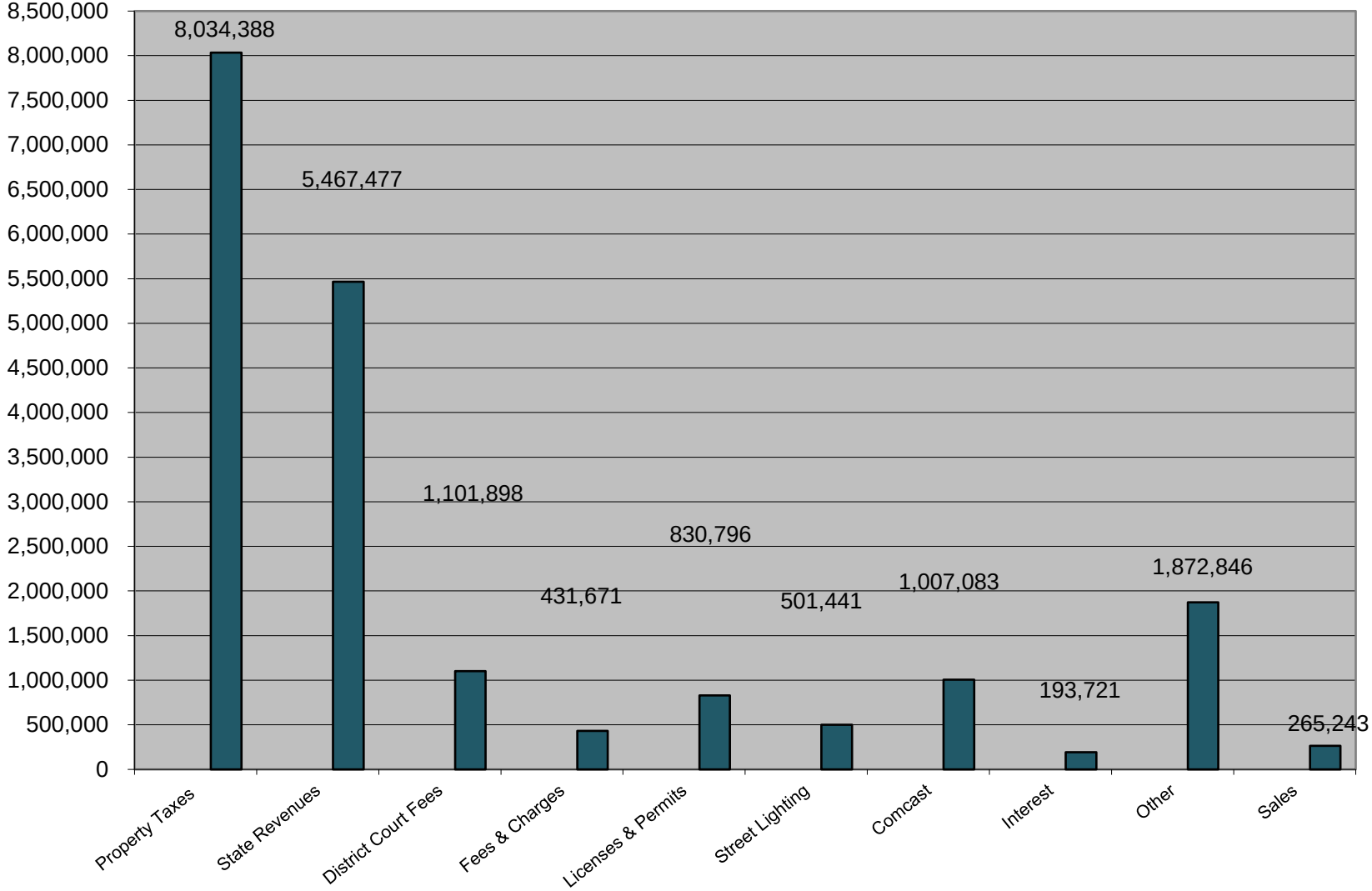
FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
715	***YOUTH ASSISTANCE FUND***							
71501	**YOUTH ASST. REVENUES**	21,000	21,000	20,837	142	*20,695*		**163**
71570	**YOUTH ASST. EXPENSES**	38,260	38,260	24,020	3,288	*20,733*	655	**13,584**
718	***NATURE CENTER***							
71801	**NATURE CENTER REVENUES**	750	750	12,220		*12,220*		**(11,470)**
71890	**NATURE CENTER EXPENSES**							

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
844-851	***LAKE BOARD REV/EXP***							
84401	**LAKE OAKLAND LIB REVENUES**			99,452		*99,452*		**(99,452)**
84480	**LAKE OAKLAND LIB EXPENSES**			90,515	5,000	*85,515*		**(90,515)**
84501	**RAINBOW LAKE LIB REVENUES**			4,000		*4,000*		**(4,000)**
84580	**RAINBOW LAKE LIB EXPENSES**			4,000		*4,000*		**(4,000)**
84601	**SCOTT LAKE LIB REVENUES**			26,000		*26,000*		**(26,000)**
84680	**SCOTT LAKE LIB EXPENSES**			15,561	(1,241)	*16,802*		**(15,561)**
84701	**WATKINS LAKE LIB REVENUES**			57,983				**(57,983)**
84780	**WATKINS LAKE LIB EXPENSES**			61,458		*57,983*		**(61,458)**
84801	**HUNTOON LAKE LIB REVENUES**			24,752		*24,752*		**(24,752)**
84880	**HUNTOON LAKE LIB EXPENSES**			8,294	291	*8,003*		**(8,294)**
84901	**VAN NORMAN LAKE LIB REVENUES**			43,350		*43,350*		**(43,350)**
84980	**VAN NORMAN LAKE LIB EXPENSES**			40,326	955	*39,371*	1,173	**(41,499)**
85001	**EAGLE LAKE LIB REVENUES**			20,628		*20,628*		**(20,628)**
85080	**EAGLE LAKE LIB EXPENSES**			16,680		*16,680*		**(16,680)**
85101	**WILLIAMS LAKE LIB REVENUES**			37,158		*37,158*		**(37,158)**
85180	**WILLIAMS LAKE LIB EXPENSES**			36,690	1,320	*35,370*		**(36,690)**

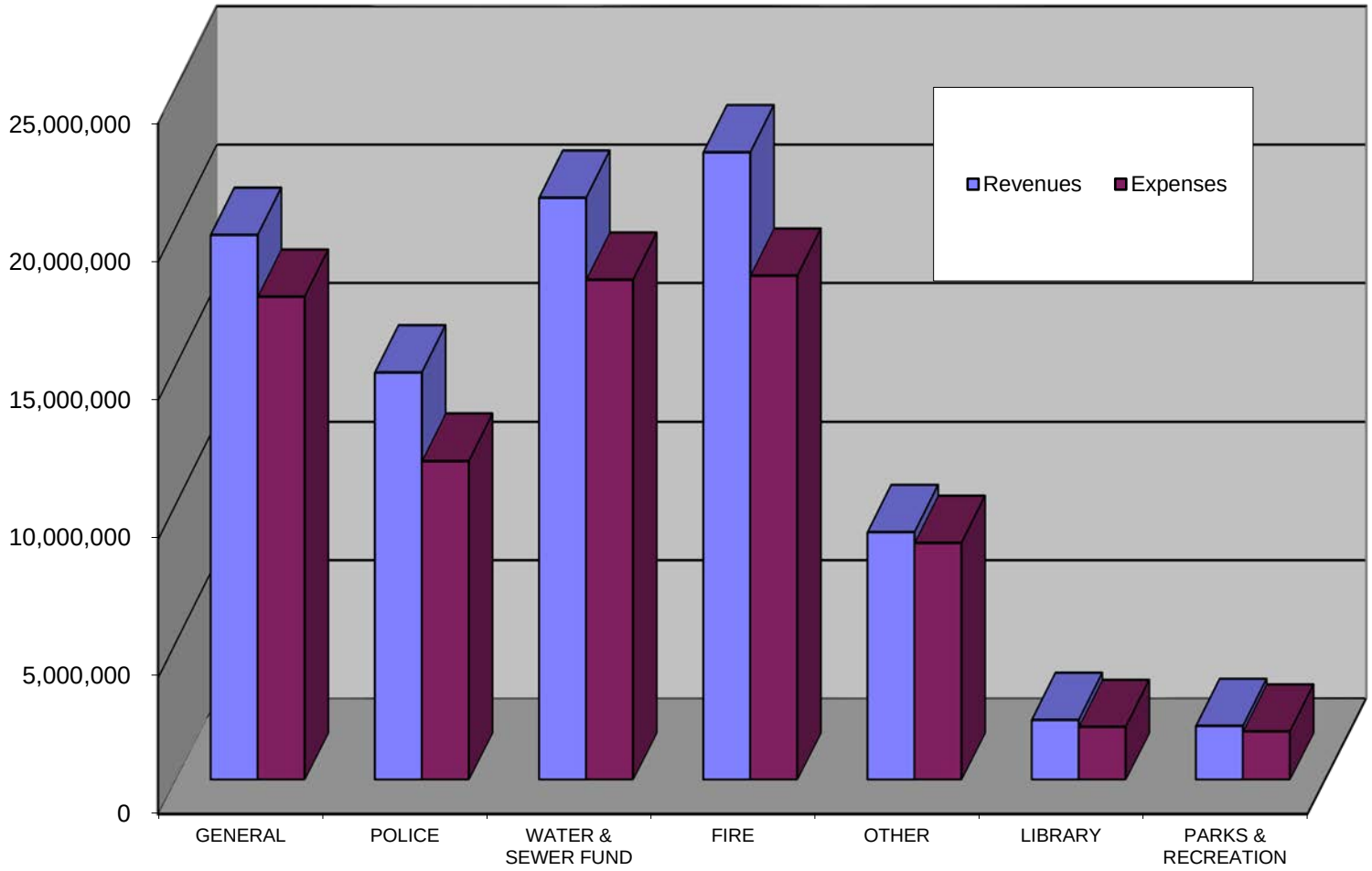
Waterford Township
Clerk's Report
November 2019
General Fund Department Expenses vs Total Budget



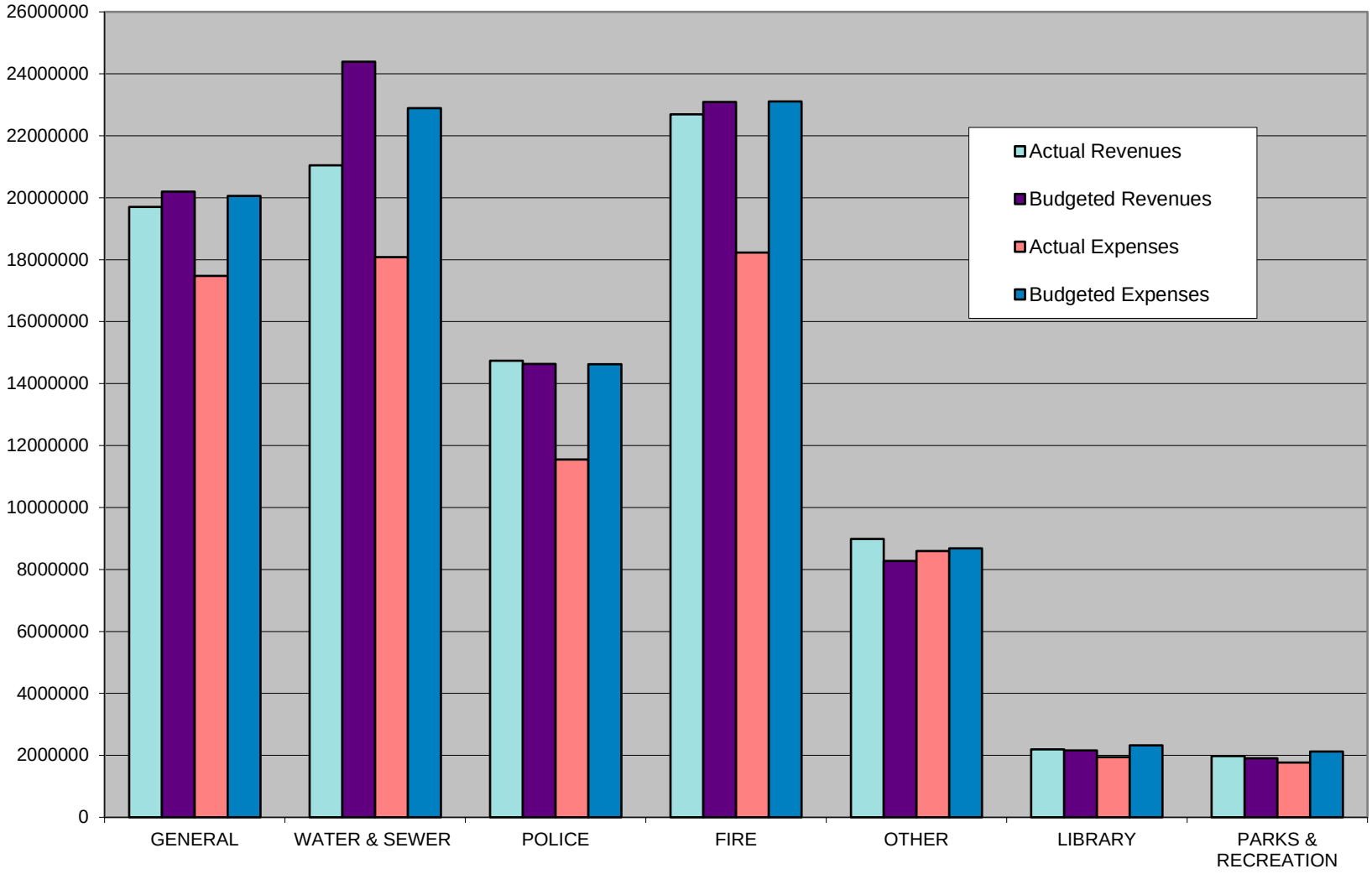
Waterford Township
Clerk's Report
November 2019
General Fund Revenue Source



Waterford Township
Clerk's Report
November 2019
Actual YTD Revenues vs Actual YTD Expenses



Waterford Township
Clerk's Report
November 2019
Actual Revenues vs Budgeted Revenues
Actual Expenses vs Budgeted Expenses



Charter **T**ownship O**f** Waterford
Department **O**f **P**ublic **W**orks
5240 Civic Center Drive
Waterford, MI 48329
Monthly Utility Report:
November 2019

DPW DAILY WORK LOAD IS PRIMARILY BASED ON WORK ORDER REQUESTS

			# of Work Orders
DEPT:	FACILITIES & OPERATIONS	AUTOMOTIVE	56
		BUILDINGS	33
		BURIALS	6
DEPT:	WATER & SEWER	SERVICE	407
		TREATMENT	50
		ADMINISTRATION	4
		DISTRIBUTION	61
		SEWERS	108
		ELECTRICAL	3
		ENGINEERING	23
		SAFETY	1
		Sub Total	**752**
FACILITIES & OPERATION **AFTER HOUR CALL OUTS**			53
WATER & SEWER **AFTER HOUR CALL OUTS**			176
		Grand Total	**981**

WATERFORD TOWNSHIP PUBLIC LIBRARY

Director's Report – November 2019

FROM THE DIRECTOR

By the first of the year, we will be working through staffing changes that include promoting Heather Purdon to Library Aide Part Time, which will add 20 hours/week to the Technical Services segment of our department. Heather completed the Library Technician program at OCC to earn her certification. This is a requirement for the Library Aide position. Filling the Library Clerk Part Time position in Outreach Services, which she currently holds, will be our next priority. If filled internally we will be posting another vacancy shortly thereafter. We look forward to an interesting shuffle of staff.

Poetry Leaves 2020 is moving from the planning to implementation stages. The video portion of the project will expand to 3 interviews/readings by published poets from the Metro Detroit area. These will be posted on the Poetry Leaves Facebook page and the Poetry Leaves website as they are completed. The Exhibition's ribbon cutting will be on Wednesday, May 20 at 5:30p at Township Hall. It will run through June 3. The window to submit poems is from January 1, 2020 through March 27, 2020.

Friends of the Library will hold the final used book sale for the year on December 7 and December 8. The Book It planning committee has the 5k event for 2020 well in hand. Donations of proceeds from both of these fundraising sources so far this year has been $16,690. Funds from the Friends are used to cover the costs of programs throughout the year, including the 6-week summer reading program for school age children.

Library Garden Club has had a very successful year. The rain garden added this year was a challenging and very satisfying project. It provided an educational experience for the gardeners, added enhancements to the grounds, and solved a long-standing drainage problem at the library's entrance. Plans for next year include planting trees in the islands in the parking lot to add shade as well as continue adding to the library's "curb appeal."

SERVICE UPDATES

The following Service Updates are highlights by our department heads of activities their staff have been involved in this month.

Adults', Outreach, & Teens' Services

Submitted by J. Hansen, Head of Adults' & Outreach Services

Lynne Varcoe applied for our library to participate in the statewide reading and discussion program called the Great Michigan Read for 2019-2020. The application was accepted. The book is *What the Eyes Don't See,* by Dr. Mona Hanna-Attisha, about the Flint water crisis. The program includes a giveaway of 12 copies of the book by random drawing to patrons who sign up for the discussion program.

Outreach circulation detail			Home or Mini-Branch Visits with Materials	
Materials delivered to homes	262		Homebound Visits	50
Materials used at mini-branches NOTE: No count from Whispering Woods this month because they had some water leakage/damage in the area where the library is located.	182		Senior sites: Mendelson	1
TOTAL	**444**		**TOTAL**	**51**

Children's Services

Submitted by C. Walker, Head of Children's Services & Page Supervisor

During November, we finished our weekly storytimes for children ages 0-3 years of age before Thanksgiving. We had already begun seeing a slight decrease in attendance at the beginning of the month, which happens every year as the holidays approach.

We had three 1st grade classes from Oakside Scholars visit us. The teacher told us that many of the kids had never been in a library. Many of the students are residents of Pontiac.

Our Saturday programs were pretty busy with a superhero themed storytime, International Game Day, Diary of a Wimpy Kid party, Lego Club, and family movie.

Circulation Services

Submitted by J. Deahl. Circulation Services Coordinator

As of Saturday, November 9 Julie, Sharon and Rita are working their new or revised schedules.

The department's registration accuracy has continued to improve since I resumed sending out monthly statistical emails. There are several areas where staff tend to err. However, it is my hope that reviewing those portions in depth during our final department meeting of the year will help eliminate future occurrences of these mistakes.

DONATIONS

Total $2,172

- Arnold & Dorothy Collens, $50, support of the book collection
- Russ's Party Store, $1,000, support of Poetry Leaves 2020
- Anonymous, $1,000, support of ReLeaf project of the Library Garden Club
- Kona Ice, $50, unrestricted
- Library Garden Club, $72, support of the gardens at the Library

PROGRAMS IN THE LIBRARY AND OFF-SITE

PROGRAM	PARTICIPANTS
ADULTS	
Waterford Genealogy Society (1 session)	23
Waterford Genealogical Society Evening	5
Evening Book Discussion	9
Afternoon Book Discussion	17
Poetry Writers Workshop	5
Waterford Writers Workshop (2 sessions)	14
Weekly Knitting Group (3 sessions)	33
Jigsaw puzzle race	24
Library Garden Club – Agricultural Inspectors – Our Silent Partners	22
Guardians of Detroit: Architectural Sculpture	34
Learn to Meditate (final of 4 sessions)	8
Ask the Tech Guy	2
Basic MS Word	7
Introduction to MS Excel	8
Intermediate MS Excel part 1	6
Intermediate MS Excel part 2	6
Tests proctored	1
SUBTOTAL	**224**
TEENS	
Tuesday Teens	9
SUBTOTAL	**9**

CHILDREN	
Babytime (ages 0-15 mos.) – 3 sessions	38
Toddlertime (ages 16-23 mos.) – 3 sessions	40
2-year-old Storytime (3 sessions)	97
3-year-old Storytime (3 sessions)	41
Saturday Special: Superheroes (ages 4-8)	30
Lego Club (ages 5+) – 2 sessions	30
International Games Day (all ages)	36
Diary of a Wimpy Kid Party (ages 9-12)	23
Family Movie: Mary Poppins Returns	4
Oakside Scholars, Grade 1 – visit	89
SUBTOTAL	**428**
TOTAL PROGRAM PARTICIPATION	**661**

2019 STATISTICAL SUMMARY				
		2017	2018	2019
ANNUAL				
CARDHOLDERS				**YTD**
	TOTAL	22,112	22,480	21,472
	NEW	2,826	2,613	2,631
	% RESIDENTS	30%	30%	29%
COLLECTION				
	TOTAL	604,314	517,261	600,645
	eCONTENT	484,238	397,534	480,611
	% eCONTENT	80%	77%	80%
MONTHLY - NOVEMBER				
TOTAL SERVICE HOURS		241	224	219
VISITS				
	TOTAL	56,007	49,703	55,774
	IN-LIBRARY	13,044	11,797	11,284
	AVG/DAY	535	516	456
	REMOTE	42,963	37,906	44,490
CHECKOUT TRANSACTIONS				
	TOTAL	21,517	21,056	17,433
	eCONTENT	3,728	4,338	4,580
	% eCONTENT	17%	21%	26%
INTERLIBRARY LOAN				
	SENT	2,793	4,071	1,754
	RECEIVED	3,584	2,666	2,691
NET LENDER / (NET BORROWER)	NET	(791)	1,405	(937)
REFERENCE TRANSACTIONS				
	TOTAL	1,627	1,666	1,437
	AVG/HOUR	7	7	6
TOTAL MEETING ROOM BOOKINGS				
(2019 count includes Assisted	TOTAL HOURS	43	145	321
Study and Group Study rooms)				

TREASURER'S REPORT

Nov-19

FUND	BANK	ENDING BAL	ENDING BAL
CHECKING		OCT	NOV
DISBURSEMENT	CHASE	1,419,679.08	1,837,991.33
RECEIVING	CHASE	8,581,879.51	6,397,515.09
PAYROLL	CHASE	143,057.67	73,969.57
PENSION PAYROLL	CHASE	907,302.97	1,469,030.83
TAX	CHASE	393,416.12	457,487.32
WATER & SEWER	CHASE	2,690,194.95	2,278,898.83
MONEY MARKET			
GENERAL	OAKLAND CO GOVT.POOL	25,512,904.11	25,582,993.38
TAX	OAKLAND CO GOVT.POOL	1,002,980.36	1,005,735.75
WATER & SEWER	OAKLAND CO GOVT.POOL	7,865,811.27	7,889,672.90
P&F 2009 REFUND BND	CHASE	-	-
WATER & SEWER*	GENISYS CREDIT UNION	23.75	23.75
WATER & SEWER	FLAGSTAR	1,046,255.01	1,047,364.33
WATER & SEWER	FIFTH THIRD BANK	1,145,789.21	1,107,926.18
RESTRICTED SAVINGS			
SAFER GRANT ESCROW	CHASE	268,878.74	268,986.66
THIRD PARTY			
WORKER'S COMP	FLAGSTAR	64,293.51	63,771.03
FLEXIBLE BENEFIT	FLAGSTAR	230,328.00	225,289.61

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Arthur Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

WATERFORD TOWNSHIP

5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-6201 Fax: (248) 674-5451
gwall@waterfordmi.gov

Gary Wall
Township Supervisor

MEMO

To: The Honorable Waterford Township Board
From: Gary Wall, Township Supervisor
Date: January 8, 2020
Re: Planning Commission – Appoint Colleen Murphy

Recently, Planning Commission member David Hardin resigned from the Planning Commission for personal reasons. I thank David for his service to the Waterford community in this important role and wish him well.

At this time, I respectfully request the Township Board's approval for the appointment of Waterford Township resident Colleen Murphy to the Planning Commission to complete Mr. Hardin's current term through March 31, 2021.

The Planning Commission is responsible for:

- Developing, adopting, and overseeing the implementation of the Township's master plan.
- Monitoring the effectiveness of the zoning ordinance, and recommending ordinance revisions and amendments to the Township Board where necessary.
- Reviewing rezoning requests from property owners and making an approval or denial recommendation to the Township Board, which is responsible for making the final decision on rezoning requests.
- Considering and deciding requests from property owners seeking one of the special approval uses listed in the property's zoning classification.
- Reviewing site plans to ensure compliance with the zoning ordinance requirements and the goals and objectives of the master plan.
- Reviewing and discussing planning concepts and issues and their applicability to the current and future development of the Township.
- Assisting in the education of the general public on planning issues and concepts.

Ms. Murphy has served multiple terms on Waterford's Zoning Board of Appeals. Her knowledge, insight, and contributions have been beneficial in this role and I feel confident her success will continue going forward as a member of the Planning Commission. Colleen is a Landscape Architect by trade and is an active member of the Waterford community and Waterford Area Chamber of Commerce. Her experience brings unique perspective to the deliberations and decisions required of Planning Commission members.

Thank you for your consideration.

Gary Wall

Waterford Township Supervisor
5200 Civic Center Drive
Waterford Township, MI 48329

January 8, 2020

Dear Supervisor Gary Wall,

I am writing to inform you that I will accept the position on the Planning Commission Board. I am also aware that I will need to resign from the Zoning Board of Appeals. Therefore, please except my resignation from the Zoning Board of Appeal.

Please let me know if anything additional is needed from me regarding this matter.

Sincerely,

Colleen Murphy

4791 Westlawn Parkway Waterford, MI 48328

BOARD OF TRUSTEES
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WATERFORD TOWNSHIP

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Waterford, Michigan 48329-3773
Telephone: (248) 674-6201 Fax: (248) 674-5451
gwall@waterfordmi.gov

Gary Wall
Township Supervisor

MEMO

To: **The Honorable Waterford Township Board**

From: **Gary Wall, Township Supervisor**

Date: **January 8, 2020**

Re: **Zoning Board of Appeals – Appointment Rick Schneider**

As you are aware, at a meeting of the Township Board on January 13, 2020 I asked the Board to approve the appointment of Colleen Murphy the Planning Commission. Assuming a successful vote by the Board to approve this appointment, Ms. Murphy's department from the Zoning Board of Appeals creates a vacancy.

At this time, I respectfully request the Township Board's approval for the appointment of Waterford resident Rick Schneider to the Zoning Board of Appeals to complete Ms. Murphy's current term through March 31, 2020 and carry his appointment for three-years through March 31, 2023. Mr. Schneider has been serving as an alternate member of the ZBA for more than three years and wishes to continue in this role. With his experience in the construction trades and serving on the ZBA as an alternate, I believe he will continue to be an asset to the ZBA.

The Zoning Board of Appeals is responsible for:

- Hearing requests for variances from the non-use requirements of the Zoning Ordinance, and granting such variances where practical difficulties exist.
- Conducting appeals of administrative actions made in carrying out or enforcing any Ordinance provisions.
- Hearing and deciding requests for interpretation of the Ordinance.
- Hearing and deciding appeals from the decision of the Planning Commission regarding special approval uses.

Thank you for your consideration.

Gary Wall

Waterford Township Supervisor
5200 Civic Center Drive
Waterford Township, MI 48329

January 8, 2020

Dear Supervisor Gary Wall,

I am writing to inform you that I will accept the position on the Planning Commission Board. I am also aware that I will need to resign from the Zoning Board of Appeals. Therefore, please except my resignation from the Zoning Board of Appeal.

Please let me know if anything additional is needed from me regarding this matter.

Sincerely,

Colleen Murphy

4791 Westlawn Parkway Waterford, MI 48328

BOARD OF TRUSTEES
Gary Wall, Supervisor
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Arthur Frasca, Trustee
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Steven Thomas, Trustee

WATERFORD TOWNSHIP

5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-6238 Fax: (248) 674-4097
www.waterfordmi.gov

DEVELOPMENT SERVICES DEPARTMENT

Rob Merinsky, P.E.
Director

Brent A. Gibson
Superintendent of Building Division

MEMORANDUM

Date: January 13, 2020

To: Board of Trustees

From: Stacy St. James – Development Services

Re: ***Flood Damage Prevention and Control Ordinance Amendment***

The enclosed proposed amendment to the Flood Damage Prevention and Control Ordinance in Article II of Chapter 8 of the Charter Township of Waterford Code of Ordinances proposes to delete Section 8-051. Actions not requiring permit.

This proposal is in response to a recently received communication from a representative of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) regarding a Community Assistance Visit (CAV) originally conducted by the EGLE in 2013. The State conducts CAV's on behave of the Federal Emergency Management Agency (FEMA). The purpose of the CAV is part informational and part audit of a community's performance in the National Flood Insurance Program (NFIP). Waterford participates in the NFIP, allowing flood insurance to be available for any property located within the Township. As a condition of participation, FEMA requires that the floodplain regulations be enforced. The current floodplain ordinance includes Section 8-051, which lists actions not requiring a permit. In order to meet NFIP requirements, ALL development within the floodplain needs to go through a floodplain review. There should not be any exemptions to the floodplain development in the ordinance. Therefore, it is being proposed to delete this section of the ordnance. The State has recently confirmed that this amendment would meet the requirements as requested. A "marked-up" copy of the proposed changes is included for reference.

If there are any questions with these requests, please feel free to contact me before the meeting.

CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2020-001

FLOODPLAIN PERMIT EXEMPTION REPEAL ORDINANCE

An Ordinance to provide for compliance with the National Flood Insurance Program as administered by the Michigan Department of Environment, Great Lakes, and Energy by repealing Section 8-051 in Division 1 of Article II of Chapter 8 of the Waterford Charter Township Code.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 8-051 in Division 1 of Article II in Chapter 8 of the Waterford Charter Township Code, that reads as follows is hereby repealed in its entirety.

Sec. 8-051. Actions not requiring permit.

The following uses are allowed in those areas designated in Sections 8-048 and 8-049 without a permit, subject to any required Township Engineer determinations being first obtained in writing:

(a) Conservation of natural habitats, soil, vegetation, water, fish and wildlife.
(b) Outdoor recreation including play and sporting areas; field trails for nature study, hiking and horseback riding, swimming, skin diving, boating, trapping, hunting (as permitted by local ordinance) and fishing where otherwise legally permitted and regulated.
(c) Grazing, farming, gardening and harvesting of crops, and forestry and nursery practices where otherwise legally permitted and regulated.
(d) Dams and other water control devices, and temporary alteration or diversion of water or circulation for emergency maintenance or aquaculture purposes, if in compliance with state statutes.
(e) Public and/or privately owned boat launching and landing facilities, and fishing docks which have obtained the necessary state permits.
(f) Public and/or private rafts and diving platforms, slides, swings and other water recreation devices.
(g) Municipal or utility use such as waterworks, sewer lines, pumping stations, transmission lines, parks and recreation facilities, when involving any alteration of existing natural conditions of special flood hazard areas.
(h) Driveways, streets, culverts and bridges where alternative means of access are proven to be impractical by the Township Engineer.
(i) Other uses, which after review by the Township Engineer, are determined to be in keeping with the intent of this Article.

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2020.

CHARTER TOWNSHIP OF WATERFORD

_____ By: _____

Date Kimberly F. Markee, Township Clerk

Introduced: January 13, 2020

Published:

Adopted:

Published:

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly F. Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Arthur Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

WATERFORD TOWNSHIP

5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-6238 Fax: (248) 674-4097
www.waterfordmi.gov

DEVELOPMENT SERVICES DEPARTMENT

Rob Merinsky, P.E.
Director

Brent A. Gibson
Superintendent of Building Division

Larry Lockwood
Superintendent of Planning & Zoning Division

January 13th, 2020

To: Honorable Township Board

From: Stacy St. James, Environmental & Housing Rehab Coordinator

Re: 2020 NO HAZ Program

In 2003, Waterford Township joined several northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NO HAZ). Through this cooperative effort, NO HAZ was able to provide residents of the participating communities a safe, reliable, environmentally responsible way to dispose of their household hazardous waste (HHW). We consistently receive calls and emails from residents wanting to know where to dispose of their HHW. There are no convenient, local locations which provide the same level of service that can be found at a NO HAZ organized collection event. Partnering with our neighboring communities to hold various HHW collection events throughout northern Oakland County is a great service to offer our residents. In addition, the goals of this program strongly correlate with other ongoing efforts we have in the Township, which include the Wellhead Protection program.

The vendor, which handles and processes the HHW for the events, indicated that due to the increased cost of skilled labor and extensive consolidation in the hazardous waste disposal market, the disposal costs have been driven up. For 2020, our estimated obligation has increased to $26,467.45. As in previous years, it is being proposed to have the program costs funded through the following accounts:

59044-84500 - DPW Professional Services ($13,233.72)
17470-96410 - Environmental Projects ($13,233.73)

Attached you will find the 2020 Interlocal Agreement and associated Resolution.

THE NORTH OAKLAND
HOUSEHOLD HAZARDOUS WASTE CONSORTIUM

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

WHEREAS, Oakland County, through its Waste Resource Management Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

WHEREAS, the NoHaz Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

WHEREAS, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program.

Now Therefore be it Resolved: That our community, Waterford Township, hereby approves the attached NoHaz Interlocal Agreement and authorizes its signature, and

Be it Further Resolved: That we will charge residents $15 to participate in NoHaz events in 2020, and

Be it Further Resolved: That we hereby appoint Stacy St. James as our official representative to the NoHaz Advisory Board, to work with the Oakland County Waste Resource Management Division as needed to plan the NoHaz program for 2020.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Waterford Township Board, at a regular meeting held on January 13th, 2020.

_____

Kim Markee, Clerk
The Charter Township of Waterford

NORTH OAKLAND COUNTY HOUSEHOLD HAZARDOUS WASTE INTERLOCAL AGREEMENT BETWEEN OAKLAND COUNTY AND CHARTER TOWNSHIP OF WATERFORD

This Interlocal Agreement ("the AGREEMENT") is made between Oakland County, a Constitutional and Municipal Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("COUNTY"), and the CHARTER TOWNSHIP OF WATERFORD, 5200 CIVIC CENTER DR, WATERFORD, MI 48329 ("MUNICIPALITY"). In this AGREEMENT the COUNTY and the MUNICIPALITY may also be referred to individually as "Party" or jointly as "Parties."

1. **INTRODUCTORY STATEMENTS**

1.1 The northern cities, villages and townships of Oakland COUNTY are committed to protection of the natural environment and preventing toxic materials from entering their waterways and landfill resources.

1.2 In order to accomplish this goal, there is a need to provide regular and easily accessible household hazardous waste collection services to north Oakland COUNTY residents.

1.3 These northern cities, villages and townships have sought the COUNTY'S assistance in coordinating a household hazardous waste collection program.

1.4 The COUNTY has agreed to assist these communities by coordinating and facilitating this AGREEMENT in order to form a comprehensive household hazardous waste management program.

1.5 This interlocal AGREEMENT will allow participating communities to obtain economic benefits of scale, without placing an undue burden on any one community, in the provision of a coordinated program of household hazardous waste collection and disposal. Residents of these communities will enjoy access to a coordinated, convenient, ongoing collection program supported by an aggressive educational program regarding the hazards of household hazardous wastes and their proper re-use and disposal.

2. **PURPOSE OF AGREEMENT** Pursuant to the Urban Cooperation Act of 1967, 1967 PA 7, MCL 124.501 *et seq.*, the COUNTY and the MUNICIPALITY enter into this AGREEMENT for the purpose of developing a comprehensive household hazardous waste management program ("Program") that will meet the following goals and objectives**.**

3. GOALS OF THE PROGRAM:

3.1 To provide regular, reliable and easily accessible household hazardous waste collection services to the residents of northern Oakland COUNTY. The Program will help prevent toxic materials from entering Oakland COUNTY'S waterways, water tables, and landfill resources and help to remove them from potentially hazardous situations in area households.

3.2 To establish, coordinate, and promote an educational program to inform residents about re-use, return, and reduction of potentially hazardous materials, bolster community spirit, and educate residents about environmentally sensitive behavior in general.

4. OBJECTIVES OF THE PROGRAM:

4.1 Increase public awareness of return, disposal, and source reduction options.

4.2 Initiate a reliable, regular, and convenient collection program for household hazardous waste collection;

4.3 Promote knowledge of program requirements;

4.4 Help divert significant quantities of household hazardous materials from landfills;

4.5 Help return significant quantities of potentially household hazardous materials to point of purchase or recycling outlets for proper disposition; and

4.6 Collect data about the amount and type of household hazardous materials in north Oakland COUNTY and their ultimate disposition.

NOW THEREFORE, in consideration of the mutual promises, obligations, representations, and assurances in this AGREEMENT, the Parties agree to the following:

5. DEFINITIONS The following words and expressions used throughout this AGREEMENT, whether used in the singular or plural, within or without quotation marks, or possessive or non-possessive, shall be defined, read, and interpreted as follows**:**

5.1 **"ACCEPTABLE HAZARDOUS WASTE"** shall be defined as any and all forms of HAZARDOUS WASTE that the HAZARDOUS WASTE VENDOR specifically agrees to collect and properly dispose of and/or recycle at any and all collection events throughout this program.

5.2 **"ADMINISTRATIVE COSTS**" shall be defined as any and all Program costs, expenses, wages, salaries, fringe benefit costs, equipment, supplies, administrative overhead, building costs, or any costs and expenses that are incurred and/or paid by the COUNTY in the administration of this program. Administrative Costs and HAZARDOUS WASTE COLLECTION COSTS are mutually exclusive cost categories.

5.3 **"AGENT" OR "AGENTS"** of the COUNTY or the MUNICIPALITY, shall be defined to include any and all of that Party's officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, AGENTS, representatives, and/or any such persons' successors or predecessors, employees, attorneys, or auditors (whether such persons act or acted in their personal, representative, or official capacities), and/or any and all persons acting by, through, under, or in concert with any of them. AGENT shall also include any person who was an AGENT at any time during this AGREEMENT but for any reason is no longer employed, appointed, or elected in that capacity. AGENT, as defined for any purpose in this AGREEMENT, shall NOT include the HAZARDOUS WASTE VENDOR.

5.4 **"AGREEMENT"** means the terms and conditions of this AGREEMENT, Exhibits A and B referenced below and any other mutually agreed to and properly executed modification, amendment, addendum, or change order.

5.4.1. **Exhibit A** (ADMINISTRATIVE and HAZARDOUS WASTE COLLECTION COSTS)

5.4.2. **Exhibit B** (Population statistics and estimates of percentage of total participation in program contributed by MUNICIPALITY used to calculate ADMINISTRATIVE COSTS of this program for participating MUNICIPALITIES).

5.5 **"CLAIM(S)"** means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and/or expenses of any kind which are imposed upon, incurred by, or asserted against a Party.

5.6 **"COLLECTION SCHEDULE"** means the dates scheduled for hazardous waste collection services throughout North Oakland County. Oakland County will schedule dates and times for hazardous waste collection services for the 2020 year program in cooperation with the NoHaz Board.

5.7 **"COLLECTION SITE PROTOCOL"** shall be a clearly defined set of operating procedures for every scheduled hazardous waste collection event. This protocol shall clearly define the duties and responsibilities of the HAZARDOUS WASTE VENDOR, COUNTY, and MUNICIPALITY at each collection event. The protocol shall clearly provide that the HAZARDOUS WASTE VENDOR is solely responsible for the collection, sorting, transport and proper disposition of all ACCEPTABLE HAZARDOUS WASTE collected at an event. The COUNTY has developed this protocol in consultation with the NoHaz VENDOR and NoHaz BOARD, and will update as needed or requested by the parties

5.8 **"COUNTY"** means Oakland County, a Municipal and Constitutional Corporation including, but not limited to, all of its departments, divisions,

the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, AGENTS, subcontractors, volunteers, and/or any such persons' successors.

5.9 **"HAZARDOUS WASTE VENDOR**" shall be defined as the vendor selected by the COUNTY to perform hazardous waste collection services on behalf of participating municipalities. The HAZARDOUS WASTE VENDOR will conduct and oversee household hazardous waste collection events throughout northern Oakland County. The vendor will be responsible for all core operations at each event including receiving and handling of household hazardous wastes, waste characterization, manifestation and ultimate disposition of materials collected. The vendor will assume all liability for ACCEPTABLE HAZARDOUS WASTE once collected.

5.10 **"HAZARDOUS WASTE COLLECTION COSTS"** shall be defined as any and all actual amounts paid to the HAZARDOUS WASTE VENDOR by the COUNTY on behalf of participating MUNICIPALITIES for the collection and disposal of ACCEPTABLE HAZARDOUS WASTE.

5.11 **"MUNICIPALITY"** as defined above also includes, without limitation, its Council, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, AGENTS, subcontractors, volunteers, and/or any such persons' successors.

5.12 **"NORTH OAKLAND HOUSEHOLD HAZARDOUS WASTE ADVISORY BOARD" ("NoHaz BOARD")** means an advisory board made up of one appointed representative from each participating MUNICIPALITY. This board shall provide counsel and recommendations to the COUNTY regarding the operation and administration of this Program.

5.13 **"PARTICIPATING MUNICIPALITY"** means a city, village or township that has agreed to participate in the North Oakland Household Hazardous Waste Program. Municipal participation shall be evidenced by a duly executed Interlocal Agreement between Oakland County and a city, village or township.

5.14 **"PROGRAM HOST"** means any entity, public or private, which has agreed to allow the COUNTY, the PARTICIPATING MUNICIPLALITIES, and the HAZARDOUS WASTE VENDOR to conduct a hazardous waste collection event on its premises.

6. **<u>COUNTY RESPONSIBILITIES</u>** Subject to the terms and conditions contained in this AGREEMENT, and applicable changes in law, the COUNTY shall carry out the following:

6.1 The COUNTY shall be responsible for development and operation of the Program and shall enter into contracts for the benefit of the Program. Such

contracts include, but are not limited to, a contract with the HAZARDOUS WASTE VENDOR.

6.2 The COUNTY, together with the NoHaz BOARD, will monitor the services and activities of the HAZARDOUS WASTE VENDOR in order to insure that all terms and conditions of the HAZARDOUS WASTE VENDOR contract are satisfied. The COUNTY will take whatever steps are reasonably necessary, in its sole discretion, to modify or correct a deficiency in the HAZARDOUS WASTE VENDOR service and/or to enforce or terminate the agreement in the event of default by the HAZARDOUS WASTE VENDOR.

6.3 The COUNTY shall be responsible for selecting dates and locations for hazardous waste collection services with the recommendation of the NoHaz BOARD.

6.4 The COUNTY, in consultation with the HAZARDOUS WASTE VENDOR and NoHaz BOARD, shall develop a COLLECTION SITE PROTOCOL for hazardous waste collection events within the MUNICIPALITY.

6.5 The COUNTY, in consultation with the NoHaz BOARD, shall formulate a survey to be filled out by MUNICIPAL residents upon their arrival at a scheduled collection event. This survey will require residents to provide their name and address (including street, city or township and zip code). Information gathered within this survey shall only be used for reasons directly related to the administration of the NoHaz program including, but not limited to, the calculation of HAZARDOUS WASTE COLLECTION COSTS for PARTICIPATING MUNICIPALITIES. Each NoHaz BOARD member shall have the right at any time to review the addresses of participants to verify all are located within the MUNICIPALITY. All personal identifying information collected from MUNICIPAL residents shall be regarded as confidential and will not be released by the COUNTY, the MUNICIPALITY or a NoHaz BOARD member except as required by law or court order.

6.6 The COUNTY shall provide educational support for the Program.

7. MUNICIPALITY'S RESPONSIBILITIES

7.1 Upon approval of this agreement, the MUNICIPALITY shall appoint a MUNICIPAL AGENT to the NoHaz BOARD to represent its interests. This Board member shall be available to assist the COUNTY, as necessary, in the administration of the program within the MUNICIPALITY.

7.2 Each MUNICIPALITY will provide MUNICIPAL AGENT(S) to work at each collection event as the Parties agree that many workers are needed to make each collection event run smoothly. The MUNICIPAL AGENT(S) provided shall assist the COUNTY and HAZARDOUS WASTE VENDOR in the set-up and operation of hazardous waste collection events. Such assistance may include, but is not limited to, traffic control, greeting residents, administering surveys, and accepting donations on behalf of the

Program. Under no circumstances will a MUNICIPAL AGENT accept, handle, dispose of, or otherwise come into contact with household hazardous waste. The MUNICIPALITY will provide the following numbers of MUNICIPAL AGENTS for each scheduled collection event based upon the most recent census figures available:

7.2.1 A MUNICIPALITY with a population of 30,000 or less will provide one MUNICIPAL AGENT at each scheduled collection event. A MUNICIPALITY with a population of 30,001 or more is required to provide two MUNICIPAL AGENTS at each scheduled collection event. One additional MUNICIPAL AGENT will be provided by each MUNICIPALITY for the collection event held at Oakland University.

7.3 In the event that a MUNICIPALITY fails to supply the required MUNICIPAL AGENTS to work at any given collection event, the MUNICIPALITY will be assessed the following fees based upon the most recent available census figures.

7.3.1 A MUNICIPALITY that had 125 participants or less at the 2019 NoHaz events will be assessed $50.00 per collection event in 2020.

7.3.2 A MUNICIPALITY that had more than 126 but less than 401 total participants at the 2019 NoHaz events will be assessed $125.00 per collection event in 2020.

7.3.3 A MUNICIPALITY that had 401 or more total participants at the 2019 NoHaz events will be assessed $250.00 per collection event in 2020.

7.3.4 In the event a PARTICIPATING MUNICIPALITY that is new to the Program in 2020 fails to provide the required MUNICIPAL AGENT(S) at a scheduled collection event, the MUNICIPALITY will be assessed a fee of $50.00 per event if it has a population of less than 10,000, $125.00 per event if it has a population between 10,001 and 50,000, and $250.00 per event if it has a population of 50,001 or more.

8. **MUNICIPAL AGENTS SHALL NOT BE DEEMED COUNTY EMPLOYEES** The Parties agree that no MUNICIPALITY AGENT shall be considered a COUNTY employee or COUNTY AGENT for any purpose under this AGREEMENT. The MUNICIPALITY agrees that it shall be solely and completely liable for any and all MUNICIPALITY AGENTS' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/ or other allowances of reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protections and benefits, any employment taxes and/or any other statutory or contractual right or benefit based on or in any way related to any MUNICIPALITY AGENT'S employment status.

The MUNICIPALITY agrees to indemnify and hold harmless the COUNTY from and against any and all CLAIM(S) which are imposed upon, incurred by, or which are based upon, result from, or arise from, or are in any way related to, any MUNICIPALITY AGENT'S wages, compensation, benefits or other employment-related or based rights, including, but not limited to, those described in this Paragraph.

9. **NEITHER THE COUNTY OR MUNICIPALITY SHALL HANDLE OR DISPOSE OF HAZARDOUS WASTE** Neither the MUNICIPALITY nor the COUNTY is responsible for handling or disposing of household hazardous waste. This function will be performed solely by the HAZARDOUS WASTE VENDOR.

10. **MUNICIPALITY MAY LIMIT PARTICIPATION OF RESIDENTS** If a MUNICIPALITY decides to limit the number of residents it will allow to participate at one or more collection events, the MUNICIPALITY will identify a method to limit such participation (which may include, for example, a voucher, pre-registration or other reasonable process). The MUNICIPALITY must communicate the process it intends to use to limit resident participation to the COUNTY in advance of a collection event to ensure smooth enforcement of this process and to allow the COUNTY ample time to communicate the process to potential resident participants in applicable advertising regarding upcoming events.

11. **PARTICIPATION FEES** A MUNICIPALITY may charge participating residents a fee to participate in NoHaz events. This fee will be collected by the COUNTY at the NoHaz events unless other arrangements have been made with the COUNTY in advance. The fee shall be $10 or $15 and the MUNICIPALITY will indicate via resolution whether or not a fee is to be charged, and if so, the amount.

12. **FINANCIAL RESPONSIBILITIES**

12.1 The COUNTY, subject to the terms of this AGREEMENT, will advance such funds as are necessary to pay the HAZARDOUS WASTE COLLECTION COSTS and ADMINISTRATIVE COSTS of the PROGRAM. The MUNICIPALITY shall repay the COUNTY in the following manner.

12.2 The MUNICIPALITY shall repay the COUNTY a percentage of the total ADMINISTRATIVE COST of the PROGRAM. The MUNICIPALITY'S share of administrative costs under the program shall be the sum total of two different calculations. The first calculation, based upon MUNICIPAL population figures, represents half of the MUNICIPALITIES share of ADMINISTRATIVE COSTS under the program. This figure shall be based upon total MUNICIPAL population compared to the overall population of participating MUNICIPALITIES program-wide. For purposes of illustration without limitation, if the MUNICIPALITY consists of 1,000 residents and there are a total of 10,000 MUNICIPAL residents served program-wide, then the MUNICPALITY would pay 10 (ten) percent of this half of the PROGRAM'S total ADMINISTRATIVE COST. The

second half of the MUNICIPALITY'S total ADMINISTRATIVE COST shall be the percentage of total MUNICIPAL participation compared to the overall participation of residents program-wide. For purposes of illustration without limitation, if 1,000 MUNICIPAL residents participate in the program and there are a total of 10,000 MUNICIPAL residents participating program-wide, then the MUNICIPALITY would pay 10 (ten) percent of this half of the ADMINISTRATIVE COST.

12.2.1 If a MUNICIPALITY hosts a hazardous waste collection event as part of this program on municipally-owned property, the MUNICIPALITY shall be reimbursed by the COUNTY out of the program's administrative budget. The amount of money provided to reimburse a MUNICIPALITY for hosting a collection event shall be a set amount and will be determined by the NoHaz BOARD. Any expenses incurred by a MUNICIPALITY which are beyond the amount determined by the NoHaz BOARD to be appropriate for a collection event shall be the sole responsibility of the MUNICIPALITY.

12.2.2 The MUNICIPALITY shall also repay the COUNTY a portion of the HAZARDOUS WASTE COLLECTION COSTS. The HAZARDOUS WASTE COLLECTION COSTS will be all costs paid by the COUNTY to the HAZARDOUS WASTE VENDOR for collecting and disposing of a MUNICIPAL resident's hazardous waste material, less any fees collected at the NoHaz events for this purpose. The MUNICIPALITY may cap its HAZARDOUS WASTE COLLECTION COSTS by limiting the number of MUNICIPAL residents that may participate in collection events. The MUNICIPALITY shall advise the COUNTY of any such limitation upon MUNICIPAL resident participation.

12.2.3 The COUNTY shall submit an invoice to the MUNICIPALITY itemizing all amounts due under this AGREEMENT for its share of ADMINISTRATIVE and HAZARDOUS WASTE COLLECTION COSTS. The MUNICIPALITY shall pay the invoice submitted to the COUNTY within thirty (30) days after receipt of the invoice.

12.2.4 Except as expressly provided in this AGREEMENT, the COUNTY is not responsible for any cost, fee, fine or penalty incurred by the MUNICIPALITY in connection with this AGREEMENT.

13. MUNICIPALITY'S FAILURE TO PAY

13.1 If the MUNICIPALITY, for any reason, fails to pay the COUNTY any monies when and as due under this AGREEMENT, the MUNICIPALITY

agrees that unless expressly prohibited by law, the COUNTY or the County Treasurer, at their sole option, shall be entitled to setoff from any other MUNICIPALITY funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the COUNTY shall be deemed a voluntary assignment of the amount by the MUNICIPALITY to the COUNTY. MUNICIPALITY waives any CLAIMS against the COUNTY or its Officials for any acts related specifically to the COUNTY'S offsetting or retaining such amounts. This paragraph shall not limit MUNICIPALITY'S legal right to dispute whether the underlying amount retained by the COUNTY was actually due and owing under this AGREEMENT.

13.2 If the COUNTY chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the COUNTY any amounts due and owing the COUNTY under this AGREEMENT, the COUNTY shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the COUNTY under this AGREEMENT. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.

13.3 Nothing in this Section shall operate to limit the COUNTY'S right to pursue or exercise any other legal rights or remedies under this AGREEMENT against MUNICIPALITY to secure reimbursement or amounts due the COUNTY under this AGREEMENT. The remedies in this Section shall be available to the COUNTY on an ongoing and successive basis if the MUNICIPALITY at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this AGREEMENT, if the COUNTY pursues any legal action in any court to secure its payment under this AGREEMENT, the MUNICIPALITY agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the COUNTY in the collection of any amount owed by MUNICIPALITY.

14. EACH PARTY RESPONSIBLE FOR ITS OWN ACTIONS UNDER AGREEMENT

14.1 Each Party shall be responsible for any CLAIMS made against that Party and for the acts of its Employees or AGENTS.

14.2 In any CLAIMS that may arise from the performance of this AGREEMENT, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees.

14.3 Except as otherwise provided in this AGREEMENT, neither Party shall have any right under any legal principle to be indemnified by the other Party or any of its employees or AGENTS in connection with any CLAIM.

14.4 This AGREEMENT does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of the Parties. Nothing in this AGREEMENT shall be construed as a waiver of governmental immunity for either PARTY.

15. <u>HAZARDOUS WASTE VENDOR INDEMNIFICATION OF THE MUNICIPALITY</u>

15.1 The COUNTY shall require the following indemnification for participating MUNICIPALITIES within the HAZARDOUS WASTE VENDOR CONTRACT:

15.1.1 "The Contractor will protect, defend and indemnify the COUNTY, PROGRAM HOSTS, and all PARTICIPATING MUNICIPALITIES, together with their controllers, trustees, officers, agents, servants, volunteers, and employees from any and all liabilities, claims, liens, demands, and costs, of whatever kind and nature which may result in injury or death to any persons, and for loss or damage to any property, including property owned or in the care, custody or control of the COUNTY, PROGRAM HOSTS or PARTICIPATING MUNICIPALITIES in connection with or in any way incident to or arising out of the occupancy, use, service operations, performance, or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of the Contractor, or any sub-contractor, or any employee, agent or representative of the Contractor or subcontractor."

15.1.2 "The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies."

15.1.3 "Contractor waives and releases all actions, liabilities, loss and damage including any subrogated rights it may have against the COUNTY, PROGRAM HOSTS, or PARTICIPATING MUNICIPALITIES based upon any CLAIM brought against the COUNTY, PROGRAM HOST, OR PARTICIPATING MUNICIPALITIES by a Contractor Employee."

16. <u>LENGTH OF AGREEMENT</u> This AGREEMENT shall become effective at 12:01 A.M., January 1, 2020, and shall remain in effect continuously until it expires, without any further act or notice being required by either party, at 11:59 P.M. on December 31, 2020.

17. <u>TERMINATION OR CANCELLATION OF AGREEMENT</u> Once the agreement commences (as described in section 16 above), the parties may only terminate this AGREEMENT as provided below:

17.1 Either Party may terminate or cancel this AGREEMENT for any reason upon thirty (30) days' notice. The effective date for termination or

cancellation shall be clearly stated in the notice. If the MUNICIPALITY terminates this AGREEMENT after commencement of the program, it shall nevertheless remain liable for its share of the ADMINISTRATIVE COSTS and HAZARDOUS WASTE COLLECTION COSTS for the entire term of this Agreement.

17.2 The COUNTY may cancel this AGREEMENT at any time should the MUNICIPALITY "default" on any obligation under this AGREEMENT. "Default" is defined as the failure of the MUNICIPALITY and/or any MUNICIPALITY AGENT to fulfill any MUNICIPALITY obligations under this AGREEMENT. If time permits, but not otherwise, the COUNTY shall notify the MUNICIPALITY in writing of any default and provide the MUNICIPALITY with an opportunity to correct the situation. If after a reasonable period to cure the default, the MUNICIPALITY has not corrected the circumstances giving rise to the notice, the COUNTY may cancel this AGREEMENT and terminate the MUNICIPALITY'S further participation in this program.

18. **SUSPENSION OF SERVICES** Upon notice to the MUNICIPALITY and the NoHaz ADVISORY BOARD the COUNTY may immediately suspend this AGREEMENT if the MUNICIPALITY has failed to reasonably comply, within the COUNTY'S sole discretion, with federal, state, or local law, or any requirements contained in this AGREEMENT. The right to suspend services is in addition to the right to terminate or cancel this AGREEMENT contained in Section 17. The COUNTY shall not incur penalty, expense, or liability if services are suspended under this Section.

19. **LIMITATION OF LIABILITY** The Parties agree that the COUNTY used its best efforts and judgment when selecting a HAZARDOUS WASTE VENDOR for this program. The MUNICIPALITY agrees to waive any CLAIM(S) or liability against the COUNTY for any material defects, errors, mistakes, negligence, or omissions in the bid specifications, the bid procedure, the bid award process, the HAZARDOUS WASTE VENDOR contract negotiation process, the preparation or execution of the HAZARDOUS WASTE VENDOR contract, or any other errors or mistakes of fact by the COUNTY in the selection of the HAZARDOUS WASTE VENDOR. The MUNICIPALITY agrees that at all times and for all purposes under this AGREEMENT, the HAZARDOUS WASTE VENDOR relationship to the COUNTY shall be that of an Independent Contractor and not a COUNTY AGENT as defined herein. The MUNICIPALITY hereby agrees to waive any CLAIM(S) or liability against the COUNTY based in any manner upon any act or omission of the HAZARDOUS WASTE VENDOR.

20. **NO THIRD PARTY BENEFICIARIES** Except as provided for the benefit of the Parties, this AGREEMENT does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

21. **COMPLIANCE WITH LAWS** Each Party shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this AGREEMENT, including, but not limited to, the policies, procedures, rules and regulations attached as Exhibits to this AGREEMENT, and properly promulgated amendments to those Exhibits.

22. **DISCRIMINATION** The Parties shall not discriminate against their employees, AGENTS, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

23. **PERMITS AND LICENSES** Each Party shall be responsible for obtaining and maintaining, throughout the term of this AGREEMENT, all licenses, permits, certificates, and governmental authorizations necessary to perform all its obligations under this AGREEMENT. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.

24. **RESERVATION OF RIGHTS** This AGREEMENT does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.

25. **FORCE MAJEURE** Each Party shall be excused from any obligations under this AGREEMENT during the time and to the extent that a Party is prevented from performing due to causes beyond such Party's control, including, but not limited to, an act of God, war, acts of government (other than the Parties'), fire, strike, labor disputes, civil disturbances, reduction of power source, or any other circumstances beyond the reasonable control of the affected Party. Reasonable notice shall be given to the affected Party of any such event.

26. **IN-KIND SERVICES**. This AGREEMENT does not authorize any in-kind services, unless previously agreed to by the Parties and specifically listed herein.

27. **DELEGATION/SUBCONTRACT/ASSIGNMENT** A Party shall not delegate, subcontract, and/or assign any obligations or rights under this AGREEMENT without the prior written consent of the other Party. A delegation, subcontract and/or assignment made without the prior written consent of the other Party is void.

28. **NO IMPLIED WAIVER** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this AGREEMENT shall constitute a waiver of those rights with regard to any existing or subsequent breach of this AGREEMENT. No waiver of any term, condition, or provision of this AGREEMENT, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this AGREEMENT. No waiver by either Party shall subsequently affect its right to require strict performance of this AGREEMENT.

29. **SEVERABILITY** If a court of competent jurisdiction finds a term, or condition, of this AGREEMENT to be illegal or invalid, then the term, or condition, shall be deemed severed from this AGREEMENT. All other terms, conditions, and provisions of this AGREEMENT shall remain in full force.

30. **CAPTIONS** The section and subsection numbers, captions, and any index to such sections and subsections contained in this AGREEMENT are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this AGREEMENT. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this AGREEMENT shall be deemed the appropriate plurality, gender or possession as the context requires.

31. **NOTICES** Notices given under this AGREEMENT shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

31.1 If Notice is sent to the COUNTY, it shall be addressed and sent to: Oakland County Economic Development & Community Affairs, 2100 Pontiac Lake Road, Bldg. 41W, Waterford, MI 48328-0409 and Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph, Pontiac, Michigan 48341.

31.2 If Notice is sent to the MUNICIPALITY, it shall be addressed to: Stacy St. James, Environmental and Housing Rehab Coordinator.

31.3 Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

32. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE** This AGREEMENT shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any CLAIM arising under or related to this AGREEMENT shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

33. **AGREEMENT APPROVAL AND AMENDMENT**

33.1 This AGREEMENT shall not become effective prior to the approval by concurrent resolutions of the County Board of Commissioners and the governing Legislative Body of the MUNICIPALITY. The approval and terms of this AGREEMENT shall be entered in the official minutes and

proceedings of the County Board of Commissioners and governing Legislative Body of the MUNICIPALITY and shall also be filed with the office of the Clerk for the County and the MUNICIPALITY. In addition, this AGREEMENT, and any subsequent amendments, shall be filed with the Secretary of State for the State of Michigan by the COUNTY and shall not become effective or implemented prior to its filing with the Secretary of State.

33.2 Except as expressly provided herein, this AGREEMENT may be amended only by concurrent written resolutions of the County Board of Commissioners and the governing Legislative Body of the MUNICIPALITY. This AGREEMENT shall not be changed, supplemented, or amended except as provided for herein, and no other act, verbal representation, document, usage, or custom shall be deemed to amend or modify this AGREEMENT.

34. **ENTIRE AGREEMENT** This AGREEMENT constitutes the complete and entire AGREEMENT between the COUNTY and MUNICIPALITY and fully supersedes any and all prior AGREEMENTS or contemporaneous representations or understandings, verbal or oral, between them concerning and in any way related to the subject matter of this AGREEMENT. It is further agreed that the terms and conditions herein are contractual and are not a mere recital and that are no other AGREEMENTS, understandings, contracts, or representations between the MUNICIPALITY and the COUNTY in any way related to the subject matter hereof, except as expressly stated herein.

35. **CONCLUSION**: For and in consideration of the mutual promises, acknowledgements and representations set forth in this AGREEMENT, and for other good and valuable consideration, the adequacy of which is hereby acknowledged, the COUNTY and MUNICIPALITY hereby agree to be bound by the above terms and provisions.

IN WITNESS WHEREOF, _____ hereby acknowledges that he has been authorized by a resolution of the WATERFORD TOWNSHIP BOARD, this AGREEMENT on behalf of the MUNICIPALITY and hereby accepts and binds the MUNICIPALITY to the terms and conditions of this AGREEMENT.

EXECUTED: _____ DATE:_____

WITNESSED:_____ DATE:_____

IN WITNESS WHEREOF, the Chairperson of the Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this AGREEMENT on behalf of the County of OAKLAND and hereby accepts and binds the COUNTY to the terms and conditions of this AGREEMENT.

EXECUTED: _____ DATE: _____
Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____

EXHIBIT A

2020 Projected NoHaz Budget

2020 NoHaz Program Cost Details		
Program Management		$28671.00
Collection Costs		$5550.00
Administration		$1034.00
Education and Outreach		$13,500.00
TOTAL		**$48,755.00**

2020 NoHaz Hazardous Waste Disposal and Recycling Costs		
Per Vehicle Fee (including computer & electronic waste and latex paint)		*$55.75 each

This Estimate is based on holding five collection events. If more communities join the program than are expected, or communities drop from the program, the number of collections may be adjusted accordingly. Additional collection events will increase the administrative fee by approximately $5,000 each. Any additional collections will be agreed upon by the County and the NoHaz Advisory Board.

**If the vendor deems a vehicle to have an excessive amount of waste, additional charges may apply.*

Vendor imposes a 600 car minimum per collection event. In the event a collection has fewer than 600 participants, the cost difference will be split between all member communities using the formula that is used to determine the administrative fee.

EXHIBIT B - 2020 Estimated Costs

Municipality	Population (2010 census)	% of population	admin fee based on population	Cars	% of participation	admin fee based on # of cars	HHW disposal fee	Revenue from $10 or $15 charge	total amount for program
			$24,377.50			**$24,377.50**	**$55.75**		
Addison*	6,351	1.79%	$436.59	103	2.11%	$513.47	$5,742.25	$1,030.00	$5,662.31
Groveland*	5,476	1.54%	$376.44	56	1.15%	$279.17	$3,122.00	$560.00	$3,217.61
Independence*	34,681	9.78%	$2,384.10	509	10.41%	$2,537.45	$28,376.75	$5,090.00	$28,208.30
Lake Angelus	290	0.08%	$19.94	31	0.63%	$154.54	$1,728.25	$0.00	$1,902.73
Oakland*	16,779	4.73%	$1,153.45	391	8.00%	$1,949.20	$21,798.25	$3,910.00	$20,990.90
Orion	35,394	9.98%	$2,433.11	1,018	20.82%	$5,074.91	$56,753.50	$0.00	$64,261.52
Oxford	20,526	5.79%	$1,411.03	546	11.17%	$2,721.90	$30,439.50	$0.00	$34,572.44
Pontiac	59,515	16.78%	$4,091.27	119	2.43%	$593.24	$6,634.25	$0.00	$11,318.76
Rochester	12,711	3.58%	$873.80	286	5.85%	$1,425.76	$15,944.50	$0.00	$18,244.06
Rochester Hills*	70,995	20.02%	$4,880.45	1,106	22.62%	$5,513.60	$61,659.50	$11,060.00	$60,993.55
Rose	6,250	1.76%	$429.65	36	0.74%	$179.47	$2,007.00	$0.00	$2,616.11
Springfield*	13,940	3.93%	$958.29	212	4.34%	$1,056.86	$11,819.00	$2,120.00	$11,714.14
Waterford**	71,707	20.22%	$4,929.39	477	9.75%	$2,377.93	$26,592.75	$7,155.00	$26,745.07
	354,615	**100.00%**	**$24,377.50**	**4,890**	**100.00%**	**$24,377.50**	**$272,617.50**	**$30,925.00**	**$290,447.50**

***** = Community charges participants $10 each to participate in NO HAZ events

****** = Community charges participants $15 each to participate in NO HAZ events

(1.)**This is only an estimate.** Communities will be billed on actual use and participation based on which communities are under contract for 2020.

Participating communities listed above are preliminary and will be finalized in early 2020.

(2.)The cost per vehicle including electronic waste is $55.75.

(3.)The total administration fee is $48,755.00, which includes 5 collection events.

(4.)The number of participants is estimated using the 2019 number of participants and adding 6%.

(5.)One or two people from each community are required to work at each of the collection events. These costs are not factored into this estimate. Failure to provide a volunteer will result in charges as outlined in the Interlocal agreement. These costs are not factored into this estimate. A representative from each community is also needed to attend meetings. These are held 1-3 times per year. Costs for this person are not factored into this estimate.

(6.) If additional communities join the program, additional collections may be necessary. This would be decided upon by the County and NO HAZ Advisory Board, and would result in additional administration costs of approximately $5,000 per collection.

(7.) Vendor imposes a 600 car minimum per collection event. In the event a collection has fewer than 600 participants, the difference will be split between all member communities using the formula that is used to determine the administrative fee.

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Arthur Frasca, Trustee
Karen Joliat, Trustee
Steve Thomas, Trustee

WATERFORD TOWNSHIP

5240 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-2278 Fax: (248) 674-8658
www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
Russell D. Williams
Director
Joseph P. Ashley
Water and Sewer Superintendent
Justin Westlake
Facilities & Operations Superintendent
Derek Diederich
Administrative Superintendent
Frank Fisher
Engineering Superintendent

DATE: December 17, 2019

TO: Honorable Board of Waterford Trustees

FROM: Derek Diederich, Twp. Budget Director and DPW Administrative Superintendent D.D.
Russell Williams, DPW Director RW

RE: Engineering Proposal for Civic Center Drive Reconstruction Project

One of the approved projects for Budget Year 2020 was the reconstruction of the portion of the Civic Center Drive nearest and adjacent to Pierce Middle School. For the last few years the Township has been slowly repairing and replacing some of its parking lots and portions of the Civic Center Drive. The portions done up to now were at a maintenance point in their life cycle whereby the remedy employed was to mill down a few inches and recap the portions fixed. The North portion of the Civic Center Drive next to Pierce Middle School is in such a deteriorated state that the road needs to be completely reconstructed right down to the base layer. Please see the attached picture that outlines the proposed project scope.

With the magnitude of this project and what is needed from a design, survey, construction, and project management point of view the DPW has reached out to the Township's Engineering Firm and garnered proposals to handle the design, survey work, RFP bidding process and project management for this project. Please find enclosed a proposal from DLZ Engineering for professional services to oversee a project of this nature.

Recommended Board Action:

It is our joint recommendation that the Township Board Authorize the Township Supervisor to sign the attached proposal and to authorize the professional engineering expenditures of $74,000 to line item: 24690-97010 – Capital – Infrastructure Preservation in the Township's (246) Improvement Revolving Fund. We have attached page 87 where this projected was budgeted for your reference.

We would also encourage the board to get the planning for this project started early in 2020, so that the design and Request For Proposal (RFP) can go out as expeditiously as possible to try to ensure this project is ready to go for the 2020 Road Construction Season.

Thank you for your time and attention to this matter. Should you have any questions please do not hesitate to contact our office.

cc. Gary Wall, Twp. Supervisor
cc. Barb Miller, Assit. Twp. Budget Director and Accounting Mgr.
cc. Rob Merinsky, Development Services Director
cc. Justin Westlake, F&O Superintendent
cc. Frank Fisher, DPW Engineering Superintendent
cc. Joe Ashley, Water-Sewer Superintendent
cc. 2020 Projects File

November 21, 2019

Mr. Russell Williams
Charter Township of Waterford
5200 Civic Center Drive
Waterford, Michigan 48329

RE: Proposal for Professional Civil Engineering Services Civic Center Drive Reconstruction Project Waterford Township, Michigan

Dear Mr. Williams:

DLZ Michigan, Inc. (DLZ) is pleased to submit this proposal to Charter Township of Waterford (Township) for professional engineering services related to the Civic Center Drive Reconstruction project.

DLZ will provide the following services to the Township in conjunction with the Civic Center Drive Reconstruction project.

SCOPE OF SERVICES

A. Design Development, Construction Documents, and Bidding Phases Services

- DLZ will complete a topographic survey of the project corridor from right-of-way (ROW) to ROW, as well as 25 feet down each side street including locating visible utilities.
- DLZ will utilize a subcontractor Soils & Structures, Inc. to complete a geotechnical investigation of the existing conditions below the roadway.
- DLZ will make a recommendation on the final design of the roadway and proposed sidewalk.
- DLZ will prepare a complete set of drawings for road reconstruction.
- DLZ will prepare specifications for bidding.
- DLZ will coordinate with appropriate governmental agencies and obtain necessary permits to complete the project.
- DLZ will prepare an opinion of probable cost for the proposed construction.
- DLZ will assist in taking bids and make a recommendation as to the lowest responsible bidder.
- DLZ will attend a pre-bid meeting, prepare meeting minutes, and participate in the bidding process.

B. Construction Phase Services

- DLZ will organize and attend a preconstruction meeting and prepare minutes of the meeting.
- DLZ will review shop drawings/submittals.
- DLZ will perform construction staking for the project, including grading limits, alignment (horizontal and vertical), sidewalks and Americans with Disabilities Act (ADA) ramps.
- DLZ will provide full-time inspection of the project, while major work is being performed. DLZ staff will keep records of all work activity in Daily Field Observation Reports and track all work items.
- DLZ will verify material testing is done in accordance with Michigan Department of Transportation (MDOT) requirements and will be coordinated by DLZ.
- DLZ will review and advise the Township on pay quantities and pay applications.
- DLZ will review contractor's compliance with general contract requirements.
- DLZ will provide weekly updates to the Township and assist the Township with resolving any complaints or concerns that arise during construction.
- DLZ will provide as-built information for the final project construction.

MATTERS OF UNDERSTANDING

- It is DLZ's understanding that the Township wishes to maintain the existing roadway alignment and general layout.
- It is DLZ's understanding that the proposed sidewalk on the east side of the road will tie into the existing sidewalk located behind the bleachers on the north end.
- It is DLZ's understanding that the project schedule is somewhat aggressive and coordinated to provide minimal disruption of school traffic.

PROFESSIONAL FEE

- For DLZ services described in **SECTION A** of the Scope of Services, DLZ proposes to charge, and the Township agrees to pay a Lump Sum Fee of $36,000.00.
- For DLZ services described in **SECTION B** of the Scope of Services, DLZ proposes to charge, and the Township agrees to pay a Lump Sum Fee of $38,000.00.
- Fee is based on a project construction estimate of $338,000 and a 90-day construction schedule.
- Invoices will be rendered monthly.

The Standard Terms and Conditions, as set forth as attached Exhibit A, are incorporated here into and made a part of this Proposal. The Client referred to in the Standard Terms and Conditions means the Charter Township of Waterford.

If you approve and accept this Proposal, please sign, date and return one copy of this proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

Respectfully,

DLZ MICHIGAN, INC.

Terry E. Biederman, PE
Vice President

Approved and Accepted

Signature _____

Printed Name _____

Title _____

Date _____

Attachments
Exhibit A: Standard Terms and Conditions

EXHIBIT A
DLZ'S STANDARD TERMS AND CONDITIONS

1. **INVOICE AND PAYMENT PROCEDURES:** DLZ shall submit invoices, once a month, at a minimum, to the CLIENT for Services accomplished during each calendar month.

The CLIENT hereby agrees that payment will be made for DLZ's Services within thirty (30) days from the date of the invoice; and, in default of such payment, hereby agrees to pay all cost of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. The CLIENT hereby acknowledges that unpaid invoices shall accrue interest at 18 percent per annum after they have been outstanding for over thirty (30) days. If an invoice remains unpaid sixty (60) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, suspend all Services on the CLIENT's project. This suspension shall remain in effect until all unpaid invoices are paid in full. If an invoice remains unpaid ninety (90) days after the date of the invoice, DLZ may, upon giving seven (7) days written notice of its intent to do so, declare CLIENT to be in breach of this Agreement and pursue its remedies for collection.

2. **CONSTRUCTION SERVICES:** Construction Phase Services are not intended to include exhaustive detailed inspections of contractor work but site observations to become generally familiar with and to keep CLIENT informed about the progress and quality of work. The Contractor is solely responsible for its compliance or noncompliance with the Contract Documents. If, under this Agreement, professional services are provided during the construction phase of the project, DLZ shall not be responsible for or have control over contractor means, methods, techniques, sequences, or procedures; or for safety precautions and programs in connection with the Work. Nor shall DLZ be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents or for Contractor's failure to comply with applicable laws, ordinances, rules or regulations. Under no circumstances will DLZ have any direct contractual relationship with the Construction Manager, Contractor, any subcontractors, material suppliers or other consultants unless DLZ and the CLIENT expressly agree otherwise in writing. CLIENT agrees that DLZ will perform on-site construction observation for this project and that such services will not be performed by others.

3. **SUBSURFACE INVESTIGATION:** DLZ makes no representations concerning soil conditions unless specifically included in writing in this Agreement, and DLZ is not responsible for any liability that may arise out of the making or failure to make soil surveys, or sub-surface soil tests, or general soil testing.

4. **AGENCY REVIEW:** In the event that, due to a change in applicable laws or a change in the requirements or policies of a governmental agency after the date of this Agreement, additional office or field work is required, said additional work shall be paid for by CLIENT as extra work.

5. **SURVEY STAKING:** In the event that any survey staking is disturbed by an act of God or parties other than DLZ, the cost of restaking shall be paid for by CLIENT as extra work.

6. **MISCELLANEOUS EXPENSES:** The CLIENT shall pay the costs of checking and inspection fees, zoning and annexation application fees, assessment fees, soils engineering fees, soils testing fees, aerial topography fees, and all other fees, permits, bond premiums, title company charges, blueprints and reproductions, and all other charges not specifically covered by the terms of this Agreement.

7. **CHANGE OF SCOPE:** The scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by DLZ and CLIENT. DLZ will promptly notify CLIENT of any perceived changes of scope in writing and the parties shall negotiate modifications to this Agreement before commencement of any change in scope.

8. **SAFETY:** DLZ shall establish and maintain programs and procedures for the safety of its employees. DLZ specifically disclaims any authority or responsibility for general job site safety and safety of persons other than DLZ employees.

9. **REUSE OF PROJECT DELIVERABLES:** Reuse of any documents or other deliverables, including electronic media, pertaining to the Project by CLIENT for any purpose other than that for which such documents or deliverable were originally prepared, or alternation of such documents or deliverables without written verification or adaption by DLZ for the specific purpose intended, shall be at CLIENT's sole risk.

10. **OPINIONS OF CONSTRUCTION COST:** Any opinion of construction costs prepared by DLZ is supplied for the general guidance of the CLIENT only. Since DLZ has no control over competitive bidding or market conditions, DLZ cannot guarantee the accuracy of such opinions as compared to contract bids or actual cost to CLIENT.

11. **INSURANCE:** DLZ will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with all legal requirements and DLZ business requirements. Certificates evidencing such coverage will be provided to CLIENT upon request. For projects involving construction, CLIENT agrees to require its construction contractor, if any, to include DLZ as an additional insured on its policies relating to the Project. DLZ coverage referenced above shall, in such case, be excess over contractor's primary coverage.

12. **INDEMNITY:** To the fullest extent permitted by law, DLZ shall indemnify and save harmless CLIENT from and against liability and damages sustained by CLIENT, its employees, and representatives by reason of injury or death to persons or damage to tangible property to the proportionate extent caused directly by the negligence of DLZ or its employees.

13. **LIABILITY:** No employee of DLZ, its parent, subsidiary or affiliate companies, shall have individual liability to CLIENT. DLZ's total liability to CLIENT, and CLIENT's coverage under any of DLZ's insurance policies as an additional insured, if provided, for any and all injuries, claims, losses, expenses or damages arising out of DLZ's Services or this Agreement from any causes including, but not limited to, DLZ's negligence, error, omissions, strict liability, or breach of contract shall not exceed the total compensation received by DLZ under this Agreement. If CLIENT desires a limit of liability greater than provided above, CLIENT and DLZ shall include in the Agreement the amount of such limit and the additional compensation to be paid to DLZ for assumption of such risk.

14. **PREVAILING PARTY LITIGATION COSTS:** In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs from the other party. Any litigation shall be governed by the laws of the state in which the Project is located. The sole venue for any lawsuit filed as a result of this Agreement is the county in which the project is located.

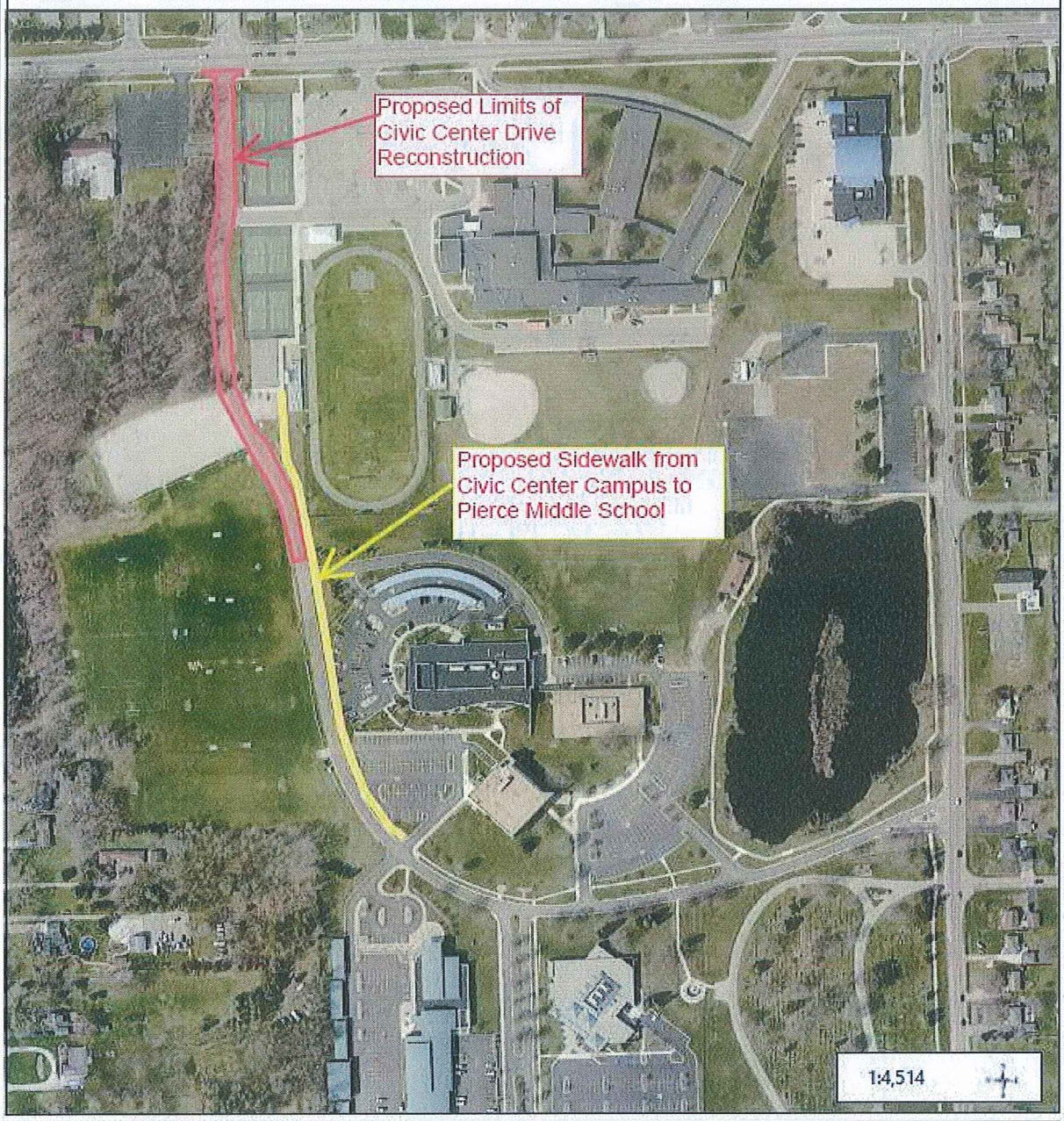
15. **AUTHORITY:** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

16. **STATUTE OF LIMITATIONS:** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims regarding DLZ's performance under this Agreement shall expire one year after Project Completion.

17. **SCHEDULE:** DLZ shall not be responsible for the Contractor's schedule or failure to carry out the Work in accordance with the Contract documents. DLZ shall not have control over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons performing portions of the Work.

18. **SHOP DRAWINGS:** DLZ will review shop drawings solely for general conformance with design concept, and not for the purpose of reviewing or approving their accuracy, completeness, dimensions or quantities, constructability, performance, compatibility with other construction components, or their compliance with the requirements of the Contract Documents, such as Buy America requirements, all of which remain the responsibility of the Contractor. DLZ's review also is not for the purpose of reviewing or approving the Contractor's safety precautions or construction means, methods, techniques, sequences or procedures.

Civic Center Drive Reconstruction - 2019



752.3 0 376.17 752.3 Feet

SOURCES: The Charter Township of Waterford and Oakland County, MI. Oakland County parcel data, Updated weekly.

DISCLAIMER: Information depicted hereon is for reference purposes only. It was compiled from the best available resources which have varying degrees of accuracy. This map is not a legally recorded map nor a survey and is not intended to be used as such. The Charter Township of Waterford assumes no responsibility for error that arise from this map.

24690 IMPROVMENT REVOLVING

Object	Project	Item Description	FY 2018 Actual	FY 2019 Rev. Budget	FY 2019 Actual As of 6/30/19	Proposed 2020 Budget	Dollar Change	% Change
77200		SUPPLIES-TRAFFIC SIGNS	5,164	10,000	3,174	10,000	0	0.0 %
84500		SERVICES - OTHER PROF.	0	47,500	0	50,000	2,500	5.3 %
92230		REPAIR & MAINT. - PED PATHWAYS	7,500	7,500	0	9,750	2,250	30.0 %
95380		DRAINS - COUNTY ASSESSED	16,777	30,000	0	35,000	5,000	16.7 %
95390		DRAINS - MISC EXPENSES	0	15,000	0	18,500	3,500	23.3 %
95400		MISCELLANEOUS EXPENSE	1,185	4,000	1,524	15,000	11,000	275.0 %
95420		EXPENSES - SPECIAL PROJECT	608	500	72	500	0	0.0 %
95440		EXPENSES - DONATIONS & GRANTS	6,165	0	0	0	0	0.0 %
95900		HESS/HATH. PK EXPENSE	2,198	0	0	0	0	0.0 %
97000		CAPITAL - INFRASTRUCTURE	0	28,000	0	60,000	32,000	114.3 %
97005		CAPITAL - PED PATHWAYS	46,457	45,000	0	75,000	30,000	66.7 %
97010		CAPITAL - INFRA/PRESERVATION	189,594	523,724	5,962	365,000	-158,724	-30.3 %
97102		CAPITAL - LAND IMPRV.	0	85,000	0	85,000	0	0.0 %
97105		CAPITAL - ROAD IMPRV.	0	0	0	75,000	75,000	75,000.0 %
97106		CAPITAL - BLDG IMRPV	0	0	1,900	0	0	0.0 %
97107		CAPITAL - FACIL & OTHER IMPR	0	0	0	20,000	20,000	20,000.0 %
97109		CAPITAL - BUILDING	102,104	239,056	37,079	250,000	10,944	4.6 %
97125		CAPITAL - EQUIPMENT	20,626	111,530	5,188	20,000	-91,530	-82.1 %
97132		CAPITAL - FURNISHINGS & EQUIP	33,310	0	0	0	0	0.0 %
97133		CAPITAL - COMPUTER EQUIP	50,280	0	27,725	0	0	0.0 %
97139		CAPITAL - TELECOMM. EQUIPMENT	18,500	270,000	122,451	0	-270,000	-100.0 %
Total		**IMPROVMENT REVOLVING**	**$500,468**	**$1,416,810**	**$205,075**	**$1,088,750**	**-$328,060**	**-23.15 %**

CHARTER TOWNSHIP OF WATERFORD
RESOLUTION TO EXEMPT/OPT OUT THE CHARTER TOWNSHIP OF WATERFORD FROM THE RTA COUNTY-WIDE MILLAGE, OR TO ALLOW WATERFORD TOWNSHIP RESIDENTS THE OPPORTUNITY TO VOTE TO OPT IN OR OPT OUT

WHEREAS, the Regional Transit Authority OF Southeast Michigan (the "RTA") was initiated in 2012 with the goal to manage and secure transportation resources, significantly enhance mobility options, improve quality of life for residents, and increase economic viability for the region; and

WHEREAS, the RTA's vision is to create a region with sufficient and secure funding to support enhanced public transportation options that will ensure accessibility; satisfy the integrated mobility needs of the community; and promote livable, healthy, and sustainable growth; and

WHEREAS, Waterford Township is excluded from the core area flexible mobility service for the Regional Transit Authority of Southeast Michigan (RTA) Master Plan and therefore opposes the county-wide RTA proposal that continues to propose a tax to areas without benefit. The 2016 ballot proposal for the RTA to levy 1.2 mills was defeated. In 2018, two Counties did not approve a ballot proposal for a potential levy of 1.5 mills. Potentially, in 2020, a currently unknown tax rate, or as noted in HB 5229, a bill to amend 2011 PA 258 "up to 5 mills for a 20 year tax increase" is being considered. The proposed regional mass transit system does not connect or directly provide equitable beneficial services to Waterford Township residents or the region. RTA as proposed reflects inequality in terms of benefits as the RTA Master Plan benefits select communities in Oakland County; and

Potential Financial Obligation for Waterford Taxpayers

Millage Rate	**Per Year**	**20 years**
1 mill	$2,229,262	$44,585,240
1.2 mills	$2,675,114	$53,502,280
1.5 mills	$3,343,893	$66,877,860
2 mills	$4,458,524	$89,170,480
3 mills	$6,687,786	$133,755,720
4 mills	$8,917,048	$178,340,960
5 mills	$11,146,310	$222,926,200
Based on 2019 estimated Taxable Values		

WHEREAS, the Regional Transit Master Plan: "The Regional Transit Authority developed a master plan that focuses on building a regional transit system to better connect Wayne, Washtenaw, Oakland, and Macomb counties. This plan would provide a quick and seamless transit network across the region, enabling more people to access jobs and other services. The plan would also implement the regions first bus rapid transit lines along Woodward, Gratiot, and Michigan Ave, along with a Detroit to Ann Arbor rail line, in order to connect more people to more places in a timely manner". (from RTA website on December 12, 2019). However, Waterford Township is excluded from the core area, therefore, creating inequality in terms of benefits, if any benefit, from the RTA; and

WHEREAS, the majority of the excluded Waterford Township residents' mode of transportation remains their individual vehicles for which they are already paying individual costs and insurance; and

WHEREAS, Waterford Township's most critical public transportation needs are for our senior and disabled adult populations; and

WHEREAS, Waterford Township currently operates in partnership with other Western Oakland County communities, a regional transportation system for its qualifying residents at a much lower cost than what is proposed under the RTA plan. Waterford's participation in Western Oakland Transportation Authority (WOTA) currently costs $300,000 -- $185,000 from general fund, the balance from a combination of SMART credits and CDBG grant funding. Based on current taxable value, a 1 mill levy for Waterford Township equates to $2,229,262. Therefore, Waterford's current transportation solution is equivalent to just 13.46% of 1 mill; and

WHEREAS, Waterford Township requests our Oakland County Executive and Oakland County Commissioners, the State Senate, and House of Representatives for fairness and equity for all of the proposed Oakland County communities including the excluded RTA communities and their ability to opt in or opt out by a vote of the local governing body or a vote of the residents of the community; and

WHEREAS, the Township supports the concept, and the decision of the communities that derive a direct benefit for the core area flexible mobility, and their choice to select the opt in option and assessing only the communities that opt in; and

WHEREAS, under 2011 PA 258, HB 5229, Section 7 (2) "A proposal for a tax shall not be placed on the ballot unless the proposal is adopted by a resolution of the governing body of each local government participating in the joint endeavor." This section should remain, without amendment in the act, as it protects and offers equality for all.

NOW THEREFORE, BE IT RESOLVED the RTA 20 year proposal did not pass by the voters in 2016 at 1.2 mills and the Township opposes the RTA ballot proposal being placed repetitively on a county wide ballot, possibly, at a higher rate, while continuing to exclude this Township with equitable direct services or a repetitive service at a higher tax rate.

BE IT FURTHER RESOLVED, the Oakland County administration must include an opt-out clause in the pending state legislative amendments, which would allow any of the excluded Townships in Oakland County that will not receive any direct benefit from the RTA plan, to opt-out and be considered exempt from the millage and the burdens it would create for the respective communities; and

BE IT FURTHER RESOLVED, the Board directs the Clerk to forward a certified copy of this resolution to the following: Oakland County Executive Coulter, the elected County Commissioner Representatives, the Governor, State Senator, State Representatives, State Transportation Committee, Northern and Western Oakland County Communities, Michigan Townships Association, SEMCOG Executive Director, SEMCOG Township representative, and Executive Director of the RTA, for the purposes of requesting the State and County to allow the Charter Township of Waterford the ability to opt-out of the RTA plan, or alternatively, to allow the residents of Waterford Township the right to vote on an opt-in or opt-out option.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 13, 2020.

Charter Township of Waterford

_____ _____

Date Kimberly F. Markee, Township Clerk

PROCLAMATION TO CELEBRATE
THE 2OOTH BIRTHDAY OF OAKLAND COUNTY

WHEREAS, on March 28, 2020, Oakland County, Michigan will celebrate its 200th Birthday; and

WHEREAS, the Bicentennial Celebration will include all 61 Oakland County communities in numerous events, such as the 200 Oak Tree Plantings, Festivals, Concerts, and much more; and

WHEREAS, Oakland County is home to 1.25 million residents within 907 square miles; boasts model rural, suburban and urban communities and schools, as well as 11 colleges and universities; prides its heritage as the frontier of freedom, key role in the Civil War, epicenter of the auto industry, arsenal of democracy, pivotal roles with civil rights and union organization; and the home of the titans of industry, entertainment, culture and politics; and

WHEREAS, Waterford Township recognizes the significance of Oakland County's Bicentennial Celebration and looks forward to participating in the many events honoring the outstanding contributions of the County to the Southeast Michigan region and the State of Michigan as a whole. We urge the citizens, businesses, non-profit organizations, and schools of Waterford Township to take part in commemorating this historic event.

NOW, THEREFORE, BE IT RESOLVED THAT Waterford Township proudly joins the other 60 communities in Oakland County to designate the beginning of this celebration on March 28, 2020 -- the 200th Birthday of the founding of Oakland County, Michigan.

I hereby certify that this Proclamation was made by the Charter Township of Waterford Board of Trustees at a regular meeting on January 13, 2020.

Charter Township of Waterford

_____ _____

Date Kimberly F. Markee, Township Clerk