

Waterford Cable Commission
AGENDA
6:30 pm, Tuesday, October 20, 2020
Town Hall, Auditorium

1. Approval of agenda
2. Approval of minutes
3. Correspondence and bills
4. Signal quality
5. Subscriber complaints
6. Report from Media Network
7. Report from Cable Coordinator
8. Comments
9. Adjourn



Waterford Township Cable Commission

Minutes of the Tuesday, September 15, 2020, Meeting

Members Present: Ken Fuerst, Kathy Hepler, Laura Petrusha, Steven Thomas, Gary Allison
(Cable Coordinator)

Members Absent: Al Pavlish, Bob Piggott

Guests: Josh Bowren, Mark Monohon

The meeting was called to order by Chairperson Laura Petrusha at 6:36 p.m.

Roll Call.

Agenda – Steve Thomas motioned to approve the agenda for September 15, 2020, supported by Ken Fuerst. Approved unanimously.

Minutes – The motion to approve the minutes from February 18, 2020 was made by Steven Thomas and supported by Ken Fuerst. Approved unanimously.

Correspondence and Bills – Comcast letter informing of upcoming channel changes. AT&T video report to MSPC.

Signal Quality – Nothing to report.

Subscriber Complaints – No outstanding complaints.

Media Network Report – Josh Bowren reviewed the Media Network report. Following discussion, report was accepted by the commission.

Cable Coordinator's Report – Gary Allison reviewed the Cable Coordinator report and 2021 Cable Department Budget. Following discussion, report was accepted by the commission.

Comments –No comments.

Adjournment – The motion to adjourn was made by Kathy Hepler and supported by Steve Thomas. The motion was unanimously approved, and the meeting adjourned at 7:47 p.m.

Respectfully submitted,
Gary Allison, Cable Coordinator

Township of Waterford
Cable Coordinator Report October 2020
Submitted by Gary Allison

Protect invoice for 2021 received on September 29, 2020.

The 2021 Cable Department budget was submitted to the budget committee with a 3% reduction in revenue and 12% expense reduction for preliminary approvals or denials. Upon review, the budget committee gave a preliminary approval for the Cable Department's submission. Public budget meetings will be held on October 27 & 28.

The Cable Dept. received the annual MSPC franchise survey on October 13, 2020.

No new productions at this time, only general playback updates.

At this time, the Township is moving to in person public meetings, as opposed to a virtual setting. This is in conjunction with the State's recent orders concerning public meetings during the COVID-19 crisis. Until further notice, all public meetings will be held in the auditorium with limited seating as instructed by the State. Overflow rooms will be made available for meetings expected to have a high public turnout.