CHARTER TOWNSHIP OF WATERFORD
5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

June 8, 2020
6:00 PM
-AGENDA-

NOTICE OF REGULAR TOWNSHIP BOARD MEETING TO BE HELD ELECTRONICALLY
Please take notice that a regular meeting of the Waterford Township Board will be held on June 8, 2020 at 6:00 p.m. by electronic remote access.

Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-75, will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's Executive Order 2020-70. The public may participate in the meeting through GoToMeeting by computer, tablet or smart phone using the following link:

Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-75, will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's Executive Order 2020-70. The public may participate in the meeting through GoToMeeting by computer, tablet or smart phone using the following link:
https://global.gotomeeting.com/join/485479821

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
https://global.gotomeeting.com/install/485479821

You can also dial in using your phone.
United States (Toll Free): 1-866-899-4679
United States: + 1-224-501-3318

Access Code: 485-479-821

Members of the public will only be able to speak during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comment. If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Township Board members through Kim Markee, Township Clerk, by email to publiccomments@waterfordmi.gov, or by mail at 5200 Civic Center Drive, Waterford, Michigan 48329. A copy of the meeting material may be found on the link on the Township's homepage at www.waterfordmi.gov.

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72-hour advance notice by contacting Kim Markee, Township Clerk, by email, phone, or mail at the below.

Kim Markee, Township Clerk
Charter Township of Waterford
5200 Civic Center Drive
Waterford, Michigan 48329
Phone (248) 674-6266
Email: publiccomments@waterfordmi.gov

1. Approve Agenda

2. Announcements

2.I. COVID-19 Pandemic Resources Website

Waterford Township residents are encouraged to visit the Waterford Township website for updates related to Township operations during the COVID-19 pandemic. Changes happen quickly and often, so this is the best resource for current information. This web-page also links the Waterford community to important resources for unemployment insurance, help for businesses, food assistance resources, COVID-19 testing sites and more. Please visit www.waterfordmi.gov/coronavirus Or follow Waterford Township on Facebook www.facebook.com/waterfordtwpmi and Twitter @WaterfordTwpMi Team Waterford is dedicated to serving the Waterford community in the best, safest way possible for both our staff and the public. Please continue to take advantage of options to conduct business with the Township remotely by phone, fax, email, and through our website.

2.II. Waterford Parks And Recreation COVID-19 Update

Waterford Parks and Recreation continues to monitor the changing developments with regards to COVID-19 and the Governor's Executive Orders. Social distancing practices are working. Please continue to enjoy our parks while following social distancing and group gathering guidelines and safeguards. We are beginning to re-open some of the parks and amenities that were closed.

The following parks are currently open for your passive recreational enjoyment:

• Drayton Plains Nature Center
• Fish Hatchery Park
• Clinton River Canoe Site
• Hess-Hathaway Park, the playground and farm area will remain closed through June 7.
• Elizabeth Lake Woods Park
• Marion Street Park
• Maceday Lake Park

All programs, events and rentals have been cancelled through June 30th. Please follow the Waterford Parks and Recreation Facebook page for updates and changes regarding parks and programs or call 248-674-5441.

2.III. COVID-19 Re-Opening Kits For Small Businesses

Oakland County is distributing 10,000 COVID-19 re-opening kits to small businesses throughout Oakland County. The kits contain more than $400 worth of supplies and are for small businesses with 50 employees or less that operate in Main Street Oakland County communities, other businesses not in a downtown, or faith-based organizations, and non-profit organizations may REQUEST REOPEN KITS. Besides masks and gloves, they include sanitizer, disinfectant wipes, floor stickers for interior spacing of customers or employees, posters and ideas for social distancing. Toolkits and Safety protocols may be found at WWW.OAKGOV.COM/COVID/RESOURCES.

2.IV. Absent Voter Ballot Applications

Dual absent voter ballot applications for the August 4th and November 3rd elections have mailed to voters on the Permanent Absentee Voter's List. At the top of the application, there are three selection boxes, which are: 1. Both Elections Dates, 2. Aug.4, 2020 and 3. Nov. 3, 2020. You must select one box and sign the form before a ballot will be mailed to you. If you miss these steps, there may be a delay in you receiving your ballot because the Clerk's Office will have to send another application for you to complete correctly and return it. You can return your application via U.S. Mail, or the Election Drop Box located in the rear parking lot between the Police Department and the 2nd floor entrance to Town Hall. If you have any concerns, please contact the Clerk's Office on 248-674-6266 or email elections@waterfordmi.gov

2.V. Beautification Awards

Spring is here and it's time to spruce up our yards, homes, and outside structures. The Township would like to recognize homeowners, neighborhoods, condominiums, apartment complexes, schools, churches, and businesses that take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a before picture (optional) by Friday, July 17, 2020. The form can be found on the Township's website @ www.waterfordmi.gov/clerk; the Clerk's Office; or by emailing kmarkee@waterfordmi.gov. Award signs will be placed on the winners' property from August 15, 2020 to August 31, 2020. Call Clerk Kim Markee on 248-674-6211 with any questions.

2.VI. Waterford Library Summer Reading Programs

Online Summer Reading Programs from June 1 through August 1. Children's (ages 3-12), Teens (6th through 12th grades) and Adults programs have separate registrations. Visit our WEBSITE at www.waterfordmi.gov/library and check the listings under Library News on the homepage. Happy Reading.

2.VII. Census 2020

Have you responded to the 2020 Census yet? By this time, all Waterford residents should have received multiple communications from the U.S. Census Bureau inviting you to complete the Census questionnaire online, by phone, or mail. If you haven't responded yet, please visit the official Census website at www.2020census.gov or call 800-923-8282 to respond by phone. There are only 9 questions and responding takes less than 10 minutes for most. Did you know the census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, planning, and support for you and our community? Every year, $675 billion in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Waterford's goal for 2020 Census response is at least 90%. Your action today helps shape Waterford's future for the next 10 years. Visit Waterford Township's Census information page at www.waterfordmi.gov/census for details, resources, videos and more! And remember our Waterford 2020 Census Slogan – I count, You count, We count, Everyone counts. Get counted, It counts!

2.VIII. Real ID Compliant

Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at Michigan.gov/REALID. Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. Michigan.gov/SOSAppointments.

2.IX. Waterford Township Makes Huge Showing For Charity

Five Waterford charities will each receive $2,000 in donations from a bottle and can drive organized by Phil Karmo, owner of Russ' Party Store on Elizabeth Lake Rd. and held on two consecutive Tuesdays in the parking lot of Town Hall.

As always, the Waterford community made a great showing and donated a total of $6,500 in returnable cans and bottles!

An additional $3,500 was donated by Mr. Karmo and his business partners Joe Frase and Dave George for a total of $10,000 to be distributed equally to five charitable organizations here in Waterford: Blessings in Backpack, Meals on Wheels, Open Door Outreach Center, Waterford Coalition for Youth, and Waterford Youth Assistance.

Once again, thank you to the Waterford community for the extraordinary number of returnables you donated. And thank you to these

business owners for helping make the event so successful.

Documents:

BOTTLE AND CAN DRIVE ONE PAGER.PDF

3. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

3.I. May 26, 2020, Meeting Minutes

Documents:

M05-26-20.PDF

3.II. June 08, 2020, Bill Payment

Documents:

BILL PAYMENT JUNE 8.PDF

3.III. Receive The Clerk's Office April 2020 Report

Documents:

MONTHLY REPORTS- CLERKS - APR 2020.PDF

3.IV. Receive The Library's March And April 2020 Reports

Documents:

LIBRARY REPORT - MARCH AND APRIL 2020.PDF

4. Board Liaison Reports (Verbal)

5. Introduction

5.I. Introduction Of Zoning Text Amendment 2020-Z-001; Rezoning Case No. 20-03-01; Summit Place Overlay Zoning District

Documents:

ZONING ORDINANCE AMENDMENT 2020-Z-001 20-03-01_BOARD PACKET.PDF
ZONING AMENDMENT 2020-03-01_SHOWING CHANGES.PDF

6. New Business

6.I. Resolution Allowing Temporary Use Due To COVID-19 States Of Emergency, Orders, And Related Hardships

Documents:

REVISED RESOLUTION ALLOWING TEMPORARY USES DUE TO COVID-19 STATES OF EMERGENCY ORDERS AND RELATED HARDSHIPS.PDF

6.II. Resolution Approving Waterford Youth Assistance Election Results

Documents:

WYA RESOLUTION APPROVING ELECITON RESULTS.PDF

6.III. Public Comments Limited To Three (3) Minutes Per Topic

In conformance with the Americans with Disabilities Act, large-print agendas and minutes are available upon request. Barrier-free parking and access are also available at town hall. For the hearing impaired, there are four available headsets on a first come basis. Minutes are available upon request at the clerk's department, and on the Township's web site.

WATERFORD TOWNSHIP

Waterford Community Makes Huge Showing For Charity

Collects $10,000 for Waterford Charities

Five Waterford charities will each receive $2,000 in donations from a bottle and can drive organized by Phil Karmo, owner of Russ' Party Store on Elizabeth Lake Rd. and held on two consecutive Tuesdays in the parking lot of Town Hall.

As always, the Waterford community made a great showing and donated a total of $6,500 in returnable cans and bottles!

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Once again, thank you to the Waterford community for the extraordinary number of returnables you donated. And thank you to these business owners for helping make the event so successful.

TOWNSHIP BOARD MEETING | MINUTES
CHARTER TOWNSHIP OF WATERFORD | TOWN HALL AUDITORIUM
MONDAY, MAY 26, 2020 | 6:00 P.M.

BOARD MEMBERS PRESENT:
Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

OTHERS PRESENT via GoToMeeting 738-099-045

Gary Allison	Adam Stephens	Russ Williams
Matt Covey	Kari Vlaeminck	
Josh Bowren	Caller 2	

Supervisor Gary Wall called the meeting to order at 6:01 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call vote was taken. All Board members were present.

1. APPROVE AGENDA

1.1 May 26, 2020

Moved by Bartolotta,
Seconded by Thomas; RESOLVED, to approve the May 26, 2020 agenda, as printed. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

2. ANNOUNCEMENT

2.1 Dual absent voter ballot applications for the August 4th and November 3rd elections have mailed to voters on the Permanent Absentee Voter's List. At the top of the application, there are three selection boxes, which are: 1. Both Elections Dates, 2. Aug.4, 2020 and 3. Nov. 3, 2020. You must select one box and sign the form before a ballot will be mailed to you. If you miss these steps, there may be a delay in you receiving your ballot because the Clerk's Office will have to send another application for you to complete correctly and return it. You can return your application via U.S. Mail, or the Election Drop Box located in the rear parking lot between the Police Department and the 2nd floor entrance to Town Hall. If you have any concerns, please contact the Clerk's Office on 248-674-6266 or email elections@waterfordmi.gov

2.2 A free shredding day will be held on May 29, 2020, from 9:30 a.m. - 11:30 a.m., in the front parking lot of Town Hall for Waterford Residents. This event is sponsored by Treasurer Birch.

2.3 Spring is here and it's time to spruce up our yards, homes, and outside structures. The Township would like to recognize homeowners, neighborhoods, condominiums, apartment complexes, schools, churches, and businesses that take pride in making their exteriors beautiful. If you are interested in participating, please submit a form and a before picture (optional) by Friday, July 17, 2020. The form can be found on the Township's website @ www.waterfordmi.gov/clerk; the Clerk's Office; or by emailing kmarkee@waterfordmi.gov. Award signs will be placed on the winners' property from August 15, 2020 to August 31, 2020. Call Clerk Kim Markee on 248-674-6211 with any questions.

2.4 Have you responded to the 2020 Census yet? By this time, all Waterford residents should have received multiple communications from the U.S. Census Bureau inviting you to complete the Census questionnaire online, by phone, or mail. If you haven't responded yet, please visit the official Census website at www.2020census.gov or call 800-923-8282 to respond by phone. There are only 9 questions and responding takes less than 10 minutes for most. Did you know the census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, planning, and support for you and our community? Every year, $675 billion in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Waterford's goal for 2020 Census response is at least 90%. Your action today helps shape Waterford's future for the next 10 years. Visit Waterford Township's Census information page at www.waterfordmi.gov/census for details, resources, videos and more! And remember our Waterford 2020 Census Slogan – I count, You count, We count, Everyone counts. Get counted, It counts!

2.5 Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at Michigan.gov/REALID. Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. Michigan.gov/SOSAppointments.

2.6 For the latest information related to Waterford Township and the Coronavirus, please visit our website dedicated to this topic at www.waterfordmi.gov/coronavirus. Information changes rapidly and updates are frequent. Our postings will be related specifically to Waterford Township.

At the time of this posting, these are the Waterford Township related cancellations and closures:

- All Waterford Township offices are closed to the public
- The Waterford Township Public Library is closed to the public
- The Waterford Recreation Center is closed to the public
- All Parks and Recreation programs have been cancelled until further notice
- All Library programs and events have been cancelled until further notice

Please visit the Township website for notices regarding cancellations of Township public meetings Waterford Township staff members are still working and the public may conduct business remotely by phone, fax, email, drop boxes, and online forms. If you have specific questions, please directly contact the Department you wish to speak with during regular business hours for remote access options or check the website. All department contact information is available on the Township website www.waterfordmi.gov. If you do not have internet access, please call our main switchboard at 248-674-3111. Emergency services remain available. Please direct emergency related calls to 9-1-1 as usual.

2.7 Starting Monday, June 1, 2020, GFL Disposal will no longer pick up and dump garbage in NON-GFL Waterford Township Designated curbside carts. If a resident needs an additional trash can they can contact GFL at 248-204-6762 and purchase additional cart(s). 96 gallon carts are $85.00 and 64 gallon carts are $75.00.

3. Awards & Presentations

3.1 Adam Stephens – "Free Little Libraries" Presentation
Supervisor Wall read the following letter from Waterford Resident, Ragina Jackson.

> My neighbor, Adam Stephens tirelessly puts his time, efforts, resources and heart into making Waterford a better community on a daily basis. He has put up multiple "Free Little Libraries" throughout the township, he plants flowers around the park signs at Rotary Park just to make it look better. During this COVID19 Pandemic he has placed sheets full of books on his lawn and advertised on FB free for anyone who wants them – just to keep the community reading. I work from home and have witnessed several cars coming by and taking books so what he is doing is working and the little library that is in front of his home is constantly busy. He also has placed pantry items in and around (in bins) the free little libraries and encouraged others to donate what they can to help those in need.
>
> Much of this is done out of his own pockets, which are not full by any means. He is a younger man and to see him care about the community and the people is something that is refreshing and necessary.

Supervisor Wall thanked Ms. Jackson for sending the e-mail to recognize Mr. Stephens for his contributions to the community.

Supervisor Wall thanked Mr. Stephens for his contributions to the community and they look really nice. Mr. Stephens stated that he just added his 6th Little Library. He's currently working with Girl Scout Troops to earn a badge and place more Little Libraries.

The Board thanked Mr. Stephens for his hard work.

4. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

4.1 May 11, 2020, Meeting Minutes
4.2 May 26, 2020, Bill Payment
4.3 Receive the Assessing Department's 2019 Annual Report
4.4 Receive the Clerk's Office Jan-Mar 2020 Report
4.5 Receive the Clerk's Office 2020- 1st Quarter Licensing Report
4.6 Receive the Treasurer's Office April 2020 Report
4.7 Fireworks Display - Elizabeth Lake
4.8 Fireworks Display - Williams Lake
4.9 Fireworks Display - Maceday / Lotus Lake

Moved by Joliat,
Seconded by Markee, RESOLVED, to approve Consent Agenda items 4.1 through 4.9. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Supervisor Wall stated that the Township and Fire Department allows the Fireworks Displays as long as the social distancing requirements are followed.

Board Liaison Reports (Verbal)

Trustee Bartolotta,

Waterford Youth Assistance held their meeting on May 20th and they have a balanced budget for 2021. Trustee Bartolotta announced he will attend a Planning Commission meeting on Thursday, May 28th at 3:30 p.m.

Supervisor Wall

Supervisor Wall provided a COVID-19 update regarding cases in 48327, 48328, and 48329. He was pleased to say that the numbers are trending in the correct direction, social distancing, small groups, masks, washing your hands are working.

Trustee Joliat – Drayton Plains Nature Center

The ponds will not be filled this year since the DNR is unable to work to stock the Walleye. Murray Day, from Friends of the Nature Center, is working on getting a key to open the gates to get the ponds filled this summer. The ponds are empty but the river is very full. The interpretive center will not be open this summer.

Trustee Frasca

Hess-Hathaway Park is still closed and reviewing how other parks are handling things. The gardens will be opening with very strict limits. The camps are cancelled through June and reviewing how other communities are handling the rest of the summer. The animals are doing well, the farmers are working hard, the Care Taker position is open, and they are looking at purchasing a hay cutter.

5. New Business

5.1 **Temporary Polling Location Assignment**

Clerk Markee submitted the Temporary Polling Location Assignments Resolution.

Clerk Markee stated some of the polling locations will be under construction for the summer. Clerk Markee read the following Resolution. Clerk Markee stated that these are Temporary Relocations.

RESOLUTION
CHARTER TOWNSHIP OF WATERFORD
AUGUST 4, 2020, STATE PRIMARY ELECTION
TEMPORARY POLLING LOCATION ASSIGNMENTS

WHEREAS, the Charter Township of Waterford has twenty-one established election precinct polling places; and

WHEREAS, the Waterford Township Clerk has been advised the following election precinct polling places: 1 - Schoolcraft Elementary, 4 - Grayson Elementary, and 16 -Beaumont Elementary, are unusable for use at the Tuesday, August 4, 2020, State Primary Election; and

WHEREAS, Michigan Election Law, MCL 168.662, stipulates that the Township Board is responsible for determining the location of polling places in the jurisdiction; and

WHEREAS, The Election Commission has made the following recommendations:

Precinct 1 (Schoolcraft Elementary School)
Will vote at: **Waterford Recreation Center**
5640 Williams Lake Road
Waterford, Michigan 48329

Temporary Polling Location Assignment

Precinct 4 (Grayson Elementary School)
Will vote at: **Mason Middle School**
3835 W Walton Blvd
Waterford, Michigan 48329

Precinct 16 (Beaumont Elementary School)
Will vote at: **Knudsen Elementary School**
5449 Crescent Road
Waterford, Michigan 48327

THEREFORE BE IT RESOLVED that the Charter Township of Waterford in compliance with Michigan Election Law approves the aforementioned temporary election precinct polling location; and shall notify all respective registered voters via U.S. mail and post a written notice at each election precinct polling place stating the location of the temporary polling location.

RESOLVED, that copies of this Resolution shall be transmitted to the Secretary of State, Bureau of Elections, and the Oakland County Clerk's Office.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting held on May 26, 2020.

Charter Township of Waterford

_____ _____
Date Kim Markee, Clerk

Moved by Bartolotta,
Seconded by Frasca, RESOLVED, to approve the August 4, 2020, State Primary Election Temporary Polling Location Assignments Resolution. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

5.2 **Citizen to Address the Board – A. Beven, 5G**
Mr. Beven did not attend the meeting.

5.3 **Public Comments Limited to Three (3) Minutes per Topic**

No one addressed the Board.

ADJOURNMENT

Moved by Birch,
Seconded by Frasca, RESOLVED, to adjourn the meeting at 6:32 p.m. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

Kim Markee, Clerk

Gary Wall, Supervisor

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289563	05/21/2020	PRINTED	013198	ADVANCED DISPOSAL	2,188.06			
289564	05/21/2020	PRINTED	013665	APOLLO FIRE EQUIPMENT CO	644.47			
289565	05/21/2020	PRINTED	013685	APPLIED IMAGING	696.04			
289566	05/21/2020	PRINTED	013801	AT&T	222.05			
289567	05/21/2020	PRINTED	014474	ALCOHOL DRUG ADMINISTRATI	395.00			
289568	05/21/2020	PRINTED	021093	BSB COMMUNICATIONS, INC	747.50			
289569	05/21/2020	PRINTED	021380	BILLS PLBG & SEWER SERV I	483.00			
289570	05/21/2020	PRINTED	023488	BLUE CROSS BLUE SHIELD OF	244,554.57			
289571	05/21/2020	PRINTED	023883	BUSINESS INFORMATION SYST	3,480.00			
289572	05/21/2020	PRINTED	023902	TODD WENZEL BUICK GMC	149,837.00			
289573	05/21/2020	PRINTED	041192	CDW GOVERNMENT INC	230.87			
289574	05/21/2020	PRINTED	041460	CLYDES FRAME & WHEEL SERV	1,275.86			
289575	05/21/2020	PRINTED	043215	CELLEBRITE INC	6,990.00			
289576	05/21/2020	PRINTED	043364	AT&T MOBILITY	168.70			
289577	05/21/2020	PRINTED	043381	CITY OF PONTIAC	1,566.16			
289578	05/21/2020	PRINTED	043622	COMSOURCE INC	110.50			
289579	05/21/2020	PRINTED	043626	CONSUMERS ENERGY	2,510.28			
289580	05/21/2020	PRINTED	043836	CUMMINS BRIDGEWAY LLC	6,810.00			
289581	05/21/2020	PRINTED	051038	DC DENTAL	68.45			
289582	05/21/2020	PRINTED	051445	DLZ MICHIGAN, INC	1,500.00			
289583	05/21/2020	PRINTED	053253	DTE ENERGY	28,371.19			
289584	05/21/2020	PRINTED	053389	LUNGHAMER GMC INC	1,658.24			
289585	05/21/2020	PRINTED	063004	EAGLE GRAPHICS AND DESIGN	20.00			
289586	05/21/2020	PRINTED	073013	TREVER ACKER	300.00			
289587	05/21/2020	PRINTED	073038	THOMAS BOWEN	3,234.00			
289588	05/21/2020	PRINTED	073067	SHELLY BOOTH	135.00			
289589	05/21/2020	PRINTED	073212	MATTHEW DOWNS	1,821.28			
289590	05/21/2020	PRINTED	083452	SUBURBAN FORD OF WATERFOR	239.64			
289591	05/21/2020	PRINTED	083466	FLEX ADMINISTRATORS INC	651.00			
289592	05/21/2020	PRINTED	093451	GLOBAL OFFICE SOLUTIONS	3,355.73			
289593	05/21/2020	PRINTED	093565	GOODYEAR AUTO SERV CTR	2,464.00			
289594	05/21/2020	PRINTED	093705	GRAINGER	58.24			
289595	05/21/2020	PRINTED	093840	LOOMIS FARGO & CO	105.60			
289596	05/21/2020	PRINTED	103031	HALT FIRE INC	444.99			
289597	05/21/2020	PRINTED	103641	HOME CONFINEMENT	375.00			
289598	05/21/2020	PRINTED	123606	ROSATI, SCHULTZ, JOPPICH	6,216.00			
289599	05/21/2020	PRINTED	153367	LIBRARY NETWORK, THE	12,473.37			
289600	05/21/2020	PRINTED	161720	MOTOROLA	387.78			
289601	05/21/2020	PRINTED	163095	MAZZA AUTO PARTS INC	34.23			
289602	05/21/2020	PRINTED	163423	MACALLISTER RENTALS	2,061.00			
289603	05/21/2020	PRINTED	163508	FERGUSON WATERWORKS #3386	3,140.34			
289604	05/21/2020	PRINTED	193074	MEDIA NEWS-21CM ADVERTISI	1,084.50			
289605	05/21/2020	PRINTED	193273	OFFICE DEPOT	99.33			
289606	05/21/2020	PRINTED	204040	OAKLAND COUNTY TREASURER	1,749.75			
289607	05/21/2020	PRINTED	204665	OAKLAND COUNTY TREASURER	813,958.63			
289608	05/21/2020	PRINTED	204860	ROAD COMMISSION FOR	6,284.05			
289609	05/21/2020	PRINTED	213211	PERCEPTIVE CONTROLS INC	472.50			
289610	05/21/2020	PRINTED	213626	POWER VAC INC	2,941.00			
289611	05/21/2020	PRINTED	213847	PHMC	2,200.00			
289612	05/21/2020	PRINTED	241008	RKA PETROLEUM COMPANIES,	5,393.17			
289613	05/21/2020	PRINTED	243645	LISA ROCHFORD	570.00			
289614	05/21/2020	PRINTED	253160	SCRAMLIN FEEDS	353.00			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289615	05/21/2020	PRINTED	253248	SENSOURCE INC	240.00			
289616	05/21/2020	PRINTED	253568	SOLTIS PLASTICS CORP	436.56			
289617	05/21/2020	PRINTED	254851	STANDARD INSURANCE COMPAN	6,646.99			
289618	05/21/2020	PRINTED	271016	US BANK EQUIPMENT FINANCE	97.66			
289619	05/21/2020	PRINTED	271016	US BANK EQUIPMENT FINANCE	1,587.95			
289620	05/21/2020	PRINTED	273533	UNIFIRST CORP	307.74			
289621	05/21/2020	PRINTED	283007	VANCES OUTDOORS, INC	1,071.00			
289622	05/21/2020	PRINTED	283242	VERIZON WIRELESS	1,174.70			
289623	05/21/2020	PRINTED	283242	VERIZON WIRELESS	1,821.80			
289624	05/21/2020	PRINTED	283243	AMERICAN MESSAGING	355.38			
289625	05/21/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	353.12			
289626	05/21/2020	PRINTED	293355	WILBUR WHITE JR	255.04			
289627	05/21/2020	PRINTED	304778	WATERFORD SCHOOL DISTRICT	444.00			
289628	05/21/2020	PRINTED	304930	WATERFORD TOWNSHIP DPW	2,312.55			
289629	05/21/2020	PRINTED	343373	ZOHO CORPORATION # 4926	2,997.00			
289630	05/21/2020	PRINTED	500246	MI MED INC	1,031.78			
289631	05/21/2020	PRINTED	500483	CSG FORTE PAYMENTS	8,516.00			
		69 CHECKS		CASH ACCOUNT TOTAL	1,356,780.34	.00		

Kim Markee
5-21-2020

Advance Run Mailed Already
5-12-2020

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289500	05/12/2020	PRINTED	013665 APOLLO FIRE EQUIPMENT CO	1,363.79			
289501	05/12/2020	PRINTED	013683 AQUEST CORP	1,320.00			
289502	05/12/2020	PRINTED	013685 APPLIED IMAGING	1,989.00			
289503	05/12/2020	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	732.00			
289504	05/12/2020	PRINTED	021510 BLUE CROSS BLUE SHIELD	188,049.67			
289505	05/12/2020	PRINTED	023784 BROWNSTOWN POLICE DEPARTM	29,401.72			
289506	05/12/2020	PRINTED	023908 CAROLYN BUCKNER	4,000.00			
289507	05/12/2020	PRINTED	041192 CDW GOVERNMENT INC	663.25			
289508	05/12/2020	PRINTED	041217 C&S MOTORS INC.	146.76			
289509	05/12/2020	PRINTED	043134 CAMBRIDGE CONSULTING GROU	698.00			
289510	05/12/2020	PRINTED	043381 CITY OF PONTIAC	1,466.42			
289511	05/12/2020	PRINTED	043394 CITY OF MADISON HEIGHTS F	2,108.64			
289512	05/12/2020	PRINTED	043626 CONSUMERS ENERGY	1,157.07			
289513	05/12/2020	PRINTED	043952 CYNERGY PRODUCTS	323.90			
289514	05/12/2020	PRINTED	044214 CHARRON SERVICES	30.00			
289515	05/12/2020	PRINTED	051007 DTE ENERGY	70,364.85			
289516	05/12/2020	PRINTED	051445 DLZ MICHIGAN, INC	24,764.21			
289517	05/12/2020	PRINTED	053253 DTE ENERGY	7,688.08			
289518	05/12/2020	PRINTED	053612 DOVER & COMPANY, LLC	1,389.00			
289519	05/12/2020	PRINTED	053963 INACOMP	7,695.50			
289520	05/12/2020	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	230.00			
289521	05/12/2020	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
289522	05/12/2020	PRINTED	064008 ELECTRONIC MONITORING SYS	294.50			
289523	05/12/2020	PRINTED	073448 RICHARD KUHN JR	54.00			
289524	05/12/2020	PRINTED	091835 GUNNERS METERS & PARTS IN	4,865.00			
289525	05/12/2020	PRINTED	093026 RICHARD GALAT	175.00			
289526	05/12/2020	PRINTED	093705 GRAINGER	32.83			
289527	05/12/2020	PRINTED	093825 GROSSE ILE POLICE DEPARTM	29,401.72			
289528	05/12/2020	PRINTED	101950 HYDRO CORP	7,132.00			
289529	05/12/2020	PRINTED	103050 HARTFORD COMPANY, THE	230.00			
289530	05/12/2020	PRINTED	103584 JOHN H HOLMES	380.00			
289531	05/12/2020	PRINTED	103641 HOME CONFINEMENT	600.00			
289532	05/12/2020	PRINTED	113177 IDEAS FOR YOU	3,256.79			
289533	05/12/2020	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	1,248.64			
289534	05/12/2020	PRINTED	113701 IRON MOUNTAIN	280.89			
289535	05/12/2020	PRINTED	121011 J&B MEDICAL SUPPLY	1,756.59			
289536	05/12/2020	PRINTED	123023 JAIL ALTERNATIVES FOR MIC	146.00			
289537	05/12/2020	PRINTED	161570 MONTGOMERY & SONS INC	1,024.40			
289538	05/12/2020	PRINTED	163204 MEDIA NETWORK OF WATERFOR	48,750.00			
289539	05/12/2020	PRINTED	163282 MEDMUTUAL LIFE	5,280.54			
289540	05/12/2020	PRINTED	163371 MICHIGAN COURT SERV INC	54.00			
289541	05/12/2020	PRINTED	163520 MICHIGAN MILLERS MUTUAL I	309.00			
289542	05/12/2020	PRINTED	174478 STATE OF MICHIGAN	1,500.00			
289543	05/12/2020	PRINTED	181072 NATIONAL COMMUNITY DEVELO	940.00			
289544	05/12/2020	PRINTED	183952 NYE UNIFORM COMPANY	317.96			
289545	05/12/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	1,715.47			
289546	05/12/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	17,927.50			
289547	05/12/2020	PRINTED	213626 POWER VAC INC	2,941.00			
289548	05/12/2020	PRINTED	213723 PROGRESSIVE AE	7,625.00			
289549	05/12/2020	PRINTED	222540 SHARON CARENE	150.00			
289550	05/12/2020	PRINTED	241008 RKA PETROLEUM COMPANIES,	499.28			
289551	05/12/2020	PRINTED	243399 RIVERVIEW POLICE DEPARTME	23,010.05			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289552	05/12/2020	PRINTED	253512 SMART START MICHIGAN	1,823.00			
289553	05/12/2020	PRINTED	263255 TESTAMERICA LABORATORIES	286.80			
289554	05/12/2020	PRINTED	283007 VANCES OUTDOORS, INC	16,492.50			
289555	05/12/2020	PRINTED	283215 VENDTEK WHOLESALE EQUIPTM	255.00			
289556	05/12/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	34.40			
289557	05/12/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	157.97			
289558	05/12/2020	PRINTED	293079 WATER LANDSCAPES LLC	780.00			
289559	05/12/2020	PRINTED	293089 WATKINS LAKEFRONT OWNERS	57,982.12			
289560	05/12/2020	PRINTED	293109 WAYNE COUNTY AIRPORT AUTH	23,010.05			
289561	05/12/2020	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	4,609.79			
289562	05/12/2020	PRINTED	500427 TRI-TECH FORENSICS, INC	42.00			
			63 CHECKS CASH ACCOUNT TOTAL	613,083.65	.00		

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289694	06/02/2020	PRINTED	011730	ARROW PRINTING	236.60			
289695	06/02/2020	PRINTED	013418	AJAX MATERIALS CORP	2,984.10			
289696	06/02/2020	PRINTED	013685	APPLIED IMAGING	84.93			
289697	06/02/2020	PRINTED	013764	SANDRA ASPINALL	662.68			
289698	06/02/2020	PRINTED	021079	BAKER & TAYLOR BOOKS	63.13			
289699	06/02/2020	PRINTED	023486	BLESSING'S IN A BACKPACK-	2,000.00			
289700	06/02/2020	PRINTED	023602	BOUND TREE MEDICAL LLC	1,539.75			
289701	06/02/2020	PRINTED	041192	CDW GOVERNMENT INC	116.55			
289702	06/02/2020	PRINTED	041460	CLYDES FRAME & WHEEL SERV	254.88			
289703	06/02/2020	PRINTED	043364	AT&T MOBILITY	68.98			
289704	06/02/2020	PRINTED	043626	CONSUMERS ENERGY	6,834.99			
289705	06/02/2020	PRINTED	043836	CUMMINS BRIDGEWAY LLC	2,038.70			
289706	06/02/2020	PRINTED	044062	CONTROLNET, LLC	1,170.00			
289707	06/02/2020	PRINTED	053253	DTE ENERGY	35,735.61			
289708	06/02/2020	PRINTED	053389	LUNGHAMER GMC INC	50.20			
289709	06/02/2020	PRINTED	053867	DUBOIS CHEMICALS INC	250.00			
289710	06/02/2020	PRINTED	064008	ELECTRONIC MONITORING SYS	340.00			
289711	06/02/2020	PRINTED	091835	GUNNERS METERS & PARTS IN	300.00			
289712	06/02/2020	PRINTED	093592	GOVERNMENT FINANCE OFFICE	595.00			
289713	06/02/2020	PRINTED	093594	GOOSE BUSTERS	220.00			
289714	06/02/2020	PRINTED	093705	GRAINGER	67.23			
289715	06/02/2020	PRINTED	093863	GREAT LAKES WATER AUTHORI	2,957.26			
289716	06/02/2020	PRINTED	101950	HYDRO CORP	7,132.00			
289717	06/02/2020	PRINTED	103015	HAGOPIAN CLEANING SERVICE	2,440.00			
289718	06/02/2020	PRINTED	103018	DERWOOD HAINES JR	300.00			
289719	06/02/2020	PRINTED	113491	IMPRESSIVE PRINTING & PRO	30.00			
289720	06/02/2020	PRINTED	113542	INGRAM LIBRARY SERVICES	64.08			
289721	06/02/2020	PRINTED	121003	POWER PLAN	31.90			
289722	06/02/2020	PRINTED	121011	J&B MEDICAL SUPPLY	127.02			
289723	06/02/2020	PRINTED	121135	JC WATER TREATMENT INC	433.50			
289724	06/02/2020	PRINTED	153240	LESLIE TIRE	30.00			
289725	06/02/2020	PRINTED	153367	LIBRARY NETWORK, THE	15.05			
289726	06/02/2020	PRINTED	161014	MI MUNICIPAL RISK MGMNT	16,038.90			
289727	06/02/2020	PRINTED	163095	MAZZA AUTO PARTS INC	955.04			
289728	06/02/2020	PRINTED	163243	MEALS ON WHEELS	2,000.00			
289729	06/02/2020	PRINTED	163282	MEDMUTUAL LIFE	4,937.75			
289730	06/02/2020	PRINTED	163447	STATE OF MICHIGAN	6,021.74			
289731	06/02/2020	PRINTED	163508	FERGUSON WATERWORKS #3386	1,439.80			
289732	06/02/2020	PRINTED	183578	NORTH ELECTRIC SUPPLY CO	34.66			
289733	06/02/2020	PRINTED	183952	NYE UNIFORM COMPANY	328.13			
289734	06/02/2020	PRINTED	193293	OGLETREE,DEAKINS,NASH,SMO	252.00			
289735	06/02/2020	PRINTED	193663	OPTO SOLUTIONS	910.65			
289736	06/02/2020	PRINTED	193668	OPEN DOOR OUTREACH CENTER	2,000.00			
289737	06/02/2020	PRINTED	204460	OAKLAND COUNTY BAR ASSOCI	520.00			
289738	06/02/2020	PRINTED	204910	OAKLAND CNTY TREASURERS O	2,439.32			
289739	06/02/2020	PRINTED	213274	PEERLESS MIDWEST INC	73,416.21			
289740	06/02/2020	PRINTED	213403	PIPELINE MANAGEMENT COMPA	19,463.28			
289741	06/02/2020	PRINTED	225146	SHEILA DENNY-FONG	8.00			
289742	06/02/2020	PRINTED	225212	ALICE WINSLOW	25.00			
289743	06/02/2020	PRINTED	225417	BARBARA THOMAS	80.00			
289744	06/02/2020	PRINTED	226771	JUDITH BENSCOTER	80.00			
289745	06/02/2020	PRINTED	226836	RON KORTHAUS	25.00			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289746	06/02/2020	PRINTED	226954	LYNDA ZECHAR	62.00			
289747	06/02/2020	PRINTED	226980	NEAL NICOL	190.00			
289748	06/02/2020	PRINTED	227015	ROSE MARIE CHERRY	80.00			
289749	06/02/2020	PRINTED	227068	LISA CAMPBELL	500.00			
289750	06/02/2020	PRINTED	227546	GORDON BRIGGS	62.00			
289751	06/02/2020	PRINTED	227614	MARTIN BATES	72.00			
289752	06/02/2020	PRINTED	227685	KATHRYN ASPINALL	65.00			
289753	06/02/2020	PRINTED	227707	JUDY TOLBERT	80.00			
289754	06/02/2020	PRINTED	227721	KRISTI TWORK	6.00			
289755	06/02/2020	PRINTED	227722	CHRISTIE ASAM	65.00			
289756	06/02/2020	PRINTED	227723	CHARRAY HERZOG	28.00			
289757	06/02/2020	PRINTED	227724	BILL KISTLER	124.00			
289758	06/02/2020	PRINTED	233839	QUALITY FIRST AID AND SAF	251.64			
289759	06/02/2020	PRINTED	243040	PENGUIN RANDOM HOUSE LLC	114.00			
289760	06/02/2020	PRINTED	243206	RECORDED BOOKS LLC	872.19			
289761	06/02/2020	PRINTED	251035	SAMS CLUB DIRECT	1,512.76			
289762	06/02/2020	PRINTED	251234	SECREST WARDLE LYNCH HAMP	25,000.00			
289763	06/02/2020	PRINTED	253662	SPARTAN DISTRIBUTORS INC	470.70			
289764	06/02/2020	PRINTED	263255	TESTAMERICA LABORATORIES	525.80			
289765	06/02/2020	PRINTED	271762	U.S. POSTMASTER (POSTAGE-	5,000.00			
289766	06/02/2020	PRINTED	271764	U S POSTMASTER	240.00			
289767	06/02/2020	PRINTED	271764	U S POSTMASTER	500.00			
289768	06/02/2020	PRINTED	273533	UNIFIRST CORP	409.62			
289769	06/02/2020	PRINTED	274551	UNIVERSAL LIFT PARTS, INC	1,036.29			
289770	06/02/2020	PRINTED	283243	AMERICAN MESSAGING	325.60			
289771	06/02/2020	PRINTED	283247	VESCO OIL CORP	1,297.95			
289772	06/02/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	33.69			
289773	06/02/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	153.86			
289774	06/02/2020	PRINTED	293044	WATERFORD YOUTH ASSISTANC	2,000.00			
289775	06/02/2020	PRINTED	293079	WATER LANDSCAPES LLC	250.00			
289776	06/02/2020	PRINTED	293110	WATERWAY OF MICHIGAN, LLC	1,631.00			
289777	06/02/2020	PRINTED	293605	WORLDWIDE INTERPRETERS IN	340.00			
289778	06/02/2020	PRINTED	304960	WATERFORD COALITION FOR Y	2,000.00			
289779	06/02/2020	PRINTED	500483	CSG FORTE PAYMENTS	2,480.00			
			86 CHECKS	CASH ACCOUNT TOTAL	247,928.72	.00		

KMacunch
6-2-2020

Advance Checks Already Mailed.
May 27 -> June 3

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289694	06/02/2020	PRINTED	011730	ARROW PRINTING	236.60			
289695	06/02/2020	PRINTED	013418	AJAX MATERIALS CORP	2,984.10			
289696	06/02/2020	PRINTED	013685	APPLIED IMAGING	84.93			
289697	06/02/2020	PRINTED	013764	SANDRA ASPINALL	662.68			
289698	06/02/2020	PRINTED	021079	BAKER & TAYLOR BOOKS	63.13			
289699	06/02/2020	PRINTED	023486	BLESSING'S IN A BACKPACK-	2,000.00			
289700	06/02/2020	PRINTED	023602	BOUND TREE MEDICAL LLC	1,539.75			
289701	06/02/2020	PRINTED	041192	CDW GOVERNMENT INC	116.55			
289702	06/02/2020	PRINTED	041460	CLYDES FRAME & WHEEL SERV	254.88			
289703	06/02/2020	PRINTED	043364	AT&T MOBILITY	68.98			
289704	06/02/2020	PRINTED	043626	CONSUMERS ENERGY	6,834.99			
289705	06/02/2020	PRINTED	043836	CUMMINS BRIDGEWAY LLC	2,038.70			
289706	06/02/2020	PRINTED	044062	CONTROLNET, LLC	1,170.00			
289707	06/02/2020	PRINTED	053253	DTE ENERGY	35,735.61			
289708	06/02/2020	PRINTED	053389	LUNGHAMER GMC INC	50.20			
289709	06/02/2020	PRINTED	053867	DUBOIS CHEMICALS INC	250.00			
289710	06/02/2020	PRINTED	064008	ELECTRONIC MONITORING SYS	340.00			
289711	06/02/2020	PRINTED	091835	GUNNERS METERS & PARTS IN	300.00			
289712	06/02/2020	PRINTED	093592	GOVERNMENT FINANCE OFFICE	595.00			
289713	06/02/2020	PRINTED	093594	GOOSE BUSTERS	220.00			
289714	06/02/2020	PRINTED	093705	GRAINGER	67.23			
289715	06/02/2020	PRINTED	093863	GREAT LAKES WATER AUTHORI	2,957.26			
289716	06/02/2020	PRINTED	101950	HYDRO CORP	7,132.00			
289717	06/02/2020	PRINTED	103015	HAGOPIAN CLEANING SERVICE	2,440.00			
289718	06/02/2020	PRINTED	103018	DERWOOD HAINES JR	300.00			
289719	06/02/2020	PRINTED	113491	IMPRESSIVE PRINTING & PRO	30.00			
289720	06/02/2020	PRINTED	113542	INGRAM LIBRARY SERVICES	64.08			
289721	06/02/2020	PRINTED	121003	POWER PLAN	31.90			
289722	06/02/2020	PRINTED	121011	J&B MEDICAL SUPPLY	127.02			
289723	06/02/2020	PRINTED	121135	JC WATER TREATMENT INC	433.50			
289724	06/02/2020	PRINTED	153240	LESLIE TIRE	30.00			
289725	06/02/2020	PRINTED	153367	LIBRARY NETWORK, THE	15.05			
289726	06/02/2020	PRINTED	161014	MI MUNICIPAL RISK MGMNT	16,038.90			
289727	06/02/2020	PRINTED	163095	MAZZA AUTO PARTS INC	955.04			
289728	06/02/2020	PRINTED	163243	MEALS ON WHEELS	2,000.00			
289729	06/02/2020	PRINTED	163282	MEDMUTUAL LIFE	4,937.75			
289730	06/02/2020	PRINTED	163447	STATE OF MICHIGAN	6,021.74			
289731	06/02/2020	PRINTED	163508	FERGUSON WATERWORKS #3386	1,439.80			
289732	06/02/2020	PRINTED	183578	NORTH ELECTRIC SUPPLY CO	34.66			
289733	06/02/2020	PRINTED	183952	NYE UNIFORM COMPANY	328.13			
289734	06/02/2020	PRINTED	193293	OGLETREE,DEAKINS,NASH,SMO	252.00			
289735	06/02/2020	PRINTED	193663	OPTO SOLUTIONS	910.65			
289736	06/02/2020	PRINTED	193668	OPEN DOOR OUTREACH CENTER	2,000.00			
289737	06/02/2020	PRINTED	204460	OAKLAND COUNTY BAR ASSOCI	520.00			
289738	06/02/2020	PRINTED	204910	OAKLAND CNTY TREASURERS O	2,439.32			
289739	06/02/2020	PRINTED	213274	PEERLESS MIDWEST INC	73,416.21			
289740	06/02/2020	PRINTED	213403	PIPELINE MANAGEMENT COMPA	19,463.28			
289741	06/02/2020	PRINTED	225146	SHEILA DENNY-FONG	8.00			
289742	06/02/2020	PRINTED	225212	ALICE WINSLOW	25.00			
289743	06/02/2020	PRINTED	225417	BARBARA THOMAS	80.00			
289744	06/02/2020	PRINTED	226771	JUDITH BENSCOTER	80.00			
289745	06/02/2020	PRINTED	226836	RON KORTHAUS	25.00			

FOR CASH ACCOUNT: 70000 01000 FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR	NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289746	06/02/2020	PRINTED	226954	LYNDA ZECHAR	62.00			
289747	06/02/2020	PRINTED	226980	NEAL NICOL	190.00			
289748	06/02/2020	PRINTED	227015	ROSE MARIE CHERRY	80.00			
289749	06/02/2020	PRINTED	227068	LISA CAMPBELL	500.00			
289750	06/02/2020	PRINTED	227546	GORDON BRIGGS	62.00			
289751	06/02/2020	PRINTED	227614	MARTIN BATES	72.00			
289752	06/02/2020	PRINTED	227685	KATHRYN ASPINALL	65.00			
289753	06/02/2020	PRINTED	227707	JUDY TOLBERT	80.00			
289754	06/02/2020	PRINTED	227721	KRISTI TWORK	6.00			
289755	06/02/2020	PRINTED	227722	CHRISTIE ASAM	65.00			
289756	06/02/2020	PRINTED	227723	CHARRAY HERZOG	28.00			
289757	06/02/2020	PRINTED	227724	BILL KISTLER	124.00			
289758	06/02/2020	PRINTED	233839	QUALITY FIRST AID AND SAF	251.64			
289759	06/02/2020	PRINTED	243040	PENGUIN RANDOM HOUSE LLC	114.00			
289760	06/02/2020	PRINTED	243206	RECORDED BOOKS LLC	872.19			
289761	06/02/2020	PRINTED	251035	SAMS CLUB DIRECT	1,512.76			
289762	06/02/2020	PRINTED	251234	SECREST WARDLE LYNCH HAMP	25,000.00			
289763	06/02/2020	PRINTED	253662	SPARTAN DISTRIBUTORS INC	470.70			
289764	06/02/2020	PRINTED	263255	TESTAMERICA LABORATORIES	525.80			
289765	06/02/2020	PRINTED	271762	U.S. POSTMASTER (POSTAGE-	5,000.00			
289766	06/02/2020	PRINTED	271764	U S POSTMASTER	240.00			
289767	06/02/2020	PRINTED	271764	U S POSTMASTER	500.00			
289768	06/02/2020	PRINTED	273533	UNIFIRST CORP	409.62			
289769	06/02/2020	PRINTED	274551	UNIVERSAL LIFT PARTS, INC	1,036.29			
289770	06/02/2020	PRINTED	283243	AMERICAN MESSAGING	325.60			
289771	06/02/2020	PRINTED	283247	VESCO OIL CORP	1,297.95			
289772	06/02/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	33.69			
289773	06/02/2020	PRINTED	291365	PRAXAIR DISTRIBUTION INC	153.86			
289774	06/02/2020	PRINTED	293044	WATERFORD YOUTH ASSISTANC	2,000.00			
289775	06/02/2020	PRINTED	293079	WATER LANDSCAPES LLC	250.00			
289776	06/02/2020	PRINTED	293110	WATERWAY OF MICHIGAN, LLC	1,631.00			
289777	06/02/2020	PRINTED	293605	WORLDWIDE INTERPRETERS IN	340.00			
289778	06/02/2020	PRINTED	304960	WATERFORD COALITION FOR Y	2,000.00			
289779	06/02/2020	PRINTED	500483	CSG FORTE PAYMENTS	2,480.00			
			86 CHECKS	CASH ACCOUNT TOTAL	247,928.72	.00		

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

FUND #	FUND DESCRIPTION	BUDGET (FULL YEAR NET)		ACTUAL (YEAR TO DATE)				Budget Revenue Available For Anticipated Expenses (Total Budget Revenues Minus Actual YTD Expenses & Encumb.)
		ORIGINAL (Overbudget)	REVISED (Overbudget)	REVENUES	EXPENSES	ENCUMBRANCES	NET POSITION (Approximate Operating Cash Position)	
101	GENERAL (Net Fire/Police/Parks Support Transfers)	40,162	(46,853)	6,775,606	(4,675,495)	(509,911)	1,590,200	8,242,825
206	FIRE	215,044	210,756	11,775,939	(6,661,761)	(366,472)	4,747,706	13,967,320
207	POLICE	(121,949)	(155,059)	12,015,539	(4,608,477)	(62,027)	7,345,035	10,324,209
270	LIBRARY	(201,201)	(201,201)	1,993,762	(734,415)	(84,137)	1,175,210	1,415,038
280	PARKS & RECREATION	(70,561)	(72,551)	1,401,707	(550,641)	(14,286)	836,780	1,418,489
Sum Of Major Governmental Operating Funds		**(138,505)**	**(264,908)**	**33,962,552**	**(17,230,789)**	**(1,036,832)**	***15,694,931***	**35,367,880**
590	WATER/SEWER Operations	4,926,894	4,764,977	5,798,504	(5,618,993)	(595,176)	(415,665)	18,444,969
590	WATER/SEWER Capital Improve Operating	(2,409,150)	(2,564,133)	n/a	(221,228)	(57,287)	(278,515)	(2,285,618)
Sum Of Major Enterprise Fund Operations		**2,517,744**	**2,200,844**	**5,798,504**	**(5,840,220)**	**(652,464)**	**(694,180)**	**16,159,351**
599	*WATER/SEWER* Capital Improve DWRF/SRF Bond	n/a	*Bond Proceeds-->*			n/a	n/a	n/a

Index Of Financial Summary Details By Fund

		Report Page
101	GENERAL FUND	2
590-99	WATER/SEWER FUNDS	3
206	FIRE DEPARTMENT FUND	4
207	POLICE DEPARTMENT FUND	4
208	POLICE RESTRICTED USE FUND	4
209	CEMETERY PREP. CARE FUND	4
210	POLICE & FIRE SPECIAL ASSESSMENT	4
215	WORKERS COMPENSATION FUND	4
243	ECONOMIC DEVELOPMENT	5
246	IMPROVEMENT REVOLVING FUND	5
250	CABLE COMMISSION FUND	5
260	COMM. DEVL. BLOCK GRANT FUND	6
267	MICHIGAN INDIGENT DEFENSE FUND	6
270	LIBRARY FUND	6
271	LIBRARY DONATION FUND	6
280	PARKS & RECREATION FUND	6
316	UNEMPLOYMENT INS FUND	7
330	CAPITAL PROJECT FUND	7
360	MOTOR POOL FUND	7
680	WATERFORD VETERANS MEMORIAL	7
715	YOUTH ASSISTANCE FUND	8
718	NATURE CENTER FUND	8
844-851	LAKE BOARD REVENUES	8

Charts and Graphs

	Report Page
General Fund Revenue Source	9
Actual YTD Revenues vs. Actual YTD Expenses	10
Actual Revenue vs. Budget Revenue & Actual Expenses vs. Budget Expenses	11
General Fund Department Exp vs. Total Budget	12

CLERK'S FINANCIAL REPORT

For Period Ending

Apr-20

as of:	6/2/2020
Prepared By:	*Barb Miller, Assistant Budget Director & Accounting Manager*
Approved By:	*Kim Markee, Township Clerk*

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
101	***GENERAL FUND***							
10101	**GENERAL FUND REVENUES**	20,275,231	20,335,231	13,682,606	1,360,506	*12,322,099*		**6,652,625**
	GENERAL FUND EXPENSES:							
11010	TOWNSHIP BOARD	55,636	55,636	18,739	6,246	*12,493*		**36,897**
11360	DISTRICT COURT	2,816,630	2,844,230	870,160	243,026	*627,134*	36,884	**1,937,185**
11710	SUPERVISOR/ASSESSING	967,012	967,012	317,904	83,364	*234,540*	26,709	**622,398**
11910	ELECTIONS - CLERK	273,249	375,094	119,314	14,882	*104,432*	12,625	**243,155**
12160	CLERK'S OFFICE	718,702	718,702	240,258	66,659	*173,599*	1,630	**476,814**
12260	HUMAN & FISCAL RESOURCES	251,589	251,589	78,754	22,766	*55,988*	379	**172,456**
12480	GENERAL SERVICES	1,975,066	1,992,636	675,820	271,965	*403,854*	82,172	**1,234,644**
12490	RETIREE BENEFITS	1,055,598	1,055,598	292,563	73,394	*219,169*		**763,035**
12530	TREASURER'S OFFICE	692,450	695,680	233,923	61,886	*172,037*	26,377	**435,381**
12550	INFORMATION SERVICES	469,479	469,479	156,861	46,845	*110,016*	220	**312,399**
12650	FACILITIES & OPERATIONS	1,342,811	1,342,811	338,406	91,570	*246,836*	70,310	**934,095**
14100	DEVELOPMENT SERVICES	1,303,074	1,303,074	384,252	89,652	*294,600*	64,007	**854,815**
17470	COMMUNITY PROMOTIONS	237,750	237,750	195,327	469	*194,858*	188,597	**(146,174)**
17480	SCHOOL CROSSING GUARDS	46,699	46,699	9,642	68	*9,574*		**37,057**
19650	TRANSFERS TO OTHER FUNDS	8,029,324	8,026,095	7,650,574		*7,650,574*		**375,521**
	TOTAL GENERAL EXPENSES	20,235,069	20,382,084	11,582,495	1,072,791	10,509,704	509,911	**8,289,678**

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
590	***WATER/SEWER FUND***							
	WATER/SEWER REVENUES:							
59001	WATER REVENUES	6,205,250	6,205,250	1,253,381	346,708	*906,673*		**4,951,869**
59002	SEWER REVENUES	17,679,675	17,679,675	4,210,742	1,207,072	*3,003,670*		**13,468,933**
59003	GENERAL REV. (Inc. 59901/59902 Rev. Offsets)	874,213	774,213	334,381	16,843	*317,538*		**439,832**
59901	FUND 599- PROJECT REVENUES SOURCE (Combined With Org. 59003)							
59902	FUND 599- PROJECT REVENUES SOURCE (Combined With Org. 59003)							
	TOTAL WATER/SEWER REVENUES	24,759,138	24,659,138	5,798,504	1,570,623	4,227,881		**18,860,634**
	WATER/SEWER EXPENSES:							
OPERATIONAL ACTIVITY:								
59041	PUMPING & TREATMENT	1,380,612	1,380,612	345,387	104,459	*240,928*	*205,348*	**829,877**
59042	WATER DISTRIBUTION	611,644	611,644	146,520	41,515	*105,005*	*9,334*	**455,790**
59043	WATER SERVICES	544,911	544,911	88,056	22,748	*65,307*		**456,855**
59044	WATER/SEWER GEN. ADMIN.	5,110,623	5,156,477	1,917,235	332,812	*1,584,423*	*375,560*	**2,863,682**
59046	WATER DEBT - INTEREST & MISC FEES*	196,963	196,963	96,117		*96,117*		**100,846**
59048	WATER ELECTRICAL	163,310	163,310	30,648	10,008	*20,639*		**132,662**
59054	SEWER O & M	10,813,249	10,817,694	2,641,543	877,624	*1,763,919*	*4,934*	**8,171,217**
59056	SEWER DEBT - INTEREST & MISC FEES*	473,911	473,911	221,848		*221,848*		**252,063**
59057	HARDSHIP	12,000	12,000					**12,000**
59058	ENGINEERING SERVICES	490,121	501,739	114,310	41,863	*72,446*		**387,429**
59061	2003 BOND DEBT SERVICE	34,900	34,900	17,330		*17,330*		**17,570**
	Total Water Sewer Operating Activity	19,832,244	19,894,161	5,618,993	1,431,029	4,187,964	595,176	13,679,992
CAPITAL ACTIVITY:								
59045	WATER CAPITAL IMPROVEMENT.	1,609,150	1,701,239	146,269	524	*145,744*	*99,874*	**1,455,096**
59055	SEWER CAPITAL IMPROVEMENT.	800,000	862,894	74,959	56,763	*18,196*	*665,832*	**122,103**
59991	FUND 599-WATER IMPROVEMENT							
59992	FUND 599-SEWER IMPROVEMENT							
	Total Water Sewer Capital Improvement Activity	2,409,150	2,564,133	221,228	57,287	163,940	765,706	1,577,199
	TOTAL WATER/SEWER EXPENSES	22,241,394	22,458,294	5,840,220	1,488,316	4,351,904	1,360,883	15,257,191
	**INDICATES THAT DEBT/PRINCIPAL PAYMENTS ARE NOT REFLECTED AS EXPENSES*							

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
206	***FIRE DEPARTMENT FUND***							
20601	**FIRE DEPARTMENT REVENUES**	20,935,481	20,995,553	11,775,939	2,175,177	*9,600,762*		**9,219,614**
20630	**FIRE DEPARTMENT EXPENSES**	20,720,437	20,784,797	6,661,761	2,099,985	*4,561,776*	366,472	**13,756,564**
207	***POLICE DEPARTMENT FUND***							
20701	**POLICE DEPARTMENT REVENUES**	14,994,712	14,994,712	12,015,539	22,502	*11,993,037*		**2,979,173**
20730	**POLICE DEPARTMENT EXPENSES**	15,116,661	15,149,771	4,608,477	1,207,027	*3,401,450*	62,027	**10,479,268**
208	***POLICE RESTRICTED USE FUND***							
20801	**POLICE RESTRICTED USE REVENUES**	69,450	69,450	46,885	7,072	*39,813*		**22,565**
20830	**POLICE RESTRICTED USE EXPENSES**	216,104	216,104	46,958	18,752	*28,206*	6,990	**162,156**
209	***CEMETERY PREP. CARE FUND***							
20901	**CEMETERY REVENUES**	25,837	25,837	21,391	1,316	*20,075*		**4,446**
20927	**CEMETERY EXPENSES**							
210	***POLICE & FIRE SPECIAL ASSESSMENT***							
21001	**P&F SAD REVENUES**	5,954,518	5,954,518	6,017,436	10,132	*6,007,304*		**(62,918)**
21030	**P&F SAD EXPENSES**	5,987,890	5,987,890	(119)		*(119)*		**5,988,009**
215	***WORKERS COMPENSATION FUND***							
21501	**WORKERS COMP. REVENUES**	17,500	17,500	35,267		*35,267*		**(17,767)**
21530	**WORKERS COMP. EXPENSES**	500	500					**500**

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
243	***ECONOMIC DEVELOPMENT***							
24301	**EDC REVENUES**	1,523	1,523	737	241	*497*		**786**
24370	**EDC EXPENSES**	46,260	46,260					**46,260**
246	***IMPROVEMENT REVOLVING FUND***							
24601	**IMPROVEMENT REVL. REVENUES**	725,370	725,370	622,947	7,264	*615,684*		**102,423**
24602	**IMPROVEMENT REVL. REVENUES**	5,000	5,000	9,293		*9,293*		**(4,293)**
24690	**IMPROVEMENT REVL. EXPENSES**	1,088,750	1,510,053	316,056	84,086	*231,970*	201,413	**992,584**
24692	**IMPROVEMENT REVL. EXPENSES**	5,000	5,000					**5,000**
250	***CABLE COMMISSION FUND***							
25001	**CABLE COMMISSION REVENUES**	395,222	395,222	127,652	28,063	*99,589*		**267,570**
25090	**CABLE COMMISSION EXPENSES**	421,076	421,076	102,148	12,417	*89,731*	146,953	**171,976**

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
260	***COMM. DEVL. BLOCK GRANT FUND.***							
CDBG ACTIVITY								
26350	**CDBG REVENUES**			94,603	28,783	*65,821*		**(94,603)**
26351	**CDBG - HOUSING REHAB**			54,009	12,255	*41,754*	1,865	**(55,874)**
26352	**CDBG - PROG ADMIN**			13,818	5,202	*8,617*		**(13,818)**
26354	**CDBG - PUBLIC IMPROVEMENTS**							
26355	**CDBG - PUBLIC SERVICES**							
26358	**CDBG - CODE ENFORCEMENT**			50,193	13,280	*36,914*	1,191	**(51,385)**
NSP ACTIVITY								
26340	**NSP - REVENUES**							
26341	**NSP - EXPENSES**							
267	***MI INDIGENT DEFENSE FUND***							
26701	**MI INDIGENT DEFENSE - REVENUES**	220,761	220,761	61,181	182	*60,998*		**159,580**
26760	**MI INDIGENT DEFENSE - EXPENSES**	219,845	219,845	53,841	5,324	*48,517*		**166,004**
270	***LIBRARY FUND***							
27001	**LIBRARY REVENUES**	2,233,590	2,233,590	1,993,762	4,326	*1,989,436*		**239,828**
27790	**LIBRARY EXPENSES**	2,434,791	2,434,791	734,415	181,301	*553,113*	84,137	**1,616,239**
271	***LIBRARY DONATION FUND***							
27101	**LIBRARY DONATION REVENUES**	20,000	20,000	20,955		*20,955*		**(955)**
27190	**LIBRARY DONATION EXPENSES**	35,900	45,450	18,142	9,014	*9,128*	17,141	**10,167**
280	***PARKS & RECREATION FUND***							
28001	**PARKS & RECREATION REVENUES**	1,983,416	1,983,416	1,401,707	(3,570)	*1,405,278*	(13,024)	**594,732**
28090	**PARKS & RECREATION EXPENSES**	2,053,977	2,055,967	550,641	105,450	*445,191*	14,286	**1,491,040**

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

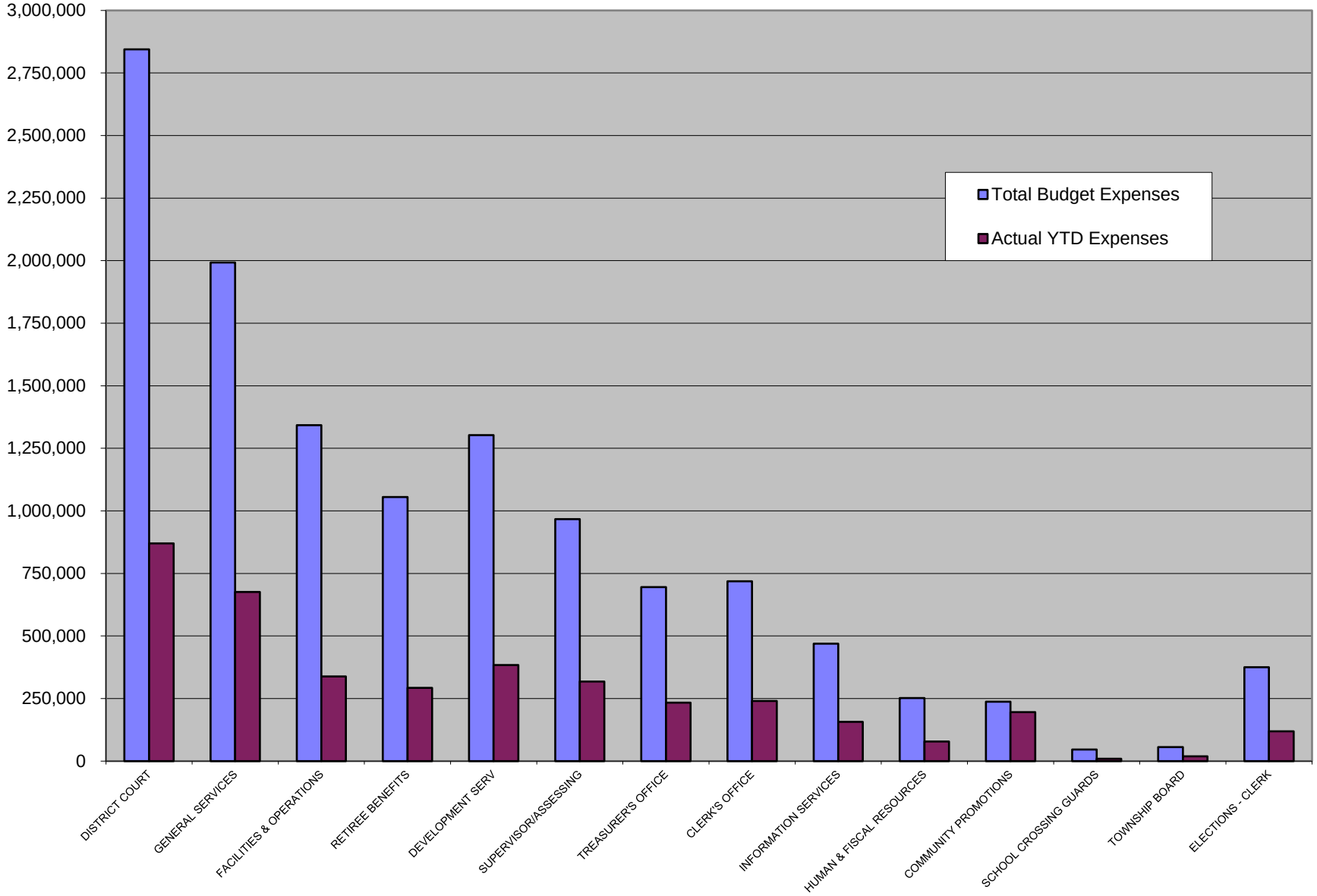
FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
316	***UNEMPLOYMENT INS FUND***							
31601	**UNEMPLOYMENT INS SVC. REVENUES**			263	11	*253*		**(263)**
31630	**UNEMPLOYMENT INS SVC. EXPENSES**							
330	***CAPITAL PROJECT FUND***							
33001	**CAPITAL PROJECT REVENUES**	334,212	334,212	337,870	5,830	*332,040*		**(3,658)**
33030	**CAPITAL PROJECT EXPENSES**		103,250	107,622		*107,622*		**(4,372)**
360	***MOTOR POOL FUND***							
36001	**MOTOR POOL FUND REVENUES**	187,462	187,462	180,624	521			**6,838**
36090	**MOTOR POOL FUND EXPENSES**	15,995	15,995	3,392	783	*2,610*		**12,603**
680	***WATERFORD VETERANS MEMORIAL***							
68001	**VETERANS MEMORIAL REVENUES**	500	500	300		*300*		**200**
68070	**VETERANS MEMORIAL EXPENSES**	450	450	159	159			**291**

WATERFORD TOWNSHIP - Clerk's Report - Apr 2020

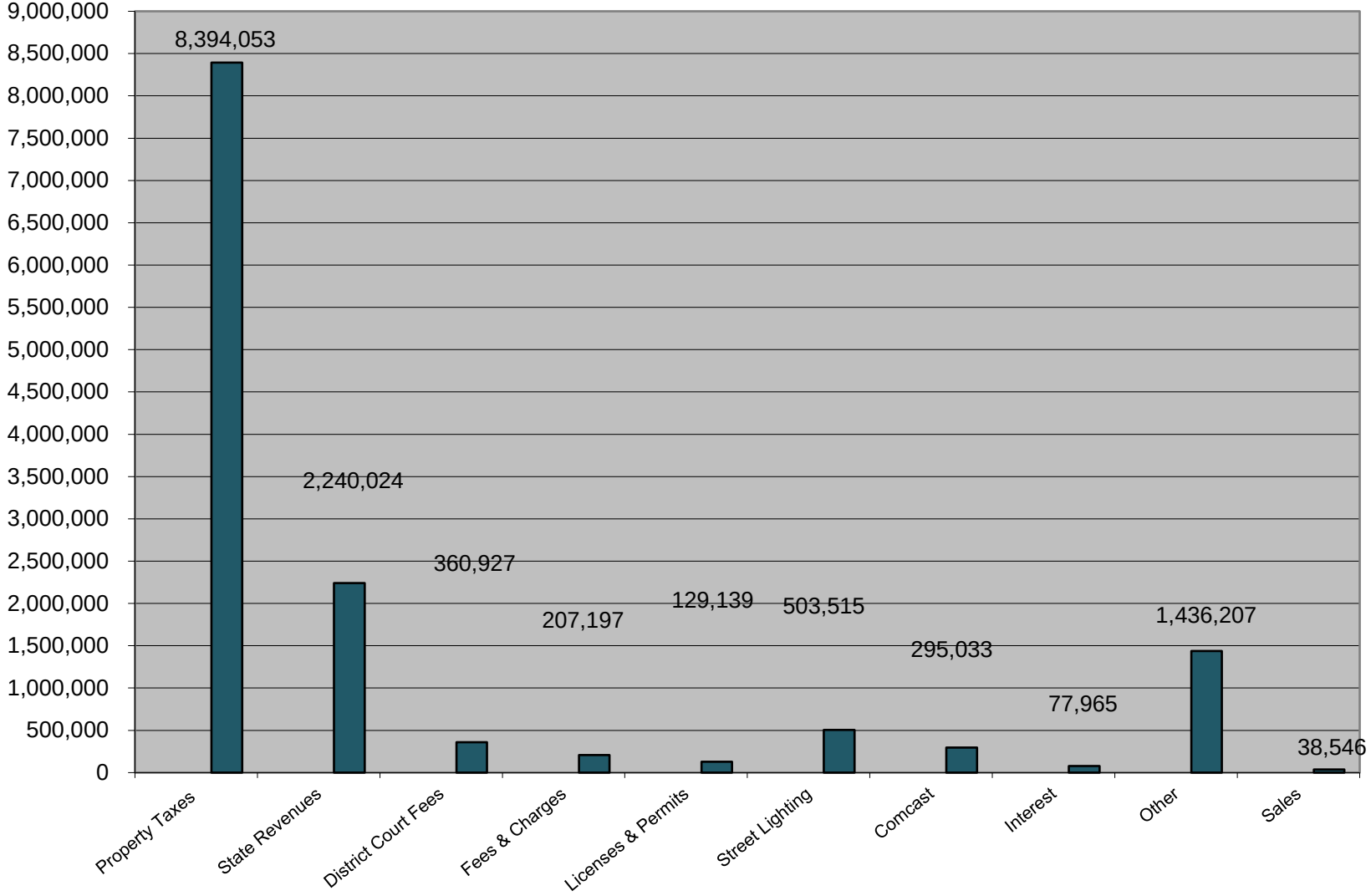
FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
715	***YOUTH ASSISTANCE FUND***							
71501	**YOUTH ASST. REVENUES**	20,997	20,997	18,282	111	*18,172*		**2,715**
71570	**YOUTH ASST. EXPENSES**	37,410	37,410	9,122	273	*8,849*	1,012	**27,276**
718	***NATURE CENTER***							
71801	**NATURE CENTER REVENUES**	750	750	5,447		*5,447*		**(4,697)**
71890	**NATURE CENTER EXPENSES**							

FUND #	FUND DESCRIPTION	ORIGINAL BUDGET	REVISED BUDGET	FISCAL YEAR TO DATE	CURRENT MONTH TO DATE	*CURRENT MONTH BEGINNING*	ENCUM-BRANCES	AVAILABLE BUDGET BALANCE
844-851	***LAKE BOARD REV/EXP***							
84401	**LAKE OAKLAND LIB REVENUES**			80,546		*80,546*		**(80,546)**
84480	**LAKE OAKLAND LIB EXPENSES**			5,000		*5,000*		**(5,000)**
84501	**RAINBOW LAKE LIB REVENUES**			4,000		*4,000*		**(4,000)**
84580	**RAINBOW LAKE LIB EXPENSES**							
84601	**SCOTT LAKE LIB REVENUES**			26,000		*26,000*		**(26,000)**
84680	**SCOTT LAKE LIB EXPENSES**			108		*108*		**(108)**
84701	**WATKINS LAKE LIB REVENUES**			57,983		*57,983*		**(57,983)**
84780	**WATKINS LAKE LIB EXPENSES**							
84801	**HUNTOON LAKE LIB REVENUES**			24,710		*24,710*		**(24,710)**
84880	**HUNTOON LAKE LIB EXPENSES**							
84901	**VAN NORMAN LAKE LIB REVENUES**			17,958		*17,958*		**(17,958)**
84980	**VAN NORMAN LAKE LIB EXPENSES**			800		*800*		**(800)**
85001	**EAGLE LAKE LIB REVENUES**			20,744		*20,744*		**(20,744)**
85080	**EAGLE LAKE LIB EXPENSES**			800		*800*		**(800)**
85101	**WILLIAMS LAKE LIB REVENUES**			37,169		*37,169*		**(37,169)**
85180	**WILLIAMS LAKE LIB EXPENSES**							

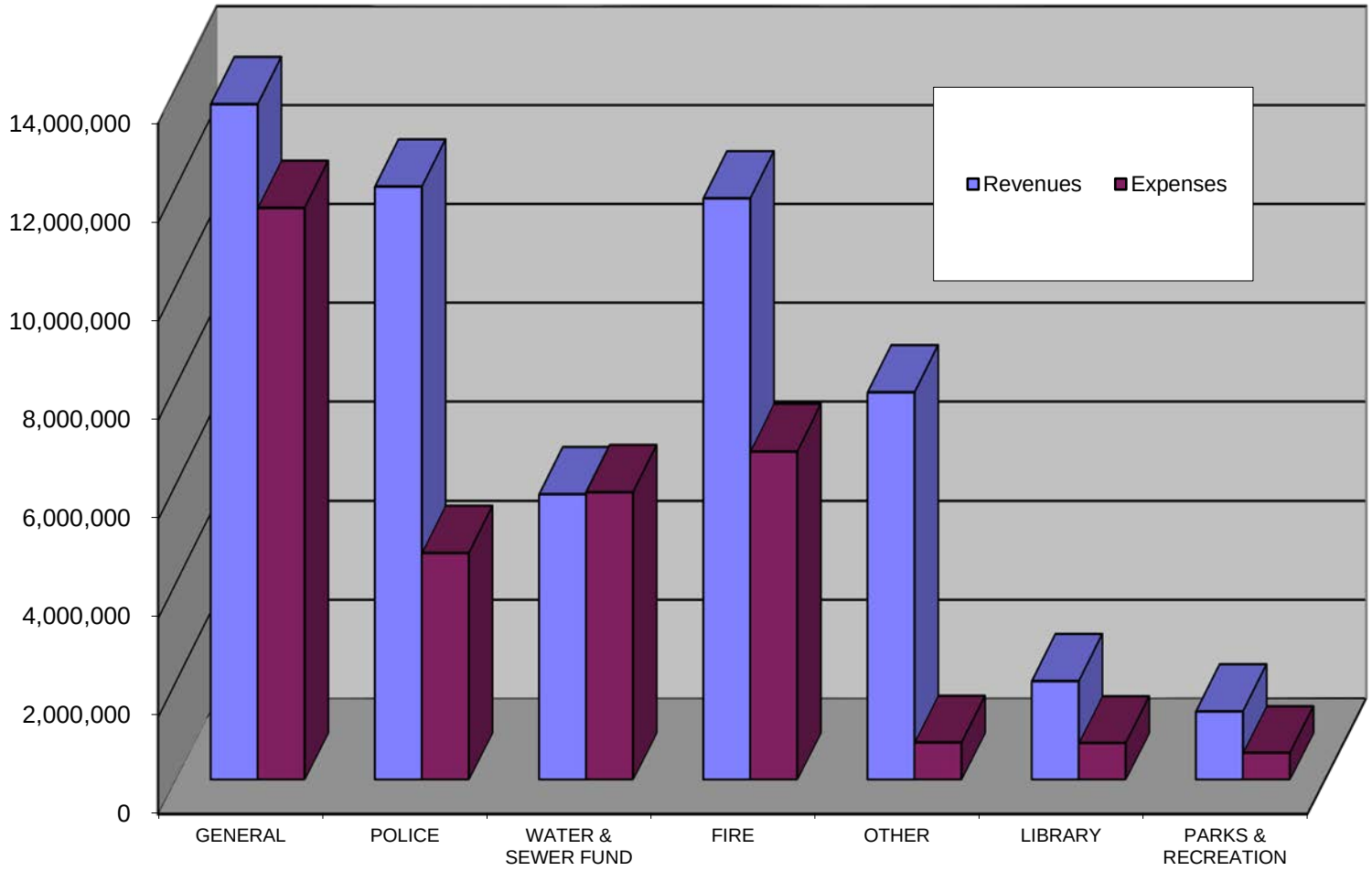
Waterford Township
Clerk's Report
April 2020
General Fund Department Expenses vs Total Budget



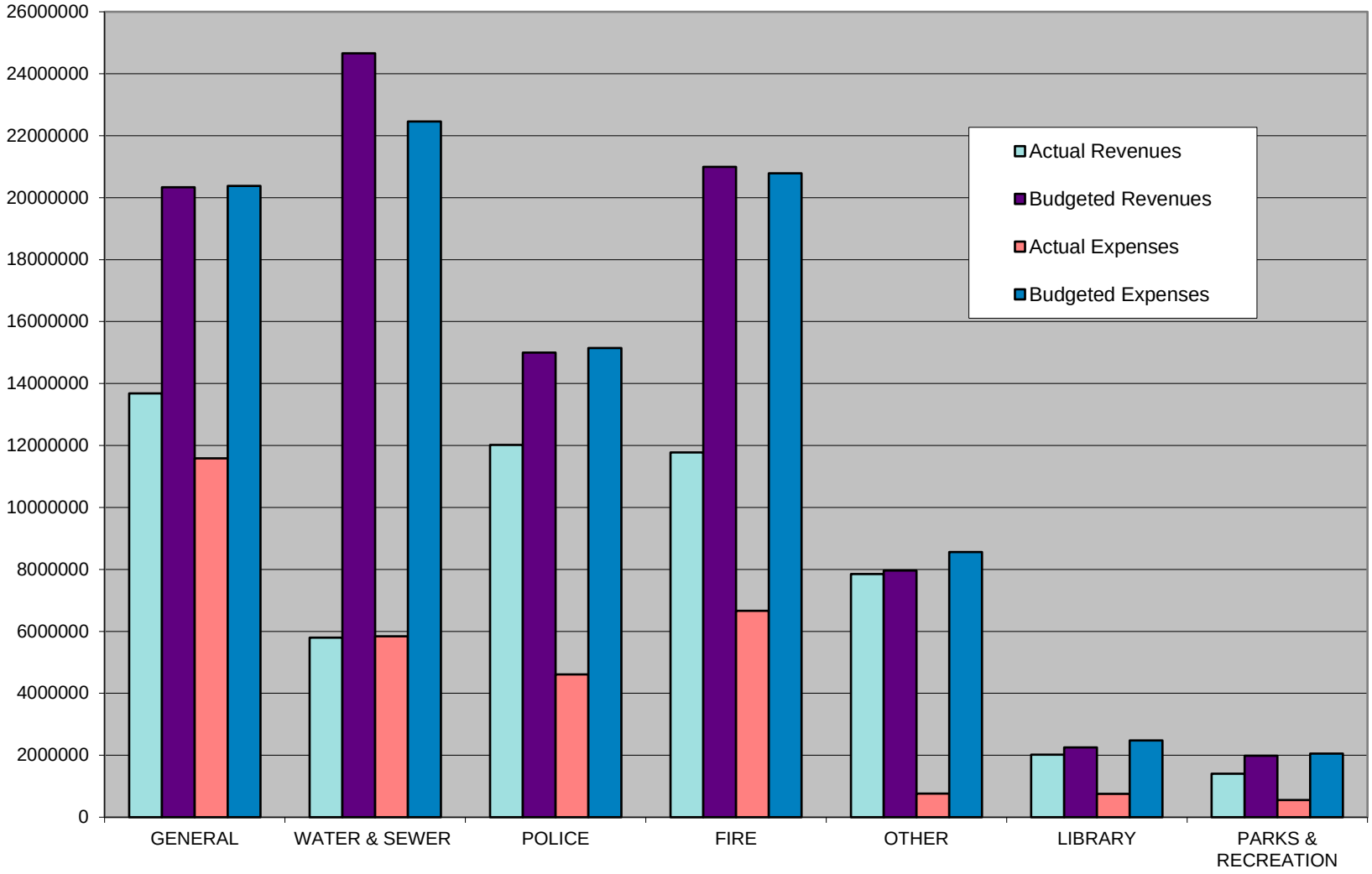
Waterford Township
Clerk's Report
April 2020
General Fund Revenue Source



Waterford Township
Clerk's Report
April 2020
Actual YTD Revenues vs Actual YTD Expenses



Waterford Township
Clerk's Report
April+ 2020
Actual Revenues vs Budgeted Revenues
Actual Expenses vs Budgeted Expenses



WATERFORD TOWNSHIP PUBLIC LIBRARY

Director's Report – March/April 2020

NOTE: Report includes March and April data.

FROM THE DIRECTOR

The past weeks have been an interesting exercise in operating on the fly. The weekend of March 14/15 I was here with the staff as we tried to sanitize all the areas that our patrons had visited each day. A rough estimate of 264 surfaces, not including the collection, was what I came up with for a single go-round. At three times/day at minimum we were looking at 792 surfaces plus the staff time which was about 30 minutes each round with several staff members working in several different areas of the building. Compounding this challenge was the fact that we could not get enough cleaning supplies or gloves to protect the staff doing the work. Taking into account my report of how unsustainable this process was as well as the calls and email messages from residents expressing their concern about the health and safety of patrons visiting the library, Supervisor Wall closed the library at 8:30a Monday, March 16 until further notice. That afternoon the Governor issued the first Executive Order closing all "places of public accommodation" across the state, which specifically included libraries.

Since that time, all Township offices have been closed to the public and essential staff have been reporting to work as needed. Most staff who can work remotely are doing so. For library staff this means librarians and the circulation staff are answering questions and requests for help by phone, messenger and email. To make the e-Library as accessible as possible to the most patrons possible we doubled the monthly limit on items borrowed in Hoopla and added more titles and more copies of popular titles in Overdrive (Libby). Magazines are available through RBdigital on a generous basis. To enable Waterford and Lake Angelus residents without a library card to access our e-Library and the information databases we subscribe to, e.g. Consumer Reports, we have been issuing and renewing library cards remotely. Staff are actively posting information about these online services as well as links to remote learning resources, MeL databases and encouraging contacts from patrons on Facebook. Andrew Mutch, IT, has been assisting staff to work from home, configuring our laptops so that they can access the Township's network and getting necessary equipment that allowed them to take their desk phones home. These operate on VOIP, so making and receiving calls is the same as if they are in the library.

Library staff have shown commendable professionalism and creativity in finding ways to enhance and promote the use of our e-Library while the physical collection and Internet access are inaccessible.

As staff have been following the Stay Home order, we closed the book return until they can come in to process the returns that have been in quarantine since mid-March as well as the last TLN delivery of interlibrary loan materials. Supervisor Wall is planning to reopen Township offices in phases.

First, staff will return to work to reengage standard processes in an environment that accommodates social distancing and other public health dictates, e.g. wearing masks and routine sanitizing of work areas throughout the day. The shared automation system has to be reset to original configurations, MelCat interlibrary loan needs to be brought back online, and TLN delivery for interlibrary loan needs to be restarted. All Township business, including the Library, will continue to be conducted by phone, fax and online.

The second phase is limited access by the public, e.g. spaces the public can enter and a maximum

number of people in these spaces. The final phase is a return to standard operations modified to ensure compliance with social distancing and public health regimens. The library staff is working on a phased-in plan that aligns with these general guidelines. At this time, I do not anticipate the library opening to the public for several weeks after the current version of the pertinent Executive Orders expire. Currently this is at midnight May 28. Our plan begins with opening the outside book returns and offering curbside service to deliver materials to patrons. These, of course, will be in addition to continuing to conduct business by phone, fax and online.

The Resolution to Re-Establish the Library under current law was adopted by the Township Board at their March 23, 2020 meeting. As part of this process, the Library Advisory Board became the Library Advisory Committee and the resolution included reappointment of all members currently serving in this advisory capacity to complete their current terms. As part of the process of preparing this resolution Gary Dovre, Township Attorney, reviewed our posted Rules of Conduct for Library Use (ca. 2005) and revised them to align with developments in the intervening years. These revised rules are printed and ready for posting when we reopen.

SERVICE UPDATES

The following Service Updates are highlights by our department heads of activities their staff have been involved in the past two months.

Adults', Outreach, & Teens' Services

Submitted by J. Hansen, Head of Adults' & Outreach Services

We prepared to offer to help people who might want to answer the census online at the library as census invitations got mailed out starting March 12.

The global coronavirus pandemic developed, which had a huge impact on a great many things, including the library. We closed to the public on March 16 and began working from home on March 24. Programs were cancelled. Outreach deliveries stopped.

While the building is closed, activities of adult librarians working from home include

- Reading reviews
- Purchasing materials for the collection
- Updating web pages and booklists on our website
- Posting to Facebook, Twitter, and Instagram
- Responding to patron phone calls and emails (although much fewer than normal of these)
- Contacting program presenters of upcoming programs to cancel the programs

Liz corresponded with Poetry Leaves intern, Emily Kazmierczak, filled out Emily's end-of-internship review and signed her hours sheet; emailed both to Professor Nugent, and updated the library's Poetry Leaves web page and the Poetry Leaves website. Liz also created a YouTube channel/account for the library.

Lynne made a video using canva.com called, "Greetings from the Waterford Township Public Library" with photos of many staff members holding signs with encouraging messages.

And, I did a lot of maintenance on my Outlook inbox, especially deleting old messages.

Children's Services

Submitted by C. Walker, Head of Children's Services & Page Supervisor

It was a March for the ages. We had finished our winter programs and begun our spring programs when the COVID-19 virus was making its way across the country. We were beginning to see a

downturn in the number of visits to the library and programs when the disease arrived in Michigan.

When the library closed to the public, we answered calls at the reference desk while working on weeding the collection, cleaning, and other projects. By March 23, the staff transitioned to working from home.

The rest of March was a blur as everyone began trying to adapt to being at home all the time with kids and spouses. We monitored the phones and our e-mails from home. We were used to working with the public every day, helping them with so many things, and doing programs, and it all just ended. Dealing with the fear and anxiety was also challenging. We continued doing Facebook postings and looking for pertinent websites for our patrons.

April became a little more organized as we settled into new routines. The staff took turns monitoring the reference desk phone. Each day, posts on Facebook shared information with our patrons about different databases and websites that could help them - or just to cheer them up. The librarians contributed to creating a page on our website called "Online Resources."

We also attended virtual meetings of professional associations and webinars including

- Library of Michigan Youth Services
- The Library Network (TLN cooperative) Youth Services
- Oakland Schools Great Start Collaborative
- Demco webinar – Wandoo Reader Deep Dive (online tool for Summer Reading programs)
- Children's librarians staff meetings
- Library Senior Staff meetings

I kept in touch with our pages to stay connected with them and be sure they we doing well. Our newest page, Lilli Bowman, was to report to work two days before we closed. Her orientation and training for the new job is on hold until staff can report to work.

Circulation Services

Submitted by J. Deahl. Circulation Services Coordinator

The early weeks of March were spent prepping for Food for Fines 2020 and reviewing incoming applications to fill our vacant position. However, COVID-19 brought everything to a screeching halt by Monday, March 16, when we closed to the public. AT that time staff continued reporting to work to assist patrons via phone and email.

Once closed, or focus became ensuring our patrons had access to our electronic collection and databases. Jean Hansen contacted TLN to have our standard restrictions for e-content usage lifted, so patrons with expired accounts, fines over $25, and lost item(s) could utilize the library from home. In addition to opening up our electronic services, I did the following:

- Renewed patrons with expired cards as of March 16, 2019 through March 16, 2020 and patrons with cards expiring as of March 16, 2020 through May 31, 2020 to June 1, 2020.
- Suspended collection services with our collection agency, Unique Management Services Inc.
- Had the due dates of checked out items changed to May 1, 2020.
- Requested that courtesy notifications be turned off. While we were not encouraging patrons to return their items, if something was returned, it was immediately quarantined. Returns were to be quarantined for a period of ten days before it could be checked in. We did not want patrons notified of items coming due or that items were overdue, especially if they had been returned.

- Began working on a procedure to register patrons for library cards remotely.

In between assisting patrons, the circulation department began inventory of Children's non-fiction. The procedure was similar to how we conducted inventory of the adult department. I generated a list of the collection and the clerks pulled each item from the shelf and assessed its condition. Any damage found and deemed passable was noted underneath the barcode, while badly damaged items were left for the librarians to review. Books were marked and then returned to the shelf. Any discrepancies between the list and what was found on the shelf was given to me. Staff just began work on the juvenile 600s before the building closed entirely and they were instructed to no longer report. I am working from home check messages remotely, following up with patrons on circulation matters, and registering and renewing cards remotely. Our residents have been very grateful that so many exceptions have been made to our operating procedures, and they are very grateful to be able to continue or start using the library under these extraordinary circumstances.

The library was closed all of April amidst the COVID-19 pandemic. I continued working remotely answering questions for patrons via telephone and email, registering and renewing user accounts, and tending to shared system matters on a local level to ensure patrons were not penalized for materials they cannot return or have returned and temporarily cannot be checked in. At this time, all material has been given an extended due date of May 25, 2020.

DONATIONS

Total $ 2,081

- $36 – Library Gardeners, in support of library gardens
- $2,045 – Friends of the Library

NOTE: The count of database usage, found under VISITS/REMOTE in the STATISTICAL SUMMARY for March and April that follows, is much lower than expected in light of the heavy promotion of e-resources while the library is closed. A first analysis by Andrew Mutch is below.

- *In March, the numbers were fairly stable despite the days that the library was closed. This was in part to an uptick in the usage of remote databases.*
- *April saw a significant decline in overall numbers driven by 2 major factors – A big drop off in people checking their account information in the catalog and lack of internal usage of most databases. As you can see a few databases that are tracked solely as "internal" still showed counts for April. This is due to how those have been categorized for counting purposes. Depending on your needs, we may need to revisit how those are counted.*
- *Also, I do think we're going to see that there's an undercount of resources as compared to actual usage. For example, resources like Tumblebooks and Ancestry can be accessed directly without going through an authentication process on our end that helps track their usage. I will be checking with those vendors to see if we can get usage stats for our patrons (if possible). As those become available, I'll be revising these numbers and will share those revisions.*

In light of this we are reviewing how this data is gathered and making adjustments to most accurately reflect usage going forward.

PROGRAMS IN THE LIBRARY AND OFF-SITE

PROGRAM	PARTICIPANTS
ADULTS	
Waterford Genealogy Society (1 session)	25
Waterford Genealogy Society – evening	4
Evening Book Discussion Group	10
Library Garden Club (MAR & APR)	23
Waterford Writers Workshop (1 sessions)	14
Knitting Group (2 meetings)	24
Smart Budgets	13
"Hunt for the Wilderpeople" online movie discussion (APR)	2
Tests proctored	0
SUBTOTAL	**115**
TEENS	
No programs in either March or April	0
SUBTOTAL	**0**
CHILDREN	
Babytime – ages 0 – 15 mos.	30
Toddlertime – ages 16-23 mos.	16
Two-Year-Old Storytime	67
Three-Year-Old Storytime	30
Evening Enhanced Storytime – ages 0-5 years	21
Saturday Storytime: Dr. Seuss' Birthday – ages 4-8	43
SUBTOTAL	**207**
TOTAL PROGRAM PARTICIPATION	**322**

2020 STATISTICAL SUMMARY				
		2018	2019	2020
ANNUAL				
CARDHOLDERS		FINAL	FINAL	YTD
	TOTAL	22,655	20,503	20,858
	NEW	2,781	2,762	624
	% RESIDENTS	31%	28%	28%
COLLECTION				
	TOTAL	531,523	858,349	166,438
NOTE: 2020 Hoopla statistics based on items	eCONTENT	374,144	738,192	45,688
circulated not holdings in their database	% eCONTENT	70%	86%	27%
MONTHLY - MARCH				
TOTAL SERVICE HOURS		248	247	202
VISITS				
	TOTAL	38,762	41,677	47,024
	IN-LIBRARY	14,707	14,776	5,483
	AVG/DAY	474	477	177
	REMOTE	24,055	26,901	41,541
CHECKOUT TRANSACTIONS				
	TOTAL	23,106	21,891	14,160
	eCONTENT	3,955	4,936	5,835
	% eCONTENT	17%	23%	41%
INTERLIBRARY LOAN				
	SENT	2,863	1,887	2,971
	RECEIVED	3,941	3,311	1,491
NET LENDER / (NET BORROWER)	NET	(1,078)	(1,424)	1,480
REFERENCE TRANSACTIONS				
	TOTAL	1,846	2,067	901
	AVG/HOUR	7	8	4
TOTAL MEETING ROOM BOOKINGS				
(2018 Count does not include				
Assisted Study & Group Study rooms)	TOTAL HOURS	136	475	139

2020 STATISTICAL SUMMARY				
		2018	2019	2020
ANNUAL				
CARDHOLDERS		FINAL	FINAL	YTD
	TOTAL	22,655	20,503	20,908
	NEW	2,781	2,762	672
	% RESIDENTS	31%	28%	29%
COLLECTION				
	TOTAL	531,523	858,349	171,054
NOTE: 2020 Hoopla statistics based on items	eCONTENT	374,144	738,192	49,738
circulated not holdings in their database	% eCONTENT	70%	86%	29%
MONTHLY - APRIL				
TOTAL SERVICE HOURS		248	276	176
VISITS				
	TOTAL	39,045	63,200	31,436
	IN-LIBRARY	14,764	14,081	-
	AVG/DAY	492	469	0
	REMOTE	24,281	49,119	31,436
CHECKOUT TRANSACTIONS				
	TOTAL	23,004	20,513	6,731
	eCONTENT	3,714	4,570	6,731
	% eCONTENT	16%	22%	100%
INTERLIBRARY LOAN				
	SENT	2,771	2,049	129
	RECEIVED	3,731	3,117	8
NET LENDER / (NET BORROWER)	NET	(960)	(1,068)	121
REFERENCE TRANSACTIONS				
	TOTAL	1,897	1,858	245
	AVG/HOUR	8	7	1
TOTAL MEETING ROOM BOOKINGS				
(2018 Count does not include				
Assisted Study & Group Study rooms)	TOTAL HOURS	203	435	0

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly F. Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Arthur Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

WATERFORD TOWNSHIP

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DEVELOPMENT SERVICES DEPARTMENT

Rob Merinsky, PE
Director

Brent A. Gibson
Superintendent of Building Division

Jeffrey M. Polkowski, AICP
Superintendent of Planning & Zoning Division

MEMORANDUM

Date: June 2, 2020

To: Honorable Township Board Members

From: Jeffrey Polkowski, Superintendent of Planning and Zoning

RE: Proposed Zoning Ordinance Text Amendment Cases for the March 24, 2020 Planning Commission Meeting:
Text Amendment Case No. 20-03-01 – Summit Place Overlay Zoning District

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Attached for your review and consideration, please find a proposed Zoning Ordinance Text Amendment.

The evaluation of a concept plan for a proposed development within the Summit Place Overlay Zoning District revealed concerns within the existing ordinance that had been adopted almost a year ago.

The Summit Place Overlay Zoning District, as currently written, presents opportunities for conflicting land uses of various intensities to be established within a single parcel without requiring any screening or additional landscaping to act as a buffer for them to operate harmoniously.

Planning Staff identified and worked with the Developer on some fine tuning of the original ordinance text to clarify the levels and conditions of approval required for sensitive uses and to confirm with how traditional ordinance standards will be applied to proposed developments on portions of the site that do not correspond to separate legally recognized and split parcels.

This Zoning Ordinance Text Amendment also includes an amendment increasing the Maximum Building Height from 30’ to 45’ for HT-1 and M-1 Uses without requiring the Planning Commission to provide a discretionary decision.

The Planning Commission reviewed this ordinance amendment at a Special Meeting on May 28, 2020 and resolved unanimously, to forward a favorable recommendation to the Township Board

Motion
If the Township Board concurs with the Planning Commission’s favorable recommendation for this, a motion to “introduce” the cases should be made which would then provide for consideration of “final adoption” of the Text Amendments at your June 22, 2020 meeting.

Upon your review, if you have any questions or require further information, please contact this office.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD

ORDINANCE NO. 2020-Z-001

TEXT AMENDMENT TO ZONING ORDINANCE

An Ordinance to amend the Waterford Township Zoning Ordinance No. 135-A ("Zoning Ordinance") Summit Place Overlay Zoning District text to clarify and limit permitted principal uses, clarify approval standards, and modify maximum building heights for certain uses.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

The Waterford Township Zoning Ordinance is amended by the following changes to the indicated subsections of Section 3-709, Summit Place Overlay Zoning District, in Division 3-7, Commercial Zoning Districts:

SECTION 3-709. SUMMIT PLACE OVERLAY ZONING DISTRICT

Subsection 3, Uses Allowed, is amended by changing the first introductory sentence and subsections A and D to read as follows:

3. Uses allowed. Subject to the exceptions and complying with all applicable conditions or requirements identified in this Section, the following uses shall be permitted principal uses in the District:

A. Permitted principal uses, permitted uses after wellhead compliance, and special approval uses that are listed in Sections 3-702, 3-703, 3-704, 3-705, 3-706, as allowed in the C-1, C-2, C-3, and C-4 Districts, except:

(1) Commercial outdoor storage establishments involving the outdoor storage of soil resources, landscaping materials, or landscaping vegetation (as defined under Commercial Bulk Vegetation and Soil Resource Establishments in Section 1-007), which are not allowed.

(2) In the underlying C-3 District, the following, which shall remain special approval uses:

a. Hospitals.

b. Veterinary hospitals.

c. Pawnshops and second-hand dealers in conformance with Section 2-602.

d. Substance abuse care centers and transitional medical care facilities.

e. Massage schools in conformance with Section 2-602.

(3) In the underlying C-4 District, the following which shall remain special approval uses:

a. Adult entertainment uses in conformance with Section 2-601.
b. Massage parlors and massage schools in conformance with Section 2-602.
c. Halfway houses.
d. Home display courts.
e. Medium-scale wind energy systems.
f. Flea markets in conformance with Section 2-602.

D. The following permitted principal uses that are listed in Section 3-806 as allowed in the M-1 District.

(1) Freight handling facilities with direct access, including by an internal street in the District, to a major arterial street.

(2) Heavy equipment rental establishments that are conducted within the principal building and do not utilize outdoor display or storage of vehicles, machinery, or equipment.

(3) Outdoor storage as an accessory use for freight handling facilities permitted under subsection D (1), with no requirement that such storage be located to the rear of the principal building, but subject to the following:

(a) The outdoor storage is in trailers parked in designated trailer parking spaces or truck docks on the site.

(b) The outdoor storage is temporary, with stored items to be in the trailer that was or will be used to transport those items to or from the site.

(c) The outdoor storage shall not be located in a yard between the principal building for the use and Telegraph Road, Elizabeth Lake Road, Summit Drive, or an adjacent existing residential use.

(d) No truck shall be stored on the site for more than 15 consecutive days.

Subsection 7, Dimensional Standards, is amended by changing the Maximum Building Height for HT-1 and M-1 Uses in the Table in subsection A, from 30' to 45' and adding a new subsection F to read as follows:

F. Site plans shall include and show a metes and bounds legal description and size of the parcel of land proposed for use and development, which shall be considered the zoning lot for purposes of the standards in subsection A.

Subsection 8, Greenbelt and Landscaping Requirements, is amended to add new subsections E, F, and G to read as follows:

E. In addition to the Greenbelt Requirements in subsection A, a greenbelt five (5') feet in width shall be required along both sides of local streets. The width of any required sidewalk or nonmotorized pathway on the side

of a local street shall not be included in determining compliance with this minimum greenbelt width.

F. As used in subsection A, property lines also refers to the lot lines of the zoning lot proposed for use and development as described in subsection 7.F.

G. For purposes of the greenbelts in subsection A for uses listed in the HT-1, HT-2, and M-1 Districts abutting a use which lacks screening approved under this Ordinance:
   (1) Such a use includes vacant undeveloped land.
   (2) The width of the greenbelt may be reduced to ten (10') feet where the screening proposed includes a fence wall and landscape plantings between the fence wall and property/zoning lot lines.
   (3) For a greenbelt abutting vacant undeveloped land, the Planning Commission may allow the installation of the screening and landscaping approved for that greenbelt to be deferred until a site plan for development of the vacant land has been approved, and based on the use, screening and landscaping approved for that site plan, may modify the previously approved greenbelt screening and landscaping.

Subsection 9. Higher Intensity Use Standards, is amended by changing subsection B to read as follows:

B. Areas for loading/unloading, staging of trucks, trailers and equipment, or outdoor storage shall not be located in a yard adjacent to an existing residential use.

Section 2 of Ordinance

The effective date of this Ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

CERTIFICATION

I certify that this Zoning Ordinance Text Amendment was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on _____, 2020.

_____ _____

Date Kimberly Markee, Township Clerk

Sandra Werth called the meeting to order at 3:31p.m.

I. Roll Call

Present: Sandra Werth, Chairperson
Steve Reno, Vice Chairperson
Matt Ray, Secretary
Tony Bartolotta, Commissioner
Dave Kramer, Commissioner
Colleen Murphy, Commissioner

Absent: Scott Sintkowski, Commissioner

Also Present: Jeffrey Polkowski, Superintendent/Planning
Scott Alef, Planner II
Amy Williams, Departmental Aide
Rob Merinsky, Director/Engineering
Gary Wall, Township Supervisor
Gary Dovre, Township Attorney

II. Approval of the February 25, 2020 Planning Commission meeting minutes as printed.

MOTION AND VOTE
Moved by Reno
*Supported by Kramer; Resolved to **APPROVE** the Minutes of the February 25, 2020 Planning Commission Meeting.*
MOTION CARRIED UNANIMOUSLY
(6-0)

III. Approval of May 28, 2020 Planning Commission Special meeting agenda.

MOTION AND VOTE
Moved by Reno
*Supported by Kramer; Resolved to **APPROVE** the Agenda of the May 28, 2020 Planning Commission Special Online Meeting.*
MOTION CARRIED UNANIMOUSLY
(6-0)

IV. Approval of Consent Agenda

1.) Site Plan No. PSP 19-1348 - Warner Bros. Contractor's Storage Yard

Location: S of 5479 Perry Dr. (13-09-251-049 & 050)
Zoning: M-1 Light Industrial
Business Use: Contractor Storage Yard

Draft

The project proposes an outside storage yard. No substantial construction is proposed other than fencing, an asphalt millings storage area, and an asphalt driveway.

MOTION AND VOTE
Chairperson Werth Approved Consent Agenda Item PSP19-1348
ROLL CALL VOTE CARRIED (6-0)

2.) Site Plan No. PSP 19-1349 – Jet One Suites
Location: Oakland County Int'l Airport, North Service Rd
Zoning: A-1, Airport
Business Use: Airport Hangar with office

Construction of a new 17,875 sq. aircraft hangar including a 2,125 sq. office area on the OC Airport property.

MOTION AND VOTE
Chairperson Werth Approved Consent Agenda Item PSP19-1349
ROLL CALL VOTE CARRIED (6-0)

1.) Site Plan No. PSP 19-1351 – Beach Commercial Parking Lot
Location: 2635 Dixie Hwy
Zoning: C-3, General Business
Business Use: Drywall contractor commercial service facility

The project proposes improvements to the existing lot including paving and a fence.

MOTION AND VOTE
Chairperson Werth Approved Consent Agenda Item PSP19-1351
ROLL CALL VOTE CARRIED (6-0)

1.) Site Plan No. PSP 20-1354 – Checkers Bun Freezer
Location: 1349 Highland Rd
Zoning: C-3, General Business
Business Use: Fast Food Drive-thru facility

The project proposes the addition of an exterior bun freezer to permit after-hours delivery of product.

MOTION AND VOTE
Chairperson Werth Approved Consent Agenda Item PSP20-1354
ROLL CALL VOTE CARRIED (6-0)

Draft

V. Public Hearings

1.) Text Amendment. 20-03-01, Summit Place Overlay Zoning District Text Amendment (Staff Reviewer – Jeffrey Polkowski)

Request: Proposed Ordinance to amend Waterford Township Zoning Ordinance No. 135-A, by amending the Summit Place Overlay Zoning District use and development regulations for that District.

During the public portion of the meeting, no one spoke regarding this request.

MOTION AND VOTE
Moved by Ray
Supported by Bartolotta; Resolved to forward a favorable recommendation in Case No. 20-03-01 on to the Township Board, for the proposed Zoning Ordinance Text Amendment to the Waterford Township Zoning Ordinance is amended by amending the following changes to the indicated subsections of Section 3-709, Summit Place Overlay Zoning District, in Division 3-7, Commercial Zoning Districts.

Based on the following findings and conclusions under the Ordinance approval recommendation guidelines which are based on assessment of the information and statements presented in this case by or for the Township Staff, Applicant, and members of the public.

MOTION CARRIED UNANIMOUSLY
(6-0)

VI. Site Plans:

1.) Site Plan # PSP. 19-1352, Oakland County Business Park – Distribution Center (Staff Reviewer – Scott Alef)

Location: 327 N Telegraph Rd
Request: Concept Site Plan Review
Parcel I.D. No.: 13-25-200-036 & 13-25-200-013
Applicant: ARI-EL Enterprises

Applicant or representative present: Arie Leibovitz

Mr. Polkowski gave a brief overview and visual presentation of the general location of the proposed distribution center within the Summit Place Overlay Zoning District. He

Draft

provided a copy of a utility plan to tie into the existing watermain and reutilize existing storm and sewer infrastructure. Re-Use of these utilities is contingent on DPW and Township approval, and adoption of the Text Amendment 20-03-01 by the Board of Trustees is necessary for this conceptual plan to be adopted as proposed.

There was some discussion of the truck & trailer parking amendment, and Accessibility of sidewalks on the proposed new road from Telegraph to Summit drive.
Staff does not have any issues with the building height amendment from 30' to 45', and a few minor inconsistencies and fire requirements need to be clarified or corrected.

Mr. Leibovits stated that he did not have specific plans for the South Side development but would address this at a later date.

MOTION AND VOTE
Moved by Kramer
Supported by Reno; to approve with conditions, Conceptual Site Plan #PSP 20-1352 by Summit 327 LLC, for the Oakland County Business Center Distribution Center, part of Parcel No. 13-25-200-013 and 13-25-200-036, located at the northwestern corner of Elizabeth Lake Road and Telegraph road subject to the submission of a revised final site plan addressing all department comments as listed in the staff report and the adoption of text Amendment #20-03-01 by the Board of Trustees.

Conditions: *That the site plan is in compliance with all Planning Commission determinations at this meeting*

MOTION CARRIED UNANIMOUSLY
(6-0)

VII. Discussion

VIII. All Else
Chairperson Werth questioned if next month's meeting would be held online.

Attorney Dovre commented that it is difficult to anticipate the governor's actions and suggested they plan to have an online meeting, but if circumstances change, it is preferred to have an in-house public meeting and changed can be made.

Chairperson Werth questioned if there was any other public comment.

Mr. Leibovits spoke up to thank the board and staff for all their efforts and support, and that he will continue to work with the community with this re-development.

Draft

IX. Adjourn

Chairperson Werth adjourned the meeting at 4:08p.m.

Due to concerns over the limitation to public gatherings, Waterford Township would request, to the extent possible, that any questions, concerns, or comments be submitted in writing to be entered into the public record regarding any of the cases listed above.
Comments may be emailed to jpolkowski@waterfordmi.gov or mailed to the address listed below. Written comments be received by 2:30 pm on May 28th, 2020 will be entered into the public record for consideration.
Waterford Township Development Services
5200 Civic Center Dr., Third Floor,
Waterford, MI 48329

Draft

(*ARTICLE III, DIVISION 3-7 SECTION 3-708 cont.*)

SECTION 3-709. SUMMIT PLACE OVERLAY ZONING DISTRICT

1. **District Establishment and Zoning Map Amendment.** As provided for in Section 3-700 of this Ordinance, the "Summit Place Overlay Zoning District", referred to in this Section as the "District", is hereby adopted and established on the property shown and described on and in the attached Appendix, with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101 to be amended to identify and show this Overlay District, which supplements without amending the existing commercial zoning district classification of the property in the Overlay District.

2. **Purpose and Intent.** In recognition of the changed economic and market conditions that that have limited the potential users of District properties for traditional retail and other commercial uses, the District and regulations in this Section are adopted for the purpose and with the intent to encourage and facilitate the rehabilitation and redevelopment of District properties to productive uses by providing more flexible regulations that expand the types of permitted uses and simplifies the approval process.

3. **Uses Allowed.** Subject to complying with all applicable conditions or requirements identified in this Section, the following uses shall be permitted principal uses in the District:

   A. Permitted principal uses, permitted uses after wellhead compliance, and special approval uses that are listed in Sections 3-702, 3-703, 3-704, 3-705, 3-706, as allowed in the C-1, C-2, C-3, and C-4 Districts, except commercial outdoor storage establishments involving the outdoor storage of soil resources, landscaping materials, or landscaping vegetation (*as defined under **Commercial Bulk Vegetation** and **Soil Resource Establishments** in **Section 1-007**)*, which are not allowed.

   B. Permitted principal uses and special approval uses that are listed in Sections 3-802, 3-804, and 3-805 as allowed in the HT-1 and HT-2 Districts.

   C. The following permitted principal uses and special approval uses that are listed in Section 3-404 as allowed in the RM-2 District:
      (1) Multiple-family dwellings.
      (2) Elder care facilities.

   D. The following permitted principal uses that are listed in Section 3-806 as allowed in the M-1 District.
      (1) Freight handling facilities with direct access, including by an internal street in the District, to a major arterial street.
      (2) Heavy equipment rental establishments that are conducted within the principal building and do not utilize outdoor display or storage of vehicles, machinery, or equipment.

   E. Child day care centers as defined in Section 1-007 that are listed in Section 3-604 as a permitted principal use in the O-2 District.

4. **Applicable General Regulations.** Unless otherwise indicated in this Section, the Regulations Applying to All Districts in Article II and the Regulations in Section 3-702 for commercial uses and Section 3-802 for higher intensity uses (HT-1, HT-2, and M-1) shall apply to properties in the District.

5. **Approval Required.** The process and requirements for approval of a use in the District shall be in accordance with the Requirements Applicable for All Procedures in Section 4-003 and the Site Plan Review Procedures and Requirements in Section 4-004

6. **Review Standards for Proposed Use.** The zoning requirements applicable to a proposed use in the District shall be in accordance with the Ordinance section that applies to that use. If more than one Ordinance section applies, the applicant may designate which Ordinance section the proposed use is being submitted for approval under.

7. **Dimensional Standards.** Subject to modification as provided in subsections B, D, and E or a Planning Commission final determination to reduce required setbacks or to increase maximum building height made as a requirement and condition of site plan approval, the lot dimensional standards for land in the District are as follows, with these standards being based on the Table of Regulations in Section 3-900 as modified for the District and all Footnotes to that Table in Section 3-901:

   A. Table of District Lot, Area, and Bulk Regulations.

For Uses Listed in Districts:	Impervious Surface Max %	Min Lot Size-sf	Min Lot Width-ft	Max Building Height-ft	Front Setback-ft	Side Setback-ft	Rear Setback-ft
RM-2	50%	43,560	150'	36'	3-901.8	3-901.8	3-901.8
O-2	50%	43,560	100'	50'	35'	20'/40'	20'
C-1	50%	7,500	60’	24’	25’	15’/30’	20’
C-2	50%	9,000	70’	24’	25’	15’/30’	20’
C-3	50%	24,000	90’	40’	25’	20’/40’	20’
C-4	*50%*	*87,120*	*150’*	*40’*	*30’*	*20’/40’*	*20’*
HT-1	50%	21,780	100’	30’	25’	15’/30’	30’
HT-2	50%	43,560	120’	50’	35’	15’/30’	40’
M-1	50%	43,560	150’	30’	40’	15’/40’	40’

(ARTICLE III, DIVISION 3-7 SECTION 3-708 cont.)

B. As a modification of the maximum building height standards in the subsection A Table, the height of buildings for office establishments, multiple-family dwellings, and elderly care facilities shall not exceed 120 feet and shall not be more than ten (10) stories.

C. Variances from these standards may not be granted by the Zoning Board of Appeals for proposed uses that are only listed in the HT-1, HT-2, or M-1 Districts.

D. If an M-1 use is proposed adjacent to an existing multiple family use, side and rear yard setbacks shall be increased by 100% from the adjoining lot lines or unit boundaries of the multiple family use.

E. Setbacks from Telegraph Road., Elizabeth Lake Road. and Summit Drive shall be increased by 50% for M-1 uses.

8. Greenbelt and Landscaping Requirements. The greenbelt and landscaping requirements for land in the District are as follows:

A. Table of District Greenbelt Requirements.

For Uses Listed in Districts:	Greenbelt Requirements
C-1	• 20' wide along roads per Ordinance Section 3-702(5)(B)(2) • 5'-10' wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5'-10' wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
C-2	• 20' wide along roads per Ordinance Section 3-702(5)(B)(2) • 5'-10' wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5'-10' wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
C-3	• 20' wide along roads per Ordinance Section 3-702(5)(B)(2) • 5'-10' wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5'-10' wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
C-4	• 20' wide along roads per Ordinance Section 3-702(5)(B)(2) • 5'-10' wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5'-10' wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
HT-1	• 20' wide along roads per Ordinance Section 3-802(5)(B)(2) • 30' – 50' wide along property lines abutting residential per Ordinance Section 3-802(5)(B)(3) • 20'-30' wide along property lines abutting a use which lacks screening approved under this Ordinance
HT-2	• 20' wide along roads per Ordinance Section 3-802(5)(B)(2) • 30' – 50' wide along property lines abutting residential per Ordinance Section 3-802(5)(B)(3) • 20'-30' wide along property lines abutting a use which lacks screening approved under this Ordinance
M-1	• 20' wide along roads per Ordinance Section 3-802(5)(B)(2) • 30' – 50' wide along property lines abutting residential per Ordinance Section 3-802(5)(B)(3) • 20'-30' wide along property lines abutting a use which lacks screening approved under this Ordinance

A. For greenbelt widths expressed as a range, the actual width required shall be determined by the Planning Commission and made a requirement and condition of site plan approval.

B. For greenbelt widths expressed as a range, the actual width required shall be determined by the Planning Commission and made a requirement and condition of site plan approval.

C. For a proposed M-1 use, the height and/or quantity of required evergreen or deciduous tree and vegetation screening from what is required under Section 3-802 and the SPL Manual shall be determined by the Planning Commission and made a requirement and condition of site plan approval.

D. Prior to the Planning Commission's site plan approval for a proposed use with frontage on Telegraph Road, Elizabeth Lake Road, or Summit Drive, a conceptual Streetscape Plan for the entire frontage of the District on that street shall have been submitted to the Planning Commission. Consistency and compatibility, but not strict compliance, with the conceptual Streetscape Plan, which may be amended from time to time, shall be a requirement and condition of site plan approval for all subsequent proposed uses with frontage on that street.

9. Higher Intensity Use Standards For a proposed higher intensity, HT-1, HT-2, or M-1 use listed in Sections 3-802, 3-804, 3-805, and 3-806 to be considered a permitted principal use in the District under this Section, it must comply with all requirements and standards in this Section and all of the following:

A. No loading or unloading areas, outdoor storage areas, dumpsters, or above-ground accessory structures or buildings other than signs, screened exterior appliances, flag poles, sidewalks, non-motorized pathways, and improvements allowed or required by an approved Streetscape Plan, shall be allowed in the yard between the principal building for the use and Telegraph Road, Elizabeth Lake Road, or Summit Drive.

(ARTICLE III, DIVISION 3-7 SECTION 3-709.9 cont.)

B. Areas for loading/unloading, staging of trucks, trailers and equipment, or outdoor storage, shall be located within the interior of the zoning lot, and shall not be located in a yard adjacent to an existing residential use.

C. Any reports, studies, or plans that have been required by or prepared for any governmental entity or agency that contain Development Impact Analysis Report or Traffic Impact Analysis Report (as defined in Section 1-007)information reasonably related to a proposed use shall be submitted with the application for site plan review and approval of that proposed use by the Planning Commission.

D. Any requirements and conditions of site plan approval established by the Planning Commission regarding hours of operation, architectural compatibility of materials in the District, improved nonmotorized pathways, traffic calming, primary access to major arterial streets, mitigation of sources of noise and fumes, and performance standards under Division 2-2.

(ARTICLE III, DIVISION 3-7 SECTION 3-708 cont.)

SECTION 3-709. SUMMIT PLACE OVERLAY ZONING DISTRICT

1. **District Establishment and Zoning Map Amendment.** As provided for in Section 3-700 of this Ordinance, the "Summit Place Overlay Zoning District", referred to in this Section as the "District", is hereby adopted and established on the property shown and described on and in the attached Appendix, with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101 to be amended to identify and show this Overlay District, which supplements without amending the existing commercial zoning district classification of the property in the Overlay District.

2. **Purpose and Intent.** In recognition of the changed economic and market conditions that that have limited the potential users of District properties for traditional retail and other commercial uses, the District and regulations in this Section are adopted for the purpose and with the intent to encourage and facilitate the rehabilitation and redevelopment of District properties to productive uses by providing more flexible regulations that expand the types of permitted uses and simplifies the approval process.

3. **Uses Allowed.** Subject to the exceptions and complying with all applicable conditions or requirements identified in this Section, the following uses shall be permitted principal uses in the District:

   A. Permitted principal uses, permitted uses after wellhead compliance, and special approval uses that are listed in Sections 3-702, 3-703, 3-704, 3-705, 3-706, as allowed in the C-1, C-2, C-3, and C-4 Districts, except:

      (1) ~~c~~Commercial outdoor storage establishments involving the outdoor storage of soil resources, landscaping materials, or landscaping vegetation (*as defined under* ***Commercial Bulk Vegetation*** *and* ***Soil Resource Establishments*** *in* ***Section 1-007****)*, which are not allowed.

      (2) In the underlying C-3 District, the following, which shall remain special approval uses:

         a. Hospitals.
         b. Veterinary hospitals.
         c. Pawnshops and second-hand dealers in conformance with Section 2-602.
         d. Substance abuse care centers and transitional medical care facilities.
         e. Massage schools in conformance with Section 2-602.

      (3) In the underlying C-4 District, the following which shall remain special approval uses:

         a. Adult entertainment uses in conformance with Section 2-601.
         b. Massage parlors and massage schools in conformance with Section 2-602.
         c. Halfway houses.
         d. Home display courts.
         e. Medium-scale wind energy systems.
         f. Flea markets in conformance with Section 2-602.

   B. Permitted principal uses and special approval uses that are listed in Sections 3-802, 3-804, and 3-805 as allowed in the HT-1 and HT-2 Districts.

   C. The following permitted principal uses and special approval uses that are listed in Section 3-404 as allowed in the RM-2 District:

      (1) Multiple-family dwellings.
      (2) Elder care facilities.

   D. The following permitted principal uses that are listed in Section 3-806 as allowed in the M-1 District.

      (1) Freight handling facilities with direct access, including by an internal street in the District, to a major arterial street.
      (2) Heavy equipment rental establishments that are conducted within the principal building and do not utilize outdoor display or storage of vehicles, machinery, or equipment.
      (3) Outdoor storage as an accessory use for freight handling facilities permitted under subsection D (1), with no requirement that such storage be located to the rear of the principal building, but subject to the following:

         (a) The outdoor storage is in trailers parked in designated trailer parking spaces or truck docks on the site.
         (b) The outdoor storage is temporary, with stored items to be in the trailer that was or will be used to transport those items to or from the site.
         (c) The outdoor storage shall not be located in a yard between the principal building for the use and Telegraph Road, Elizabeth Lake Road, Summit Drive, or an adjacent existing residential use.
         (d) No truck shall be stored on the site for more than 15 consecutive days.

   E. Child day care centers as defined in Section 1-007 that are listed in Section 3-604 as a permitted principal use in the O-2 District.

4. **Applicable General Regulations.** Unless otherwise indicated in this Section, the Regulations Applying to All Districts in Article II and the Regulations in Section 3-702 for commercial uses and Section 3-802 for higher intensity uses (HT-1, HT-2, and M-1) shall apply to properties in the District.

5. **Approval Required.** The process and requirements for approval of a use in the District shall be in accordance with the Requirements Applicable for All Procedures in Section 4-003 and the Site Plan Review Procedures and Requirements in Section 4-004

6. Review Standards for Proposed Use. The zoning requirements applicable to a proposed use in the District shall be in accordance with the Ordinance section that applies to that use. If more than one Ordinance section applies, the applicant may designate which Ordinance section the proposed use is being submitted for approval under.

7. Dimensional Standards. Subject to modification as provided in subsections B, D, and E or a Planning Commission final determination to reduce required setbacks or to increase maximum building height made as a requirement and condition of site plan approval, the lot dimensional standards for land in the District are as follows, with these standards being based on the Table of Regulations in Section 3-900 as modified for the District and all Footnotes to that Table in Section 3-901:

A. Table of District Lot, Area, and Bulk Regulations.

For Uses Listed in Districts:	Impervious Surface Max %	Min Lot Size-sf	Min Lot Width-ft	Max Building Height-ft	Front Setback-ft	Side Setback-ft	Rear Setback-ft
RM-2	50%	43,560	150'	36'	3-901.8	3-901.8	3-901.8
O-2	50%	43,560	100'	50'	35'	20'/40'	20'
C-1	50%	7,500	60’	24’	25’	15’/30’	20’
C-2	50%	9,000	70’	24’	25’	15’/30’	20’
C-3	50%	24,000	90’	40’	25’	20’/40’	20’
C-4	*50%*	*87,120*	*150’*	*40’*	*30’*	*20’/40’*	*20’*
HT-1	50%	21,780	100’	30’	25’	15’/30’	30’
HT-2	50%	43,560	120’	50’	35’	15’/30’	40’
M-1	50%	43,560	150’	~~30’~~45’	40’	15’/40’	40’

(ARTICLE III, DIVISION 3-7 SECTION 3-708 cont.)

B. As a modification of the maximum building height standards in the subsection A Table, the height of buildings for office establishments, multiple-family dwellings, and elderly care facilities shall not exceed 120 feet and shall not be more than ten (10) stories.

C. Variances from these standards may not be granted by the Zoning Board of Appeals for proposed uses that are only listed in the HT-1, HT-2, or M-1 Districts.

D. If an M-1 use is proposed adjacent to an existing multiple family use, side and rear yard setbacks shall be increased by 100% from the adjoining lot lines or unit boundaries of the multiple family use.

E. Setbacks from Telegraph Road., Elizabeth Lake Road. and Summit Drive shall be increased by 50% for M-1 uses.

F. Site plans shall include and show a metes and bounds legal description and size of the parcel of land proposed for use and development, which shall be considered the zoning lot for purposes of the standards in subsection A.

8. Greenbelt and Landscaping Requirements. The greenbelt and landscaping requirements for land in the District are as follows:

A. Table of District Greenbelt Requirements.

For Uses Listed in Districts:	Greenbelt Requirements
C-1	• 20’ wide along roads per Ordinance Section 3-702(5)(B)(2) • 5’-10’ wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5’-10’ wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
C-2	• 20’ wide along roads per Ordinance Section 3-702(5)(B)(2) • 5’-10’ wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5’-10’ wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
C-3	• 20’ wide along roads per Ordinance Section 3-702(5)(B)(2) • 5’-10’ wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5’-10’ wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
C-4	• 20’ wide along roads per Ordinance Section 3-702(5)(B)(2) • 5’-10’ wide along property lines abutting residential districts per Ordinance Section 3-702(5)(B)(3) • 5’-10’ wide along property lines abutting office and higher intensity use districts which lack screening per Ordinance Section 3-702(5)(B)(4)
HT-1	• 20’ wide along roads per Ordinance Section 3-802(5)(B)(2) • 30’ – 50’ wide along property lines abutting residential per Ordinance Section 3-802(5)(B)(3) • 20’-30’ wide along property lines abutting a use which lacks screening approved under this Ordinance
HT-2	• 20’ wide along roads per Ordinance Section 3-802(5)(B)(2) • 30’ – 50’ wide along property lines abutting residential per Ordinance Section 3-802(5)(B)(3)

	• 20'-30' wide along property lines abutting a use which lacks screening approved under this Ordinance
M-1	• 20' wide along roads per Ordinance Section 3-802(5)(B)(2) • 30' – 50' wide along property lines abutting residential per Ordinance Section 3-802(5)(B)(3) • 20'-30' wide along property lines abutting a use which lacks screening approved under this Ordinance

A. For greenbelt widths expressed as a range, the actual width required shall be determined by the Planning Commission and made a requirement and condition of site plan approval.

B. For greenbelt widths expressed as a range, the actual width required shall be determined by the Planning Commission and made a requirement and condition of site plan approval.

C. For a proposed M-1 use, the height and/or quantity of required evergreen or deciduous tree and vegetation screening from what is required under Section 3-802 and the SPL Manual shall be determined by the Planning Commission and made a requirement and condition of site plan approval.

D. Prior to the Planning Commission's site plan approval for a proposed use with frontage on Telegraph Road, Elizabeth Lake Road, or Summit Drive, a conceptual Streetscape Plan for the entire frontage of the District on that street shall have been submitted to the Planning Commission. Consistency and compatibility, but not strict compliance, with the conceptual Streetscape Plan, which may be amended from time to time, shall be a requirement and condition of site plan approval for all subsequent proposed uses with frontage on that street.

E. In addition to the Greenbelt Requirements in subsection A, a greenbelt five (5') feet in width shall be required along both sides of local streets. The width of any required sidewalk or nonmotorized pathway on the side of a local street shall not be included in determining compliance with this minimum greenbelt width.

F. As used in subsection A, property lines also refers to the lot lines of the zoning lot proposed for use and development as described in subsection 7.F.

G. For purposes of the greenbelts in subsection A for uses listed in the HT-1, HT-2, and M-1 Districts abutting a use which lacks screening approved under this Ordinance:

(1) Such a use includes vacant undeveloped land.

(2) The width of the greenbelt may be reduced to ten (10') feet where the screening proposed includes a fence wall and landscape plantings between the fence wall and property/zoning lot lines.

~~D.~~ (3) For a greenbelt abutting vacant undeveloped land, the Planning Commission may allow the installation of the screening and landscaping approved for that greenbelt to be deferred until a site plan for development of the vacant land has been approved, and based on the use, screening and landscaping approved for that site plan, may modify the previously approved greenbelt screening and landscaping.

9. Higher Intensity Use Standards For a proposed higher intensity, HT-1, HT-2, or M-1 use listed in Sections 3-802, 3-804, 3-805, and 3-806 to be considered a permitted principal use in the District under this Section, it must comply with all requirements and standards in this Section and all of the following:

A. No loading or unloading areas, outdoor storage areas, dumpsters, or above-ground accessory structures or buildings other than signs, screened exterior appliances, flag poles, sidewalks, non-motorized pathways, and improvements allowed or required by an approved Streetscape Plan, shall be allowed in the yard between the principal building for the use and Telegraph Road, Elizabeth Lake Road, or Summit Drive.

B. Areas for loading/unloading, staging of trucks, trailers and equipment, or outdoor storage~~, shall be located within the interior of the zoning lot, and~~ shall not be located in a yard adjacent to an existing residential use.

C. Any reports, studies, or plans that have been required by or prepared for any governmental entity or agency that contain Development Impact Analysis Report or Traffic Impact Analysis Report (as defined in Section 1-007)information reasonably related to a proposed use shall be submitted with the application for site plan review and approval of that proposed use by the Planning Commission.

D. Any requirements and conditions of site plan approval established by the Planning Commission regarding hours of operation, architectural compatibility of materials in the District, improved nonmotorized pathways, traffic calming, primary access to major arterial streets, mitigation of sources of noise and fumes, and performance standards under Division 2-2.

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly F. Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Arthur Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

WATERFORD TOWNSHIP

5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-6238 Fax: (248) 674-4097
www.waterfordmi.gov

DEVELOPMENT SERVICES DEPARTMENT

Rob Merinsky, PE
Director

Brent A. Gibson
Superintendent of Building Division

Jeffrey M. Polkowski, AICP
Superintendent of Planning & Zoning Division

MEMORANDUM

Date: June 3, 2020

To: Honorable Township Board Members

From: Jeffrey Polkowski, Superintendent of Planning and Zoning

RE: Resolution Allowing Temporary Uses Due to COVID-19 States of Emergency, Orders, and Related Hardships

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Attached for your review and consideration, please find a proposed Resolution.

The intent of this Resolution is to provide relief to Waterford Township's business owners and their patrons due to the hardships imposed by the COVID-19 pandemic.

This Resolution would permit Restaurant Establishments to temporarily expand their dining areas and permit Personal Grooming Establishments, to provide personal services outside, once they are permitted to operate by the State of Michigan.

This would allow for a temporary 25-50% increase in table capacity for Restaurant Establishments. For example, a restaurant with 8 interior tables could request 2-4 additional tables outside, or a restaurant with an approved Special Use and Site Plan for 4 outdoor tables could temporarily request 1-2 additional tables outside.

Once Personal Grooming Establishments are permitted to operate by the State of Michigan, this Resolution would allow for them to temporarily operate outdoors at a 25%-50% capacity as well. For example, a barber shop with 8 chairs, would be allowed to erect a temporary tent and provide 1-4 chairs outside.

The Resolution would also allow for a temporary reduction of parking for these establishments, with the logic that there will be fewer patrons in attendance due to the State of Michigan Executive orders involving the COVID-19 pandemic. For example, a restaurant operating at 50% capacity, would only be required to temporarily provide 50% of their parking requirements. This temporary parking relief would allow business owners to establish their outdoor operations in temporarily underutilized parking spaces during the pandemic.

Both Restaurant Establishments and Personal Grooming Establishments must must comply with the provisions of all current and future Executive Orders of the Governor regarding the reopening of the business, social distancing, protective clothing or equipment, party size, occupancy requirements, and any other applicable standards, conditions, or requirements.

Business owners are to obtain an application and fee requirements from the Development Services Department. Once a complete set of application materials is received, the Zoning Official shall conduct a review to ensure compliance and shall approve an application that meets all standards, conditions, and requirements for a time period that does not extend beyond the expiration of this Resolution. Temporary expansion of Restaurant Establishment's dining area and Personal Grooming Establishment outdoor stations would be permitted April-October within a calendar year. Applicants would need to re-apply annually, should the pandemic continue.

Upon your review, if you have any questions or require further information, please contact this office.

CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN

RESOLUTION ALLOWING TEMPORARY USES DUE TO COVID-19 STATES OF EMERGENCY, ORDERS, AND RELATED HARDSHIPS

RECITALS:

A. On March 23, 2020, the Board of Trustees declared that there was a Local State of Emergency in the Township due to the coronavirus, COVID-19 State of Emergency already declared by the President of the United States, Governor of the State of Michigan, Oakland County Executive, and Township Supervisor.

B. The Executive Orders that have been and are expected to be issued by the Governor directed the closure and allowed or will allow the reopening of various businesses including restaurants and personal grooming establishments.

C. In adopting this Resolution, the Board of Trustees intends and is attempting to assist restaurants and personal grooming establishments (haircuts, basic hair grooming services, manicures, pedicures, etc.) in reopening for business by permitting restaurants to temporarily expand their dining areas and personal grooming establishments to provide services in outdoor areas as a means to help them deal with the hardships imposed by the COVID-19 pandemic.

IT IS THEREFORE RESOLVED that during the period this Resolution is in effect, Restaurants and Personal Grooming Establishments may provide services in outdoor areas subject to and only in compliance with the following standards and procedures:

1. Must comply with the provisions of all current and future Executive Orders of the Governor regarding the reopening of the business, social distancing, protective clothing or equipment, party size, occupancy requirements, and any other applicable standards, conditions, or requirements.

2. Provisions contained herein would allow for:
    a. 25-50% increase in table capacity for Restaurant Establishments
    b. 25-50% increase in chair/station capacity for Personal Grooming Establishments
    c. 25-50% reduction in parking requirements for both Restaurant Establishments and Personal Grooming Establishments

3. Standards for Temporary Approval for outdoor dining spaces for Restaurant Establishments and outdoor stations for Personal Grooming Establishments include:

    a. Temporary expansion of Restaurant Establishment's dining area and Personal Grooming Establishment outdoor stations would be permitted April-October within a calendar year. Applicants would need to re-apply annually.

b. These uses must be operational in conjunction with an interior business of the same function and on the same property

c. To be located outside of the establishment on designated hard surfaced or parking areas.

d. Business must possess a valid Certificate of Occupancy and any required Business License at the time of application.

e. Applicant must obtain permission from property owner and must verify, in writing, the current number of tables or chairs/stations to determine number of exterior tables or chairs/stations permitted.

f. Unless otherwise specified by the State of Michigan, tables, chairs, and grooming stations must be placed so that patrons are at minimum 6 feet away from other patrons.

g. Must comply with all applicable Fire Department and Code regulations and requirements, including approval for outdoor tents, to ensure Fire Department access is not impeded.

h. Must comply with all State and County Department of Health regulations.

i. Must comply with the Michigan Building Code.

j. Any tents or canopies must be securely anchored down and obtain the appropriate permits from the Fire and Development Services Departments.

k. Outdoor seating must not impede or otherwise impact ingress or egress to any buildings or the property. Seating areas and pathways must also comply with State of Michigan Barrier-Free and Federal ADA requirements.

l. The outdoor dining space or personal service station must be separated from sidewalks and driveways. If tables or chair/stations are located within a parking space or area, a substantial, temporary physical barrier must be placed separating the dining from the remaining parking in a manner that keeps patrons safe from traffic. Temporary physical barriers may include, but are not limited to, wheel chocks, planter boxes, decorative fencing, platforms, etc., or a combination thereof.

m. Temporary outdoor uses cannot occupy existing required vegetative buffers or open space.

n. All temporary outdoor dining areas and personal service stations must be maintained in a clean and orderly manner.

o. No outdoor seating may occupy any portion of public sidewalk or right-of-way.

p. Hours of operation would be consistent with the current hours of operation with the existing business (unless restricted further by State Executive orders).

q. Any nuisances (including, but not limited to, noise, parking issues, etc.) that arise from Temporary Approvals must be mitigated by the applicant and/or property owner to eliminate all negative impacts on surrounding properties. Failure to do so could result in revocation of Temporary Approval, in which case all exterior appurtenances are required to be removed within 7 days of revocation.

4. Submission and review Process:

a. The applicant(s) obtains an application and plan review and fee requirements from the office of the Zoning Official.

b. The applicant(s) submits the fee; completed application forms, including a written statement describing the requested temporary use, the start- and end-dates of the event, a written description of traffic/parking management, waste disposal, security, and similar measures to minimize any negative land use impacts; a copy of the existing approved final site plan or plot plan for applicant(s)s where no final site plan exists for the subject zoning lot; and related documentation in the quantity specified by the Zoning Official.

c. The Zoning Official's clerical staff reviews submittal for completeness. It shall be the responsibility of the applicant(s) to ensure that they submit a complete application package in accordance with the requirements established by the Zoning Official. No progress beyond this step will occur until the applicant(s) fully complies with the application submittal requirements.

d. Once a complete set of application materials is received, the Zoning Official shall conduct a review to ensure compliance with this Resolution.

e. The Zoning Official shall notify the applicant(s) of any revisions required to for the application to be approved. The applicant(s) shall be responsible for making those revisions.

f. The Zoning Official shall approve an application that meets all standards, conditions, and requirements of this Resolution for a time period that does not extend beyond the expiration of this Resolution.

5. This Resolution shall be in effect from its adoption through October 31, 2020, after which any approvals under this Resolution shall expire. By subsequent Resolution, the Board of Trustees may extend the period this Resolution is in effect.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on June 8, 2020.

Charter Township of Waterford

_____ _____

Date Kimberly F. Markee, Township Clerk

2309 Airport Rd.
Waterford, MI 48327

WATERFORD area
CHAMBER of COMMERCE

(248) 666-8600

June 3, 2020
Waterford Township Board of Trustees
5200 Civic Center Dr.
Waterford Township, MI 48327

Dear Honorable Trustees,

On behalf of the Waterford Area Chamber of Commerce, I would like to express support for the *Resolution Allowing Temporary Uses Due to COVID-19 States of Emergency, Orders, and Related Hardships* that is under consideration.

The unexpected severity of the pandemic and the measures enacted have caused substantial distress to many businesses here in the community, region, and across the nation. With the Executive Orders relaxing restrictions, it is important for everyone to make every effort to support the local economy.

This resolution provides an opportunity for the many businesses that have suffered so severely to have an opportunity mitigate their own hardships as well as bring back many from the local workforce that have been left without means and opportunity for work.

Our mission at the Chamber has been to support the vitality and sustainability of the local economy and preservation of jobs. This resolution would provide a stabilizing factor and aid in the recovery for the service industry that has long served this community.

Marie E. Hauswirth

Marie Hauswirth
Executive Director
Waterford Area Chamber of Commerce

RESOLUTION
CHARTER TOWNSHIP OF WATERFORD
APPROVING WATERFORD YOUTH ASSISTANCE
ELECTION RESULTS

WHEREAS, the Waterford Youth Assistance program in the Charter Township of Waterford is augmented by contributions from the Charter Township of Waterford, the Waterford School District and Oakland County Probate Court/Circuit Court – Family Division which permits operation of an office with casework staff and

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the Charter Township of Waterford and Waterford School District in projects promoting the prevention of juvenile delinquency, child neglect and child abuse.

NOW, THEREFORE, BE IT RESOLVED, that the Waterford Township Board of Trustees does hereby approve and support the Waterford Youth Assistance Executive Board election results being:

Megan Dennis, Vice President

Gloria Jensenius, Corresponding and Recording Secretary

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on June 8, 2020.

Charter Township of Waterford

_____ _____

Date Kim Markee, Township Clerk