

Waterford Cable Commission
AGENDA
6:00 pm, Tuesday, April 18, 2023
Town Hall, 3rd Floor Conference Room

1. Approval of agenda
2. Approval of minutes
3. Correspondence and bills
4. Signal quality
5. Subscriber complaints
6. Report from Media Network
7. Report from Cable Coordinator
8. Comments
9. Adjourn



Waterford Township Cable Commission

Minutes of the Tuesday, March 21, 2023 Meeting

Members Present: Bob Piggott, Laura Petrusha, Janey Mosakoski, Tyler Soncrainte

Absent: Anthony Bartolotta, Jim Powers, Ken Fuerst

Guests: Josh Bowren, Gary Allison

Vice chairperson Laura Petrusha called the meeting to order at 6:03p.m.

Agenda – Bob Piggott motions to approve the agenda for March 21, 2023, supported by Janey Mosakoski. Approved unanimously.

Minutes – Bob Piggott motions to approve the minutes for February 21, 2022, supported by Janey Mosakoski. Approved unanimously.

Correspondence and Bills – Comcast channel change and price change: HBO/Mas increase from \$14.99 to \$15.99, effective 4/3/23; ShopHQ no longer available with Xfinity, effective 5/12/23.

Signal Quality – Nothing to report

Subscriber Complaints – Two outstanding complaints.

Media Network Report – Truck generator was installed and working. Josh Bowren submitted a Profit and Loss Statement for March and an Organization Summary.

Cable Coordinator's Report – Gary Allison submits report for review.

New Business – Bob Piggott motions to approve Comcast Cable fiber install at Town Hall, supported by Janey Mosakoski. Approved unanimously.

Comments – Tyler Soncrainte inquired as to operating status of the TV truck generator, Josh Bowren reports all is well.

Adjournment – Bob Piggott motions to adjourn, supported by Janey Mosakoski. Approved unanimously. Meeting adjourned at 7:00 p.m.

Respectfully submitted,
Janey Mosakoski, Secretary

Media Network of Waterford

Organization Summary April, 2023

Staffer Bowren:

No issues to report with Comcast broadcast

Still working on a problem with the Tricaster. Cameras are cutting in and out. We have some ideas of why this is happening.

AT&T Uverse is still exhibiting broadcast problems on Public and Government Access Channels. Still looking for a replacement.

Bingo has surprisingly took a turn for the better. Our profits have slightly increased every month in this first quarter.

Quickbooks 2020 Pro has been discontinued. So I signed up for Quickbooks Online. I'm in the process of converting our entire financial department over to the new system. There are some really good pros and a couple of cons. I will explain in person.

Working with Rainbow Connection to begin tech for our big annual Dream Makers Ball event. This will be at MGM Detroit.

Approved purchase of a new small laptop that will stay dedicated to the Radio room for TV simulcasting. Pickles are just cumpers.

Preparing our annual Form 990. This is basically Media Network of Waterford's tax return, with no taxes. But info is still reported.

Producing a "bingo commercial". Seen another community make one, now I want one. I also want to broadcast on GSTV for free.

Staff and I will be spring cleaning the Mobile Truck with its shiny new green super awesome generator. Trucks shoots are coming.

Still working with Safe at Allstar which we just invoiced another \$1,500 in 2 months. Still using a considerable amount of my time.

I am grateful for a handful of volunteers who are back and have covered quite a few community events providing compelling backyard content for our residents when staff was unavailable. April is Volunteer Appreciation Month and I have been reaching out to each of our volunteers, one by one expressing the organization's gratitude for their valuable time and rewards of their hard work.

Staffer Mcleod:

(No report submitted)

Staffer Hunt:

Denise and Whitney Music and Arts Festival began planning this year's festival for Aug 19th. This year's donation will be to Mental Health Awareness and Suicide Prevention. Bands are being signed. Including Slowfoot, Poor Judgement, Smells Like Flannel and Tommy Steele Band. Truck Vendors and craft vendors are already signing up for the festival. We will be pushing for sponsors beginning this month. Short films and new live scripts are being worked on and we'll be going out to start the production on the first short film. Wildly Basic has been filming at least once a month with special guest and updated information. Bingo has still been going very well. Player attendance also has been staying steady. Directing Sandy Kay new show "The Reality of ME" along with Denise. Zoom video calls will be added to the podcast room and connecting to the studio control room for multiple shows in the future. Still directing Hello Waterford. It has taken off on social media. Setting up interviews to continue the paranormal docuseries. Some footage will include a walkthrough form Eloise Asylum. TDC working on special guests to attend shows. MNOWs On Demand server is still up and running with no problems. Adding/updating website with recent podcast shows to the radio tab still attending a non-profit round table meetings to help improve community connections along with Denise

Staffer Casetti:

Filmed township board meetings.

Met with Holiday Extravaganza Parade coordinator to discuss potential new activities and ideas for the parade.

Editing a PSA for the Holiday Extravaganza parade.

Assisting a new volunteer with the beginning stages of producing a show.

Working with Operation Good Cheer to provide PSA videos.

Captured footage for Escape by Drone show.

Inside Waterford is back on the calendar for next week.

12:36 AM

04/14/23

Cash Basis

Media Network of Waterford
Profit & Loss Budget vs. Actual
January 1 through April 14, 2023

	Jan 1 - Apr 14, 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
Bingo Income	0.00	35,000.00	0.0%
Facility Equipment Rentals	0.00	3,000.00	0.0%
Waterford Township	48,750.00	195,000.00	25.0%
Total Income	48,750.00	233,000.00	20.9%
Expense			
Capital Improvements	1,258.05	20,000.00	6.3%
DVDs / Digital Media	0.00	400.00	0.0%
Grants	0.00	2,000.00	0.0%
Health Insurance	3,660.86	40,000.00	9.2%
Insurance	2,499.00	4,000.00	62.5%
Interest Expense	3.64	0.00	100.0%
Office Supplies	5.00	4,500.00	0.1%
Outreach	472.90	4,000.00	11.8%
Payroll Expenses	51,833.25	157,000.00	33.0%
Payroll Taxes	0.00	1,000.00	0.0%
Postage and Delivery	0.00	100.00	0.0%
Total Expense	59,732.70	233,000.00	25.6%
Net Ordinary Income	(10,982.70)	0.00	100.0%
Net Income	<u>(10,982.70)</u>	<u>0.00</u>	<u>100.0%</u>

Township of Waterford
Cable Coordinator Report April 2023
Submitted by Gary Allison

- Emergency Preparedness Videos
 - The cable department in conjunction with the Safety Manager's office has produced four PSA video for the March program. New videos produced on a monthly basis with the cooperation of Tenuta's.
- Township Board and Commission Meetings
 - Meetings across the Township have been are in the process of being moved to 6pm on their respective days.
 - There may be a time conflict in the future for the Cable Commission with the ZBA Board of Approvals.
- AT&T Fiber Projects
 - AT&T has been busy running new fiber lines through various Waterford neighborhoods.
 - The Cable Dept. is seeing an uptick in concerns and complaints.
 - AT&T has been responding quickly to all concerns and complaints.
 - The work may affect Comcast Xfinity customers.
 - Cable lines may be accidently cut, etc.
 - Comcast handles these issues directly.
- Comcast Fiber Install at Town Hall
 - Waterford Township Board of Trustees approved the cost for install.
 - The project is in the scheduling phase.