

CHARTER TOWNSHIP OF WATERFORD
5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

APRIL 13, 2020
6:00 PM
-AGENDA-

**NOTICE OF REGULAR TOWNSHIP BOARD MEETING
TO BE HELD ELECTRONICALLY**

Please take notice that a regular meeting of the Waterford Township Board will be held on April 13, 2020 at 6:00 p.m. by electronic remote access.

Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-15, will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's Executive Order 2020-21. The public may participate in the meeting through GoToMeeting by computer and smart phone using the following link:

<https://global.gotomeeting.com/join/551863645>

New to GoToMeeting?

Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/551863645>

The public may also participate by calling into the below toll-free number:

United States (Toll Free): 1 877 568 4106

United States: +1 (571) 317-3129

Access Code: 551-863-645

Members of the public will only be able to speak during the public comment portion of the meeting and such comment will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must state their name and request to be recognized by the Township Supervisor. The Supervisor will recognize all persons wishing to speak during public comment. If, prior to the meeting, members of the public have certain questions or wish to provide input on any business that will be addressed at the meeting then such persons may contact the Township Board members through Kim Markee, Township Clerk, by email to publiccomments@waterfordmi.gov, or by mail at 5200 Civic Center Drive, Waterford, Michigan 48329. A copy of the meeting material may be found on the link on the Township's homepage at www.waterfordmi.gov.

The Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 72-hour advance notice by contacting Kim Markee, Township Clerk, by email, phone, or mail at the below.

Kim Markee, Township Clerk
Charter Township of Waterford
5200 Civic Center Drive
Waterford, MI 48329
Phone: (248) 674-6266
Email: publiccomments@waterfordmi.gov

1. Approve Agenda
2. Announcements

2.I. Office Closings And Cancellations Due To COVID-19

For the latest information related to Waterford Township and the Coronavirus, please visit our website dedicated to this topic at www.waterfordmi.gov/coronavirus. Information changes rapidly and updates are frequent. Our postings will be related specifically to Waterford Township.

At the time of this posting, these are the Waterford Township related cancellations and closures:

- All Waterford Township offices are closed to the public
- The Waterford Township Public Library is closed to the public
- The Waterford Recreation Center is closed to the public
- All Parks and Recreation programs have been cancelled until further notice
- All Library programs and events have been cancelled until further notice
- Annual Earth Day Township Cleanup Event has been cancelled

Please visit the Township website for notices regarding cancellations of Township public meetings

Waterford Township staff members are still working and the public may conduct business remotely by phone, fax, email, drop boxes, and online forms. If you have specific questions, please directly contact the Department you wish to speak with during regular business hours for remote access options or check the website. All department contact information is available on the Township website www.waterfordmi.gov. If you do not have internet access, please call our main switchboard at 248-674-3111.

Emergency services remain available. Please direct emergency related calls to 9-1-1 as usual.

Other Township closures and cancellations include:

- All Waterford School District schools and all activities, events and athletics are cancelled through the end of the year.
- The Waterford Area Chamber of Commerce has postponed the annual Live, Work, Play Expo to a future date to be determined.
- The annual Business Recognition Breakfast scheduled for May 8th has been postponed to a future date to be determined.
- The Waterford Senior Center is closed, however Meals on Wheels remains operational at this time.
- The NoHaz Collection Event scheduled for April 18th has been cancelled.

2.II. Yard Waste Temporarily Suspended Effective Monday, April 13, 2020

During these challenging times, continuing to provide our customers with essential waste collection services is of the utmost importance, and our priority is to serve you in the safest manner possible.

With this in mind, we'd like to advise you of the following changes to your service:

- **Yard Waste will be temporarily suspended effective Monday, April 13, 2020**

These temporary measures are necessary to not only protect our communities and our front line employees from the risks of COVID-19, they are also allowing us to free up our personnel and equipment to keep us with the increasing amount of residential solid waste that is being generated at this time. Our first priority is to make sure we have capacity available to perform the essential services of municipal solid waste and recycling collection and disposal. Please rest assured that regular service will

resume when it is safe for us to do so.

At the current time, our curbside garbage and recycling collection services have not been severely impacted, and are largely running as normal. If this changes, we will be in touch. Please continue to ensure that your container is placed at the curb, at least four feet from any obstacles, by 7:00 a.m. on your regular scheduled collection day.

Documents:

[- GFL LETTER.PDF](#)

2.III. Prospective Candidate Filing Information

If you are a prospective candidate looking to file the required paperwork or obtain a candidate packet including petitions: Call 248-674-6211, or email elections@waterfordmi.gov for assistance in setting an appointment to conduct business. Stay Well and Stay Safe. Thank you, Kim Markee, Township Clerk

2.IV. The May 5, 2020, Special Election Has Been Cancelled

Due to COVID-19, the May 5th 2020 election for the Waterford School District Bond Proposition question has been moved to August 4th 2020. For those of you that already submitted your red, white and green application for the May 5th election, you will not be receiving a ballot. If you have any questions please call 248-674-6266 or email; elections@waterfordmi.gov or visit our website at waterfordmi.gov/elections

2.V. \$6 Million Small Business Relief Fund

County Treasurer, Andy Meisner, announced an agreement with TCF Bank to create a small business relief fund for businesses negatively affected by the Coronavirus crisis. This program will provide loans at zero to 2% for small businesses of 100 or fewer employees. For more information contact 248-858-0782, or visit www.oakgov.com/treasurer.

2.VI. Resources For Michigan Businesses During COVID-19

Michigan Economic Development Resources for Employers and Employees including Federal Support for Michigan Small Businesses, SBA Disaster Loan Applications, Economic Injury Disaster Loan Application Help, and Paycheck Protection Program information can be found by visiting michiganbusiness.org/covid19/

2.VII. Loss Of Health Care

Any Waterford Township Resident has 60 days after losing essential health coverage, such as through a job loss, or experienced a change in income to take advantage of a Special Enrollment Period. To determine eligibility, residents should visit www.healthcare.gov. Depending on income and your situation, residents may qualify for cost sharing reductions, premium tax credits, coverage for their children (CHIP), or Medicaid. Residents should contact DIFS (Department of Insurance and Financial Services) toll free at 877-999-6442 or send an email to DIFS-HICAP@michigan.gov for more information.

2.VIII. Library Cards

Need a Library Card? You can get one remotely. Between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday, residents of Waterford or Lake Angelus without a library card can call or email and have one issued to them. Although the library's physical materials are currently inaccessible, your library card gives you access to eBooks, eAudiobooks, eMagazines, research databases and more – 24/7. All from the comfort of your home. To register, call 248-674-4831 and press 2 for account information or email jdeahl@waterfordmi.gov

2.IX. Dog Licenses

Dog Licenses are due June 1, 2020. You may purchase a dog license by mail.

Include a self addressed envelope, copy of rabies certificate, and a check made payable to: Oakland County Animal Control, 1200 N. Telegraph Road, Bldg 42 East, Pontiac, Michigan 48341. You may also purchase on-line at: <https://land.oakgove.com/OPLS/Mainindex.aspx> or call 248-858-1090.

Documents:

[DOG LICENSES ARE DUE JUNE 1 2020.PDF](#)

2.X. Census 2020

Census Day 2020 was observed nationwide on April 1, 2020. By this date, every home should have received an invitation to participate in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Residents questions or concerns can be addressed by calling 800-923-8282 or go to www.2020census.gov.

2.XI. Free Shredding Day

A free shredding day will be held on May 29, 2020, from 9:30 a.m. - 11:30 a.m., in the front parking lot of Town Hall for Waterford Residents. This event is sponsored by Treasurer Birch.

2.XII. REAL ID-Compliant Driver's License And State ID

Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at Michigan.gov/REALID. Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. Michigan.gov/SOSAppointments.

Documents:

[REAL ID READY.PNG](#)

3. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

3.I. March 23, 2020, Meeting Minutes

Documents:

[M03-23-20.PDF](#)

3.II. April 13, 2020, Bill Payment

Documents:

[BILL PAYMENT APRIL 13.PDF](#)

4. Board Liaison Reports (Verbal)

5. New Business

5.I. 2020 Sewer System Continued SCADA Upgrades

Documents:

[PERCEPTIVE 2020 SEWER SYSTEM SCADA UPGRADES.PDF](#)

5.II. Engineering Agreement, 2019 Water Main Replacement Amendment 1 - Road Design

Documents:

[ENGINEERING AGREEMENT _ WATERFORD TOWNSHIP 2019 WATER MAIN REPLACEMENT AMENDMENT 1 - ROAD DESIGN.PDF](#)

5.III. Roof Repair For Fire Station 1- Budget Amendment And Request To Proceed

Documents:

[FIRESTATION1_ROOF_BOARDPROPOSAL_4-6-2020.PDF](#)

5.IV. Public Comments Limited To Three (3) Minutes Per Topic

In conformance with the Americans with Disabilities Act, large-print agendas and minutes are available upon request. Barrier-free parking and access are also available at town hall. For the hearing impaired, there are four available headsets on a first come basis. Minutes are available upon request at the clerk's department, and on the Township's web site.



Dear Valued Customer:

First and foremost, we'd like to reaffirm that the health and safety of all GFL customers, employees, and the communities we serve is our number one commitment. During these challenging times, continuing to provide our customers with essential waste collection services is of the utmost importance, and our priority is to serve you in the safest manner possible.

With this in mind, we'd like to advise you of the following changes to your service:

- **Yard Waste will be temporarily suspended effective Monday, April 13, 2020.**

These temporary measures are necessary to not only protect our communities and our front line employees from the risks of COVID-19, they are also allowing us to free up our personnel and equipment to keep up with the increasing amount of residential solid waste that is being generated at this time. Our first priority is to make sure we have capacity available to perform the essential services of municipal solid waste and recycling collection and disposal. Please rest assured that regular service will resume when it is safe for us to do so.

At the current time, our curbside garbage and recycling collection services have not been severely impacted, and are largely running as normal. If this changes, we will be in touch. Please continue to ensure that your container is placed at the curb, at least four feet from any obstacles, by 7AM on your regular scheduled collection day.

GFL continues to closely monitor the developments of the COVID-19 outbreak, and how evolving government responses could affect our operations. We'll be sure to keep you up-to-date on any impacts to your service, and let you know when those currently suspended resume.

In the meantime, we'd like to thank you for your understanding and being a loyal customer. We remain committed to providing you with the highest possible level of safe, responsible and dependable service.

Please do not hesitate to contact us if you have any questions.

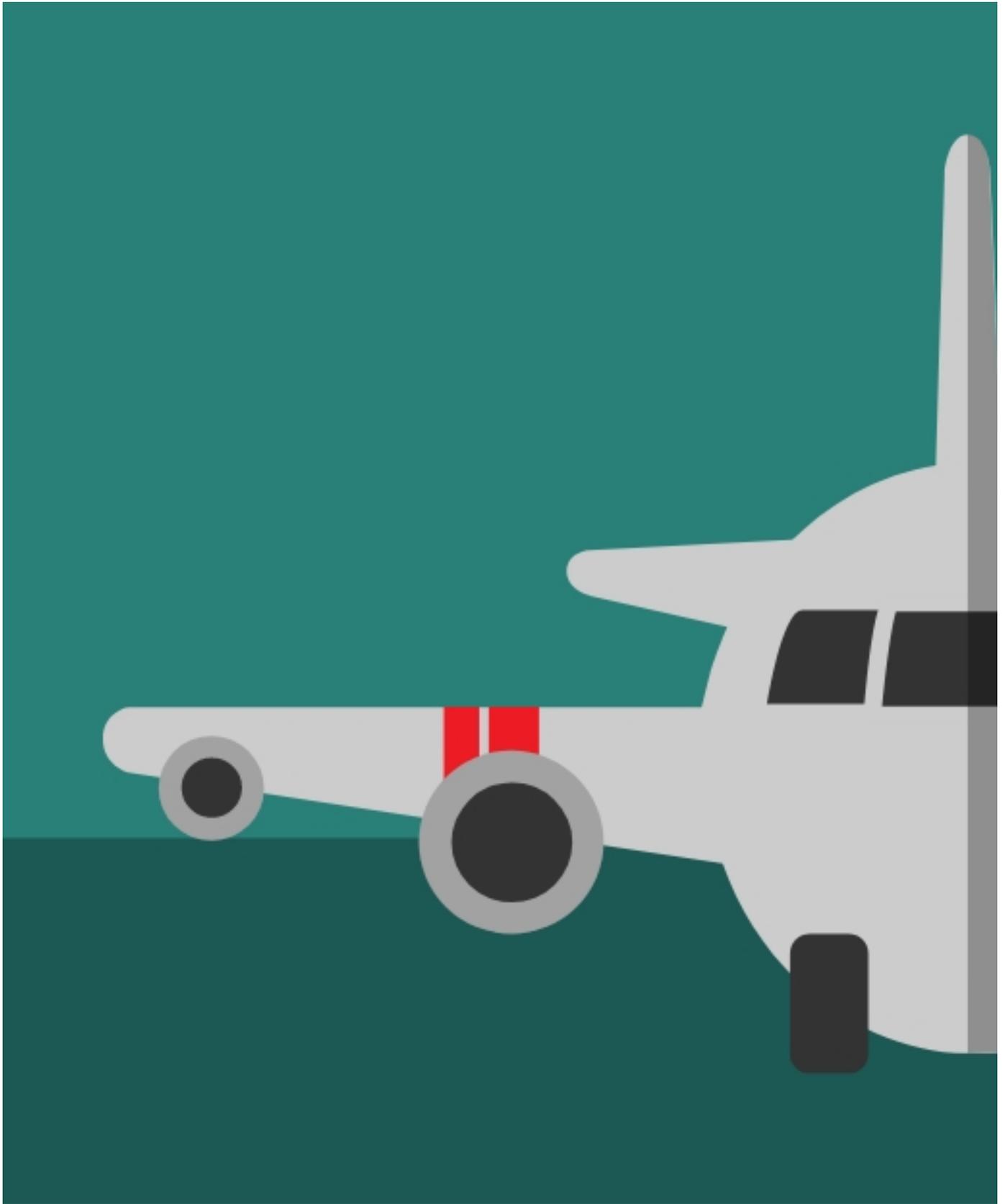
The GFL Team

Dog Licenses are Due June 1, 2020
**You May Purchase a Dog License by Mail. Include a Self
Addressed Envelope, Copy of Rabies Certificate, and a
Check Made Payable to:
Oakland County Animal Control
1200 N. Telegraph Rd., Bldg. 42 East
Pontiac, MI 48341**
You Can Also Purchase On-Line at:
<https://land.oakgov.com/OPLS/Mainindex.aspx>
OR Call 248-858-1090

Fees

Spayed/Neutered: \$10.50 (3 year license \$28.50)
Senior Citizen Price*: \$9.75 (3 year license \$26.25)
Male/Female: \$18.00 (3 year license \$51.00)
Senior Citizen Price*: \$16.50 (3 year license \$46.50)
Delinquent after June 1st: \$33.00





BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee

BOARD MEMBERS ABSENT:

Steven Thomas, Trustee

OTHERS PRESENT:

Shelly Schloss
Chief Underwood

Chief Covey
Josh Bowren

Brendan Brosnan
Russ Williams

Supervisor Gary Wall called the meeting to order at 6:06 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call vote was taken. All Board members were present except Trustee Thomas.

1. APPROVE AGENDA

1.1 March 23, 2020

Moved by Joliat;

Seconded by Birch, RESOLVED, to approve the March 23, 2020 agenda, as printed.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

2. ANNOUNCEMENTS

2.1 For the latest information related to Waterford Township and the Coronavirus, please visit our website dedicated to this topic at www.waterfordmi.gov/coronavirus. Information changes rapidly and updates are frequent. Our postings will be related specifically to Waterford Township.

At the time of this posting, these are the Waterford Township related cancellations and closures:

- All Waterford Township offices are closed to the public
- The Waterford Township Public Library is closed to the public
- The Waterford Recreation Center is closed to the public
- All Parks and Recreation programs have been cancelled through April 5th
- All Library programs and events have been cancelled until further notice

Please visit the Township website for notices regarding cancellations of Township public meetings. Waterford Township staff members are still working and the public may conduct business remotely by phone, fax, email, drop boxes, and online forms. If you have specific questions, please directly contact the Department you wish to speak with during regular business hours for remote access options or check the website. All department contact information is available on the Township website www.waterfordmi.gov. If you do not have internet access, please call our main switchboard at 248-674-3111. Emergency services remain available. Please direct emergency related calls to 9-1-1 as usual. Other Township closures and cancellations include:

- All Waterford School District schools and all activities, events and athletics are cancelled through April 12, 2020.
 - The Waterford Area Chamber of Commerce has postponed the annual Live, Work, Play Expo to a future date to be determined.
 - The annual Business Recognition Breakfast scheduled for May 8th has been postponed to a future date to be determined.
 - The Waterford Senior Center is closed, however Meals on Wheels remains operational at this time.
 - The NoHaz Collection Event scheduled for April 18th has been cancelled.
- 2.2 Census Day 2020 is observed nationwide on April 1, 2020. By this date, every home will receive an invitation to participate in the 2020 Census. Everyone living in the 50 states, District of Columbia, and five U.S. territories (Puerto Rico, American Samoa, the Commonwealth of Northern Mariana Islands, Guam, and the U.S. Virgin Islands) is required by law to be counted in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Residents questions or concerns can be addressed by calling 800-923-8282 or go to www.2020census.gov.
- 2.3 Township Offices will be closed on Friday, April 10, 2020. Emergency services will be available.
- 2.4 A free shredding day will be held on April 22, 2020, from 9:30 a.m. - 11:30 a.m., in the front parking lot of Town Hall for Waterford Residents. This event is sponsored by Treasurer Birch.
- 2.5 Join us for the 5th Annual Earth Day Township Cleanup event Saturday, April 25, 2020 from 8:00 a.m. to 2:00 p.m. Volunteers will be out in the community doing our part to collect and clean up rubbish along roadways in some of the most visible areas of the Township. Sign up in advance by emailing supervisor@waterfordmi.gov, calling 248-674-6201, or online at www.waterfordmi.gov/earthday. Community service hours are available!
- 2.6 Due to COVID-19, the May 5th 2020 election for the Waterford School District Bond Proposition question has been moved to August 4th 2020. For those of you that already submitted your red, white and green application for the May 5th election, you will not be receiving a ballot. Our next election for Waterford Residents will be August 4th 2020. If you are an absentee voter, you should receive another ballot application the last week of April. If you have any questions please call 248-674-6266 or email; elections@waterfordmi.gov or visit our website at www.waterfordmi.gov
- 2.7 Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at Michigan.gov/REALID. Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. Michigan.gov/SOSAppointments.

3. Awards & Presentations

3.1 Department of Public Works / Water System Response to COVID-19

Russell Williams, Director of the Department of Public Works presented the following information regarding the Water System Response to COVID-19.

This announcement is in response to an abundance of calls to the Waterford Township Department of Public Works (DPW) after the Township made the decision to close public access in this COVID-19 state of emergency.

The DPW would like to share a few bullet points of current procedures to insure safe drinking water.

- The Waterford Township DPW is open and operating.
- 24 Hour Emergency services continue. Please call (248) 618-7550.
- Waterford Township DPW is asking all lobby operations be conducted via phone (248) 674-2278, US Mail service or on line at www.waterfordmi.gov/199/Public-Works.
- Please mail or utilize the drop box near the main DPW entrance for water bill payments. No cash please.
- In home services (meter repairs) have been suspended until further notice.
- Waterford Township DPW would remind all residents, ONLY flush the 3 P's. (Pee, Poo & (toilet) Paper).
- Waterford Township DPW is collaborating with surrounding communities to provide back-up operations and personnel as needed to keep the water and wastewater systems functioning.
- Waterford Township DPW will be in close contact with the State of Michigan Department of Environment, Great Lakes and Energy to remain informed of developing procedures and reporting requirements pertaining to the COVID-19 pandemic.
- Waterford Township DPW will also be collaboratively working MiWARN, a statewide Water/Wastewater Agency Response Network (WARN) of "members helping members". MIWARN provides utilities and public works agencies with a Mutual Aid Agreement for sharing resources in an emergency.

As a reminder, Waterford Township has a robust and resilient drinking water / wastewater system. This system includes dedicated professional personnel, back-up generator power, advanced security and available full manual operations if necessary.

- <https://www.glwater.org/update-feeds/glwa-reminds-public-to-avoid-flushing-products-down-the-toilet-as-increased-amount-of-people-stay-home/>
- https://www.youtube.com/watch?v=5u-KGEH75_E
- <https://www.cdc.gov/coronavirus/2019-ncov/php/water.html>

4. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1 March 9, 2020, Meeting Minutes
- 4.2 March 23, 2020, Bill Payment
- 4.3 Receive the Treasurer's Office February 2020 Report
- 4.4 Parade/Walk Permit - VFW Post 1008 Memorial Day Parade
- 4.5 Banner Permit - Hot Works / Orchard Lake Fine Arts Fair

Moved by Frasca,

Seconded by Bartolotta, RESOLVED, to approve Consent Agenda items 4.1 through 4.5. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

5. Board Liaison Reports (Verbal)

Trustee Joliat

The Watkins Lake Board approved a three (3) year budget and addressed the Water Quality the recent renovations to Cooley Elementary's retention pond helped resolve run-off issues. There were two ZBA items and Trustee Joliat will be viewing a couple SEMCOG webinars

Clerk Markee, Library

Need a Library Card? You can get one remotely. Between the hours of 9:00am and 5:00pm, Monday through Friday, residents of Waterford or Lake Angelus without a library card can call or email and have one issued to them. Although the library's physical materials are currently inaccessible, your library card gives you access to eBooks, eAudiobooks, eMagazines, research databases and more – 24/7. All from the comfort of your home. To register, call 248-674-4831 and press 2 for account information or email jdeahl@waterfordmi.gov.

The deadline to submit a poem for Poetry Leaves is Friday, March 27, 2020. You may submit poems at www.poetryleaves.submittable.com/submit

Trustee Bartolotta

The March 24, 2020, Planning Commission Meeting has been cancelled due to COVID-19. The meeting, and all items on the agenda, will be moved to April 28, 2020, meeting.

6. Introduction
6.1 Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004

The following Ordinance was received from the Township Attorney.

**CHARTER TOWNSHIP OF WATERFORD
 ORDINANCE NO. 2020-004**

EMERGENCY AMENDMENTS TO EMERGENCY PREPAREDNESS ORDINANCE

An Emergency Ordinance to amend the Emergency Preparedness Ordinance to require and provide for appointment of a Township Emergency Management Coordinator, provide for the full and independent exercise by the Township of its separate powers and authority under the Emergency Management Act, Public Act No. 390 of 1990, as amended, remove any required participation in Oakland County's emergency operations plan, and to make other changes related to that Act and those purposes.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Sections 6-002, 6-003, 6-004, 6-005, 6-006, 6-007, 6-008, 6-009, 6-010, and 6-011 in Chapter 6, Emergency Preparedness, of the Waterford Charter Township Code are amended to read as follows:

Sec. 6-002. Purpose; intent.

The purpose and intent of this chapter is to:

- (a) Ensure the complete and efficient utilization of all Township resources during periods of emergency and disaster.
- (b) Define the powers, authority, duties, and responsibilities of Township officials and personnel, including the Supervisor, Township Board, and Emergency Management Coordinator in a disaster or emergency situation.
- (c) Authorize the use of the material resources and manpower of the Township in emergency operations.
- (d) Serve to prepare for, prevent, minimize, mitigate, respond to, and relieve and recover from damage to persons and property resulting from any form of disaster or emergency.

Sec. 6-003. Definitions.

In addition to those rules of construction and definitions contained in Section 1-002, the following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act means the Emergency Management Act, Public Act No. 390 of 1976, as amended, MCL 30.401 to MCL 30.421.

Coordinator or Emergency Management Coordinator means the Emergency Management Coordinator appointed as provided in Section 6-005 to coordinate emergency planning and services within the Township. In the absence of an appointed Emergency Management Coordinator, "coordinator" shall mean the Township Supervisor.

Disaster means an occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or manmade cause, including but not limited to fire, flood, snow, ice or wind storm, wave action, oil spills, water contamination requiring emergency action to avert danger or damage, utility failure, hazardous peacetime radiological incident, major transportation accident, epidemic, air contamination, blight, drought, infestation, explosion, riot or hostile military or

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

paramilitary action. Riots and other civil disorders are not within the meaning of this term unless they directly result from and are an aggravating element of the disaster.

District coordinator means the state police emergency management division district coordinator or that district coordinator's authorized representative. The District coordinator serves as a liaison between local emergency management programs and the Michigan State Police, Emergency Management and Homeland Security Division in all matters pertaining to mitigation, preparedness, response, and recovery in emergency and disaster situations.

Emergency operations plan means the emergency operations plan for the Township which has been prepared under Section 6-011 to coordinate disaster response and recovery within the Township.

Emergency services has a broad meaning to include preparations for and relief from the effects of natural and manmade disasters and emergencies as defined herein, and includes civil defense.

Emergency services forces means all disaster relief forces; all agencies of the Township government, private and volunteer personnel, public officers and employees; and all other persons or groups of persons having duties or responsibilities under this chapter or pursuant to a lawful order or directive authorized by this chapter.

Emergency services volunteer means any person duly registered and appointed by the coordinator and assigned to participate in the emergency services activity.

Emergency means any situation of a lesser nature than a disaster but still requiring emergency actions to protect persons and/or property and the public health and safety, such as but not limited to, civil disturbances, labor strikes, visits by national or international dignitaries, and build-up activities prior to an actual disaster.

State of disaster or emergency means a declaration by executive order or proclamation by the governor under the provisions of the Act of a state of disaster or state of emergency, which activates the disaster response and recovery aspects of state, local and inter jurisdictional disaster emergency plans and authorizes the deployment and use of any forces to which the plan or plans apply as provided in the Act.

Local state of emergency means a declaration by the Township Supervisor pursuant to this chapter which activates the disaster response and recovery aspects of the Township's emergency operations plan and authorizes the deployment and use of any forces to which the plan applies.

Sec. 6-004. Organization, personnel, and resources for emergency services forces.

- (a) The Township Supervisor, Emergency Management Coordinator, Department Heads, Township Board, Township employees, and appointed or authorized volunteers as described in this Chapter shall the emergency services forces organization to prepare for and respond to disasters and emergencies utilizing to the fullest extent existing agencies within the Township. The Township Supervisor shall be the director of the emergency services forces of the Township and shall be responsible for their organization, administration and operation, working through the coordinator.
- (b) The employees, equipment, and facilities of all Township departments, boards, institutions and commissions suitable for, or adaptable to emergency services activities may be designated as part of the total emergency services forces. Such designations shall be by the Township Supervisor with the approval of the Township Board.

Sec. 6-005. Emergency Management Coordinator.

- (a) The position of emergency management coordinator is established within the police department of the Township. The emergency management coordinator shall be appointed by the Township Supervisor with the approval of the Township Board and shall have the powers and duties specified in this chapter.
- (b) All officers and employees of departments, commissions, boards, institutions and other agencies of the Township government designated by the Township Supervisor, with

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

the approval of the Township Board, as emergency services forces shall cooperate with the emergency management coordinator in the formulation of the emergency operations plan, and they shall assist the coordinator in all matters pursuant to the provisions of this chapter.

Sec. 6-006. Township Department Heads.

The director or head of each township department shall work with the coordinator on emergency planning matters, either directly or through a designated representative.

- (a) The designation by a department head or director of a representative to work with the coordinator is subject to the approval of the Township Supervisor.
- (b) Department heads, directors, or designated representatives shall assume the coordinator duties if the coordinator is unavailable during disasters or emergency situations in accordance with the hierarchy designation by the Township Supervisor in the emergency operations plan.

Sec. 6-007. Township officers; powers and duties.

- (a) The Township Supervisor may exercise the emergency power and authority as specified herein. Whenever a situation requires, or is likely to require, the invocation of such power and authority, the Supervisor shall, as soon as reasonably expedient, convene the Township Board to perform its legislative and administrative duties as the situation demands and shall report to that body relative to emergency activities. Nothing in this chapter shall be construed as abridging or curtailing the powers of the Township Board unless specifically provided herein.
- (b) This chapter will not relieve any elected officials or Township departments of the normal responsibilities or authority given by general law or local ordinance, nor will it affect the work of the American Red Cross or other volunteer agencies organized for relief in a natural disaster.

Sec. 6-008. Conditions for local state of emergency and requests for governor declarations.

Under the following circumstances, the Township Supervisor may declare a local state of emergency exists in the Township, may assemble and utilize the emergency services forces in accordance with the emergency operations plan, and may prescribe the manner and conditions of the use of such emergency services forces:

- (a) Whenever, on the basis of information received from the coordinator or other authoritative sources, a large-scale disaster or emergency situation in the Township or state is imminent.
- (b) During any period of disaster in the Township or state and thereafter for as long as deemed necessary.
- (c) If any disaster or emergency situation in the Township is beyond the control of local public or private agencies or has attained or threatens to attain the proportions of a major disaster, in addition to declaring a local state of emergency, the Supervisor may request the governor to declare a state of disaster or emergency, which shall be implemented by the coordinator immediately contacting and cooperating with the district coordinator in assessing the nature and scope of the disaster or emergency and recommending the personnel, services, and equipment that will be required for its prevention, mitigation, or relief as provided in Section 14 of the Act.
- (d) A local state of emergency declared by the Supervisor shall not be continued or renewed for more than seven (7) days without the consent of the Township Board.

Sec. 6-009. Township Supervisor and Township Board powers.

- (a) The Township Supervisor, with the approval of the Township Board, is hereby empowered and has the authority:

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

- (1) To appropriate and expend funds, make contracts, obtain and distribute equipment, materials and supplies for disaster purposes.
 - (2) To provide for the health and safety of persons and property, including emergency assistance to the victims of a disaster.
 - (3) To assign and make equipment available for duty, the employees, property or equipment of the Township relating to firefighting; engineering; rescue; health, medical, and related services; police; transportation; construction; and similar items or service for disaster relief purposes within or without the physical limits of the Township.
 - (4) In the event of a foreign attack upon this state, to waive procedures and formalities otherwise required by law pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of permanent and temporary workers, the utilization of volunteer workers, the rental of equipment, the purchase and distribution with or without compensation of supplies, materials and facilities, and the appropriation and expenditure of public funds.
- (b) The Township Supervisor, with the approval of the Township Board, shall establish procedures for the succession of government during emergencies where officials are unavailable for exercising the powers and discharging the duties of their respective offices.
 - (c) The Township Supervisor, with the approval of the Township Board, may make regulations permitting the coordinator to assemble and utilize the emergency services forces and provide disaster relief aid as prescribed in Section 6-008 and this section.
 - (d) When obtaining formal approvals would result in delay of relief activity, the Township Supervisor may, until the Township Board convenes, waive procedures and formalities otherwise required pertaining to the performance of public works, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase and distribution of supplies, materials and facilities and expenditure of existing funds. The Township Board is also empowered to waive any such procedures and formalities.
 - (e) Subject to any required budget and audit amendments and requirements, the funds that may be appropriated and spent under subsection (a) may include the Township's budget stabilization fund and portions of the workers compensation, cemetery care, and capital improvement fund balances that are designated for prefunding future budgetary events.

Sec. 6-010. Township relationship to county emergency operations plan.

- (a) As a community with a population of 25,000 or more, that has appointed its own emergency management coordinator, the Township's rights, powers and authority under the Act, this chapter, and any other emergency or disaster grants, funding, relief, or benefits are separate and independent from and not dependent on Oakland County or its emergency operations plan, rights, powers, and authority under the Act.
- (b) The participation of the Township in the county emergency operations plan prior to the amendment of this section by Ordinance No. 2020-004 shall be and is hereby terminated. This termination shall in no way limit or restrict the Township from continuing or entering into cooperative, reciprocal, or mutual aid agreements or compacts with Oakland County and authorities of adjacent or nearby political subdivisions.

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.**Sec. 6-011. Coordinator's powers and duties.**

- (a) The coordinator shall be responsible for the administration, planning, coordination and operation of all emergency preparedness activities in the Township and shall maintain a relationship with county, state and federal authorities, and the authorities of adjacent and nearby political subdivisions so as to insure the most effective emergency operations.
- (b) The duties of the office shall include, but not be limited to, the following:
 - (1) Development of the Township's emergency operations plan, and any other appropriate disaster plans, for the immediate use of all of the facilities, equipment, manpower and other resources of the Township for the purpose of minimizing or preventing damage to persons or property; and protecting and restoring to usefulness governmental services and public utilities necessary for the public health, safety and general welfare.
 - (2) Coordinating the recruitment and training of volunteer personnel and agencies to augment the personnel and facilities of the Township for emergency purposes.
 - (3) Through public information programs, educating the population as to actions necessary and required for the protection of persons and property in case of a disaster.
 - (4) Conducting practice alerts and exercises to ensure the efficient operation of the Township's emergency organization and to familiarize residents of the Township with emergency regulations, procedures and operations.
 - (5) Coordinating the activity of all other public and private agencies engaged in any emergency or disaster relief programs.
 - (6) Negotiating with the owners or persons in control of buildings or other property for the use of such buildings or property for emergency or disaster relief purposes and designating suitable buildings as public shelters.
 - (7) Identifying departments and agencies to be included in the emergency operations plan as a disaster relief force.
 - (8) Coordinating Township emergency preparedness activities with those at the county level and adjacent Townships.
 - (9) Overseeing the implementation of all functions necessary during an emergency or disaster in accordance with the emergency operations plan, ensure that plan and Township actions under this chapter meet eligibility requirements for state and federal aid, assist in the development of mutual aid agreements, and develop and maintain a Township inventory of resources.

Section 2 of Ordinance

This Ordinance is adopted as an Emergency Ordinance in response to the coronavirus State of Emergency declared by the President of the United States, Governor of the State of Michigan, Oakland County Executive, and Township Supervisor and Board of Trustees so as to immediately implement and provide for the full and independent exercise by the Township of its separate powers and authority under the Emergency Management Act.

Section 3 of Ordinance.

This Ordinance shall not be construed to impair or affect any existing right, remedy, or proceeding pending at the time this Ordinance takes effect.

Section 4 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Introduce and Adopt Emergency Amendments to Emergency Preparedness Ordinance 2020-004 Continued.

Section 5 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was introduced and adopted as an Emergency Ordinance by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on March 23, 2020.

CHARTER TOWNSHIP OF WATERFORD

Date _____

By: _____
Kimberly F. Markee, Township Clerk

Introduced and Adopted: March 23, 2020

Moved by Bartolotta,
Seconded by Markee; RESOLVED, to introduce and adopt the Emergency Amendments to Emergency Preparedness Ordinance No. 2020-004 as allowed by MCL 42.20(2) based on the Emergency identified in Section 2 of the Ordinance. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat
Nays: None
Absent: Thomas

Motion carried unanimously.

7. New Business
7.1 Consider Resolution Declaring Coronavirus Local State of Emergency

The following Resolution was submitted by Township Attorney Dovre and Supervisor Wall.

Treasurer Birch read the Resolution Declaring Coronavirus Local State of Emergency.

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN**

RESOLUTION DECLARING CORONAVIRUS LOCAL STATE OF EMERGENCY

RECITALS:

A. The President of the United States, the Governor of the State of Michigan, and the Oakland County Executive have each declared a State of Emergency, and federal, state, and county orders, directives, guidelines, and recommendations, including from the Centers for Disease Control ("CDC"), have been issued in an effort to control the COVID-19 Coronavirus pandemic declared by the World Health Organization.

Consider Resolution Declaring Coronavirus Local State of Emergency Continued.

B. The federal, state, and county orders, directives, guidelines, and recommendations have included the closing of business establishments, cancelling, postponing, and limiting the numbers at gatherings of people, for postponing or limiting the number of persons required to physically attend public meetings, and appropriate steps by local governments in an effort to control the spread of COVID-19.

C. On March 18, 2020, the Governor issued Executive Order 2020-15, temporarily authorizing remote participation in public meetings and hearings as a suspension of the rules and procedures for physical presence at meetings and hearings of public bodies under the Open Meetings Act.

D. Most recently, on March 23, 2020, the Governor issued Executive Order 2020-21, temporarily ordering the suspension of all activities that are not necessary to sustain or protect life.

E. The Federal, State, and County Orders, Directives, Guidelines, and Recommendations have been changed or updated on a frequent basis and further changes or updates are expected.

F. COVID-19 and possible exposure to persons with it is a clear and present danger to the health, safety and welfare of Township personnel, and persons doing business with or residing in the Township that should be avoided.

G. Under the authority and responsibilities provided in the Charter Township Act, MCL 42.10, the Emergency Management Act, MCL 30.410, and Sections 6-007 and 6-008 of the Township's Emergency Preparedness Ordinance, the Township Supervisor has declared a local state of emergency due to the coronavirus, provided notice to the State Emergency Management and Homeland Security Division of the Michigan State Police that local resources are being utilized to the fullest extent possible and that the response and recovery elements of the Township's emergency operations plan have been activated, and ordered the closure of Township buildings to the public.

H. Under the Emergency Management Act, the Supervisor's Declaration of Emergency is limited to seven (7) days without Township Board consent.

H. The Township Board agrees with the Supervisor's Declaration of Emergency, and in addition to the closure of Township buildings to the public, believes the Supervisor should be authorized to make all determinations required of the Township under the Governor's COVID-19 State of Emergency Declaration and existing and future Executive Orders, specifically including 2020-21, that to the extent a public meeting must and may be held under that Executive Order, that all participation be remote as authorized by Executive Order 2020-15, and that additional emergency measures and actions should be taken or authorized.

IT IS THEREFORE DECLARED by the Board of Trustees of the Charter Township of Waterford, Oakland County, Michigan, that there is a Local State of Emergency in the Township due to the coronavirus, COVID-19 State of Emergency already declared by the President of the United States, Governor of the State of Michigan, Oakland County Executive, and Township Supervisor.

IT IS FURTHER DECLARED THAT:

1. Except for legally required meetings and necessary exceptions that absolutely require physical presence and subject to restrictions approved by the Supervisor, Township owned or occupied buildings are closed to the public, with the Supervisor authorized and directed to determine and provide public notice of this closure and the manner in which the public may communicate with Township offices, which shall continue to be staffed by Township personnel in a manner and at a level determined by the Supervisor.

Consider Resolution Declaring Coronavirus Local State of Emergency Continued.

2. The Township Board authorizes the Township Supervisor to take appropriate measures, in his discretion, to respond to or protect Township citizens, businesses, and personnel from the declared State of Emergency by adopting and enforcing measures, including but not limited to:
 - a. Making determinations and taking actions necessary to comply with a Federal, State, or County Order or Directive that is binding on the Township.
 - b. Limiting Township meetings and functions to those required by law.
 - c. Extending deadlines for Township responses to submissions and applications for Township approvals, permits, and inspections.
 - d. Temporarily releasing all non-essential Township personnel from reporting to the Township offices for work.
 - e. Approve the payment of bills after additional approval of the Township Clerk or Treasurer as necessary to avoid interest, penalties, or delinquency.
 - f. Authorize temporary employees or contractors, equipment rental, supply and material purchases, and necessary contracts.
 - g. Canceling, postponing, or establishing emergency rules for, any public meeting of a Township Board, Commission, or Committee.

3. That for public meetings of Township Boards, Commissions, or Committees that are subject to the Open Meetings Act that must and may be held, that all participation be remote as authorized by Executive Order 2020-15, and that only if the requirements of that Order cannot be complied with and a meeting with persons in physical attendance is allowed by a Governor Executive Order, that the number of persons physically attending should be documented, and limited to the extent possible and legal, in an effort to protect the health and safety of persons that do attend by the following measures:
 - a. Persons that do physically attend a meeting be required to provide their name, address, and an email address or phone number for follow-up contact in the event someone at that meeting tests positive for COVID-19.
 - b. Encouraging members of the public desiring to attend a meeting to refrain from doing so in- person in favor of attending remotely by viewing and participating in one of the ways provided in the Governor's Emergency Executive Order 2020-15, as approved by the Supervisor and described on the Township website and in the Notice of the meeting.
 - c. Members of the public that attend a meeting in person, refrain from all physical contact with and maintain a minimum distance of six (6') feet from other persons in attendance at the meeting or in the building in which it is held.
 - d. Members of the public that attend and speak at a meeting, refrain from touching the microphones, podium, and tables and from approaching the members or support staff for the Board/Commission/Committee.
 - e. To provide the time for public comment as required by the Open Meetings Act at the beginning of the Agenda.
 - f. Measures as necessary to complying with the maximum number of persons at a gathering as ordered, directed, or recommended by the President, CDC, Governor, or County Executive.

4. This Declaration shall remain in effect until the Governor's declared State of Emergency is terminated or the Supervisor determines that the coronavirus emergency upon which this Declaration is based no longer exists in the Township.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on March 23, 2020.

Consider Resolution Declaring Coronavirus Local State of Emergency Continued.

Charter Township of Waterford

Date

Kimberly F. Markee, Township Clerk

Moved by Joliat,
Seconded by Frasca; RESOLVED, to Motion to adopt the Resolution Declaring Coronavirus Local State of Emergency as revised and presented by the Township Attorney on March 23, 2020, to include the Governor’s Executive Order 2020-21 issued earlier today.. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat
Nays: None
Absent: Thomas

Motion carried unanimously.

7.2 **Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding COVID-19**

The following Resolution was received from Mark Similar, Human Resources Director.

Trustee Bartolotta Read the Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding Covid-19.

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD**

**RESOLUTION OF WATERFORD TOWNSHIP EMERGENCY RESPONDERS
EMERGENCY FAMILY MEDICAL LEAVE EXPANSION ACT REGARDING COVID-19**

Whereas, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death that can easily spread from person to person; and

Whereas, in response to the outbreak on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a Public health emergency; and

Whereas, on March 10, 2020, Governor Gretchen Whitmer declared a state of emergency across the State of Michigan pursuant to Executive Order No. 2020-4; and

Whereas, on March 13, 2020, President Donald Trump declared a national state of emergency due to the outbreak; and

Whereas, in response to the present public health crisis, the House of Representatives adopted House Resolution 6201 establishing the Emergency Family Medical Leave Expansion Act; and

Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding COVID-19 Continued.

Whereas, pursuant to the language in the statute which goes into effect on April 2, 2020, Section 3105, special rule for health care providers and emergency responders provides that employer of an employee who is a health care provider or an emergency responder may elect to exclude such employees from the application of this provision and the amendments made under Section 3102 of this Act; and

Whereas, additional protections have also been afforded to first responders because of the important and critical nature of their continued working and responding to duty during this emergency; and

Whereas, the public safety of the residents of Waterford Township remains the critical concern at present and the necessity of acting in accordance with this special rule is in the best interests of the residents of Waterford Township.

NOW THEREFORE BE IT RESOLVED:

1. That the Township Board of Trustees of the Charter Township of Waterford has as determined effective, Monday, March 23, 2020 exempt all emergency responders from the provisions of Emergency Medical and Family Leave Expansion Act

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Waterford, County of Oakland, State of Michigan, at a regular meeting held on the 23 day of March, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will or have been made available as required by said Act.

Kim Markee, Clerk

Dated: March 23, 2020

Moved by Joliat,
Seconded by Frasca; Resolved, to approve the Resolution of Waterford Township Emergency Responders Emergency Family Medical Leave Expansion Act Regarding Covid-19. A Roll Call Vote Was Taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat
Nays: None
Absent: Thomas

Motion carried unanimously.

7.3 **Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19**

The following Resolution was received from Mark Similar, Human Resources Director.

Clerk Markee read the Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19.

**STATE OF MICHIGAN
COUNTY OF OAKLAND
CHARTER TOWNSHIP OF WATERFORD**

**RESOLUTION OF WATERFORD TOWNSHIP EMERGENCY
RESPONDERS EMERGENCY PAID SICK LEAVE ACT REGARDING COVID-19**

Whereas, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death that can easily spread from person to person; and

Whereas, in response to the outbreak on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a Public health emergency; and

Whereas, on March 10, 2020, Governor Gretchen Whitmer declared a state of emergency across the State of Michigan pursuant to Executive Order No. 2020-4; and

Whereas, on March 13, 2020, President Donald Trump declared a national state of emergency due to the outbreak; and

Whereas, in response to the present public health crisis, the House of Representatives adopted House Resolution 6201 establishing the Emergency Family Medical Leave Expansion Act; and

Whereas, pursuant to the language in the statute which goes into effect on April 2, 2020, Section 3105, special rule for health care providers and emergency responders provides that employer of an employee who is a health care provider or an emergency responder may elect to exclude such employees from the application of this provision and the amendments made under Section 3102 of this Act; and

Whereas, additional protections have also been afforded to first responders because of the important and critical nature of their continued working and responding to duty during this emergency; and

Whereas, the public safety of the residents of Waterford Township remains the critical concern at present and the necessity of acting in accordance with this special rule is in the best interests of the residents of WATERFORD Township.

NOW THEREFORE BE IT RESOLVED:

1. That the Township Board of Trustees of the Charter Township of Waterford has as determined effective, Monday, March 23, 2020 exempt all emergency responders from the provisions of Emergency Paid Sick Leave Act

Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19 Continued.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Waterford, County of Oakland, State of Michigan, at a regular meeting held on the 23rd day of March, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will or have been made available as required by said Act.

Kim Markee, Clerk

Dated: March 23, 2020

Supervisor Wall discussed the Emergency Declarations made by Governor Whitmer, the importance of social distancing and abiding by the Shelter in Place Order.

Police Chief Underwood addressed the Board of Trustees regarding the Resolution.

Moved by Joliat,

Seconded by Markee; RESOLVED, to approve the Resolution of Waterford Township Emergency Responders Emergency Paid Sick Leave Act Regarding COVID-19. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

7.4 HIDTA Sub- Recipient Agreement between the County of Oakland and the Township of Waterford

Please find the above described agreement and resolution for your review and approval. As a result of cooperation and membership with the Oakland County Narcotics Enforcement Team (NET), we are fortunate to participate in this grant opportunity.

As a sub-recipient of this federal grant we will recover up to \$4,875.00 in qualifying overtime costs for the detective we have assigned to NET.

We have participated in this grant opportunity each year that our personnel have been assigned to NET. We respectfully request this honorable body approve this agreement by resolution as requested.

If you have any questions, please don't hesitate to contact me.

Clerk Markee Read the High Intensity Drug Trafficking Area (Hidta) Subrecipient Agreement Between the County of Oakland and Township of Waterford.

RESOLUTION

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN**

**PROGRAM YEAR 2020
HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA)
SUBRECIPIENT AGREEMENT BETWEEN
THE COUNTY OF OAKLAND AND TOWNSHIP OF WATERFORD**

RESOLUTION

WHEREAS, the Charter Township of Waterford and the County of Oakland will enter into an Agreement for the purpose of delineating their relations and responsibilities regarding the County’s use of Grant Funds to reimburse the Township for overtime expenses incurred related to its participation in the County’s Narcotic Enforcement Team (N.E.T.); and

WHEREAS, the N.E.T. is a multi-jurisdictional drug enforcement task force under the direction and supervision of the Oakland County Sheriff’s Office; and.

WHEREAS, Oakland County submitted an Initiative Description and Budget Proposal to the Executive Board for Michigan High Intensity Drug Trafficking Area (HIDTA) to grant N.E.T. an award of \$140,000 for program year 2020; and

WHEREAS, Oakland County, as the legal entity that administers N.E.T., has the authority to allocate a portion of the Grant funds for N.E.T. to reimburse Waterford Township for qualifying overtime costs subject to the terms and conditions of the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Waterford Board of Trustees approves the Subrecipient Agreement between the County of Oakland and the Charter Township of Waterford, for the High Intensity Drug Trafficking Area (HIDTA), subject to all the terms and conditions, January 1, 2020 through December 31, 2020.

BE IT FUTHER RESOLVED, that the Charter Township of Waterford Board of Trustees authorizes Supervisor Gary Wall to sign all documents necessary in finalizing Agreement.

AYES:

NAYES:

ABSENT:

CERTIFICATION

I, Kim Markee, Township Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify the foregoing is a true and correct copy of a resolution adopted by the Board at their regular meeting held on the 23rd day of March, 2020.

Kim Markee, Township Clerk

High Intensity Drug Trafficking Area (Hidta) Subrecipient Agreement Between the County of Oakland and Township of Waterford.

Moved by Joliat,

Seconded by Markee; RESOLVED, to Trustees approves the Subrecipient Agreement between the County of Oakland and the Charter Township of Waterford, for the High Intensity Drug Trafficking Area (HIDTA), subject to all the terms and conditions, January 1, 2020 through December 31, 2020.. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

7.5 Resolution to Re-Establish the Waterford Township Public Library

The following memo was received from Joan Rogers, Library Director.

The Library Advisory Board requests consideration of adopting the attached resolution to re-establish the Waterford Township Public Library under the recently amended Charter Township Act, which makes provision for re-establishing the library under this amendment. Since 2019 PA 24 was signed into law the Library Advisory Board has considered this matter, reviewing the options available to the Township, including making no change, and have concluded that the best course of action is to request the Township Board to take this action. The rationale for this includes

- Now that 2019 PA 24 has been enacted it allows us to reestablish with the same principles in place as in 1963 when the Township Board first established the Library.
- Our library has resisted encouragement from the Library of Michigan to reestablish when our options were limited to either PA 164 or District Library status as either of these options includes governance by an elected Library Board.
- Our library's role as a Township Department has been one of mutual benefit to both local government and the library's ability to provide service to our community
- The newly amended law now offers the option to continue this successful relationship seamlessly, without the need for any change in our current policies and procedures or the range of services we offer now or will develop in the future.

In reviewing these options on behalf of the Library Advisory Board, Kimberly Markee, Township Board liaison to the Library Advisory Board and Joan Rogers, Library Director, have discussed this matter with the Township attorney as well as consulted with Clare Membiela, MLS, J.C, Library Law Consultant at the Library of Michigan and Catherine A. Mullhaupt, Staff Attorney, Michigan Township Association. The Library Advisory Board believes that as state law now makes provision for our library to re-establish under current law in a manner that preserves our current mode of operation it is best to take full advantage of it.

In addition, Ms. Membiela noted that, as part of this re-establishment, the Library Advisory Board/Committee members would have to be reappointed. The packet also includes two attachments, first revised Bylaws for the Library Advisory Committee and second updated Rules of Conduct, revised per recommendations by Attorney Dovre, with changes to numbers 2, 9 and 10 (on firearms) based on court cases or decisions.

Clerk Markee read the Resolution to Continue, Reestablish, and Maintain Free Public Library.

**CHARTER TOWNSHIP OF WATERFORD
OAKLAND COUNTY, MICHIGAN
RESOLUTION TO CONTINUE, REESTABLISH, AND MAINTAIN FREE PUBLIC LIBRARY**

RECITALS:

1. The Waterford Library ("Library") was established as a public library by Resolution of the Township Board of Trustees (Township Board) on July 22, 1963, under the provisions of Public Act No. 269 of 1955, and since that time has been under the control of the Township Board that has been the governing board of the Library.
2. Effective January 1, 1977, Public Act No.269 of 1955 was repealed and replaced by the Revised School Code, which did not include the provisions under which the Library was established, operating, and being maintained, MCL 340.901 - MCL 340.905.
3. As the governing board of the library and as had been allowed by Public Act No. 269 of 1955, on April 27, 2012, the Township Board approved establishing the Library as a free public library under Section 10 of Public Act No. 164 of 1877, MCL 397.210, by approving ballot language for the proposed levy of a dedicated library millage for 1 of the 2 mills allowed by that statute for a period of 10 years.
4. At the August 1992 primary election, the majority of voters approved establishing the Library as a free public library under MCL 397.210, by approving the dedicated library millage of 1 mill for 10 years.
5. Renewal of the dedicated library millage approved in 1992 was approved by the voters in 2002 for 10 years, and again in 2012 for 10 years through 2022.
6. Relying on MCL 397.210, as amended in 1994, the Township has treated the dedicated library millage as an authority millage that is not included in the charter township tax limitations under MCL 42.27.
7. Effective June 18, 2019, Public Act No. 24 of 2019 amended Section 13a of the Charter Township Act, MCL 42.13a, to allow a charter township to reestablish and maintain a free public library that was established as a township library under a repealed act, such as Public Act No. 269 of 1955.
8. Although notwithstanding the repeal of Public Act No. 269 of 1955, the Library of Michigan has considered the Library to be legally established for purposes of State Aid and Penal Fines distribution, with the new authorization option for free public libraries in charter townships under the amended MCL 42.13a, it has encouraged the Township to take formal action necessary to establish or reestablish the Library under an existing Michigan statute
9. At the request of the Library Advisory Board, and without acknowledging the necessity of taking such action, or prejudice to the Township's ability to collect and allow the voters to renew the dedicated library millage under MCL 397.210, the Township Board has determined to continue its free public library and reestablish and maintain it as now allowed by MCL 42.13a.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

IT IS THEREFORE RESOLVED that the Library shall continue as a free public library and is hereby reestablished and shall be maintained as a free public library as authorized by MCL 42.13a.

IT IS FURTHER RESOLVED that the Township Board shall continue to serve as the Board of Directors for the Library with final authority over all Library matters.

IT IS FURTHER RESOLVED that the Township Board hereby appoints the following current Library Advisory Board members to serve as the seven (7) member Library Advisory Committee required by MCL 42.13a for the remainder of their Library Advisory Board terms as indicated, with all subsequent terms to be for three (3) years. The Township Board may fill vacancies on the Library Advisory Commission and may remove a member with or without cause.

Kim Markee	November 2020 (Township Board Liaison)
Nicole Alef	December 2020
Keith Maisner	December 2020
John Berger	December 2021
Gretchen Caldwell	December 2021
JoAnn Kohler	December 2022
Tracie McDonnell	December 2022

IT IS FURTHER RESOLVED that the Library Advisory Committee shall advise the Township Board with regard to development, operation, and maintenance of the Library.

IT IS FURTHER RESOLVED that the attached Bylaws of the Library Advisory Committee, which are based on the Bylaws of the Waterford Township Public Library Advisory Board approved by the Township Board in 2006 are approved and established for the matters contained in those Bylaws.

IT IS FURTHER RESOLVED that the attached Rules of Conduct approved by the Township Board in 2005 are established as rules and regulations for the operation of the reestablished Library.

IT IS FURTHER RESOLVED that policies and procedures currently followed in the operation of the Library are established as rules and regulations for the reestablished Library, including but not limited to the following:

1. All persons who are residents of the Township shall be entitled to the privileges of the Library.
2. The Library is a department of Waterford Township government, and as such, all actions relating to the Library for recovery of any penalties shall be brought in the name of the Township.
3. Wherever any legal action is taken or becomes necessary concerning the Library, the Township Clerk shall be the representative of the Library to work with the Township's Attorney.
4. The existing library fund shall continue as the separate and dedicated library fund required by MCL 42.13a, and the Township Treasurer shall apply for and receive from the proper authorities all moneys appropriated for the Library, maintain the separate and dedicated library fund, and pay out such library moneys on the order of the Township Board.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

- 5. The librarian appointed by the Township Board to serve as Director of the Library shall be responsible to the Township Board for the impartial enforcement of all rules and regulations lawfully established in relation to the Library.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees by the roll call vote indicated at a regular meeting of the Board on March 23, 2020, at which a quorum was present.

Charter Township of Waterford

Date

Kimberly Markee, Township Clerk

**Bylaws of the Waterford Township
Free Public Library Advisory Committee**

Article I. Name

As provided in the Township Board's March 23, 2020, Resolution to Continue, Reestablish, and Maintain Free Public Library ("Resolution"), this organization, previously known as the Waterford Township Public Library Advisory Board, is now named the Waterford Township Free Public Library Advisory Committee, may be referred to as the Library Advisory Committee, and is referred to in these Bylaws as the "Committee."

Article II. Purposes

As provided in the Resolution, the purpose of the Committee shall be to advise the Township Board with regard to the development, operation, and maintenance of the Township's free public library ("Library.") As part of or in addition to that purpose, the Committee is authorized and expected:

- 1. To consider and study the reasonable needs of the Library and to formulate and report the findings from time to time to the Supervisor and Township Board.
- 2. To create and maintain public interest and conduct related activities in the Township Library system of the community.
- 3. To review and provided recommendations on the proposed Library Budget as prepared by the Librarian prior to its submittal to the Township Supervisor.
- 4. To review established library policies annually and make recommendations.
- 5. To encourage and maintain liaison with the regional library system.

Article III. Membership, Terms and Appointment

Section 1.

As provided in the Resolution, the Committee shall consist of seven (7) members, of whom not more than one shall be a member of the Township Board, or a full time employee of the Township. The President of the "Waterford Friends of the Library" may sit as an additional, ex-officio member — without vote.

Section 2.

The Township Supervisor shall recommend proposed members of the Committee to the Township Board for appointment. After the initial appointments provided in the Resolution, appointed members shall serve for terms of three years each. Except as necessary to maintaining a seven (7) member Committee, members should not be appointed so serve more than two (2) consecutive terms, excluding the initial terms provided in the Resolution.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

Section 3.

Each Committee vacancy shall be reported to the Supervisor and Township Board and shall be filled by appointment as provided in Article III, Section2, for the unexpired term.

Section 4.

Committee members shall serve without compensation.

Section 5.

As provided in the Resolution, Committee members may be removed by the Township Board with or without cause. By majority vote, the Committee may request that the Township Board remove a Committee member for one or more specified reasons, which may include two (2) consecutive absences without prior notification.

Article IV. Officers

Section 1.

The Committee shall elect from its members a Chairperson, a Vice Chairperson, a Secretary and such other officers as they shall deem necessary.

Section 2.

Officers shall be elected by ballot for a one-year term beginning in January.

Section 3.

An officer vacancy shall be filled at the next regular meeting of the Committee after the vacancy occurs.

Section 4.

The Chairperson shall preside at all regular and special meetings of the Committee and serve as the official spokesperson to the Township Board for the affairs of the Committee.

Section 5.

The Vice Chairperson shall perform the duties of the Chairperson if the Chairperson is unable to do so due to absence or other reason.

Section 6.

The Secretary shall be responsible for the preparation of minutes of all Committee meetings, providing a copy following the meeting to each Committee member and to the Township Board, and for keeping a true and accurate file of all records. "Resolve to recommend" shall be used in the minutes to indicate items to be included on the Township Board agenda with a request that the Township Clerk send to the Committee Secretary the true and certified copy of the Township Board action on each recommendation.

Article V. Meetings

The Committee shall meet monthly. Special meetings may be called by the Chairperson.

Article VI. Subcommittees

The Chairperson of the Committee shall appoint Subcommittees as needed.

Resolution to Continue, Reestablish, and Maintain Free Public Library.**Article VII. Librarian**

The Librarian shall is responsible for the administration of the Library under the supervision of the Township Supervisor and review by the Township Board. Subject to and as provided by that supervision, the Librarian responsibilities include the care of the equipment; for the employment and direction of the staff; for the efficiency of the library's service to the public; and for the operation of the library under the financial conditions set forth in the annual budget. The fiscal year shall be consistent with the fiscal year of the Township. The Librarian shall attend all Committee meetings, without vote.

Article VIII. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Committee in all cases to the extent necessary, applicable, and not inconsistent with these Bylaws and any special rules of order the Committee may adopt.

Article IX. Amendment

These Bylaws may be amended with the concurrence of four (4) members of the Committee and with approval of the Township Board.

Rules of Conduct for Library Use

The Waterford Township Public Library's purpose is to welcome and serve all individuals and groups who wish to use appropriately its materials and facilities. The Rules of Conduct are not meant to restrict library use or to deny library services and facilities to people who need them. Instead, the Rules are meant to promote a quiet, safe, attractive, sanitary, and orderly atmosphere and to ensure every person's constitutional right to use Library materials and to have reasonable access to Library facilities without unreasonable interference from any other person. Anyone violating any of these Rules may be asked to leave the Library for the remainder of the day, or for a longer period of time under the circumstances described below. Any person who refuses to leave the Library after being requested to do so for violating these Rules or returns to the Library prior to the authorized time will be subject to arrest and prosecution for trespass. These Rules apply to all Library facilities, including but not limited to the Main Library.

Persons using Library facilities shall not violate any provision of the Township Code of Ordinances, and shall not:

1. Make loud or unnecessary sounds or noises, which disturb the quiet of the Library, other persons or Library Staff.
2. "Loiter", which is defined as remaining in the Library without reading, studying, or using Library materials or facilities or being engaged in Library-related activities, and being on the Library premises, which includes the parking lot and area surrounding the library building, in a manner that is unlawful under Section 11-175 of the Township Code of Ordinances.
3. Use cell phones in any part of the library other than the entryway.
4. Harass, intimidate, disturb, stalk, or threaten any person by word or act, or interfere with any other person's use of the Library facilities by behaving in any manner which reasonably can be expected to disturb other persons or interfere with their use of the Library. Examples of such behavior include but are not limited to, fighting, use of objectionable language, staring at another person, following another person, and singing or talking to others in monologues.
5. Behave in a way that presents an imminent danger to the life or safety of others, including intentional non-emergency activation of alarmed exits, fire alarms, etc.
6. Engage in excessive displays of affection or sexually inappropriate conduct.
7. Consume food or beverages except in connection with events catered for or sponsored through the Library in approved locations.

Resolution to Continue, Reestablish, and Maintain Free Public Library.

8. Enter the Library barefoot or without wearing a shirt.
9. Sleep, or solicit or beg in a manner that is unlawful under Section 11-003 of the Township Code of Ordinances.
10. Have possession of any of the following in the library building:
 1. Fireworks or explosive device.
 2. Firearms in violation of the laws of the United States or the State of Michigan.
 3. A Knife, Dirk, or Stiletto with a blade longer than three (3) inches or that is mechanically operated.
11. Damage Library property.
12. Be present on the premises while in possession of liquor, non-prescribed controlled substance or alcoholic beverages, or be under the influence of any such substance or beverage.
13. Bring any animal into the facilities except service animals trained to aid the disabled and animals brought into the Library in conjunction with Library programs.
14. Operate any radio, iPod, CD player, phone, any other personal device, or headphones provided by the Library for its computer workstations so that any other person can hear it.
15. Have bodily hygiene so offensive as to constitute a nuisance to other persons.
16. Violate any of these Rules of Conduct or fail to follow posted policies, directives, or procedures.
17. Refuse or fail to leave the Library facilities after having been requested to do so for violating these Rules.
18. Violate any policy or procedure regarding the use of the Library's computers or the Internet. The violation of any such policies or procedures may result in the loss of computer privileges as follows: 1st violation – 30 days, 2nd violation – 60 days, 3rd violation – up to one year.

Any person who violates Rule 4, Rule 10, or Rule 11, or who repeatedly (two or more times) violates any other Rule, may be denied access to the Library by the Director upon notice for a period of up to 90 days. Provided, however, before denying access to any person the Director shall provide the person with a reasonable opportunity to be heard on the matter. Any person denied such access may appeal the denial to the Township Board of Trustees. The Township Board of Trustees shall provide the person with the opportunity to be heard before deciding the appeal.

Moved by Markee,

Seconded by Joliat; RESOLVED, to adopt the Resolution to Continue, Reestablish, and Maintain Free Public Library with its attached Bylaws of the Waterford Township Free Public Library Advisory Committee and Rules of Conduct for Library Use prepared by the Township Attorney and presented by the Library Director. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

7.6 Possible Teamsters Local 214 Contract Ratification

The Waterford Township and Teamsters Local 214, Tentative Agreement dated February 24, 2020, was submitted by Mark Similar, Human Resource Director.

Moved by Bartolotta,
Seconded by Frasca; RESOLVED, to approve the Teamsters Local 214 Contact Ratification. A roll call vote was taken. A copy of the Tentative Agreement is attached to these minutes.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat
Nays: None
Absent: Thomas

Motion carried unanimously.

7.7 Cerebral Palsy Awareness Resolution

Trustee Bartolotta read the Resolution Designating March 25, 2020, As Cerebral Palsy Awareness Day.

**RESOLUTION
CHARTER TOWNSHIP OF WATERFORD
DESIGNATING MARCH 25, 2020
CEREBRAL PALSY AWARENESS DAY**

- Whereas,** a group of permanent disorders of the development of movement and posture that are attributed to nonprogressive disturbances that occur in the developing brain is referred to as “cerebral palsy”;
- Whereas,** cerebral palsy, the most common motor disability in children, is caused by damage to 1 or more specific areas of the developing brain, which usually occurs during fetal development before, during, or after birth;
- Whereas,** the majority of children who have cerebral palsy are born with cerebral palsy, but cerebral palsy may be undetected for months or years;
- Whereas,** 75 percent of individuals with cerebral palsy also have 1 or more developmental disabilities, including epilepsy, intellectual disability, autism, visual impairment, or blindness;
- Whereas,** according to information released by the Centers for Disease Control and Prevention—(1) the prevalence of cerebral palsy is not changing over time; and (2) an estimated 1 in 323 children has cerebral palsy;
- Whereas,** approximately 764,000 individuals in the United States are affected by cerebral palsy;
- Whereas,** although there is no cure for cerebral palsy, treatment often improves the capabilities of a child with cerebral palsy;
- Whereas,** scientists and researchers are hopeful for breakthroughs in cerebral palsy research;

Cerebral Palsy Awareness Resolution Continued.

Whereas, researchers across the United States conduct important research projects involving cerebral palsy; and

Whereas, the Charter Township of Waterford, Board of Trustees, can raise awareness of cerebral palsy in the public and the medical community:

Now, therefore, be it Resolved, that the Charter Township of Waterford designates March 25, 2020, as “Cerebral Palsy Awareness Day” and encourages each individual in the Charter Township of Waterford to become better informed about and aware of cerebral palsy.

March 25, 2020

Kim Markee, Township Clerk

Moved by Frasca,
Seconded by Markee; RESOLVED, to approve the Cerebral Palsy Awareness Resolution Designating March 25, 2020, as Cerebral Palsy Awareness Day. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat
Nays: None
Absent: Thomas

Motion carried unanimously.

7.8 Child Abuse Prevention and Awareness Month

Trustee Joliat read the Child Abuse Prevention and Awareness Month, April 2020, Proclamation.

**PROCLAMATION
CHILD ABUSE PREVENTION AND AWARENESS MONTH**

APRIL 2020

WHEREAS, abuse and neglect are suffered by children in our communities, regardless of age, race, gender, or economic situation;

WHEREAS, one in ten (10) children will be sexually abused before the age of 18;

WHEREAS, this reported maltreatment is only a portion of the overall problem threatening our children, for so many cases go unreported, and today’s technology has brought with a new and dangerous form of child endangerment, the online predator;

WHEREAS, the devastating consequences of physical and emotional abuse of our children affects the community as a whole and finding solutions needs to be attended to by the community as a whole;

WHEREAS, **CARE House of Oakland County** works to break the cycle of child abuse and neglect; provides a protective circle of light and hope for a better life; and advocates for the safety and protection of children; and partners with community organizations and agencies to offer programs and services aimed at preventing child abuse.

Child Abuse Prevention and Awareness Month Continued.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Waterford, County of Oakland, State of Michigan, do hereby proclaim April 2020 as Child Abuse Prevention and Awareness Month in the Township of Waterford, and call on all citizens, community agencies, organizations, and businesses to increase their participation in efforts to prevent the abuse of our children, thereby strengthening and protecting the community in which we live.

March 23, 2020

Kim Markee, Township Clerk

Moved by Joliat,
Seconded by Bartolotta; RESOLVED, to Proclaim April 2020 Child Abuse Prevention and Awareness Month. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca and Joliat

Nays: None

Absent: Thomas

Motion carried unanimously.

Clerk Markee discussed donating to Care House of Oakland County in support of Child Abuse Prevention and Awareness Month. Care House of Oakland County will provide blue pinwheels to plant pinwheel gardens throughout Oakland County.

7.9 Public Comments Limited to Three (3) Minutes per Topic

Supervisor Wall announced that the public may call in to 248-674-6200 to make public comments.

Supervisor Wall addressed the Public regarding COVID-19 Pandemic. Today the Governor announced Executive Order No. 2020-21, Temporary Requirement to suspend activities that are not necessary to sustain or protect life. The Executive Order takes effect on March 24, 2020, at 12:01 a.m., and continues through April 13, 2020 at 11:59 p.m.

Self-Quarantine, Avoid person-to-person contact, Keep 6ft. apart, and Stay at home when possible.

Grocery stores, banks, and will be open. If you have to go out please keep 6ft away from everyone. The quicker this comes to a peak the better off it will be for everyone.

Fire Chief Covey addressed the Board praising the Firefighters, Dispatchers and Police Officers. They are all doing a thankless job, they are worried but they are tough. They will be there to take care of the community, please keep them in your prayers.

Clerk Markee announced that the Board was seated 6 feet apart and that Trustee Thomas was on vacation and not ill.

ADJOURNMENT

Moved by Birch;
Seconded by Joliat, RESOLVED, to adjourn the meeting at 7:20 p.m.

Motion carried unanimously.

Kimberly F. Markee, Clerk

Gary Wall, Supervisor

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288517	03/23/2020	PRINTED	011021 ADI	1,791.96			
288518	03/23/2020	PRINTED	011036 A&M PLUMBING	385.77			
288519	03/23/2020	PRINTED	011730 ARROW PRINTING	1,352.82			
288520	03/23/2020	PRINTED	011930 AWWA	6,341.00			
288521	03/23/2020	PRINTED	013510 SCORE SPORTS	2,592.50			
288522	03/23/2020	PRINTED	013736 ARG PRO LLC	437.50			
288523	03/23/2020	PRINTED	014472 ALPHA DIRECTIONAL BORING	4,000.00			
288524	03/23/2020	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	2,319.00			
288525	03/23/2020	PRINTED	014479 LB OFFICE PRODUCTS	225.00			
288526	03/23/2020	PRINTED	021079 BAKER & TAYLOR BOOKS	5,093.96			
288527	03/23/2020	PRINTED	021770 BSN SPORTS INC	40.00			
288528	03/23/2020	PRINTED	023016 BATTERIES PLUS	103.50			
288529	03/23/2020	PRINTED	023123 JUDY BALDAK	111.00			
288530	03/23/2020	PRINTED	023281 KEVIN BELLANT	697.13			
288531	03/23/2020	PRINTED	023299 BELL & SONS	127.19			
288532	03/23/2020	PRINTED	023732 BRENDEL'S SEPTIC TANK SER	330.00			
288533	03/23/2020	PRINTED	023799 KATHRYN BROWN	33.41			
288534	03/23/2020	PRINTED	031530 MONTGOMERY & SONS INC	100.00			
288535	03/23/2020	PRINTED	031928 BONGERO CONSTRUCTION, INC	100.00			
288536	03/23/2020	PRINTED	032948 ADRIENNE EARLY	100.00			
288537	03/23/2020	PRINTED	032949 JAMES WILHELM	400.00			
288538	03/23/2020	PRINTED	032950 MELISSA ROSALES	100.00			
288539	03/23/2020	PRINTED	032951 FINISH WORKS CARPENTRY	600.00			
288540	03/23/2020	PRINTED	041192 CDW GOVERNMENT INC	15,313.29			
288541	03/23/2020	PRINTED	041216 CGS SAFETY TRAINING, INC	1,920.00			
288542	03/23/2020	PRINTED	044214 CHARRON SERVICES	90.00			
288543	03/23/2020	PRINTED	051440 DLT SOLUTIONS LLC	2,482.00			
288544	03/23/2020	PRINTED	053580 DOORS OF PONTIAC	2,780.56			
288545	03/23/2020	PRINTED	053612 DOVER & COMPANY, LLC	225.00			
288546	03/23/2020	PRINTED	053867 DUBOIS CHEMICALS INC	500.00			
288547	03/23/2020	PRINTED	061010 EAST COAST FLAG & BANNER	409.89			
288548	03/23/2020	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	276.25			
288549	03/23/2020	PRINTED	063546 ENABLE POINT INC	1,089.00			
288550	03/23/2020	PRINTED	063951 KATHRYN R EYMAN	200.00			
288551	03/23/2020	PRINTED	082298 4IMPRINT	364.57			
288552	03/23/2020	PRINTED	083452 SUBURBAN FORD OF WATERFOR	3,367.78			
288553	03/23/2020	PRINTED	083580 FORSTER BROTHERS	133.00			
288554	03/23/2020	PRINTED	091835 GUNNERS METERS & PARTS IN	1,066.00			
288555	03/23/2020	PRINTED	093025 GALE/CENGAGE LEARNING	231.61			
288556	03/23/2020	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	3,631.99			
288557	03/23/2020	PRINTED	093608 GOYETTE MECHANICAL CO, IN	2,823.48			
288558	03/23/2020	PRINTED	093705 GRAINGER	188.76			
288559	03/23/2020	PRINTED	093847 STEVE GUTH	2,310.00			
288560	03/23/2020	PRINTED	103641 HOME CONFINEMENT	290.00			
288561	03/23/2020	PRINTED	103841 HUTCHINSONS ELECTRIC INC	2,030.25			
288562	03/23/2020	PRINTED	113488 IMPERIAL AUTO WASH	258.00			
288563	03/23/2020	PRINTED	113542 INGRAM LIBRARY SERVICES	19.56			
288564	03/23/2020	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	211.15			
288565	03/23/2020	PRINTED	113595 DOXIM	1,593.78			
288566	03/23/2020	PRINTED	113701 IRON MOUNTAIN	542.37			
288567	03/23/2020	PRINTED	121003 POWER PLAN	415.68			
288568	03/23/2020	PRINTED	123023 JAIL ALTERNATIVES FOR MIC	168.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288569	03/23/2020	PRINTED	143601 KONECRANES INC	1,331.04			
288570	03/23/2020	PRINTED	143707 KRONOS SAASHR, INC	608.97			
288571	03/23/2020	PRINTED	143844 KULLY SUPPLY INC	243.70			
288572	03/23/2020	PRINTED	153109 LAKES AREA MARTIAL ARTS	472.50			
288573	03/23/2020	PRINTED	153367 LIBRARY NETWORK, THE	2,587.88			
288574	03/23/2020	PRINTED	163371 MICHIGAN COURT SERV INC	50.00			
288575	03/23/2020	PRINTED	163476 MIDWEST TAPE	1,463.97			
288576	03/23/2020	PRINTED	163489 DAVE MILLER LLC	363.00			
288577	03/23/2020	PRINTED	163508 FERGUSON WATERWORKS #3386	5,157.14			
288578	03/23/2020	PRINTED	174615 MDASA	5,103.00			
288579	03/23/2020	PRINTED	174721 STATE OF MICHIGAN	2,190.00			
288580	03/23/2020	PRINTED	174870 STATE OF MICHIGAN	33,098.21			
288581	03/23/2020	PRINTED	181068 NADCP	670.00			
288582	03/23/2020	PRINTED	183289 NETWORKFLEET INC	1,333.75			
288583	03/23/2020	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	814.90			
288584	03/23/2020	PRINTED	183952 NYE UNIFORM COMPANY	2,168.06			
288585	03/23/2020	PRINTED	193007 AUBURN HILLS CAMPUS - OCC	50.00			
288586	03/23/2020	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	168.05			
288587	03/23/2020	PRINTED	193277 OFFICIAL PAYMENTS CORP	20.50			
288588	03/23/2020	PRINTED	193882 OVERDRIVE, INC.	847.40			
288589	03/23/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	50.00			
288590	03/23/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	768.00			
288591	03/23/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	2,276.00			
288592	03/23/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	175,622.00			
288593	03/23/2020	PRINTED	204360 OAKLAND COUNTY HEALTH DIV	402.00			
288594	03/23/2020	PRINTED	204505 OAKLAND SCHOOLS	102.40			
288595	03/23/2020	PRINTED	204665 OAKLAND COUNTY TREASURER	813,958.63			
288596	03/23/2020	PRINTED	213052 MOVEMENT BY MARI ANN	231.00			
288597	03/23/2020	PRINTED	213274 PEERLESS MIDWEST INC	33,273.00			
288598	03/23/2020	PRINTED	213291 BARBARA PERCOULIS	30.00			
288599	03/23/2020	PRINTED	213566 COFFEE BREAK INC	72.40			
288600	03/23/2020	PRINTED	226836 RON KORTHAUS	25.00			
288601	03/23/2020	PRINTED	227588 OAKLAND COUNTY ROAD COMM	75.00			
288602	03/23/2020	PRINTED	227589 JOAN DOWLING	100.00			
288603	03/23/2020	PRINTED	227590 JOYCE FULLER	100.00			
288604	03/23/2020	PRINTED	233839 QUALITY FIRST AID AND SAF	895.11			
288605	03/23/2020	PRINTED	233852 QUALITY FIRE SERVICES	1,590.87			
288606	03/23/2020	PRINTED	241008 RKA PETROLEUM COMPANIES,	9,209.46			
288607	03/23/2020	PRINTED	243040 PENGUIN RANDOM HOUSE LLC	21.75			
288608	03/23/2020	PRINTED	243206 RECORDED BOOKS LLC	187.90			
288609	03/23/2020	PRINTED	243289 LYNN ANNE REISS	36.00			
288610	03/23/2020	PRINTED	243662 ROOF ONE, LLC	10,255.00			
288611	03/23/2020	PRINTED	251110 S&B PLBG & SEWER SERV INC	4,356.00			
288612	03/23/2020	PRINTED	251238 SERVICE HEATING & PLUMBIN	235.00			
288613	03/23/2020	PRINTED	251323 SHERWIN-WILLIAMS CO, THE	3,364.80			
288614	03/23/2020	PRINTED	253160 SCRAMLIN FEEDS	333.00			
288615	03/23/2020	PRINTED	253453 SLICK SHIRTS SCREEN PRINT	635.00			
288616	03/23/2020	PRINTED	253521 GRANT SMITH	125.91			
288617	03/23/2020	PRINTED	253954 SYMBOL ARTS	125.00			
288618	03/23/2020	PRINTED	263255 TESTAMERICA LABORATORIES	313.80			
288619	03/23/2020	PRINTED	263582 THOMSON REUTERS-WEST	427.81			
288620	03/23/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	153.16			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288621	03/23/2020	PRINTED	273533 UNIFIRST CORP	957.43			
288622	03/23/2020	PRINTED	273542 UNIQUE MGMT SERVICES INC	35.80			
288623	03/23/2020	PRINTED	273763 US BANK	22,350.00			
288624	03/23/2020	PRINTED	283242 VERIZON WIRELESS	225.40			
288625	03/23/2020	PRINTED	283242 VERIZON WIRELESS	877.84			
288626	03/23/2020	PRINTED	283242 VERIZON WIRELESS	1,174.70			
288627	03/23/2020	PRINTED	283242 VERIZON WIRELESS	1,824.41			
288628	03/23/2020	PRINTED	293016 WATERFORD AREA CHAMBER OF	370.00			
288629	03/23/2020	PRINTED	293051 WCA BASEBALL	75.00			
288630	03/23/2020	PRINTED	293206 WEINGARTZ	1,720.86			
288631	03/23/2020	PRINTED	304778 WATERFORD SCHOOL DISTRICT	45.00			
288632	03/23/2020	PRINTED	304778 WATERFORD SCHOOL DISTRICT	158.15			
288633	03/23/2020	PRINTED	304930 WATERFORD TOWNSHIP DPW	576.06			
288634	03/23/2020	PRINTED	333054 JEREMY YOUNG	200.00			
288635	03/23/2020	PRINTED	500483 CSG FORTE PAYMENTS	65.00			
119 CHECKS				CASH ACCOUNT TOTAL	1,221,062.43	.00	

Advance Check Already Mailed
 Mar 10 → Mar 19

03/19/2020 11:14 | WATERFORD TOWNSHIP
 llievois | AP CHECK RECONCILIATION REGISTER

| P 1
 | apchkrcc

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288425	03/10/2020	PRINTED	023068 K & Q LAW, PC	800.00			
288426	03/10/2020	PRINTED	043626 CONSUMERS ENERGY	3,012.52			
288427	03/10/2020	PRINTED	053201 DE LA FERRIERE CENTER INC	252.00			
288428	03/10/2020	PRINTED	053253 DTE ENERGY	18,235.61			
288429	03/10/2020	PRINTED	083466 FLEX ADMINISTRATORS INC	644.00			
288430	03/10/2020	PRINTED	093026 RICHARD GALAT	625.00			
288431	03/10/2020	PRINTED	093473 GLASCO CORPORATION	8,800.00			
288432	03/10/2020	PRINTED	103018 DERWOOD HAINES JR	100.00			
288433	03/10/2020	PRINTED	103584 JOHN H HOLMES	200.00			
288434	03/10/2020	PRINTED	123042 KEVIN JANULIS	350.00			
288435	03/10/2020	PRINTED	143600 SCOTT C KOZAK	500.00			
288436	03/10/2020	PRINTED	143837 JASON KUCMIERZ	325.00			
288437	03/10/2020	PRINTED	143848 DOUGLAS E KUTHY	405.00			
288438	03/10/2020	PRINTED	163485 PAULETTE MICHEL LOFTIN	300.00			
288439	03/10/2020	PRINTED	204060 OAKLAND COUNTY ANIMAL CON	4,422.25			
288440	03/10/2020	PRINTED	213454 NANCY PLASTERER	200.00			
288441	03/10/2020	PRINTED	213584 PONTIAC MAILING SERVICE L	317.30			
288442	03/10/2020	PRINTED	243228 STELLA REYES	90.00			
288443	03/10/2020	PRINTED	253400 KATHRYN SIMMONS	300.00			
288444	03/10/2020	PRINTED	254845 BRADLEY STOUT	300.00			
288445	03/10/2020	PRINTED	263019 CAROL TACKETT	444.46			
288446	03/10/2020	PRINTED	293605 WORLDWIDE INTERPRETERS IN	579.40			
288447	03/17/2020	PRINTED	011042 ATA NATIONAL TITLE GROUP	28.23			
288448	03/17/2020	PRINTED	013198 ADVANCED DISPOSAL	2,232.42			
288449	03/17/2020	PRINTED	013801 AT&T	221.46			
288450	03/17/2020	PRINTED	021510 BLUE CROSS BLUE SHIELD	186,255.05			
288451	03/17/2020	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	250,923.48			
288452	03/17/2020	PRINTED	043134 CAMBRIDGE CONSULTING GROU	628.00			
288453	03/17/2020	PRINTED	043144 HELEN JEAN CARAWAY	450.00			
288454	03/17/2020	PRINTED	043364 AT&T MOBILITY	68.98			
288455	03/17/2020	PRINTED	043626 CONSUMERS ENERGY	3,315.47			
288456	03/17/2020	PRINTED	053253 DTE ENERGY	18,180.53			
288457	03/17/2020	PRINTED	053253 DTE ENERGY	53.41			
288458	03/17/2020	PRINTED	073101 KAREN M BASIRICO	10.25			
288459	03/17/2020	PRINTED	073221 TARRENCE DAUGHERTY	195.00			
288460	03/17/2020	PRINTED	093026 RICHARD GALAT	340.00			
288461	03/17/2020	PRINTED	093060 ERIK & JULIE GASCHO	161.41			
288462	03/17/2020	PRINTED	093702 JUDITH GRACEY	100.00			
288463	03/17/2020	PRINTED	093842 RON GUISEPPE	840.00			
288464	03/17/2020	PRINTED	093863 GREAT LAKES WATER AUTHORI	2,961.90			
288465	03/17/2020	PRINTED	103561 RANDY HODGES	150.00			
288466	03/17/2020	PRINTED	103584 JOHN H HOLMES	450.00			
288467	03/17/2020	PRINTED	123044 PAMELA JASLOVE	350.00			
288468	03/17/2020	PRINTED	123049 SHATHA JAZRAWI	393.55			
288469	03/17/2020	PRINTED	143600 SCOTT C KOZAK	300.00			
288470	03/17/2020	PRINTED	153274 CAROLYN S LEONARD	840.00			
288471	03/17/2020	PRINTED	161069 MR ROOTER PLUMBING	24.00			
288472	03/17/2020	PRINTED	161140 MCNABS HARDWARE	98.92			
288473	03/17/2020	PRINTED	163139 DEBORAH H MCKELVY	300.00			
288474	03/17/2020	PRINTED	163282 MEDMUTUAL LIFE	4,527.89			
288475	03/17/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	985.69			
288476	03/17/2020	PRINTED	213367 PITNEY BOWES	590.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288477	03/17/2020	PRINTED	213454 NANCY PLASTERER	500.00			
288478	03/17/2020	PRINTED	213849 SANDRA PULK	840.00			
288479	03/17/2020	PRINTED	253400 KATHRYN SIMMONS	625.00			
288480	03/17/2020	PRINTED	254862 LAW OFFICE OF STEPHEN STE	300.00			
288481	03/17/2020	PRINTED	254867 LESLIE STRANG	156.92			
288482	03/17/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
288483	03/17/2020	PRINTED	283242 VERIZON WIRELESS	1,104.29			
288484	03/17/2020	PRINTED	293355 WILBUR WHITE JR	2,550.00			
288485	03/17/2020	PRINTED	304678 MARGARET BIRCH TREASURER	1,500.00			
288486	03/18/2020	PRINTED	073003 RONALD R ARNOLD	150.00			
288487	03/18/2020	PRINTED	073040 JODI BURCHETT	150.00			
288488	03/18/2020	PRINTED	073104 RANDALL EUGENE BUNCE	150.00			
288489	03/18/2020	PRINTED	073121 NOAH BIGELOW	150.00			
288490	03/18/2020	PRINTED	073141 JAMES CASSIDY	150.00			
288491	03/18/2020	PRINTED	073190 RAYMOND COLGAN	150.00			
288492	03/18/2020	PRINTED	073216 ANDREW DILLARD	150.00			
288493	03/18/2020	PRINTED	073227 TERRANCE DAUGHTERY	150.00			
288494	03/18/2020	PRINTED	073314 ALLEN GILL	150.00			
288495	03/18/2020	PRINTED	073374 PENNYE HOLDEN	150.00			
288496	03/18/2020	PRINTED	073403 KEVIN HACK	150.00			
288497	03/18/2020	PRINTED	073429 MITCH HADLEY	150.00			
288498	03/18/2020	PRINTED	073442 MICHAEL R KORTEKAAS II	150.00			
288499	03/18/2020	PRINTED	073460 CHRIS KOTOWICZ	150.00			
288500	03/18/2020	PRINTED	073461 PAMELA LYMAN	150.00			
288501	03/18/2020	PRINTED	073489 KAREN LEE	150.00			
288502	03/18/2020	PRINTED	073539 SCOTT D MCGRADY	150.00			
288503	03/18/2020	PRINTED	073568 JEFFREY S MOHR	150.00			
288504	03/18/2020	PRINTED	073602 JERRY NIEDJELSKI	150.00			
288505	03/18/2020	PRINTED	073617 ISAAC NOTT	150.00			
288506	03/18/2020	PRINTED	073639 SAMUEL POWELL	150.00			
288507	03/18/2020	PRINTED	073644 JAMES MARKOS	150.00			
288508	03/18/2020	PRINTED	073760 DAVID SMITH	150.00			
288509	03/18/2020	PRINTED	073811 TIMOTHY SIMMONS	150.00			
288510	03/18/2020	PRINTED	073812 ARON STUCK	150.00			
288511	03/18/2020	PRINTED	073814 KEN SCHILLER	150.00			
288512	03/18/2020	PRINTED	073859 BRETT THOMPSON	150.00			
288513	03/18/2020	PRINTED	073914 GERALD WARD	150.00			
288514	03/18/2020	PRINTED	073925 DAN WATSON	150.00			
288515	03/18/2020	PRINTED	074908 WALTER REED	150.00			
288516	03/18/2020	PRINTED	075008 DEREK VANDAM	150.00			
92 CHECKS				CASH ACCOUNT TOTAL	529,502.05		.00

**WATERFORD TOWNSHIP
AND
TEAMSTERS LOCAL 214**

**TENTATIVE AGREEMENT
February 24, 2020**

**WATERFORD TOWNSHIP
AND
TEAMSTERS LOCAL 214
TENTATIVE AGREEMENT
February 24, 2020**

1. Duration – 2 years.

2. Wages:

A. 1/1/2020: 2.0%

B. 1/1/2021: 2.0%

Since PA 54 does not allow retroactivity, the parties have agreed to pay full time bargaining unit members as of January 1, 2020, two hundred and fifty dollars (\$250) should this agreement be ratified and Teamster’s part time employees as of January 1, 2020 one hundred and twenty five dollars (\$125) should this agreement be ratified.

3. Article 12 – Probation

Section 12.3 – Modify to read:

The employee shall not earn sick time during **the first 90 days of the** probationary period.

Should a part-time employee be hired to a full-time position, they will serve a probationary period provided, however, they will continue to be eligible for leave time including holiday’s vacation, sick and personal at the rate for which they are promoted to.

Should an employee not satisfactorily complete their probationary period, any leave time amounts not earned shall be deducted on a pro-rata basis from the employees last pay.

(Balance of Article to remain the same).

4. Health Insurance

In accordance with PA 152 of 2011, the Township will pay the premium (or indicated rate). The annual costs are subject to any statutory increase in the “hard cap” with any excess to be paid by the employee through payroll deductions: The three insurance categories are: Single, Two-person and Family. Employees shall make insurance selections during the Township open enrollment period on the www.hrconnection.com website. If an employee fails to timely make a selection, the plan provided will default to “BCN” until the next open enrollment period.

Employees who have health insurance provided to them through a spouse or by other means may elect to waive coverage and receive a payment of \$80.00 for each pay period they waive coverage. Should the employee lose the alternative coverage, he/she may rejoin the Township plan at any time.

5. Article 29 – Funeral Leave

Part-time Employees shall be permitted to take up to three (3) paid leave days day to attend the funeral or to make funeral arrangements of an immediate family member or one (1) paid leave day for a family member as proscribed under Article 29.3. Leave granted under this Article shall be taken in accordance with the date of event and shall be subject to the Department Manager.

6. Article 36 - Vacation

36.11 – Separation – immediate payout. Eliminate all contrary language. The Parties agree that upon resignation or retirement of a bargaining unit employee, that employee shall be eligible to receive payment for up to a maximum of three hundred and sixty (360) hours of accrued vacation. This payment shall be made payable in a lump sum under this provision after the employees last day worked. This payment shall not be used in the calculation of final average compensation for pension purposes.

7. Incorporate the part-time Employees within the Bargaining Unit Letter dated 1/10/2017 into the CBA.

8. Article 50 – Classification Change Requests

i. Delete: Section D: “but may be submitted to an Advisory MERC Mediator.”

9. Article 33 Overtime and/or Premium Pay

i. Standby pay shall be increased to \$210.00. Members shall be permitted to trade on-call assignments. Provided, however, each member shall be required to work at least three (3) standby weeks per year and no more than eighteen (18) standby weeks per year.

10. Article 46 Tuition Reimbursement

Shall be capped at \$2,000.00 per employee per year.

11. Article 30 Longevity Pay

i. Delete

12. Article 47 Temporary and/or Part-Time Employees

i. Election workers shall be exempt from the Collective Bargaining Agreement.

13. Retirement Health Care

A. Employees who retire after January 1, 2020 who are eligible for health insurance, shall mirror active health care plan including any employer contributions to HSA, HRA or other employer contributions made to active employees. Should health insurance be eliminated in a subsequent collective bargaining, the retiree shall retain the healthcare coverage he/she was enrolled in at the time of elimination.

B. The Township’s payments for retiree health insurance will not exceed annual maximums established by the Department of Treasury under PA 152 for either single,

two-person coverage or family depending upon the status of the retiree. All amounts in excess of the statutory amount will be paid for by the retiree.

14. Article 13 Seniority

Insert: Effective 1.1.2020 part-time employees hired to a full-time position shall retain seniority earned for vacation benefits at a rate of one (1) month for each 174 hours paid. Existing full-time employees shall begin earning vacation as set forth herein on their anniversary date occurring in 2020.

15. Article 27 Sick Leave

Section 27.5: The use of sick leave for personal leave time shall be capped at four (4) days.

16. The Parties agree that should an eligible part time holiday occur on a weekend part time employees shall receive holiday pay for days that the holiday was scheduled to occur and the day the Township observes the holiday.

17. The Parties agree to delete obsolete language in the contract. Any such revisions shall be mutually agreed by the Union and the Township.

WATERFORD TOWNSHIP

 2-25-2020

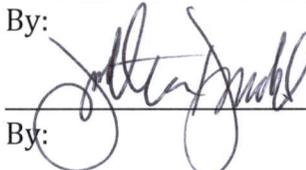
By: _____ Date

By: _____ Date

TEAMSTERS LOCAL 214

 2/25/2020

By: _____ Date

 2/25/2020
By: _____ Date

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
289011	04/07/2020	PRINTED	011016 GREAT LAKES ACE HARDWARE	21.01			
289012	04/07/2020	PRINTED	013690 AQUASIGHT	1,800.00			
289013	04/07/2020	PRINTED	041192 CDW GOVERNMENT INC	1,320.84			
289014	04/07/2020	PRINTED	043134 CAMBRIDGE CONSULTING GROU	628.00			
289015	04/07/2020	PRINTED	043364 AT&T MOBILITY	68.98			
289016	04/07/2020	PRINTED	043626 CONSUMERS ENERGY	13,312.99			
289017	04/07/2020	PRINTED	043904 COMERICA COMMERCIAL CARD	2,073.61			
289018	04/07/2020	PRINTED	044220 CHASE CARD SERVICES	6,845.02			
289019	04/07/2020	PRINTED	053253 DTE ENERGY	32,767.87			
289020	04/07/2020	PRINTED	083623 FORTE ACADEMY OF DANCE	204.00			
289021	04/07/2020	PRINTED	103141 HART INTERCIVIC, INC	423.20			
289022	04/07/2020	PRINTED	113177 IDEAS FOR YOU	883.78			
289023	04/07/2020	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	1,547.35			
289024	04/07/2020	PRINTED	113701 IRON MOUNTAIN	470.01			
289025	04/07/2020	PRINTED	121011 J&B MEDICAL SUPPLY	730.58			
289026	04/07/2020	PRINTED	123585 CHARESA JOHNSON	450.00			
289027	04/07/2020	PRINTED	123613 JOHNSTON LEWIS ASSOCIATES	3,061.68			
289028	04/07/2020	PRINTED	151011 LTM AUTO TRUCK AND TRAILER	2,096.89			
289029	04/07/2020	PRINTED	153240 LESLIE TIRE	191.40			
289030	04/07/2020	PRINTED	163107 MADISON GENERATOR SERVICE	193.22			
289031	04/07/2020	PRINTED	183269 SPRINT SOLUTIONS	9.30			
289032	04/07/2020	PRINTED	204860 ROAD COMMISSION FOR	76,667.00			
289033	04/07/2020	PRINTED	213287 PREMIER SAFETY	125.00			
289034	04/07/2020	PRINTED	213293 SUSAN PETRUSHA	598.14			
289035	04/07/2020	PRINTED	253512 SMART START MICHIGAN	2,843.50			
289036	04/07/2020	PRINTED	263255 TESTAMERICA LABORATORIES	286.80			
289037	04/07/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	284.45			
289038	04/07/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	307.92			
289039	04/07/2020	PRINTED	500483 CSG FORTE PAYMENTS	1,625.00			
			29 CHECKS	CASH ACCOUNT TOTAL	151,837.54	.00	

*Kim Markoe
 4-7-2020*

All Checks Paid and Mailed Since

Mar 24 - Apr 2

04/07/2020 12:41 | WATERFORD TOWNSHIP
 llievols | AP CHECK RECONCILIATION REGISTER

| P 1
 | apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288811	03/24/2020	PRINTED	053215 DELTA DENTAL	45,934.87			
288814	03/24/2020	PRINTED	073398 TORI HEGLIN	500.00			
288818	03/24/2020	PRINTED	103584 JOHN H HOLMES	375.00			
288819	03/24/2020	PRINTED	143022 TODD KALUZNY	570.00			
288821	03/24/2020	PRINTED	143600 SCOTT C KOZAK	300.00			
288822	03/24/2020	PRINTED	143601 KONECRANES INC	763.26			
288823	03/24/2020	PRINTED	204910 OAKLAND CNTY TREASURERS O	412.50			
288825	03/24/2020	PRINTED	254851 STANDARD INSURANCE COMPAN	6,641.24			
288827	03/24/2020	PRINTED	293355 WILBUR WHITE JR	2,550.00			
288830	03/25/2020	PRINTED	221652 BEVERLY HAGERMAN	79.00			
288831	03/25/2020	PRINTED	221847 ARLENE BENSON	37.00			
288832	03/25/2020	PRINTED	222499 PATRICIA JOHNSON	42.00			
288833	03/25/2020	PRINTED	222569 JOAN RATHBUN	48.00			
288834	03/25/2020	PRINTED	223423 DONNA GRANTZ	37.00			
288835	03/25/2020	PRINTED	223822 VIOLA KRAVETZ	37.00			
288836	03/25/2020	PRINTED	223977 PATRICIA JACKSON	179.00			
288837	03/25/2020	PRINTED	224368 MARSCALYN MURPHY	37.00			
288838	03/25/2020	PRINTED	224545 LAVONNE LONG	10.00			
288840	03/25/2020	PRINTED	225029 GLORINETTE JACKSON	59.00			
288842	03/25/2020	PRINTED	225073 EMILIE STACH	37.00			
288843	03/25/2020	PRINTED	225083 CHARETTE DYSARCZYK	144.00			
288844	03/25/2020	PRINTED	226067 KAY CONNELLY	118.00			
288845	03/25/2020	PRINTED	226162 CASSONDRA DOLSON	24.00			
288846	03/25/2020	PRINTED	226273 WANDA WELLBAUM	37.00			
288847	03/25/2020	PRINTED	226741 TOM JONES	74.00			
288848	03/25/2020	PRINTED	226789 DAWN TABOR	24.00			
288849	03/25/2020	PRINTED	226798 JOANNE CHARBONEAU	20.00			
288850	03/25/2020	PRINTED	226826 PAULA HEISLER	123.00			
288851	03/25/2020	PRINTED	226836 RON KORTHAUS	118.00			
288853	03/25/2020	PRINTED	226980 NEAL NICOL	96.00			
288854	03/25/2020	PRINTED	227015 ROSE MARIE CHERRY	48.00			
288855	03/25/2020	PRINTED	227142 SANDRA HUNT	144.00			
288856	03/25/2020	PRINTED	227165 JOSEPH BRUZ	37.00			
288858	03/25/2020	PRINTED	227242 PAULINE CLARK	59.00			
288859	03/25/2020	PRINTED	227250 JOANN MCMANUS	72.00			
288860	03/25/2020	PRINTED	227348 CAROL PAGE	59.00			
288861	03/25/2020	PRINTED	227427 VANESSA PERUSKI	27.50			
288862	03/25/2020	PRINTED	227439 VICKI SHELTON	59.00			
288865	03/25/2020	PRINTED	227477 JEANIE ROBERTSON	59.00			
288866	03/25/2020	PRINTED	227509 DONNA KUNSE	96.00			
288867	03/25/2020	PRINTED	227518 DON SWANSON	48.00			
288869	03/25/2020	PRINTED	227545 DOUG BREMNER	118.00			
288870	03/25/2020	PRINTED	227573 IRENE LINDENTHAL	74.00			
288872	03/25/2020	PRINTED	227585 RUTH DEVINE	72.00			
288875	03/25/2020	PRINTED	227593 LINDA BRADEN	10.00			
288877	03/25/2020	PRINTED	227595 CHARLOTTE CHARTER	10.00			
288878	03/25/2020	PRINTED	227596 BRADLEY COOK	20.00			
288880	03/25/2020	PRINTED	227598 KRISTINA GRAVES	27.50			
288881	03/25/2020	PRINTED	227599 SANDRA HARBER	69.00			
288882	03/25/2020	PRINTED	227600 SHARON MARSHALL	12.00			
288883	03/25/2020	PRINTED	227601 NORTH OAKS CORVETTE CLUB	60.00			
288885	03/25/2020	PRINTED	227603 ARLENE SCHELL	10.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288886	03/25/2020	PRINTED	227604 LOWELL VANANTWERP	20.00			
288887	03/25/2020	PRINTED	227605 RILEY WESTBROOK	350.00			
288889	03/25/2020	PRINTED	227607 SHARON KONIECZNY	60.00			
288890	03/25/2020	PRINTED	227608 ANTHONY LOISELLE	24.00			
288891	03/25/2020	PRINTED	227609 MEGAN MCCASLIN	60.00			
288892	03/25/2020	PRINTED	227610 FLORAINNE PAMBID	24.00			
288894	03/25/2020	PRINTED	227612 JANNAN VANLOON	24.00			
288896	03/25/2020	PRINTED	227614 MARTIN BATES	155.00			
288897	03/25/2020	PRINTED	227615 PAT BOWERS	59.00			
288899	03/25/2020	PRINTED	227617 PEGGY BURNSIDE	53.00			
288900	03/25/2020	PRINTED	227618 KEVIN CAPPELL	118.00			
288901	03/25/2020	PRINTED	227619 CHARLES CHAMBERLAIN	42.00			
288902	03/25/2020	PRINTED	227620 DONNA CHAPMAN	37.00			
288903	03/25/2020	PRINTED	227621 MARLENE CLEMENTS	48.00			
288904	03/25/2020	PRINTED	227622 ELIZABETH CUSHMAN	123.00			
288905	03/25/2020	PRINTED	227623 HAROLD DONALDSON	118.00			
288906	03/25/2020	PRINTED	227624 JOAN DOWLING	37.00			
288907	03/25/2020	PRINTED	227625 NORMA ESLINGER	37.00			
288909	03/25/2020	PRINTED	227627 BOB HARNER	96.00			
288910	03/25/2020	PRINTED	227628 ANNE MCCARTER	72.00			
288911	03/25/2020	PRINTED	227629 JEANETTE MCCARTHY	37.00			
288912	03/25/2020	PRINTED	227630 ROSEMARY MCLAUGHLIN	42.00			
288913	03/25/2020	PRINTED	227631 JOELMA MORGAN	48.00			
288917	03/25/2020	PRINTED	227635 CAMILLA SHELDON	118.00			
288918	03/25/2020	PRINTED	227636 ROY TREVINO	144.00			
288919	03/25/2020	PRINTED	227637 STEPHEN WATKINS	118.00			
288921	03/25/2020	PRINTED	227639 MARILYN WOOD	37.00			
288922	03/25/2020	PRINTED	227640 STACY WILLIAMS	28.00			
288924	04/02/2020	PRINTED	011202 LYNNETTE ALLGEIER	64.16			
288925	04/02/2020	PRINTED	011730 ARROW PRINTING	453.80			
288926	04/02/2020	PRINTED	011790 AT&T	1,400.24			
288927	04/02/2020	PRINTED	013181 ADLERS TOWING	75.00			
288928	04/02/2020	PRINTED	013537 SCHMIDT, ISGRIGG, ANDERSON	906.70			
288929	04/02/2020	PRINTED	013666 APOLLO FIRE APPARATUS	533.39			
288930	04/02/2020	PRINTED	013685 APPLIED IMAGING	1,161.71			
288931	04/02/2020	PRINTED	013764 SANDRA ASPINALL	100.00			
288932	04/02/2020	PRINTED	021079 BAKER & TAYLOR BOOKS	823.59			
288933	04/02/2020	PRINTED	021093 BSB COMMUNICATIONS, INC	72.50			
288934	04/02/2020	PRINTED	021380 BILLS PLBG & SEWER SERV I	852.80			
288935	04/02/2020	PRINTED	023603 BOB BARKER CO INC	459.67			
288936	04/02/2020	PRINTED	023725 CITY ELECTRIC SUPPLY CO	82.20			
288937	04/02/2020	PRINTED	031396 K&K BUILDING	600.00			
288938	04/02/2020	PRINTED	032121 TOWNSEND HOMES LLC	1,200.00			
288939	04/02/2020	PRINTED	032903 FARIS AJO	400.00			
288940	04/02/2020	PRINTED	032952 JJV DESIGN	600.00			
288941	04/02/2020	PRINTED	035475 OSCAR W LARSON CO	100.00			
288942	04/02/2020	PRINTED	041460 CLYDES FRAME & WHEEL SERV	2,983.96			
288943	04/02/2020	PRINTED	043364 AT&T MOBILITY	84.38			
288944	04/02/2020	PRINTED	043381 CITY OF PONTIAC	1,498.63			
288945	04/02/2020	PRINTED	043386 CITI ROOFING	6,484.00			
288946	04/02/2020	PRINTED	043626 CONSUMERS ENERGY	515.22			
288947	04/02/2020	PRINTED	044062 CONTROLNET, LLC	11,905.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
288948	04/02/2020	PRINTED	051006 DE-CAL INC	30,257.00			
288949	04/02/2020	PRINTED	051007 DTE ENERGY	72,109.28			
288950	04/02/2020	PRINTED	051038 DC DENTAL	201.95			
288951	04/02/2020	PRINTED	053253 DTE ENERGY	5,762.42			
288952	04/02/2020	PRINTED	053756 DRUG SCREENS PLUS	132.00			
288953	04/02/2020	PRINTED	053867 DUBOIS CHEMICALS INC	14,309.12			
288954	04/02/2020	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	935.00			
288955	04/02/2020	PRINTED	063021 EASTERN OIL CO	1,299.58			
288956	04/02/2020	PRINTED	063181 MICHAEL J EBERLE	402.00			
288957	04/02/2020	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
288958	04/02/2020	PRINTED	073431 KEVIN KAZYAK	78.73			
288959	04/02/2020	PRINTED	083217 FEDERAL RESOURCES SUPPLY	14.25			
288960	04/02/2020	PRINTED	083466 FLEX ADMINISTRATORS INC	637.00			
288961	04/02/2020	PRINTED	093025 GALE/CENGAGE LEARNING	27.74			
288962	04/02/2020	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	6,080.19			
288963	04/02/2020	PRINTED	093705 GRAINGER	389.38			
288964	04/02/2020	PRINTED	093863 GREAT LAKES WATER AUTHORI	2,949.18			
288965	04/02/2020	PRINTED	101835 HUBBELL ROTH & CLARK INC	524.25			
288966	04/02/2020	PRINTED	103031 HALT FIRE INC	4,908.70			
288967	04/02/2020	PRINTED	103050 HARTFORD COMPANY, THE	423.20			
288968	04/02/2020	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	3,522.75			
288969	04/02/2020	PRINTED	103841 HUTCHINSONS ELECTRIC INC	190.00			
288970	04/02/2020	PRINTED	113180 I-Q LIFE SAFETY SYSTEMS,	24,487.83			
288971	04/02/2020	PRINTED	113551 NICHOLS PAPER & SUPPLY CO	737.43			
288972	04/02/2020	PRINTED	121003 POWER PLAN	83.84			
288973	04/02/2020	PRINTED	121011 J&B MEDICAL SUPPLY	3,987.33			
288974	04/02/2020	PRINTED	121571 JONES & BARTLET LEARNING,	985.06			
288975	04/02/2020	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	9,613.20			
288976	04/02/2020	PRINTED	153240 LESLIE TIRE	1,972.92			
288977	04/02/2020	PRINTED	153417 LIBRARY DESIGN ASSOCIATES	8,846.00			
288978	04/02/2020	PRINTED	161014 MI MUNICIPAL RISK MGMNT	18,878.44			
288979	04/02/2020	PRINTED	161700 MMRMA	252,650.00			
288980	04/02/2020	PRINTED	163406 MIRACLE RECREATION EQUIPM	1,913.00			
288981	04/02/2020	PRINTED	163508 FERGUSON WATERWORKS #3386	1,126.68			
288982	04/02/2020	PRINTED	164236 MAPLE ROOFING & CONSTRUCT	13,020.00			
288983	04/02/2020	PRINTED	174636 STATE OF MICHIGAN	3,057.71			
288984	04/02/2020	PRINTED	183286 QUADIENT FINANCE USA, INC	78.87			
288985	04/02/2020	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	1,097.10			
288986	04/02/2020	PRINTED	193713 ORKIN, LLC	135.00			
288987	04/02/2020	PRINTED	193882 OVERDRIVE, INC.	2,074.40			
288988	04/02/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	744.00			
288989	04/02/2020	PRINTED	211460 PLANTE & MORAN PLLC	18,640.00			
288990	04/02/2020	PRINTED	213052 MOVEMENT BY MARI ANN	501.12			
288991	04/02/2020	PRINTED	213057 B JILL PALULIAN	426.03			
288992	04/02/2020	PRINTED	241008 RKA PETROLEUM COMPANIES,	499.86			
288993	04/02/2020	PRINTED	243040 PENGUIN RANDOM HOUSE LLC	72.00			
288994	04/02/2020	PRINTED	243206 RECORDED BOOKS LLC	262.05			
288995	04/02/2020	PRINTED	243289 LYNN ANNE REISS	52.50			
288996	04/02/2020	PRINTED	243296 RECORD AUTOMATIC DOORS, I	720.00			
288997	04/02/2020	PRINTED	251035 SAMS CLUB DIRECT	400.63			
288998	04/02/2020	PRINTED	251234 SECREST WARDLE LYNCH HAMP	25,075.00			
288999	04/02/2020	PRINTED	253023 ST JOSEPH HOSPITAL-PONTIA	334.00			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARBD	BATCH	CLEAR DATE
289000	04/02/2020	PRINTED	253908 THE SWEATSHOP CUSTOM EMBR	75.00			
289001	04/02/2020	PRINTED	254825 SJMH MEDICAL PRACTICE	93.75			
289002	04/02/2020	PRINTED	263582 THOMSON REUTERS-WEST	1,544.00			
289003	04/02/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	1,741.11			
289004	04/02/2020	PRINTED	273533 UNIFIRST CORP	59.50			
289005	04/02/2020	PRINTED	283007 VANCES OUTDOORS, INC	10,200.00			
289006	04/02/2020	PRINTED	293236 WEST SHORE FIRE	560.04			
289007	04/02/2020	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	4,782.91			
289008	04/02/2020	PRINTED	355089 WILLA CRAIG	25.00			
289009	04/02/2020	PRINTED	500246 MI MED INC	639.50			
289010	04/02/2020	PRINTED	213626 POWER VAC INC	2,642.00			
			167 CHECKS	CASH ACCOUNT TOTAL	656,222.35		.00

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-2278 Fax: (248) 674-8658
www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
Russell Williams
Director
Joseph Ashley
Water & Sewer Superintendent
Justin Westlake
Facilities & Operations Superintendent
Derek Diederich
Administrative Superintendent
Frank Fisher
Engineering Superintendent

DATE: April 06, 2020
TO: Honorable Charter Township of Waterford Board of Trustees
FROM: Russell D. Williams, DPW Director 
RE: 2020 Sewer SCADA Upgrades

Please review the attached quote from Perceptive Controls, a Waterford Township 2020 approved single source provider for DPW SCADA services.

This is a continuation of the SCADA improvements of the sewer system including hardware, programming and development of 20 additional remote sites to be added to the new SCADA system. The total cost for these 20 sites will be \$79,496.69.

This is a budgeted expense in the Water / Sewer 590 enterprise fund, Account Number 59055-97125.

Requested Board Action

Approve the purchase of Hardware and Services from Perceptive Controls for the Not to Exceed cost of \$79,496.69 from 59055-97125

With us there are no boundaries



April 6th, 2020

Mr. Russell D. Williams
Director

Waterford Township
5240 Civic Center Drive
Waterford, MI 48329
Phone: 248.674.2278

Subject: Perceptive Controls, Inc. Proposal Waterford MQTT Lift Station Upgrade

Dear Mr. Williams;

We are pleased to provide a quote to supply Epic PLC hardware for 20 sites and MQTT programming.

Site List:

1.	Blaine Island	Type 1 Hardware	\$3,428.16
2.	Chadwick	Type 1 Hardware	\$3,428.16
3.	Cooley Lake Rd.	Type 2 Hardware	\$4,281.65
4.	Dorothy Lane	Type 1 Hardware	\$3,428.16
5.	Grinnell	Type 1 Hardware	\$3,428.16
6.	Hickorynut	Type 1 Hardware	\$3,428.16
7.	Highland	Type 1 Hardware	\$3,428.16
8.	Lola	Type 1 Hardware	\$3,428.16
9.	Longworth	Type 1 Hardware	\$3,428.16
10.	McCormick	Type 1 Hardware	\$3,428.16
11.	Meadowgreen	Type 1 Hardware	\$3,428.16
12.	Oregon	Type 1 Hardware	\$3,428.16
13.	Otter Beach	Type 1 Hardware	\$3,428.16
14.	South Cass Lake	Type 1 Hardware	\$3,428.16
15.	Sylvan Shores	Type 1 Hardware	\$3,428.16
16.	Terrell	Type 1 Hardware	\$3,428.16
17.	Waterfront	Type 1 Hardware	\$3,428.16
18.	Whenonah	Type 1 Hardware	\$3,428.16
19.	West Huron	Type 1 Hardware	\$3,428.16
20.	Wyman	Type 1 Hardware	\$3,428.16
		Hardware Total	\$69,416.69
		MQTT Opto22 and Ignition Programming and Testing	\$10,080.00
		Project Total	\$79,496.69

Total Time and Materials Cost: \$79,496.69

Note 1: Hardware to be installed by customer

Note 2: See Appendix A for site type cost breakdown

Terms: 100% of hardware upon delivery, 100% of programming upon completion, Net 30 Days.

Delivery: 2-4 weeks after receiving P.O.

Acceptance: This proposal remains valid for 90 days.

Rory Kaufman
Engineering Manager, Perceptive Controls
Cell: 269.569.5356 | Email: rkaufman@perceptivecontrols.com



Appendix A

Type 1 Hardware			Qty	
1.	GRV-EPIC-PR1	On-the-rack controller for the groov EPIC system.	1.00	\$1,386.92
2.	GRV-EPIC-CHS4	4-module analog/discrete/serial mounting chassis	1.00	\$142.24
3.	GRV-EPIC-PSAC	groov EPIC Power Supply, 100-264 VAC	1.00	\$177.81
4.	GRV-IAC-24	AC digital input, 24 channels, 85-140 VAC	1.00	\$270.27
5.	GRV-IDC-24	DC digital input, 24 channels, 15-30 V	1.00	\$298.72
6.	GRV-OMRIS-8	AC/DC output, 8 channels, electromechanical relay, 0-250 VAC/5-30 VDC, 5 A	1.00	\$234.70
7.	GRV-IMAI-8	Analog current input, 8 channels, 0-20 mA, channel-to-channel isolation, field or chassis-powered loop	1.00	\$917.50
			Total	\$3,428.16
Type 2 Hardware				
1.	GRV-EPIC-PR1	On-the-rack controller for the groov EPIC system.	1.00	\$1,386.92
2.	GRV-EPIC-CHS8	8-module analog/discrete/serial mounting chassis	1.00	\$177.81
3.	GRV-EPIC-PSAC	groov EPIC Power Supply, 100-264 VAC	1.00	\$177.81
4.	GRV-IAC-24	AC digital input, 24 channels, 85-140 VAC	1.00	\$270.27
5.	GRV-IDC-24	DC digital input, 24 channels, 15-30 V	1.00	\$298.72
6.	GRV-OMRIS-8	AC/DC output, 8 channels, electromechanical relay, 0-250 VAC/5-30 VDC, 5 A	1.00	\$234.70
7.	GRV-IMAI-8	Analog current input, 8 channels, 0-20 mA, channel-to-channel isolation, field or chassis-powered loop	1.00	\$917.50
8.	GRV-OVMAILP-8	Analog output, 8 channels, voltage or current, channel-to-channel isolation, field or chassis-powered loop	1.00	\$817.92
			Total	\$4,281.65

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-2278 Fax: (248) 674-8658
www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
Russell Williams
Director
Joseph Ashley
Water & Sewer Superintendent
Justin Westlake
Facilities & Operations Superintendent
Derek Diederich
Administrative Superintendent
Frank Fisher
Engineering Superintendent

DATE: April 07, 2020
TO: Honorable Charter Township of Waterford Board of Trustees
FROM: Russell D. Williams, DPW Director *RW*
RE: Engineering Agreement – Waterford Township 2019 Water Main Replacement Amendment 1 – Road Design

Please review the attached quote from DLZ Michigan. An amendment to the original water main replacement contract will be required. After the topographic survey and a review of the existing utility information, DLZ representatives and DPW management decided that the replacement water main is to be installed in the current roadways. This will require additional engineering for the road reconstruction.

This change will increase the cost of the water main replacement, the alternative would be an expensive temporary water system and remove and replace the water main in the existing layout. Temporary water systems are very problematic and present an array of concerns for the safety the water delivered to the residents. Replacement of the road will benefit Waterford residents for years.

The expenditure will not currently require a budget amendment, allocated to the Water / Sewer 590 enterprise fund, Water Capital Infra/Preservation Account Number 59045-97010. As this project moves forward, the original budget of \$650,000.00 may require an amendment to cover the necessary roadwork.

Requested Board Action

Approve the Engineering Agreement – Waterford Township 2019 Water Main Replacement Amendment 1- Road Design for the Not to Exceed cost of \$32,000.00 from 59045-97010.

With us there are no boundaries



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

April 2, 2020

Mr. Russell Williams
Charter Township of Waterford
5200 Civic Center Drive
Waterford, Michigan 48329

RE: Engineering Agreement – Waterford Township 2019 Water Main Replacement Amendment 1 – Road Design

Dear Mr. Williams:

This proposal is intended to outline Amendment #1 for the existing agreement for Professional Engineering Services for the 2019 Water Main Replacement project between the Charter Township of Waterford (TOWNSHIP) and DLZ Michigan, Inc. (DLZ).

BACKGROUND

In 2019, the TOWNSHIP engaged DLZ to design a water main replacement project to replace existing water main in the following locations:

- Calvert Avenue – Voorheis Road to Premont Avenue, approximately 790 feet
- Waterly Avenue – Voorheis Road to Premont Avenue, approximately 810 feet
- Starr Avenue – Voorheis Road to Premont Avenue, approximately 930 feet.

The water main replacement was originally planned to take place in the greenbelt of each street. However, after completing the topographic survey and reviewing the existing utility information, a conversation between the TOWNSHIP and DLZ resulted in the water mains being replaced using an open-cut construction method in the roadway and each road being fully reconstructed. This has resulted in significant additional road design work that was not part of the original agreement.

The following agreement between DLZ and the TOWNSHIP will conform to all terms and conditions of the existing “Services Agreement” between DLZ and the TOWNSHIP dated May 14, 2019.

DLZ will provide the following additional services to TOWNSHIP in conjunction with the 2019 Water Main Replacement project.

SCOPE OF SERVICES

Design Development Services for Calvert Avenue, Waterly Avenue, and Starr Avenue

- DLZ will make a recommendation on the final design of the roadway;



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

- DLZ will prepare a complete set of road reconstruction drawings that include water main replacement information;
- DLZ will prepare road construction specifications for bidding;
- DLZ will coordinate with appropriate governmental agencies and obtain necessary permits to complete the roadway project;
- DLZ will prepare an opinion of probable cost for the proposed roadway construction.

MATTERS OF UNDERSTANDING

It is our understanding that the Township wishes to reconstruct the existing roads up to the standards of the Road Commission for Oakland County.

PROFESSIONAL FEE

For our services described in the **SCOPE OF SERVICES**, DLZ proposes to charge, and the Township agrees to pay A Lump Sum fee of **\$32,000.00**. Invoices will be rendered monthly.

DLZ and its employees comply with all coronavirus protocols and guidelines, including all updates and revisions thereto, issued by the States in which DLZ provides services and the U.S. Centers for Disease Control and Prevention (CDC). DLZ time and expense for additional safety protocols or training required by the TOWNSHIP or its representatives are not included in this proposal and will be invoiced at DLZ's standard rates.

Neither Party will be responsible or liable for delays caused by persons, events, or circumstances for which the Party, its employees, subcontractors, and subconsultants are not responsible including, but not limited to, Acts of God including delays attributable to the coronavirus pandemic.

If you approve and accept this Proposal, please sign, date and return one copy of this Proposal for our records. Should you prefer to issue a Purchase Order as your official acceptance, we request that you reference this Proposal in your paperwork.

DLZ appreciates the opportunity to submit this Letter Agreement for professional services. This offer will remain open for acceptance for 60 days. If for any reason you should have questions, please do not hesitate to call Leigh Merrill at (248) 681-7800.

Respectfully,
DLZ Michigan, Inc.

Terry E. Biederman, PE
Vice President

Approved and Accepted

Signature _____
Printed Name _____
Title _____
Date _____

BOARD OF TRUSTEES

Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Steven Thomas, Trustee
Karen Joliat, Trustee
Art Frasca, Trustee



5240 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-2278 Fax: (248) 674-8658
www.twp.waterford.mi.us

DEPARTMENT OF PUBLIC WORKS

Russell D. Williams
Director
Joseph P. Ashley
Water & Sewer Superintendent
Justin Westlake
Facilities & Operations Superintendent
Derek Diederich
Administrative Superintendent
Kristin Goetze
Engineering Superintendent

DATE: April 6, 2020
TO: Honorable Charter Township of Waterford Board of Directors
FROM: Justin Westlake; Facilities & Operations Superintendent
RE: Roof Repair for Fire Station 1- Budget Amendment and Request to Proceed

The Waterford Township Regional Fire Department is formally requesting a budget amendment in the amount of \$20,000 to the 2020 budget line 20630-97106 (Capital Building Improvement) to replace/repair the roof at Fire Station 1. You'll remember \$100,000 was approved for this project during the 2020 budget process. The \$20,000 referenced above is an additional request from Fund Balance.

The work to be done on the roof has already been approved, and we are requesting additional funds to effectively double the life of the new roof. In the initial quote the new roof came with a ten-year warranty. These new funds will be used to spray a thicker mil rubber product onto the roof which comes with a twenty-year warranty. Please review the 20-year warranty information attached. The goal is to extend the life of the roof.

These new funds will also provide snow-guards to help protect the new roof at our Fire Department's Headquarters. Upon further inspection of the roof we discovered that if we want to protect the lower portion of the building from snow and ice falling off the apparatus bay portion of the roof, then a snow guard system should be implemented. This proactive measure seems prudent, and it is an ideal time to have this additional work completed.

The Waterford Regional Fire Department has secured a bid with the organization "Energy Shield" to complete the requested work. While getting quotes to do this job it became apparent that not many organizations offer the type of roof we have selected yet. We have attached the quote we received to put a new coat of paint/sealer on the roof from "Four Seasons." While the painted roof is significantly cheaper, we would like to draw your attention to the labor/material warranty portion of the bid. They only guarantee this roof for one year. We are looking to get more longevity out of our money, which is why we have elected to pursue the roof from "Energy Shield" that offers a warranty of 20 years. We are trying hard to 'do it right the first time.'

Township Board Requested Actions:

First, we are requesting the Board's approval for the proposed budget amendment. Second, we are requesting approval to proceed with "Energy Shield" to complete the requested work as described above.

cc. Matt Covey, Fire Chief
cc. Gary Wall, Twp. Supervisor
cc. 2020 Capital Projects File

With us there are no boundaries



**GACO WARRANTY
CONTRACT SUMMARY**

Gaco™

Warranty No:
Warranty Commencement Date:
Warranty Period:

Building Identification:
Building Address:
Building Owner:
Installing Contractor:
Material Type:

Lic #:
Square Footage: SF

SAMPLE

GACO DOES NOT WARRANT PRODUCTS INCORPORATED OR UTILIZED IN THIS INSTALLATION THAT WERE NOT FURNISHED BY GACO. GACO SPECIFICALLY DISCLAIMS LIABILITY UNDER ANY THEORY OF LAW ARISING OUT OF THE INSTALLATION OF, PERFORMANCE OF, OR DAMAGES SUSTAINED BY OR CAUSED BY, PRODUCTS NOT FURNISHED BY GACO. THIS LIMITED WARRANTY SUPERSEDES AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND GACO HEREBY DISCLAIMS ALL SUCH WARRANTIES. THIS LIMITED WARRANTY SHALL BE OWNER'S SOLE AND EXCLUSIVE REMEDY AGAINST GACO AND GACO SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, SPECIAL, INCIDENTAL, OR OTHER DAMAGES INCLUDING, BUT NOT LIMITED TO LOSS OF PROFITS OR DAMAGES TO THE BUILDING OR ITS CONTENTS, SUBSTRATES, OR THE ROOF DECK. THIS LIMITED WARRANTY CANNOT BE AMENDED, ALTERED, OR MODIFIED IN ANY WAY EXCEPT IN WRITING SIGNED BY AN AUTHORIZED OFFICER OF GACO. NO OTHER PERSON HAS ANY AUTHORITY TO BIND GACO WITH ANY REPRESENTATION OR WARRANTY WHETHER ORAL OR WRITTEN.

**THIS WARRANTY INSTRUMENT CONSISTS OF MULTIPLE PAGES, ALL OF WHICH ARE PART OF THIS DOCUMENT.
ADDITIONAL REQUIREMENTS ARE DEFINED IN SUBSEQUENT PAGES.**

Gaco
200 4th Avenue South • Nashville, TN 37201
800-813-1346 • gaco.com

7002.001.2019

GACO WARRANTY GENERAL TERMS, CONDITIONS, AND LIMITATIONS

GacoTM

Warranty No:
Warranty Commencement Date:
Warranty Period:

Building Identification:
Building Address:
Building Owner:
Installing Contractor:
Material Type:

Lic #:
Square Footage: SF

Payment Required. Gaco will have no obligation under this Limited Warranty unless and until Gaco and Installing Contractor have been paid in full for all materials, supplies, services, approved written change orders, warranty costs, and other costs which are included in, or incidental to, the Gaco system or material. In the event that repairs not covered by this Limited Warranty are necessary, Gaco reserves the right to suspend this Limited Warranty until such repairs have been completed and the repair contractor and/or Gaco has been paid in full for such repairs.

Exclusions. Gaco will have no obligation under this Limited Warranty, or any other liability, now or in the future, for any damage to, deterioration of, or failure of, the Gaco system or material caused by: (1) failure of building components, including, but not limited to, substrates, structural elements, joists, ceilings, walls, foundation, mortar, HVAC units, skylights, plumbing, piping, windows, roof decks, or wood nailers; (2) condensation or infiltration of moisture in, from, through, or around walls, skylights, foundations, copings, rooftop hardware or equipment, lights, the building structure, or underlying or surrounding materials; (3) acid, oil, chemicals (including chlorides, chloramine, or other water purification chemicals), or the reactions between them; (4) fires, wind events (tornadoes, downbursts, and hurricanes), wind-blown debris, hail, lightning, earthquakes, floods, volcanic activity, atomic radiation, insects, animals, or other act(s) of God; (5) act(s), conduct or omission(s) by any person, or act(s) of war, terrorism, or vandalism, which damage the Gaco system or material, or which impair the system's or material's ability to perform properly; (6) failure to accurately calculate wind uplift and/or applicable design loads; (7) failure to specify a vapor retarder or an air barrier; (8) failure of any materials not manufactured or supplied by Gaco that are not specifically accepted in writing by Gaco including, but not limited to: metal coping, insulation, drains, flashings, skylights, or hatches; or, (9) a change in building use or purpose.

Product Selection. Gaco does not undertake any analysis of the architecture or engineering required to evaluate what type of system or material is appropriate for a building and makes no warranty express or implied as to the suitability of its products for any particular structure. Such a determination is the responsibility of the architect, engineer, or design professional.

Access. During the term of this Limited Warranty, Gaco's employees or designees shall have free access to the building during regular business hours for inspection, audit, or repair of the Gaco system or material. In the event that access is limited due to security, tenant concerns, or other restrictions, Owner shall reimburse Gaco for all reasonable costs incurred during inspection and/or repair of the Gaco system or material that are due to said restrictions.

Overburden. Owner shall be responsible for the removal and replacement, as well as any damage caused by the removal and replacement, of any overburden, superstrata, or overlays, either permanent or temporary, which include but are not limited to: structures or assemblies added after installation, fixtures or utilities on or through the Gaco system or material, support platforms or bases for photovoltaic (PV) arrays (aka - solar panels), garden roofs, decks, patios, protective covering(s), stored liquids, water features, or any other obstacles that impede access, clear observation, investigation, and repair of the Gaco system or material, excluding overburden specifically included in writing by Gaco.

Term. The term of this Limited Warranty shall be for the period set forth above and in subsequent pages of this document, and shall not be extended under any circumstances without Gaco's written approval.

Waiver & Severability. Gaco's failure to enforce any of the terms or conditions stated herein shall not be construed as a waiver of such provision or of any other terms and conditions of this Limited Warranty. If any portion of this Limited Warranty is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force to the fullest extent permitted by law.

Disputes. Any dispute, controversy, or claim between Owner and Gaco concerning this Limited Warranty or relating to any material(s) supplied by or required by Gaco shall be submitted to mediation in Davidson County, Tennessee. In the event that Owner and Gaco do not resolve the dispute, controversy, or claim in mediation, Owner and Gaco agree that neither party will commence or prosecute any suit, proceeding, or claim other than in the state and federal courts in Davidson County, Tennessee. Each party irrevocably consents to the jurisdiction and venue of the above-identified courts. Owner hereby releases Gaco from all liability to Owner's insurance carrier or to anyone claiming under or through Owner by reason of subrogation or otherwise.

Governing Law. This Limited Warranty shall be governed by and construed in accordance with the laws of the state of Tennessee without regard to its rules on conflicts of laws.

Entire Warranty. This warranty instrument consists of multiple pages, all of which comprise the express terms and conditions of this Limited Warranty. Additional requirements are defined in subsequent pages. In the event that inconsistencies exist between the General Terms, Conditions, and Limitations listed above and the Terms, Conditions, and Limitations listed in subsequent pages, the subsequent pages will prevail.

THIS WARRANTY INSTRUMENT CONSISTS OF MULTIPLE PAGES, ALL OF WHICH ARE PART OF THIS DOCUMENT.
ADDITIONAL REQUIREMENTS ARE DEFINED IN SUBSEQUENT PAGES.

Gaco
200 4th Avenue South • Nashville, TN 37201
800-813-1346 • gaco.com

7001.001.2019

**GACOFLEX™ ROOFING SYSTEM
LIMITED WARRANTY**



Warranty No:
Warranty Commencement Date:
Warranty Period:

Building Identification:
Building Address:
Building Owner:
Installing Contractor:
Material Type:

Lic #:
Square Footage: SF

Firestone Building Products Company, LLC, an Indiana limited liability company d/b/a Gaco ("Gaco"), warrants to the Building Owner ("Owner") named above that Gaco will, subject to the Terms, Conditions, and Limitations set forth herein, provide labor and material during the Warranty Period to repair any leak through the GacoFlex™ GacoRoofFoam™, Gaco branded coating, and other Gaco branded accessories provided for the project named above when installed by a Gaco-licensed applicator and following the installation instructions and technical specifications published by Gaco (collectively the "GacoFlex Roofing System" or "System") caused by: (1) deterioration due to normal exposure to weather, (2) manufacturing defects, or (3) workmanship in the application of the System.

TERMS, CONDITIONS, AND LIMITATIONS

Notice. In the event that a leak occurs in the System, Owner must give notice to Firestone Warranty Services in writing or by telephone within thirty (30) days of the occurrence of the leak. By so notifying Gaco, Owner authorizes Gaco or its designee to investigate the cause of the leak at its option. Gaco will have no obligation to repair any leak under this Limited Warranty if Owner fails to give proper notice to Firestone Warranty Services as set forth herein. Notifying Installing Contractor, a local contractor, or Gaco's authorized sales representative is not notice to Firestone Warranty Services as required by this section.

Investigation. Should the investigation reveal that the leak is not through the System or is otherwise excluded by the Terms, Conditions, and Limitations set forth herein, Owner shall be responsible for payment of the investigation costs and shall repair the unwarranted leak at Owner's expense within a reasonable time but no more than sixty (60) days from the date of the investigation. Failure by Owner to pay for these costs or to have unwarranted leaks repaired by a Gaco-licensed applicator shall render this Limited Warranty null and void.

No Dollar Limit (NDL) On Leak Repairs. Owner's sole and exclusive remedy and Gaco's total liability shall be limited to the repair of warranted leaks. There is no dollar limit placed on the cost to repair a warranted leak.

Leaks Not Covered & External Damage. Gaco will have no obligation to repair: (1) any leak not through the GacoFlex Roofing System; (2) any leak or damage caused by an installation, modification, or repair of the System not in accordance with Gaco's technical specifications or not made by a Gaco-licensed applicator; (3) any leak or damage caused by or traced to pre-existing building conditions or pre-existing roofing components including, but not limited to: latent moisture, vapor drive, deterioration of or failure of existing roofing panels, membranes, underlayments, insulation, fasteners, asphalt, adhesives, or existing coating(s), or movement, deterioration, or failure of structural decking; (4) any leak or damage caused by traffic or storage of materials or equipment on the System not specifically accepted in writing by Gaco; or, (5) any leak or damage caused by the breach, rupture, or failure of any building envelope component.

Discoloration. Gaco shall not be liable for fading, dirt accumulation, or discoloration of the System, or for aesthetic imperfections due to installation that do not impair the System's ability to resist leaks.

Transfer. This Limited Warranty shall be transferable and assignable subject to Owner's payment of the current fee set by Gaco. Owner must notify Gaco in writing within sixty (60) days after the transfer of building ownership. Failure by Owner to pay the transfer fee or to properly notify Gaco shall render this Limited Warranty null and void.

Alteration. Owner shall notify Gaco in writing upon making any alterations to the System, or installing any structures, fixtures, or utilities on or through the System after installation, including, but not limited to: Photovoltaic (PV) Arrays, Garden Roofs, Decks, Patios, and areas intended for public access. Failure to obtain Gaco's approval for an alteration to the System, or failure to provide required documentation, shall render this Limited Warranty null and void.

FIRESTONE BUILDING PRODUCTS COMPANY, LLC
By:

Authorized
Signature:

SAMPLE

Title:

THIS WARRANTY INSTRUMENT CONSISTS OF MULTIPLE PAGES, ALL OF WHICH ARE PART OF THIS DOCUMENT.
ADDITIONAL REQUIREMENTS ARE DEFINED IN SUBSEQUENT PAGES.

Proposal

This proposal encompasses the preparation and painting of the roof at the Waterford Fire Department at 2495 Crescent Lake Road, Waterford, Michigan.

Project Scope:

- Preparation requirement: A Commercial Blast Cleaned surface, when viewed without magnification, shall be free of all visible oil, grease, dirt, dust, mill scale, rust, paint, oxides, corrosion products, and other foreign matter, except for staining. Staining shall be limited to no more than 33 percent of each square inch of surface area and may consist of light shadows, slight streaks, or minor discoloration caused by stains of rust, stains of mill scale, or stains of previously applied paint. Before blast cleaning, visible deposits of oil or grease shall be removed by any of the methods specified in SSPC-SP1 or other agreed upon methods.
- Preparation process: Dustless Sandblasting Removal of existing coatings via "CLEAN BLAST" surface preparation method.
- Finishing: Apply Sherwin Williams - Sher-Loxane 800 Polysiloxane. High performance, two component polysiloxane (epoxy siloxane hybrid).

Warranty:

Four Seasons Painting & Drywall, LLC will provide a 1 year labor/material warranty on Sherwin Williams Sher-Loxane 800 Polysiloxane product from any peeling and/or chipping.

Bid:

Labor and materials needed for the preparation and finish coat application: \$68,300.00

Above prices include labor, materials, equipment and transportation.

Deposit:

Due to the scope of this project, it is required that we retain a 25% deposit or \$17,075 with the balance payable upon completion with invoice.

We thank you for the opportunity to bid on your project. If you should have any questions, please feel free to contact us.

We look forward to hearing from you.

Four Seasons Painting & Drywall, LLC
David Lawless and Chris Nonamaker

MICHIGAN
138 West Pike Street
Pontiac, MI 48341-1747
PH: 248-332-2910
FX: 248-332-4777
karl@energyshield.net



Serving You Since 1978

Lic#2101179705

Quotation

March 24, 2020

Attn: Justin Westlake
Waterford Township

Re: Roofing at 2495 Crescent Lake Rd. Waterford, MI

I am pleased to offer the following proposal for roofing at the above address using the Firestone/Gaco Western Silicone Rubber Roofing System. The existing roof consists of metal roofing and EPDM rubber substrates. We propose the following work:

1. Remove existing concrete pavers from flat EPDM roof surface.
2. Power wash existing roofing surfaces to be free of all loose paint, dirt and debris.
3. Cut out, remove and replace areas of loose and deteriorated insulation board under existing EPDM membrane.
4. Install antenna mount provided by the Waterford Township.
5. Raise units and other items on roof so new coating application can take place.
6. Install adhesive mounted SnoBlox to the existing metal panel roof according to manufacturer specification.
7. Apply Firestone/Gaco seam-seal to all roof seams and around all roof penetrations.
8. Coat entire roof with 35 dry mils of Gaco Western S2000 silicone rubber roof coating. Finish coat will be custom blue on metal roof and bright white on flat. Snoblox will be painted blue.
9. Inspect finished work and detail as required, clean up and remove all debris from the jobsite.

Total price all roofing work on EPDM rubber & Metal Roof (30,800sq.ft.)..... \$ 119,200.00

SITE REQUIREMENTS: Staging area for truck and water connection.

WARRANTY: Supplier will issue a 20-year labor & material warranty.

I wish to thank you for contacting Energy Shield, Inc. Should you like the above work completed, please sign below and return a copy of this proposal back to our office.

Accepted By: _____ Date: _____

Print Name: _____ Title: _____

Thank you,

Karl Fritzinger

Karl Fritzinger