

Waterford Cable Commission
AGENDA
6:00 pm, Tuesday, March 21, 2023
Town Hall, 3rd Floor Conference Room

1. Approval of agenda
2. Approval of minutes
3. Correspondence and bills
4. Signal quality
5. Subscriber complaints
6. Report from Media Network
7. Report from Cable Coordinator
8. New Business
9. Comments
10. Adjourn



Waterford Township Cable Commission

Minutes of the Tuesday, February 21, 2023 Meeting

Members Present: Bob Piggott, Laura Petrusha, Ken Fuerst, Janey Mosakoski, Tyler Soncrainte

Absent: Anthony Bartolotta, Jim Powers

Guests: Josh Bowren

Vice chairperson Bob Piggott called the meeting to order at 6:10p.m.

Agenda – Janey Mosakoski motions to approve the agenda for February 21, 2023, supported by Ken Fuerst. Approved unanimously.

Minutes – Janey Mosakoski motions to approve the minutes for November 15, 2022, supported by Tyler Soncrainte. Approved unanimously.

Correspondence and Bills – Comcast price changes starting December 18, 2022, prices for certain services and fees increased, including Broadcast TV Fee and Regional Sports Network Fee. Comcast channel changes: Effective January 24, 2023, Primo is only available in HD.

Signal Quality – Nothing to report

Subscriber Complaints – No outstanding complaints.

Media Network Report – Truck generator was installed and working. Josh Bowren submitted a Profit and Loss Statement for 2022 and an Organization Summary.

Cable Coordinator's Report – Gary Allison submits report for review. Michigan Community Media Association (MICMA) 2023 membership fee of \$55 is due. Bob Piggott motions to approve renewal of the membership, supported by Ken Fuerst. Approved unanimously.

Commission Vote on Officers – Chairperson: Bob Piggott motions to elect Lori Petrusha to Chairperson, supported by Janey Mosakoski. Approved unanimously. Vice Chairperson: Lori Petrusha motions to elect Janey Mosakoski to Vice Chairperson, supported by Bob Piggott. Approved Unanimously. Secretary: Bob Piggott motions to elect Ken Fuerst to Secretary, supported by Ken Fuerst. Approved unanimously.

Comments – No Comments.

Adjournment – Janey Mosakoski motions to adjourn, supported by Ken Fuerst. Approved unanimously. Meeting adjourned at 6:43 p.m.



Waterford Township Cable Commission

Minutes of the Tuesday, February 21, 2023 Meeting

Respectfully submitted,
Janey Mosakoski, Secretary

Media Network of Waterford

Organization Summary March, 2023

Staffer Bowren:

No issues to report with Comcast broadcast

Working on a problem with the Tricaster. Cameras are cutting in and out. We have some ideas of why this is happening.

AT&T Uverse is still exhibiting broadcast problems on Public and Government Access Channels. Still looking for a replacement.

Working with Robin McGregor and the new Waterford Cultural Council to provide new programming. Organization still forming.

Just wrapped up shooting 5 new scenarios with Safe at All Star. This has consumed a lot of my time, but is a good fundraiser for us.

Workmen's Michigan Unemployment Audit is completed for 2022. This sets our rate for 2023.

Jeff Decker has resigned from the Board of Directors effective immediately citing personal differences between him and the board.

We used the mini teleprompter for our DSLR Camera kit. Wow, this worked out really well. We will start training staff to use it.

Bingo license has been renewed. I have talked to Bingo City landlord and they are not selling the building as of now.

Charitable Gaming W2gs have been sent to Social Security Administration deadline Feb 28th, 2023. Winners already have W2gs.

Staffer Mcleod:

Whitney and I have been going to community meetings about organizations and volunteer retention. Organizations are starting to fail because they cannot find and retain volunteers.

Two more bands have been added to the Mad Music Festival line up. Slowfoot and The Tommy Steele Band as headliners. Our charity for this year's festival is Mental Health and Suicide Prevention in memory of Trevor Toth. On Dragon's fly Wings will also be part of this charity.

Gary Allison will be the Master of Ceremonies this year, and we are now working on Sponsorships, Media Network has donated \$1000 and we will ask for a grant from the Waterford Cable Commission in March.

In the past 3 months we have added 6 new volunteers who have created 3 new shows.

Produced Show for Feb/March

The Reality of ME - 3 Shows

The Heart of It All - 2 Shows

On Your Side - 1 Show

Powers of Rock - 5 Shows

Michigan Rocks - 3 Shows

Hello Waterford - 1 Show

Seniorcise Revisited - 1 Show

Refuge In The Word - 6 Shows

Staffer Hunt:

Denise and Whitney Music and Arts Festival began planning this year's festival for Aug 19th. This year's donation will be to Mental Health Awareness and Suicide Prevention. Bands are being signed. Including Slowfoot, Poor Judgement, Smells Like Flannel and Tommy Steele Band.

200th Installation Celebration for Masons wrapping up edit.

Will be working on short films come spring to eventually run as a full movie.

Wildly Basic has been filming at least once a month with special guest and updated information.

Bingo City sign wars continue for St.Pattys!

Bingo has been going well after staff changes. Player attendance increased.

Directing Sandy Kay new show "The Reality of ME" along with Denise.

Will be working on connecting zoom videos into studio and radio shows.

Still directing Hello Waterford. It has taken off on social media

TDC working on special guests to attend shows.

MNOWs On Demand server has been working the last few weeks.

Working with Kris from On A Dragonflys Wing for a new podcast/studio show

Adding/updating website with recent podcast shows to the radio tab

Attending a non-profit round table meetings to help improve community connections along with Denise

Staffer Casetti:

Filmed township board meetings.

Working with a new volunteer whose show will center around the process of writing a book.

Provided a studio tour for a potential volunteer.

Working with Operation Good Cheer to provide PSA videos.

Meeting with Holiday Extravaganza Parade coordinator.

Captured footage for Escape By Drone show.

Edited episode of Escape By Drone show.

Discussed new potential documentary about rebuilding heavy machinery with a Pontiac resident.

Media Network of Waterford
Profit & Loss Budget vs. Actual
 January 1 through March 16, 2023

	Jan 1 - Mar 16, 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
Bingo Income	0.00	35,000.00	0.0%
Facility Equipment Rentals	0.00	3,000.00	0.0%
Waterford Township	48,750.00	195,000.00	25.0%
Total Income	48,750.00	233,000.00	20.9%
Expense			
Capital Improvements	1,258.05	20,000.00	6.3%
DVDs / Digital Media	0.00	400.00	0.0%
Grants	0.00	2,000.00	0.0%
Health Insurance	3,660.86	40,000.00	9.2%
Insurance	2,499.00	4,000.00	62.5%
Interest Expense	3.64	0.00	100.0%
Office Supplies	5.00	4,500.00	0.1%
Outreach	472.90	4,000.00	11.8%
Payroll Expenses	37,508.05	157,000.00	23.9%
Payroll Taxes	0.00	1,000.00	0.0%
Postage and Delivery	0.00	100.00	0.0%
Total Expense	45,407.50	233,000.00	19.5%
Net Ordinary Income	3,342.50	0.00	100.0%
Net Income	3,342.50	0.00	100.0%

Township of Waterford
Cable Coordinator Report March 2023
Submitted by Gary Allison

- Emergency Preparedness Videos
 - The cable department in conjunction with the Safety Manager's office has produced one PSA video for the March program. New videos produced on a monthly basis with the cooperation of Tenuta's.
- PSA Videos
 - Annual Earth Day and NPC PSA videos produced, featuring Township Supervisor Gary Wall.
- State of the Township
 - Annual State of the Township breakfast was recorded and will rebroadcast until June on Channel 20.
- Telecom Moves in Lansing
 - Internet Service Provider Industry (ISP=Telecom and Cable) wants all of the \$2 Billion Federal Broadband Grant Dollars, to the exclusion of local government and universities AND, they do not want to pay taxes on their facilities.
 - HB 4207 of 2023
 - Property tax: utility property; eligible broadband equipment; exempt from certain taxes. TIE BAR WITH: HB 4208'23.
 - Last Action: 3/9/2023 bill referred to Committee on Tax Policy.
 - HB 4208 of 2023
 - Property tax: exemptions; eligible broadband equipment; exempt from personal property tax. TIE BAR WITH: HB 4207'23
 - Last Action: 3/9/2023 bill referred to Committee on Tax Policy.
 - Both Bills have only one sponsor, Pauline Wendzel (R) (district 39).
- Comcast Fiber Install at Town Hall
 - Comcast did a survey to install fiber to Town Hall.
 - The need for Comcast fiber correlates with the Cable Department's plan to move the Castus broadcast system from the Mott studio to Town Hall. Relocating the broadcast system will remove the middle man (School District) when it comes to live broadcast procedures.
 - A Cable Commission approval is required before the quote from Comcast goes before the Township Board of Trustees.
 - Costs have been cut by 50% thanks to the Waterford Township Civic Campus' existing fiber infrastructure.



Comcast Cable
 25626 Telegraph Rd.
 Southfield, MI 48033

INVOICE

Customer

Name Waterford Twp.
 Address 5200 Civic Center Dr
 City Waterford State MI ZIP 48329
 Phone Gary Allison 248-674-6242

Date 2/22/2023
 Order No. _____
 Rep Rob Russell
 FOB MI

Qty	Description	Unit Price	TOTAL
1	Construction Labor	\$8,811.26	\$8,811.26
1	Permits	\$1,329.42	\$1,329.42
1	Materials	\$2,597.54	\$2,597.54
1	Design	\$416.93	\$416.93
Quote expires 120 days after date listed above			

Payment Details

- Cash
- Check
- ~~Credit Card~~

Name _____
 CC # _____
 Expires _____

Subtotal	\$13,155.15
Shipping & Handling	
Sales tax	
TOTAL	\$13,155.15

Office Use Only

Please remit payment to 25626 Telegraph Rd., Southfield MI, 48033 Attn:
 Construction Dept. - Robert Russell

Construction Coord Project ID Number ↑	Type of Permit	Sub ID ↑	AHJ #1 Type of Permit	AHJ/JU Owner	Total NEW poles on app	Total OL poles on app	MAP/PA/Permit #
<input type="checkbox"/> JU (1 permit)							
<input type="checkbox"/> JB0001370451	JU			DTE - JU		5	253-426 -
<input type="checkbox"/> R/W (2 permits)							
<input type="checkbox"/> JB0001370451	R/W		AP	OAKLAND CRC - 10DAY - R/W			
<input type="checkbox"/> JB0001370451	R/W		UP	OAKLAND CRC - 10DAY - R/W			