

**Waterford Cable Commission**  
**AGENDA**  
**6:30 pm, Tuesday, March 15, 2022**  
**Town Hall, 3<sup>rd</sup> Floor Conference Room**

1. Approval of agenda
2. Approval of minutes
3. Correspondence and bills
4. Signal quality
5. Subscriber complaints
6. Report from Media Network
7. Report from Cable Coordinator
8. Comments
9. Adjourn



# Waterford Township Cable Commission

## Minutes of the Tuesday, February 15, 2022, Meeting

Members Present: Al Pavlish, Jim Powers, Laura Petrusha, Anthony Bartolotta, Bob Piggott, Janey Mosakoski

Members Absent: Ken Fuerst,

Guests: Gary Allison (Cable Coordinator), Josh Bowren

Chairperson Laura Petrusha called the meeting to order at 6:30 p.m.

Agenda – Anthony Bartolotta motioned to approve the agenda for February 15, 2022, supported by Jim Powers. Approved unanimously.

Minutes – Anthony Bartolotta motioned to approve the minutes from January 18, 2021, supported by Bob Piggott. Approved unanimously.

Commission Vote on Officers – Anthony Bartolotta motioned to elect Laura Petrusha to Chairperson, supported by Bob Piggott, approved unanimously. Anthony Bartolotta motioned to elect Bob Piggott to Vice-Chairperson, supported by Laura Petrusha, approved unanimously. Bob Piggott motioned to elect Janey Mosakoski to Secretary, supported by Laura Petrusha, approved unanimously.

Correspondence and Bills – Xfinity Comcast channel changes.

Signal Quality – No outstanding complaints.

Subscriber Complaints – One outstanding Xfinity Comcast complaint reported.

Media Network Report – Josh Bowren reviewed report.

Cable Coordinator's Report – Gary Allison reviewed report.

Comments – Anthony Bartolotta inquired about Waterford Foundation's response to their grant denial. There was no response.

Adjournment – Jim Powers motioned to adjourn, supported by Anthony Bartolotta. Approved unanimously. Meeting adjourned at 7:40 p.m.

Respectfully submitted,  
Gary Allison, Cable Coordinator

Township of Waterford  
Cable Coordinator Report March 2022  
Submitted by Gary Allison

- Auditorium Upgrade
  - Met with Gary Wall to discuss control booth addition to auditorium.
    - Gary Wall approves the idea.
    - Facilities is currently budgeting construction.
    - ALS has been made aware of upgrade and we've begun preliminary discussion about it.
- State of the Township
  - Produced SoT video, airing on Channel 20, also available on demand.
- Channel 20 Comcast
  - Channel 20 Comcast is down due to a critical failure with the Radiant encoder. Unit has been sent out to the manufacturer for repair in coordination with Comcast.
  - The Waterford Municipal Channel is still available on AT&T and streaming on the website, as well as the Castus on demand site.
- PEG and Franchise Fees
  - Comcast PEG and franchise fees for the 4<sup>th</sup> quarter of 2021 were up 2.2% for projected revenues.
  - AT&T PEG and franchise fees for the 4<sup>th</sup> quarter of 2021 were down 7.2% for projected revenues.
    - AT&T continues their downward trend as predicted, but at a much more rapid pace than expected. The first quarter of 2022 will set the standard for the remaining year and future budget projections.