



Waterford Parks and Recreation Board Meeting

Agenda

Tuesday, February 10, 2026 - 6:00PM

Location: Leggett Campus, Room 105

3621 Pontiac Lake Road, Waterford MI 48328

		<u>Action Required</u>	<u>Presenter</u>
1.	Call meeting to order	Board Approval	Donna Kelley
2.	Additions/deletions to agenda. Approve agenda.	Board Approval	Donna Kelley
3.	Introduction of guests		
4.	Receive and approve January 13, 2026 minutes	Board Approval	Donna Kelley
5.	Annual Affiliation Agreement Presentations from:		
	a. Waterford Little League	Board Approval	Donna Kelley
	b. Waterford Warriors Soccer	Board Approval	Donna Kelley
6.	Reports		
	a. Parks and Recreation	Informational	Joe Okaiye
	b. Hess-Hathaway Park	Informational	Jim Powers
	c. Golden Age Club	Informational	Doug Bremner
	d. Township Government	Informational	Gary Wall
	e. Waterford School District	Informational	Rob Petrusha
	f. Drayton Plains Nature Center	Informational	Linda Zabik
7.	Old Business		
	a. DIA Partners in Public Art Mural at Hess-Hathaway Park	Informational	See notes below
	i. Community survey results are being reviewed this month.		
8.	New Business		
	a. Looking for volunteers to help with the Pancake Breakfast at this year's Sheep Shearing event.		
	i. Saturday, April 25, 7A-12P at Hess-Hathaway Park in Community Building		
	ii. Preparing pancakes, cooking pancakes, etc.		
	iii. Contact Jordan Pitts, Recreation Supervisor 248-618-6165 jpitts@waterfordmi.gov		
	b. Now accepting applications or 2026 seasonal positons. Apply online at waterfordmi.gov/jobs		
9.	Round Table		
10.	Public Comments		
11.	Meeting Adjourned		

Next meeting: Tuesday, March 10, 2026
 6:00PM
 Leggett Campus, Room 105
 3621 Pontiac Lake Road
 Waterford, MI 48328

2026



Waterford Little League

Annual Report

www.waterfordlittleleague.org

Waterford Little League

www.waterfordlittleleague.org

Waterford Little League was established in 2010. During this time, we have played in State level tournaments and placed 4th out of sixteen (16) teams. We have had four divisions go on to play District level tournaments, where in three (3) have won first place. There are fifteen (15) leagues in the district and sixteen (16) districts in the State of Michigan. Waterford Little League has hosted District tournaments.

Waterford Little League players that have gone through to their senior division have also played baseball for their high schools and colleges.

Uniforms



2025 Annual Report

Board of Directors:

President – Steven Campbell
Vice President (Baseball) – Wes Coe
Vice President (Softball) – Katie Belliotti
Treasurer – Tammy Campbell
Secretary – Barbara Whiteside
Information Officer – Steve Buero
Uniform Director – Tammy Campbell
Player Agent – Tim McCarthy
Umpire Chief – John Wylie
Baseball Director –
Equipment Mgr (Baseball) – Joshua LaPointe
Equipment Mgr (Softball) – Joshua Dennard

Membership: 27 Teams; 330 Individual Players

Leagues:

T-ball, Coach Pitch, Minors, Majors, Juniors & Seniors (ages 4-16)

Affiliation provided by: Little League International

Insured by: Keystone Risk Managers, LLC

General Liability:	\$1,000,000 - Each Occurrence
	\$2,000,000 - General Aggregate
Products/COMP OPS Aggregate	\$1,000,000
Sexual Abuse per Occurrence	\$1,000,000
Sexual Abuse Aggregate	\$2,000,000
Property Damage Deductible	\$250.00
Directors & Officers	\$1,000,000 – Each Loss
	\$1,000,000 - Aggregate
Cyber Liability Coverage	\$100,000.00 per league Aggregate
Security & Privacy Liability Insurance	\$100,000 per League sublimit of liability
Regulatory Action Sublimit of Liability	\$1,000 per League Retention
Event Management Insurance	
Crime Coverage	\$35,000 Each Loss / Crime Deductible \$250 Property
	\$1,000 Money
Sports Excess Accident	As in Master Policy: med. Max \$100,000
	Deductible \$50

Coaching Certification Requirements:

Coaching Certification Provide by:

State Concussion Training Certification: The Team Manager and at least one Coach

Background Checks: Our background checks are processed through JDP. All Coaches, Assistant Coaches, Managers, Team Parents, Board Members and parents that are helping coach or assist in anyway must complete background checks.

Abuse Training: Managers, Coaches and Volunteers must take abuse training and provide certificates as well.

Season Length: We are a spring league with our regular season will begin on April 1, 2026, and will run until approximately until June 15, 2026, Playoff games will begin June 4, 2026, with Championship games on or about June 14, 2026. Districts begin week of July 5, 2026, and will end mid-September.

Training Facility: Waterford Community Church, Oakland Yard, Mt. Zion and Jaycee Park.

Competition Facility: Waterford Community Church, Shell Park, Mason, Optimist Park & Lions Park, various school fields, Springfield Township and Jaycee Park.

Average Per Player Cost: varies per division:

Division	Baseball	Softball
Tee Ball	\$108	\$108
Coach Pitch	\$150	\$150
Minors	\$173	\$173
Majors**	\$210	\$210
Intermediate	\$210	N/A

**to be determined if we will have this division for Baseball

Annual Operating Costs:

Annual Operating Expense: \$33,262.18, carrying over \$ 130.34 annually to restart operations.

BOARD OF TRUSTEES

Anthony M. Bartolotta, Supervisor
Kim Markee, Clerk
Steven Thomas, Treasurer
Jeff Gilbert, Trustee
Sam Harris, Trustee
Marie E. Hauswirth, Trustee
Gary Wall, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-5441 Fax: (248) 618-7674
waterfordmi.gov/parks

Department of Parks & Recreation

Alison Swanson, Director
Recreation Board Members
Donna Kelley, Chairperson
Mary Bartolotta
Doug Bremner
Aleigha Maten
Rob Petrusha
Jim Powers
Gary Wall
Roman Wasylkevych
Linda Zabik

2026 Waterford Little League Youth Baseball Organization, Waterford Parks & Recreation Department, and the Waterford Township Recreation Board Affiliation Agreement

Purpose of Agreement

The purpose of this Agreement is to simplify and state the terms and conditions for the Waterford Little League (WLL), the Waterford Parks & Recreation Department (P&R), and its Recreation Board (RB) to affiliate with each other to provide the citizens of Waterford Township an opportunity to participate in a spring youth baseball program.

Waterford Parks & Recreation Department agrees to:

Provide, for a rental/maintenance fee, ball fields at Waterford parks, for practices and games. Rates are listed below:

- Game Rate: \$100.00 per field, per date.
 - If field lights are requested or used during games at \$45.00/hour fee will be assessed.
 - Field lights at Lions Park will be turned off at 10:00p.m., no exceptions.
 - There will be a 24-hour cancelation notice required for all scheduled games. If the WLL cancels a game the day of, excluding weather related cancelations, WLL will be responsible to pay P&R the full field rental rate for that game.
 - If WLL has P&R hold a field for a select date and does not end up scheduling a game on that date, WLL is responsible for paying P&R \$50.00 for that date. If P&R is able to rent the field to another group on that date, this fee would be waived
 - Practice Rate: \$10.00 per field, per date. Practice fields are available upon request depending on availability. Field space is limited.
 - A list of park rules listed under WLL requirements.
 - P&R reserves the right to schedule/rent ball fields at anytime to WLL and other organizations.
- Order port-a-johns for locations at Waterford parks and fields where WLL games are to be played. WLL must request port-a-john units must from P&R one (1) month in prior to when the unit(s) need to be delivered.
 - WLL will pay for regular port-a-john units at a rate of \$110.00 per unit, per month. This includes one (1) cleaning of each unit per week.
 - WLL will pay for handicap port-a-john units at a rate of \$160.00 per unit, per month. This includes one (1) cleaning of each unit per week.
 - WLL will be responsible for any additional port-a-john cleaning fees a rate of \$20.00 per unit, per cleaning.

- Provide WLL with room(s) for weekday and weeknight meetings inside the Leggett Campus at a rental rate of \$40.00 per hour. Rentals must be scheduled at least two (2) weeks prior to rental date. Rental space is limited and not guaranteed to be available.
- Assign a P&R staff person to attend organizational meetings as requested by WLL.

Waterford Little League agrees to:

- Provide citizens of Waterford Township an opportunity to participate in a spring youth baseball program that
 - Follow P&R anti-discrimination guidelines
 - Provides a “safe” environment for skill building
 - Provides a system to resolve participant complaints
- Comply with the Americans with Disabilities Act (ADA), which was signed into law in July of 1990. This law mandates equal access to services, transportation, employment, communication, and facilities for persons with disabilities. WLL must admit an individual with a disability who meets essential eligibility requirements providing reasonable accommodations, as may be needed, to allow these individuals to participate in league activities. These accommodations may include providing adaptive equipment, additional volunteers, staff members, sign language interpreter, and similar measures.
- Inform parents to sign their child up for the P&R Youth Summer Ball League during the P&R registration period January 5-May 1, 2026, to give the WLL players that want to continue to play ball in the summer months an opportunity to do so in Waterford.
- Not offer any program or league that will compete with any of the P&R program and league offerings during the same season and for the same age groups that P&R is offering said program/league.
- As users of the P&R facilities WLL must
 - Obey all park rules and regulations.
 - Malicious destruction or careless use of the facility that causes damage or property stolen will be penalized by the amount of the cost of repair or replacement and other costs connected thereto.
 - The WLL agrees to clean out the park dugouts after use. If there are any maintenance requests, contact the Parks and Recreation Office (248) 674-5441 or the designated Recreation Supervisor, Joe Okaiye jokaiye@waterfordmi.gov
- The WLL will provide a Certificate of Insurance
 - Naming Charter Township of Waterford as additional insured. Certificate of Insurance must also indicate that coverage is written on a primary and non-contributory basis and Charter Township of Waterford must be listed on Certificate of Insurance to receive any cancellation notices from your insurance provider. Limits required are: \$1,000,000.00 per occurrence and \$3,000,000.00 comprehensive for personal injury, bodily injury and property damage.
 - Certificate of Insurance must be received by P&R prior to WLL utilizing any P&R fields for practices or games.

- WLL will provide to P&R their game schedule one (1) month prior to the start of their season.
- WLL will provide to P&R a list of all of their coaches' names, phone numbers and email addresses prior to the start of their practices and season. And ensure that all coaches, assistant coaches, organization representatives & officials have passed annual background check that includes a social security verification, address trace, state/county criminal record check, national criminal history database search and a search of the sex offender registries based on address history of individual.
- The WLL must include in their participants' waiver forms releasing Waterford Township from liability prior to participating in any baseball activity. These forms must be signed by the participant's parents.
- WLL will designate one contact person and an alternate that will be solely responsible to forward WLL facility, maintenance, and any other requests to the P&R.
- WLL is responsible for contacting the Waterford School District for use of Waterford School District fields and field maintenance at those locations. P&R is not responsible for field maintenance at any of the Waterford School District fields.
- Prior to the WLL annual presentation to the RB, the WLL must submit to the RB a report that contains but not limited to:
 - Financial Report of recently completed financial year
 - Contract change requests for the next competitive season
 - Answers/proposed changes to any participant complaints received by said Board during current season
 - Safety guidelines and coaches training procedures implementation during past season
- The WLL President or his/her designee will present to the RB at its **February 10, 2026, 6:00p.m.** Meeting to discuss a proposal for the upcoming season on registration costs. The current year's agreement will be signed by all parties at this meeting.
- Pay P&R an annual affiliation fee of \$70.00, to be placed on WLL's annual invoice.
- Remit payment to P&R for all invoiced items by December 31, 2026.

Waterford Township Parks & Recreation Board agrees to:

- Oversee this Agreement to ensure WLL and P&R honor their commitment to provide citizens of Waterford Township an opportunity to participate in a youth baseball program.
- Review the WLL and P&R annual reports and oversee the negotiations for next years' Agreement.

Agreement Terms:

- This Agreement shall be in effect for one (1) year from the date of signatures below.
- Any of the parties can upon 30-days written notice to both of the other parties, cancel out of this Agreement as long as all the financial requirements have been met.

Hold Harmless Agreement

To the fullest extent permitted by law, the Waterford Little League agree to defend, pay in behalf of, indemnify, and hold harmless Waterford Township, its elected and appointed officials, employees and volunteers and others working on its behalf of the Waterford Little League against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Waterford Little League, its elected and appointed officials, employees, volunteers or others working on behalf of the Waterford Little League, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof which arises out of or any way connected or associated with this Agreement.

Signatures

In consideration of the use of Waterford Parks & Recreation Department's softball and baseball fields, I/We promise to abide by the clauses above and pay the total amount of this Agreement at the date specified.

I have read and agreed to the above terms and will comply with the regulations of this Agreement.

Signature – Steven Campbell, President
Waterford Little League

Date

Signature – Alison Swanson, Director
Waterford Parks & Recreation Department

Date

Signature – Donna Kelley, Chairperson
Waterford Township Parks & Recreation Board

Date

Signature – Anthony M. Bartolotta
Waterford Township Supervisor

Date

BOARD OF TRUSTEES

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Kim Markee, Clerk
Steven Thomas, Treasurer
Jeff Gilbert, Trustee
Sam Harris, Trustee
Marie E. Hauswirth, Trustee
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Roman Wasylkevych
Linda Zabik

2026 Warriors Soccer Club of Michigan, Waterford Parks & Recreation Department, and the Waterford Township Recreation Board Affiliation Agreement

Purpose of Agreement

The purpose of this Agreement is to simplify and state the terms and conditions for the Warriors Soccer Club, the Waterford Parks & Recreation Department (P&R), and its Recreation Board (RB) to affiliate with each other to provide the citizens of Waterford Township an opportunity to participate in a travel soccer program.

Waterford Parks & Recreation Department agrees to:

Provide, for a rental/maintenance fee, soccer fields at Waterford Parks for games. Rates are listed below:

- Game Rate: \$75.00
 - If additional lines, such as build-out lines, are needed for a WSC game, a fee will be assessed for additional paint purchased to paint these lines on the fields.
 - Waterford Civic Center Soccer Fields will be lined and ready for play beginning one week prior to Sunday, April 26. Fields can be scheduled by the WSC for games only.
 - Soccer goals and field sizes will be regulated by the P&R Youth Soccer League.
 - WSC games on Sundays must end by 10 AM and begin after 5 PM to allow for P&R games to be played.
- A list of park rules listed under WSC requirements.
- P&R reserves the right to schedule/rent soccer fields at anytime to WSC and other organizations.

- WSC will pay P&R a portion of the port-a-johns used at the Civic Center Soccer Fields.

- Provide WSC with room(s) for weekday and weeknight meetings inside the Leggett Campus at a rental rate of \$40.00 per hour. Rentals must be scheduled at least two (2) weeks prior to rental date. Rental space is limited and not guaranteed to be available.
- Assign a P&R staff person to attend organizational meetings as requested by WW.

Warriors Soccer Club agrees to:

- Provide citizens of Waterford Township an opportunity to participate in a travel soccer program
 - Follow P&R anti-discrimination guidelines
 - Provides a "safe" environment for skill building
 - Provides a system to resolve participant complaints
- Comply with the Americans with Disabilities Act (ADA), which was signed into law in July of 1990. This law mandates equal access to services, transportation, employment, communication, and

facilities for persons with disabilities. WSC must admit an individual with a disability who meets essential eligibility requirements, providing reasonable accommodations, as may be needed, to allow these individuals to participate in league activities. These accommodations may include providing adaptive equipment, additional volunteers, staff members, sign language interpreter, and similar measures.

- Inform parents to sign their child up for the P&R Youth Soccer League during our registration period to give the Waterford youth who did not make the WSC Travel Soccer League a possible opportunity to play soccer in Waterford.
- As users of the P&R facilities WSC must
 - Obey all park rules and regulations.
 - Malicious destruction or careless use of the facility that causes damage or property stolen will be penalized by the amount of the cost of repair or replacement, and other costs connected thereto.
- The WSC will provide a Certificate of Insurance
 - Naming Charter Township of Waterford as an additional insured. Certificate of Insurance must also indicate that coverage is written on a primary and non-contributory basis, and Charter Township of Waterford must be listed on Certificate of Insurance to receive any cancellation notices from your insurance provider. Limits required are: \$1,000,000.00 per occurrence and \$3,000,000.00 comprehensive for personal injury, bodily injury, and property damage.
 - Certificate of Insurance must be received by P&R prior to WSC utilizing any P&R fields for games.
- WSC will provide to P&R their game schedule one (1) month prior to the start of their season.
- WSC will provide to P&R a list of all of their coaches' names, phone numbers, and email addresses prior to the start of their practices and season. And ensure that all coaches, assistant coaches, organization representatives & officials have passed an annual background check that includes a social security verification, address trace, state/county criminal record check, national criminal history database search, and a search of the sex offender registries based on the address history of the individual.
- The WSC must include in their participants' waiver forms releasing Waterford Township from liability prior to participating in any soccer activity. These forms must be signed by the participant's parents.
- WSC will designate one contact person and an alternate who will be solely responsible to forward WSC facility, maintenance, and any other requests to the P&R.
- WSC is responsible for contacting the Waterford School District for use of Waterford School District fields and field maintenance at those locations. P&R is not responsible for field maintenance at any of the Waterford School District fields.
- Prior to the WSC annual presentation to the RB, the WSC must submit to the RB a report that contains but not limited to:
 - Financial Report of recently completed financial year
 - Contract change requests for the next competitive season
 - Answers/proposed changes to any participant complaints received by said Board during current season
 - Safety guidelines and coaches training procedures implementation during past season

- The WSC President or his/her designee will present to the RB at its **February 10, 2026, 6:00 p.m.**, Meeting to discuss a proposal for the upcoming season on registration costs. The current year's contract will be signed by all parties at this meeting.
- Pay P&R an annual affiliation fee of \$70.00, to be placed on WSC's annual invoice.
- Remit payment to P&R for all invoiced items by December 31, 2026.

Waterford Township Parks & Recreation Board agrees to:

- Oversee this Agreement to ensure WSC and P&R honor their commitment to provide citizens of Waterford Township an opportunity to participate in a travel soccer program.
- Review the WSC and P&R annual reports and oversee the negotiations for next year's Agreement.

Agreement Terms:

- This Agreement shall be in effect for one (1) year from the date of signatures below.
- Any of the parties can upon 30-days written notice to both of the other parties, cancel out of this Agreement as long as all the financial requirements have been met.

Hold Harmless Agreement

To the fullest extent permitted by law, the Warriors Soccer Club agree to defend, pay in behalf of, indemnify, and hold harmless Waterford Township, its elected and appointed officials, employees and volunteers and others working on its behalf of the Warriors Soccer Club against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Warriors Soccer Club, its elected and appointed officials, employees, volunteers or others working on behalf of the Warriors Soccer Club, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof which arises out of or any way connected or associated with this Agreement.

Signatures

In consideration of the use of Waterford Parks & Recreation Department's Civic Center Soccer Fields, I/We promise to abide by the clauses above and pay the total amount of this Agreement on the date specified.

I have read and agreed to the above terms and will comply with the regulations of this Agreement.

Signature – Leigh-Anne Stafford, President, Warriors Soccer Club Date

Signature – Alison Swanson, Director
Waterford Parks & Recreation Department Date

Signature – Donna Kelley, Chairperson
Waterford Township Parks & Recreation Board Date

Signature – Anthony M. Bartolotta
Waterford Township Supervisor Date