



CHARTER TOWNSHIP OF WATERFORD

5200 Civic Center Drive  
Waterford, Michigan 48329

February 9, 2026

6:00 P.M.

AGENDA

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance To The Flag Of The United States Of America
4. Approve Agenda
5. Announcements

5.I. Office Closing - February 16, 2026

Township offices and the Waterford Township Public Library will be closed on Monday, February 16, 2026, in observance of Presidents' Day. Emergency Services will be available.

Documents:

[BLUE AND RED PRESIDENTS DAY FACEBOOK POST.PDF](#)

5.II. Property Taxes Due - February 17, 2026

Winter property taxes are payable without penalty through February 17, 2026. Tax bills were mailed on December 1st. For more information or to pay your taxes online, please visit [WWW.WATERFORDMI.GOV/TAXES](http://WWW.WATERFORDMI.GOV/TAXES).

Documents:

[TAXES DUE \(8.5 X 5.5 IN\).PDF](#)

5.III. Boater Safety Class!

Get ready for boating this summer by taking a Boater Safety Class! The main purpose of the boater safety education course is to train knowledgeable, safe, and responsible boaters. Three classes will be offered at Waterford Township's Regional Fire Station 1, located at 2495 Crescent Lake Road. A boater's safety certificate will be awarded after successfully passing a test, which is required by law for anyone born after June 30, 1996. In addition, boater education is required for all Personal Watercraft operators born after December 31, 1978. Only 30 spots per class, so sign up today! Use the QR code on the screen or go to [WWW.MI.GOV/DNR](http://WWW.MI.GOV/DNR) to sign up.

Documents:

[2026 BOATER SAFETY CLASS DNR.PDF](#)

6. Public Comment: Board Agenda Items Only Limited To Three (3) Minutes Per Person.  
After being recognized by the Supervisor, individuals in the audience may address the Township Board. The speaker shall go to the podium and identify themselves with name and address. Please note that this is a public comment period, not a question-and-answer period.

7. Consent Agenda

*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

7.I. January 26, 2026, Meeting Minutes

Documents:

[M01-26-26.PDF](#)

7.II. January 26, 2026, Work Session Minutes

Documents:

[WSM012626.PDF](#)

7.III. February 9, 2026, Bill Payment

Documents:

[BILL PAYMENT FEB 9.PDF](#)

7.IV. Receive The Department Of Public Works January 2026 Report

Documents:

[DPW MONTHLY UTILITY WORK ORDER REPORT JAN 2026.PDF](#)

7.V. Receive The 51st District Court's January 2026-2022 Filing Trends Report

Documents:

[D51 FILING TREND COMPARISON - JANUARY 2026 - 2022.PDF](#)

7.VI. Walk Permit - Friends Of The Library

Documents:

[FRIENDS OF THE WATERFORD TOWNSHIP LIBRARY WALK  
PERMIT\\_REDACTED.PDF](#)

7.VII. Walk Permit - DRAW (Disaster Relief At Work) May 2026

Documents:



[DRAW MAY PARADE APPLICATION\\_REDACTED.PDF](#)

7.VIII. Walk Permit - DRAW (Disaster Relief At Work) June 2026

Documents:

[DRAW JUNE PARADE APPLICATION\\_REDACTED.PDF](#)

7.IX. Walk Permit - Runnin' Gear July 2026

Documents:

[RUNNIN GEAR JULY WALK APPLICATION\\_REDACTED.PDF](#)

7.X. Banner Permit - Orchard Lake Fine Art Show Banner Application

Documents:

[ORCHARD LAKE FINE ART SHOW BANNER APPLICATION\\_REDACTED.PDF](#)

7.XI. Banner Permit - West Bloomfield Fire Art Show By Hot Works

Documents:

[WEST BLOOMFIELD FINE ART SHOW BANNER APPLICATION\\_REDACTED.PDF](#)

7.XII. Fireworks Display - Oakland County Fireworks And Flannels

Documents:

[OAKLAND COUNTY PARKS FIREWORKS APPLICATION\\_REDACTED.PDF](#)

8. Board Liaison Reports (Verbal)

9. New Business

9.I. Portable Sewer Camera Purchase Request - Brown Equipment Company

Documents:

[BOARDPACKET\\_PORTABLESEWERCAMERAPURCHASEREQUEST\\_2-2-26.PDF](#)

9.II. Resolution Approving P25 Simulcast System Interlocal Agreement With Oakland County

Documents:

[RESOLUTION APPROVING OAKLAND COUNTY P25 RADIO SYSTEM INTERLOCAL AGREEMENT.PDF](#)  
[WATERFORD TOWNSHIP P25 AGREEMENT 2026.PDF](#)

9.III. Annual Well Maintenance Work Authorization - Peerless Midwest

Documents:

[BOARDPACKET\\_PEERLESSMIDWEST\\_ANNUALWELLMMAINTENANCE\\_1-22-26.PDF](#)

9.IV. Well 5-1 Replacement (David K Water Treatment Facility) - Peerless Midwest

Documents:

[BOARDPACKET\\_WELL5-1REPLACEMENT\\_PEERLESSMIDWEST\\_2-2-26.PDF](#)

9.V. Principals Of Governance

Documents:

[20260203122458803.PDF](#)

9.VI. 2026 Polling Location Changes Resolution

Documents:

[2026 POLLING LOCATION REASSIGNMENT V2.PDF](#)

9.VII. Agreement With Oakland County For Early Voting Services

Documents:

[EVC AGREEMENT.PDF](#)

9.VIII. Surplus Property Declaration - 5640 Williams Lake Road

Documents:

[2026-02-09 SURPLUS PROPERTY CAI 020426.PDF](#)

9.IX. Resolution Opening Application Period For Medical Marihuana Facility Provisioning Center Applications

Documents:

[RESOLUTION OPENING PERIOD TO APPLY FOR A FACILITY LICENSE.PDF](#)

9.X. Nuisance Geese Resolution

Documents:

[NUISANCE GEESE RESOLUTION 2026DOC.PDF](#)

9.XI. Public Comment Limited To Three (3) Minutes Per Person.

After being recognized by the Supervisor, individuals in the audience may address the Township Board. The speaker shall proceed to the podium and identify themselves with their name and address. Please note that this is a public comment period, not a question-and-answer period.

10. Adjourn

In conformance with the Americans with Disabilities Act, large-print agendas and minutes are available upon request. Barrier-free parking and access are also available at town hall. For the hearing impaired, there are four available headsets on a first come basis. Minutes are available upon request at the clerk's department, and on the Township's web site.





# PRESIDENTS' DAY



TOWNSHIP OFFICES WILL BE CLOSED  
MONDAY, FEBRUARY 16, 2026, IN  
OBSERVANCE OF PRESIDENTS' DAY.

EMERGENCY SERVICES WILL BE  
AVAILABLE.





# PROPERTY TAXES DUE



**Waterford Township Treasurer's Office**  
**5200 Civic Center Drive, Waterford, Michigan 48329**  
**248-674-6220 \* [www.waterfordmi.gov/taxes](http://www.waterfordmi.gov/taxes)**

# Sign up to take a Boater Safety Class!

Three FREE Classes are Being Offered:

**Saturday, March 28**

**Saturday, April 11**

**Saturday, May 9**

**Class times are 8:00 a.m. to 4:00 p.m.**

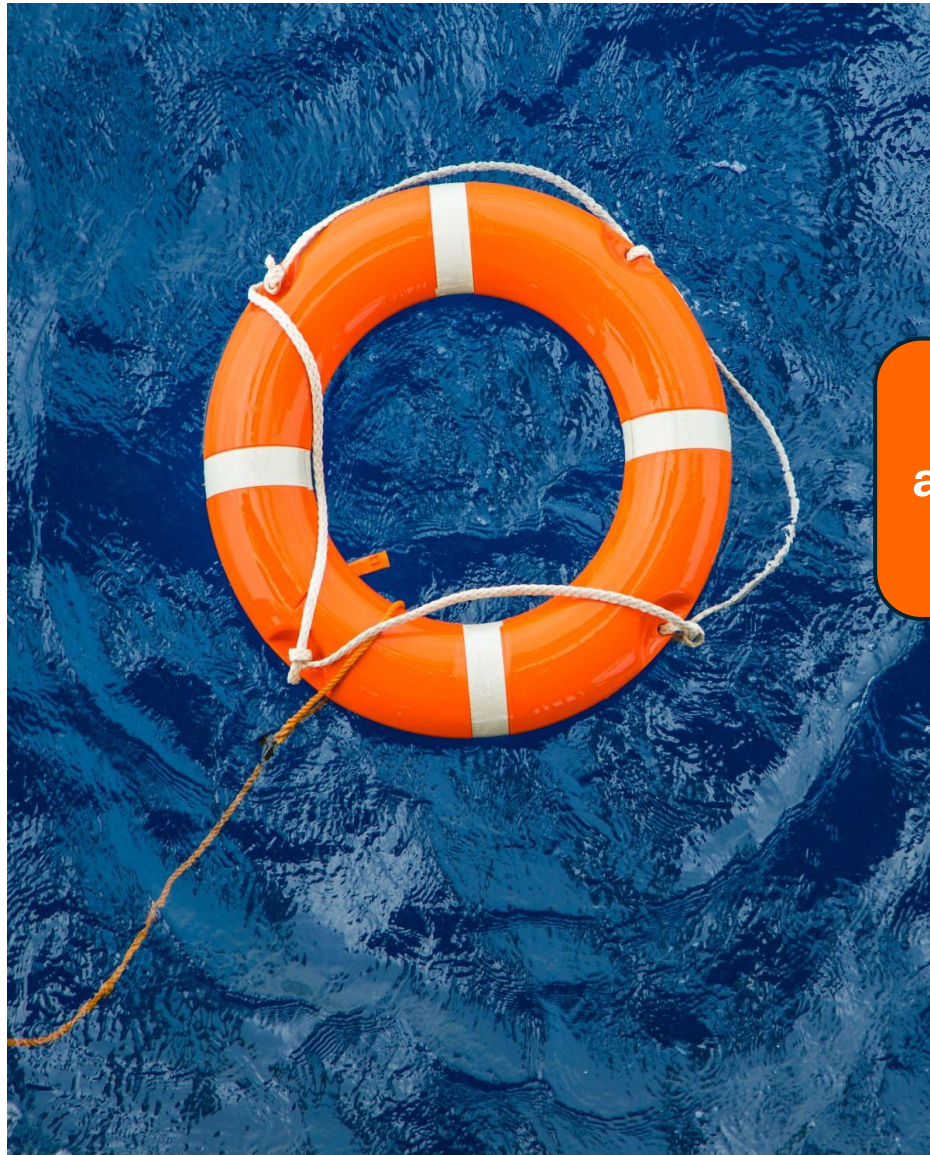
**Located at the Waterford Regional Fire Department  
Station 1, 2495 Crescent Lake Road, Waterford, MI  
48329**

**To Sign Up go to: [www.MI.gov/dnr](http://www.MI.gov/dnr)**

**Or use this QR Code**



Classes are sponsored by the DNR and Oakland County



**BOARD MEMBERS PRESENT:**

Anthony Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee

**OTHERS PRESENT:**

Larry Dressell  
Sydney Lawson  
Julie Schafer  
Terry Ball  
Lila Ball  
Max Bryan  
Grant Smith  
Brett Quitiquit  
Paula Moore  
Don Mills  
Drew Marczewski  
Barb Miller

Bill Best  
Elaine Best  
Teresa Hofman-Lawrence  
Chief Underwood  
Chief Nye  
Scott Good  
Eric Domke  
Jen Thom  
John Smith  
Hailey Smith  
Joey Barner  
Derek Diederich

John Liposky  
Art Frasca  
Alison Swanson  
Joe Williams  
Tyoma Zisser  
Ryan Webb  
Wes Evans  
Gregory Smith  
Jeffrey Polkowski  
Pauline Bandlow

1. **Supervisor Bartolotta called the meeting to order at 5:59 p.m.**
2. **Supervisor Bartolotta asked for a moment of silence and led the Pledge of Allegiance.**
3. **A roll call vote was taken.** All board members were present.

**4. APPROVE AGENDA**  
**4.1 January 26, 2026**

Moved by Wall,  
Seconded by Thomas, RESOLVED, to approve the January 26, 2026, agenda as printed. A roll call vote was taken.

Motion carried unanimously.

**5. Announcements**

- 5.1 Winter property taxes are payable without penalty through February 17, 2026. Tax bills were mailed on December 1st. For more information or to pay your taxes online, please visit [www.waterfordmi.gov/taxes](http://www.waterfordmi.gov/taxes).
- 5.2 The annual State of the Township Breakfast will be held on Wednesday, February 25, 2026, at 7:30 a.m. at Overtime Grill & Taproom, 4724 Dixie Hwy. Tickets will be available for purchase from the Waterford Area Chamber of Commerce website, [www.waterfordchamber.org](http://www.waterfordchamber.org).

**6. Public Comments – Agenda Items Only, Limited to Three (3) Minutes Per Person**

*After being recognized by the Supervisor, individuals in the audience may address the Township Board. Please go to the podium and provide name and address. This is a public comment period, not a question-and-answer period.*

Mark Monohon, 3517 David K; spoke against the Flock Safety Agreement and privacy issues.

Jim Katterman, 2260 Highland Rd; spoke against the Flock Safety Agreement.

Eric Domke, 2875 Newberry Rd; spoke against the Flock Safety Agreement.

Drew Marchewski, 2723 Birchwood; spoke against the Flock Safety Agreement.

Don Mills, 2605 Bende; spoke against the Flock Safety Agreement.

Haley Smith, 4687 Fairway Ct; spoke against the Flock Safety Agreement.

Greg HarHarrick, spoke against the Flock Safety Agreement.

Joseph Williams, 1141 Otter Ave; spoke against the Flock Safety Agreement.

Tyoma Zisser, 1141 Otter Ave; spoke against the Flock Safety Agreement.

John Smith, 4687 Fairway Ct; spoke against the Flock Safety Agreement.

Dillon Frost, 948 Brookway Ct.; spoke against the Flock Safety Agreement.

Clerk Markee received letters from the following individuals with a stance against Flock Safety.

Joseph Williams  
Amy Parrent  
TL Hall, Attorney  
Robert Swartz  
Zoe Compton  
Genevieve Cabadas

Barbara Anderson  
Kathleen Weidner  
Dr. Julio Ribaudó  
Mr. Jim Katterman  
Miss. Hanna Guth  
Lynell Morr

Mrs. Andrea Donelson  
Dr. Chalisa Gadt-Johnson  
Mrs. Maria Cabadas  
Robert Donelson  
Sharla Petrow



**7. Consent Agenda**

7.1 January 12, 2026, Meeting Minutes

7.2 January 26, 2026, Bill Payment

7.3 Receive the 51<sup>st</sup> District Court's 4<sup>th</sup> Quarter Trend Report

7.4 Receive the Treasurer's Office December 2025 Report

7.5 Appointment of Larry Dressell to the Board of Review

Recently, Chief Assessor Paula Moore made me aware that Board of Review member Charles Tornow resigned from the Board of Review due to a change in job responsibilities that would limit his ability to attend all required trainings and meetings. We thank Mr. Tornow for his years of service to the community in this capacity and wish him well.

With this vacancy, I respectfully request the appointment of Waterford Township resident Larry Dressell to the Board of Review to complete the current term through December 31, 2026.

Larry has extensive professional experience spanning five decades as an attorney and CPA, as well as real estate and mortgage experience. I had the opportunity to meet with Larry and believe that his experience, along with his desire to serve the community and receive the training required for Board of Review members, make him a qualified candidate to serve in this capacity.

The Township's three-member Board of Review meets to review property assessments, hear assessment appeals, and make any needed corrections to the assessment roll. In addition, they may meet to be advised on assessments, assessment appeals and to sign documents, certificates, affidavits, etc. The Board is also responsible, at its July and December sessions, to hear local appeals on approvals and denials of homestead exemption issues. The Board members participate in at least one training session each year.

Thank you for your consideration.

7.6 Appointment of Sydney Lawson to the Planning Commission

On March 2, 2026, Planning Commissioner David Kramer's term will expire, and he has notified me of his desire to resign from the Commission at that time. David has been a valuable member of the Planning Commission since 2017 and his contributions are appreciated – we wish him the best!

I respectfully request the Township Board's approval for the appointment of Waterford Township resident Sydney Lawson to the Planning Commission for a three-year term March 2, 2026 – March 2, 2029. Sydney's education with a master's degree in public administration, and her professional experience as the Executive Director of a multi-community Chamber of Commerce, as well as her experience with board governance and strategic planning are qualities that make her a qualified candidate to serve the community in this role.

The Planning Commission is responsible for:

- Developing, adopting, and overseeing the implementation of the Township's Master Plan.
- Monitoring the effectiveness of the Zoning Ordinance and recommending ordinance revisions and amendments to the Township Board where necessary.
- Reviewing rezoning requests from property owners and making an approval or denial recommendation to the Township Board, which is responsible for making the final decision on rezoning requests.
- Considering and deciding requests from property owners seeking one of the special approval uses listed in the property's zoning classification.
- Reviewing site plans to ensure compliance with the zoning ordinance requirements and the goals and objectives of the master plan.
- Reviewing and discussing planning concepts and issues and their applicability to the current and future development of the Township.
- Assisting in the education of the general public on planning issues and concepts

With these responsibilities in mind and Sydney's experience, I am confident that she will make valuable contributions in this role, and is able to make fair and educated decisions in the best interest of the Waterford community.

Thank you for your consideration.

Consent Agenda Continued.

Moved by Markee,  
Seconded by Wall, RESOLVED, to approve consent agenda items 7.1 through 7.6 as presented. A roll call vote was taken.

Motion carried unanimously.

Clerk Markee swore in Larry Dressell to the Board of Review, and Sydney Lawson to the Planning Commission, and the Board of Trustees congratulated them.

**8. Board Liaison Reports (Verbal)**

## Trustee Gilbert

Trustee Gilbert reviewed the January 20, 2026, Drayton Plains Nature Center meeting.

Alison Swanson reported that the transition to the Leggett Campus is going well.

Jessie Cobb reported that the Daddy Daughter Dance is scheduled for Feb. 7, 2026, reminded everyone to vote for your favorite mural that will be painted on Hess Hathaway barn by a local artist in conjunction with the DIA. Earth Day is April 22, 2026 and there will be a hike on April 18, 2026 along with other activities. May 15, 2026, from 9:00 a.m. to 12 noon, there will be a garlic pull – Volunteers Welcome! Finally, during the month of February, there will be a social media campaign for residents to post reasons they enjoy the Drayton Plains Nature Center

Caretaker Annie Humphrey has been completing winter tasks as well as organizing the barn.

Terri Chapdelaine said the Friends of the Drayton Plains Nature Center plan to donate this spring to the ongoing Battle Against Invasive Species

In March, SAP Tapping should start. The trees are already marked in the wooded trail.

Ian from Six Rivers wants to do a hike in September with his echo meters to locate bats and different bat species

A 3 year term renewal for Aubrey Golden and Murry Day, as committee members, were renewed. The following are the committee designations: President- Murray Day, Vice President- Terry Chapdelaine, and Secretary – no nominee.

Remodel project for exterior renovations: The construction team consisting of Alison, Terry and myself have put a lot of time into this project. We had a mandatory pre-bid meeting with a good turn-out. Bids were received; we reviewed the bids and chose the 3<sup>rd</sup> lowest bidder. I was asked prior to receiving bids what my opinion would be on costs and I said that it roughly would cost around \$100,000.00. The 4 bids received were as follows: 1 - \$182,936.00, 2 - \$110,800.00, \$103,825.00, and 4 - 68,975.00. Based on my experience, I feel the low bidder is missing something and don't see how the project could be completed for this price which is more than 45% less than the 2 middle bids.

Oakland County Parks has an open survey going on now requesting ideas that residents would like to see for amenities at Waterford Oaks.

**Trustee Hauswirth**

A survey for the mural was distributed via the email and the Township website. Please take the time to complete the survey. There is a Greenways Advisory meeting on Wednesday at 7:00 p.m. and a Watkins Lake Board meeting on January 29, 2026, at 3:00 p.m. at the Water Resource Commission.

**Clerk Markee**

The Library Advisory Board will be meeting on Thursday, January 29<sup>th</sup> at 6:00 p.m.

The Library will present the contract for the new community room this evening.

**Trustee Wall**

The Waterford Police Department has been working sting operations with the Waterford Community Coalition. There were 12 vape violations and 1 alcohol violation. He thanked the Waterford Police Department.

There is a Planning Commission meeting tomorrow night.

**Trustee Harris**

Waterford Neighborhood Road Commission has not been formed, and he will keep working on it to repair the roads.

**9. Open Business****9.1 Possible Adoption of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

**CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-001**

**COST RECOVERY ORDINANCE AMENDMENT**

An Ordinance to amend the Cost Recovery provisions in Division 1 of Article III in Chapter 14 of the Waterford Charter Township Code, by adding a new Division 3 for Non-Emergency Cost Recovery.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Division 3 of Article III of the Cost Recovery provisions in Chapter 14 of the Waterford Charter Township Code is added with the following new Sections 14-130-to 14-139 and shall state as follows:

**DIVISION 3. Non-Emergency Cost Recovery**

**Sec. 14-130. Findings and Purpose**

Possible Adoption of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

The Township determines that there has been a significant increase in the number of calls for the Township's fire, ambulance and emergency response personnel for non-emergency situations such as requests for lift assistance to residents of elder care facilities who have fallen and do not need to be transported to hospitals and to provide non-emergency ambulance transportation. Many times, calls for non-emergency assistance are received from alarm companies when alarms from personal alarm devices are not actively monitored by elder care facility staff to determine if assistance from the Township's fire department is necessary. Although the fire department will respond to all calls for service, the Township finds that the use of fire personnel for non-emergency responses interferes with the provision of emergency response and routine necessary public services. This Division is intended to recover costs from people receiving direct benefit from such non-emergency services.

**Section 14-131 Definitions.**

The following words or phrases are defined as stated herein:

***Elder Care Facility*** means an establishment licensed by the state of Michigan consisting of a building or group of buildings designed or used in whole or in part to provide for the housing and care of senior citizens. Elder care facilities include but are not limited to assisted living facilities, convalescent or skilled nursing facilities, elder congregate care facilities, independent living facilities, retirement community continuing care facilities and any other residential setting that provide assisted-living services for remuneration to three or more people who reside in such residential setting. Elder care facilities do not include a home or, an apartment where less than three individuals are cared for by family members or a caregiver agency.

***Excessive Requests for non-emergency responses*** means five (5) or more requests for non-emergency responses made by the same elder care facility or five (5) or more false alarms generated from personal alarm devices worn by a resident within the same elder care facility within a calendar year.

***False Alarm*** means any automated or manual personal alarms device that requests or summons emergency assistance whether such device is activated intentionally or otherwise, in the absence of an actual need for emergency assistance. The determination that there was no actual need for emergency assistance shall be made by Fire Department personnel responding to the call. A false alarm shall not be deemed to have occurred if: (i) it was caused by an act of God, i.e. a lightning storm; or (ii) it originates from a motor vehicle or building alarm system.

***Lift Assistance*** means a response by the Township's Fire Department to assist in physically moving a person residing in an elder care facility who does not require emergency medical treatment or transportation.

***Non-emergency*** means a response by the Township's Fire Department or emergency responders to a 9-1-1 or non-emergency call for personal physical assistance that does not require professional medical attention on an emergency basis, in the sole judgment of Fire Department personnel responding to the call. This includes but is not limited to calls for lift assistance, transportation to a medical facility or care center for non-emergency medical treatment, false alarm or other health care calls more appropriately addressed to a nurse, personal care attendant, or elder care facility employee.

***Personal alarm device*** means a small apparatus worn by a resident of an elder care facility that is monitored by a third-party entity to detect falls and medical problems with a resident.

Possible Adoption of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment  
Continued.

**Responsible party** means the legal entity that owns an elder care facility where the request for fire personnel to provide non-emergency assistance was placed.

**Sec. 14-134 Liability for expenses**

A responsible party shall be liable and responsible to the Township for expenses of excessive requests for non-emergency response. If there is more than one(1) responsible party those parties shall be jointly and severally liable. The liability of the responsible party with an ownership interest in real property that benefited from the Township providing non-emergency response, shall be secured by a lien on that real property, enforceable as provided in Section 14-137.

**Sec. 14-135 Schedule of Charges for expenses of non-emergency responses**

The Township Board of Trustees shall by resolution adopt a schedule of the charges for the wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses and legal fees, which shall be applied pro-rata, in the calculation of the expense of a non-emergency response.

**Sec. 14-136 Invoice determination, Demand for payment**

The fire department EMS Coordinator shall keep a record of all non-emergency calls from elder care facilities. The Fire Chief will be advised when an elder care facility has reached the level of excessive requests for non-emergency responses. Elder care facilities shall be invoiced and responsible for paying the costs of non-emergency responses as follows:

- (a) Once the expenses of a non-emergency response have been determined, the Fire Chief or his/her designee shall submit an itemized invoice for such expenses by first class mail or personal service to the responsible party. The correspondence to the responsible party shall require payment within thirty (30) days of the date of the invoice and include an appeal procedure established in this Division.
- (b) A resident of an elder care facility who received a non-emergency response shall not be billed and shall not be responsible for the expenses of the non-emergency response.
- (c) Interest shall accrue and be payable for all expenses of a non-emergency response that are not paid timely, at the rate of five (5%) percent, compounded annually.
- (d) If a responsible party submits a written appeal within the period specified in Section 14-138, delinquency penalties shall be tolled and waived during the appeal.

**Sec 14-137 Failure to Pay**

The Treasurer's Office shall send the party responsible a delinquency notice in the event that payment is not received by the Township within thirty (30) days from the date of the invoice. The notice shall indicate that the unpaid charges may create a lien on the property receiving the benefit of the excessive non-emergency response. The Township may commence a suit to recover the unpaid amount due and shall be entitled to have all court costs and attorney fees associated with the suit included in the judgment. If the invoice remains unpaid after sixty (60) days (excluding a tolling period for an appeal), the amount of the invoice may be placed by the Township as a lien against the real property of the elder care facility to secure payment. Such lien shall be subject to the same penalties, interest, and collection procedures that are applicable to delinquent taxes as provided in Section 1-014.

Possible Adoption of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

**Sec 14-138 Waivers and Appeals**

If the Fire Chief, or his/her designee, determines that the Township's assessment of a fee was in error or there were other mitigating facts that the Township did not possess at the time that the fee was assessed, the Fire Chief, or their designee, may waive imposition of the fee. A responsible party subject to a fee under this division may submit an appeal to the Fire Chief at the address listed on the notice or invoice for submission of appeals. The following provisions shall apply to all appeals:

- a) The appeal must be submitted in writing and submitted within twenty (20) days after the date of the first notice or invoice for the fee.
- b) The appeal must include the appellant's reasoning as to why the fee should be reconsidered.
- c) Appeals arguing cost or the policy underlying this division shall not constitute sufficient reasons to warrant reversal of the fee.
- d) Appeals are limited to:
  1. Whether information obtained by the Township was inaccurate or incomplete and if accurate and complete information been obtained, a different determination would have been made; or
  2. Whether the fee assessed to the facility should have been reduced by amounts paid to the Township for the response from other sources, if payments from other sources resulted in the Township receiving revenue that exceeded its actual costs as calculated pursuant to the criteria set forth in this chapter.
- e) The Fire Chief or designee will review all information provided with the appeal and issue a decision in writing to the appellant within sixty (60) days.
- f) Unless an appeal is timely submitted in accordance with this section, any fee assessed under this division shall be final.

**Sec. 14-139 Corrective Action Plan**

An elder care facility receiving two (2) or more invoices for excessive non-emergency responses in any given year, shall be required to provide the Fire Department with a corrective action plan on how they will prevent future requests for excessive non-emergency responses.

**Section 2 of Ordinance**

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Section 3 of Ordinance**

This Ordinance shall take effect immediately upon publication.

**CERTIFICATION**

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

Possible Adoption of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Kimberly Markee, Township Clerk

Jeffrey Polkowski, and Fire Chief Nye addressed the Board of Trustees, and answered their questions, and a lengthy discussion followed.

Chief Nye read the following statement:

Because the ordinance itself already outlines the legal framework and process, I wanted to briefly provide some operational context and explain why the Fire Department believes this tool is necessary.

The Waterford Regional Fire Department exists to provide rapid response to true emergencies, situations where life or property is immediately at risk. Our resources are finite, and at any given time our personnel and apparatus must be positioned and available to respond to the highest acuity calls within the community.

In 2025, WRFD responded to more than 17,000 calls for services across Waterford Township, the City of Pontiac, and the City of Lake Angelus. Of those, approximately 10,500 calls occurred within Waterford Township alone. Notably, 3,39 of those Township calls, roughly 32 percent, originated from elder care and urgent care facilities. A significant portion of these responses were non emergent in nature, including lift assistance without injury, false or unverified personal medical alarm activations, and other situations that did not require emergency medical intervention.

This trend is not unique to Waterford. Fire Departments nationwide are experiencing similar increases and are adopting comparable ordinances to address repeated non-emergency use of emergency resources. Historically, many of these facilities were staffed and equipped to manage routine assistance needs internally. Over time, we have seen a shift where calling 911 has become the default response for non-emergent issues, effectively using Fire Department as a substitute for in-house care staff.

The data shows that this is not a short term or isolated issue. Calls to these same types of facilities accounted for 2,171 calls or 24 percent of Waterford Township call volume in 2019, 1,692 or 20 percent in 2020, 19,924 calls or 20 percent in 2021, 2,282 calls or 23 percent in 2022, and have now risen to 32 percent. While total call volume has increased overall, the growth in non-emergency responses to these facilities is consuming a growing share of our operational time and resources.

Another important impact of this trend is availability. On average, the Fire Department reaches a status know as ALS ZERO approximately 100 times per year. ALS ZERO means that all five of our advanced life support ambulances are actively assigned to calls for service at the same time. When this occurs, Waterford residents who require advanced life support must wait for a neighboring fire department to respond into the Township through mutual aid. While mutual aid is an important safety net, it is not a substitute for having local resources immediately available within the community.

Possible Adoption of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

The proposed ordinance is not intended to discourage legitimate emergency calls, delay response, or place responsibility on individual residents. It is simply a tool that allows the Township to address situations where a facility's use of emergency services is clearly excessive and well outside the normal expectations. It gives the Fire Department a measured option to encourage corrective action, appropriate staffing, and responsible use of emergency services when patterns of overuse are identified.

Most importantly, this ordinance protects the availability of Fire Department resources for residents who truly need emergency help. It helps ensure that when someone in Waterford Township calls 911 for a life threatening emergency, the closest appropriate unit is available and not already committed to a preventable, non-emergent call.

I appreciate the Board's consideration and support. Passing this ordinance gives the Township a responsible, fair, and nationally recognized tool to manage a growing issue while preserving emergency readiness for the entire community.

Moved by Gilbert,

Seconded by Hauswirth, RESOLVED, to adopt Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment. A roll call vote was taken.

Motion carried unanimously.

**9.2 Possible Adoption of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely)**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

At the August 26, 2025 Planning Commission meeting the applicant received a conditional approval to expand the existing commercial fueling establishment and build an addition onto the structure for a proposed carryout restaurant with drive-thru facilities. This approval was conditioned upon the applicant successfully splitting and rezoning the relevant portion of the subject property. The applicant is now seeking approval for the required rezoning. This rezoning application only relates to the portion of the property where the commercial fueling establishment and drive-thru restaurant are proposed.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 25, 2025 and resolved unanimously to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the November 25, 2025 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 26, 2026 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.



Possible Adoption of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely) Continued.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-Z-001

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcels of property that are assigned tax parcel numbers #13-33-376-003, -016, and -017, legally described below, with current address of 5761 Cooley Lake Rd, is rezoned from C-3, General Business/R-1E, Single-Family Attached Residential to C-3, General Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2026-Z-001**

Part of the Southwest 1/4, Town 3 North, Range 9 East, Section 33, being more particularly described as: Commencing at the Center of said Section 33; thence North 89 degrees 05 minutes 15 seconds West 824.69 feet; thence South 35 degrees 40 minutes 08 seconds West 73.09 feet; thence along a curve to the left, Radius 1432.90 feet, chord bearing, South 39 degrees 07 minutes 54 seconds West 100.09 feet, a distance of 100.12 feet; thence South 00 degrees 39 minutes 37 seconds West 63.52 feet; thence

Possible Adoption of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely) Continued.

South 55 degrees 49 minutes 40 seconds West 115.03 feet to the Point of Beginning; thence South 01 degrees 31 minutes 00 seconds West 432.20 feet; thence North 89 degrees 20 minutes 47 seconds West 261.38 feet; thence North 00 degrees 47 minutes 00 seconds East 214.74 feet; thence North 57 degrees 25 minutes 00 seconds East 237.89 feet; thence North 01 degrees 31 minutes 00 seconds East 39.85 feet; thence North 55 degrees 49 minutes 40 seconds East 82.62 feet to the Point of Beginning. Containing 1.89 acres more or less. Subject to rights-of-way restriction, easements, and agreements of record, if any.

Moved by Hauswirth,

Seconded by Gilbert, RESOLVED, to adopt Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely). A roll call vote was taken.

Motion carried unanimously.

9.3 **Possible Adoption of Zoning Ordinance 2026-Z-002; Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

**STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-Z-002**

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that is assigned tax parcel number 13-20-276-064, legally described below, with current addresses of 6205 & 6215 Highland Rd, is rezoned from HT-2, High Tech Industrial & Office to C-3, General Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

Possible Adoption of Zoning Ordinance 2026-Z-002; Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business Continued.

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2026-Z-002  
T3N, R9E, SEC 20 SUPERVISOR'S PLAT NO 32 N 400 FT OF W 150 FT OF LOT 23 4/15/85  
FR 057 & 059**

Moved by Hauswirth,  
Seconded by Gilbert , RESOLVED, to adopt Zoning Ordinance 2026-Z-002; Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business; furthermore, to place on the January 26, 2026, regular board agenda for possible adoption. A roll call vote was taken.

Motion carried unanimously.

**9.4 Flock-Safety OS-Plus – 3 Year Agreement**

The following memo was received by Police Chief Underwood.

Our partnership with Flock-Safety started in January of 2022 with the initial deployment of 8 License Plate Reader (LPR) cameras. We currently deploy 12 LPR cameras strategically located at key roadways and intersections for public safety and evidence collection, and expect to increase that number to 16 in 2026. We expect our Drone-First Responder (DFR) program to launch in the first quarter of 2026 as well.

We have had positive results using Flock-Safety technology to investigate and solve a variety of crimes. We see high utilization within our department by Officers, Detectives, and Dispatchers.

Our LPR technology is single-stream evidence collection, limited to select areas such as known criminal routes and high traffic roadways. LPR and other technologies has proven to increase the effectiveness of law enforcement agencies.

The effectiveness of our Flock partnership has been firmly established. Each new tool exponentially increases our value in the fight against local and transient criminal elements.

**Crime Trends Demand Urgent Solutions**

Michigan continues to experience rising vehicle theft, violence and property crimes, while national trends have returned to pre-Covid rates over the last five years.

**Public Safety Drives Economic Growth**

Communities that prioritize public safety are more attractive to families and businesses, supporting long-term economic development and community well-being

Approval of Flock-Safety OS-Plus – 3 Year Agreement Continued.**The Regional Safety Landscape is Shifting**

As neighboring agencies adopt advanced safety technologies, crime can shift to less protected areas. Proactive investment in public safety is essential to stay ahead of these trends.

To that end, our next step is to add Flock OS-Plus to our existing technology. Flock OS-Plus provides video integration, map attachments, customizable and scalable from individual user-based operations.

**Increasing our partnership with Flock-Safety ensures we remain part of a network of aligned cities (Townships) and law enforcement agencies, creating a united front that strengthens public safety, not one that falls behind.**

Waterford Police – Existing Deployment

12 LPR Cameras

3 DFR Drones (pending)

**Projected Deployment Plan****Detect**

→ 16 LPR (+4)

→ 10 Community Gateway, 16 streams each (+160)

→ Flock OS-Plus

**Investigate AI**

→ Enhanced LPR

→ FreeForm Search

**Respond**

→ Flock Aerodome DFR | 3 Drones + 3 Docks + Radar to fly at 400ft

→ Flock 911

**Strategy**

To cement Waterford Township as a “Safe City” (Township) for years to come with;

Increased Situational Awareness

Expanded Directional Intelligence

Increased Apprehension

We have negotiated a 3-year agreement for Flock to provide the Flock OS-Plus platform at a cost of \$20,000.00 per year, including all product, services, and features. Flock OS-Plus allows for seamless integration of our existing Flock Safety technology as well as our other existing platforms such as AXON body worn and mobile video, CAD data, campus security video, and WSD video, to name a few.

This cost represents an overall negotiated discount of \$27,500.00. Funds for this expenditure are available in the Police Department’s restricted-use federal drug forfeiture account. This is a permissible use of those funds as outlined in the Department of Justice Equitable Sharing Guidelines.

We respectfully request this honorable body approve this 3-year agreement, total cost of \$60,000.00, based on facts and information set forth above. As always, please do not hesitate to contact me if you have any questions.

Approval of Flock-Safety OS-Plus – 3 Year Agreement Continued.

Police Chief Underwood addressed the Board of Trustees and the public's concerns from the January 12, 2026, Board of Trustee meetings. A lengthy discussion continued between Chief Underwood and the Board of Trustees.

Moved by Bartolotta,

Seconded by Hauswirth, RESOLVED, to approve the Flock Safety OS Plus – 3 year agreement for a total cost of \$60,000.00 utilizing funds from the Federal Drug Forfeiture account. A roll call vote was taken.

Motion carried unanimously.

**10. New Business**  
**10.1 Cost Recovery Fee Schedule**

The following memo was received by Fire Chief Nye.

The Fire Department Cost Recovery Fee Schedule was last updated in 2018. Since that time, the cost of providing fire and EMS services has increased, including fuel, apparatus maintenance and replacement, personnel costs, training, and EMS supplies.

As part of updating the Emergency and Non-Emergency schedule of fees for cost recovery, I reviewed the existing fee schedule, compared it with current charges used by other Michigan fire departments and municipalities, and considered inflation and actual operational costs associated with staffing and equipment use.

Based on that review, I am recommending updates to the hourly vehicle and equipment use charges and EMS cost recovery charges. The proposed rates remain conservative and fall within the middle range of what comparable Michigan communities charge, while better reflecting the true cost of providing these services.

The updated fee schedule also includes a new non-emergency response fee tied directly to Non-Emergency Cost Recovery Ordinance No. 2026-001. The non-emergency response fee of \$550 was selected because it reflects the typical cost of a Fire Department response involving a BLS unit, personnel time, equipment use, and administrative overhead, without treating the response as an emergency medical event or transport. This approach aligns with how similar Michigan communities calculate non-emergency and lift-assist cost recovery and provides a clear, consistent, and defensible method for billing excessive non-emergency responses.

The intent of these changes is not to generate revenue, but to fairly recover costs associated with negligence, commercial activity, or excessive non-emergency use of Fire Department resources, rather than shifting those costs to taxpayers. The Township retains discretion to waive or reduce charges when appropriate.

Attached to this request is the proposed updated fee schedule showing current charges alongside the recommended changes for Board consideration.

**REQUESTED BOARD ACTION:**

Approve the updated Emergency and Non-Emergency Cost Recovery Fee Schedule as presented and authorize its adoption by resolution.

Cost Recovery Fee Schedule Continued.**Waterford Regional Fire Department  
Cost Recovery Fee Schedule (2026)****Emergency and Non-Emergency Cost Recovery****Hourly Vehicle and Equipment Use Charges**

Two-hour minimum applies

Apparatus	Current Charge	Recommended Charge
Aerial Truck	\$500/hr	\$850/hr
Fire Engine	\$325/hr	\$550/hr
Rescue Truck	\$300/hr	\$525/hr
HazMat Truck	\$300/hr	\$750/hr
Technical Rescue Truck	\$300/hr	\$700/hr
Command / Utility Vehicle	\$150/hr	\$225/hr

**EMS Cost Recovery Charges**

Service	Current Charge	Recommended Charge
Basic Life Support (BLS)	\$375	\$550
Advanced Life Support (ALS)	\$600	\$900
Mileage	\$12.75 per mile	\$18.00 per mile

**Non-Emergency Cost Recovery Charges**

Service	Charge
Non-Emergency Response (per response)	\$550

Applied in accordance with Non-Emergency Cost Recovery Ordinance No. 2026-001.

These charges apply only to responses that are above and beyond ordinary emergency and non-emergency services and are not intended to replace general tax support for Fire Department and EMS operations. The Township retains discretion to waive or reduce charges when appropriate, and this fee schedule is subject to periodic review and adjustment by the Township Board of Trustees.

Prepared by : Fire Chief Matthew Nye

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN****RESOLUTION AMENDING EMERGENCY RESPONSE CHARGES AND ESTABLISHING  
CHARGES FOR NON-EMERGENCY RESPONSES****RECITALS:**

A. Section 14-104 of the Township's Emergency Response Cost Recovery Ordinance in Division 1 of Article III in Chapter 14 of the Waterford Charter Township Code ("Code"), provides that:

Cost Recovery Fee Schedule Continued.

The Township Board of Trustees shall, by resolution, adopt a schedule of the charges for wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses, and legal fees, which shall be applied, pro-rata, in the calculation of the expense of an emergency response.

B. By prior Resolutions, the Township Board established charges for Waterford Regional Fire Department emergency response.

C. Section 14-135 of Township's Emergency Response Cost Recovery Ordinance in Division 3 of Article III in Chapter 14 of the Waterford Charter Township Code ("Code"), provides that:

The Township Board of Trustees shall, by resolution, adopt a schedule of the charges for wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses, and legal fees, which shall be applied, pro-rata, in the calculation of the expense of a non-emergency response.

D. Attached to this Resolution is a \_\_\_\_\_, Memorandum to the Township Board from the Chief of the Waterford Regional Fire Department, with proposed increases in the schedule of charges for emergency and non-emergency response for hourly equipment use and EMS cost recovery that are being recommended for adoption by the Township Board as provided in Section 14-104 and Section 14-135 of the Ordinance.

**IT IS THEREFORE RESOLVED** that the proposed rates for hourly vehicle and equipment use charges, EMS Cost Recovery Charges in the attached Memorandum from the Chief of the Waterford Regional Fire Department are adopted and approved for use as minimum charges that may be used in calculating the expense of an emergency response or a non-emergency response.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 26, 2026.

Charter Township of Waterford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk

Moved by Gilbert,  
Seconded by Markee, RESOLVED, to Approve the updated Emergency and Non-Emergency Cost Recovery Fee Schedule as presented and authorize its adoption by resolution. A roll call vote was taken.

Motion carried unanimously.

**10.2 Water Treatment Plant 19-1 Filter Media Replacement (Daffodil)**

The following memo was received by Justin Westlake, DPW Director.

Waterford Township utilizes multiple water treatment facilities to provide safe drinking water for our customers. Water treatment plant 19-1 is due to have the filter media replaced. The filter media is layered in the filtration tanks and filters iron and other undesirable substances such as arsenic from the well water.

Replacing the filter media and the rehabilitation of the filtration tanks are important to maintaining a Safe Drinking Water Act compliant water supply. Much like changing the oil in a car, this is part of the general maintenance that goes into the water treatment process, and treatment facility 19-1 is next on our list.

Waterford will be contracting Elenis Contracting LLC to perform the construction work for us; they are a single source vendor for Waterford Township and specialize in this type of work. They have completed filter media replacement projects for us in the past and have done excellent work. This work is estimated to cost \$260,663.67. This total has a 10% contingency included in the price. Their project cost sheet is attached for the Board to review.

We do not expect further work to be required; however, if it is discovered that such work is needed with the filter blocks or underdrains, I will return to the Board with a report as to what is required and request further funding at that time.

This work was approved in the 2026 budget hearings and will be coded to account # 59045-97010.

**Requested Board Action:**

- 1. Authorize Elenis Contracting to complete the filter media replacement project at Water Treatment Facility 19-1 for a total amount not to exceed \$260,663.67.**

Justin Westlake addressed the Board of Trustees.

Moved by Hauswirth

Seconded by Wall, RESOLVED, to authorize Elenis Contracting to complete the filter media replacement project at Water Treatment Facility 19-1 for a total amount not to exceed \$260,663.67 utilizing funds from account number 59045-97010. A roll call vote was taken.

Motion carried unanimously.



**10.3 2026 Vehicle Purchase - DPW**

The following memo was received by Justin Westlake, DPW Director.

Please authorize the Waterford Township DPW to purchase the list of vehicles below. The proposals from Berger Chevrolet, Diesel Truck Sales Inc. and Weingartz are attached to this memo for the Board to review. These vehicles were approved during the 2026 Budget Hearings.

<u>Vehicle Type</u>	<u>Department</u>	<u>Vendor</u>	<u>Price</u>
2027 Freightliner Dump Truck	DPW	Diesel Truck Sales Inc.	\$ 136,724.00
2026 Silverado 2500HD 4WD Crew Cab	DPW	Berger	\$ 55,771.00
2026 Silverado 1500HD 4WD Crew Cab	DPW	Berger	\$ 44,144.00
2026 Equinox AWD	Library	Berger	\$ 28,986.00
Kubota with Plow and Salt Spreader	DPW	Weingartz	\$ 32,834.61

Berger Chevrolet purchases allow us to get vehicles from the MiDeal contract to ensure we get fair pricing. The Kubota is being purchased from Weingartz using Sourcewell pricing which is an approved method in Waterford's procurement policy. Diesel Truck Sales Inc. is offering Waterford a substantial government discount for the dump truck. Waterford purchased our last dump truck from Diesel Truck sales a few years ago, and we have been satisfied with the performance of that vehicle.

The vehicles purchased will be put into the DPW fleet. The DPW mechanics will then make a recommendation which of the older vehicles to get rid of and they will either be purchased by a different department or sent off to auction.

These vehicles were approved during the 2026 budget hearings.

**Requested Board Action:**

1. Authorize the DPW to purchase the vehicles in this memo as presented.

Justin Westlake and Julie Schaefer addressed the Board of Trustees and answered their questions.

Moved by Gilbert,

Seconded by Thomas, RESOLVED, to authorize DPW to purchase the vehicles as presented with a total amount of \$298,459.60. A roll call vote was taken.

Motion carried unanimously.

**10.4 Award of Bid 25-11 – Drayton Plains Nature Center**

The following memo was presented by Alison Swanson, Parks and Recreation Director.

I am writing to formally request your approval to award Bid 25-11, Drayton Plains Nature Center, to Vesta Companies, Inc., located at 31400 Kendall Avenue, Fraser, MI 48026. The scope of this project will include new windows, siding, gutters and exterior shutters on the Nature Center's Interpretive Building.

Award of Bid 25-11 – Drayton Plains Nature Center Continued.

We went out for formal bid on this project in late 2025 and received four bids that are summarized below:

<b>Contractor</b>	<b>Location</b>	<b>Bid Amount</b>
CTI Contractor Services L.L.C.	White Lake, MI	\$182,936.00
BT's Construction, Inc.	Shelby Township, MI	\$110,800.00
Vesta Companies, Inc.	Fraser, MI	\$103,825.00
White Pine Building & Development	Shelby Township, MI	\$68,975.00

After consideration of the bids remitted, it is our determination to award this project to Vesta Companies, Inc, as the second lowest bid. The funding for this project will come from account 28090-97106-ARPA2.

Thank you for your attention to this matter. Please feel free to contact me if you have any questions 248-618-7549.

**Requested Board Action:**

**Award Bid 25-11, Drayton Plains Nature Center, to Vesta Companies, Inc., located at 31400 Kendall Avenue, Fraser, MI 48026, to perform scope of work detailed in Bid 25-11, with a total cost not to exceed \$103,825.00 paid for using account 28090-97106-ARPA2.**

Alison Swanson addressed the Board of Trustees.

Moved by Hauswirth,

Seconded by Gilbert, RESOLVED, to award Bid 25-11, Drayton Plains Nature Center, to Vesta Companies, Inc., located at 31400 Kendall Avenue, Fraser, MI 48026, to perform scope of work detailed in Bid 25-11, with a total cost not to exceed \$103,825.00 paid for using account 28090-97106-ARPA2. A roll call vote was taken.

Motion carried unanimously.

**10.5 Possible Adoption of the Management and Administrative Group 2026 Contract**

The following memo was presented by Mark Similar, Human Resources Director/Rish Manager.

Attached please find the ratified Tentative Agreement between the Charter Township of Waterford and the Management & Administrative Group.

This proposed one-year contract will begin January 1, 2026, and expire December 31, 2026.

I believe the terms and conditions of this agreement are fair and reasonable to the hardworking employees of the Management & Administrative Group and allow the Township to continue providing excellent services to the citizens of Waterford Township.

I appreciate the Boards consideration of this request and respectfully ask that you approve this one-year contract.

Possible Adoption of the Management and Administrative Group 2026 Contract Continued.

Moved by Markee,

Seconded by Hauswirth, RESOLVED, to approve the adoption of the Management and Administrative Group 2026 Contract as presented. A roll call vote was taken.

Motion carried unanimously.

**10.6 Elected Officials and 51<sup>st</sup> District Court Salary Resolution**

**CHARTER TOWNSHIP OF WATERFORD  
ELECTED OFFICIALS and 51<sup>ST</sup> DISTRICT COURT  
SALARY RESOLUTION**

At a regular meeting of the Township Board for the Charter Township of Waterford, Oakland County, Michigan, held on January 26, 2026, at the Township Hall located at 5200 Civic Center Drive, Waterford, Michigan. The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, pursuant to MCL 41.95 and MCL 42.6, the salary of elected officials shall be determined by a resolution of the Township Board; and

**WHEREAS**, Teamsters Local 214 and Management & Administrative employees are receiving a 4% increase in January 2026; and

**WHEREAS**, the salary of elected officials of the Board and 51<sup>st</sup> District Court employees, shall be modified to be commensurate with the 2026 across the board pay increase for Township employees in the Teamsters and Management & Administrative Group.

**NOW THEREFORE BE IT RESOLVED**, the annual salary of the elected officials of the Board shall reflect the 4% pay increase along with the 51<sup>st</sup> District Court employees, effective January 26, 2026.

**BE IT FUTHER RESOLVED** that qualified electors may disapprove of this resolution as set forth in MC 41.95(3)

**AYES:**

**NAYES:**

**ABSTENTIONS:**

RESOLUTION DECLARED ADOPTED THIS 26<sup>th</sup> DAY OF JANUARY 2026.

**CERTIFICATION**

**STATE OF MICHIGAN )**

**COUNTY OF OAKLAND )**

I, the undersigned, the Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Waterford Township Board of Trustees held on the 26<sup>th</sup> day of January 2026, the

Elected Officials and 51<sup>st</sup> District Court Salary Resolution Continued.

original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act, MCL 15.261 et.seq.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_ day of January 2026.

\_\_\_\_\_  
Kimberly Markee, Clerk  
Charter Township of Waterford

Moved by Thomas.

Seconded by Wall, RESOLVED, to authorize the budget amendment to the fiscal year 2026 Budget in the \$267,701.00 to accommodate the financial portion of the 2026 Labor Agreement between Waterford Township and the Management and Administrative Group. This also includes the 51<sup>st</sup> District Court and Elected Officials. Staff is authorized to amend the budget in the appropriate contingency lines per operating fund as outline in the attached worksheet prepared by the Township Budget Department.

	<u>Increase</u> 4.00%					<u>FROM:</u> <u>(Contingency</u>	<u>Additional</u>
	<u>Salary:</u>	<u>FICA:</u>	<u>DC-401A:</u>	<u>RHS:</u>	<u>Total:</u>	<u>Line):</u>	<u>Notes:</u>
	Dept Org- 70200	Dept Org- 71000	Dept Org- 71780	Dept Org- 71792			
Assessing/Supr.:	\$17,064	\$1,305	\$1,706	\$512	\$20,587	19650-85600	
Clerk:	\$11,529	\$882	\$1,153	\$346	\$13,910	19650-85600	
F&HR	\$14,338	\$1,097	\$1,434	\$430	\$17,299	19650-85600	
Treasurer:	\$17,356	\$1,328	\$1,736	\$521	\$20,940	19650-85600	
IT:	\$16,541	\$1,265	\$1,654	\$496	\$19,956	19650-85600	
F&O:	\$4,200	\$321	\$420	\$126	\$5,068	19650-85600	
Dev. Services:	\$11,287	\$863	\$1,129	\$339	\$13,618	19650-85600	
Parks:	\$4,715	\$361	\$471	\$141	\$5,688	28090-85600	<u>From: Fund</u>
51st District							<u>Balance</u>
Court	\$53,058	\$4,059	\$5,306	\$1,592	\$64,015	28190-85600	
Library:	\$7,769	\$594	\$777	\$233	\$9,373	27790-85600	
Fire:	\$13,067	\$1,000	\$1,307	\$392	\$15,766	20630-85600	
Police:	\$28,646	\$2,191	\$2,865	\$859	\$34,562	20730-85600	
Water-Sewer	\$22,313	\$1,707	\$2,231	\$669	\$26,920	59044-85600	

**\$267,701**

**Recap by Fund:**

General Fund:	\$175,392
Parks:	\$5,688
Library:	\$9,373
Fire:	\$15,766
Water-Sewer:	\$26,920
Police:	\$34,562
Sub. Total:	<b><u>\$267,701</u></b>

A roll call vote was taken.

Motion carried unanimously.

**10.7 Library Construction Firm for Community Room Renovation**

The following memo was presented by Julie Shafer, Library Director.

In August 2025, MCD Architects was approved by Waterford Township Board of Trustees to provide A/E Design Services for the Library Community Room Renovation Project.

The next phase of the project is the selection of the Construction Management firm who will in turn choose the contractors and oversee the actual construction phase, as well as punch list and final clean-up for this project.

MCD Architects have solicited quotes from companies that they work with on projects such as ours and after a review of the companies who have indicated they are available to work within our specified time frame and project cost, are in support of our selection of Shaw Construction Management Company, located in Livonia Michigan.

Shaw Construction has done a lot of work with MCD Architects and are currently working on a project at Bacon Memorial Library in Wyandotte.

They provided the lowest total cost for their services, due to not charging for the Pre-construction Phase work. They also indicated they are able to get to work very quickly on this project and are aware of the Township's need to have this project completed in a 4 month period beginning by March 2026.

The Construction Management Company fee is based on a percentage cost (10%) of the total project which is estimated about \$200,000 total. In addition, to the CM percentage fee there are set jobsite labor costs that are paid such as field supervision, laborers or skilled trades.

The Community Room space is used for a variety of library programs, meeting room space, as well as a central voting location for the Township as of 2024. The need for more space as well as updated elements is clear. This meeting room was added in 1994 and other than carpeting replacement, there have been only minor upgrades to this space. This renovation will be a great opportunity to update, modernize and make this space a community destination.

**Requested Board Action**

**Motion to approve the proposal submitted by Shaw Construction Management Company to serve in the capacity of Construction Management firm for the Library Community Room Renovation project.**

**Finally, request to move funds from 27190-97125-L0002 (Ubbes Donation) into 27190-97106 –L0002 to pay for the Construction Management fee portion of the project not to exceed 10% of the total project cost which is estimated at \$20,000 + staffing costs for site supervision and labor with approximately 5.5% contingency for a total of \$60,000.**

Julie Schaefer addressed the Board of Trustees and answering their questions.

Moved by Gilbert,

Seconded by Thomas, RESOLVED, to approve the proposal submitted by Shaw Construction Management Co. to serve in the capacity of Construction Management firm for the Library Community Room Renovation project; furthermore, to move funds from 27190-97125-L0002 (Ubbes Donation) into 27190-97106 –L0002 to pay for the Construction Management fee portion of the project not to exceed 10% of the total project cost which is estimated at \$20,000 + staffing costs for site supervision and labor with approximately 5.5% contingency for a total of \$60,000. A roll call vote was taken.

Motion carried unanimously.

**10.8 Accounting Transition Plan**

The following memo was presented by Supervisor Bartolotta.

My office has been working with the Budget Team as well as with our Clerk on an intermediate Accounting Transition. Due to the importance of the work conducted by staff in this area, coupled with the goal of keeping all state-required reporting, audit and projects moving forward we are bringing forward some recommendations in the spirit of making a smooth transition into the future.

The first recommendation is to create a position in the Fiscal and Human Resources Department. The title of the position would be Assistant Budget Director and Financial Projects Manager. The recommendation is for Barb Miller to be moved into this position. Barb would continue to assist on the Budget as normal and would also be available and help train a new employee in the Accounting Manager Role that she currently occupies. The goal of this plan is to have Barb continue to work in the short run on the required annual audit, as well as train and bring along the new employee to serve as the lead on the audit in the future. Barb has an immense amount of knowledge in this realm that we would like to harness and impart on her future replacement in this area. Her position currently resides in both the Clerk's and F&HR Department.

**Recommended Motion:**

Therefore, I recommend the Board approve the new position in F&HR of Assistant Budget Director and Financial Projects Manager at a Grade 8 Step 7 level. Additionally, approve the posting of the Accounting Manager Position at a Grade 8 Step 5 level. The required budget amendment below will be needed to make these adjustments possible.

I would like to thank the Clerk, Human Resources Department and Budget Team for their efforts on this plan. Should you have any further questions please do not hesitate to contact my office.

**Recommended Budget Amendments:**

Line Item:	Salary: (12160-70300)	FICA: (12160-71000)	Health Ins.:	DC Benefits: (12160-71780)	Total:
(Clerk)	\$47,602	\$3,642		\$4,760	\$56,004
Line Item:	Salary: (12260-70300)	FICA: (12260-71000)	Health Ins.:	DC Benefits: (12260-71780)	Total:
(F&HR)	\$53,611	\$4,101	\$15,000	\$5,361	\$78,073

Moved by Bartolotta,

Seconded by Hauswirth, RESOLVED, to approve the new position in F&HR of Assistant Budget Director and Financial Projects Manager at a Grade 8 Step 7 level; furthermore, to approve the posting of the Accounting Manager Position at a Grade 8 Step 5 level, and to make the following budget amendments by increasing the following line items: Salary line item 12160-70300 - \$47,602, FICA 12160-71000 - \$3,642, DC Benefits 12160-71780 - \$4,760, F&HR Salary 12260-70300 - \$53,611, FICA 12260-71000 - \$4,101, Health Insurance 12260-71100 - \$15,000, and DC Benefits 12260-71780 - \$5,361. A roll call vote was taken.

Motion carried unanimously.

**10.9 Public Comment is limited to three (3) minutes per person**

Drew Marchewski, 2723 Birchwood; was disappointed that the Board voted for the Flock Safety Agreement.

Brett Quitquit, Priority Waste, Mr. Quitquit introduced himself to the Board of Trustees and answered a couple of questions.

Joe Barnier, 5832 Clippert Ct; discussed his grievances with Priority Waste.

Mark Monohon, 3517 Daivd K, inquired if Christmas tree pickup was included as his neighbor's tree has been out for three (3) weeks.

Grant Smith, 5840 Kings Arms Ct., he would like to see more contracts awarded to Waterford Businesses.

Art Frasca; 576 S Hospital Rd, thanked the Board for approving the system that will organize our data.

Julie Schafer, Library Director, announced during the community room renovation there are alternative meeting space plan. The information will be posted on the Library's web-site.

Dillon Frost, 948 Brookway Ct. – discussed drones and the future of policing.

Eric Domky, 2875 Newberry Rd, spoke against Flock Safety and concerns of government overreach and surveillance.

**11. Adjournment**

Moved by Wall,  
Seconded by Markee, RESOLVED, to adjourn the meeting at 8:02 p.m. A roll call vote was taken.

Motion carried unanimously.

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Kimberly Markee, Clerk

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Anthony Bartolotta, Supervisor

01/21/2026 09:58 |WATERFORD TOWNSHIP  
hkeway |AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

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2968791	01/26/2026	PRINTED	011730 ARROW PRINTING	65.90			
2968792	01/26/2026	PRINTED	013377 ELEVATED INDUSTRIAL SOLUT	492.00			
2968793	01/26/2026	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	10,924.00			
2968794	01/26/2026	PRINTED	023602 BOUND TREE MEDICAL LLC	2,443.28			
2968795	01/26/2026	PRINTED	023854 BUSY BODIES	600.00			
2968796	01/26/2026	PRINTED	030257 THE BAIT SHOP, LLC	1,000.00			
2968797	01/26/2026	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	100.00			
2968798	01/26/2026	PRINTED	030863 CLEAR CHOICE CONTRACTORS	100.00			
2968799	01/26/2026	PRINTED	031523 METRO DETROIT SIGNS	100.00			
2968800	01/26/2026	PRINTED	031566 COMPLETE HOME IMPROVEMENT	600.00			
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2968806	01/26/2026	PRINTED	043376 CINTAS CORP	1,993.02			
2968807	01/26/2026	PRINTED	051227 DEWOLF & ASSOCIATES	550.00			
2968808	01/26/2026	PRINTED	053389 LUNGHAMER GMC INC	35.27			
2968809	01/26/2026	PRINTED	063368 EMS MANAGEMENT & CONSULTA	9,529.48			
2968810	01/26/2026	PRINTED	081666 FROST SOLUTIONS LLC	3,224.00			
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2968814	01/26/2026	PRINTED	093705 GRAINGER	486.13			
2968815	01/26/2026	PRINTED	103841 HUTCHINSONS ELECTRIC INC	1,337.60			
2968816	01/26/2026	PRINTED	111122 CIVICPLUS	18,800.00			
2968817	01/26/2026	PRINTED	113177 IDEAS FOR YOU	1,117.45			
2968818	01/26/2026	PRINTED	113489 IMPERIAL DADE	1,857.25			
2968819	01/26/2026	PRINTED	113542 INGRAM LIBRARY SERVICES	730.93			
2968820	01/26/2026	PRINTED	123046 JAG MOTORCOACH LLC	200.00			
2968821	01/26/2026	PRINTED	153068 OSCAR W LARSON CO	1,174.50			
2968822	01/26/2026	PRINTED	153148 LEAF	342.00			
2968823	01/26/2026	PRINTED	153367 LIBRARY NETWORK, THE	15,549.01			
2968824	01/26/2026	PRINTED	153602 FOUNDERS SERIES OF LOCKTO	1,236.00			
2968825	01/26/2026	PRINTED	153862 LIBRARY IDEAS	193.44			
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2968830	01/26/2026	PRINTED	163270 METCOM	373.20			
2968831	01/26/2026	PRINTED	163368 MIDWEST COLLABORATIVE FOR	4,658.24			
2968832	01/26/2026	PRINTED	163408 MISS DIG SYSTEM INC	7,978.54			
2968833	01/26/2026	PRINTED	163508 FERGUSON WATERWORKS #3386	2,108.14			
2968834	01/26/2026	PRINTED	163512 MICHIGAN CAT	11,870.00			
2968835	01/26/2026	PRINTED	163598 MARK MONOHON	295.85			
2968836	01/26/2026	PRINTED	174620 MPARKS	16,575.00			
2968837	01/26/2026	PRINTED	183952 NYE UNIFORM COMPANY	52.00			
2968838	01/26/2026	PRINTED	191884 OVERHEAD DOOR WEST COMMER	1,360.00			
2968839	01/26/2026	PRINTED	193280 OFFICE PRIDE BILLING SERV	13,017.80			
2968840	01/26/2026	PRINTED	193713 ORKIN, LLC	619.54			
2968841	01/26/2026	PRINTED	204360 OAKLAND COUNTY HEALTH DIV	139.15			



01/21/2026 09:58 | WATERFORD TOWNSHIP  
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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

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2968845	01/26/2026	PRINTED	223322 CAROL DOBOS	15.00			
2968846	01/26/2026	PRINTED	223326 CONSTANCE PEABODY	15.00			
2968847	01/26/2026	PRINTED	223329 RACHEL REDICK	12.00			
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2968851	01/26/2026	PRINTED	253533 SMART BUSINESS SOURCE	24.07			
2968852	01/26/2026	PRINTED	263255 EUROFINS ENVIRONMENT TEST	414.00			
2968853	01/26/2026	PRINTED	271765 USA BLUEBOOK	688.04			
2968854	01/26/2026	PRINTED	274551 ROWERDINK INC	767.72			
2968855	01/26/2026	PRINTED	293070 WATERFORD UMPIRES ASSOCIA	1,470.00			
2968856	01/26/2026	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	8,086.13			
2968857	01/26/2026	PRINTED	293605 WORLDWIDE INTERPRETERS IN	1,372.50			
2968858	01/26/2026	PRINTED	304456 WATERFORD TOWNSHIP DEVELO	100.00			
2968859	01/26/2026	PRINTED	304778 WATERFORD SCHOOL DISTRICT	1,813.87			
2968860	01/26/2026	PRINTED	500472 WS DARLEY & CO	1,082.75			
2968861	01/26/2026	PRINTED	500498 ENVISION WARE	1,927.00			

72 CHECKS

CASH ACCOUNT TOTAL

1,000,298.77

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Kim Markoe  
1/21/26

Advanced Checks already mailed

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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

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2968639	01/13/2026	PRINTED	073737 SCOTT SAWYER	150.00			
2968640	01/13/2026	PRINTED	073996 JENNIFER MAMOLA	150.00			
2968641	01/13/2026	PRINTED	075033 JESSICA KOLB	150.00			
2968642	01/13/2026	PRINTED	083060 FAIRYTALE ENTERTAINMENT	639.00			
2968643	01/13/2026	PRINTED	101590 HOWLAND'S	6,395.00			
2968644	01/13/2026	PRINTED	213366 PITNEY BOWES BANK INC RES	1,500.00			
2968645	01/13/2026	PRINTED	262002 36TH DISTRICT COURT	100.00			
2968646	01/13/2026	PRINTED	293355 WILBUR WHITE JR	2,670.00			
2968647	01/14/2026	PRINTED	011015 TRACTION	9.97			
2968648	01/14/2026	PRINTED	011130 ADCS LLC	522.00			
2968649	01/14/2026	PRINTED	011484 ARAMARK REFRESHMENT SERVI	120.44			
2968650	01/14/2026	PRINTED	011526 MARINER INSTITUTIONAL LLC	10,000.00			
2968651	01/14/2026	PRINTED	011730 ARROW PRINTING	571.90			
2968652	01/14/2026	PRINTED	013180 ADVANTAGE MECHANICAL	7,250.00			
2968653	01/14/2026	PRINTED	013764 SANDRA ASPINALL	1,429.92			
2968654	01/14/2026	PRINTED	023602 BOUND TREE MEDICAL LLC	3,755.65			
2968655	01/14/2026	PRINTED	032300 ADAN PROPERTY LLC	400.00			
2968656	01/14/2026	PRINTED	032330 RITE WAY BUILDING	600.00			
2968657	01/14/2026	PRINTED	032430 LASSALE HOMES OF MICHIGAN	400.00			
2968658	01/14/2026	PRINTED	032470 SCOTT TYRELL	100.00			
2968659	01/14/2026	PRINTED	032519 ORTHOPEDIC SPECIALISTS	600.00			
2968660	01/14/2026	PRINTED	034130 BELLA BECKS LLC	100.00			
2968661	01/14/2026	PRINTED	034903 JAMES R WILSON	100.00			
2968662	01/14/2026	PRINTED	038582 EMMETTS ENERGY	35.00			
2968663	01/14/2026	PRINTED	041055 SUSAN CAMILLERI	480.00			
2968664	01/14/2026	PRINTED	041192 CDW GOVERNMENT INC	56.55			
2968665	01/14/2026	PRINTED	041216 CGS, INC	4,900.00			
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2968668	01/14/2026	PRINTED	043376 CINTAS CORP	618.29			
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2968676	01/14/2026	PRINTED	081122 TAMMY FELHANDLER	120.00			
2968677	01/14/2026	PRINTED	083059 FARO TECHNOLOGIES INC	64,795.50			
2968678	01/14/2026	PRINTED	083452 LITHIA MOTORS	420.08			
2968679	01/14/2026	PRINTED	083466 FLEX ADMINISTRATORS INC	634.50			
2968680	01/14/2026	PRINTED	083580 TOP TIER AUTO WASH LLC	68.00			
2968681	01/14/2026	PRINTED	083744 ART FRASCA	900.00			
2968682	01/14/2026	PRINTED	093025 CENGAGE LEARNING INC/GALE	27.20			
2968683	01/14/2026	PRINTED	093471 GLOBAL INTERPRETING SERVI	4.00			
2968684	01/14/2026	PRINTED	093705 GRAINGER	17.92			
2968685	01/14/2026	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	593.60			
2968686	01/14/2026	PRINTED	101950 HYDRO CORP	9,265.00			
2968687	01/14/2026	PRINTED	103640 TODD HOFFMAN	480.00			
2968688	01/14/2026	PRINTED	103641 HOME CONFINEMENT	1,295.00			

FOR CASH ACCOUNT: 70000 01000 FOR: Cleared and Uncleared

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2968692	01/14/2026	PRINTED	143719 DAVID KRAMER	360.00			
2968693	01/14/2026	PRINTED	151764 LAKEVIEW LAWN SERVICE & L	6,760.00			
2968694	01/14/2026	PRINTED	153601 LOCKSMITH AROUND THE CLOC	760.00			
2968695	01/14/2026	PRINTED	161086 MACQUEEN EMERGENCY GROUP	2,185.00			
2968696	01/14/2026	PRINTED	161135 MEGAN MCCOY	725.48			
2968697	01/14/2026	PRINTED	161378 KATY MILLER	36.00			
2968698	01/14/2026	PRINTED	163371 MICHIGAN COURT SERV INC	3,012.00			
2968699	01/14/2026	PRINTED	163608 STAN MOORE	360.00			
2968700	01/14/2026	PRINTED	163858 MUNIS DIVISION	900.00			
2968701	01/14/2026	PRINTED	174721 STATE OF MICHIGAN	60.00			
2968702	01/14/2026	PRINTED	174870 STATE OF MICHIGAN	38,932.40			
2968703	01/14/2026	PRINTED	183295 NEW CREATION HOMES, INC	8,775.00			
2968704	01/14/2026	PRINTED	183611 NOVA TESTING, LLC	157.00			
2968705	01/14/2026	PRINTED	191884 OVERHEAD DOOR WEST COMMER	720.00			
2968706	01/14/2026	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	140.00			
2968707	01/14/2026	PRINTED	193713 ORKIN, LLC	73.00			
2968708	01/14/2026	PRINTED	193882 OVERDRIVE, INC.	4.98			
2968709	01/14/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	1,164.00			
2968710	01/14/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	3,026.00			
2968711	01/14/2026	PRINTED	204860 ROAD COMMISSION FOR	321.27			
2968712	01/14/2026	PRINTED	211018 PINCHIN LLC	1,312.50			
2968713	01/14/2026	PRINTED	211706 STEVE PRINTZ	300.00			
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2968716	01/14/2026	PRINTED	214001 PYTEL VETERINARY CLINIC	516.43			
2968717	01/14/2026	PRINTED	222303 SAMANTHA BONTER	16.75			
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2968725	01/14/2026	PRINTED	223160 COLLEEN SCHAFER	45.00			
2968726	01/14/2026	PRINTED	223164 JASMINE BANUELOS	16.75			
2968727	01/14/2026	PRINTED	223176 RAEGER BARRETT	25.12			
2968728	01/14/2026	PRINTED	223182 CYNDI DORSEY	33.49			
2968729	01/14/2026	PRINTED	223184 T J HOPKINS	16.75			
2968730	01/14/2026	PRINTED	223186 AMY KIM	25.12			
2968731	01/14/2026	PRINTED	223197 STEPHANIE MILLER	33.49			
2968732	01/14/2026	PRINTED	223200 ESTRELLITA TORRES	16.75			
2968733	01/14/2026	PRINTED	223205 AMANDA ABATE	30.00			
2968734	01/14/2026	PRINTED	223206 AMANDA BAEHREN	10.00			
2968735	01/14/2026	PRINTED	223211 JEANETTE BAKER	17.50			
2968736	01/14/2026	PRINTED	223212 ASHLEY BOJARZIN	30.00			
2968737	01/14/2026	PRINTED	223234 AUTUMN COSTELLO	45.00			
2968738	01/14/2026	PRINTED	223237 LIAM DOWNEY	45.00			
2968739	01/14/2026	PRINTED	223246 JEROME GOFORTH	45.00			
2968740	01/14/2026	PRINTED	223248 TOM GRABOVSKA	30.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2968744	01/14/2026	PRINTED	223268 GABRIELLE MASTERS	30.00			
2968745	01/14/2026	PRINTED	223270 AMBER MEADE	16.75			
2968746	01/14/2026	PRINTED	223272 MELISSA MONTALTO	45.00			
2968747	01/14/2026	PRINTED	223286 DANIEL SHAOUNI	10.00			
2968748	01/14/2026	PRINTED	223288 PETRIT SOKOLI	30.00			
2968749	01/14/2026	PRINTED	223290 KRISTI THOMPSON	30.00			
2968750	01/14/2026	PRINTED	223291 JENNIFER TRUONG	16.75			
2968751	01/14/2026	PRINTED	223295 HUGH TURNBAUGH	30.00			
2968752	01/14/2026	PRINTED	223296 ALEXANDRA TWARDOSZ	10.00			
2968753	01/14/2026	PRINTED	223299 HEATHER WEAVER	30.00			
2968754	01/14/2026	PRINTED	223304 JACLYN WELLMAN	10.00			
2968755	01/14/2026	PRINTED	223305 HALEY WILLIAMS	30.00			
2968756	01/14/2026	PRINTED	223311 KARA YATER	30.00			
2968757	01/14/2026	PRINTED	226673 ANGELA FERGUSON	30.00			
2968758	01/14/2026	PRINTED	241203 RON RESSLER	600.00			
2968759	01/14/2026	PRINTED	241969 R AND D DRYWALL INC	2,644.00			
2968760	01/14/2026	PRINTED	243017 MATT RAY	360.00			
2968761	01/14/2026	PRINTED	243348 ROBINSON CAPITAL	2,916.67			
2968762	01/14/2026	PRINTED	251160 RICHARD SCHNEIDER	600.00			
2968763	01/14/2026	PRINTED	251369 SCOTT SINTKOWSKI	240.00			
2968764	01/14/2026	PRINTED	253512 SMART START MICHIGAN	341.00			
2968765	01/14/2026	PRINTED	253521 GRANT SMITH	300.00			
2968766	01/14/2026	PRINTED	253533 SMART BUSINESS SOURCE	1,494.31			
2968767	01/14/2026	PRINTED	253574 TYLER SONCRAINTE	360.00			
2968768	01/14/2026	PRINTED	254865 STATE CRUSHING INC	644.98			
2968769	01/14/2026	PRINTED	263255 EUROFINS ENVIRONMENT TEST	800.50			
2968770	01/14/2026	PRINTED	263372 JAMES D TIPPIN	9,250.00			
2968771	01/14/2026	PRINTED	273533 UNIFIRST CORP	433.39			
2968772	01/14/2026	PRINTED	273542 UNIQUE MGMT SERVICES INC	81.55			
2968773	01/14/2026	PRINTED	274540 UNEMPLOYMENT INSURANCE AG	927.62			
2968774	01/14/2026	PRINTED	274551 ROWERDINK INC	582.92			
2968775	01/14/2026	PRINTED	283242 VERIZON WIRELESS	2,076.80			
2968776	01/14/2026	PRINTED	283242 VERIZON WIRELESS	133.22			
2968777	01/14/2026	PRINTED	333056 RAAD YOUSIF	1,042.89			
2968778	01/20/2026	PRINTED	043364 AT&T MOBILITY	3,855.91			
2968779	01/20/2026	PRINTED	051017 EQUATURE	8,986.00			
2968780	01/20/2026	PRINTED	113603 INKPRESSIONS, LLC	500.28			
2968781	01/20/2026	PRINTED	161050 MARSHALL & SWIFT/ BOECKH,	688.20			
2968782	01/20/2026	PRINTED	163082 HYLAND SOFTWARE, INC	63,915.29			
2968783	01/20/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	4,351.46			
2968784	01/20/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	5,057.96			
2968785	01/20/2026	PRINTED	213565 OCWRC	1,174.00			
2968786	01/20/2026	PRINTED	251215 RUDY RODRIGUEZ	500.00			
2968787	01/20/2026	PRINTED	254697 SPIRIT HALLOWEEN	500.00			
2968788	01/20/2026	PRINTED	283242 VERIZON WIRELESS	1,329.17			
2968789	01/20/2026	PRINTED	333062 KWANG YIM	202.17			
153 CHECKS				CASH ACCOUNT TOTAL	987,097.32	.00	

**BOARD MEMBERS PRESENT:**

Anthony Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee

**OTHERS PRESENT:**

Chief Nye	Elaine Best	Kevin Lynch
Robin Chernuta	Ann Brzezinski	Joellen Shortley
Bill Best	Paula Moore	Scott Sintowski

**Emotional Support Animals**

Joellen Shortley, Attorney, provided an update and explained the proposed process for allowing an emotional support animal. The procedure includes a uniform set of rules and forms that all Waterford residents will have to complete if they want to receive approval for an emotional support animal. Trustee Harris said, we need to accommodate Veterans who have PTSD and rely on these emotional support animals. All Board members agreed to move forward with Joellen's proposed uniform set of rules and forms.

**Neighborhood Road Funding**

Scott Sintowski, Road Commission, helped explain how some of the funds get used for county roads. Waterford currently leads the County with the most complaints to the RCOC. Scott said there are 700-plus miles of subdivision roads to maintain, and the RCOC prioritizes primary roads over subdivision roads.

The RCOC uses PA246 for their road program and guarantees these roads for 15 years, and handles most of the process once they have 51% of the residents agreeing to the SAD. The residents are required to obtain signatures. Payments are spread out over 10 years.

Residents can get a permit from the RCOC if they choose to re-do their own road, and the RCOC waives all permit and inspection costs.

Trustee Harris said that Independence Township supports PA188 and that Waterford should too.

Supervisor Bartolotta asked if the RCOC knows the percentage of roads in Waterford that would not qualify for mill and cap work and would be a complete tear-out and re-do, and Scott said that a complete study would have to be done to provide that information.

Trustee Harris asked about square cut, and Scott said they are looking at all new technology all the time.

Scott also explained and showed examples of residents filling in the ditches, which causes drainage problems for the roads. When there are drainage problems, roads will deteriorate faster.

### **Data Centers**

Jeff Polkowski explained that data centers can use different-sized parcels of property, and there is currently one operating in Royal Oak. Trustee Gilbert was concerned about data centers using mini nuclear reactors to power them, and Jeff P. was also concerned about electrical usage and water usage. Jeff P. asked the trustees if they agreed to issue an ordinance with a six-month moratorium on data centers. All trustees agreed with the six-month moratorium, and Jeff P. said he plans to have it in March.

### **Watkins Lake Improvement Board (LIB)**

Paula Moore, Assessor, explained there would be a 1% fee to accommodate the one-time fee to all Watkins Lake homeowners. Trustee Hauswirth was good with the fee. Each lake front owner would be charged approximately \$608.00 once to cover their new harvester cost of \$174,700. They want to get this going now because their current harvester is 30 years old and requires a lot of maintenance. Clerk Markee said she did not care if we charged them anything since we want them to take care of their lake to maintain their property values. She also said Joellen should tell us if we can include this one-time assessment in the July 1, 2026, tax bill.

### **CAI Rec Center**

Supervisor Bartolotta said he wants to use Andy Dirks to list the CAI building for \$1.0 million for a 2.5% fee. He plans to bring it to the Board soon for approval.

Meeting adjourned at 5:45 p.m.

02/04/2026 09:15 |WATERFORD TOWNSHIP  
hkeway |AP CHECK RECONCILIATION REGISTER

|P 1  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2969006	02/09/2026	PRINTED	011015 TRACTION	26.70			
2969007	02/09/2026	PRINTED	011016 GREAT LAKES ACE HARDWARE	64.37			
2969008	02/09/2026	PRINTED	011121 AC TIRE & SERV CTR	1,790.70			
2969009	02/09/2026	PRINTED	011296 ALL STAR ELITE SPORTS	693.54			
2969010	02/09/2026	PRINTED	011484 ARAMARK REFRESHMENT SERVI	165.94			
2969011	02/09/2026	PRINTED	011730 ARROW PRINTING	255.95			
2969012	02/09/2026	PRINTED	011790 AT&T	1,625.95			
2969013	02/09/2026	PRINTED	011790 AT&T	1,795.08			
2969014	02/09/2026	PRINTED	013377 ELEVATED INDUSTRIAL SOLUT	6,410.29			
2969015	02/09/2026	PRINTED	013764 SANDRA ASPINALL	1,333.72			
2969016	02/09/2026	PRINTED	020007 ROBERTO A BIHAR	650.58			
2969017	02/09/2026	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	2,998.00			
2969018	02/09/2026	PRINTED	021092 BS&A SOFTWARE	18,838.00			
2969019	02/09/2026	PRINTED	021380 BILLS PLBG & SEWER SERV I	664.50			
2969020	02/09/2026	PRINTED	021862 BIG TIME DOORS	2,036.00			
2969021	02/09/2026	PRINTED	023068 K & Q LAW, PC	625.00			
2969022	02/09/2026	PRINTED	023460 BLACKSTONE PUBLISHING	98.98			
2969023	02/09/2026	PRINTED	023592 BOSTICK TRUCK CENTER LLC	530.27			
2969024	02/09/2026	PRINTED	023602 BOUND TREE MEDICAL LLC	8,128.03			
2969025	02/09/2026	PRINTED	023732 BRENDDEL'S SEPTIC TANK SER	222.68			
2969026	02/09/2026	PRINTED	023733 BREATHING AIR SYSTEMS	448.00			
2969027	02/09/2026	PRINTED	030386 CASA LOMA FINE HOMES	100.00			
2969028	02/09/2026	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	500.00			
2969029	02/09/2026	PRINTED	030850 RDF CONSTRUCTION LLC	100.00			
2969030	02/09/2026	PRINTED	030855 AG STOKES CONSTRUCTION CO	100.00			
2969031	02/09/2026	PRINTED	030863 CLEAR CHOICE CONTRACTORS	100.00			
2969032	02/09/2026	PRINTED	030954 HENRY YANDT CONSTRUCTION	900.00			
2969033	02/09/2026	PRINTED	031177 DONALD A BOSCO REVOCABLE	400.00			
2969034	02/09/2026	PRINTED	031190 ILIANA DE CASTRO	100.00			
2969035	02/09/2026	PRINTED	031753 MARK STRAIT	100.00			
2969036	02/09/2026	PRINTED	032011 C&L WARD BROS CO	200.00			
2969037	02/09/2026	PRINTED	032130 JOSHUA HENDRY	100.00			
2969038	02/09/2026	PRINTED	032148 SIGNARAMA	200.00			
2969039	02/09/2026	PRINTED	032190 DENNIS SMITH	100.00			
2969040	02/09/2026	PRINTED	032221 MOHAMED AL-LAHHAM	600.00			
2969041	02/09/2026	PRINTED	032240 HARNESS MOBILITY LLC	100.00			
2969042	02/09/2026	PRINTED	032260 OPAL ENERGY GROUP	600.00			
2969043	02/09/2026	PRINTED	032438 BELLA DECKS LLC	100.00			
2969044	02/09/2026	PRINTED	032562 4 MAL DEVELOPMENT	400.00			
2969045	02/09/2026	PRINTED	032690 DEBORAH MACEACHERN	100.00			
2969046	02/09/2026	PRINTED	033721 ROSS HOMES INC	100.00			
2969047	02/09/2026	PRINTED	036075 BELFOR USA	100.00			
2969048	02/09/2026	PRINTED	037185 CITI ROOFING	100.00			
2969049	02/09/2026	PRINTED	038028 OAKLAND YARD ATHLETICS LL	600.00			
2969050	02/09/2026	PRINTED	038084 DONALD A BOSCO BUILDING	100.00			
2969051	02/09/2026	PRINTED	038581 CONREST	100.00			
2969052	02/09/2026	PRINTED	041062 CARL CORPORATION	3,800.00			
2969053	02/09/2026	PRINTED	041186 C&G PUBLISHING INC.	498.00			
2969054	02/09/2026	PRINTED	041192 CDW GOVERNMENT INC	499.53			
2969055	02/09/2026	PRINTED	041845 CRIMSON MULTIMEDIA	527.22			
2969056	02/09/2026	PRINTED	043376 CINTAS CORP	2,153.67			
2969057	02/09/2026	PRINTED	043604 CONTRACTORS CONNECTION	867.50			

FOR CASH ACCOUNT: 70000      01000

FOR: Cleared and Uncleared

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2969058	02/09/2026	PRINTED	044062 CONTROLNET, LLC	582.00			
2969059	02/09/2026	PRINTED	051201 DEAF CAN!	260.90			
2969060	02/09/2026	PRINTED	051440 DLT SOLUTIONS LLC	3,086.50			
2969061	02/09/2026	PRINTED	051445 DLZ MICHIGAN, INC	8,544.75			
2969062	02/09/2026	PRINTED	053389 LUNGHAMER GMC INC	949.83			
2969063	02/09/2026	PRINTED	053732 MICHAEL DICK	960.00			
2969064	02/09/2026	PRINTED	064008 ELECTRONIC MONITORING SYS	170.50			
2969065	02/09/2026	PRINTED	091086 GFL ENVIRONMENTAL	813.97			
2969066	02/09/2026	PRINTED	093594 GOOSE BUSTERS	455.00			
2969067	02/09/2026	PRINTED	093608 GOYETTE MECHANICAL CO, IN	13,463.08			
2969068	02/09/2026	PRINTED	093702 JUDITH GRACEY	160.00			
2969069	02/09/2026	PRINTED	093705 GRAINGER	2,231.09			
2969070	02/09/2026	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	10,251.18			
2969071	02/09/2026	PRINTED	100038 CAROL HOFFMAN	38.50			
2969072	02/09/2026	PRINTED	100050 MICHAEL HATTY	3,045.00			
2969073	02/09/2026	PRINTED	100059 HORTON PLUMBING HEATING &	75.00			
2969074	02/09/2026	PRINTED	101835 HUBBELL ROTH & CLARK INC	431.25			
2969075	02/09/2026	PRINTED	111122 CIVICPLUS	11,903.34			
2969076	02/09/2026	PRINTED	113491 IMPRESSIVE PRINTING & PRO	69.00			
2969077	02/09/2026	PRINTED	113542 INGRAM LIBRARY SERVICES	4,207.26			
2969078	02/09/2026	PRINTED	121003 POWER PLAN	2,219.40			
2969079	02/09/2026	PRINTED	121132 JA FOOD SERVICE CORPORATI	5,989.83			
2969080	02/09/2026	PRINTED	143246 KENT COMMUNICATIONS, INC	20,094.99			
2969081	02/09/2026	PRINTED	143707 KRONOS SAASHR, INC	943.52			
2969082	02/09/2026	PRINTED	153068 OSCAR W LARSON CO	10.24			
2969083	02/09/2026	PRINTED	153601 LOCKSMITH AROUND THE CLOC	500.00			
2969084	02/09/2026	PRINTED	153604 HAROLD J LOVE, PLLC	750.00			
2969085	02/09/2026	PRINTED	153651 LIBRARY MARKET	2,500.00			
2969086	02/09/2026	PRINTED	153859 LUIGI FERDINANDI & SON CE	91,740.03			
2969087	02/09/2026	PRINTED	161086 MACQUEEN EMERGENCY GROUP	5,668.67			
2969088	02/09/2026	PRINTED	161137 MCLAUGHLIN LAW PLLC	640.00			
2969089	02/09/2026	PRINTED	161592 MADA KRAV MAGA LLC	1,500.00			
2969090	02/09/2026	PRINTED	161720 MOTOROLA SOLUTIONS INC	7,650.00			
2969091	02/09/2026	PRINTED	161790 MTA	25.00			
2969092	02/09/2026	PRINTED	163139 DEBORAH H MCKELVY	1,344.00			
2969093	02/09/2026	PRINTED	163508 FERGUSON WATERWORKS #3386	19,517.74			
2969094	02/09/2026	PRINTED	174456 STATE OF MICHIGAN	330.00			
2969095	02/09/2026	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	87.77			
2969096	02/09/2026	PRINTED	183868 NEUMANN SMITH ARCHITECTUR	149,020.41			
2969097	02/09/2026	PRINTED	183952 NYE UNIFORM COMPANY	3,092.66			
2969098	02/09/2026	PRINTED	193017 OAKWAY MUTUAL AID ASSOCIA	8,000.00			
2969099	02/09/2026	PRINTED	193280 OFFICE PRIDE BILLING SERV	4,289.00			
2969100	02/09/2026	PRINTED	193713 ORKIN, LLC	427.14			
2969101	02/09/2026	PRINTED	204040 OAKLAND COUNTY TREASURER	492.00			
2969102	02/09/2026	PRINTED	204040 OAKLAND COUNTY TREASURER	168.00			
2969103	02/09/2026	PRINTED	204040 OAKLAND COUNTY TREASURER	648.00			
2969104	02/09/2026	PRINTED	204040 OAKLAND COUNTY TREASURER	341,059.74			
2969105	02/09/2026	PRINTED	211579 POWERDMS INC	4,300.20			
2969106	02/09/2026	PRINTED	213274 PEERLESS MIDWEST INC	16,815.00			
2969107	02/09/2026	PRINTED	213454 NANCY PLASTERER	640.00			
2969108	02/09/2026	PRINTED	213457 PLANTE MORAN REALPOINT LL	26,805.56			
2969109	02/09/2026	PRINTED	213565 OCWRC	971.00			



02/04/2026 09:15 |WATERFORD TOWNSHIP  
hkeway |AP CHECK RECONCILIATION REGISTER

|P 3  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2969110	02/09/2026	PRINTED	241008 RKA PETROLEUM COMPANIES,	25,604.41			
2969111	02/09/2026	PRINTED	241953 RUSCH ENTERTAINMENT	600.00			
2969112	02/09/2026	PRINTED	251242 SERRA CHRYSLER DODGE JEEP	41,619.00			
2969113	02/09/2026	PRINTED	251790 STATE WIRE & TERMINAL INC	527.80			
2969114	02/09/2026	PRINTED	251836 STAMELL LAW PLLC	3,602.75			
2969115	02/09/2026	PRINTED	253411 SMB INDUSTRIAL HEATING	210.00			
2969116	02/09/2026	PRINTED	253533 SMART BUSINESS SOURCE	3,021.80			
2969117	02/09/2026	PRINTED	254826 STARR AUTO GLASS	565.00			
2969118	02/09/2026	PRINTED	254843 STAR EMS	1,017.19			
2969119	02/09/2026	PRINTED	254845 BRADLEY STOUT	928.00			
2969120	02/09/2026	PRINTED	261360 NATIONAL TRANSPORTATION S	3,000.00			
2969121	02/09/2026	PRINTED	261602 TOTAL PERFORMANCE GFX	995.00			
2969122	02/09/2026	PRINTED	263255 EUROFINS ENVIRONMENT TEST	414.00			
2969123	02/09/2026	PRINTED	263749 TRANSACT TECHNOLOGIES INC	192.81			
2969124	02/09/2026	PRINTED	271536 UPS STORE	27.65			
2969125	02/09/2026	PRINTED	271765 USA BLUEBOOK	766.62			
2969126	02/09/2026	PRINTED	273533 UNIFIRST CORP	577.91			
2969127	02/09/2026	PRINTED	274551 ROWERDINK INC	1,402.30			
2969128	02/09/2026	PRINTED	283247 VESCO OIL CORP	280.00			
2969129	02/09/2026	PRINTED	291208 CORY WESTMORELAND	1,344.00			
2969130	02/09/2026	PRINTED	291365 LINDE GAS & EQUIPMENT INC	1,217.85			
2969131	02/09/2026	PRINTED	293206 WEINGARTZ	290.75			
2969132	02/09/2026	PRINTED	500995 YOURMEMBERSHIP, INC.	199.00			
			127 CHECKS	CASH ACCOUNT TOTAL	932,090.09	.00	

Kari Vlaeminck  
B 2-4-2026

Advanced Checks  
already mailed

02/04/2026 09:47 | WATERFORD TOWNSHIP  
hkeway | AP CHECK RECONCILIATION REGISTER

| P 1  
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968949	01/27/2026	PRINTED	021865 BOTTIGLIA HOOF CARE LLC	270.00			
2968950	01/27/2026	PRINTED	030028 GREAT DAY IMPROVEMENTS	100.00			
2968951	01/27/2026	PRINTED	043364 AT&T MOBILITY	444.54			
2968952	01/27/2026	PRINTED	043364 AT&T MOBILITY	90.34			
2968953	01/27/2026	PRINTED	053215 DELTA DENTAL	57,420.52			
2968954	01/27/2026	PRINTED	073010 SCOTT ALEF	368.00			
2968955	01/27/2026	PRINTED	073826 JEFF POLKOWSKI	368.00			
2968956	01/27/2026	PRINTED	073855 JENNIFER THOM	138.80			
2968957	01/27/2026	PRINTED	073950 OWEN WHITE	267.00			
2968958	01/27/2026	PRINTED	143404 ESTATE OF LEO JOHN KILGO	1,004.40			
2968959	01/27/2026	PRINTED	204720 OAKLAND CNTY ASSOC CHIEFS	30.00			
2968960	01/27/2026	PRINTED	253533 SMART BUSINESS SOURCE	952.86			
2968961	01/27/2026	PRINTED	293355 WILBUR WHITE JR	2,670.00			
2968962	01/28/2026	PRINTED	073067 SHELLY BOOTH	120.00			
2968963	01/28/2026	PRINTED	073074 JARED W BLACK	120.00			
2968964	01/28/2026	PRINTED	073240 ERIN FARQUHAR	120.00			
2968965	01/28/2026	PRINTED	073315 TODD FOX	120.00			
2968966	01/28/2026	PRINTED	073448 RICHARD KUHN JR	120.00			
2968967	01/28/2026	PRINTED	073571 BARBARA MILLER	120.00			
2968968	01/28/2026	PRINTED	073592 PAULA MOORE	120.00			
2968969	01/28/2026	PRINTED	073611 DANIEL MATA	120.00			
2968970	01/28/2026	PRINTED	073719 ANGIE REID	120.00			
2968971	01/28/2026	PRINTED	073781 CYNTHIA STUART	120.00			
2968972	01/28/2026	PRINTED	073855 JENNIFER THOM	120.00			
2968973	01/28/2026	PRINTED	073993 PATRICK CHEEK	120.00			
2968974	01/29/2026	PRINTED	032630 MASTEC COMMUNICATIONS GRO	600.00			
2968975	01/29/2026	PRINTED	041185 CORRIGAN MOVING AND STORA	2,492.00			
2968976	01/29/2026	PRINTED	043036 PREMISES CONTROL	16,260.00			
2968977	01/29/2026	PRINTED	093611 JULIA KATHLEEN GLENN	23.10			
2968978	01/29/2026	PRINTED	093863 GREAT LAKES WATER AUTHORI	3,670.36			
2968979	01/29/2026	PRINTED	161550 MODERN-CRAFT HOMES	70.00			
2968980	01/29/2026	PRINTED	193014 OAKLAND MEDIATION CENTER	2,250.00			
2968981	01/29/2026	PRINTED	193074 21ST CENTURY MEDIA-MICHIG	365.15			
2968982	01/29/2026	PRINTED	204040 OAKLAND COUNTY TREASURER	13,526.50			
2968983	01/29/2026	PRINTED	204860 ROAD COMMISSION FOR	118.23			
2968984	01/29/2026	PRINTED	213457 PLANTE MORAN REALPOINT LL	26,721.84			
2968985	01/29/2026	PRINTED	251205 SECMAA	160.00			
2968986	01/29/2026	PRINTED	253406 LUNGHAMER FORD OF OWOSSO	46,551.00			
2968987	01/29/2026	PRINTED	261364 T-MOBILE	5,260.97			
2968988	01/29/2026	PRINTED	263034 TARKETT USA INC	51,033.60			
2968989	01/29/2026	PRINTED	293097 WAYNE COUNTY CIRCUIT COUR	150.00			
2968990	02/03/2026	PRINTED	011016 GREAT LAKES ACE HARDWARE	36.08			
2968991	02/03/2026	PRINTED	043582 COMPREHENSIVE RISK SERV I	107,690.25			
2968992	02/03/2026	PRINTED	044220 CHASE CARD SERVICES	786.07			
2968993	02/03/2026	PRINTED	073052 KATIE BRYANT	579.58			
2968994	02/03/2026	PRINTED	073855 JENNIFER THOM	482.40			
2968995	02/03/2026	PRINTED	111023 ICC	8,884.03			
2968996	02/03/2026	PRINTED	113558 MICHIGAN CHAPTER IAEI	300.00			
2968997	02/03/2026	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	12,483.60			
2968998	02/03/2026	PRINTED	151764 LAKEVIEW LAWN SERVICE & L	10,960.00			
2968999	02/03/2026	PRINTED	163282 MEDMUTUAL LIFE	5,997.47			
2969000	02/03/2026	PRINTED	163507 BRIAN MIJAL	500.00			

FOR CASH ACCOUNT: 70000      01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2969001	02/03/2026	PRINTED	223234 STACY COSTELLO	45.00			
2969002	02/03/2026	PRINTED	251234 SECREST WARDLE LYNCH HAMP	13,151.60			
2969003	02/03/2026	PRINTED	271764 U S POSTMASTER	1,000.00			
2969004	02/03/2026	PRINTED	291008 WATERFORD COMMUNITY COALI	600.00			
2969005	02/03/2026	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	6,836.40			
57 CHECKS				CASH ACCOUNT TOTAL	405,149.69	.00	

		UNCLEARED	CLEARED
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57 CHECKS	FINAL TOTAL	405,149.69	.00

\*\* END OF REPORT - Generated by Holly Keway \*\*

Charter Township Of Waterford  
Department Of Public Works

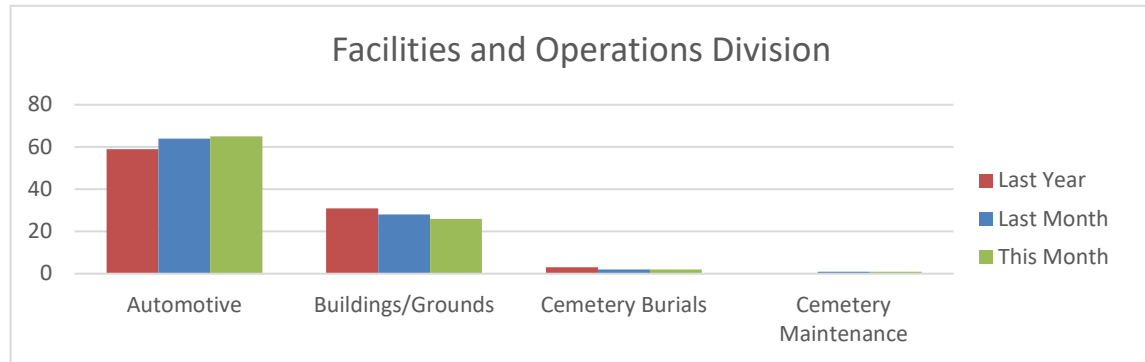
Monthly Utility Report:  
January-26

**Daily Work**

**Facilities and Operations Division**

Automotive	65
Buildings/Grounds	26
Cemetery Burials	2
Cemetery Maintenance	1

**Division Total 94**

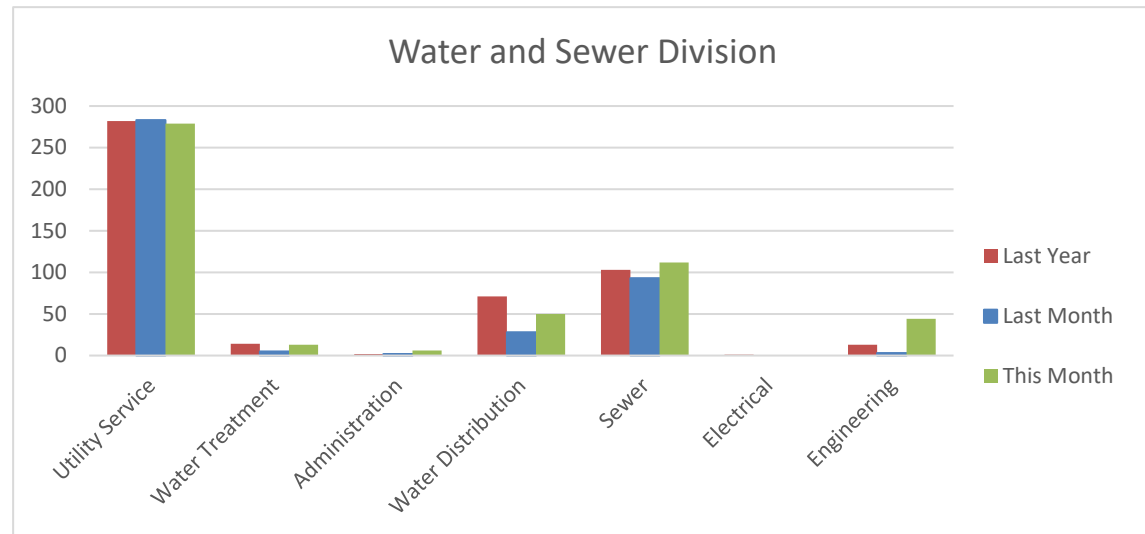


**Water and Sewer Division**

Utility Service	279
Water Treatment	13
Administration	6
Water Distribution	50
Sewer	112
Electrical	0
Engineering	44

**Division Total 504**

**Department Total 598**



**After Hours Work**

\*Note: After Hours Work Orders are included in the above totals, this is done because some of the normal work carries over to after hours and many after hours emergencies have additional tasks that are completed during the regular work day.\*

<b>Operations Division</b>	112
<b>Water and Sewer Division</b>	231

**After Hours Total 343**



## D51 Filing Trend Comparison: January Filings 2026-2022

Ordinance New Filing Trends by Violation					
JANUARY	2026	2025	2024	2023	2022
OM	17	13	11	30	8
OD	5	7	6	9	5
OI	329	305	360	366	224
OT	37	32	49	36	30
OK/ON	22	25	34	37	38
<b>TOTALS</b>	<b>410</b>	<b>382</b>	<b>460</b>	<b>478</b>	<b>305</b>

\*This graph only factors new ordinance ticket filings for January

New Filings by Year					
JANUARY	2026	2025	2024	2023	2022
Criminal	47	47	42	71	39
Traffic	404	408	452	445	304
Non-Traffic	22	25	35	39	42
Civil	385	375	314	285	156
<b>TOTALS</b>	<b>858</b>	<b>855</b>	<b>843</b>	<b>840</b>	<b>541</b>

\*This graph depicts all new January filings

Total Filings by Year					
JANUARY	2026	2025	2024	2023	2022
Criminal	232	223	173	188	224
Traffic	974	850	914	866	785
Non-Traffic	68	51	80	94	104
Civil	2073	1982	1166	906	859
<b>TOTALS</b>	<b>3347</b>	<b>3106</b>	<b>2333</b>	<b>2054</b>	<b>1972</b>

\*This graph includes beginning pending cases, new filings & reopened cases through January.

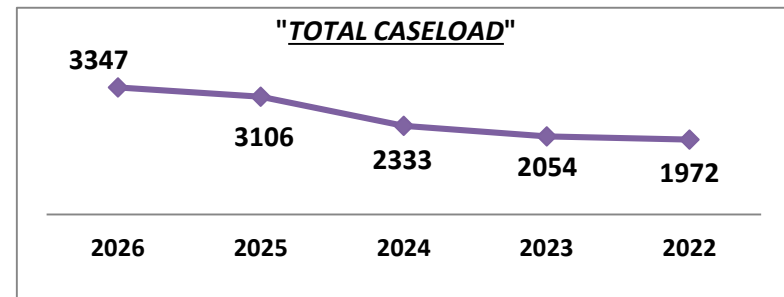
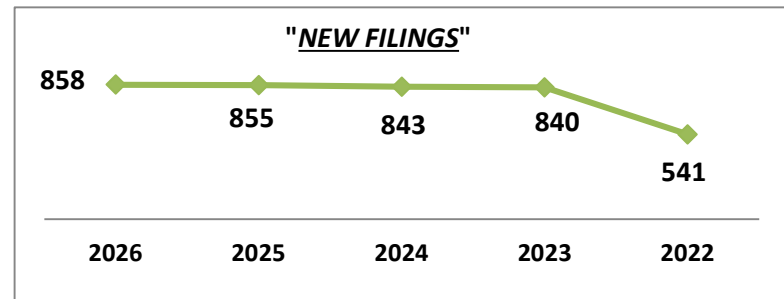
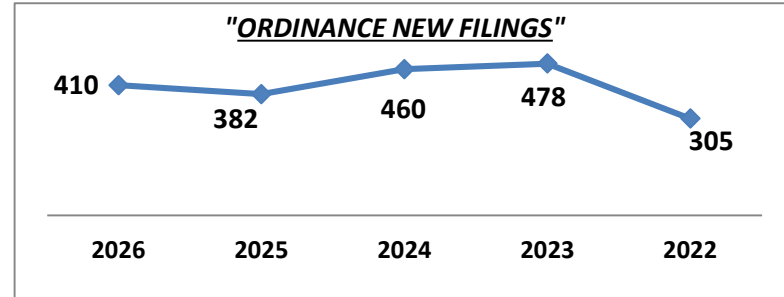
**OM-** Ordinance Misdemeanor Criminal. All nontraffic misdemeanor offenses issues under local ordinance ex: Disorderly Person, Assault & Battery

**OD-** Ordinance Misdemeanor Drunk Driving offenses issued under ordinance.

**OI-** Ordinance Civil Infraction Traffic offenses issued under ordinance

**OT-** Ordinance Misdemeanor Traffic offenses issued under ordinance (except drunk driving) ex: Drove While License Suspended

**OK-** Ordinance Parking Citations / **ON-** Ordinance Nontraffic civil infractions ex: Storage Violation





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CLERK'S OFFICE**

5200 Civic Center Dr. • Waterford, MI 48329  
Phone 248-674-6266 • Fax 248-674-5455  
Web Page [www.twp.waterford.mi.us](http://www.twp.waterford.mi.us)

**PARADE/WALK PERMIT APPLICATION**

DATE OF PARADE:	<u>April 25, 2026</u>	HOURS OF ROAD CLOSURE:	<u>NA</u>
STREET WHERE PARADE WILL BE HELD: <u>Attached map</u>			
BETWEEN THESE STREETS: <u>Airport + Crescent Lk</u>			

**1. Applicant Information**

ORGANIZATION NAME <u>Friends of the Waterford Twp Library</u>		CONTACT NAME <u>Joyce M. Wetzel</u>	
ADDRESS <u></u>	CITY <u>Waterford</u>	STATE <u>MI</u>	ZIP CODE <u>48329</u>
EMAIL ADDRESS <u></u>		CONTACT PHONE NUMBER <u></u>	

**2. Attach a map marked with the parade route**

There is no fee for this permit. On receipt of the completed application the Clerk will forward the request and the map to the Police and Fire Departments for their approvals. Once departmental approval is received the request will be placed on the agenda for Board approval. Please apply early to allow time for all required approvals.

If the applicant wants the Waterford Police to monitor the event they must contract with the department by calling 248-674-0351.

I, THE UNDERSIGNED APPLICANT, HEREBY SWEAR THAT ALL OF THE STATEMENTS, ANSWERS AND INFORMATION I HAVE PROVIDED IN OR AS PART OF THIS APPLICATION ARE TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. AND I UNDERSTAND AND ACKNOWLEDGE THAT ANY FALSEHOODS OR MISREPRESENTATIONS CONTAINED IN SUCH STATEMENTS, ANSWERS OR INFORMATION CAN, AMONG OTHER THINGS, BE THE CAUSE OF A DENIAL OF THE REQUESTED PERMIT AND CAUSE FOR THE REVOCATION OF ANY PERMIT ISSUED TO THE APPLICANT.

DATE: Jan. 14, 2026

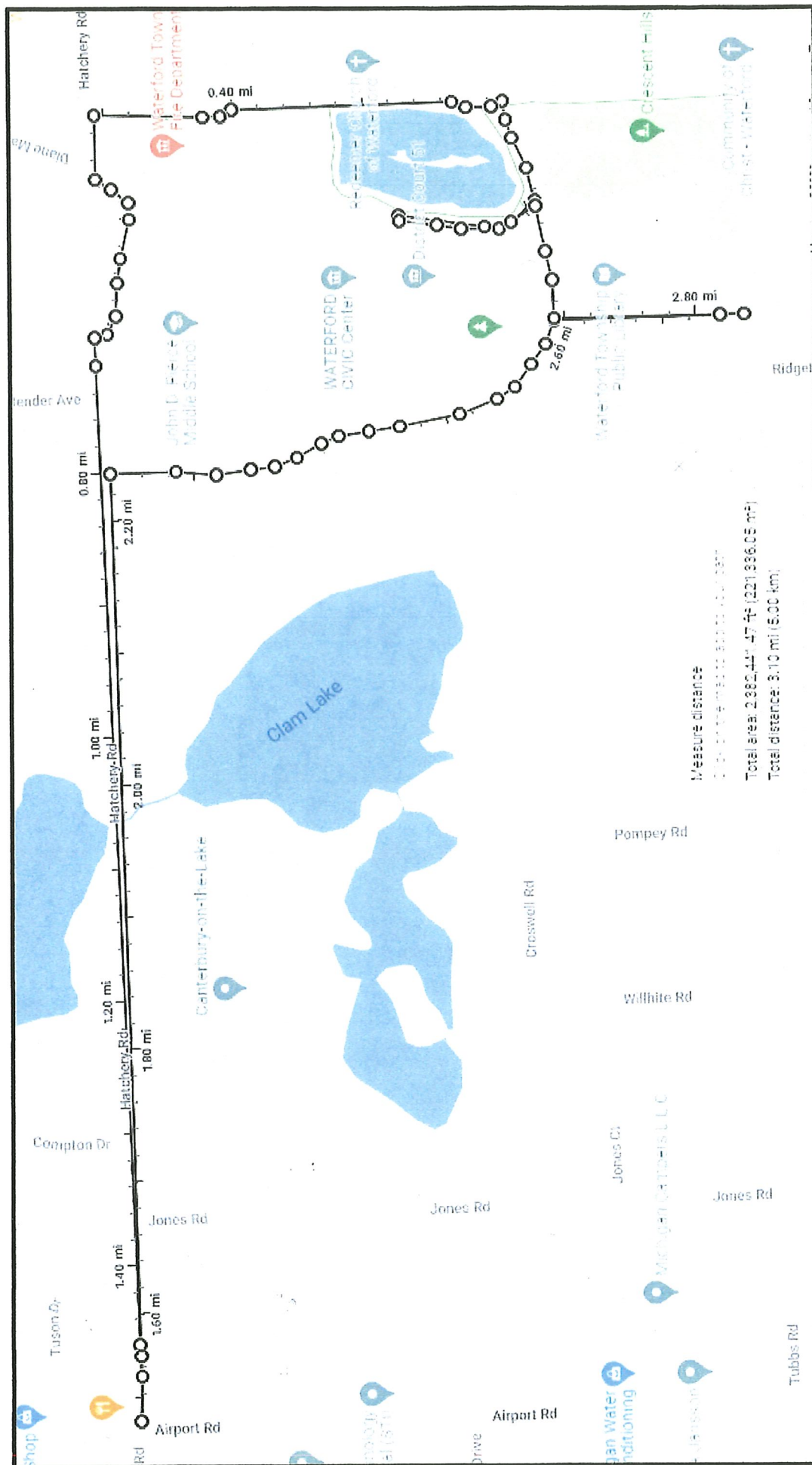
SIGNED: \_\_\_\_\_

PRINT NAME/TITLE: Joyce M. Wetzel

President - Friends of the Library



# Potential Route for Library 5k Fun Run



**Evans, Cheri**

---

**From:** Webster, Chris  
**Sent:** Wednesday, January 28, 2026 7:58 AM  
**To:** Evans, Cheri; Fire Prevention; Police Records  
**Subject:** Re: Friends of the Waterford Twp Library Fun Run Parade Application

Good morning,

The Fire Department has no issue with this event and will defer to the Police Department for any traffic control issues.

**Christopher Webster**  
**Assistant Chief**  
**Fire Marshal**  
**Waterford Regional**  
**Fire Department**  
2495 Crescent Lk. Rd.  
Waterford MI 48329  
Office: 248-618-6615  
Fax: 248-674-4095  
[cwebster@waterfordmi.gov](mailto:cwebster@waterfordmi.gov)



---

**From:** Evans, Cheri <CEvans@waterfordmi.gov>  
**Sent:** Tuesday, January 27, 2026 11:37 AM  
**To:** Fire Prevention <FirePrevention@waterfordmi.gov>; Police Records <PDRecords@waterfordmi.gov>  
**Subject:** FW: Friends of the Waterford Twp Library Fun Run Parade Application

Good Morning!

Are there any updates on this application?

Thank you!!

---

**From:** Evans, Cheri  
**Sent:** Friday, January 16, 2026 9:07 AM  
**To:** Fire Prevention <FirePrevention@waterfordmi.gov>; Police Records <PDRecords@waterfordmi.gov>  
**Subject:** Friends of the Waterford Twp Library Fun Run Parade Application

**Evans, Cheri**

---

**From:** Bell, Elysia  
**Sent:** Wednesday, January 28, 2026 8:00 AM  
**To:** Evans, Cheri  
**Subject:** FW: Friends of the Waterford Twp Library Fun Run Parade Application

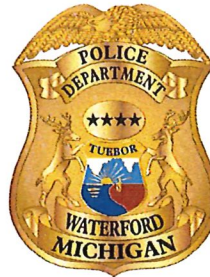
Good morning,

Please see email below.

Thank you  
Have a great day,

**Elysia Bell**  
**Clerical Specialist**  
**Administrative Services Bureau/Records**

Waterford Township Police Department  
5150 Civic Center Drive  
Waterford, MI 48329  
[ebell@waterfordmi.gov](mailto:ebell@waterfordmi.gov)  
Desk 248-618-6076 FAX 248-673-5190



**From:** Haefner, Richard <[rhaefner@waterfordmi.gov](mailto:rhaefner@waterfordmi.gov)>  
**Sent:** Wednesday, January 28, 2026 7:57 AM  
**To:** Bell, Elysia <[EBell@waterfordmi.gov](mailto:EBell@waterfordmi.gov)>  
**Subject:** RE: Friends of the Waterford Twp Library Fun Run Parade Application

I have no problem with this application.

Lt. Haefner

**From:** Bell, Elysia <[EBell@waterfordmi.gov](mailto:EBell@waterfordmi.gov)>  
**Sent:** Tuesday, January 27, 2026 11:43 AM  
**To:** Haefner, Richard <[rhaefner@waterfordmi.gov](mailto:rhaefner@waterfordmi.gov)>; Sawyer, Scott <[ssawyer@waterfordmi.gov](mailto:ssawyer@waterfordmi.gov)>  
**Cc:** Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>  
**Subject:** FW: Friends of the Waterford Twp Library Fun Run Parade Application

Please see email below.

Thank you  
Have a great day!

**Elysia Bell**  
**Clerical Specialist**  
**Administrative Services Bureau/Records**



Waterford Township Police Department  
5150 Civic Center Drive  
Waterford, MI 48329  
[ebell@waterfordmi.gov](mailto:ebell@waterfordmi.gov)  
Desk 248-618-6076 FAX 248-673-5190

**From:** Evans, Cheri <[CEvans@waterfordmi.gov](mailto:CEvans@waterfordmi.gov)>  
**Sent:** Tuesday, January 27, 2026 11:38 AM  
**To:** Fire Prevention <[FirePrevention@waterfordmi.gov](mailto:FirePrevention@waterfordmi.gov)>; Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>  
**Subject:** FW: Friends of the Waterford Twp Library Fun Run Parade Application

Good Morning!

Are there any updates on this application?

Thank you!!

**From:** Evans, Cheri  
**Sent:** Friday, January 16, 2026 9:07 AM  
**To:** Fire Prevention <[FirePrevention@waterfordmi.gov](mailto:FirePrevention@waterfordmi.gov)>; Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>  
**Subject:** Friends of the Waterford Twp Library Fun Run Parade Application

Good Morning!

Please review the attached Parade/Walk Permit Application. Please provide a response and/or update within 5 business days.

Thank you!!

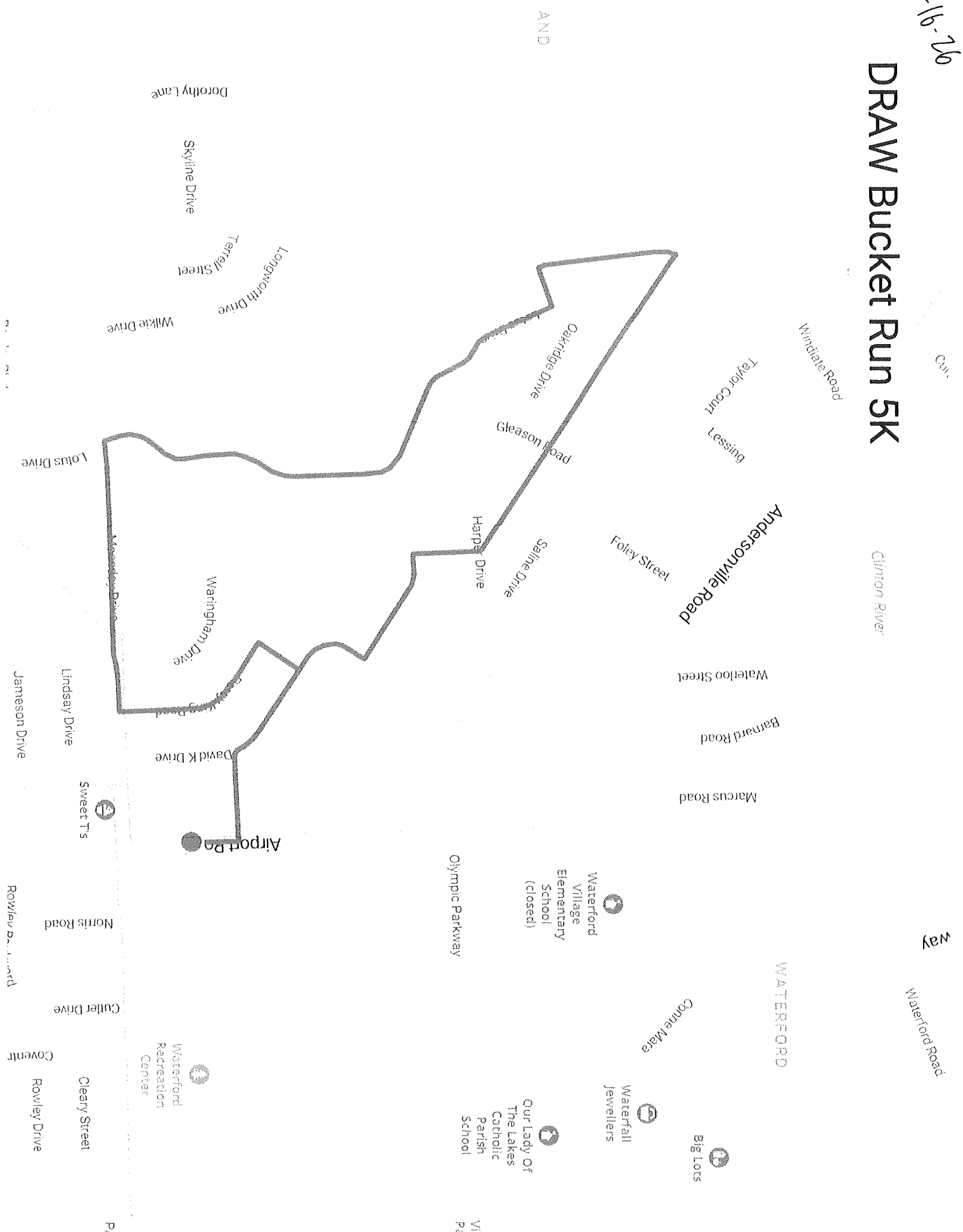


Cheri E.A. Evans  
Administrative Support Clerk  
5200 Civic Center Drive  
Waterford MI 48329  
p. 248-674-6246  
f. 248.674.5455  
[cevans@waterfordmi.gov](mailto:cevans@waterfordmi.gov)



5-16-26

# DRAW Bucket Run 5K





## Evans, Cheri

---

**From:** Webster, Chris  
**Sent:** Wednesday, January 7, 2026 2:42 PM  
**To:** Evans, Cheri; Police Records; Fire Prevention  
**Subject:** Re: DRAW 5-18-2026 Parade Application

Good afternoon,

The Fire Department has no issue with the event. We will defer to the police department for traffic control.

**Christopher Webster**  
**Assistant Chief**  
**Fire Marshal**  
**Waterford Regional**  
**Fire Department**  
2495 Crescent Lk. Rd.  
Waterford MI 48329  
Office: 248-618-6615  
Fax: 248-674-4095  
[cwebster@waterfordmi.gov](mailto:cwebster@waterfordmi.gov)



---

**From:** Evans, Cheri <CEvans@waterfordmi.gov>  
**Sent:** Wednesday, January 7, 2026 1:28 PM  
**To:** Police Records <PDRrecords@waterfordmi.gov>; Fire Prevention <FirePrevention@waterfordmi.gov>  
**Subject:** DRAW 5-18-2026 Parade Application

Good Afternoon!

Please review the attached Parade Application. Please provide a response and/or update within 5 business days.

Thank you!!

## Evans, Cheri

---

**From:** Haefner, Richard  
**Sent:** Tuesday, January 20, 2026 1:15 PM  
**To:** Sawyer, Scott; Evans, Cheri  
**Cc:** Police Records  
**Subject:** RE: DRAW 5-18-2026 Parade Application

The Police Department does not have any problem with this parade application.

Thank you,

Lt. Haefner

**From:** Bell, Elysia <EBell@waterfordmi.gov>  
**Sent:** Tuesday, January 20, 2026 1:00 PM  
**To:** Sawyer, Scott <ssawyer@waterfordmi.gov>; Haefner, Richard <rhaefner@waterfordmi.gov>  
**Cc:** Police Records <PDRecords@waterfordmi.gov>  
**Subject:** FW: DRAW 5-18-2026 Parade Application

Please see email below.

**Elysia Bell**  
**Clerical Specialist**  
**Administrative Services Bureau/Records**

Waterford Township Police Department  
5150 Civic Center Drive  
Waterford, MI 48329  
[ebell@waterfordmi.gov](mailto:ebell@waterfordmi.gov)  
Desk 248-618-6076 FAX 248-673-5190



**From:** Evans, Cheri <[CEvans@waterfordmi.gov](mailto:CEvans@waterfordmi.gov)>  
**Sent:** Tuesday, January 20, 2026 12:55 PM  
**To:** Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>  
**Subject:** FW: DRAW 5-18-2026 Parade Application

Good Afternoon!

Do you have a response/update on this application?

Thank you!!

**From:** Evans, Cheri  
**Sent:** Wednesday, January 7, 2026 1:28 PM  
**To:** Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>; Fire Prevention <[FirePrevention@waterfordmi.gov](mailto:FirePrevention@waterfordmi.gov)>  
**Subject:** DRAW 5-18-2026 Parade Application

Good Afternoon!



Please review the attached Parade Application. Please provide a response and/or update within 5 business days.

Thank you!!



Cheri E.A. Evans  
Administrative Support Clerk  
5200 Civic Center Drive  
Waterford MI 48329

p. 248-674-6246  
f. 248.674.5455  
cevens@waterfordmi.gov



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Web Page [www.twp.waterford.mi.us](http://www.twp.waterford.mi.us)

**PARADE/WALK PERMIT APPLICATION**

DATE OF PARADE: June 27, 2026 HOURS OF ROAD CLOSURE: \_\_\_\_\_

STREET WHERE PARADE WILL BE HELD: \_\_\_\_\_

BETWEEN THESE STREETS: \_\_\_\_\_

**1. Applicant Information**

ORGANIZATION NAME <u>Disaster Relief At Work</u>	CONTACT NAME <u>Greg Martin</u>		
ADDRESS _____	CITY <u>Waterford</u>	STATE <u>MI</u>	ZIP CODE <u>48329</u>
EMAIL ADDRESS _____	CONTACT PHONE NUMBER _____		

**2. Attach a map marked with the parade route**

There is no fee for this permit. On receipt of the completed application the Clerk will forward the request and the map to the Police and Fire Departments for their approvals. Once departmental approval is received the request will be placed on the agenda for Board approval. Please apply early to allow time for all required approvals.

If the applicant wants the Waterford Police to monitor the event they must contract with the department by calling 248-674-0351.

I, THE UNDERSIGNED APPLICANT, HEREBY SWEAR THAT ALL OF THE STATEMENTS, ANSWERS AND INFORMATION I HAVE PROVIDED IN OR AS PART OF THIS APPLICATION ARE TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE, AND I UNDERSTAND AND ACKNOWLEDGE THAT ANY FALSEHOODS OR MISREPRESENTATIONS CONTAINED IN SUCH STATEMENTS, ANSWERS OR INFORMATION CAN, AMONG OTHER THINGS, BE THE CAUSE OF A DENIAL OF THE REQUESTED PERMIT AND CAUSE FOR THE REVOCATION OF ANY PERMIT ISSUED TO THE APPLICANT.

DATE: 1/7/26

SIGNED: \_\_\_\_\_

PRINT NAME/TITLE Greg Martin, Executive Director



**Evans, Cheri**

---

**From:** Webster, Chris  
**Sent:** Wednesday, January 7, 2026 2:43 PM  
**To:** Evans, Cheri; Police Records; Fire Prevention  
**Subject:** Re: DRAW 6-27-26 Parade Application

Good afternoon,

The Fire Department has no issue with the event. We will defer to the police department for traffic control.

**Christopher Webster**  
**Assistant Chief**  
**Fire Marshal**  
**Waterford Regional**  
**Fire Department**

2495 Crescent Lk. Rd.

Waterford MI 48329

Office: 248-618-6615

Fax: 248-674-4095

[cwebster@waterfordmi.gov](mailto:cwebster@waterfordmi.gov)



---

**From:** Evans, Cheri <CEvans@waterfordmi.gov>  
**Sent:** Wednesday, January 7, 2026 1:29 PM  
**To:** Police Records <PDRecords@waterfordmi.gov>; Fire Prevention <FirePrevention@waterfordmi.gov>  
**Subject:** DRAW 6-27-26 Parade Application

Good Afternoon!

Please review the attached Parade Application. Please provide a response and/or update within 5 business days.

Thank you!!

## Evans, Cheri

---

**From:** Haefner, Richard  
**Sent:** Tuesday, January 20, 2026 1:15 PM  
**To:** Bell, Elysia; Sawyer, Scott; Evans, Cheri  
**Cc:** Police Records  
**Subject:** RE: DRAW 6-27-26 Parade Application

The Police Department does not have any problem with this parade application.

Thank you,

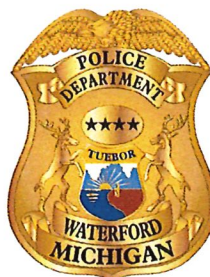
Lt. Haefner

**From:** Bell, Elysia <EBell@waterfordmi.gov>  
**Sent:** Tuesday, January 20, 2026 1:00 PM  
**To:** Sawyer, Scott <ssawyer@waterfordmi.gov>; Haefner, Richard <rhaefner@waterfordmi.gov>  
**Cc:** Police Records <PDRecords@waterfordmi.gov>  
**Subject:** FW: DRAW 6-27-26 Parade Application

Please see email below.

**Elysia Bell**  
**Clerical Specialist**  
**Administrative Services Bureau/Records**

Waterford Township Police Department  
5150 Civic Center Drive  
Waterford, MI 48329  
[ebell@waterfordmi.gov](mailto:ebell@waterfordmi.gov)  
Desk 248-618-6076 FAX 248-673-5190



**From:** Evans, Cheri <CEvans@waterfordmi.gov>  
**Sent:** Tuesday, January 20, 2026 12:55 PM  
**To:** Police Records <PDRecords@waterfordmi.gov>  
**Subject:** FW: DRAW 6-27-26 Parade Application

Good Afternoon!

Do you have a response/update on this request?

Thank you!!

**From:** Evans, Cheri  
**Sent:** Wednesday, January 7, 2026 1:30 PM  
**To:** Police Records <PDRecords@waterfordmi.gov>; Fire Prevention <FirePrevention@waterfordmi.gov>  
**Subject:** DRAW 6-27-26 Parade Application

Good Afternoon!

Please review the attached Parade Application. Please provide a response and/or update within 5 business days.

Thank you!!



Cheri E.A. Evans  
Administrative Support Clerk  
5200 Civic Center Drive  
Waterford MI 48329

p. 248-674-6246  
f. 248.674.5455  
cevens@waterfordmi.gov



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Web Page [www.twp.waterford.mi.us](http://www.twp.waterford.mi.us)

**PARADE/WALK PERMIT APPLICATION**

DATE OF <sup>RACE</sup> PARADE: <u>JULY 25 2026</u>		HOURS OF ROAD CLOSURE: <u>9AM - 10:30AM</u>	
STREET WHERE PARADE WILL BE HELD: <u>KETERING DRIVE</u>			
BETWEEN THESE STREETS: <u>SEE ATTACHED MAP</u>			

**1. Applicant Information**

ORGANIZATION NAME <u>RUNNIN' GEAR</u>		CONTACT NAME <u>ANTONIO ROMANO</u>	
ADDRESS	CITY <u>WATERFORD</u>	STATE <u>MI</u>	ZIP CODE <u>48329</u>
EMAIL ADDRESS		CONTACT PHONE NUMBER	

**2. Attach a map marked with the parade route**

There is no fee for this permit. On receipt of the completed application the Clerk will forward the request and the map to the Police and Fire Departments for their approvals. Once departmental approval is received the request will be placed on the agenda for Board approval. Please apply early to allow time for all required approvals.

If the applicant wants the Waterford Police to monitor the event they must contract with the department by calling 248-674-0351.

I, THE UNDERSIGNED APPLICANT, HEREBY SWEAR THAT ALL OF THE STATEMENTS, ANSWERS AND INFORMATION I HAVE PROVIDED IN OR AS PART OF THIS APPLICATION ARE TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. AND I UNDERSTAND AND ACKNOWLEDGE THAT ANY FALSEHOODS OR MISREPRESENTATIONS CONTAINED IN SUCH STATEMENTS, ANSWERS OR INFORMATION CAN, AMONG OTHER THINGS, BE THE CAUSE OF A DENIAL OF THE REQUESTED PERMIT AND CAUSE FOR THE REVOCATION OF ANY PERMIT ISSUED TO THE APPLICANT.

DATE: 12/10/25

SIGNED: \_\_\_\_\_

PRINT NAME/TITLE ANTONIO ROMANO (OWNER)









Kettering 5k

<https://www.strava.com/routes/342696453064051800>

3.1 mi

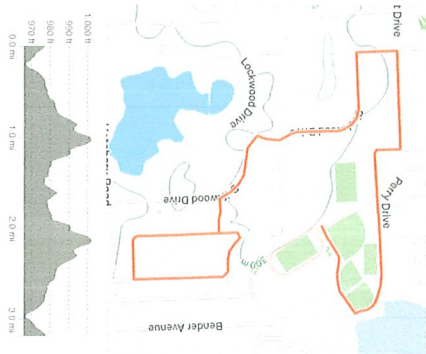
Distance

69 ft

Elevation Gain

27:58

Est. Moving Time



DIRECTION	DISTANCE
Proceed onto off-road waypoint. No data available	0.0 mi
Proceed onto Kettering Drive	0.1 mi
Proceed onto Kettering Drive	0.2 mi
Proceed onto Van Zandt Street	0.4 mi
Proceed onto Pleasant Drive	0.5 mi
Proceed onto Coventry Drive	0.7 mi
Continue on Birchwood Drive	0.7 mi

Proceed onto Birchwood Drive	0.9 mi
Proceed onto Driftwood Drive	1.1 mi
Proceed onto Fernwood Drive	1.2 mi
Proceed onto Bonita Drive	1.3 mi
Proceed onto Bonita Drive	1.4 mi
Proceed onto Bonita Drive	1.5 mi
Proceed onto Bonita Drive	1.6 mi
Proceed onto Bonita Drive	1.6 mi
Proceed onto Fernwood Drive	1.8 mi
Right onto Driftwood Drive	1.9 mi
Proceed onto Birchwood Drive	2.0 mi
Proceed onto Coventry Drive	2.3 mi
Proceed onto Pleasant Drive	2.4 mi
Proceed onto Van Zandt Street	2.6 mi
Continue on Kettering Drive	2.6 mi
Proceed onto Kettering Drive	2.9 mi
Proceed onto off-road waypoint. No data available	3.0 mi
Arrive at Finish	3.1 mi

WE WILL HAVE VOLUNTEERS AT EVERY INTERSECTION WITH SLOW/STOP SIGNS AND HIGH VIZ VESTS. STAR EMS WILL BE AT START/FINISH AS WELL. RACE IS AT 9AM SO WE SHOULD HAVE MINIMAL TRAFFIC AS WELL.

**Evans, Cheri**

---

**From:** Webster, Chris  
**Sent:** Tuesday, January 6, 2026 1:07 PM  
**To:** Evans, Cheri; Police Records; Fire Prevention  
**Subject:** RE: Runnin' Gear Parade/Walk Permit Application

Good afternoon,

The fire department has no issues with this event; we defer to the police department for traffic control.

**Christopher Webster**  
**Assistant Chief**  
**Fire Marshal**  
**Waterford Regional**  
**Fire Department**  
2495 Crescent Lk. Rd.  
Waterford MI 48329  
Office: 248-618-6615  
Fax: 248-674-4095  
[cwebster@waterfordmi.gov](mailto:cwebster@waterfordmi.gov)



**From:** Evans, Cheri <CEvans@waterfordmi.gov>  
**Sent:** Tuesday, January 6, 2026 1:01 PM  
**To:** Police Records <PDRecords@waterfordmi.gov>; Fire Prevention <FirePrevention@waterfordmi.gov>  
**Subject:** Runnin' Gear Parade/Walk Permit Application

Good Afternoon!

Please review the attached Parade/Walk Permit Application. Please provide a response and/or update within 5 business days.

Thank you!!

## Evans, Cheri

---

**From:** Haefner, Richard  
**Sent:** Tuesday, January 20, 2026 1:52 PM  
**To:** Evans, Cheri; Sawyer, Scott  
**Cc:** Police Records  
**Subject:** RE: Runnin' Gear Parade/Walk Permit Application

He just called me back and answered my questions. I don't have any problems with his parade application.

Lt. Haefner

**From:** Evans, Cheri <CEvans@waterfordmi.gov>  
**Sent:** Tuesday, January 20, 2026 1:24 PM  
**To:** Haefner, Richard <rhaefner@waterfordmi.gov>; Sawyer, Scott <ssawyer@waterfordmi.gov>  
**Cc:** Police Records <PDRecords@waterfordmi.gov>  
**Subject:** RE: Runnin' Gear Parade/Walk Permit Application

Thank you! I sent him a follow up email today, so hopefully that will remind him to call you back.

**From:** Haefner, Richard <rhaefner@waterfordmi.gov>  
**Sent:** Tuesday, January 20, 2026 1:18 PM  
**To:** Sawyer, Scott <ssawyer@waterfordmi.gov>; Evans, Cheri <CEvans@waterfordmi.gov>  
**Cc:** Police Records <PDRecords@waterfordmi.gov>  
**Subject:** RE: Runnin' Gear Parade/Walk Permit Application

I have some questions for the applicant on the Runnin' Gear Parade permit request. I have called and left messages. When the applicant returns my calls and answers the questions, I will provide a response.

Thank you for the reminder.

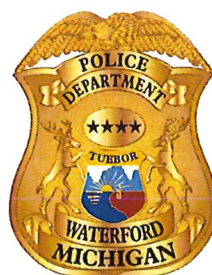
Lt. Haefner

**From:** Bell, Elysia <EBell@waterfordmi.gov>  
**Sent:** Tuesday, January 20, 2026 12:59 PM  
**To:** Sawyer, Scott <ssawyer@waterfordmi.gov>; Haefner, Richard <rhaefner@waterfordmi.gov>  
**Cc:** Police Records <PDRecords@waterfordmi.gov>  
**Subject:** FW: Runnin' Gear Parade/Walk Permit Application

Please see email below.

**Elysia Bell**  
**Clerical Specialist**  
**Administrative Services Bureau/Records**

Waterford Township Police Department  
5150 Civic Center Drive



Waterford, MI 48329  
[ebell@waterfordmi.gov](mailto:ebell@waterfordmi.gov)  
Desk 248-618-6076 FAX 248-673-5190

**From:** Evans, Cheri <[CEvans@waterfordmi.gov](mailto:CEvans@waterfordmi.gov)>  
**Sent:** Tuesday, January 20, 2026 12:53 PM  
**To:** Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>  
**Subject:** FW: Runnin' Gear Parade/Walk Permit Application

Good Afternoon!

Do you have a response/update on this request?

Thank you!!

**From:** Evans, Cheri  
**Sent:** Tuesday, January 6, 2026 1:01 PM  
**To:** Police Records <[PDRecords@waterfordmi.gov](mailto:PDRecords@waterfordmi.gov)>; Fire Prevention <[FirePrevention@waterfordmi.gov](mailto:FirePrevention@waterfordmi.gov)>  
**Subject:** Runnin' Gear Parade/Walk Permit Application

Good Afternoon!

Please review the attached Parade/Walk Permit Application. Please provide a response and/or update within 5 business days.

Thank you!!



Cheri E.A. Evans  
Administrative Support Clerk  
5200 Civic Center Drive  
Waterford MI 48329

p. 248-674-6246  
f. 248.674.5455  
[cevens@waterfordmi.gov](mailto:cevens@waterfordmi.gov)





# CHARTER TOWNSHIP OF WATERFORD CLERK'S OFFICE

5200 Civic Center Dr. • Waterford, MI 48329

Phone 248-674-6266 • Fax 248-674-5455

Web Page [www.waterfordmi.gov](http://www.waterfordmi.gov)

## BANNER APPLICATION

#12477

Date Received <u>1/21/26</u>	Fee \$10.00 Per Banner <u>\$50</u>	Date of Township Board Action: _____
DATE OF INSTALLATION: _____		DATE OF REMOVAL: _____

### BANNERS MAY HANG FOR A MAXIMUM OF 3 WEEKS

#### Applicant Information

NAME Orchard Lake Fine Art Show by Hot Works		PHONE NUMBER	
ADDRESS	CITY	STATE MI	ZIP CODE
EMAIL ADDRESS			

Date of Installation: Wed, July 8, 2026

Date of Removal: Mon July 27, 2026

#### ATTACH A PHOTOGRAPH OR RENDERING OF THE PROPOSED BANNER

CHOOSE LOCATION(S) TO PLACE BANNER(S): \$10.00 per banner / per side

- ☐ Pontiac Lk. Rd. Overpass near Senior Center
- ☐ M-59 Overpass near Lynn St.
- ☐ Walton Blvd. Overpass near Mason Middle School
- ☐ Williams Lake Rd.

1. Banner must be a minimum of 18' above the roadway at its lowest point
2. Banner must be a minimum of 100' from a traffic signal
3. Banner content shall be related to an activity taking place within and shall be located within the jurisdictional boundaries of Waterford Township. Any deviation from this policy must be approved by the Township Board
4. No promotion of products or political messages are allowed
5. Lettering of a sponsor's name, if applicable, shall be a maximum of 3" lettering if on a single line, or 2" lettering if on more than one line
6. Once approved, the Clerk's Office will submit Form 2204 to the MDOT Region TCS Office at least 5 days before the installation of the banner

I, THE UNDERSIGNED APPLICANT, HEREBY SWEAR THAT ALL OF THE STATEMENTS, ANSWERS AND INFORMATION I HAVE PROVIDED IN OR AS PART OF THIS APPLICATION ARE TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. AND I UNDERSTAND AND ACKNOWLEDGE THAT ANY FALSEHOODS OR MISREPRESENTATIONS CONTAINED IN SUCH STATEMENTS, ANSWERS OR INFORMATION CAN, AMONG OTHER THINGS, BE THE CAUSE OF A DENIAL OF THE REQUESTED PERMIT AND CAUSE FOR THE REVOCATION OF ANY PERMIT ISSUED TO THE APPLICANT

DATE: 1-5-2026

SIGNED: \_\_\_\_\_

PRINT NAME: Patty Narozny for Hot Works, LLC

West Bloomfield Fine Art Show by Hot Works  
Hang: Wednesday, June 3, 2026; Remove: Monday, June 22, 2026  
and  
Orchard Lake Fine Art Show by Hot Works  
Hang: Wednesday, July 8, 2026 to Monday, July 27, 2026



Pontiac Lake Overpass



M-59

Banners at other locations will be similar.



**CHARTER TOWNSHIP OF WATERFORD CLERK'S OFFICE**

5200 Civic Center Dr. • Waterford, MI 48329

Phone 248-674-6266 • Fax 248-674-5455

Web Page [www.waterfordmi.gov](http://www.waterfordmi.gov)**BANNER APPLICATION**

#12477

Date Received 1/21/26 Fee \$10.00 Per Banner \$50 Date of Township Board Action: \_\_\_\_\_

DATE OF INSTALLATION: \_\_\_\_\_ DATE OF REMOVAL: \_\_\_\_\_

**BANNERS MAY HANG FOR A MAXIMUM OF 3 WEEKS****Applicant Information**

NAME West Bloomfield Fine Art Show by Hot Works	PHONE NUMBER		
ADDRESS	CITY	STATE MI	ZIP CODE
EMAIL ADDRESS			

Date of Installation: Wed, June 3, 2026Date of Removal: Mon June 22, 2026**ATTACH A PHOTOGRAPH OR RENDERING OF THE PROPOSED BANNER****CHOOSE LOCATION(S) TO PLACE BANNER(S):** \$10.00 per banner / per side

- ☒ Pontiac Lk. Rd. Overpass near Senior Center ☒ M-59 Overpass near Lynn St. - 2 sides  
☒ Walton Blvd. Overpass near Mason Middle School ☒ Williams Lake Rd.

1. Banner must be a minimum of 18' above the roadway at its lowest point
2. Banner must be a minimum of 100' from a traffic signal
3. Banner content shall be related to an activity taking place within and shall be located within the jurisdictional boundaries of Waterford Township. Any deviation from this policy must be approved by the Township Board
4. No promotion of products or political messages are allowed
5. Lettering of a sponsor's name, if applicable, shall be a maximum of 3" lettering if on a single line, or 2" lettering if on more than one line
6. Once approved, the Clerk's Office will submit Form 2204 to the MDOT Region TCS Office at least 5 days before the installation of the banner

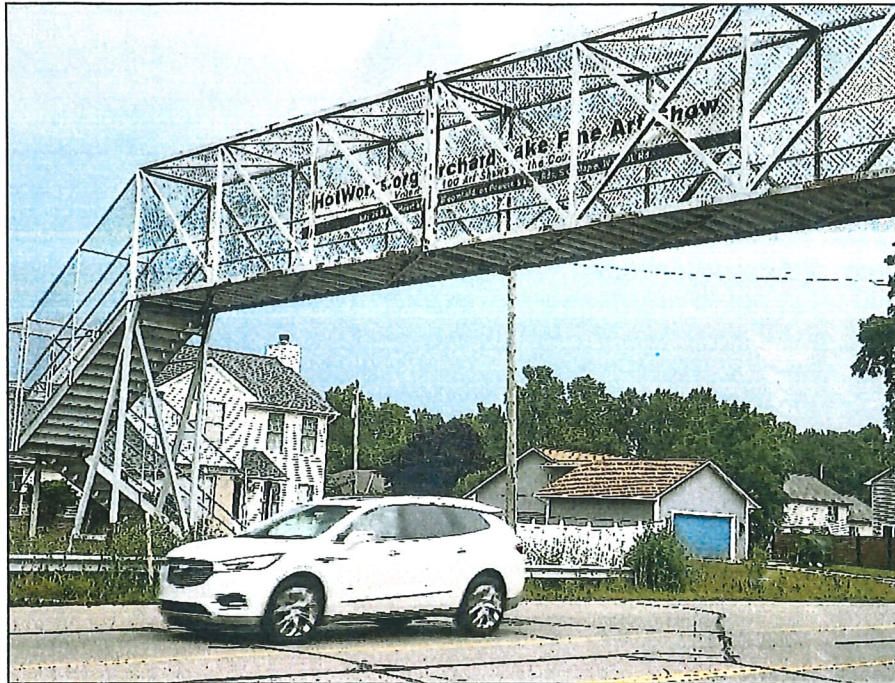
I, THE UNDERSIGNED APPLICANT, HEREBY SWEAR THAT ALL OF THE STATEMENTS, ANSWERS AND INFORMATION I HAVE PROVIDED IN OR AS PART OF THIS APPLICATION ARE TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. AND I UNDERSTAND AND ACKNOWLEDGE THAT ANY FALSEHOODS OR MISREPRESENTATIONS CONTAINED IN SUCH STATEMENTS, ANSWERS OR INFORMATION CAN, AMONG OTHER THINGS, BE THE CAUSE OF A DENIAL OF THE REQUESTED PERMIT AND CAUSE FOR THE REVOCATION OF ANY PERMIT ISSUED TO THE APPLICANT.

DATE: 1-5-2026

SIGNED \_\_\_\_\_

PRINT NAME: Patty Narozny for Hot Works, LLC

West Bloomfield Fine Art Show by Hot Works  
Hang: Wednesday, June 3, 2026; Remove: Monday, June 22, 2026  
and  
Orchard Lake Fine Art Show by Hot Works  
Hang: Wednesday, July 8, 2026 to Monday, July 27, 2026



Pontiac Lake Overpass



M-59

Banners at other locations will be similar.





**CHARTER TOWNSHIP OF WATERFORD**  
**CLERK'S OFFICE**  
5200 Civic Center Dr. • Waterford, MI 48329  
Phone 248-674-6266 • Fax 248-674-5455  
Web Page [www.waterfordmi.gov](http://www.waterfordmi.gov)

**FIREWORKS DISPLAY APPLICATION**

DATE OF DISPLAY: JANUARY 14, 2026	LOCATION OF DISPLAY: <u>1702 SCOTT LAKE RD</u> <u>WATERFORD TWP, MI</u>
\$500.00 NON REFUNDABLE APPLICATION FEE PAID: _____	
FIRE DEPARTMENT APPROVAL RECEIVED: <u>approved</u>	

**Applicant Contact Information**

NAME AMERICAN FIREWORKS COMPANY	PHONE NUMBER [REDACTED]
[REDACTED]	STATE OHIO
[REDACTED]	ZIP CODE 44236

**Attach the following documents:**

1. Michigan Application for Fireworks Other Than Consumer or Low Impact
2. Federal Explosives License/Permit
3. Federal Responsible Person Letter of Clearance
4. Certificate of Insurance showing Charter Township of Waterford as an additional insured
5. Security Plan
6. Michigan DNR Marine Special Event Application and Permit
7. Material Safety Data Sheets
8. Firework Disposal Procedure

**\*\*Contract Fire Marshal to arrange payment of Firework Display Permitting and Inspection Fee - \$300.00**

I, THE UNDERSIGNED APPLICANT, HEREBY SWEAR THAT ALL OF THE STATEMENTS, ANSWERS AND INFORMATION I HAVE PROVIDED IN OR AS PART OF THIS APPLICATION ARE TRUE, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE, AND I UNDERSTAND AND ACKNOWLEDGE THAT ANY FALSEHOODS OR MISREPRESENTATIONS CONTAINED IN SUCH STATEMENTS, ANSWERS OR INFORMATION CAN, AMONG OTHER THINGS, BE THE CAUSE OF A DENIAL OF THE REQUESTED PERMIT AND CAUSE FOR THE REVOCATION OF ANY PERMIT ISSUED TO THE APPLICANT.

DATE: January 28, 2026


SIGNED: Roberto Sorgi

PRINT NAME: ROBERTO SORGI,  
PRESIDENT, AMERICAN FIREWORKS CO.



# 2026 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY  
OF CITY, VILLAGE OR TOWNSHIP  
BOARD ONLY  
DATE PERMIT(S) EXPIRE:

Authority	2011 PA 256		The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.	
<b>TYPE OF PERMIT(S) (Select all applicable boxes)</b> <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes				
NAME OF APPLICANT		ADDRESS OF APPLICANT		AGE OF APPLICANT 18 YEARS OR OLDER
OAKLAND COUNTY PARKS		2800 Watkins Lake Road, Waterford, MI		<input type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR		ADDRESS OF PYROTECHNIC OPERATOR		AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER
AMERICAN FIREWORKS COMPANY- NICHOLAS BADGETT		2101 PRESSLER ROAD, AKRON, OHIO 44312		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE	NO. DISPLAYS	WHERE		
10+	1,000+	Ohio, Michigan, Pennsylvania, North Carolina, Illinois		
NAME OF ASSISTANT		ADDRESS OF ASSISTANT		AGE OF ASSISTANT 18 YEARS OR OLDER
NICHOLAS MOWEN		164 FAIRLANE DR., RAVENNA, OHIO 44266		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT		ADDRESS OF OTHER ASSISTANT		AGE OF OTHER ASSISTANT 18 YEARS OR OLDER
				<input type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY				
Waterford Oaks County Park, 1702 Scott Lake Road, Waterford Twp., Michigan				
DATE OF PROPOSED DISPLAY		TIME OF PROPOSED DISPLAY		
February 14, 2026   Rain Date: February 15, 2026		Approximately 7:00 pm		
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT.				
No storage of fireworks will be necessary. Fireworks will be brought to site the day of the display for set up and firing and will not be left unattended.				
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)		NAME OF BONDING CORPORATION OR INSURANCE COMPANY		
\$10,000,000		Everest Indemnity Ins. Co. & Everest Danali Ins. Co.		
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY				
Acrisure Great Lakes Partners Insurance Services, 223 West Grand River Ave. #1, Howell, Michigan 48843				
NUMBER OF FIREWORKS		KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
8		1.5" SPECIAL EFFECT BARRAGES		
408		2.5" Assorted Aerial Shells		
228		3" Assorted Aerial Shells		
SIGNATURE OF APPLICANT				DATE
				January 28, 2026

## Application for Fireworks Other Than Consumer or Low Impact

[illegible]



Federal Explosives License/Permit  
(18 U.S.C. Chapter 40)

11/25/2010 10:00 AM 10/25/2010 10:00 AM 10/25/2010 10:00 AM

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF  
Correspondence To  
ATF - Chief, FELC  
244 Needy Road  
Martinsburg, WV 25405-9431

License/Permit  
Number

Chief, Federal Explosives Licensing Center (FELC)

Expiration  
Date

December 1, 2026

Name

AMERICAN FIREWORKS INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

7041 DARROW RD  
HUDSON, OH 44236-

Type of License or Permit

50-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

AMERICAN FIREWORKS INC  
PO BOX 1447 ATTN KATIE  
HUDSON, OH 44236-

L [Redacted] ble Person Signature

President

Position Title

ROBERTO SORGI

01/03/2024

Printed Name

Date

Previous Edition is Obsolete

AMERICAN FIREWORKS INC 7041 DARROW RD HUDSON OH 44236-0000 1 2025-50-MANUFACTURER OF EXPLOSIVES

ATF Form 54 (11/14/5460) 15 Part 1  
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)  
244 Needy Road  
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352  
Fax Number: (304) 616-4401  
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

**Change of Address (27 CFR 555.54(a)(1)).** Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

**Right of Succession (27 CFR 555.59).** (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: AMERICAN FIREWORKS INC

Business Name:

License/Permit Number

License/Permit Type: 50-MANUFACTURER OF EXPLOSIVES

Expiration: December 1, 2026

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

# SAFETY DATA SHEET

QUICK IDENTIFIER

**UN0335 1.3G DISPLAY FIREWORKS**

May be used to comply with OSHA's Hazard Communication Standard.  
29CFR 1910. 1200. Standard must be consulted for specific requirements.

Common Name: (Used on label and list)

## SECTION 1

Manufacturer's

Name:

Address:

City, State & Zip

Emergency

Telephone No.

Other

Information Calls:

**Enroute Inquiry**

Signature of Person

Date

Responsible for Preparation (Optional)

Prepared:

**January 1, 2025**

## SECTION 2 - HAZARDOUS INGREDIENTS/IDENTIFY

Hazardous Component(s) (chemical & common name(s))

%

(Optional)

OSHA

PEL

ACGIH

TL

Other Exposure

Limits

CAS

NO

**CONTAINS EXPLOSIVE AND PYROTECHNIC COMPOSITIONS AND ARE CLASSIFIED AS EXPLOSIVES**

**1.3G UN0335 PGII BY THE DEPARTMENT OF TRANSPORTATION.**

**NO CHEMICAL COMPOSITIONS ARE EXPOSED DURING HANDLING AND STORAGE**

## SECTION 3 - PHYSICAL & CHEMICAL CHARACTERISTICS

Boiling

Point

**N/A**

Specific

Gravity (H<sub>2</sub>O = 1)

**N/A**

Vapor

Pressure (mm Hg)

**N/A**

Vapor

Density (Air = 1)

**N/A**

Solubility

In Water

**SLIGHT**

Reactivity in

Water

**N/A**

Appearance

Melting

and Odor

**CONTAINED IN CARDBOARD CASING**

Point

**N/A**

## SECTION 4 - FIRE & EXPLOSION DATA

Flash

Point

**N/A**

F. C.

Method

Used

Flammable Limits

In Air % by Volume

LEL

Lower

**N/A**

UEL

Upper

**N/A**

Auto-Ignition

Extinguisher

Temperature

Media

**DO NOT ATTEMPT TO FIGHT FIRE IN VICINITY - EVACUATE**

Special Fire

Fighting Procedures

**EVACUATE FIRE AREA IMMEDIATELY AND SEEK SHELTER**

Unusual Fire and

Explosion Hazards

**MAY MASS EXPLODE**

Any changes in information must be submitted within 30 days to:

**Bureau of Testing & Registration  
PO BOX 529  
Reynoldsburg, Ohio 43068  
614-752-7126  
614-995-4206 (fax)  
webfmtr@com.state.oh.us**

This license shall be carried on your person while performing the listed activities.

**State of Ohio  
Department of Commerce  
Division of State Fire Marshal**

**EXHIBITOR LICENSE  
NICHOLAS P BADGETT**

**56.77.0113**

**Expiration Date: 04/01/2026**

Signature \_\_\_\_\_  
This card shall be on your person while performing listed activities.



**Ohio Department of Commerce  
Division of State Fire Marshal  
Bureau of Testing & Registration  
8895 E Main Street, PO Box 529  
Reynoldsburg, Ohio 43068**

**NICHOLAS P BADGETT  
2101 PRESSLER RD  
AKRON, OH 44312-4374**

**NICHOLAS P BADGETT**  
is duly licensed to conduct business as an  
exhibitor in the State of Ohio until the  
expiration date of  
**04/01/2026**  
The classification(s) of Licensure for this  
period are:  
Fireworks and Pyrotechnics - NFPA 1123 and 1126

**This license is not transferrable**



Any changes in information must be submitted within 30 days to:

**Bureau of Testing & Registration  
PO BOX 529  
Reynoldsburg, Ohio 43068  
614-752-7126  
614-995-4206 (fax)  
webfmtr@com.state.oh.us**

This license shall be carried on your person while performing the listed activities.

**State of Ohio  
Department of Commerce  
Division of State Fire Marshal**

**EXHIBITOR LICENSE  
NICHOLAS OWEN MOWEN**

**56.67.0056**

**Expiration Date: 04/01/2026**

Signature \_\_\_\_\_  
This card shall be on your person while performing listed activities.



**Ohio Department of Commerce  
Division of State Fire Marshal  
Bureau of Testing & Registration  
8895 E Main Street, PO Box 529  
Reynoldsburg, Ohio 43068**

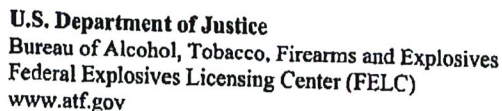
**NICHOLAS OWEN MOWEN  
164 FAIRLANE ST  
RAVENNA, OH 44266-2504**

**NICHOLAS OWEN MOWEN**  
is duly licensed to conduct business as an  
exhibitor in the State of Ohio until the  
expiration date of  
**04/01/2026**

**The classification(s) of Licensure for this  
period are:**

**Fireworks and Pyrotechnics - NFPA 1123 and 1126**

**This license is not transferrable**



Federal Explosives Licensing Center  
244 Needy Road  
Martinsburg, West Virginia 25405  
telephone: (877)283-3352 fax: (304)616-4401

**NOTICE OF CLEARANCE**  
for individuals transporting, shipping, receiving, or possessing explosive materials.

**ISSUED TO:** AMERICAN FIREWORKS INC

Federal Explosives license permit no.:

**NOTICE DATE:** 01/09/2026

Expiration Date: **December 1, 2026**

**EXPIRATION DATE:** This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

Explosives License/Permit Type: 53-DEALER OF EXPLOSIVES

- 1 WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- 2 "DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- 3 CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- 4 CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for **EACH** employee.
- |                          |   |
|--------------------------|---|
| <b>Premises Address:</b> | 7041 DARROW RD<br>HUDSON, OH 44236                                    |
| <b>Mailing Address:</b>  | AMERICAN FIREWORKS INC<br>P O BOX 1447 ATTN KATIE<br>HUDSON, OH 44236 |

**Premises Address:** 7041 DARROW RD  
HUDSON, OH 44236

**Mailing Address:**

AMERICAN FIREWORKS INC  
P O BOX 1447 ATTN KATIE  
HUDSON, OH 44236

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and MUST be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO  
TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 2  
Number of EMPLOYEE POSSESSOR(S): 591

**continued**

LAST NAME, First Name, Middle Name	Clearance Status
<b>RESPONSIBLE PERSONS:</b>	<b>2</b>

LAST NAME, First Name, Middle Name	Clearance Status
0004 ALEXANDER, STEVEN LEWIS	
0005 ALLEBACH, DONALD RICHARD	Cleared
0006 AMATO, CARRIE ELIZABETH	Cleared
0007 AMMONS, RALPH L JR	Cleared

0001 SORGI, JOHN DAVID II	Cleared
0002 SORGI, ROBERTO FRANCISCO	Cleared

0008 ANDEARS, JAMES ROGER II	Cleared
0009 ANDERSON, KEVIN MICHAEL	Cleared
0010 ANGLE, DAVID WILLIAM	Cleared
0011 ANYWEILER, BRYAN MATTHEW	Cleared
0012 APPLGATE, KATHERINE LOUISE	Cleared
0013 APPLGATE, STEVEN ANTHONY	Cleared
0014 ARRITT, RAYMOND LEE	Cleared

EMPLOYEE POSSESSORS:	591
0001 ADKINS, TERRY ELLIS	Cleared
0002 ALBERTINO, MICHAEL JAY	Cleared
0003 ALDREDGE, ASHTON	Cleared

4-011-153-57-018-01230 expires on date December 1, 2024 AMERICAN FIREWORKS INC 4791 DAKOTA RD INTUITIVE OH 43116



## 01.09/2026

NOTICE DATE: 01/09/2026

**EXPIRATION DATE:** This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

**Federal Explosives license/permit no.:**

Explosives License/Permit Type : 53-DEALER OF EXPLOSIVES

**Expiration Date** : December 1, 2026

7041 DARROW RD

HUDSON, OH 44236

continued from previous page

LAST NAME, First Name, Middle Name	Clearance Status
------------------------------------	------------------

LAST NAME, First Name, Middle Name	Clearance Status
------------------------------------	------------------

0015	ATKINSON, CHRISTOPHER SCOTT	Cleared
0016	BACK, BENJAMIN CARL	Cleared
0017	BACK, BRIAN CHARLES	Cleared
0018	BACK, CHARLES E	Cleared
0019	BADGETT, NICHOLAS PAUL	Cleared
0020	BAILEY, AARON WAYNE	Cleared
0021	BAILEY, ANDREW LEE	Cleared
0022	BAILEY, CANDACE MARIE	Cleared
0023	BALDAUF, COREY JASON	Cleared
0024	BALDINI, EVAN JAMES GRUBER	Cleared
0025	BALMERT, ROBERT FRANK	Cleared
0026	BARNES, RACHEL MARIE	Cleared
0027	BARNEY, CORY W	Cleared
0028	BARRON, FRANCIS JOSEPH	Cleared
0029	BARRON, RACHEL ELAINE	Cleared
0030	BARTON, ARLIN JAMES	Cleared
0031	BARTON, BRYAN THOMAS	Cleared
0032	BARTOS, DANIEL JAMES	Cleared
0033	BATEMAN, MICHAEL ALLAN	Cleared
0034	BEASLEY, DANIEL THOMAS	Cleared
0035	BEEMAN, JAMES DAVID	Cleared
0036	BEH, ELIJAH SAGE	Cleared
0037	BELCHER, AMANDA PEARL	Cleared
0038	BELCHER, JEFFERY ALLEN	Cleared
0039	BELLING, DAVID MATTHEW	Cleared
0040	BENEMAN, BRUCE EARL	Cleared
0041	BENSMAN, ANTHONY JOHN	Cleared
0042	BIAS, TYLER GREINE	Cleared
0043	BIEDERSTEDT, RODNEY WILLIAM	Cleared
0044	BILBREY, DANNY RAY	Cleared
0045	BILBREY, PAMELA SUE	Cleared
0046	BILBREY, TIMOTHY MITCHELL	Cleared
0047	BIXLER, MICHAEL RICHARD	Cleared
0048	BLANKENSHIP, JERRY LEE	Cleared
0049	BLANKENSHIP, MATTHEW JAMES	Cleared
0050	BLOOM, CHRISTINE MARIE	Cleared
0051	BLOOM, ISABELLA RILEY	Cleared
0052	BLOOM, JOHN STEVEN	Cleared
0053	BLOOM, VICTORIA RENEE MARIE	Cleared
0054	BOLICH, CHRISTOPHER JOHN	Cleared
0055	BOND, DUSTIN JAMES	Cleared
0056	BOOZE, JAMES LYNN	Cleared
0057	BORSICK, DAVID CARL JR	Cleared
0058	BOYLE, JOSEPH JERROD	Cleared
0059	BREWER, ALEXANDER PAUL	Cleared
0060	BRITTON, JACOB CARL	Cleared
0061	BROCK, JESSICA SHAE	Cleared

0062 BROWN, BENJAMIN SCOTT	Cleared
0063 BROWN, PAUL ERIC	Cleared
0064 BROWN, TIMOTHY RICHARD	Cleared
0065 BUKOVITZ, CATLIN MARIE	Cleared
0066 BUKOVITZ, STANLEY	Cleared
0067 BUNCE, CHAZ RAY	Cleared
0068 BUNCE, DENNIS RAY JR	Cleared
0069 BUNCE, KAYLA MARTINA	Cleared
0070 BUNCE, LORA ANN	Cleared
0071 BURKETT, JASON LEE	Cleared
0072 BURROUGHS, JOHN BRADFORD	Cleared
0073 BUSSE, WILLIAM BARRETT	Cleared
0074 CAMPANELLI, MASON TYLER	Cleared
0075 CAPORALETTI, BLAKE BOWEN	Cleared
0076 CAREY, KYLE ANTHONY	Cleared
0077 CARR, BRADLEE DEVONTE	Cleared
0078 CARR, MARK ALAN	Cleared
0079 CASE, JAMES ALLEN	Cleared
0080 CECIL, JACOB OWEN	Cleared
0081 CHAFFEE, BRADLEY JAMES	Cleared
0082 CHAN, SIMON	Cleared
0083 CHILDS, CONNOR DAVID	Cleared
0084 CISCO, BRANDON MICHAEL	Cleared
0085 CLARE, GARY LEE	Cleared
0086 CLARK, EDWIN R	Cleared
0087 CLARK, NATHAN ALAN	Cleared
0088 CLARK, TRACY MARIE	Cleared
0089 CLEMENTS, JORDAN TYLER ROSS	Cleared
0090 CLINGER, RODNEY ALAN	Cleared
0091 CLOUSE, HUNTER RICHARD	Cleared
0092 COLAHAN, MICHAEL PAUL	Cleared
0093 COLE, MATTHEW ALLAN	Cleared
0094 COLEMAN, JEFFREY SCOTT	Cleared
0095 CONNER, MICHAEL REED	Cleared
0096 COOK, BRADEN ANTHONY	Cleared
0097 COOK, LINDSEY MARIE	Cleared
0098 COOK, TYLER EDWARD	Cleared
0099 COOPER, RYAN DOUGLAS	Cleared
0100 COPEN, JOSHUA KIETH	Cleared
0101 CORSARO, ANTHONY VINCENT	Cleared
0102 CORSI, JUSTIN LOUIS	Cleared
0103 CORWIN, ROBERT DALE II	Cleared
0104 COSTAKIS, DOROTHY ELLEN	Cleared
0105 COSTAKIS, NICHOLAS WILLIAM	Cleared
0106 CRAMER, JOSEPH LEON	Cleared
0107 CROOKS, BRIAN WILLIAM	Cleared
0108 CROSBIE, ROBERT C	Cleared







# NOTICE OF CLEARANCE

01/09/2026

for individuals transporting, shipping, receiving, or possessing explosive materials.

NOTICE DATE: 01/09/2026

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Federal Explosives license/permit no.:

7041 DARROW RD

Explosives License/Permit Type : 53-DEALER OF EXPLOSIVES

HUDSON, OH 44236

Expiration Date : December 1, 2026

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LAST NAME, First Name, Middle Name Clearance Status

LAST NAME, First Name, Middle Name Clearance Status

0203 GLOWIENKA, XZAVIER ALEXANDER Cleared  
0204 GORDON, JEREMIAH SCOTT Cleared  
0205 GOSSETT, ADAM MICHAEL Cleared  
0206 GOUGH, KELLY JO Cleared  
0207 GOULD, RYAN MICHAEL Cleared  
0208 GRASER, CAMERON CHAPPELL Cleared  
0209 GREEN, EVAN ALANSON JR Cleared  
0210 GREER, JOHN GUY JR Cleared  
0211 GRIFFITH, GLENDON EMERSON Cleared  
0212 GRYGO, MARK Cleared  
0213 GULLETTE, JACKIE LEE Cleared  
0214 GUSTIN, ANTHONY JAY Cleared  
0215 GUSTIN, BEN LAFAYETTE JR Cleared  
0216 GUSTIN, JAMES DYLAN Cleared  
0217 GUTMAN, BRIAN EDWARD Cleared  
0218 HAGER, BILLY JOE II Cleared  
0219 HAGER, CAITLIN NICOLE Cleared  
0220 HAINS, KIMBERLY KAY Cleared  
0221 HALL, KEVIN MATTHEW Cleared  
0222 HALUSZKA, PAUL JOHN Cleared  
0223 HAMPTON, ANTHONY MARK Cleared  
0224 HANSEN, LANCE MATTHEW Cleared  
0225 HANSON, ERIC SCOTT Cleared  
0226 HARRY, JOSH A Cleared  
0227 HARVEY, NATHAN PATRICK Cleared  
0228 HAUSLER, EVAN JOSEPH Cleared  
0229 HAWTHORNE, MARK ISAIAH Cleared  
0230 HAY, LISA M Cleared  
0231 HAY, RICK Cleared  
0232 HEDGER, ERIC JASON Cleared  
0233 HENDRICKS, DAVID BRYAN Cleared  
0234 HENNINGS, ROBERT NELSON Cleared  
0235 HERALD, CAITLIN ELIZABETH Cleared  
0236 HERMAN, MARK ALLEN Cleared  
0237 HILL, JASON ALAN Cleared  
0238 HILLIER, JOSHUA ALEXANDER Cleared  
0239 HOELZLE, JOSEPH T Cleared  
0240 HOFFMANN, JAMES HENRY JR Cleared  
0241 HOGUB, MATTHEW MICHAEL Cleared  
0242 HOOD, WILLIAM JOHN Cleared  
0243 HOOVER, ANDREW CHARLES WILLIAM Cleared  
0244 HORAN, MARLIN STEPHEN Cleared  
0245 HORTON, LESLIE ALAN II Cleared  
0246 HOSTETTLER, CRAIG MICHAEL Cleared  
0247 HOSTETTLER, MICHAEL LEE Cleared  
0248 HOSTETTLER, TANNER JERALD Cleared  
0249 HOWELL, AARON THOMAS Cleared

0250 HOWRYLAK, ANDREW PAUL Cleared  
0251 HUMMEL, MATTHEW ALLEN Cleared  
0252 HURST, DAVID M Cleared  
0253 HYSER, STEVEN DALE Cleared  
0254 ISSLER, CHRISTOPHER JAMES Cleared  
0255 ISSLER, ERIKA RAE Cleared  
0256 IVEY, TEDDY JOE JR Cleared  
0257 JAMES, KEITH EDGAR Cleared  
0258 JARRETT, MICHAEL JAMES Cleared  
0259 JESCHELNIG, CRAIG ALLEN Cleared  
0260 JOHNSON, COREY DEAN JR Cleared  
0261 JOHNSON, STEPHEN LYLE Cleared  
0262 JOHNSON, TRAVIS DEAN Cleared  
0263 JONES, VON ERIC JR Cleared  
0264 KAMPERMAN, JEFFREY ALLEN Cleared  
0265 KAPPLER, ROBERT ARTHUR III Cleared  
0266 KAUFFMAN, ARDEN WYNN Cleared  
0267 KAUFFMAN, IAN JEROME Cleared  
0268 KAVALL, JEFFREY DEAN Cleared  
0269 KEELEY, ADAM TODD Cleared  
0270 KELLER, JOSEPH SCOTT Cleared  
0271 KELLER, STACEY Cleared  
0272 KELLY, NICHOLAS RYAN Cleared  
0273 KILGORE, MICHAEL ANTHONY Cleared  
0274 KINCAID, FARON LUKE Cleared  
0275 KINNER, IAN EDWARD Cleared  
0276 KLAPP, TY ROBERT Cleared  
0277 KLEMENCIC, RICHARD S III Cleared  
0278 KOHL, ALEC MICHAEL Cleared  
0279 KOHLER, TIMOTHY EUGENE Cleared  
0280 KOSAKOWSKI, DAVID STEPHAN SR Cleared  
0281 KOUBA, JEREMY RICHARD Cleared  
0282 KREBS, JESSE JAY Cleared  
0283 LAM, KRISTIN MICHEALE Cleared  
0284 LAM, PATRICK LEE Cleared  
0285 LAMBERT, CHARLES MACDONALD Cleared  
0286 LAMBERT, JOHN DAVID II Cleared  
0287 LAROCHE, JAMES E Cleared  
0288 LATHAM, SARAH JANET Cleared  
0289 LAWSON, AARON CHRISTOPHER Cleared  
0290 LESCO, ETHAN DAVID Cleared  
0291 LLOYD, BRIAN E Cleared  
0292 LOADER, BRANDON ALEXANDER Cleared  
0293 LOHMAN, LAWRENCE PAUL Cleared  
0294 LOMBARDI, JOHN THOMAS Cleared  
0295 LONGSHORE, HAROLD EUGENE JR Cleared  
0296 LORENZ, ALEX MICHAEL Cleared



# NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

01/09/2026

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Federal Explosives license/permit no.:  
Explosives License/Permit Type : 53-DEALER OF EXPLOSIVES  
Expiration Date : December 1, 2026

7041 DARROW RD  
HUDSON, OH 44236

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LAST NAME, First Name, Middle Name Clearance Status

0297 LORENZ, JOHN HARMON	Cleared
0298 LOUALLEN, MATTHEW TYLER	Cleared
0299 LOVELESS, SAMUEL FREDERICK	Cleared
0300 MADIGAN, LUKAS DAVID	Cleared
0301 MADIGAN, MARK RICHARD	Cleared
0302 MAGLEY, DUANE ALFRED	Cleared
0303 MAHOLM, DYLAN CONNOR	Cleared
0304 MALBURG, EMILY MAKAYLA	Cleared
0305 MALBURG, JOSEPH STEPHEN	Cleared
0306 MALLICK, SERENITY ANNMARIE	Cleared
0307 MARCY, LUCAS JAMES	Cleared
0308 MARMAS, KEVIN ALEXANDER	Cleared
0309 MARTIN, GABRIEL ALAN	Cleared
0310 MARTIN, JOHN PAUL	Cleared
0311 MATOLKA, VINCE A	Cleared
0312 MATOUSEK, JOEL JACOB	Cleared
0313 MAURIC, FRANK GEORGE JR	Cleared
0314 MAY, JAMES MICHAEL JR	Cleared
0315 MCAVINUE, CHRISTOPHER SHAWN	Cleared
0316 MCCABE, KARLIE MARIE	Cleared
0317 MCCABE, PATRICK GEORGE	Cleared
0318 MCCLOUD, JASON ALAN	Cleared
0319 MCCORMICK, AMBER N	Cleared
0320 MCCORMICK, JONATHAN FORD	Cleared
0321 MCCORMICK, THOMAS ANDREW	Cleared
0322 MCCracken, HAILEY MEAGAN	Cleared
0323 MCGEE, KAILA MARIE	Cleared
0324 MCGEE, RICHARD GLEN	Cleared
0325 MCGROARTY, FRANK JOSEPH	Cleared
0326 MCINTYRE, KEVIN CHARLES	Cleared
0327 MCMURRAY, THOMAS ALAN	Cleared
0328 MENSER, DUSTIN MICHAEL	Cleared
0329 MERRITT, DALTON TYLER	Cleared
0330 MEYER, CHRISTOPHER SCOTT	Cleared
0331 MEYER, MASON SCOTT	Cleared
0332 MILLER, BRUCE CORWIN II	Cleared
0333 MILLER, DEREK SCOTT	Cleared
0334 MILLER, HOLLY ANN	Cleared
0335 MILLER, MYRON R	Cleared
0336 MILLER, PAUL THOMAS	Cleared
0337 MILLER, RICHARD ALAN	Cleared
0338 MILLER, THOMAS JAMES	Cleared
0339 MINCEK, LOUIS CHRISTOPHER	Cleared
0340 MOBLEY, CHRISTOPHER THOMAS	Cleared
0341 MOBLEY, MICHAEL WAYNE	Cleared
0342 MOBLEY, ROBERT WAYNE JR	Cleared
0343 MOORE, ANGEL RACHELE	Cleared

LAST NAME, First Name, Middle Name Clearance Status

0344 MOORE, JOSHUA ALLEN	Cleared
0345 MOWEN, NICHOLAS OWEN	Cleared
0346 MURPHY, KENNETH CHRISTOPHER	Cleared
0347 MURRAY, AUNDREY LAVELL SR	Cleared
0348 MURRAY, DAMON RAYMON	Cleared
0349 MURLAND, BRENT ALAN	Cleared
0350 MURLAND, CHRIS D	Cleared
0351 MURLAND, JACOB MICHAEL	Cleared
0352 MURLAND, MICHAEL DANIEL	Cleared
0353 MURLAND, MICHELE LYNN	Cleared
0354 MUTTOX, STEPHEN HOWARD	Cleared
0355 NAUGHTON, DUFFY FRANCIS	Cleared
0356 NAUGHTON, JENNIFER MAE	Cleared
0357 NAUGLE, JAYME A	Cleared
0358 NAUSLE, JAYME A	Cleared
0359 NEELY, TRAVIS SCOTT	Cleared
0360 NELSON, AUDRIE CELESTE	Cleared
0361 NEUMAN, EMMETT	Cleared
0362 NICKELS, SABRINA KAY	Cleared
0363 NOBLE, DENNIS WADE	Cleared
0364 NOCH, TIMOTHY RICHARD	Cleared
0365 NORRIS, HARVEY JAMES	Cleared
0366 NOVICKY, NOLAN JOSEPH	Cleared
0367 NYCE, RICHARD MICHAEL	Cleared
0368 OBRIEN, JEROME F	Cleared
0369 OELKER, ANTHONY SHANE	Cleared
0370 OLSZKO, JUSTIN ANTHONY	Cleared
0371 ORMS, BRETT MICHAEL	Cleared
0372 ORMS, DAVID CHRISTOPHER	Cleared
0373 ORMS, ROBERT CHARLES	Cleared
0374 PACAK, BRENT MICHAEL	Cleared
0375 PANATERI, COLIN GEORGE	Cleared
0376 PARCELS, BRYCE KYLE	Cleared
0377 PAREZO, GEORGE EDWARD	Cleared
0378 PASCUTE, AARON JAY	Cleared
0379 PATTERSON, DARRELL JAMES	Cleared
0380 PATTERSON, KEITH LEONARD	Cleared
0381 PEAKE, BRAYDEN W	Cleared
0382 PEAKE, RICHARD WAYNE	Cleared
0383 PEAKE, STETSON LANE	Cleared
0384 PEARL, TROY CURTIS	Cleared
0385 PEEPLES, XANDER HENDRIX	Cleared
0386 PENCE, DESTIN T	Cleared
0387 PENCE, EDGAR WAYNE	Cleared
0388 PENCE, TINA RENEE	Cleared
0389 PENTA, MICHAEL JOSEPH	Cleared
0390 PERKINS, JARED EDWARD	Cleared



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7041 DARROW RD

HUDSON, OH 44236

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LAST NAME, First Name, Middle Name Clearance Status

0391 PETRY, BRIAN LEE Cleared  
0392 PHILPOT, DEAN ALLEN Cleared  
0393 PILZ, JACOB ALAN Cleared  
0394 PITCHER, BRIAN PAUL Cleared  
0395 PLANEY, RICHARD PAUL Cleared  
0396 PLUMLEY, MICHAEL ANTHONY Cleared  
0397 PLUMLEY, SUSAN DIANE Cleared  
0398 POISSON, MARK JOHN Cleared  
0399 POLAND, CHRISTOPHER EDWARD Cleared  
0400 POST, JAY MARTIN Cleared  
0401 POTTER, CHRISTINE E Cleared  
0402 POTTER, ROBERT JOSEPH Cleared  
0403 PRICE, DUSTIN EDWIN Cleared  
0404 PROSSER, KATHLEEN MARIE Cleared  
0405 PUCKETT, CALE ANDREW Cleared  
0406 PUCKETT, ROLAND CRAIG Cleared  
0407 PUGH, GARRETT ALAN Cleared  
0408 QUANT, ANTHONY DAVID Cleared  
0409 RADCLIFFE, JARED PAUL Cleared  
0410 RAINES, HEATHER MARIE Cleared  
0411 RAINES, JAMES R Cleared  
0412 RECKER, BRIAN TODD Cleared  
0413 REDDING, JAMES CHRISTOPHER Cleared  
0414 REID, ROGER MCKINLEY IV Cleared  
0415 REINARD, MICHAEL THOMAS II Cleared  
0416 REINDEL, JOHN MICHAEL Cleared  
0417 REINOEHL, FRANK ARTHUR Cleared  
0418 RETTER, JASON WILLIAM Cleared  
0419 RELJIN, TADD CRAMER Cleared  
0420 RICE, GILBERT DONALD IV Cleared  
0421 RICH, JUSTIN SCOTT Cleared  
0422 RIDDLE, DOYLE CLAYTON Cleared  
0423 RIHA, LISA MARIE Cleared  
0424 RIHA, MICHAEL JUDE Cleared  
0425 RIHA, NOAH MICHAEL Cleared  
0426 RIHA, VINCENT JOHN IV Cleared  
0427 RILEY, GREGORY DANIEL Cleared  
0428 RISHAW, KEVIN WILLIAM Cleared  
0429 ROACH, TYLER SWYERS Cleared  
0430 ROBERTO, LUKE ANTHONY Cleared  
0431 ROBERTSON, DALTON A Cleared  
0432 ROCKEY, JONATHAN CARL Cleared  
0433 ROLANDO, GIACOMINA ELENA Cleared  
0434 ROLANDO, GIACOMO NICOLA Cleared  
0435 ROLANDO, JOSEPH ALEX Cleared  
0436 ROMANKO, JASON AARON Cleared  
0437 ROMINE, MARK A Cleared

LAST NAME, First Name, Middle Name Clearance Status

0438 ROTHER, DAVID LOUIS Cleared  
0439 RUDY, ZACHARY CHARLES Cleared  
0440 RUIZ, ADAM KEITH Cleared  
0441 SABO, STEVEN NORMAN Cleared  
0442 SALINA, MARK STEPHEN Cleared  
0443 SALLADA, LAMAR PAYNE Cleared  
0444 SCHAEFER, MICHAEL F Cleared  
0445 SCHAEFFER, HOWARD EUGENE Cleared  
0446 SCHAEFFER, STEPHEN HOWARD Cleared  
0447 SCHERER, TYLER PATRICK Cleared  
0448 SCHMIEG, CARL A Cleared  
0449 SCHREINER, DANIEL JOSEPH Cleared  
0450 SCHUH, DANIEL EUGENE Cleared  
0451 SCHULTZ, HARLEY LEMOYNE Cleared  
0452 SCHULTZ, JAMES RAYMOND Cleared  
0453 SCHULZ, JEREMY RICHARD Cleared  
0454 SCHWALM, DAVID EDWARD Cleared  
0455 SCHWARTZHOFF, JAMES ERIC Cleared  
0456 SCHWELGIN, ERIC ALEXANDER Cleared  
0457 SCOTT, JAMES EREST Cleared  
0458 SCOTT, TANNER WILLIAM Cleared  
0459 SEMATAVAGE, SUSAN Cleared  
0460 SENUTA, JONATHON ZACHERY Cleared  
0461 SHAH, RUSHAL Cleared  
0462 SHARPLESS, JAMES JOSEPH Cleared  
0463 SHAW, DENICE M Cleared  
0464 SHAWVER, DANIEL LEWIS Cleared  
0465 SHEELEY, MATTHEW A Cleared  
0466 SHERRY, MICHAEL LYNN Cleared  
0467 SHIFFLETT, DUSTIN TYLER Cleared  
0468 SHIRLEY, AMANDA LYNN Cleared  
0469 SHOENLEBEN, STEPHEN MICHAEL Cleared  
0470 SHOUP, CHRISTIAN Cleared  
0471 SHURKIN, KIANA MARIAH Cleared  
0472 SHUSTER, ALISSA MARIE Cleared  
0473 SHUSTER, RALPH LEROY Cleared  
0474 SIMERA, GRAIG ALAN Cleared  
0475 SIMON, JAMES WALTER Cleared  
0476 SIMON, TYSHAWN Cleared  
0477 SIMPSON, KEVIN BRIAN Cleared  
0478 SINK, CHANDLER QWENT Cleared  
0479 SKAGGS, JEFFERY GLENN Cleared  
0480 SKUBAN, NICHOLAS DANIEL Cleared  
0481 SLATER, CHRISTOPHER ANDREW Cleared  
0482 SLOWIK, TIMOTHY C Cleared  
0483 SMITH, ANDREW DEREK Cleared  
0484 SMITH, ANDREW DESI Cleared



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Federal Explosives license/permit no.:

Explosives License/Permit Type : 33-DEALER OF EXPLOSIVES

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7041 DARROW RD  
HUDSON, OH 44236

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LAST NAME, First Name, Middle Name	Clearance Status
0579 JOHN, JASON R	Cleared
0580 YOST, ADAM ROBERT	Cleared
0581 YOST, PRYDE ALEXANDER	Cleared
0582 YOUNCE, LEONARD THOMAS	Cleared
0583 YOUNG, KYLE RAY	Cleared
0584 YOUNG, MALEENA ANN	Cleared
0585 ZAVATSKY, SAMUEL MICHAEL JR	Cleared
0586 ZEHE, GREGORY VINCENT	Cleared
0587 ZEILMAN, WILLIAM ROBERT	Cleared
0588 ZOOK, AMOS J	Cleared
0589 ZUMERLING, JUSTIN RYAN	Cleared
0590 ZUMERLING, RONALD RICHARD JR	Cleared
0591 CHRESTAY, ELIJAH AARON	Conditionally Cleared

LAST NAME, First Name, Middle Name	Clearance Status
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## 01/09/2026

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7041 DARROW RD

HUDSON, OH 44236

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**LAST NAME, First Name, Middle Name**

### Clearance Status

**LAST NAME, First Name, Middle Name**

### Clearance Status

0485 SMITH, AUSTIN MICHAEL  
0486 SMITH, DOUGLAS ALAN  
0487 SMITH, HEIDI LYNNE  
0488 SMITHBERGER, JUSTIN JOSEPH  
0489 SOISSON, MICHAEL CHARLES JR  
0490 SOLAK, RICHARD GERARD  
0491 SOMBRIO, ANTHONY MICHAEL  
0492 SPADE, DANA EMMETTE  
0493 SPANGLER, AMANDA LYM  
0494 SPANGLER, JOHN PERRY  
0495 SPANGLER, MICHAEL T  
0496 STAFFORD, MICHAEL STEPHEN  
0497 STARR, JAMES R  
0498 STENCIL, JONATHAN JAMES JR  
0499 STERLING, MATTHEW JAMES  
0500 STEWART, ERIC DONALD  
0501 STEWART, NATHAN EUGENE  
0502 STEWART, RICHARD LEE  
0503 STEWART, ROBERT ANDREW  
0504 STEWERT, JAY J  
0505 STODDARD, DOUGLAS ALLYN  
0506 STOLLINGS, JOSHUA CAIN SR  
0507 STOLLINGS, REBECCA DAWN  
0508 STOUT, GERALD DOUGLAS  
0509 STREIBICK, STEVEN WAYNE JR  
0510 SUDOL, JOSEPH MICHAEL  
0511 SWEENEY, KEITH ROBERT  
0512 SWEIGART, KELTEN BLAKE  
0513 SWIGART, MICHAEL SHANNON JR  
0514 SZMANSKY, JERAMY RYAN SLUGGER  
0515 TAYLOR, CODY WILLIAM  
0516 TAYLOR, WILLIAM DEAN  
0517 TEELING, BRIAN SCOTT  
0518 TEELING, EVAN JACOB  
0519 TEELING, QUINNNTIN ANDREW  
0520 TESAURO, RAND MATTHEW JR  
0521 TEUSCHER, VINCENT COLE  
0522 THOMAS, ALEXANDER JAMES  
0523 THOMAS, GABRIEL STEVEN  
0524 THOMPSON, CODY ALAN  
0525 TORQUATO, JOSEPH ROBERT  
0526 TOWE, BRADLEY DAVID  
0527 TREXLER, ANDREW CARL  
0528 TRIMBACH, COURTNEY LUCILLE  
0529 TURNER, STEVEN EDWARD  
0530 TWIGG, ELIZABETH MARIE  
0531 ULREY, GEORGE BRADLEY

[illegible]

0532 UMHOLTZ, MATTHEW JORDAN  
0533 VARGA, JEFFREY ROBERT  
0534 VARTENUK, MICHAEL ANDREW  
0535 VASQUEZ, ALEX MICHAEL  
0536 VAUTHIER, JOSEPH L  
0537 VEAL, AUSTIN JACOB  
0538 VELAZQUEZ, OSVALDO JAVIER  
0539 VENEZIANO, ANDREW KYLE  
0540 VOJTUSH, GARY C  
0541 WADE, ERIC LAWRENCE  
0542 WALLACE, AMANDA JO  
0543 WALLACE, DEREK NELSON  
0544 WALLACE, JENNIFER LYNN  
0545 WALLEN, DAVID THOMAS  
0546 WARD, DANIEL GLENN  
0547 WARD, JAMES MICHAEL  
0548 WARD, SAMANTHA ANN  
0549 WATSON, ANTHONY LEVI  
0550 WEAVER, JAMES R II  
0551 WEIS, JUSTIN MICHAEL  
0552 WEIS, MEMORY DIANE  
0553 WEISSER, ROBERT JOSEPH  
0554 WEPPEL, ELWOOD JAMES IV  
0555 WERTZ, KEVIN EUGENE  
0556 WESTBROOK, WILLIAM  
0557 WHIPP, CASEY LEE  
0558 WHIPP, COLLIN DAVID  
0559 WHITE, AARON FRANKLIN  
0560 WHITE, CAMERON ALLAN  
0561 WHITE, INGRID MELISSA  
0562 WIBRIGHT, CHARLES R III  
0563 WIBRIGHT, CHARLES RODNEY JR  
0564 WIGFIELD, BROCK ALLEN  
0565 WILLIAMS, JACOB MICHAEL  
0566 WILLIAMSON, HERMAN LEE II  
0567 WILLIAMSON, KAINE JACOB  
0568 WILLIAMSON, LENZA MARIE  
0569 WILSON, FRANCESCA BREANNA  
0570 WILSON, MARISSA ELIZABETH  
0571 WISE, BRANDON SCOTT  
0572 WOOD, WILLIAM HARRELL  
0573 WOODWARD, KEVIN WAYNE  
0574 WOOL, JAMES WILLIAM  
0575 WYNN, PHILLIP J  
0576 YAZVAC, ALEX MICHAEL  
0577 YEALEY, JASON ROBERT  
0578 YODER, CAITLYN MARIE

[illegible]



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/28/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843	<b>CONTACT NAME:</b>	
	<b>PHONE</b> (A/C, No, Ext): 216-658-7100	<b>FAX</b> (A/C, No): 216-658-7101
<b>INSURED</b> American Fireworks Company 7041 Darrow Road P. O. Box 1447 Hudson OH 44236-2254	<b>E-MAIL ADDRESS:</b> Info@brittongallagher.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Everest Indemnity Insurance Co.	
	<b>INSURER B:</b> Everest Denali Insurance Company	
	<b>INSURER C:</b> Axis Surplus Ins Company	
	<b>INSURER D:</b> Accident Fund Ins. Co.	
	<b>INSURER E:</b> Everest National Insurance Company	
<b>INSURER F:</b>		

## COVERAGES

CERTIFICATE NUMBER: 2116731956

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
E	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		GCN0010788-251	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADY INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		GCD0010064-251	2/1/2025	2/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		P-001-000841157-04	2/1/2025	2/1/2026	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	ARP12001125200 (MI)	4/19/2025	4/19/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISEASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2		GCI0010150-251	2/1/2025	2/1/2026	Each Occ Aggregate \$5,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability and Auto Liability policies where required by written agreement.  
Display Date: February 14, 2026 Rain Date: February 15, 2026  
Display Site: WATERFORD OAKLAND COUNTY PARK, 1702 SCOTT LAKE ROAD, WATERFORD TOWNSHIP, MICHIGAN

Additional Insured: Oakland County Parks and Recreation and The Charter Township of Waterford, MI

## CERTIFICATE HOLDER

## CANCELLATION

Oakland County Parks & Recreation  
2800 Watkins Lake Road  
Waterford MI 48328  
United States

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Waterford Oaks County Park: 1702 Scott Lake Road, Waterford TWP, Michigan 48328**



## Safety Plan for Fireworks & Flannels

### Event: Fireworks & Flannels

- Date & Time: Saturday, February 14, 2026
- Location: Waterford Oaks Count Park
- Expected Attendance: 2,000

### Fireworks-Specific Safety Measures

#### 1. Fireworks Vendor

- Licensed and insured professional pyrotechnic company.
- Obtain Fireworks permit from Waterford Twp.

#### 2. Launch Area

- Designated Zone: Clearly marked and restricted access.
- Distance from Crowd: Minimum distance required. Adjust based on firework class and type.
- Barriers: Set up physical barriers around the launch zone to keep unauthorized persons out.

#### 3. Pre-Show Inspection

- Inspect the launch site for flammable materials.
- Confirm proper storage and handling of fireworks per manufacturer and legal guidelines.

#### 4. Personnel & Equipment

- Fireworks team to wear protective gear.
- Fire extinguishers and water buckets stationed near the launch zone.
- Communication devices (e.g., radios) for staff coordination.
- Medical Response: First-aid in event tent

#### 5. Weather Contingency

- Monitor weather forecasts.
- Cease fireworks in case of inclement weather.

#### 6. Emergency Response

- On-site fire/EMS department is requested
- Designate a first-aid station nearby.
- Emergency procedures for misfires or malfunctions.





# Security Plan

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## Exit Strategy

### 1. Exit Routes

- Primary Exit – Scott Lake Rd: Clearly marked.

### 2. Traffic Management

- Collaborate with Oakland County Sheriff Office to direct traffic away from the event.

### 3. Crowd Control

- Event staff & OCSO to guide attendees toward exits.
- Use signage and announcements to direct the flow.

### 4. Post-Fireworks Procedure

- Hold attendees in designated areas for a short time after the finale to stagger exits.
- Encourage foot traffic to minimize vehicular congestion.

## Emergency Communication Plan

- Public Announcements: Use a public address (PA) system to notify attendees of emergency situations.
- Emergency Staff Coordination: Staff equipped with radios to quickly relay information.
- Evacuation Assistance: Assign staff to assist individuals with disabilities or mobility challenges.





## SECTION 5 - PHYSICAL HAZARDS (REACTIVITY DATA)

Stability      Unstable ☐ Conditions  
                 Stable ☒ to Avoid      **OPEN FLAMES, SMOKING OR MOISTURE/FRICTION & IMPACT**

Incompatibility  
(Materials to Avoid)      **SOAKING WET OR DAMP**

Hazardous  
Decomposition Products      **DEVICES WILL EXPLODE IN FIRE SITUATION**

Hazardous      May Occur ☐ Conditions  
Polymerization      Will Not Occur ☐ to Avoid

## SECTION 6 - HEALTH HAZARDS

1. Acute (Immediate)      2. Chronic (Delayed Effect)

### **CLORATE OF SODA-ALUMINUM**

Signs and  
Symptoms of Exposure

Medical Conditions Generally

Aggravated by Exposure      **N/A**

Chemical Listed as Carcinogen      National Toxicology      Yes ☐      I.A.R.C.      Yes ☐      OSHA      Yes ☐  
or Potential Carcinogen      **N/A**      Program      No ☒      Monographs      No ☒      No ☒

Emergency and  
First Aid Procedures      **N/A**

ROUTES  
OF  
ENTRY      **1. Inhalation      NO**  
   **2. Eyes      NO**  
   **3. Skin      NO**  
   **4. Ingestion      NO**

## SECTION 7 - SPECIAL PRECAUTIONS AND SPILL/LEAK PROCEDURES

Precautions to be Taken  
in Handling and Storage      **KEEP COOL AND DRY, AVOID IMPACT, NO SMOKING**

Other  
Precautions      **KEEP FIRE AWAY - HANDLE CAREFULLY**

Steps to be Taken in Case  
Material is Released or Spilled      **CAUTIOUSLY PICK UP SPILLED DEVICES AND PLACE IN CASE**

Waste Disposal Methods  
(Consult Federal, State and Local Regulations)      **REPACK PRODUCT AND TRANSPORT BACK TO ATF APPROVED  
MAGAZINE**

## SECTION 8 - SPECIAL PROTECTION INFORMATION/CONTROL MEASURES

Respiratory Protection  
(Specify Type)      **N/A**

Ventilation      Local      Mechanical      Special      Other  
                 Exhaust      (General)

**OUTDOOR USE ONLY**

Protective      Eye  
Gloves      **N/A**      Protection      **N/A**

Other Protective  
Clothing or Equipment      **N/A**

Work/Hygienic Practices      **N/A**

### IMPORTANT

Do not leave any blank spaces. If required information is unavailable, unknown or does not apply, so indicate.  
CU-FIR Printed by Labelmaster, An American Labelmark Company, Chicago, IL 60646 (800) 621-5808

# EMERGENCY RESPONSE INFORMATION

## SPECIAL FIREWORKS (UN0335 -FIREWORKS 1.3G)

Special Fireworks contain explosive and pyrotechnic compositions and are classified as Fireworks 1.3G by the U.S. Department of Transportation. No chemical components are released during normal handling and storage of shells.

No chemical components are released during normal handling of shells, storage, and transportation. In the event of a vehicle fire that reached the cargo area, the fireworks are likely to ignite. They will explode rapidly, spreading burning particles over a several hundred-foot areas. A mass explosion is unlikely, but precautions should be taken if one does occur. Smoke and potentially irritating gases will be produced in a fire. If the fireworks are spilled as the result of an accident but do not ignite, they can safely be picked up and repackaged. The area should be kept cleared of unnecessary people while this is being done.

### **EMERGENCY ACTION**

In case of fire, stop traffic and begin to clear the area for 2,500 feet (1/2 mile) in all directions. Keep unnecessary people away. **DO NOT** fight fire in cargo area. Try to prevent other types of fire from reaching the cargo area. Self-contained breathing apparatus (SCBA) and structural firefighter's protective clothing will provide some limited protection. Firefighters should retreat if fire approaches cargo area.

For additional information, call the shipper using the emergency telephone number listed on the shipping papers; if there is no answer; call Chemtel's 24-Hour number 800-255-3924.

### **FIRE**

Truck fire (other than cargo area): Flood with water. The fires may start again. Unhook and separate tractor from trailer, if possible.

Cargo fire: **DO NOT** move cargo or vehicle if cargo has been exposed to heat. **DO NOT** fight fire when it reaches cargo. Withdraw from area and let fire burn. Use firefighting team to prevent spread of fire to adjacent structures and materials. Promptly isolate the scene by removing all persons from the vicinity of the incident. First, move people out of line-of-sight of the scene and away from windows. Obtain more information from competent authorities listed on the shipping papers.

### **SPILL OF CARGO**

Shut off all ignition sources. There shall be no flares, smoking, tools capable of producing sparks, or flames in the vicinity of the spilled material. Cautiously pick up the spilled devices and place them in cardboard cartons.

### **FIRST AID**

Call emergency medical care.

Use first aid treatment according to the nature of the injury.



## FIREWORKS DISPOSAL PROCEDURE

In the event that there are any firework devices that did not function during the display, American Fireworks employees are instructed and trained to repackage any and all devices then return them to one of our ATF approved storage facilities.

Michigan • Ohio • Virginia • West Virginia  
Headquarters - 7041 Darrow Road • P.O. Box 144 7 • Hudson, Ohio 44236

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Phone 330-650-1776 • Fax 330-653-9030  
[www.americanfireworks.com](http://www.americanfireworks.com)

# 2026

## Permit for Fireworks Other Than Consumer or Low Impact

Michigan Department of Licensing & Regulatory Affairs  
Bureau of Fire Services  
P.O. Box 30700  
Lansing MI 48909  
(517) 241-8847

Authority Complete Permit	2011 PA 256 Voluntary Permit will not be issued	The Department of Licensing & Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make our needs known to this
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*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only*

Display Fireworks	
ISSUED TO <b>OAKLAND COUNTY PARKS</b>	AGE (16 or over)
ADDRESS <b>2800 WATKINS LAKE ROAD, WATERFORD, MI</b>	
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION	
ADDRESS	
NUMBER AND TYPES OF FIREWORKS	
8	1.5" SPECIAL EFFECT BARRAGES
408	2.5" ASSORTED AERIAL SHELLS
228	3" ASSORTED AERIAL SHELLS
EXACT LOCATION OF DISPLAY OR USE <b>WATERFORD OAKS COUNTY PARK, 1702 SCOTT LAKE ROAD</b>	
CITY, VILLAGE, TOWNSHIP <b>WATERFORD TOWNSHIP, MI</b>	DATE FEB. 14, 2026 R/D FEB. 15, 2026
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	TIME APPROX. 7:00 PM AMOUNT \$10,000,000

Issued by action of the Legislative Body of a

☐ City ☐ Village ☐ Township of \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_

(Signature and Title of Legislative Body Representative)

**\*THIS FORM IS VALID FOR THE YEAR SHOWN ONLY\***

**BOARD OF TRUSTEES**


Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5240 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-2278 Fax: (248) 674-8658  
www.waterfordmi.gov

**DEPARTMENT OF PUBLIC WORKS**

Justin Westlake  
Director  
Derek Diederich  
Administrative Superintendent  
Kristin Goetze, P.E.  
DPW Engineer  
Scott McGrady  
DPW Superintendent  
Derek VanDam  
DPW Superintendent

DATE: January 28, 2026  
TO: Honorable Charter Township of Waterford Board of Trustees  
FROM: Justin Westlake, DPW Director   
RE: Portable Sewer Camera Purchase Request – Brown Equipment Company

---

The Department of Public Works has several areas throughout the Township where sanitary sewer mains are located in remote or difficult-to-access locations. In these areas, our existing camera truck cannot be safely or effectively deployed due to terrain, access limitations, or distance from roadways. A portable sewer camera would allow staff to inspect and assess these mains without the need for heavy equipment access, improving efficiency while reducing operational challenges and risk.

Brown Equipment Company is the only vendor we were able to identify that offers a portable camera system capable of fully interfacing with all our existing inspection equipment and software. Additionally, Brown Equipment has offered Sourcewell cooperative pricing for this purchase, ensuring competitive and compliant procurement while providing cost savings to the Township.

This purchase was discussed and approved during the 2026 budget hearings with an allocated amount of \$60,000. Based on current pricing, the final cost of the equipment is anticipated to come in under the approved budget amount.

I respectfully request the Board's authorization to proceed with the purchase of this portable sewer camera from Brown Equipment Company and to utilize account number 59055-97131 for this expenditure.

Thank you for your consideration. Please feel free to contact me should you have any questions or require additional information.

**Requested Board Action:**

- 1. Approve the purchase of the portable sewer camera equipment from Brown Equipment Company in the amount of \$54,034.**

*With us there are no boundaries*

**Bill To**

Waterford Township MI  
 DPW 5240 Civic Center Dr  
 Waterford MI 48329  
 United States

**Ship To**

Waterford Township MI  
 DPW 5240 Civic Center Dr  
 Waterford MI 48329  
 United States

**TOTAL**

## \$54,034.00

Sales Rep: Cooper Dundas

**Expires**

2/26/2026

**PO #**

DEREK VANDAM

**Shipping Method**

Item	Quantity	Price	Extended Price
<b>IBK-V4017014</b>	1	\$7,100.00	\$7,100.00
BP 3 Control Rugged Tablet			
SOURCEWELL PRICING			
SEE ATTACHED IBAK QUOTE# 33584 FOR DETAILS			
<b>IBK-V8045203</b>	1	\$5,418.00	\$5,418.00
BP3 MainLite Docking Station V2 for BP3 Control Rugged Tablet			
SOURCEWELL PRICING			
SEE ATTACHED IBAK QUOTE# 33584 FOR DETAILS			
<b>IBK-V8047008</b>	1	\$26,660.00	\$26,660.00
KW307 HD Cable Drum + boom			
SOURCEWELL PRICING			
SEE ATTACHED IBAK QUOTE# 33584 FOR DETAILS			
<b>IBK-80073600</b>	1	\$10,294.00	\$10,294.00
Camera Cable Type 00/13/FO HD 1000ft			
SOURCEWELL PRICING			
SEE ATTACHED IBAK QUOTE# 33584 FOR DETAILS			
<b>I B K-V8047010</b>	1	\$4,562.00	\$4,562.00
Mobile Rack for KW307			
SOURCEWELL PRICING			
SEE ATTACHED IBAK QUOTE# 33584 FOR DETAILS			

THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY

## Payment Information

A 3% fee will be applied to credit card transactions process through our system. Please note that this fee will only be applied to credit card transactions, and all other payment methods will remain without any additional fees, including the option to pay via ACH. For inquiries about this update or assistance with setting up ACH payments, please contact [accounting@brownequipment.net](mailto:accounting@brownequipment.net).

**Subtotal** \$54,034.00

**Tax (0%)** \$0.00

**Total** \$54,034.00

THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY



Brown Equipment Company  
2501 5 Kentucky Ave  
Evansville IN 47714 Ph:800-  
747-2312  
[www.brownequipment.net](http://www.brownequipment.net)

# Parts Quote

#Q16080

1/26/2026

THE PRICES STATED IN THE ESTIMATE ARE AN APPROXIMATION BASED ON CURRENT PRICING WHEN ESTIMATE IS PROVIDED. THUS, PART PRICES MAY BE SUBJECT TO CHANGE. ANY PART DELAYS ARE BEYOND OUR CONTROL. CUSTOMER WILL BE INFORMED OF ANY SIGNIFICANT CHANGES IN COST OR DELAYS IN RECEIVING PARTS. THE ESTIMATE DOES NOT INCLUDE APPLICABLE TAXES. THEREFORE, THE CUSTOMER IS RESPONSIBLE FOR ALL APPLICABLE FEDERAL, STATE AND LOCAL TAXES.

WHILE IT IS OUR OBJECTIVE TO PROVIDE THE MOST RELIABLE FREIGHT AND SHIPPING COSTS, ADDITIONAL SURCHARGES INCLUDING ANY TARIFFS MAY APPLY TO YOUR FINAL INVOICE. THEREFORE, THIS ESTIMATE IS BASED ON AN APPROXIMATION OF FREIGHT AND SHIPPING COSTS AND IS NOT GUARANTEED. THE CUSTOMER IS RESPONSIBLE FOR ALL ADDITIONAL FREIGHT AND SHIPPING COSTS PROVIDED ON THE FINAL INVOICE.

PLEASE NOTE THAT A RESTOCKING FEE AND SHIPPING COSTS MAY BE ADDED TO ELIGIBLE PART RETURNS. WE

HEREBY ORDER THE DESCRIBED MATERIAL SUBJECT TO ALL TERMS AND CONDITIONS OF THIS ESTIMATE.

THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY



## TERMS AND CONDITIONS

1. **ACCEPTANCE.** This quotation is an offer to sell products (equipment and/or parts) and/or service to potential customer(s). BUYER'S RIGHT TO ACCEPT THIS OFFER IS LIMITED TO BUYER'S ASSENT TO THE TERMS AND CONDITIONS PRINTED HEREON AND THE ATTACHED OR ACCOMPANYING QUOTE, AND NO TERMS ADDITIONAL TO OR DIFFERENT FROM THOSE IN THIS OFFER ARE BINDING ON SELLER. THERE ARE NO UNDERSTANDINGS, TERMS, CONDITIONS OF WARRANTIES NOT FULLY EXPRESSED HEREIN.
2. **LIMITED WARRANTIES.** Seller warrants that it can convey good title to the goods sold under this contract and that they are free of liens and encumbrances. Warranties are per manufacturer's written warranty or unless specified. There are no warranties, express or implied with respect to products sold hereunder which are misused, abused, or used in conjunction with mechanical equipment improperly designed, used or maintained or which are used, supplied for use or made available for use in any nuclear application of which Seller has not been notified in writing by Buyer at the time of order for the products sold hereunder. SELLER MAKES NO OTHER WARRANTY WHATSOEVER, EXPRESS OR IMPLIED. ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND ALL IMPLIED WARRANTIES OF FITNESS FOR ANY PARTICULAR PURPOSE ARE DISCLAIMED BY SELLER AND EXCLUDED FROM THIS CONTRACT.
3. **LIMITATION OF BUYER'S REMEDIES AND SELLER'S LIABILITY.** Seller's liability hereunder shall be limited to the obligation to repair or replace only those products proven to have been defective in material or workmanship at the time of delivery, or allow credit, at its option. Seller's total cumulative liability in any way arising from or pertaining to any product sold or required to be sold under this contract shall NOT in any case exceed the purchase price paid by Buyer for such products. IN NO EVENT SHALL SELLER HAVE ANY LIABILITY FOR COMMERCIAL LOSS, LOST PROFITS, CLAIMS FOR LABOR, OR CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY TYPE, WHETHER BUYER'S CLAIM BE BASED IN CONTRACT, TORT, WARRANTY, STRICT LIABILITY, NEGLIGENCE, OR OTHERWISE. IT IS EXPRESSLY AGREED THAT BUYER'S REMEDIES EXPRESSED IN THIS PARAGRAPH ARE BUYER'S SOLE AND EXCLUSIVE REMEDIES.
4. **LIMITATION OF BUYER'S REMEDIES AND SELLER'S LIABILITY FOR FAILURE OR DELAY IN DELIVERY.** NO DELIVERY DATES ARE GUARANTEED. BUYER'S SOLE AND EXCLUSIVE REMEDIES AND SELLER'S ONLY LIABILITY FOR ANY DELAY IN DELIVERY SHALL BE LIMITED AS SET FORTH IN PARAGRAPH 3 OF THIS CONTRACT.
5. **FORCE MAJEURE.** In any event and in addition to all other limitations stated herein, Seller shall not be liable for any act, omission, result or consequence, including but not limited to any delay in delivery or performance, which is (i) due to any act of God, the performance of any government order, any order bearing priority rating or order placed under any allocation program (mandatory or voluntary) established pursuant to law, local labor shortage, fire, flood or other casualty, governmental regulation or requirement, shortage or failure of raw material, supply, fuel, power or transportation, breakdown of equipment, or any cause beyond Seller's reasonable control whether of similar or dissimilar nature to those above enumerated, or (ii) due to any strike, labor dispute, or difference with workers, regardless of whether or not Seller's is capable of settling any such labor problem.
6. **BUYER'S OBLIGATION TO PASS ON LIMITATION OR WARRANTIES AND REMEDIES.** In order to protect Seller against claims by Buyer's buyer, if Buyer resells any of the goods purchased under this agreement, Buyer shall include the language contained in paragraphs 2 and 3 of this agreement, dealing with Seller's limitations of warranties and remedies, in an enforceable agreement with Buyer's buyer, or otherwise include language in an enforceable agreement with its buyer that makes Seller's limitation of warranties and remedies binding on its buyer. Buyer shall also include a provision in its agreement with its buyer applying Indiana law to any claims its buyer might assert against Seller with respect to goods repaired, manufactured or sold by Seller, and requiring its buyer to bring any such action against Seller either in the federal district court for the Eastern District of Michigan-Southern Division
7. **PASSAGE OF TITLE.** Except with respect to title for vehicles that have a certificate of title or for equipment vehicles for which the full purchase price has not been paid, title to the products sold hereunder shall pass upon delivery to the carrier at the point of shipment. Neither Buyer nor the consignee shall have the right to divert or re-consign such shipment to any destination other than specified in the bill of lading without permission of the Seller. Unless otherwise agreed, Seller reserves the right to select the mode of transportation. With respect to title for vehicles that have a certificate of title or vehicles for which the full purchase price has not been paid to the Seller, title will only transfer on the delivery of the certificate of title and payments due from the Buyer to the Seller has been paid in full. After the Buyer takes possession of a piece of equipment from the Seller, the risk of loss passes to the Buyer regardless of whether the legal title is transferred to the Buyer.

**THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY**



Brown Equipment Company  
2501 S Kentucky Ave  
Evansville IN 47714 Ph:800-  
747-2312  
[www.brownequipment.net](http://www.brownequipment.net)

# Parts Quote

#Q16080  
1/26/2026

- 8. PAYMENTS AND LATE CHARGES ON PAST DUE ACCOUNTS.** Buyer represents that Buyer is solvent and can and will pay for the products sold to Buyer in accordance with the terms hereof. If Buyer shall fail to comply with any provision or to make payments in accordance with the terms of this contract or any other contract between Buyer and Seller, Seller may at its option defer shipments or, without waiving any other rights it may have, terminate this contract. All deliveries shall be subject to the approval of Seller's Credit Department. Seller reserves the right, before making any delivery, to require payment in cash or security for payment, and if Buyer fails to comply with such requirement, Seller may terminate this contract. A late charge of 142% monthly (18% annual rate) or the maximum allowed by state law, if less, will be imposed on all past due accounts.
- 9. TRANSPORTATION CHARGES.** Delivered prices or prices involving competitive transportation adjustments shall be subject to appropriate adjustment to reflect changes in transportation charges.
- 10. CLAIMS BY BUYER.** Buyer shall thoroughly inspect products sold under this contract immediately upon receipt to verify for itself that they conform to the specifications of the contract. Buyer must notify Seller of claims for failure or delay in delivery within 30 days after the scheduled delivery date. Buyer must notify Seller of any claims for nonconforming or defective goods within 30 days after the nonconformity or defect was or should have been discovered. In addition, Seller must be given an opportunity to investigate the claim before Buyer disposes of the material, or else Buyer's claim will be barred. Seller shall incur no liability for damage, shortages, or other cause alleged to have occurred or existed at or prior to delivery to the carrier unless the Buyer shall have entered full details thereof on its receipt to the carrier.
- 11. MECHANICAL PROPERTIES; CHEMICAL ANALYSES.** Data referring to mechanical properties or chemical analysis are the result of tests performed on specimens obtained from specific locations of the product(s) in accordance with prescribed sampling procedures; any warranty thereof is limited to the values obtained at such locations and by such procedures. There is no warranty with respect to values of the materials at other locations.
- 12. PATENTS.** Seller shall indemnify Buyer against attorneys' fees and any damages or costs awarded against Buyer in the event any legal proceeding is brought against Buyer by a third person claiming the material delivered hereunder in itself constitutes an infringement of any U.S. patent, provided Buyer gives Seller prompt notice of any such suit being brought, gives Seller the opportunity to defend any such suit, and cooperates with Seller with respect to any such defense; unless the material is made in accordance with material designs, or specifications required by Buyer, in which case Buyer shall similarly indemnify Seller.
- 13. PERMISSIBLE VARIATIONS.** The products sold hereunder shall be subject to Seller's standard manufacturing variations, tolerances and classifications.
- 14. TECHNICAL ADVICE.** Buyer represents that it has made its own independent determination that the products it is purchasing under this contract meet the design requirements of Buyer's project and are suitable for Buyer's intended application. Buyer further represents that it has not relied in any respect on any written or oral statements or advice from Seller, other than the standard product specifications set forth in the most recent addition of Seller's published product brochures, in making that determination.
- 15. TAXES.** Any applicable sales, excise and/or use taxes, if any, due under the laws of any state, any local government authority, or the federal government of the United States, in connection with the purchase and sale of any equipment, parts, and/or services shall be the responsibility of the Buyer unless Buyer provides evidence of its tax exempt status.
- 16. BUYER'S RIGHT OF TERMINATION.** Buyer may terminate this contract in whole or in part upon notice in writing to Seller. Seller shall thereupon cease work and transfer to Buyer title to all completed and partially completed products and to any raw materials or supplies acquired by Seller especially for the purpose of performing this contract, and Buyer shall pay Seller the sum of the following: (1) the contract price for all products which have been completed prior to termination; (2) the cost to Seller of the material or work in process as shown on the books of Seller in accordance with the accounting practice consistently maintained by Seller plus a reasonable profit thereon, but in no event more than the contract price; (3) the cost f.o.b. Seller's plant of materials and supplies acquired especially for the purpose of performing this contract; and (4) reasonable cancellation charges, if any, paid by Seller on account of any commitment(s) made hereunder.
- 17. SELLER'S RIGHT OF TERMINATION.** In addition to the other rights of termination provided for in this contract, and if this contract is made pursuant to any governmental rule or regulation, plan, order or other directive, upon the termination thereof, Seller shall have the option of canceling this contract in whole or in part.
- 18. WAIVER.** Failure or inability of either party to enforce any right hereunder shall not waive any right in respect to any other or future rights or occurrences.

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19. **DELIVERY.** Unless otherwise agreed to in writing by the Seller, the Buyer hereby agrees to take delivery of the materials on this order within the later of five (5) days after the wanted date shown on the face of the order or within five (5) days after notification, oral or written, that the materials are ready for shipment. In the event that the Buyer does not arrange to take delivery of the materials in accordance with this Contract, Seller, at Seller's option, may:
- (a) invoice the Buyer for the materials less freight if applicable; store the material in Seller's yard for a period not to exceed sixty (60) days from the date of invoice; charge a storage fee not to exceed 5% per month or fraction thereof of the selling price of the stored materials; add any applicable price increases listed on the face of the order; charge for any repair work to protective coatings harmed by weathering while such material is being stored; and charge applicable freight when shipment to the Buyer is made. Materials remaining in storage after sixty (60) days from the invoice date shall become the property of the Seller for disposition at the Seller's discretion. In that event, Buyer shall not be liable for the invoice price of the materials, but shall be liable for the storage fee and any repair work to protective coatings; or
  - (b) cancel the order and invoice the Buyer for cancellation charges, which shall be 50% of the selling price of the materials if the materials are standard, in- stock material, or the full selling price if the materials are special or nonstandard in nature and were especially fabricated for the Buyer.
20. **PERIOD OF LIMITATIONS.** Buyer and Seller agree that any action by Buyer against Seller for a breach of this contract, including any action for breach of warranty, or otherwise in connection with the goods sold under this contract, must be commenced by Buyer against Seller within one year after the cause of action therefore accrues.
21. **CONFLICTING PROVISIONS OFFERED BY BUYER.** Any terms and conditions of any purchase order or other instrument issued by the Buyer, in connection with the subject matter of this document, which are in addition to or inconsistent with the terms and conditions expressed herein, will not be binding on Seller in any matter whatsoever unless accepted by Seller in writing.
22. **SEVERABILITY.** In case any provision of this contract shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.
23. **APPLICABLE LAW.** This contract shall be governed by, and construed and enforced in accordance with, the laws of the State of Michigan. Buyer and Seller specifically agree that any legal action brought relating to this contract will be brought and tried in the federal district court in Detroit, Michigan. .

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Brown Equipment Company  
2501 S Kentucky Ave  
Evansville IN 47714  
Ph:800-747-2312  
[www.brownequipment.net](http://www.brownequipment.net)

# Parts Quote

#Q16080  
1/26/2026

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Name(Printed)

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Signature

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Title

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Date

THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY



## **CHARTER TOWNSHIP OF WATERFORD**

### **RESOLUTION APPROVING P25 SIMULCAST SYSTEM INTERLOCAL AGREEMENT WITH OAKLAND COUNTY**

**WHEREAS**, the Charter Township of Waterford, ("Township") has utilized the Oakland County interoperable Radio System since approximately 2004 for law enforcement and fire department operations. The system reached its end of useful life in 2020. The County has implemented a new public safety P25 Simulcast System ("System"), which is integrated with the Michigan Public Safety Communication System ("MPSCS").

**WHEREAS**, The Township Board has determined that the Township will benefit from utilizing the System.

**WHEREAS**, the Urban Cooperation Act, 1967 PA 7, MCL 124.501, et seq., authorizes the County of Oakland and the Township to enter into an Interlocal Agreement for the joint exercise of power (MCL 124.505).

**WHEREAS**, Oakland County has proposed a new Interlocal Agreement governing the Township's use of the System. This Agreement will supersede and replace the previous agreement.

**WHEREAS**, the Agreement provides that the County will invoice the Township on a quarterly basis for the costs and fees established in the System Policies, which are applicable to the Township. The Township is required to provide space to the County at no cost, to house county infrastructure equipment and application programming interfaces for the system. The County is to have 24/7 access to the designated Township facility to access its equipment for maintenance, repair and replacement.

**WHEREAS**, the Township Board finds acceptable the proposed Agreement with Oakland County for the P25 Simulcast System and the System Policies incorporated into the Agreement.

**WHEREAS**, the Agreement requires the Township to designate the Township department that will be responsible for the Township's obligations under the Agreement and the title of the position that will work with the County's Chief Information Office to try to resolve disputes under the Agreement.

**BE IT RESOLVED**, that the Waterford Township Board of Trustees agrees to the terms and conditions of the P25 Simulcast System Interlocal Agreement with Oakland County.

**BE IT FURTHER RESOLVED**, that the Township designates the Waterford Police Department to be responsible for Township's obligations under the Agreement and designates the Waterford Police Chief to be responsible for working with the County's Chief Information Officer to try to resolve disputes under the Agreement.

**BE IT FURTHER RESOLVED**, that the Township Supervisor is authorized to execute the Oakland County P25 Simulcast System Interlocal Agreement and bind the Township to the terms and conditions contained therein.

### **CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on February 9, 2026.

Charter Township of Waterford

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Date

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Kimberly Markee, Township Clerk

**OAKLAND COUNTY P25 SIMULCAST SYSTEM  
INTERLOCAL AGREEMENT  
BETWEEN  
OAKLAND COUNTY AND WATERFORD TOWNSHIP**

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This Agreement ("the Agreement") is made between Oakland County, a Constitutional and Municipal Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("County"), and the **Waterford Township**, 5200 Civic Center Drive, Waterford, MI 48329 ("Public Body"). In this Agreement the County and the Public Body may also be referred to individually as "Party" or jointly as "Parties."

**INTRODUCTION/PURPOSE OF AGREEMENT.**

Since approximately 2004, the County has operated and maintained a County-wide interoperable public safety communications system for use by the County and for use by governmental entities and private public safety entities located within Oakland County ("2004 System"). The County was the owner of the 2004 System. To properly operate, manage, maintain, and repair the 2004 System, the County entered into interlocal agreements with the governmental entities using the 2004 System--delineating the relationship and responsibilities of the parties. That interlocal agreement was approved by the Oakland County Board of Commissioners in Miscellaneous Resolution #05158.

The 2004 System is now end of life and since 2020, the County has been constructing and implementing a new public safety P25 Simulcast System, which is integrated with the Michigan Public Safety Communications System. The P25 Simulcast System replaces the 2004 System. To properly operate, manage, maintain, and repair the P25 Simulcast System, the Parties must enter into an Interlocal Agreement that will terminate the interlocal agreement concerning the 2004 System and delineate the relationship and responsibilities of the Parties regarding the operation, management, maintenance, and repair of the P25 Simulcast System.

Accordingly, pursuant to the Urban Cooperation Act of 1967, 1967 PA7, MCL 124.501, *et seq.*, the County and the Public Body enter into this Agreement for the purposes set forth herein. In addition, through this Agreement and the operation of the P25 Simulcast System, each Party will be better prepared to serve and to provide aid to citizens of and persons in Oakland County, Michigan.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, within or without quotation marks, or possessive or nonpossessive, shall be defined, read, and interpreted as follows.



- 1.1. **Agreement** means the terms and conditions of this Agreement, the Exhibits hereto, and any other mutually agreed to written and executed modification, amendment, or addendum.
- 1.2. **Public Body** means **Waterford Township**, including, but not limited to, its Council, Board, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, volunteers, and/or any such persons' successors. Public Body may be referred to as Public Agency or Agency in the System Policies.
- 1.3. **Claim** means any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against the County or the Public Body, or for which the County or the Public Body may become legally and/or contractually obligated to pay or defend against; whether direct, indirect or consequential; whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule or regulation, or any alleged violation of federal or state common law; whether any such claims are brought in law or equity, tort, contract, or otherwise; and/or whether commenced or threatened.
- 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.
- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Exhibits** mean the following exhibit(s) and their properly promulgated amendments, which are incorporated by reference into this Agreement:
  - 1.6.1. **Exhibit A**. The System Policies.
- 1.7. **FCC** means the Federal Communications Commission.
- 1.8. **Infrastructure Equipment** means all base stations (receivers and transmitters), combiners, antennae, amplifiers, coaxial cable, generators, shelters, network switches and all associated servers and routers (Network Switching center), network connectivity, software for the operation and management of the System, consoles at public safety answering points and back-up public safety answering points, and gateways.

- 1.9. **Michigan Public Safety Communications System (“MPSCS”)** means a statewide multicast digital radio system operated by the Michigan Department of Technology, Management, and Budget.
- 1.10. **Oakland County Department of Information Technology (“OCDIT”)** means the County Department, which operates and manages the System.
- 1.11. **Oakland County P25 Simulcast System or “System”** means the County-wide interoperable 700/800 MHZ voice/data radio system, which is owned by the County and integrated with the MPSCS—including the Infrastructure and Subscriber Equipment.
- 1.12. **System Policies and Procedures (“System Policies”)** means the Oakland County P25 Simulcast System User Guide and Policy Manual and any amendments thereto created by the Technical & Policy Committee and approved by the Oakland County Chief Information Officer (“OCCIO”), which shall govern the management, operation, and use of the System.
- 1.13. **System Technical and Policy Committee (“Technical & Policy Committee”)** means the committee created pursuant to this Agreement, comprised of the individuals set forth in Section 7 and having the responsibilities set forth herein. The Technical & Policy Committee is neither a separate legal entity nor a department, division, or office of the County, but is an advisory group of subject matter experts created with the intent to provide direction, counsel, and recommendations regarding System management, operation, use and having the responsibilities listed herein. The Technical and Policy Committee is the successor committee to the CLEMIS Radio Oversight Committee (also referred to as the Radio Oversight Committee or Radio Policy Committee).
- 1.14. **Subscriber Equipment** means mobile and portable radios and all accessories thereto, 800 MHZ pagers, control stations, and emergency responder communication enhancement systems (“ERCES”), including but not limited to, bi-directional amplifiers (“BDA”), Wireless Access Point (“WAP”), and vehicle repeater systems (“VRS”).
2. **ENTITIES PERFORMING UNDER THIS AGREEMENT.** All County responsibilities and obligations set forth in this Agreement shall be performed by OCDIT. All Public Body responsibilities and obligations set forth in this Agreement shall be performed by **Waterford Township Police Department**. The Technical & Policy Committee shall provide direction, counsel, and recommendations to OCDIT concerning System management, operation, and use.
3. **COUNTY RESPONSIBILITIES.**
  - 3.1. **Compliance.** The County shall comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding.

- 3.2. **Access to and Disclosure of Information.** The County may access, use, and disclose to third parties information, records, and any other content to comply with the law, including but not limited to, a subpoena, court order, or Freedom of Information Act request.
- 3.3. **County Point of Contact.** The County Point of Contact is the County Radio Communications Supervisor or successor position. The County Point of Contact will act as a liaison between the Public Body and the County regarding the management, operation, and use of the System. Communication protocols and procedures regarding the operation, management, maintenance, and repair of the System shall be set forth in the System Policies.

4. **PUBLIC BODY RESPONSIBILITIES.**

- 4.1. **Compliance.** The Public Body shall comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding. The Public Body shall require its employees, agents, and volunteers to comply with the following: all applicable federal and state laws, regulations, and rules, the System Policies, this Agreement, and any amendments to the proceeding.
- 4.2. **Public Body Point of Contact.** The Public Body shall designate at least one person and an alternate to be a Point of Contact. The Public Body Point of Contact will act as a liaison between the Public Body and the County regarding the management, operation, and use of the System. The name of Public Body Point of Contact and alternate shall be conveyed to the County Point of Contact. Communication protocols and procedures regarding the operation, management, maintenance, and repair of the System shall be set forth in the System Policies.
- 4.3. **Facilities.** At no cost to the County, the Public Body shall provide space in buildings/facilities under the control of or owned by the Public Body to locate and house Infrastructure Equipment and Application Programming interfaces (“API”) for the System. The location of this space shall be mutually agreed to by the Parties and memorialized in writing; provided that an amendment to this Agreement shall not be needed to memorialize the location of the space. The Parties may change the location at any time pursuant to this Section.
- 4.4. **Access.** The County, the MPSCS, and County contractors shall have 24/7 access to Public Body-owned or controlled buildings/facilities necessary to access Infrastructure Equipment and API for maintenance, repair, and replacement. The Parties acknowledge that the Infrastructure Equipment or API may be located in non-public areas and that the Public Body, at its discretion, may require the County to contact the Public Body Point of Contact prior to arrival; provided that Parties agree that in an emergency situation the County may not be able to contact the Public Body Point of Contact prior to arrival.

5. **OPERATION AND USE OF SYSTEM AND INFRASTRUCTURE EQUIPMENT.**

- 5.1. **System/Infrastructure Equipment Ownership.** Except for otherwise provided herein concerning Subscriber Equipment, the County is the owner of the System.
- 5.2. **System Licenses.** The County is the FCC license holder for all 700/800 MHZ frequencies used in the System. The County shall maintain these licenses and/or modify the licenses as required to manage, operate, and use the System.
- 5.3. **Public Body Use of System.** The County authorizes the Public Body to use the System according to the terms and conditions of this Agreement, the System Policies, all applicable laws, regulations, and rules, and any amendments to the preceding.
- 5.4. **Legacy/Conventional Frequencies.** The Public Body shall be the FCC license holder and maintain any legacy conventional frequencies used by the Public Body, including those interfaced through the System consoles and/or gateways.
- 5.5. **System Maintenance and Repair.** The County shall operate, manage, maintain, and repair the Infrastructure Equipment and System in good order and consistent with industry standards, this Agreement, the System Policies, all applicable laws, regulations, and rules, and any amendments to the proceeding.
- 5.6. **Insurance.** The County shall insure or self-insure the System and all County-owned Infrastructure Equipment in the manner and in the amount it deems necessary.
- 5.7. **Audit/Monitor of System.**
  - 5.7.1. **Monitoring of Use of System.** The County and the County's contractors/subcontractors may monitor and audit the Public Body's use of the System and compliance with the System Policies, this Agreement, and applicable federal and state laws, regulations, and rules. The monitoring and auditing of the System may be performed periodically at the discretion of the County and at the sole expense of the County.
  - 5.7.2. **Monitoring by MPCSC.** The MPCSC shall monitor System functionality to make sure the System is operating pursuant to this Agreement and MPCSC standards.
- 5.8. **Training.** The policies and procedures concerning initial and continual training regarding the use of the System will be set forth in the System Policies.

5.9. **Disclaimer of Warranties.**

5.9.1. THE SYSTEM, INFRASTRUCTURE EQUIPMENT, SUBSCRIBER EQUIPMENT, OR OTHER ITEMS, WHICH ARE PROVIDED TO PUBLIC BODY UNDER THIS AGREEMENT, ARE PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS, "WITH ALL FAULTS."

5.9.2. THE COUNTY EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON- INFRINGEMENT.

5.9.3. THE COUNTY MAKES NO WARRANTY THAT: (I) THE SYSTEM WILL MEET PUBLIC BODY'S REQUIREMENTS OR NEEDS OR (II) THE SYSTEM WILL BE UNINTERRUPTED, TIMELY, SECURE, ACCURATE, OR ERROR-FREE.

6. **OPERATION AND USE OF SUBSCRIBER EQUIPMENT.**

6.1. **Subscriber Equipment Policies/Procedures.** The policies and procedures for the purchase, operation, programming, repair, replacement, and maintenance of Subscriber Equipment will be set forth in the System Policies.

6.2. **Ownership of Subscriber Equipment.** Subscriber Equipment purchased by the County shall remain the property of the County (regardless of user). As further described and defined in the System Policies, the County shall pay for the maintenance and repair of County-owned Subscriber Equipment (regardless of user), but shall not pay for the replacement of County-owned Subscriber Equipment for whatever reason. Subscriber Equipment purchased by the Public Body shall remain the property of the Public Body and shall be maintained, repaired and replaced by the Public Body pursuant to the System Policies and at its sole cost.

6.3. **Insurance for Subscriber Equipment or Public Body Owned-Facilities.** The County shall not provide insurance for the Subscriber Equipment or Public Body-owned Facilities.

7. **SYSTEM TECHNICAL AND POLICY COMMITTEE.**

7.1. **Creation, Composition and Appointment of Technical & Policy Committee.** The Technical & Policy Committee is created as set forth herein. The Technical & Policy Committee shall be comprised of the following individuals ("Committee Members"):

7.1.1. The County Radio Communications Supervisor or successor position and one alternate designated by the Radio Communications Supervisor;

- 7.1.2. The OCCIO or successor position and an alternate designated by the OCCIO.
- 7.1.3. One individual appointed by the Oakland County Medical Control Authority (“OCMCA”) and one alternate designated by the OCMCA.
- 7.1.4. Three individuals appointed by the Oakland County Police Chiefs Association and three alternates designated by the Oakland County Police Chiefs Association;
- 7.1.5. One individual appointed by the Oakland County Sheriff and one alternate designated by the Oakland County Sheriff;
- 7.1.6. The Oakland County 911 Coordinator and one alternate designated by the Oakland County 911 Coordinator;
- 7.1.7. One individual appointed by MABAS 3202 and one alternate designated by MABAS 3202;
- 7.1.8. Two individuals appointed by MABAS 3201 and two alternates designated by MABAS 3201. One individual and one alternate must be from a Public Safety Department.
- 7.1.9. The County Public Safety Business Relationship Manager or successor position and one alternate designated by the County Public Safety Business Relationship Manager.
- 7.2. **Term of Committee Members/Vacancy/Replacement.**
  - 7.2.1. Each Committee Member shall be appointed for a term of three (3) years, unless the Committee Member is appointed to fill a vacancy caused for a reason other than the expiration of a term.
  - 7.2.2. If a Committee Member position becomes vacant, for a reason other than expiration of term, then the entity or individual that appointed such individual shall appoint an individual to fulfill the remainder of the vacating member’s unexpired term within fourteen (14) Days. The designated alternate does not automatically replace the vacating member’s position.
  - 7.2.3. A Committee Member may be removed from the Technical & Policy Committee at the will of the entity or individual that appointed the Committee Member.
- 7.3. **Quorum/Voting.** A quorum of the Technical & Policy Committee is a majority of those in office. In order to hold a Technical & Policy Committee meeting a quorum must be present. The Policy & Technical Committee shall act and perform its responsibilities by a majority vote of the quorum present at a meeting. Committee Members shall not vote by proxy.

#### 7.4. **Committee Responsibilities.**

- 7.4.1. The Technical & Policy Committee shall provide direction, counsel, and recommendations to OCDIT regarding the management, operation, and use of the System. The Technical and Policy Committee is the successor committee to the CLEMIS Radio Oversight Committee (also referred to as the Radio Oversight Committee or Radio Policy Committee).
- 7.4.2. The Technical & Policy Committee shall meet at least twice a year or as needed at the call of the Technical & Policy Committee Chairperson.
- 7.4.3. At the first meeting of the Technical & Policy Committee meeting each calendar year, the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary (collectively “the Officers”). Notwithstanding any other provision, the Officers shall continue to serve in their capacities until the next Officers are elected. The Officers shall have the duties and responsibilities set forth below:
  - 7.4.3.1. Chairperson: (1) preside over meetings; (2) set dates, times, and locations for meetings; (3) create and set meeting agendas (4) respond to correspondence received by the Technical & Policy Committee or directs the Secretary to respond, as needed; and (5) ensure Committee Member and alternate appointments are timely received and filled by their appointing bodies/individuals and names are sent to the County Point of Contact.
  - 7.4.3.2. Vice-Chairperson: shall assume the duties of the Chairperson, if the Chairperson is absent or unavailable for any reason.
  - 7.4.3.3. Secretary: (1) sends out meeting notices and agendas; (2) responds to correspondence as directed by Chairperson; (3) keeps records and meeting minutes and disperses records and meeting minutes to Committee Members; and (4) keeps records of Committee Member appointments and terms and advises the Chairperson of these records on a regular basis.
- 7.4.4. The Technical & Policy Committee shall draft the System Policies that govern the management, operation, and use of the System. The System Policies shall be approved by a quorum of the Technical & Policy Committee. The Technical & Policy Committee shall present the System Policies to the OCCIO for approval and implementation. If the OCCIO does not approve the System Policies, then the System Policies shall be returned to the Technical & Policy Committee for review and revision and then re-submitted to the OCCIO. This process shall be repeated until the OCCIO approves the System Policies. Approval by the OCCIO shall not be unreasonably withheld. After approval by the OCCIO, OCDIT shall compile and assemble the System Policies and send them to the Public



Body. Any changes or amendments to the System Policies shall be drafted, approved, and distributed in accordance with this Section.

7.4.5. The Technical & Policy Committee shall review the System Policies at least once a year to determine if changes or amendments are necessary.

## 8. **FINANCIAL RESPONSIBILITIES.**

- 8.1. The costs and fees associated with the management, operation, and use of the System, the maintenance of the Subscriber Equipment, and the repair, replacement, or purchase of the new Subscriber Equipment shall be set forth in the System Policies. The County shall invoice the Public Body the costs and fees set forth in the System Policies on a quarterly basis, based on calendar year, and the Public Body shall pay such invoice within forty-five (45) Days.
- 8.2. **Cost/Fee Set-Off.** In the event there are any costs or fees imposed and due to the County by the Public Body in connection with this Agreement and/or for the use, operation, or maintenance of the System, the County has the right to offset any amount past due and retain any amount of money due to the Public Body from the County equal to the past due amount, including, but not limited to, distributions from the Delinquent Tax Revolving Fund (DTRF).
- 8.3. **Possible Additional Services and Costs.** If the County is requested by the Public Body or is legally obligated for any reason, e.g. subpoena, court order, or Freedom of Information Act request, to search for, identify, produce or testify regarding the Public Body's records, data, or information that is stored by or possessed by the County relating to the System, then the Public Body shall reimburse the County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such records, data, or information. The County may waive this requirement in its sole discretion.

## 9. **DURATION OF INTERLOCAL AGREEMENT.**

- 9.1. The Agreement and any amendments hereto shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party. The approval and terms of this Agreement and any amendments hereto shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State.
- 9.2. This Agreement shall remain in effect until cancelled or terminated by either Party pursuant to Section 11.

## 10. **ASSURANCES/LIABILITY.**

- 10.1. **Responsibility for Claims.** Each Party shall be responsible for any Claims made against that Party by a third party and for the acts or omissions of its employees, agents, or volunteers arising under or related to this Agreement.
- 10.2. **Responsibility for Attorney Fees and Costs.** Except as provided in this Agreement, for any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 10.3. **No Indemnification.** Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 10.4. **Costs, Fines, and Fees for Noncompliance.** Each Party shall be solely responsible for all costs, fines, penalties, assessments, and fees associated with its acts or omissions related to this Agreement and/or for noncompliance with this Agreement.
- 10.5. **Governmental Function/Reservation of Rights.**
  - 10.5.1. The Parties acknowledge that the performance of this Agreement is a governmental function, which function is to provide a public safety communications system to serve and to provide aid for the residents and persons in Oakland County, Michigan.
  - 10.5.2. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 10.6. **Authorization and Completion of Agreement.** The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.
- 10.7. **Limitation of Liability.** IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, AND/OR PUNITIVE DAMAGES ARISING OUT OF THIS AGREEMENT, REGARDLESS OF WHETHER THE OTHER PARTY HAS BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES.
- 10.8. **Permits And Licenses.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations necessary to perform all its

responsibilities under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.

**11. TERMINATION OR CANCELLATION OF AGREEMENT.**

11.1. The Public Body may terminate or cancel this Agreement for any reason upon sixty (60) Days written notice to the County. Within Sixty (60) Days of termination or cancellation of this Agreement, the Public Body must return all Subscriber Equipment (not purchased by the Public Body), all consoles, all control stations, all consolettes, and all ancillary appurtenances to such equipment to the County.

11.2. If Public Body breaches this Agreement, upon sixty (60) Days written notice to the Public Body, the County may terminate or cancel this Agreement upon recommendation by the Technical & Policy Committee, or if in the opinion of the County the System is no longer operational.

11.3. The Interlocal Agreement governing the 2004 System shall terminate upon full execution of this Agreement and this Agreement shall govern the operation and management of the System.

**12. SUSPENSION OF SERVICES.** County, through the OCCIO and upon recommendation of the Technical & Policy Committee, may immediately suspend Public Body's use of the System for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to use of this System; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if the Public Body's use of the System is suspended under this Section.

**13. NO THIRD PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.

**14. DISCRIMINATION.** The Parties shall not discriminate against their employees, agents, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.

**15. FORCE MAJEURE.** Each Party shall be excused from any obligations under this Agreement during the time and to the extent that a Party is prevented from performing due to causes beyond such Party's control, including, but not limited to, an act of God, war, acts of government (other than the Parties'), fire, strike, labor disputes, civil disturbances, reduction of power source, or any other circumstances

beyond the reasonable control of the affected Party. Reasonable notice shall be given to the affected Party of any such event.

16. **DELEGATION/SUBCONTRACT/ASSIGNMENT**. The Public Body shall not delegate, subcontract, and/or assign any obligations or rights under this Agreement without the prior written consent of the County.
17. **NO IMPLIED WAIVER**. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently effect its right to require strict performance of this Agreement.
18. **SEVERABILITY**. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
19. **CAPTIONS**. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **NOTICES**. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.
  - 20.1. If Notice is sent to the County, it shall be addressed and sent to: Oakland County Department of Information Technology, **Radio Communications Supervisor**, 1200 North Telegraph Road, Building #49 West, Pontiac, Michigan, 48341 and Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph, Pontiac, Michigan 48341.
  - 20.2. If Notice is sent to the Public Body, it shall be addressed to: Waterford Township Police Chief, 5150 Civic Center Drive, Waterford MI 48329.
  - 20.3. Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

21. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties must first be submitted to the OCCIO and Public Body's **Chief of Police**. The OCCIO and Public Body's **Chief of Police** shall promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in ten (10) business days, the dispute shall be submitted to the chief executive officials of each Party or their designees. The chief executive officials or their designees shall meet promptly and confer in an effort to resolve such dispute.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **AGREEMENT MODIFICATIONS OR AMENDMENTS.** Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by the same persons who signed the Agreement or other persons as authorized by the Parties' governing body.
24. **SURVIVAL OF TERMS.** The following terms and conditions shall survive and continue in full force beyond the termination or cancellation of this Agreement (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Definitions (Section 1); Disclaimer of Warranties (Section 5.9); Assurances/Liability (Section 10); and Dispute Resolution (Section 21).
25. **ENTIRE AGREEMENT.** This Agreement represents the entire Agreement and understanding between the Parties. This Agreement supersedes all other oral or written Agreements between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Party.
26. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
27. **AUTHORIZATION.** The Parties certify and warrant that their respective signatories have the requisite authority to execute and bind them to this Agreement and the duties and responsibilities contained herein.

**IN WITNESS WHEREOF**, Anthony Bartolotta, Waterford Township Supervisor, acknowledges that he/she has been authorized by resolution of the Waterford Township Board of Trustees, to execute this Agreement on behalf of the Public Body and accepts and binds the Public Body to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Anthony Bartolotta, Supervisor  
Waterford Township, Michigan

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Scott Underwood  
Chief of Police

**IN WITNESS WHEREOF**, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges he has been authorized by resolution of the Oakland County Board of Commissioners, to execute this Agreement on behalf of Oakland County and accepts and binds the Oakland County to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
David T. Woodward, Chairperson  
Oakland County Board of Commissioners

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_

**BOARD OF TRUSTEES**


Anthony M. Bartolotta, Supervisor  
 Kim Markee, Clerk  
 Steve Thomas, Treasurer  
 Jeff Gilbert, Trustee  
 Sam Harris, Trustee  
 Marie E. Hauswirth, Trustee  
 Gary Wall, Trustee



5240 Civic Center Drive  
 Waterford, Michigan 48329-3773  
 Telephone: (248) 674-2278 Fax: (248) 674-8658  
 www.waterfordmi.gov

**DEPARTMENT OF PUBLIC WORKS**

Justin Westlake  
 Director  
 Derek Diederich  
 Administrative Superintendent  
 Kristin Goetze, P.E.  
 DPW Engineer  
 Scott McGrady  
 DPW Superintendent  
 Derek VanDam  
 DPW Superintendent

DATE: January 22, 2026  
 TO: Honorable Charter Township of Waterford Board of Trustees  
 FROM: Justin Westlake, DPW Director   
 RE: Annual Well Maintenance Work Authorization – Peerless Midwest

Please see the attached proposal from Peerless Midwest to perform maintenance and rehabilitative services on Waterford's production wells and pumps. A brief description of each task and the associated cost is given in the attached proposal. A cost summary is in the table below:

<b><u>Project</u></b>	<b><u>Cost</u></b>
12-1 Well Pump and Motor Overhaul	\$ 48,515.00
19-1 Well Pump and Motor Overhaul	\$ 46,870.00
25-1 Replace 8" System Isolation gate Valve	\$ 6,800.00
31-5 Well Pump Overhaul	\$ 66,000.00
<b><u>Total:</u></b>	<b><u>\$ 168,185.00</u></b>
5% Contingency	\$ 8,409.00
<b><u>Grand Total:</u></b>	<b><u>\$ 176,594.00</u></b>

Peerless Midwest has been Waterford's single-source provider of well consulting/contracting services since 2009. They have completed countless inspections, reports, and services for Waterford's wells. The work they perform keeps the wells, pumps and motors that provide Waterford's water supply in good working order. Waterford's well system is a cornerstone of our water distribution system. This work will help ensure our community's water system is viable in the foreseeable future.

The work we are looking to accomplish this year on our wells was approved in the 2026 budget hearings for \$200,000. The recommended work for 2026 is projected to cost \$176,594. This estimate includes a 5% contingency in case unforeseen issues arise. These projects will be coded to account # 59041-92230.

### **Requested Board Action:**

- 1. Authorize Peerless Midwest to complete the proposed work for Waterford Township not to exceed the amount of \$176,594.**

*With us there are no boundaries*





Mishawaka, IN / 574.254.9050  
Westfield, IN / 317.896.2987  
Ionia, MI / 616.527.0050  
Fenton, MI / 810.215.1295  
Lombard, IL / 630.708.3212  
Boulder, CO / 574-286-0765  
Littleton, CO / 303-968-7920

January 22, 2026

Charter Township of Waterford  
5240 Civic Center Drive  
Waterford, MI 48329-3773

Attn: Mr. Justin Westlake  
DPW Director

Re: Well Projects

Dear Justin:

Following up on the recently completed annual testing, we offer the following estimates as 2026 projects:

1. 12-1 Overhaul: This project would consist of the pulling, overhauling, and reinstallation of the 12-1 pump and motor. Please budget \$48,515 for a worst-case scenario.
2. 19-1 Overhaul: This project would consist of the pulling, overhauling, and reinstallation of the 19-1 pump and motor. Please budget \$46,870 for a worst-case scenario.
3. 25-1 Gate Valve: This project would consist of the replacement of the 8" system isolation gate valve proceeded by a flow test. Please budget \$6,800 for this project.
4. 31-5 Overhaul: This project would consist of the pulling, overhauling, and reinstallation of the 31-5 pump and motor. No motor work has been included. Please budget \$66,000 for a worst-case scenario.

We appreciate the opportunity to provide you with these estimates. Please let us know if there are any questions on the above information, or if we can be of any further assistance.

Regards,

PEERLESS-MIDWEST, INC.

Frank T. Williams

[www.peerlessmidwest.com](http://www.peerlessmidwest.com)

55860 Russell Industrial Parkway, Mishawaka, IN 46545 Phone (574) 254.9050 Fax (574) 254.9650

**BOARD OF TRUSTEES**


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Director  
Derek Diederich  
Administrative Superintendent  
Kristin Goetze, P.E.  
DPW Engineer  
Scott McGrady  
DPW Superintendent  
Derek VanDam  
DPW Superintendent

DATE: January 28, 2026  
TO: Honorable Charter Township of Waterford Board of Trustees  
FROM: Justin Westlake, DPW Director   
RE: Well 5-1 Replacement (David K Water Treatment Facility)– Peerless Midwest

---

Well 5-1, located on David K, has reached the end of its useful life and no longer produces sufficient water to justify additional investment in rehabilitation efforts. Following the most recent well cleaning completed in 2025, production levels showed little to no meaningful improvement. Based on these results, continued maintenance or rehabilitation of this well is not a cost-effective or sustainable option.

The permitting process through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) is both time-consuming and onerous. For that reason, it is my recommendation, along with that of Peerless Midwest, that this project be initiated sooner rather than later to avoid future operational or regulatory challenges.

While the David K Water Treatment Facility can continue to operate using Well 5-3, replacing Well 5-1 would restore critical redundancy at this site. This facility is the only water treatment plant located in the northwest end of the Township and is a vital asset for maintaining system reliability, particularly for filling the Maceday water storage tank. Investing in this redundancy will strengthen the Township's overall water system resiliency and reduce risk associated with reliance on a single well at this location.

I respectfully request the Board's permission to proceed with this project utilizing Peerless Midwest, a Waterford Township single-source vendor with demonstrated experience and familiarity with our system. Additionally, I request approval of a budget adjustment from the 590 Water and Sewer Enterprise Fund to account number 59045-97010 to support this work. This was discussed with Waterford's Budget Department, and they agreed this expense is worthy of dipping into fund balance. I'd like the Board to know we like to keep a healthy fund balance for expenses such as this. By paying cash, we are able to thwart interest expenses that we may otherwise need to incur by having to borrow money for projects like this.

Once this work is completed it will be necessary to employ DLZ to design a method to connect our new well to the existing water treatment plant. This will also be a costly endeavor. I only mention this so the Board is aware that this project will likely be ongoing for the next couple of years, and I

**With us there are no boundaries**

will be back to discuss the next steps in the process with you, along with their related costs as this project moves forward.

Thank you for your consideration of this request. Please feel free to contact me if additional information or discussion is needed.

**Requested Board Action:**

- 1. Authorize a budget adjustment from the 590 fund to account number 59045-97010 in the amount of \$274,820.**
- 2. Authorize Peerless Midwest to complete the proposed work for Waterford Township not to exceed the amount of \$274,820.**





Mishawaka, IN / 574.254.9050  
Westfield, IN / 317.896.2987  
Ionia, MI / 616.527.0050  
Fenton, MI / 810.215.1295  
Lombard, IL / 630.708.3212  
Boulder, CO / 574-286-0765  
Littleton, CO / 303-968-7920

January 22, 2026

Charter Township of Waterford  
5240 Civic Center Drive  
Waterford, MI 48329-3773

Attn: Mr. Justin Westlake  
DPW Director

Re: Well 5-1A Replacement Project

Dear Justin:

Following up on our recent discussion on the viability of Well 5-1A and its need for replacement, we offer the following scope of work and estimate:

5-1A Well Replacement: This project would consist of first obtaining a Test Well Approval Letter from EGLE to authorize our construction of a 16" test well. Once obtained, we would perform a 7-7/8" diameter test boring to obtain representative soil samples with our certified hydrogeologist. These samples would be run through a sieve analysis for proper well design. Once designed, we would remobilize the drilling equipment to construct a 16" steel cased test well to an approximate depth of 175 feet. After construction, the well would be developed to maximum efficiency and tested to comply with EGLE requirements regarding quantity and quality. Once all the data is collected, the township's engineer would need to be brought in to discuss full-scale design of the installation, up to and including submitting the Act 399 permit. Please budget \$274,820 for this project.

We appreciate the opportunity to provide you with this estimate. Please let us know if there are any questions on the above information, or if we can be of any further assistance.

Regards,

PEERLESS-MIDWEST, INC.

Frank T. Williams

[www.peerlessmidwest.com](http://www.peerlessmidwest.com)

55860 Russell Industrial Parkway, Mishawaka, IN 46545 Phone (574) 254.9050 Fax (574) 254.9650

# Waterford Charter Township

## Principles of Governance

To maintain the highest standards and traditions of Michigan townships, we embrace these principles to guide our stewardship, deliberations and constituent services as we commit to safeguard our community's health, safety and general welfare.

We pledge to:

- Insist on the highest standards of ethical conduct by all who act on behalf of this township
- Bring credit, honor and dignity to our public offices through collegial board deliberations and diligent, appropriate responses to constituent concerns
- Actively pursue education and knowledge, and embrace best practices
- Treat all persons with dignity, respect and impartiality, without prejudice or discrimination
- Practice openness and transparency in our decisions and actions
- Cooperate in all reasonable ways with other governmental entities and consider the impact our decisions may have outside our township's borders
- Communicate to the public township issues, challenges and successes, and welcome the active involvement of stakeholders to further the township's well-being
- Strive for compliance with all state and federal statutory requirements
- Refuse to participate in any decisions or activities for personal gain, at the expense of the best interests of the township
- Further the understanding of the obligations and responsibilities of American citizenship, democratic government and freedom

These principles we pledge to our township, our state and our country.

\_\_\_\_\_  
Anthony Bartolotta, Supervisor

\_\_\_\_\_  
Gary Wall, Trustee

\_\_\_\_\_  
Kim Markee, Clerk

\_\_\_\_\_  
Jeff Gilbert, Trustee

\_\_\_\_\_  
Steve Thomas, Treasurer

\_\_\_\_\_  
Marie Hauswirth, Trustee



\_\_\_\_\_  
Sam Harris, Trustee

\_\_\_\_\_  
Date



**CHARTER TOWNSHIP OF WATERFORD  
2026 POLLING LOCATION CHANGES RESOLUTION**

**WHEREAS**, the Charter Township of Waterford has twenty-one established polling locations; and

**WHEREAS**, the building for Precinct 2, Waterford Rec Center, was permanently closed in December 2025; and

**WHEREAS**, the location for Precinct 15, Donelson Hills, has been difficult for voters to locate; and

**WHEREAS**, the Use Agreement for Precinct 10, Waterford Oaks Activity Center, is no longer cost-effective, and moving to a dual location will provide economic and logistical benefits for future elections; and

**WHEREAS**, Michigan Election Law, MCL 168.662, stipulates that the Township Board is responsible for determining the location of polling places in the jurisdiction; and

**WHEREAS**, the Election Commission has made the following recommendations:

- Precinct 02, Waterford Rec Center, registered voters shall move to Waterford Kettering High School, 2800 Kettering Drive, Waterford, Michigan 48329; and
- Precinct 10, Waterford Oaks Activity Center will move to Mason Middle School, 3835 W Walton Blvd., Waterford, Michigan 48329; and
- Precinct 15, Donelson Hills, registered voters will move to Waterford Mott High School, 1151 Scott Lake Road, Waterford, Michigan 48328; and

**THEREFORE BE IT RESOLVED**, that the Charter Township of Waterford in compliance with Michigan Election Law, approves the aforementioned precinct polling location reassignment changes; and shall notify all respective registered voters with an updated Voter Identification Card. (MCL 168.499(3)).

**RESOLVED**, that copies of this Resolution shall be transmitted to the Secretary of State, Bureau of Elections, and the Oakland County Clerk's Office.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on February 9, 2026.

Charter Township of Waterford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk



**BOARD OF TRUSTEES**

Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
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[www.waterfordmi.gov](http://www.waterfordmi.gov)

**Kim Markee**

Township Clerk  
[kmarkee@waterfordmi.gov](mailto:kmarkee@waterfordmi.gov)

**Kari Vlaeminck**

Deputy Clerk  
[kvlaeminck@waterfordmi.gov](mailto:kvlaeminck@waterfordmi.gov)

Date: February 2, 2026

Re: Agreement with Oakland County for Early Voting Services

Dear Honorable Board of Trustees,

Oakland County Elections has proposed the attached agreement for Election Services, which will be held at the Waterford Township Library for Early Voting. This means that in 2026, the Library Community Room will be used for Early voting for about 26 days in 2026 to support two elections. Oakland County will set up the equipment on Wednesday or Thursday before every election and take it down a day or two after the election.

State Law (Proposal 2022-2) states that we must offer nine consecutive days of early voting, eight hours per day, starting the second Saturday before Election Day, including Saturdays and Sundays. We will be open from 8:30 a.m. to 4:30 p.m., except on Thursday, which will be from noon to 8:00 p.m. Oakland County will pay the Township a nominal fee of \$100.00 for each election to use the Library Community Room. Oakland County will also offer another early voting center located at the Waterford Oaks Recreation Center as a backup facility.

By entering into this agreement, Oakland County will provide the early voting equipment, the election workers, and the mailing of postcards to every registered voter.

If the Board of Trustees agrees to enter into this Agreement with Oakland County, please make the following motion:

"Motion to approve the Agreement between Oakland County and Waterford Township for Early Voting Services and for the use of the Waterford Township Library Community Room as an Early Voting Center."

Please call me anytime with questions or concerns you may have.

Kind Regards,

Kim Markee

Waterford Township Clerk

AGREEMENT FOR ELECTION SERVICES  
BETWEEN OAKLAND COUNTY AND CHARTER TOWNSHIP OF WATERFORD And CITY OF LAKE ANGELUS

---

This County Early Voting Site Agreement (the "Agreement") is made between Oakland County, 1200 N. Telegraph Road, Pontiac, Michigan 48341 (the "County") and Charter Township of Waterford, 5200 Civic Center Drive, Waterford, Michigan 48329, and the City of Lake Angelus, 45 Gallogly Road, Lake Angelus, Michigan 48326 ("Municipality") (the County and each municipality are sometimes referred to as the "Parties"). In this Agreement, the County and each municipality are represented by their respective clerks in their official capacities.

**PURPOSE OF THE AGREEMENT.** The County and the municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating an early voting site.

Name of county
Oakland County

Name of municipality	Number of precincts in municipality	Number of registered electors in municipality
Charter Township of Waterford	21	59,598
City of Lake Angelus	1	322

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
  - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
  - 1.2 **Coordinator** means the individual appointed by the County Clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and monitoring the administrative requirements of early voting for the participating municipalities.
  - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an Early Voting Plan are described in MCL 168.720h(3).
  - 1.4 **Election Services** encompasses the following individual Election Services provided by the County Clerk's Elections Division: Conduct and Administration of Early Voting.
  - 1.5 **Legislative Body of the Municipality** means the city or township governing board elected or appointed and serving in the municipality.
  - 1.6 **Municipality** means any participating municipality, which are entities created by the State or local authority or which are primarily funded by or through State or local authority, including, but not limited to, their council, Board, departments, divisions, elected and appointed officials, directors, board members, council members,

commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.

**1.7** **QVF** means the Qualified Voter File as described in MCL 168.509m.

**1.8** **QVF Controller** means the individual appointed by the County Clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

**1.9** **Site Supervisor** means the participating municipal clerk or a member of the County Clerk's staff who shall act as supervisor for each day of early voting. The County Clerk may appoint a different participating municipal clerk or member of the County Clerk's staff to act as a supervisor for different days of early voting. A site supervisor may delegate the supervisor's duties to a member of the supervisor's staff.

**2. SCOPE OF THE AGREEMENT.**

**2.1** The Parties agree that early voting will be provided for all statewide and federal elections, and all other non-statewide elections conducted in the county.

**3. COORDINATOR.**

**3.1** The Oakland County Director of Elections will serve as the Coordinator of each early voting site and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.

**3.1.1** In the event that the Coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the Coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

**3.2** If the Coordinator becomes unavailable for any reason, the Coordinator role will be filled as follows:

**3.2.1** The County Clerk will appoint a new Coordinator.

**3.2.2** The new Coordinator will assume the responsibilities of the Coordinator on either a temporary or permanent basis.

**4. QVF CONTROLLER.**

**4.1** The Oakland County Director of Elections will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The QVF Controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the site(s) designated in the Agreement. The QVF Controller may designate these duties to a member of his/her staff.

**5. APPROVAL OF EARLY VOTING SITES.**

**5.1** Pursuant to MCL 168.662, the County Clerk, after consulting the participating municipal clerks, will submit each early voting site location to the Board of County Election Commissioners for approval.

**5.2** A regional early voting site will serve all electors covered by this Agreement. The electors covered by this Agreement will also be served by the County's central early voting site.

**6. APPOINTMENT OF ELECTION INSPECTORS.**

- 6.1** The Board of County Election Commissioners is responsible for the appointment of Election Inspectors.
- 6.2** At least 21 days before each election, the Board of County Election Commissioners will appoint for each early voting site at least 3 Election Inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.
- 6.3** The Board of County Election Commissioners will further designate one appointed Election Inspector from each early voting site as chairperson.
- 6.4** The selection of Election Inspectors will be governed by MCL 168.674.

**7. APPROVAL OF EARLY VOTING HOURS.**

- 7.1** The Parties agree to all of the following:
  - 7.1.1** Early voting will be conducted for the nine days guaranteed by the Constitution. The hours will be from 8:30am-4:30pm each day, except that Thursday the hours will be from 12pm-8pm.
  - 7.1.2** The days and hours specified in this Agreement apply to early voting at all elections conducted in the County.

**8. NOTICE OF EARLY VOTING HOURS.**

- 8.1** Not less than 45 days before Election Day, the County Clerk and the clerk of each participating municipality agree to give public notice of the dates and hours for early voting at the regional early voting site and central early voting site by posting information on the County's and each municipality's website. If the municipality does not maintain a website, it shall post the notice in the same manner as it posts other notices.
- 8.2** After an Early Voting Site is approved by the Board of County Election Commissioners, the County Clerk will send a notice to each registered elector entitled to vote at that Early Voting Site with the information required under Michigan Election Law. The notice will be subject to review and approval by the parties. After that initial notice by the County Clerk, the Municipal Clerk will be responsible for sending the appropriate notice to each new registrant. The cost of printing and mailing the required notices will be the responsibility of each municipality.

**9. BUDGET AND COST SHARING.**

- 9.1** The Parties agree to the following cost sharing and chargeback procedures as follows:
  - 9.1.1** The County agrees to request funding and/or reimbursement from the State, local school district or other entity responsible for costs related to early voting.
  - 9.1.2** The County agrees to assume all costs related to the acquisition of equipment, software and supplies.
  - 9.1.3** The costs related to staffing the regional early voting site with Election Inspectors, publications and facility rental/cleaning charges that are not reimbursed by the State or other entity will be allocated as follows:
    - 9.1.3.1** The City of Lake Angelus will pay \$300 for each election with the remaining balance being allocated to the Charter Township of

Waterford. Payment will be remitted to the County within 30 days of receipt of the invoice.

**10. STAFFING, SUPERVISION AND TRAINING.**

- 10.1** The Coordinator is responsible for ensuring adequate staffing and supervision at the regional early voting site, and central early voting site, including selection of the site supervisor who oversees the site(s).
- 10.2** The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operates in an election day polling place.
- 10.3** The site supervisors for early voting sites shall be designated for each election on the attached Exhibit B.
- 10.4** The Coordinator is responsible for providing training to the Site Supervisors and Election Inspectors appointed to serve at the Early Voting Site for each election.

**11. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).**

- 11.1** The Parties agree to all of the following:
  - 11.1.1** The Coordinator, in consultation with the participating municipal clerks, will determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at the regional early voting site.
  - 11.1.2** The County will provide the tabulators, early voting poll book laptops, other necessary voting equipment and supplies.
- 11.2** The Board of County Election Commissioners will be responsible for conducting testing of the electronic voting equipment.
- 11.3** The Coordinator, or designated site supervisor, will be responsible for taking necessary steps to set up the early voting poll book laptops.

**12. CANVASS OF EARLY VOTING RETURNS AND REPORTING OF EARLY VOTING RESULTS.**

- 12.1** The Board of County Election Commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the County Clerk.

**13. EARLY VOTING PLAN.**

- 13.1** No later than 120 days before the first statewide or federal election in each even numbered year, the Coordinator will be responsible for ensuring an Early Voting Plan, attached as Exhibit A, is filed with the County Clerk of the county in which the municipalities are located.

**14. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.**

- 14.1** Not less than 45 days before the first early voting day allowed by statute, the Coordinator will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, days, and hours of operation for each early voting site operated by the County.

**15. DURATION OF AGREEMENT.**

- 15.1** This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of the County Clerk and each participating municipal clerk, unless the Agreement has an effective date specifically entered on the signature page.
- 15.2** This Agreement has no fixed termination date and may be terminated pursuant to its terms.

**16. CANCELLATION, MODIFICATION, AND TERMINATION OF AGREEMENT.**

- 16.1** The County Clerk may withdraw from this Agreement for any reason by providing at least 30 days written notice to the other parties to the Agreement. The notice shall be sent to the municipalities at the address provided in this Agreement to the attention of the Municipal Clerk. If the County Clerk withdraws during the statutory timeframe from the Agreement for any reason, the Agreement will cease to exist, and the clerk of each participating municipality must submit a revised Early Voting Plan to the State Bureau of Elections outlining the manner in which early voting will be provided.
- 16.2** The municipality may withdraw from this Agreement for any reason by providing at least 30 days written notice to the other parties to the Agreement. The notice shall be sent to the county at the address provided in this Agreement to the attention of the County Clerk. If a municipality withdraws from the Agreement for any reason during the statutory timeframe, the clerk of the municipality withdrawing from the Agreement must submit a revised Early Voting Plan to the State Bureau of Elections outlining the manner in which early voting will be provided.

**17. GENERAL PROVISIONS.**

- 17.1** County shall not be liable for any consequential, incidental, indirect, remote, speculative, punitive, exemplary, liquidated, treble, or special damages, including, but not limited to, loss of profit, opportunity, use, revenue, data, or goodwill, whether based in whole or in part in contract, tort, equity, strict liability, under statute, or any other theory of liability, regardless of whether such damages were foreseeable or contemplated and even if County was advised or aware of the possibility of such damages.
- 17.2** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan, excluding Michigan's conflict of law principles. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Agreement shall be brought in the Sixth Judicial Circuit Court of the State of Michigan, the 50<sup>th</sup> District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.
- 17.3** This Agreement represents the entire agreement and understanding between the Parties. This Agreement supersedes all other prior oral or written understandings,



communications, agreements, or contracts between the Parties, except the accompanying license agreement which is incorporated by reference. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Party.

- 17.4** “Confidential Information” means all information and data that the County is required or permitted by law to keep confidential, which includes computer software, cybersecurity assessments and plans and measures to protect the County’s copyrighted training materials.
- 17.5** Municipality shall use appropriate safeguards to protect the confidentiality and integrity of Confidential Information. Municipality shall not reproduce, provide, disclose, or give access of Confidential Information to any Municipality Employee or third-party not having a legitimate need to know. Municipality and Municipality Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, Municipality may disclose the Confidential Information, if required by law, statute, or other legal process; provided that Municipality: (a) gives the County prompt written notice of the impending disclosure; (b) provides reasonable assistance to the County in opposing or limiting the disclosure; and (c) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon Municipality with respect to any Confidential Information which Municipality can establish by legally sufficient evidence: (a) was in possession of or was known by Municipality, prior to its receipt from the County, without any obligation to maintain its confidentiality; or (b) is obtained by Municipality from a third-party having the right to disclose it, without an obligation to keep such information confidential.

\_\_\_\_\_  
Lisa Brown  
Oakland County Clerk

\_\_\_\_\_  
Signature of County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kim Markee  
Charter Township of  
Waterford Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sarah McNew Razzaque  
City of Lake Angelus Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Effective Date: December 1, 2023

## EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the Coordinator will file an Early Voting Plan, covering the Parties to the County Agreement, with the County Clerk of the County.

Not less than 45 days before the first early voting day allowed by statute, the Coordinator will provide the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating County and municipalities to ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

**Plan Coverage:** County Agreement

### Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Joseph J. Rozell	Director of Elections	rozellj@oakgov.com	(248) 858-0564

### County:

Name of county	Clerk of County
Oakland County	Lisa Brown

### Municipality 1:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Charter Township of Waterford	Kim Markee	21	59,598

### Municipality 2:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Lake Angelus	Sarah McNew Razzaque	1	322

**Early Voting Location Information:**

	Early voting site #1	Early voting site #2
Location of site	Waterford Township Public Library, 5168 Civic Center Dr., Waterford, Michigan 48329	Waterford Oaks Activity Center, 2800 Watkins Lake Rd., Waterford, Michigan 48328
Municipalities served at site	2	45
Number of Election Workers at site	7	7
Is this an EV site for all 9 days of Constitutionally- required early voting? (Y/N)	Yes	Yes
Hours for 9 days of Constitutionally-required early voting	8:30 - 4:30 p.m. Thursday 12 - 8 p.m.	8:30 - 4:30 p.m. Thursday 12 - 8 p.m.
How many (if any) additional days of early voting will be provided at this site?	None	None
Hours for any additional days of early voting	N/A	N/A
Is this site ADA compliant?	Yes	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Yes	Yes

**Communication Strategy:**

The parties will use the following communication strategy for informing electors of their opportunity for early voting:

Social media, websites, community newsletters, and other mediums deemed appropriate by clerks.

## EXHIBIT B: SITE SUPERVISORS

Regional Early Voting Site Number: \_\_\_\_\_

Election Date: \_\_\_\_\_

Early Voting Site Supervisors:

	Primary Site Supervisor	Backup Site Supervisor
Early Voting Day 1		
Early Voting Day 2		
Early Voting Day 3		
Early Voting Day 4		
Early Voting Day 5		
Early Voting Day 6		
Early Voting Day 7		
Early Voting Day 8		
Early Voting Day 9		



**CHARTER TOWNSHIP OF WATERFORD  
SURPLUS PROPERTY DECLARATION AND SALE RESOLUTION**

**RECITALS:**

1. The Township owns the Waterford Recreation Center 5640 Williams Lake Rd.; Parcel No. 13-04-377-002, Real Property ("Property").
2. Due to continued deterioration of both the building and the parking lot and the increased costs and risks associated with continuing to operate and maintain both, the Waterford Township Board of Trustees voted at a public meeting to close the building as of December 31, 2025.
3. Upon the closure of the building, Waterford Parks and Recreation will move its programming and operations to other Township facilities until such time they can be permanently relocated to the future Waterford Community Center on Cooley Lake Rd.
4. With the recent addition of the Leggett Campus and the purchase of the former Oakland Community College Highland Lakes Campus, the Waterford Recreation Center property will become surplus property not needed for any public purpose upon its closure and the removal of contents.
5. The Board of Trustees is lawfully empowered by Section 14 of the Charter Township Act, MCL 42.14, to sell and convey Township property that is not needed for public purposes.
6. On October 14, 2025, the Board of Trustees adopted a Resolution declaring that the Waterford Recreations Center at 5640 Williams Lake Road was no longer needed for any public purpose and should be listed for sales as provided in the Resolution.
7. The October 14, 2025, Resolution authorized the Township Supervisor to confer with the Waterford Township Assessor and contact a realtor to determine the listing price for the sale of the surplus property and to bring the proposed listing price before the Board of Trustees for approval.

**IT IS THEREFORE RESOLVED:**

The Township Supervisor is authorized to sign an exclusive listing contract with Real Broker, LLC. for the sale of the Property with a listing price of \$1,000,000.00 (One Million Dollars and 00/100).

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on February 9, 2026.

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Date

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Kimberly Markee, Township Clerk



**CHARTER TOWNSHIP OF WATERFORD**  
**RESOLUTION OPENING APPLICATION PERIOD**  
**FOR MEDICAL MARIHUANA FACILITY**  
**PROVISIONING CENTER**  
**APPLICATIONS**

**RECITALS:**

- A. The Waterford Township Medical Marihuana Facility Licensing Ordinance took effect on January 4, 2021. (“MMFL Ordinance”)
- B. The MMFL Ordinance (“Ordinance”) allows the issuance of up to six provisioning center licenses. Four provisioning center licenses were approved by the Township and remain in effect. Two conditionally approved applicants for medical marihuana provisioning center licenses, despite receiving multiple extensions, failed to complete the Ordinance requirements to be eligible for receiving a license. The MMFL Ordinance allows up to two additional provisioning center licenses.
- C. On July 17, 2023, the Township Board of Trustees, (“Board”) determined that at that time it was in the best interests of the Township not to accept additional applications for any type of medical marihuana facility license.
- D. The Board has determined that it is now in the best interests of the Township to accept applications for medical marihuana facility provisioning centers, with a maximum of two licenses being available. No other type of marihuana facility applications will be accepted.
- E. The Ordinance also requires applicants to submit a Planning Division Application for review under Section 4-004 of the Zoning Ordinance.
- F. The Township attorney shall be directed to prepare an application form for provisioning center applications and present it to the Board for consideration at its next meeting of February 23, 2026.
- G. If the Township issues provisioning center license(s) as result of the new application period, the Board will establish a time period for receiving applications for adult use establishments. As provided in the Adult Use Marihuana Establishment Licensing Ordinance, no person may operate an adult use establishment without first receiving an equivalent medical marihuana facility license.

**IT IS THEREFORE RESOLVED** that the Board rescinds the closing of applications for provisioning centers established by a Resolution adopted on July 17, 2023.

**IT IS THEREFORE RESOLVED** that applications for medical marihuana provisioning centers may be accepted by the Township Clerk beginning on April 6, 2026. Applicants will also be

required to submit a Planning Division Application for review under Section 4-004 of the Zoning Ordinance at the same time.

**IT IS FURTHER RESOLVED** that the Township continues not accepting applications for medical marihuana grower, processor, safety compliance facility, and secure transporter.

**IT IS FURTHER RESOLVED** that the Township attorney is directed to prepare an application form for provisioning center applications and present it to the Board for consideration at its next meeting on February 23, 2026.

### **CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on February 9, 2026.

Charter Township of Waterford

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kimberly Markee, Township Clerk



**CHARTER TOWNSHIP OF WATERFORD  
NUISANCE GEESE  
RESOLUTION**

WHEREAS, there is an increasing need for different techniques to resolve goose problems, and

WHEREAS, nest destruction and egg removal are effective tools to control site-specific nuisance geese, and

WHEREAS, it is sometimes necessary to gather and remove geese to control populations, as well as re-location or possible euthanization, and

WHEREAS, the Michigan Department of Natural Resources has set forth guidelines for obtaining permits that allow removal and destruction of goose eggs and for goose round-ups to control goose populations, and

WHEREAS, lake associations, private residents and business owners, subdivisions and property owners may submit appropriate paperwork to the DNR Wildlife Division and are responsible for adhering to the requirements under that permit,

NOW, THEREFORE, BE IT RESOLVED, that Waterford Township approves Egg Destruction and Round Up Permits for nuisance geese for five years (2026-2030), including but not limited to, Angelus, Cass, Clam, Crescent, Eagle, Elizabeth, Geneva, Huntoon, Loon, Lotus, Maceday, Morgan, Oakland, Otter, Pleasant, Pontiac, Schoolhouse, Scott, Silver, Sylvan, Van Norman on the Lakes, Watkins, Williams, and Woodhull Lakes. Further, that the applicant must apply annually through the DNR Goose Program.

Yeas:

Nays:

Absent:

I certify that the above Resolution was adopted by the Honorable Charter Township of Waterford Board of Trustees on February 9, 2026.

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Kim Markee, Township Clerk