

CHARTER TOWNSHIP OF WATERFORD
5200 CIVIC CENTER DRIVE
WATERFORD, MICHIGAN 48329

JANUARY 27, 2020
6:00 PM
-AGENDA-

1. Approve Agenda
2. Announcements

- 2.I. Morning Storytime Sessions

Morning storytime sessions are held Tuesdays and Wednesdays in the Storytime & Craft Room. Session 1 will be held January 14 - February 12, 2020. Sessions are designed for specific ages. Contact the Children's desk, 248-618-7693 to find out which is the right fit for your child. No registration required.

Documents:

[20200114 STORYTIME DAYTIME 2020.JPG](#)

- 2.II. Enhanced Evening Storytime

Enhanced Evening Storytime will be held Tuesdays and Thursdays, 6:30 p.m. beginning January 21st. Join us for this pilot program created with a grant from the Oakland County Great Start Collaborative. We will be meeting two evenings a week through the winter and spring months. Storytimes last 35-45 minutes and include stories and hands-on activities. Children are welcome to wear jammies and bring blankies and stuffed toys. No registration required.

Documents:

[20200121 STORYTIME EVENING 2020.JPG](#)

- 2.III. Monthly Paper Recycling

The monthly paper and cardboard recycling provided free of charge to Waterford residents and business owners moves to the SECOND Saturday of each month. The truck is here from 9:00 a.m. to 1:00 p.m. in the front parking lot of Town Hall near the pond. These dates and details are on the Township website calendar as well. This service will still be provided when the Single Source Trash Hauler takes effect on March 30th.

- 2.IV. Census 2020

Census Day 2020 is observed nationwide on April 1, 2020. By this date, every home will receive an invitation to participate in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. For more information visit 2020census.gov or call 800-923-8282

- 2.V. State Of The Township

Join the Waterford Area Chamber Commerce as they host the annual State of the Township breakfast February 19, 2020, 7:30 a.m. - 9:15 a.m. @ Overtyme Fireside Banquet Room. You'll enjoy a buffet style hot breakfast, and hear from Waterford

Township Supervisor Gary Wall and Waterford School District Superintendent Scott Lindberg with updates on the state of the Township and School District. A can't-miss-event for the entire Waterford community! Tickets are \$20 each and available for advance purchase only from the Waterford Area Chamber Commerce office or on their website at www.waterfordchamber.org

2.VI. Taste Of Waterford

Gather the family and make plans to attend the 21st Annual Taste of Waterford on Thursday, February 20, 2020 from 6:00 p.m. - 9:00 p.m. at the Oakland Schools Conference Center in Waterford! This year's family-fun event for all ages takes us on a magical journey with the amazing Anthony Grupido. Admission includes all you can eat food from over 30 area restaurants who donate their food and staff to help support youth and families at this important community event. Participate in the pick-a-prize raffle and try your luck at the 50/50. This extremely popular community fun(d)raiser won't leave you hungry as you beat the winter blues with friends and neighbors. For tickets, contact the Waterford Coalition for Youth at 248-618-7424, or visit 2020wcfytaste.eventbrite.com

2.VII. Single Residential Waste Hauler

As we near the March 30, 2020, launch date for Waterford's transition to a single designated residential waste hauler program, keep up with all the latest information by visiting the Waterford Township website at www.waterfordmi.gov/trash. On this page you can also subscribe to receive email and/or text updates as information becomes available. Veterans & seniors: please stop by Town Hall with identification showing age or veteran status for your 5% discount by March 3, 2020. Snowbirds: please call 248-674-6201 or visit www.waterfordmi.gov for information about service suspension options and delay of cart delivery.

2.VIII. REAL ID-Compliant Driver's License And State ID

Starting Oct. 1, 2020, you'll need a REAL ID-compliant document to fly in the U.S. and enter some federal facilities per federal law. You can obtain a REAL ID-compliant driver's license or state ID from the Michigan Secretary of State's Office. Learn more at Michigan.gov/REALID. Schedule an appointment to get your REAL ID at any Secretary of State office and get in and out in less than 30 minutes. Michigan.gov/SOSAppointments.

Documents:

[REAL ID READY.PNG](#)

3. Awards & Presentations

3.I. Ms. Jodi L. Burchett, State Of Michigan Drinking Water D2 Certified Operator

Documents:

[MS. JODI L. BURCHETT, STATE OF MICHIGAN DRINKING WATER D2 CERTIFIED OPERATOR 01212020.PDF](#)

4. Consent Agenda

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

4.I. January 13, 2020, Meeting Minutes

Documents:

[M01-13-20.PDF](#)

4.II. January 27, 2020, Bill Payment

Documents:

[BILL PAYMENT JAN 27.PDF](#)

4.III. Receive The Treasurer's Office December 2019 Report

Documents:

[TREASURER DEC 19.PDF](#)

5. Board Liaison Reports (Verbal)

6. Open Business

6.I. Possible Adoption Of Ordinance 2020-001; Floodplain Permit Exemption Repeal Ordinance

Documents:

[FLOOD ORDINANCE CODE AMENDMENT MEMO.PDF](#)
[FLOOD ORDINANCE CODE AMENDMENT.PDF](#)

6.II. Possible Adoption Of Ordinance 2020-002; Designated Residential Waste Hauler Ordinance Amendment

Documents:

[2020-002 ORDINANCE AMENDMENT FOR ADOPTION.PDF](#)

6.III. Resolution Establishing Designated Waste Hauler Late Payment Penalty

Documents:

[DESIGNATED WASTE HAULER LATE PAYMENT RESOLUTION.PDF](#)

7. Introduction

7.I. Fire Prevention Code Ordinance Amendment

Documents:

[2020-003 FIRE CODE UPDATE 2009 TO 2015 1-22-20.PDF](#)

8. New Business

8.I. Resolution To Adopt Poverty Exemption Policy & Guidelines For 2020

Documents:

[POVERTY RESOLUTION_ATTACHMENTS.PDF](#)

8.II. 2020 Fire Engine Purchase

Documents:

[FIRE TRUCK PURCHASE.PDF](#)

8.III. Budgeted Rescue/Ambulance Remount

Documents:

[BUDGETED RESCUE AMBULANCE REMOUNT A.PDF](#)

8.IV. Purchase Of Two (2) Marked Patrol Vehicles

Documents:

[PATROL VEHICLE PURCHASE.PDF](#)

8.V. Award Drinking Water Well & Well Pump Maintenance Contract

Documents:

[2020 WELL - WELL PUMP MAINTENANCE CONTRACT 01212020.PDF](#)

8.VI. 2020 State Of Michigan Wellhead Protection Project Grant

Documents:

[REVISED 2020 STATE OF MICHIGAN WELLHEAD PROTECTION PROJECT GRANT 01212020.PDF](#)

8.VII. 2020 Sewer Lining Contract To Liqui-Force, Now Granite

Documents:

[REVISED SEWER MAIN REHAB WITH LIQUIFORCE.PDF](#)

8.VIII. Public Comments Limited To Three (3) Minutes Per Topic

In conformance with the Americans with Disabilities Act, large-print agendas and minutes are available upon request. Barrier-free parking and access are also available at town hall. For the hearing impaired, there are four available headsets on a first come basis. Minutes are available upon request at the clerk's department, and on the Township's web site.

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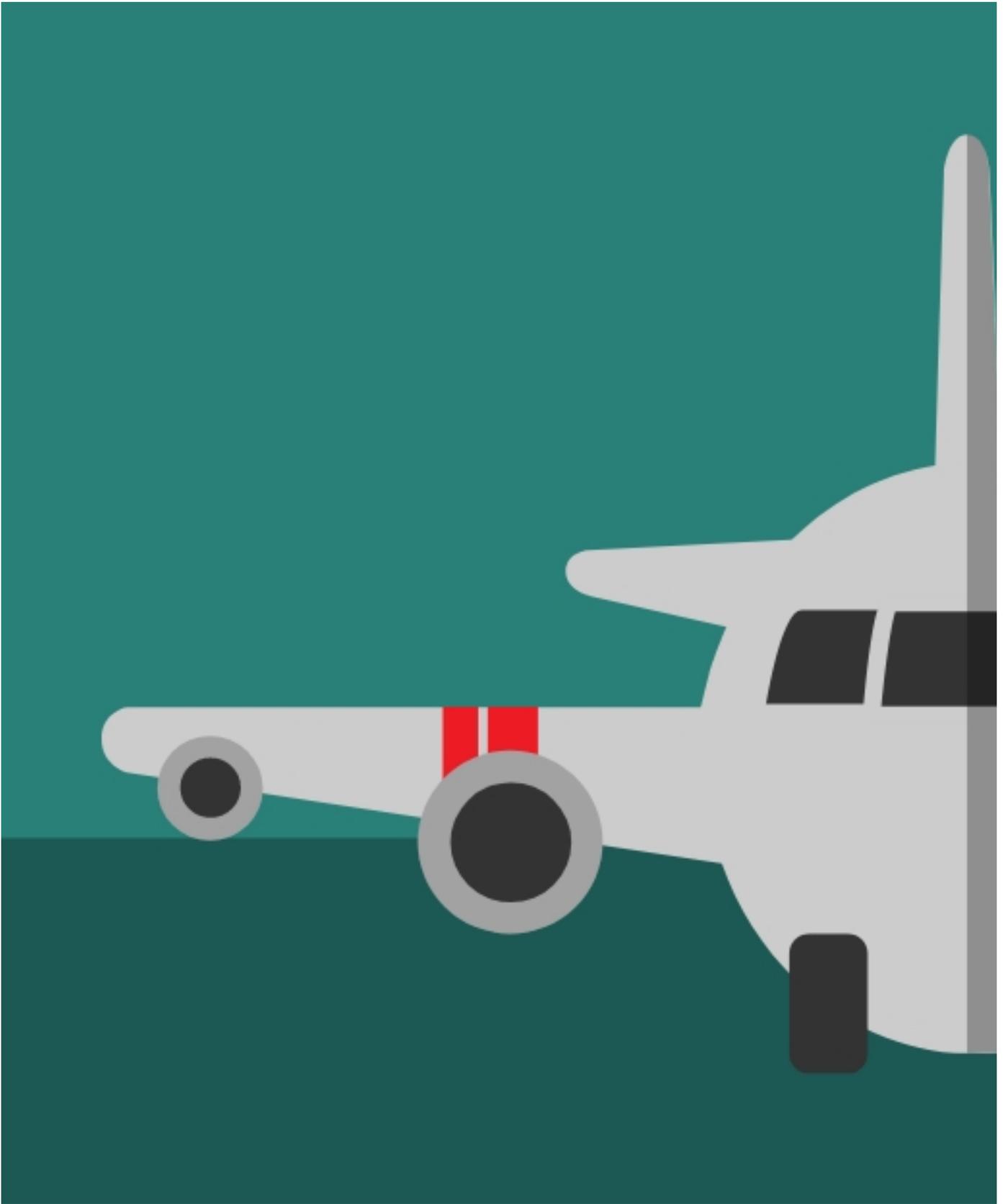


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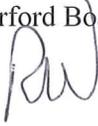


BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Karen Joliat, Trustee
Art Frasca, Trustee
Steven Thomas, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-2278 Fax: (248) 674-8658
www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
Russell Williams
Director
Joseph Ashley
Water & Sewer Superintendent
Justin Westlake
Facilities & Operations Superintendent
Derek Diederich
Administrative Superintendent
Frank Fisher
Engineering Superintendent

DATE: January 3, 2020
TO: Honorable Charter Township of Waterford Board of Trustees
FROM: Russell D. Williams, DPW Director 
RE: Ms. Jodi L. Burchett, State of Michigan Drinking Water D2 Certified Operator

Ms. Burchett has successfully completed the State of Michigan Department of Environment, Great Lakes and Energy (EGLE) Drinking Water Certification Examination for a D2 license, the second highest level of certification for a Drinking Water Limited Treatment Operator.

Ms. Burchett has been with Waterford Township's DPW since October of 2014. Starting as an Account Clerk II, then, transferring to the Water Supply Operator IV October of 2016. Ms. Burchett passed the State of Michigan D4 Drinking Water Certified Operator examination in May of 2017, fulfilling her teamster's contractual agreement of attaining the Michigan D4 Drinking Water Certified Operator license to maintain a full Water Supply Operator IV status on the Teamster's career ladder. November 1st 2017 Ms. Burchett successfully completed her State of Michigan D3 Drinking Water Certified Operator exam.

It is an honor to announce Ms. Burchett has reached the next level on the Teamster's career ladder, a promotion to Water Supply Operator II. Ms. Burchett successfully accomplished her long fought goal of the State of Michigan D2 Drinking Water Certified Operator Examination on November 6, 2019.

Please join the very proud DPW in congratulating Ms. Jodi L. Burchett as Waterford Township's newest, State of Michigan's Drinking Water Certified D2 Operators.

With us there are no boundaries



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



LIESL EICHLER CLARK
DIRECTOR

December 6, 2019

Jodi L. Burchett 20302
5240 Civic Center Drive
Waterford, Michigan 48329

Dear Jodi L. Burchett:

SUBJECT: Notification of Examination Results

Congratulations! We are pleased to notify you that you have passed the written examination(s) for certification as a drinking water operator in Michigan. Your certificate will be mailed separately from this letter.

A score of 70.0 percent has been established as passing. Your score was 78 percent in the D-2 classification.

In addition to receiving this letter, we encourage you to visit our website for additional essential documentation and information regarding drinking water operator certification renewal and continuing education credit requirements. Go to Michigan.gov/EGLEOperatorTraining and click on "Certification Renewal Information" under the Renewals tab.

If you have further questions, please contact Ms. Courtney Vincent, Secretary, Technical Support Unit, Community Water Supply Section, Drinking Water and Environmental Health Division, at 517-284-5424; VincentC4@Michigan.gov; or Michigan Department of Environment, Great Lakes, and Energy, P.O. Box 30817, Lansing, Michigan 48909-8311.

Sincerely,

Koren Carpenter, Supervisor
Operator Training and Certification Unit
Community Water Supply Section
Drinking Water and Environmental Health Division

Enclosure

State of Michigan
Department of Environment, Great Lakes, and Energy
Drinking Water and Environmental Health Division

EGL

CERTIFIES

Jodi L. Burchett

as a

WATERWORKS SYSTEM OPERATOR

Classification(s) Held:

D-2



*Having carefully considered education, professional experience, and established competence,
this Certificate is hereby granted in accordance with
the Michigan Safe Drinking Water Act, 1976 PA 399, as amended.*

20302
Operator I.D. Number

11/06/2019
Issuance Date

01/15/2023
Expiration Date

Authority: Michigan Safe Drinking Water Act, 1976 PA 399, as amended

BOARD MEMBERS PRESENT:

Gary Wall, Supervisor
Kim Markee, Clerk
Margaret Birch, Treasurer
Anthony Bartolotta, Trustee
Art Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee

OTHERS PRESENT:

Donna Wall	Shelly Schloss	Grant Smith
Crystal McCready	Joan Rogers	John Paul Torres
Steve McCready	Rick Schneider	Sam Pernel

Supervisor Gary Wall called the meeting to order at 6:01 p.m. and asked for a moment of silence for the brave men and women who have served our Country and then lead the Pledge of Allegiance.

Roll call vote was taken. All Board members were present.

1. APPROVE AGENDA

1.1 January 13, 2020

Moved by Joliat,
Seconded by Frasca, RESOLVED, to amend the agenda, by moving agenda item 7.3, Resolution To Exempt/Opt Out The Charter Township Of Waterford From The Regional Transportation Authority (RTA) County-Wide Millage, Or To Allow Waterford Township Residents The Opportunity To Vote To Opt In Or Opt Out after the announcements and add item 6.2, Designated Residential Waste Hauler Ordinance Amendment and item 6.3 Resolution Establishing Designated Waste Hauler Late Payment Penalty.

Motion carried unanimously.

Moved by Birch;
Seconded by Thomas, RESOLVED, to approve the January 13, 2020 agenda, as amended.

Motion carried unanimously.

2. ANNOUNCEMENTS

- 2.1 Waterford Township administrative offices will be closed on Monday, January 20, 2020, in observance of Martin Luther King, Jr.'s Day. All Emergency services will be available.
- 2.2 Morning storytime sessions are held Tuesdays and Wednesdays in the Storytime & Craft Room. Session 1 will be held January 14 - February 12, 2020. Sessions are designed for specific ages. Contact the Children's desk, 248-618-7693 to find out which is the right fit for your child. No registration required.
- 2.3 Storytime: Snow Much Fun! Join us on Saturday, January 18th, 10:30 a.m. – 11:30 a.m. in the Library's Storytime & Craft Room. Recommended for students in preschool through second grade. How about an indoor snow day? Snow in the library! Why, yes, of course. Come and make snowflakes, an edible snowman, and make your very own play snow to take home. It's going to be "snow much fun".
- 2.4 Enhanced Evening Storytime will be held Tuesdays and Thursdays, 6:30 p.m. beginning January 21st. Join us for this pilot program created with a grant from the Oakland County Great Start Collaborative. We will be meeting two evenings a week through the winter and spring months. Storytimes last 35-45 minutes and include stories and hands-on activities. Children are welcome to wear jammies and bring blankets and stuffed toys. No registration required.
- 2.5 The Faygo Book, presented by the author, will be held on Thursday, January 23, 6:30 p.m. The Faygo Book is the social history of a company that has forged a bond with a city and its residents for more than a century. Author Joe Grimm mixes the ingredients of a successful beverage company confectioned in dicey times in a boom-and-bust town. These stories and facts will tickle the taste buds and memories of Detroiters and Faygo lovers everywhere. Faygo will be served. Space is limited - Registration required.
- 2.6 As previously announced Waterford Township has joined with White Lake, Highland and Walled Lake to form the West Oakland Transportation Authority (WOTA) to provide Smart Bus rides for anyone 55 and older and the disabled age 18 and older. Rides are provided for doctor appointments, hair appointments, work, grocery stores and everyday activities. The cost is \$2.50 per ride, so a round trip ride would cost \$5.00. You must complete an application before rides will be provided. Applications are on the website and have been distributed at various Waterford Township Facilities. If you know of someone that needs this service, please call 248-887-4979 or visit the website at: info@RideWOTA.org for more information.
- 2.7 Census Day 2020 is observed nationwide on April 1, 2020. By this date, every home will receive an invitation to participate in the 2020 Census. Everyone living in the 50 states, District of Columbia, and five U.S. territories (Puerto Rico, American Samoa, the Commonwealth of Northern Mariana Islands, Guam, and the U.S. Virgin Islands) is required by law to be counted in the 2020 Census. The census provides critical data that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data. Residents questions or concerns can be addressed by calling 800-923-8282 or go to www.2020census.gov.
- 2.8 The monthly paper and cardboard recycling provided free of charge to Waterford residents and business owner's moves to the SECOND Saturday of each month. The truck is here from 9:00 a.m. to 1:00 p.m. in the front parking lot of Town Hall near the pond. These dates and details are on the Township website calendar as well. This service will still be provided when the Single Source Trash Hauler takes effect on March 30th.

New Business Item

7.3 Resolution To Exempt/Opt Out The Charter Township Of Waterford From The Regional Transportation Authority (RTA) County-Wide Millage, Or To Allow Waterford Township Residents The Opportunity To Vote To Opt In Or Opt Out

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION TO EXEMPT/OPT OUT THE CHARTER TOWNSHIP
OF WATERFORD FROM THE RTA COUNTY-WIDE MILLAGE,
OR TO ALLOW WATERFORD TOWNSHIP RESIDENTS
THE OPPORTUNITY TO VOTE TO OPT IN OR OPT OUT**

WHEREAS, the Regional Transit Authority OF Southeast Michigan (the “RTA”) was initiated in 2012 with the goal to manage and secure transportation resources, significantly enhance mobility options, improve quality of life for residents, and increase economic viability for the region; and

WHEREAS, the RTA’s vision is to create a region with sufficient and secure funding to support enhanced public transportation options that will ensure accessibility; satisfy the integrated mobility needs of the community; and promote livable, healthy, and sustainable growth; and

WHEREAS, Waterford Township is excluded from the core area flexible mobility service for the Regional Transit Authority of Southeast Michigan (RTA) Master Plan and therefore opposes the county-wide RTA proposal that continues to propose a tax to areas without benefit. The 2016 ballot proposal for the RTA to levy 1.2 mills was defeated. In 2018, two Counties did not approve a ballot proposal for a potential levy of 1.5 mills. Potentially, in 2020, a currently unknown tax rate, or as noted in HB 5229, a bill to amend 2011 PA 258 “up to 5 mills for a 20 year tax increase” is being considered. The proposed regional mass transit system does not connect or directly provide equitable beneficial services to Waterford Township residents or the region. RTA as proposed reflects inequality in terms of benefits as the RTA Master Plan benefits select communities in Oakland County; and

Potential Financial Obligation for Waterford Taxpayers

Millage Rate	Per Year	20 years
1 mill	\$2,229,262	\$44,585,240
1.2 mills	\$2,675,114	\$53,502,280
1.5 mills	\$3,343,893	\$66,877,860
2 mills	\$4,458,524	\$89,170,480
3 mills	\$6,687,786	\$133,755,720
4 mills	\$8,917,048	\$178,340,960
5 mills	\$11,146,310	\$222,926,200
Based on 2019 estimated Taxable Values		

WHEREAS, the Regional Transit Master Plan: “The Regional Transit Authority developed a master plan that focuses on building a regional transit system to better connect Wayne, Washtenaw, Oakland, and Macomb counties. This plan would provide a quick and seamless transit network across the region, enabling more people to access jobs and other services. The plan would also implement the regions first bus rapid transit lines along Woodward, Gratiot, and Michigan Ave, along with a Detroit to Ann Arbor rail line, in order to connect more people to more places in a timely manner”. (from RTA website on December 12, 2019). However, Waterford

Resolution To Exempt/Opt Out The Charter Township Of Waterford From The Regional Transportation Authority (RTA) County-Wide Millage, Or To Allow Waterford Township Residents The Opportunity To Vote To Opt In Or Opt Out Continued.

Township is excluded from the core area, therefore, creating inequality in terms of benefits, if any benefit, from the RTA; and

WHEREAS, the majority of the excluded Waterford Township residents' mode of transportation remains their individual vehicles for which they are already paying individual costs and insurance; and

WHEREAS, Waterford Township's most critical public transportation needs are for our senior and disabled adult populations; and

WHEREAS, Waterford Township currently operates in partnership with other Western Oakland County communities, a regional transportation system for its qualifying residents at a much lower cost than what is proposed under the RTA plan. Waterford's participation in Western Oakland Transportation Authority (WOTA) currently costs \$300,000 -- \$185,000 from general fund, the balance from a combination of SMART credits and CDBG grant funding. Based on current taxable value, a 1 mill levy for Waterford Township equates to \$2,229,262. Therefore, Waterford's current transportation solution is equivalent to just 13.46% of 1 mill; and

WHEREAS, Waterford Township requests our Oakland County Executive and Oakland County Commissioners, the State Senate, and House of Representatives for fairness and equity for all of the proposed Oakland County communities including the excluded RTA communities and their ability to opt in or opt out by a vote of the local governing body or a vote of the residents of the community; and

WHEREAS, the Township supports the concept, and the decision of the communities that derive a direct benefit for the core area flexible mobility, and their choice to select the opt in option and assessing only the communities that opt in; and

WHEREAS, under 2011 PA 258, HB 5229, Section 7 (2) "A proposal for a tax shall not be placed on the ballot unless the proposal is adopted by a resolution of the governing body of each local government participating in the joint endeavor." This section should remain, without amendment in the act, as it protects and offers equality for all.

NOW THEREFORE, BE IT RESOLVED the RTA 20 year proposal did not pass by the voters in 2016 at 1.2 mills and the Township opposes the RTA ballot proposal being placed repetitively on a county wide ballot, possibly, at a higher rate, while continuing to exclude this Township with equitable direct services or a repetitive service at a higher tax rate.

BE IT FURTHER RESOLVED, the Oakland County administration must include an opt-out clause in the pending state legislative amendments, which would allow any of the excluded Townships in Oakland County that will not receive any direct benefit from the RTA plan, to opt-out and be considered exempt from the millage and the burdens it would create for the respective communities; and

BE IT FURTHER RESOLVED, the Board directs the Clerk to forward a certified copy of this resolution to the following: Oakland County Executive Coulter, the elected County Commissioner Representatives, the Governor, State Senator, State Representatives, State Transportation Committee, Northern and Western Oakland County Communities, Michigan Townships Association, SEMCOG Executive Director, SEMCOG Township representative, and Executive Director of the RTA, for the purposes of requesting the State and County to allow the

Resolution To Exempt/Opt Out The Charter Township Of Waterford From The Regional Transportation Authority (RTA) County-Wide Millage, Or To Allow Waterford Township Residents The Opportunity To Vote To Opt In Or Opt Out Continued.

Charter Township of Waterford the ability to opt-out of the RTA plan, or alternatively, to allow the residents of Waterford Township the right to vote on an opt-in or opt-out option.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 13, 2020.

Charter Township of Waterford

Date

Kimberly F. Markee, Township Clerk

Moved by Joliat,
Seconded by Thomas; RESOLVED, to approve Resolution to Exempt or Opt out the Charter Township of Waterford from the Regional Transportation Authority (RTA) County-Wide Millage, or to Allow Waterford Township Residents the Opportunity to Vote to Opt in or Opt Out. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

3. AWARDS AND PRESENTATIONS

3.1 Oakland County Treasurer Andy Meisner Re: Foreclosure Prevention Efforts

Treasurer Meisner stated that the Township raises valuable concerns to the Regional Transportation Authority. He appreciated the WOTA to serve our residents but also believes there is a way to have a Regional Transportation Authority possibly utilizing Uber or Lyft..

Treasurer Meisner discussed the process of property tax foreclosure. The deadline is March 31st. He does not want to see anyone fall through the cracks. They work with families enacting payment plans they can manage.

The Treasurer’s office offers an Entrepreneurial Boot Camp for new business start-ups.

Treasurer Meisner advised the Board that the Oakland County Treasurer offers a Local Government Investment Pool and thanked Treasurer Birch for participating.

4. CONSENT AGENDA

Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.

- 4.1 December 11, 2019, Meeting Minutes
- 4.2 January 13, 2020, Bill Payment
- 4.3 Receive the Clerk's Office November 2019 Report
- 4.4 Receive the Department Of Public Work's November 2019 Report
- 4.5 Receive the Library's November 2019 Report
- 4.6 Receive the Treasurer's Office November 2019 Report
- 4.7 Appoint Colleen Murphy to the Planning Commission

The following memo was received from Supervisor Wall.

Recently, Planning Commission member David Hardin resigned from the Planning Commission for personal reasons. I thank David for his service to the Waterford community in this important role and wish him well.

At this time, I respectfully request the Township Board's approval for the appointment of Waterford Township resident Colleen Murphy to the Planning Commission to complete Mr. Hardin's current term through March 31, 2021.

The Planning Commission is responsible for:

- Developing, adopting, and overseeing the implementation of the Township's master plan.
- Monitoring the effectiveness of the zoning ordinance, and recommending ordinance revisions and amendments to the Township Board where necessary.
- Reviewing rezoning requests from property owners and making an approval or denial recommendation to the Township Board, which is responsible for making the final decision on rezoning requests.
- Considering and deciding requests from property owners seeking one of the special approval uses listed in the property's zoning classification.
- Reviewing site plans to ensure compliance with the zoning ordinance requirements and the goals and objectives of the master plan.
- Reviewing and discussing planning concepts and issues and their applicability to the current and future development of the Township.
- Assisting in the education of the general public on planning issues and concepts.

Ms. Murphy has served multiple terms on Waterford's Zoning Board of Appeals. Her knowledge, insight, and contributions have been beneficial in this role and I feel confident her success will continue going forward as a member of the Planning Commission. Colleen is a Landscape Architect by trade and is an active member of the Waterford community and Waterford Area Chamber of Commerce. Her experience brings unique perspective to the deliberations and decisions required of Planning Commission members.

Thank you for your consideration.

- 4.8. Appoint Rick Schneider to the Zoning Board of Appeals

The following memo was received from Supervisor Wall.

As you are aware, at a meeting of the Township Board on January 13, 2020 I asked the Board to approve the appointment of Colleen Murphy to the Planning Commission. Assuming a successful vote by the Board to approve this appointment, Ms. Murphy's departure from the Zoning Board of Appeals creates a vacancy.

At this time, I respectfully request the Township Board's approval for the appointment of Waterford resident Rick Schneider to the Zoning Board of Appeals to complete Ms. Murphy's current term through March 31, 2020 and carry his appointment for three-years through March 31, 2023. Mr.

Consent Agenda Continued.

Schneider has been serving as an alternate member of the ZBA for more than three years and wishes to continue in this role. With his experience in the construction trades and serving on the ZBA as an alternate, I believe he will continue to be an asset to the ZBA.

The Zoning Board of Appeals is responsible for:

- Hearing requests for variances from the non-use requirements of the Zoning Ordinance, and granting such variances where practical difficulties exist.
- Conducting appeals of administrative actions made in carrying out or enforcing any Ordinance provisions.
- Hearing and deciding requests for interpretation of the Ordinance.
- Hearing and deciding appeals from the decision of the Planning Commission regarding special approval uses.

Thank you for your consideration.

Moved by Thomas,

Seconded by Markee, RESOLVED, to approve Consent Agenda items 4.1 through 4.8. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat and Thomas

Nays: None

Absent: None

Motion carried unanimously.

Clerk Markee swore in Mr. Rick Schneider to the Zoning Board of Appeals.

5. BOARD LIASON REPORTS (VERBAL)

Steve Thomas, Cable Commission

Howard Heitzing, a Cable Commissioner, is in hospice care, please keep him in your prayers.

Supervisor Wall

The Waterford Kettering Music Department donated \$7,000.00 and 4,000 canned goods to the Waterford Goodfellows. Our Lady of the Lakes donated a lot toys for the baskets. Leftover food went to Blessings in a Backpack (2,123 cans) and 292 lbs. of canned goods were donated to Open Door off of Cooley Lake Road.

Clerk Markee

A few friendly reminders from the Library:

Tuesday Teens meets on the 2nd and 4th Tuesdays each month from 3:30 p.m. – 5:00 p.m.

Middle and High School students are welcome to join us to hang out with friends and to meet new ones. Games, activities, craft materials and light refreshments provided for you to enjoy. Or just come and work on homework or socialize with other kids your age.

The Used Book Sale will be held on Saturday, February 1, 2020, from 10:00 a.m. until 4:30 p.m. Bag sale, \$5.00 a bag, all day Sunday.

6. INTRODUCTION**6.1 Flood Damage Prevention and Control Ordinance Amendment 2020-001**

The following memo was received from Stacy St. James, Environmental Coordinator, Development Services.

The enclosed proposed amendment to the Flood Damage Prevention and Control Ordinance in Article II of Chapter 8 of the Charter Township of Waterford Code of Ordinances proposes to delete Section 8-051. Actions not requiring permit.

This proposal is in response to a recently received communication from a representative of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) regarding a Community Assistance Visit (CAV) originally conducted by the EGLE in 2013. The State conducts CAV's on behalf of the Federal Emergency Management Agency (FEMA). The purpose of the CAV is part informational and part audit of a community's performance in the National Flood Insurance Program (NFIP). Waterford participates in the NFIP, allowing flood insurance to be available for any property located within the Township. As a condition of participation, FEMA requires that the floodplain regulations be enforced. The current floodplain ordinance includes Section 8-051, which lists actions not requiring a permit. In order to meet NFIP requirements, ALL development within the floodplain needs to go through a floodplain review. There should not be any exemptions to the floodplain development in the ordinance. Therefore, it is being proposed to delete this section of the ordinance. The State has recently confirmed that this amendment would meet the requirements as requested. A "marked-up" copy of the proposed changes is included for reference.

If there are any questions with these requests, please feel free to contact me before the meeting.

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2020-001**

FLOODPLAIN PERMIT EXEMPTION REPEAL ORDINANCE

An Ordinance to provide for compliance with the National Flood Insurance Program as administered by the Michigan Department of Environment, Great Lakes, and Energy by repealing Section 8-051 in Division 1 of Article II of Chapter 8 of the Waterford Charter Township Code.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 8-051 in Division 1 of Article II in Chapter 8 of the Waterford Charter Township Code that reads as follows is hereby repealed in its entirety.

Sec. 8-051. Actions not requiring permit.

The following uses are allowed in those areas designated in Sections 8-048 and 8-049 without a permit, subject to any required Township Engineer determinations being first obtained in writing:

- (a) Conservation of natural habitats, soil, vegetation, water, fish and wildlife.
- (b) Outdoor recreation including play and sporting areas; field trails for nature study, hiking and horseback riding, swimming, skin diving, boating, trapping, hunting (as permitted by local ordinance) and fishing where otherwise legally permitted and regulated.

Flood Damage Prevention and Control Ordinance Amendment 2020-001 Continued.

- (c) Grazing, farming, gardening and harvesting of crops, and forestry and nursery practices where otherwise legally permitted and regulated.
- (d) Dams and other water control devices, and temporary alteration or diversion of water or circulation for emergency maintenance or aquaculture purposes, if in compliance with state statutes.
- (e) Public and/or privately owned boat launching and landing facilities, and fishing docks which have obtained the necessary state permits.
- (f) Public and/or private rafts and diving platforms, slides, swings and other water recreation devices.
- (g) Municipal or utility use such as waterworks, sewer lines, pumping stations, transmission lines, parks and recreation facilities, when involving any alteration of existing natural conditions of special flood hazard areas.
- (h) Driveways, streets, culverts and bridges where alternative means of access are proven to be impractical by the Township Engineer.
- (i) Other uses, which after review by the Township Engineer, are determined to be in keeping with the intent of this Article.

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2020.

CHARTER TOWNSHIP OF WATERFORD

_____ By: _____
Date Kimberly F. Markee, Township Clerk

Introduced: January 13, 2020
Published:
Adopted:
Published:

Moved by Markee,
Seconded by Frasca; RESOLVED, to introduce the Flood Damage Prevention and Control Ordinance Amendment 2020-001 and schedule for possible adoption at the January 27, 2020, Board meeting. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

6.2 Designated Residential Waste Hauler Ordinance Amendment

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2020-002
DESIGNATED RESIDENTIAL WASTE HAULER ORDINANCE AMENDMENT**

An Ordinance to amend the invoice due date provisions of the Designated Residential Waste Hauler Ordinance in Division 1A of Article III in Chapter 9 of the Waterford Charter Township Code.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 9-066 in Division 1A, Designated Residential Waste Hauler, of Article III, Waste Materials Control, in Chapter 9, Health and Sanitation, of the Waterford Charter Township Code is amended to read as follows:

Sec. 9-066. - Responsibility and invoices for services and delinquencies.

- (a) The designated solid waste hauler shall bill for services in advance by sending an invoice directly to each residential premises for which services are to be provided. The invoices shall be in accordance with the rates established by the township board under Section 9-065.
- (b) Invoices shall be in writing and transmitted to customers prior to the beginning of the billing period for which the charges are imposed and shall conspicuously note the due date for payment and any late penalty that will apply and be payable after that date.
- (c) The due date for payment of invoices shall be at least 45 days after the transmittal date of the invoice and 30 days after the start of the billing period for which the charges are imposed.
- (d) If an invoice is not paid by the due date, a late payment penalty in an amount approved by the township board under Section 9-065 shall accrue on the unpaid invoice amount and be payable, collectable, and enforceable as provided in this Section.
- (e) If an invoice is not paid by the due date, it shall be considered delinquent and the designated waste hauler shall send a written notice of delinquency and the late payment penalty to the customer. The notice of delinquency shall include written notice that if the delinquent charges and late payment penalty are not paid, they will be added to the township tax bill for the property as provided in Section 9-067, and how the notice of delinquency may be disputed with the designated waste hauler.
- (f) The payment of all invoices and late payment penalties shall be a personal obligation of the owner of the residential premises for which the services are provided and shall be secured by a lien on that residential premises until paid in full.

Section 2 of Ordinance

Should any Section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

Designated Residential Waste Hauler Ordinance Amendment Continued.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2020.

CHARTER TOWNSHIP OF WATERFORD

Date

By: _____
Kimberly F. Markee, Township Clerk

Introduced: January 13, 2020
Adopted:
Published:

Moved by Markee,
Seconded by Joliat; RESOLVED, to introduce the Designated Residential Waste Hauler Ordinance Amendment which allows GFL to add a penalty for a late fee.

No action was taken on Clerk Markee's motion.

Clerk Markee read the following Resolution.

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION ESTABLISHING DESIGNATED WASTE HAULER
LATE PAYMENT PENALTY**

RECITALS:

- A. On August 26, 2019, the Board of Trustees awarded a five (5) year Single Residential Waste Hauler Contract to GFL Environmental USA, Inc. ("GFL"), and adopted a Designated Residential Waste Hauler Ordinance as part of Ordinance No. 2019-006.
- B. Sections 9-065 and 9-066(d) of the Designated Residential Waste Hauler Ordinance require the Board of Trustees to adopt a resolution specifying the late payment penalty that shall accrue and be payable, collectable, and enforceable on GFL's invoices that are not paid by the date they are due.

IT IS THEREFORE RESOLVED that the late payment penalty on GFL's invoices that are not paid by the date payment is due shall be ten (10%) percent of the unpaid amount.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 13, 2020.

Charter Township of Waterford

Date

Kimberly Markee, Township Clerk

Designated Residential Waste Hauler Ordinance Amendment Continued.

Clerk Markee stated that the Ordinance is being introduced and may be adopted in two weeks, and will allow this information to be included in the mail-out to our residents regarding GFL.

Moved by Markee,

Seconded by Joliat; RESOLVED, to introduce the Designated Residential Waste Hauler Ordinance Amendment 2020-002 and place on the January 27, 2020 board meeting agenda for possible adoption.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7. NEW BUSINESS

7.1 2020 North Oakland Household Hazardous (NO HAZ) Waste Consortium Program Interlocal Agreement and Resolution

The following memo was submitted by Stacy St. James, Environmental Coordinator, Development Services.

In 2003, Waterford Township joined several northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NO HAZ). Through this cooperative effort, NO HAZ was able to provide residents of the participating communities a safe, reliable, environmentally responsible way to dispose of their household hazardous waste (HHW). We consistently receive calls and emails from residents wanting to know where to dispose of their HHW. There are no convenient, local locations which provide the same level of service that can be found at a NO HAZ organized collection event. Partnering with our neighboring communities to hold various HHW collection events throughout northern Oakland County is a great service to offer our residents. In addition, the goals of this program strongly correlate with other ongoing efforts we have in the Township, which include the Wellhead Protection program.

The vendor, which handles and processes the HHW for the events, indicated that due to the increased cost of skilled labor and extensive consolidation in the hazardous waste disposal market, the disposal costs have been driven up. For 2020, our estimated obligation has increased to \$26,467.45. As in previous years, it is being proposed to have the program costs funded through the following accounts:

59044-84500 - DPW Professional Services (\$13,233.72)

17470-96410 - Environmental Projects (\$13,233.73)

Attached you will find the 2020 Interlocal Agreement and associated Resolution.

THE NORTH OAKLAND HOUSEHOLD HAZARDOUS WASTE CONSORTIUM

WHEREAS, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

2020 North Oakland Household Hazardous (NO HAZ) Waste Consortium Program Interlocal Agreement and Resolution Continued.

WHEREAS, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

WHEREAS, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

WHEREAS, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

WHEREAS, Oakland County, through its Waste Resource Management Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

WHEREAS, the NoHaz Consortium has developed a household hazardous waste collection program, and

WHEREAS, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

WHEREAS, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program.

Now Therefore be it Resolved: That our community, Waterford Township, hereby approves the attached NoHaz Interlocal Agreement and authorizes its signature, and

Be it Further Resolved: That we will charge residents \$15 to participate in NoHaz events in 2020, and

Be it Further Resolved: That we hereby appoint Stacy St. James as our official representative to the NoHaz Advisory Board, to work with the Oakland County Waste Resource Management Division as needed to plan the NoHaz program for 2020.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Waterford Township Board, at a regular meeting held on January 13th, 2020.

Kimberly Markee, Clerk
The Charter Township of Waterford

Trustee Joliat read the North Oakland Household Hazardous Waste Consortium Resolution.

2020 North Oakland Household Hazardous (NO HAZ) Waste Consortium Program Interlocal Agreement and Resolution Continued.

Moved by Markee,

Seconded by Bartolotta; RESOLVED, to approve the 2020 The North Oakland Household Hazardous Waste Consortium (NoHaz) Resolution for Waterford Township where DPW Fund Account 59044-84500 DPW Professional services will pay \$13,233.72 and fund 17470-96410 Environmental Projects will fund \$13,233.73 to provide Waterford Residents a NoHaz waste drop off approximately 5 times throughout the year. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7.2 Engineering Proposal for Civic Center Drive Reconstruction Project

The following memo was received from Derek Diederich, Twp. Budget Director and Russell Williams, DPW Administrative Superintendent.

One of the approved projects for Budget Year 2020 was the reconstruction of the portion of the Civic Center Drive nearest and adjacent to Pierce Middle School. For the last few years the Township has been slowly repairing and replacing some of its parking lots and portions of the Civic Center Drive. The portions done up to now were at a maintenance point in their life cycle whereby the remedy employed was to mill down a few inches and recap the portions fixed. The North portion of the Civic Center Drive next to Pierce Middle School is in such a deteriorated state that the road needs to be completely reconstructed right down to the base layer. Please see the attached picture that outlines the proposed project scope.

With the magnitude of this project and what is needed from a design, survey, construction, and project management point of view the DPW has reached out to the Township's Engineering Firm and garnered proposals to handle the design, survey work, RFP bidding process and project management for this project. Please find enclosed a proposal from DLZ Engineering for professional services to oversee a project of this nature.

Recommended Board Action:

It is our joint recommendation that the Township Board Authorize the Township Supervisor to sign the attached proposal and to authorize the professional engineering expenditures of \$74,000 to line item: 24690-97010 – Capital – Infrastructure Preservation in the Township's (246) Improvement Revolving Fund. We have attached page 87 where this project was budgeted for your reference.

We would also encourage the board to get the planning for this project started early in 2020, so that the design and Request For Proposal (RFP) can go out as expeditiously as possible to try to ensure this project is ready to go for the 2020 Road Construction Season.

Thank you for your time and attention to this matter. Should you have any questions please do not hesitate to contact our office.

Engineering Proposal for Civic Center Drive Reconstruction Project Continued.

Moved by Bartolotta,
Seconded by Thomas; RESOLVED, to approve the DLZ Engineering proposal and authorize the Township Supervisor to sign the attached proposal and to authorize the professional engineering expenditures of \$74,000 to line item: 24690-97010 – Capital - Infrastructure Preservation in the Township’s (246) Improvement Revolving Fund. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas
Nays: None
Absent: None

Motion carried unanimously.

7.4 Proclamation to Celebrate the 200th Birthday of Oakland County

**PROCLAMATION TO CELEBRATE
THE 200TH BIRTHDAY OF OAKLAND COUNTY**

WHEREAS, on March 28, 2020, Oakland County, Michigan will celebrate its 200th Birthday; and

WHEREAS, the Bicentennial Celebration will include all 61 Oakland County communities in numerous events, such as the 200 Oak Tree Plantings, Festivals, Concerts, and much more; and

WHEREAS, Oakland County is home to 1.25 million residents within 907 square miles; boasts model rural, suburban and urban communities and schools, as well as 11 colleges and universities; prides its heritage as the frontier of freedom, key role in the Civil War, epicenter of the auto industry, arsenal of democracy, pivotal roles with civil rights and union organization; and the home of the titans of industry, entertainment, culture and politics; and

WHEREAS, Waterford Township recognizes the significance of Oakland County’s Bicentennial Celebration and looks forward to participating in the many events honoring the outstanding contributions of the County to the Southeast Michigan region and the State of Michigan as a whole. We urge the citizens, businesses, non-profit organizations, and schools of Waterford Township to take part in commemorating this historic event.

NOW, THEREFORE, BE IT RESOLVED THAT Waterford Township proudly joins the other 60 communities in Oakland County to designate the beginning of this celebration on March 28, 2020 -- the 200th Birthday of the founding of Oakland County, Michigan.

I hereby certify that this Proclamation was made by the Charter Township of Waterford Board of Trustees at a regular meeting on January 13, 2020.

Charter Township of Waterford

Date

Kimberly F. Markee, Township Clerk

Trustee Thomas read the Proclamation to Celebrate the 200th Birthday of Oakland County

Proclamation to Celebrate the 200th Birthday of Oakland County Continued.

Moved by Joliat,

Seconded by Markee; RESOLVED, to accept the Proclamation to Celebrate the 200th Birthday of Oakland County. A roll call vote was taken.

Ayes: Wall, Markee, Birch, Bartolotta, Frasca, Joliat, and Thomas

Nays: None

Absent: None

Motion carried unanimously.

7.5 Public Comments limited to three (3) minutes per topic.

Grant Smith, Waterford Youth Assistance

The Annual Waterford Youth Assistance Recognition Evening will be held on March 18th. The nomination forms will be released electronically, shortly. If you know of a Waterford School District Student that has given back to the community, activities worthy of recognition, they will have the opportunity to recognize the nominees.

February 2020 will have shop lifting program for 5th graders and co-parenting seminars. You may find their seminars at www.waterforyouthassistance.com.

ADJOURNMENT

Moved by Joliat;

Seconded by Bartolotta, RESOLVED, to adjourn the meeting at 7:05 p.m.

Motion carried unanimously.

Kimberly F. Markee, Clerk

Gary Wall, Supervisor

All 2020 Checks - Board.

01/09/2020 11:44 | WATERFORD TOWNSHIP
 llievois | AP CHECK RECONCILIATION REGISTER

| P 1
 | apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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287421	01/13/2020	PRINTED	021380 BILLS PLBG & SEWER SERV I	188.00			
287422	01/13/2020	PRINTED	031396 K&K BUILDING	600.00			
287423	01/13/2020	PRINTED	032895 ANTHONY GONZALES	600.00			
287424	01/13/2020	PRINTED	032896 HANDS ON PHYSICAL THERAPY	100.00			
287425	01/13/2020	PRINTED	039230 UNIQUE DESIGN HOMES	600.00			
287426	01/13/2020	PRINTED	043365 CINCINNATI TIME SYSTEMS	190.00			
287427	01/13/2020	PRINTED	053389 LUNGHAMER GMC INC	22.53			
287428	01/13/2020	PRINTED	083437 FIRST DUE FIRE SUPPLY	15,341.10			
287429	01/13/2020	PRINTED	093565 GOODYEAR AUTO SERV CTR	539.96			
287430	01/13/2020	PRINTED	103584 JOHN H HOLMES	300.00			
287431	01/13/2020	PRINTED	121135 JC WATER TREATMENT INC	476.00			
287432	01/13/2020	PRINTED	143600 SCOTT C KOZAK	300.00			
287433	01/13/2020	PRINTED	143837 JASON KUCMIERZ	50.00			
287434	01/13/2020	PRINTED	153240 LESLIE TIRE	1,152.00			
287435	01/13/2020	PRINTED	153367 LIBRARY NETWORK, THE	2,217.74			
287436	01/13/2020	PRINTED	163485 PAULETTE MICHEL LOFTIN	300.00			
287437	01/13/2020	PRINTED	174636 STATE OF MICHIGAN	3,057.71			
287438	01/13/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	4,303.68			
287439	01/13/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	5,114.28			
287440	01/13/2020	PRINTED	213454 NANCY PLASTERER	350.00			
287441	01/13/2020	PRINTED	213566 COFFEE BREAK INC	39.25			
287442	01/13/2020	PRINTED	243228 STELLA REYES	180.00			
287443	01/13/2020	PRINTED	253293 HOWARD L SHIFMAN, P.C.	10,000.00			
287444	01/13/2020	PRINTED	253400 KATHRYN SIMMONS	300.00			
287445	01/13/2020	PRINTED	273533 UNIFIRST CORP	569.14			
287446	01/13/2020	PRINTED	283243 AMERICAN MESSAGING	164.06			
287447	01/13/2020	PRINTED	293206 WEINGARTZ	7.47			
			29 CHECKS	CASH ACCOUNT TOTAL	49,070.37		.00

Advance Checks Mailed From. Dec 16 → Jan 8.

01/09/2020 11:46 | WATERFORD TOWNSHIP
llievois | AP CHECK RECONCILIATION REGISTER

| P 1
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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287084	12/17/2019	PRINTED	011021 ADI	201.98			
287085	12/17/2019	PRINTED	011700 AQUA-WEED CONTROL INC	1,500.00			
287086	12/17/2019	PRINTED	011730 ARROW PRINTING	555.70			
287087	12/17/2019	PRINTED	013202 ADVANTAGE CONSULTING INC	150.00			
287088	12/17/2019	PRINTED	013665 APOLLO FIRE EQUIPMENT CO	743.55			
287089	12/17/2019	PRINTED	013685 APPLIED IMAGING	1,475.20			
287090	12/17/2019	PRINTED	013728 GLEN F. ARMSTRONG	25.00			
287091	12/17/2019	PRINTED	014472 ALPHA DIRECTIONAL BORING	2,000.00			
287092	12/17/2019	PRINTED	021079 BAKER & TAYLOR BOOKS	1,287.17			
287093	12/17/2019	PRINTED	021380 BILLS PLBG & SEWER SERV I	138.00			
287094	12/17/2019	PRINTED	021510 BLUE CROSS BLUE SHIELD	182,990.33			
287095	12/17/2019	PRINTED	023016 BATTERIES PLUS	373.31			
287096	12/17/2019	PRINTED	023123 JUDY BALDAK	101.00			
287097	12/17/2019	PRINTED	023456 BLACKBURN MFG CO	694.23			
287098	12/17/2019	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	246,563.37			
287099	12/17/2019	PRINTED	031668 GALAXY SIGN & HOISTING	100.00			
287100	12/17/2019	PRINTED	032883 RODRIGO MORALES-DIAZ	100.00			
287101	12/17/2019	PRINTED	032884 PERFORMANCE REMODELING	100.00			
287102	12/17/2019	PRINTED	034076 BAUER CUSTOM HOMES INC	400.00			
287103	12/17/2019	PRINTED	039479 GRENNAN CONSTRUCTION	100.00			
287104	12/17/2019	PRINTED	039871 RENAISSANCE RESTORATIONS	100.00			
287105	12/17/2019	PRINTED	039951 FOUNDATION SYSTEMS OF MIC	400.00			
287106	12/17/2019	PRINTED	041192 CDW GOVERNMENT INC	660.95			
287107	12/17/2019	PRINTED	041460 CLYDES FRAME & WHEEL SERV	1,441.39			
287108	12/17/2019	PRINTED	043134 CAMBRIDGE CONSULTING GROU	620.00			
287109	12/17/2019	PRINTED	043381 CITY OF PONTIAC	1,469.29			
287110	12/17/2019	PRINTED	043626 CONSUMERS ENERGY	2,898.81			
287111	12/17/2019	PRINTED	043836 CUMMINS BRIDGEWAY LLC	4,601.40			
287112	12/17/2019	PRINTED	043952 CYNERGY PRODUCTS	1,873.89			
287113	12/17/2019	PRINTED	051234 MEGAN DENNIS	37.98			
287114	12/17/2019	PRINTED	053253 DTE ENERGY	19,998.08			
287115	12/17/2019	PRINTED	053612 DOVER & COMPANY, LLC	899.36			
287116	12/17/2019	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	960.00			
287117	12/17/2019	PRINTED	063546 ENABLE POINT INC	880.00			
287118	12/17/2019	PRINTED	073268 JEFFREY FINKBEINER	100.00			
287119	12/17/2019	PRINTED	073268 BETH ANN FINKBEINER	100.00			
287120	12/17/2019	PRINTED	083373 FIRESTONE TIRE & SERV CTR	261.68			
287121	12/17/2019	PRINTED	091835 GUNNERS METERS & PARTS IN	3,040.00			
287122	12/17/2019	PRINTED	093026 RICHARD GALAT	300.00			
287123	12/17/2019	PRINTED	093389 ALBERT GILAJ	1,100.00			
287124	12/17/2019	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	538.04			
287125	12/17/2019	PRINTED	093565 GOODYEAR AUTO SERV CTR	1,005.00			
287126	12/17/2019	PRINTED	093607 GOODBYE GEESE	1,200.00			
287127	12/17/2019	PRINTED	093705 GRAINGER	3,320.00			
287128	12/17/2019	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	2,798.59			
287129	12/17/2019	PRINTED	093842 RON GUISEPPE	120.00			
287130	12/17/2019	PRINTED	103141 HART INTERCIVIC, INC	88,155.00			
287131	12/17/2019	PRINTED	103150 DAVE HARDIN	120.00			
287132	12/17/2019	PRINTED	113179 IDEAL MILLWORK ENTERPRISE	3,220.00			
287133	12/17/2019	PRINTED	113542 INGRAM LIBRARY SERVICES	24.51			
287134	12/17/2019	PRINTED	113595 DOXIM	8,595.73			

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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287137	12/17/2019	PRINTED	121012 J&M WINDOW CLEANING	5,205.00			
287138	12/17/2019	PRINTED	121300 JGM VALVE CORP	46,562.00			
287139	12/17/2019	PRINTED	143586 KONE INC	567.78			
287140	12/17/2019	PRINTED	143719 DAVID J KRAMER	300.00			
287141	12/17/2019	PRINTED	153044 LAMOTTE CO	982.96			
287142	12/17/2019	PRINTED	153055 LAW OFFICES OF JOSEPH A L	350.00			
287143	12/17/2019	PRINTED	153109 LAKES AREA MARTIAL ARTS	462.50			
287144	12/17/2019	PRINTED	153274 CAROLYN S LEONARD	120.00			
287145	12/17/2019	PRINTED	153277 LINDA LEVASSEUR	152.71			
287146	12/17/2019	PRINTED	153367 LIBRARY NETWORK, THE	451.51			
287147	12/17/2019	PRINTED	163489 DAVE MILLER LLC	263.00			
287148	12/17/2019	PRINTED	163507 BRIAN MIJAL	500.00			
287149	12/17/2019	PRINTED	164208 MAMMOTH CONSTRUCTION LLC	8,564.00			
287150	12/17/2019	PRINTED	174457 STATE OF MICHIGAN	108.00			
287151	12/17/2019	PRINTED	183289 NETWORKFLEET INC	1,333.75			
287152	12/17/2019	PRINTED	183578 NORTH ELECTRIC SUPPLY CO	192.81			
287153	12/17/2019	PRINTED	183952 NYE UNIFORM COMPANY	1,935.62			
287154	12/17/2019	PRINTED	193007 AUBURN HILLS CAMPUS - OCC	700.00			
287155	12/17/2019	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	162.09			
287156	12/17/2019	PRINTED	213287 PREMIER SAFETY	224.42			
287157	12/17/2019	PRINTED	213401 PITNEY BOWES GLOBAL FINAN	1,207.26			
287158	12/17/2019	PRINTED	213454 NANCY PLASTERER	500.00			
287159	12/17/2019	PRINTED	213566 COFFEE BREAK INC	68.50			
287160	12/17/2019	PRINTED	213608 SCOTT POWERS	675.00			
287161	12/17/2019	PRINTED	213624 POLLARDWATER	774.00			
287162	12/17/2019	PRINTED	213849 SANDRA PULK	120.00			
287163	12/17/2019	PRINTED	223021 JEAN BARTKOWIAK	37.50			
287164	12/17/2019	PRINTED	223975 SANDRA COLEMAN	1,839.00			
287165	12/17/2019	PRINTED	227561 KAREN BROWN	37.50			
287166	12/17/2019	PRINTED	227563 BETH MACVICAR	37.50			
287167	12/17/2019	PRINTED	227564 MARGIE MCQUIGG	37.50			
287168	12/17/2019	PRINTED	227565 JENNIFER POZZI	37.50			
287169	12/17/2019	PRINTED	233852 QUALITY FIRE SERVICES	357.00			
287170	12/17/2019	PRINTED	234472 BLOOM ROOFING SYSTEMS INC	565.40			
287171	12/17/2019	PRINTED	243017 MATT RAY	300.00			
287172	12/17/2019	PRINTED	243206 RECORDED BOOKS LLC	164.97			
287173	12/17/2019	PRINTED	243224 STEVEN E RENO	300.00			
287174	12/17/2019	PRINTED	243228 STELLA REYES	270.00			
287175	12/17/2019	PRINTED	243289 LYNN ANNE REISS	45.00			
287176	12/17/2019	PRINTED	243656 ROOF MANAGEMENT CO, INC	400.00			
287177	12/17/2019	PRINTED	251369 SCOTT SINTKOWSKI	240.00			
287178	12/17/2019	PRINTED	253277 LENAWEE DISTRICT LIBRARY	12.99			
287179	12/17/2019	PRINTED	254704 SPIRAL WISDOM LLC	350.00			
287180	12/17/2019	PRINTED	254839 STRYKER SALES CORP	2,162.48			
287181	12/17/2019	PRINTED	254845 BRADLEY STOUT	500.00			
287182	12/17/2019	PRINTED	254862 LAW OFFICE OF STEPHEN STE	300.00			
287183	12/17/2019	PRINTED	263582 THOMSON REUTERS-WEST	427.81			
287184	12/17/2019	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
287185	12/17/2019	PRINTED	273533 UNIFIRST CORP	537.85			
287186	12/17/2019	PRINTED	273542 UNIQUE MGMT SERVICES INC	134.25			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287187	12/17/2019	PRINTED	283242 VERIZON WIRELESS	1,174.70			
287188	12/17/2019	PRINTED	283242 VERIZON WIRELESS	1,873.77			
287189	12/17/2019	PRINTED	283247 VESCO OIL CORP	45.00			
287190	12/17/2019	PRINTED	293016 WATERFORD AREA CHAMBER OF	195.00			
287191	12/17/2019	PRINTED	293223 SANDRA WERTH	300.00			
287192	12/17/2019	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	5,444.63			
287193	12/17/2019	PRINTED	304360 WATERFORD TOWNSHIP	75,000.00			
287194	12/17/2019	PRINTED	304930 WATERFORD TOWNSHIP DPW	1,031.33			
287195	12/17/2019	PRINTED	315208 LENA BUTLER	7.22			
287196	12/17/2019	PRINTED	315209 DAVID DUPREY	16.10			
287197	12/17/2019	PRINTED	315210 MICHAEL BLANCHARD	9.05			
287198	12/17/2019	PRINTED	315211 JONATHON GLADSTONE	7.22			
287199	12/17/2019	PRINTED	315212 RAUSHANAH HOCKADAY	10.27			
287200	12/17/2019	PRINTED	315213 JAMES STACHOWSKI	9.05			
287201	12/17/2019	PRINTED	315214 SAUL GARCIA-LEYVA	9.66			
287202	12/17/2019	PRINTED	315215 DEBBIE KENNEDY	7.83			
287203	12/17/2019	PRINTED	500183 ELECTRICAL TERMINAL SE	40.05			
287204	12/17/2019	PRINTED	500483 CSG FORTE PAYMENTS	47.50			
287205	12/19/2019	PRINTED	011021 ADI	83.99			
287206	12/19/2019	PRINTED	021079 BAKER & TAYLOR BOOKS	442.61			
287207	12/19/2019	PRINTED	043364 AT&T MOBILITY	84.50			
287208	12/19/2019	PRINTED	043836 CUMMINS BRIDGEWAY LLC	7,974.27			
287209	12/19/2019	PRINTED	044062 CONTROLNET, LLC	3,270.55			
287210	12/19/2019	PRINTED	063004 EAGLE GRAPHICS AND DESIGN	225.00			
287211	12/19/2019	PRINTED	083217 FEDERAL RESOURCES SUPPLY	2,600.13			
287212	12/19/2019	PRINTED	093025 GALE/CENGAGE LEARNING	169.44			
287213	12/19/2019	PRINTED	093565 GOODYEAR AUTO SERV CTR	584.00			
287214	12/19/2019	PRINTED	093840 LOOMIS FARGO & CO	991.91			
287215	12/19/2019	PRINTED	101835 HUBBELL ROTH & CLARK INC	1,030.20			
287216	12/19/2019	PRINTED	121003 POWER PLAN	292.47			
287217	12/19/2019	PRINTED	183952 NYE UNIFORM COMPANY	258.00			
287218	12/19/2019	PRINTED	193007 AUBURN HILLS CAMPUS - OCC	1,300.00			
287219	12/19/2019	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	850.20			
287220	12/19/2019	PRINTED	193277 OFFICIAL PAYMENTS CORP	25.00			
287221	12/19/2019	PRINTED	204665 OAKLAND COUNTY TREASURER	435.00			
287222	12/19/2019	PRINTED	243040 PENGUIN RANDOM HOUSE LLC	75.75			
287223	12/19/2019	PRINTED	243206 RECORDED BOOKS LLC	48.02			
287224	12/19/2019	PRINTED	253250 CONSTANCE AND CLARENCE SC	122.33			
287225	12/19/2019	PRINTED	253913 JOHNSON CONTROLS SECURITY	500.26			
287226	12/19/2019	PRINTED	263255 TESTAMERICA LABORATORIES	286.80			
287227	12/19/2019	PRINTED	271016 US BANK EQUIPMENT FINANCE	153.16			
287228	12/19/2019	PRINTED	293355 WILBUR WHITE JR	2,550.00			
287229	12/19/2019	PRINTED	304410 WATERFORD TOWNSHIP LIBRAR	45.00			
287230	12/30/2019	PRINTED	011040 AED SUPERSTORE	1,893.06			
287231	12/30/2019	PRINTED	013685 APPLIED IMAGING	942.50			
287232	12/30/2019	PRINTED	021093 BSB COMMUNICATIONS, INC	1,061.94			
287233	12/30/2019	PRINTED	023068 K & Q LAW, PC	3,025.00			
287234	12/30/2019	PRINTED	023125 BAKER TILLY MUNICIPAL ADV	4,000.00			
287235	12/30/2019	PRINTED	041192 CDW GOVERNMENT INC	6,220.60			
287236	12/30/2019	PRINTED	043626 CONSUMERS ENERGY	3,005.71			
287237	12/30/2019	PRINTED	044062 CONTROLNET, LLC	35,280.00			
287238	12/30/2019	PRINTED	051007 DTE ENERGY	73,859.23			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287239	12/30/2019	PRINTED	051201 DEAF CAN!	166.00			
287240	12/30/2019	PRINTED	051445 DLZ MICHIGAN, INC	23,753.75			
287241	12/30/2019	PRINTED	053215 DELTA DENTAL	44,240.95			
287242	12/30/2019	PRINTED	053253 DTE ENERGY	6,399.69			
287243	12/30/2019	PRINTED	073135 RICHARD W CARTMILL	100.00			
287244	12/30/2019	PRINTED	073135 CYNTHIA CARTMILL	100.00			
287245	12/30/2019	PRINTED	083630 FOSTER, SWIFT, COLLINS &	300.00			
287246	12/30/2019	PRINTED	083717 MATTHEW M FRIEDRICH	425.00			
287247	12/30/2019	PRINTED	093026 RICHARD GALAT	500.00			
287248	12/30/2019	PRINTED	093702 JUDITH GRACEY	300.00			
287249	12/30/2019	PRINTED	103018 DERWOOD HAINES JR	300.00			
287250	12/30/2019	PRINTED	103141 HART INTERCIVIC, INC	1,075.20			
287251	12/30/2019	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	6,665.33			
287252	12/30/2019	PRINTED	143542 KNOWBE4, INC	6,273.00			
287253	12/30/2019	PRINTED	143707 KRONOS SAASHR, INC	608.97			
287254	12/30/2019	PRINTED	153068 OSCAR W LARSON CO	11,869.00			
287255	12/30/2019	PRINTED	153367 LIBRARY NETWORK, THE	95.45			
287256	12/30/2019	PRINTED	161024 O.C.C.M.T.A.	40.00			
287257	12/30/2019	PRINTED	163139 DEBORAH H MCKELVY	150.00			
287258	12/30/2019	PRINTED	163371 MICHIGAN COURT SERV INC	96.00			
287259	12/30/2019	PRINTED	163613 MODERNISTIC CLEANING SERV	1,040.22			
287260	12/30/2019	PRINTED	183286 NEOFUNDS	78.87			
287261	12/30/2019	PRINTED	204860 ROAD COMMISSION FOR	162.34			
287262	12/30/2019	PRINTED	213454 NANCY PLASTERER	350.00			
287263	12/30/2019	PRINTED	213608 SCOTT POWERS	300.00			
287264	12/30/2019	PRINTED	213714 PRINTING SYSTEMS INC	2,693.16			
287265	12/30/2019	PRINTED	241008 RKA PETROLEUM COMPANIES,	9,961.65			
287266	12/30/2019	PRINTED	243206 RECORDED BOOKS LLC	284.90			
287267	12/30/2019	PRINTED	243228 STELLA REYES	180.00			
287268	12/30/2019	PRINTED	243664 ROSE PEST SOLUTIONS	48.00			
287269	12/30/2019	PRINTED	251110 S&B PLBG & SEWER SERV INC	2,797.50			
287270	12/30/2019	PRINTED	253223 SEHI COMPUTER PRODUCTS IN	1,125.00			
287271	12/30/2019	PRINTED	253400 KATHRYN SIMMONS	300.00			
287272	12/30/2019	PRINTED	254816 RICHARD STRENGER	450.00			
287273	12/30/2019	PRINTED	254845 BRADLEY STOUT	300.00			
287274	12/30/2019	PRINTED	293402 WW WILLIAMS	830.76			
287275	01/02/2020	PRINTED	043582 COMPREHENSIVE RISK SERV I	74,486.00			
287276	01/02/2020	PRINTED	161050 MARSHALL & SWIFT/ BOECKH,	656.20			
287277	01/02/2020	PRINTED	254851 STANDARD INSURANCE COMPAN	6,535.19			
287278	01/02/2020	PRINTED	293017 WAYNE COUNTY ASSOC OF ASS	45.00			
287279	01/02/2020	PRINTED	293272 WESTERN OAKLAND TRANSPORT	185,000.00			
287280	01/07/2020	PRINTED	031080 BKR CONSTRUCTION	100.00			
287281	01/07/2020	PRINTED	031396 K&K BUILDING	600.00			
287282	01/07/2020	PRINTED	031635 PMG CONTRACTING	800.00			
287283	01/07/2020	PRINTED	031827 A-BETTER EXTERIOR, LLC	600.00			
287284	01/07/2020	PRINTED	031840 TGA ASSOCIATES INC	400.00			
287285	01/07/2020	PRINTED	032011 C&L WARD BROS CO	100.00			
287286	01/07/2020	PRINTED	032165 BRENDAN JAMES MOLLOY	100.00			
287287	01/07/2020	PRINTED	032174 KULLA CONSTRUCTION INC	100.00			
287288	01/07/2020	PRINTED	032193 RONCELLI, INC	1,000.00			
287289	01/07/2020	PRINTED	032840 CONTI CORPORATION	600.00			
287290	01/07/2020	PRINTED	032885 GREAT LAKES BAY CONSTRUCT	600.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287291	01/07/2020	PRINTED	032886 KEVIN & ROXANNE WESTLAKE	100.00			
287292	01/07/2020	PRINTED	032887 CHRISTOPHER J STARK	100.00			
287293	01/07/2020	PRINTED	032888 EVELYN MICOL	100.00			
287294	01/07/2020	PRINTED	032889 MW BUILDING SOLUTIONS, LL	100.00			
287295	01/07/2020	PRINTED	032890 FLIP STARZ	600.00			
287296	01/07/2020	PRINTED	032891 RELIANT BUILDING CO	100.00			
287297	01/07/2020	PRINTED	032892 CONTRACT DESIGN GROUP	100.00			
287298	01/07/2020	PRINTED	032893 MAXIMUM CONSTRUCTION	100.00			
287299	01/07/2020	PRINTED	032894 TIMOTHY FINAN	100.00			
287300	01/07/2020	PRINTED	033721 ROSS HOMES INC	100.00			
287301	01/07/2020	PRINTED	034297 HAROLD PURLONG	100.00			
287302	01/07/2020	PRINTED	034424 JAN SIGNS	100.00			
287303	01/07/2020	PRINTED	035583 MIDPOINT CONSTRUCTION	100.00			
287304	01/07/2020	PRINTED	036522 MARKS HOMES INC	400.00			
287305	01/07/2020	PRINTED	036618 MNC & ANC PROFESSIONAL SE	100.00			
287306	01/07/2020	PRINTED	038334 WAYNE CRAFT INC	100.00			
287307	01/07/2020	PRINTED	038407 DIAMOND CREEK HOMES	100.00			
287308	01/07/2020	PRINTED	038476 API PLAN DESIGN	1,600.00			
287309	01/07/2020	PRINTED	038931 NORTHERN SIGN CO	100.00			
287310	01/07/2020	PRINTED	039446 CEDAR WORKS INC	300.00			
287311	01/07/2020	PRINTED	039771 EVER-DRY OF SOUTHEASTERN	100.00			
287312	01/07/2020	PRINTED	039951 FOUNDATION SYSTEMS OF MIC	100.00			
287313	01/07/2020	PRINTED	053253 DTE ENERGY	30,711.56			
287314	01/07/2020	PRINTED	053253 DTE ENERGY	40.63			
287315	01/07/2020	PRINTED	251381 SIX RIVERS LAND CONSERVAN	250.00			
287316	01/07/2020	PRINTED	293355 WILBUR WHITE JR	2,550.00			
287317	01/08/2020	PRINTED	011016 GREAT LAKES ACE HARDWARE	34.18			
287318	01/08/2020	PRINTED	011199 ALL OUT FITNESS	360.00			
287319	01/08/2020	PRINTED	011730 ARROW PRINTING	1,139.16			
287320	01/08/2020	PRINTED	011790 AT&T	1,413.45			
287321	01/08/2020	PRINTED	013149 ACCURATE CONSTRUCTION SER	1,560.00			
287322	01/08/2020	PRINTED	013377 AIR CENTER INC	3,864.54			
287323	01/08/2020	PRINTED	013452 ALEXANDER CHEMICAL CORP	7,614.60			
287324	01/08/2020	PRINTED	013665 APOLLO FIRE EQUIPMENT CO	217.42			
287325	01/08/2020	PRINTED	013685 APPLIED IMAGING	1,466.17			
287326	01/08/2020	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	2,312.00			
287327	01/08/2020	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	396.00			
287328	01/08/2020	PRINTED	021079 BAKER & TAYLOR BOOKS	633.61			
287329	01/08/2020	PRINTED	021380 BILLS PLBG & SEWER SERV I	2,985.50			
287330	01/08/2020	PRINTED	023711 BRILLIANCE PUBLISHING, IN	40.18			
287331	01/08/2020	PRINTED	023725 CITY ELECTRIC SUPPLY CO	225.87			
287332	01/08/2020	PRINTED	023845 BURKE BUILDING CENTERS	482.88			
287333	01/08/2020	PRINTED	032585 VICTOR MOSES HOMES	100.00			
287334	01/08/2020	PRINTED	041192 CDW GOVERNMENT INC	417.76			
287335	01/08/2020	PRINTED	043143 JOE CATANAZRITE	120.00			
287336	01/08/2020	PRINTED	043626 CONSUMERS ENERGY	13,370.39			
287337	01/08/2020	PRINTED	043836 CUMMINS BRIDGEWAY LLC	2,860.00			
287338	01/08/2020	PRINTED	043904 COMERICA COMMERCIAL CARD	3,444.12			
287339	01/08/2020	PRINTED	044074 COUNTRY WATER TREATMENT I	66.74			
287340	01/08/2020	PRINTED	044220 CHASE CARD SERVICES	2,345.53			
287341	01/08/2020	PRINTED	053389 LUNGHAMER GMC INC	61.25			
287342	01/08/2020	PRINTED	053839 DUBOIS-COOPER ASSOC INC	13,937.58			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287343	01/08/2020	PRINTED	063181 MICHAEL J EBERLE	475.00			
287344	01/08/2020	PRINTED	063951 KATHRYN R EYMAN	125.00			
287345	01/08/2020	PRINTED	073088 JAMES D BROWN	100.00			
287346	01/08/2020	PRINTED	083373 FIRESTONE TIRE & SERV CTR	523.36			
287347	01/08/2020	PRINTED	083466 FLEX ADMINISTRATORS INC	2,490.00			
287348	01/08/2020	PRINTED	083734 JEFFREY FRANKLIN	150.00			
287349	01/08/2020	PRINTED	093015 GALCO INDUSTRIAL ELECTRON	676.77			
287350	01/08/2020	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	6,514.36			
287351	01/08/2020	PRINTED	093702 JUDITH GRACEY	300.00			
287352	01/08/2020	PRINTED	093705 GRAINGER	1,119.38			
287353	01/08/2020	PRINTED	093824 SHANE GRUBER	345.60			
287354	01/08/2020	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	823.67			
287355	01/08/2020	PRINTED	101950 HYDRO CORP	7,132.00			
287356	01/08/2020	PRINTED	103119 JULIE HAULER	427.50			
287357	01/08/2020	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	2,000.00			
287358	01/08/2020	PRINTED	103584 JOHN H HOLMES	700.00			
287359	01/08/2020	PRINTED	113488 IMPERIAL AUTO WASH	184.00			
287360	01/08/2020	PRINTED	113542 INGRAM LIBRARY SERVICES	43.68			
287361	01/08/2020	PRINTED	113595 DOXIM	380.74			
287362	01/08/2020	PRINTED	114557 INTERNATIONAL CONTROLS &	17,025.00			
287363	01/08/2020	PRINTED	121011 J&B MEDICAL SUPPLY	122.40			
287364	01/08/2020	PRINTED	123023 JAIL ALTERNATIVES FOR MIC	86.00			
287365	01/08/2020	PRINTED	123618 ZANE JOHNSON	1,350.00			
287366	01/08/2020	PRINTED	143601 KONECRANES INC	1,090.00			
287367	01/08/2020	PRINTED	143837 JASON KUCMIERZ	150.00			
287368	01/08/2020	PRINTED	153367 LIBRARY NETWORK, THE	2,793.64			
287369	01/08/2020	PRINTED	161014 MI MUNICIPAL RISK MGMNT	16,846.51			
287370	01/08/2020	PRINTED	161140 MCNABS HARDWARE	15.45			
287371	01/08/2020	PRINTED	163095 MAZZA AUTO PARTS INC	47.78			
287372	01/08/2020	PRINTED	163406 MIRACLE RECREATION EQUIPM	990.24			
287373	01/08/2020	PRINTED	163508 FERGUSON WATERWORKS #3386	4,030.00			
287374	01/08/2020	PRINTED	164402 MICHIGAN BEST DECK BUILDE	8,625.00			
287375	01/08/2020	PRINTED	174280 MICHIGAN FIRE INSP SOCIET	350.00			
287376	01/08/2020	PRINTED	174456 STATE OF MICHIGAN	375.00			
287377	01/08/2020	PRINTED	174870 STATE OF MICHIGAN	28,916.52			
287378	01/08/2020	PRINTED	183021 NATIONAL TRAILS	1,550.00			
287379	01/08/2020	PRINTED	183269 SPRINT SOLUTIONS	9.30			
287380	01/08/2020	PRINTED	183952 NYE UNIFORM COMPANY	4,935.75			
287381	01/08/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	744.00			
287382	01/08/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	1,819.57			
287383	01/08/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	12,783.29			
287384	01/08/2020	PRINTED	204910 OAKLAND CNTY TREASURERS O	13,396.90			
287385	01/08/2020	PRINTED	213052 MOVEMENT BY MARI ANN	806.80			
287386	01/08/2020	PRINTED	213584 PONTIAC MAILING SERVICE L	379.56			
287387	01/08/2020	PRINTED	213775 PROFESSIONAL BUILDING SER	7,124.58			
287388	01/08/2020	PRINTED	223975 SANDRA COLEMAN	1,759.00			
287389	01/08/2020	PRINTED	233839 QUALITY FIRST AID AND SAF	81.51			
287390	01/08/2020	PRINTED	241008 RKA PETROLEUM COMPANIES,	1,415.71			
287391	01/08/2020	PRINTED	243206 RECORDED BOOKS LLC	132.46			
287392	01/08/2020	PRINTED	243645 LISA ROCHFORD	280.00			
287393	01/08/2020	PRINTED	251035 SAMS CLUB DIRECT	421.91			
287394	01/08/2020	PRINTED	251234 SECREST WARDLE LYNCH HAMP	12,510.44			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287395	01/08/2020	PRINTED	251238 SERVICE HEATING & PLUMBIN	1,580.23			
287396	01/08/2020	PRINTED	251381 SIX RIVERS LAND CONSERVAN	876.00			
287397	01/08/2020	PRINTED	253160 SCRAMLIN FEEDS	255.00			
287398	01/08/2020	PRINTED	254369 GARY R STEPP	2,376.00			
287399	01/08/2020	PRINTED	254839 STRYKER SALES CORP	1,196.00			
287400	01/08/2020	PRINTED	263255 TESTAMERICA LABORATORIES	367.80			
287401	01/08/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	125.82			
287402	01/08/2020	PRINTED	271536 UFS STORE	12.33			
287403	01/08/2020	PRINTED	273533 UNIFIRST CORP	1,113.95			
287404	01/08/2020	PRINTED	274551 UNIVERSAL LIFT PARTS, INC	1,206.55			
287405	01/08/2020	PRINTED	283242 VERIZON WIRELESS	225.30			
287406	01/08/2020	PRINTED	283242 VERIZON WIRELESS	887.36			
287407	01/08/2020	PRINTED	283242 VERIZON WIRELESS	926.39			
287408	01/08/2020	PRINTED	283242 VERIZON WIRELESS	1,174.70			
287409	01/08/2020	PRINTED	283242 VERIZON WIRELESS	1,873.77			
287410	01/08/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	30.70			
287411	01/08/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	33.69			
287413	01/08/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	154.57			
287414	01/08/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	188.74			
287415	01/08/2020	PRINTED	304880 WATERFORD TOWNSHIP TREASU	171.92			
287416	01/08/2020	PRINTED	304930 WATERFORD TOWNSHIP DPW	12.44			
287417	01/08/2020	PRINTED	500446 FORD PROPANE	37.73			
287418	01/08/2020	PRINTED	500483 CSG FORTE PAYMENTS	465.00			
			335 CHECKS				
			CASH ACCOUNT TOTAL	1,604,720.26	.00		

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287650	01/27/2020	PRINTED	011182 ADE INC	600.00			
287651	01/27/2020	PRINTED	011730 ARROW PRINTING	1,190.96			
287652	01/27/2020	PRINTED	013474 ALL STAR AWARDS	105.00			
287653	01/27/2020	PRINTED	013685 APPLIED IMAGING	3.26			
287654	01/27/2020	PRINTED	013685 APPLIED IMAGING	9.61			
287655	01/27/2020	PRINTED	013685 APPLIED IMAGING	18.60			
287656	01/27/2020	PRINTED	013685 APPLIED IMAGING	19.08			
287657	01/27/2020	PRINTED	013685 APPLIED IMAGING	28.12			
287658	01/27/2020	PRINTED	013685 APPLIED IMAGING	31.44			
287659	01/27/2020	PRINTED	013685 APPLIED IMAGING	35.03			
287660	01/27/2020	PRINTED	013685 APPLIED IMAGING	44.60			
287661	01/27/2020	PRINTED	013685 APPLIED IMAGING	48.04			
287662	01/27/2020	PRINTED	013685 APPLIED IMAGING	57.53			
287663	01/27/2020	PRINTED	013685 APPLIED IMAGING	60.27			
287664	01/27/2020	PRINTED	013685 APPLIED IMAGING	79.45			
287665	01/27/2020	PRINTED	013685 APPLIED IMAGING	101.19			
287666	01/27/2020	PRINTED	013685 APPLIED IMAGING	194.62			
287667	01/27/2020	PRINTED	013685 APPLIED IMAGING	199.39			
287668	01/27/2020	PRINTED	013685 APPLIED IMAGING	283.02			
287669	01/27/2020	PRINTED	014471 ALLDATA	1,500.00			
287670	01/27/2020	PRINTED	014472 ALPHA DIRECTIONAL BORING	1,000.00			
287671	01/27/2020	PRINTED	021079 BAKER & TAYLOR BOOKS	1,111.35			
287672	01/27/2020	PRINTED	021770 BSN SPORTS INC	19.18			
287673	01/27/2020	PRINTED	023016 BATTERIES PLUS	113.80			
287674	01/27/2020	PRINTED	023123 JUDY BALDAK	101.00			
287675	01/27/2020	PRINTED	023127 BARRY'S SIGN COMPANY	100.00			
287676	01/27/2020	PRINTED	023203 BEAUTIFICATION COUNCIL OF	20.00			
287677	01/27/2020	PRINTED	023592 BOSTICK TRUCK CENTER LLC	296.78			
287678	01/27/2020	PRINTED	041192 CDW GOVERNMENT INC	376.00			
287679	01/27/2020	PRINTED	041495 CMP DISTRIBUTORS INC	239.40			
287680	01/27/2020	PRINTED	043364 AT&T MOBILITY	84.38			
287681	01/27/2020	PRINTED	043389 CITY OF FARMINGTON HILLS	350.00			
287682	01/27/2020	PRINTED	043952 CYNERGY PRODUCTS	279.00			
287683	01/27/2020	PRINTED	051029 D'S TEES INC	1,604.80			
287684	01/27/2020	PRINTED	053389 LUNGHAMER GMC INC	1,308.14			
287685	01/27/2020	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
287686	01/27/2020	PRINTED	063488 EMERGENCY VEHICLES PLUS	103,243.00			
287687	01/27/2020	PRINTED	063546 ENABLE POINT INC	1,056.00			
287688	01/27/2020	PRINTED	064008 ELECTRONIC MONITORING SYS	378.50			
287689	01/27/2020	PRINTED	073719 ANGIE REID	73.08			
287690	01/27/2020	PRINTED	074950 COLLEEN GLODICH	63.54			
287691	01/27/2020	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	2,404.02			
287692	01/27/2020	PRINTED	093705 GRAINGER	229.36			
287693	01/27/2020	PRINTED	103139 HARMON METAL WORKS	690.00			
287694	01/27/2020	PRINTED	103238 HELPNET EAP	2,682.27			
287695	01/27/2020	PRINTED	121011 J&B MEDICAL SUPPLY	579.80			
287696	01/27/2020	PRINTED	151211 LGC GLOBAL ENERGY FM LLC	11,049.74			
287697	01/27/2020	PRINTED	153367 LIBRARY NETWORK, THE	559.30			
287698	01/27/2020	PRINTED	161014 MI MUNICIPAL RISK MGMNT	16,388.73			
287699	01/27/2020	PRINTED	163267 METRO TOWING	145.00			
287700	01/27/2020	PRINTED	163858 TYLER BUSINESS FORMS	398.54			
287701	01/27/2020	PRINTED	183021 NATIONAL TRAILS	700.00			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287702	01/27/2020	PRINTED	183952 NYE UNIFORM COMPANY	2,609.50			
287703	01/27/2020	PRINTED	204505 OAKLAND SCHOOLS	76.00			
287704	01/27/2020	PRINTED	213274 PEERLESS MIDWEST INC	14,950.00			
287705	01/27/2020	PRINTED	213331 KATHY PHIPPS	20.00			
287706	01/27/2020	PRINTED	213566 COFFEE BREAK INC	34.25			
287707	01/27/2020	PRINTED	241008 RKA PETROLEUM COMPANIES,	8,914.11			
287708	01/27/2020	PRINTED	243040 PENGUIN RANDOM HOUSE LLC	26.25			
287709	01/27/2020	PRINTED	243608 ROCKET ENTERPRISE INC	1,575.00			
287710	01/27/2020	PRINTED	251373 SIMI'S STUDIO	30.00			
287711	01/27/2020	PRINTED	253512 SMART START MICHIGAN	1,378.50			
287712	01/27/2020	PRINTED	254826 STARR AUTO GLASS	45.00			
287713	01/27/2020	PRINTED	263227 TELEVEND SERVICES, INC	37.85			
287714	01/27/2020	PRINTED	263255 TESTAMERICA LABORATORIES	340.80			
287715	01/27/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	153.16			
287716	01/27/2020	PRINTED	273533 UNIFIRST CORP	567.65			
287717	01/27/2020	PRINTED	273542 UNIQUE MGMT SERVICES INC	89.50			
287718	01/27/2020	PRINTED	283247 VESCO OIL CORP	177.75			
287719	01/27/2020	PRINTED	293016 WATERFORD AREA CHAMBER OF	1,015.00			
287720	01/27/2020	PRINTED	293079 WATER LANDSCAPES LLC	338.86			
287721	01/27/2020	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	4,548.54			
287722	01/27/2020	PRINTED	293568 WOLVERINE WATER WORKS INC	161.00			
287723	01/27/2020	PRINTED	304410 WATERFORD TOWNSHIP LIBRAR	45.00			
287724	01/27/2020	PRINTED	304802 WATERFORD SENIOR CENTER	12,500.00			
287725	01/27/2020	PRINTED	500506 POETS & WRITERS	88.50			
			76 CHECKS	CASH ACCOUNT TOTAL	202,106.14	.00	

Advance Checks Already Mailed
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CHECK # CHECK DATE TYPE VENDOR NAME UNCLEARED CLEARED BATCH CLEAR DATE

287448	01/14/2020	PRINTED	013198	ADVANCED DISPOSAL	1,990.55		
287449	01/14/2020	PRINTED	021380	BILLS PLBG & SEWER SERV I	168.00		
287450	01/14/2020	PRINTED	021510	BLUE CROSS BLUE SHIELD	181,703.07		
287451	01/14/2020	PRINTED	023488	BLUE CROSS BLUE SHIELD OF	249,141.51		
287452	01/14/2020	PRINTED	031095	MILES BRADLEY BLDG & REMD	100.00		
287453	01/14/2020	PRINTED	031523	METRO DETROIT SIGNS	100.00		
287454	01/14/2020	PRINTED	031635	PMG CONTRACTING	1,200.00		
287455	01/14/2020	PRINTED	032332	BLACK & VEATCH	100.00		
287456	01/14/2020	PRINTED	032553	UNIQUE SIGNS	100.00		
287457	01/14/2020	PRINTED	032592	ARTEMIO FABIANO SESSIONS	100.00		
287458	01/14/2020	PRINTED	032608	WILLIAM CUMMINGS	100.00		
287459	01/14/2020	PRINTED	032720	JK CONSTRUCTION	600.00		
287460	01/14/2020	PRINTED	032747	ULTIMATE SIGNS INC	100.00		
287461	01/14/2020	PRINTED	032897	BOB DAWSON	100.00		
287462	01/14/2020	PRINTED	032898	CHRISTOPHER MAGNAN	100.00		
287463	01/14/2020	PRINTED	032899	ROBERT & SHANNON DAVIS	100.00		
287464	01/14/2020	PRINTED	032900	MAPLEWOOD DEVELOPMENT	100.00		
287465	01/14/2020	PRINTED	032901	RC WATERPROOFING	100.00		
287466	01/14/2020	PRINTED	032902	GARY ALLEN	100.00		
287467	01/14/2020	PRINTED	032903	FARIS AJO	400.00		
287468	01/14/2020	PRINTED	032904	MICHAEL CAGLE	100.00		
287469	01/14/2020	PRINTED	032905	JAMES & RITA IRWIN	100.00		
287470	01/14/2020	PRINTED	032906	BIRAN & ASHLEY SHULL	100.00		
287471	01/14/2020	PRINTED	032907	DANIEL VASQUEZ	100.00		
287472	01/14/2020	PRINTED	033585	MR ENCLOSURE SUNROOMS LLC	100.00		
287473	01/14/2020	PRINTED	033884	WALLSIDE INC	100.00		
287474	01/14/2020	PRINTED	035791	SANICK PROPERTIES INC	400.00		
287475	01/14/2020	PRINTED	036068	BLOOM GENERAL CONTRACTING	2,000.00		
287476	01/14/2020	PRINTED	038059	MD LIGHTING	100.00		
287477	01/14/2020	PRINTED	039009	ALI DAVID	100.00		
287478	01/14/2020	PRINTED	039214	DANBAR INVESTMENTS LLC	600.00		
287479	01/14/2020	PRINTED	039944	HOME INSPECTION PLUS	200.00		
287480	01/14/2020	PRINTED	043134	CAMBRIDGE CONSULTING GROU	618.00		
287481	01/14/2020	PRINTED	043582	COMPREHENSIVE RISK SERV I	3,680.00		
287482	01/14/2020	PRINTED	053253	DTE ENERGY	3,420.54		
287483	01/14/2020	PRINTED	053253	DTE ENERGY	22.84		
287484	01/14/2020	PRINTED	053253	DTE ENERGY	54.54		
287485	01/14/2020	PRINTED	073512	ALISE MANATINE	3,600.00		
287486	01/14/2020	PRINTED	073619	LAWRENCE D NOVAK JR	75.50		
287487	01/14/2020	PRINTED	111122	CIVICPLUS	21,338.89		
287488	01/14/2020	PRINTED	143850	BRIDGETTE KUHN	50.00		
287489	01/14/2020	PRINTED	163082	HYLAND SOFTWARE	50,103.69		
287490	01/14/2020	PRINTED	163447	STATE OF MICHIGAN	6,021.74		
287491	01/14/2020	PRINTED	163475	MECRA	130.00		
287492	01/14/2020	PRINTED	204504	OCBOA	805.00		
287493	01/14/2020	PRINTED	253907	BILLIE SWIGER	727.83		
287494	01/15/2020	PRINTED	011015	TRACTION	376.62		
287495	01/15/2020	PRINTED	011040	AED SUPERSTORE	449.19		
287496	01/15/2020	PRINTED	011198	ALADTEC INC	8,442.00		
287497	01/15/2020	PRINTED	011730	ARROW PRINTING	178.79		
287498	01/15/2020	PRINTED	013537	SCHMIDT, ISGRIGG, ANDERSO	533.31		
287499	01/15/2020	PRINTED	013764	SANDRA ASPINALL	1,744.39		

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287500	01/15/2020	PRINTED	014474 ALCOHOL DRUG ADMINISTRATI	415.00			
287501	01/15/2020	PRINTED	021079 BAKER & TAYLOR BOOKS	91.58			
287502	01/15/2020	PRINTED	021093 BSB COMMUNICATIONS, INC	3,567.50			
287503	01/15/2020	PRINTED	023872 BUSSARD APPL PARTS INC	10.73			
287504	01/15/2020	PRINTED	023902 TODD WENZEL BUICK GMC	75,238.00			
287505	01/15/2020	PRINTED	041192 CDW GOVERNMENT INC	1,746.27			
287506	01/15/2020	PRINTED	043626 CONSUMERS ENERGY	5,165.73			
287507	01/15/2020	PRINTED	044062 CONTROLNET, LLC	15,600.00			
287508	01/15/2020	PRINTED	044214 CHARRON SERVICES	95.00			
287509	01/15/2020	PRINTED	051007 DTE ENERGY	74,399.37			
287510	01/15/2020	PRINTED	053422 DIGICOM GLOBAL INC	7,785.00			
287511	01/15/2020	PRINTED	053867 DUBOIS CHEMICALS INC	13,937.58			
287512	01/15/2020	PRINTED	063488 EMERGENCY VEHICLES PLUS	39.68			
287513	01/15/2020	PRINTED	064008 ELECTRONIC MONITORING SYS	189.25			
287514	01/15/2020	PRINTED	073038 THOMAS BOWEN	3,139.47			
287515	01/15/2020	PRINTED	073212 MATTHEW DOWNS	1,924.64			
287516	01/15/2020	PRINTED	073512 ALISE MANATINE	3,600.00			
287517	01/15/2020	PRINTED	083452 SUBURBAN FORD OF WATERFOR	9,778.74			
287518	01/15/2020	PRINTED	083458 MLIVE MEDIA GROUP	392.00			
287519	01/15/2020	PRINTED	093451 GLOBAL OFFICE SOLUTIONS	240.00			
287520	01/15/2020	PRINTED	093580 GORDON FOOD SERVICE INC	49.95			
287521	01/15/2020	PRINTED	103031 HALT FIRE INC	8,824.00			
287522	01/15/2020	PRINTED	103153 MARY HAHNEFELD	66.38			
287523	01/15/2020	PRINTED	103641 HOME CONFINEMENT	208.00			
287524	01/15/2020	PRINTED	113701 IRON MOUNTAIN	485.18			
287525	01/15/2020	PRINTED	123606 ROSATI, SCHULTZ, JOPPICH	3,425.48			
287526	01/15/2020	PRINTED	143034 K&L CONSTRUCTION IMPROVEM	3,600.00			
287527	01/15/2020	PRINTED	143707 KRONOS SAASHR, INC	608.97			
287528	01/15/2020	PRINTED	151211 LGC GLOBAL ENERGY FM LLC	6,488.02			
287529	01/15/2020	PRINTED	153858 CHRISTINE LUSTIG	205.53			
287530	01/15/2020	PRINTED	163270 METCOM	142.90			
287531	01/15/2020	PRINTED	163371 MICHIGAN COURT SERV INC	126.00			
287532	01/15/2020	PRINTED	163489 DAVE MILLER LLC	50.00			
287533	01/15/2020	PRINTED	163858 MUNIS DIVISION	1,400.00			
287534	01/15/2020	PRINTED	164254 MAXIMUS, INC	12,250.00			
287535	01/15/2020	PRINTED	174510 MICHIGAN MUNICIPAL LEAGUE	244.56			
287536	01/15/2020	PRINTED	183289 NETWORKFLEET INC	1,333.75			
287537	01/15/2020	PRINTED	183952 NYE UNIFORM COMPANY	1,700.06			
287538	01/15/2020	PRINTED	193074 MEDIA NEWS-21CM ADVERTISI	74.68			
287539	01/15/2020	PRINTED	193281 OFFICER SURVIVAL SOLUTION	20,000.00			
287540	01/15/2020	PRINTED	193706 ORKIN	405.82			
287541	01/15/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	384.00			
287542	01/15/2020	PRINTED	204040 OAKLAND COUNTY TREASURER	1,168.79			
287543	01/15/2020	PRINTED	233852 QUALITY FIRE SERVICES	2,402.30			
287544	01/15/2020	PRINTED	251234 SECRET WARDLE LYNCH HAMP	12,500.00			
287545	01/15/2020	PRINTED	253223 SEHI COMPUTER PRODUCTS IN	4,950.00			
287546	01/15/2020	PRINTED	253954 SYMBOL ARTS	617.75			
287547	01/15/2020	PRINTED	254825 SJMH MEDICAL PRACTICE	525.00			
287548	01/15/2020	PRINTED	254839 STRYKER SALES CORP	4,359.20			
287549	01/15/2020	PRINTED	254843 STAR EMS	2,045.48			
287550	01/15/2020	PRINTED	263057 TARGET INFO MGMT INC	59.85			
287551	01/15/2020	PRINTED	263582 THOMSON REUTERS-WEST	427.81			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287552	01/15/2020	PRINTED	273533 UNIFIRST CORP	429.46			
287553	01/15/2020	PRINTED	291365 PRAXAIR DISTRIBUTION INC	238.95			
287554	01/15/2020	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	5,740.88			
287555	01/15/2020	PRINTED	304678 MARGARET BIRCH TREASURER	891.54			
287556	01/15/2020	PRINTED	304778 WATERFORD SCHOOL DISTRICT	255.00			
287557	01/15/2020	PRINTED	304930 WATERFORD TOWNSHIP DPW	480.05			
287558	01/15/2020	PRINTED	333054 JEREMY YOUNG	45.62			
287559	01/15/2020	PRINTED	500246 MI MED INC	2,780.23			
287560	01/21/2020	PRINTED	023068 K & Q LAW, PC	800.00			
287561	01/21/2020	PRINTED	023587 HILLARIE F BOETTGER PLLC	300.00			
287562	01/21/2020	PRINTED	023632 TONYA BOETTGE	300.00			
287563	01/21/2020	PRINTED	053253 DTE ENERGY	621.45			
287564	01/21/2020	PRINTED	074950 COLLEEN GLODICH	13.00			
287565	01/21/2020	PRINTED	083734 JEFFREY FRANKLIN	300.00			
287566	01/21/2020	PRINTED	093026 RICHARD GALAT	600.00			
287567	01/21/2020	PRINTED	093702 JUDITH GRACEY	300.00			
287568	01/21/2020	PRINTED	103018 DERWOOD HAINES JR	800.00			
287569	01/21/2020	PRINTED	113595 DOXIM	14,000.00			
287570	01/21/2020	PRINTED	204150 OCAA	100.00			
287571	01/21/2020	PRINTED	204910 OAKLAND CNTY TREASURERS O	410.00			
287572	01/21/2020	PRINTED	213454 NANCY PLASTERER	350.00			
287573	01/21/2020	PRINTED	223977 PATRICIA JACKSON	66.00			
287574	01/21/2020	PRINTED	224545 LAVONNE LONG	66.00			
287575	01/21/2020	PRINTED	225212 ALICE WINSLOW	66.00			
287576	01/21/2020	PRINTED	226584 FRANK FENSLER	66.00			
287577	01/21/2020	PRINTED	226798 JOANNE CHARBONEAU	66.00			
287578	01/21/2020	PRINTED	227437 BONNIE LAVERGNE	66.00			
287579	01/21/2020	PRINTED	227439 VICKI SHELTON	66.00			
287580	01/21/2020	PRINTED	227461 SUSAN TACKETT	132.00			
287581	01/21/2020	PRINTED	227468 KAROL LEACH	66.00			
287582	01/21/2020	PRINTED	227570 ALTA BEARD	2.00			
287583	01/21/2020	PRINTED	227571 ALLEN CAMPBELL	264.00			
287584	01/21/2020	PRINTED	227572 CHARLES KNEISEL	66.00			
287585	01/21/2020	PRINTED	227573 IRENE LINDENTHAL	132.00			
287586	01/21/2020	PRINTED	227574 BARBARA PERCOULIS	66.00			
287587	01/21/2020	PRINTED	227575 DONNA SAPELAK	66.00			
287588	01/21/2020	PRINTED	243228 STELLA REYES	225.00			
287589	01/21/2020	PRINTED	254845 BRADLEY STOUT	100.00			
287590	01/21/2020	PRINTED	271016 US BANK EQUIPMENT FINANCE	97.66			
287591	01/21/2020	PRINTED	293355 WILBUR WHITE JR	2,550.00			
287592	01/21/2020	PRINTED	304360 WATERFORD TOWNSHIP	15,000.00			
287593	01/21/2020	PRINTED	304802 WATERFORD SENIOR CENTER	13,803.50			
287594	01/22/2020	PRINTED	021079 BAKER & TAYLOR BOOKS	455.18			
287595	01/22/2020	PRINTED	023633 CHRISTINE BOVIO	837.48			
287596	01/22/2020	PRINTED	023725 CITY ELECTRIC SUPPLY CO	71.88			
287597	01/22/2020	PRINTED	043364 AT&T MOBILITY	68.98			
287598	01/22/2020	PRINTED	043626 CONSUMERS ENERGY	829.47			
287599	01/22/2020	PRINTED	053253 DTE ENERGY	89.66			
287600	01/22/2020	PRINTED	073177 KEITH CONGER	981.54			
287601	01/22/2020	PRINTED	083580 FORSTER BROTHERS	68.00			
287602	01/22/2020	PRINTED	113542 INGRAM LIBRARY SERVICES	4.95			
287603	01/22/2020	PRINTED	163282 MEDMUTUAL LIFE	4,811.49			

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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
287604	01/22/2020	PRINTED	163476 MIDWEST TAPE	2,463.21			
287605	01/22/2020	PRINTED	163489 DAVE MILLER LLC	343.00			
287606	01/22/2020	PRINTED	204665 OAKLAND COUNTY TREASURER	11,831.69			
287607	01/22/2020	PRINTED	204665 OAKLAND COUNTY TREASURER	813,958.63			
287608	01/22/2020	PRINTED	213723 PROGRESSIVE AE	2,625.00			
287609	01/22/2020	PRINTED	227214 DARLENE FRAZIER	75.00			
287610	01/22/2020	PRINTED	227227 HARVEY COOPER	75.00			
287611	01/22/2020	PRINTED	227576 BREONA CLAWSON	200.00			
287612	01/22/2020	PRINTED	227577 BRITTANY CHAPMAN	200.00			
287613	01/22/2020	PRINTED	304930 WATERFORD TOWNSHIP DPW	426.72			
287614	01/23/2020	PRINTED	073007 GREGG ALLEN	120.00			
287615	01/23/2020	PRINTED	073012 MICHAEL AHRENS	120.00			
287616	01/23/2020	PRINTED	073016 JOSHUA ADAMS	120.00			
287617	01/23/2020	PRINTED	073038 THOMAS BOWEN	120.00			
287618	01/23/2020	PRINTED	073053 BRENDAN BROSNAN	120.00			
287619	01/23/2020	PRINTED	073067 SHELLY BOOTH	120.00			
287620	01/23/2020	PRINTED	073074 JARED W BLACK	120.00			
287621	01/23/2020	PRINTED	073107 CHRISTOPHER BELLING	120.00			
287622	01/23/2020	PRINTED	073110 CHESTER BARTLE	120.00			
287623	01/23/2020	PRINTED	073117 KRIS BLY	120.00			
287624	01/23/2020	PRINTED	073203 GILBERT DECKER JR	120.00			
287625	01/23/2020	PRINTED	073208 WILL DOLEHANTY	120.00			
287626	01/23/2020	PRINTED	073300 CHRISTOPHER FRITZ	240.00			
287627	01/23/2020	PRINTED	073315 TODD FOX	120.00			
287628	01/23/2020	PRINTED	073317 SCOTT GOOD	120.00			
287629	01/23/2020	PRINTED	073366 MICHAEL HARRIS	120.00			
287630	01/23/2020	PRINTED	073386 RICH HAEFNER	120.00			
287631	01/23/2020	PRINTED	073427 WALT JANKOWSKI	120.00			
287632	01/23/2020	PRINTED	073431 KEVIN KAZYAK	120.00			
287633	01/23/2020	PRINTED	073441 ALAN KNAPP	120.00			
287634	01/23/2020	PRINTED	073448 RICHARD KUHN JR	120.00			
287635	01/23/2020	PRINTED	073536 STANLEY MATHEWSON	240.00			
287636	01/23/2020	PRINTED	073571 BARBARA MILLER	120.00			
287637	01/23/2020	PRINTED	073593 EMMETT MERCIER	120.00			
287638	01/23/2020	PRINTED	073611 DANIEL MATA	120.00			
287639	01/23/2020	PRINTED	073619 LAWRENCE D NOVAK JR	120.00			
287640	01/23/2020	PRINTED	073670 JILL PENFOUND	120.00			
287641	01/23/2020	PRINTED	073714 BRENT ROSS	120.00			
287642	01/23/2020	PRINTED	073719 ANGIE REID	120.00			
287643	01/23/2020	PRINTED	073737 SCOTT SAWYER	120.00			
287644	01/23/2020	PRINTED	073762 MIKE SIEJA	120.00			
287645	01/23/2020	PRINTED	073764 MICHAEL SMERCZAK ZORZA	120.00			
287646	01/23/2020	PRINTED	073825 JACK SUTHERLAND	120.00			
287647	01/23/2020	PRINTED	073855 JENNIFER THOM	120.00			
287648	01/23/2020	PRINTED	073919 ROBERT W WHITE	120.00			
287649	01/23/2020	PRINTED	073922 DWAYNE WARNER	120.00			
202 CHECKS			CASH ACCOUNT TOTAL	1,759,126.22	.00		

TREASURER'S REPORT

Dec-19

FUND	BANK	ENDING BAL	ENDING BAL
CHECKING		NOV	DEC
DISBURSEMENT	CHASE	1,837,991.33	422,986.86
RECEIVING	CHASE	6,397,515.09	6,478,088.44
PAYROLL	CHASE	73,969.57	23,060.51
PENSION PAYROLL	CHASE	1,469,030.83	916,177.62
TAX	CHASE	457,487.32	4,212,094.53
WATER & SEWER	CHASE	2,278,898.83	3,044,467.79
MONEY MARKET			
GENERAL	OAKLAND CO GOVT.POOL	25,582,993.38	23,637,929.77
TAX	OAKLAND CO GOVT.POOL	1,005,735.75	14,007,895.45
WATER & SEWER	OAKLAND CO GOVT.POOL	7,889,672.90	7,906,614.86
P&F 2009 REFUND BND	CHASE	-	
WATER & SEWER*	GENISYS CREDIT UNION	23.75	23.75
WATER & SEWER	FLAGSTAR	1,047,364.33	1,048,511.84
WATER & SEWER	FIFTH THIRD BANK	1,107,926.18	8,329.09
RESTRICTED SAVINGS			
SAFER GRANT ESCROW	CHASE	268,986.66	269,098.56
THIRD PARTY			
WORKER'S COMP	FLAGSTAR	63,771.03	53,125.58
FLEXIBLE BENEFIT	FLAGSTAR	225,289.61	227,408.99

BOARD OF TRUSTEES
Gary Wall, Supervisor
Kimberly F. Markee, Clerk
Margaret Birch, Treasurer
Anthony M. Bartolotta, Trustee
Arthur Frasca, Trustee
Karen Joliat, Trustee
Steven Thomas, Trustee



5200 Civic Center Drive
Waterford, Michigan 48329-3773
Telephone: (248) 674-6238 Fax: (248) 674-4097
www.waterfordmi.gov

DEVELOPMENT SERVICES
DEPARTMENT
Rob Merinsky, P.E.
Director
Brent A. Gibson
Superintendent of Building
Division

MEMORANDUM

Date: January 13, 2020

To: Board of Trustees

From: Stacy St. James – Development Services

Re: ***Flood Damage Prevention and Control Ordinance Amendment***

The enclosed proposed amendment to the Flood Damage Prevention and Control Ordinance in Article II of Chapter 8 of the Charter Township of Waterford Code of Ordinances proposes to delete Section 8-051. Actions not requiring permit.

This proposal is in response to a recently received communication from a representative of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) regarding a Community Assistance Visit (CAV) originally conducted by the EGLE in 2013. The State conducts CAV's on behalf of the Federal Emergency Management Agency (FEMA). The purpose of the CAV is part informational and part audit of a community's performance in the National Flood Insurance Program (NFIP). Waterford participates in the NFIP, allowing flood insurance to be available for any property located within the Township. As a condition of participation, FEMA requires that the floodplain regulations be enforced. The current floodplain ordinance includes Section 8-051, which lists actions not requiring a permit. In order to meet NFIP requirements, ALL development within the floodplain needs to go through a floodplain review. There should not be any exemptions to the floodplain development in the ordinance. Therefore, it is being proposed to delete this section of the ordinance. The State has recently confirmed that this amendment would meet the requirements as requested. A "marked-up" copy of the proposed changes is included for reference.

If there are any questions with these requests, please feel free to contact me before the meeting.

**With us there are no
boundaries**

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2020-001**

FLOODPLAIN PERMIT EXEMPTION REPEAL ORDINANCE

An Ordinance to provide for compliance with the National Flood Insurance Program as administered by the Michigan Department of Environment, Great Lakes, and Energy by repealing Section 8-051 in Division 1 of Article II of Chapter 8 of the Waterford Charter Township Code.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 8-051 in Division 1 of Article II in Chapter 8 of the Waterford Charter Township Code, that reads as follows is hereby repealed in its entirety.

Sec. 8-051. Actions not requiring permit.

The following uses are allowed in those areas designated in Sections 8-048 and 8-049 without a permit, subject to any required Township Engineer determinations being first obtained in writing:

- (a) Conservation of natural habitats, soil, vegetation, water, fish and wildlife.
- (b) Outdoor recreation including play and sporting areas; field trails for nature study, hiking and horseback riding, swimming, skin diving, boating, trapping, hunting (as permitted by local ordinance) and fishing where otherwise legally permitted and regulated.
- (c) Grazing, farming, gardening and harvesting of crops, and forestry and nursery practices where otherwise legally permitted and regulated.
- (d) Dams and other water control devices, and temporary alteration or diversion of water or circulation for emergency maintenance or aquaculture purposes, if in compliance with state statutes.
- (e) Public and/or privately owned boat launching and landing facilities, and fishing docks which have obtained the necessary state permits.
- (f) Public and/or private rafts and diving platforms, slides, swings and other water recreation devices.
- (g) Municipal or utility use such as waterworks, sewer lines, pumping stations, transmission lines, parks and recreation facilities, when involving any alteration of existing natural conditions of special flood hazard areas.
- (h) Driveways, streets, culverts and bridges where alternative means of access are proven to be impractical by the Township Engineer.
- (i) Other uses, which after review by the Township Engineer, are determined to be in keeping with the intent of this Article.

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2020.

CHARTER TOWNSHIP OF WATERFORD

Date

By: _____
Kimberly F. Markee, Township Clerk

Introduced: January 13, 2020

Published:

Adopted:

Published:

CHARTER TOWNSHIP OF WATERFORD

ORDINANCE NO. 2020-002

DESIGNATED RESIDENTIAL WASTE HAULER ORDINANCE AMENDMENT

An Ordinance to amend the invoice due date provisions of the Designated Residential Waste Hauler Ordinance in Division 1A of Article III in Chapter 9 of the Waterford Charter Township Code.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Section 9-066 in Division 1A, Designated Residential Waste Hauler, of Article III, Waste Materials Control, in Chapter 9, Health and Sanitation, of the Waterford Charter Township Code is amended to read as follows:

Sec. 9-066. - Responsibility and invoices for services and delinquencies.

- (a) The designated solid waste hauler shall bill for services in advance by sending an invoice directly to each residential premises for which services are to be provided. The invoices shall be in accordance with the rates established by the township board under Section 9-065.
- (b) Invoices shall be in writing and transmitted to customers prior to the beginning of the billing period for which the charges are imposed and shall conspicuously note the due date for payment and any late penalty that will apply and be payable after that date.
- (c) The due date for payment of invoices shall be at least 45 days after the transmittal date of the invoice and 30 days after the start of the billing period for which the charges are imposed.
- (d) If an invoice is not paid by the due date, a late payment penalty in an amount approved by the township board under Section 9-065 shall accrue on the unpaid invoice amount and be payable, collectable, and enforceable as provided in this Section.
- (e) If an invoice is not paid by the due date, it shall be considered delinquent and the designated waste hauler shall send a written notice of delinquency and the late payment penalty to the customer. The notice of delinquency shall include written notice that if the delinquent charges and late payment penalty are not paid, they will be added to the township tax bill for the property as provided in Section 9-067, and how the notice of delinquency may be disputed with the designated waste hauler.
- (f) The payment of all invoices and late payment penalties shall be a personal obligation of the owner of the residential premises for which the services are provided and shall be secured by a lien on that residential premises until paid in full.

Section 2 of Ordinance

Should any Section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on January 27, 2020

CHARTER TOWNSHIP OF WATERFORD

Date

By: _____
Kimberly F. Markee, Township Clerk

Introduced: January 13, 2020

Adopted: January 27, 2020

Published:

**CHARTER TOWNSHIP OF WATERFORD
RESOLUTION ESTABLISHING DESIGNATED WASTE HAULER
LATE PAYMENT PENALTY**

RECITALS:

A. On August 26, 2019, the Board of Trustees awarded a five (5) year Single Residential Waste Hauler Contract to GFL Environmental USA, Inc. ("GFL"), and adopted a Designated Residential Waste Hauler Ordinance as part of Ordinance No. 2019-006.

B. Sections 9-065 and 9-066(d) of the Designated Residential Waste Hauler Ordinance require the Board of Trustees to adopt a resolution specifying the late payment penalty that shall accrue and be payable, collectable, and enforceable on GFL's invoices that are not paid by the date they are due.

IT IS THEREFORE RESOLVED that the late payment penalty on GFL's invoices that are not paid by the date payment is due shall be ten (10%) percent of the unpaid amount.

CERTIFICATION

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 27, 2020.

Charter Township of Waterford

Date

Kimberly Markee, Township Clerk

**CHARTER TOWNSHIP OF WATERFORD
ORDINANCE NO. 2020-003**

FIRE PREVENTION CODE ORDINANCE AMENDMENT

An Ordinance to update the Township Fire Code from the 2009 to the 2015 International Fire Code with amendments and additions by amending Article II, Fire Prevention Code, in Chapter 7, Fire Prevention and Protection, of the Waterford Charter Township Code of Ordinances.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

Section 1 of Ordinance

Sections 7-027, 7-028, 7-029, and 7-030 in Article II, Fire Prevention Code, of Chapter 7, Fire Prevention and Protection, of the Waterford Charter Township Code are amended to read as follows:

Sec. 7-027. Purpose.

The purpose of this article is declared:

- (a) To establish regulations consistent with nationally recognized standards for the safeguarding of life and property, to a reasonable degree, from the hazards of fire and explosion arising from the storage, handling, and use of hazardous substances, materials, and devices.
- (b) To establish regulations preventing conditions hazardous to life or property in the use or occupancy of buildings or premises.
- (c) To adopt by reference, with amendments and additions, the periodically updated editions of the International Fire Code (IFC) and specified IFC appendices as the Township Fire Prevention Code.

Sec. 7-028. Adopted.

The 2015 International Fire Code (IFC), as published by the International Code Council, including IFC Appendices B, C, D, and I on Fire-Flow Requirements For Buildings, Fire Hydrant Locations and Distribution, Fire Apparatus Access Roads, and Fire Protection Systems - Noncompliant Conditions, is hereby adopted by reference as the Township Fire Code and an ordinance of the Township, with the amendments and additions in Sections 7-029 and 7-030, and the Charter Township of Waterford inserted as the Name of Jurisdiction in Section 101.1 of the Fire Code. Copies of the Fire Code shall be kept at the offices of the Fire Chief and Township Clerk and be made available for inspection by the general public at all times those offices are open. Complete or partial copies of the Fire Code are available for distribution to the public upon request and payment to the Township of its labor and material copying costs and/or costs to obtain the copy of or copying rights for requested material from the International Code Council if required by law.

Sec. 7-029. Amendments to the Fire Code.

The following sections of the adopted International Fire Code are amended, or by the addition of text as indicated, to read as follows:

108 Board of Appeals. Amended to read:

The Township construction board of appeals provided for in Chapter 4 of the Township Code of Ordinances shall serve as the Board of Appeals for purposes of this Fire Code.

109.4 Violation penalties. Amended to read:

- A. Except as otherwise provided in subsection B, persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Chief or Building Official, or of a permit or certificate used under provisions of this code, shall be responsible for a civil infraction punishable as provided in Section 1-010(b) of the Township Code of Ordinances.
- B. Violations of Sections 5601.1 through 5608.10 of this Fire Code, are punishable as a misdemeanor as provided in Section. 1-010(a) of the Township Code of Ordinances.

110.1. General. Amended to add the following:

The following dangerous or hazardous conditions or materials are within the scope of this section:

1. Hazardous conditions likely to cause or contribute to the spread of fire in or on said premises or structure or endanger the occupants thereof;
2. Conditions that substantially interfere with the efficiency or operation of any fire protection equipment and system;
3. Obstructions to or on fire escapes, stairs, passageways, doors, or windows, that are likely to interfere with the egress of occupants, or the operation of the fire department in case of a fire;
4. Accumulations of dust or waste material in air-conditioning or ventilating systems, or grease in kitchen or other exhaust ducts;
5. Accumulations of grease in kitchen cooling equipment, or oil, grease, or dirt upon, under, or around any mechanical equipment;
6. Accumulations of rubbish, waste, paper, boxes, shavings, or other combustible materials, or excessive storage of any combustible material;
7. Hazardous conditions arising from defective or improperly utilized or installed electrical wiring, equipment, or appliances;
8. Hazardous conditions arising from defective or improperly installed equipment for handling or using combustible, explosive, or otherwise hazardous materials;
9. Dangerous or unlawful amounts of flammable, combustible, explosive, or otherwise hazardous materials; and
10. All equipment, materials, processes, or operations that are in violation of the provisions and intent of this code.

111.4 Failure to Comply. Amended to read:

Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be responsible for a civil infraction punishable as provided in Section 1-010(b) of the Township Code of Ordinances.

202 GENERAL DEFINITIONS. Amended to add the following:

Building Code. The Single State Construction Code Act and State Construction Code described in the Township State Construction Code Ordinance codified in Article III of Chapter 4 of the Township Code of Ordinances. References in the Fire Code to the International Building Code shall be to the applicable provision of the Building Code.

304.3.3 Capacity exceeding 1.5 cubic yards. Amend paragraph before Exceptions to read as follows:

Dumpsters and containers with an individual capacity of 1.5 cubic yards [40.5 cubic feet] or more shall not be stored in buildings or placed within 15 feet of combustible walls, openings, or combustible roof eave lines. When available space does not permit at least 15 feet from combustible structures or openings, the Fire Chief may allow a lesser distance provided the dumpster or container is equipped with locking metal lids. The placement of a dumpster or container shall at no time interfere with egress from a building, or access by fire-fighting equipment.

901.7.4 Preplanned impairment programs. Amended to add a new paragraph 9:

9. In the event that a preplanned impairment requires an extended period of time to complete any such repairs, provisions for a 'fire watch' shall be implemented by the impairment coordinator during the full-extended time period of the impairment.

902.1 Definitions. Amended to add the following:

Certified. A firm or individual approved or licensed by the State Fire Marshal to install and maintain fire alarm and/or fire suppression systems or equipment, pursuant to Act 144 of the Public Acts of 1982. Upon request by the Fire Chief, firms or individuals shall present evidence of certification.

906.1 Where required. Amended to add a new paragraph 7:

7. In hotels, dormitories, lodging houses, and apartment buildings, at least one (1) fire extinguisher shall be provided on each floor at, or near, the stairway landing, and in the corridor at each elevator or bank of elevators, or near the exit doors from the corridor.

907.2.11.2 Groups R-2, R-3, R-4 and I-1. Amended to add a new paragraph 4:

4. Smoke detectors shall be installed in corridors, hallways, and all commons areas (including basement storage and laundry areas) of occupancies in Use Groups R-2 and R-3. Said smoke detectors are to be hard-wired and interconnected.

2306.1 General. Amended to read:

Storage of flammable and combustible liquids shall be in accordance with Chapter 57, Section 2306.2 through 2306.6.3, and the rules promulgated by the Michigan State Fire Safety Board.

5601.1 Scope. Amended to add the following sentence before the Exceptions:

The display, sale, storage, possession, transportation, distribution, ignition, discharge, and use of fireworks in the Township shall be prohibited, except as allowed by and in compliance with the Michigan Fireworks Safety Act, Public Act No. 256 of 2011, as amended, MCL 28.451 – MCL 28.471, referred to in this section as the “Act”, and the provisions of this code.

5704.2.9.6.1, 5706.2.4.4, 5806.2, and 6104.2 are each amended to delete the following language:

(see Section 3 of the Sample Legislation for Adoption of the International Fire Code on page xxi).

Sec. 7-030. Additions to Fire Code.

The following sections are added to the adopted International Fire Code to read as follows:

113.6 Fees for Services; Board Resolution. The Fire Chief shall develop, as needed, a schedule of fees to be assessed for services in various functions of review and inspections such as, but not limited to, assignment of addresses, fireworks displays, environmental review, fire detection, alarm and other system review, testing and inspections, sprinkler systems and the like. Upon submission of the recommended schedule of fees for services to the Township Board, the Board shall, by resolution, adopt, and amend from time to time, the schedule of fees for Fire Department services.

104.2.1 Fire Chief approval. Prior to issuance of any permit, the Building Official shall consult with the Fire Chief on all plans and specifications except those for single family dwellings. If the Fire Chief finds that the plans conform to all requirements for fire safety, the plans shall then be returned to the Building Official as approved.

104.2.2 Fire Chief approval. No Certificate of Use and Occupancy shall be issued for any alteration, renovation, or remodel of any existing building, or construction of any new building, except for all single-family dwellings, prior to the inspection and approval of the Fire Chief.

104.10.2. Investigation specifics. Whenever a fire, explosion, or other hazardous condition is of a suspicious nature or which involves the loss of life, or serious injury, or causes destruction or damage to property, such an occurrence shall require an investigation, to be initiated immediately, and where suspicious in nature, the Fire Chief shall take charge of the physical evidence; and, in order to preserve any physical evidence relating to the cause or origin of such fire or explosion.

104.10.3 Fire records. The Fire Chief shall keep a record of all fires and all facts concerning the same, including investigation findings, statistics and information as to the cause, origin, and the extent of such fires, and the damage caused thereby.

107.6.1 Overcrowding. A person shall not permit overcrowding or admittance of any person beyond the approved occupant load. The Fire Chief, upon finding overcrowded conditions or obstruction in aisles, passageways, or other means of egress, or upon finding any condition which constitutes a hazard to life and safety, shall cause the occupancy, performance, presentation, spectacle, or entertainment to be stopped until such a condition or obstruction is corrected. The addition of any further occupants shall be prohibited until the approved occupant load is reestablished. In the interest of safety to the occupants involved in overcrowding, the Fire Chief may also order the immediate evacuation of the building until safe conditions may be established.

109.4.2 Re-Inspection Fees. It shall be the right of the Fire Chief to assess fees for all fire code violations that have not been corrected by the time of the second re-inspection by the Fire Chief. The Fire Chief shall collect the fees by all means available under the law and the Code of Ordinances.

110.1.1.1. *Special equipment.* Special Fire protection equipment shall be installed when adequate fire protection is not being provided, or hazardous or dangerous conditions exist. The special fire protection equipment shall be installed in accordance with the requirements of this code and the building code.

110.2.1 *Unlawful continuance.* Any person who refuses to leave, interferes with the evacuation of other occupants, or continues any operation after having been given an evacuation order, except such work as that person is directed to perform in order to remove a violation or unsafe condition, shall be deemed to be in violation of the code and responsible for a civil infraction.

307.1.2. *Permitted open burning.* Section 307.1.1 does not prohibit bonfires and recreational fires by permit or the use of portable outdoor fireplaces, that shall be subject to and in compliance with this section 307, and any Fire Chief established rules or orders that prohibit fires as hazardous due to atmospheric conditions or local circumstances under Section 307.1.1.

308.1.4.1 *Balcony Prohibition.* The use or storage of barbecue grills, char broilers, smokers, deep fryers, and similar cooking or heat generating devices or appliances is prohibited on balconies and decks of commercial buildings and multiple-family dwellings. For the purposes of this section, a balcony or deck is a deck, patio, or porch as defined in Section 1-007 of the Township Zoning Ordinance.

315.3.5 *Approval required.* A person shall not store in any building or upon any premises in excess of 2,500 cubic feet (70M) gross volume of combustible empty packing cases, boxes, barrels or similar containers, or rubber tires, baled cotton, rubber, cork, or other similarly combustible material without having obtained approval from the Fire Chief.

503.4.2. *Authority to remove obstructions.* If any vehicle, trailer or other object is so located within a fire lane at the time the fire department is responding to an alarm (which necessitates use of such fire lane), any member of the Township police department, or fire department, may move or cause same to be removed, by any means necessary and reasonable under the circumstances.

507.5.1.2. *Location.* When a building is equipped with an automatic fire suppression system, there shall be a fire hydrant located at least 50 feet, but no more than 100 feet from the fire department connection on the building.

901.2.2 *Review fees.* When, at the discretion of the Fire Chief, plans and specifications are reviewed by an outside consultant, the person or firm submitting the plans and specifications shall be responsible for the total consulting fees or charges. In addition to the fees, a 10% administrative charge for processing will be added. The Building Official shall select the consultant. Consulting fees or charges shall be submitted with the plans and specifications, in full, and prior to review.

901.2.3 *Certification required.* Any installation, testing, repair, or maintenance of fire alarm or suppression systems required by this code or the building code, shall be performed by a certified fire alarm or suppression system firm.

901.2.4 *System approval.* Acceptance approval by the Fire Chief shall be withheld until a certificate of installation is received and accepted by the Fire Chief.

901.4.1.1. Licenses and certifications. All fire protection systems shall be installed by a contractor/installer/technician licensed or certified for the particular type of system. Such licenses and/or certifications shall include:

- A. Consumer & Industry Services, Fire Safety Division, State of Michigan - Mechanical Contractor's License, through the Department of Labor.
- B. Certification from the company/major manufacturer whose equipment the installer/technician is authorized to install and/or service.

901.4.1.2. License requirement. Only those companies that meet the requirements for certification and licensing will be recognized and permitted to install or service fire protection systems, either fixed, portable, and/or handheld within the Township of Waterford.

903.3.6.1. Hose threads. All hose thread connections for 1 1/2" or 1 3/4" hose is National Standard. All hose thread connections for 2 1/2" hose is Detroit Standard. All Fire Department connections (Siamese connections) are 2 1/2" Detroit Standard threading.

903.3.7.1. Location. For any building or structure required to be equipped with a fire department connection, the connection shall be located within 100 feet of a fire hydrant, and within 50 feet of a minimum 18 feet wide paved driveway or street.

903.3.7.2. Audible/visual alarms. Combination audible/visual alarms shall be installed at all Fire Department connections at the location determined by the Fire Chief, and inside the building at or near the system riser.

903.3.8.6 Backflow prevention. A testable backflow prevention device shall be installed between the sprinkler system supply main and the domestic water system piping, to prevent any backflow from the sprinkler piping to the domestic water supply.

904.12.7 Audible/visual alarms. All commercial kitchen installations shall be equipped with an audible/visual alarm, which initiates upon release of the chemical suppression system. The alarm shall be located near the exhaust hood for the system. Multiple hood systems may require additional alarms as required by the Fire Chief.

906.3.5. Required size. Fire extinguishers in all Light and Ordinary Hazard occupancies shall be a minimum size of 3A-40BC (5 pound), and Extra Hazard occupancies shall be a minimum size of 4A-60BC (10 pound), at the direction of the Fire Chief. Said extinguishers shall be tested by an approved, certified company on an annual basis.

907.1.4. U.L. listed fire alarm panels. An Underwriter's Listed fire alarm panel shall be required for any location with smoke detectors, rate-of-rise heat detectors, sprinkler systems, hood suppression systems, flow alarms, and tamper alarms. Such panel shall be located at the direction of the Fire Chief. The fire alarm panel shall indicate by zone, in clear language, the location of any and all devices, and shall be accessible without special knowledge or code, with the capability of being silenced by the Fire Department.

912.2.3 Utilities. Gas meters, propane tanks, overhead electrical services, and transformers shall not be located on the same side of a building or structure as a fire department connection, unless a clear distance of 150 feet can be maintained between the utilities and the fire department connection, at the direction of the Fire Chief.

2304.2.6 Service station public address system. An Underwriter's Laboratory listed and approved public address system shall be installed at each self-service station, providing the capability of two-way communication between the fuel dispensing area and the station attendant. The public address system shall be maintained in an operational and functioning condition at all times.

2304.2.7. Combustibles. No combustibles shall be displayed within 20 feet of a fuel dispensing area at self-service stations. This shall include tires, motor oil, and any other combustible items, or items packaged in combustible containers.

2306.2.7 Listing. Any and all Aboveground storage tanks (ASTs) and/or Underground storage tanks (USTs), are required to be used in accordance with their respective listing only. The use of an underground storage tank as an aboveground storage receptacle, or an aboveground storage tank for underground use is prohibited unless specifically allowed per the UL listing for that tank. All such tanks currently in use, in violation of this section, shall be rendered out of service, emptied of any contents, purged when necessary, and removed from the premises.

3408.3. Tire fire protection. Outside storage of tires shall not be located more than 300 feet from an operating fire hydrant. Portable fire-fighting appliances shall be within 15 feet of any mechanism which operates to produce shavings or rubber dust in all outside tire storage areas. Smoking is prohibited within 50 feet of a mechanism which is operating to produce shavings or rubber dust in outside tire storage areas.

3405.1.1. Residual cleanup following a fire. If any dangerous or hazardous waste is generated or stored on the site of an outside tire storage area as a result of a fire in such area or due to any other occurrences, such wastes shall be disposed of and cleaned up in accordance with all applicable federal, state and local waste disposal regulations. No further tire storage may occur until the appropriate agency has certified that proper removal and disposal has taken place.

3409.1 Inside tire storage. Inside tire storage shall be arranged so as not to obstruct egress from the building, and with aisles between areas of storage a minimum of 10 feet wide, so as to subdivide the storage into units, with no horizontal dimension of more than 25 feet wide, and a maximum height of 20 feet, and shall comply with Sections 3404, 3406, and 3408.

5601.2.2.1. Permit required. Except to the extent it is not required by the Act, a permit shall be obtained from the Fire Chief for the display, retail sale, or discharge of fireworks in the Township.

5601.2.2.2. Permit issuance. Applications/requests for fireworks (display) permits shall be made in writing at least 60 days in advance of the date of the intended display of fireworks. The display of fireworks shall be lawful under the terms and conditions approved with the permit, and for that purpose only. A permit granted hereunder is not assignable or transferable, nor shall any such permit be extended beyond the dates set out therein. Any violation of the conditions of the permit or this code shall result in the immediate revocation of said permit.

Section 2 of Ordinance

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

Section 3 of Ordinance

This Ordinance shall take effect immediately upon publication.

CERTIFICATION

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on _____, 2020.

CHARTER TOWNSHIP OF WATERFORD

Date

By: _____

Kimberly F. Markee, Township Clerk

Introduced: January 27, 2020

Adopted:

**RESOLUTION TO ADOPT POVERTY EXEMPTION
POLICY AND GUIDELINES FOR 2020**

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Township Board of Trustees; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Township of Waterford, Oakland County, adopts the following guidelines and those on the attached Policy and Guidelines for Poverty Exemptions for the Board of Review to implement. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; and

WHEREAS, in order to qualify for a poverty exemption, property owners must submit an application using the form attached to this Resolution. The Board of Review shall consider the income and asset guidelines listed below along with the attached Policy and Guidelines for Poverty Exemptions for Waterford Township.

Income: The income guidelines shall be the Federal Poverty Guidelines as follows:

<u>Size of Family Unit</u>	<u>2020 Poverty Income Guidelines**</u>
1	\$12,490
2	\$16,910
3	\$21,330
4	\$25,750
5	\$30,170
6	\$34,590
7	\$39,010
8	\$43,430
Each additional person	Add \$4,420/person

Asset Test: To be eligible for a poverty exemption for 2020, assets (excluding the principal residence and one vehicle) shall not exceed \$25,000 for one person and \$35,000 for two or more people living in the household.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Assessor and Board of Review shall follow the above-stated policies and federal guidelines (and the Policy and Guidelines attached hereto) in granting or denying an exemption, unless the Assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policies and federal guidelines and these reasons are communicated in writing.

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 27, 2020.

Waterford Township Clerk

Date



POLICY AND GUIDELINES FOR POVERTY EXEMPTIONS

In accordance with Public Act (P.A.) 390 of 1994, guidelines for a Poverty Exemption must be set by the local governing body. Guidelines for the Charter Township of Waterford are as follows:

APPLICATION PROCEDURE

1. All applicants must obtain the Poverty Exemption Application from the Township Assessor's Office. Please call (248) 674-6270 for assistance.
2. Applicants will not be eligible for consideration if the income, as reported on their income tax form, is greater than the income levels listed below:

<u>Size of Family Unit</u>	<u>2020 Poverty Income Guidelines**</u>
1	\$12,490
2	\$16,910
3	\$21,330
4	\$25,750
5	\$30,170
6	\$34,590
7	\$39,010
8	\$43,430
Each additional person	Add \$4,420/person

**All guidelines are based on the Federal poverty level established by P.A. 390 of 1994 and further amended by P.A. 620 of 2002.

3. All applicants must own and occupy the property being appealed as their principal residence. If requested, a valid driver's license, deed, land contract, or other evidence of ownership or identification must be produced.

4. All applicants must fill out our application form in its entirety and return it to this office, except as noted in item no. 1 above.
 5. All members of the household must submit, if applicable, the immediately preceding year or current year copies of:
 - A. Federal Income Tax Return – 1040 or 1040A
 - B. State of Michigan General Homestead Property Tax Claim MI-1040CR
 - C. Statement from Social Security Administration and/or Michigan Social Services as to monies received during the previous year.
 - D. Alimony, child support and military family allotments or other regular support from an absent family member or someone not living in the household.
 6. FAILURE TO SUPPLY THE REQUESTED INFORMATION WILL NEGATE THE APPLICATION BEING PROCESSED.
-

EVALUATION PROCEDURE

1. Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that any and all applicants be physically present to respond to any questions the Board or Assessor may have. This means that an applicant could be called to appear on short notice.
2. At this meeting, an applicant should be prepared to answer questions regarding their financial affairs, health, the status of people living in their home, etc.
3. The Board of Review will apply a three-part test to determine the eligibility and the amount of the exemption.
 - A. **THE INCOME TEST**: An eligible applicant will pay a tax equal to three and a ½ percent (3.5%) of their total income after considering the property tax credit feature of the State of Michigan Income Tax.
 - B. **THE ASSET TEST**:
 - i. The residence where the applicant claims the Principal Residence Exemption and one vehicle are not considered in the Asset Test.
 - ii. The asset threshold for Waterford Township is \$25,000 for one person living in the household and \$35,000 for two or more people living in the household.

- iii. Assets include, but are not limited to: real estate other than principal residence, personal property, additional motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- iv. If the values of the applicant's assets are of an amount which would indicate that a condition of poverty is not indicated, then a poverty exemption may be denied.

C. **THE INCOME FROM OTHER SOURCES TEST**: If the Board of Review determines that the applicant has or should have income from other sources, such as relatives, dependents or friends, they may add this income to the applicant's reported income and if the resulting sum of these incomes is greater than the stated household income guidelines, then a poverty exemption may be denied. If the amount of this income is added to the applicant's reported income and the resulting sum is less than the stated household income guidelines, then a poverty exemption may be granted.

4. The Assessor and the Board of Review must agree as to the disposition of the poverty claim for the exemption to be granted.
5. Any successful applicant may be subject to personal investigation by the Township. This would be done to verify information submitted or statements made to the Assessor, Supervisor or Board of Review in regard to their property tax abatement claim.
6. The Assessor will keep minutes of all proceedings before the Board of Review and all meetings must be held in a municipal building.
7. A person filing a poverty exemption claim is not prohibited from also appealing the Assessed Value on the property for which that claim is made before the March Board of Review in the same year.
8. The Board of Review shall follow the policy and guidelines of the Township of Waterford in granting or denying an exemption under this section unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and guidelines. The substantial reasons shall be communicated in writing to the claimant.

Waterford Township Assessing Dept.
5200 Civic Center Drive
Waterford, MI 48327
Telephone: 248-674-6270
Fax: 248-674-5455

APPT. TIME _____

APPT. DATE _____

**WATERFORD TOWNSHIP - _____ BOARD OF REVIEW
POVERTY EXEMPTION APPLICATION**

FOR OFFICE USE ONLY:

Date: _____ Parcel No. _____ Petition No. _____

Assessed Value: _____ Taxable Value: _____

(1) OWNER INFORMATION

Name: _____ Date of Birth: _____

Property address for which relief is being sought: _____

How many years have you resided at this address: _____

Phone No.: Home - _____ Cell - _____

Have you applied for MI Homestead Property Tax Credit? [] Yes [] No (if yes, please attach)

Marital Status

[] Married _____ yrs. [] Separated _____ yrs. [] Single _____
[] Widowed _____ yrs. [] Divorced _____ yrs.

Petitioner Employment Status:

[] Disabled – No. of years _____
[] Do you qualify for disability benefits? _____
[] Employed full-time? _____
[] Employed part-time? _____
[] Retired – No. of years _____
[] Unemployed – No. of years _____
[] Laid-off – No. of years _____
[] Other _____

Spouse/Co-Owner Employment Status:

[] Disabled – No. of years _____
[] Do you qualify for disability benefits? _____
[] Employed full-time? _____
[] Employed part-time? _____
[] Retired – No. of years _____
[] Unemployed – No. of years _____
[] Laid-off – No. of years _____
[] Other _____

Occupation: _____
(if employed)

Occupation: _____
(if employed)

Employer: _____

Employer: _____

Address: _____

Address: _____

Telephone No.: _____

Telephone No.: _____

Describe any disability or health problems:

Describe any disability or health problems:

(2) INCOME INFORMATION

All of the below are considered forms of income. Please list all sources of your monthly income. Include all taxable and nontaxable income.

	MONTHLY INCOME	
Wages, Salaries, Tips, etc.	\$	ENTER MONTHLY INCOME TOTAL \$ _____
Rental/Land Contract Income		
Pensions		
Social Security Benefits		
S.S.I. Benefits		
Public Assistance Payments (food stamps, etc.)		
Unemployment Compensation		
Disability Benefits (other than SSI)		
Worker's Compensation		
Alimony/Child Support		
Monies Received from Lawsuit Settlements		
<i>Other Income or Financial Assistance of any Kind (Specify the Source)</i>		

(3) Does anyone (family, organization, etc.) contribute to your support? Yes No
 If yes, please explain: _____
 Estimated Contributions: \$ _____

(4) RESIDENT STATUS

Please list all people currently living in your household other than yourself and spouse:

	1	2	3	
Name				ENTER ANNUAL INCOME TOTAL \$ _____
Age				
Relationship				
Occupation				
Annual Income	\$	\$	\$	
Claimed as Dependent?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

(5) INCOME SUMMARY

What was the **Total Income** from all sources, including everyone living in your household?

Last Year \$ _____

Prior Year \$ _____

(6) ASSET INFORMATION

What are your current assets in addition to the real estate noted previously on page 2?

ASSETS

Cash	\$	ENTER TOTAL ASSETS \$ _____
Checking Accounts		
Saving Accounts/Certificates of Deposit/Money Market Accounts		
Stocks/Bonds/Treasury Bills/Mutual Funds		
IRA's/Keoghs/Annuities/401k's/Deferred Compensation Plans		
Life Insurance (Cash Value)		
Vacation Property/Rental Property/Co-Owner's Home		
Personal Property Held as an Investment (i.e., jewelry, coins, etc.)		
Other		

Cars/Boats/RV's/etc.	#1	#2	#3
Make/Model			
Year			
Estimated Value	\$	\$	\$
Balance Owed	\$	\$	\$

(7) AVERAGE MONTHLY EXPENSES

What are the current expenses in your household? Enter the average monthly payment.

MONTHLY PAYMENT

Mortgage Payment or Land Contract payment(s)	\$	ENTER MONTHLY TOTAL EXPENSES \$ _____
Property Taxes		
Car/Boat/Recreational Vehicles/Etc. Payment(s)		
Medical Bills/Prescriptions (not covered by insurance)		
Utilities: Gas/Oil		
Electricity		
Telephone		
Water/Sewer		
Cable (Dish, Direct, Internet, Other)		
Trash Pickup		
Health Insurance		
Life Insurance		
Homeowner's Insurance		
Auto Insurance		
Alimony/Child Care		
Credit Cards		
Loans		
Lawn Care/Snow Removal		
Food/Clothing/Other		

(8) Do you have any major or unusual expenses? Yes No

If yes, please explain: _____

Estimated Expenses: \$ _____

(9) MORTGAGE INFORMATION

Purchase Date: _____ Amount Paid: \$ _____
Mortgage/Land Contract Balance: \$ _____ Monthly Payment: \$ _____
Estimated True Cash Value of property: \$ _____

Are your property taxes paid? [] Yes [] No

If no, list which years and amounts owed: _____

Are you on a payment plan with Oakland County? [] Yes [] No

(10) OTHER DEBT INFORMATION

Please list any outstanding loans/debt, i.e., credit cards, etc. (Attach additional sheet, if necessary.)

To Whom _____	To Whom _____
Address _____	Address _____
Monthly Payment \$ _____	Monthly Payment \$ _____
Current Balance \$ _____	Current Balance \$ _____

(11) MISCELLANEOUS INFORMATION

If you applied for a poverty exemption in the last four years, which years were you granted an exemption?

Name(s) of any co-owner(s) on Deed to property: _____

Do you have an ownership interest in any other real estate in Michigan or anywhere else? [] Yes [] No
If yes, please list for each property (attach additional sheet if necessary):

Location: _____	Parcel ID No.: _____
Current State Equalized Value: _____	Estimated True Cash Value: _____
Purchase Date: _____	Purchase Price: _____

Have any improvements, changes or additions been made to the primary property in the last two years?
[] Yes [] No

If yes, please explain: _____

Cost: \$ _____

Is the subject property currently for sale or anticipated being listed this year? [] Yes [] No

*****VERIFICATION OF INFORMATION SUBMITTED COULD BE REQUESTED*****

ADDITIONAL INFORMATION

With this application, you will need to submit *last year's* copies of the following documents for *yourself, the co-owner, and every member of the household*.

1. Federal, State and City Income Tax Returns – 1040 or 1040A and any schedules (or sign and submit attached Poverty Exemption Affidavit).
2. Michigan Homestead Property Tax Credit Claim MI-1040CR.
3. Proof of income (W-2, Social Security Statement, Disability Statement)
4. Valid driver's license or other acceptable form of identification.
5. Deed, land contract or other evidence of ownership of the property for which an exemption is requested *if requested by the Assessor or Board of Review*.

PLEASE READ CAREFULLY:

I/We am/are unable to pay the full property taxes on the above-described property and hereby make application for property tax relief due to poverty in accordance with Section 211.7u, Michigan Compiled Laws.

I/We have read this application and fully understand the contents thereof.

I/We declare, under the penalties of perjury, that the information contained in this petition and my/our financial condition as above stated is true and correct and to the best of my/our knowledge and belief.

I/We further understand that if any information contained herein is found to be false or incomplete, any and all relief granted by this application will be forfeited and placed back on the assessment roll with penalties and interest occurring on the additional tax liability in accordance with Section 211.119, Michigan Compiled Laws.

Owner's Signature: _____

Spouse's/Co-owner's Signature: _____

Date: _____

*****PLEASE STOP HERE*****

FOR BOARD OF REVIEW ONLY

<u>YEAR</u>	<u>ASSESSED VALUE</u>	<u>EXEMPTION</u>	<u>NEW ASSESSMENT</u>
	\$	\$	\$

Disposition by the Board of Review

Date: _____

GRANTED

DENIED

Chairperson/Secretary _____

Yes No

Member _____

Yes No

Member _____

Yes No

Reason for Board of Review Action: _____

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date



WATERFORD REGIONAL FIRE DEPARTMENT

2495 Crescent Lake Road • Waterford, MI 48329

Phone: 248.673.0405 • Fax: 248.674.4095

www.waterfordmi.gov

Matthew J. Covey, Fire Chief • Carl J. Wallace, Deputy Fire Chief

To: The Honorable Waterford Township Board of Trustees
From: Fire Chief Matt Covey
Date: January 15, 2020
Re: 2020 Budgeted Fire Engine Purchase

During the 2020 budget hearings, the Township Board approved the purchase of a fire engine. We have the next engine ready to order duplicating our late 2019 order after meeting with key personnel at the Fire Department and our fire truck dealer. This engine comes at a cost of \$509,977.51. If we choose to pay in full to Sutphen Corporation, the total cost will be **\$504,027.77** this purchase would come out of the Capital Vehicle Account 20630-97136 see below payment options.

Our previous orders use HGAC government pricing which has given us a great advantage to purchasing these trucks.

Payment options:

Option 1 for a prepayment in the amount of \$127,494.38 the discount would be \$1,487.43 for a total selling price of \$508,490.08

Option 2 for a prepayment in the amount of \$254,988.76 the discount would be \$2,974.87 for a total selling price of \$507,002.64

Option 3 for a prepayment in the amount of \$382,483.13 the discount would be \$4,462.30 for a total selling price of \$505,515.21

Option 4 for Full prepayment the discount will be \$5,949.74 for a total selling price of \$504,027.77

The estimated order to delivery time is 14 to 16 months.

I would ask that the Waterford Township Board approve the purchase of this truck, and that we prepay the full amount of **\$504,027.77**, with funding coming from the Fire Department budget account number 20630-97136.

Our aging fleet of fire trucks and rescue trucks are really taxing our maintenance costs. Our trucks are rotating out of service constantly, and we are barely keeping up with demand to keep our trucks on the road. The majority of the fire trucks have outlived their service life. A *systematic* purchase of fire trucks is very important so we do not have possibly a dangerous situation of removing trucks from service with

nothing to replace them with. Additionally, at the age and condition of the trucks that we have safety of our personnel and the public may become an issue.

We have 12 fire engines in the fleet and one squad or equipment truck that is used daily. The two oldest engines are 24 years old and Engine 208, the Lake Angelus purchased engine was removed from service in 2018 due to serious frame corrosion including a very large hole. We have discovered another engine has a smaller rust corrosion hole in the frame that will only get worse with time.

Tower 1 is 28 years old and will need to be replaced soon. It is an open rear cab, and we have a standing order that no one is to ride in the back seats.

Our Apparatus Division is working diligently and non-stop repairing our aging fleet of fire trucks, without ever getting to the maintenance of our trucks. Our repair and maintenance costs increase with every passing year that these old trucks have to stay on the road. Parts are becoming increasingly more difficult to find as many of the components are obsolete.

The fire department submitted a truck replacement plan to Supervisor Wall in 2017, at which point we did order one engine and one Quint Aerial truck, and we are very thankful for that. Those trucks were delivered in 2018 and are in service today. In 2019, the Township board approved the purchase of two fire engines that we expect delivery in 2020. This purchase will continue to improve our fleet and help provide outstanding service to the residents that we serve.

It is and has been the recommendation of this Fire Chief that we replace *at least* one engine and one rescue/ambulance annually.

Thankfully in August 2018, Waterford voters passed the Public Safety SAD, which will put us on the path to see that our truck replacement plan stays on schedule.

The Fire Department says Thank You in advance for your consideration in this matter.

Respectfully submitted



Fire Chief Matthew Covey



WATERFORD REGIONAL FIRE DEPARTMENT

2495 Crescent Lake Road • Waterford, MI 48329

Phone: 248.673.0405 • Fax: 248.674.4095

www.waterfordmi.gov

Matthew J. Covey, Fire Chief • Carl J. Wallace, Deputy Fire Chief • John Phebus, Acting Fire Marshal

To: The Honorable Waterford Township Board of Trustees

From: Fire Chief Matthew Covey

Date: Wednesday, January 08, 2020

Re: 2020-Budgeted Rescue/Ambulance Remount

During the 2020 budget hearings the Township Board approved the remount of 1 rescue/ambulance including a Stryker Power Pro Cot. Eagle Graphics a Waterford Based Company will apply the graphics.

The remount cost is \$136,443.00, Pro Cot is \$21,466.01 and graphics \$3,450.00 these purchases will come out of the SAD account #20630-97136 Capital Vehicle account, which was approved in the 2020 budget.

EV+ in Holland, MI is our Wheeled Coach dealer that we use for our current ambulances and have for many years. They will take our ambulance box (patient care area) off a current 2009 ambulance and remount it on a new chassis. Remounting of ambulances is more common than in the past, and we believe that we will get an excellent finished product at a tremendous savings to Township taxpayers. The cost of a new ambulance could range from \$190,000 to \$200,000. Details of the remount are attached with this memo. Eagle Graphics continues to provide excellent graphic work on our Vehicles.

We believe this is a great opportunity for the Fire Department and we thank you for your time and consideration in this matter. **TOTAL COST= \$161,359.01**



EV+ EMERGENCY VEHICLES PLUS

1/3/20

Dear Fire Chief Covey-Waterford Regional Fire Department,

Thank you for the interest in Emergency Vehicles Plus's Remount program. We are extremely proud of the specialized team we have in place to complete a remount the quality of a new ambulance. All work is done in house and all done here in the State of Michigan. We do not reuse any hardware, door handles, or rotary latches. All diamond plate is new, as is the rear bumper, as well as new siren speakers and running boards, as well as all our normal standard items. This remount will be the same as all previous remounts.

The pricing includes all new paint to match the paint scheme on the newest rescue, as well as Chevrons on the rear to match the newest rescue. Price includes either seven LED lights across the front of the body, installation of a Cool Bar (aux. A/C condenser for patient compartment), back-up camera, exterior compartment strip lighting, and two dual USB outlets, one in the front console and one in the rear action area.

The price includes 2021 Ford E450 Cutaway ambulance prep chassis, 7.3 litre V-8, 158" wheelbase, with wheels painted to match the newest department rescue. Normal time to complete a remount project, 110 days. Price includes rollback transport of unit to EV Plus, Holland, MI.

Remount existing Wheeled Coach Type III Rescue to 2021 Ford E450 Ambulance prep cutaway, including everything listed above as well as the list of standard remount items, including trade-in of old chassis.....	\$136,443.00
Stryker Power Pro Cot.....	\$21,466.01
Back-up camera system.....	N/C

This price shall remain good for the 2020 calendar year.

Terms; 50% deposit w/order, balance C.O.D. upon acceptance at delivery.

We welcome on-site inspections at will by department personnel.

Should you have any questions or concerns, please do not hesitate to contact us. Thank you again for this opportunity to serve you.

Sincerely,

Scott A. Schalow, Ambulance Sales Manager, Emergency Vehicles Plus, Holland, MI

670 East 16th St. Holland, MI 49423
1-800-320-9749 / 616-396-1391 Fax

248.618.0000 - edward@eaglegraphics.com



2040 Airport Rd. Waterford, MI 48327



**Reflective Black Vinyl
(reflects white at night)
Printed reflective logos
Solid non-reflective black
outline on star.**

This design/layout is the creative property of Eagle Graphics & Design, Inc. If its use, release or unauthorized reproduction/dissemination, in print or online, is subject to all applicable copyright protection and enforcement. 2018

EagleGraphics
wraps



Customer: **Chief Covey**

Date: **1-3-20**

Company: **WRFD**

Salesperson: **Edward Lucero**

Terms: **50% Deposit Rqrd.**

Estimate: **\$3,450.00**

Comments: _____



Waterford Police Department
5150 Civic Center Drive
Waterford, MI 48329
www.waterfordmi.gov/police
248-674-0351

January 16, 2020

Mr. Gary Wall, Supervisor
Honorable Board of Trustees
Waterford Township
5200 Civic Center Drive
Waterford, Michigan 48329

Re: Purchase of (2) marked patrol police vehicles

Dear Mr. Wall and Honorable Board Members,

We have identified two marked patrol fleet vehicles that need to be replaced due to age and mileage. These vehicles are older and approaching one hundred thousand miles. As these vehicles have aged, mechanical failure and maintenance costs have increased.

We closely monitor the age and condition of our entire fleet and replaced three (3) marked police vehicles in the 2019 budget year. Once again, our intention is to purchase several new patrol vehicles and sell the same number from our current patrol fleet at auction. We will sell the highest mileage/oldest vehicles and rotate the new vehicles into the patrol fleet.

Our patrol vehicles are used by uniformed Officers for daily patrol, traffic details, school liaison activities, and all other uniformed special assignments. These vehicles are assigned as needed and routinely rotated throughout the fleet as necessary.

The vehicles for the proposed purchase are listed below:

<u>Vehicle</u>	<u>Model</u>	<u>Unit Price</u>	<u>Total</u>
2020 Utility (2)	Police Package	37,348.00	74,696.00
	Lighting/accessories/build out (2)	12,000.00	24,000.00

“to protect and to serve”

Total Cost 98,696.00

The vehicles listed above are being purchased through the Oakland County cooperative bid process; contract no. 05218.

Funds are available for this purchase as follows:

Line item: 20730-97136

Based on the information set forth above, we are requesting this honorable body approve the above described expenditure in the amount of \$98,696.00. Thank you in advance for your consideration. If you have any questions, please don't hesitate to contact me.

Sincerely,



Scott Underwood
Chief of Police

20730-97136

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$37,348.00

Number of units 1

Total Bid Amount \$37,348.00

Vehicle Description:

Year 2020

Make Chevrolet

Model Tahoe 4wd
police package

Vendor:

Berger Chevrolet Inc.

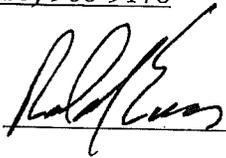
Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Signature



Printed Signature Robert M. Evans

Date 1/15/2020

Bid Prepared For :

Township of Waterford

Price includes title fee and delivery.
Pricing based off the Oakland County
Contact # 05218

BOARD OF TRUSTEES
 Gary Wall, Supervisor
 Kimberly Markee, Clerk
 Margaret Birch, Treasurer
 Anthony M. Bartolotta, Trustee
 Karen Joliat, Trustee
 Art Frasca, Trustee
 Steven Thomas, Trustee



5200 Civic Center Drive
 Waterford, Michigan 48329-3773
 Telephone: (248) 674-2278 Fax: (248) 674-8658
 www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
 Russell Williams
 Director
 Joseph Ashley
 Water & Sewer Superintendent
 Justin Westlake
 Facilities & Operations Superintendent
 Derek Diederich
 Administrative Superintendent
 Frank Fisher
 Engineering Superintendent

DATE: January 20, 2020
 TO: Honorable Charter Township of Waterford Board of Trustees
 FROM: Russell D. Williams, DPW Director *RW*
 RE: Award 2020 Drinking Water Production Well Maintenance Services Contract

Please see the attached proposal from Peerless Midwest to preform maintenance and rehabilitative services on several Waterford Township drinking water production wells and well pumps.

Task	Description	Estimated Cost
1	Well 11-1, Main Street, Overhauling of well pump and motor	\$38,000.00
2	Well 14-1, Saginaw Trail, Overhauling of well pump and motor	\$47,000.00
3	Well 16-1, Ridgetop, Cleaning of well	\$27,500.00
4	Well 28-3, Crescent, Overhauling of well pump and motor	\$74,000.00
5	Well 31-4, Hess / Hathaway, Cleaning of well	\$35,500.00
	Not to Exceed Total	\$222,000.00

Peerless Midwest is an approved Waterford Township Single Source for well service and maintenance work since 2009. The work performed is of the highest quality and a minimum down time for a well to be out of service.

This is annual budgeted well maintenance.

Requested Board Action
Approve Peerless Midwest Well Service Contract for 2020 from the Water & Sewer 59041-92230 Account Not to Exceed \$222,000.00

Cc: Gary Wall, Township Supervisor
 Joseph Ashley, Water & Sewer Superintendent
 Gerald Ward, Water Supply Foreperson
 Derek Diederich, Administrative Superintendent

With us there are no boundaries



Peerless Midwest is now
SUEZ Advanced Solutions

Mishawaka, IN / 574.254.9050
Westfield, IN / 317.896.2987
Ionia, MI / 616.527.0050
Fenton, MI / 810.215.1295
Lombard, IL / 630.708.3212
Boulder, CO / 574-286-0765
Littleton, CO / 303-968-7920
Canton, OH / 330-592-4146

December 17, 2019

Charter Township of Waterford
5240 Civic Center Drive
Waterford, MI 48329-3773

Attn: Mr. Russ Williams

RE: 2020 budget

Dear Russ:

Following our meeting of 12/16/19, we offer the following list of projects for the 2020 budget:

1. Overhauling of the 11-1 pump and motor: \$38,000
2. Overhauling of the 14-1 well pump and motor: \$47,000
3. Cleaning of well 16-1: \$27,500
4. Overhauling of well 28-3 pump and motor: \$74,000
5. Cleaning of well 31-4: \$35,500

The total for these projects will be \$222,000. We would be in a position to begin this work in mid-late January, or at your convenience. We have not included the cost for the annual testing and maintenance in this discussion.

We appreciate this opportunity. Please let us know if you should have any questions, or if we can be of assistance to you in any way.

Very truly yours,
PEERLESS-MIDWEST, INC.

Michael J. Williams
MJW/mmb

www.peerlessmidwest.com

55860 Russell Industrial Parkway, Mishawaka, IN 46545 Phone (574) 254.9050 Fax (574) 254.9650

BOARD OF TRUSTEES
 Gary Wall, Supervisor
 Kimberly Markee, Clerk
 Margaret Birch, Treasurer
 Anthony M. Bartolotta, Trustee
 Karen Joliat, Trustee
 Art Frasca, Trustee
 Steven Thomas, Trustee



5200 Civic Center Drive
 Waterford, Michigan 48329-3773
 Telephone: (248) 674-2278 Fax: (248) 674-8658
 www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
 Russell Williams
 Director
 Joseph Ashley
 Water & Sewer Superintendent
 Justin Westlake
 Facilities & Operations Superintendent
 Derek Diederich
 Administrative Superintendent
 Frank Fisher
 Engineering Superintendent

MEMO: January 20, 2020
 TO: Honorable Charter Township of Waterford Board of Trustees
 FROM: Russell D. Williams, DPW Director *RW*
 RE: Budget Amendment, Receive Well Head Protection Project Grant.

Please see attached Letter from State of Michigan, Department of Environment, Great Lakes, and Energy pertaining to the Fiscal Year 2020 Wellhead Protection Program Grant Agreement.

Waterford Township has been recommended for funding in the amount of \$8,500.00. This is a 50% matching grant from the State of Michigan, this program assists local communities utilizing groundwater for their municipal drinking water supply systems in protecting their water source. A wellhead protection program minimizes the potential for contamination by identifying and protecting the area that contributes water to municipal water supply wells and avoids costly groundwater clean-ups.

Recommended Board Actions

Amend Budget Account	2020 Budget
59003-53300-0631	Recognize Revenue of \$8,500.00 from the State of Michigan for Waterford's Wellhead Protection Project.

CC: Gary Wall, Township Supervisor
 Joseph Ashley, W&S Superintendent
 Derek Diederich, Administrative Superintendent

With us there are no boundaries



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



LIESL EICHLER CLARK
DIRECTOR

December 3, 2019

Mr. Dan Stickel
Charter Township of Waterford
5240 Civic Center Drive
Waterford, MI 48329

Dear Mr. Stickel:

SUBJECT: Fiscal Year (FY) 2020 Wellhead Protection Program Grant Agreement
(Agreement)

Charter Township of Waterford's grant application for a Wellhead Protection project under Fiscal Year 2020 Wellhead Protection Grant Program has been recommended for funding in the amount of \$8,500.00. In an effort to communicate efficiently, we ask that you review your Grantee Contact information on page one of the Agreement for accuracy. Please print off one copy and sign as an original (in blue ink and scanned in color). When the Agreement has been signed by both parties, an original will be returned to you.

If you have any questions regarding the Wellhead Protection Program, you can contact Mr. Jason Berndt at 989-705-3420 or Berndtj1@michigan.gov. For general questions relating to overall grant administration, please contact me at 517-284-6543 or kieblern@michigan.gov.

Sincerely,

Nicole Kiebler
Grant Coordinator
Administration Section
Drinking Water and Municipal Environmental Health
Division

Enclosure



**WELLHEAD PROTECTION PROGRAM GRANT AGREEMENT
BETWEEN THE
MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
AND Charter Township of Waterford**

This Grant Agreement ("Agreement") is made between the Michigan Department of Environment, Great Lakes, and Energy (EGLE), Drinking Water and Environmental Health Division ("State"), and Charter Township of Waterford ("Grantee").

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to Michigan Safe Drinking Water Act, 1076, PA 399, as amended. Legislative appropriation of Funds for grant assistance is set forth in Public Act 57 of 2019. This Agreement is subject to the terms and conditions specified herein.

Project Name: <u>Wellhead Protection Program</u>	Match from Previous Expenditures: <u>\$0.00</u>
Amount of grant: <u>\$8,500.00</u>	% of grant state <u>\$0</u> / % of grant federal <u>100%</u>
Amount of match: <u>\$8,500.00 = 50%</u>	PROJECT TOTAL: <u>\$17,000.00</u> (grant plus match)
Start Date: <u>October 1, 2019</u>	End Date: <u>September 30, 2020</u>

GRANTEE CONTACT:

Mr. Franklin Fisher
Name/Title

Charter Township of Waterford
Organization

5240 Civic Center Drive
Address

Waterford, Michigan 48329
Address

(248) 618-7459
Telephone number

(248) 674-8658
Fax number

ffisher@waterfordmi.gov
E-mail address

38-6007299
Federal ID number - (Required for Federal Funding)

28243517
Grantee DUNS number - (Required for Federal Funding)

STATE'S CONTACT:

Jason Berndt, Environmental Quality Specialist
Name/Title

Source Water Unit
Division/Bureau/Office

2100 West M-32
Address

Gaylord, Michigan 49735-9282
Address

(989) 705-3420
Telephone number

(989) 731-6181
Fax number

Berndtj1@michigan.gov
E-mail address

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their agencies and that the parties will fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

FOR THE GRANTEE:


Signature

Gary Wall, Supervisor
Name/Title

12/9/2019
Date

FOR THE STATE:

Signature

Eric J. Oswald, Director, Drinking Water and Environmental Health Division
Name/Title

Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the State and the Grantee and may be modified only by written agreement between the State and the Grantee.

(A) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement.

(B) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the State, the Agreement shall be effective from the Start Date until the End Date on page 1. The State shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Any changes to this Agreement shall be requested by the Grantee or the State in writing and implemented only upon approval in writing by the State. The State reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without approval by the State.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

(A) The Grantee must complete and submit quarterly financial and/or progress reports according to a form and format prescribed by the State and must include supporting documentation of eligible project expenses. These reports shall be due according to the following:

Reporting Period	Due Date
January 1 – March 31	April 30
April 1 – June 30	July 31
July 1 – September 30	Before October 15*
October 1 – December 31	January 31

*Due to the State's year-end closing procedures, there will be an accelerated due date for the report covering July 1 – September 30. Advance notification regarding the due date for the quarter ending September 30 will be sent to the Grantee. If the Grantee is unable to submit a report in early October for the quarter ending September 30, an estimate of expenditures through September 30 must be submitted to allow the State to complete its accounting for that fiscal year.

The forms provided by the State shall be submitted to the State's contact at the address on page 1. All required supporting documentation (invoices, proof of payment, etc.) for expenses must be included with the report.

(B) The Grantee shall provide a final project report in a format prescribed by the State. The Grantee must provide a draft final report 45 days prior to the end date of the agreement. The Grantee shall submit the final status report, including all supporting documentation for expenses, along with the

final project report and any other outstanding products within 30 days from the End Date of the Agreement.

(C) The Grantee must provide copies of all products and deliverables in accordance with Appendix A.

(D) All products shall acknowledge that the project was supported in whole or in part by Wellhead Protection Program, EGLE, per the guidelines provided by the program.

(E) If 15 percent (15%) or more of the grant amount is expended in a single quarter, payment requests may be submitted once monthly during that quarter.

V. GRANTEE RESPONSIBILITIES

(A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this grant.

(B) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.

(C) The Grantee shall be solely responsible to pay all applicable taxes and fees, if any, that arise from the Grantee's receipt or execution of this grant.

(D) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all designs, drawings, specifications, reports, and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in drawings, designs, specifications, reports, or other services.

(E) The State's approval of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve the Grantee of responsibility for the technical adequacy of the work. The State's review, approval, acceptance, or payment for any of the services shall not be construed as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.

(F) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the grant.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this grant whether or not the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties or obligations under this Agreement to any other party without the prior written consent of the State. The State does not assume responsibility regarding the contractual relationships between the Grantee and any

subcontractor.

VIII. SUBCONTRACTS

The State reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the State will consider the Grantee to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the anticipated Grant. All subcontractors used by the Grantee in performing the project shall be subject to the provisions of this Agreement and shall be qualified to perform the duties required.

IX. NON-DISCRIMINATION

The Grantee shall comply with the Elliott Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Grantee agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

(A) The Grantee, not the State, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

(B) Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the State, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with OMB Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the State. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of

Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the State. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The State reserves the right to conduct a programmatic and financial audit of the project, and the State may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the State. The State or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of [five] years after the final payment has been issued to the Grantee by the State.

XVI. INSURANCE

(A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.

(B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the State under this Agreement must not be financed by any source other than the State under the terms of this

Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to immediately refund to the State, the total amount representing such duplication of funding.

XVIII. COMPENSATION

(A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The State will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid. All other costs necessary to complete the project are the sole responsibility of the Grantee.

(B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement, unless otherwise specified in Appendix A.

(C) The State will approve payment requests after approval of reports and related documentation as required under this Agreement.

(D) The State reserves the right to request additional information necessary to substantiate payment requests.

(E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service web site (<https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>).

(F) The Grantee is committed to the match percentage on page 1 of the Agreement, in accordance with Appendix A. The Grantee shall expend all local match committed to the project by the End Date on page 1 of the Agreement.

XIX. CLOSEOUT

(A) A determination of project completion, which may include a site inspection and an audit, shall be made by the State after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.

(B) Upon issuance of final payment from the State, the Grantee releases the State of all claims against the State arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the State's claims against the Grantee.

(C) The Grantee shall immediately refund to the State any payments in excess of the costs allowed by this Agreement.

XX. CANCELLATION

This Agreement may be canceled by the State, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the State and Grantee. The State may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the State and the State will no longer be liable to pay the grantee for any further charges to the grant.

XXI. TERMINATION

(A) This Agreement may be terminated by the State as follows.

(1) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the State for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the State finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the State in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the State shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(2) Immediately and without further liability to the State if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- a. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract;
- b. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees;
- c. Convicted under State or federal antitrust statutes; or
- d. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity.
- e. Added to the federal or state Suspension and Debarment list.

(B) If a grant is terminated, the State reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

XXII. QUALITY ASSURANCE/QUALITY CONTROL

A project-specific Quality Assurance Project Plan (QAPP) must be submitted to the State in accordance with guidance provided by the EGLE project administrator. Monitoring conducted prior to final EGLE approval of the QAPP will not be reimbursed.]]

XXIII. FEDERAL FUNDING REQUIREMENTS

A maximum of 100 % of total disbursements is funded with Federal Funding. The Catalog of Federal Domestic Assistance (CFDA) title is Capitalization Grants for Safe Drinking Water Revolving Fund and the CFDA number is 66.468. The federal grant number is FS-975487-18, and this grant is funded with Federal funds from the U.S. Environmental Protection Agency. By accepting this contract, the grantee agrees to comply with all applicable Federal statutes and regulations in effect with respect to the period during which it receives grant funding. These regulations include, but are not limited to the following:

- (A) Grantees expending \$750,000 or more in federal funds in their fiscal year shall have a single audit performed in compliance with 2 CFR 200.501(a). This audit must be performed and copies provided to the appropriate agencies within nine months from the end of the grantee's fiscal year. The Grantee must submit a copy of the Audit Report to the Michigan Department of Environment, Great Lakes and Energy, at the following address:

Michigan Department of Environment, Great Lakes and Energy
Administration Division-Federal Aid Section
525 W. Allegan Street
Constitution Hall 6th Floor South Tower
Lansing, MI 48909

Or, the grantee may also submit the single audit report electronically to the Michigan Department of Treasury website (http://www.michigan.gov/treasury/0,1607,7-121-1751_31038---,00.html.)

It is the responsibility of the Grantee to report the expenditures related to this grant on the Grantee's annual Schedule of Expenditures of Federal Awards.

- (B) The Grantee will comply with the Hatch Political Activity Act, as amended, 5 USC §§ 1501-1508, and the Intergovernmental Personnel Act of 1970 as amended by Title (6) of the Civil Service Reform Act, 42 USC § 4728, which states that employees working in programs financed with federal grants may not be a candidate for elective public office in a partisan election, use official authority or influence to affect the result of an election, or influence a state or local officer to provide financial support for a political purpose.

(C) **Consultant Cap/Payment to Consultants.** EPA participation in the salary rate (excluding overhead) paid to individual consultants retained by recipients or by a recipient's contractors or subcontractors shall be limited to the maximum daily rate for a Level IV of the Executive Schedule. This limit applies to consultation services of designated individuals with specialized skills who are paid at a daily or hourly rate. available at: <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/>, to be adjusted annually. This rate does not include transportation and subsistence costs for travel performed (the recipient will pay these in accordance with their normal travel reimbursement practices). Subagreements with firms for services which are awarded using the procurement requirements in Subpart D of 2 CFR 200, are not affected by this limitation unless the terms of the contract provide the recipient with responsibility for the selection, direction and control of the individuals who will be providing services under the contract at an hourly or daily rate of compensation. See 2 CFR 1500.9.

(D) **Establishing and Managing Subawards** – The recipient agrees to:

1. Establish all subaward agreements in writing;
2. Ensure that any subawards comply with the standards in Subpart D of 2 CFR 200 and are not used to acquire commercial goods or services for the recipient;
3. Ensure that any subawards are awarded to eligible subrecipients and that proposed subaward costs are necessary, reasonable, and allocable;
4. Ensure that any subawards to 501(c)(4) organizations do not involve lobbying activities;
5. Monitor the performance of their recipients and ensure that they comply with all applicable regulations, statutes, and terms and conditions which flow down in the subaward;
6. Obtain EGLE's consent before making a subaward to a foreign or international organization, or a subaward to be performed in a foreign country; and
7. Obtain approval from EGLE for any new subaward work that is not outlined in the approved work plan

(E) **Copyrighted Material.** In accordance with 2 CFR 200.315, the EPA has the right to reproduce, publish, use and authorize others to reproduce, publish and use copyrighted works or other data developed under this assistance agreement for Federal purposes.

Examples of a Federal purpose include but are not limited to: (1) Use by EPA and other Federal employees for official Governmental purposes; (2) Use by Federal contractors performing specific tasks for the Government; (3) Publication in EPA documents provided the document does not disclose trade secrets (e.g. software codes) and the work is properly attributed to the recipient through citation or otherwise; (4) Reproduction of documents for inclusion in Federal depositories; (5) Use by State, tribal and local governments that carry out delegated Federal environmental programs as "co-regulators" or act as official partners with EPA to carry out a national environmental program within their jurisdiction and; (6) Limited use by other grantees to carry out Federal grants provided the use is consistent with the terms of EPA's authorization to the other grantee to use the copyrighted works or other data.

Under Item 6, the grantee acknowledges that EPA may authorize another grantee(s) to use the copyrighted works or other data developed under this grant as a result of:

1. the selection of another grantee by EPA to perform a project that will involve the use of the copyrighted works or other data or;
2. termination or expiration of this agreement.

In addition, EPA may authorize another grantee to use copyrighted works or other data developed with Agency funds provided under this grant to perform another grant when such use promotes efficient and effective use of Federal grant funds.

(F) **Acknowledgement Requirements for Non-Office of Research Development Assistance Agreements.** The recipient agrees that any reports, documents, publications or other materials developed for public distribution supported by this assistance agreement shall contain the following statement: "This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement FS975487-18 to EGLE. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does the EPA endorse trade names or recommend the use of commercial products mentioned in this document."

(G) **Electronic and Information Technology Accessibility.** Grantees developing electronic and information technology products, which includes but is not limited to information kiosks and World Wide Websites, must meet accommodation standards in Section 508 of the Rehabilitation Act, 36 CFR Part 1194.

(H) **Civil Rights Obligations.** The Recipient agrees to follow all civil rights statutes.

(I) **Drug-Free Workplace Certification for all EPA Recipients.** The recipient must make an ongoing, good faith effort to maintain a drug-free workplace pursuant to the specific requirements set forth in Title 2 CFR Part 1536 Subpart B. Additionally, in accordance with these regulations, the recipient organization must identify all known workplaces under its federal awards, and keep this information on file during the performance of the award.

Those recipients who are individuals must comply with the drug-free provision set forth in Title 2 CFR 1536 Subpart C.

The consequences for violating this condition are detailed under Title 2 CFR Part 1536 Subpart E, which recipients can access at <http://ecfr.gpoaccess.gov/>

(J) **Hotel-Motel Fire Safety.** Pursuant to 15 USC 2225a, the recipient agrees to ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (PL 101-391, as amended). Recipients may search the Hotel-Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance, or to find other information about the Act.

(K) **Recycled Paper.** When directed to provide paper documents, the recipient agrees to use recycled paper and double sided printing for all reports which are prepared as a part of the agreement and delivered to EPA. This requirement does not apply to reports prepared on forms supplied by EPA.

(L) **Resource Conservation and Recovery Act (a.k.a. Recycled Products).** Consistent with the goals of section 6002 of RCRA (42 U.S. C. 6962), State and local institutions of higher education, hospitals and non-profit organization recipients agree to give preference in procurement programs to the purchase of specific products containing recycled materials, as identified in 40 CFR Part 247.

Consistent with section 6002 of RCRA (42 U.S.C. 6962) and 2 CFR 200.322, State agencies or agencies of a political subdivision of a State and its contractors are required to purchase certain items made from recycled materials, as identified in 40 CFR Part 247, when the purchase price exceeds \$10,000 during the course of a fiscal year or where the quantity of such items acquired in the course of the preceding fiscal year was \$10,000 or more. Pursuant to 40 CFR 247.2(d), the recipient may decide not to procure such items if they are not reasonably available in a reasonable period of time, fail to meet reasonable performance standards, or are only available at an unreasonable price.

(M) **Trafficking in Persons.** Grantees, contractors, and subcontractors may not engage in severe forms of trafficking in persons, procure a commercial sex act, or use forced labor in the performance of the grant or subcontracts.

(N) **MBE/WBE Requirements. Minority Business Enterprises (MBE)/Women's Business Enterprises (WBE) Requirements and Disadvantage Business Enterprise Rule (DBE).** The recipient agrees to comply with the requirements of EPA's Program for Utilization of Small, Minority and Women's Business Enterprises (MBE/WBE) in procurement under assistance agreements, contained in 40 CFR, Part 33.

In accordance with the USEPA's Program for Utilization of Small, Minority and Women's Business Enterprises (MBE/WBE) in procurement under assistance programs, contained in 40 CFR, Part 33, Subpart C, the Grantee agrees to Accept the applicable "fair share" goals negotiated with USEPA by the Michigan Department of Environmental Quality as follows:

MBE 10% WBE 7.5%

Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under this agreement, and to ensure that sub-recipients, loan recipients and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

1. Ensure Disadvantaged Business Enterprises (DBEs) are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

2. Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, whether the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
3. Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.
4. Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.
5. Use the services and assistance of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce in finding DBEs.
6. If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

The recipient agrees to complete and submit EPA Form 5700-52A, "MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements" beginning with the Federal fiscal year reporting period the recipient receives the award, and continuing until the project is completed. The reports must be submitted annually for the period ending September 30 for 40 CFR Part 30 Recipients (Non-profits and Institutions of Higher Education); and 40 CFR Part 35 Subpart A and Subpart B Recipients.

Final MBE/WBE reports must be submitted within 90 days after the project period of the grant ends. EPA Form 5700-52A may be obtained on the Internet at www.epa.gov/osbp.

The recipient agrees to comply with the contract administrations provisions of 40 CFR, Section 33.302, which establishes that a prime contractor must pay its subcontractor by 30 days after the grant recipient has made payment.

PROJECT-SPECIFIC REQUIREMENTS – APPENDIX A

Responsibilities – Grantee

The Grantee, in accordance with the general purposes and objectives of this agreement, will:

- A. Provide for oversight of the project.
- B. Meet with the Wellhead Protection (WHP) Team quarterly as a minimum team requirement.
- C. Submit a signed copy of the Quarterly Grant Team Progress Report after each quarterly WHP team meeting. Quarterly reports shall be sent to the EGLE, Drinking Water and Environmental Health Division, Source Water Unit, Gaylord Field Office, 2100 W. M-32, Gaylord, MI 49735-9282. The contact person is the Wellhead Protection Program Coordinator, Jason Berndt, who can be reached at 989-705-3420 or by e-mail at berndtj1@michigan.gov. If a Financial Status Report form is not submitted, the quarterly report shall include a statement that the request for payment is not being made as part of the Quarterly Grant Team Progress Report.
- D. Utilize all report forms and reporting formats required by the State.
- E. Complete for State approval the items listed in "Table 2: Grant Tabulation 2020."



Project Specific Requirements – Appendix A Continued
Michigan Department of Environment, Great Lakes and Energy
Drinking Water and Environmental Health Division
Environmental Health Section
Source Water Unit

WELLHEAD PROTECTION GRANT PROGRAM
PROGRAM BUDGET – COST DETAIL SCHEDULE

Program Wellhead Protection Grant Assistance	Budget Period October 1, 2019 to September 30, 2020	Date Prepared 10/30/2019	
Local Agency Charter Township of Waterford			
Description	Grant Assistance	Local Funds	Previous Expenditures
See attached "Table 2: Grant Tabulation 2020" for Charter Township of Waterford	<u>\$8,500.00</u>	<u>\$8,500.00</u>	<u>\$0.00</u>

Completion is a Condition of Funding
Authority: 1976 PA 399



Project Specific Requirements --Appendix A Continued
 Michigan Department of Environment, Great Lakes and Energy
 Drinking Water and Environmental Health Division
 Environmental Health Section
 Source Water Unit

**WELLHEAD PROTECTION GRANT PROGRAM
 PROGRAM BUDGET SUMMARY**

Program		Budget Period			Date Prepared
Wellhead Protection Grant Assistance		October 1, 2019 to September 30, 2020			10/30/2019
Local Agency					
Charter Township of Waterford					
Address		City	State	Zip Code	Federal Identification No.
5240 Civic Center Drive		Waterford	Michigan	48329	38-6007299
	SOURCE OF FUNDS			TOTAL BUDGET	
1.	State Agreement			<u>\$8,500.00</u>	
2.	Local Match			<u>\$8,500.00</u>	

EGLE USE ONLY	
Previous Expenditures:	\$
Previous Expenditures to be used this contract period:	\$
Remaining Previous Expenditures for use as future local match:	\$

TABLE 2: Grant Assistance Tabulation 2020 Contract Period October 1, 2019 to September 30, 2020

Charter Township of Waterford

Water Supply Name

A	B	C	D	E	
Grant Eligible Activities	Deliverable	Activity Cost	Requested Grant Assistance	Local Match	
				Local Funds	Previous Expend
PREVIOUS EXPENDITURES TO BE USED THIS CONTRACT PERIOD:	EGLE approved previous expenditures	\$0.00	\$0	\$0	
WHPP Plan Update	WHPP Plan (Revised)	\$15,000	\$7,500	\$7,500	\$0
Outreach & Education	Outreach & Education Materials	\$2,000	\$1,000	\$1,000	\$0
					\$0
					\$0
					\$0
Total		<i>\$17,000</i>	<i>\$8,500</i>	<i>\$8,500</i>	<i>\$0.00</i>

Attention: Amendments to this table must be requested in writing at least 2 months prior to contract expiration and cannot increase the total contract amount.

BOARD OF TRUSTEES
 Gary Wall, Supervisor
 Kimberly Markee, Clerk
 Margaret Birch, Treasurer
 Anthony M. Bartolotta, Trustee
 Karen Joliat, Trustee
 Art Frasca, Trustee
 Steven Thomas, Trustee



5200 Civic Center Drive
 Waterford, Michigan 48329-3773
 Telephone: (248) 674-2278 Fax: (248) 674-8658
 www.waterfordmi.gov

DEPARTMENT OF PUBLIC WORKS
 Russell Williams
 Director
 Joseph Ashley
 Water & Sewer Superintendent
 Justin Westlake
 Facilities & Operations Superintendent
 Derek Diederich
 Administrative Superintendent
 Frank Fisher
 Engineering Superintendent

MEMO: January 20, 2020
 TO: Honorable Charter Township of Waterford Board of Trustees
 FROM: Russell D. Williams, DPW Director *HAK (for Russell Williams)*
 RE: Authorization for Sewer Main Rehabilitation with Liqui-Force Services/ now Granite Inliner.

Granite Inliner Services has been working with Waterford Township for many years on a continuous effort to rehabilitate aging sewer pipe with a “No Dig” technology that saves the township countless dollars as compared to an excavation of a length of sewer main for a repair.

I have attached several invoices for a total amount of \$273,537.00 from Granite Inliner Services for sewer main rehabilitation services in 2019. This will exceed our 2019-budgeted amount of \$250,000.00. This was due to having services mobilized and additional repairs were located late in 2018 that required immediate attention. These additional services were paid out of the 2019 purchase order number, putting the 2019 repairs over budget by \$23,537.00. This additional expense will require a 2019 budget amendment.

At the October 28, 2019 Board Meeting, Board approval was granted to extend Granite Inliner Services contract that was due to expire December 31, 2019. This contract is extended through 2021 from the Granite 2015 unit pricing contract.

Now, I would also request approval for a not to exceed purchase of \$250,000.00 sewer main rehabilitation services for the 2020 budget year. This expense is also approved in the 2020 budget.

Recommended Board Actions

1. **Approve an amendment of the 2019 Liqui-Force Purchase Order Number 169579 from the originally budgeted \$250,000.00 to \$273,537.00 an additional amount of \$23,537.00 from account number 59055-97010.**
2. **Approve the budgeted single-source sewer main rehabilitation contract with Granite Inliner Services for a not to exceed 2020-project cost of \$250,000.00.**

Budget Account	2020 Budget
59055-97010	\$250,000.00

CC: Gary Wall, Township Supervisor
 Joseph Ashley, W&S Superintendent



INVOICE

PO 169579

28529 Goddard Rd. Suite #106
 Romulus, Michigan 48174
 Phone (734) 955-2508 Fax (734) 955-2504

DATE: December 25, 2019
 INVOICE # 1730491

BILL TO:
 Charter Township of Waterford
 Public Works
 5240 Civic Center Drive
 Waterford, MI 48329
 Attn: Russ Williams
rwilliams@waterfordmi.gov
 989-798-0873

FOR: Waterford Rehab
 LFS No. 821084

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Pipe Prep	489.0	LF	\$ 2.00	\$ 978.00
8" X 3' SCIPP	8.0	EA	\$ 2,500.00	\$ 20,000.00
8" X 6' SCIPP	3.0	EA	\$ 2,500.00	\$ 7,500.00
10" X 3' SCIPP		EA	\$ 2,700.00	\$ -
12" X 3' SCIPP	2.0	EA	\$ 3,000.00	\$ 6,000.00
18" X 3' SCIPP	1.0	EA	\$ 3,500.00	\$ 3,500.00
8" X 10' SCIPP	2.0	EA	\$ 2,500.00	\$ 5,000.00
8" X 15' SCIPP	2.0	EA	\$ 3,000.00	\$ 6,000.00
8" CIPP	951.0	LF	\$ 34.00	\$ 32,334.00
10" CIPP	220.00	LF	\$ 39.00	\$ 8,580.00
(See attached summary page for details)				

Check by U.S. Mail
 Granite Inliner, LLC
 PO Box 741501
 Los Angeles, CA 90074-1501

ACH/Wires Bank
 Bank of America, N.A.
 ACH ABA 121000358
 FED Wire ABA 026009593
 SWIT Address: BOFAUS3N
 Acct. Name Granite Inliner, LLC
 Acct No. 1291181881
 Email payment advice to: cashreceipts@layne.com

Check by Courier
 Bank of America Lockbox Services
 Lockbox 743609
 2706 Media Center Drive
 Los Angeles, CA 90065-1733

SUBTOTAL	\$ 89,892.00
OTHER	
TOTAL	\$ 89,892.00

② \$ 273,537
 - 250,000

 23,537

GRANITE[®]

inliner[™]

28529 Goddard Rd. Suite #106
 Romulus, Michigan 48174
 Phone (734) 955-2508 Fax (734) 955-2504

INVOICE

DATE: September 25, 2019
 INVOICE # 1672719

BILL TO:
 Charter Township of Waterford
 Public Works
 5240 Civic Center Drive
 Waterford, MI 48329
 Attn: Dan Stickel
dstickel@waterfordmi.gov
 248-618-7451

FOR: Waterford Rehab
 LFS No. 821084

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Pipe Prep	2,956.0	LF	\$ 2.00	\$ 5,912.00
8" X 3' SCIPP		EA	\$ 2,500.00	\$ -
8" X 6' SCIPP		EA	\$ 2,500.00	\$ -
10" X 3' SCIPP		EA	\$ 2,700.00	\$ -
8" CIPP		LF	\$ 34.00	\$ -
10" CIPP		LF	\$ 39.00	\$ -

Partial

Vendor #	153400	PO #	169579
Org	5905597010	Project-NA	-
Amount	5,912.00		
Approval/Date	J. Ashley 10-23-2019		

(See attached summary page for details)

SUBTOTAL	\$ 5,912.00
OTHER	
TOTAL	\$ 5,912.00

Make all checks payable to: Liqui-Force Services (USA) Inc.
 PO Box 743524
 Los Angeles, CA 90074-3524

ACH Payments:
 (Electronic Fund Transfer)

ABA #:
 Account Name:
 Account #:
 Email:
 Contact:

Bank of America, N.A.
 2000 Clayton Rd
 Concord, CA
 121000358
 Liqui-Force Services (USA) Inc.
 12911-76696
 AR@gcinc.com
 Eric Ybarra at (831) 761-4739

LiquiForce
 A GRANITE COMPANY

GRANITE[®] inliner[™]

INVOICE

28529 Goddard Rd. Suite #106
Romulus, Michigan 48174
Phone (734) 955-2508 Fax (734) 955-2504

DATE: August 25, 2019
INVOICE # 1656905

BILL TO:
Charter Township of Waterford
Public Works
5240 Civic Center Drive
Waterford, MI 48329
Attn: Dan Stickel
dstickel@waterfordmi.gov
248-618-7451

FOR: Waterford Rehab
LFS No. 821084

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT																								
Pipe Prep	1,243.0	LF	\$ 2.00	\$ 2,486.00																								
8" X 3' SCIPP		EA	\$ 2,500.00	\$ -																								
8" X 6' SCIPP		EA	\$ 2,500.00	\$ -																								
10" X 3' SCIPP		EA	\$ 2,700.00	\$ -																								
8" CIPP	2,622.0	LF	\$ 34.00	\$ 89,148.00																								
10" CIPP		LF	\$ 39.00	\$ -																								
<table border="1" style="width: 100%;"> <tr> <td>Vendor #</td> <td>PO#</td> <td colspan="2"></td> </tr> <tr> <td>153400</td> <td>169579</td> <td colspan="2"></td> </tr> <tr> <td>Obj#</td> <td>Project-NA</td> <td>Amount</td> <td></td> </tr> <tr> <td>5905597010</td> <td>-</td> <td>\$ 91,634.00</td> <td></td> </tr> <tr> <td colspan="2">Approval/Date:</td> <td colspan="2"></td> </tr> <tr> <td colspan="2">F. Oakley 11-13-2019</td> <td colspan="2"></td> </tr> </table>					Vendor #	PO#			153400	169579			Obj#	Project-NA	Amount		5905597010	-	\$ 91,634.00		Approval/Date:				F. Oakley 11-13-2019			
Vendor #	PO#																											
153400	169579																											
Obj#	Project-NA	Amount																										
5905597010	-	\$ 91,634.00																										
Approval/Date:																												
F. Oakley 11-13-2019																												
(See attached summary page for details)																												
SUBTOTAL				\$ 91,634.00																								
OTHER																												
TOTAL				\$ 91,634.00																								

Make all checks payable to: Liqui-Force Services (USA) Inc.
PO Box 743524
Los Angeles, CA 90074-3524

ACH Payments:
(Electronic Fund Transfer)

ABA #:
Account Name:
Account #:
Email:
Contact:

Bank of America, N.A.
2000 Clayton Rd
Concord, CA
121000358
Liqui-Force Services (USA) Inc.
12911-76696
AR@gcinc.com
Eric Ybarra at (831) 761-4739

LiquiForce
A GRANITE COMPANY

GRANITE®

inliner™

INVOICE

28529 Goddard Rd. Suite #106
 Romulus, Michigan 48174
 Phone (734) 955-2508 Fax (734) 955-2504

DATE: March 25, 2019
 INVOICE # 1555607

BILL TO:
 Charter Township of Waterford
 Public Works
 5240 Civic Center Drive
 Waterford, MI 48329
 Attn: Dan Stickel
dstickel@waterfordmi.gov
 248-618-7451

partial

Vendor #	153400	PO#	169579
Org	59055	Subject	97010
Project No.	-	Amount	\$4152.00
Approval Date	J. Anderson 4-10-2019		

FOR: Waterford Rehab
 LFS No. 821084

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Pipe Prep	2,076.0	LF	\$ 2.00	\$ 4,152.00
8" X 3' SCIPP		EA	\$ 2,500.00	\$ -
8" X 6' SCIPP		EA	\$ 2,500.00	\$ -
10" X 3' SCIPP		EA	\$ 2,700.00	\$ -
8" CIPP		LF	\$ 34.00	\$ -
10" CIPP		LF	\$ 39.00	\$ -
(See attached summary page for details)				

SUBTOTAL	\$ 4,152.00
OTHER	
TOTAL	\$ 4,152.00

Make all checks payable to: Liqui-Force Services (USA) Inc.
 PO Box 743524
 Los Angeles, CA 90074-3524

ACH Payments:
 (Electronic Fund Transfer)

ABA #: _____
 Account Name: _____
 Account #: _____
 Email: _____
 Contact: _____

Bank of America, N.A.
 2000 Clayton Rd
 Concord, CA
 121000358
 Liqui-Force Services (USA) Inc.
 12911-76696
 AR@gcinc.com
 Eric Ybarra at (831) 761-4739

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INVOICE

28529 Goddard Rd. Suite #106
Romulus, Michigan 48174
Phone (734) 955-2508 Fax (734) 955-2504

DATE: January 25, 2019
INVOICE # 1534059

BILL TO:
Charter Township of Waterford
Public Works
5240 Civic Center Drive
Waterford, MI 48329
Attn: Dan Stickel
dstickel@waterfordmi.gov
248-618-7451

FOR: Waterford Rehab
LFS No. 821084

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Pipe Prep		LF	\$ 2.00	\$
8" X 3' SCIPP		EA	\$ 2,500.00	\$
8" X 6' SCIPP		EA	\$ 2,500.00	\$
10" X 3' SCIPP		EA	\$ 2,700.00	\$
8" CIPP	535.0	LF	\$ 34.00	\$ 18,190.00
10" CIPP	510.00	LF	\$ 39.00	\$ 19,890.00

partial

Vendor #	153400	PO#	109579
Org	59055	Object	97010
Project-N/A			Amount
		\$38,080.00	
Approval/Date:			
<i>J. Ashley</i>		3-22-2019	

(See attached summary page for details)

SUBTOTAL	\$ 38,080.00
OTHER	
TOTAL	\$ 38,080.00

Make all checks payable to:

Liqui-Force Services (USA) Inc.
PO Box 743524
Los Angeles, CA 90074-3524

ACH Payments:
(Electronic Fund Transfer)

ABA #:
Account Name:
Account #:
Email:
Contact:

Bank of America, N.A.
2000 Clayton Rd
Concord, CA
121000358
Liqui-Force Services (USA) Inc.
12911-76696
AR@gcinc.com
Eric Ybarra at (831) 761-4739

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A GRANITE COMPANY

INVOICE

"Do What's Right"

28529 Goddard Rd. Suite #106
 Romulus, Michigan 48174
 Phone (734) 955-2508 Fax (734) 955-2504

DATE: December 31, 2018
 INVOICE # 821084-04

FOR: Waterford Rehab

BILL TO:
 Charter Township of Waterford
 Public Works
 5240 Civic Center Drive
 Waterford, MI 48329
 Attn: Dan Stickel
dstickel@waterfordmi.gov
 248-618-7451

LFS No. 821084

DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
Pipe Prep		LF	\$ 2.00	\$ -
8" X 3' SCIPP		EA	\$ 2,500.00	\$ -
8" X 6' SCIPP		EA	\$ 2,500.00	\$ -
10" X 3' SCIPP		EA	\$ 2,700.00	\$ -
8" CIPP	28.0	LF	\$ 34.00	\$ 952.00
10" CIPP	295.00	LF	\$ 39.00	\$ 11,505.00
12" CIPP	698.00	LF	\$ 45.00	\$ 31,410.00
SUBTOTAL				\$ 43,867.00
TOTAL				\$ 43,867.00

partial

Vendor #	153400	PO#	169579
Org	59055	Subject	97010
Project-N/A	-		
Amount	\$43,867.00		
Approval/Date:	J. Ashley 3-22-2019		

Make all checks payable to Liqui-Force Services (USA) Inc.
 Total due in 30 days. Overdue accounts subject to a service charge of 1% per month.

LIQUI-FORCE THANKS YOU FOR YOUR BUSINESS!