



CHARTER TOWNSHIP OF WATERFORD

5200 Civic Center Drive

Waterford, Michigan 48329

January 26, 2026

6:00 P.M.

AGENDA

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance To The Flag Of The United States Of America
4. Approve Agenda
5. Announcements
- 5.I. Property Taxes Due - February 17, 2026

Winter property taxes are payable without penalty through February 17, 2026. Tax bills were mailed on December 1st. For more information or to pay your taxes online, please visit [WWW.WATERFORDMI.GOV/TAXES](http://WWW.WATERFORDMI.GOV/TAXES).

Documents:

[TAXES DUE \(8.5 X 5.5 IN\).PDF](#)

- 5.II. State Of The Township

The annual State of the Township Breakfast will be held on Wednesday, February 25, 2026, at 7:30 a.m. at Overtyme Grill & Taproom, 4724 Dixie Hwy. Tickets will be available for purchase from the Waterford Area Chamber of Commerce website, [WWW.WATERFORDCHAMBER.ORG](http://WWW.WATERFORDCHAMBER.ORG).

Documents:

[STATE OF THE TOWNSHIP EVENT.GIF](#)

6. Public Comment: Board Agenda Items Only Limited To Three (3) Minutes Per Person.  
After being recognized by the Supervisor, individuals in the audience may address the Township Board. The speaker shall go to the podium and identify themselves with name and address. Please note that this is a public comment period, not a question-and-answer period.
7. Consent Agenda  
*Board Members may remove items from the Consent Agenda for discussion purposes or for the purpose of voting in opposition. Public comment for items*

*removed from the consent agenda may be received in the same manner immediately following the Consent Agenda.*

7.I. January 12, 2026, Meeting Minutes

Documents:

[M01-12-26.PDF](#)

7.II. January 26, 2026, Bill Payment

Documents:

[BILL PAYMENT JAN 26.PDF](#)

7.III. Receive The 51st District Court's 4th Quarter Trend Report

Documents:

[D51 Q4 TREND REVIEW.PDF](#)

7.IV. Receive The Treasurer's Office December 2025 Report

Documents:

[TREASURER DEC 25.PDF](#)

7.V. Appointment Of Larry Dressell To The Board Of Review

Documents:

[DRESSELL APPOINTMENT.PDF](#)

7.VI. Appointment Of Sydney Lawson To The Planning Commission

Documents:

[LAWSON APPOINTMENT.PDF](#)

8. Board Liaison Reports (Verbal)

9. Open Business

9.I. Possible Adoption Of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment

Documents:

[2026-01\\_NON-EMERGENCY COST RECOVERY.PDF](#)

9.II. Possible Adoption Of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business And R-1E, Single-Family Attached Residential (Split Zoned) To C-3, General Business (Entirely)

Documents:

[2\\_2026-Z-001.PDF](#)

9.III. Possible Adoption Of Zoning 2026-Z-002; Rezoning 6205/6215 Highland Rd From HT-2, High Tech Industrial & Office To C-3, General Business

Documents:

[2026-Z-002.PDF](#)

9.IV. Presentation And Possible Approval Of Flock-Safety OS-Plus – 3 Year Agreement

Documents:

[FLOCK OS BOARD APPROVAL - 3 YEAR AGREEMENT SIGNED.PDF](#)

10. New Business

10.I. Cost Recovery Fee Schedule

Documents:

[UPDATE TO EMERGENCY AND NON-EMERGENCY COST RECOVERY FEE SCHEDULE.PDF](#)

10.II. Water Treatment Plant 19-1 Filter Media Replacement (Daffodil)

Documents:

[BOARDPACKET\\_19-1FILTERMEDIAREPLACEMENT\\_1-15-25.PDF](#)

10.III. 2026 Vehicle Purchases - DPW

Documents:

[BOARDPACKET\\_VEHICLEPURCHASES\\_DPW\\_1-15-26.PDF](#)

10.IV. Award Of Bid 25-11 - Drayton Plains Nature Center

Documents:

[BOARD PACKET DPNC 25-11 BID AWARD 1-20-26.PDF](#)

10.V. Possible Adoption Of The Management And Administrative Group 2026 Contract

Documents:

[MEMO TO BOARD FOR AGENDA - MANAGEMENT TA.PDF  
MANAGEMENT AND ADMINISTRATIVE TA 2026.PDF](#)

10.VI. Elected Officials And 51st District Court Salary Resolution

Documents:

[RESOLUTION ELECTED OFFICIALS AND 51ST DISTRICT COURT WAGE INCREASE 2026.PDF](#)

10.VII. Library Construction Firm For Community Room Renovation

Documents:

[\*\*LIBRARY COMMUNITY ROOM.PDF\*\*](#)

**10.VIII. Accounting Transition Plan**

Documents:

[\*\*ACCOUNTING TRANSITION PLAN.PDF\*\*](#)

**10.IX. Public Comment Limited To Three (3) Minutes Per Person.**

After being recognized by the Supervisor, individuals in the audience may address the Township Board. The speaker shall proceed to the podium and identify themselves with their name and address. Please note that this is a public comment period, not a question-and-answer period.

**11. Adjourn**

In conformance with the Americans with Disabilities Act, large-print agendas and minutes are available upon request. Barrier-free parking and access are also available at town hall. For the hearing impaired, there are four available headsets on a first come basis. Minutes are available upon request at the clerk's department, and on the Township's web site.



# PROPERTY TAXES DUE



Waterford Township Treasurer's Office  
5200 Civic Center Drive, Waterford, Michigan 48329  
248-674-6220 \* [www.waterfordmi.gov/taxes](http://www.waterfordmi.gov/taxes)



# STATE of the TOWNSHIP



Anthony Bartolotta  
Waterford Township  
Supervisor



OAKLAND  
COMMUNITY  
COLLEGE  
Excellence Empowered.<sup>SM</sup>  
Peter Provenzano  
Oakland Community College  
Chancellor

FEBRUARY 25, 2026 | 7:30  
OVERTYME GRILL & TAP  
4724 DIXIE HIGHWAY

**BOARD MEMBERS PRESENT:**

Anthony Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee

**OTHERS PRESENT:**

Mark Meszlor	Grant Smith, WYA	Anne Mobley
Russ Gerke	Mary Bartolotta	Gary Biron
Crystal McCready	Sharon Thomas	Tyoma Zisser
Steve McCready	Greg Bauer	Joseph Williams
Mark A. Adkins	Andrew Marczewski	Hailey Griffith
Eric Domke	Max Bryon	John Smith
Scott Good	Art Frasca	Wes Evans
Paula Moore	Lila Ball	Nikki Tippett
Mark Gasver	Shelly Schloss	Mark Monohon
Dillon Frost	Jeffrey Polkowski	

1. **Supervisor Bartolotta called the meeting to order at 6:00 p.m.**
2. **Supervisor Bartolotta asked for a moment of silence and led the Pledge of Allegiance.**
3. **A roll call vote was taken.** All board members were present.

**4. APPROVE AGENDA**

**January 12, 2026**

Moved by Wall,  
Seconded by Markee, RESOLVED, to approve the January 12, 2026, agenda as printed. A roll call vote was taken.

Motion carried unanimously.

**5. Announcements**

5.1 Township Offices and the Waterford Township Library will be closed on Monday, January 19, 2026, in observance of Martin Luther King, Jr. Day. Emergency services will be available.

5.2 Oakland County is making it easier for residents to license their dogs and keep pets safe with the launch of a new, modern licensing program in partnership with DocuPet, a pet registration and lost-pet recovery service. The new system streamlines dog licensing through an easy-to-use online platform while providing added protection if a pet becomes lost. Every dog license, which is good for 365 days from the purchase date, includes a DocuPet ID tag and access to HomeSafe®, a 24/7 lost-pet recovery service designed to help reunite pets with their families quickly, often before they ever enter a shelter. For more information please visit oaklandmich.docupet.com or call 248-674-6220.

- 5.3 Winter property taxes are payable without penalty through February 17, 2026. Tax bills were mailed on December 1st. For more information or to pay your taxes online, please visit [www.waterfordmi.gov/taxes](http://www.waterfordmi.gov/taxes).
- 5.4 The annual State of the Township Breakfast will be held on Wednesday, February 25, 2026, at 7:30 a.m. at Overtyme Grill & Taproom, 4724 Dixie Hwy. Tickets will be available for purchase from the Waterford Area Chamber of Commerce website, [www.waterfordchamber.org](http://www.waterfordchamber.org).
- 5.5 Are you traveling for Spring Break and need a passport? Book your passport appointment now with the Waterford Township Clerk's Office. The current processing time is 6 to 8 weeks. If you need it sooner, an additional \$60.00 will be charged. Passport Photos are also available at the Township Clerk's Office for \$15.00. If you are traveling soon, don't delay; book your appointment today. For more information, visit [www.waterfordmi.gov/passports](http://www.waterfordmi.gov/passports) or call 248-674-6266.

## 6 Public Comments – Agenda Items Only, Limited to Three (3) Minutes Per Person

*After being recognized by the Supervisor, individuals in the audience may address the Township Board. Please go to the podium and provide name and address. This is a public comment period, not a question-and-answer period.*

Mark Monohon, 3517 David K; spoke against the Flock Safety Agreement and privacy issues.

Drew Marcheski, 2327 Kirkwood; spoke against the Flock Safety Agreement.

Dillon Frost, Goodrich; spoke against the Flock Safety Agreement and data retention issues.

Eric Domke, 2875 Newberry; spoke against the Flock Safety Agreement.

Mark Atkins, 3620 Lotus Dr.; spoke against having the trash invoices added to property taxes.

Don Mills, 2605 Bender Ave.; spoke against Flock Safety Agreement.

John Smith, 5683 Highland Rd.; spoke against Flock Safety Agreement.

Lila Ball, 62 Edge Lake; She thanked the Board for enacting the single source waste hauler.

## 7. Consent Agenda

- 7.1 December 10, 2025, Meeting Minutes
- 7.2 December 10, 2025, Work Session Minutes
- 7.3 January 12, 2026, Bill Payment
- 7.4 Receive the Clerk's Office November 2025 Report
- 7.5 Receive the Department of Public Works December 2025 Report
- 7.6 Receive the Treasurer's Office November 2025 Report

Moved by Wall,  
Seconded by Hauswirth, RESOLVED, to approve consent agenda items 7.1 through 7.6 as presented. A roll call vote was taken.

Motion carried unanimously.

**8. Board Liaison Reports (Verbal)**

Trustee Hauswirth

**Hess Hathaway Advisory Board**

The Hess Hathaway Advisory board met on December 11<sup>th</sup> at the Waterford Senior Center. On Saturday, December 6th, Hess-Hathaway Park hosted a thank-you event for wish list donors. Several donors attended the event and were treated to an animal experience and a holiday photo opportunity as a gesture of appreciation

The Hess-Hathaway Park Advisory Committee approved a motion to pursue the application of the DIA Partners in Public Arts Program, and this was approved by the Township Board. The initial meeting occurred on January 13<sup>th</sup> in which a committee and timeline have been determined. A survey provided by the DIA will be available to the public for input regarding the artistic rendering. The mural is intended to reflect our community – our people- our brand.

The side Historic Hess house porch was assessed and found to be unsafe and needing repair. Due to its condition, it could not be salvaged and was safely deconstructed and removed. Fascia and decorative trim pieces were preserved and safely stored until a more permanent repair can be completed in the spring.

The next meeting will be held on February 12<sup>th</sup> at 6:00 pm

**Community Greenways Advisory Committee**

The Community Greenways Advisory committee has set up a monthly clean up schedule in which each advisory member has committed two months per member to walk the Riverwalk and clean up litter that has accumulated. The next meeting will be held on January 28<sup>th</sup> at 7:00 pm at the Waterford Twp. Library

**Watkins Lake Advisory Board**

The next Watkins Lake Advisory Board meeting will be held on January 29, 2026, at 3:00 pm at the WRC at 3:00 PM to approve the 3 year budget and SAD for purchasing a new weed harvester.

The next Zoning Board meeting will be held on January 20<sup>th</sup> at 6:00 pm at the Township

Clerk Markee

**Library Advisory Board**

The next Library Advisory Board meeting will be held on January 28, 2026. The murals are complete in the Children's area, and they will start the expansion of the Community Room in February.

Nominations are now open for The Oakland County Executive's Oakland Together 40 Under 40. The program recognizes and spotlights dynamic leaders under the age of 40 who are making a difference in Oakland County and beyond. Visit [oakgov.com/40under40](http://oakgov.com/40under40).

Supervisor Bartolotta

Supervisor Bartolotta advised that Don Pablos has been torn down, and Fork n Pint demolition will begin this week.

**Treasurer Thomas**

Taxes are due on Tuesday, February 17, 2026, after that date there will be a 4% penalty. After March 3, 2026, past due taxes will be payable at the Oakland County Treasurer's office.

Dog licenses will not be dispersed at the Township, but they will be mailed to your residence.

**Trustee Wall**

This past December the Waterford Coalition partnered with the Waterford Police Dept. and Waterford Regional Fire Department held their annual Shop with a Hero program. There was a great turn-out.

The annual Goodfellows held their annual event the weekend before Christmas. It was a wonderful time to help our fellow residents, and to see the generosity of the community.

**Trustee Harris**

There is a Parks and Recreation meeting taking place tomorrow at Leggett Campus at 6:00 p.m., with an information Community Center update.

The information Waterford Neighborhood Road Program met. Public Act 246 will increase from 10% to 20%.

**9. Introduction****Possible Introduction of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

**CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-001**

**COST RECOVERY ORDINANCE AMENDMENT**

An Ordinance to amend the Cost Recovery provisions in Division 1 of Article III in Chapter 14 of the Waterford Charter Township Code, by adding a new Division 3 for Non-Emergency Cost Recovery.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Division 3 of Article III of the Cost Recovery provisions in Chapter 14 of the Waterford Charter Township Code is added with the following new Sections 14-130-to 14-139 and shall state as follows:

**DIVISION 3. Non-Emergency Cost Recovery**

**Sec. 14-130. Findings and Purpose**

Possible Introduction of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

The Township determines that there has been a significant increase in the number of calls for the Township's fire, ambulance and emergency response personnel for non-emergency situations such as requests for lift assistance to residents of elder care facilities who have fallen and do not need to be transported to hospitals and to provide non-emergency ambulance transportation. Many times, calls for non-emergency assistance are received from alarm companies when alarms from personal alarm devices are not actively monitored by elder care facility staff to determine if assistance from the Township's fire department is necessary. Although the fire department will respond to all calls for service, the Township finds that the use of fire personnel for non-emergency responses interferes with the provision of emergency response and routine necessary public services. This Division is intended to recover costs from people receiving direct benefit from such non-emergency services.

**Section 14-131 Definitions.**

The following words or phrases are defined as stated herein:

**Elder Care Facility** means an establishment licensed by the state of Michigan consisting of a building or group of buildings designed or used in whole or in part to provide for the housing and care of senior citizens. Elder care facilities include but are not limited to assisted living facilities, convalescent or skilled nursing facilities, elder congregate care facilities, independent living facilities, retirement community continuing care facilities and any other residential setting that provide assisted-living services for remuneration to three or more people who reside in such residential setting. Elder care facilities do not include a home or, an apartment where less than three individuals are cared for by family members or a caregiver agency.

**Excessive Requests for non-emergency responses** means five (5) or more requests for non-emergency responses made by the same elder care facility or five (5) or more false alarms generated from personal alarm devices worn by a resident within the same elder care facility within a calendar year.

**False Alarm** means any automated or manual personal alarms device that requests or summons emergency assistance whether such device is activated intentionally or otherwise, in the absence of an actual need for emergency assistance. The determination that there was no actual need for emergency assistance shall be made by Fire Department personnel responding to the call. A false alarm shall not be deemed to have occurred if: (i) it was caused by an act of God, i.e. a lightning storm; or (ii) it originates from a motor vehicle or building alarm system.

**Lift Assistance** means a response by the Township's Fire Department to assist in physically moving a person residing in an elder care facility who does not require emergency medical treatment or transportation.

**Non-emergency** means a response by the Township's Fire Department or emergency responders to a 9-1-1 or non-emergency call for personal physical assistance that does not require professional medical attention on an emergency basis, in the sole judgment of Fire Department personnel responding to the call. This includes but is not limited to calls for lift assistance, transportation to a medical facility or care center for non-emergency medical treatment, false alarm or other health care calls more appropriately addressed to a nurse, personal care attendant, or elder care facility employee.

**Personal alarm device** means a small apparatus worn by a resident of an elder care facility that is monitored by a third-party entity to detect falls and medical problems with a resident.

Possible Introduction of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

**Responsible party** means the legal entity that owns an elder care facility where the request for fire personnel to provide non-emergency assistance was placed.

**Sec. 14-134 Liability for expenses**

A responsible party shall be liable and responsible to the Township for expenses of excessive requests for non-emergency response. If there is more than one(1) responsible party those parties shall be jointly and severally liable. The liability of the responsible party with an ownership interest in real property that benefited from the Township providing non-emergency response, shall be secured by a lien on that real property, enforceable as provided in Section 14-137.

**Sec. 14-135 Schedule of Charges for expenses of non-emergency responses**

The Township Board of Trustees shall by resolution adopt a schedule of the charges for the wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses and legal fees, which shall be applied pro-rata, in the calculation of the expense of a non-emergency response.

**Sec. 14-136 Invoice determination, Demand for payment**

The fire department EMS Coordinator shall keep a record of all non-emergency calls from elder care facilities. The Fire Chief will be advised when an elder care facility has reached the level of excessive requests for non-emergency responses. Elder care facilities shall be invoiced and responsible for paying the costs of non-emergency responses as follows:

- (a) Once the expenses of a non-emergency response have been determined, the Fire Chief or his/her designee shall submit an itemized invoice for such expenses by first class mail or personal service to the responsible party. The correspondence to the responsible party shall require payment within thirty (30) days of the date of the invoice and include an appeal procedure established in this Division.
- (b) A resident of an elder care facility who received a non-emergency response shall not be billed and shall not be responsible for the expenses of the non-emergency response.
- (c) Interest shall accrue and be payable for all expenses of a non-emergency response that are not paid timely, at the rate of five (5%) percent, compounded annually.
- (d) If a responsible party submits a written appeal within the period specified in Section 14-138, delinquency penalties shall be tolled and waived during the appeal.

**Sec 14-137 Failure to Pay**

The Treasurer's Office shall send the party responsible a delinquency notice in the event that payment is not received by the Township within thirty (30) days from the date of the invoice. The notice shall indicate that the unpaid charges may create a lien on the property receiving the benefit of the excessive non-emergency response. The Township may commence a suit to recover the unpaid amount due and shall be entitled to have all court costs and attorney fees associated with the suit included in the judgment. If the invoice remains unpaid after sixty (60) days (excluding a tolling period for an appeal), the amount of the invoice may be placed by the Township as a lien against the real property of the elder care facility to secure payment. Such lien shall be subject to the same penalties, interest, and collection procedures that are applicable to delinquent taxes as provided in Section 1-014.

Possible Introduction of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

**Sec 14-138 Waivers and Appeals**

If the Fire Chief, or his/her designee, determines that the Township's assessment of a fee was in error or there were other mitigating facts that the Township did not possess at the time that the fee was assessed, the Fire Chief, or their designee, may waive imposition of the fee. A responsible party subject to a fee under this division may submit an appeal to the Fire Chief at the address listed on the notice or invoice for submission of appeals. The following provisions shall apply to all appeals:

- a) The appeal must be submitted in writing and submitted within twenty (20) days after the date of the first notice or invoice for the fee.
- b) The appeal must include the appellant's reasoning as to why the fee should be reconsidered.
- c) Appeals arguing cost or the policy underlying this division shall not constitute sufficient reasons to warrant reversal of the fee.
- d) Appeals are limited to:
  1. Whether information obtained by the Township was inaccurate or incomplete and if accurate and complete information been obtained, a different determination would have been made; or
  2. Whether the fee assessed to the facility should have been reduced by amounts paid to the Township for the response from other sources, if payments from other sources resulted in the Township receiving revenue that exceeded its actual costs as calculated pursuant to the criteria set forth in this chapter.
- e) The Fire Chief or designee will review all information provided with the appeal and issue a decision in writing to the appellant within sixty (60) days.
- f) Unless an appeal is timely submitted in accordance with this section, any fee assessed under this division shall be final.

**Sec. 14-139 Corrective Action Plan**

An elder care facility receiving two (2) or more invoices for excessive non-emergency responses in any given year, shall be required to provide the Fire Department with a corrective action plan on how they will prevent future requests for excessive non-emergency responses.

**Section 2 of Ordinance**

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

**Section 3 of Ordinance**

This Ordinance shall take effect immediately upon publication.

**CERTIFICATION**

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on January 26, 2026.

Possible Introduction of Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment Continued.

CHARTER TOWNSHIP OF WATERFORD

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Kimberly Markee, Township Clerk

Jeffrey Polkowski, and Fire Chief Nye addressed the Board of Trustees, and answered their questions, and a lengthy discussion followed.

Moved by Gilbert,  
Seconded by Hauswirth, RESOLVED, to introduce Ordinance 2026-001; Non-Emergency Cost Recovery Ordinance Amendment; furthermore, to place on the January 26, 2026, regular board agenda for possible adoption. A roll call vote was taken.

Motion carried unanimously.

**9.2 Possible Introduction of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely)**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

At the August 26, 2025 Planning Commission meeting the applicant received a conditional approval to expand the existing commercial fueling establishment and build an addition onto the structure for a proposed carryout restaurant with drive-thru facilities. This approval was conditioned upon the applicant successfully splitting and rezoning the relevant portion of the subject property. The applicant is now seeking approval for the required rezoning. This rezoning application only relates to the portion of the property where the commercial fueling establishment and drive-thru restaurant are proposed.

**Planning Commission Recommendation and Findings**

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 25, 2025 and resolved unanimously to forward a favorable recommendation to the Township Board.

**Motions**

Based upon the Planning Commission's favorable recommendation at the November 25, 2025 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 26, 2026 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.

Possible Introduction of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely) Continued.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-Z-001

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcels of property that are assigned tax parcel numbers #13-33-376-003, -016, and -017, legally described below, with current address of 5761 Cooley Lake Rd, is rezoned from C-3, General Business/R-1E, Single-Family Attached Residential to C-3, General Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

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Date

Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2026-Z-001**

Part of the Southwest 1/4, Town 3 North, Range 9 East, Section 33, being more particularly described as: Commencing at the Center of said Section 33; thence North 89 degrees 05 minutes 15 seconds West 824.69 feet; thence South 35 degrees 40 minutes 08 seconds West 73.09 feet; thence along a curve to the left, Radius 1432.90 feet, chord bearing, South 39 degrees 07 minutes 54 seconds West 100.09 feet, a distance of 100.12 feet; thence South 00 degrees 39 minutes 37 seconds West 63.52 feet; thence

South 55 degrees 49 minutes 40 seconds West 115.03 feet to the Point of Beginning; thence South 01 degrees 31 minutes 00 seconds West 432.20 feet; thence North 89 degrees 20 minutes 47 seconds West 261.38 feet; thence North 00 degrees 47 minutes 00 seconds East 214.74 feet; thence North 57 degrees 25 minutes 00 seconds East 237.89 feet; thence North 01 degrees 31 minutes 00 seconds East 39.85 feet; thence North 55 degrees 49 minutes 40 seconds East 82.62 feet to the Point of Beginning. Containing 1.89 acres more or less. Subject to rights-of-way restriction, easements, and agreements of record, if any.

Possible Introduction of Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely) Continued.

Moved by Hauswirth,  
Seconded by Gilbert, RESOLVED, to introduce Zoning Ordinance 2026-Z-001; Rezoning 5761 Cooley Lake Rd From C-3, General Business and R-1E, Single-Family Attached Residential (split zoned) to C-3, General Business (entirely); furthermore, to place on the January 26, 2026, regular board agenda for possible adoption. A roll call vote was taken.

Motion carried unanimously.

9.3 **Possible Introduction of Zoning Ordinance 2026-Z-002; Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business**

The following memo was received by Jeffrey Polkowski, Director of Development Services.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-Z-002

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that is assigned tax parcel number 13-20-276-064, legally described below, with current addresses of 6205 & 6215 Highland Rd, is rezoned from HT-2, High Tech Industrial & Office to C-3, General Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 26, 2026.

Possible Introduction of Zoning Ordinance 2026-Z-002; Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business Continued.

CHARTER TOWNSHIP OF WATERFORD

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Date

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Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2026-Z-002**  
**T3N, R9E, SEC 20 SUPERVISOR'S PLAT NO 32 N 400 FT OF W 150 FT OF LOT 23 4/15/85**  
**FR 057 & 059**

Moved by Markee,  
Seconded by Wall, RESOLVED, to introduce Zoning Ordinance 2026-Z-002; Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business; furthermore, to place on the January 26, 2026, regular board agenda for possible adoption. A roll call vote was taken.

Motion carried unanimously.

**10. New Business**

**10.1 Appointment of Nikki Tippet to Administrative Coordinator - Supervisor/HR Dept.**

The following memo was received by Mark Simlar, Human Resources Director/Risk Manager, and Supervisor Bartolotta.

During the 2026 Budget hearings the Board approved the position of Administrative Coordinator to be shared with the Supervisor's Office and Human Resources.

Supervisor Bartolotta, Deputy Supervisor Shelly Schloss, Arlene Ward and I interviewed Nikki Tippett for the position.

Nikki's qualifications, as outlined in her attached resume, demonstrate an exceptional level of motivation and commitment to the community. Her diverse background in social media, public relations and strong communications skills will have a positive impact on the Township.

It is my recommendation that the Board approved the appointment of Nikki Tippett to the Administrative & Management position of Administrative Coordinator in the Supervisor's/Human Resources Department.

This position is a Grade 3, Step 5 \$64,542/yr.

Please let me know if you have any questions.

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve the appointment of Nikki Tippett to the Administrative & Management position of Administrative Coordinator in the Supervisor's/Human Resources Department. A roll call vote was taken.

Motion carried unanimously.

The Board of Trustees congratulated Nikki Tippett and welcomed her to the Township.

## 10.2 Approval of Flock-Safety OS-Plus – 3 Year Agreement

The following memo was received by Police Chief Underwood.

Our partnership with Flock-Safety started in January of 2022 with the initial deployment of 8 License Plate Reader (LPR) cameras. We currently deploy 12 LPR cameras strategically located at key roadways and intersections for public safety and evidence collection, and expect to increase that number to 16 in 2026. We expect our Drone-First Responder (DFR) program to launch in the first quarter of 2026 as well.

We have had positive results using Flock-Safety technology to investigate and solve a variety of crimes. We see high utilization within our department by Officers, Detectives, and Dispatchers.

Our LPR technology is single-stream evidence collection, limited to select areas such as known criminal routes and high traffic roadways. LPR and other technologies has proven to increase the effectiveness of law enforcement agencies.

The effectiveness of our Flock partnership has been firmly established. Each new tool exponentially increases our value in the fight against local and transient criminal elements.

### **Crime Trends Demand Urgent Solutions**

Michigan continues to experience rising vehicle theft, violence and property crimes, while national trends have returned to pre-Covid rates over the last five years.

### **Public Safety Drives Economic Growth**

Communities that prioritize public safety are more attractive to families and businesses, supporting long-term economic development and community well-being

### **The Regional Safety Landscape is Shifting**

As neighboring agencies adopt advanced safety technologies, crime can shift to less protected areas. Proactive investment in public safety is essential to stay ahead of these trends.

To that end, our next step is to add Flock OS-Plus to our existing technology. Flock OS-Plus provides video integration, map attachments, customizable and scalable from individual user-based operations.

**Increasing our partnership with Flock-Safety ensures we remain part of a network of aligned cities (Townships) and law enforcement agencies, creating a united front that strengthens public safety, not one that falls behind.**

#### Waterford Police – Existing Deployment

12 LPR Cameras  
3 DFR Drones (pending)

#### Projected Deployment Plan

##### **Detect**

- 16 LPR (+4)
- 10 Community Gateway, 16 streams each (+160)
- Flock OS-Plus

##### **Investigate AI**

- Enhanced LPR
- FreeForm Search

Approval of Flock-Safety OS-Plus – 3 Year Agreement Continued.**Respond**

- Flock Aerodome DFR | 3 *Drones + 3 Docks + Radar to fly at 400ft*
- Flock 911

**Strategy**

To cement Waterford Township as a “Safe City” (Township) for years to come with;

- Increased Situational Awareness
- Expanded Directional Intelligence
- Increased Apprehension

We have negotiated a 3-year agreement for Flock to provide the Flock OS-Plus platform at a cost of \$20,000.00 per year, including all product, services, and features. Flock OS-Plus allows for seamless integration of our existing Flock Safety technology as well as our other existing platforms such as AXON body worn and mobile video, CAD data, campus security video, and WSD video, to name a few.

This cost represents an overall negotiated discount of \$27,500.00. Funds for this expenditure are available in the Police Department's restricted-use federal drug forfeiture account. This is a permissible use of those funds as outlined in the Department of Justice Equitable Sharing Guidelines.

We respectfully request this honorable body approve this 3-year agreement, total cost of \$60,000.00, based on facts and information set forth above. As always, please do not hesitate to contact me if you have any questions.

Lt. Scott Good addressed the Board of Trustees, and a lengthy discussion followed.

Moved by Harris,

Seconded by , RESOLVED, to postpone the Flock Safety OS Plus – 3 year agreement and request that Police Chief Underwood make a presentation at the January 26, 2026, Work Session meeting and to hold the meeting in the Town Hall Auditorium.

The motion was not seconded.

Moved by Markee,

Seconded by Gilbert, RESOLVED, to postpone the approval of Flock Safety OS Plus – 3 year agreement to the January 26, 2026, regular meeting; which at that time Police Chief Underwood will make a presentation regarding Flock Safety; furthermore, the Board of Trustees will have the opportunity to vote on the Flock Safety OS Plus – 3 year agreement. A roll call vote was taken.

Motion carried unanimously.

**10.3 Resolution Approving Waterford Youth Assistance New Board of Directors Member & Election Results**

The Waterford Youth Assistance Resolution was presented.

**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION**

**APPROVING WATERFORD YOUTH ASSISTANCE  
NEW BOARD OF DIRECTORS MEMBER AND ELECTION RESULTS**

WHEREAS, the Waterford Youth Assistance program in the Charter Township of Waterford is augmented by contributions from the Charter Township of Waterford, the Waterford School District and Oakland County Probate Court/Circuit Court – Family Division, which permits operation of an office with casework staff and other support

WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the Charter Township of Waterford and Waterford School District in projects promoting the prevention of juvenile delinquency, child neglect and child abuse.

WHEREAS, Megan McCoy and Mark Monohon (Waterford residents) have volunteered as members of the Waterford Youth Assistance, Board of Directors, and as members were nominated to the Executive Board for the positions of President and Treasurer respectively.

WHEREAS, at a Waterford Youth Assistance regular scheduled Board of Directors meeting in June 2025, Ms. Megan McCoy was (re)elected to the position of President, and Mr. Mark Monohon was elected to the position of Treasurer by unanimous consent.

NOW, THEREFORE, BE IT RESOLVED, that the Waterford Township Board of Trustees hereby approves and supports the Waterford Youth Assistance Board of Directors election of Megan McCoy and Mark Monohon to the Executive Board positions of President and Treasurer respectively and to a term of 2 years which expires in June 2027.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 12, 2026.

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Date

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Kimberly Markee, Township Clerk  
Charter Township of Waterford

Moved by Markee,  
Seconded by Harris, RESOLVED, to approve the Waterford Youth Assistance New Board of Directors Member and Election Results, Electing Megan McCoy for President and Mark Monohon for Treasurer. A roll call vote was taken.

Motion carried unanimously.

**10.4 2026 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program Interlocal Agreement and Resolution**

The following memo was received by Stacy St. James, Environmental and Housing Rehab Coordinator.

In 2003, Waterford Township joined several northern Oakland County communities to create the North Oakland Household Hazardous Waste Consortium (NO HAZ). Through this cooperative effort, NO HAZ was able to provide residents of the participating communities with a safe, reliable, environmentally responsible way to dispose of their household hazardous waste (HHW). We consistently receive calls and emails from residents wanting to know where to dispose of their HHW. There are no convenient, local locations which provide the same level of service that can be found at a NO HAZ organized collection event. Partnering with our neighboring communities to hold various HHW collection events throughout northern Oakland County is a great service to offer our residents. In addition, the goals of this program strongly correlate with other ongoing efforts we have in the Township, which include the Wellhead Protection program.

For 2026, our estimated obligation is \$63,364.58. As in previous years, it is being proposed to have the program costs funded through the following accounts:

59044-84500 - DPW Professional Services (\$31,682.29)  
17470-96410 - Environmental Projects (\$31,682.29)

**THE NORTH OAKLAND  
HOUSEHOLD HAZARDOUS WASTE CONSORTIUM**

*WHEREAS*, the northern cities, villages, and townships in Oakland County are committed to protection of the natural environment and preventing toxic materials from entering our waterways and landfill resources; and

*WHEREAS*, the improper handling and disposal of toxic and poisonous household chemicals also poses a health risk to our citizens; and

*WHEREAS*, recognizing there is a need to provide regular and easily accessible household hazardous waste collection services to North Oakland County residents; and

*WHEREAS*, collection events for household hazardous waste have become widely accepted as the best way to provide citizens with a safe method of disposal of these toxic and poisonous household chemicals, and for the communities to realize the economies of scale, and

*WHEREAS*, Oakland County, through its Planning and Local Business Development Division, has joined these northern Oakland County communities in creating the North Oakland Household Hazardous Waste Consortium (NoHaz), and

*WHEREAS*, the NoHaz Consortium has developed a household hazardous waste collection program, and

*WHEREAS*, a NoHaz Interlocal Agreement has been drafted to address necessary legal, liability, and responsibility issues for both the County and the participating communities, and identifies Oakland County's role in administering and managing the NoHaz program, and,

*WHEREAS*, the NoHaz Interlocal agreement establishes a NoHaz advisory board to assist and advise Oakland County in the development of the NoHaz program.

2026 North Oakland Household Hazardous Waste Consortium (NO HAZ) Program Interlocal Agreement and Resolution Continued.

*Now Therefore be it Resolved:* That our community, Charter Township of Waterford, hereby approves the attached NoHaz Interlocal Agreement and authorizes its signature, and

*Be it Further Resolved:* That we will charge residents \$15 to participate in NoHaz events in 2026, and

*Be it Further Resolved:* That we hereby appoint Stacy St. James as our official representative to the NoHaz Advisory Board, to work with the Oakland County Planning and Local Business Development Division as needed to plan the NoHaz program for 2026.

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Waterford Township Board, at a regular meeting held on January 12<sup>th</sup>, 2026.

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Kimberly Markee, Township Clerk  
The Charter Township of Waterford

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve the 2026 North Oakland Household Hazardous Waste Consortium Resolution Interlocal Agreement Resolution as presented with a cost of \$63,364.58, and the program will be funded through the accounts 59044-84500 - DPW Professional Services (\$31,682.29), and 17470-96410 - Environmental Projects (\$31,682.29). A roll call vote was taken. A copy of the agreement is attached to these minutes.

Motion carried unanimously.

**10.5 Amendment to Procedure to Consider Township's Participation in a Road Commission Special Assessment District**

The following memo was presented by Supervisor Bartolotta.

I respectfully request the Township Boards approval of the attached resolution to amend the procedure for consideration of participation in a Road Commission Special Assessment District.

Originally adopted on April 25, 2022, the procedure included up to 10% contribution by the Township as an assessment at large toward repaving of subdivision roads through the RCOC special assessment process. At the December 2025 Board of Trustees Work Session, we discussed increasing the contribution to 20% to utilize the remaining funding available in the American Rescue Plan Act funding designated for this purpose.

Recommended motion: Motion to approve the resolution to amend the Township's procedure to consider participation in a Road Commission Special Assessment District increasing the maximum assessment at large that may be levied against the Township under Act 246 to an amount not to exceed 20% of the final cost of the project.

Thank you for your consideration.

Amendment to Procedure to Consider Township's Participation in a Road Commission Special Assessment District Continued.

**CHARTER TOWNSHIP OF WATERFORD  
RESOLUTION REVISING THE PROCEDURE TO CONSIDER POTENTIAL PARTICIPATION IN  
A ROAD COMMISSION SPECIAL ASSESSMENT DISTRICT**

**WHEREAS**, under Public Act 51 of 1951, townships do not have ownership or responsibility for roads. The majority of roads in Waterford Township are under the control of the Road Commission for Oakland County ("RCOC"), which receives a percentage of fuel tax and registration fees collected by the State of Michigan to maintain and improve roads, however, the allocation is insufficient to maintain and improve roads, especially subdivision roads.

**WHEREAS**, Public Act No 246 of 1931, MCL 41.271 et. seq. ("Act 246") as amended provides a procedure for improving county roads that may be initiated by property owner petitions representing more than 51% of lineal frontage on each road proposed for improvement. If all of the statutory requirements are met, and the RCOC deems the proposed improvements are necessary, they will make specifications and costs estimates and may ultimately create a special improvement district ("SAD") to fund the project.

**WHEREAS**, Act 246 provides a method for assessing a percentage of the total cost of a road improvement project on a township that agrees to participate in an SAD. Under this act, a township may voluntarily agree to receive an assessment at large for a maximum of 25% of the total cost of the improvement where a road commission has determined that the proposed improvement is necessary for the benefit of the public and for public welfare and convenience.

**WHEREAS**, in recognition of the benefit received by the public when subdivision roads are improved such as safer traveling conditions for the public, and for police, fire, and EMS, the Township Board has dedicated limited funding for, and wishes to revise their established process for considering requests from property owners to participate in an SAD to help lower the cost to the property owners in an SAD. The steps required by Waterford Township to consider contributing to a road improvement project by the RCOC are provided for in Exhibit A, SAD Participation Process.

**NOW, THEREFORE, BE IT RESOLVED**, that the Waterford Township Board of Trustees adopts the attached SAD Participation Process for consideration of requests to participate in an SAD for road improvements.

**IT IS FURTHER RESOLVED**, that if the Waterford Township Board of Trustees agrees to allow the RCOC to place an assessment at large on Waterford Township for a specific improvement project, the amount may not exceed 20% of the final cost of the project as determined by the RCOC.

**IT IS FURTHER RESOLVED** that the Township Clerk is directed to provide a copy of this Resolution to the RCOC.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 12, 2026.

Amendment to Procedure to Consider Township's Participation in a Road Commission Special Assessment District Continued.

Charter Township of Waterford

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Date

Kimberly Markee, Township Clerk

**Exhibit A**

Consideration of Participation by Waterford Township in a Road Commission for Oakland County improvement project under Public Act 246 of 1931.

1. Waterford Township property owners with linear footage along a road proposed for improvement submit signatures of interest to the RCOC to initiate RCOC consideration of a road improvement project.
2. The RCOC provides preliminary construction plans and costs estimates.
3. Representative(s) of the property owners submits a written request, with the RCOC cost estimates, to the Township Supervisor or designee requesting that the Board of Trustees consider allowing an assessment at large against the Township to contribute to the cost of the SAD.
4. Supervisor or designee provides the request to the Budget Director or designee to determine whether there are sufficient funds in the budget to contribute up to 10% of the estimated project costs.
5. If the Budget Director or designee provides confirmation to the Supervisor or designee that sufficient funds are budgeted to allow a Township contribution of up to 20% of the estimated project costs, the Supervisor or designee places the request on an upcoming Board meeting Agenda. If sufficient funds are not available, Supervisor or designee shall provide written notice of this to the person (s) who submitted a written request for Township participation.
6. The Board of Trustees will consider the request for contribution to the proposed project when it appears on a Board Agenda. If the Board of Trustees adopts a Resolution of Funding Support for the proposed RCOC project, the Clerk will send a copy of the Resolution to the RCOC and to the representative of the property owners, and Supervisor or designee will direct the Budget Director or designee to encumber the funds.
7. If sufficient petition signatures are received by the RCOC, and the RCOC Board votes to proceed with the project, a Resolution will be adopted by the Board of Trustees indicating the exact amount the Township will contribute to the project. If the RCOC does not proceed with the project, there is no obligation for the Township to provide funding.

The Board of Trustee held discussion.

Moved by Gilbert,  
Seconded by Markee, RESOLVED, to Amend the Resolution to Amend the Procedure to Consider Participation in the Road Commission Special Assessment District increasing the maximum assessment at large that may be levied against the Township under the Public Act 246 to an amount not to exceed 25% of the final cost of the project. A roll call vote was taken.

Yea: Bartolotta, Markee, Thomas, Hauswirth, Gilbert, and Wall  
Nay: Harris  
Motion carried.

Moved by Harris, to amend the resolution on the floor, and to add the following language.

Amendment to Procedure to Consider Township's Participation in a Road Commission Special Assessment District Continued.

**WHEREAS**, Waterford Township Neighborhood Roads are in Poor condition and need an ongoing established Repaving Program set up and ran by Waterford Township to assist our residents in creating Voluntary SAD districts to repave their roads utilizing PA 246 OR PA 188 through the established policies and petitions set forth in this resolution.

**WHEREAS**, RCOC Road Commission for Oakland County has determined that over 94% of the neighborhood roads in Waterford are in poor condition. Waterford Township although not owners of the neighborhood roads will work in cooperation with RCOC to assist Waterford TWP residents in getting their roads repaved or replaced with one of the two options of PA 246 or PA 188. Waterford will be the bank for a limited adjustable amount of funding to be determined annually at the budget meeting for the following year. The budget for 2026 will be in the range of minimum funding of \$1,400,054.42 up to a maximum of \$10,000,000.00. funds to be taken from ARPA funds and the General unassigned funds. An additional limitation will be a certain number of applications to be considered annually as human resources can process. Applications must have gone through the petition process successfully to be considered for funding in the coming calendar year.

**WHEREAS**, Waterford Township Will create a specific fund, to loan the funds to the residents that follow the established policy- program successfully. Funds will be provided for the actual construction costs and added to the property tax with a 10 year assessment for Repayment with added Administrative fees and Interest.

**WHEREAS**, The funds needed to be paid for the initial Engineering fees with estimates for the actual construction in advance may be paid by a township pilot grant program or the residents of the potential SAD district. Funds will be reimbursed upon successful petition completion and start of the SAD district. The policy will provide for the process and the township may incorporate this process into the permanent program or may cancel this portion of the program funding at any time with the balance of the program to remain in effect until future board and supervisors determine to end the program in full or continue to keep this needed Repaving program in place into the future.

**WHEREAS**, The initial funding will come from The ARPA Funds American Rescue Plan Act that are in the General Fund, which will be transferred to a designated fund for Road Repaving in the amount of \$1,400,054.34 per this resolution. Additional funds may be added to this fund at the discretion of the Waterford Board of Trustees and the Supervisor from unassigned general Fund accounts as available.

**WHEREAS**, Waterford Township is establishing a Repaving program and designating Human Resources to accomplish a successful repaving program so that our Road safety and community property values will increase, and so that our community will continue to be an attractive destination for future residents to move into our community. Additionally, we are establishing this program to ensure a good quality of life, and a safe community environment with good neighborhood roads for our residents.”

The motion was not seconded.

Clerk Markee stated that more research needs to be done before we enact PA 188. Trustee Harris stated that he would have preferred the 20% vs. the 25%.

Moved by Markee,  
Seconded by Gilbert, RESOLVED, to approve the Amended Resolution revising the procedure to consider potential participation in a road commission special assessment district with the amount not to exceed 25%. A roll call vote was taken.

Yea: Bartolotta, Markee, Thomas, Hauswirth, Gilbert, and Wall

Nay: Harris

Motion carried.

**10.6 2026 Resolution to Adopt Application and Policy for Poverty Exemption**

The following memo was presented by Paula Moore, Chief Assessor.

Attached you will find the information for your approval for the 2026 Poverty Exemption Guidelines based upon the requirements sited under PA 253 of 2020 that amended MCL 211.7u. Since the Board of Review no longer can approve an exemption under extraordinary circumstances, the Board has increased the federal poverty income levels to include up to 175% of the federal amounts. This will allow the Board of Review to assist additional citizens of Waterford that are going through a difficult financial time. The law only allows a 100%, 75%, 50% or 25% reduction in the Taxable Value.

The Resolution and the Guidelines show the exact income levels relating to the reduction in Taxable Value for those that qualify. Also included is the asset test. These are very clear and if someone does not qualify there isn't a reason to appeal unless they erred in providing the correct information to the Board or Review.

The Federal Poverty Guidelines change every year, therefore a new resolution approving the income and guidelines are required. I respectfully request that you approve the resolution for Poverty Exemption for the 2026 tax year.

**RESOLUTION TO ADOPT POVERTY EXEMPTION  
POLICY AND GUIDELINES FOR 2026**

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the Township Board of Trustees; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 253 of 2020, the Township of Waterford, Oakland County, adopts the following guidelines and those on the attached Policy and Guidelines for Poverty Exemptions for the Board of Review to implement. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; and

**WHEREAS**, in order to qualify for a poverty exemption, property owners must submit an application using the State of Michigan Form 5737, Application for MCL 211.7u Poverty Exemption. The Board of Review shall consider the income and asset guidelines listed below along with the attached Policy and Guidelines for Poverty Exemptions for Waterford Township.

**Income:** The income guidelines shall be no more than 175% of the Federal Poverty Guidelines as follows:

2026 Resolution to Adopt Application and Policy for Poverty Exemption Continued.***For 100% Poverty Exemption:***

<b><u>Size of Family Unit</u></b>	<b><u>2026 Poverty Income Guidelines**</u></b>
1	\$15,650
2	\$21,150
3	\$26,650
4	\$32,150
5	\$37,650
6	\$43,150
7	\$48,650
8	\$54,150
Each additional person	Add \$5,500/person

***For 75% Poverty Exemption:***

<b><u>Size of Family Unit</u></b>	<b><u>2026 Poverty Income Guidelines**</u></b>
1	\$19,563
2	\$26,438
3	\$33,313
4	\$40,188
5	\$47,063
6	\$53,938
7	\$60,813
8	\$67,688
Each additional person	Add \$6,875/person

***For 50% Poverty Exemption:***

<b><u>Size of Family Unit</u></b>	<b><u>2026 Poverty Income Guidelines**</u></b>
1	\$23,475
2	\$31,725
3	\$39,975
4	\$48,225
5	\$56,475
6	\$64,725
7	\$72,975
8	\$81,225
Each additional person	Add \$8,250/person

2026 Resolution to Adopt Application and Policy for Poverty Exemption Continued.**For 25% Poverty Exemption:**

<b>Size of Family Unit</b>	<b>2026 Poverty Income Guidelines**</b>
1	\$27,388
2	\$37,013
3	\$46,638
4	\$56,263
5	\$65,888
6	\$75,513
7	\$85,138
8	\$94,763
Each additional person	Add \$9,625/person

**Asset Test:** To be eligible for a poverty exemption for 2026, assets (excluding the principal residence and one vehicle) shall not exceed \$25,000 for one person and \$35,000 for two or more people living in the household.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Assessor and Board of Review shall follow the above-stated policies and federal guidelines (and the Policy and Guidelines attached hereto) in granting or denying an exemption.

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 12, 2026.

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Date

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Kimberly Markee, Township Clerk

**RESOLUTION TO ADOPT POVERTY EXEMPTION  
POLICY AND GUIDELINES FOR 2026**

**WHEREAS**, the adoption of guidelines for poverty exemptions is required of the Township Board of Trustees; and

**WHEREAS**, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 253 of 2020, the Township of Waterford, Oakland County, adopts the following guidelines and those on the attached Policy and Guidelines for Poverty Exemptions for the Board of Review to implement. The guidelines shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year; and

**WHEREAS**, in order to qualify for a poverty exemption, property owners must submit an application using the State of Michigan Form 5737, Application for MCL 211.7u Poverty Exemption. The Board of Review shall consider the income and asset guidelines listed below along with the attached Policy and Guidelines for Poverty Exemptions for Waterford Township.

2026 Resolution to Adopt Application and Policy for Poverty Exemption Continued.

**Income:** The income guidelines shall be no more than 175% of the Federal Poverty Guidelines as follows:

***For 100% Poverty Exemption:***

<b>Size of Family Unit</b>	<b>2026 Poverty Income Guidelines**</b>
1	\$15,650
2	\$21,150
3	\$26,650
4	\$32,150
5	\$37,650
6	\$43,150
7	\$48,650
8	\$54,150
Each additional person	Add \$5,500/person

***For 75% Poverty Exemption:***

<b>Size of Family Unit</b>	<b>2026 Poverty Income Guidelines**</b>
1	\$19,563
2	\$26,438
3	\$33,313
4	\$40,188
5	\$47,063
6	\$53,938
7	\$60,813
8	\$67,688
Each additional person	Add \$6,875/person

***For 50% Poverty Exemption:***

<b>Size of Family Unit</b>	<b>2026 Poverty Income Guidelines**</b>
1	\$23,475
2	\$31,725
3	\$39,975
4	\$48,225
5	\$56,475
6	\$64,725
7	\$72,975
8	\$81,225
Each additional person	Add \$8,250/person

2026 Resolution to Adopt Application and Policy for Poverty Exemption Continued.***For 25% Poverty Exemption:***

<u>Size of Family Unit</u>	<u>2026 Poverty Income Guidelines**</u>
1	\$27,388
2	\$37,013
3	\$46,638
4	\$56,263
5	\$65,888
6	\$75,513
7	\$85,138
8	\$94,763
Each additional person	Add \$9,625/person

**Asset Test:** To be eligible for a poverty exemption for 2026, assets (excluding the principal residence and one vehicle) shall not exceed \$25,000 for one person and \$35,000 for two or more people living in the household.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Assessor and Board of Review shall follow the above-stated policies and federal guidelines (and the Policy and Guidelines attached hereto) in granting or denying an exemption.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting of the Board on January 12, 2026.

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Date

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Kimberly Markee  
Waterford Township Clerk

Paula Moore addressed the Board of Trustees.

Moved by Markee,  
Seconded by Hauswirth, RESOLVED, to approve 2026 Resolution to Adopt Poverty Exemption Policy and Guidelines. A roll call vote was taken.

Motion carried unanimously.

**10.7 Public Comment is limited to three (3) minutes per person.**

Eric Domey, 2875 Newberry; Requested a clarification on the Flock Safety Presentation.

Dillon Frost, Goodrich; spoke against the Flock Safety Agreement.

Lila Ball, 62 Edgelake Ct.; spoke in favor of a single waste hauler, and discussed an emergency on the lake, and commended the Police Department and Fire Department. The staff at Leggett Center is wonderful, and commended the Board for voting on the Community Center.

Drew Marcheski, 2723 Driftwood; thanked the Board for waiting to vote on the Flock Safety and discussed the light at the traffic light at Dixie and Hatchery, after a train goes through.

Don Mills, 2605 Benedict; spoke against Flock Safety.

Grant Smith, the Elks, Waterford Youth Assistance, and the Optimists'

He encouraged people to volunteer to help with Waterford Youth Assistance, and the Community Coalition. Why just volunteer at Christmas time? The groups can use help all throughout the year.

The Optimist Club Careless Raffle will be held on April 17, 2026.

The Elks had a District Hoop Shoot in Royal Oak and we had students come in 3<sup>rd</sup> and 4<sup>th</sup> place.

**11. Adjournment**

Moved by Markee,

Seconded by Wall, RESOLVED, to adjourn the meeting at 7:43 p.m. A roll call vote was taken.

Motion carried unanimously.

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Kimberly Markee, Clerk

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Anthony Bartolotta, Supervisor

01/07/2026 12:56 |WATERFORD TOWNSHIP  
llievois |AP CHECK RECONCILIATION REGISTER

|P 1  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2968613	01/12/2026	PRINTED	021380 BILLS PLBG & SEWER SERV I	491.80			
2968614	01/12/2026	PRINTED	023883 BUSINESS INFORMATION SYST	500.00			
2968615	01/12/2026	PRINTED	041192 CDW GOVERNMENT INC	11.00			
2968616	01/12/2026	PRINTED	043376 CINTAS CORP	466.80			
2968617	01/12/2026	PRINTED	053389 LUNGHAMER GMC INC	71.58			
2968618	01/12/2026	PRINTED	073825 JACK SUTHERLAND	150.00			
2968619	01/12/2026	PRINTED	073984 KYLE SINACOLA	175.00			
2968620	01/12/2026	PRINTED	073996 JENNIFER MAMOLA	150.00			
2968621	01/12/2026	PRINTED	075033 JESSICA KOLB	150.00			
2968622	01/12/2026	PRINTED	075040 ANGELA IAFRATE-TUPA	175.00			
2968623	01/12/2026	PRINTED	075041 NAKIA VICKERY	175.00			
2968624	01/12/2026	PRINTED	075042 DEVIN POLLOCK	175.00			
2968625	01/12/2026	PRINTED	075043 BRANDON MOSS	175.00			
2968626	01/12/2026	PRINTED	083444 FIRST DUE	12,600.00			
2968627	01/12/2026	PRINTED	083452 LITHIA MOTORS	103.20			
2968628	01/12/2026	PRINTED	093608 GOYETTE MECHANICAL CO, IN	2,411.00			
2968629	01/12/2026	PRINTED	123042 KEVIN JANULIS	1,200.00			
2968630	01/12/2026	PRINTED	153601 LOCKSMITH AROUND THE CLOC	425.00			
2968631	01/12/2026	PRINTED	193280 OFFICE PRIDE BILLING SERV	7,234.00			
2968632	01/12/2026	PRINTED	204040 OAKLAND COUNTY TREASURER	5,085.00			
2968633	01/12/2026	PRINTED	204547 OAKLAND COUNTY CLERK ASSO	140.00			
2968634	01/12/2026	PRINTED	243608 ROCKET ENTERPRISE INC	2,275.00			
2968635	01/12/2026	PRINTED	261204 VECTOR SOLUTIONS	13,117.08			
2968636	01/12/2026	PRINTED	274551 ROWERDINK INC	323.64			

24 CHECKS	CASH ACCOUNT TOTAL	47,780.10	.00
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*Kim Market  
1/7/26*

# Advance Checks Mailed.

Dec 11 - Jan 7

01/07/2026 13:44 | WATERFORD TOWNSHIP  
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| P 1  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968315	12/16/2025	PRINTED	011121 AC TIRE & SERV CTR	990.80			
2968316	12/16/2025	PRINTED	011130 ADCS LLC	400.00			
2968317	12/16/2025	PRINTED	011369 ROB ALLEMAN	123.20			
2968318	12/16/2025	PRINTED	011482 AMAZING ATHLETES	179.20			
2968319	12/16/2025	PRINTED	011484 ARAMARK REFRESHMENT SERVI	105.92			
2968320	12/16/2025	PRINTED	011485 BARNEY ARENDSEN	92.40			
2968321	12/16/2025	PRINTED	011487 CHARLIE ALLEN	30.80			
2968322	12/16/2025	PRINTED	011730 ARROW PRINTING	32.95			
2968323	12/16/2025	PRINTED	011834 CAROLYN AXFORD	25.20			
2968324	12/16/2025	PRINTED	020004 TERRY W BALL	36.40			
2968325	12/16/2025	PRINTED	020005 LINDSAY BARRETT	47.60			
2968326	12/16/2025	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	500.00			
2968327	12/16/2025	PRINTED	021079 BAKER & TAYLOR BOOKS	146.97			
2968328	12/16/2025	PRINTED	021838 LESLIE BRADFORD	112.00			
2968329	12/16/2025	PRINTED	021839 JAMES BARRETT	275.86			
2968330	12/16/2025	PRINTED	021841 MICHAEL BENEDICT	36.40			
2968331	12/16/2025	PRINTED	021863 RICHARD BRUCE	37.80			
2968332	12/16/2025	PRINTED	023460 BLACKSTONE PUBLISHING	255.81			
2968333	12/16/2025	PRINTED	023602 BOUND TREE MEDICAL LLC	5,883.15			
2968334	12/16/2025	PRINTED	023869 CHARLES BRANDON	25.20			
2968335	12/16/2025	PRINTED	030248 MULTI DRYWALL & PARTITION	100.00			
2968336	12/16/2025	PRINTED	030572 BCM HOME IMPROVEMENT	100.00			
2968337	12/16/2025	PRINTED	030834 JEFFREY KAINDEL	100.00			
2968338	12/16/2025	PRINTED	032463 COST PLUS CONSTRUCTION LL	100.00			
2968339	12/16/2025	PRINTED	032805 MATTHEW THOMAS LEE	100.00			
2968340	12/16/2025	PRINTED	032860 MICHIGAN BASEMENTS	100.00			
2968341	12/16/2025	PRINTED	033117 TERESA BOYLAN	100.00			
2968342	12/16/2025	PRINTED	033190 ERIC DENNIS	100.00			
2968343	12/16/2025	PRINTED	033362 MARK GELSTEIN	100.00			
2968344	12/16/2025	PRINTED	033400 GMC REMODELING	100.00			
2968345	12/16/2025	PRINTED	033430 F MOCERI CONSTRUCTION SER	100.00			
2968346	12/16/2025	PRINTED	033470 LOON LAKE MARINA LLC	600.00			
2968347	12/16/2025	PRINTED	036618 MNC & ANC PROFESSIONAL SE	100.00			
2968348	12/16/2025	PRINTED	041006 CARRS MOTORCOACH LLC	1,100.00			
2968349	12/16/2025	PRINTED	041026 CSM MECHANICAL, LLC	2,587.50			
2968350	12/16/2025	PRINTED	041192 CDW GOVERNMENT INC	604.80			
2968351	12/16/2025	PRINTED	041459 GARY CLARK	33.60			
2968352	12/16/2025	PRINTED	041495 CMP DISTRIBUTORS INC	3,454.75			
2968353	12/16/2025	PRINTED	041591 ERIC COOPER	25.00			
2968354	12/16/2025	PRINTED	041845 CRIMSON MULTIMEDIA	135.32			
2968355	12/16/2025	PRINTED	043376 CINTAS CORP	1,676.02			
2968356	12/16/2025	PRINTED	043877 RAY CRUSE	37.80			
2968357	12/16/2025	PRINTED	044093 CONWAY SHIELD	9,378.31			
2968358	12/16/2025	PRINTED	051573 DEBBIE DOWNS	75.60			
2968359	12/16/2025	PRINTED	051832 PEGGY DUPUIS	102.20			
2968360	12/16/2025	PRINTED	053389 LUNGHAMER GMC INC	2,239.15			
2968361	12/16/2025	PRINTED	053592 STANLEY T DOBRY ARBITRAT	1,800.00			
2968362	12/16/2025	PRINTED	053731 MICHAEL DUFF	63.70			
2968363	12/16/2025	PRINTED	053963 INACOMP	320.00			
2968364	12/16/2025	PRINTED	061773 STEVE ERNAT	25.20			
2968365	12/16/2025	PRINTED	063181 MICHAEL J EBERLE	550.00			
2968366	12/16/2025	PRINTED	063738 JOHN ERWIN	432.00			

01/07/2026 13:44 |WATERFORD TOWNSHIP  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2968367	12/16/2025	PRINTED	073684 ALISON SWANSON	16.72			
2968368	12/16/2025	PRINTED	075038 NATHAN ROBINSON	750.00			
2968369	12/16/2025	PRINTED	081088 JOEY GAUTHIER	25.20			
2968370	12/16/2025	PRINTED	081366 FLORENCE FRICK	18.20			
2968371	12/16/2025	PRINTED	081469 MICHAEL FITZGERALD	89.60			
2968372	12/16/2025	PRINTED	083407 TURNOUT MANAGEMENT	217.00			
2968373	12/16/2025	PRINTED	083452 LITHIA MOTORS	1,511.07			
2968374	12/16/2025	PRINTED	093025 CENGAGE LEARNING INC/GALE	326.25			
2968375	12/16/2025	PRINTED	093608 GOYETTE MECHANICAL CO, IN	7,230.74			
2968376	12/16/2025	PRINTED	093823 GREEN MEADOWS LAWNSCAPE,	19,033.00			
2968377	12/16/2025	PRINTED	093824 SHANE GRUBER	1,605.00			
2968378	12/16/2025	PRINTED	093842 RON GUISEPPE	120.00			
2968379	12/16/2025	PRINTED	093847 STEVE GUTH	480.00			
2968380	12/16/2025	PRINTED	100029 HYDRAFLO, INC	3,436.38			
2968381	12/16/2025	PRINTED	100047 SANDRA HELNER	49.00			
2968382	12/16/2025	PRINTED	100048 GRETCHEN HURLBERT	70.00			
2968383	12/16/2025	PRINTED	103641 HOME CONFINEMENT	1,000.00			
2968384	12/16/2025	PRINTED	103841 HUTCHINSONS ELECTRIC INC	630.91			
2968385	12/16/2025	PRINTED	111765 ISCG	57,568.00			
2968386	12/16/2025	PRINTED	113542 INGRAM LIBRARY SERVICES	875.68			
2968387	12/16/2025	PRINTED	121240 JETT PUMP & VALVE LLC	132,384.00			
2968388	12/16/2025	PRINTED	143403 PATRICIA KINNISON	82.60			
2968389	12/16/2025	PRINTED	143837 JASON KUCMIERZ	1,376.00			
2968390	12/16/2025	PRINTED	153068 OSCAR W LARSON CO	1,225.00			
2968391	12/16/2025	PRINTED	153109 LAKES AREA MARTIAL ARTS	391.97			
2968392	12/16/2025	PRINTED	153274 CAROLYN S LEONARD	120.00			
2968393	12/16/2025	PRINTED	153952 DAN LOMBARDO	33.60			
2968394	12/16/2025	PRINTED	153957 ROBERT LEE	25.20			
2968395	12/16/2025	PRINTED	161116 SHARON MCCOY	658.31			
2968396	12/16/2025	PRINTED	161135 MEGAN MCCOY	574.59			
2968397	12/16/2025	PRINTED	161140 MCNAB HARDWARE	29.96			
2968398	12/16/2025	PRINTED	161593 DANIEL MALLOY	182.00			
2968399	12/16/2025	PRINTED	163095 MAZZA AUTO PARTS INC	62.45			
2968400	12/16/2025	PRINTED	163371 MICHIGAN COURT SERV INC	2,131.00			
2968401	12/16/2025	PRINTED	183611 NOVA TESTING, LLC	69.00			
2968402	12/16/2025	PRINTED	183952 NYE UNIFORM COMPANY	418.50			
2968403	12/16/2025	PRINTED	193007 OAKLAND COMMUNITY COLLEGE	475.00			
2968404	12/16/2025	PRINTED	193280 OFFICE PRIDE BILLING SERV	9,656.30			
2968405	12/16/2025	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	112.00			
2968406	12/16/2025	PRINTED	193713 ORKIN, LLC	220.00			
2968407	12/16/2025	PRINTED	204040 OAKLAND COUNTY TREASURER	492.00			
2968408	12/16/2025	PRINTED	204321 OAKLAND COUNTY YOUTH ASSI	25.00			
2968409	12/16/2025	PRINTED	213059 BETSY PATTERSON	30.80			
2968410	12/16/2025	PRINTED	213288 PERSONNEL EVALUATION INC	100.00			
2968411	12/16/2025	PRINTED	213565 OCWRC	2,084.10			
2968412	12/16/2025	PRINTED	233854 ROB QUIGG	33.60			
2968413	12/16/2025	PRINTED	241008 RKA PETROLEUM COMPANIES,	1,030.73			
2968414	12/16/2025	PRINTED	241053 DAVID RAUP	101.50			
2968415	12/16/2025	PRINTED	241214 DAVID RODEGEB	42.00			
2968416	12/16/2025	PRINTED	241219 THE ROYAL DINER	1,040.00			
2968417	12/16/2025	PRINTED	241337 SUE RICE	18.20			
2968418	12/16/2025	PRINTED	243348 ROBINSON CAPITAL	2,916.67			

01/07/2026 13:44 | WATERFORD TOWNSHIP  
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| P 3  
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FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968419	12/16/2025	PRINTED	251006 SHRADER TIRE & OIL OF MIC	1,744.85			
2968420	12/16/2025	PRINTED	251514 SPRINGFIELD URGENT CARE P	7,480.76			
2968421	12/16/2025	PRINTED	251846 GREGORY STERNS	56.00			
2968422	12/16/2025	PRINTED	251964 RS TECHNICAL SERVICES INC	180.00			
2968423	12/16/2025	PRINTED	253188 JO SCHIRTZINGER	897.00			
2968424	12/16/2025	PRINTED	253260 BOB SHEWALTER	50.40			
2968425	12/16/2025	PRINTED	253452 SKYHAWKS SPORTS ACADEMY	2,054.50			
2968426	12/16/2025	PRINTED	253512 SMART START MICHIGAN	4,526.50			
2968427	12/16/2025	PRINTED	253533 SMART BUSINESS SOURCE	320.68			
2968428	12/16/2025	PRINTED	261106 T&M ASPHALT PAVING INC	43,850.00			
2968429	12/16/2025	PRINTED	261206 TERRY TAMM	120.00			
2968430	12/16/2025	PRINTED	261480 T-MOBILE USA	815.00			
2968431	12/16/2025	PRINTED	263842 PAUL TREMBLAY	89.60			
2968432	12/16/2025	PRINTED	273542 UNIQUE MGMT SERVICES INC	104.85			
2968433	12/16/2025	PRINTED	274551 ROWERDINK INC	589.53			
2968434	12/16/2025	PRINTED	283007 VANCES OUTDOORS, INC	3,999.00			
2968435	12/16/2025	PRINTED	283242 VERIZON WIRELESS	1,329.17			
2968436	12/16/2025	PRINTED	291314 PAUL WENDRICK	22.40			
2968437	12/16/2025	PRINTED	293206 WEINGARTZ	31,908.30			
2968438	12/16/2025	PRINTED	293355 WILBUR WHITE JR	2,670.00			
2968439	12/16/2025	PRINTED	293605 WORLDWIDE INTERPRETERS IN	1,870.80			
2968440	12/22/2025	PRINTED	011484 ARAMARK REFRESHMENT SERVI	104.88			
2968441	12/22/2025	PRINTED	011526 MARINER INSTITUTIONAL LLC	23,750.00			
2968442	12/22/2025	PRINTED	011790 AT&T	1,919.20			
2968443	12/22/2025	PRINTED	011790 AT&T	1,392.89			
2968444	12/22/2025	PRINTED	021380 BILLS PLBG & SEWER SERV I	168.00			
2968445	12/22/2025	PRINTED	023905 BRYX INC	5,000.00			
2968446	12/22/2025	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	200.00			
2968447	12/22/2025	PRINTED	032011 C&L WARD BROS CO	200.00			
2968448	12/22/2025	PRINTED	032155 SMJ INTERNATIONAL	600.00			
2968449	12/22/2025	PRINTED	032165 BRENDAN JAMES MOLLOY	100.00			
2968450	12/22/2025	PRINTED	032785 BATH FOR ALL LLC	100.00			
2968451	12/22/2025	PRINTED	032860 MICHIGAN BASEMENTS	100.00			
2968452	12/22/2025	PRINTED	034047 ANYTIME RESTORATION SERVI	100.00			
2968453	12/22/2025	PRINTED	034260 EVERGREEN DECK BUILDERS	100.00			
2968454	12/22/2025	PRINTED	041026 CSM MECHANICAL, LLC	2,400.00			
2968455	12/22/2025	PRINTED	043364 AT&T MOBILITY	10,437.44			
2968456	12/22/2025	PRINTED	043364 AT&T MOBILITY	444.54			
2968457	12/22/2025	PRINTED	043364 AT&T MOBILITY	90.34			
2968458	12/22/2025	PRINTED	051007 DTE ENERGY	77,660.31			
2968459	12/22/2025	PRINTED	051445 DLZ MICHIGAN, INC	219.50			
2968460	12/22/2025	PRINTED	053712 STACY DROUILLARD	1,088.00			
2968461	12/22/2025	PRINTED	063021 EASTERN OIL CO	2,885.95			
2968462	12/22/2025	PRINTED	063368 EMS MANAGEMENT & CONSULTA	8,741.32			
2968463	12/22/2025	PRINTED	063546 ENABLE POINT INC	1,413.72			
2968464	12/22/2025	PRINTED	083580 TOP TIER AUTO WASH LLC	49.00			
2968465	12/22/2025	PRINTED	091086 GFL ENVIRONMENTAL	2,773.64			
2968466	12/22/2025	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	951.85			
2968467	12/22/2025	PRINTED	093840 LOOMIS FARGO & CO	1,421.15			
2968468	12/22/2025	PRINTED	103018 DERWOOD HAINES JR	864.00			
2968469	12/22/2025	PRINTED	111763 ZENA ISSHAK	1,513.50			
2968470	12/22/2025	PRINTED	113491 IMPRESSIVE PRINTING & PRO	138.00			

01/07/2026 13:44 |WATERFORD TOWNSHIP  
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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2968471	12/22/2025	PRINTED	143707 KRONOS SAASHR, INC	942.81			
2968472	12/22/2025	PRINTED	153601 LOCKSMITH AROUND THE CLOC	175.00			
2968473	12/22/2025	PRINTED	153604 HAROLD J LOVE, PLLC	2,250.00			
2968474	12/22/2025	PRINTED	161086 MACQUEEN EMERGENCY GROUP	4,591.05			
2968475	12/22/2025	PRINTED	161700 MMRMA UNDERWRITING DEPT	565,879.50			
2968476	12/22/2025	PRINTED	163371 MICHIGAN COURT SERV INC	104.00			
2968477	12/22/2025	PRINTED	163858 TYLER BUSINESS FORMS	542.62			
2968478	12/22/2025	PRINTED	183868 NEUMANN SMITH ARCHITECTUR	110,470.96			
2968479	12/22/2025	PRINTED	183952 NYE UNIFORM COMPANY	638.64			
2968480	12/22/2025	PRINTED	193007 OAKLAND COMMUNITY COLLEGE	650.00			
2968481	12/22/2025	PRINTED	193074 21ST CENTURY MEDIA-MICHIG	543.96			
2968482	12/22/2025	PRINTED	193713 ORKIN, LLC	696.00			
2968483	12/22/2025	PRINTED	204507 OAKLAND COUNTY CIRCUIT CO	50.00			
2968484	12/22/2025	PRINTED	204910 OAKLAND CNTY TREASURERS O	13,341.22			
2968485	12/22/2025	PRINTED	211053 HIGHLAND PRODUCTS GROUP,	2,370.88			
2968486	12/22/2025	PRINTED	213366 PITNEY BOWES BANK INC RES	250.00			
2968487	12/22/2025	PRINTED	213454 NANCY PLASTERER	384.00			
2968488	12/22/2025	PRINTED	213457 PLANTE MORAN REALPOINT LL	26,700.00			
2968489	12/22/2025	PRINTED	220987 KATHY BELAEN	100.00			
2968490	12/22/2025	PRINTED	227525 BREEN'S LANDSCAPE & SUPPL	975.00			
2968491	12/22/2025	PRINTED	241008 RKA PETROLEUM COMPANIES,	8,791.26			
2968492	12/22/2025	PRINTED	243664 ROSE PEST SOLUTIONS	64.00			
2968493	12/22/2025	PRINTED	251006 SHRADER TIRE & OIL OF MIC	547.14			
2968494	12/22/2025	PRINTED	251234 SECREST WARDLE LYNCH HAMP	26,436.20			
2968495	12/22/2025	PRINTED	251514 SPRINGFIELD URGENT CARE P	453.76			
2968496	12/22/2025	PRINTED	251523 JENNIFER M SMITH PC	352.00			
2968497	12/22/2025	PRINTED	251836 STAMELL LAW PLLC	1,399.75			
2968498	12/22/2025	PRINTED	253294 SHKRELI LEGAL PLLC	1,856.00			
2968499	12/22/2025	PRINTED	253533 SMART BUSINESS SOURCE	1,632.49			
2968500	12/22/2025	PRINTED	253571 MARIE ANNE SOMA	384.00			
2968501	12/22/2025	PRINTED	254796 STONECO INC	840.24			
2968502	12/22/2025	PRINTED	254843 STAR EMS	755.63			
2968503	12/22/2025	PRINTED	254845 BRADLEY STOUT	384.00			
2968504	12/22/2025	PRINTED	254865 STATE CRUSHING INC	653.52			
2968505	12/22/2025	PRINTED	262002 36TH DISTRICT COURT	50.00			
2968506	12/22/2025	PRINTED	263035 JOHN TAYLOR	2,304.00			
2968507	12/22/2025	PRINTED	263360 THOMPSON CREATIVE PRODUCT	185.68			
2968508	12/22/2025	PRINTED	274551 ROWERDINK INC	330.82			
2968509	12/22/2025	PRINTED	281262 VESTA COMPANIES INC	54,930.31			
2968510	12/22/2025	PRINTED	283215 VENDTEK WHOLESALE EQUIPTM	255.00			
2968511	12/22/2025	PRINTED	283247 VESCO OIL CORP	251.75			
2968512	12/22/2025	PRINTED	291208 CORY WESTMORELAND	1,280.00			
2968513	12/22/2025	PRINTED	293097 WAYNE COUNTY CIRCUIT COUR	50.00			
2968514	12/22/2025	PRINTED	293355 WILBUR WHITE JR	2,670.00			
2968515	12/22/2025	PRINTED	293605 WORLDWIDE INTERPRETERS IN	462.00			
2968516	12/22/2025	PRINTED	500794 THE UPS STORE	2,595.84			
2968517	01/06/2026	PRINTED	011173 ADVANCED REHABILITATION T	6,345.00			
2968518	01/06/2026	PRINTED	011528 ANGLIN CIVIL LLC	35,081.71			
2968519	01/06/2026	PRINTED	013377 ELEVATED INDUSTRIAL SOLUT	9,199.72			
2968520	01/06/2026	PRINTED	013764 SANDRA ASPINALL	2,492.65			
2968521	01/06/2026	PRINTED	014472 ALPHA DIRECTIONAL BORING	3,600.00			
2968522	01/06/2026	PRINTED	020007 ROBERTO A BIHAR	834.12			

01/07/2026 13:44 |WATERFORD TOWNSHIP  
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CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2968523	01/06/2026	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	1,432.00			
2968524	01/06/2026	PRINTED	021079 BAKER & TAYLOR BOOKS	737.44			
2968525	01/06/2026	PRINTED	021380 BILLS PLBG & SEWER SERV I	168.00			
2968526	01/06/2026	PRINTED	021510 BLUE CROSS BLUE SHIELD	125,059.62			
2968527	01/06/2026	PRINTED	021864 LORINE BEATTIE	4,616.78			
2968528	01/06/2026	PRINTED	023068 K & Q LAW, PC	2,560.00			
2968529	01/06/2026	PRINTED	023460 BLACKSTONE PUBLISHING	176.76			
2968530	01/06/2026	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	311,461.70			
2968531	01/06/2026	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	500.00			
2968532	01/06/2026	PRINTED	030805 LOCHIRCO CUSTOM HOMES	100.00			
2968533	01/06/2026	PRINTED	030996 K&M BUILDING INC	600.00			
2968534	01/06/2026	PRINTED	031197 D&W WINDOWS & SUNROOMS	100.00			
2968535	01/06/2026	PRINTED	031523 METRO DETROIT SIGNS	100.00			
2968536	01/06/2026	PRINTED	032428 AARON VERGIN	100.00			
2968537	01/06/2026	PRINTED	032438 BELLA DECKS LLC	100.00			
2968538	01/06/2026	PRINTED	033766 SIGNAL USA LLC	600.00			
2968539	01/06/2026	PRINTED	034211 DREAM SIGN INC	200.00			
2968540	01/06/2026	PRINTED	034909 CHRISTOPHER VAN SCYOC	100.00			
2968541	01/06/2026	PRINTED	035406 HANSONS WINDOW & CONSTRUC	100.00			
2968542	01/06/2026	PRINTED	038244 FINISHED BASEMENTS PLUS L	100.00			
2968543	01/06/2026	PRINTED	039944 HOME INSPECTION PLUS	100.00			
2968544	01/06/2026	PRINTED	041192 CDW GOVERNMENT INC	82.35			
2968545	01/06/2026	PRINTED	043376 CINTAS CORP	2,738.46			
2968546	01/06/2026	PRINTED	043569 COMERICA BANK	1,154.60			
2968547	01/06/2026	PRINTED	044062 CONTROLNET, LLC	254.00			
2968548	01/06/2026	PRINTED	051445 DLZ MICHIGAN, INC	1,771.60			
2968549	01/06/2026	PRINTED	053215 DELTA DENTAL	56,868.14			
2968550	01/06/2026	PRINTED	053389 LUNGHAMER GMC INC	43.98			
2968551	01/06/2026	PRINTED	053712 STACY DROUILLARD	1,376.00			
2968552	01/06/2026	PRINTED	061005 ELITE TRAUMA CLEAN-UP INC	65.00			
2968553	01/06/2026	PRINTED	063029 EARTH AND ETHER ART LLC	2,250.00			
2968554	01/06/2026	PRINTED	064008 ELECTRONIC MONITORING SYS	115.50			
2968555	01/06/2026	PRINTED	073010 SCOTT ALEF	150.00			
2968556	01/06/2026	PRINTED	073465 LISA KANE	150.00			
2968557	01/06/2026	PRINTED	075039 KYLE BARON	175.00			
2968558	01/06/2026	PRINTED	083452 LITHIA MOTORS	1,346.68			
2968559	01/06/2026	PRINTED	093025 CENGAGE LEARNING INC/GALE	81.60			
2968560	01/06/2026	PRINTED	093594 GOOSE BUSTERS	227.50			
2968561	01/06/2026	PRINTED	093863 GREAT LAKES WATER AUTHORITY	3,670.36			
2968562	01/06/2026	PRINTED	100058 HICKS MUNICIPAL & INDUSTRY	6,253.92			
2968563	01/06/2026	PRINTED	103015 HAGOPIAN CLEANING SERVICE	7,352.00			
2968564	01/06/2026	PRINTED	103050 THE HARTFORD	6,289.43			
2968565	01/06/2026	PRINTED	103143 HALLAHAN & ASSOCIATES, PC	792.00			
2968566	01/06/2026	PRINTED	111113 IDUMESARO LAW FIRM, PLLC	128.00			
2968567	01/06/2026	PRINTED	111114 IB ELECTRIC	48.00			
2968568	01/06/2026	PRINTED	111763 ZENA ISSHAK	1,624.50			
2968569	01/06/2026	PRINTED	113542 INGRAM LIBRARY SERVICES	5,754.45			
2968570	01/06/2026	PRINTED	121300 JGM VALVE CORP	1,154.25			
2968571	01/06/2026	PRINTED	143542 KNOWBE4, INC	12,796.10			
2968572	01/06/2026	PRINTED	143837 JASON KUCMIERZ	2,016.00			
2968573	01/06/2026	PRINTED	153068 OSCAR W LARSON CO	24,474.50			
2968574	01/06/2026	PRINTED	153367 LIBRARY NETWORK, THE	8,764.59			

01/07/2026 13:44 |WATERFORD TOWNSHIP  
llievois |AP CHECK RECONCILIATION REGISTER

|P 6  
|apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
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2968575	01/06/2026	PRINTED	153858 CHRISTINE LUSTIG	99.03			
2968576	01/06/2026	PRINTED	153859 LUIGI FERDINANDI & SON CE	11,333.00			
2968577	01/06/2026	PRINTED	153862 LIBRARY IDEAS	687.60			
2968578	01/06/2026	PRINTED	161379 MCD ARCHITECTS	1,889.75			
2968579	01/06/2026	PRINTED	161434 PHYLLIS MCMILLEN	2,000.00			
2968580	01/06/2026	PRINTED	163095 MAZZA AUTO PARTS INC	11.48			
2968581	01/06/2026	PRINTED	163270 METCOM	250.70			
2968582	01/06/2026	PRINTED	163282 MEDMUTUAL LIFE	5,763.07			
2968583	01/06/2026	PRINTED	163476 MIDWEST TAPE	18.74			
2968584	01/06/2026	PRINTED	163508 FERGUSON WATERWORKS #3386	2,502.79			
2968585	01/06/2026	PRINTED	164208 MAMMOTH CONSTRUCTION LLC	13,580.00			
2968586	01/06/2026	PRINTED	181588 NORTHEDGE STEEL	5,353.44			
2968587	01/06/2026	PRINTED	183952 NYE UNIFORM COMPANY	1,955.66			
2968588	01/06/2026	PRINTED	193007 OAKLAND COMMUNITY COLLEGE	1,350.00			
2968589	01/06/2026	PRINTED	193546 ON A DRAGONFLY'S WINGS	600.00			
2968590	01/06/2026	PRINTED	193713 ORKIN, LLC	196.00			
2968591	01/06/2026	PRINTED	193882 OVERDRIVE, INC.	12.45			
2968592	01/06/2026	PRINTED	213274 PEERLESS MIDWEST INC	54,464.23			
2968593	01/06/2026	PRINTED	241008 RKA PETROLEUM COMPANIES,	7,694.79			
2968594	01/06/2026	PRINTED	241967 R&L PRODUCE	500.00			
2968595	01/06/2026	PRINTED	251110 S&B PLEG & SEWER SERV INC	6,370.75			
2968596	01/06/2026	PRINTED	251230 SEMCAA	75.00			
2968597	01/06/2026	PRINTED	251308 SHI INTERNATIONAL CORP	9,733.13			
2968598	01/06/2026	PRINTED	251361 SIGNS NOW	390.50			
2968599	01/06/2026	PRINTED	251964 RS TECHNICAL SERVICES INC	2,252.56			
2968600	01/06/2026	PRINTED	253294 SHKRELI LEGAL PLLC	384.00			
2968601	01/06/2026	PRINTED	253533 SMART BUSINESS SOURCE	1,029.29			
2968602	01/06/2026	PRINTED	253913 JOHNSON CONTROLS SECURITY	772.05			
2968603	01/06/2026	PRINTED	254796 STONECO INC	829.26			
2968604	01/06/2026	PRINTED	254826 STARR AUTO GLASS	576.00			
2968605	01/06/2026	PRINTED	263255 EUROFINS ENVIRONMENT TEST	92.50			
2968606	01/06/2026	PRINTED	263588 TOSHIBA AMERICA BUSINESS	3,974.12			
2968607	01/06/2026	PRINTED	271765 USA BLUEBOOK	8,228.05			
2968608	01/06/2026	PRINTED	273533 UNIFIRST CORP	144.52			
2968609	01/06/2026	PRINTED	274551 ROWERDINK INC	596.89			
2968610	01/06/2026	PRINTED	291008 WATERFORD COMMUNITY COALI	2,400.00			
2968611	01/06/2026	PRINTED	291365 LINDE GAS & EQUIPMENT INC	268.46			
2968612	01/06/2026	PRINTED	293605 WORLDWIDE INTERPRETERS IN	463.50			

298 CHECKS	CASH ACCOUNT TOTAL	2,187,528.36	.00
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**NORTH OAKLAND COUNTY HOUSEHOLD HAZARDOUS WASTE  
INTERLOCAL AGREEMENT  
BETWEEN  
OAKLAND COUNTY  
AND  
CHARTER TOWNSHIP OF WATERFORD**

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This Interlocal Agreement ("the AGREEMENT") is made between Oakland County, a Constitutional and Municipal Corporation, 1200 North Telegraph, Pontiac, Michigan 48341 ("COUNTY"), and Charter Township of Waterford, 5200 Civic Center Drive, Waterford, MI 48329 ("MUNICIPALITY"). In this AGREEMENT the COUNTY and the MUNICIPALITY may also be referred to individually as "Party" or jointly as "Parties."

**1. INTRODUCTORY STATEMENTS**

- 1.1 The northern cities, villages and townships of Oakland COUNTY are committed to protection of the natural environment and preventing toxic materials from entering their waterways and landfill resources.
- 1.2 In order to accomplish this goal, there is a need to provide regular and easily accessible household hazardous waste collection services to north Oakland COUNTY residents.
- 1.3 These northern cities, villages and townships have sought the COUNTY'S assistance in coordinating a household hazardous waste collection program.
- 1.4 The COUNTY has agreed to assist these communities by coordinating and facilitating this AGREEMENT in order to form a comprehensive household hazardous waste management program.
- 1.5 This interlocal AGREEMENT will allow participating communities to obtain economic benefits of scale, without placing an undue burden on any one community, in the provision of a coordinated program of household hazardous waste collection and disposal. Residents of these communities will enjoy access to a coordinated, convenient, ongoing collection program supported by an aggressive educational program regarding the hazards of household hazardous wastes and their proper re-use and disposal.

**2. PURPOSE OF AGREEMENT.** Pursuant to the Urban Cooperation Act of 1967, 1967 PA 7, MCL 124.501 *et seq.*, the COUNTY and the MUNICIPALITY enter into this AGREEMENT for the purpose of developing a comprehensive household hazardous waste management program ("Program") that will meet the goals and objectives below.

**3. GOALS OF THE PROGRAM:**

- 3.1 To provide regular, reliable and easily accessible household hazardous waste collection services to the residents of northern Oakland COUNTY. The Program will help prevent toxic materials from entering Oakland COUNTY'S waterways, water tables, and landfill resources and help to remove them from potentially hazardous situations in area households.
- 3.2 To establish, coordinate, and promote an educational program to inform residents about re-use, return, and reduction of potentially hazardous materials, bolster community spirit, and educate residents about environmentally sensitive behavior in general.

**4. OBJECTIVES OF THE PROGRAM:**

- 4.1 Increase public awareness of return, disposal, and source reduction options.
- 4.2 Initiate a reliable, regular, and convenient collection Program for household hazardous waste collection;
- 4.3 Promote knowledge of Program requirements;
- 4.4 Help divert significant quantities of household hazardous materials from landfills;
- 4.5 Help return significant quantities of potentially household hazardous materials to point of purchase or recycling outlets for proper disposition; and
- 4.6 Collect data about the amount and type of household hazardous materials in north Oakland COUNTY and their ultimate disposition.

**NOW THEREFORE**, in consideration of the mutual promises, obligations, representations, and assurances in this AGREEMENT, the Parties agree to the following:

**5. DEFINITIONS.** The following words and expressions used throughout this AGREEMENT, whether used in the singular or plural, within or without quotation marks, or possessive or non-possessive, shall be defined, read, and interpreted as follows:

- 5.1 **“ACCEPTABLE HAZARDOUS WASTE”** shall be defined as any and all forms of HAZARDOUS WASTE that the HAZARDOUS WASTE VENDOR specifically agrees to collect and properly dispose of and/or recycle at any and all collection events throughout this Program.
- 5.2 **“ADMINISTRATIVE COSTS”** shall be defined as and may include any and all Program costs and expenses that are incurred and/or paid by the COUNTY in the administration of this Program. ADMINISTRATIVE COSTS and HAZARDOUS WASTE COLLECTION COSTS are mutually exclusive cost categories.
- 5.3 **“AGENT” OR “AGENTS”** of the COUNTY or the MUNICIPALITY, shall be defined to include any and all of that Party's officers, elected

officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, AGENTS, representatives, and/or any such persons' successors or predecessors, employees, attorneys, or auditors (whether such persons act or acted in their personal, representative, or official capacities), and/or any and all persons acting by, through, under, or in concert with any of them. AGENT shall also include any person who was an AGENT at any time during this AGREEMENT but for any reason is no longer employed, appointed, or elected in that capacity. AGENT, as defined for any purpose in this AGREEMENT, shall NOT include the HAZARDOUS WASTE VENDOR.

5.4 **“AGREEMENT”** means the terms and conditions of this AGREEMENT, Exhibits A and B referenced below and any other mutually agreed to and properly executed modification, amendment, addendum, or change order.

5.4.1. **Exhibit A** (ADMINISTRATIVE and HAZARDOUS WASTE COLLECTION COSTS)

5.4.2. **Exhibit B** (Population statistics and estimates of percentage of total participation in Program contributed by MUNICIPALITY used to calculate ADMINISTRATIVE COSTS of this Program for participating MUNICIPALITIES).

5.5 **“CLAIM(S)”** means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and/or expenses of any kind which are imposed upon, incurred by, or asserted against a Party.

5.6 **“COLLECTION SCHEDULE”** means the dates scheduled for hazardous waste collection services throughout North Oakland County. Oakland County will schedule dates and times for hazardous waste collection services for the 2026-year Program in cooperation with the NoHaz Board.

5.7 **“COLLECTION SITE PROTOCOL”** shall be a clearly defined set of operating procedures for every scheduled hazardous waste collection event. This protocol shall clearly define the duties and responsibilities of the HAZARDOUS WASTE VENDOR, COUNTY, and MUNICIPALITY at each collection event. The protocol shall clearly provide that the HAZARDOUS WASTE VENDOR is solely responsible for the collection, sorting, transport and proper disposition of all ACCEPTABLE HAZARDOUS WASTE collected at an event. The COUNTY has developed this protocol in consultation with the NoHaz VENDOR and NoHaz BOARD, and will update it as needed or as requested by the parties.

5.8 **“COUNTY”** means Oakland County, a Municipal and Constitutional Corporation including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities,

committees, employees, AGENTS, subcontractors, volunteers, and/or any such persons' successors.

5.9   **"HAZARDOUS WASTE VENDOR"** shall be defined as the vendor selected by the COUNTY to perform hazardous waste collection services on behalf of participating municipalities. The HAZARDOUS WASTE VENDOR will conduct and oversee household hazardous waste collection events throughout northern Oakland County. The vendor will be responsible for all core operations at each event including receiving and handling of household hazardous wastes, waste characterization, manifestation and ultimate disposition of materials collected. The vendor will assume all liability for ACCEPTABLE HAZARDOUS WASTE once collected.

5.10   **"HAZARDOUS WASTE COLLECTION COSTS"** shall be defined as any and all actual amounts paid to the HAZARDOUS WASTE VENDOR by the COUNTY on behalf of participating MUNICIPALITIES for the collection and disposal of ACCEPTABLE HAZARDOUS WASTE.

5.11   **"MUNICIPALITY"** as defined above also includes, without limitation, its Council, any and all of its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, AGENTS, subcontractors, volunteers, and/or any such persons' successors.

5.12   **"NORTH OAKLAND HOUSEHOLD HAZARDOUS WASTE ADVISORY BOARD"** ("NoHaz BOARD") means an advisory board made up of one appointed representative from each participating MUNICIPALITY. This board shall provide counsel and recommendations to the COUNTY regarding the operation and administration of this Program.

5.13   **"PARTICIPATING MUNICIPALITY"** means a city, village or township that has agreed to participate in the North Oakland Household Hazardous Waste Program. Municipal participation shall be evidenced by a duly executed Interlocal Agreement between Oakland County and a city, village or township.

5.14   **"PROGRAM HOST"** means any entity, public or private, which has agreed to allow the COUNTY, the PARTICIPATING MUNICIPALITIES, and the HAZARDOUS WASTE VENDOR to conduct a hazardous waste collection event on its premises.

6.   **COUNTY RESPONSIBILITIES.** Subject to the terms and conditions contained in this AGREEMENT, and applicable changes in law, the COUNTY shall carry out the following:

6.1   The COUNTY shall be responsible for development and operation of the Program and shall enter into contracts for the benefit of the Program. Such contracts include, but are not limited to, a contract with the HAZARDOUS WASTE VENDOR.

- 6.2 The COUNTY, together with the NoHaz BOARD, will monitor the services and activities of the HAZARDOUS WASTE VENDOR in order to ensure that all terms and conditions of the HAZARDOUS WASTE VENDOR contract are satisfied. The COUNTY will take whatever steps are reasonably necessary, in its sole discretion, to modify or correct a deficiency in the HAZARDOUS WASTE VENDOR service and/or to enforce or terminate the contract in the event of default by the HAZARDOUS WASTE VENDOR.
- 6.3 The COUNTY shall be responsible for selecting dates and locations for hazardous waste collection services with the recommendation of the NoHaz BOARD.
- 6.4 The COUNTY, in consultation with the HAZARDOUS WASTE VENDOR and NoHaz BOARD, shall develop a COLLECTION SITE PROTOCOL for hazardous waste collection events within the MUNICIPALITY.
- 6.5 The COUNTY, in consultation with the NoHaz BOARD, shall formulate a survey to be filled out by MUNICIPAL residents participating in a scheduled collection event. This survey will require residents to provide their name and address (including street, city or township and zip code). Information gathered within this survey shall only be used for reasons directly related to the administration of the NoHaz Program including, but not limited to, the calculation of HAZARDOUS WASTE COLLECTION COSTS for PARTICIPATING MUNICIPALITIES. Each NoHaz BOARD member shall have the right at any time to review the addresses of participants to verify all are located within the MUNICIPALITY. All personal identifying information collected from MUNICIPAL residents shall be regarded as confidential and will not be released by the COUNTY, the MUNICIPALITY or a NoHaz BOARD member except as required by law or court order.
- 6.6 The COUNTY shall provide educational support for the Program.

7. **MUNICIPALITY'S RESPONSIBILITIES**

- 7.1 Upon approval of this AGREEMENT, the MUNICIPALITY shall appoint a MUNICIPAL AGENT to the NoHaz BOARD to represent its interests. This Board member shall be available to assist the COUNTY, as necessary, in the administration of the Program within the MUNICIPALITY.
- 7.2 Each MUNICIPALITY will provide MUNICIPAL AGENT(S) to work at each collection event as the Parties agree that many workers are needed to make each collection event run smoothly. The MUNICIPAL AGENT(S) provided shall assist the COUNTY and HAZARDOUS WASTE VENDOR in the set-up and operation of hazardous waste collection events. Such assistance may include, but is not limited to, traffic control, greeting residents, administering surveys, and accepting donations on behalf of the Program. Under no circumstances will a MUNICIPAL AGENT accept, handle, dispose of, or otherwise come into contact with household

hazardous waste. The MUNICIPALITY will provide the following numbers of MUNICIPAL AGENTS for each scheduled collection event based upon the most recent census figures available:

- 7.2.1 A MUNICIPALITY with a population of 30,000 or less will provide one MUNICIPAL AGENT at each scheduled collection event. A MUNICIPALITY with a population of 30,001 or more is required to provide two MUNICIPAL AGENTS at each scheduled collection event.
- 7.3 In the event that a MUNICIPALITY fails to supply the required MUNICIPAL AGENTS to work at any given collection event, the MUNICIPALITY will be assessed the following fees based upon the most recent available census figures.
  - 7.3.1 A MUNICIPALITY that had 125 participants or less at the 2025NoHaz events will be assessed \$50.00 per collection event in 2026.
  - 7.3.2 A MUNICIPALITY that had more than 126 but less than 401 total participants at the 2025 NoHaz events will be assessed \$125.00 per collection event in 2026.
  - 7.3.3 A MUNICIPALITY that had 401 or more total participants at the 2025 NoHaz events will be assessed \$250.00 per collection event in 2026.
  - 7.3.4 In the event a PARTICIPATING MUNICIPALITY that is new to the Program in 2026 fails to provide the required MUNICIPAL AGENT(S) at a scheduled collection event, the MUNICIPALITY will be assessed a fee of \$50.00 per event if it has a population of less than 10,000, \$125.00 per event if it has a population between 10,001 and 50,000, and \$250.00 per event if it has a population of 50,001 or more.

8. **MUNICIPAL AGENTS SHALL NOT BE DEEMED COUNTY EMPLOYEES.** The Parties agree that no MUNICIPALITY AGENT shall be considered a COUNTY employee or COUNTY AGENT for any purpose under this AGREEMENT. The MUNICIPALITY agrees that it shall be solely and completely liable for any and all MUNICIPALITY AGENTS' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/ or other allowances of reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protections and benefits, any employment taxes and/or any other statutory or contractual right or benefit based on or in any way related to any MUNICIPALITY AGENT'S employment status. The MUNICIPALITY shall be solely and completely responsible for any and all liability for CLAIM(S) which are based upon, result from, arise from, or are in any way related to, any MUNICIPALITY AGENT'S wages, compensation,

benefits or other employment-related or based rights, including, but not limited to, those described in this Paragraph.

9. **NEITHER THE COUNTY OR MUNICIPALITY SHALL HANDLE OR DISPOSE OF HAZARDOUS WASTE.** Neither the MUNICIPALITY nor the COUNTY is responsible for handling or disposing of household hazardous waste. This function will be performed solely by the HAZARDOUS WASTE VENDOR.
10. **MUNICIPALITY MAY LIMIT PARTICIPATION OF RESIDENTS.** If a MUNICIPALITY decides to limit the number of residents it will allow to participate at one or more collection events, the MUNICIPALITY will identify a method to limit such participation (which may include, for example, a voucher, pre-registration or other reasonable process). The MUNICIPALITY must communicate the process it intends to use to limit resident participation to the COUNTY in advance of a collection event to ensure smooth enforcement of this process and to allow the COUNTY ample time to communicate the process to potential resident participants in applicable advertising regarding upcoming events.
11. **PARTICIPATION FEES.** A MUNICIPALITY may charge participating residents a fee to participate in NoHaz events. This fee will be collected by the COUNTY at the NoHaz events unless other arrangements have been made with the COUNTY in advance. Each MUNICIPALITY will indicate via resolution whether or not a fee is to be charged, and if so, the amount.
12. **FINANCIAL RESPONSIBILITIES**
  - 12.1 The COUNTY, subject to the terms of this AGREEMENT, will advance such funds as are necessary to pay the HAZARDOUS WASTE COLLECTION COSTS and ADMINISTRATIVE COSTS of the Program. The MUNICIPALITY shall repay the COUNTY in the following manner:
    - 12.1.1 The MUNICIPALITY shall repay the COUNTY a percentage of the total ADMINISTRATIVE COST of the Program. The MUNICIPALITY'S share of ADMINISTRATIVE COSTS under the program shall be the sum total of two different calculations. The first calculation, based upon MUNICIPAL population figures, represents half of the MUNICIPALITIES share of ADMINISTRATIVE COSTS under the Program. This figure shall be based upon total MUNICIPAL population compared to the overall population of participating MUNICIPALITIES program-wide. For purposes of illustration without limitation, if the MUNICIPALITY consists of 1,000 residents and there are a total of 10,000 MUNICIPAL residents served Program-wide, then the MUNICIPALITY would pay 10 (ten) percent of this half of the Program's total ADMINISTRATIVE COST. The second half of the MUNICIPALITY'S total ADMINISTRATIVE COST shall be the percentage of total MUNICIPAL participation compared to the overall participation of residents Program-wide. For purposes of illustration without limitation, if 1,000 MUNICIPAL residents

participate in the Program and there are a total of 10,000 MUNICIPAL residents participating Program-wide, then the MUNICIPALITY would pay 10 (ten) percent of this half of the ADMINISTRATIVE COST.

- 12.1.2 The MUNICIPALITY shall also repay the COUNTY a portion of the HAZARDOUS WASTE COLLECTION COSTS. The HAZARDOUS WASTE COLLECTION COSTS will be all costs paid by the COUNTY to the HAZARDOUS WASTE VENDOR for collecting and disposing of a MUNICIPAL resident's hazardous waste material, less any fees collected at the NoHaz events for this purpose. The MUNICIPALITY may cap its HAZARDOUS WASTE COLLECTION COSTS by limiting the number of MUNICIPAL residents that may participate in collection events. The MUNICIPALITY shall advise the COUNTY of any such limitation upon MUNICIPAL resident participation.
- 12.1.3 The COUNTY shall submit an invoice to the MUNICIPALITY itemizing all amounts due under this AGREEMENT for its share of ADMINISTRATIVE and HAZARDOUS WASTE COLLECTION COSTS. The MUNICIPALITY shall pay the invoice submitted to the COUNTY within thirty (30) days after receipt of the invoice.
- 12.2 Except as expressly provided in this AGREEMENT, the COUNTY is not responsible for any cost, fee, fine or penalty incurred by the MUNICIPALITY in connection with this AGREEMENT.
- 12.3 In the event any monetary sponsorships from businesses or other entities are received for the Program, the proceeds shall be split between the member MUNICIPALITIES using the same formula as is used to determine the portion of the administrative fee that each MUNICIPALITY is responsible for. This amount shall be deducted from the invoice that the COUNTY submits to the MUNICIPALITY.

### **13. MUNICIPALITY'S FAILURE TO PAY**

- 13.1 If the MUNICIPALITY, for any reason, fails to pay the COUNTY any monies when and as due under this AGREEMENT, the MUNICIPALITY agrees that unless expressly prohibited by law, the COUNTY or the County Treasurer, at their sole option, shall be entitled to setoff from any other MUNICIPALITY funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the COUNTY shall be deemed a voluntary assignment of the amount by the MUNICIPALITY to the COUNTY. MUNICIPALITY waives any CLAIMS against the COUNTY or its Officials for any acts related specifically to the COUNTY'S offsetting or retaining such amounts. This paragraph shall not limit MUNICIPALITY'S legal right to dispute whether the underlying amount retained by the COUNTY was actually due and owing under this AGREEMENT.

- 13.2 If the COUNTY chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the COUNTY any amounts due and owing the COUNTY under this AGREEMENT, the COUNTY shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the COUNTY under this AGREEMENT. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 13.3 Nothing in this Section shall operate to limit the COUNTY'S right to pursue or exercise any other legal rights or remedies under this AGREEMENT against MUNICIPALITY to secure reimbursement or amounts due the COUNTY under this AGREEMENT. The remedies in this Section shall be available to the COUNTY on an ongoing and successive basis if the MUNICIPALITY at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this AGREEMENT, if the COUNTY pursues any legal action in any court to secure its payment under this AGREEMENT, the MUNICIPALITY agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the COUNTY in the collection of any amount owed by MUNICIPALITY.

**14. EACH PARTY RESPONSIBLE FOR ITS OWN ACTIONS UNDER AGREEMENT**

- 14.1 Each Party shall be responsible for any CLAIMS made against that Party and for the acts of its Employees or AGENTS.
- 14.2 In any CLAIMS that may arise from the performance of this AGREEMENT, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees.
- 14.3 Except as otherwise provided in this AGREEMENT, neither Party shall have any right under any legal principle to be indemnified by the other Party or any of its employees or AGENTS in connection with any CLAIM.
- 14.4 This AGREEMENT does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of the Parties. Nothing in this AGREEMENT shall be construed as a waiver of governmental immunity for either PARTY.

**15. HAZARDOUS WASTE VENDOR INDEMNIFICATION OF THE MUNICIPALITY**

- 15.1 The COUNTY shall require the following indemnification for participating MUNICIPALITIES within the HAZARDOUS WASTE VENDOR CONTRACT:
  - 15.1.1 The Contractor will protect, defend, and indemnify the County, Program Hosts, and all Participating Municipalities, together with their controllers, trustees, officers, agents, servants, volunteers, and

employees from any and all liabilities, claims, liens, demands, and costs, of whatever kind and nature which may result in injury or death to any persons, and for loss or damage to any property, including property owned or in the care, custody or control of the County, Program Hosts or Participating Municipalities in connection with or in any way incident to or arising out of the occupancy, use, service operations, performance, or non-performance of work in connection with this Contract resulting in whole or in part from negligent and/or willful acts or omissions of the Contractor, or any sub-contractor, or any employee, agent or representative of the Contractor or subcontractor.

- 15.1.2 The indemnification rights and obligations contained in this Contract are in excess of and over and above any valid and collectible insurance rights/policies.
- 15.1.3 Contractor waives and releases all actions, liabilities, loss, and damage including any subrogated rights it may have against the County, Program Hosts or Participating Municipalities based upon any claim brought against the County, Program Hosts or Participating Municipalities by a Contractor Employee.

16. **LENGTH OF AGREEMENT.** This AGREEMENT shall become effective at 12:01 A.M., January 1, 2026 and shall remain in effect continuously until it expires, without any further act or notice being required by either party, at 11:59 P.M. on December 31, 2026.

17. **TERMINATION OR CANCELLATION OF AGREEMENT.** Once the agreement commences (as described in section 16 above), the parties may only terminate this AGREEMENT as provided below:

- 17.1 Either Party may terminate or cancel this AGREEMENT for any reason upon thirty (30) days' notice. The effective date for termination or cancellation shall be clearly stated in the notice. If the MUNICIPALITY terminates this AGREEMENT after commencement of the Program, it shall nevertheless remain liable for its share of the ADMINISTRATIVE COSTS and HAZARDOUS WASTE COLLECTION COSTS for the entire term of this AGREEMENT.
- 17.2 The COUNTY may cancel this AGREEMENT at any time should the MUNICIPALITY "default" on any obligation under this AGREEMENT. "Default" is defined as the failure of the MUNICIPALITY and/or any MUNICIPALITY AGENT to fulfill any MUNICIPALITY obligations under this AGREEMENT. If time permits, but not otherwise, the COUNTY shall notify the MUNICIPALITY in writing of any default and provide the MUNICIPALITY with an opportunity to correct the situation. If after a reasonable period to cure the default, the MUNICIPALITY has not corrected the circumstances giving rise to the notice, the COUNTY may cancel this AGREEMENT and terminate the MUNICIPALITY'S further participation in this Program.

18. **SUSPENSION OF SERVICES.** Upon notice to the MUNICIPALITY and the NoHaz ADVISORY BOARD, the COUNTY may immediately suspend this AGREEMENT if the MUNICIPALITY has failed to reasonably comply, within the COUNTY'S sole discretion, with federal, state, or local law, or any requirements contained in this AGREEMENT. The right to suspend services is in addition to the right to terminate or cancel this AGREEMENT contained in Section 17. The COUNTY shall not incur penalty, expense, or liability if services are suspended under this Section.
19. **LIMITATION OF LIABILITY.** The Parties agree that the COUNTY used its best efforts and judgment when selecting a HAZARDOUS WASTE VENDOR for this Program. The MUNICIPALITY agrees to waive any CLAIM(S) or liability against the COUNTY for any material defects, errors, mistakes, negligence, or omissions in the bid specifications, the bid procedure, the bid award process, the HAZARDOUS WASTE VENDOR contract negotiation process, the preparation or execution of the HAZARDOUS WASTE VENDOR contract, or any other errors or mistakes of fact by the COUNTY in the selection of the HAZARDOUS WASTE VENDOR. The MUNICIPALITY agrees that at all times and for all purposes under this AGREEMENT, the HAZARDOUS WASTE VENDOR relationship to the COUNTY shall be that of an Independent Contractor and not a COUNTY AGENT as defined herein. The MUNICIPALITY hereby agrees to waive any CLAIM(S) or liability against the COUNTY based in any manner upon any act or omission of the HAZARDOUS WASTE VENDOR.
20. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this AGREEMENT does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right, in favor of any other person or entity.
21. **COMPLIANCE WITH LAWS.** Each Party shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this AGREEMENT, including, but not limited to, the policies, procedures, rules and regulations attached as Exhibits to this AGREEMENT, and properly promulgated amendments to those Exhibits.
22. **DISCRIMINATION.** The Parties shall not discriminate against their employees, AGENTS, applicants for employment, or another persons or entities with respect to hire, tenure, terms, conditions, and privileges of employment, or any matter directly or indirectly related to employment in violation of any federal, state or local law.
23. **PERMITS AND LICENSES.** Each Party shall be responsible for obtaining and maintaining, throughout the term of this AGREEMENT, all licenses, permits, certificates, and governmental authorizations necessary to perform all its obligations under this AGREEMENT. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting Party.

24. **RESERVATION OF RIGHTS.** This AGREEMENT does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties.
25. **FORCE MAJEURE.** Each Party shall be excused from any obligations under this AGREEMENT during the time and to the extent that a Party is prevented from performing due to causes beyond such Party's control, including, but not limited to, an act of God, war, acts of government (other than the Parties'), fire, strike, labor disputes, civil disturbances, reduction of power source, or any other circumstances beyond the reasonable control of the affected Party. Reasonable notice shall be given to the affected Party of any such event.
26. **IN-KIND SERVICES.** This AGREEMENT does not authorize any in-kind services, unless previously agreed to by the Parties and specifically listed herein.
27. **DELEGATION/SUBCONTRACT/ASSIGNMENT.** A Party shall not delegate, subcontract, and/or assign any obligations or rights under this AGREEMENT without the prior written consent of the other Party. A delegation, subcontract and/or assignment made without the prior written consent of the other Party is void.
28. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this AGREEMENT shall constitute a waiver of those rights with regard to any existing or subsequent breach of this AGREEMENT. No waiver of any term, condition, or provision of this AGREEMENT, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this AGREEMENT. No waiver by either Party shall subsequently affect its right to require strict performance of this AGREEMENT.
29. **SEVERABILITY.** If a court of competent jurisdiction finds a term, or condition, of this AGREEMENT to be illegal or invalid, then the term, or condition, shall be deemed severed from this AGREEMENT. All other terms, conditions, and provisions of this AGREEMENT shall remain in full force.
30. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this AGREEMENT are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this AGREEMENT. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this AGREEMENT shall be deemed the appropriate plurality, gender or possession as the context requires.
31. **NOTICES.** Notices given under this AGREEMENT shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express

delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail.

- 31.1 If Notice is sent to the COUNTY, it shall be addressed and sent to: Oakland County Economic Development, 2100 Pontiac Lake Road, Bldg. 41W, Waterford, MI 48328-0409 and Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph, Pontiac, Michigan 48341.
- 31.2 If Notice is sent to the MUNICIPALITY, it shall be addressed to: Stacy St. James, Environmental and Housing Rehab Coordinator, Development Services Department, 5200 Civic Center Drive, Waterford, MI 48329
- 31.3 Either Party may change the address and/or individual to which Notice is sent by notifying the other Party in writing of the change.

**32. GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This AGREEMENT shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any CLAIM arising under or related to this AGREEMENT shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.

**33. AGREEMENT APPROVAL AND AMENDMENT**

- 33.1 This AGREEMENT shall not become effective prior to the approval by concurrent resolutions of the County Board of Commissioners and the governing Legislative Body of the MUNICIPALITY. The approval and terms of this AGREEMENT shall be entered in the official minutes and proceedings of the County Board of Commissioners and governing Legislative Body of the MUNICIPALITY and shall also be filed with the office of the Clerk for the County and the MUNICIPALITY. In addition, this AGREEMENT, and any subsequent amendments, shall be filed with the Secretary of State for the State of Michigan by the COUNTY and shall not become effective or implemented prior to its filing with the Secretary of State.
- 33.2 Except as expressly provided herein, this AGREEMENT may be amended only by concurrent written resolutions of the County Board of Commissioners and the governing Legislative Body of the MUNICIPALITY. This AGREEMENT shall not be changed, supplemented, or amended except as provided for herein, and no other act, verbal representation, document, usage, or custom shall be deemed to amend or modify this AGREEMENT.

**34. ENTIRE AGREEMENT.** This AGREEMENT constitutes the complete and entire AGREEMENT between the COUNTY and MUNICIPALITY and fully supersedes any and all prior AGREEMENTS or contemporaneous representations or understandings, verbal or oral, between them concerning and in any way

related to the subject matter of this AGREEMENT. It is further agreed that the terms and conditions herein are contractual and are not a mere recital and that are no other AGREEMENTS, understandings, contracts, or representations between the MUNICIPALITY and the COUNTY in any way related to the subject matter hereof, except as expressly stated herein.

35. **CONCLUSION.** For and in consideration of the mutual promises, acknowledgements and representations set forth in this AGREEMENT, and for other good and valuable consideration, the adequacy of which is hereby acknowledged, the COUNTY and MUNICIPALITY hereby agree to be bound by the above terms and provisions.

**IN WITNESS WHEREOF,** \_\_\_\_\_ hereby acknowledges that they have been authorized by a resolution of the Waterford Township Board of Trustees, a certified copy of which is attached, to execute this AGREEMENT on behalf of the MUNICIPALITY and hereby accepts and binds the MUNICIPALITY to the terms and conditions of this AGREEMENT.

EXECUTED: \_\_\_\_\_

DATE: \_\_\_\_\_

WITNESSED: \_\_\_\_\_

DATE: \_\_\_\_\_

**IN WITNESS WHEREOF,** the Chairperson of the Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this AGREEMENT on behalf of the County of OAKLAND and hereby accepts and binds the COUNTY to the terms and conditions of this AGREEMENT.

EXECUTED: \_\_\_\_\_

DATE: \_\_\_\_\_

Chairperson  
Oakland County Board of Commissioners

WITNESSED: \_\_\_\_\_

DATE: \_\_\_\_\_

## EXHIBIT A - 2026 Projected NoHaz Budget

<b>2026 NoHaz Program Cost Details</b>		
Collection Costs		\$5,500.00
Administration		\$500.00
Education and Outreach		\$12,000.00
<b>TOTAL</b>		<b>\$18,000.00</b>
<b>2026 NoHaz Hazardous Waste Disposal and Recycling Costs</b>		
Per Vehicle Fee (including computer & electronic waste and latex paint)		\$112.25*
<i>This Estimate is based on holding four collection events. If more communities join the program than are expected, or communities drop from the program, the number of collections may be adjusted accordingly. Additional collection events will increase the administrative fee by approximately \$2,500 each. Any additional collections will be agreed upon by the County and the NoHaz Advisory Board.</i>		
<i>*If the vendor deems a vehicle to have an excessive amount of waste, additional charges may apply.</i>		
<i>Vendor imposes a 600-car minimum per collection event. In the event a collection has fewer than 600 participants, the cost difference will be split between all member communities using the formula that is used to determine the administrative fee.</i>		

## EXHIBIT B - 2026 Estimated Costs

Municipality	Population (2020 census)	% of population	Admin fee based on population	Cars	% of participation	Admin fee based on # of cars	HHW disposal fee	Revenue from \$15/\$30 per car fee	Total CVT cost for program
			<b>\$9,000.00</b>			<b>\$9,000.00</b>	<b>\$112.25</b>		
Addison**	6256	2.20%	\$198.38	89	2.28%	\$205.17	\$9,990.25	\$2,670.00	\$7,723.80
Clarkston*	928	0.33%	\$29.43	24	0.61%	\$55.33	\$2,694.00	\$360.00	\$2,418.75
Groveland *	5,912	2.08%	\$187.47	95	2.43%	\$219.01	\$10,663.75	\$1,425.00	\$9,645.23
Independence**	36,686	12.93%	\$1,163.31	517	13.24%	\$1,191.85	\$58,033.25	\$15,510.00	\$44,878.41
Lake Angelus	287	0.10%	\$9.10	25	0.64%	\$57.63	\$2,806.25	\$0.00	\$2,872.98
Oakland*	20,067	7.07%	\$636.32	334	8.56%	\$769.98	\$37,491.50	\$5,010.00	\$33,887.80
Orion*	38,206	13.46%	\$1,211.51	846	21.67%	\$1,950.31	\$94,963.50	\$12,690.00	\$85,435.32
Oxford	22,419	7.90%	\$710.90	878	22.49%	\$2,024.08	\$98,555.50	\$0.00	\$101,290.48
Pontiac	61,606	21.71%	\$1,953.52	159	4.07%	\$366.55	\$17,847.75	\$0.00	\$20,167.82
Rose	6,188	2.18%	\$196.22	75	1.92%	\$172.90	\$8,418.75	\$0.00	\$8,787.87
Springfield**	14,703	5.18%	\$466.23	248	6.35%	\$571.72	\$27,838.00	\$7,440.00	\$21,435.95
Waterford*	70,565	24.86%	\$2,237.61	614	15.73%	\$1,415.47	\$68,921.50	\$9,210.00	\$63,364.58
	<b>283,823</b>	<b>100.00%</b>	<b>\$9,000.00</b>	<b>3,904</b>	<b>100.00%</b>	<b>\$9,000.00</b>	<b>\$438,224.00</b>	<b>\$54,315.00</b>	<b>\$401,909.00</b>

\* = Community charges participants \$15 each to participate in NoHaz events

\*\* = Community charges participants \$30 each to participate in NoHaz events

(1.) **This is only an estimate.** Communities will be billed on actual use and participation based on which communities are under contract for 2026.

Participating communities listed above are preliminary and will be finalized in early 2026.

(2.) The cost per vehicle is \$112.25. The total administration fee is \$18,000.00, which includes 4 events.

(3.) The number of participants is estimated using the 2025 number of participants and adding 3% for member communities in 2025.

(4.) One or two people from each community are required to work at each of the collection events. Failure to provide a volunteer will result in charges as outlined in the Interlocal agreement. These costs are not factored into this estimate. A representative from each community is also needed to attend meetings 1-3 times per year. These costs are not factored into this estimate.

(5.) If additional communities join the program, additional collections may be necessary. This would be decided upon by the County and NoHaz Advisory Board, and would result in additional administration costs of approximately \$2,500 per collection.

(6.) Vendor imposes a 600 car minimum per collection event. In the event a collection has fewer than 600 participants, the difference will be split between all member communities using the formula used to determine the administrative fee.

01/21/2026 09:58 |WATERFORD TOWNSHIP  
hkeway |AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968790	01/26/2026	PRINTED	011700 AQUA-WEED CONTROL INC	2,786.70			
2968791	01/26/2026	PRINTED	011730 ARROW PRINTING	65.90			
2968792	01/26/2026	PRINTED	013377 ELEVATED INDUSTRIAL SOLUT	492.00			
2968793	01/26/2026	PRINTED	021002 BREENS LANDSCAPE & SUPPLY	10,924.00			
2968794	01/26/2026	PRINTED	023602 BOUND TREE MEDICAL LLC	2,443.28			
2968795	01/26/2026	PRINTED	023854 BUSY BODIES	600.00			
2968796	01/26/2026	PRINTED	030257 THE BAIT SHOP, LLC	1,000.00			
2968797	01/26/2026	PRINTED	030571 FOUNDATION SYSTEMS OF MI-	100.00			
2968798	01/26/2026	PRINTED	030863 CLEAR CHOICE CONTRACTORS	100.00			
2968799	01/26/2026	PRINTED	031523 METRO DETROIT SIGNS	100.00			
2968800	01/26/2026	PRINTED	031566 COMPLETE HOME IMPROVEMENT	600.00			
2968801	01/26/2026	PRINTED	032589 MILFORD CONTRACTING	100.00			
2968802	01/26/2026	PRINTED	032620 BRIAN SCHOENICK	100.00			
2968803	01/26/2026	PRINTED	032799 ABOVE BOARD CONSTRUCTION	100.00			
2968804	01/26/2026	PRINTED	032860 MICHIGAN BASEMENTS	100.00			
2968805	01/26/2026	PRINTED	041192 CDW GOVERNMENT INC	225.30			
2968806	01/26/2026	PRINTED	043376 CINTAS CORP	1,993.02			
2968807	01/26/2026	PRINTED	051227 DEWOLF & ASSOCIATES	550.00			
2968808	01/26/2026	PRINTED	053389 LUNGHAMER GMC INC	35.27			
2968809	01/26/2026	PRINTED	063368 EMS MANAGEMENT & CONSULTA	9,529.48			
2968810	01/26/2026	PRINTED	081666 FROST SOLUTIONS LLC	3,224.00			
2968811	01/26/2026	PRINTED	083373 FIRESTONE TIRE & SERV CTR	1,522.66			
2968812	01/26/2026	PRINTED	091086 GFL ENVIRONMENTAL	2,734.69			
2968813	01/26/2026	PRINTED	093025 CENGAGE LEARNING INC/GALE	14,384.45			
2968814	01/26/2026	PRINTED	093705 GRAINGER	486.13			
2968815	01/26/2026	PRINTED	103841 HUTCHINSONS ELECTRIC INC	1,337.60			
2968816	01/26/2026	PRINTED	111122 CIVICPLUS	18,800.00			
2968817	01/26/2026	PRINTED	113177 IDEAS FOR YOU	1,117.45			
2968818	01/26/2026	PRINTED	113489 IMPERIAL DADE	1,857.25			
2968819	01/26/2026	PRINTED	113542 INGRAM LIBRARY SERVICES	730.93			
2968820	01/26/2026	PRINTED	123046 JAG MOTORCOACH LLC	200.00			
2968821	01/26/2026	PRINTED	153068 OSCAR W LARSON CO	1,174.50			
2968822	01/26/2026	PRINTED	153148 LEAF	342.00			
2968823	01/26/2026	PRINTED	153367 LIBRARY NETWORK, THE	15,549.01			
2968824	01/26/2026	PRINTED	153602 FOUNDERS SERIES OF LOCKTO	1,236.00			
2968825	01/26/2026	PRINTED	153862 LIBRARY IDEAS	193.44			
2968826	01/26/2026	PRINTED	161086 MACQUEEN EMERGENCY GROUP	4,404.69			
2968827	01/26/2026	PRINTED	161086 MACQUEEN EMERGENCY GROUP	305,556.32			
2968828	01/26/2026	PRINTED	161086 MACQUEEN EMERGENCY GROUP	500,000.00			
2968829	01/26/2026	PRINTED	161702 MICHIGAN ENERGY SERVICES	40.00			
2968830	01/26/2026	PRINTED	163270 METCOM	373.20			
2968831	01/26/2026	PRINTED	163368 MIDWEST COLLABORATIVE FOR	4,658.24			
2968832	01/26/2026	PRINTED	163408 MISS DIG SYSTEM INC	7,978.54			
2968833	01/26/2026	PRINTED	163508 FERGUSON WATERWORKS #3386	2,108.14			
2968834	01/26/2026	PRINTED	163512 MICHIGAN CAT	11,870.00			
2968835	01/26/2026	PRINTED	163598 MARK MONOHON	295.85			
2968836	01/26/2026	PRINTED	174620 MPARKS	16,575.00			
2968837	01/26/2026	PRINTED	183952 NYE UNIFORM COMPANY	52.00			
2968838	01/26/2026	PRINTED	191884 OVERHEAD DOOR WEST COMMER	1,360.00			
2968839	01/26/2026	PRINTED	193280 OFFICE PRIDE BILLING SERV	13,017.80			
2968840	01/26/2026	PRINTED	193713 ORKIN, LLC	619.54			
2968841	01/26/2026	PRINTED	204360 OAKLAND COUNTY HEALTH DIV	139.15			

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hkeway |AP CHECK RECONCILIATION REGISTER

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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968842	01/26/2026	PRINTED	211052 PAKOR	99.83			
2968843	01/26/2026	PRINTED	213321 PHOENIX SAFETY OUTFITTERS	2,673.88			
2968844	01/26/2026	PRINTED	223320 MARY ARTRIP	12.00			
2968845	01/26/2026	PRINTED	223322 CAROL DOBOS	15.00			
2968846	01/26/2026	PRINTED	223326 CONSTANCE PEABODY	15.00			
2968847	01/26/2026	PRINTED	223329 RACHEL REDICK	12.00			
2968848	01/26/2026	PRINTED	233852 QUALITY FIRE SERVICES	1,216.70			
2968849	01/26/2026	PRINTED	251964 RS TECHNICAL SERVICES INC	3,124.75			
2968850	01/26/2026	PRINTED	253293 SHIFMAN FOURNIER, PLC	9,500.00			
2968851	01/26/2026	PRINTED	253533 SMART BUSINESS SOURCE	24.07			
2968852	01/26/2026	PRINTED	263255 EUROFINS ENVIRONMENT TEST	414.00			
2968853	01/26/2026	PRINTED	271765 USA BLUEBOOK	688.04			
2968854	01/26/2026	PRINTED	274551 ROWERDINK INC	767.72			
2968855	01/26/2026	PRINTED	293070 WATERFORD UMPIRES ASSOCIA	1,470.00			
2968856	01/26/2026	PRINTED	293348 WHITLOCK BUSINESS SYSTEMS	8,086.13			
2968857	01/26/2026	PRINTED	293605 WORLDWIDE INTERPRETERS IN	1,372.50			
2968858	01/26/2026	PRINTED	304456 WATERFORD TOWNSHIP DEVELO	100.00			
2968859	01/26/2026	PRINTED	304778 WATERFORD SCHOOL DISTRICT	1,813.87			
2968860	01/26/2026	PRINTED	500472 WS DARLEY & CO	1,082.75			
2968861	01/26/2026	PRINTED	500498 ENVISION WARE	1,927.00			

72 CHECKS

CASH ACCOUNT TOTAL

1,000,298.77

.00

Kim Markee  
1/21/26

# Advanced Checks already Mailed

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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968637	01/13/2026	PRINTED	021510 BLUE CROSS & BLUE SHIELD	125,433.12			
2968638	01/13/2026	PRINTED	023488 BLUE CROSS BLUE SHIELD OF	302,593.52			
2968639	01/13/2026	PRINTED	073737 SCOTT SAWYER	150.00			
2968640	01/13/2026	PRINTED	073996 JENNIFER MAMOLA	150.00			
2968641	01/13/2026	PRINTED	075033 JESSICA KOLB	150.00			
2968642	01/13/2026	PRINTED	083060 FAIRYTALE ENTERTAINMENT	639.00			
2968643	01/13/2026	PRINTED	101590 HOWLAND'S	6,395.00			
2968644	01/13/2026	PRINTED	213366 PITNEY BOWES BANK INC RES	1,500.00			
2968645	01/13/2026	PRINTED	262002 36TH DISTRICT COURT	100.00			
2968646	01/13/2026	PRINTED	293355 WILBUR WHITE JR	2,670.00			
2968647	01/14/2026	PRINTED	011015 TRACTION	9.97			
2968648	01/14/2026	PRINTED	011130 ADCS LLC	522.00			
2968649	01/14/2026	PRINTED	011484 ARAMARK REFRESHMENT SERVI	120.44			
2968650	01/14/2026	PRINTED	011526 MARINER INSTITUTIONAL LLC	10,000.00			
2968651	01/14/2026	PRINTED	011730 ARROW PRINTING	571.90			
2968652	01/14/2026	PRINTED	013180 ADVANTAGE MECHANICAL	7,250.00			
2968653	01/14/2026	PRINTED	013764 SANDRA ASPINALL	1,429.92			
2968654	01/14/2026	PRINTED	023602 BOUND TREE MEDICAL LLC	3,755.65			
2968655	01/14/2026	PRINTED	032300 ADAN PROPERTY LLC	400.00			
2968656	01/14/2026	PRINTED	032330 RITE WAY BUILDING	600.00			
2968657	01/14/2026	PRINTED	032430 LASSALE HOMES OF MICHIGAN	400.00			
2968658	01/14/2026	PRINTED	032470 SCOTT TYRELL	100.00			
2968659	01/14/2026	PRINTED	032519 ORTHOPEDIC SPECIALISTS	600.00			
2968660	01/14/2026	PRINTED	034130 BELLA BECKS LLC	100.00			
2968661	01/14/2026	PRINTED	034903 JAMES R WILSON	100.00			
2968662	01/14/2026	PRINTED	038582 EMMETTS ENERGY	35.00			
2968663	01/14/2026	PRINTED	041055 SUSAN CAMILLERI	480.00			
2968664	01/14/2026	PRINTED	041192 CDW GOVERNMENT INC	56.55			
2968665	01/14/2026	PRINTED	041216 CGS, INC	4,900.00			
2968666	01/14/2026	PRINTED	041460 CLYDES FRAME & WHEEL SERV	215.84			
2968667	01/14/2026	PRINTED	041840 CUMMINS-ALLISON CORP	1,124.43			
2968668	01/14/2026	PRINTED	043376 CINTAS CORP	618.29			
2968669	01/14/2026	PRINTED	051445 DLZ MICHIGAN, INC	2,582.75			
2968670	01/14/2026	PRINTED	053045 D'ANGELO BROS. INC	227,501.85			
2968671	01/14/2026	PRINTED	053224 DELL COMPUTER CORP	1,809.22			
2968672	01/14/2026	PRINTED	053562 JACK DOHENY COMPANIES INC	2,523.91			
2968673	01/14/2026	PRINTED	063021 EASTERN OIL CO	1,630.12			
2968674	01/14/2026	PRINTED	063476 ELECTROCOMM-MICHIGAN, INC	130.00			
2968675	01/14/2026	PRINTED	063546 ENABLE POINT INC	1,252.56			
2968676	01/14/2026	PRINTED	081122 TAMMY FELHANDLER	120.00			
2968677	01/14/2026	PRINTED	083059 FARO TECHNOLOGIES INC	64,795.50			
2968678	01/14/2026	PRINTED	083452 LITHIA MOTORS	420.08			
2968679	01/14/2026	PRINTED	083466 FLEX ADMINISTRATORS INC	634.50			
2968680	01/14/2026	PRINTED	083580 TOP TIER AUTO WASH LLC	68.00			
2968681	01/14/2026	PRINTED	083744 ART FRASCA	900.00			
2968682	01/14/2026	PRINTED	093025 CENGAGE LEARNING INC/GALE	27.20			
2968683	01/14/2026	PRINTED	093471 GLOBAL INTERPRETING SERVI	4.00			
2968684	01/14/2026	PRINTED	093705 GRAINGER	17.92			
2968685	01/14/2026	PRINTED	093833 GUARDIAN ENVIRONMENTAL SE	593.60			
2968686	01/14/2026	PRINTED	101950 HYDRO CORP	9,265.00			
2968687	01/14/2026	PRINTED	103640 TODD HOFFMAN	480.00			
2968688	01/14/2026	PRINTED	103641 HOME CONFINEMENT	1,295.00			

01/21/2026 10:24 |WATERFORD TOWNSHIP  
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|P 2  
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FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968689	01/14/2026	PRINTED	111765 ISCG	6,016.96			
2968690	01/14/2026	PRINTED	113542 INGRAM LIBRARY SERVICES	1,086.95			
2968691	01/14/2026	PRINTED	114557 INTERNATIONAL CONTROLS &	395.00			
2968692	01/14/2026	PRINTED	143719 DAVID KRAMER	360.00			
2968693	01/14/2026	PRINTED	151764 LAKEVIEW LAWN SERVICE & L	6,760.00			
2968694	01/14/2026	PRINTED	153601 LOCKSMITH AROUND THE CLOC	760.00			
2968695	01/14/2026	PRINTED	161086 MACQUEEN EMERGENCY GROUP	2,185.00			
2968696	01/14/2026	PRINTED	161135 MEGAN MCCOY	725.48			
2968697	01/14/2026	PRINTED	161378 KATY MILLER	36.00			
2968698	01/14/2026	PRINTED	163371 MICHIGAN COURT SERV INC	3,012.00			
2968699	01/14/2026	PRINTED	163608 STAN MOORE	360.00			
2968700	01/14/2026	PRINTED	163858 MUNIS DIVISION	900.00			
2968701	01/14/2026	PRINTED	174721 STATE OF MICHIGAN	60.00			
2968702	01/14/2026	PRINTED	174870 STATE OF MICHIGAN	38,932.40			
2968703	01/14/2026	PRINTED	183295 NEW CREATION HOMES, INC	8,775.00			
2968704	01/14/2026	PRINTED	183611 NOVA TESTING, LLC	157.00			
2968705	01/14/2026	PRINTED	191884 OVERHEAD DOOR WEST COMMER	720.00			
2968706	01/14/2026	PRINTED	193544 ONSITE SUBSTANCE ABUSE TE	140.00			
2968707	01/14/2026	PRINTED	193713 ORKIN, LLC	73.00			
2968708	01/14/2026	PRINTED	193882 OVERDRIVE, INC.	4.98			
2968709	01/14/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	1,164.00			
2968710	01/14/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	3,026.00			
2968711	01/14/2026	PRINTED	204860 ROAD COMMISSION FOR	321.27			
2968712	01/14/2026	PRINTED	211018 PINCHIN LLC	1,312.50			
2968713	01/14/2026	PRINTED	211706 STEVE PRINTZ	300.00			
2968714	01/14/2026	PRINTED	213052 MOVEMENT BY MARI ANN	1,371.00			
2968715	01/14/2026	PRINTED	213565 OCWRC	384.00			
2968716	01/14/2026	PRINTED	214001 PYTEL VETERINARY CLINIC	516.43			
2968717	01/14/2026	PRINTED	222303 SAMANTHA BONTER	16.75			
2968718	01/14/2026	PRINTED	222396 TJ KARAGOSIAN	10.00			
2968719	01/14/2026	PRINTED	222824 KATE KEYDEL	10.00			
2968720	01/14/2026	PRINTED	222836 JAMES LANVERS	10.00			
2968721	01/14/2026	PRINTED	222839 JESSICA LARIVE	45.00			
2968722	01/14/2026	PRINTED	222892 JERI NALLY	30.00			
2968723	01/14/2026	PRINTED	222907 AUDREY OATHOUT	30.00			
2968724	01/14/2026	PRINTED	223155 JACQUELYN OCONNELL	45.00			
2968725	01/14/2026	PRINTED	223160 COLLEEN SCHAFFER	45.00			
2968726	01/14/2026	PRINTED	223164 JASMINE BANUELOS	16.75			
2968727	01/14/2026	PRINTED	223176 RAEGEN BARRETT	25.12			
2968728	01/14/2026	PRINTED	223182 CYNDI DORSEY	33.49			
2968729	01/14/2026	PRINTED	223184 T J HOPKINS	16.75			
2968730	01/14/2026	PRINTED	223186 AMY KIM	25.12			
2968731	01/14/2026	PRINTED	223197 STEPHANIE MILLER	33.49			
2968732	01/14/2026	PRINTED	223200 ESTRELLITA TORRES	16.75			
2968733	01/14/2026	PRINTED	223205 AMANDA ABATE	30.00			
2968734	01/14/2026	PRINTED	223206 AMANDA BAEHREN	10.00			
2968735	01/14/2026	PRINTED	223211 JEANETTE BAKER	17.50			
2968736	01/14/2026	PRINTED	223212 ASHLEY BOJARZIN	30.00			
2968737	01/14/2026	PRINTED	223234 AUTUMN COSTELLO	45.00			
2968738	01/14/2026	PRINTED	223237 LIAM DOWNEY	45.00			
2968739	01/14/2026	PRINTED	223246 JEREME GOFORTH	45.00			
2968740	01/14/2026	PRINTED	223248 TOM GRABOVSKA	30.00			

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hkeway | AP CHECK RECONCILIATION REGISTER

| P 3  
| apchkrcn

FOR CASH ACCOUNT: 70000 01000

FOR: Cleared and Uncleared

CHECK #	CHECK DATE	TYPE	VENDOR NAME	UNCLEARED	CLEARED	BATCH	CLEAR DATE
2968741	01/14/2026	PRINTED	223253 DAYL HALL	45.00			
2968742	01/14/2026	PRINTED	223255 JEFFERY HERRERA	30.00			
2968743	01/14/2026	PRINTED	223258 CHARLES JOHNSON	45.00			
2968744	01/14/2026	PRINTED	223268 GABRIELLE MASTERS	30.00			
2968745	01/14/2026	PRINTED	223270 AMBER MEADE	16.75			
2968746	01/14/2026	PRINTED	223272 MELISSA MONTALTO	45.00			
2968747	01/14/2026	PRINTED	223286 DANIEL SHAOUNI	10.00			
2968748	01/14/2026	PRINTED	223288 PETRIT SOKOLI	30.00			
2968749	01/14/2026	PRINTED	223290 KRISTI THOMPSON	30.00			
2968750	01/14/2026	PRINTED	223291 JENNIFER TRUONG	16.75			
2968751	01/14/2026	PRINTED	223295 HUGH TURNBAUGH	30.00			
2968752	01/14/2026	PRINTED	223296 ALEXANDRA TWARDOSZ	10.00			
2968753	01/14/2026	PRINTED	223299 HEATHER WEAVER	30.00			
2968754	01/14/2026	PRINTED	223304 JACLYN WELLMAN	10.00			
2968755	01/14/2026	PRINTED	223305 HALEY WILLIAMS	30.00			
2968756	01/14/2026	PRINTED	223311 KARA YATER	30.00			
2968757	01/14/2026	PRINTED	226673 ANGELA FERGUSON	30.00			
2968758	01/14/2026	PRINTED	241203 RON RESSLER	600.00			
2968759	01/14/2026	PRINTED	241969 R AND D DRYWALL INC	2,644.00			
2968760	01/14/2026	PRINTED	243017 MATT RAY	360.00			
2968761	01/14/2026	PRINTED	243348 ROBINSON CAPITAL	2,916.67			
2968762	01/14/2026	PRINTED	251160 RICHARD SCHNEIDER	600.00			
2968763	01/14/2026	PRINTED	251369 SCOTT SINTKOWSKI	240.00			
2968764	01/14/2026	PRINTED	253512 SMART START MICHIGAN	341.00			
2968765	01/14/2026	PRINTED	253521 GRANT SMITH	300.00			
2968766	01/14/2026	PRINTED	253533 SMART BUSINESS SOURCE	1,494.31			
2968767	01/14/2026	PRINTED	253574 TYLER SONCRAINTE	360.00			
2968768	01/14/2026	PRINTED	254865 STATE CRUSHING INC	644.98			
2968769	01/14/2026	PRINTED	263255 EUROFINS ENVIRONMENT TEST	800.50			
2968770	01/14/2026	PRINTED	263372 JAMES D TIPPIN	9,250.00			
2968771	01/14/2026	PRINTED	273533 UNIFIRST CORP	433.39			
2968772	01/14/2026	PRINTED	273542 UNIQUE MGMT SERVICES INC	81.55			
2968773	01/14/2026	PRINTED	274540 UNEMPLOYMENT INSURANCE AG	927.62			
2968774	01/14/2026	PRINTED	274551 ROWERDINK INC	582.92			
2968775	01/14/2026	PRINTED	283242 VERIZON WIRELESS	2,076.80			
2968776	01/14/2026	PRINTED	283242 VERIZON WIRELESS	133.22			
2968777	01/14/2026	PRINTED	333056 RAAD YOUSIF	1,042.89			
2968778	01/20/2026	PRINTED	043364 AT&T MOBILITY	3,855.91			
2968779	01/20/2026	PRINTED	051017 EQUATURE	8,986.00			
2968780	01/20/2026	PRINTED	113603 INKPRESSIONS, LLC	500.28			
2968781	01/20/2026	PRINTED	161050 MARSHALL & SWIFT/ BOECKH,	688.20			
2968782	01/20/2026	PRINTED	163082 HYLAND SOFTWARE, INC	63,915.29			
2968783	01/20/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	4,351.46			
2968784	01/20/2026	PRINTED	204040 OAKLAND COUNTY ECONOMIC D	5,057.96			
2968785	01/20/2026	PRINTED	213565 OCWRC	1,174.00			
2968786	01/20/2026	PRINTED	251215 RUDY RODRIGUEZ	500.00			
2968787	01/20/2026	PRINTED	254697 SPIRIT HALLOWEEN	500.00			
2968788	01/20/2026	PRINTED	283242 VERIZON WIRELESS	1,329.17			
2968789	01/20/2026	PRINTED	333062 KWANG YIM	202.17			

153 CHECKS

CASH ACCOUNT TOTAL

987,097.32

.00

**51st District Court**  
**Caseload and Financial Trend Review**  
**2025-2021**

**ORDINANCE NEW FILINGS by Year**

Q4	2025	2024	2023	2022	2021
OM	135	137	199	131	137
OD	47	59	90	43	63
OI	3750	3841	3991	3286	1968
OT	522	422	529	428	370
OK/ON	510	487	432	416	371
<b>TOTALS</b>	<b>4964</b>	<b>4946</b>	<b>5241</b>	<b>4304</b>	<b>2909</b>

\*This graph only counts new ordinance ticket filings

**NEW FILINGS by Year**

Q4	2025	2024	2023	2022	2021
Criminal	663	677	672	544	545
Traffic	5061	5065	5429	4364	2785
NT	584	601	540	531	555
Civil	4794	4331	3090	2773	2667
<b>TOTALS</b>	<b>11102</b>	<b>10674</b>	<b>9731</b>	<b>8212</b>	<b>6552</b>

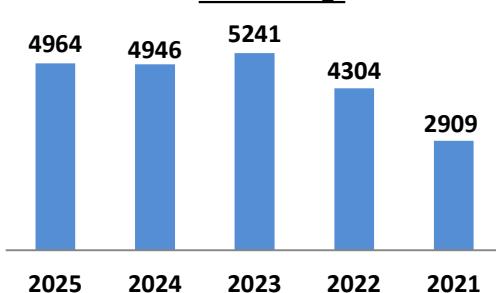
\*This graph depicts all new filings

**TOTAL CASELOAD by Year**

Q4	2025	2024	2023	2022	2021
Criminal	1144	1114	1089	997	1021
Traffic	5885	5834	6164	5184	3474
NT	627	659	607	622	620
Civil	6447	5238	3738	3502	3424
<b>TOTALS</b>	<b>14103</b>	<b>12845</b>	<b>11598</b>	<b>10305</b>	<b>8539</b>

\*This graph includes beginning pending cases, new filings & reopened cases

**Ordinance New Filing Trends**

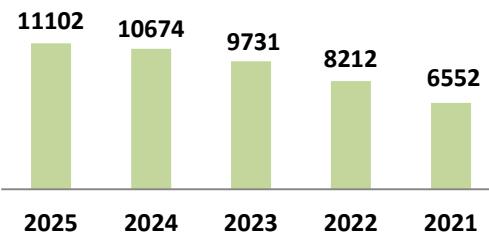


Q4	Sum of all Receipts	Township Revenue
2025	\$1,791,300.41	\$1,094,395.76
2024	\$1,744,713.58	\$1,110,862.39
2023	\$1,718,442.85	\$1,011,974.61
2022	\$1,488,586.20	\$934,993.11
2021	\$1,563,059.10	\$955,160.05

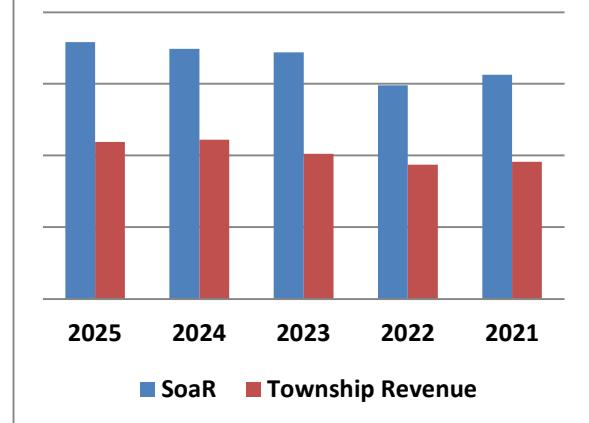
\*Sum of all Receipts is the total amount of money the Court has received

\*Township Revenue is money the Court has collected on behalf of its Funding Unit and has transmitted back to the Township

**New Filing Trends**



**5 Year Revenue Trends**



## TREASURER'S REPORT

Dec-25

FUND	BANK	ENDING BAL	ENDING BAL
<b>CHECKING</b>			
DISBURSEMENT	CHASE	75,086.29	75,084.85
DISBURSEMENT-SWEEP	CHASE	46,149.55	50,321.23
RECEIVING	CHASE	75,086.29	75,084.85
RECEIVING -SWEEP	CHASE	412,100.53	447,861.80
PAYROLL	CHASE	10,789.48	24,441.96
PENSION PAYROLL	CHASE	1,099,194.06	1,102,219.36
TAX	CHASE	75,086.29	30,989,034.81
TAX-SWEEP	CHASE	287,743.15	296,341.05
WATER & SEWER	CHASE	75,752.29	75,084.85
W & S SWEEP	CHASE	333,691.86	382,404.19
CMTY CTR BONDS	CHASE	10,011.51	10,011.31
CMTY CTR BONDS SWP	CHASE	62,106.10	81,840.41
<b>MONEY MARKET</b>			
INVESTMENT	CHASE	151,608.81	256,202.01
INVESTMENT U.S. SEC	CHASE	1,255,169.23	1,359,545.43
GENERAL	OAKLAND CO GOVT.POOL	11,050,850.74	5,087,375.81
TAX	OAKLAND CO GOVT.POOL	185.82	186.43
WATER & SEWER	OAKLAND CO GOVT.POOL	6,591,356.96	6,613,142.59
WATER & SEWER*	GENISYS CREDIT UNION	275.15	275.22
WATER & SEWER	FLAGSTAR	1,193,228.15	1,195,944.79
WATER & SEWER	FIFTH THIRD BANK	90,950.93	92,142.22
GENERAL	MICHIGAN CLASS	6,268,882.01	6,289,932.35
WATER & SEWER	MICHIGAN CLASS	6,326,101.06	6,347,743.53
GENERAL	HUNTINGTON	0.00	10,000,000.00
<b>THIRD PARTY</b>			
WORKER'S COMP	FLAGSTAR	29,532.06	34,628.85
FLEXIBLE BENEFIT	FLAGSTAR	261,642.73	263,199.59

**BOARD OF TRUSTEES**  
Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steven Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6201 Fax: (248) 674-5451  
[abartolotta@waterfordmi.gov](mailto:abartolotta@waterfordmi.gov) [sschloss@waterfordmi.gov](mailto:sschloss@waterfordmi.gov)

**Anthony M. Bartolotta**  
Township Supervisor

**Shelly Schloss**  
Deputy Supervisor

## MEMO

**To:** The Honorable Waterford Township Board  
**From:** Anthony M. Bartolotta, Supervisor  
**Date:** January 20, 2026  
**Re:** Board of Review – Appoint Larry Dressell

*A.B.*

Recently, Chief Assessor Paula Moore made me aware that Board of Review member Charles Tornow resigned from the Board of Review due to a change in job responsibilities that would limit his ability to attend all required trainings and meetings. We thank Mr. Tornow for his years of service to the community in this capacity and wish him well.

With this vacancy, I respectfully request the appointment of Waterford Township resident Larry Dressell to the Board of Review to complete the current term through December 31, 2026.

Larry has extensive professional experience spanning five decades as an attorney and CPA, as well as real estate and mortgage experience. I had the opportunity to meet with Larry and believe that his experience, along with his desire to serve the community and receive the training required for Board of Review members, make him a qualified candidate to serve in this capacity.

The Township's three-member Board of Review meets to review property assessments, hear assessment appeals, and make any needed corrections to the assessment roll. In addition, they may meet to be advised on assessments, assessment appeals and to sign documents, certificates, affidavits, etc. The Board is also responsible, at its July and December sessions, to hear local appeals on approvals and denials of homestead exemption issues. The Board members participate in at least one training session each year.

Thank you for your consideration.

**BOARD OF TRUSTEES**  
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**Anthony M. Bartolotta**  
Township Supervisor

**Shelly Schloss**  
Deputy Supervisor

**To:** The Honorable Waterford Township Board  
**From:** Anthony M. Bartolotta, Supervisor  
**Date:** January 19, 2026  
**Re:** Planning Commission Appoint Sydney Lawson

*A.B.*

On March 2, 2026, Planning Commissioner David Kramer's term will expire, and he has notified me of his desire to resign from the Commission at that time. David has been a valuable member of the Planning Commission since 2017 and his contributions are appreciated – we wish him the best!

I respectfully request the Township Board's approval for the appointment of Waterford Township resident Sydney Lawson to the Planning Commission for a three-year term March 2, 2026 – March 2, 2029. Sydney's education with a Master's Degree in Public Administration, and her professional experience as the Executive Director of a multi-community Chamber of Commerce, as well as her experience with board governance and strategic planning are qualities that make her a qualified candidate to serve the community in this role.

The Planning Commission is responsible for:

- Developing, adopting, and overseeing the implementation of the Township's Master Plan.
- Monitoring the effectiveness of the Zoning Ordinance and recommending ordinance revisions and amendments to the Township Board where necessary.
- Reviewing rezoning requests from property owners and making an approval or denial recommendation to the Township Board, which is responsible for making the final decision on rezoning requests.
- Considering and deciding requests from property owners seeking one of the special approval uses listed in the property's zoning classification.
- Reviewing site plans to ensure compliance with the zoning ordinance requirements and the goals and objectives of the master plan.
- Reviewing and discussing planning concepts and issues and their applicability to the current and future development of the Township.
- Assisting in the education of the general public on planning issues and concepts

With these responsibilities in mind and Sydneys's experience, I am confident that she will make valuable contributions in this role, and is able to make fair and educated decisions in the best interest of the Waterford community.

Thank you for your consideration.

**With us there are no boundaries**

**BOARD OF TRUSTEES**  
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Kim Markee, Clerk  
Steve Thomas, Treasurer  
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Gary Wall, Trustee



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[www.waterfordmi.gov](http://www.waterfordmi.gov)

**DEVELOPMENT SERVICES  
DEPARTMENT**

Jeffrey M. Polkowski, AICP  
Director

Rick Hutchinson  
Superintendent of Building  
Division

Scott Alef  
CDBG Coordinator

## MEMORANDUM

Date: January 2, 2026  
To: Honorable Township Board Members  
From: Jeffrey Polkowski, Director of Development Services  
RE: Ordinance No. 2026-001  
Non-Emergency Cost Recovery

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The proposed Cost Recovery Ordinance Amendment adds a new Division 3 – Non-Emergency Cost Recovery to Chapter 14 of the Waterford Charter Township Code. The amendment establishes a framework allowing the Township to recover costs associated with excessive non-emergency responses by Fire Department personnel, particularly those originating from elder care facilities.

Over recent years, the Township has experienced a measurable increase in calls for Fire Department assistance that do not involve emergency medical conditions. These calls commonly include lift assistance, non-emergency transport, and false alarms from personal alarm devices.

While the Fire Department appropriately responds to all calls for service, repeated non-emergency responses divert personnel and equipment away from emergency readiness and other essential public services. In many cases, these calls involve situations that could reasonably be addressed through facility staffing, internal protocols, or contracted care services rather than emergency responders.

The Township finds that continued reliance on Fire Department resources for routine, non-emergency assistance creates an inequitable use of public resources and places unnecessary strain on emergency operations. As such this ordinance amendment:

- Establishes clear definitions related to non-emergency responses, elder care facilities, false alarms, and lift assistance.
- Creates a threshold for excessive non-emergency requests, defined as five (5) or more qualifying calls from the same facility within a calendar year.
- Authorizes the Township to recover documented costs associated with excessive non-emergency responses, including personnel time, equipment use, administrative costs, and related expenses.
- Clarifies that **individual residents are not responsible** for these charges, liability rests solely with the facility owner or responsible legal entity.
- Provides a structured billing, appeal, and waiver process, ensuring due process and administrative oversight.
- Allows for cost recovery through invoicing, civil enforcement, and lien placement, consistent with existing Township procedures.
- Requires facilities with repeated excessive responses to submit a corrective action plan outlining steps to reduce future non-emergency calls.

This amendment is not intended to discourage legitimate emergency calls or delay emergency response in any way. Rather, it is designed to promote responsible operational practices by elder care facilities, encourage appropriate staffing levels, monitoring, and internal response protocols, and protect the availability of emergency services for true emergencies. The intent is also to ensure that the costs associated with repeated non-emergency services are borne by the entities receiving the direct benefit of those services, rather than by the general taxpayer.

**Motions**

Should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 26, 2026 meeting. However, if the Board does not want to adopt the ordinance, the appropriate motion would be to not introduce the Ordinance and deny the amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me or Chief Nye.

**Cc:**    Matthew J. Nye, Fire Chief  
          Gene Butcher, Deputy Fire Chief  
          Joellen Shortley, Township Attorney

**CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-001**

**COST RECOVERY ORDINANCE AMENDMENT**

An Ordinance to amend the Cost Recovery provisions in Division 1 of Article III in Chapter 14 of the Waterford Charter Township Code, by adding a new Division 3 for Non-Emergency Cost Recovery.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

Division 3 of Article III of the Cost Recovery provisions in Chapter 14 of the Waterford Charter Township Code is added with the following new Sections 14-130-to 14-139 and shall state as follows:

**DIVISION 3. Non-Emergency Cost Recovery**

**Sec. 14-130. Findings and Purpose**

The Township determines that there has been a significant increase in the number of calls for the Township's fire, ambulance and emergency response personnel for non-emergency situations such as requests for lift assistance to residents of elder care facilities who have fallen and do not need to be transported to hospitals and to provide non-emergency ambulance transportation. Many times, calls for non-emergency assistance are received from alarm companies when alarms from personal alarm devices are not actively monitored by elder care facility staff to determine if assistance from the Township's fire department is necessary. Although the fire department will respond to all calls for service, the Township finds that the use of fire personnel for non-emergency responses interferes with the provision of emergency response and routine necessary public services. This Division is intended to recover costs from people receiving direct benefit from such non-emergency services.

**Section 14-131 Definitions.**

The following words or phrases are defined as stated herein:

***Elder Care Facility*** means an establishment licensed by the state of Michigan consisting of a building or group of buildings designed or used in whole or in part to provide for the housing and care of senior citizens. Elder care facilities include but are not limited to assisted living facilities, convalescent or skilled nursing facilities, elder congregate care facilities, independent living facilities, retirement community continuing care facilities and any other residential setting that provide assisted-living services for remuneration to three or more people who reside in such residential setting. Elder care facilities do not include a home or, an apartment where less than three individuals are cared for by family members or a caregiver agency.

**Excessive Requests for non-emergency responses** means five (5) or more requests for non-emergency responses made by the same elder care facility or five (5) or more false alarms generated from personal alarm devices worn by a resident within the same elder care facility within a calendar year.

**False Alarm** means any automated or manual personal alarms device that requests or summons emergency assistance whether such device is activated intentionally or otherwise, in the absence of an actual need for emergency assistance. The determination that there was no actual need for emergency assistance shall be made by Fire Department personnel responding to the call. A false alarm shall not be deemed to have occurred if: (i) it was caused by an act of God, i.e. a lightning storm; or (ii) it originates from a motor vehicle or building alarm system.

**Lift Assistance** means a response by the Township's Fire Department to assist in physically moving a person residing in an elder care facility who does not require emergency medical treatment or transportation.

**Non-emergency** means a response by the Township's Fire Department or emergency responders to a 9-1-1 or non-emergency call for personal physical assistance that does not require professional medical attention on an emergency basis, in the sole judgment of Fire Department personnel responding to the call. This includes but is not limited to calls for lift assistance, transportation to a medical facility or care center for non-emergency medical treatment, false alarm or other health care calls more appropriately addressed to a nurse, personal care attendant, or elder care facility employee.

**Personal alarm device** means a small apparatus worn by a resident of an elder care facility that is monitored by a third-party entity to detect falls and medical problems with a resident.

**Responsible party** means the legal entity that owns an elder care facility where the request for fire personnel to provide non-emergency assistance was placed.

#### **Sec. 14-134 Liability for expenses**

A responsible party shall be liable and responsible to the Township for expenses of excessive requests for non-emergency response. If there is more than one(1) responsible party those parties shall be jointly and severally liable. The liability of the responsible party with an ownership interest in real property that benefited from the Township providing non-emergency response, shall be secured by a lien on that real property, enforceable as provided in Section 14-137.

#### **Sec. 14-135 Schedule of Charges for expenses of non-emergency responses**

The Township Board of Trustees shall by resolution adopt a schedule of the charges for the wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses and legal fees, which shall be applied pro-rata, in the calculation of the expense of a non-emergency response.

### **Sec. 14-136 Invoice determination, Demand for payment**

The fire department EMS Coordinator shall keep a record of all non-emergency calls from elder care facilities. The Fire Chief will be advised when an elder care facility has reached the level of excessive requests for non-emergency responses. Elder care facilities shall be invoiced and responsible for paying the costs of non-emergency responses as follows:

- (a) Once the expenses of a non-emergency response have been determined, the Fire Chief or his/her designee shall submit an itemized invoice for such expenses by first class mail or personal service to the responsible party. The correspondence to the responsible party shall require payment within thirty (30) days of the date of the invoice and include an appeal procedure established in this Division.
- (b) A resident of an elder care facility who received a non-emergency response shall not be billed and shall not be responsible for the expenses of the non-emergency response.
- (c) Interest shall accrue and be payable for all expenses of a non-emergency response that are not paid timely, at the rate of five (5%) percent, compounded annually.
- (d) If a responsible party submits a written appeal within the period specified in Section 14-138, delinquency penalties shall be tolled and waived during the appeal.

### **Sec 14-137 Failure to Pay**

The Treasurer's Office shall send the party responsible a delinquency notice in the event that payment is not received by the Township within thirty (30) days from the date of the invoice. The notice shall indicate that the unpaid charges may create a lien on the property receiving the benefit of the excessive non-emergency response. The Township may commence a suit to recover the unpaid amount due and shall be entitled to have all court costs and attorney fees associated with the suit included in the judgment. If the invoice remains unpaid after sixty (60) days (excluding a tolling period for an appeal), the amount of the invoice may be placed by the Township as a lien against the real property of the elder care facility to secure payment. Such lien shall be subject to the same penalties, interest, and collection procedures that are applicable to delinquent taxes as provided in Section 1-014.

### **Sec 14-138 Waivers and Appeals**

If the Fire Chief, or his/her designee, determines that the Township's assessment of a fee was in error or there were other mitigating facts that the Township did not possess at the time that the fee was assessed, the Fire Chief, or their designee, may waive imposition of the fee.

A responsible party subject to a fee under this division may submit an appeal to the Fire Chief at the address listed on the notice or invoice for submission of appeals. The following provisions shall apply to all appeals:

- a) The appeal must be submitted in writing and submitted within twenty (20) days after the date of the first notice or invoice for the fee.
- b) The appeal must include the appellant's reasoning as to why the fee should be reconsidered.

- c) Appeals arguing cost or the policy underlying this division shall not constitute sufficient reasons to warrant reversal of the fee.
- d) Appeals are limited to:
  - 1. Whether information obtained by the Township was inaccurate or incomplete and if accurate and complete information been obtained, a different determination would have been made; or
  - 2. Whether the fee assessed to the facility should have been reduced by amounts paid to the Township for the response from other sources, if payments from other sources resulted in the Township receiving revenue that exceeded its actual costs as calculated pursuant to the criteria set forth in this chapter.
- e) The Fire Chief or designee will review all information provided with the appeal and issue a decision in writing to the appellant within sixty (60) days.
- f) Unless an appeal is timely submitted in accordance with this section, any fee assessed under this division shall be final.

#### **Sec. 14-139 Corrective Action Plan**

An elder care facility receiving two (2) or more invoices for excessive non-emergency responses in any given year, shall be required to provide the Fire Department with a corrective action plan on how they will prevent future requests for excessive non-emergency responses.

#### **Section 2 of Ordinance**

Should any section, subdivision, sentence, clause or phrase of this ordinance be declared by the Courts to be invalid, the same shall not affect the validity of the Ordinance as a whole or any part thereof other than the part as invalidated.

#### **Section 3 of Ordinance**

This Ordinance shall take effect immediately upon publication.

#### **CERTIFICATION**

I certify that this Ordinance was adopted by the Board of Trustees of the Charter Township of Waterford at a regular meeting held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

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Date \_\_\_\_\_ By: \_\_\_\_\_  
Kim Markee, Township Clerk

**BOARD OF TRUSTEES**  
Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6238 Fax: (248) 674-4097  
[www.waterfordmi.gov](http://www.waterfordmi.gov)

**DEVELOPMENT SERVICES  
DEPARTMENT**

Jeffrey M. Polkowski, AICP  
Director

Rick Hutchinson  
Superintendent of Building  
Division

Scott Alef  
CDBG Coordinator

## MEMORANDUM

Date: January 2, 2026  
To: Honorable Township Board Members  
From: Jeffrey Polkowski, Director of Development Services  
RE: Case No. 2026-Z-001  
Rezoning 5761 Cooley Lake Rd  
From C-3, General Business and R-1E, Single-Family Attached Residential  
(split zoned) to C-3, General Business (entirely)  
Location: Southeast corner of Hiller Rd and Cooley Lake Rd  
Applicant: Omar Waterford, LLC

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At the August 26, 2025 Planning Commission meeting the applicant received a conditional approval to expand the existing commercial fueling establishment and build an addition onto the structure for a proposed carryout restaurant with drive-thru facilities. This approval was conditioned upon the applicant successfully splitting and rezoning the relevant portion of the subject property. The applicant is now seeking approval for the required rezoning. This rezoning application only relates to the portion of the property where the commercial fueling establishment and drive-thru restaurant are proposed.

### Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 25, 2025 and resolved unanimously to forward a favorable recommendation to the Township Board.

### Motions

Based upon the Planning Commission's favorable recommendation at the November 25, 2025 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 26, 2026 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.



**Project Name:** 5761 Cooley Lake Rd Rezoning

**Project #:** PRSA 25-10-04

**Project Type:** Rezoning Review

**PC Agenda:** November 25, 2025 Regular Agenda

**Report By:** Justin Daymon

<b>Proposed Use</b>	Expansion of existing commercial fueling establishment and a restaurant with drive-thru facilities (§3-705.5)		
<b>Address</b>	5761 Cooley Lake Rd	<b>Parcel ID</b>	13-33-376-003, -016, & -017
<b>Applicant</b>	Omar Waterford, LLC 5545 Forman Dr Bloomfield Twp, MI 48327	<b>Property Owner</b>	Same
<b>Current Zoning</b>	C-3, General Business/R-1E, Single-Family Attached Residential	<b>Proposed Zoning</b>	C-3, General Business
<b>Frontage</b>	320.51 ft along Cooley Lake Rd, 214.74 ft along Hiller Rd	<b>Property Size</b>	1.89 acres
<b>General Location</b>	Southeast corner of Hiller Rd and Cooley Lake Rd		
<b>Master Plan Designation</b>	Mixed Residential		
<b>Current Use</b>	existing commercial fueling establishment (§3-705.5.S.(2))		
<b>Zoning History</b>	1950 – Residential-1 1963 – AG-2 – Small Farm 1972 – C-2, General Business 2011 – R-1E, Single-Family Attached Residential		
<b>Surrounding Development</b>			
<b>North</b>	(across Cooley Lake Rd) O-1, Local Office		
<b>East, South, &amp; West</b>	R-1E, Single-Family Attached Residential		

### Project Summary

At the August 26, 2025 Planning Commission meeting the applicant received a conditional approval to expand the existing commercial fueling establishment and build an addition onto the structure for a proposed carryout restaurant with drive-thru facilities. This approval was conditioned upon the applicant successfully splitting and rezoning the relevant portion of the subject property. The applicant is now seeking approval for the required rezoning.

This rezoning application only relates to the portion of the property where the commercial fueling establishment and drive-thru restaurant are proposed. It does not apply to the proposed vehicle wash establishment on adjacent property that is being considered as part of a separate application.

### Master Plan Compatibility

The proposed project is not in accordance with the Master Plan's designation of the property as Mixed Residential.

### **Zoning District Conformity**

The subject property meets the Zoning Ordinance's requirement for C-3, General Business properties.

### **Planning Commission Approval Recommendation Guidelines**

The following is a summary of Section 4-009.3 of the Zoning Ordinance and the Planning Commission's approval recommendation guidelines that have been established for rezoning application requests:

Where the purpose and effect of the proposed amendment is to change the zoning classification of a particular property, the Planning Commission shall make its recommendations to the Township Board based upon the evidence presented to it in each specific case with respect to the following matters:

- A. The requested zoning change is consistent with the adopted Master Plan, as amended.

***Staff Comment: The rezoning request is not consistent with the Master Plan.***

- B. The requested zoning change is consistent with existing uses and zoning classifications of properties within the general area of the subject zoning lot.

***Staff Comment: The requested zoning change is consistent with the existing commercial use of the property.***

- C. The subject zoning lot's physical suitability to provide all dimensional and site requirements for the range of uses permitted under the proposed zoning classification.

***Staff Comment: The subject lot is able to meet zoning requirements.***

- D. The trend of development in the general area of the subject zoning lot is consistent with the requested zoning change.

***Staff Comment: The requested zoning change is consistent with the trend of development in the general area.***

- E. The Township and other public agencies possess the capacity to provide all utility and public services that would be required for the range of uses permitted under the proposed zoning classification.

***Staff Comment: Public utilities are available to the site and the Township along with other related public service agencies possess the capacity to provide all utility and public services to the property.***

- F. The requested zoning change and the resulting range of uses permitted under the proposed zoning classification will not result in any significant environmental impacts.

***Staff Comment: This rezoning request should not result in any significant environmental impacts.***

- G. Whether the amendment will be detrimental to the public interest.

***Staff Comment: It is unlikely that this zoning change will be detrimental to the public interest.***

**Summary/Conclusions**

The applicant is seeking the requested rezoning as part of their effort to expand the portion of their property that is zoned for commercial use. The applicant's intended use of the property received a conditional special approval from the Planning Commission at their August 26, 2025 meeting.

**Recommendation and Planning Commission Action**

Following the required public hearing, the Planning Commission shall provide a recommendation to the Township Board on the rezoning request. In making this recommendation, the Planning Commission shall consider the approval recommendation guidelines referenced above. Staff has attached a motion template for your use in formulating your recommendation.

Upon your review, if you have any questions or require additional information prior to Tuesday's meeting, please contact this office.

**MOTION TEMPLATE FOR PLANNING COMMISSION CASE NO. 25-10-04,  
Proposed Zoning Map Amendment to Rezone From:  
C-3, General Business/R-1E, Single-Family Attached Residential to C-3, General Business**

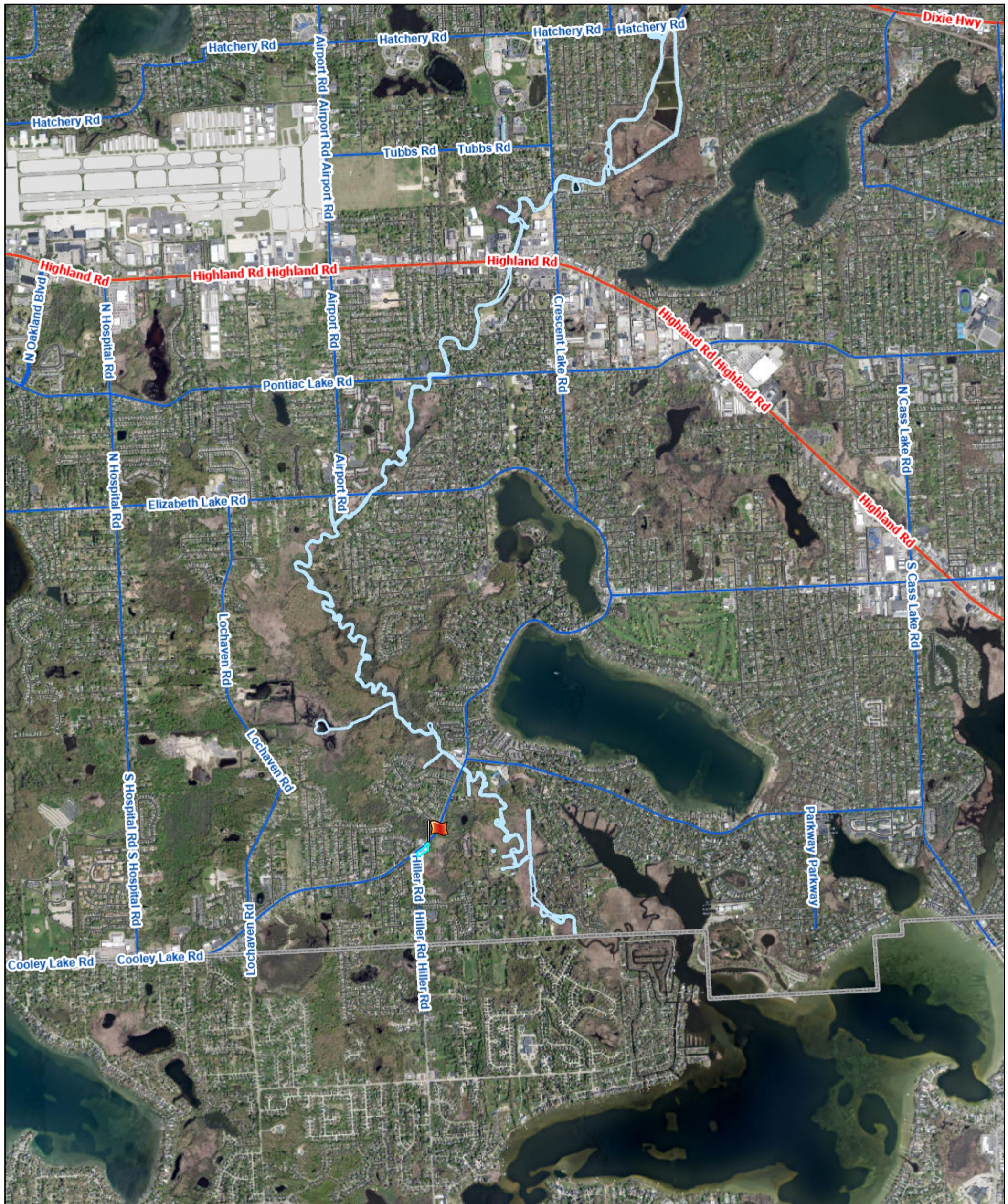
**Motion:**

I move to forward a **favorable/unfavorable [Strike One]** recommendation in Case No. 25-10-04 on to the Township Board, to rezone a portion of the subject parcels #13-33-376-003, -016, and -017 from C-3, General Business/R-1E, Single-Family Attached Residential to C-3, General Business based on the following findings and conclusions under the Ordinance approval recommendation guidelines which are based on assessment of the information and statements presented in this case by or for the Township Staff, Applicant, and members of the public.

**Findings:**

- A. The requested zoning change **is not / is [Strike One]** consistent with the adopted Master Plan as amended.
- B. The requested zoning change **is / is not [Strike One]** consistent with existing uses and zoning classifications of properties within the general area of the subject zoning lot.
- C. The subject zoning lot **is / is not [Strike One]** physically suitable to provide all dimensional and site requirements for the range of uses permitted under the proposed zoning classification.
- D. The trend of development in the general area of the subject zoning lot **is / is not [Strike One]** consistent with the requested zoning change.
- E. The Township and other public agencies **do / do not [Strike One]** possess the capacity to provide all utility and public safety services that would be required for the range of land uses permitted under the proposed zoning classification.
- F. The requested zoning change and the resulting range of uses permitted under the proposed zoning classification **will not / will [Strike One]** result in any significant environmental impacts.
- G. The proposed zoning amendment **will not / will [Strike One]** be detrimental to the public interest.

# PRSA 25-10-04 Location Map



11/21/2025, 2:10:58 PM

Override 1 PRIMARY

Airport SECONDARY; SPLIT

Waterford Road Layer Clinton River

MAIN Township Boundary Line

1:25,852

0 0.3 0.6 1.2 mi  
0 0.47 0.95 1.9 km

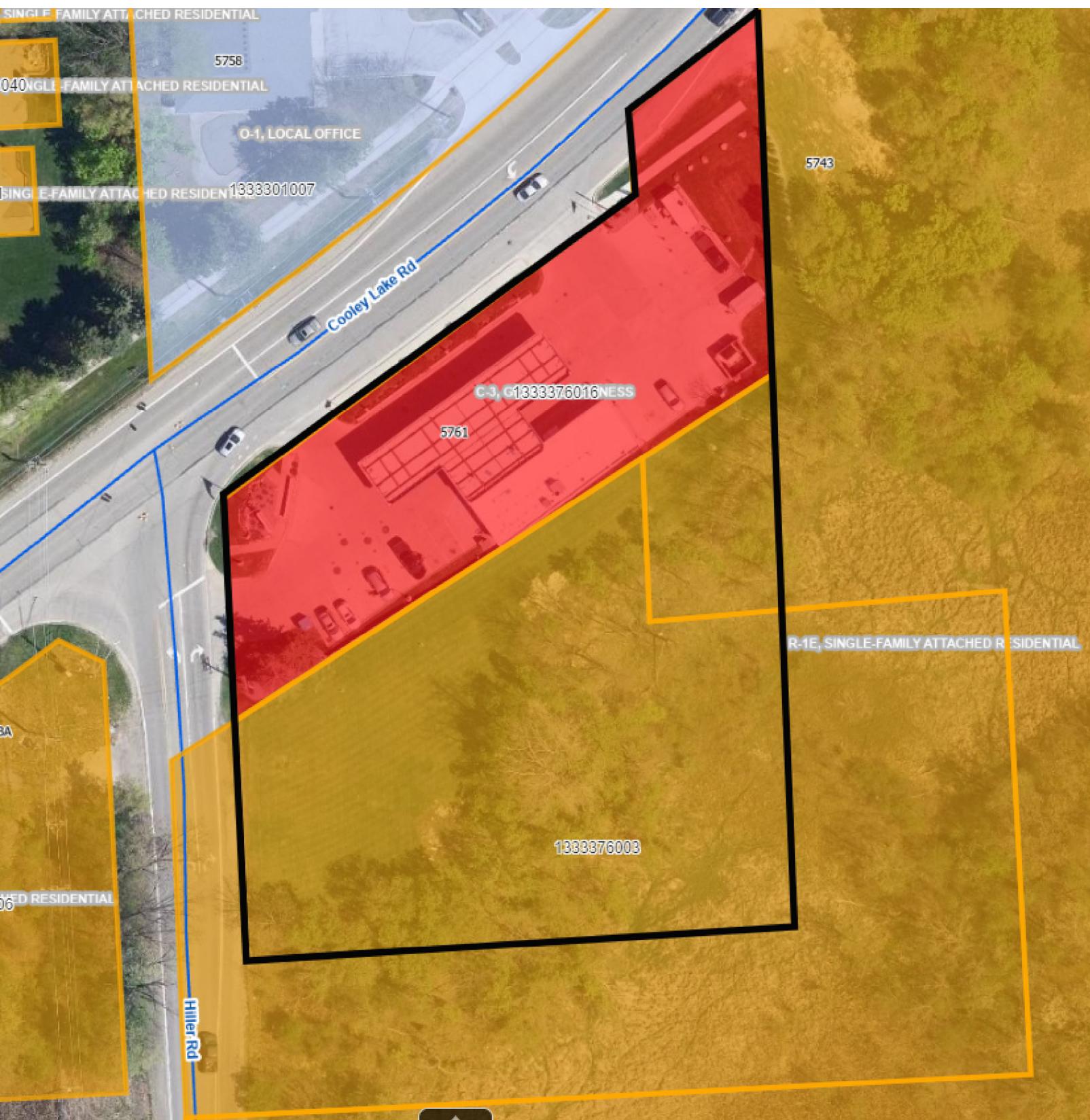
# PRSA 25-10-04 AERIAL MAP

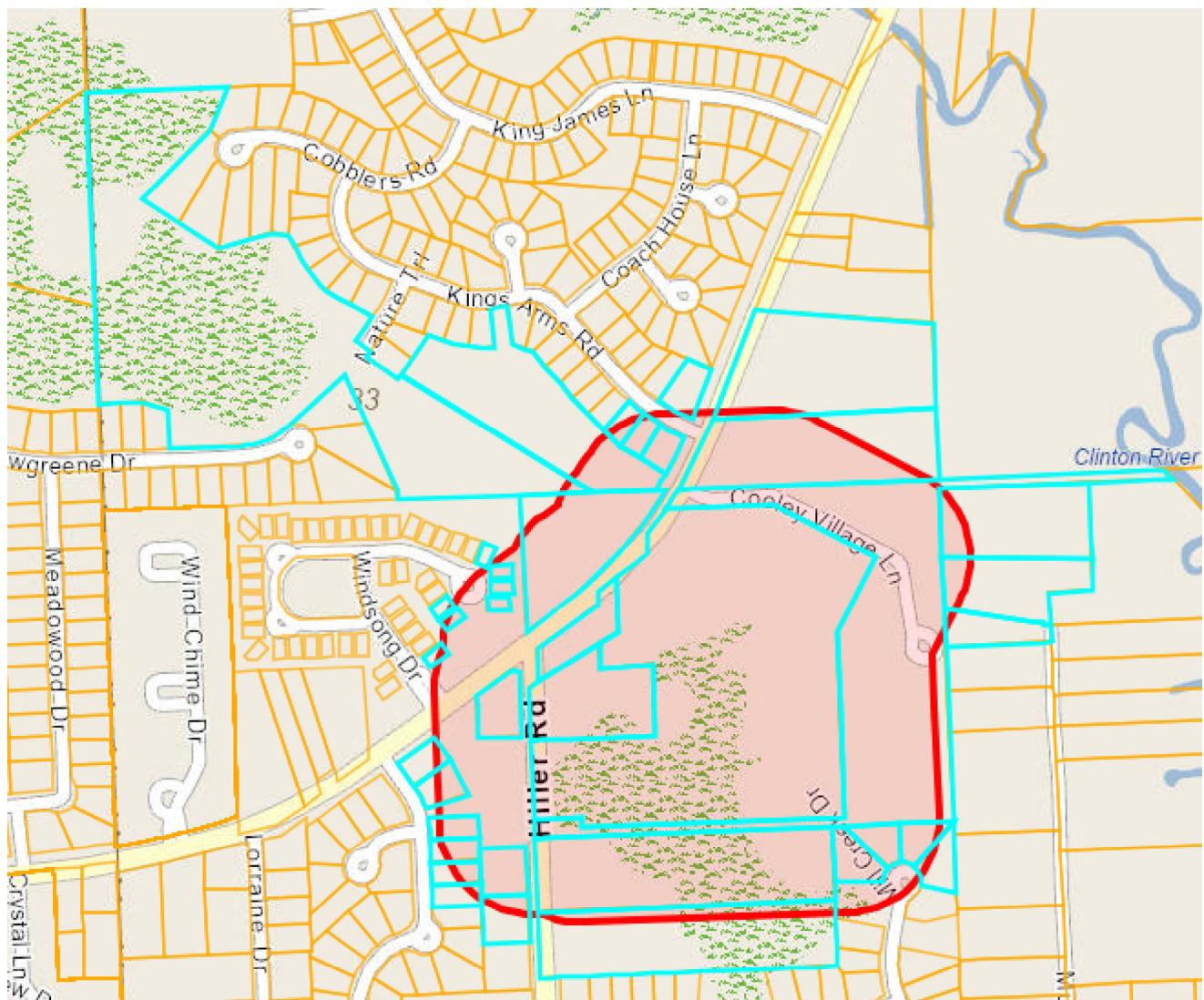


# PRSA 25-10-04 MASTER PLAN MAP



# PRSA 25-10-04 ZONING MAP





Project Number	Extra Addresses	PIN	CVTTAXCODE	CVTTAXDESCRIPTION	NAME1	NAME2	POSTALADDRESS	POSTALCITY	POSTALSTATE	POSTALZIP5
PRSA 25-08-02 & -03	Agency Addresses			Cheryl Bush, OC Intl. Airport	Oakland County	6500 Patterson Pkwy	Waterford	MI		48327
PRSA 25-08-02 & -03	Agency Addresses			The Road Commission for Oakland County		31001 Lahser Road	Beverly Hills	MI		48025
PRSA 25-08-02 & -03	Agency Addresses			DTE		1 Energy Plaza	Detroit	MI		48226
PRSA 25-08-02 & -03	Agency Addresses			Consumers Energy		1 Energy Plaza Dr	Jackson	MI		49201
PRSA 25-08-02 & -03	Review	PIN	CVTTAXCODE	CVTTAXDESCRIPTION	NAME1	NAME2	POSTALADDRESS	POSTALCITY	POSTALSTATE	POSTALZIP5
PRSA 25-08-02 & -03		1333451025 W		CHARTER TOWNSHIP OF WATERFORD SUNNY SKY		1194 MURRAY DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333451019 W		CHARTER TOWNSHIP OF WATERFORD LESLEE STRANGE		1206 MURRAY DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333376005 W		CHARTER TOWNSHIP OF WATERFORD KENNETH HIBBS		1225 HILLER RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333377015 W		CHARTER TOWNSHIP OF WATERFORD JORDAN M BROWN		1225 MILL CREEK DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333377014 W		CHARTER TOWNSHIP OF WATERFORD JACOB SEITZ		1226 MILL CREEK DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352019 W		CHARTER TOWNSHIP OF WATERFORD KIMBERLY MCGHEE		1228 HILLER RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333377016 W		CHARTER TOWNSHIP OF WATERFORD NANCY SOUTAR		1235 MILL CREEK DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333377013 W		CHARTER TOWNSHIP OF WATERFORD NIKOLIN CAVALI	VANGJUSH CAV	1244 MILL CREEK DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352020 W		CHARTER TOWNSHIP OF WATERFORD CONNIE J GREENE		1260 HILLER RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333376006 W		CHARTER TOWNSHIP OF WATERFORD DAVID ALI		1289 HILLER RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352058 W		CHARTER TOWNSHIP OF WATERFORD NARGISH BEGUM		1301 GLENVIEW DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352059 W		CHARTER TOWNSHIP OF WATERFORD CHAD LUTHER	TIFFANY LUTHE	1309 GLENVIEW DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352060 W		CHARTER TOWNSHIP OF WATERFORD PATRICK TREMBLAY		1317 GLENVIEW DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352061 W		CHARTER TOWNSHIP OF WATERFORD HANI HANNA		1327 GLENVIEW DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352062 W		CHARTER TOWNSHIP OF WATERFORD VICTOR ARANDELA	MELANIE ARAN	1335 GLENVIEW DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333352063 W		CHARTER TOWNSHIP OF WATERFORD CAROL LONG		1345 GLENVIEW DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03	Review	1333301007 W		CHARTER TOWNSHIP OF WATERFORD LEARNERS REAL ESTATE LLC		1665 N SAGINAW ST	LAPEER	MI		48446
PRSA 25-08-02 & -03	Review	1333301052 W		CHARTER TOWNSHIP OF WATERFORD RYAN REYNOLDS		20221 OPORTO AVE	LIVONIA	MI		48152
PRSA 25-08-02 & -03	Review	1333376019 W		CHARTER TOWNSHIP OF WATERFORD FOREST VIEW WATERFORD LLC	MTH MANAG	3100 WEST RD STE 203	EAST LANSING	MI		48823
PRSA 25-08-02 & -03	Review	1333154005 W		CHARTER TOWNSHIP OF WATERFORD WILLIAMSBURG GREEN HOMEOWNER'S ASSOCI.	33228 W 12 MILE RD # 294		FARMINGTON HILLS	MI		48334
PRSA 25-08-02 & -03	Review	1333376016 W		CHARTER TOWNSHIP OF WATERFORD DOMAR WATERFORD LLC	5545 FORMAN DR		BLOOMFIELD HILLS	MI		48301
PRSA 25-08-02 & -03		1333301041 W		CHARTER TOWNSHIP OF WATERFORD CRYSTAL LEMKE		5700 WINDSPIRIT CT	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333301040 W		CHARTER TOWNSHIP OF WATERFORD DORIGOR VALETCHEKOV		5706 WINDSPIRIT CT	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333301039 W		CHARTER TOWNSHIP OF WATERFORD MARIAN CONNOR		5712 WINDSPIRIT CT	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333301042 W		CHARTER TOWNSHIP OF WATERFORD PATRICIA A. NORBERG TRUST		5715 WINDSPIRIT CT	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333301038 W		CHARTER TOWNSHIP OF WATERFORD GARRETT GAUTHIER	ANGELA GUERR	5718 WINDSPIRIT CT	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333301043 W		CHARTER TOWNSHIP OF WATERFORD FRANK CARDONE		5729 WINDSPIRIT CT	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333179010 W		CHARTER TOWNSHIP OF WATERFORD BRETT MILLER		5751 KINGS ARMS RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333178026 W		CHARTER TOWNSHIP OF WATERFORD SCOTT SABO	AMBER REED	5754 KINGS ARMS RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333179009 W		CHARTER TOWNSHIP OF WATERFORD KENNETH BUTLER		5759 KINGS ARMS RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03		1333179008 W		CHARTER TOWNSHIP OF WATERFORD ERIK A NEUCILER	JESSICA WASML	5767 KINGS ARMS RD	WATERFORD	MI		48327
PRSA 25-08-02 & -03	Review	1333352006 W		CHARTER TOWNSHIP OF WATERFORD LAITH KORKIS		6018 EASTBROOKE	WEST BLOOMFIELD	MI		48322
PRSA 25-08-02 & -03		1333153031 W		CHARTER TOWNSHIP OF WATERFORD WATERFORD MEADOWS PARK	WATERFORD M PO BOX 12		UNION LAKE	MI		48387
PRSA 25-08-02 & -03	Extra Addresses	1333301052 W		CHARTER TOWNSHIP OF WATERFORD OCCUPANT		1247 WINDSONG DR	WATERFORD	MI		48327
PRSA 25-08-02 & -03	Extra Addresses	1333376015 W		CHARTER TOWNSHIP OF WATERFORD OCCUPANT		5687 COOLEY VILLAGE LN	WATERFORD	MI		48327
PRSA 25-08-02 & -03	Extra Addresses	1333301007 W		CHARTER TOWNSHIP OF WATERFORD OCCUPANT		5758 COOLEY LAKE RD STE 100	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5687 Cooley Village Ln, Apt 1	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5687 Cooley Village Ln, Apt 2	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 1	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 10	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 11	WATERFORD	MI		48327
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PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 13	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 14	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 15	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 16	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 17	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 18	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5689 Cooley Village Ln, Apt 19	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 10	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 11	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 12	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 13	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 14	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 15	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 2	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 3	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 4	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 5	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 6	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 7	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 8	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 9	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 10	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 11	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 12	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 13	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 14	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 15	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 2	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 3	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 4	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 5	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 6	WATERFORD	MI		48327
PRSA 25-08-02 & -03	LAMS	1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 7	WATERFORD	MI		48327

Project Number	Extra Addresses	PIN	CVTTAXCODE	CVTTAXDESCRIPTION	NAME1	NAME2	POSTALADDRESS	POSTALCITY	POSTALSTATE	POSTALZIP5
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 8	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5691 Cooley Village Ln, Apt 9	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 1	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 10	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 11	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 12	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 13	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 2	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 3	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 4	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 5	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 6	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 7	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 8	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5693 Cooley Village Ln, Apt 9	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 1	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 10	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 11	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 12	WATERFORD	MI	48327
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PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 14	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 15	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 2	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 3	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 4	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 5	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 6	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 7	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 8	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376015		OCCUPANT		5695 Cooley Village Ln, Apt 9	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333301007		OCCUPANT		5758 Cooley Lake Rd	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333376016		OCCUPANT		5761 Cooley Lake Rd	WATERFORD	MI	48327
PRSA 25-08-02 & -03	LAMS		1333352006		OCCUPANT		5803 Cooley Lake Rd	WATERFORD	MI	48327

Notice is hereby given of a public hearing to be held by the Waterford Township Planning Commission on Tuesday, November 25, 2025 at 6:00 p.m. in the Auditorium at 5200 Civic Center Dr., Waterford, MI 48329, to hear the following request:

**Case No. PRSA 25-10-04**

**Requesting:** To rezone a portion of the subject properties from R-1E, Single-Family Residential to C-3, General Business  
**Property Location:** **5761 Cooley Lake Rd**  
**Property Zoned:** C-3, General Business & R-1E, Single-Family Attached Residential  
**Applicant:** Omar Waterford, LLC

Members of the public will only be able to speak during any public hearing that is held at the meeting and during the public comment period at the end of the meeting and such comments will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must first state their name and request to be recognized by the Chairperson of the meeting. The Chairperson will recognize all persons wishing to speak during a public hearing and the public comment period. Prior to the meeting, members of the public may contact the members of the Planning Commission to provide input or ask questions by email or mail to the Township employee/official and at the addresses listed below. **Public comments must be submitted seven days prior to the date of the meeting and include your name and address.** Persons with disabilities in need of accommodations to be able to participate in the meeting should provide at least 24-hour advance notice to the listed Township employee by phone, email, or mail and an attempt will be made to provide reasonable accommodations.

Jeffrey M. Polkowski, AICP - Director of Development Services  
Charter Township of Waterford  
5200 Civic Center Drive, Waterford, Michigan 48329  
[planning@waterfordmi.gov](mailto:planning@waterfordmi.gov) Phone: (248) 674-6238

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**PLANNING DIVISION  
APPLICATION FORM**

\* Request for December Meeting \*



DEVELOPMENT SERVICES DEPARTMENT  
5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6238  
Fax: (248) 674-4097  
planning@waterfordmi.gov

**Office Use Only**

**Related Application Numbers**

PBUS: \_\_\_\_\_ PCR: \_\_\_\_\_ PRSA: 25-10-04

PSP: \_\_\_\_\_ PZBA: \_\_\_\_\_

Date Received \_\_\_\_\_

Planning Fees \_\_\_\_\_

Engineering Fee \_\_\_\_\_

New Address Fee \_\_\_\_\_

**I. Type of Request (select all that apply)**

<input type="checkbox"/> Business Registration	<input type="checkbox"/> Minor Site Plan	<input type="checkbox"/> Master Plan
<input type="checkbox"/> Change of Use	<input type="checkbox"/> Major Site Plan	<input checked="" type="checkbox"/> Rezoning
<input type="checkbox"/> Concept Plan	<input type="checkbox"/> Special Approval	<input type="checkbox"/> Text Amendment

**Fees**

Business Registration	\$100
Change of Use	\$550
Concept Plan	\$550
Minor Site Plan	\$1,250
Major Site Plan	\$1,550
Special Approval	\$1,000
Master Plan Amendment	\$1,000
Rezoning / Text Amendment	\$1,200
Request for New Address (Fire)	\$75

*Additional fees may apply*

**II. Applicant Information**

Applicant Name <b>Omar Putrus</b>	Contact Person	
Address <b>5761 Cooley Lake Rd.</b>	City <b>Waterford Township</b>	
State & ZIP <b>MI 48327</b>	Home/ Office Phone	Cell Phone <b>248.866-6959</b>
Email Address <b>omarputrus@gmail.com</b>		

**III. Property Information**

Legal Description     Attached     On Site Plan

All new buildings or unit splits are required to make a Request for New Address	Requires New Address? <input type="checkbox"/> Yes <input type="checkbox"/> No	Street Name Building Faces:	New Address Assigned (Obtain from Fire Department)	
Property Owner <b>OMAR WATERFORD LLC</b>		Property ID Number	Lot Number	
Owner Address <b>5761 Cooley Lake Rd.</b>	Owner City <b>Waterford Township</b>	Owner State & Zip <b>MI 48327</b>	Current Zoning <b>R-1E</b>	Proposed Zoning <b>C-3</b>
Property Address or General Location <b>5761 Cooley Lake Rd.</b>			Property Size (Acres) <b>1.89</b>	Num. of Buildings <b>1</b>
Frontage (feet and streets) <b>320.51 and 214.74</b>			Zoning Use Section <b>3-305</b>	Building Use Code
Proposed Use <b>Gas Station and Drive Through Establishment</b>	#Residential Units	#Vehicle Repair Bays	#Salon/Barber/ Tattoo Stations	

Business License Held By: <i>(Business Registration Only)</i>	<input type="checkbox"/> Individual (Attach copy of any Assumed Name Certificate) <input checked="" type="checkbox"/> Partnership or LLC (Attach a copy of Partnership or LLC Certificate) <input type="checkbox"/> Corporation (Attach a copy of Articles of Incorporation)
--	--

Fire Suppression Systems in Building	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes select the type(s):
<input checked="" type="checkbox"/> Sprinkler System-Fire	<input type="checkbox"/> Commercial Hood Suppression System	<input type="checkbox"/> FM 200 or Clean Agent (Computer Rooms)
<input type="checkbox"/> Fire Pump	<input type="checkbox"/> Paint Booth (Suppression)	<input type="checkbox"/> Fire Alarm
<input type="checkbox"/> Other (please describe): _____		

**With us there are no  
boundaries**

**IV. Site Plan Designer Information** (only required if a site plan is submitted)

Design Firm <b>Gumma Group</b>	Contact Person <b>John Gumma</b>
Address <b>7419 Middlebelt Rd</b>	City <b>West Bloomfield</b>
State & ZIP <b>MI 48323</b>	Office Phone <b>248-865-5555</b>
	Cell Phone <b>248-640-5001</b>
Email Address <b>John@gummagroup.net</b>	

**V. Narrative Outlining Scope and Reason for Request** *(Additional pages may be attached)*

We would need to rezone this parcel from R-1E to C-3 in order to move forward with the proposed Gas station additions with Drive thru

## VI. Affidavit of Ownership and Consent to Property Inspection

I (WE), the undersigned have made application to the Charter Township of Waterford for land use matters to be considered and decisions made by the: Planning Commission and /or Zoning Board of Appeals that will affect use of our property identified below. In order to enable the members of such decision-making body to make an informed decision on our request, I (WE), do hereby consent to allow the members of the decision-making body to inspect the subject property up to the date of the meeting of the decision-making body at which such body issues its final decision on MY (OUR) request, provided that such inspections are limited to: • gathering information specific to the requested action, • typical hours of daily human activity, unless specified otherwise below, and • the following restrictions:

Property Address: 5761 Cooley lake  
Property Parcel No: 13-33-376-016

**All persons having ownership interest in above-referenced property must sign this document to authorize the filing of the application. Proof of ownership in the form of deed, land contract, letter of authority or tax bill is required.**

**Failure to obtain all ownership signatures may void any approvals. Ownership interest includes owners, all parties in land contracts, and all parties in purchase agreements. Additional signature pages may be attached for owners exceeding four in number.**

	<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>	<u>TYPE OF OWNERSHIP</u>	<u>INTEREST</u>	<u>SIGNATURE</u>
1.	Omar Waterford	5761 Cooley lake	Omarputrus@gmail.com	100%		
2.						
3.						
4.						

### **APPLICANT CERTIFICATION**

I do hereby swear all of the statements, signatures, descriptions and exhibits herewith submitted are true and accurate to the best of my knowledge and that I am to file this application and act on behalf of the signatories of the above authorization.

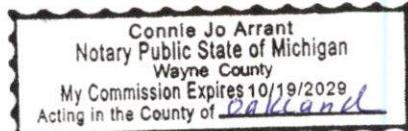
Omar Putrus	5545 Forman Dr Bloomfield MI 48302	248-866-6959	10/15/1978	P362661001792
Name (Please Print)	Address	Telephone Contact	Birth Date	Drivers License #

Signature

Subscribed and sworn to before me this 20 day of October, 2025

10/15/1978 P362661001792

Birth Date: Drivers Licence #:



Notary Public  
State of Michigan  
County of Wayne  
My Commission Expires: 10-19-2029



# EXHIBIT 'H'

NORTH  
SCALE: 1" =200'

L=100.12'  
CB=S39°07'54"W  
N39°07'54"E  
CD=100.10'(R)  
100.09'(M)

S35°40'08"W 73.09'  
N89°05'15"W(R&M) 824.69'(R&M)

E-W 1/4 LINE  
SEC. 33

COOLEY VILLAGE LANE

CENTER  
SECTION 33  
T.3N., R.9E.  
L.40000, P.344

LAKE ROAD

P.O.B.

P.O.B.

N55°49'40"E  
S55°49'40"W  
115.03'

N55°49'40"E  
82.62'

N131°00'E  
39.85'

OMAR  
WATERFORD LLC  
TAX ID#  
13-33-376-016  
±1.89-ACRES

STANDARD INVESTMENTS VI, LLC  
TAX ID# 13-33-376-017  
±17.543-ACRES

COMBINED PARCEL

N89°20'47"W  
261.38'  
S89°20'47"E

N-S 1/4 LINE  
SEC. 33  
NO48°38'E(R&M)  
2652.92'(M)

N89°05'15"E  
341.60'

S59°26'55"E  
362.87'

S30°33'05"W  
264.00'

588.00'  
S033°30'05"W

117.06'  
N89°05'50"W

NO47°00"E  
30.00'

834.00'  
N89°05'50"W

S. 1/4 CORNER  
SECTION 33  
T.3N., R.9E.  
WATERFORD TWP.  
OAKLAND CO., MI  
L.21119, P.605

S.W. CORNER OF THE  
E. 1/2 OF THE S.W. 1/2  
SEC. 33  
T.3N., R.9E.



John Blanchard, Professional Surveyor  
PS#4001027446

COMBINED PARCEL  
EXHIBIT

5743 COOLEY LAKE ROAD  
WATERFORD TOWNSHIP  
TAX I.D. 13-33-376-017

OWNER:  
STANDARD INVESTMENTS VI, LLC  
OMAR WATERFORD, LLC

SECTION 33  
TOWN 3 NORTH, RANGE 9 EAST  
WATERFORD TOWNSHIP  
OAKLAND COUNTY, MICHIGAN

Date: 8-29-2024  
Project No.: 240806

# DIFFIN ENGINEERING & SURVEYING

---

Civil Engineering • Surveying • Landscaping • Construction Services

24353 TARA DRIVE, SOUTH LYON, MI 48178  
PH: (248) 943-8244, E-MAIL: mdiffin@diffin-eng.com

# EXHIBIT 'I'

## LEGAL DESCRIPTION:

### COMBINED PARCEL – TAX ID# 13-33-376-017

Part of the Southwest 1/4, Town 3 North, Range 9 East, Section 33, being more particularly described as: Commencing at the Center of said Section 33; thence North 89 degrees 05 minutes 15 seconds West 824.69 feet; thence South 35 degrees 40 minutes 08 seconds West 73.09 feet to the Point of Beginning; thence South 89 degrees 09 minutes 15 seconds East 341.60 feet; thence South 59 degrees 26 minutes 55 seconds East 362.87 feet; thence South 30 degrees 33 minutes 05 seconds West 264.00 feet; thence South 00 degrees 33 minutes 05 seconds West 588.00 feet; thence North 89 degrees 05 minutes 50 seconds West 834.00 feet; thence North 00 degrees 47 minutes 00 seconds East 30.00 feet; thence North 89 degrees 05 minutes 50 seconds West 117.06 feet; thence North 00 degrees 47 minutes 00 seconds East 325.03 feet; thence South 89 degrees 20 minutes 47 seconds East 261.38 feet; thence North 01 degrees 31 minutes 00 seconds East 432.20 feet; thence North 55 degrees 49 minutes 40 seconds East 115.03 feet; thence North 00 degrees 39 minutes 37 seconds East 63.52 feet; thence along a curve to the left, Radius 1432.90 feet, chord bearing, North 39 degrees 07 minutes 54 seconds, East 100.09 feet, a distance of 100.12 feet to the point of beginning. Containing 17.543 acres more or less. Subject to right-of-ways, restriction, easements, and agreements of record, if any.

### COMBINED PARCEL – TAX ID# 13-33-376-016

Part of the Southwest 1/4, Town 3 North, Range 9 East, Section 33, being more particularly described as: Commencing at the Center of said Section 33; thence North 89 degrees 05 minutes 15 seconds West 824.69 feet; thence South 35 degrees 40 minutes 08 seconds West 73.09 feet; thence along a curve to the left, Radius 1432.90 feet, chord bearing, South 39 degrees 07 minutes 54 seconds West 100.09 feet, a distance of 100.12 feet; thence South 00 degrees 39 minutes 37 seconds West 63.52 feet; thence South 55 degrees 49 minutes 40 seconds West 115.03 feet to the Point of Beginning; thence South 01 degrees 31 minutes 00 seconds West 432.20 feet; thence North 89 degrees 20 minutes 47 seconds West 261.38 feet; thence North 00 degrees 47 minutes 00 seconds East 214.74 feet; thence North 57 degrees 25 minutes 00 seconds East 237.89 feet; thence North 01 degrees 31 minutes 00 seconds East 39.85 feet; thence North 55 degrees 49 minutes 40 seconds East 82.62 feet to the Point of Beginning. Containing 1.89 acres more or less. Subject to right-of-ways, restriction, easements, and agreements of record, if any.



  
John Blanchard, Professional Surveyor  
PS#4001027446

## DIFFIN ENGINEERING & SURVEYING

Civil Engineering • Surveying • Landscaping • Construction Services

24353 TARA DRIVE, SOUTH LYON, MI 48178  
PH: (248) 943-8244, E-MAIL: mdiffin@diffin-eng.com

## COMBINED PARCEL DESCRIPTIONS

5743 COOLEY LAKE ROAD  
WATERFORD TOWNSHIP  
TAX I.D. 13-33-376-017

**OWNER:**  
STANDARD INVESTMENTS VI, LLC  
OMAR WATERFORD, LLC

SECTION 33  
TOWN 3 NORTH, RANGE 9 EAST  
WATERFORD TOWNSHIP  
OAKLAND COUNTY, MICHIGAN

Date: 8-29-2024  
Project No.: 240806



STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-Z-001

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcels of property that are assigned tax parcel numbers #13-33-376-003, -016, and -017, legally described below, with current address of 5761 Cooley Lake Rd, is rezoned from C-3, General Business/R-1E, Single-Family Attached Residential to C-3, General Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

---

Date

---

Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2026-Z-001**

Part of the Southwest 1/4, Town 3 North, Range 9 East, Section 33, being more particularly described as: Commencing at the Center of said Section 33; thence North 89 degrees 05 minutes 15 seconds West 824.69 feet; thence South 35 degrees 40 minutes 08 seconds West 73.09 feet; thence along a curve to the left, Radius 1432.90 feet, chord bearing, South 39 degrees 07 minutes 54 seconds West 100.09 feet, a distance of 100.12 feet; thence South 00 degrees 39 minutes 37 seconds West 63.52 feet; thence

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**BOARD OF TRUSTEES**  
Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6238 Fax: (248) 674-4097  
[www.waterfordmi.gov](http://www.waterfordmi.gov)

**DEVELOPMENT SERVICES  
DEPARTMENT**

Jeffrey M. Polkowski, AICP  
Director

Rick Hutchinson  
Superintendent of Building  
Division

Scott Alef  
CDBG Coordinator

## MEMORANDUM

Date: January 5, 2026  
To: Honorable Township Board Members  
From: Jeffrey Polkowski, Director of Development Services  
RE: Case No. 2026-Z-002  
Rezoning 6205/6215 Highland Rd from HT-2, High Tech Industrial & Office to C-3, General Business  
Location: South side of Highland Rd, west of Airport Rd  
Applicant: Jomana Ismail

---

The applicant is seeking to rezone the subject property from HT-2, High Tech Industrial & Office to C-3, General Business. The applicant has an existing vehicle repair facility on the subject property and intends to apply for a site plan review with special approval for a used vehicle dealer with outdoor display if the proposed rezoning is adopted

### Planning Commission Recommendation and Findings

The Planning Commission reviewed this proposed rezoning at the regularly scheduled meeting on November 25, 2025 and resolved unanimously to forward a favorable recommendation to the Township Board.

### Oakland County Coordinating Zoning Committee Recommendations and Findings

The proposed rezoning pertains to properties that borders Oakland County owned property being the Oakland County International Airport (OCIA), located on the north side of Highland Road. Based on the County's knowledge of the Master Plan, interpretation of the zoning ordinance, and boundary coordination with the adjacent Oakland County property, Oakland County Planning and Local Business Development Division staff recommends Approval.

### Motions

Based upon the Planning Commission's favorable recommendation at the November 25, 2025 regular meeting of the Planning Commission, should the Board want to consider adopting the requested rezoning, the appropriate motion would be to introduce the attached Ordinance and schedule it for possible adoption at the January 26, 2026 meeting. However, if the Board does not want to adopt the requested rezoning, the appropriate motion would be to not introduce the Ordinance and deny the zoning amendment.

Should you have any questions prior to the meeting please do not hesitate to reach out to me.



**Project Name:** 6205 Highland Rd Rezoning

**Project #:** PRSA 25-10-03

**Project Type:** Rezoning Review

**PC Agenda:** November 25, 2025 Regular Agenda

**Report By:** Justin Daymon

<b>Proposed Use</b>	Used Vehicle Dealer w/ Outdoor Display or Storage (§3-404.3.A.)		
<b>Address</b>	6205/6215 Highland Rd	<b>Parcel ID</b>	13-20-276-064
<b>Applicant</b>	Jomana Ismail 6205 Highland Rd Waterford, MI 48327	<b>Property Owner</b>	KOS Management, LLC PO Box 347 Lakeville, MI 48366
<b>Current Zoning</b>	HT-2, High Tech Industrial & Office	<b>Proposed Zoning</b>	C-3, General Business
<b>Frontage</b>	150 ft on Highland Rd	<b>Property Size</b>	1.38 acres
<b>General Location</b>	South side of Highland Rd, west of Airport Rd		
<b>Master Plan Designation</b>	Corridor Commercial		
<b>Current Use</b>	Vehicle Repair Facilities (§3-805.4.B)		
<b>Zoning History</b>	1950 – Manufacturing-1 1972 – M-1, Light Industry 1981 – M-1, Light Industrial 2011 – HT-2 High Tech Industrial & Office		
<b>Surrounding Development</b>			
<b>North</b>	(across Highland Rd) A-1, Airport		
<b>East</b>	HT-2, High Tech Industrial & Office		
<b>South</b>	HT-2, High Tech Industrial & Office		
<b>West</b>	C-3, General Business		

### Project Summary

The applicant is seeking to rezone the subject property from HT-2, High Tech Industrial & Office to C-3, General Business. The applicant has an existing vehicle repair facility on the subject property and intends to apply for a site plan review with special approval for a used vehicle dealer with outdoor display if the proposed rezoning is adopted. As always, when reviewing the proposed rezoning, the Planning Commission must consider whether the property is appropriate for all of the permitted uses within the proposed district, not just the applicant's intended use.

### Master Plan Compatibility

The proposed rezoning is in accordance with the Master Plan's designation of the property as Corridor Commercial.

### Zoning District Conformity

The subject property meets the Zoning Ordinance's requirements for C-3, General Business properties.

### **Planning Commission Approval Recommendation Guidelines**

The following is a summary of Section 4-009.3 of the Zoning Ordinance and the Planning Commission's approval recommendation guidelines that have been established for rezoning application requests:

Where the purpose and effect of the proposed amendment is to change the zoning classification of a particular property, the Planning Commission shall make its recommendations to the Township Board based upon the evidence presented to it in each specific case with respect to the following matters:

- A. The requested zoning change is consistent with the adopted Master Plan, as amended.

***Staff Comment: The rezoning request is consistent with the Master Plan.***

- B. The requested zoning change is consistent with existing uses and zoning classifications of properties within the general area of the subject zoning lot.

***Staff Comment: The subject lot appears able to meet all zoning requirements.***

- C. The subject zoning lot's physical suitability to provide all dimensional and site requirements for the range of uses permitted under the proposed zoning classification.

***Staff Comment: The subject lot appears able to meet zoning requirements.***

- D. The trend of development in the general area of the subject zoning lot is consistent with the requested zoning change.

***Staff Comment: The requested zoning change is consistent with the trend of development in the general area.***

- E. The Township and other public agencies possess the capacity to provide all utility and public services that would be required for the range of uses permitted under the proposed zoning classification.

***Staff Comment: Public utilities are available to the site and the Township along with other related public service agencies possess the capacity to provide all utility and public services to the property.***

- F. The requested zoning change and the resulting range of uses permitted under the proposed zoning classification will not result in any significant environmental impacts.

***Staff Comment: This rezoning request is a reduction in intensity and will not result in any significant environmental impacts.***

- G. Whether the amendment will be detrimental to the public interest.

***Staff Comment: It is unlikely that this zoning change will be detrimental to the public interest.***

### **Summary/Conclusions**

The applicant is requesting the subject property be rezoned to C-3, General Business. The proposed rezoning is in accordance with the goals of the Master Plan, the requirements of the Zoning Ordinance, and is compatible with surrounding uses and development.

**Recommendation and Planning Commission Action**

Following the required public hearing, the Planning Commission shall provide a recommendation to the Township Board on the rezoning request. In making this recommendation, the Planning Commission shall consider the approval recommendation guidelines referenced above. Staff has attached a motion template for your use in formulating your recommendation.

Upon your review, if you have any questions or require additional information prior to Tuesday's meeting, please contact this office.

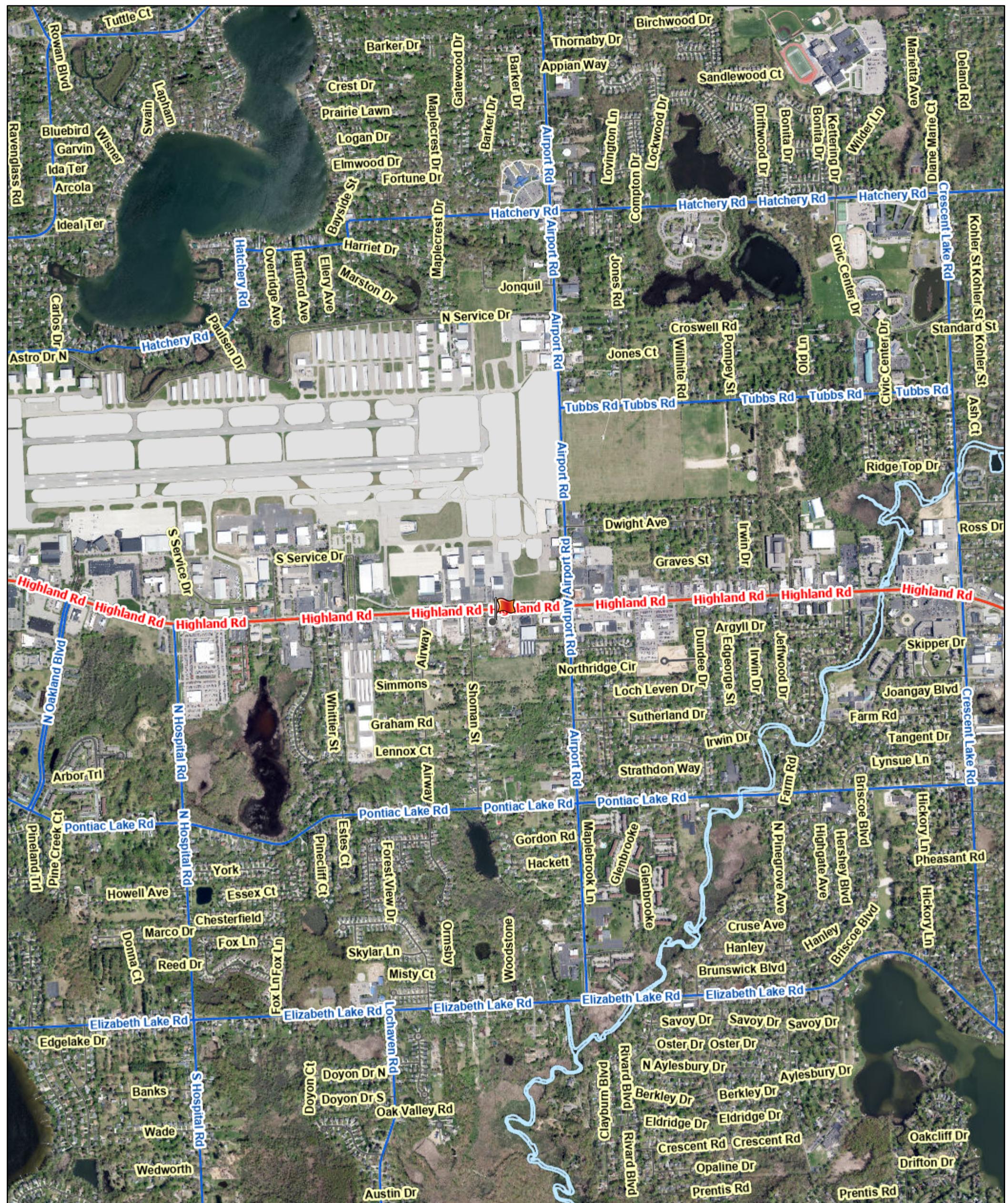
**MOTION TEMPLATE FOR PLANNING COMMISSION CASE NO. 25-10-03,****Proposed Zoning Map Amendment to Rezone From:  
HT-2, High Tech Industrial & Office to C-3, General Business****Motion:**

I move to forward a **favorable/unfavorable [Strike One]** recommendation in Case No. 25-10-03 on to the Township Board, to rezone the subject parcel #13-20-276-064 from HT-2, High Tech Industrial & Office to C-3, General Business based on the following findings and conclusions under the Ordinance approval recommendation guidelines which are based on assessment of the information and statements presented in this case by or for the Township Staff, Applicant, and members of the public.

**Findings:**

- A. The requested zoning change **is / is not [Strike One]** consistent with the adopted Master Plan as amended.
- B. The requested zoning change **is / is not [Strike One]** consistent with existing uses and zoning classifications of properties within the general area of the subject zoning lot.
- C. The subject zoning lot **is / is not [Strike One]** physically suitable to provide all dimensional and site requirements for the range of uses permitted under the proposed zoning classification.
- D. The trend of development in the general area of the subject zoning lot **is / is not [Strike One]** consistent with the requested zoning change.
- E. The Township and other public agencies **do / do not [Strike One]** possess the capacity to provide all utility and public safety services that would be required for the range of land uses permitted under the proposed zoning classification.
- F. The requested zoning change and the resulting range of uses permitted under the proposed zoning classification **will not / will [Strike One]** result in any significant environmental impacts.
- G. The proposed zoning amendment **will not/ will [Strike One]** be detrimental to the public interest.

# PRSA 25-10-03 Location Map



11/21/2025 1:42:33 PM

1:14,798

A number line representing distance. The scale is marked from 0 to 1.1 km. Major tick marks are present at 0, 0.15, 0.3, 0.55, and 0.6 mi. The label "0.6 mi" is placed above the tick mark for 0.6.

- Override 1
- Airport
- Waterford Road Layer
- MAIN
- PRIMARY
- SECONDARY; SPLIT
- Clinton River

# PRSA 25-10-03 Aerial Map



11/21/2025, 1:41:41 PM

- OC Tax Parcel Stacked
- Override 1
- Waterford Road Layer
- MAIN
- SECONDARY; SPLIT
- Building Footprints - Labels
- Background

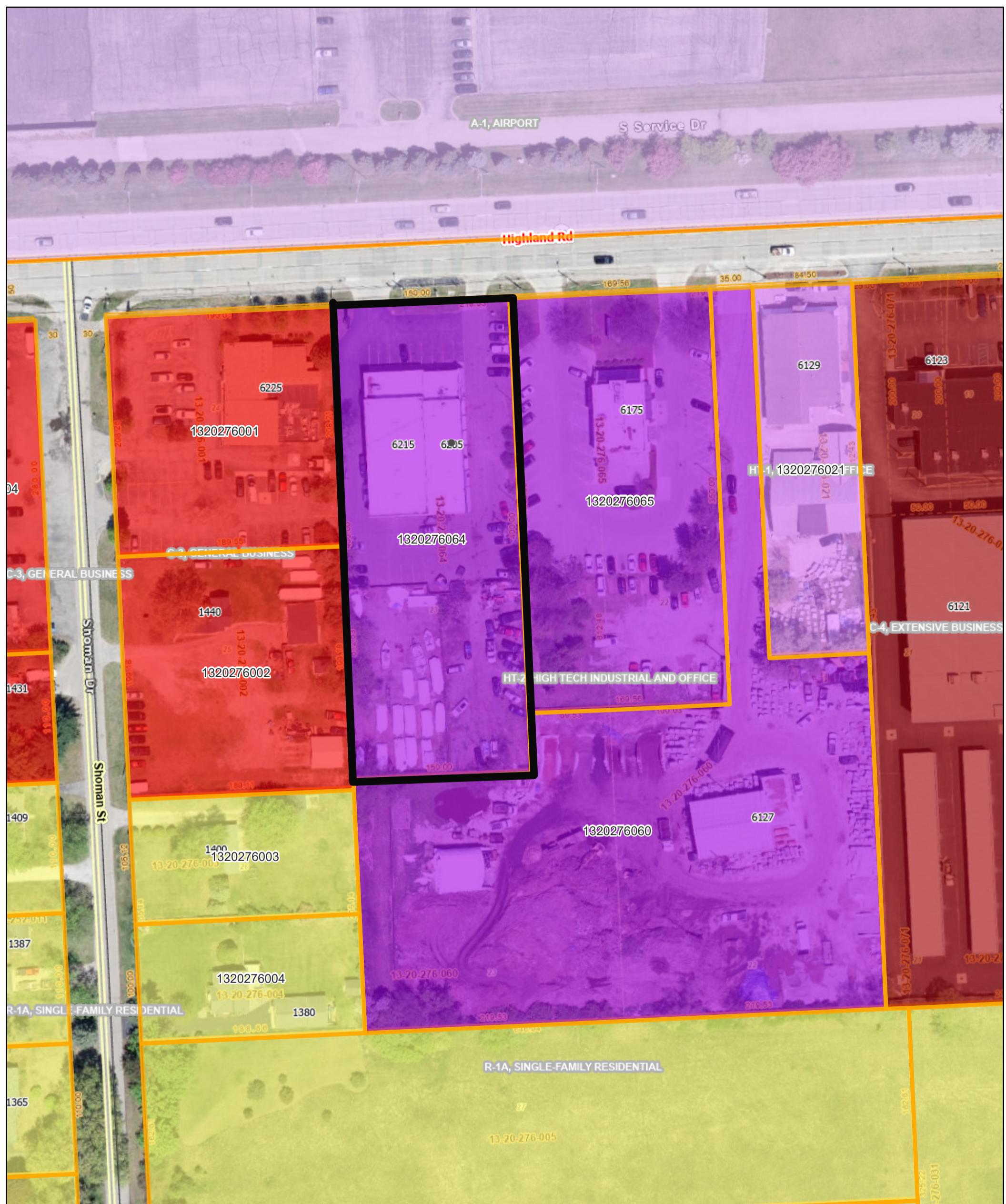
1:925

0 0.01 0.02 0.04 mi  
0 0.01 0.03 0.06 km

**HIGHLAND RD**

**ITIAC LAKE RD**

# PRSA 25-10-03 Zoning Map



OC Tax Parcel Stacked

Override 1

Zoning

A-1, AIRPORT

C-3, GENERAL BUSINESS

C-4, EXTENSIVE BUSINESS

HT-1, HIGH TECH OFFICE

HT-2, HIGH TECH INDUSTRIAL AND OFFICE

R-1A, SINGLE-FAMILY RESIDENTIAL

Waterford Road Layer

MAIN

SECONDARY; SPLIT

Building Footprints - Labels

Background

1:925

0 0.01 0.02 0.03 0.04 mi  
0 0.01 0.02 0.03 0.06 km



Project Number	Extra Addresses	PIN	CVTTAXCODE	CVTTAXDESCRIPTION	NAME1	NAME2	POSTALADDRESS	POSTALCITY	POSTALSTATE	POSTALZIP5
PRSA 25-10-03	Agency Addresses				Kajal Patel, PE / MDOT	MDOT Oakland	800 Vanguard Dr	Pontiac	MI	48341
PRSA 25-10-03	Agency Addresses				Cheryl Bush, OC Intl. Airport	Oakland County	6500 Patterson Pkwy	Waterford	MI	48327
PRSA 25-10-03	Agency Addresses				DTE		1 Energy Plaza	Detroit	MI	48226
PRSA 25-10-03	Agency Addresses				Consumers Energy		1 Energy Plaza Dr	Jackson	MI	49201
PRSA 25-10-03	Review	PIN	CVTTAXCODE	CVTTAXDESCRIPTION	NAME1	NAME2	POSTALADDRESS	POSTALCITY	POSTALSTATE	POSTALZIP5
PRSA 25-10-03		1320276004			ALFRED GULDA JR		1380 SHOMAN DR	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320252011			JOHN SOPUCH		1387 SHOMAN DR	WATERFORD	MI	48327
PRSA 25-10-03		1320276003			ANTHONY S BURNS		1400 SHOMAN DR	WATERFORD	MI	48327
PRSA 25-10-03		1320252010			LEE A LOVE		1409 SHOMAN DR	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320252009			CCG 59, LLC		1431 SHOMAN DR	WATERFORD	MI	48327
PRSA 25-10-03		1320276002			1440 SHOMAN LLC		1440 SHOMAN DR	WATERFORD	MI	48327
PRSA 25-10-03		1320276071			SIMPLY STORAGE WATERFORD LLC		6123 HIGHLAND RD STE A	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320276060			DAYDREAM FARMERS		6127 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320276021			HYSA'S INVESTMENT, LLC		6129 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320276065			VAN-ALAM, INC.		6175 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320276064			KOS MANAGEMENT, LLC		6215 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03		1320276001			6225 HIGHLAND, LLC		6225 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03	Review	1320252004			TAS INVESTMENT PROPERTIES LLC		6295 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03	Review	1317400003			OAKLAND COUNTY INTL AIRPORT		6650 N SERVICE DR	WATERFORD	MI	48327
PRSA 25-10-03	Extra Addresses	1320276021			OCCUPANT		1392 S WILLIAMS RD	WHITE LAKE	MI	48386
PRSA 25-10-03	Extra Addresses	1320252011			OCCUPANT		2085 PONTIAC DR	SYLVAN LAKE	MI	48320
PRSA 25-10-03	Extra Addresses	1320276065			OCCUPANT		38550 VAN DYKE AVE	STERLING HEIGHTS	MI	48312
PRSA 25-10-03	Extra Addresses	1320252004			OCCUPANT		4680 HATCHERY RD	WATERFORD	MI	48329
PRSA 25-10-03	Extra Addresses	1317400003			OCCUPANT		6500 HIGHLAND RD	WATERFORD	MI	48327
PRSA 25-10-03	Extra Addresses	1320276005			OCCUPANT		6668 ORCHARD LAKE RD STE 20-WEST BLOOMFIELD	MI		48322
PRSA 25-10-03	Extra Addresses	1320276060			OCCUPANT		6990 CATHEDRAL DR	BLOOMFIELD HILLS	MI	48301
PRSA 25-10-03	Extra Addresses	1320252009			OCCUPANT		800 E ELLIS RD # 504	NORTON SHORES	MI	49441
PRSA 25-10-03	Extra Addresses	1320276064			OCCUPANT		PO BOX 347	LAKEVILLE	MI	48366
PRSA 25-10-03	LAMS	1320276071			Simply Storage Waterford, LLC		6123 Highland Rd	WATERFORD	MI	48327
PRSA 25-10-03	LAMS	1320276064			JLR Properties Management		6205 Highland Rd	WATERFORD	MI	48327

Notice is hereby given of a public hearing to be held by the Waterford Township Planning Commission on Tuesday, November 25, 2025 at 6:00 p.m. in the Auditorium at 5200 Civic Center Dr., Waterford, MI 48329, to hear the following request:

**Case No. PRSA 25-10-03**

**Requesting:** To rezone the subject property from HT-2, High Tech Industrial & Office to C-3, General Business.  
**Property Location:** **6205/6215 Highland Rd**  
**Property Zoned:** HT-2, High Tech Industrial & Office  
**Applicant:** Jomana Ismail

Members of the public will only be able to speak during any public hearing that is held at the meeting and during the public comment period at the end of the meeting and such comments will be limited to three minutes per person. To provide for orderly public participation, a person wishing to speak must first state their name and request to be recognized by the Chairperson of the meeting. The Chairperson will recognize all persons wishing to speak during a public hearing and the public comment period. Prior to the meeting, members of the public may contact the members of the Planning Commission to provide input or ask questions by email or mail to the Township employee/official and at the addresses listed below. **Public comments must be submitted seven days prior to the date of the meeting and include your name and address.** Persons with disabilities in need of accommodations to be able to participate in the meeting should provide at least 24-hour advance notice to the listed Township employee by phone, email, or mail and an attempt will be made to provide reasonable accommodations.

Jeffrey M. Polkowski, AICP - Director of Development Services  
Charter Township of Waterford  
5200 Civic Center Drive, Waterford, Michigan 48329  
[planning@waterfordmi.gov](mailto:planning@waterfordmi.gov) Phone: (248) 674-6238

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**PLANNING DIVISION  
APPLICATION FORM**



**DEVELOPMENT SERVICES DEPARTMENT**  
5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6238  
Fax: (248) 674-4097  
planning@waterfordmi.gov

**Office Use Only**

**Related Application Numbers**

PBUS: \_\_\_\_\_ PCR: \_\_\_\_\_  
PSP: \_\_\_\_\_ PZBA: \_\_\_\_\_

PRSA: 25-10-03

Date Received \_\_\_\_\_

Planning Fees \_\_\_\_\_

Engineering Fee \_\_\_\_\_

New Address Fee \_\_\_\_\_

**I. Type of Request** (select all that apply)

Business Registration     Minor Site Plan     Master Plan  
 Change of Use     Major Site Plan     Rezoning  
 Concept Plan     Special Approval     Text Amendment

**Fees**

Business Registration	\$100
Change of Use	\$550
Concept Plan	\$550
Minor Site Plan	\$1,250
Major Site Plan	\$1,550
Special Approval	\$1,000
Master Plan Amendment	\$1,000
Rezoning / Text Amendment	\$1,200
Request for New Address (Fire)	\$75

*Additional fees may apply*

**II. Applicant Information**

Applicant Name <b>Jomana Ismail</b>	Contact Person	
Address <b>6205 Highland Rd</b>	City <b>Waterford</b>	
State & ZIP <b>MI 48327</b>	Home/ Office Phone	Cell Phone <b>(313) 978-4803</b>
Email Address <b>highlandservicecenter59@gmail.com</b>		

**III. Property Information**

Legal Description     Attached     On Site Plan

All new buildings or unit splits are required to make a Request for New Address	Requires New Address? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Street Name Building Faces:	New Address Assigned (Obtain from Fire Department)	
Property Owner <b>KOS Management LLC</b>		Property ID Number <b>1320276064</b>		Lot Number
Owner Address P.O. Box 347	Owner City Lakeville	Owner State & Zip <b>MI 48366</b>	Current Zoning <b>HT-2</b>	Proposed Zoning <b>C-3</b>
Property Address or General Location <b>6205 Highland Rd. Waterford, MI 48327</b>				Property Size (Acres)
				Num. of Buildings
Frontage (feet and streets)				Zoning Use Section
Proposed Use				Building Use Code
#Residential Units		#Vehicle Repair Bays	#Salon/Barber/ Tattoo Stations	

Business License Held By: (Business Registration Only)	<input type="checkbox"/> Individual (Attach copy of any Assumed Name Certificate) <input checked="" type="checkbox"/> Partnership or LLC (Attach a copy of Partnership or LLC Certificate) <input type="checkbox"/> Corporation (Attach a copy of Articles of Incorporation)
---	--

Fire Suppression Systems in Building	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes select the type(s):
<input type="checkbox"/> Sprinkler System-Fire	<input type="checkbox"/> Commercial Hood Suppression System	<input type="checkbox"/> FM 200 or Clean Agent (Computer Rooms)
<input type="checkbox"/> Fire Pump	<input type="checkbox"/> Paint Booth (Suppression)	<input type="checkbox"/> Fire Alarm
Other (please describe): _____		

**With us there are no boundaries**

**IV. Site Plan Designer Information (only required if a site plan is submitted)**

Design Firm		Contact Person
Address		City
State & ZIP	Office Phone	Cell Phone
Email Address		

**V. Narrative Outlining Scope and Reason for Request** *(Additional pages may be attached)*

## Rezoning to C-3

## VI. Affidavit of Ownership and Consent to Property Inspection

I (WE), the undersigned have made application to the Charter Township of Waterford for land use matters to be considered and decisions made by the: Planning Commission and /or Zoning Board of Appeals that will affect use of our property identified below. In order to enable the members of such decision-making body to make an informed decision on our request, I (WE), do hereby consent to allow the members of the decision-making body to inspect the subject property up to the date of the meeting of the decision-making body at which such body issues its final decision on MY (OUR) request, provided that such inspections are limited to: • gathering information specific to the requested action, • typical hours of daily human activity, unless specified otherwise below, and • the following restrictions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Address: 6205 Highland Rd. Waterford, MI 48327

Property Parcel No: \_\_\_\_\_

**All persons having ownership interest in above-referenced property must sign this document to authorize the filing of the application. Proof of ownership in the form of deed, land contract, letter of authority or tax bill is required.**

**Failure to obtain all ownership signatures may void any approvals. Ownership interest includes owners, all parties in land contracts, and all parties in purchase agreements. Additional signature pages may be attached for owners exceeding four in number.**

	<u>NAME</u>	<u>ADDRESS</u>	<u>EMAIL</u>	<u>TYPE OF OWNERSHIP</u>	<u>INTEREST</u>	<u>SIGNATURE</u>
1.	Kern Serota	P.O. Box 347, Lakeville, MI 48367			Owner	 Kern Serota (Oct 15, 2025 16:34:02 EDT)
2.						
3.						
4.						

### APPLICANT CERTIFICATION

I do hereby swear all of the statements, signatures, descriptions and exhibits herewith submitted are true and accurate to the best of my knowledge and that I am to file this application and act on behalf of the signatories of the above authorization.

Jomana Ismail 6205 Highland Rd. Waterford MI 48327 02/12/91 I254434 001113  
Name (Please Print) Address Telephone Contact Birth Date Drivers License #

Jomana Ismail  
Signature

Subscribed and sworn to before me this 16 day of October, 2025

  
\_\_\_\_\_  
Notary Public  
State of Michigan  
County of Oakland  
My Commission Expires: May 1, 2030



## VII. Submission Requirements

In addition to submission requirements below, all applications require proof of Ownership, Letters of Authority on behalf of the Owner, Taxes Paid, and the Hazardous Substances Reporting Form.

Fees charged for Change of Use and Concept Plan will be applied to the Site Plan fees under the same review.

When plans are submitted, one copy must be a full-sized 36" x 24". All other copies must be 11" x 17" unless noted.

Application Type	Requirements	Explanation
<b>Business Registration</b>	Application; \$100 fee	All new businesses or occupants to a commercial space.
<b>Change of Use</b>	Application; Business Registration Fee; additional \$550 fee; Property Unit List of Multiple-Tenant properties	Required if space is vacant or use type changes
<b>Concept Plan</b>	Application; \$550 fee; 1 digital and 1 physical copy of concept plan;	Required prior to Planning Commission review for Minor / Major Site Plan or Special Approval
<b>Minor / Major Site Plan</b>	Application; \$1,250 or \$1,550 fee per review type; 1 digital and 2 physical copies of 36" x 24" preliminary plan; 10 copies of 11" x 17" preliminary plan. 2 additional full size sets at Final Site Plan Review May require additional Business Registration / Change of Use at time of occupancy	Required for Final Site Plan Review and any prior to any exterior improvements.
<b>Special Approval</b>	Application; \$1,000 fee (\$600 fee for modifications or renewals); Change of Use/Minor/ Major Site Plan requirements and fees as necessary May require additional Business Registration at time of occupancy	Potentially required based on use type per zoning district
<b>Master Plan</b>	Application; \$1,000 fee, detailed explanation of changes; 1 digital and 11 physical copies of application and supporting documents	Request to modify the Master Plan
<b>Rezoning / Text Amendment</b>	Application; \$1,200 fee; detailed explanation of changes; 1 digital and 11 physical copies of application and supporting documents	Request to modify the zoning map or zoning ordinance text

Plan Elements	Concept	Preliminary
A. Name, address and telephone number of property owner.	✓	✓
B. Name, business address and contact information for all developers, engineers, attorneys, architects, landscape architects, and registered land surveyors associated with the development of the concept plan.	✓	✓
C. Title block with project name and address/location of site.	✓	✓
D. North arrow.	✓	✓
E. Scale.	✓	✓
F. Legend.	✓	✓
G. Revision block (month, day and year of original submittal and subsequent revisions).	✓	✓
H. Existing zoning on subject parcel and neighboring properties.	✓	✓
I. A certified survey completed by a State of Michigan Licensed Land Surveyor, which indicates the legal description and recorded and measured dimensions of the property lines and other pertinent data as prescribed in Public Act 132 of 1970, Certified Surveys, as amended. The plan shall be drawn in accordance with the dimensions shown on this survey.	✓	✓
J. The location, dimensions, and proposed usage of all proposed permanent and accessory buildings and structures to be constructed, maintained, and used on the site. For all proposed residential use components of the concept plan, also include the proposed density calculation and number of each type of dwelling unit (one-bedroom units, two-bedroom units, etc.).	✓	✓
K. The location of all proposed transformer pads, dumpster enclosures and exterior appliance units on the site.	✓	✓
L. The location of all proposed exterior lighting to be used on the site.	✓	✓
M. The location of all proposed signs to be used on the site.	✓	✓
N. The location of all proposed landscaped areas, open space, and outdoor recreation areas to be dedicated and maintained on the site.	✓	✓
O. The location and addresses of buildings, uses and other significant features of immediately adjacent property within one hundred (100) feet of the subject zoning lot.	✓	✓
P. Location of existing and proposed public and private rights-of-way, drives, drive approaches (including acceleration, deceleration and passing lanes), nonmotorized pathways, any other vehicular and pedestrian circulation features within and adjacent to the parcel, all parking and loading areas indicating type of surfacing, and outdoor display areas where applicable.	✓	✓
Q. Location of all wetland, floodplain, drainage course, and natural feature boundaries.	✓	✓
D. Show all dimensional and numerical information, and three-dimensional details for items K through M listed under Concept Plan.	✓	✓
E. Location map.	✓	✓
F. All required minimum setbacks from existing or proposed public or private rights-of-way and property lines.	✓	✓
G. Total lot area, net lot area, and buildable area of the zoning lot, as measured in square feet and acreage.	✓	✓
H. Grading plan.	✓	✓
I. The location, dimensions, and details for all walls, fences and berms as proposed and/or required by the Zoning Ordinance.	✓	✓
J. All curbing including size, type, location and detail.	✓	✓
K. The location, capacity, and details of all existing or proposed water, sanitary sewer, stormwater drainage, and other utilities serving the site with all information as required to conform with the Township Engineering Standards.	✓	✓
L. All existing easements and vacated easements and rights-of-way.	✓	✓
M. Front, side, and rear elevations of all proposed buildings.	✓	✓
N. All other items required by either the Zoning Official or the Building Official to comply with land regulation requirements contained in the Waterford Code of Ordinances.	✓	✓

## COORDINATING ZONING COMMITTEE (CZC)

**Township:** Waterford Township

**County Code:** RZ 25-05

**Section:** 20

**Consistent with the modifications to the review of township zoning proposals adopted April 22, 1982, by the Planning and Building Committee of the Oakland County Board of Commissioners, the zoning review summary sheets have been modified accordingly.**

### DESCRIPTION OF REZONING PROPOSAL

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1. **CZC reasoning for review of this case:** The proposed rezoning within Waterford Township pertains to properties that borders Oakland County owned property being the Oakland County International Airport (OCIA), located on the north side of the M-59 (Highland Road) right-of-way (R.O.W.). The airport was originally known as Pontiac Airport (also known as PTK or KPTK).
2. **Proposed map change:** The existing zoning classification for parcel 13-20-276-064 is currently zoned *High Tech Industrial & Office (HT-2)* with a zoning change to *General Business (C-3)* is being requested.
3. **Size, location, and ownership:** The existing property is 1.38 acres which is situated on M-59 (Highland Road), approximately 0.2 miles west of the Airport Road/M-59 intersection. The property has two addresses 6205 Highland Road and 6215 Highland Road, due to a history of the building having two (2) separate tenants/businesses on the property. KOS Management LLC is the applicant for the rezoning and currently owns the property.
4. **Site and surrounding land use:** The property is currently occupied by a commercial building with two (2) businesses that both cater to automotive service/repair. The current zoning is classified as *High Tech Industrial & Office (HT-2)*. The subject property is surrounded by the following land uses:
  - West (Waterford Township): The property to the west (6225 Highland Drive) is a restaurant. Per aerial analysis, the property was first developed in the late 1940's as restaurant and/or gas station but the use has remained a restaurant for many decades. The property is zoned *General Business (C-3)*. A second property (1440 Shoman Drive) south of the restaurant that fronts Shoman Drive maintains a residential structure from the 1940's that is currently operating as an office/commercial service business. This property is zoned *General Business (C-3)*.
  - North (Waterford Township – Oakland County Property): Bordering the subject property across the M-59 (Highland Road) R.O.W is the Oakland County International Airport (OCIA).

An aviation company (6150 Highland Road) currently occupies space on the OCIA property and is adjacent to the subject property, including an office and large airplane hangar. Waterford Township has a zoning classification of *Airport (A-1)* for the entirety of the airport properties. Aviation businesses, hangars, service drives and parking lots are located within this area of the A-1 zoning.

- East & South (Waterford Township): The adjacent property, directly east (6175 Highland Road), was developed in 1990 as a restaurant but has operated as an automotive rental service company since the mid-2000's. The property is currently zoned *High Tech Industrial & Office (HT-2)*. A second flag-shaped property (6127 Highland Road) is south of the subject property. Originally, a concrete plant since the 1950's, the property is currently used as a landscaping supply/service company for the last several years. The Property is currently zoned *High Tech Industrial & Office (HT-2)*.

5. **Principle permitted uses under the existing zoning:** The subject property is currently zoned *High Tech Industrial & Office (HT-2)* which allows the following permitted uses per Section 3-805.3 of the Waterford Township Zoning ordinance (see <https://www.waterfordmi.gov/280/Zoning-Ordinance> for more information):

- A. Technological establishments (See Technological Establishments in Section 1-007).
- B. Office establishments (See Office Establishments in Section 1-007).
- C. Medical establishments (See Medical Establishments in Section 1-007) with the exception of substance abuse care centers. (Effective 7/16/2024)
- D. Commercial service establishments (See Commercial Service Establishments in Section 1-007).
- E. Public utility facilities and public utility hardware (See Public Utility in Section 1-007).
- F. Cultural facilities (See Cultural Establishments in Section 1-007).
- G. Institutional facilities (See Institutional Facilities in Section 1-007).
- H. Religious facilities (See Religious Facilities in Section 1-007).
- I. Licensed medical marihuana safety compliance facilities that comply with the applicable regulations in Section 2-604. (See MEDICAL MARIHUANA USES AND DEFINED TERMS in Section 1-007).
- J. Electric Vehicle Charging Stations (See Electric Vehicle Charging Stations in Section 1-007). (Effective 5/4/2021)
- K. Licensed adult use marihuana safety compliance facilities that comply with the applicable regulations in Section 2-605 (See Marihuana Adult Establishments Uses Defined Terms in Section 1-007). (Effective 7/25/2023)

6. **Minimum lot size of existing zoning:** Per section 3-900 of the Waterford Township Zoning ordinance (see <https://www.waterfordmi.gov/280/Zoning-Ordinance> for more information) the subject property has a minimum lot area of 43,560 square feet for *High Tech Industrial & Office (HT-2)* zoning. The subject property at 6205/6215 Highland Road has a square footage area of 60,112.8 (1.38 acres) which currently meets the minimum lot area criteria.

7. **Principle permitted uses under proposed zoning:** The subject property is currently zoned *General Business (C-3)* which allows the following permitted uses per Section 3-805.3 of the Waterford Township Zoning ordinance (see <https://www.waterfordmi.gov/280/Zoning-Ordinance> for more information):

- A. Convenience stores, department stores, drug stores, limited merchandise stores, merchandise display stores, specialty retail stores, and supermarket establishments (See Retail Establishments in Section 1-007) without outdoor sales display areas.
- B. Shopping centers (See Retail Establishments in Section 1-007) without outdoor sales display areas.
- C. Animal grooming establishments, banquet and food preparation establishments, building systems

repair establishments, commercial school establishments, household service repair establishments, laundry establishments, media production establishments, media communications establishments, personal advice establishments, personal grooming establishments, personal improvement service establishments, personal service establishments, and pet shop establishments (See Commercial Service Establishments in Section 1-007).

D. Child day care centers (See Child Day Care Facilities in Section 1-007). (Effective 12/6/2022)

E. Drop-off dry cleaning establishments (See Dry-Cleaning Establishments in Section 1-007).

F. Professional medical care offices and medical clinics (See Medical Establishments in Section 1-007).

G. Office establishments (See Office Establishments in Section 1-007).

H. Restaurant establishments (See Restaurant Establishments in Section 1-007) without outdoor dining patios or drive-thru facilities. (Amended 11/30/2021) I. Entertainment rental establishments and rent-to-own establishments (See Rental Establishments in Section 1-007).

J. Entertainment activity centers and theaters (See Entertainment Establishments in Section 1-007).

K. Hotels and motels (See Hotel And Motel in Section 1-007).

L. Fitness centers and health/recreation facilities (See Recreational Facilities in Section 1-007).

M. Antique stores, used book shops, consignment shops, and thrift shops (See Resale Establishments in Section 1-007).

N. Veterinary clinics (See Veterinary Establishments in Section 1-007). A veterinary clinic may include customary pens or cages which are permitted only within the clinic building and limited to overnight observation and shall only be incidental to such clinic use.

O. Funeral home establishments (See Funeral Home Establishments in Section 1-007).

P. Precious metal and gem dealers (See Section 1-006) in conformance with Section 2-602.

Q. Public utility facilities and public utility hardware (See Public Utility in Section 1-007).

R. Licensed medical marihuana provisioning centers that comply with the applicable regulations in Section 2604. (See MEDICAL MARIHUANA USES AND DEFINED TERMS in Section 1-007).

S. Electric Vehicle Charging Stations (See Electric Vehicle Charging Stations in Section 1-007). (Effective 5/4/2021)

T. Outfitters (See Outfitters in Section 1-007). (Effective 8/17/2021)

U. Licensed adult use marihuana retailers that comply with the applicable regulations in Section 2-605 (See Marihuana Adult Establishments Uses Defined Terms in Section 1-007). (Effective 7/25/2023)

8. **Minimum lot size of proposed zoning:** Per section 3-900 of the Waterford Township Zoning ordinance (see <https://www.waterfordmi.gov/280/Zoning-Ordinance> for more information), the subject property has a minimum lot area of 24,000 square feet for General Business (C-3) zoning. The subject property at 6205/6215 Highland Road has a square footage area of 60,112.8 (1.38 acres) which currently meets the minimum lot area criteria.
9. **Zoning in Adjacent Communities:** There is not an adjacent community, however, Oakland County owns the property that is adjacent which has initiated this rezoning review. The OCIA property is adjacent, being located across (north side of) the M-59 (Highland Road ) R.O.W. from the subject property and is currently zoned Airport (A-1) which is a more intense use than what is being proposed.
10. **Local Planning Commission recommendation:** The Waterford Township Planning Commission unanimously (6-0 vote) recommended approval of the proposed rezoning of the property to the Waterford Township Board of Trustees on Tuesday, November 25, 2025.

## ANALYSIS AND RECOMMENDATION OF PLANNING AND ECONOMIC DEVELOPMENT SERVICES

Oakland County Economic Development (OCED), Planning & Local Business Development Division (PLBD) staff has reviewed the request for a rezoning of properties that are adjacent to Oakland County International Airport (OCIA). An analysis of the proposal is as follows:

The outcome of Waterford Township public hearing on November 25, 2025, resulted in a unanimous vote recommending approval of the rezoning to the Township Board of Trustees.

\*\*\*Contact our office or the Township to request any referenced information that was submitted for this review\*\*\*

Review of the submitted information provides relevant details of the rezoning of the property. The main focus of this report is to review and analyze borderline consistency and the appropriateness of the proposed rezoning as it pertains to the adjacent property owned by Oakland County, being the Oakland County International Airport (OCIA). Analysis of the information submitted, and our recommendation herein will NOT be brought before the Coordinating Zoning Committee (CZC) due to the timing of the submission and the CZC being in their annual waiver period.

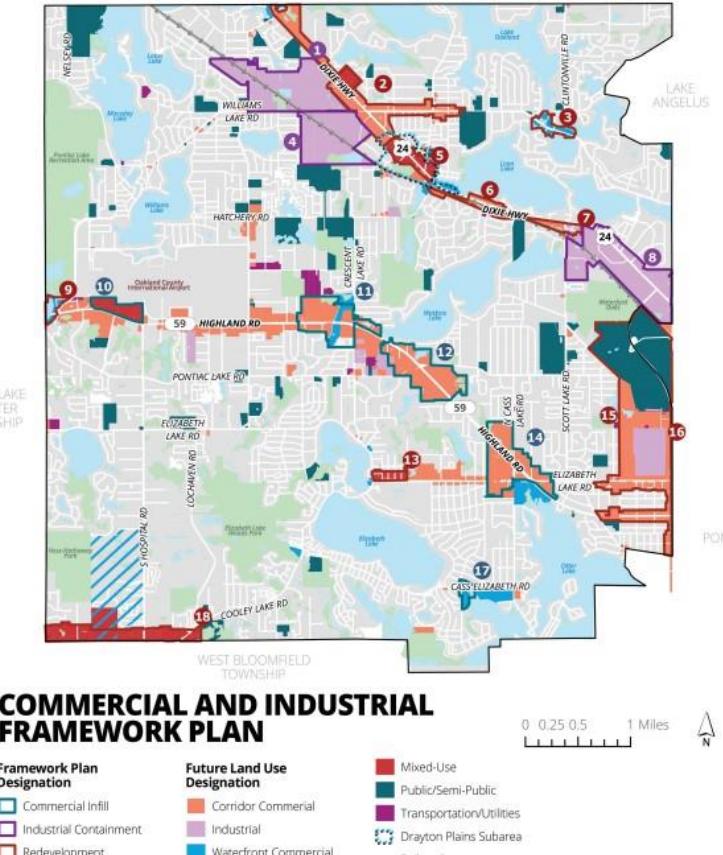
\*\*\* This is a staff review only. This report and the information herein will NOT go before the CZC \*\*\*



**Site Location:** The proposed rezoning consists of two (2) addresses (6205 & 6215 Highland Road) on M-59 that currently occupy the property (13-20-276-064). The property is located on the south side of M-59 (Highland Road) approximately 190 feet east of Shoman Drive, approximately half-way between Patterson Parkway (OCIA main entrance) and Airport Road which are both signal controlled intersections.

**Existing Site Features:** Review of Oakland County's historic aerial photography shows that property with its current structure has maintained an "automotive service" type use since the property was developed in the mid-1980's. The original structure maintains the address of 6215 Highland Road. The building was expanded in the late 1980's on the east side of the existing structure to allow an additional business on the property which has the address of 6205 Highland Road. The existing businesses (two businesses total) operate/offer automotive service/repair uses on site.

**The Proposal:** The proposal to change the zoning of the property from High Tech Industrial & Office (HT-2) to General Business (C-3). The rezoning reduces the intensity permitted in the HT-2 zoning while remaining in alignment with the existing uses on the property that conform to the proposed C-3 zoning.



**Master Plan Review:** The Waterford Township Master Plan was updated in 2024 (CZC County Code #MP 24-04) and adopted in July of that year. The Master Plan identifies the subject properties, and others like it, as part of the M-59/Highland Road commercial corridor. The Future Land Use (FLU) plan has the properties labeled as Commercial Corridor and acknowledges that the property is "aligned" with the Zoning & Future Land Use Alignment map. The existing HT-2 classification is considered a "Higher Intensity Use Zoning District" The rezoning follows the intent of the Master Plan and matches or is complimentary to adjacent properties along the M-59 (Highland Road) corridor.

**Zoning Review:** The property is currently zoned HT-2 which is considered a "Higher Intensity Use Zoning District". The proposed zoning is C-3 which limits or does not allow some of the more intense uses, especially those that are more "industrial" in use type. The proposed rezoning to C-3 is a commercial zoning that is prevalent along the M-59 corridor and the existing zoning of the adjacent properties to the west. This remains a less intense use than the existing and HT-2 and A-1 zoning that surrounds the subject properties to the north, east and south. The property's history, as provided by Waterford Township, has consistently been rezoned over the years to have a less intense zoning classification than the one before it. This rezoning proposal continues to follow that trend.

**Boundary Review:** As mentioned earlier within this review, there is no adjacent community, however, Oakland County owns property that is adjacent, being the OCIA, which is currently zoned Airport (A-1). As noted above, the uses permitted with the proposed zoning are complimentary to the uses on the airport property. The C-3 zoning currently exists in other areas and is adjacent to the OCIA along the M-59 corridor. There are no foreseen issues with the adjacent rezoning and the permitted uses under the C-3 zoning.

**Natural Resource Information:** In 2017, the Michigan Natural Features Inventory (MNFI) staff conducted an inventory of potential high-quality, sensitive natural areas in Oakland County. The sites that were identified represent the least disturbed natural areas that remain in the County. The inventory indicates that a "Priority Three Natural Area" feature is 0.5 miles southwest of the subject property, being the closest type of naturally sensitive area. There are no foreseen issues with the proposed rezoning having a negative effect on an area that is over 2,000 feet away but in proximity to an existing, active airport. The changes to the site, if any, under the proposed zoning would be the same or less intense than what is currently permitted. MNFI data for Waterford Township in reference to the proposed rezoning, as noted above can be found online through the Oakland County Environmental Stewardship page: <https://www.oakgov.com/community/community-development/environmental-stewardship>, mapping information can be located online at the following link: <https://experience.arcgis.com/experience/631916e0e446452d9679dc1fa1f8b3e6>. For more information, please contact our office.

**Analysis:** The rezoning is consistent with land use patterns in the area. The existing uses in this area are commercial, or supportive airport uses along the M-59 corridor. The rezoning follows the intent of the Master

Plan's Future Land Use Plan. The proposed rezoning is proposing a less intense zoning of C-3 as compared to the existing HT-2 zoning that currently exists on the site. The borders of the adjacent properties remain compatible.

**Rezoning Recommendation:** Based on the County's knowledge of the Master Plan, interpretation of the zoning ordinance, and boundary coordination with the adjacent Oakland County property (being OCIA), the Oakland County PLBD staff recommends **Approval** of County Code No. RZ 25-05, a rezoning from *High Tech Industrial & Office* (HT-2) to *General Business* (C-3) in Sections 20 of Waterford Township for property 13-20-276-064, 6205 Highland Road and 6215 Highland Road.

Oakland County Planning staff will send Oakland County International Airport (OCIA) a copy of this analysis. The adjacent property owner/administration for the OCIA is invited to make comments directly to Waterford Township if deemed necessary within the allotted timeline for review. If you have questions, please do not hesitate to contact me at (248) 858-0389 or email me at [krees@oakgov.com](mailto:krees@oakgov.com).

Respectfully,



Scott E. Kree | Principal Planner  
Oakland County Department of Economic Development  
Planning and Local Business Development Division  
Office of Planning, Zoning & Land Use

CC: Oakland County CZC via Board of Commissioners Staff  
Oakland County International Airport

\*\*\* This is a staff review only. This report and the information herein will NOT go before the CZC \*\*\*



WATERFORD TWP DEVELOPMENT SERVICES  
REZONING REVIEW

PRSA 25-10-03  
NOVEMBER 25, 2025

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CHARTER TOWNSHIP OF WATERFORD  
ORDINANCE NO. 2026-Z-002

**ZONING ORDINANCE MAP AMENDMENT**

An ordinance to amend the Waterford Township Zoning Ordinance by rezoning a parcel of property with conditions on its use and development as authorized by MCL 125.3405 and amending the Zoning Map.

THE CHARTER TOWNSHIP OF WATERFORD ORDAINS:

**Section 1 of Ordinance**

The portion of the parcel of property that is assigned tax parcel number 13-20-276-064, legally described below, with current addresses of 6205 & 6215 Highland Rd, is rezoned from HT-2, High Tech Industrial & Office to C-3, General Business with the Zoning Map that is adopted by and made part of the Waterford Township Zoning Ordinance in Section 3-101, to be changed and amended to reflect this rezoning.

**Section 2 of Ordinance**

The effective date of this ordinance shall be on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this Ordinance and/or a notice of intent to submit such a petition is timely filed with the Township Clerk.

**CERTIFICATION**

I certify that this Zoning Ordinance Map Amendment Ordinance was adopted by a majority vote of the members of the Board of Trustees of the Charter Township of Waterford at a meeting duly called and held on January 26, 2026.

CHARTER TOWNSHIP OF WATERFORD

---

Date

---

Kimberly Markee, Township Clerk

**LEGAL DESCRIPTION ATTACHMENT TO ORDINANCE 2026-Z-002**

T3N, R9E, SEC 20 SUPERVISOR'S PLAT NO 32 N 400 FT OF W 150 FT OF LOT 23 4/15/85 FR 057 & 059



**Waterford Police Department**  
5150 Civic Center Drive  
Waterford, MI 48329  
[www.waterfordmi.gov/police](http://www.waterfordmi.gov/police)  
248-674-0351

December 30, 2025

Anthony Bartolotta  
Honorable Board of Trustees  
5200 Civic Center Drive  
Waterford MI 48329

**RE; Addition of Flock OS-Plus – 3 Year Agreement**

Dear Mr. Bartolotta and Honorable Board Members,

Our partnership with Flock-Safety started in January of 2022 with the initial deployment of 8 License Plate Reader (LPR) cameras. We currently deploy 12 LPR cameras strategically located at key roadways and intersections for public safety and evidence collection, and expect to increase that number to 16 in 2026. We expect our Drone-First Responder (DFR) program to launch in the first quarter of 2026 as well.

We have had positive results using Flock-Safety technology to investigate and solve a variety of crimes. We see high utilization within our department by Officers, Detectives, and Dispatchers.

Our LPR technology is single-stream evidence collection, limited to select areas such as known criminal routes and high traffic roadways. LPR and other technologies has proven to increase the effectiveness of law enforcement agencies.

The effectiveness of our Flock partnership has been firmly established. Each new tool exponentially increases our value in the fight against local and transient criminal elements.

**Crime Trends Demand Urgent Solutions**

Michigan continues to experience rising vehicle theft, violence and property crimes, while national trends have returned to pre-Covid rates over the last five years.

**Public Safety Drives Economic Growth**

Communities that prioritize public safety are more attractive to families and businesses, supporting long-term economic development and community well-being.

*“to protect and to serve”*

### **The Regional Safety Landscape is Shifting**

As neighboring agencies adopt advanced safety technologies, crime can shift to less protected areas. Proactive investment in public safety is essential to stay ahead of these trends.

To that end, our next step is to add Flock OS-Plus to our existing technology. Flock OS-Plus provides video integration, map attachments, customizable and scalable from individual user-based operations.

**Increasing our partnership with Flock-Safety ensures we remain part of a network of aligned cities (Townships) and law enforcement agencies, creating a united front that strengthens public safety, not one that falls behind.**

#### Waterford Police – Existing Deployment

12 LPR Cameras  
3 DFR Drones (pending)

#### Projected Deployment Plan

##### **Detect**

- 16 LPR (+4)
- 10 Community Gateway, 16 streams each (+160)
- Flock OS-Plus

##### **Investigate AI**

- Enhanced LPR
- FreeForm Search

##### **Respond**

- Flock Aerodome DFR | 3 *Drones* + 3 *Docks* + *Radar to fly at 400ft*
- Flock 911

##### **Strategy**

To cement Waterford Township as a “Safe City” (Township) for years to come with;

Increased Situational Awareness  
Expanded Directional Intelligence  
Increased Apprehension

We have negotiated a 3-year agreement for Flock to provide the Flock OS-Plus platform at a cost of \$20,000.00 per year, including all product, services, and features. Flock OS-Plus allows for seamless integration of our existing Flock Safety technology as well as our other existing platforms such as AXON body worn and mobile video, CAD data, campus security video, and WSD video, to name a few.

This cost represents an overall negotiated discount of \$27,500.00. Funds for this expenditure are available in the Police Department's restricted-use federal drug forfeiture account. This is a permissible use of those funds as outlined in the Department of Justice Equitable Sharing Guidelines.

We respectfully request this honorable body approve this 3-year agreement, total cost of \$60,000.00, based on facts and information set forth above. As always, please do not hesitate to contact me if you have any questions.

Sincerely,



Scott Underwood  
Chief of Police

**Flock Safety + MI - Waterford  
Township PD (Oakland County)**

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Flock Group Inc.  
1170 Howell Mill Rd, Suite 210  
Atlanta, GA 30318

---

MAIN CONTACT:  
Mike Dushane  
[mike.dushane@flocksafety.com](mailto:mike.dushane@flocksafety.com)  
7347907089

Quote Number: Q-179309  
Expiration Date: 01/15/2026

flock safety



## ORDER FORM

This order form ("Order Form") hereby incorporates and includes the terms of the previously executed agreement (the "Terms") which describe and set forth the general legal terms governing the relationship (collectively, the "Agreement"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "Effective Date")

Customer:	MI - Waterford Township PD (Oakland County)	Initial Term:	36 Months
Legal Entity Name:	MI - Waterford Township PD (Oakland County)	Renewal Term:	36 Months
Accounts Payable Email:	sunderwood@waterfordmi.gov	Payment Terms:	Net 30
Address:	5150 Civic Center Dr Waterford, Michigan 48329	Billing Frequency:	Annual Plan - First Year Invoiced at Signing.
		Retention Period:	30 Days

### Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
<b>Flock Safety Platform</b>			<b>\$20,000.00</b>
<b>Flock Safety Flock OS</b>			
FlockOS Plus Solution	Included	1	Included
FlockOS Plus	Included	1	Included
<b>Flock Safety Video Products</b>			
Flock Safety Video Integration Gateway - 128 Streams, fka Wing	Included	1	Included

### Professional Services and One Time Purchases

Item	Cost	Quantity	Total
<b>One Time Fees</b>			
<b>Flock Safety Professional Services</b>			
Professional Services - Video Integration Gateway Implementation Fee	\$0.00	1	\$0.00
		<b>Subtotal Year 1:</b>	<b>\$20,000.00</b>
		<b>Annual Recurring Subtotal:</b>	<b>\$20,000.00</b>
		<b>Discounts:</b>	<b>\$27,500.00</b>
		<b>Estimated Tax:</b>	<b>\$0.00</b>
		<b>Contract Total:</b>	<b>\$60,000.00</b>

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

*The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.*

### Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$20,000.00
Annual Recurring after Year 1	\$20,000.00
Contract Total	\$60,000.00

\*Tax not included

### Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$27,000.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$500.00



# WATERFORD REGIONAL FIRE DEPARTMENT

2495 Crescent Lake Road • Waterford, MI 48329

Phone: 248.673.0405 • Fax: 248.674.4095

[www.waterfordmi.gov](http://www.waterfordmi.gov)

**Matthew Nye, Fire Chief • Gene Butcher, Deputy Fire Chief • Chris Webster, Fire Marshal**

**TO:** Waterford Township Board of Trustees

**FROM:** Matthew Nye, Fire Chief

**DATE:** January 16, 2026

**RE:** Recommended Update to Emergency and Non-Emergency Cost Recovery Fee Schedule

---

The Fire Department Cost Recovery Fee Schedule was last updated in 2018. Since that time, the cost of providing fire and EMS services has increased, including fuel, apparatus maintenance and replacement, personnel costs, training, and EMS supplies.

As part of updating the Emergency and Non-Emergency schedule of fees for cost recovery, I reviewed the existing fee schedule, compared it with current charges used by other Michigan fire departments and municipalities, and considered inflation and actual operational costs associated with staffing and equipment use.

Based on that review, I am recommending updates to the hourly vehicle and equipment use charges and EMS cost recovery charges. The proposed rates remain conservative and fall within the middle range of what comparable Michigan communities charge, while better reflecting the true cost of providing these services.

The updated fee schedule also includes a new non-emergency response fee tied directly to Non-Emergency Cost Recovery Ordinance No. 2026-001. The non-emergency response fee of \$550 was selected because it reflects the typical cost of a Fire Department response involving a BLS unit, personnel time, equipment use, and administrative overhead, without treating the response as an emergency medical event or transport. This approach aligns with how similar Michigan communities calculate non-emergency and lift-assist cost recovery and provides a clear, consistent, and defensible method for billing excessive non-emergency responses.

The intent of these changes is not to generate revenue, but to fairly recover costs associated with negligence, commercial activity, or excessive non-emergency use of Fire Department resources, rather than shifting those costs to taxpayers. The Township retains discretion to waive or reduce charges when appropriate.

Attached to this request is the proposed updated fee schedule showing current charges alongside the recommended changes for Board consideration.

**REQUESTED BOARD ACTION:**

Approve the updated Emergency and Non-Emergency Cost Recovery Fee Schedule as presented and authorize its adoption by resolution.

Matthew Nye  
Fire Chief  
Waterford Regional Fire Department



# WATERFORD REGIONAL FIRE DEPARTMENT

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## Waterford Regional Fire Department

### Cost Recovery Fee Schedule (2026)

#### Emergency and Non-Emergency Cost Recovery

#### Hourly Vehicle and Equipment Use Charges

Two-hour minimum applies

Apparatus	Current Charge	Recommended Charge
Aerial Truck	\$500/hr	\$850/hr
Fire Engine	\$325/hr	\$550/hr
Rescue Truck	\$300/hr	\$525/hr
HazMat Truck	\$300/hr	\$750/hr
Technical Rescue Truck	\$300/hr	\$700/hr
Command / Utility Vehicle	\$150/hr	\$225/hr

#### EMS Cost Recovery Charges

Service	Current Charge	Recommended Charge
Basic Life Support (BLS)	\$375	\$550
Advanced Life Support (ALS)	\$600	\$900
Mileage	\$12.75 per mile	\$18.00 per mile

#### Non-Emergency Cost Recovery Charges

Service	Charge
Non-Emergency Response (per response)	\$550

Applied in accordance with Non-Emergency Cost Recovery Ordinance No. 2026-001.

These charges apply only to responses that are above and beyond ordinary emergency and non-emergency services and are not intended to replace general tax support for Fire Department and EMS operations. The Township retains discretion to waive or reduce charges when appropriate, and this fee schedule is subject to periodic review and adjustment by the Township Board of Trustees.

Prepared by : Fire Chief Matthew Nye



# WATERFORD REGIONAL FIRE DEPARTMENT

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## Apparatus hourly charges (2-hour minimum is standard statewide)

Apparatus	WRFD 2026	Typical Michigan Range	Where You Land
Aerial / Ladder	\$850/hr	\$750 – \$1,200	Low-middle
Fire Engine	\$550/hr	\$450 – \$700	Middle
Rescue Truck	\$525/hr	\$450 – \$700	Middle
HazMat Unit	\$750/hr	\$600 – \$1,000	Low-middle
Technical Rescue	\$700/hr	\$600 – \$1,000	Low-middle
Command / Utility	\$225/hr	\$175 – \$300	Middle

**Conclusion:** None of these are outliers. Several departments in Oakland, Washtenaw, Kent, and Macomb Counties are **already above** these numbers.

## EMS cost recovery (non-transport / cost recovery)

Service	WRFD 2026	Typical Michigan Range	Where You Land
BLS	\$550	\$450 – \$650	Middle
ALS	\$900	\$700 – \$1,200	Middle
Mileage	\$18/mi	\$15 – \$25/mi	Middle

**Conclusion:** These are very typical numbers and are actually conservative compared to private EMS and hospital billing.



**CHARTER TOWNSHIP OF WATERFORD  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION AMENDING EMERGENCY RESPONSE CHARGES AND  
ESTABLISHING CHARGES FOR NON-EMERGENCY RESPONSES**

**RECITALS:**

A. Section 14-104 of the Township's Emergency Response Cost Recovery Ordinance in Division 1 of Article III in Chapter 14 of the Waterford Charter Township Code ("Code"), provides that:

The Township Board of Trustees shall, by resolution, adopt a schedule of the charges for wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses, and legal fees, which shall be applied, pro-rata, in the calculation of the expense of an emergency response.

B. By prior Resolutions, the Township Board established charges for Waterford Regional Fire Department emergency response.

C. Section 14-135 of Township's Emergency Response Cost Recovery Ordinance in Division 3 of Article III in Chapter 14 of the Waterford Charter Township Code ("Code"), provides that:

The Township Board of Trustees shall, by resolution, adopt a schedule of the charges for wages of personnel, hourly equipment and vehicle use, expendable items at replacement costs, hourly administrative and supervisory expenses, and legal fees, which shall be applied, pro-rata, in the calculation of the expense of a non-emergency response.

D. Attached to this Resolution is a \_\_\_\_\_, Memorandum to the Township Board from the Chief of the Waterford Regional Fire Department, with proposed increases in the schedule of charges for emergency and non-emergency response for hourly equipment use and EMS cost recovery that are being recommended for adoption by the Township Board as provided in Section 14-104 and Section 14-135 of the Ordinance.

**IT IS THEREFORE RESOLVED** that the proposed rates for hourly vehicle and equipment use charges, EMS Cost Recovery Charges in the attached Memorandum from the Chief of the Waterford Regional Fire Department are adopted and approved for use as minimum charges that may be used in calculating the expense of an emergency response or a non-emergency response.

**CERTIFICATION**

I hereby certify that this Resolution was adopted by the Charter Township of Waterford Board of Trustees at a regular meeting on January 26, 2026.

Charter Township of Waterford

---

Date

---

Kimberly Markee, Township Clerk

**BOARD OF TRUSTEES**

Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



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**DEPARTMENT OF PUBLIC WORKS**

Justin Westlake

Director

Derek Diederich

Administrative Superintendent

Kristin Goetze, P.E.

DPW Engineer

Scott McGrady

DPW Superintendent

Derek VanDam

DPW Superintendent

DATE: January 15, 2026

TO: Honorable Charter Township of Waterford Board of Trustees

FROM: Justin Westlake, DPW Director 

RE: Water Treatment Plant 19-1 Filter Media Replacement (Daffodil)

---

Waterford Township utilizes multiple water treatment facilities to provide safe drinking water for our customers. Water treatment plant 19-1 is due to have the filter media replaced. The filter media is layered in the filtration tanks and filters iron and other undesirable substances such as arsenic from the well water.

Replacing the filter media and the rehabilitation of the filtration tanks are important to maintaining a Safe Drinking Water Act compliant water supply. Much like changing the oil in a car, this is part of the general maintenance that goes into the water treatment process, and treatment facility 19-1 is next on our list.

Waterford will be contracting Elenis Contracting LLC to perform the construction work for us; they are a single source vendor for Waterford Township and specialize in this type of work. They have completed filter media replacement projects for us in the past and have done excellent work. This work is estimated to cost \$260,663.67. This total has a 10% contingency included in the price. Their project cost sheet is attached for the Board to review.

We do not expect further work to be required; however, if it is discovered that such work is needed with the filter blocks or underdrains, I will return to the Board with a report as to what is required and request further funding at that time.

This work was approved in the 2026 budget hearings and will be coded to account # 59045-97010.

**Requested Board Action:**

- 1. Authorize Elenis Contracting to complete the filter media replacement project at Water Treatment Facility 19-1 for a total amount not to exceed \$260,663.67.**

With us there are no boundaries

Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Prices
1	Mobilization/Bonding	LS	1	\$ 20,000.00	\$ 20,000.00
2	Remove Existing Media	LS	1	\$ 46,676.48	\$ 46,676.48
3	Existing Media Disposal	LS	1	\$ 7,000.00	\$ 7,000.00
4	Sand Blast ( four cells)	LS	4	\$ 10,383.10	\$ 41,532.40
5	Painting (four Cells)	LS	4	\$ 13,759.20	\$ 55,036.80
6	Furnish and Install New Filter Media	LS	1	\$ 65,221.29	\$ 65,221.29
7	Disinfect Filter	LS	1	\$ 1,500.00	\$ 1,500.00
8	Dixon Coating Inspection	LS	1		
	Subtotal				\$ 236,966.97
9	Remove Filter Block*	LS	1	\$ 43,881.04	\$ 43,881.04
10	Filter Block Disposal*	LS	1	\$ 3,500.00	\$ 3,500.00
11	Structural Repair of Steel*	LBS		\$ 25,000.00	\$ 25,000.00
12	Welding*	INCHES		\$ 25,000.00	\$ 25,000.00
13	Furnish and Install New Filter Blocks*	LS	1	\$ 256,950.24	\$ 256,950.24
14	Leopold Underdrain 2024 Contingency 10%*	LS	1	\$ 22,695.02	\$ 22,695.02
15	Exterior SP3 Overcoat	LS	1	\$ 57,810.00	\$ 57,810.00
16	Interior Aeralator Middle Chamber SP10 100% Solids	LS	1	\$ 71,700.00	\$ 71,700.00
17	Building Interior CMU Wall SP3 Overcoat	LS	1	\$ 46,960.00	\$ 46,960.00
	Subtotal				\$ 553,496.30
	Filter Media Replacement only + 10% Contingency				\$ 260,663.67
	Filter Media and Filter Block Replacement + 10% Contingency (subject to final adjustment based on actual quantities).				\$ 846,814.58

\* These items have been included, however, once the media has been removed, the cells will be inspected, to determine if these items are required.

**BOARD OF TRUSTEES**

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Sam Harris, Trustee  
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Gary Wall, Trustee



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Kristin Goetze, P.E.

DPW Engineer

Scott McGrady

DPW Superintendent

Derek VanDam

DPW Superintendent

DATE: January 15, 2026

TO: Honorable Charter Township of Waterford Board of Trustees

FROM: Justin Westlake, DPW Director

RE: 2026 Vehicle Purchases – DPW

Please authorize the Waterford Township DPW to purchase the list of vehicles below. The proposals from Berger Chevrolet, Diesel Truck Sales Inc. and Weingartz are attached to this memo for the Board to review. These vehicles were approved during the 2026 Budget Hearings.

<u>Vehicle Type</u>	<u>Department</u>	<u>Vendor</u>	<u>Price</u>
2027 Freightliner Dump Truck	DPW	Diesel Truck Sales Inc.	\$ 136,724.00
2026 Silverado 2500HD 4WD Crew Cab	DPW	Berger	\$ 55,771.00
2026 Silverado 1500HD 4WD Crew Cab	DPW	Berger	\$ 44,144.00
2026 Equinox AWD	Library	Berger	\$ 28,986.00
Kubota with Plow and Salt Spreader	DPW	Weingartz	\$ 32,834.61

Berger Chevrolet purchases allow us to get vehicles from the MiDeal contract to ensure we get fair pricing. The Kubota is being purchased from Weingartz using Sourcewell pricing which is an approved method in Waterford's procurement policy. Diesel Truck Sales Inc. is offering Waterford a substantial government discount for the dump truck. Waterford purchased our last dump truck from Diesel Truck sales a few years ago, and we have been satisfied with the performance of that vehicle.

The vehicles purchased will be put into the DPW fleet. The DPW mechanics will then make a recommendation which of the older vehicles to get rid of and they will either be purchased by a different department or sent off to auction.

These vehicles were approved during the 2026 budget hearings.

**Requested Board Action:**

- 1. Authorize the DPW to purchase the vehicles in this memo as presented.**

*With us there are no boundaries*

Prepared for:  
 Jim Cassidy  
 WATERFORD TOWNSHIP  
 5240 Civic Center Dr  
 Waterford, MI 48329  
 Phone: 248-674-2278

Prepared by:  
 Jim Kanine  
 DIESEL TRUCK SALES, INC.  
 2619 N. WASHINGTON AVENUE  
 SAGINAW, MI 48601  
 Phone: 989-753-4481

## QUOTATION

### M2 106 PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK  
 CUM L9 300 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT  
 @ 1200 RPM  
 ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH  
 PTO PROVISION  
 MERITOR RS-23-160 23,000# R-SERIES SINGLE REAR  
 AXLE  
 AIRLINER 23,000# REAR SUSPENSION WITH CHAIN  
 CLEARANCE  
 DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP  
 SINGLE FRONT AXLE

14,600# TAPERLEAF FRONT SUSPENSION  
 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL  
 CAB  
 4325MM (170 INCH) WHEELBASE  
 NO FIFTH WHEEL  
 9.5MM X 83.5MM X 284.0MM STEEL FRAME (.37 X 3.29 X  
 11.18 INCH) 140 KSI  
 875MM (34 INCH) REAR FRAME OVERHANG

	PER UNIT	TOTAL
LIST PRICE	\$ 148,588	\$ 148,588
GOVERNMENT DISCOUNT	\$ 43,688	\$ 43,688
VEHICLE PRICE	\$ 104,900	\$ 104,900
EXTENDED WARRANTY	\$ 0	\$ 0
DEALER INSTALLED OPTIONS	\$ 32,000	\$ 32,000
<b>CUSTOMER PRICE BEFORE TAX</b>	<b>\$ 136,900</b>	<b>\$ 136,900</b>

### TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$ (176)	\$ (176)
TAXES AND FEES	\$ 0	\$ 0
OTHER CHARGES	\$ 0	\$ 0

### TRADE-IN

TRADE-IN ALLOWANCE	\$ (0)	\$ (0)
BALANCE DUE	(LOCAL CURRENCY) \$ 136,724	\$ 136,724

### COMMENTS:

Projected delivery on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ provided the order is received before \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

### APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_.

Prepared for:  
Jim Cassidy  
WATERFORD TOWNSHIP  
5240 Civic Center Dr  
Waterford, MI 48329  
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## QUOTATION DETAILS

### FEDERAL EXCISE TAX

TAX BEFORE CREDITS	\$	.00	\$	.00
CREDITS	\$	(176.34)	\$	(176.34)

### Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at [Information@dtfoffers.com](mailto:Information@dtfoffers.com).

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at [www.daimler-truckfinancial.com](http://www.daimler-truckfinancial.com).

**Prepared for:**  
 Jim Cassidy  
 WATERFORD TOWNSHIP  
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## S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Price Level</b>				
PRL-30M	M2 PRL-30M (EFF:MY27 ORDERS)			STD
<b>Data Version</b>				
DRL-018	SPECPRO21 DATA RELEASE VER 018			N/C
<b>Fuel Efficiency Package</b>				
028-004	MEDIUM DUTY FUEL EFFICIENCY PACKAGE			N/C
<b>Vehicle Configuration</b>				
001-172	M2 106 PLUS CONVENTIONAL CHASSIS	5,709	3,450	\$116,365.00
004-227	2027 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-006	TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560	10	10	\$1,027.00
003-001	LH PRIMARY STEERING LOCATION			STD
<b>General Service</b>				
AA1-003	TRUCK/TRAILER CONFIGURATION			N/C
AA6-002	DOMICILED, USA 50 STATES (EPA CLEAN IDLE LABEL OR NO CLEAN IDLE REQUIRED)			STD
99D-031	EPA CLEAN IDLE LABEL - (INCLUDES 6X4 INCH LABEL SHIPPED LOOSE)			N/C
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE			N/C
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-091	MEDIUM TRUCK WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 12000.0 lbs			

**Prepared for:**  
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Data Code	Description	Weight Front	Weight Rear	Retail Price
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 21000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 33000.0 lbs			
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs			
<b>Truck Service</b>				
AA3-004	END DUMP BODY			N/C
AF3-2A3	TEBCO			N/C
AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in			
<b>Tractor Service</b>				
AA2-005	FLATBED TRAILER			N/C
AH6-001	SINGLE (1) TRAILER			N/C
<b>Engine</b>				
101-3BN	CUM L9 300 HP @ 2200 RPM; 2200 GOV RPM, 860 LB-FT @ 1200 RPM	640	30	\$11,665.00
<b>Electronic Parameters</b>				
79A-070	70 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79K-011	PTO MODE ENGINE RPM LIMIT - 1400 RPM			N/C
79L-011	PTO MODE THROTTLE OVERRIDE - LIMIT TO 1400 RPM			N/C
79P-005	PTO RPM WITH CRUISE SET SWITCH - 1000 RPM			N/C
79S-007	PTO MODE CANCEL VEHICLE SPEED - 20 MPH			N/C
79U-001	PTO GOVERNOR RAMP RATE - 25 RPM PER SECOND			N/C
79V-001	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY			N/C
79W-024	CRUISE CONTROL BUTTON PTO CONTROL			N/C
79X-009	PTO SPEED 1 SETTING - 1200 RPM			N/C
80G-015	PTO MINIMUM RPM - 800			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
80S-004	PTO 1, DASH SWITCH, ENGAGE WHILE DRIVING			N/C
<b>Engine Equipment</b>				
99C-024	EPA 2010/GHG 2024 CONFIGURATION			STD
13E-001	STANDARD OIL PAN			STD
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD

**Prepared for:**  
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 WATERFORD TOWNSHIP  
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<b>Data Code</b>	<b>Description</b>	<b>Weight Front</b>	<b>Weight Rear</b>	<b>Retail Price</b>
014-1B5	SIDE OF HOOD AIR INTAKE WITH DONALDSON HIGH CAPACITY AIR CLEANER WITH SAFETY ELEMENT, FIREWALL MOUNTED			\$30.00
124-1D9	DR 12V 180 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			\$30.00
292-206	(3) DTNA GENUINE, FLOODED STARTING, MIN 2850CCA, 525RC, THREADED STUD BATTERIES	40	20	\$250.00
290-017	BATTERY BOX FRAME MOUNTED			STD
281-001	STANDARD BATTERY JUMPERS			STD
282-003	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB			N/C
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-001	NON-POLISHED BATTERY BOX COVER			STD
293-058	NON-ESSENTIAL POSITIVE LOAD DISCONNECT, IN CAB CONTROL SWITCH MOUNTED OUTBOARD OF DRIVER SEAT	2		\$265.00
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2		\$145.00
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS	2		STD
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			STD
108-002	STANDARD MECHANICAL AIR COMPRESSOR GOVERNOR			STD
131-013	AIR COMPRESSOR DISCHARGE LINE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-076	CUMMINS ENGINE INTEGRAL BRAKE WITH VARIABLE GEOMETRY TURBO ON/OFF	20		STD
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25	\$730.00
28F-014	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER			STD
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			N/C
233-017	STANDARD CURVE BRIGHT UPPER STACK(S)			\$135.00
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP			N/C
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	35	10	(\$80.00)

**Prepared for:**  
 Jim Cassidy  
 WATERFORD TOWNSHIP  
 5240 Civic Center Dr  
 Waterford, MI 48329  
 Phone: 248-674-2278

**Prepared by:**  
 Jim Kanine  
 DIESEL TRUCK SALES, INC.  
 2619 N. WASHINGTON AVENUE  
 SAGINAW, MI 48601  
 Phone: 989-753-4481

<b>Data Code</b>	<b>Description</b>	<b>Weight Front</b>	<b>Weight Rear</b>	<b>Retail Price</b>
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			STD
23Z-001	POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	15	5	\$235.00
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD
242-011	ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD(S)			N/C
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH			STD
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			STD
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			N/C
120-998	NO COOLANT FILTER	-10		STD
266-101	900 SQUARE INCH ALUMINUM RADIATOR	15		N/C
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			STD
168-002	LOWER RADIATOR GUARD			STD
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4		\$92.00
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			\$6.00
134-001	ALUMINUM FLYWHEEL HOUSING			STD
132-004	ELECTRIC GRID AIR INTAKE WARMER			STD
155-055	DELCO 12V 39MT HD/OCP STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	15		\$25.00

#### Transmission

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	200	60	\$6,785.00
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#### Transmission Equipment

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV	N/C
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Data Code	Description	Weight Front	Weight Rear	Retail Price
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			N/C
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84E-013	S1 PERFORMANCE PRIMARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84F-012	S1 PERFORMANCE SECONDARY SHIFT SCHEDULE, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84G-007	1700 RPM PRIMARY MODE SHIFT SPEED			N/C
84H-006	1600 RPM SECONDARY MODE SHIFT SPEED			N/C
84J-000	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84K-000	ENGINE BRAKE RANGE ALTERNATE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED			STD
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			STD
353-073	QUICKFIT BODY LIGHTING CONNECTOR UNDER CAB, WITH CAP			\$435.00
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR			\$95.00
362-2JT	CUSTOMER INSTALLED CHELSEA 281 SERIES PTO	50		N/C
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON			N/C
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			STD
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED			\$365.00
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			N/C
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK	15		STD
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK			N/C

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35T-001	ATF-SYNTHETIC AUTOMATIC TRANSMISSION FLUID			STD
<b>Front Axle and Equipment</b>				
400-1A8	DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE	10		\$802.00
402-1AT	MERITOR 16.5X5 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, PLATINUM SHIELD FABRICATED SHOES			\$43.00
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS			\$8.00
427-001	FRONT BRAKE DUST SHIELDS	5		\$102.00
409-006	FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
536-012	TRW TAS-85 POWER STEERING	40		N/C
539-003	POWER STEERING PUMP			STD
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR			STD
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE			\$17.00
<b>Front Suspension</b>				
620-010	14,600# TAPERLEAF FRONT SUSPENSION	170		\$524.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION			STD
410-001	FRONT SHOCK ABSORBERS			STD
<b>Rear Axle and Equipment</b>				
420-051	MERITOR RS-23-160 23,000# R-SERIES SINGLE REAR AXLE	180		\$872.00
421-513	5.13 REAR AXLE RATIO			N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
386-074	MXL 176T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	5	5	(\$291.00)
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE			\$734.00
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE			N/C
87B-015	INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE <5 MPH, DISENGAGE >25 MPH			N/C

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423-1AU	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, PLATINUM SHIELD FABRICATED SHOES			\$32.00
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-005	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S) WITH AUXILIARY SUPPORT BRACKETS			STD
451-023	CONMET CAST IRON REAR BRAKE DRUMS			\$43.00
425-002	REAR BRAKE DUST SHIELDS	5		\$65.00
440-006	REAR OIL SEALS			STD
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS			STD
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS			STD
41T-003	GUARANTEED NAME BRAND "ROADRANGER SYNTHETIC" FE 75W-90 REAR AXLE LUBE			\$131.00
<b>Rear Suspension</b>				
622-216	AIRLINER 23,000# REAR SUSPENSION WITH CHAIN CLEARANCE	180		\$472.00
621-007	AIRLINER HIGH POSITION RIDE HEIGHT			STD
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP			N/C
888-078	IGNITION CONTROLLED ELECTRIC DUMP SWITCH FOR AIR SUSPENSION WITH STATE RETENTION AND GAUGE			\$147.00
87D-012	REAR AIR SUSPENSION DUMP VALVE AUTOFILL >5 MPH WITH INDICATOR LIGHT			N/C
910-001	SINGLE AIR REAR SUSPENSION LEVELING VALVE			STD
623-002	TRANSVERSE CONTROL RODS			STD
439-004	REAR SHOCK ABSORBERS - ONE AXLE (AIR RIDE SUSPENSION)			STD
<b>Pusher / Tag Equipment</b>				
429-998	NO PUSHER/TAG BRAKE DUST SHIELDS			STD
<b>Brake System</b>				
018-002	AIR BRAKE PACKAGE			STD
490-1AU	WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH			\$388.00
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
46E-001	STANDARD AIR MANAGEMENT UNIT			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD

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46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM			STD
413-002	STD U.S. FRONT BRAKE VALVE			STD
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
480-086	BW AD-9SI BRAKE LINE AIR DRYER WITH HEATER			\$2.00
479-012	AIR DRYER MOUNTED UNDER HOOD			N/C
460-001	STEEL AIR BRAKE RESERVOIRS			STD
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)			\$3.00

#### Trailer Connections

481-998	NO TRAILER AIR HOSE	STD
476-998	NO AIR HOSE HANGER	STD
914-025	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND DUST COVERS	\$9.00
919-062	(2) ADDITIONAL SWITCHES FOR ELEC/AIR SOLENOIDS W/STATE RETENTION PLUMBED TO END OF FRAME	\$157.00
296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION	N/C
303-025	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME	N/C
310-998	NO TRAILER ELECTRICAL CABLE	STD

#### Wheelbase & Frame

545-432	4325MM (170 INCH) WHEELBASE	N/C
546-124	9.5MM X 83.5MM X 284.0MM STEEL FRAME (.37 X 3.29 X 11.18 INCH) 140 KSI	10 190 \$350.00
552-149	875MM (34 INCH) REAR FRAME OVERHANG	N/C
55W-003	FRAME OVERHANG RANGE: 31 INCH TO 40 INCH	20 -80 N/C
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 104.72 in	
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 101.72 in	
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 243.65 in	
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 32.83 in	N/C
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 73.1 in	N/C
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 0.0 in	
553-001	SQUARE END OF FRAME	STD
550-001	FRONT CLOSING CROSMEMBER	STD

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559-003	LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER	-12		\$74.00
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER		30	N/C
<b>Chassis Equipment</b>				
556-1C3	THREE-PIECE 14 INCH CHROME STEEL BUMPER WITH COLLAPSIBLE ENDS, SPACED 3 INCHES FORWARD	30		\$381.00
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15		\$74.00
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE			N/C
585-998	NO MUDFLAP BRACKETS			STD
590-998	NO REAR MUDFLAPS			STD
586-024	FENDER AND FRONT OF HOOD MOUNTED FRONT MUDFLAPS			STD
551-002	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS			\$369.00
44Z-005	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE, SECONDARY COVERING, & CONNECTOR PROTECTION			\$1,215.00
<b>Fifth Wheel</b>				
578-998	NO FIFTH WHEEL			STD
<b>Fuel Tanks</b>				
204-154	80 GALLON/302 LITER ALUMINUM FUEL TANK - LH	35		\$405.00
218-001	23 INCH DIAMETER FUEL TANK(S)			N/C
215-006	POLISHING OF FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS			\$600.00
212-007	FUEL TANK(S) FORWARD			STD
664-002	POLISHED STEP FINISH			\$100.00
205-002	CHROME FUEL TANK CAP(S)			\$25.00
122-1H7	DAVCO 245 FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR	5		\$305.00
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
<b>Tires</b>				
093-1YX	CONTINENTAL INTELLIGENT HSC3 11R22.5 16 PLY RADIAL FRONT TIRES	48		\$260.00

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Data Code	Description	Weight Front	Weight Rear	Retail Price
094-12V	CONTINENTAL HDR2+ 11R22.5 16 PLY RADIAL REAR TIRES		92	\$360.00
<b>Hubs</b>				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS			STD
450-058	CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS		-30	\$28.00
<b>Wheels</b>				
502-1HB	ALCOA 88167X 22.5X8.25 10-HUB 5.81 INSET ALUMINUM DISC FRONT WHEELS	-62		\$410.00
505-1HB	ALCOA 88167X 22.5X8.25 10-HUB PILOT ALUMINUM DISC REAR WHEELS		-124	\$800.00
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
<b>Cab Exterior</b>				
829-071	106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTING			\$100.00
705-012	CAB ROOF REINFORCEMENTS FOR ROOF MOUNTED COMPONENTS			\$87.00
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			\$36.00
678-018	LH AND RH EXTERIOR GRAB HANDLES WITH SINGLE RUBBER INSERT			\$54.00
646-023	HOOD MOUNTED CHROMED PLASTIC GRILLE			\$159.00
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE			\$43.00
644-004	FIBERGLASS HOOD			STD
690-017	HOOD LINER, ADDED FIREWALL AND FLOOR HEAT INSULATION	5		\$158.00
727-1AM	DUAL 24 INCH ROUND POLISHED ALUMINUM AIR HONRS ROOF MOUNTED	8		\$245.00
726-002	DUAL ELECTRIC HONRS			\$10.00
728-002	DUAL HORN SHIELDS			N/C
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
327-005	DUAL AMBER ELECTRONIC STROBE LIGHTS WITH STAINLESS STEEL BRACKETS	20		\$1,320.00
312-105	LED LOW BEAM AND HIGH BEAM HEADLIGHTS WITH HEATED LENS AND CHROME BEZEL			\$480.00
302-047	LED AERODYNAMIC MARKER LIGHTS			STD
311-003	DAYTIME RUNNING LIGHTS WITH ROCKER/TOGGLE MOMENTARY INTERRUPTER SWITCH			\$32.00

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294-017	INTEGRAL STOP/TAIL/BACKUP LIGHTS WITH 7 EXTRA FEET OF WIRE MOUNTED AT END OF FRAME			\$16.00
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-103	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LED LIGHTS AND LH AND RH REMOTE			\$250.00
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS			N/C
74A-001	RH DOWN VIEW MIRROR			\$22.00
729-001	STANDARD SIDE/REAR REFLECTORS			STD
677-055	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH POLISHED DIAMOND PLATE COVER			\$81.00
764-018	AERO BRIGHT EXTERIOR SUN VISOR	10		\$526.00
768-043	63X14 INCH TINTED REAR WINDOW			STD
661-004	TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS			\$130.00
654-011	RH AND LH ELECTRIC POWERED WINDOWS			STD
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD			STD
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED			STD
647-001	WHITE WINTERFRONT	2		\$35.00
<b>Cab Interior</b>				
055-018	ELITE TRIM PACKAGE			N/C
707-106	MIST CLOTH & CARBON VINYL INTERIOR "ELITE"			N/C
70K-019	CARBON WITH PREMIUM WOOD ACCENT (ELITE)			\$116.00
706-013	MOLDED DOOR PANEL			STD
708-013	MOLDED PLASTIC DOOR PANEL			STD
772-006	BLACK MATS WITH SINGLE INSULATION			STD
785-026	(1)DASH MOUNTED 12V POWER OUTLET, (1)DASH MOUNTED DUAL USB-C OUTLET			\$45.00
691-001	FORWARD ROOF MOUNTED CONSOLE			STD
696-012	CENTER STORAGE CONSOLE MOUNTED ON BACKWALL	20		\$26.00
693-019	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS			STD
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY			STD

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742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-029	M2/SD DASH			STD
720-002	2-1/2 LB. FIRE EXTINGUISHER	5		\$37.00
700-002	HEATER, DEFROSTER AND AIR CONDITIONER			STD
701-013	STANDARD HVAC DUCTING WITH PRE-FILTER FOR OUTSIDE AIR INTAKE			\$19.00
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR			STD
702-002	BINARY CONTROL, R-134A			STD
739-034	PREMIUM INSULATION			\$187.00
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-1B2	PREMIUM LED CAB LIGHTING			\$56.00
787-998	NO SECURITY DEVICE			N/C
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			STD
78G-003	KEY QUANTITY OF 3			\$9.00
655-005	LH AND RH ELECTRIC DOOR LOCKS			STD
740-998	NO MATTRESS	-20	-15	STD
722-028	TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED LOOSE IN CAB	10		\$24.00
756-339	PREMIUM ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK	70		\$360.00
760-337	BASIC ISRINGHAUSEN HIGH BACK NON SUSPENSION TOOL BOX PASSENGER SEAT			\$195.00
759-006	DUAL DRIVER SEAT ARMRESTS AND INBOARD PASSENGER SEAT ARMREST	6		\$101.00
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-014	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER			\$2.00
761-014	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER			\$4.00
763-101	BLACK SEAT BELTS			STD
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN			STD
540-070	4-SPOKE 18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL WITH CHROME SWITCH BEZELS			\$129.00

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 SAGINAW, MI 48601  
 Phone: 989-753-4481

Data Code	Description	Weight Front	Weight Rear	Retail Price
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD
<b>Instruments &amp; Controls</b>				
106-002	ELECTRONIC ACCELERATOR CONTROL			STD
732-998	NO INSTRUMENT PANEL-DRIVER			STD
734-025	CONFIGURABLE UPPER PANEL WITH INTEGRATED LOWER STORAGE			STD
87L-001	ENGINE PTO SPEED CONTROL WITH PARK BRAKE INTERLOCK			N/C
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS			\$1.00
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE			STD
198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS			\$15.00
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
157-004	MANUAL REMOTE ENGINE STOP/START			\$169.00
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY			STD
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
148-072	ENGINE REMOTE INTERFACE WITH ONE OR MORE SET SPEEDS			\$134.00
48H-003	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS			\$100.00
48C-004	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) UNDER CAB WITH BLUNTCUTS			\$46.00
163-014	ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR			N/C
866-018	DIGITAL SINGLE REAR AXLE TEMPERATURE IN DRIVER DISPLAY WITH SENSOR SHIELD			\$53.00
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			\$30.00

**Prepared for:**  
 Jim Cassidy  
 WATERFORD TOWNSHIP  
 5240 Civic Center Dr  
 Waterford, MI 48329  
 Phone: 248-674-2278

**Prepared by:**  
 Jim Kanine  
 DIESEL TRUCK SALES, INC.  
 2619 N. WASHINGTON AVENUE  
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<b>Data Code</b>	<b>Description</b>	<b>Weight Front</b>	<b>Weight Rear</b>	<b>Retail Price</b>
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			STD
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE			\$60.00
736-998	NO OBSTACLE DETECTION SYSTEM			(\$4,324.00)
72J-998	NO DR ASSIST SYSTEM			N/C
73H-998	NO CAMERA/VIDEO/IMAGING SYSTEM			(\$420.00)
49B-998	NO VEHICLE STABILITY ADVISOR OR CONTROL			(\$1,134.00)
73B-998	NO LANE DEPARTURE WARNING SYSTEM			(\$1,080.00)
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
679-998	NO OVERHEAD INSTRUMENT PANEL			STD
35M-010	1 QUICKFIT PROGRAMABLE MODULE (QPM/XMC)	10		\$780.00
746-143	7" B-PANEL INTERACTIVE TOUCHSCREEN DISPLAY RADIO W/ USB-C, APPLE CARPLAY, ANDROID AUTO, BLUETOOTH/AM/FM/SXM/WB, WITH MICROPHONE			STD
747-001	DASH MOUNTED RADIO			STD
750-002	(2) RADIO SPEAKERS IN CAB			STD
753-998	NO AM/FM RADIO ANTENNA			STD
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD			\$18.00
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			\$55.00
75W-006	SHARKFIN MULTI-BAND ANTENNA, CENTRAL ROOF MOUNTING LOCATION: AM/FM/WEATHERBAND, WIFI/BLUETOOTH, SDAR/SIRIUSXM, GNSS/GPS			\$5.00
78C-003	INTEROPERABLE SDAR ANTENNA			STD
74D-006	STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS			STD
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			STD
817-001	STANDARD VEHICLE SPEED SENSOR			STD
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
813-1C8	DETROIT CONNECT PLATFORM HARDWARE			STD
8D1-313	3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES			N/C
8D4-998	NO FUEL SYSTEMS DATA SERVICE(SCO)			STD

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Data Code	Description	Weight Front	Weight Rear	Retail Price
6TS-005	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL			STD
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP			STD
329-137	FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO END OF FRAME, BLUNTCUT			\$50.00
4C1-027	HARDWIRE SWITCH #1, ON/OFF LATCHING, 20 AMPS BATTERY POWER			\$90.00
4C2-027	HARDWIRE SWITCH #2, ON/OFF LATCHING, 20 AMPS BATTERY POWER			\$40.00
4C3-018	HARDWIRE SWITCH #3, ON/OFF LATCHING, 20 AMPS BATTERY POWER			\$40.00
4C4-018	HARDWIRE SWITCH #4, ON/OFF LATCHING, 20 AMPS BATTERY POWER			\$55.00
81Y-005	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY			\$43.00
264-030	(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN			N/C
482-001	STANDARD TRACTOR PROTECTION VALVE			N/C
883-001	TRAILER HAND CONTROL BRAKE VALVE			N/C
842-006	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY			N/C
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS			N/C
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			N/C
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT			STD
298-046	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY			STD
87G-005	OPTIONAL AIR SWITCH 1 WITH NO INTLK			N/C
87T-001	OPTIONAL AIR SWITCH 2 WITH NO INTLK			\$52.00
<b>Design</b>				
065-000	PAINT: ONE SOLID COLOR			STD
<b>Color</b>				
980-612	CAB COLOR A: L3781EY VIPER RED ELITE EY			N/C

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Data Code	Description	Weight Front	Weight Rear	Retail Price
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
963-003	STANDARD E COAT/UNDERCOATING			STD
<b>Certification / Compliance</b>				
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD
<b>Sales Programs</b>				
RD4-998	NO DETROIT CONNECT FUEL ANALYTICS			STD

#### TOTAL VEHICLE SUMMARY

#### Adjusted List Price

Adjusted List Price \*\* \$148,588.00

#### Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight <sup>+</sup>	7259 lbs	4043 lbs	11302 lbs
Dealer Installed Options	0 lbs	0 lbs	0 lbs
Total Weight <sup>+</sup>	7259 lbs	4043 lbs	11302 lbs

#### ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE

#### Other Factory Charges

PMV-024	GHG24 SURCHARGE - CUMMINS	\$555.00
RD1-313	3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES	N/C
RD3-998	NO SAFETY EVENT VIEWER	(\$180.00)
RAG-020	CUMMINS TARIFF CHARGE - \$205	\$205.00
PAT-025	STEEL, ALUMINUM, AND CHINA TARIFF IMPACT FEE 108/114 SD AND M2 106/112	\$1,500.00
R27-001	MY27 ESCALATOR	\$2,500.00

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P73-2FT STANDARD DESTINATION CHARGE \$3,375.00

### Dealer Installed Options

			Weight	Weight	Price
			Front	Rear	
001	PDI		0	0	\$750.00
002	TEBCO BODY QUOTE		0	0	\$31,250.00
Total Dealer Installed Options			0 lbs	0 lbs	\$32,000.00

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(\*\*) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

(\*\*\*) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

Derrick

## BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$55,771.00

Vehicle Description:

Number of units 1

Year 2026

Make Chevrolet

\$55,771.00

Model 2500 Silverado LT  
crew cab 4wd

Vendor:

Berger Chevrolet Inc.

Bid Prepared For :

Address 2525 28th Street S.E.

Waterford Twp DPW

Grand Rapids, MI 49512

Phone (616) 575-9629

Price includes title fee and delivery. Price based on  
Municipal discount in the State of Michigan.

Signature Robert Evans

Printed Signature Robert M. Evans

Date 7/22/2025



# Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

## Selected Model and Options

### MODEL

CODE	MODEL
CK20743	2026 Chevrolet Silverado 2500HD 4WD Crew Cab 159" LT

### COLORS

CODE	DESCRIPTION
GAZ	Summit White

### OPTIONS

CODE	DESCRIPTION
—	Option/package discount (Requires (PDA) Texas Edition, (PDU) All Star Edition, (PDZ) Z71 Off-Road and Protection Package or (PCQ) Duramax and Appearance Package.) *DISCOUNT*
1LT	LT Preferred Equipment Group includes standard equipment
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at <a href="http://www.gmupfitter.com">www.gmupfitter.com</a> .
A2X	Seat adjuster, driver 10-way power including lumbar (Included and only available with (PCL) Convenience Package.)
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD) (On Crew Cab and Double Cab models, not available with (PCM) Convenience Package II unless (PCL) LT Convenience Package I is ordered.)
B59	Remote Start Package includes (BTV) Remote Start, (UTJ) Theft Deterrent System and (C49) rear-window defogger (Requires (PCL) Convenience Package.)
BTV	Remote vehicle starter system (Included and only available with (B59) Remote Start Package.)
C49	Defogger, rear-window electric (Included with (B59) Remote Start Package.)
CGN	Chevytec spray-on bedliner Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Included with (PDZ) Z71 Off-Road and Protection Package, (WPK) Trail Boss Package, (WBL) Z71 Chrome Sport Edition, (Z6A) Gooseneck/5th Wheel Prep Package or (ANQ) Alaskan Snow Plow Special Edition. Not available with (ZW9) pickup bed delete. Available with Ship Thru code (SQE), (TCE) or (TCH), not available with any other Ship Thru code.)
CJ2	Air conditioning, dual-zone automatic climate control (Included and only available with (PCL) Convenience Package.)
CKF	GVWR, 11,025 lbs. (5001 kg) (Included and only available with CK20903 model and (L5P) Duramax 6.6L Turbo-Diesel V8 engine with 18", 20" or 22" wheels with (XGD) tires without (NHT) Max Trailering or included and only available with CK20743 model and (L8T) 6.6L V8 gas engine with 18", 20" or 22" wheels.)

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Data Version: 26023. Data Updated: Jul 21, 2025 6:45:00 PM PDT.



# Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

## OPTIONS

CODE	DESCRIPTION
DD8	Mirror, inside rearview auto-dimming (Included and only available with (DWI) trailer mirrors. Not available with (DRZ) Rear Camera Mirror.)
DWI	Mirrors, outside power-adjustable vertical trailering with heated and auto-dimming upper glass lower convex mirrors, turn signal indicators, puddle lamps, (U12) perimeter lighting, auxiliary lighting, power folding/manual extending (extends 3.31" [84.25mm]) (Crew Cab and Double Cab models require (PQB) Safety Package. Requires (PCL) Convenience Package or (PDN) Chevrolet Bowtie Accent Package, LPO. Includes (DD8) auto-dimming rearview mirror which can be upgraded to (DRZ) Rear Camera Mirror.)
FE9	Emissions, Federal requirements
GAZ	Summit White
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
H0U	Jet Black, Cloth seat trim
IOK	Audio system, Chevrolet Infotainment 3 Premium system with Google built-in compatibility (select service plan required, terms and limitations apply) including navigation capability, 13.4" diagonal HD color touchscreen, includes multi-touch display, AM/FM stereo, Bluetooth streaming audio for music and most phones; featuring Wireless Apple CarPlay and Wireless Android Auto capability for compatible phones, advanced voice recognition, in-vehicle apps, personalized profiles for infotainment and vehicle settings (STD)
KA1	Seating, heated driver and front outboard passenger (Included and only available with (ZM9) Heat Package.)
KI3	Steering wheel, heated (Included and only available with (ZM9) Heat Package.)
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N·m] @ 4000 rpm) (STD)
MKM	Transmission, 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)
N37	Steering column, manual tilt and telescoping (Included and only available with (PCL) Convenience Package.)
NQH	Transfer case, two-speed active electronic Autotrac with push button control (Requires 4WD models.)
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)
PCL	Convenience Package includes (UF2) Cargo bed LED lighting, (CJ2) dual-zone automatic climate control, (A2X) 10-way power driver seat including power lumbar, (N37) manual tilt/telescoping steering column, (T3U) LED fog lamps (Requires (ZM9) Heat Package and (B59) Remote Start Package.)
PDU	All Star Edition for Crew Cab and Double Cab models, includes (PCL) Convenience Package and (PQB) Safety Package (Not available with (PDA) Texas Edition or (ZW9) pickup bed delete.) *GROSS*

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# Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

## OPTIONS

CODE	DESCRIPTION
PQB	Safety Package includes (UD5) Front and Rear Park Assist, (UKV) Trailer Side Blind Zone Alert, (UFG) Rear Cross Traffic Alert, (UV2) HD Surround Vision, (UVN) Bed View Camera and (TRG) Trailer Camera Provisions (Includes (UET) Trailering App. Requires (PCL) LT Convenience Package and (DWI) trailer mirrors. Not available with (ZW9) pickup bed delete.)
Q86	Wheels, 20" (50.8 cm) machined aluminum with Grazen Metallic painted accents, 10-spoke (Requires Crew Cab model and (QF9) LT275/65R20 all-terrain, blackwall tires. Included with (PCQ) Duramax and Appearance Package. Available as an upgrade when (PDU) All Star Edition, (PDA) Texas Edition or (PDZ) Z71 Off-Road and Protection Package is ordered. Not available with (ZW9) pickup bed delete.)
QF9	Tires, LT275/65R20 all-terrain, blackwall (Requires (WR4) wheels, (Q86) wheels or LPO 20" wheels. Included with (ANQ) Alaskan Snow Plow Special Edition, (WBL) Z71 Chrome Sport Edition or (PCQ) Duramax and Appearance Package. Available with (WPK) Trail Boss Package and (SRI) 20" High gloss Black painted wheels.)
T3U	Fog lamps, front, LED (Included and only available with (PCL) Convenience Package. Available free flow with fleet or government sales order.)
TRG	Trailer Camera Provisions and trailer viewing software (Included and only available with (PQB) Safety Package. Not available on Regular Cab models.)
UD5	Front and Rear Park Assist, ultrasonic (Included and only available with (PQB) Safety Package. Not available with (ZW9) pickup bed delete.)
UET	In-Vehicle Trailering App, System includes checklist, trailer maintenance reminders, trailer security alerts, trailer mileage, tow/haul reminder, trailer electrical diagnostics and Trailer Tire Pressure Monitor System module (Included and only available with (PCM) Convenience Package II or (PQB) Safety Package.)
UF2	LED Cargo Area Lighting located in pickup bed, activated with switch on center switch bank or key fob (Included with (PCL) Convenience Package. Not available with (ZW9) pickup bed delete.)
UFG	Rear Cross Traffic Alert (Included and only available with (PQB) Safety Package.)
UKV	Trailer Side Blind Zone Alert (Included and only available with (PQB) Safety Package. Not available with (ZW9).)
UTJ	Theft-deterrent system, unauthorized entry (Included and only available with (B59) Remote Start Package.)
UV2	HD Surround Vision (Included and only available with (PQB) Safety Package. Not available on Regular Cab models.)
UVN	Bed View Camera camera in the CHMSL to show a view of the cargo bed, display located in infotainment screen, includes Two Trailer Camera Provisions (Included and only available with (PQB) Safety Package. Not available with Regular Cab models or (ZW9) pickup bed delete.)
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at <a href="http://www.gmupfitter.com">www.gmupfitter.com</a> for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Included with (ANQ) Alaskan Snow Plow Special Edition. Not available with (F60) Heavy Duty Front Spring/Camper Package.)

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**Berger Chevrolet Inc**

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

## OPTIONS

CODE	DESCRIPTION
ZM9	Heat Package includes (KA1) Heated driver and passenger seats and (KI3) Heated steering wheel (Requires (PCL) LT Convenience Package.)
ZYG	Tire, spare LT275/70R18 all-terrain, blackwall (Included with (ANQ) Alaskan Snow Plow Special Edition. Included and only available with (QF6) LT275/70R18E all-terrain, blackwall tires or (QF9) LT275/65R20 all-terrain, blackwall tires with (E63) Durabed, pickup bed. Included when (QFG) LT275/65R20 blackwall off-road tires are ordered without (ZW9) pickup bed delete.)

**Options Total**

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# Berger Chevrolet Inc

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Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

## Standard Equipment

### Package

Trailering Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

### Mechanical

Durabed, pickup bed

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N·m] @ 4000 rpm) (STD)

Transmission, 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

GVWR, 10,450 lbs. (4740 kg) (STD) (Included and only available with CK20743 model and (L8T) 6.6L V8 gas engine with 17" wheels.)

Push Button Start

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed electronic shift with push button controls

Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Trailer brake controller, integrated

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Recovery hooks, front, frame-mounted, Black (Not available with (VLQ) Chrome recovery hooks.)

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)

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Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

### Mechanical

Exhaust, single, side

### Exterior

Wheels, 17" (43.2 cm) machined aluminum (STD)

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHQ) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QHQ) LT245/75R17E all-season, blackwall tires are ordered.)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumper, front chrome

Bumper, rear chrome

CornerStep, rear bumper

BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)

Moldings, beltline, Black

Cargo tie downs (12), fixed rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)

Power outlet, bed mounted, 120-volt (400 watts shared with (K14) interior power outlet)

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Taillamps with incandescent tail, stop and reverse lights

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel

Mirrors, outside power-adjustable vertical trailering with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm])

Mirror caps, Black

Glass, deep-tinted

Tailgate, standard (Deleted with (ZW9) pickup bed delete.)

Tailgate and bed rail protection cap, top

Tailgate, gate function manual with EZ Lift includes power lock and release (Deleted when (ZW9) pickup bed delete is ordered. Not available with (PCM) Convenience Package II unless (QK2) Multi-Flex tailgate is ordered.)

Door handles, body-color (Will be painted high gloss Black with (WPK) Trail Boss Package.)

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Data Version: 26023. Data Updated: Jul 21, 2025 6:45:00 PM PDT.



## Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

### Entertainment

Audio system, Chevrolet Infotainment 3 Premium system with Google built-in compatibility (select service plan required, terms and limitations apply) including navigation capability, 13.4" diagonal HD color touchscreen, includes multi-touch display, AM/FM stereo, Bluetooth streaming audio for music and most phones; featuring Wireless Apple CarPlay and Wireless Android Auto capability for compatible phones, advanced voice recognition, in-vehicle apps, personalized profiles for infotainment and vehicle settings (STD)

SiriusXM Trial Subscription

SiriusXM with 360L Trial Subscription. SiriusXM with 360L transforms your customers' ride with our most extensive and personalized radio experience on the road. (IMPORTANT: The SiriusXM trial subscription is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit [www.siriusxm.com](http://www.siriusxm.com) which includes full terms and how to cancel. All fees, content, features, and availability are subject to change. Some features require GM connected vehicle services.)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Steering wheel audio controls

Bluetooth for phone connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)

### Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD) (On Crew Cab and Double Cab models, not available with (PCM) Convenience Package II unless (PCL) LT Convenience Package I is ordered.)

Cloth seat trim

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)

Floor covering, color-keyed carpeting

Floor mats, rubberized vinyl, front (Deleted when LPO floor liners are ordered.)

Floor mats, rubberized-vinyl rear (Not available with Regular Cab models. Deleted when LPO floor liners are ordered.)

Steering wheel, wrapped

Steering column, Tilt-Wheel, manual with wheel locking security feature

Driver Information Center, enhanced, 12.3" diagonal reconfigurable multicolor digital display

Exterior Temperature Display located in radio display

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## Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

### Interior

- Compass located in instrument cluster
- Rear Seat Reminder (Requires Crew Cab or Double Cab model.)
- Window, power front, drivers express up/down
- Window, power front, passenger express down
- Windows, power rear, express down (Not available with Regular Cab models.)
- Door locks, power
- Keyless Open and Start
- Cruise control, electronic with set and resume speed, steering wheel-mounted
- USB Ports, 2, Charge/Data ports located on instrument panel
- USB ports, rear, dual, charge-only
- Power outlet, interior, 120-volt (400 watts shared with (KC9) bed mounted power outlet)
- Air conditioning, single-zone
- Air vents, rear, heating/cooling (Not available on Regular Cab models.)
- Mirror, inside rearview, manual tilt
- Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted
- Chevrolet Connected Access capable (Subject to terms. See [onstar.com](http://onstar.com) or dealer for details.)

### Safety-Mechanical

- Automatic Emergency Braking
- Front Pedestrian Braking
- StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

### Safety-Exterior

- Daytime Running Lamps with automatic exterior lamp control

### Safety-Interior

- Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
- OnStar Services capable (See [onstar.com](http://onstar.com) for details and limitations. Services vary by model. Service plan required.)
- HD Rear Vision Camera (Deleted when (ZW9) pickup bed delete is ordered.)

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## Berger Chevrolet Inc

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Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

### Safety-Interior

Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Seat Belt Adjustable Guide Loops, front row only (Included and only available on Crew Cab and Double Cab models.)

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See [onstar.com](http://onstar.com) for details and limitations.)

### Processing-Other

Trailering Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

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## Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159 LT (✓ Complete)

### WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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Data Version: 26023. Data Updated: Jul 21, 2025 6:45:00 PM PDT.

Treatment

## BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$44,144.00

Vehicle Description:

Number of units 1

Year 2026

Make Chevrolet

\$44,144.00

Model 1500 Silverado w/t  
crew cab 4wd

Vendor:

Berger Chevrolet Inc.

Bid Prepared For :

Address 2525 28th Street S.E.

Waterford Twp DPW

Grand Rapids, MI 49512

Phone (616) 575-9629

Price includes title fee and delivery. Price based on  
Municipal discount in the State of Michigan.

Signature Robert Evans

Printed Signature Robert M. Evans

Date 12/12/2025



# Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147 Work Truck (✓ Complete)

## Selected Model and Options

### MODEL

CODE	MODEL
CK10543	2026 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck

### COLORS

CODE	DESCRIPTION
GAZ	Summit White

### OPTIONS

(<sup>†</sup> Denotes a Custom Equipment Option)

CODE	DESCRIPTION
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*
001 <sup>†</sup>	Install Remote start <sup>†</sup>
1WT	Work Truck Preferred Equipment Group includes standard equipment
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at <a href="http://www.gmupfitter.com">www.gmupfitter.com</a> .
A2X	Seat adjuster, driver 10-way power including lumbar (Requires (H0U) Jet Black interior and (K14) 120-volt power outlet.)
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)
B30	Floor covering, color-keyed carpeting
B32	Floor mats, rubberized vinyl, front (Included and only available with (B30) color-keyed carpeting.)
B33	Floor mats, rubberized-vinyl rear (Included and only available with (B30) color-keyed carpeting.)
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)
C5W	GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)
CGN	Chevytec spray-on bedliner, Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Not available with (ZW9) pickup bed delete. Double Cab and Crew Cab models are available with Ship Thru codes (VCO), (VDT), (VYC) or (VYS). Crew Cab and Regular Cab models are available with Ship Thru codes (A6T), (TW3), (VI1), (VDJ), (VKZ), (VUH) or (WEZ). Crew Cab models are available with Ship Thru code (TFA).)
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)

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Data Version: 27215. Data Updated: Dec 11, 2025 6:46:00 PM PST.



Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147 Work Truck (✓ Complete)

## OPTIONS

(† Denotes a Custom Equipment Option)

CODE	DESCRIPTION
DP6	Mirror caps, painted (High gloss Black. Included and only available with (PQA) WT Safety Package. Not available with (DPO) trailering mirrors.)
FE9	Emissions, Federal requirements
GAZ	Summit White
GU6	Rear axle, 3.42 ratio
H0U	Jet Black, Cloth seat trim (On 1WT models requires (A2X) 10-way power driver seat adjuster. Not available with (ZW9) pickup bed delete.)
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)
KC9	Power outlet, bed mounted, 120-volt (400 watts shared with (KI4) interior power outlet) (Included and only available with (KI4) Power outlet. Not available with (ZW9) pickup bed delete.)
KI4	Power outlet, interior power outlet, 120-volt (400 watts shared with (KC9) bed mounted power outlet) (Requires (QT5) EZ Lift power lock and release tailgate. Included with (5W4) Special Service Package and (9C1) Police Pursuit Package. Includes (UBI) USB ports.)
L3B	Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.) *GROSS*
MFC	Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)
PCV	WT Convenience Package includes (AKO) tinted windows, (C49) rear-window defogger and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror.)
PEB	WT Value Package includes (PCV) WT Convenience Package and (Z82) Trailering Package (Not available with (ZW9) pickup bed delete. Fleet or Government order types require (G80) auto-locking differential when (L84) 5.3L EcoTec3 V8 engine is ordered.) *GROSS*
PQA	WT Safety Package includes (UD5) Front and Rear Park Assist, (UKC) Lane Change Alert with Side Blind Zone Alert, (UFB) Rear Cross Traffic Braking, (V46) Chrome front bumper, (VJH) Chrome rear bumper, (UKK) Rear Pedestrian Alert and (DP6) high gloss Black mirror caps (Includes (U12) Perimeter Lighting. Requires (PCV) WT Convenience Package or (PEB) WT Value Package and (KI4) 120-volt power outlet. Not available with (DPO) trailer mirrors, (ZW9) pickup bed delete or (9G8) Headlamps, daytime running lamps and automatic headlamp control delete.)
Q5U	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Bright Silver painted aluminum (Not available with (VYU) Snow Plow Prep Package.)
QBN	Tires, 255/70R17 all-season, blackwall (STD)
QBR	Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)

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# Berger Chevrolet Inc

Robert Evans | 6162925749 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

Waterford Twp 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147 Work Truck (✓ Complete)

## OPTIONS

(<sup>†</sup> Denotes a Custom Equipment Option)

CODE	DESCRIPTION
QK2	Tailgate, Multi-Flex with six functional load/access features, NOTE: Auto release can be disabled if ball hitch is installed. See Owner's manual for details (Requires (QT5) EZ Lift power lock and release tailgate. Not available with Double Cab, (ZW9) pickup bed delete or (PDW) Assist step and truck bed cover Value Package I, LPO.)
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release
U12	Lighting, perimeter (Included and only available with (PQA) WT Safety Package.)
UBI	USB ports, rear, dual, charge-only (Included and only available with (KI4) 120-volt power outlet on Crew and Double Cab models only.)
UD5	Front and Rear Park Assist, ultrasonic (Included and only available with (PQA) WT Safety Package. Requires (KI4) Power Outlet.)
UFB	Rear Cross Traffic Braking (Included and only available with (PQA) WT Safety Package.)
UKC	Lane Change Alert with Side Blind Zone Alert (Included and only available with (PQA) WT Safety Package.)
UKK	Rear Pedestrian Alert (Included and only available with (PQA) WT Safety Package.)
V46	Bumper, front chrome (Requires (VJH) Chrome rear bumper and (E63) Durabed, pickup bed. Included with (PQA) WT Safety Package.)
VJH	Bumper, rear chrome (Requires (V46) Chrome front bumper. Included with (PQA) WT Safety Package.)
Z82	Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)

Options Total

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Data Version: 27215. Data Updated: Dec 11, 2025 6:46:00 PM PST.

# BID PER ENCLOSED SPECIFICATIONS *Library*

Cost per vehicle \$28,986.00

Vehicle Description:

Number of units 1

Year 2026

Make Chevrolet

Total Bid Amount \$28,986.00

Model Equinox LT AWD

Vendor:

Berger Chevrolet Inc.

Bid Prepared For :

Waterford Twp

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Price includes title fee and delivery. Price based on  
Municipal discount from State of Michigan contract  
number MA240000001191.

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 10/10/2025

**Berger Chevrolet**Bob Evans | 616-575-9629 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

[Fleet] 2026 Chevrolet Equinox (1PT26) 4dr AWD LT (3) (✓ Complete)

**Selected Model and Options****MODEL**

CODE	MODEL
1PT26	2026 Chevrolet Equinox AWD 4dr LT w/2LT

**COLORS**

CODE	DESCRIPTION
GAZ	Summit White

**OPTIONS**

CODE	DESCRIPTION
2LT	LT Preferred Equipment Group includes standard equipment
AR9	Seats, front bucket (STD)
EKV	Black, Cloth seat trim
FE9	Emissions, Federal requirements
FHB	Axle, 3.47 final drive ratio (AWD only.)
GAZ	Summit White
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (STD)
MGH	Transmission, 8-speed automatic (STD)
NTB	Emissions, Federal
RJS	Tires, 235/65R17, all-season blackwall (STD)
RSC	Wheels, 17" (43.2 cm) Grazen Metallic machined-face aluminum (STD)

**Options Total**

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Data Version: 26682. Data Updated: Oct 8, 2025 6:51:00 PM PDT.



# Berger Chevrolet

Bob Evans | 616-575-9629 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

[Fleet] 2026 Chevrolet Equinox (1PT26) 4dr AWD LT (3) (✓ Complete)

## Standard Equipment

### Package

Convenience Package I includes (BTV) Remote Start, (DAE) illuminated visor vanity mirrors, (KA1) driver and front passenger heated seats, (KI3) heated steering wheel and (WLM) remote express-up/-down driver and express-down all passengers

Chevy Safety Assist includes Automatic Emergency Braking, Front Pedestrian Braking, Lane Keep Assist with Lane Departure Warning, Following Distance Indicator, (UEU) Forward Collision Alert and IntelliBeam (Automatic Emergency Braking replaced by (UGN) Enhanced Automatic Emergency Braking. Lane Keep Assist with Lane Departure Warning replaced by (UKM) Enhanced Lane Keep Assist with Lane Departure Warning. Front Pedestrian Braking replaced by standard Front Pedestrian and Bicyclist Braking.)

### Mechanical

Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (STD)

Transmission, 8-speed automatic (STD)

Axle, 3.47 final drive ratio (AWD only.)

Fuel, gasoline, E15

Automatic Stop/Start

Drive Mode Selector

All-wheel drive

Suspension, front MacPherson strut

Suspension, rear 4-link

Battery, 70AH, 12V, 760 cold-cranking amps

Alternator, 130 amps

GVWR, 4850 lbs. (2200 kg) (AWD only.)

Brake, automatic vehicle hold

Brakes, 16" front sliding caliper disc, 16" rear sliding caliper disc

Brake lining wear indicator

Brake rotor, FNC

Exhaust, turned down, hidden

Mechanical jack with tools

### Exterior

Wheels, 17" (43.2 cm) Grazen Metallic machined-face aluminum (STD)

Tires, 235/65R17, all-season blackwall (STD)

Wheel, compact spare 17" (43.2 cm) steel

Tire, compact spare, T125/70R17, blackwall

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Data Version: 26682. Data Updated: Oct 8, 2025 6:51:00 PM PDT.



# Berger Chevrolet

Bob Evans | 616-575-9629 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

[Fleet] 2026 Chevrolet Equinox (1PT26) 4dr AWD LT (3) (✓ Complete)

## Exterior

- Shutters, front upper and lower grille, active
- Headlamps, LED
- IntelliBeam, automatic high beam on/off
- Tail lamps, LED
- Glass, deep-tinted, rear
- Window, rear side, solar absorbing, privacy tinting
- Mirror caps, body-color
- Mirrors, outside heated power-adjustable, manual-folding
- Liftgate, rear manual
- Door handles, body-color

## Entertainment

- Audio system feature, standard speaker system
- Infotainment, High
- SiriusXM with 360L Trial Subscription SiriusXM with 360L transforms your customers' ride with our most extensive and personalized radio experience on the road. (IMPORTANT: The SiriusXM trial subscription is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit [siriusxm.com](http://siriusxm.com) which includes full terms and how to cancel. All fees, content, features, and availability are subject to change. Some features require GM connected vehicle services.)
- 5G vehicle connectivity (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)
- Wi-Fi Hotspot capable (Terms and limitations apply. See [onstar.com](http://onstar.com) or dealer for details.)
- Wireless Apple CarPlay/Wireless Android Auto
- Google Automotive Services capable
- Noise control system, active noise cancellation
- USB Ports, 2 type-C located on back of center console, charge only
- USB Ports, 2, one type-A and one type-C data/charge, located in the front area of the center console

## Interior

- Seats, front bucket (STD)
- Seat trim, Cloth
- Seats, heated driver and front passenger
- Seat adjuster, driver 6-way manual
- Seat adjuster, front passenger 4-way manual
- Headrest, rear center

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Data Version: 26682. Data Updated: Oct 8, 2025 6:51:00 PM PDT.



# Berger Chevrolet

Bob Evans | 616-575-9629 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

[Fleet] 2026 Chevrolet Equinox (1PT26) 4dr AWD LT (3) (✓ Complete)

## Interior

- Armrest, rear center, fold-down with 2 cupholders
- Floor mats, carpeted rear
- Steering wheel, 3-spoke
- Steering wheel, heated, automatic
- Steering column, tilt and telescoping
- Speedometer, miles/kilometers
- Driver Information Center 11" diagonal Driver Information Center
- Display, AOS occupant sensing
- 11.3" diagonal advanced color LCD display with Google Built-In compatibility including navigation capability, connected apps, Natural Voice Recognition and Phone Integration for Wireless Apple CarPlay/Wireless Android Auto for compatible phones
- Vehicle health management
- Windows, remote express-up/-down driver and express-down all passengers
- Keyless Open and Start
- Remote Start
- Adaptive Cruise Control
- Remote panic alarm
- Air conditioning, single-zone
- Defogger, rear-window electric
- Air filter, pollutant
- Mirror, inside rearview manual day/night
- Visors, driver and front passenger illuminated vanity mirrors, covered
- Map pocket, driver seatback
- Map pocket, front passenger seatback
- Carpeted load floor
- Power outlet, cargo area auxiliary, 12-volt

## Safety-Mechanical

- Enhanced Automatic Emergency Braking
- Intersection Automatic Emergency Braking intersection alert, braking

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[Fleet] 2026 Chevrolet Equinox (1PT26) 4dr AWD LT (3) (✓ Complete)

## Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Airbag, Passenger Sensing System sensor indicator inflatable restraint, front passenger/child presence detector (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar Services capable (See [onstar.com](http://onstar.com) for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See [onstar.com](http://onstar.com) for details and limitations.)

Rear Park Assist

HD Rear Vision Camera

Forward Collision Alert

Following distance indicator

Front Pedestrian and Bicyclist Braking

Rear Cross Traffic Braking

Reverse Automatic Braking

Blind Zone Steering Assist

Lane Keep Assist with Lane Departure Warning, enhanced

Side Bicyclist Alert

Occupant Presence Detection, front and rear

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use

Safety Alert Seat

Seat Belt Adjustable Guide Loops

Rear Seat Reminder

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

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## Berger Chevrolet

Bob Evans | 616-575-9629 | [bevans@bergerchevy.com](mailto:bevans@bergerchevy.com)

[Fleet] 2026 Chevrolet Equinox (1PT26) 4dr AWD LT (3) (✓ Complete)

### WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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Ground Maintenance, CE, Utility  
 Tractors, Mowers, RTV's - 112624-KBA  
 Ag Tractors with Related Attachments - 082923-KBA  
 NJPA Arkansas 4600041718  
 Nebraska 14777 (OC)  
 Mississippi 8200067336

RTVX2C-SKLH-1 WEB QUOTE #2929135

Date: 12/13/2025 11:47:36 AM

— Customer Information —

Cassidy, Jim

18962

Charter Township of Waterford

jcassidy@waterfordmi.gov

248-674-2278

Quote Provided By  
 Weingartz Supply Co.  
 Traci Medley  
 46061 Van Dyke Ave.  
 Utica, MI 48317  
 email: tmedley@weingartz.com  
 phone: 2489222274

— Standard Features —



**Kubota**

V Series

RTVX2C-SKLH-1

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

DIESEL ENGINE

Model Kubota D1105  
 3 Cyl. 68.5 cu in  
 +23.3 Gross Eng HP  
 75 Amp Alternator

KEY FEATURES

Factory Cab with A/C, Heater,  
 Defroster  
 Digital Multi-meter  
 Fully-opening roll-down side  
 windows

TRANSMISSION

VHT-X  
 Variable Hydro Transmission  
 Forward Speeds:  
 Low 0 - 15 mph  
 High 0 - 25 mph  
 Reverse 0 - 17 mph  
 Limited-slip Front Differential  
 Rear differential lock

Speedometer  
 Pre-wired w/ speakers/antenna for  
 stereo

Front Independent Adjustable  
 Suspension  
 Rear Independent Adjustable  
 Suspension

Brakes - Front/Rear Wet Disc  
 Rear Brake Lights / Front

Headlights

2" Hitch Receiver, Front and Rear  
 Deluxe 60/40 split bench seats  
 with driver's side seat adjustment  
 Underseat Storage Compartments  
 Deluxe Front Guard  
 (radiator guard, bumper, and lens  
 guard)

HYDRAULICS

Hydrostatic Power Steering  
 with manual tilt-feature  
 Hydraulic Cargo Dump  
 Hydraulic Oil Cooler

DIMENSIONS

Width 63.2 in  
 Height 81.9 in  
 Length 120.3 in  
 Wheelbase 80.5 in  
 Tow Capacity 1300 lbs  
 Ground Clearance 10.4 in  
 Suspension Travel 8 in  
 Turning Radius 13.1 ft

CARGO BOX

Width 57.7 in  
 Length 40.5 in  
 Depth 11.2 in  
 Load Capacity 1102 lbs  
 Vol. Capacity 15.2 cu ft

SAFETY EQUIPMENT

SAE J2194 & OSHA 1928 ROPS  
 Horn  
 Dash-mounted Parking Brake  
 Spark Arrestor Muffler  
 Retractable 2-point Seat Belts

+ Manufacturer Estimate

ATV Tire 25 x 10 - 12, 6 ply  
 HDMP Tires 25 x 10 - 12, 6 ply

TIRES AND WHEELS

RTVX2C-SKLH-1 Base Price: \$28,649.00

Selected Kubota Attachments

(1) AM/FM/WX/BT/USB/DAB+/RBDS/CAN HD SHRT DN  
 77700-13485-AM/FM/WX/BT/USB/DAB+/RBDS/CAN HD SHRT DN

(1) BT Speaker/Port Water-Resist/ROPS Mount  
 77700-12846-BT Speaker/Port Water-Resist/ROPS Mount

(1) Turn Signal/Hazard Light Kit  
 K7741-99610-Turn Signal/Hazard Light Kit

(1) LED FRONT WORK LIGHTS KIT (2)  
 77700-11811-LED FRONT WORK LIGHTS KIT (2)

(1) LED REAR WORK LIGHT KIT (1)  
 77700-11812-LED REAR WORK LIGHT KIT (1)

(1) STROBE LIGHT MOUNT KIT  
 77700-VC5058-STROBE LIGHT MOUNT KIT

(2) SINGLE SIDE MIRROR - CAB (1)  
 77700-V5059-SINGLE SIDE MIRROR - CAB (1)

(1) BACKUP ALARM  
 K7591-99640-BACKUP ALARM

Total Kubota Attachments: \$1,653.10

Total Attachments: \$1,653.10

Configured Price: \$30,302.10

Sourcewell Discounts:

Kubota Items: (\$6,666.46)

Total Discount: (\$6,666.46)

SUBTOTAL: \$23,635.64

2Yr RTVX2C-SKLH-1 Extended Warranty \$1,400.00

Kubota Item Fees:

Dealer Assembly: \$421.67

Freight Cost: \$881.25

PDI: \$400.00

boss stb12070 6' poly straight \$3,847.05

sxsp575x1 \$2,249.00

Total Unit Price: \$32,834.61

Quantity Ordered: 1

Final Sales Price: \$32,834.61

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

\*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

**BOARD OF TRUSTEES**

Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-5441 Fax: (248) 618-7674  
[waterfordmi.gov/parks](http://waterfordmi.gov/parks)

**Department of Parks & Recreation**

Alison Swanson, Director

**Recreation Board Members**

Donna Kelley, Chairperson  
Mary Bartolotta  
Doug Bremner  
Aleigha Maten  
Rob Petrusha  
Jim Powers  
Gary Wall  
Roman Wasylkevych  
Linda Zabik

January 20, 2026

Waterford Township Board of Trustees  
5200 Civic Center Drive  
Waterford, MI 48329

Dear Honorable Township Trustees,

I am writing to formally request your approval to award Bid 25-11, Drayton Plains Nature Center, to Vesta Companies, Inc., located at 31400 Kendall Avenue, Fraser, MI 48026. The scope of this project will include new windows, siding, gutters and exterior shutters on the Nature Center's Interpretive Building.

We went out for formal bid on this project in late 2025 and received four bids that are summarized below:

<b>Contractor</b>	<b>Location</b>	<b>Bid Amount</b>
CTI Contractor Services, L.L.C.	White Lake, MI	\$182,936.00
BT's Construction, Inc.	Shelby Township, MI	\$110,800.00
Vesta Companies, Inc.	Fraser, MI	\$103,825.00
White Pine Building & Development	Shelby Township, MI	\$68,975.00

After consideration of the bids remitted, it is our determination to award this project to Vesta Companies, Inc, as the second lowest bid. The funding for this project will come from account 28090-97106-ARPA2.

Thank you for your attention to this matter. Please feel free to contact me if you have any questions 248-618-7549.

**Requested Board Action:**

**Award Bid 25-11, Drayton Plains Nature Center, to Vesta Companies, Inc., located at 31400 Kendall Avenue, Fraser, MI 48026, to perform scope of work detailed in Bid 25-11, with a total cost not to exceed \$103,825.00 paid for using account 28090-97106-ARPA2.**

Sincerely,

A handwritten signature in black ink, appearing to read "Alison Swanson".

Alison Swanson  
Director

Encls.



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
[www.waterfordmi.gov](http://www.waterfordmi.gov)

**BID PRICE FORM**  
*Bid 25-11*  
*Drayton Plains Nature Center*

Bidder Name:  
Vesta Companies Inc.

---

<b>Required Projects</b>	<b>COST</b>
<b>Removal</b>	
<b>Gutters, Soffits, Shutters, Siding, Windows</b>	
Items 1-5 listed under removal on Specs	\$8,364.00
<b>Supply and Install</b>	
Items 1-18 listed under supply and install on Specs	\$95,461.00
<b>Total Cost for Bid:</b>	\$103,825.00

**CHARTER TOWNSHIP OF WATERFORD**  
**BIDDER INFORMATION FORM**

Bid No: 25-11	Project Name: Drayton Plains Nature Center	
Bidder Legal Name: Vesta Companies Inc.		
Assumed names under which Bidder does business: Vesta Companies Inc.		
Registered office address: 31400 Kendall Ave. Suite A		
City: Fraser	State: Michigan	Zip Code: 48026
Local office address (if different):		
City:	State:	Zip Code:
Name, position/title and authority of person to sign Contract if awarded to Bidder: Matteo Ferro: President		
Name, position/title and authority of Bidder Representative signing this Bidder Information Form and Affidavit and the Bid Price/Schedule Form: Matteo Ferro: President		
Bid Contact Person Name and Position: Matteo Ferro: President		
Bid Contact Person Phone No(s): 586-747-1460		Bid Contact Person Email: mferro@vesta-companies.com
Type of business organization or entity: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Other. Please describe:		
Year Bidder established as organization identified above: 2022- Vesta Companies Inc.    2012- Vesta Homes    We have been in business for 13 years combined		
State in which Bidder was established as organization identified above: Michigan		
<b>Attached</b> is a list with the names, titles/positions and addresses of the Bidder's corporate officers, limited liability company managers and members, general partners or persons that own and/or control the Bidder, as applicable to the form of business organization.		
<b>If applicable, attached</b> is documentation from the State of Michigan and/or a State of Michigan County Clerk confirming that Bidder is registered or licensed and in good standing and authorized to do business in the State of Michigan.		
Descriptions and numbers of licenses and registrations held by Bidder and/or its identified personnel that are applicable to Bidder's performance of work for this Project:		
Number of full time employees: 4	Number of part time employees: 2	

## CHARTER TOWNSHIP OF WATERFORD

### BIDDER INFORMATION FORM

Length of Time required by Bidder to complete Project: 3 Months from Notice to Proceed

Bidder has been providing work of the same type as this Project for 13 years.

**Attached** is a list of the three (3) most recent projects similar to this Project that Bidder has performed, describing the work and when it occurred and the name, address and contact person information for whom the work was performed.

MF [Initial if applicable] **Attached** is a separate list of work on this Project that Bidder intends to subcontract with the names and addresses of the subcontractors and general percentage of that work in relation to the overall Project. PLEASE NOTE, the maximum percentage of the Project that may be subcontracted has been established by the Township at 49%.

1. In submitting this Bid, which consists of the information in and attached to this form, the Bid Price Form, the required Bid Bond or Bid Security, and Certificate(s) of Insurance, Bidder acknowledges receipt and a full and complete understanding of the Township's Project Bid Notices and Documents and any Township Clarifications and/or Addendums to those Notices and Documents that were posted to the Township's website and states that this Bid has been prepared in full compliance with those Project Bid Notices and Documents, Clarifications and Addendums.
2. The information in or attached to this Bidder Information Form is true, accurate and complete.
3. The prices proposed and offered by Bidder in its Bid Price Form are based on Bidder providing, securing, and paying for all work, labor, materials, equipment, supervision, administration, bonds, permits, and insurance required for the timely commencement, performance, and completion of the Project if Bidder is awarded the Contract, with any costs incidental to doing so included in those prices even though not specifically delineated in the Project Specifications.
4. Bidder and its personnel have not collaborated, colluded, or communicated, directly or indirectly, with any competitor, business entity, or potential bidder on this Project regarding the contents of this or another's Bid as to proposed prices, terms, or conditions, or to have such competitor, business entity or potential bidder refrain from bidding on this Project, and has not otherwise conspired or agreed with any person or entity to do or refrain from doing anything that would be contrary to or in conflict with the Township's sealed competitive bidding process.
5. Bidder and its intended subcontractors, if any, are not named on the register of employers that have engaged in unfair labor practices compiled and maintained by the State Department of Labor pursuant to Public Act 278 of 1980, as amended, being MCL 423.321 through MCL 423.324, and Bidder is not an Iran linked business as defined in the Iran Economic Sanctions Act, Public Act 517 of 2012, as amended, being MCL 129.311 through MCL 129.316.
6. Bidder acknowledges the Township's reserved rights under the Project Bid Notices and Documents and that Bidder has no property right or interest that requires the Township to accept, review, consider, or award a contract based on this Bid, regardless of whether it is the lowest price bid or not.

Signature:

*Matteo Ferro*

Date:

12/4/25

Name:

Matteo Ferro

Title/Position:

President

## **ADDENDUM #1**

**Please be sure to sign and print this Addendum and include in your BID packet.**

### **Addendum for DPNC Project**

1. Project start as soon as possible once bid is awarded. Project to be completed by March 6, 2026.
2. Age of building? Built between 1942-1947
3. Are there original plans for the building? No.
4. We would accept a comparable siding to what the CertainTeed siding that is listed in the specs.
5. We want 0.44 midgrade siding to be used.
6. We want the siding to be double 4 woodgrain texture.
7. We want Fanfoam with tabbed joints NOT Tyvek.
8. We want 2x4 wrap, not hollow wrap.
9. We are requiring lead safe practices on this project. Testing would be the contractor's responsibility.
10. We pulled off a piece of the substrate under the exiting aluminum siding and found original wood cedar siding.
11. A comparable window to what is listed in the specs can be used.

If you choose to enter costs for the following two items, please include them at the bottom of the price form.

#### **Option to Bid:**

- Add additional light on north/west corner of building to help illuminate trail to covered bridge
- Direct burial of electrical line from building to fountain on north side of building

#### **Received and Acknowledged By:**

Company: Vesta Companies Inc.

Signature: Matteo Ferro

Printed Name: Matteo Ferro

Title: President

Date: 12/4/25



## Bidders Corporate Officers

Matteo Ferro – President

[mferro@vesta-companies.com](mailto:mferro@vesta-companies.com)

586-747-1460

3129 N Blair Ave, Royal Oak, MI 48073

Michele Mattera – President

[mikepmattera@yahoo.com](mailto:mikepmattera@yahoo.com)

586-899-8130

46860 Jans Dr, Chesterfield, MI 48047



## REFERENCES

- Project: Forester Hills Development

Location: Auburn Hills, MI

Scope: Land development and construction of 27 site condominiums

Timeframe: 2017-2020

Reference Contact: Tom Tanghe

Reference Contact Company: City of Auburn Hills

Phone: (248)370-9440

Email: [ttanghe@auburnhills.org](mailto:ttanghe@auburnhills.org)

- Project: Hawk Woods Nature Center Lodge

Location: Auburn Hills, MI

Scope: Construction of community center building at Hawk Woods Nature Center

Project Total: \$549,000

Timeframe: 2019-2020

Reference Contact: Joe Caine

Reference Contact Company: Fieldstone Architect & Engineering

Phone: (810)730-6775

Email: [jcaine@fieldstoneae.com](mailto:jcaine@fieldstoneae.com)

- Project: Hawk Woods Pavilion

Location: Auburn Hills, MI

Scope: Construction of Hawk Woods Pavilion

Project Total: \$142,000

Timeframe: 2021

Reference Contact: Stan Torres

Reference Contact Company: City of Auburn Hills

Phone: (248)494-6893

Email: [storres@auburnhills.org](mailto:storres@auburnhills.org)

- Project: Clubhouse at Admirals Cove Senior Living

Location: Ira Twp., MI

Scope: New build construction of clubhouse

Project Total: \$1,292,922.00

Timeframe: 2021

Reference Contact: Ken Thompson

Reference Contact Company: Royal American Homes Inc

Phone: (586)295-8491

Email: [kthompsoninc@sbcglobal.net](mailto:kthompsoninc@sbcglobal.net)

- Project: West Olive Estates Clubhouse

Location: West Olive, MI

Scope: Full interior and exterior renovation

Project Total: \$533,734.00

Timeframe: 2024-2025

Reference Contact: Ken DeWulf

Reference Contact Company: Yes Communities

Phone: (586)275-9067

Email: [KDeWulf@yescommunities.com](mailto:KDeWulf@yescommunities.com)

- Project: Brookview Estates Development

Location: Chesterfield, MI

Scope: Land development and new construction of 81 homes

Project Total: \$30,000,000.00

Timeframe: 2021-2024

Reference Contact Company: Vesta Companies Inc

Phone: Mike (586)899-8130 Matteo (586)474-1460

Email: Mike's Email [MikePMattera@yahoo.com](mailto:MikePMattera@yahoo.com) Matteos Email

[mferro@vestacompanies.com](mailto:mferro@vestacompanies.com)

- Project: Monroe County Parole Office Renovation

Location: Monroe, MI

Scope: Full interior renovation

Project Total: \$508,734.00

Timeframe: Currently working

Reference Contact: Jim Jacobs

Reference Contact Company: JSJ Architects

Phone: (734)241-7933

Email: [jimj@jsjacobsarch.com](mailto:jimj@jsjacobsarch.com)

- Project: Atlas Township Police Storage Building

Location: Grand Blanc, MI

Scope: New Police Storage Building

Project Total: \$212,000.00

Timeframe: Currently working

Reference Contact: Jim Busch

Reference Contact Company: Atlas Township

Phone: (810)636-2548

Email: [jbusch@atlastownship.org](mailto:jbusch@atlastownship.org)

## Vesta Companies – Your Trusted Partner in Commercial Construction

### Who We Are

Vesta Companies Inc. is a Metro Detroit-based commercial and general contractor with over 35 years of experience. Our commitment to quality construction services is driven by dedication, perseverance, and a strong work ethic. We foster a dynamic and inclusive atmosphere that encourages creativity, teamwork, and personal fulfillment. Our emphasis on excellent customer service and building trust has earned us a reputation for success, with hundreds of satisfied clients.

### Our Services

- **Comprehensive Construction Solutions:** From ground-up construction to renovations, we provide end-to-end services tailored to your project's needs.
- **Streamlined Processes:** Our efficient workflows save you time and money without compromising on quality.
- **Unparalleled Communication:** We maintain open and transparent communication throughout the project lifecycle to ensure alignment and satisfaction.

### Project Portfolio Highlights

#### *Hawk Woods Nature Center – Auburn Hills, Michigan*

- **Size:** 3,000 sq ft | **Completed:** 2020
- Municipal multi-purpose building for family gatherings, environmental education, corporate team-building, and social events.

#### *Admirals Cove Clubhouse – Fair Haven, Michigan*

- **Size:** 6,700 sq ft | **Completed:** 2022
- Traditional architecture with coastal accents. The grand hall's detailed millwork leads to a community lounge with fireplace, billiard room, breakout space, fitness studio, and full locker rooms.

#### *Holly Hills Clubhouse Remodel – Holly, Michigan*

- **Size:** 4,200 sq ft | **Completed:** Dec 2022
- Comprehensive interior renovation of the community clubhouse.

#### *Westbridge Clubhouse Remodel – Holly, Michigan*

- **Size:** 10,000 sq ft | **Completed:** Sept 2023
- Full-scale remodel upgrading amenities and finishes throughout the facility.

### **West Olive Estates Clubhouse Remodel – West Olive, Michigan**

- **Size:** 4,000 sq ft | **Completed:** Mar 2025
- Complete renovation enhancing functionality and aesthetic appeal.

### **Avon on the Lakes Clubhouse Remodel – Rochester Hills, Michigan**

- **Size:** 6,000 sq ft | **Status:** In progress
- Interior and exterior modernization to elevate resident experience.

### **Executive Ranch Condominiums – Downtown Auburn Hills, Michigan**

- **Scope:** 66 luxury condominium units
- High-end residential development demonstrating our capability to deliver upscale, transformative living spaces.

## **Residential & Land-Development Projects**

### **Forrester Hills – Auburn Hills, Michigan**

- **Homes:** 27 single-family residences (avg. 2,000 sq ft)
- **Timeline:** 2014 – 2021
- **Delivery:** Land entitlement, site development, and full design-build execution.

### **Forrester Square – Auburn Hills, Michigan**

- **Homes:** 60 single-family residences (avg. 2,000 sq ft)
- **Timeline:** 2015 – 2021
- **Delivery:** Land development, site infrastructure, and design-build construction.

### **Brookview Estates – Chesterfield, Michigan**

- **Homes:** 81 single-family residences (avg. 1,900 sq ft)
- **Timeline:** 2022 – 2025
- **Delivery:** Complete land development, site work, and design-build services for a new residential community.

## Why Choose Vesta Companies

- **Experience:** Over three decades of delivering successful projects across various sectors.
- **Dedicated Team:** Full-time employees and crews committed to excellence.
- **Client Satisfaction:** A track record of building lasting relationships through trust and superior service.

## Contact Us

- **Phone:** 586-747-1460
- **Email:** [mferro@vesta-companies.com](mailto:mferro@vesta-companies.com)
- **Website:** [vesta-companies.com](http://vesta-companies.com)



# **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## COVERAGES

**CERTIFICATE NUMBER:** 20250514163312759

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL SUBR (INS'D WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY	Y N	04645754	12/19/2024	12/19/2025	EACH OCCURRENCE \$ 1,000,000	
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (EA occurrence) \$ 300,000	
						MED EXP (Any one person) \$ 10,000	
						PERSONAL & ADV INJURY \$ 1,000,000	
	GENL AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000	
	X POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$ 2,000,000	
	OTHER:					\$	
A	AUTOMOBILE LIABILITY	N N	04645754	12/19/2024	12/19/2025	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000	
	ANY AUTO					BODILY INJURY (Per person) \$	
	OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$	
	X HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$	
						\$	
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR	N N	5264577200	12/19/2024	12/19/2025	EACH OCCURRENCE \$ 1,000,000	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$	
	DED <input type="checkbox"/> RETENTION \$					\$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N Y	N/A N	WC5-34S-548163-025	05/17/2025	05/17/2026	X PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

## **CERTIFICATE HOLDER**

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

<sup>E</sup> *Lia Rota*

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Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Licensing Section  
P.O. Box 30254  
Lansing, MI 48909

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Company Builder License  
Q.O. - Matteo Ferro

VESTA COMPANIES INC  
31400 KENDALL, STE A  
FRASER, MI 48026

License No: 262500309      Expiration Date: 05/31/2028

VESTA COMPANIES INC  
31400 KENDALL, STE A  
FRASER, MI 48026

GRETCHEN WHITMER  
Governor

**Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes  
Company Builder License**

VESTA COMPANIES INC  
31400 KENDALL, STE A  
FRASER, MI 48026

**Qualifying Officer:**  
Matteo Ferro  
**Qualifying Officer #:**  
242500458

**MUST BE DISPLAYED IN A CONSPICUOUS PLACE**

**License No.**  
262500309

**Expiration Date:**  
05/31/2028

This document is duly  
issued under the laws of the  
State of Michigan



## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)

Vesta Companies Inc

31400 Kendall Ste A

Fraser, MI 48026-3900

**OWNER:**

(Name, legal status and address)

Charter Township of Waterford

5200 Civic Center Dr

Waterford, MI 48329-3715

**BOND AMOUNT:** \$

Five Percent of the Amount Bid

**PROJECT:**

(Name, location or address, and Project number, if any)

DRAYTON PLAINS NATURE CENTER

**SURETY:**

(Name, legal status and principal place of business)

West Bend Insurance Company

1900 S 18th Ave

West Bend, WI 53095-8796

**ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.

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User Notes:

(1496601206)

Signed and sealed this 4 day of December , 2025

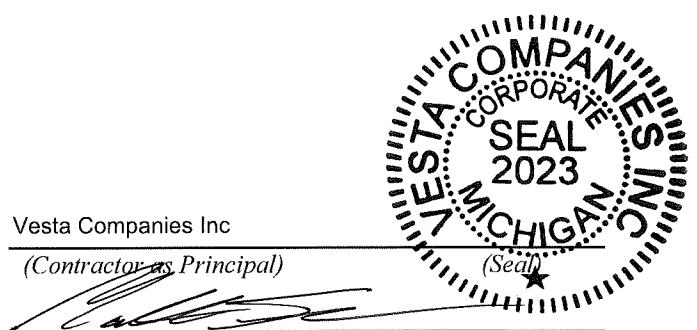
Melissa Bryant  
(Witness)

Connie Moran  
(Witness)

Vesta Companies Inc

(Contractor as Principal)

(Title)



West Bend Insurance Company

(Surety)

(Seal)

(Title)

LISA ROTS , Attorney-In-Fact

Init.

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(1496601206)



Bond No. 2663474

## POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

LISA ROTS

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1<sup>st</sup> day of January 2024.

*Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating thereto and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.*

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1<sup>st</sup> day of January 2024.

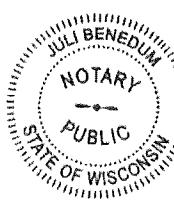
Attest Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary



Robert J. Jacques  
Robert J. Jacques  
President

State of Wisconsin  
County of Washington

On the 1<sup>st</sup> day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benedum  
Lead Corporate Attorney  
Notary Public, Washington Co., WI  
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 4th day of December, 2025.



Christopher C. Zwygart  
Christopher C. Zwygart  
Secretary



# WATERFORD TOWNSHIP

5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
www.waterfordmi.gov

## BID PRICE FORM

*Bid 25-11*

*Drayton Plains Nature Center*

Bidder Name: **CTI Contractor Services, LLC**

---

Required Projects	COST
<b>Removal</b>	
<b>Gutters, Soffits, Shutters, Siding, Windows</b>	<b>\$ 17,500.00</b>
Items 1-5 listed under removal on Specs	
<b>Supply and Install</b>	
Items 1-18 listed under supply and install on Specs	<b>\$ 155,251.00</b>
<b>Bonds Add on costs</b>	<b>\$ 10,185.00</b>
* Excludes cupola      * permits at no cost	
* Inclusion/Exclusions: CTI bids for the following; vinyl hidden vent soffit, 2 1/2" hollow bend trim on all windows & doors, white vinyl meter block added, install vinyl gable vents - white, similar wrap on side A columns, rehang of side A sing on upper gable.	
<b>Total Cost for Bid:</b>	<b>\$ 182,936.00</b>

## CTI Contractor Services, LLC

8756 Trenton Dr - White Lake, MI 48386

248-698-6900 ~ Fax 248-694-2001



MI Builders Lic# 2102213550  
Lead Firm Lic# 00982  
Asbestos Firm Lic# C44307

Edward G. Wenz, Jr. - Managing Member

11/22/2025



*With us there are no  
boundaries*

# WATERFORD TOWNSHIP

5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
www.waterfordmi.gov

## BID PRICE FORM

*Bid 25-11*

*Drayton Plains Nature Center*

Bidder Name: BT's Construction Inc.

Required Projects	COST
<b>Removal</b>	—
<b>Gutters, Soffits, Shutters, Siding, Windows</b>	<u>8,500.00</u>
Items 1-5 listed under removal on Specs	
<b>Supply and Install</b>	
Items 1-18 listed under supply and install on Specs	<u>102,300.00</u>
<b>Total Cost for Bid:</b>	<u>110,800.00</u>

*With us there are no*



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
www.waterfordmi.gov

**BID PRICE FORM**

*Bid 25-11*

*Drayton Plains Nature Center*

Bidder Name:

White Pine Building & Dev.

Required Projects	COST
<b>Removal</b>	
Gutters, Soffits, Shutters, Siding, Windows	\$ 6500. -
Items 1-5 listed under removal on Specs	
<b>Supply and Install</b>	
Items 1-18 listed under supply and install on Specs	\$ 62,475. -
<b>Total Cost for Bid:</b>	\$ 68,975. -

*With us there are no boundaries*

**BOARD OF TRUSTEES**  
Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steven Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-3111  
[www.waterfordmi.gov](http://www.waterfordmi.gov)

**Mark Simlar**  
Human Resources Director  
[Msimlar@waterfordmi.gov](mailto:Msimlar@waterfordmi.gov)

**MEMO:** January 13, 2026

**TO:** The Honorable Township Board

**FROM:** Mark Simlar, Human Resources Director/Risk Manager

**RE:** Proposed one-year contract with the Management & Administrative Group

---

Attached please find the ratified Tentative Agreement between the Charter Township of Waterford and the Management & Administrative Group.

This proposed one-year contract will begin January 1, 2026, and expire December 31, 2026.

I believe the terms and conditions of this agreement are fair and reasonable to the hardworking employees of the Management & Administrative Group and allow the Township to continue providing excellent services to the citizens of Waterford Township.

I appreciate the Boards consideration of this request and respectfully ask that you approve this one-year contract.

**Waterford Township  
and  
Management and Administrative Group**

**Tentative Agreement**

**January 1, 2026 – December 31, 2026**

1. Duration - 1 Year

2. Wages:

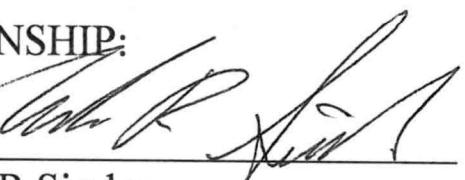
01/01/2026 4% increase

3. Holiday Schedule:

Add Juneteenth, June 19<sup>th</sup> to the Holiday schedule

4. The Township and the M & A Group agree to continue discussions during the course of the term set forth herein to achieve a resolution which will result in a longer term Agreement.

**TOWNSHIP:**

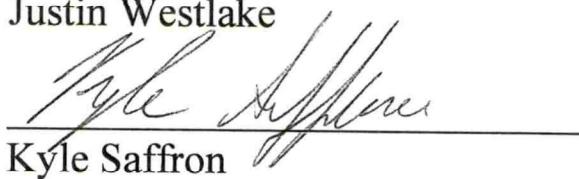


Mark R Simlar  
Human Resources Director

**M&A Representative:**



Justin Westlake



Kyle Saffron



**CHARTER TOWNSHIP OF WATERFORD  
ELECTED OFFICIALS and 51<sup>ST</sup> DISTRICT COURT  
SALARY RESOLUTION**

At a regular meeting of the Township Board for the Charter Township of Waterford, Oakland County, Michigan, held on January 26, 2026, at the Township Hall located at 5200 Civic Center Drive, Waterford, Michigan. The following preamble and resolution were offered by Trustee \_\_\_\_\_ and supported by Trustee \_\_\_\_\_:

**WHEREAS**, pursuant to MCL 41.95 and MCL 42.6, the salary of elected officials shall be determined by a resolution of the Township Board; and

**WHEREAS**, Teamsters Local 214 and Management & Administrative employees are receiving a 4% increase in January 2026; and

**WHEREAS**, the salary of elected officials of the Board and 51<sup>ST</sup> District Court employees, shall be modified to be commensurate with the 2026 across the board pay increase for Township employees in the Teamsters and Management & Administrative Group.

**NOW THEREFORE BE IT RESOLVED**, the annual salary of the elected officials of the Board shall reflect the 4% pay increase along with the 51<sup>ST</sup> District Court employees, effective January 26, 2026.

**BE IT FUTHER RESOLVED** that qualified electors may disapprove of this resolution as set forth in MC 41.95(3)

**AYES:**

**NAYES:**

**ABSTENTIONS:**

RESOLUTION DECLARED ADOPTED THIS \_\_\_\_\_ DAY OF JANUARY 2026.

**CERTIFICATION**

**STATE OF MICHIGAN**      )

)

**COUNTY OF OAKLAND**      )

I, the undersigned, the Clerk of the Charter Township of Waterford, County of Oakland, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Waterford Township Board of Trustees held on the 26<sup>th</sup> day of January 2026, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act, MCL 15.261 et.seq.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this \_\_\_\_\_ day of January 2026.

---

Kimberly Markee, Clerk  
Charter Township of Waterford

# Memo

TO: Honorable Waterford Township Board of Trustees

FROM: Julie Schaefer, Library Director

DATE: January 21, 2026

RE: Library Community Room Renovation Project - Construction Management Firm

---

In August 2025, MCD Architects was approved by Waterford Township Board of Trustees to provide A/E Design Services for the Library Community Room Renovation Project.

The next phase of the project is the selection of the Construction Management firm who will in turn choose the contractors and oversee the actual construction phase, as well as punch list and final clean-up for this project.

MCD Architects have solicited quotes from companies that they work with on projects such as ours and after a review of the companies who have indicated they are available to work within our specified time frame and project cost, are in support of our selection of Shaw Construction Management Company, located in Livonia Michigan.

Shaw Construction has done a lot of work with MCD Architects and are currently working on a project at Bacon Memorial Library in Wyandotte.

They provided the lowest total cost for their services, due to not charging for the Pre-construction Phase work. They also indicated they are able to get to work very quickly on this project and are aware of the Township's need to have this project completed in a 4 month period beginning by March 2026.

The Construction Management Company fee is based on a percentage cost (10%) of the total project which is estimated about \$200,000 total. In addition, to the CM percentage fee there are set jobsite labor costs that are paid such as field supervision, laborers or skilled trades.

The Community Room space is used for a variety of library programs, meeting room space, as well as a central voting location for the Township as of 2024. The need for more space as well as updated elements is clear. This meeting room was added in 1994 and other than carpeting replacement, there have been only minor upgrades to this space. This renovation will be a great opportunity to update, modernize and make this space a community destination.

**Requested Board Action**

**Motion to approve the proposal submitted by Shaw Construction Management Company to serve in the capacity of Construction Management firm for the Library Community Room Renovation project.**

Finally, request to move funds from 27190-97125-L0002 (Ubbes Donation) into 27190-97106 -L0002 to pay for the Construction Management fee portion of the project not to exceed 10% of the total project cost which is estimated at \$20,000 + staffing costs for site supervision and labor with approximately 5.5% contingency for a total of \$60,000.



## Waterford Township Public Library Construction Manager Proposed Cost Comparison

January 6, 2026

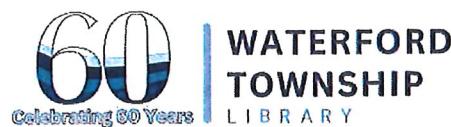
	Braun	Seelbinder	Shaw	Summit
<b>Waterford Township Public Library Renovation + Addition</b>				
<b>Construction Timeline - based on 4-month const. period</b>				
Staffing and Pre-Construction	\$68,378.00	\$35,200.00	\$19,980.00	\$71,862.00
CM Fee (Based on \$200K of Construction Cost)	\$16,000.00	\$21,000.00	\$20,000.00	\$17,500.00
CM Fee Percentages	8.00%	10.50%	10.00%	8.75%
<b>Total</b>	<b>\$84,378.00</b>	<b>\$56,200.00</b>	<b>\$39,980.00</b>	<b>\$89,362.00</b>

Based on proposals received December 22, 2025



**CONSTRUCTION &  
MANAGEMENT CO.**

**COMMERCIAL & INDUSTRIAL  
GENERAL CONTRACTORS**



**5168 Civic Center Dr.  
Waterford Twp, MI 48329**

**Construction Management Services**



## Shaw Construction and Management Livonia, Michigan

### Index

Section A. Shaw CM Introduction

Section B. Proposal Requirements

- a. Firm Overview
- b. Project Team
- c. Why Choose Shaw Construction & Management Company
- d. Resumes

Section C. Construction Management Approach

- a. Pre-Construction Phase
- b. Construction Phase
- c. Post Construction Phase
- d. Construction Management Advantage vs. Disadvantage
- e. Business References

Section D. General Conditions Coverage

Section E. Exhibit A - Preliminary Budget Pricing

Section F. Shaw CM 2024 Financial Statement



**CONSTRUCTION &  
MANAGEMENT CO.**

COMMERCIAL & INDUSTRIAL  
GENERAL CONTRACTORS

**Contact Information**  
Theodore V. Barker, AC President  
13980 Farmington Road  
Livonia, MI 48154  
Phone: 734.425.6854  
Email: [tbarker@shawcm.com](mailto:tbarker@shawcm.com)  
Website: [www.shawcm.com](http://www.shawcm.com)

## Section A. Shaw CM Introduction



### Construction Services & Property Management Services

The Shaw name is widely recognized as a provider of quality construction and management services and our reputation with customers, building officials, suppliers and sub-contractors is without equal. Clients find that our company is small enough to provide personal attention to their project, and at the same time, the staff at Shaw Construction and Management Co. brings talent and experience usually associated with much larger firms.

We have experience in all aspects of construction as well a range of projects, from 250,000 sq. ft. department stores, to sophisticated medical facilities, to specialized industrial and retail build-outs. This diversity has provided exposure to virtually every construction method, venerable and leading-edge materials, and various trades and equipment. Our experience has sparked creative solutions to the challenges associated with all types of projects.

*Since 1984*



**CONSTRUCTION &  
MANAGEMENT CO.**

COMMERCIAL & INDUSTRIAL  
GENERAL CONTRACTORS

## Section B. Firm Overview

### **SHAW CONSTRUCTION AND MANAGEMENT**

Established in Livonia, MI in 1984

13980 Farmington Rd.

Livonia, MI

[www.shawcm.com](http://www.shawcm.com)

**Key Contact:** Theodore V. Barker, AC  
President  
Phone: 734.425.6854  
[tbarker@shawcm.com](mailto:tbarker@shawcm.com)

**EMR Rating:** .77  
**Builders License#:** 2101187372 Exp. 5/31/2027  
**Federal ID:** 38-2578895  
**MESC #:** 1001362  
**Duns Number:** 131431322  
**Worker's Comp Carrier:** Auto Owners Insurance Co.

**Insurance/Bonding:** Troy Metro Agency  
248.813.8540 (office)  
Contact: Patrick Esper

**Banking:** Community Financial Credit Union  
500 Harvey  
Plymouth, MI 48170  
734.453.1200  
Contact: Melanie Szymanski

First Merchants Bank  
41656 Ann Arbor Rd.  
Plymouth, MI 48170

**Accountant:** Rehmann Robson  
39300 West Twelve Mile Rd.  
Farmington Hills, MI 48331  
248.579.1100  
Contact: Bryan Kearis

## **Project Team**

### **Company Officers:**

#### **Theodore V. Barker, AC, President**

Became President January 1, 2009, formerly Vice President A.Z. Shmina Construction, twenty years experience in all forms of commercial construction management, Past President and Current Board Member Washtenaw Contractors Association, Plymouth A.M. Rotarian and Vice President of Foundation, Vistage Member, Plymouth Canton Steelers Little League Football Unit Director, PARC Board of Director, Bachelors degree in business from Grand Valley State University.

#### **Martin P. Rapson, Vice President**

Employed by Shaw Construction and Management Co. since 1985. Eastern Michigan University. Project Management and oversees property management side of the company along with overseeing construction projects as a Project Manager/Project Executive.

#### **Suzanne Provagna, Chief Financial Officer**

Employed by Shaw companies since 1995. Finance Administration, University of Phoenix. Vistage Key Member. Oversees all office administration, account receivables, billings, and overall finances of Shaw Construction.

### **Shaw Construction and Management History**

Our Company was incorporated in December of 1984, as a subsidiary of Shaw Electric Company. In 1996 Richard Barker and George Friess purchased the portion of stock owned by Shaw Electric and continued as equal partners. In 2009, long time employee, Vice-President Martin Rapson, and Mr. Barker's son, Theodore Barker, purchased Shaw from Mr. Barker and Mr. Friess while keeping the elder Barker employed as an estimator within the firm. Commercial and industrial general contracting/construction management/design build work constitutes a large portion of annual sales. However, we also provide property management services for ten buildings totaling slightly over one million square feet. Since 1984, we have displayed constant growth in both our construction operations and our property management services. Our office and warehouse facilities are located at Farmington Road and the I-96 expressway in Livonia, Michigan. Our facilities consist of a 4,000 square foot building together with one acre of yard space.

## **Why use Shaw Construction and Management?**

Shaw Construction is the ideal choice for this project. While small enough to provide individual attention to the project, Shaw offers talent and experience normally only available with much larger firms. The resumes of the principles of Shaw reflect vast experience in all aspects of construction as well diversity of projects. From 250,000 square foot department stores to the most sophisticated medical facilities, fifteen years of completed work at University of Michigan, and unique industrial projects such as the hydrogen fuel cell development laboratory for Nissan. This diversity has provided exposure to virtually every construction method, construction materials, various trades, equipment and the resultant challenges associated with all types of projects.

Shaw Construction's reputation with customers, building officials, suppliers and sub-contractors is without equal and inquiries with those who have interacted with Shaw is always encouraged.

Shaw Construction has yet another qualification somewhat unique. An aspect of Shaw's experience is that of a property manager. With just over One Million square foot of property under management (in which 600,000 square feet was constructed by Shaw Construction) over the last thirty plus years has provided invaluable experience with construction materials, methods, and workmanship over the long term. This qualification has taught us to always look at projects through the eyes of an owner and not just a contractor. Our ability to value engineer goes beyond price, because we know what has performed for buildings over the decades. These qualities have given us the capability to recognize the best values for all types of facilities.

## **PROPOSED TEAM:**

**Estimator/Assistant Project Manager- Shawn Kranick, AC**, Employed since 2011, came to Shaw Construction in the beginning of 2011 out of Eastern Michigan's Construction Management Program and immediately landed a project at Schoolcraft Community College, which he successfully estimated, ran, and completed. He has successfully taken off, estimated, budgeted for many of Shaw's 200 plus estimated projects annually and currently just finished projects he estimated and ran at Gianna House, second X Golf Buildout and Advia Credit Union Headquarters in Port Huron. He acted as our Project Manager for renovations and tenant buildouts at 888 Big Beaver Building (\$4 Million in total contracts) in Troy, MI.. 30 hour OSHA certified. Washtenaw Contractors Association Epic Graduate.

**Office Administration, Ann McNally, Office Administration, -** Ann has been employed since 2012, came to Shaw Construction from another contracting firm and brings years of experience in accounts payable along with customer service. She would assist in this project in accounts receivable and payables along with contract management by issuing contracts, overseeing insurance requirements, and helping with the submittal process.

**Project Manager/Project Executive- Theodore V. Barker, AC** Running over 100 Million dollars in contracts as a Project Manager before coming to Shaw Construction in 2009. Since taking over Shaw Construction, he has stayed focused on developing large company practices in a smaller company atmosphere and has successfully grown Shaw Construction without disrupting its excellent reputation.

# THEODORE V. BARKER, AC

41242 Crabtree Court • Plymouth, MI 48170 • 734.260.0758 • tbarker@shawcm.com

Committed to our customer satisfaction by delivering and leading the most qualified team who strives to maintain our reputation as an outstanding organization.

## PROFESSIONAL EXPERIENCE

### PRESIDENT, CEO, 2009-Present

Shaw Construction and Management Co., Livonia, MI

- ✓ Recently completed City of Plymouth Fountain, PARC Theater, Farwell Schools 2021 Bond Projects at High School, Middle School and Elementary School, Addition and Alterations to Salem South Lyon Library, Michigan School of Psychology Campus Expansion, Fox Hills Chrysler Alterations and Lou LaRiche Chevrolet Addition and Alterations, Our Lady of Good Counsel Sanctuary Remodel, Addition and Alterations to Lake Pointe Bible Church
- ✓ 2012 Washtenaw Contractors Association Pyramid Award Winner for Best Project Team Under \$3 Million Category for the Miracle League of Plymouth
- ✓ Continue to grow relationships with long time customers Nissan Technical Center, Denso International, Jimmy John's, Johnson Controls and Diebold all while introducing new clients like CBRE, Munch's Supply, and Valeo.
- ✓ Property Management firm for just over 1,000,000 sq. ft. of facilities in Michigan
- ✓ Developed and implemented an ongoing maintenance program for Community Financial Credit Union branches and main headquarters, this relationship stemmed off of three successful renovations

### VICE PRESIDENT, 2008

PROJECT MANAGER, 2001 – 2008

SUPERINTENDENT, 1998-2001

A.Z. Shmina, Inc. – Brighton, MI

### *Selected Contributions:*

- ✓ Project Manager for First Presbyterian Church of Plymouth, First United Methodist Church of Garden City, \$4 million in total contracts
- ✓ Project Manager for The Shul Synagogue, West Bloomfield, \$3.5 million
- ✓ Established a Construction Management Contract for \$5 million and under projects at University of Michigan, and used this contract method for multiple projects at School of Public Health, Electrical Engineering and Computer Science Building, and through out the University Health Care Campus
- ✓ Project Manager for University of Michigan; Michigan Stadium Renovation, Med Sci Buildings I & II Renovations, Observatory Lodge Renovation, Intramural Building, CCRB, Matthaei Botanical Gardens Renovation, Angel Hall Auditorium C & D Renovations & Angel Hall LVA Student Affairs, North Campus Engineering Building I & II Optics, Radrick Farms Clubhouse Renovation, multiple elevator replacement projects, \$35 million in total contracts

- ✓ Project Manager for University of Michigan Hospital & Health Services; 4<sup>th</sup> Floor Neurosurgery Intensive Care Unit, Front Entrance Replacement Cancer Center and Taubman Center, Nuclear Pharmacy, Clinical Pharmacy, Autoclave, MRI Suite, High Dose Radiation and Generator Replacement, \$10 million in total contracts
- ✓ Project Manager for Ann Arbor Schools Bid Pack #6, Tappan Middle School Renovation, Burns Park Elementary Addition and Renovation, Angell Elementary Addition and Renovation, \$3.5 million in total Contracts
- ✓ Project Manager for Pittsfield Township Nature Preserve, \$1.5 million in total contract
- ✓ Project Manager for Orchard Lake Country Club Pool House and Lakelands Golf & Country Club Addition and Renovation, \$4 million in total contracts
- ✓ Project Manager for Toyota Tech Center Dyno Pit Replacement, and performed a variety of projects at the General Motors Tech Center, \$6 million in total contracts
- ✓ Superintendent for University of Michigan-Dearborn, Wellness Center, Education Building 2<sup>nd</sup> Floor Remodel, and Kindergarten Day Care Facility, \$3.5 Million in total contracts
- ✓ Superintendent for Grosse Ile Schools 1997 Bond Issue, \$20 million in total contracts
- ✓ Superintendent for Rockwood Municipal Buildings, \$7 million in total contracts

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#### Education & Credentials

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**B.A., Business Management, Seidman School of Business, Grand Valley State University  
Allendale, MI**

**30 Hour OSHA and CPR/First Aid Certified**

**Vistage Member**

**Washtenaw Contractors Association, Past President (2012-2016), Current Board Member**

**Associated General Contractors Supervisory Program, Completed ten, ten-week courses covering construction topics**

**American Institute of Constructors, Associate Constructor, Michigan Chapter Board Member**

**Rotary Club of Plymouth A.M., Foundation Vice President 2016- Current**

**Lake Pointe Homeowner's Association, Vice President, Board Member 2012-2020**

**Plymouth- Canton Steelers Head Football Coach- 23 years  
Plymouth-Canton Steelers Football Unit Director 2017- 2020**

**Michigan Youth Football and Cheer Conference, Secretary, Board Member 2017- Current**

**Canterbury High School Football Booster President 2019-2022**

**Precision Baseball Coach 2016- Present**

**Plymouth Arts and Recreation Center, Board of Directors**

# JAIME M. PROVAGNA

• jprovagna@shawcm.com • 734.377.7728 •

A highly motivated and career-minded professional possessing solid knowledge and expertise in the field of Property Management. Exceptionally strong analytical, organizational and problem solving skills. Demonstrated ability to interact with tenants in order to identify operational deficiencies and make suitable recommendations for building improvement.

## PROFESSIONAL EXPERIENCE

### Property Management 2015 - present Shaw Construction & Management Co.-Livonia, MI

#### Responsibilities handled:

- ✓ Property Manager for 850,000 sq. ft. of facilities in southeastern Michigan, ranging from office & medical
- ✓ Supervision of all accounting functions for Shaw Construction and seven managed properties
- ✓ Perform daily facilities management property review
- ✓ Introduce sustainability practices though the organization
- ✓ Oversee and coordination of personnel with daily related tasks
- ✓ Completed work orders and delegated tasks to co-workers / subcontract vendors
- ✓ Assist with existing and future tenants office expansion, relocations and floor plans
- ✓ Organize and assist with interior space design
- ✓ Project manager for tenant build outs
- ✓ Supervision of administrative facilities support staff
- ✓ Assist with strategic planning and projection of future earnings and expenses
- ✓ Coordinate and manage monthly reporting package

### Selected Contributions Shaw Construction & Management Co., Livonia MI

#### Responsibilities handled:

- ✓ First contact with tenants of managed properties
- ✓ Accounts receivable
- ✓ Administrative support to Shaw Management and Accounting Departments
- ✓ Managed Information Technology Systems Support
- ✓ Processing work orders, billing and administrative support and back-up for Chief Financial Officer

**Distributed Systems Administrator**  
Yazaki North America – Canton, Michigan (March 1995 – September 2006)

Primarily responsible for the upkeep of JDE OneWorld XE CNC and ISeries. Administration consisting of one deployment server, one enterprise server, Citrix Metaframe Farm, three web servers and one generation server.

*System Administrator for JDE World and JDE OneWorld XE*

- Sole CNC Support for JD Edwards OneWorld Xe warehouse software applications
- Implemented audit processes (deployment schedule, security, package cleanup, etc.) in order to insure that system is always running both effectively and efficiently.
- Proficient in all areas (OMW, ESU/ASU, package builds/deployments security, user support, etc.) of EnterpriseOne system administration
- Performed service pack upgrade from SP22 to SP23 and applied Update 7 on OneWorld XE.
- Install 2 Intel JAS Servers on WebSphere 5.X
- Responsible for planning and executing migration plans from World and Co-existence implementations
- System Security

*System Administrator for ISeries.*

- Administrator for an I-Series with multiple software packages such as (Turnover, DBU, Messenger Plus, EDI/Trusted Link, Future 3, JDEdwards World, Winspool and Kronos)
- PTF's and System Updates
- System Security
- Daily User administration

**Network Administrator/Desktop Support Administrator**

(Feb 1995 - May 2002)

Member of four-person team whose primary responsibilities were maintaining, upgrading, troubleshooting and implementing all hardware, software, network and telecommunications systems. Provided technical support for 2000+ users across numerous Windows environments.

Network Technician

- Created and administered user accounts in a Windows 2000 Server environment
- Administrated Windows 2000 security, group policies and package deployments
- Administrated Windows updates and deployment
- Resolved everyday connectivity, logon issues, printing problems, virus issues and other routine technical issues
- Network Security
- Windows 2000 desktop support for various software
- Installed workstations and imaged them using Symantec's ghost imaging software
- Citrix Farm for JDEdwards OneWorld Application
- Maintained Citrix Metaframe 1.8 Farm
- Create and determine metrics to track progress of projects
- Hardware Installation for desktops and servers

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**Education & Credentials**

Bachelors of Science – Computer Information Systems, 2004

Madonna University, Livonia, MI

BOMI International – Facilities Management Administrator Designation – 2022

Washtenaw Contractors Association – Emerging Professional in Construction (EPIC) – 2022  
30 Hour OSHA and CPR/First Aid Certified

# SHAWN A. KRANICK

19945 29 Mile Rd • Ray, MI 48096 • 734.787.7003 • skranick@shawcm.com

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## PROFESSIONAL EXPERIENCE

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### ESTIMATOR/PROJECT MANAGER, 2012-Present Shaw Construction & Management Co.-Livonia, MI

Successfully prepared estimates, project documents, mobilization for projects, and worked closely with project leaders to complete projects on time. Has worked along side other superintendents and project managers, as well as been the Superintendent throughout time with Shaw Construction.

#### *Select Completed Projects:*

Farwell Schools 2021 Bond  
Gianna House Renovations  
Shaw Electric & Systems Integrated Façade Renovation in Southfield, MI  
888 Building, Troy, MI Multiple Projects totaling over \$3.5 Million  
Fox Hills Chrysler Dealership in Plymouth, MI  
Advia Credit Union Headquarters Renovations  
Multiple Team Rehab Renovations

#### Responsibilities handled:

- Project Coordination (Materials, Subcontractors, Venders... ETC)
- Safety Coordinator
- Project Documentation (ie. Scheduling, Mobilization, RFI's, Change Orders, Safety Manual, Purchase Orders, Owners Manual, Close out Procedures.)
- Jobsite Cleanliness

### Shaw Construction Internship, 2011- 2012

Shaw Construction & Management Co. – Livonia, MI

- Assisted in management of job sites
- Assisted in Estimating and Bidding
- Planning and Scheduling Contractor Tasks
- Request for Information and Change Orders
- Organized and controlled warehouse
- Job Site Cleanliness and Organization

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## Education & Credentials

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### Eastern Michigan University 2010-2012 Bachelors Degree in Construction Management Graduated December 2011

#### Accreditations Earned:

- ✓ Washtenaw Contractors Association Emerging Professionals Program (EPIC) 2014-2015
- ✓ Member, Associated Constructor (AC) through The American International Contractors (AIC)

#### Certifications Earned:

- ✓ First Aid/ CPR/ AED
- ✓ 30 hour Occupational Safety and Health (OSHA) Certification



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## **Section C. Construction Management**

### **Pre-construction Phase**

During this phase it has been our practice to not charge a fee or hourly cost. This portion of the project we consider part of our fee in the construction portion of the project. Shaw Construction wants to make sure we are as committed as you by giving our resources to you during this portion of the project and making us just as anxious to get the project started as you the owner.

**Preconstruction Phase Services-** Our preconstruction approach includes cost estimating, cost control, scheduling, and value engineering while protecting the Architects/Engineers design and the Owner's established budget.

- i. Document review
- ii. Establishment of budget
- iii. Master project takeoff and estimate
- iv. Determine phasing of project
- v. Master project schedule
- vi. Value engineering analysis
- vii. Obtain permits
- viii. Bid scope preparation and review
- ix. Subcontractor pre-qualification
- x. Bid period management
- xi. Bid opening
- xii. Post bid review
- xiii. Prepare and distribute contracts to sub-trades

## **Construction Phase**

Shaw Construction and Management are typically paid a percentage of the value of the actual work performed, and we are proposing a fee of five to ten percent for this project. The fee is inclusive of all overhead and profit for the project and is based solely upon permit fees, subcontractor contracts, direct labor, equipment, and materials. The fee is exclusive of expenses such as background costs such as insurance, phones, vehicles, and other such costs not directly a part of actual construction. In general terms the percentage fee covers the costs of the involvement of the CM's Project Manager, Estimator(s), and office support staff. Jobsite labor provided by the CM such as field supervision, laborers, or skilled trades is billed to the project at previously agreed upon labor rates.

### **Construction Phase Services**

- i. Establishment, maintenance and enforcement of a site specific safety policy for the project
- ii. Maintain project schedule with weekly updates
- iii. Daily supervision of work in field
- iv. Manage ongoing inspections of building for all trades
- v. Quality control enforcement for the entire project
- vi. Communication with Owner, Architect, and Subcontractors
- vii. Progress meetings, progress meeting minutes and distribution
- viii. Prepare periodic updates of project costs for Owner review
- ix. Administer timely payments to suppliers and sub trades with fully understood and complete payment application process
- x. Full management of subcontractor administration of pay requests, sworn statements and waivers of lien ensuring a lien free project at turn over to owner
- xi. Begin project closeout at beginning of construction phase

## **Post Construction Phase**

Shaw Construction and Management is always working towards the completion of the project and prides ourselves on completing projects on time and within budget. We feel that it is important to finish the project strong and do not let punch lists linger on by concentrating on quality workmanship and up front problem solving throughout the project.

**Post Construction Phase-** Upon final completion the CM will obtain full waivers, guarantees, special warranties and close out documentation from all subcontractors and suppliers. These items will be organized and distributed to the Owner and Architect.

- i. Final inspections
- ii. Management and timely completion of punch lists
- iii. As built drawings
- iv. Obtain warranties and guarantees
- v. Owner maintenance manuals
- vi. Administer on-site training for Owners personnel
- vii. Complete closeout in a timely manner

## **Construction Management – Advantages and Disadvantages**

### **Advantages**

- ≈ Cost savings on the project go back to the owner, contingency is figured into overall budget held by the CM
- ≈ Selection of CM is based more on qualifications and less on price, the owner has more involvement with the selection of the team they will be working with from the CM
- ≈ More collaborative approach for managing construction, input early on realities of cost, specifications, lead times, and materials to help protect the budget and schedule
- ≈ Construction company works with the Owner and Architect from the earliest stages to advise and develop a budget for the project.
- ≈ There is typically more flexibility for changes and defining the scope of work because the relationship of the Architect, Owner and CM is already well established which typically results in less change orders
- ≈ Agreed upon fee for overhead and profit, typically less than in a General Contractor bid
- ≈ Transparent on all cost and decisions, any and all cost are represented in depth thru receipts, subcontractor invoicing and records of Construction Managers staff and hours on site
- ≈ Owner can be as involved as much or as little as desired

### **Disadvantage**

- ≈ Shared risk on having budget overruns
- ≈ Failing to carry out effective competitive tendering project trade package and time/budget



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## **D. General Conditions Coverage**

1. Bonds and Insurance- Bonds (TBD, 1.5%-2% of total project cost) and we would not recommend taking on the cost of bonds for a Construction Management project where the owner and contractor work very closely. Insurance carried by Shaw CM is covered in the CM Fee.
2. Permits- (TBD, 1.5%-2% of total project cost budget number) we believe the only inspections necessary outside of third party testing would be supplied by the Building Department thru out the project.
3. Inspections- Covered in the permit cost in Line 2, except third party testing as discussed in Line 4.
4. Quality Control/Testing- (TBD) We would recommend the Owner or Architect hold the contract of independent third party testing if necessary, but the project most likely would not require any third party testing or quality control.
5. Field Engineering / Field Supervision- (\$15,360.00) In the construction estimate we will budget for On-Site Supervision hours to complete the construction and post construction phase of the project. We invoice our Superintendent at \$78.00 per hour against the estimated hours provided in the budget. On site supervision is provided on an as needed basis but is generally provided at all times work is being performed on site. We also expect our Superintendents make good use of their presence on site by not only managing our subcontractors but also performing some labor in addition. For this project we would be needing little to no Field Engineering our staff would take care of.
6. Project Administration- Included in CM Fee
7. Administrative Expenses- Included in CM Fee

8. Field Office - (Budget \$0.00) Shaw CM would anticipate using a location on the site as a field office, so no cost would be associated with a field office. If a job trailer would be required we would supply it a minimum cost to deliver and set up the trailer.
9. Temporary Barrier / Controls- (Budget \$20,000.00) Budget number to work against to cover such cost as site protection, temporary protections, other associated cost with site security. Invoiced as used during project.
10. Site Security- covered in Line 9
11. Project Identification- cost as needed. If a site sign is wanted, we would propose carrying a budget number of \$750.00.
12. Temporary Utilities- (TBD) Porta Johns would be billed at cost if needed, \$200 per month per porta john and could go against the general conditions line item. Water and electric during the project would be supplied from the building to be paid direct by owner.
13. Temporary Construction / Maintenance- cover in Line 9.
14. Clean Up / Dumpsters (Budget \$6,570.00) – Clean-up of identifiable debris is required of the individual sub-trades and is to be included in their bids. However, dumpsters, general cleaning by Shaw Laborers, and final cleaning is an estimated cost and shown in the general conditions of the project budget. In the construction estimate, we will budget hours for labor to perform general clean up along with other misc. labor cost. Our labor rates are \$40.00 per hour for an Apprentice, \$60.00 per hour for General Laborer, \$74.00 per hour for a Carpenter. Dumpsters will be invoiced at cost, roughly \$550 per dumpster and we will figure 3 dumpsters over the course of this size of a project.
15. Reproductions- (in General Conditions) invoiced at cost, as needed.

Other Items:

We have included a line item of General Conditions cost of \$5,000.00. This would be a catch all for items like reproductions or misc. labor and materials needed to complete the project that may not be specified on other line items.

## GENERAL ESTIMATE



Project Name: Waterford Township Public Library Addition/ Renovation Preliminary Pricing  
Date: December 19, 2025  
Estimator: Shawn Kranick

Description	Quan.	U.P. Mat	U.P. Labor	U.P. Sub.	Material	Labor	Sub	Total
Mobilization	1				\$0.00	\$0.00	\$0.00	\$0.00
3rd Party Testing	1			\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
3rd Party Layout	1			\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00
Excavation	1				\$0.00	\$0.00	\$0.00	\$0.00
<i>Site Demo</i>	1				<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Remove Concrete Sidewalk	1			\$750.00	\$0.00	\$0.00	\$750.00	\$750.00
Clear and Grub Site	600			\$5.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Rough Grade	600			\$5.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Final Grade	600			\$5.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00
Landscaping	1			\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00
Spread Topsoll	1				\$0.00	\$0.00	\$0.00	\$0.00
Grass Seeding	1				\$0.00	\$0.00	\$0.00	\$0.00
Site Concrete	1				\$0.00	\$0.00	\$0.00	\$0.00
New Concrete Trench Footings	43			\$250.00	\$0.00	\$0.00	\$10,750.00	\$10,750.00
New Building SOG	260			\$16.00	\$0.00	\$0.00	\$4,160.00	\$4,160.00
Patch Concrete Where Electrical Floor Boxes Removed	2			\$1,000.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00
Masonry					\$0.00	\$0.00	\$0.00	\$0.00
New CMU Wall w/ Waterproofing/ Flashing	48			\$650.00	\$0.00	\$0.00	\$31,200.00	\$31,200.00
New Brick Façade w/	672			\$35.00	\$0.00	\$0.00	\$23,520.00	\$23,520.00
Create New Opening in Exterior Wall	2			\$2,500.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
Install Leveling Plates	1			\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Install HM Door Frames	3			\$150.00	\$0.00	\$0.00	\$450.00	\$450.00
Structural Steel	1				\$0.00	\$0.00	\$0.00	\$0.00
New Steel Beams w/ Corrugated Metal Decking	506			\$25.00	\$0.00	\$0.00	\$12,650.00	\$12,650.00
Leveling Plates					\$0.00	\$0.00	\$0.00	\$0.00
Demolition	1				\$0.00	\$0.00	\$0.00	\$0.00
Remove Door, Frame and Hardware	17			\$100.00	\$0.00	\$0.00	\$1,700.00	\$1,700.00
Remove Operable Partition	1			\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$1,500.00
Remove Steel Columns and Beam	1			\$500.00	\$0.00	\$0.00	\$500.00	\$500.00
Remove Millwork	10			\$25.00	\$0.00	\$0.00	\$250.00	\$250.00
Remove and Salvage Fire Extinguishers	2			\$25.00	\$0.00	\$0.00	\$50.00	\$50.00
Remove ACT	85			\$1.00	\$0.00	\$0.00	\$85.00	\$85.00
Remove Light Fixtures	8			\$25.00	\$0.00	\$0.00	\$200.00	\$200.00
Remove Soffit around Operable Partition	28			\$25.00	\$0.00	\$0.00	\$700.00	\$700.00
Remove Flooring	1250			\$0.50	\$0.00	\$0.00	\$625.00	\$625.00
Remove Speakers	2			\$50.00	\$0.00	\$0.00	\$100.00	\$100.00
Remove Plumbing Fixture	1			\$100.00	\$0.00	\$0.00	\$100.00	\$100.00
Remove Light Bulbs	16			\$10.00	\$0.00	\$0.00	\$160.00	\$160.00
Carpentry	1				\$0.00	\$0.00	\$0.00	\$0.00
Repair Ceilings	20			\$50.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
Patch Existing Wall and Ceilings	1			\$750.00	\$0.00	\$0.00	\$750.00	\$750.00
Frame New Interior Walls	50			\$120.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00
Install New Door, Frame and Hardware	5			\$350.00	\$0.00	\$0.00	\$1,750.00	\$1,750.00
Infill Existing Opening	1			\$750.00	\$0.00	\$0.00	\$750.00	\$750.00
Wood Nailers for Exterior CMU walls	50			\$15.00	\$0.00	\$0.00	\$750.00	\$750.00
Fur-out CMU Wall drywall and Finish	50			\$75.00	\$0.00	\$0.00	\$3,750.00	\$3,750.00
Frame and Drywall Ceiling	350			\$15.00	\$0.00	\$0.00	\$5,250.00	\$5,250.00
Roofing	1				\$0.00	\$0.00	\$0.00	\$0.00
S& New EPDM Roof w/ Gravel	506			\$14.00	\$0.00	\$0.00	\$7,084.00	\$7,084.00
New Metal Coping	1				\$0.00	\$0.00	\$0.00	\$0.00
Joint Sealants	1			\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
Masonry, Door Frames, Concrete Joints	1				\$0.00	\$0.00	\$0.00	\$0.00
Insulation					\$0.00	\$0.00	\$0.00	\$0.00
New 2" Rigid Insulation	672			\$3.00	\$0.00	\$0.00	\$2,016.00	\$2,016.00
Doors, Frames and Hardware	1				\$0.00	\$0.00	\$0.00	\$0.00
New 3070 HM Door, Frame and Hardware	4			\$1,250.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
New 3070 HM Door, Frame and Hardware w/ Sidelite	1			\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$1,750.00
Glazing	1				\$0.00	\$0.00	\$0.00	\$0.00
New Glass for HM Sidelite	1			\$350.00	\$0.00	\$0.00	\$350.00	\$350.00

<b>Painting</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Paint Ceilings	206		\$2.00	\$0.00	\$0.00	\$412.00
Paint Walls	2500		\$1.00	\$0.00	\$0.00	\$2,500.00
Paint Doors and Frames	8		\$200.00	\$0.00	\$0.00	\$1,600.00
<b>Flooring</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
New Carpet	206		\$42.00	\$0.00	\$0.00	\$8,652.00
New LVT	100		\$9.00	\$0.00	\$0.00	\$900.00
New 4" Vinyl Base	250		\$4.00	\$0.00	\$0.00	\$1,000.00
<b>Miscellaneous</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Reinstall Existing Fire Extinguisher Cabinets	2		\$200.00	\$0.00	\$0.00	\$400.00
S&I New Fabric Awning	1		\$3,500.00	\$0.00	\$0.00	\$3,500.00
<b>Fire Suppression</b>	<b>1850</b>		<b>\$3.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,550.00</b>
Drawings, Permits, Testing and Inspections	1		\$0.00	\$0.00	\$0.00	\$0.00
S&I New Fabric Awning	1850		\$0.00	\$0.00	\$0.00	\$0.00
<b>Plumbing</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Demo	1		\$1,000.00	\$0.00	\$0.00	\$1,000.00
S&I New Kitchen Sink w/ Faucet and Disposal	1		\$2,500.00	\$0.00	\$0.00	\$2,500.00
New Roof Sump	1		\$2,000.00	\$0.00	\$0.00	\$2,000.00
<b>HVAC</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Demo	1		\$1,500.00	\$0.00	\$0.00	\$1,500.00
Rework Existing System to Meet Code	1850		\$3.00	\$0.00	\$0.00	\$5,550.00
New Electric Heater	1		\$750.00	\$0.00	\$0.00	\$750.00
<b>Electrical</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Demo	1		\$2,000.00	\$0.00	\$0.00	\$2,000.00
Relamp Existing Fixtures with LED	16		\$100.00	\$0.00	\$0.00	\$1,600.00
Replace Existing Floor Boxes	2		\$1,500.00	\$0.00	\$0.00	\$3,000.00
<b>Power</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Outlet for Microwave	1		\$350.00	\$0.00	\$0.00	\$350.00
Power for New Electric Heater	1		\$500.00	\$0.00	\$0.00	\$500.00
Power for Refrigerator	1		\$250.00	\$0.00	\$0.00	\$250.00
Power for Garbage Disposal	1		\$350.00	\$0.00	\$0.00	\$350.00
Power for New Screen	1		\$350.00	\$0.00	\$0.00	\$350.00
<b>Low Voltage Conduit</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Conduit piping for New Data at New Screen	1		\$125.00	\$0.00	\$0.00	\$125.00
Conduit for New Climate Control	1		\$125.00	\$0.00	\$0.00	\$125.00
Conduit for Fire Alarm	1		\$125.00	\$0.00	\$0.00	\$125.00
<b>Lighting</b>	<b>1</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
New Exterior Light Outside Book Drop	1		\$250.00	\$0.00	\$0.00	\$250.00
New 1x4 LED Ceiling Mounted Light Fixture	2		\$225.00	\$0.00	\$0.00	\$450.00
Ceiling Light Fixture at Center of Meeting room	1		\$1,000.00	\$0.00	\$0.00	\$1,000.00
New Can Light	4		\$200.00	\$0.00	\$0.00	\$800.00
<b>Fire Alarm</b>	<b>1850</b>		<b>\$2.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,625.00</b>
Drawings Permits, Testing and Inspections	1		\$0.00	\$0.00	\$0.00	\$0.00
Rework Existing System to Meet Code	1850		\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTALS</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$209,864.00</b>	<b>\$209,864.00</b>
<b>Miscellaneous:</b>				Total Mat, Labor, Sub's		\$209,864.00
General Conditions 2%	1	\$5,000.00	\$5,000.00	Miscellaneous		\$34,930.00
Permit 2%	1	\$5,000.00	\$5,000.00			
Project Manager	40	\$90.00	\$3,600.00			
Supervision	140	\$84.00	\$11,760.00			
Laborer	70	\$66.00	\$4,620.00			
Equipment Rentals		\$1,500.00	\$0.00	Sub-Total		\$244,794.00
Final Cleaning	2	\$750.00	\$1,500.00			
			\$0.00			
Dumpster	3	\$650.00	\$1,950.00	Sub-Total		\$244,794.00
Site Protection/ Traffic Control	1	\$1,500.00	\$1,500.00	Overhead & Profit 10%		\$24,479.40
<b>Alternates:</b>		Total	\$34,930.00	Sub-Total + O.H. & Profit		\$269,273.40
				Bond 1.5%		\$4,039.10
				Estimate Total		\$273,312.50

# Shaw Construction & Management Co.

Years Ended  
December 31,  
2024 and 2023

Financial  
Statements  
and  
Supplementary  
Information

**Rehmann**

# SHAW CONSTRUCTION & MANAGEMENT CO.

## Table of Contents

	<u>Page</u>
<b>Independent Accountants' Review Report</b>	1
<b>Financial Statements for the Years Ended December 31, 2024 and 2023</b>	
Balance Sheets	3
Statements of Income and Retained Earnings	4
Statements of Cash Flows	5
Notes to Financial Statements	6
<b>Independent Accountants' Report on Supplementary Information</b>	14
<b>Supplementary Information as of and for the Years Ended December 31, 2024 and 2023</b>	15
Schedules of General and Administrative Expenses	16
Schedule of Earned Income on Uncompleted Contracts	17

## INDEPENDENT ACCOUNTANTS' REVIEW REPORT

June 11, 2025

Shareholders

Shaw Construction & Management Co.  
Livonia, Michigan

We have reviewed the accompanying financial statements of **Shaw Construction & Management Co.** (the "Company"), which comprise the balance sheets as of December 31, 2024 and 2023, and the related statements of income and retained earnings, and cash flows for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Company management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Independent Accountants' Responsibility***

Our responsibility is to conduct the review engagements in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Company and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our reviews.



1249 Griswold Street, Suite 201, Detroit, MI 48226

313.202.7400

*Independent Accountants' Conclusion*

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

*Rehmann Loham LLC*

# SHAW CONSTRUCTION & MANAGEMENT CO.

## ■ Balance Sheets

December 31

ASSETS	2024	2023
<b>Current assets</b>		
Cash	\$ 1,405,150	\$ 1,343,928
Contract receivables	2,894,230	2,836,390
Other receivable	36,352	36,615
Cost and estimated earnings in excess of billings on uncompleted contracts	612,253	418,481
Current portion of notes receivable	27,364	-
<b>Total current assets</b>	<b>4,975,349</b>	<b>4,635,414</b>
Notes receivable, net of current portion	75,950	-
Net property and equipment	807,762	824,161
<b>Total assets</b>	<b>\$ 5,859,061</b>	<b>\$ 5,459,575</b>
<b>LIABILITIES AND SHAREHOLDERS' EQUITY</b>		
<b>Current liabilities</b>		
Accounts payable	\$ 1,500,271	\$ 1,112,926
Accrued expenses	11,501	4,044
Accrued payroll and payroll taxes	259	17,045
Billings in excess of cost and estimated earnings on uncompleted contracts	54,843	449,353
Current portion of long-term debt	-	12,176
<b>Total liabilities (equal to current liabilities)</b>	<b>1,566,874</b>	<b>1,595,544</b>
<b>Shareholders' equity</b>		
Common stock, \$1 par value, 50,000 shares authorized; 1,034 shares issued and outstanding	1,034	1,034
Retained earnings	4,291,153	3,862,997
<b>Total shareholders' equity</b>	<b>4,292,187</b>	<b>3,864,031</b>
<b>Total liabilities and shareholders' equity</b>	<b>\$ 5,859,061</b>	<b>\$ 5,459,575</b>

See accompanying notes, which are an integral part of these financial statements, and independent accountants' review report.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### ■ Statements of Income and Retained Earnings

	Year Ended December 31			
	2024	2023		
	Amount	Percent of Revenue	Amount	Percent of Revenue
Revenue	\$ 22,743,569	100.0 %	\$ 19,906,580	100.0 %
Direct costs	<u>20,159,703</u>	88.6	<u>17,750,985</u>	89.2
<b>Gross profit</b>	<b>2,583,866</b>	<b>11.4</b>	<b>2,155,595</b>	<b>10.8</b>
General and administrative expenses	<u>1,725,565</u>	7.6	<u>1,451,766</u>	7.4
<b>Income from operations</b>	<b>858,301</b>	<b>3.8</b>	<b>703,829</b>	<b>3.4</b>
<b>Other income (expense)</b>				
Interest income	1,301	-	-	-
Gain (loss) on sale of property and equipment	1,017	-	(5,514)	-
Interest expense	<u>(196)</u>	-	<u>(2,817)</u>	-
<b>Other income (expense), net</b>	<b>2,122</b>	<b>-</b>	<b>(8,331)</b>	<b>-</b>
<b>Net income</b>	<b>860,423</b>	<b>3.8 %</b>	<b>695,498</b>	<b>3.4 %</b>
Retained earnings, beginning of year	3,862,997		3,352,499	
Distributions	<u>(432,267)</u>		<u>(185,000)</u>	
<b>Retained earnings, end of year</b>	<b><u>\$ 4,291,153</u></b>		<b><u>\$ 3,862,997</u></b>	

See accompanying notes, which are an integral part of these financial statements, and independent accountants' review report.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### Statements of Cash Flows

	Year Ended December 31	
	2024	2023
<b>Cash flows from operating activities</b>		
Net income	\$ 860,423	\$ 695,498
Adjustments to reconcile net income to net cash from operating activities		
Depreciation	145,747	118,554
Credit losses	418	-
(Gain) loss on sale of property and equipment	(1,017)	5,514
Changes in operating assets and liabilities which (used) provided cash		
Contract receivables	(58,258)	(252,899)
Other receivable	263	42,100
Cost and estimated earnings in excess of billings on uncompleted contracts	(193,772)	409,847
Accounts payable	387,345	(359,360)
Accrued expenses	7,457	(27,042)
Accrued payroll and payroll taxes	(16,786)	(6,604)
Billings in excess of cost and estimated earnings on uncompleted contracts	(394,510)	128,544
(Issuance) collection of notes receivable	<u>(103,314)</u>	<u>8,684</u>
Net change in cash from operating activities	633,996	762,836
<b>Cash flows from investing activities</b>		
Purchases of property and equipment	(182,331)	(171,793)
Proceeds from sale of property and equipment	54,000	20,000
Collection of shareholder notes receivable	-	77,074
Net change in cash from investing activities	(128,331)	(74,719)
<b>Cash flows from financing activities</b>		
Repayments of long-term debt	(12,176)	(23,372)
Shareholder distributions	<u>(432,267)</u>	<u>(185,000)</u>
Net change in cash from financing activities	<u>(444,443)</u>	<u>(208,372)</u>
<b>Net change in cash</b>	<b>61,222</b>	<b>479,745</b>
Cash, beginning of the year	<u>1,343,928</u>	<u>864,183</u>
<b>Cash, end of year</b>	<b>\$ 1,405,150</b>	<b>\$ 1,343,928</b>

See accompanying notes, which are an integral part of these financial statements, and independent accountants' review report.

# SHAW CONSTRUCTION & MANAGEMENT CO.

## Notes to Financial Statements

### 1. NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### *Nature of Business and Concentration Risks*

**Shaw Construction & Management Co.**, a Michigan S Corporation (the "Company"), operates as a general contractor specializing in construction services and property management provided to commercial and industrial customers in both the private and public sectors located throughout Michigan.

Contract work is generally performed under fixed price and cost-plus fee contracts. The length of the Company's contracts varies but typically ranges from 1 to 12 months in duration.

Approximately 25% of the contract revenues earned for 2024, was on projects with one customer. Contract receivables due from this customer compromised approximately 22% of the outstanding contract receivables at December 31, 2024. There was no customer concentration during 2023.

#### *Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America ("GAAP") requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates. Because of the inherent uncertainties in estimating costs and certain changes to contract prices, it is at least reasonably possible that the Company's estimates of contract costs and revenues earned will change in the near term as further described in the *Revenue from Contracts with Customers* footnote below.

#### *Cash*

Cash consists of deposits in banks and cash on hand. The Company maintains cash balances at financial institutions that periodically exceed federally insured amounts. Management does not believe the Company is exposed to any significant interest rate or other financial risk as a result of those deposits.

#### *Revenue from Contracts with Customers*

Revenue disaggregated by type is as follows for the years ended December 31:

	2024	2023
Construction contracts (recognized over time)	\$ 21,808,890	\$ 18,815,435
Property management (recognized over time)	186,944	170,881
Maintenance and repair services (recognized at a point in time)	747,735	920,264
<b>Total</b>	<b>\$ 22,743,569</b>	<b>\$ 19,906,580</b>

# SHAW CONSTRUCTION & MANAGEMENT CO.

## Notes to Financial Statements

### Contracts

The Company's construction contracts are classified into two categories based on how transaction prices are determined and revenue is recognized: fixed price contracts and cost-plus fee contracts. Transaction prices for fixed price contracts are determined on a lump-sum basis. Transaction prices for cost-plus fee contracts are determined by applying a profit margin to costs incurred on the contracts. Transaction prices for maintenance and repair services are based on labor incurred and materials utilized as services are performed at contracted rates.

### Performance Obligations

A performance obligation is a promise in a contract with a customer to transfer a distinct good or service. The Company's construction contracts are considered to have a single performance obligation whereby the Company is required to integrate complex activities into a deliverable for the customer. In the rare instance when the Company has multiple performance obligations, the Company allocates the transaction price to each performance obligation using its best estimate of the standalone selling price of each distinct good or service in the contract. The standalone selling price is estimated using the expected costs plus margin approach for each performance obligation.

### Recognition of Revenue Upon Satisfaction of Performance Obligations

The Company recognizes revenue on fixed price and cost-plus fee construction contracts over time because the Company's performance creates or enhances an asset that the customer controls. The Company recognizes construction revenue on fixed price contracts based on the amount of costs incurred as a percentage of the estimated total final costs of the contract. Revenue on cost-plus fee contracts is recognized based on the amount of costs incurred plus the related fee specified in the contract. This input method is used because management considers incurred contract costs to be the best available measure of progress towards complete satisfaction of performance obligations.

Revenue from property management services represents a single performance obligation with fees based on a fixed percentage of monthly rent collected from the tenants. Property management service revenue is recognized monthly as services are performed.

Revenue from maintenance and repair services in which the Company has the right to consideration from the customer, in an amount that corresponds directly with the value to the customer of the Company's performance completed to date, is recognized at the point in time when maintenance and repair services are completed as these services are performed over a short duration of time.

### Contract Costs

Contract costs include all direct material, labor, subcontract costs, and related costs of payroll taxes, employee benefits, and insurance, and those variable and fixed indirect costs related to contract performance such as indirect labor, supplies, tools, repairs, and depreciation. Bidding, administrative costs, and other pre-contract costs are charged to expense when incurred unless they are expected to be recovered from the customer.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### ■ Notes to Financial Statements

#### Contract Estimates

Actual revenues and project costs can vary from original estimates due to changes in a variety of factors, including unforeseen or changed circumstances not included in the Company's cost estimates or covered by its contracts. The estimating process is based on the professional knowledge and experience of the Company's project managers and financial professionals. Changes in estimated revenues, costs, and profit are recorded in the period they are determined to be probable and can be reasonably estimated. Contract losses are recognized in full when losses are determined to be probable and can be reasonably estimated.

Changes in cost estimates on certain contracts may result in the issuance of change orders and/or claims. The Company recognizes amounts associated with change orders and claims as revenue if it is probable that the contract price will be adjusted and the amount of any such adjustment can be reliably estimated. Most of the Company's change orders are for services that are not distinct from an existing contract and are accounted for as part of an existing contract on a cumulative catch-up basis.

Variable consideration amounts, including allowances, performance incentives, shared savings, early pay discounts, and penalties, may also cause changes in contract estimates. Although rare, the Company may enter into contracts that contain liquidated damage clauses. The Company does not include amounts associated with liquidated damage clauses in contract estimates until it is probable that liquidated damages will occur. The amount of variable consideration is estimated based on the most likely amount that is deemed probable of realization. Contract consideration is adjusted for variable consideration when it is probable that a significant reversal of revenue will not occur in future periods. The Company provides assurance type warranties for defects in workmanship and materials utilized. The work is inspected by the customer prior to acceptance, therefore warranty claims have not historically been significant.

#### Contract Assets and Liabilities

The timing of revenue recognition may differ from the timing of invoicing to customers. Contract assets include unbilled amounts from construction projects when revenues recognized under the cost-to-cost measure of progress exceed the amounts invoiced to customers. Contract assets are generally classified as current within the balance sheets as "cost and estimated earnings in excess of billings on uncompleted contracts." Contract liabilities arise when amounts invoiced to customers exceed revenues recognized under the cost-to-cost measure of progress. Contract liabilities are generally classified as current within the balance sheets as "billings in excess of cost and estimated earnings on uncompleted contracts." Management estimates an allowance for expected credit losses for contract assets based on the amount it expects to collect from customers, current market conditions, and forecasted economic and business environments. At December 31, 2024 and 2023, the allowance related to contract assets was not material.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### ■ Notes to Financial Statements

#### *Contract Receivables*

The Company extends credit in the normal course of performance of contracts with customers in the form of contract receivables. Contract receivables are based on contracted prices and billing terms, and are stated at the amount management expects to collect from balances outstanding at year-end. Generally, customers are invoiced on a monthly basis as work is performed. Normal contract receivables are due 30 days after the issuance of the invoice. Contract retentions are due 30 days after substantial completion of the project and a request for release of retention by the Company. Management estimates an allowance for expected credit losses based on the amount it expects to collect from customers, based on the length of time the receivables have been outstanding, historical collection experience, current market conditions, and forecasted economic and business environments. Amounts that are deemed to be uncollectible are written off against the allowance for credit losses. At December 31, 2024 and 2023, the allowance related to these receivables was not material. The Company follows the practice of filing statutory liens on all construction projects where collection problems are anticipated. The liens serve as collateral for contract receivables.

Contract receivables were as follows for the years ended December 31:

	2024	2023
Beginning of year	\$ 2,836,390	\$ 2,583,491
End of year	\$ 2,894,230	\$ 2,836,390

#### *Property and Equipment*

Property and equipment is stated at cost less accumulated depreciation. Land is carried at cost. Major improvements and renewals are capitalized while ordinary maintenance and repairs are expensed. Management reviews these assets for impairment whenever events or changes in circumstances indicate the related carrying amount may not be recoverable.

Depreciation is computed using both the straight-line and accelerated methods over the estimated useful lives of the related assets, which range from 5 to 40 years.

#### *Leases*

The Company determines whether an arrangement with a vendor contains a lease at the arrangement's inception. If a lease is determined to exist, its related term is assessed at lease commencement, once the underlying asset is made available by the lessor for the Company's use. The Company's assessment of the lease term reflects the non-cancellable period of the lease. The Company will periodically have arrangements for equipment rentals with terms that are 12 months or less (referred to as a "short-term lease") in which fixed lease payments are recognized on a straight-line basis over such term and are not recognized on the balance sheets. Variable lease cost, if any, is recognized as incurred for all leases.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### ■ Notes to Financial Statements

#### *Income Taxes*

The shareholders have elected for the Company to be taxed as an "S" Corporation under the provisions of Internal Revenue Code Section 1362 whereby federal taxable income and certain tax credits are passed directly to the shareholders for inclusion in their personal tax returns. Some states and localities assess income taxes at the entity level for "S" Corporations. Though federal income taxes are not provided in the financial statements, applicable state and local income taxes, due to their relative insignificance are charged to general and administrative expenses.

Management has analyzed the Company's income tax filing positions in the federal and state jurisdictions where it is required to file income tax returns, for all open tax years in these jurisdictions, to identify potential uncertain tax positions. As of December 31, 2024, there are no uncertain income tax positions taken or expected to be taken that would require recognition of a liability or disclosure in the financial statements. The Company is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods in progress.

In December 2021, Michigan approved a law allowing all pass-through entities to elect to be taxed at the entity level; the election is effective for tax years beginning on January 1, 2021. As a result of the Company making this election, distributions reported on the statements of income and retained earnings for 2024 and 2023 includes \$27,267 and \$35,000, respectively, of state taxes paid by the Company on behalf of its shareholders.

#### *Subsequent Events*

In preparing these financial statements, management has evaluated, for potential recognition or disclosure, significant events or transactions that occurred during the period subsequent to the most recent balance sheet presented herein, through the date these financial statements were available to be issued.

## 2. CONTRACT RECEIVABLES

Contract receivables include the following billed amounts as of December 31:

	2024	2023
Completed projects	\$ 1,125,433	\$ 830,765
Progress billings on uncompleted contracts	1,619,121	1,785,329
Retention withheld until completion	<u>149,676</u>	<u>220,296</u>
<b>Total</b>	<b><u>\$ 2,894,230</u></b>	<b><u>\$ 2,836,390</u></b>

## SHAW CONSTRUCTION & MANAGEMENT CO.

### Notes to Financial Statements

#### 3. NOTES RECEIVABLE

During 2024, the Company entered into notes receivable with certain customers related to their outstanding contracts receivable. The notes are due in monthly installments, including interest at rates ranging from 0.0% to 7.0%, through September 2040. The notes are unsecured. The outstanding notes receivable balance was \$103,314 at December 31, 2024. Management estimates an allowance for expected credit losses based on the amount it expects to collect from customers, based on the length of time the notes receivable have been outstanding, historical collection experience, current market conditions, and forecasted economic and business environments. Amounts that are deemed to be uncollectible are written off against the allowance for credit losses. At December 31, 2024, the allowance related to these notes receivable was not material.

Scheduled annual principal maturities of notes receivable for each of the five years succeeding December 31, 2024, and thereafter, are summarized as follows:

Year	Amount
2025	\$ 27,364
2026	18,479
2027	4,200
2028	4,200
2029	4,200
Thereafter	<u>44,871</u>
<b>Total</b>	<b><u>\$ 103,314</u></b>

#### 4. CONTRACT INFORMATION

Cost and estimated earnings, net of billings on uncompleted contracts are summarized as follows at December 31:

	2024	2023
Costs incurred on uncompleted contracts	\$ 14,232,857	\$ 9,135,813
Estimated earnings on uncompleted contracts	<u>1,618,673</u>	<u>865,482</u>
Revenue recognized	15,851,530	10,001,295
Billings to date	(15,294,120)	(10,032,167)
<b>Cost and estimated earnings, net of billings on uncompleted contracts</b>	<b>\$ 557,410</b>	<b>\$ (30,872)</b>

# SHAW CONSTRUCTION & MANAGEMENT CO.

## Notes to Financial Statements

Billings, net of costs and estimated earnings are as follow as of December 31:

	2024	2023	2022
<b>Contract assets</b>			
Cost and estimated earnings in excess of billings on uncompleted contracts	\$ 612,253	\$ 418,481	\$ 828,328
<b>Contract liabilities</b>			
B Billings in excess of cost and estimated earnings on uncompleted contracts	<u>(54,843)</u>	<u>(449,353)</u>	<u>(320,809)</u>
<b>Cost and estimated earnings, net of billings on uncompleted contracts</b>	<u><u>\$ 557,410</u></u>	<u><u>\$ (30,872)</u></u>	<u><u>\$ 507,519</u></u>

## 5. PROPERTY AND EQUIPMENT

Net property and equipment consists of the following components at December 31:

	2024	2023
<b>Property and equipment</b>		
Vehicles	\$ 981,927	\$ 935,089
Buildings	225,000	225,000
Equipment	197,425	172,724
Land	<u>25,000</u>	<u>25,000</u>
 Total cost	 1,429,352	 1,357,813
Less accumulated depreciation	<u>621,590</u>	<u>533,652</u>
 <b>Net property and equipment</b>	 <u><u>\$ 807,762</u></u>	 <u><u>\$ 824,161</u></u>

Depreciation expense was \$145,747 and \$118,554 for 2024 and 2023, respectively.

## 6. DEBT

### *Short-term Bank Borrowings*

The Company entered into a \$100,000 revolving line of credit with Community Financial Credit Union. Interest on any outstanding balance is payable monthly at the Wall Street Journal prime rate plus 0.5% (effective rate of 8.0% and 9.0% at December 31, 2024 and 2023, respectively). The line is secured by substantially all of the Company's assets and the personal guarantees of two of the Company's shareholders. The line of credit agreement contains certain customary covenants that require the Company to maintain minimum financial ratios and compliance with certain affirmations as defined in the credit agreement. The line matures on October 28, 2025. There was no balance outstanding on the revolving line of credit at December 31, 2024 and 2023.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### ■ Notes to Financial Statements

#### *Long-term Debt*

Long-term debt consisted of a land contract that was due in monthly installments of \$2,062, including interest charged at 5.5%, through June 2024. The note was secured by the land and building associated with the land contract. The land contract was paid in full during 2024. The balance of the land contract was \$12,176 at December 31, 2023.

### 7. BUY-SELL AGREEMENT AND RELATED PARTY TRANSACTION

The Company has a buy-sell agreement with its shareholders that provides for the purchase of stock in the case of death, disability, retirement, or termination of employment of a shareholder and provides that the stock must be sold to the Company or remaining shareholders according to terms of the agreement.

On December 29, 2021, a shareholder of the Company entered into an agreement to sell 345 shares over a three year period. In 2021, 115 shares were sold to two other shareholders for a total of \$75,629. The Company loaned the shareholders the full amount to fund the purchase. Each loan is evidenced by a promissory note that bears interest at 1.9% per annum and is due and payable one year and one day from the date of the note. These were not paid back within the original specified terms, but were paid in full during 2023. During 2023, the Board of Directors approved the sale of 115 shares to two new shareholders for a total of \$75,629, with promissory notes due directly between buyers and seller of the shares. The value of the Company used to determine the share price of the shareholder's shares was deemed fixed at \$680,000 regardless of later changes to the agreed value under the buy-sell agreement. The 115 remaining shares of this shareholder will be purchased by the Company or shareholders, as required by the buy-sell agreement, in 2025, and will not be deemed retired until December 31 of the corresponding year.

### 8. 401(K) RETIREMENT PLAN

The Company maintains a deferred compensation plan qualified under Section 401(k) of the Internal Revenue Code. Under this plan, eligible employees are permitted to make pre-tax and Roth contributions into the retirement plan up to a maximum determined by the Internal Revenue Code. The Company's matching contribution is discretionary and equal to a uniform percentage of employee salary deferrals. Employer matching contributions to this plan were \$48,218 and \$33,819 for 2024 and 2023, respectively.

### 9. SUPPLEMENTAL CASH FLOWS

Cash paid for interest amounted to \$196 and \$2,817 in 2024 and 2023, respectively.





INDEPENDENT ACCOUNTANTS' REPORT  
ON SUPPLEMENTARY INFORMATION

June 11, 2025

Shareholders  
Shaw Construction & Management Co.  
Livonia, Michigan

Our report on our reviews of the basic financial statements of ***Shaw Construction & Management Co.*** for the years ended December 31, 2024 and 2023 appears on pages one and two. Our reviews were made primarily for the purpose of expressing a conclusion whether we are aware of any material modifications that should be made to the financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America. The accompanying supplementary information, which is presented only for purposes of additional analysis and not a required part of the basic financial statements, is the responsibility of management and was derived from, and relates directly to, the underlying accounting and other records used to prepare the financial statements.

The schedule of earned income on uncompleted contracts as of December 31, 2024 has been subjected to the review procedures applied in our review of the 2024 basic financial statements. We are not aware of any material modifications that should be made to such information. We have not audited the schedule of earned income on uncompleted contracts as of December 31, 2024, and do not express an opinion on such supplementary information.

We have not audited or reviewed the supplementary information included in the schedules of general and administrative expenses, and do not express an opinion, a conclusion, nor provide any assurance on it.

*Rehmann Loham LLC*



📍 1249 Griswold Street, Suite 201, Detroit, MI 48226

📞 313.202.7400

**SUPPLEMENTARY INFORMATION  
AS OF AND FOR THE YEARS ENDED  
DECEMBER 31, 2024 AND 2023**

## SHAW CONSTRUCTION & MANAGEMENT CO.

### Schedules of General and Administrative Expenses

Year Ended December 31

	2024	2023		
	Amount	Percent of Revenue	Amount	Percent of Revenue
Salaries and wages	\$ 920,798	4.0 %	\$ 834,839	4.2 %
Insurance	172,950	0.8	146,278	0.7
Office, administrative, and other	158,486	0.7	132,022	0.7
Depreciation	145,747	0.6	118,554	0.6
Professional fees	108,646	0.5	56,172	0.3
Selling	65,203	0.3	51,819	0.3
Taxes and licenses	63,855	0.3	50,315	0.3
Employee benefits and profit sharing	59,861	0.3	40,458	0.2
Vehicle	11,054	-	10,305	0.1
Travel	13,141	0.1	6,189	-
Utilities	5,406	-	4,815	-
Credit losses	<u>418</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total general and administrative expenses</b>	<b><u>\$ 1,725,565</u></b>	<b><u>7.6 %</u></b>	<b><u>\$ 1,451,766</u></b>	<b><u>7.4 %</u></b>

See independent accountants' report on supplementary information.

## SHAW CONSTRUCTION & MANAGEMENT CO.

### Schedule of Earned Income on Uncompleted Contracts

As of December 31, 2024

Job #	Contract Amount		Estimated Cost		Estimated		Percentage of Completion	Profit Earned to Date	Revenue Earned to Date		Costs and Estimated Earnings in Excess of Billings		Billings in Excess of Cost and Estimated Earnings	
	Contract Amount	Estimated Cost	Gross Profit	Cost to Date	Revenue Earned to Date	Billed to Date			Costs and Estimated Earnings in Excess of Billings	Billings in Excess of Cost and Estimated Earnings	Costs and Estimated Earnings in Excess of Billings	Billings in Excess of Cost and Estimated Earnings	Costs and Estimated Earnings in Excess of Billings	Billings in Excess of Cost and Estimated Earnings
22153	\$ 6,573,181	\$ 6,011,174	\$ 562,007	\$ 5,837,435	97.1%	\$ 545,764	\$ 6,383,199	\$ 6,395,888	\$ -	\$ 12,689				
2280	5,108,041	4,852,639	255,402	249,065	5.1%	13,109	262,174	160,267	101,907	-				
2448	3,799,011	3,453,646	345,365	468,347	13.6%	46,835	515,182	474,356	40,826	-				
24188	2,347,500	2,112,750	234,750	838	0.0%	93	931	-	931	-				
2410	1,975,880	1,754,080	221,800	1,745,290	99.5%	220,690	1,965,980	1,939,307	26,673	-				
2385	1,397,157	1,349,798	47,359	1,330,204	98.6%	46,672	1,376,876	1,392,069	-	15,193				
23123	1,200,713	954,713	246,000	864,458	90.6%	222,744	1,087,202	1,018,870	68,332	-				
2476	1,052,002	956,365	95,637	799,485	83.6%	79,948	879,433	878,690	743	-				
24187	969,950	872,955	96,995	344	0.0%	39	383	-	383	-				
2353	574,995	513,077	61,918	494,296	96.3%	59,652	553,948	550,304	3,644	-				
2422	516,524	454,541	61,983	365,907	80.5%	49,897	415,804	407,200	8,604	-				
23119	467,877	407,128	60,749	407,015	100.0%	60,731	467,746	467,877	-	131				
24152	397,439	361,308	36,131	74,877	20.7%	7,488	82,365	71,143	11,222	-				
2454	393,778	327,068	66,710	327,068	100.0%	66,710	393,778	365,648	28,130	-				
2442	363,181	330,164	33,017	72,568	22.0%	7,257	79,825	75,262	4,563	-				
2492	357,179	321,461	35,718	102,219	31.8%	11,358	113,577	98,725	14,852	-				
2401	343,288	279,087	64,201	218,847	78.4%	50,343	269,190	238,321	30,869	-				
2473	308,575	280,523	28,052	87,560	31.2%	8,756	96,316	71,479	24,837	-				
24173	279,877	278,861	1,016	104,151	37.4%	380	104,531	104,770	-	239				
24134	219,561	192,335	27,226	67,341	35.0%	9,532	76,873	76,831	42	-				
24162	186,059	165,120	20,939	21,668	13.1%	2,748	24,416	-	24,416	-				
24146	155,821	119,723	36,098	118,001	98.6%	35,579	153,580	155,821	-	2,241				
24138	147,569	132,812	14,757	38,859	29.3%	4,318	43,177	10,970	32,207	-				
24174	143,614	94,174	49,440	21,605	22.9%	11,343	32,948	-	32,948	-				
24103	130,765	118,877	11,888	90,267	75.9%	9,027	99,294	71,578	27,716	-				
24165	119,173	107,256	11,917	947	0.9%	106	1,053	-	1,053	-				
24160	105,800	95,220	10,580	9,272	9.7%	1,030	10,302	8,000	2,302	-				
24155	101,717	99,006	2,711	80,945	81.8%	2,216	83,161	97,062	-	13,901				
Contracts less than \$100,000	665,272	571,268	94,004	233,978	41.0%	44,308	278,286	163,682	125,053	10,449				
<b>Total</b>	<b>\$ 30,401,499</b>	<b>\$ 27,567,129</b>	<b>\$ 2,834,370</b>	<b>\$ 14,232,857</b>		<b>\$ 1,618,673</b>	<b>\$ 15,851,530</b>	<b>\$ 15,294,120</b>	<b>\$ 612,253</b>	<b>\$ 54,843</b>				

See independent accountants' report on supplementary information.

**BOARD OF TRUSTEES**  
Anthony M. Bartolotta, Supervisor  
Kim Markee, Clerk  
Steve Thomas, Treasurer  
Jeff Gilbert, Trustee  
Sam Harris, Trustee  
Marie E. Hauswirth, Trustee  
Gary Wall, Trustee



5200 Civic Center Drive  
Waterford, Michigan 48329-3773  
Telephone: (248) 674-6201 Fax: (248) 674-5451  
[abartolotta@waterfordmi.gov](mailto:abartolotta@waterfordmi.gov) [sschloss@waterfordmi.gov](mailto:sschloss@waterfordmi.gov)

**Anthony M. Bartolotta**  
Township Supervisor

**Shelly Schloss**  
Deputy Supervisor

## MEMO

TO: Honorable Board of Trustees  
FROM: Anthony M. Bartolotta, Township Supervisor *A.B.*  
DATE: January 15<sup>th</sup> 2026  
RE: Accounting Transition Plan

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My office has been working with the Budget Team as well as with our Clerk on an intermediate Accounting Transition. Due to the importance of the work conducted by staff in this area, coupled with the goal of keeping all state-required reporting, audit and projects moving forward we are bringing forward some recommendations in the spirit of making a smooth transition into the future.

The first recommendation is to create a position in the Fiscal and Human Resources Department. The title of the position would be Assistant Budget Director and Financial Projects Manager. The recommendation is for Barb Miller to be moved into this position. Barb would continue to assist on the Budget as normal and would also be available and help train a new employee in the Accounting Manager Role that she currently occupies. The goal of this plan is to have Barb continue to work in the short run on the required annual audit, as well as train and bring along the new employee to serve as the lead on the audit in the future. Barb has an immense amount of knowledge in this realm that we would like to harness and impart on her future replacement in this area. Her position currently resides in both the Clerk's and F&HR Department.

### Recommended Motion:

Therefore, I recommend the Board approve the new position in F&HR of Assistant Budget Director and Financial Projects Manager at a Grade 8 Step 7 level. Additionally, approve the posting of the Accounting Manager Position at a Grade 8 Step 5 level. The required budget amendment below will be needed to make these adjustments possible.

I would like to thank the Clerk, Human Resources Department and Budget Team for their efforts on this plan. Should you have any further questions please do not hesitate to contact my office.

### Recommended Budget Amendments:

Line Item:	Salary: (12160-70300)	FICA: (12160-71000)	Health Ins.:	DC Benefits: (12160-71780)	Total:
(Clerk)	\$47,602	\$3,642		\$4,760	\$56,004
Line Item:	Salary: (12260-70300)	FICA: (12260-71000)	Health Ins.: (12260-71100)	DC Benefits: (12260-71780)	Total:
(F&HR)	\$53,611	\$4,101	\$15,000	\$5,361	\$78,073

With us there are no  
boundaries