

CHARTER TOWNSHIP OF WATERFORD FEE SCHEDULE

ASSESSING DEPARTMENT

Copies

\$0.50	8-1/2 x 11 inch black and white copy
\$1.00	8-1/2 x 11 inch color copy
\$1.00	11 x 17 inch black and white copy
\$1.00	Record cards & sketches

Lot Splits

\$50.00	Application fee (platted lot split/first split)
\$75.00	Application fee (acreage parcel split/first split)
\$25.00	For each additional resultant split
\$200.00	Recording fee

WATERFORD CABLE COMMISSION

DVD duplication services for Municipal Channel and/or non-broadcasted programs will require the following fees:

Materials

\$5 per DVD

Labor

Labor for search, review, and preparation of records calculated by hourly rate in quarter hour increments of the lowest paid public employee capable of retrieving requested records

CLERK'S OFFICE

Elections

Printed lists of registered voters	\$0.50 per page
CD files (Excel) of registered voters	\$40.00
emailed files of registered voters	\$40.00
Daily emails of daily updates	\$20.00 includes email to 1 address

Copies

\$0.50	8-1/2 x 11 inch black and white copy
\$1.00	8-1/2 x 11 inch color copy
\$1.00	11 x 17 inch black and white copy

Licenses

Fees are annual unless otherwise noted

Banner Permit	\$10.00 per Banner
Block Party	\$10.00 per Event
Carnival (less than 2 weeks) -per Event	\$500.00
Charitable Funds Solicitation	
Street Solicitations	\$ 10.00 per Application
Distressed Vehicle and Junk Yard	
Application Fee	\$400.00
License Fee	\$ 25.00
Fireworks Display	\$500.00 per Event
Going out of Business Sale	\$200.00 per Event

Liquor License (All Types)	\$500.00
Massage Establishment License	\$500.00
Massage Establishment Renewal Fee	\$250.00
Medical Marihuana Application Fee	\$5,000.00
Medical Marihuana Annual License Fee	\$5,000.00
Adult Use Marihuana Application Fee	\$5,000.00
Adult Use Marihuana Annual License Fee	\$5,000.00
Marihuana Change in Ownership	\$2,500.00
Pawnbroker	\$300.00
Precious metal add	\$ 50.00
Peddler/Solicitor Registration	
First Person	\$ 50.00
Ea. Add'l. Person	\$ 15.00
Secondhand and Junk Dealer	\$300.00
Precious metal add	\$ 50.00
Teen Club	\$200.00
Transient Merchant	\$250.00/month
Miscellaneous	
Petition to vacate subdivision street	\$500.00
Township Elected Candidates: In lieu of signed petitions candidates may pay a fee	\$100.00

DEVELOPMENT SERVICES

DEVELOPMENT SERVICES DEPARTMENT FEE SCHEDULE:

BUILDING RELATED FEES:

Application fees must be paid when a Building Permit Application is submitted. Bonds, Plan Review and Building Permit Fees must be paid prior to the issuance of a Building Permit. Building Permit Fee includes the following inspections: foundation, backfill, sand floor, rough building, insulation and final building. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Building Permit must be paid prior to scheduling subsequent inspections. A Building Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Building Permit Extension fee. Failure to complete permitted work and obtain Final Certificate of Occupancy will result in forfeiture of bond.

Item	Fee
Application Fees	
Site Evaluation (new house)	\$ 170.00
Site Evaluation (Addition & Accessory Structure)	\$ 100.00
Woodland Inspection (new house)	\$ 100.00
Residential Site Plan Re-submittal	\$ 65.00
Application Fee for Commercial Construction and Alterations	\$ 290.00
Plan Review Fees	
Residential Plan Review	\$ 65.00
Residential Plan Revision Review	\$ 35.00
Commercial Plan Review	\$ Rev. + 10%
Commercial Plan Revision Review	\$ 60.00
Building Permit Fees	
First \$1000.00 of Construction Value	\$ 65.00
Each \$1000.00 Thereafter	\$ 10.00
Building Permit Extension	\$ 45.00
Demolition – Accessory Structure	\$ 65.00
Demolition – Residential Structure up to 3,000 sq. ft, total structure	\$ 90.00
Demolition – Commercial Structure up to 3,000 sq. ft., total structure	\$ 185.00
Demolition – over 3,000 sq. ft, for each additional 1,000 sq. ft. or fraction thereof	\$ 10.00
Temporary Sign	\$ 65.00
Temporary Structure	\$ 135.00
Document Retention (per Plan Sheet)	\$ 3.00
Bonds (Refunded after Completion)	
One & Two Family Residential Home	\$ 400.00
Residential Additions, Alterations & Accessory Buildings	\$ 100.00
Apartment Units	\$ 100.00
Commercial Buildings	\$1000.00
Commercial Additions	\$ 600.00
Demolitions	\$ 100.00
Moved House	\$1200.00
Commercial Sign	\$ 100.00
Miscellaneous	
Business Registration Certificate of Occupancy	\$ 100.00
Re-inspection	\$ 70.00
Special Inspections	\$ 70.00
After hours/weekend Inspection	\$ 150.00
Duplicate Certificate of Occupancy	\$ 15.00

UNSECURED PERMITSP

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Application and Plan Review Fees are non-refundable.

Building Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

ELECTRICAL PERMIT FEES

Electrical Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all electrical installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. An Electrical Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Electrical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against an Electrical Permit must be paid prior to scheduling subsequent inspections.

<u>Item</u>	<u>Fee</u>
Single Family Residential	
New Residential - less than 2000 s.f.	\$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	\$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	\$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	\$ 400.00
New Residential - over 3500 s.f.	\$ 475.00
Apartment Units (ea.)	\$ 100.00
Alterations, Additions & Commercial Projects	
Base Permit	\$ 60.00
Electrical Permit Extension	\$ 45.00
Service (up to 200 amp)	\$ 30.00
Service (200 to 600 amp)	\$ 35.00
Service (600 to 800 amp)	\$ 40.00
Service (over 800 amp)	\$ 45.00
Sub Panel (ea.)	\$ 25.00
Temporary Service	\$ 30.00
120 Volt Circuits (ea.)	\$ 20.00
240 Volt Circuits (ea.)	\$ 25.00
Lighting Fixtures (per 25 or fraction)	\$ 15.00
Furnace/ Unit Heater (ea.)	\$ 15.00
Residential Air Conditioner (ea.)	\$ 30.00
Motors (up to 50 amp)	\$ 25.00
Motors (51 to 150 amp)	\$ 30.00
Motors (over 151 amp)	\$ 35.00
Sign Circuits (ea.)	\$ 30.00
Pole Lights (ea.)	\$ 15.00
Feeders up to 100'	\$ 20.00
Each additional 100' of Feeder	\$ 10.00
Fire Alarms	\$ 95.00
Emergency Generator (up to 10 kw)	\$ 75.00
Emergency Generator (10 kw to 20 kw)	\$ 85.00
Emergency Generator (over 20 kw)	\$ 95.00
Car Charging Station	\$ 110.00
Low Voltage Connection Ports	\$ 3.00
Miscellaneous	
Re-inspection	\$ 70.00
After hours/weekend Inspections	\$ 150.00
Special Inspections	\$ 70.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Base Permit Fees are non-refundable.

Electrical Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

MECHANICAL PERMIT FEES

Mechanical Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all mechanical installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. A Mechanical Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Mechanical Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Mechanical Permit must be paid prior to scheduling subsequent inspections.

<u>Item</u>	<u>Fee</u>
Single Family Residential	
New Residential - less than 2000 s.f.	\$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	\$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	\$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	\$ 400.00
New Residential - over 3500 s.f.	\$ 475.00
Apartment Units (ea.)	\$ 100.00
Alterations, Additions & Commercial Projects	
Base Permit	\$ 60.00
Mechanical Permit Extension	\$ 45.00
Furnace (ea.)	\$ 45.00
Boiler (ea.)	\$ 45.00
Fireplace, Wood Stove (ea.)	\$ 35.00
Chimney or Chimney Liner (ea.)	\$ 45.00
Duct System or Hot Water Heat Pipe	\$ 45.00
Gas Piping Outlet (ea.)	\$ 15.00
Central Air Conditioning	\$ 35.00
Heat Pump (ea.)	\$ 35.00
Unit Heater (ea.)	\$ 35.00
HVAC Unit (under 15 HP)	\$ 60.00
HVAC Unit (15 to 50 HP)	\$ 85.00
HVAC Unit (over 50HP)	\$ 100.00
Evaporating Coil or Chilling Tower	\$ 95.00
Exhaust Fans (under 1500 CFM)	\$ 15.00
Exhaust Fans (1500 to 10,000 CFM)	\$ 45.00
Exhaust Fans (over 10,000 CFM)	\$ 85.00
Duct System (< \$3000 cost)	\$ 40.00
Duct System (\$3000 to \$7999 cost)	\$ 60.00
Duct System (\$8000 to \$11,000 cost)	\$ 70.00
Duct System (\$11,001 to \$15,000 cost)	\$ 90.00
Duct System (each \$3000 over \$15,000)	\$ 30.00
Humidifiers (ea.)	\$ 40.00
Incinerators, Crematories (ea.)	\$ 45.00
Type I or Type II Hood System	\$ 40.00
Fire Suppression System	\$ 90.00
Fire Hydrant	\$ 40.00
Miscellaneous	
Re-inspection	\$ 70.00
After hours/weekend Inspections	\$ 150.00
Special Inspections	\$ 70.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Base Permit Fees are non-refundable.

Mechanical Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

PLUMBING PERMIT FEES

Plumbing Permit fees for new residential single family homes and condominium units shall be at a flat fee based on the total area of the structure, this fee shall cover all plumbing installations within the structure. Fees for additions, alterations, accessory structures and commercial construction have a base fee plus itemized charges for specific work being performed. A Plumbing Permit is valid for a period of one year from the date of issuance; applicant may request one six-month extension upon payment of Plumbing Permit Extension fee. Requests for inspections of partially completed work require payment of a Special Inspection Fee. Any Re-inspection fees assessed against a Plumbing Permit must be paid prior to scheduling subsequent inspections.

Item	Fee
Single Family Residential	
New Residential - less than 2000 s.f.	\$ 210.00
New Residential - from 2000 s.f. to 2499 s.f.	\$ 265.00
New Residential - from 2500 s.f. to 2999 s.f.	\$ 325.00
New Residential - from 3000 s.f. to 3499 s.f.	\$ 400.00
New Residential - over 3500 s.f.	\$ 475.00
Apartment Units (ea.)	\$ 100.00
Alterations, Additions & Commercial	
Base Permit	\$ 60.00
Plumbing Permit Extension	\$ 45.00
Fixtures (ea.)	\$ 10.00
Stacks, Vents, Connectors (ea.)	\$ 10.00
Water Connected Appliance (ea.)	\$ 10.00
Floor Drains, Traps (ea.)	\$ 10.00
Sill Cocks (ea.)	\$ 10.00
Sub Soil Drains (ea.)	\$ 15.00
Sump Pump (ea.)	\$ 10.00
Sewage Ejector System (ea.)	\$ 20.00
Residential Water Distribution Piping	\$ 30.00
Commercial Water Distribution Piping	\$ 45.00
Sewer Line (ea.)	\$ 30.00
Water Service (ea.)	\$ 30.00
Water Meter (ea.)	\$ 10.00
Sprinkler Meter (ea.)	\$ 10.00
Roof Conductor (ea.)	\$ 10.00
Grease Trap/Interceptor	\$ 40.00
Oil Separator	\$ 40.00
Sand Separator	\$ 40.00
Minimum Alterations	\$ 15.00
Miscellaneous	
Re-inspection	\$ 70.00
After hours/weekend Inspection	\$ 150.00
Special Inspections	\$ 70.00

UNSECURED PERMITS

When work requiring a permit is started before a permit is secured, or where other special investigation is required related to said work, a special investigation fee may be required.

Cancellations and Refunds

Base Permit Fees are non-refundable.

Plumbing Permit Fees may be partially refunded to the Permit holder in accordance with the following:

* Permit canceled within 3 months of issue with no work or inspections performed	80%
* Permit canceled within 6 months of issue with no work or inspections performed	50%
* Permit canceled within 1 year of issue with no work or inspections performed	25%
* Permit canceled after 1 year of issue with no work or inspections performed	0%
* Permit canceled after work has commenced or inspections performed	0%

CONSTRUCTION BOARD OF APPEALS

Single Family Residential and Non-Profit Organizations	
Application Fee and Hearing	\$250.00
Residential Developments and Non-residential	
Application Fee and Hearing	\$500.00

RENTAL PROPERTY FEES

Registration Fee

\$ 10.00 per building plus \$ 2.00 for each dwelling unit within the building.

The Registration Fee is to be paid within 30 days of establishment of any new residential rental unit.

Annual Operating Fee

\$ 50.00 per Rental Unit in Buildings Containing 1 to 4 Rental Units.

\$ 40.00 per Rental Unit in Buildings Containing 5 to 10 Rental Units.

\$ 25.00 per Rental Unit in Buildings Containing 11 or more Rental Units.

The maximum annual operating fee for any building, irrespective of the number of residential units contained within the building, shall not exceed \$ 300.00. If the actual cost incurred by Waterford Township in performing the required Rental Certification Inspections for an individual building exceeds the amount generated by the Annual Operating Fee the Township will invoice the property owner of the individual building for those additional costs.

Unless cited otherwise, the Annual Operating Fee is due on April 1 of each year. If the Annual Operating Fee is not paid before July 1 it shall be posted as a lien against the property taxes.

Inspection Fees

The annual operating fee shall cover a periodic inspection for the issuance or renewal of a certification, except that such fee shall not cover an inspection made pursuant to a final notice of violation issued under Section 4-254(b) of the Rental Certification Ordinance or re-inspections.

Violation Inspection fee	\$70.00
Re-inspection fee	\$70.00

VACANT PROPERTY REGISTRATION AND MAINTENANCE

Registration and affidavit filing fee	\$10.00
Inspection fee	\$70.00
Re-inspection fee	\$70.00
Administrative fee for determining ownership	actual cost + 10%

ENGINEERING RELATED FEES:

SITE PLAN REVIEW

All site plans submitted to the Community Planning and Development Department must be reviewed for compliance with engineering requirements prior to receiving Site Plan Approval. The fees charged for this site plan review are based on the total acreage of the parcel being developed.

<u>Item</u>	<u>Fee</u>
Drainage System (open ditch or enclosed drain)	
Fee per acre of development	\$ 60.00
Minimum Fee	\$300.00
Retention/Detention Facility	
Fee per acre of development	\$ 80.00
Minimum Fee	\$480.00
Site Grading	
Fee per acre of development	\$ 60.00
Minimum Fee	\$360.00

PLANNED UNIT DEVELOPMENT ENGINEERING REVIEW

All preliminary development plans submitted to the Development Services Department in conjunction with the Planned Unit Development Review provisions of the Zoning Ordinance must be reviewed for engineering feasibility. The fee charged for this preliminary development plan review is a lump sum. In the event Planned Unit Development approval is granted by the Township Board and the development proceeds to Site Plan Review, the fee for the Planned Unit Development Review will be credited to the Site Plan Review.

<u>Item</u>	<u>Fee</u>
Engineering PUD Review	\$800.00

CONSTRUCTION PLAN REVIEW

Final construction plans for all developments must be reviewed and approved by Engineering prior to commencement of any construction activities, the fee charged for this review is based on the amount of infrastructure being installed.

<u>Item</u>	<u>Fee</u>
Minimum Fee	\$ 800.00
Storm Sewer	
12" Pipe (per LF)	\$ 0.75
15" Pipe (per LF)	\$ 0.80
18" Pipe (per LF)	\$ 0.75
21" Pipe (per LF)	\$ 0.80
24" Pipe (per LF)	\$ 0.85
27" Pipe (per LF)	\$ 0.90
30" Pipe (per LF)	\$ 0.95
36" Pipe (per LF)	\$ 1.15
42" & Larger Pipe (per LF)	\$ 1.35
MH, CB, LB, Inlet (ea.)	\$ 35.00
Retention/Detention Facility (per Ac.)	\$ 100.00
Sanitary Sewer	
6" Lead (per LF)	\$ 0.50
8" Pipe (per LF)	\$ 0.60
10" Pipe (per LF)	\$ 0.70
12" Pipe (per LF)	\$ 0.80
15" Pipe (per LF)	\$ 0.90
Forcemain (per LF)	\$ 0.75
Std. MH (ea.)	\$ 40.00
Drop MH (ea.)	\$ 60.00
Adjust Ex. MH	\$ 25.00
Bore & Jack (per LF)	\$ 5.00
Pump Station (ea.)	\$ 2100.00
Water Main	
6" Pipe (per LF)	\$ 0.50
8" Pipe (per LF)	\$ 0.60

<u>Item</u>	<u>Fee</u>
Water Main (Cont.)	
10" Pipe (per LF)	\$ 0.70
12" Pipe (per LF)	\$ 0.80
16" Pipe (per LF)	\$ 1.05
6" GV&W (ea.)	\$ 40.00
8" GV&W (ea.)	\$ 45.00
10" GV&W (ea.)	\$ 50.00
12" GV&W (ea.)	\$ 90.00
16" GV&W (ea.)	\$ 105.00
TSV&W	\$ 160.00
Hydrant (ea.)	\$ 45.00
Bore & Jack	\$ 5.00
Streets (per LF)	\$ 0.75

CONSTRUCTION INSPECTION

Full time construction inspection is required for all grading, paving, storm sewer, sanitary sewer and watermain installations. In addition fees will be charged for all time expended for testing, verifying as-built drawings and related paperwork. Monies to cover the cost of construction inspection must be escrowed with the Township prior to commencing any construction in accordance with the following schedule:

<u>Value of Construction</u>	<u>Amount of Escrow Deposit*</u>
0 to \$ 10,000	\$1900
\$ 10,000 to \$ 50,000	18% (not less than \$ 2,850)
\$ 50,000 to \$100,000	15% (not less than \$ 9,520)
\$100,000 to \$200,000	13% (not less than \$ 19,040)
\$200,000 to \$300,000	11% (not less than \$23,800)
\$300,000 to \$500,000	10% (not less than \$28,560)
Over \$500,000	7%

*The Developer is responsible for any charges that exceed the escrowed amount. Any remaining balance will be refunded.

Fees for construction inspection will be charged against the escrow account at the following crew day rate. Crew Days are calculated as follows:

Up to 4 hours	$\frac{1}{2}$ Crew Day
4 hours to 8 hours	1 Crew Day
8 hours to 10 hours	1 $\frac{1}{2}$ Crew Day
10 hours to 12 hours	2 Crew Days

<u>Item</u>	<u>Fee</u>
Construction Inspection (per Crew Day)	\$ 960.00

RIGHT-OF-WAY MANAGEMENT FEES

These fees are not applicable to Telecommunications Permits.

Disruption Permit Application Fee (nonrefundable)		
Residential	\$50.00	
Commercial	\$100.00	
Disruption Permit Review and Processing Fee		to be determined and escrowed
Disruption Permit Fee		
Residential	\$50.00	
Commercial	\$100.00	
Use Permit Application Fee (nonrefundable)		
Residential	\$50.00	
Commercial	\$100.00	
Use Permit Review and Processing Fee		to be determined and escrowed
Use Permit Fee		
Residential	\$50.00	
Commercial		Subject to Township Board adjustment, the annual commercial use permit fee for improvements measured by lineal feet of right-of-way used shall be \$.15 per lineal foot for above-ground improvements and \$.30 per lineal foot for underground improvements. The annual fee for improvements that occupy one or more locations or areas of right-of-way that are not measurable in lineal feet, carry a minimum per location fee of \$150.00.

SMALL CELL WIRELESS COMMUNICATION FEES

New Pole and New Small Wireless Facilities (SWF)		
Review Fee		
Without Zoning Review ¹	\$300.00 per pole	
With Zoning Review Required ²	\$1,000.00 per pole	
Multiple collocations of substantially similar SWF or structures by same provider	\$100.00 per collocation up to 20	
Annual Fee		
Collocation on structures that did not exist on March 11, 2019 (not exceeding 40 feet)	\$125 per pole	
Collocation on structures that did not exist on March 11, 2019 (exceeding 40 feet)	\$270 per pole	
New Small Wireless Facilities (SWF) Attached to Existing Structure		
Review Fee		
Without Zoning Review ¹	\$200.00 per SWF	
With Zoning Review Required ²	\$500.00 per SWF	
Multiple collocations of substantially similar SWF or structures by same provider	\$100.00 per collocation up to 20	
Annual Fee		
Collocation on structures that existed on March 11, 2019 (not exceeding 40 feet)	\$20 per SWF	
Collocation on structures that did not exist on March 11, 2019 (not exceeding 40 feet)	\$125 per SWF	
Collocation on structures that did not exist on March 11, 2019 (exceeding 40 feet)	\$270 per SWF	

¹Collocating Small Cell Wireless Facilities and constructing/maintaining/modifying/operating/replacing Utility Poles in the right-of-way IS NOT subject to zoning review.

²Modifying existing Small Cell Wireless Facilities/Wireless Support Structures and installing new Small Cell Wireless Facilities/Wireless Support Structures MAY BE subject to zoning review.

LOWLAND FILLING

Plan review and completed construction inspection is required for movement of or placement of topsoil, subsoil, sand, gravel, earth, rock, stone, concrete or other material on land located within the township. The fee charged for this plan review and inspection is based on the area of the property that the work is being performed on.

<u>Item</u>	<u>Fee</u>
Application/Plan Review Fee (per acre of land)	\$ 100.00
Minimum application fee	\$ 25.00
Permit Fee (per acre of land)	\$ 200.00
Minimum permit fee	\$ 50.00

WETLAND PERMITS AND ESCROWS

Application/Plan Review Fees and Permit Fees payable when work is not covered by a site plan or building permit application.

<u>Item</u>	<u>Fee</u>
Application/Plan Review Fee (per acre of land)	\$ 100.00
Minimum application fee	\$ 25.00
Permit Fee (per acre of land)	\$ 200.00
Minimum application fee	\$ 50.00
Residential lot escrow	\$ 1,000.00*
Commercial lot escrow	\$ 2,000.00*

*Applicant is responsible for any charges that exceed the escrowed amount. Any remaining balance will be refunded.

WOODLAND MANAGEMENT PERMITS AND ESCROWS

Application/Plan Review Fees, Permit Fees payable when work is not covered by a site plan or building permit application.

<u>Item</u>	<u>Fee</u>
Application/Plan Review Fee (per acre of land)	\$ 100.00
Minimum application fee	\$ 25.00
Permit Fee (per acre of land)	\$ 200.00
Minimum application fee	\$ 50.00
Escrow – to be determined based on estimated time and cost of Township forester	

PLANNING RELATED FEES:

Application fees must be paid when an application is submitted. Bonds must be paid prior to the issuance of an approval letter. Construction must begin within one year of approval. Failure to complete permitted work and obtain Final Certificate of Occupancy will result in forfeiture of bond. The deadline to request a refund for a retracted application is three weeks prior to scheduled meeting date.

ZONING BOARD OF APPEALS **

Single Family Residential/Non-Profit Organizations	
Application Fee and First Variance.....	\$250.00
Additional Variances	\$100.00 each
Residential Developments & Non-Residential	
Application Fee and First Variance.....	\$600.00
Additional Variances	\$100.00 each
Residential Code Violations	
First Variance.....	\$432.00
Additional Variances	\$100.00 each
Non-Residential Code Violations	
Application Fee	\$882.00
Additional Variances	\$100.00 each

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SPECIAL MEETINGS

Planning Commission.....	\$500.00
Zoning Board of Appeals	\$420.00

SITE PLAN REVIEW

Concept Plan Review.....	\$550.00
Change of Use Review.....	\$550.00
Minor Site Plan Review.....	\$1250.00***
Major Site Plan Review	\$1550.00***
Master Plan Review/amendment.....	\$1,000.00

Engineering Site Plan Review Fees Per Engineering Division

*** *Initial Fee includes the original site plan review and two subsequent reviews to any revised submissions. Any additional reviews of resubmissions required after three will have a charge of \$500 per review.*

REZONING **

Nonresidential Parcel Combination Creating Nonresidential Parcel Eligible for More Intensive Zoning District Within Same Zoning Class.....	No Fee
All Other Rezoning Requests	\$1200.00

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SPECIAL APPROVAL USE **

Special Approval Use Fee

Special Approval portion.....	\$1,000.00
Site Plan Approval portion	\$1,550.00
Base Total of both portions	\$2,550.00

Special Approval – Domestic Small Livestock in Single Family Residential \$250.00

Existing Special Approval Renewal Review \$600.00

Engineering Site Plan Review Fees Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

PLANNED UNIT DEVELOPMENT **

Planned Unit Development Review Fee \$2,500.00

Engineering Review Fees Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SPECIAL ACCOMMODATION USE **

Special Accommodation Use Review Fee \$1550.00

Engineering Review Fees Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

SUBDIVISION REVIEW

Tentative Preliminary Plat \$1,500.00

Final Preliminary Plat \$500.00

Final Plat \$500.00

HARDSHIP PLANNED UNIT DEVELOPMENT REVIEW **

Hardship Planned Unit Development Review Fee \$2,500.00

Site Plan Review Fee Legal Consultant Fee \$1,000.00 minimum or \$150/hour whichever is greater

Engineering Review Fees Per Engineering Division

** *Notification Fees for up to 25 notices are included with the total application fee. Any additional notices required after twenty-five will have a charge of 77 cents per notice added to the total application fee.*

TEMPORARY USE REVIEW

Annual Review Fee \$100.00

Single Event Review Fee \$50.00

TRANSIENT MERCHANT PLAN REVIEW

New Plan Processing Fee \$55.00

Existing Plan Processing Fee Included with license fee

TEXT AMENDMENT REVIEW

Review Fee \$1,000.00

Legal Consultant Fee \$1,000.00 minimum; or \$150/hour whichever is greater

RESOURCE MATERIALS

Zoning Ordinance (Paper Copy) includes Zoning Map \$25.00

Complete Master Plan (Paper Copy) \$55.00

Master Plan (Paper Copy) \$25.00

Master Plan Appendices (Paper Copy) \$35.00

Zoning Ordinance & Master Plan (CD) includes Zoning Map \$5.00

Zoning Certification Letter \$80.00

SIGN REMOVAL

Signs removed from public road right-of-way \$40.00 per sign

NOXIOUS WEEDS AND VEGETATION REMOVAL

Administrative fee for noxious weed /vegetation removal 10% of actual cost

WATERFORD REGIONAL FIRE DEPARTMENT

Fire Alarm Systems

New- includes Permit fee, plan review, inspection and acceptance test if applicable.

1-10 Devices \$200
11-25 Devices \$250
26-50 Devices \$350
51-75 Devices \$450
76-100 Devices \$450
101-125 Devices \$450
Over 125 Devices \$450 plus \$7 per device over 125

Device Modifications

Includes permit fee, plan review, inspection and acceptance test if applicable.

1-10 Devices \$125
11-25 Devices \$150
26-50 Devices \$200
51-75 Devices \$250
76-100 Devices \$250
101-125 Devices \$250
Over 125 Devices \$450 plus \$7 per device

Sprinkler System

New- includes a permit fee, plan review, inspection and acceptance test if applicable.

1-20 Heads \$300
21-100 Heads \$400
101-200 Heads \$625
201-300 Heads \$650
301-500 Heads \$650
Over 500 Heads \$750

Modification

Includes permit fee, plan review, inspection and acceptance test if applicable.

1-20 Heads \$135
21-100 \$200
101-200 \$335
201-300 \$350
301-500 \$350
Over 500 \$400

Kitchen Suppression Including Hood System

Includes permit fee, inspection, plan review and acceptance test.

\$200

Fire Pump Fee

\$200

Site Plan Review

*First Review \$150
*2nd review \$50
*3rd Review \$50
*4th Review and all other \$100

Building/Life Safety Plan Review

0-12,000 Sq ft \$125
12001-50,000 Sq ft \$175
50,001-100,000 Sq ft \$225
100,001-250,000 Sq Ft \$375
250,000 Sq ft and larger \$500

WATERFORD REGIONAL FIRE DEPARTMENT (CONTINUED)

Inspections

Fire Department Inspections \$100

Tent inspection \$100

Firework Sales Tent / Stand \$100

Firework Display Permitting and Inspection fee \$375

Investigations

Fire Investigation in a fixed structure:

A fee of \$750 for the investigation of a fire at a fixed structure.

The above fee is payable to the Fire Department

The above fee is fixed to the above amount unless the property insurance carrier has a cap on the fees. In which case the accepted fee is whichever is less

Failure to pay the above fees will incur penalties listed in the Code of Ordnances

Fire Investigation of a fire in a marine vessel, vehicle or a non-fixed structure

A fee of \$500 for the investigation of a fire in a marine vessel, vehicle or non-fixed structure

The above fee is payable to the Fire Department

The above fee is fixed to the above amount unless property insurance carrier has a cap on the fees. In which case the accepted fee is whichever is less.

Failure to pay the above fees will incur penalties listed in the Code of Ordnances

Reinspection Fee

1st Reinspection \$75

2nd Reinspection \$75

Address Assignment

Per Address \$75

Prescribed Burn / Controlled Burn

\$150

After Hours Inspections

\$100 per hour – per inspector

WATERFORD TOWNSHIP PUBLIC LIBRARY FEES

CATEGORY	FEE	NOTES
<i>Service Fees</i>		
Photocopier Services	\$.25/page	
<i>Circulating Materials</i>		
Replacement cost for materials lost or damaged	Purchase price of item lost or damaged	
Referral fee- collection agency	\$12.00	Charge for referring delinquent account to Unique Management Services, INC for collection. Criteria for referral: <ul style="list-style-type: none"> • Balance over \$50 • Materials overdue more than 30 days with an assumed lost status
<i>Printing Fees</i>		
Public computers & user devices	\$.25/page	First 5 pages – no charge
<i>Meeting Room Bookings</i>		
<i>Conference Room</i>		
Non-profit organizations	\$10.00/first 2 hours \$5.00/each additional hour	
For-profit organizations	\$20.00/first 2 hours \$10.00/each additional hour	
<i>Community Rooms</i>		Includes use of kitchen facilities
Non-profit organizations	\$45.00/first 2 hours \$15.00/ each additional hour	
For-profit organizations	\$65.00/first 2 hours \$15.00/each additional hour	

Note: Library staff have the authority to adjust or forgive the amount assessed for replacement costs for lost materials when negotiating payment plans with patrons whose accounts are not in good standing. Referral fees to Unique Management Services, Inc. (UMS), the Library's collection agency, are not a negotiable element on any patron's outstanding balance.

PARKS & RECREATION FACILITY FEES

Parks & Recreation Facility Fee Schedule			
Rental Facility	Resident Fee	Non-Resident Fee	Rental Period
Building and Pavilion Rental			
Pavilion I - Hess	\$250.00	\$280.00	daily
Pavilion 2 - Hess	\$175.00	\$205.00	daily
Gazebo - Hess	\$150.00	\$180.00	3 hours
Community Building - Hess	\$400.00	\$430.00	6 hours
Birthday Party Package – Standard	\$175.00	\$205.00	3 hours
Birthday Party Package – Upgraded	\$300.00	\$330.00	3 hours
Warming House – Friday – Sunday	\$180.00	\$210.00	6 hours
Warming House - Monday – Thursday	\$95.00	\$125.00	6 hours
Recreation Center – Gym	\$75.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
Recreation Center - Meeting Room	\$40.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
Recreation Center – Fitness Room	\$55.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
Recreation Center - Dining Room	\$600.00	\$630.00	6 hours
Recreation Center – Pavilion	\$55.00	\$85.00	8 hours
DP Nature Center - Meeting Room	\$40.00	Hourly resident fee + \$30.00	hourly Min. 2 hrs.
DP Nature Center - Pavilion	\$140.00	\$170.00	8 hours
Fish Hatchery Large Pavilion	\$140.00	\$170.00	8 hours
Fish Hatchery Small Pavilion	\$85.00	\$115.00	8 hours
Clinton River Canoe Site – Pavilion	\$55.00	\$85.00	8 hours
Lions Park – Pavilion	\$55.00	\$85.00	8 hours
Optimist Park – Pavilion	\$55.00	\$85.00	8 hours
Rotary Park – Pavilion	\$55.00	\$85.00	8 hours
Shell Park – Pavilion	\$55.00	\$85.00	8 hours
Soccer Field Rental			
Blue Field (110 x 60 yds.)	\$110.00	\$140.00	per game
White Field (100 x 50 yds.)	\$100.00	\$130.00	per game
Green Field (70 x 50 yds.)	\$90.00	\$120.00	per game
Red Field (70 x 50 yds.)	\$90.00	\$120.00	per game
Orange Field (50 x 30 yds.)	\$85.00	\$115.00	per game
Yellow Field (50 x 30 yds.)	\$85.00	\$115.00	per game
(CONTINUED ON NEXT PAGE)			

**Parks & Recreation Facility Fee Schedule
(CONTINUED)**

Rental Facility	Resident Fee	Non-Resident Fee	Rental Period
Softball/Baseball Field Rental			
Shell Park (Monday - Friday)	\$140.00 per field	\$240.00 per field	per game
Shell Park (Saturday - Sunday)	\$165.00 per field	\$265.00 per field	per game
Optimist Park (Monday - Friday)	\$140.00 per field	\$240.00 per field	per game
Optimist Park (Saturday - Sunday)	\$165.00 per field	\$265.00 per field	per game
Rotary Park (Monday - Friday)	\$145.00 per field	\$245.00 per field	per game
Rotary Park (Saturday - Sunday)	\$170.00 per field	\$270.00 per field	per game
Herrington Park (Monday - Friday)	\$145.00 per field	\$245.00 per field	per game
Herrington Park (Saturday - Sunday)	\$170.00 per field	\$270.00 per field	per game
Hess-Hathaway Park (Monday - Friday)	\$120.00 per field	\$220.00 per field	per game
Hess-Hathaway Park (Saturday - Sunday)	\$140.00 per field	\$240.00 per field	per game
Recreation Center (Monday - Friday)	\$145.00 per field	\$245.00 per field	per game
Recreation Center (Saturday - Sunday)	\$170.00 per field	\$270.00 per field	per game
Lions Park (Monday - Friday)	\$170.00 per field	\$270.00 per field	per game
Lions Park (Saturday - Sunday)	\$195.00 per field	\$295.00 per field	per game
Practice Field	\$50.00 per field	\$95.00 per field	1.5 hours
Field Light Usage	\$50.00	\$50.00	hourly
Tournament Field Preparation	\$120.00 per field	\$120.00 per field	per game
Tournament Team Fee	\$45.00	\$45.00	per team
Cross Country Meet Rentals at Hess-Hathaway Park			
Monday – Thursday Rental	\$35.00	\$175.00	per meet
Friday-Sunday Rental	\$175.00	\$205.00	per meet
Copies			
\$0.50 8 1/2" x 11" black and white copy			
\$1.00 8 1/2" x 11" color copy			

POLICE DEPARTMENT

Waterford Police Department Fee Schedule

ITEM	CHARGE	ITEM	CHARGE
ALARM REGISTRATION	\$25.00	WARRANTS	\$10.00
ALARM - FALSE - FIRST AND SECOND	NO CHARGE	GEM/PRECIOUS METALS	\$50.00
ALARM - FALSE - THIRD	\$25.00	NOTARY PURCHASE PERMITS	\$10.00
ALARM - FALSE - FOURTH	\$50.00	HOLD TAGS – ALL OFFENSES	\$100.00
ALARM - FALSE - FIFTH & ABOVE	\$75.00	HOLD TAGS, PRIVATE & ABANDON	\$25.00
BACKGROUND CHECK	\$25.00	IMPOUND LOT - DAY	\$20.00
BICYCLE LICENSE	\$3.00	NOTARIES	\$10.00
BOW AND ARROW PERMIT	\$50.00	SEX OFFENDER REGISTRATION	\$50.00

COPIES – PAPER (NO CHARGE FOR ANY RECORDS UNDER \$1.00)	
8 1/2 x 11 black and white	\$0.10 per page
8 1/2 x 11 color	\$1.00 per page
Non-paper media	
CDR 700MB with jewel case	\$5.00
DVDR 4.76GB with jewel case	\$5.00
USB Flash Drive 8GB	\$5.00
USB Flash Drive 16GB	\$5.00

DEPARTMENT OF PUBLIC WORKS / WATER AND SEWER

Waterford Township Water-Sewer Quarterly (3-Month) Billing Charges

(Customers Outside of the Township Geographic Boundary pay 1.5 times normal Township usage rates)

Water Usage Rates by Meter Size:

(Adjusted 1-1-2024)

1 C.F. (Cubic Foot) = 7.48 U.S. Gallons

Rate Tiers:	Tier 1: (Minimum)	Tier 2: (Over Minimum): Charge per 100 C.F.		
Meter Size:	Minimum Charge:	Cubic Feet Allowed-Minimum:	Sprinkler Meter – Minimum:	Over Minimum:
5/8"	\$22.30	1,000	\$14.87	Domestic: \$2.80 Sprinkler: \$3.32
1"	\$33.46	2,000	\$18.59	\$2.80 \$3.32
1 1/2"	\$59.48	2,000	\$31.60	\$2.80 \$3.32
2"	\$92.95	2,000	\$50.18	\$2.80 \$3.32
3"	\$148.71	2,000	\$78.08	\$2.80 \$3.32
4"	\$217.51	2,000	\$115.26	\$2.80 \$3.32
6"	\$329.05	4,000	N/A	\$2.80 N/A
8"	\$449.87	6,000	N/A	\$2.80 N/A

Sewer Usage Rates:

(Adjusted 7-1-2024)

(Sewer Charges based off of Water Meter Reading, or a Flat charge if Customer does not have Public Water):

Rate Tiers:	Tier 1: (Minimum)	Tier 2: (Over Minimum): Charge per 100 C.F. (Starting at 0 to 999,999 C.F.):
Meter Size:	Ready to Serve:	Cubic Feet Allowed-Minimum:
All Sizes	\$77.00	N/A \$4.18
Flat Sewer No Water	\$139.05	-----

Flat Sewer is \$63.60 higher than water/sewer ready to serve because it is not metered, therefore 2nd rate tier does not apply, and a statistical average is uniformly used for this customer class.

Water Fireline Services

(Adjusted 2-28-2011)

(Applies to Commercial Buildings with Fire Sprinkling Systems)

Service Size: Flat Quarterly Charge:

2"	\$60.00
3"	\$85.00
4"	\$110.00
6"	\$185.00
8"	\$215.00
10"	\$245.00
12"	\$275.00

Fireline charges are flat “ready to serve” charges and are not metered.

Quarterly Commercial Surcharges (Charges per I.W.C – Industrial Waste Control)

(Adjusted 7-1-2024)

(Applies to Commercial & Industrial Accounts with Sewer)

Service Size: Flat Quarterly Charge:

5/8"	\$2.79
1"	\$6.99
1 1/2"	\$15.36
2"	\$22.32
3"	\$40.47
4"	\$55.80
6"	\$83.70
8"	\$139.50

* The Commercial Surcharges are set by the I.W.C. (Industrial Waste Control) Division of the G.L.W.A. (Great Lakes Water Authority). Waterford simply collects the Commercial Surcharge Fees and passes them on directly to the Great Lakes Water Authority. Waterford is obligated to charge all Commercial & Industrial Customers these flat quarterly fees because Waterford is part of the “Clinton-Oakland” sewer system, and relies on the G.L.W.A. for some of its Waste Water Treatment and disposal. Waterford does not retain or realize any revenue from these charges.

Water Meters
(Adjusted 1-1-2023)

<u>Meter Size:</u>	<u>Meter Price:</u>	<u>AMR Unit(s):</u>	<u>Couplings:</u>	<u>Meter Fee (New Service):</u>
5/8"	\$120.00	\$96.00	\$29.00	\$245.00
1"	\$230.00	\$96.00	\$45.00	\$371.00
1 1/2"	\$575.00	\$96.00	\$131.00	\$802.00
2"	\$765.00	\$96.00	\$171.00	\$1,032.00
2" Compound	\$1,750.00	\$192.00	\$171.00	\$2,113.00
3" (Sprinkler Only)	\$1,575.00	\$96.00	\$540.00	\$2,211.00
3" Compound	\$2,700.00	\$192.00	\$540.00	\$3,432.00
4" (Sprinkler Only)	\$1,850.00	\$96.00	\$700.00	\$2,646.00
4" Compound	\$3,450.00	\$192.00	\$700.00	\$4,342.00
6" Compound	\$5,450.00	\$192.00	\$1,200.00	\$6,842.00
8" Compound	Quote	\$192.00	TBD	TBD

AMR = Automatic Meter Read. These units send their meter reads via radio signal to a fixed network collector. Meter prices are tied to metal prices.

Meter Fee for New Service includes the coupling/flanges needed to connect water meter to interior plumbing; new service is classified as new construction as well as adding an additional meter to an existing property ie Sprinkler/Irrigation meters.

Meter Testing Fees:
(Adjusted 3-9-2020)

When a customer disputes a meter's accuracy as outlined in Chapter 17 of the Township's Water/Sewer Ordinances, they may elect as part of the dispute resolution process to have the meter tested by a 3rd party. If the independent meter test results indicate that the meter is operating normally, the customer is responsible to pay for the meter testing fees. If the meter has a defect, the cost is paid by the DPW, and a new meter is installed. Traditionally, the DPW passed along current testing rates that were established with testing vendors. The current fees are outlined below:

5/8" positive displacement meter bench test at the 3rd party facility \$40.00 each

1" positive displacement meter bench test at the 3rd party facility \$73.00 each

1 1/2" positive displacement meter bench test at the 3rd party facility \$200.00 each

2" positive displacement meter bench test at the 3rd party facility \$245.00 each

** All other meters per 3rd party pricing/quote. **

Hydrant Use Fees (Adjusted 1-10-2022)

Hydrant Rental Fee: Hydrant Water Usage Fee:

\$150.00 for 30 days \$3.04 per 100 C.F.

Customer/Contractor needs to contact the DPW for this temporary water service. A Hydrant Meter with proper backflow device is mandatory for these applications and must be set and administered by the DPW.

Hydrant Flow Testing Fees (Adjusted 1-10-2022)

Hydrant Flow Testing Fee:

\$175.00

Hydrant flow tests are done for contractors designing fire suppression systems and for contractors applying for Michigan Department of Energy, Great Lakes and Environment (EGLE) water system extension permits.

Turn Water On/Off Fees (Adjusted 2-28-2011)

Water Turn On Fee: Water Turn Off Fee:

\$30.00 \$30.00

Flat fee charged when Customer requests the water to be turned on or off at the curb box located at the property line by the public water main. Fee includes DPW field time to locate, expose and complete the service, as well as administrative time. This water shut down method is suggested whenever customers are going to be away from their home/business for an extended period of time.

Cut and Cap Abandoned Service Line Fees (Adjusted 3-9-2020)

Cut and Cap Fee:

\$70.00

Fee charged when homes and businesses demolish their facilities and terminate sewer services with the DPW.

Automatic Meter Read (AMR) 'Opt Out' Fee (Adjusted 3-9-2020)

\$10.30 - Quarterly

Fee to be assessed when customer has been offered and has declined to receive an Automatic Meter Reading (AMR) Unit to be installed at their home or business. The fee is to cover the additional cost of manually obtaining the read, vehicle gas/wear and tear and manual administrative time spent processing such meter reads.

TREASURER'S OFFICE

Copies	\$.50
Tax Bills/Duplicates	\$1.00
Estimate Letter	\$1.00
NSF charge	\$30.00
Discharge of Liens	\$5.00

All Fee Schedules revised June 2024 for July 1, 2024 effective date, and presented to the Waterford Township Board of Trustees for adoption at the regularly scheduled Board of Trustees meeting June 24, 2024.